



Public Works Department
101 Old Plantersville Rd.
Montgomery, TX 77316
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Monthly Report for August 2020

Water

- Adjusted valve box positioning on College St.
- Replaced blow off valve box on FM 149 at Flagship.
- Activated/deactivated 12 water accounts.
- Completed monthly cutoff list for nonpayment.
- Completed monthly leak notification door hangers.
- Completed monthly meter verification list.
- Completed monthly check of idle meter list for consumption. No issues were found.
- Completed 12 work orders for endpoint maintenance issues.
- Completed 11 work orders for water leaks.
- Completed 6 work orders for miscellaneous water issues.
- Completed 6 work orders for water taps.

Wastewater

- Replaced manhole ring and lid on FM 149.
- Completed 6 work orders for sewer taps.
- Completed 0 work orders for sewer-stop up.

Streets/Drainage/ROW

- Flail mowed easement on FM 1097 in preparation of sewer line casing project.
- Flail mowed on Baja St.
- Excavated ditch on Shepperd St.
- Straightened ROW on FM 149 to assist mowing contractor.
- Straightened parking bump stops on McCown St.
- Cleared storm inlets throughout the city.
- Repaired 1 pothole.
- Completed 0 work orders for streetlight request.
- Completed 4 work orders for Street ROW – Ditch/Drainage.
- Completed daily utility locates as necessary.
- Completed daily removal of bandit signs as necessary
- Completed monthly weed killer list.

Building/Facility/Vehicle/Equipment Maintenance

- Topped off generators for storm preparations.
- Made general storm preparations throughout town for Hurricane Laura.
- Repaired security camera at WWTP.
- Completed monthly light bulb check at all facilities.
- Completed monthly check of AED's at City Hall and in crew trucks.
- Delivered cases of water to City Hall as requested.
- Completed weekly cleaning of Community Center.
- Completed weekly pre trip inspections of crew trucks.
- Completed monthly check of all irrigation systems and made repairs as necessary.
- Completed 1 work orders for street sign issues.
- Completed 16 work orders for general-City Hall maintenance.

Parks/Recreation

- Removed dead tree from Homecoming Park.
- Replaced broken toilet paper holder in women's restroom at Homecoming Park.
- Replaced two irrigation nodes at Memory Park.
- Primed wooden bollards to be painted at Community Center and Homecoming Park.
- Delivered and emptied debris trailer from Memory Park for Rotary Club.
- Completed 22 work orders for maintenance-parks issues.
- M/W/F cleaning of all restrooms and grounds.
- Fernland docents reported 418 visitors and provided 25 tours for the month.

General

- Completed goat silhouette project.
- Attended budget planning meetings with staff.
- Welcomed new employee Juan Ramirez to the Public Works department.
- Attended "Light up the Park" Zoom meeting.
- Attended Town Creek drainage workshop meeting.
- Attended GIS discussion meeting.
- Attended budget workshop with Council and staff.
- Completed 11 work orders for maintenance-garbage issues.
- Completed 28 work orders for maintenance-general issues.
- Delivered barricades for Thursday Sip and Stroll events.
- Completed monthly safety meeting with department and safety officer.
- Attended bi-weekly conference calls with utility operator and engineer.

Report prepared by:
Mike Muckleroy
Director of Public Works
September 16, 2020