



# CITY PARK RESERVATION REQUEST

City of Montgomery

•101 Old Plantersville Rd, Montgomery Texas 77316

•(936)-597-3304 •[www.montgomerytexas.gov](http://www.montgomerytexas.gov)

## PARK REQUESTED:

- CEDAR BRAKE PARK PAVILION  
 MEMORY PARK DECK  
 HOMECOMING PARK PAVILION

DATE(S) REQUESTED:

NAME/ORGANIZATION:

TYPE OF EVENT:

CONTACT NAME:

MAILING ADDRESS:

CITY:

STATE:

ZIP:

DRIVERS LICENSE:

PHONE:

Cell  Work  Home

★ TO COMPLETE APPLICATION, ATTACH COPY OF YOUR DRIVERS LICENSE ★

Applicant Signature: \_\_\_\_\_

Date Completed: \_\_\_\_\_ Print Name: \_\_\_\_\_

TOTAL: \$50.00 reservation fee

### ***FOR OFFICE USE ONLY***

Employee Signature: \_\_\_\_\_

Reservation Fee Paid:  Date Paid: \_\_\_\_\_

Reservation Sign Sent to Public Works?  Yes



# CITY PARK PUBLIC USE POLICY

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## ★ Cedar Brake Park Pavilion:

21358 Eva Street  
Montgomery, TX 77316  
Hours of Operation- 8AM to 10PM  
Reservations are for the Pavilion Only (park is still open to the public)

## ★ Memory Park Deck:

202 Bessie Price Owen Drive  
Montgomery, TX 77356  
Hours of Operation- Daylight to Dusk  
Reservations are for the Deck Only (park is still open to the public)

## ★ Homecoming Park Pavilion:

720 Community Center Drive  
Montgomery, TX 77356  
Hours of Operation- 8AM to 10PM  
Reservations are for the Pavilion Only (park is still open to the public)

## Reservations:

- Reservations may not be made more than one year in advance. To request a reservation, you must be 18 years or older and provide a copy of your valid Driver's License.

## Rules of Use:

- If you want to use a bounce house vendor during your event, you must provide a copy of the company's Certificate of Liability Insurance listing the City of Montgomery as the insured.
- **NO** alcohol allowed in any City parks.

*\* I acknowledge that I have read and understand the above listed information.*

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Print Name: \_\_\_\_\_

*If you have any questions or concerns, please call the City of Montgomery at (936) 597-3304.*