



UTILITY ACH/ BANKING AGREEMENT

City of Montgomery

•101 Old Plantersville Rd, Montgomery Texas 77316

•(936)-597-6434 •www.montgomerytexas.gov

- ◆ **What is an ACH Draft?** ACH Draft lets you authorize the payment of your Utility Bill directly from your Bank Account.
- ◆ **How will I know the amount being deducted from my account?** You will still receive a copy of your bill for your records. If you have any questions or concerns regarding your bill, please contact the Utility Department at 936-597-3275.
- ◆ **When will my bill be paid?** ACH Draft is deducted from your bank account the business day before the due date.

SERVICE ADDRESS:

NAME ON BANK ACCOUNT:

FINANCIAL INSTITUTION:

BANK ROUTING #:

BANK ACCOUNT #:

I authorize The City of Montgomery to initiate entries to my bank account at the financial institution (First Financial Bank), and if necessary, initiate adjustments for any transactions credited/debited in error. This authority will remain in effect until The City of Montgomery is notified by me in writing to cancel the agreement in such time as to afford The City of Montgomery and financial institution a reasonable opportunity to act on it. To avoid a late charge, it is your responsibility to inform the City of Montgomery of a change to your bank account information.

Applicant Signature: _____

Date Completed: _____ Print Name: _____

FOR OFFICE USE ONLY

Employee Signature: _____

Processed Date: _____

(OFFICE USE)

Account Number:

ATTACH VOIDED CHECK HERE