

**NOTICE OF REGULAR  
MEETING  
Montgomery Economic Development Corporation  
(MEDC)**

Notice is hereby given that the Board of Directors of the Montgomery Economic Development Corporation will hold a Regular Meeting at 6:00 p.m. on October 21, 2019 at the Montgomery City Hall, 101 Old Plantersville Road, in Montgomery, Texas.

1. Call to Order
2. Open Public Comment
3. Approval of Minutes of September 16, 2019
4. Approval of financial report
5. Consideration and possible action on proposal from Southern Rum Runners
6. Consideration and possible action to direct City Administrator to review MEDC Economic Development Grant Applications for completion and compliance with applicable laws, ordinances and regulations prior to placing on MEDC Agenda for approval
7. Economic Development Reports: City Administrator Report, City Engineers Report

**EXECUTIVE SESSION:**

The MEDC Board of Directors reserves the right to discuss any of the items listed specifically under this heading or for any items listed above in executive closed session as permitted by law including if they meet the qualifications in Sections 551.071(consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas.

8. Adjourn into Closed Executive Session as authorized by the Texas Open Meetings Act, Chapter 551 of the Government Code, in accordance with the authority contained in the Following:
  - a. Section 551.074 (personnel matters) related to Marketing and Tourism position
9. Reconvene into Open Session

**POSSIBLE ACTION FROM EXECUTIVE SESSION:**

- 10. Consideration and possible action(s) if necessary, on matter(s) deliberated in Closed Executive Session
- 11. Board Inquiry
- 12. Adjourn



Richard Tramm, City Administrator for  
Rebecca Huss, President of MEDC

I certify that the attached notice of meeting was posted on the bulletin board at the City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas, on the 18<sup>th</sup> day of October, 2019 at 3:40 o'clock p.m. I further certify that the following news media was notified of this meeting as stated above: The Courier

**MINUTES OF REGULAR MEETING**

**September 16, 2019**

**MONTGOMERY ECONOMIC DEVELOPMENT CORPORATION**

**CALL TO ORDER**

President Rebecca Huss called the meeting to order at 6:00 p.m.

Present:           Rebecca Huss - President  
                      Bill Hanover – Vice-President  
                      Julie Hutchinson - Treasurer  
                      Amy Brown – Secretary  
                      Tom Cronin – Board Member  
                      Cheryl Fox – Board Member

Absent:            Bob Kerr – Board Member

Also Present:    Richard Tramm – City Administrator

**OPEN PUBLIC COMMENT**

No public comment.

**APPROVAL OF MINUTES**

Minutes of August 19, 2019 Regular Meeting –

President Huss asked for comments on the minutes as presented. Mrs. Fox made a motion to accept the minutes as presented, seconded by Mr. Hanover. All in favor. (6-0)

## **MONTHLY FINANCIAL REPORT**

### **Report for August, 2019**

Mrs. Hutchinson pointed out the unusually high balance of the checking account due to deposits from sales tax revenue which has not yet been transferred to the Texpool account.

She also noted the Admin Transfer to General Fund is lower because the Marketing and Tourism Coordinator position is currently not filled. Mrs. Hutchinson said she contacted Mr. Tramm because the amount transferred was incorrect and should have been approximately \$2,500 less due to the fact that August had three payrolls instead of the normal two.

Mr. Tramm said he would follow up with Mrs. Hutchinson concerning the matter.

Motion by Mrs. Brown, seconded by Mrs. Fox to approve the August 2019 Financial Report as presented. All in favor. (6-0)

## **CONSIDERATION AND POSSIBLE ACTION**

5. **Consideration and possible action regarding an economic development grant for Garrett Jones related to a proposed Eagle Scout Project.**

Mr. Jones presented his proposed project to replace the North side fencing on the New Cemetery adjacent to City Hall. Mr. Jones' project would also include adding a fence gate and replacing the national and state flags currently in the cemetery.

Mr. Jones said the new fencing would be similar to the fencing on the East side of the cemetery.

Mr. Jones noted the City would not be responsible for maintaining the fencing as the cemetery is currently maintained by the Cemetery Board.

Mr. Jones said the old fence and overgrowth would be removed with the help of the City.

Mr. Jones stated the cost of the project is \$1,645.18 with the cost of supplies on site of \$169.76, a contingency fund of \$300, rental of equipment of \$430 for a total cost of \$2,544.94.

Mr. Jones said the timeline for the project is two weeks with work done on Saturdays.

Mrs. Huss questioned Mr. Jones' statement that the removal of the fencing would be done with the help of the City. She asked if Mr. Jones had coordinated that with the City.

Mr. Jones said he has spoken with Mr. Muckleroy of Public Works and was told Public Works has a location where the old fencing may be disposed.

Mrs. Huss asked if Mr. Jones has coordinated with the City. She stated the gravel parking lot belongs to the City and the City has potentially other plans for the space.

Mr. Tramm said the current fencing on the North side of the parking lot encroaches onto City property on the West end by as much as ten feet. Mr. Tramm said if the Board feels favorably



toward this project, he would like to work with Mr. Jones and return with a possibly revised plan in October.

Mrs. Huss said she has a concern about the \$300 contingency request. She said if that money is not needed it belongs to the MEDC.

Mrs. Hutchinson asked if the money would be refunded if it is not used once the accounting is complete.

Mrs. Huss said the Boy Scouts normally deposit the entire contribution and do not refund excess project funds.

Mr. Jones said, "Any funds not used for the project get refunded back to the donators, for Eagle Scout projects."

Mr. Cronin said precedent has been set because other Eagle Scout projects have been supported.

Mrs. Huss asked if the City has paid for other Eagle Scout projects. She said the most recent project was the park sandbox and that was self-funded or the money was raised privately.

Mr. Jones was unaware of how other projects were supported.

Motion by Mrs. Fox, seconded by Mr. Hanover to grant the funds, not to exceed \$2,544.94, predicated on Mr. Jones and the City coming to an understanding on how the project is to be installed.

Mrs. Brown said she thinks Mr. Tramm should be involved to secure an actual cost for the project before funds are dispersed. She reminded the Board that Mr. Jones will be returning in October after coordinating with Mr. Tramm and funds could be approved at that time.

Mr. Hanover said as long as Mr. Tramm is comfortable with the project, Mr. Jones should not need to return in October.

Mrs. Brown stated the Board needs to know of any changes, if any, Mr. Tramm and Mr. Jones agreed upon.

Mr. Tramm said he could report in October to confirm the finances.

Mrs. Hutchinson asked if this grant would be in the current fiscal year or the next.

Mr. Jones indicated the project would be started in October or November.

Mrs. Huss asked if the Board is allowed to approve funds without a budget.

Mr. Tramm said legally the Board could do that, but it must be aware that it does not have an approved budget.

All in favor. (6-0)

6. Consideration and possible action regarding an economic development grant for Garrett House for reimbursement of air conditioning repairs.

Mrs. Huss noted a memorandum stating this project was not on the list of activities that can be funded by the Economic Development Sales Tax, so this item has been removed from the agenda.

No action was taken.

7. Consideration and possible action following a presentation with Southern Rum Runners related to future alcohol sales agreement.

Rob Holbrook, from Southern Rum Runners spoke on his proposal for a festival with the goals being to attract over a six-hour period an estimated 2,500 to 3,000 guests, encourage local businesses to stay open longer, and boost festival attendees interest in local businesses.

Mr. Holbrook said SRR's plan of action is to work in conjunction with the EDC, local police department and other business entities to produce a safe, family friendly and successful event.

Mr. Holbrook said SRR is looking at a proposed date of March 28, 2020 with a festival focusing on food in Montgomery with a City of Montgomery Food Truck Festival.

Mr. Holbrook said SRR is mapping the festival so as to not interfere with any local businesses. Mr. Holbrook stated he spoke with Mr. Tramm concerning parking and possibly getting with the Montgomery ISD in order to utilize the elementary school property. Mr. Holbrook said his budget includes buses to shuttle people from the parking area to the festival.

Mr. Holbrook said McCown is the only street that would be closed for the festival.

Mr. Holbrook said SRR is interested in partnering with 501(c)(3) such as Meals on Wheels.

Mr. Holbrook said the current focus is on security, fencing and utilities. On the security issue, Mr. Holbrook said he would like to reach out to the City Police Chief to receive his input. Mr. Holbrook said fencing is mandated and he will be speaking to TABC to hear what they will require. Mr. Holbrook said SRR's entertainment people looked at the utilities on the stage area and found them to be lacking and a generator may be required.

Mrs. Huss said the City may have been looking into investing in the utilities in the area.

Mr. Holbrook said the next step is to discuss with Mr. Tramm the quantity of financial involvement the EDC is willing, or able, to invest.

Mr. Holbrook said SRR is looking at a budget of \$36,632 for this festival. He said this budget is not final and is subject to change. He said SRR feels very comfortable starting with this size of festival.

Motion by Mrs. Fox, seconded by Mrs. Brown, to direct Mr. Tramm to move forward in festival discussions with Mr. Holbrook and Southern Rum Runners.

Mr. Cronin stated he would like to see a detailed plan from SRR.

Mr. Tramm said when he continues his discussions with SRR, he would request SRR provide the Board such a plan.

Fox, Hutchinson, Huss, Hanover and Brown voted in favor of the motion, Cronin voted against. Motion passed (5-1).

8. Review of draft budget for fiscal year 2019-2020.

Mrs. Hutchinson explained the Board completed a workshop during which it went through the budget line by line.

Mrs. Hutchinson noted some changes from the current budget included adding a line item for streets and sidewalks, and moving the line items Christmas Lighting and Seasonal Decorations into a new, single line item named Light Up Montgomery.

Mrs. Hutchinson also pointed out the Sales Tax Reimbursement line was changed to accrue on a quarterly basis instead of a yearly basis. She said the new budget will look double booked, but will correctly show what is due instead of showing a year behind. She explained this will show what is currently due instead of what has been paid. Mrs. Hutchinson also suggested opening a new checking account to be used solely for the sales tax rebates.

Mrs. Fox pointed out the account would be similar to an escrow fund.

No action was taken.

9. Economic Development Reports – Richard Tramm

Engineer Report –

Mr. Tramm provided the Engineer's Report from the last City Council meeting.

Development Status Report –

Mr. Tramm said now the budget is completed, he wants to spend some time working on the Development Status Report in order to update the report.

10. Adjourn into Closed Executive Session as authorized by the Texas Open Meetings Act, Chapter 551 of the Government Code, in accordance with the authority contained in the following:

- a. Section § 551.074 (personnel matters) related to the Marketing and Tourism Coordinator position.

Adjourned at 7:10 p.m.

11. Reconvene into Open Session.

Reconvened at 7:50 p.m.

12. Consideration and possible action(s) if necessary, on matter(s) deliberated in Closed Executive Session.

No action taken.

**BOARD INQUIRY**

No Board inquiry

**ACTION ITEMS FROM AUGUST MEETING**

<i>ACTION ITEM</i>	<i>ASSIGNEE</i>	<i>RESULT</i>

**ACTION ITEMS FOR FUTURE MEETINGS**

<i>ACTION ITEM</i>	<i>ASSIGNEE</i>	<i>DUE DATE</i>
Update on SRR proposed festival	Tramm	October meeting

**ADJOURNMENT**

Motion by Mr. Hanover, seconded by Mrs. Fox to adjourn the meeting at 7:51 p.m. All in favor. (6-0)

Submitted by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Amy Brown, MEDC Secretary

\_\_\_\_\_  
Rebecca Huss, MEDC President

CITY OF MONTGOMERY - MEDC  
ACCOUNT BALANCES REPORT  
Through September 30, 2019

	<u>MONEY MARKET ACCOUNTS</u>	<u>INVESTMENTS</u>	<u>TOTALS</u>
<u>MEDC</u>			
CHECKING ACCOUNT #1017938	\$ 109,247.14		\$ 109,247.14
TOTAL INVESTMENTS	\$ -	\$ 940,379.34	\$ 940,379.34
TOTAL MIDC	<u>\$ 109,247.14</u>	<u>\$ 940,379.34</u>	<u>\$ 1,049,626.48</u>

**INVESTMENTS**

	Issue Date	Maturity Date	Interest Rate	Balance
Texpool #00006			2.16%	\$ 790,379.34
Certificates				
Bancorp South CD #4045	1/27/2019	1/28/2020	2.75%	\$ 150,000.00
Total Investment Balance				<u>\$ 940,379.34</u>

\*\* Note:

City of Montgomery - MEDC  
**Cash Flow Report**  
 As of September 30, 2019

Date	Name	Memo	Amount	Balance
<b>51100 · MEDC Checking</b>				
/04/2019	City of Montgomery - General Fund	Transfer to General for reimbursement of expenses	-21,970.43	146,540.73
/05/2019		Refund of wire fees charged	25.00	146,565.73
/13/2019	City of Montgomery Debt Srv Fund	Admin Transfer Thru 9/30/19	-40,000.00	106,565.73
/25/2019		Reimb for overpay of 4th Qtr Admin Tst	2,500.00	109,065.73
/27/2019		Transfer from General	181.41	109,247.14
Total 51100 · MEDC Checking			<u>-59,264.02</u>	<u>109,247.14</u>
<b>OTAL</b>			<u><b>-59,264.02</b></u>	<u><b>109,247.14</b></u>

City of Montgomery - MEDC  
**Actual to Budget Performance**  
September 2019

	Sep 19	Budget	\$ Over Bud...	Oct '18 - Se...	YTD Budget	\$ Over Bud...	Annual Bu...
<b>Income</b>							
55000 · Taxes & Franchise Fees							
55400 · Sales Tax	149,997.81	47,916.67	102,081.14	762,272.61	575,000.00	187,272.61	575,000.00
<b>Total 55000 · Taxes &amp; Franchise Fees</b>	<b>149,997.81</b>	<b>47,916.67</b>	<b>102,081.14</b>	<b>762,272.61</b>	<b>575,000.00</b>	<b>187,272.61</b>	<b>575,000.00</b>
55300 · Other Revenues							
55391 · Interest Income	1,402.98	266.67	1,136.31	13,066.97	3,200.00	9,866.97	3,200.00
<b>Total 55300 · Other Revenues</b>	<b>1,402.98</b>	<b>266.67</b>	<b>1,136.31</b>	<b>13,066.97</b>	<b>3,200.00</b>	<b>9,866.97</b>	<b>3,200.00</b>
55600 · Events Revenue	0.00			181.41			
<b>Total Income</b>	<b>151,400.79</b>	<b>48,183.34</b>	<b>103,217.45</b>	<b>775,520.99</b>	<b>578,200.00</b>	<b>197,320.99</b>	<b>578,200.00</b>
<b>Expense</b>							
56000 · Pub Infrastructure - Category I							
56000.6 · Downtown Dev Improvments	0.00	5,000.00	(5,000.00)	0.00	60,000.00	(60,000.00)	60,000.00
56000.8 · Utility Extensions	8,850.00	3,266.67	5,583.33	8,850.00	39,200.00	(30,350.00)	39,200.00
56430 · Tsf to Debt Service	0.00	0.00	0.00	160,000.00	160,000.00	0.00	160,000.00
<b>Total 56000 · Pub Infrastructure - Category I</b>	<b>8,850.00</b>	<b>8,266.67</b>	<b>583.33</b>	<b>168,850.00</b>	<b>259,200.00</b>	<b>(90,350.00)</b>	<b>259,200.00</b>
56001 · Business Dev & Ret -Category II							
56001.8 · Sales Tax Reimbursement	76,900.00	0.00	76,900.00	127,817.00	76,900.00	50,917.00	76,900.00
56423 · Economic Development Grant Prog	0.00	1,250.00	(1,250.00)	4,200.00	15,000.00	(10,800.00)	15,000.00
<b>Total 56001 · Business Dev &amp; Ret -Category II</b>	<b>76,900.00</b>	<b>1,250.00</b>	<b>75,650.00</b>	<b>132,017.00</b>	<b>91,900.00</b>	<b>40,117.00</b>	<b>91,900.00</b>
56002 · Quality of Life - Category III							
56404 · Seasonal Decorations	0.00	0.00	0.00	7,600.00	7,600.00	0.00	7,600.00
56420.2 · Christmas Lighting(Civic Assn)	0.00			1,500.00	0.00	1,500.00	0.00
56420.3 · Fernland Improvements	0.00	0.00	0.00	6,300.00	6,300.00	0.00	6,300.00
56420.4 · Memory Park Improvements	0.00	0.00	0.00	9,985.25	10,000.00	(14.75)	10,000.00
56423.1 · Walking Tours	0.00	0.00	0.00	771.59	6,000.00	(5,228.41)	6,000.00
56429 · Removal of Blight	0.00	0.00	0.00	3,661.83	8,700.00	(5,038.17)	8,700.00
56434 · Events							
55602 · Neighborhood Water Party	0.00	0.00	0.00	770.12	700.00	70.12	700.00
55603 · Texas Flag Celebration	0.00	0.00	0.00	2,045.72	4,000.00	(1,954.28)	4,000.00
55604 · Fly the Texas Flag	0.00	0.00	0.00	0.00	300.00	(300.00)	300.00
55605 · Antiques Show & Fest	0.00	0.00	0.00	9,900.00	9,900.00	0.00	9,900.00
56434A · Lone Star Flag Fest							
56434.1 · Marketing/signage/logo	0.00			49.00			
56434A · Lone Star Flag Fest - Other	0.00	0.00	0.00	0.00	1,000.00	(1,000.00)	1,000.00
<b>Total 56434A · Lone Star Flag Fest</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>49.00</b>	<b>1,000.00</b>	<b>(951.00)</b>	<b>1,000.00</b>
56434 · Events - Other	0.00	0.00	0.00	49.00	9,100.00	(9,051.00)	9,100.00
<b>Total 56434 · Events</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,813.84</b>	<b>25,000.00</b>	<b>(12,186.16)</b>	<b>25,000.00</b>
56439 · Blank	0.00	1,666.67	(1,666.67)	0.00	20,000.00	(20,000.00)	20,000.00
<b>Total 56002 · Quality of Life - Category III</b>	<b>0.00</b>	<b>1,666.67</b>	<b>(1,666.67)</b>	<b>42,632.51</b>	<b>83,600.00</b>	<b>(40,967.49)</b>	<b>83,600.00</b>
56003 · Marketing & Tourism-Category IV							
56413 · Brochures/Printed Literature	0.00	833.33	(833.33)	19.50	10,000.00	(9,980.50)	10,000.00
56419 · Website	0.00	250.00	(250.00)	750.00	3,000.00	(2,250.00)	3,000.00
<b>Total 56003 · Marketing &amp; Tourism-Category IV</b>	<b>0.00</b>	<b>1,083.33</b>	<b>(1,083.33)</b>	<b>769.50</b>	<b>13,000.00</b>	<b>(12,230.50)</b>	<b>13,000.00</b>
56004 · Administration - Category V							
56004.1 · Admin Transfers to Gen Fund	(2,500.00)	0.00	(2,500.00)	85,000.00	107,500.00	(22,500.00)	107,500.00
56004.3 · Miscellaneous Expenses	0.00	83.33	(83.33)	444.65	1,000.00	(555.35)	1,000.00
56004.5 · Internship Program	0.00	833.33	(833.33)	0.00	10,000.00	(10,000.00)	10,000.00
56327 · Consulting (Professional servl)	0.00	833.33	(833.33)	1,130.00	10,000.00	(8,870.00)	10,000.00
56354 · Travel & Training Expenses	0.00	166.67	(166.67)	247.80	2,000.00	(1,752.20)	2,000.00
<b>Total 56004 · Administration - Category V</b>	<b>(2,500.00)</b>	<b>1,916.66</b>	<b>(4,416.66)</b>	<b>86,822.45</b>	<b>130,500.00</b>	<b>(43,677.55)</b>	<b>130,500.00</b>
56338 · Publications	72.00			72.00			
<b>Total Expense</b>	<b>83,322.00</b>	<b>14,183.33</b>	<b>69,138.67</b>	<b>431,163.46</b>	<b>578,200.00</b>	<b>(147,036.54)</b>	<b>578,200.00</b>



et Income

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<u>Sep 19</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>Oct '18 - Se...</u>	<u>YTD Budget</u>	<u>\$ Over Bud...</u>	<u>Annual Bu...</u>
<u>68,078.79</u>	<u>34,000.01</u>	<u>34,078.78</u>	<u>344,357.53</u>	<u>0.00</u>	<u>344,357.53</u>	<u>0.00</u>

City of Montgomery - MEDC

General Ledger

As of September 30, 2019

Type	Date	Num	Name	Memo	Debit	Credit	Balance
51100 - MEDC Checking							283,013.21
Bill Pmt -Ch...	10/11/2018	1922	Kenneth Arnsworth	Demolition and removal of debris from 915 Martin Luther King Blvd.		2,300.00	280,713.21
Bill Pmt -Ch...	10/19/2018	1923	Waste Management of Texas, ...	CustomerID#20-86349-03007 Inv 1423711-1792-0 Blight removal 9...		196.18	280,517.03
Bill Pmt -Ch...	11/16/2018	1924	Waste Management of Texas, ...	Acct#20-90434-73000/INV 1424270-1792-6 Blight Removal@941 ...		98.09	280,418.94
Bill Pmt -Ch...	11/16/2018	1925	Waste Management of Texas, ...	CustomerID#20-86349-03007 Inv 1424246-1792-6 Blight removal ...		1,144.35	279,274.59
Bill Pmt -Ch...	11/21/2018	1926	Darden, Fowler and Creighton...	Legal fees for October 2018		120.00	279,154.59
Bill Pmt -Ch...	11/30/2018	1927	Davis Investigation Services	Inv# 98150828		143.41	279,011.18
Bill Pmt -Ch...	11/30/2018	1928	Catherine Pringle	Christmas Decorating Award 2018		200.00	278,811.18
Bill Pmt -Ch...	11/30/2018	1929	Garrett House	Christmas Decorating Award 2018		250.00	278,561.18
Bill Pmt -Ch...	11/30/2018	1930	Hodge Podge Lodge	Christmas Decorating Award 2018		500.00	278,061.18
Bill Pmt -Ch...	11/30/2018	1931	Jennifer Brown	Christmas Decorating Award 2018		150.00	277,911.18
Bill Pmt -Ch...	11/30/2018	1932	Lisa Martin	Christmas Decorating Award 2018		250.00	277,661.18
Bill Pmt -Ch...	11/30/2018	1933	Skinner Carpet	Christmas Decorating Award 2018		150.00	277,511.18
Bill Pmt -Ch...	12/07/2018	1934	China Chapel	Blight Removal in the City		2,037.94	275,473.24
Bill Pmt -Ch...	12/07/2018	1935	Dittert Rubber Stamp, Ltd.	2-2X8 Names Plates Inv. 254013		19.50	275,453.74
Bill Pmt -Ch...	12/13/2018	1936	Arnette Marketing	Seasonal Decorations 2018 Inv 7502		5,607.57	270,446.17
Bill Pmt -Ch...	12/21/2018	1937	Jim's Hardware	Christmas 2018		203.87	270,242.30
Bill Pmt -Ch...	12/21/2018	1938	Waste Management of Texas, ...	30 yard roll off @ 14855 Liberty- Acct#20-90434-73000 Inv1424840-...		381.45	269,860.85
Bill Pmt -Ch...	12/21/2018	1939	Miles Marks	Reimbursement of Districts		60.00	269,800.85
Bill Pmt -Ch...	01/11/2019	1940	Katrina Moore	Reimbursement		67.80	269,733.05
Check	01/23/2019	Transfer	City of Montgomery - General...	Admin Transfer per Budget		26,875.00	242,858.05
Check	01/23/2019	Transfer	City of Montgomery Debt Srv ...	Admin Transfer		40,000.00	202,858.05
Deposit	01/23/2019			Sales Tax Transfer from General thru 1/19	196,121.17		398,979.22
Bill Pmt -Ch...	01/25/2019	1941	Amy Brown	VOID: 1/2 Rebate for first years Distrx subscription cost (\$60.00) n...	0.00		398,979.22
Bill Pmt -Ch...	01/25/2019	1942	Bob Kerr	1/2 Rebate for first years Distrx subscription cost		60.00	398,919.22
Bill Pmt -Ch...	01/25/2019	1943	Claudia Cook	1/2 Rebate for first years Distrx subscription cost		60.00	398,859.22
Bill Pmt -Ch...	01/25/2019	1944	Jennifer Skinner	1/2 Rebate for first years Distrx subscription cost		60.00	398,799.22
Bill Pmt -Ch...	01/25/2019	1945	Kristen Billingsley	1/2 Rebate for first years Distrx subscription cost		60.00	398,739.22
Bill Pmt -Ch...	01/25/2019	1946	Larry Reiland	1/2 Rebate for first years Distrx subscription cost		60.00	398,679.22
Bill Pmt -Ch...	01/25/2019	1947	Rendy Kerr	1/2 Rebate for first years Distrx subscription cost		60.00	398,619.22
Bill Pmt -Ch...	01/25/2019	1948	Robert Peel	1/2 Rebate for first years Distrx subscription cost		60.00	398,559.22
Bill Pmt -Ch...	01/25/2019	1949	Tom Cronin	1/2 Rebate for first years Distrx subscription cost		60.00	398,499.22
General Jour...	02/07/2019	CB		Transfer to Texpool		153,000.00	245,499.22
Bill Pmt -Ch...	02/15/2019	1950	Darden, Fowler and Creighton...	Legal fees for Jan 2019		300.00	245,199.22
Bill Pmt -Ch...	02/15/2019	1951	Dittert Rubber Stamp, Ltd.	Name Plate Inv. 254885		39.00	245,160.22
Bill Pmt -Ch...	02/15/2019	1952	Office Depot Business Credit	Pact Jan 2019 Invoices 1/3-1/26/19		42.20	245,118.02
Bill Pmt -Ch...	02/15/2019	1953	The Kroger Co.	2017/2018 MEDC Sales Tax Rebate		50,917.00	194,201.02
Bill Pmt -Ch...	02/22/2019	1954	Texas Downtown Association	Oct 2018 - Oct 2019 - Membership		180.00	194,021.02
Check	02/28/2019	Wire	TEXPOOL	Transfer excess balance into investment account		143,960.00	50,061.02
Check	02/28/2019	DM	Wire Transfer Fee	Wire Transfer fees 25.00 on 2/5/19 & 25.00 on 2/28/19		50.00	50,011.02
Bill Pmt -Ch...	03/01/2019	1955	Rebecca Huss	Reimbursement of Expense - Logo from Etsy for Flag & Food Festival		49.00	49,962.02
Bill Pmt -Ch...	03/01/2019	1956	Solomon Electric Inc.	Inv 17448 Installed GPI recepticles on light poles.		2,388.56	47,573.46
Bill Pmt -Ch...	03/01/2019	1957	Rebecca Huss	Reimbursement of Expense -Sign for Walking Tours		171.59	47,401.87
General Jour...	03/05/2019	CB		Refund of Wire Fees charged to account in error	50.00		47,451.87
Bill Pmt -Ch...	03/15/2019	1958	Darden, Fowler and Creighton...	Legal fees Feb 2019		200.00	47,251.87
Bill Pmt -Ch...	03/22/2019	1959	Card Service Center	xxxx 0869 part of bill thru 3/8/19		21.34	47,230.53
Bill Pmt -Ch...	03/22/2019	1960	Thomas Printing & Publishing	Inv# 9915 Business Cards for Katrina Moore		119.50	47,111.03
Bill Pmt -Ch...	03/29/2019	1961	Historic Montgomery Business...	Inv# 201 HMBBA - Billboard for 10/15/18-10/15/19		4,200.00	42,911.03
General Jour...	03/31/2019	Dep		Sales tax Revenue due from General	110,455.86		153,366.89
Bill Pmt -Ch...	04/05/2019	1962	Alliance Realty Advisors	Regarding address: 605 Martin Luther King Drive-Linda Sneed		450.00	152,916.89
Bill Pmt -Ch...	04/12/2019	1963	Darden, Fowler and Creighton...	Legal fees 3/19		80.00	152,836.89
Bill Pmt -Ch...	04/18/2019	1964	Rebecca Huss	Reimbursement of Expense - Logo from Etsy for Design for Octobe...		49.00	152,787.89
Bill Pmt -Ch...	05/01/2019	1965	HMBBA	Events		9,900.00	142,887.89
Bill Pmt -Ch...	05/10/2019	1966	Alliance Realty Advisors	Regarding address: 905 Martin Luther King Drive - Holts		450.00	142,437.89
Bill Pmt -Ch...	05/10/2019	1967	Overland Surveyors Consorti...	Survey- 905 Martin Luther King Dr - Leslie Holts		500.00	141,937.89
General Jour...	06/04/2019	Transfer		Admin Tsf thru 3/31/19 and Reimbursement of exp		27,163.50	114,774.39
Bill Pmt -Ch...	06/21/2019	1968	Amy Brown	1/2 Rebate for first years Distrx subscription cost		60.00	114,714.39
Bill Pmt -Ch...	06/21/2019	1969	Fun Jumps Event Rentals	Inv 6323 Water Party		575.00	114,139.39
Bill Pmt -Ch...	06/21/2019	1970	Darden, Fowler and Creighton...	Legal fees 5/19		320.00	113,819.39
Bill Pmt -Ch...	06/21/2019	1971	Houston Chronicle	Inv# 222716123 Tourism & Marketing Coordinator		79.20	113,740.19
Bill Pmt -Ch...	06/28/2019	1972	Spirit Hand Line, L.L.C	Water Party		37.50	113,702.69
Deposit	07/10/2019			Sales Tax Revenue thru 6/30/19	118,577.41		232,280.10
Check	07/10/2019	Transfer	City of Montgomery - General...	Admin Tsf thru 6/30/19-less 5,000 - & Reimb of Exp for Water Party		21,930.98	210,349.12
Check	07/10/2019	Transfer	City of Montgomery Debt Srv ...	Admin Transfer Thru 6/30/19		80,000.00	130,349.12
Check	07/19/2019	Transfer	City of Montgomery - General...	Transfer to General to cover part of Crane Cabin repair		3,600.00	126,749.12
Check	07/25/2019	Transfer	City of Montgomery	Transfer excess funds to investments		100,000.00	26,749.12
Transfer	08/02/2019	Transfer		Sales Tax Revenue thru 7/12/19	47,435.44		74,184.56
Check	08/02/2019	Transfer	City of Montgomery - General...	Transfer to General to cover expenses thru 7/22/19		1,513.30	72,671.26
Check	08/06/2019	DM	Wire Transfer Fee	Wire Transfer fees 25.00 on 7/25/19		25.00	72,646.26
Check	08/14/2019	Transfer	City of Montgomery - General...	Transfer to General to cover remainder of Crane Cabin Repair		2,700.00	69,946.26
Bill Pmt -Ch...	08/23/2019	1973	Lone Star Signs/Texas Special...	Signs for "Texas Flag Celebration" Inv 28967, 29030, 29024		237.75	69,708.51
Bill Pmt -Ch...	08/23/2019	1974	Mary O'Haver	Demonstration of "The Art of Basket Making" at the Texas Flag Cele...		100.00	69,608.51
Bill Pmt -Ch...	08/30/2019	1975	Rebecca Huss	Reimbursement of Expense - for Texas Flag Celebration 8-2019		757.63	68,850.88
Deposit	08/30/2019			Transfer Sales Tax Revenue 8/19	99,660.28		168,511.16
Check	09/04/2019	Transfer	City of Montgomery - General...	Transfer to General for reimbursement of expenses		21,970.43	146,540.73
Transfer	09/05/2019			Refund of wire fees charged	25.00		146,565.73
Check	09/13/2019	Transfer	City of Montgomery Debt Srv ...	Admin Transfer Thru 9/30/19		40,000.00	106,565.73
Deposit	09/25/2019			Reimb for overpay of 4th Qtr Admin Tsf	2,500.00		109,065.73
Deposit	09/27/2019			Transfer from General	181.41		109,247.14
Total 51100 - MEDC Checking					575,006.57	748,772.64	109,247.14

City of Montgomery - MBDC

General Ledger

As of September 30, 2019

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>51300 - Time Deposits-MEDC</b>							488,973.17
Deposit	10/31/2018			Texpool	435.11		489,408.28
Deposit	11/30/2018			Texpool	433.49		489,841.77
Deposit	12/31/2018			Texpool	465.93		490,307.70
Deposit	01/31/2019			Interest	487.65		490,795.35
General Jour...	02/07/2019	CB		Transfer to Texpool	153,000.00		643,795.35
Check	02/28/2019	Wire	TEXPOOL	Transfer to Texpool	143,960.00		787,755.35
Deposit	02/28/2019			Interest	693.65		788,449.00
Deposit	03/31/2019			Texpool	1,105.05		789,554.05
General Jour...	04/30/2019	CB		Interest	1,079.58		790,633.63
Deposit	05/31/2019			Texpool	1,102.19		791,735.82
Transfer	06/04/2019			Transfer of Sales Tax Revenue thru 4/19	41,379.20		833,115.02
General Jour...	06/06/2019	cb		Principal on Allegiance Bank CD - sent to wrong account		100,000.00	733,115.02
Deposit	06/30/2019			Interest Texpool	1,133.00		734,248.02
Check	07/25/2019	Transfer	City of Montgomery	Transfer to Home Grant Account for Pizza Shack Extension	100,000.00		834,248.02
General Jour...	07/30/2019	cb		Transfer of investment funds from General - maturity sent to wrong ...	102,032.69		936,280.71
Deposit	07/31/2019			Interest Texpool	1,243.20		937,523.91
Deposit	08/31/2019			Interest	1,452.45		938,976.36
Deposit	09/30/2019			Interest	1,402.98		940,379.34
<b>Total 51300 - Time Deposits-MEDC</b>					<b>551,406.17</b>	<b>100,000.00</b>	<b>940,379.34</b>
<b>51150 - Accounts Receivable Audit</b>							111,217.74
Total 51150 - Accounts Receivable Audit							111,217.74
<b>51171 - Due From Gen Fund</b>							1,354.56
General Jour...	10/10/2018	CB		To accrue sales tax revenue rec'd 10/18	35,290.65		36,645.21
General Jour...	11/09/2018	CB		To accrue sales tax revenue rec'd 11/18	75,927.10		112,572.31
General Jour...	12/31/2018	CB		To accrue sales tax revenue rec'd	48,239.36		160,811.67
General Jour...	01/17/2019	CB		To accrue sales tax revenue rec'd	35,309.50		196,121.17
Deposit	01/23/2019			Sales Tax Transfer from General		196,121.17	0.00
General Jour...	02/20/2019	CB		To accrue sales tax revenue rec'd	72,303.87		72,303.87
General Jour...	03/05/2019	CB		To accrue sales tax revenue rec'd	38,151.99		110,455.86
General Jour...	03/31/2019	CB		Sales tax Revenue due from General		110,455.86	0.00
General Jour...	04/18/2019	CB		To accrue sales tax revenue rec'd	41,379.20		41,379.20
General Jour...	05/31/2019	CB		To accrue sales tax revenue rec'd 5/19	70,762.38		112,141.58
Transfer	06/04/2019			Transfer of Sales Tax Revenue thru 4/19		41,379.20	70,762.38
General Jour...	06/06/2019	cb		Principal and Interest on Allegiance Bank CD - sent to wrong Texpo...	102,032.69		172,795.07
General Jour...	06/30/2019	CB		To accrue sales tax revenue rec'd 6/19	47,815.03		220,610.10
Deposit	07/10/2019			Sales Tax Revenue thru 6/30/19		118,577.41	102,032.69
General Jour...	07/30/2019	cb		Transfer of investment funds from General - maturity sent to wrong ...		102,032.69	0.00
General Jour...	07/30/2019	CB		To accrue sales tax revenue rec'd 7/19	47,435.44		47,435.44
Transfer	08/02/2019			Sales Tax Revenue thru 7/12/19		47,435.44	0.00
General Jour...	08/12/2019	CB		To accrue sales tax revenue rec'd 8/19	99,660.28		99,660.28
Deposit	08/30/2019			Transfer Sales Tax Revenue 8/19		99,660.28	0.00
General Jour...	08/31/2019	cb		To account for revenue for Texas Flng Celebration deposited in Gene...	181.41		181.41
General Jour...	09/13/2019	CB		To accrue sales tax revenue rec'd 9/19	149,997.81		150,179.22
General Jour...	09/25/2019	cb		To account for miscalculation of Admin transfer reduction - 4th Qtr ...	2,500.00		152,679.22
Deposit	09/25/2019		City of Montgomery - General...	Reimb for overpay of 4th Qtr Admin Tsf		2,500.00	150,179.22
Deposit	09/27/2019			Reimb of expense thru 8/19		181.41	149,997.81
<b>Total 51171 - Due From Gen Fund</b>					<b>866,986.71</b>	<b>718,343.46</b>	<b>149,997.81</b>
<b>51173 - Due from Bank</b>							0.00
Check	02/28/2019	DM	Wire Transfer Fee	Wire Transfer fees 25.00 on 2/5/19 & 25.00 on 2/28/19	50.00		50.00
General Jour...	03/05/2019	CB		Refund of Wire Fees charged to account in error		50.00	0.00
Check	08/06/2019	DM	Wire Transfer Fee	Wire Transfer fees	25.00		25.00
Transfer	09/05/2019			Refund of wire fees charged by bank		25.00	0.00
<b>Total 51173 - Due from Bank</b>					<b>75.00</b>	<b>75.00</b>	<b>0.00</b>
<b>51174 - Due from Home Grant Funds</b>							0.00
Bill	03/31/2019	19R02...	Alliance Realty Advisors	Regarding address: 605 Martin Luther King Drive-Linda Sneed	450.00		450.00
Bill	04/23/2019	19R04...	Alliance Realty Advisors	Regarding address: 905 Martin Luther King Drive- Leslie Holts	450.00		900.00
Bill	04/23/2019	190401...	Overland Surveyors Consortiu...	Regarding address: 905 Martin Luther King Drive- Leslie Holts	500.00		1,400.00
<b>Total 51174 - Due from Home Grant Funds</b>					<b>1,400.00</b>	<b>0.00</b>	<b>1,400.00</b>
<b>51580 - Accrued Interest Receivable</b>							1,899.32
Total 51580 - Accrued Interest Receivable							1,899.32
<b>52000 - Accounts Payable</b>							-2,496.18
Bill Pmt -Ch...	10/11/2018	1922	Kenneth Arnsworth	Demolition and removal of debris from 915 Martin Luther King Blvd.	2,300.00		-196.18
Bill Pmt -Ch...	10/19/2018	1923	Waste Management of Texas, ...	CustomerID#20-86349-03007 Inv 1423711-1792-0 Blight removal 9...	196.18		0.00
Bill	10/31/2018	142427...	Waste Management of Texas, ...	Acct#20-90434-73000/INV 1424270-1792-6 Blight Removal@941 ...		98.09	-98.09
Bill	10/31/2018	142424...	Waste Management of Texas, ...	CustomerID#20-86349-03007 Inv 1424246-1792-6 Blight removal ...		1,144.35	-1,242.44
Bill	10/31/2018	Legal E...	Darden, Fowler and Creighton...	Legal fees for October 2018		120.00	-1,362.44
Bill	10/31/2018	17448	Solomon Electric Inc.	Inv 17448 Installed GFI recepticles on light poles.		2,388.56	-3,751.00
Bill	11/07/2018	254013	Ditter Rubber Stamp, Ltd.	2-2XR Names Plates Inv. 254013		19.50	-3,770.50
Bill Pmt -Ch...	11/16/2018	1924	Waste Management of Texas, ...	Acct#20-90434-73000/INV 1424270-1792-6 Blight Removal@941 ...	98.09		-3,672.41
Bill Pmt -Ch...	11/16/2018	1925	Waste Management of Texas, ...	CustomerID#20-86349-03007 Inv 1424246-1792-6 Blight removal ...	1,144.35		-2,528.06
Bill	11/16/2018	981508...	Davis Investigation Services	Inv# 98150828		143.41	-2,671.47
Bill Pmt -Ch...	11/21/2018	1926	Darden, Fowler and Creighton...	Legal fees for October 2018	120.00		-2,551.47
Bill	11/29/2018	Christ...	Lisa Martin	Christmas 2018 Decorating Award		250.00	-2,801.47

City of Montgomery - MEDC

General Ledger

As of September 30, 2019

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Bill	11/29/2018	Christ...	Catherine Pringle	Christmas Decorating Award 2018		200.00	-3,001.47
Bill	11/29/2018	Christ...	Jennifer Brown	Christmas Decorating Award 2018		150.00	-3,151.47
Bill	11/29/2018	Christ...	Hodge Podge Lodge	Christmas Decorating Award 2018		500.00	-3,651.47
Bill	11/29/2018	Christ...	Garrett House	Christmas Decorating Award 2018		250.00	-3,901.47
Bill	11/29/2018	Christ...	Skinner Carpet	Christmas Decorating Award 2018		150.00	-4,051.47
Bill Pmt -Ch...	11/30/2018	1927	Davis Investigation Services	Inv# 98150828	143.41		-3,908.06
Bill Pmt -Ch...	11/30/2018	1928	Catherine Pringle	Christmas Decorating Award 2018	200.00		-3,708.06
Bill Pmt -Ch...	11/30/2018	1929	Garrett House	Christmas Decorating Award 2018	250.00		-3,458.06
Bill Pmt -Ch...	11/30/2018	1930	Hodge Podge Lodge	Christmas Decorating Award 2018	500.00		-2,958.06
Bill Pmt -Ch...	11/30/2018	1931	Jennifer Brown	Christmas Decorating Award 2018	150.00		-2,808.06
Bill Pmt -Ch...	11/30/2018	1932	Lisa Martin	Christmas Decorating Award 2018	250.00		-2,558.06
Bill Pmt -Ch...	11/30/2018	1933	Skinner Carpet	Christmas Decorating Award 2018	150.00		-2,408.06
Bill	11/30/2018	Blight ...	China Chapel	Blight Removal in the City		2,037.94	-4,446.00
Bill	11/30/2018	20-904...	Waste Management of Texas, ...	30 yard roll off @ 14855 Liberty- Acct#20-90434-73000 Inv1424840-...		381.45	-4,827.45
Bill Pmt -Ch...	12/07/2018	1934	China Chapel	Blight Removal in the City	2,037.94		-2,789.51
Bill Pmt -Ch...	12/07/2018	1935	Dittert Rubber Stamp, Ltd.	2-2X8 Names Plates Inv. 254013	19.50		-2,770.01
Bill	12/11/2018	7502	Arnette Marketing	Seasonal Decorations 2018 Inv 7502		5,007.57	-7,777.58
Bill Pmt -Ch...	12/11/2018	1936	Arnette Marketing	Seasonal Decorations 2018 Inv 7502	5,007.57		-2,770.01
Bill	12/13/2018	Christ...	Jim's Hardware	Christmas 2018		203.87	-2,973.88
Bill Pmt -Ch...	12/21/2018	1937	Jim's Hardware	Christmas 2018	203.87		-2,770.01
Bill Pmt -Ch...	12/21/2018	1938	Waste Management of Texas, ...	30 yard roll off @ 14855 Liberty- Acct#20-90434-73000 Inv1424840-...	381.45		-2,388.56
Bill	12/21/2018	Reimb...	Miles Marks	Reimbursement of Districts		60.00	-2,448.56
Bill Pmt -Ch...	12/21/2018	1939	Miles Marks	Reimbursement of Districts	60.00		-2,388.56
Bill	01/10/2019	Reimb...	Katrina Moore	Reimbursement		67.80	-2,456.36
Bill Pmt -Ch...	01/11/2019	1940	Katrina Moore	Reimbursement	67.80		-2,388.56
Bill	01/23/2019	1/2 Di...	Amy Brown	1/2 Rebate for first years Distrx subscription cost		60.00	-2,448.56
Bill	01/23/2019	1/2 Di...	Rendy Kerr	1/2 Rebate for first years Distrx subscription cost		60.00	-2,508.56
Bill	01/23/2019	1/2 Di...	Jennifer Skinner	1/2 Rebate for first years Distrx subscription cost		60.00	-2,568.56
Bill	01/23/2019	1/2 Di...	Larry Reiland	1/2 Rebate for first years Distrx subscription cost		60.00	-2,628.56
Bill	01/23/2019	1/2 Di...	Kristen Billingsley	1/2 Rebate for first years Distrx subscription cost		60.00	-2,688.56
Bill	01/23/2019	1/2 Di...	Tom Cronin	1/2 Rebate for first years Distrx subscription cost		60.00	-2,748.56
Bill	01/23/2019	1/2 Di...	Bob Kerr	1/2 Rebate for first years Distrx subscription cost		60.00	-2,808.56
Bill	01/23/2019	1/2 Di...	Robert Peel	1/2 Rebate for first years Distrx subscription cost		60.00	-2,868.56
Bill	01/23/2019	1/2 Di...	Claudina Cook	1/2 Rebate for first years Distrx subscription cost		60.00	-2,928.56
Bill Pmt -Ch...	01/25/2019	1941	Amy Brown	VOID: 1/2 Rebate for first years Distrx subscription cost (\$60.00) n...	0.00		-2,928.56
Bill Pmt -Ch...	01/25/2019	1942	Bob Kerr	1/2 Rebate for first years Distrx subscription cost	60.00		-2,868.56
Bill Pmt -Ch...	01/25/2019	1943	Claudina Cook	1/2 Rebate for first years Distrx subscription cost	60.00		-2,808.56
Bill Pmt -Ch...	01/25/2019	1944	Jennifer Skinner	1/2 Rebate for first years Distrx subscription cost	60.00		-2,748.56
Bill Pmt -Ch...	01/25/2019	1945	Kristen Billingsley	1/2 Rebate for first years Distrx subscription cost	60.00		-2,688.56
Bill Pmt -Ch...	01/25/2019	1946	Larry Reiland	1/2 Rebate for first years Distrx subscription cost	60.00		-2,628.56
Bill Pmt -Ch...	01/25/2019	1947	Rendy Kerr	1/2 Rebate for first years Distrx subscription cost	60.00		-2,568.56
Bill Pmt -Ch...	01/25/2019	1948	Robert Peel	1/2 Rebate for first years Distrx subscription cost	60.00		-2,508.56
Bill Pmt -Ch...	01/25/2019	1949	Tom Cronin	1/2 Rebate for first years Distrx subscription cost	60.00		-2,448.56
Bill	01/29/2019	56434	HMBMA	Events - Per Julie's letter this is for Antique Fest		9,900.00	-12,348.56
Bill	01/31/2019	Legal f...	Darden, Fowler and Creighton...	Legal fees for Jan 2019		300.00	-12,648.56
Bill	01/31/2019	254885	Dittert Rubber Stamp, Ltd.	Name Plate Inv. 254885		39.00	-12,687.56
Bill	01/31/2019	601156...	Office Depot Business Credit	Part Jan 2019 Invoices 1/3-1/26/19		42.20	-12,729.76
Bill	02/15/2019	2017/2...	The Kroger Co.	2017/2018 MEDC Sales Tax Rebate		50,917.00	-63,646.76
Bill Pmt -Ch...	02/15/2019	1950	Darden, Fowler and Creighton...	Legal fees for Jan 2019	300.00		-63,346.76
Bill Pmt -Ch...	02/15/2019	1951	Dittert Rubber Stamp, Ltd.	Name Plate Inv. 254885	39.00		-63,307.76
Bill Pmt -Ch...	02/15/2019	1952	Office Depot Business Credit	Part Jan 2019 Invoices 1/3-1/26/19	42.20		-63,265.56
Bill Pmt -Ch...	02/15/2019	1953	The Kroger Co.	2017/2018 MEDC Sales Tax Rebate	50,917.00		-12,348.56
Bill Pmt -Ch...	02/22/2019	1954	Texas Downtown Association	Oct 2018- Oct 2019 - Membership	180.00		-12,168.56
Bill	02/28/2019	2018-f...	Texas Downtown Association	Oct 2018- Oct 2019 - Membership		180.00	-12,348.56
Bill	02/28/2019	Reimb...	Rebecca Huss	Reimbursement of Expense - Logo from Etsy for Flag & Food Festival		49.00	-12,397.56
Bill	02/28/2019	Reimb ...	Rebecca Huss	Reimbursement of Expense -Sign for Walking Tours		171.59	-12,569.15
Bill	02/28/2019	Legal f...	Darden, Fowler and Creighton...	Legal fees Feb 2019		200.00	-12,769.15
Bill Pmt -Ch...	03/01/2019	1955	Rebecca Huss	Reimbursement of Expense - Logo from Etsy for Flag & Food Festival	49.00		-12,720.15
Bill Pmt -Ch...	03/01/2019	1956	Solomon Electric Inc.	Inv 17448 Installed GFI recepticles on light poles.	2,388.56		-10,331.59
Bill Pmt -Ch...	03/01/2019	1957	Rebecca Huss	Reimbursement of Expense -Sign for Walking Tours	171.59		-10,160.00
Bill Pmt -Ch...	03/15/2019	1958	Darden, Fowler and Creighton...	Legal fees Feb 2019	200.00		-9,960.00
Bill	03/21/2019	Reimb ...	Rebecca Huss	Reimbursement of Expense - Logo from Etsy for Design for Octobe...		49.00	-10,009.00
Bill Pmt -Ch...	03/22/2019	1959	Card Service Center	xxxx 0869 part of bill thru 3/8/19	21.34		-9,987.66
Bill Pmt -Ch...	03/22/2019	1960	Thomas Printing & Publishing	Inv# 9915 Business Cards for Katrina Moore	119.50		-9,868.16
Bill Pmt -Ch...	03/29/2019	1961	Historic Montgomery Business...	Inv# 201 HMBMA - Billboard for 10/15/18-10/15/19	4,200.00		-5,668.16
Bill	03/31/2019	9915	Thomas Printing & Publishing	Inv# 9915 Business Cards for Katrina Moore		119.50	-5,787.66
Bill	03/31/2019	Thru 3...	Card Service Center	xxxx 0869 part of bill thru 3/8/19		21.34	-5,809.00
Bill	03/31/2019	201	Historic Montgomery Business...	Inv# 201 HMBMA - Billboard for 10/15/18-10/15/19		4,200.00	-10,009.00
Bill	03/31/2019	19R02...	Alliance Realty Advisors	Regarding address: 605 Martin Luther King Drive-Linda Sneed		450.00	-10,459.00
Bill	03/31/2019	Legal f...	Darden, Fowler and Creighton...	Legal fees 3/19		80.00	-10,539.00
Bill Pmt -Ch...	04/05/2019	1962	Alliance Realty Advisors	Regarding address: 605 Martin Luther King Drive-Linda Sneed	450.00		-10,089.00
Bill Pmt -Ch...	04/12/2019	1963	Darden, Fowler and Creighton...	Legal fees 3/19	80.00		-10,009.00
Bill Pmt -Ch...	04/18/2019	1964	Rebecca Huss	Reimbursement of Expense - Logo from Etsy for Design for Octobe...	49.00		-9,960.00
Bill	04/23/2019	19R04...	Alliance Realty Advisors	Regarding address: 905 Martin Luther King Drive- Leslie Holts		450.00	-10,410.00
Bill	04/23/2019	190401...	Overland Surveyors Consortiu...	Survey- 905 Martin Luther King Dr - Leslie Holts		500.00	-10,910.00
Bill Pmt -Ch...	05/01/2019	1965	HMBMA	Events	9,900.00		-1,010.00
Bill Pmt -Ch...	05/10/2019	1966	Alliance Realty Advisors	Regarding address: 905 Martin Luther King Drive - Holts	450.00		-560.00
Bill Pmt -Ch...	05/10/2019	1967	Overland Surveyors Consortiu...	Survey- 905 Martin Luther King Dr - Leslie Holts	500.00		-60.00
Bill	05/31/2019	Legal f...	Darden, Fowler and Creighton...	Legal fees 5/19		320.00	-380.00
Bill	06/19/2019	28924	Spirit Hand Line, LLC	Water Party		37.50	-417.50
Bill	06/20/2019	6323	Fun Jumps Event Rentals	Inv 6323 Water Party		575.00	-992.50
Bill	06/20/2019	222716...	Houston Chronicle	Inv# 222716123 Tourism & Marketing Coordinator		79.20	-1,071.70

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Type	Date	Num	Name	Memo	Debit	Credit	Balance
Bill Pmt -Ch...	06/21/2019	1968	Amy Brown	1/2 Rebate for first years Distrx subscription cost	60.00		-1,011.70
Bill Pmt -Ch...	06/21/2019	1969	Fun Jumps Event Rentals	Inv 6323 Water Party	575.00		-436.70
Bill Pmt -Ch...	06/21/2019	1970	Darden, Fowler and Creighton...	Legal fees 5/19	320.00		-116.70
Bill Pmt -Ch...	06/21/2019	1971	Houston Chronicle	Inv# 222716123 Tourism & Marketing Coordinator	79.20		-37.50
Bill Pmt -Ch...	06/28/2019	1972	Spirit Hand Line, LLC	Water Party	37.50		0.00
Bill	08/23/2019	29024	Lone Star Signs/Texas Special...	Signs for event parking Inv 29024		72.75	-72.75
Bill	08/23/2019	29030	Lone Star Signs/Texas Special...	Signs for Event Inv 29030		30.00	-102.75
Bill	08/23/2019	28967	Lone Star Signs/Texas Special...	Signs for event - Texas Flag Celebration Inv 28967		135.00	-237.75
Bill	08/23/2019	Event ...	Mary O'Haver	Demonstration of "The Art of Basket Making" at Event		100.00	-337.75
Bill Pmt -Ch...	08/23/2019	1973	Lone Star Signs/Texas Special...	Signs for "Texas Flag Celebration" Inv 28967, 29030, 29024	237.75		-100.00
Bill Pmt -Ch...	08/23/2019	1974	Mary O'Haver	Demonstration of "The Art of Basket Making" at the Texas Flag Cele...	100.00		0.00
Bill	08/29/2019	Reimb ...	Rebecca Huss	Reimbursement of Expense - for Texas Flag Celebration 8-2019		757.63	-757.63
Bill Pmt -Ch...	08/30/2019	1975	Rebecca Huss	Reimbursement of Expense - for Texas Flag Celebration 8-2019	757.63		0.00
Bill	09/12/2019	222716...	Houston Chronicle	Inv# 222716136 MEDC Budget P Hearing		72.00	-72.00
Bill	09/28/2019	1298	Laurel Paving	Inv 1298 - Drainage McCown St.		8,850.00	-8,922.00
Total 52000 - Accounts Payable					85,984.43	92,410.25	-8,922.00
52001 - Accounts Payable Audit							0.00
General Jour...	09/30/2019	CB1	The Kroger Co.	To record sales tax reimbursement calculated for 2018-2019 ns expen...		76,900.00	-76,900.00
Total 52001 - Accounts Payable Audit					0.00	76,900.00	-76,900.00
52712 - Due to Gen Fund							0.00
General Jour...	12/31/2018	cb		To accrue Admin transfer - 1st Qtr FYE 2019		26,875.00	-26,875.00
Check	01/23/2019	Transfer	City of Montgomery - General...	1st Qtr Admin Transfer	26,875.00		0.00
General Jour...	02/28/2019	cb		To accrue Admin transfer - 2nd Qtr FYE 2019		26,875.00	-26,875.00
General Jour...	04/30/2019	cb		Darden Fowler - Legal Fees 4/19		80.00	-26,955.00
General Jour...	05/31/2019	cb		Reimbursement of expense to Sara Countyman - Water Party		55.98	-27,010.98
General Jour...	06/04/2019	Transfer		Admin Trf thru 3/31/19 and Reimbursement of exp	27,163.50		152.52
General Jour...	06/30/2019	cb		To accrue Admin transfer - 3rd Qtr FYE 2019 (reduced by \$5,000 ...		21,875.00	-21,722.48
General Jour...	06/30/2019	cb		R.S. Waste Service - Event 8/24/19, portable toilets-Pd from General		390.00	-22,112.48
General Jour...	06/30/2019	cb		Card Service Center - Water Party exp		42.88	-22,155.36
General Jour...	06/30/2019	cb		Card Service Center - FlagFest exp		241.66	-22,397.02
General Jour...	06/30/2019	cb		Card Services expense - Water Party		58.76	-22,455.78
General Jour...	06/30/2019	cb		Darden Fowler - Legal Fees 6/19		30.00	-22,485.78
Check	07/10/2019	Transfer	City of Montgomery - General...	3rd Qtr Admin Transfer thru 6/30/19-less 5,000 - & Reimb of Exp f...	21,930.98		-554.80
General Jour...	07/26/2019	cb		Municode - Web Page Contract		750.00	-1,304.80
General Jour...	07/31/2019	cb		Texas Flag Celebration exp - paid from Gen - due to signature cards		318.68	-1,623.48
Check	08/02/2019	Transfer	City of Montgomery - General...	Transfer to General to cover expenses thru 7/22/19	1,513.30		-110.18
General Jour...	08/15/2019	cb		To accrue Memory Park - Concrete Bag Bulkhead Extension Pd from...		9,985.25	-10,095.43
General Jour...	08/27/2019	cb		To accrue Admin transfer - 4th Qtr FYE 2019 (reduced by \$10,000 ...		11,875.00	-21,970.43
Check	09/04/2019	Transfer	City of Montgomery - General...	Transfer to General for reimbursement of expenses	21,970.43		0.00
Total 52712 - Due to Gen Fund					99,453.21	99,453.21	0.00
52714 - Due to Debt Service Fund							0.00
General Jour...	12/31/2018	cb		To accrue Admin transfer thru 12/31/18		40,000.00	-40,000.00
Check	01/23/2019	Transfer	City of Montgomery Debt Srv ...	Admin Transfer to Debt Service thru 9/30/17	40,000.00		0.00
General Jour...	02/28/2019	cb		To accrue Admin transfer thru 3/31/19 (2019 YE)		40,000.00	-40,000.00
General Jour...	06/30/2019	cb		To accrue Admin transfer thru 6/30/19 (2019 YE)		40,000.00	-80,000.00
Check	07/10/2019	Transfer	City of Montgomery Debt Srv ...	Admin Transfer to Debt Service thru 6/30/19	80,000.00		0.00
General Jour...	08/31/2019	cb		To accrue Admin transfer thru 9/30/19 (2019 YE)		40,000.00	-40,000.00
Check	09/13/2019	Transfer	City of Montgomery Debt Srv ...	Admin Transfer Thru 9/30/19	40,000.00		0.00
Total 52714 - Due to Debt Service Fund					160,000.00	160,000.00	0.00
53900 - Unrestricted Net Assets							-883,961.82
Total 53900 - Unrestricted Net Assets							-883,961.82
55000 - Taxes & Franchise Fees							0.00
55400 - Sales Tax							0.00
General Jour...	10/10/2018	CB		To accrue sales tax revenue rec'd 10/18		35,290.65	-35,290.65
General Jour...	11/09/2018	CB		To accrue sales tax revenue rec'd 11/18		75,927.10	-111,217.75
General Jour...	12/31/2018	CB		To accrue sales tax revenue rec'd		48,239.36	-159,457.11
General Jour...	01/17/2019	CB		To accrue sales tax revenue rec'd		35,309.50	-194,766.61
General Jour...	02/20/2019	CB		To accrue sales tax revenue rec'd		72,303.87	-267,070.48
General Jour...	03/05/2019	CB		To accrue sales tax revenue rec'd		38,151.99	-305,222.47
General Jour...	04/18/2019	CB		To accrue sales tax revenue rec'd		41,379.20	-346,601.67
General Jour...	05/31/2019	CB		To accrue sales tax revenue rec'd 5/19		70,762.38	-417,364.05
General Jour...	06/30/2019	CB		To accrue sales tax revenue rec'd 6/19		47,815.03	-465,179.08
General Jour...	07/30/2019	CB		To accrue sales tax revenue rec'd 7/19		47,435.44	-512,614.52
General Jour...	08/12/2019	CB		To accrue sales tax revenue rec'd 8/19		99,660.28	-612,274.80
General Jour...	09/13/2019	CB		To accrue sales tax revenue rec'd 9/19		149,997.81	-762,272.61
Total 55400 - Sales Tax					0.00	762,272.61	-762,272.61
Total 55000 - Taxes & Franchise Fees					0.00	762,272.61	-762,272.61
55300 - Other Revenues							0.00
55391 - Interest Income							0.00
Deposit	10/31/2018			Texpool		435.11	-435.11
Deposit	11/30/2018			Texpool		433.49	-868.60
Deposit	12/31/2018			Interest		465.93	-1,334.53

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Type	Date	Num	Name	Memo	Debit	Credit	Balance
Deposit	01/31/2019			Interest		487.65	-1,822.18
Deposit	02/28/2019			Interest		693.65	-2,515.83
Deposit	03/31/2019	Int		Texpool		1,105.05	-3,620.88
General Jour...	04/30/2019	CB		Interest		1,079.58	-4,700.46
Deposit	05/31/2019			Texpool		1,102.19	-5,802.65
General Jour...	06/06/2019	cb		Interest on Allegiance Bank CID - sent to wrong account		2,032.69	-7,835.34
Deposit	06/30/2019			Interest Texpool		1,133.00	-8,968.34
Deposit	07/31/2019			Interest Texpool		1,243.20	-10,211.54
Deposit	08/31/2019			Interest		1,452.45	-11,663.99
Deposit	09/30/2019			Interest		1,402.98	-13,066.97
Total 55391 - Interest Income					0.00	13,066.97	-13,066.97
Total 55300 - Other Revenues					0.00	13,066.97	-13,066.97
<b>55600 - Events Revenue</b>							0.00
General Jour...	08/31/2019	cb		To account for revenue for Texas Flag Celebration deposited in Gene...		150.00	-150.00
General Jour...	08/31/2019	cb		To account for credit for sales tax charged (Card Service Center) in G...		31.41	-181.41
Total 55600 - Events Revenue					0.00	181.41	-181.41
<b>56000 - Pub Infrastructure - Category I</b>							0.00
<b>56000.8 - Utility Extensions</b>							0.00
Bill	09/28/2019	1298	Laurel Paving	Inv 1298 - Drainage McCown St.	8,850.00		8,850.00
Total 56000.8 - Utility Extensions					8,850.00	0.00	8,850.00
<b>56430 - Tsf to Debt Service</b>							0.00
General Jour...	12/31/2018	cb		To accrue Admin transfer thru 12/31/18 (2019 YE)	40,000.00		40,000.00
General Jour...	02/28/2019	cb		To accrue Admin transfer thru 3/31/19 (2019 YF)	40,000.00		80,000.00
General Jour...	06/30/2019	cb		To accrue Admin transfer thru 6/30/19 (2019 YE)	40,000.00		120,000.00
General Jour...	08/31/2019	cb		To accrue Admin transfer thru 9/30/19 (2019 YE)	40,000.00		160,000.00
Total 56430 - Tsf to Debt Service					160,000.00	0.00	160,000.00
Total 56000 - Pub Infrastructure - Category I					168,850.00	0.00	168,850.00
<b>56001 - Business Dev &amp; Ret -Category II</b>							0.00
<b>56001.8 - Sales Tax Reimbursement</b>							0.00
Bill	02/15/2019	2017/2...	The Kroger Co.	2017/2018 MEDC Sales Tax Rebate	50,917.00		50,917.00
General Jour...	09/30/2019	CB1	The Kroger Co.	To record sales tax reimbursement calculated for 2018-2019 as expen...	76,900.00		127,817.00
Total 56001.8 - Sales Tax Reimbursement					127,817.00	0.00	127,817.00
<b>56423 - Economic Development Grant Prog</b>							0.00
Bill	03/31/2019	201	Historic Montgomery Business...	HMBA - Billboard for 10/15/18-10/15/19	4,200.00		4,200.00
Total 56423 - Economic Development Grant Prog					4,200.00	0.00	4,200.00
Total 56001 - Business Dev & Ret -Category II					132,017.00	0.00	132,017.00
<b>56002 - Quality of Life - Category III</b>							0.00
<b>56404 - Seasonal Decorations</b>							0.00
Bill	10/31/2018	17448	Solomon Electric Inc.	Installed GFI recepticles on light poles.	2,388.56		2,388.56
Bill	12/11/2018	7502	Arnette Marketing	Seasonal Decorations 2018 Inv 7502	5,007.57		7,396.13
Bill	12/13/2018	Christ...	Jim's Hardware	Christmas 2018 Inv#079373	127.04		7,523.17
Bill	12/13/2018	Christ...	Jim's Hardware	Christmas 2018 Inv# 079311	56.85		7,580.02
Bill	12/13/2018	Christ...	Jim's Hardware	Christmas 2018 Inv# 79314	19.98		7,600.00
Total 56404 - Seasonal Decorations					7,600.00	0.00	7,600.00
<b>56420.2 - Christmas Lighting(Civic Assn)</b>							0.00
Bill	11/29/2018	Christ...	Lisa Marín	Christmas 2018 Decorating Award	250.00		250.00
Bill	11/29/2018	Christ...	Catherine Pringle	Christmas Decorating Award 2018	200.00		450.00
Bill	11/29/2018	Christ...	Jennifer Brown	Christmas Decorating Award 2018	150.00		600.00
Bill	11/29/2018	Christ...	Hodge Podge Lodge	Christmas Decorating Award 2018	500.00		1,100.00
Bill	11/29/2018	Christ...	Garrett House	Christmas Decorating Award 2018	250.00		1,350.00
Bill	11/29/2018	Christ...	Skinner Carpet	Christmas Decorating Award 2018	150.00		1,500.00
Total 56420.2 - Christmas Lighting(Civic Assn)					1,500.00	0.00	1,500.00
<b>56420.3 - Fermland Improvements</b>							0.00
Check	07/19/2019	Transfer	City of Montgomery - General...	Transfer to General to cover part of Crane Cabin repair	3,600.00		3,600.00
Check	08/14/2019	Transfer	City of Montgomery - General...	Transfer to General to cover remainder of Crane Cabin Repai	2,700.00		6,300.00
Total 56420.3 - Fermland Improvements					6,300.00	0.00	6,300.00
<b>56420.4 - Memory Park Improvements</b>							0.00
General Jour...	08/15/2019	cb		To accrue Memory Park - Concrete Bag Bulkhead Extension Pd from...	9,985.25		9,985.25
Total 56420.4 - Memory Park Improvements					9,985.25	0.00	9,985.25
<b>56423.1 - Walking Tours</b>							0.00
Bill	12/21/2018	Reimb...	Miles Marks	Reimbursement of Districts	60.00		60.00
Bill	01/23/2019	1/2 Di...	Amy Brown	1/2 Rebate for first years Distrx subscription cost	60.00		120.00
Bill	01/23/2019	1/2 Di...	Rendy Kerr	1/2 Rebate for first years Distrx subscription cost	60.00		180.00
Bill	01/23/2019	1/2 Di...	Jennifer Skinner	1/2 Rebate for first years Distrx subscription cost	60.00		240.00

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Type	Date	Num	Name	Memo	Debit	Credit	Balance
Bill	01/23/2019	1/2 Di...	Larry Reiland	1/2 Rebate for first years Distrx subscription cost	60.00		300.00
Bill	01/23/2019	1/2 Di...	Kristen Billingsley	1/2 Rebate for first years Distrx subscription cost	60.00		360.00
Bill	01/23/2019	1/2 Di...	Tom Cronin	1/2 Rebate for first years Distrx subscription cost	60.00		420.00
Bill	01/23/2019	1/2 Di...	Bob Ketr	1/2 Rebate for first years Distrx subscription cost	60.00		480.00
Bill	01/23/2019	1/2 Di...	Robert Peel	1/2 Rebate for first years Distrx subscription cost	60.00		540.00
Bill	01/23/2019	1/2 Di...	Claudina Cook	1/2 Rebate for first years Distrx subscription cost	60.00		600.00
Bill	02/28/2019	Reimb ...	Rebecca Huss	Reimbursement of Expense -Sign for Walking Tours	171.59		771.59
Total 56423.1 · Walking Tours					771.59	0.00	771.59
<b>56429 · Removal of Blight</b>							0.00
Bill	10/31/2018	142427...	Waste Management of Texas, ...	Acct#20-90434-73000/INV 1424270-1792-6 Blight Removal@941 ...	98.09		98.09
Bill	10/31/2018	142424...	Waste Management of Texas, ...	CustomerID#20-86349-03007 Inv 1424246-1792-6 Blight removal ...	1,144.35		1,242.44
Bill	11/30/2018	Blight ...	China Chapel	Blight Removal in the City	2,037.94		3,280.38
Bill	11/30/2018	20-904...	Waste Management of Texas, ...	30 yard roll off @ 14855 Liberty- Acct#20-90434-73000 Inv1424840-...	381.45		3,661.83
Total 56429 · Removal of Blight					3,661.83	0.00	3,661.83
<b>56434 · Events</b>							0.00
<b>55602 · Neighborhood Water Party</b>							0.00
General Jour...	05/31/2019	cb		Reimbursement of expense to Sam Countryman - Water Party	55.98		55.98
Bill	06/19/2019	28924	Spirit Hand Line, LLC	Water Party	37.50		93.48
Bill	06/20/2019	6323	Fun Jumps Event Rentals	Inv 6323 Water Party	575.00		668.48
General Jour...	06/30/2019	cb		Card Service Center - Water Party exp	42.88		711.36
General Jour...	06/30/2019	cb		Card Services expense - Water Party	58.76		770.12
Total 55602 · Neighborhood Water Party					770.12	0.00	770.12
<b>55603 · Texas Flag Celebration</b>							0.00
General Jour...	06/30/2019	cb		R.S. Waste Service - Event 8/24/19, portable toilets-Pd from General	390.00		390.00
General Jour...	06/30/2019	cb		Card Service Center - FlagFest exp	241.66		631.66
General Jour...	07/31/2019	cb		Texas Flag Celebration exp - paid from Gen - due to signature cards	318.68		950.34
Bill	08/23/2019	29024	Lone Star Signs/Texas Special...	Signs for event parking Inv 29024	72.75		1,023.09
Bill	08/23/2019	29030	Lone Star Signs/Texas Special...	Signs for Event Inv 29030	30.00		1,053.09
Bill	08/23/2019	28967	Lone Star Signs/Texas Special...	Signs for event - Texas Flag Celebration Inv 28967	135.00		1,188.09
Bill	08/23/2019	Event ...	Mary O'Haver	Demonstration of "The Art of Basket Making" at Event	100.00		1,288.09
Bill	08/29/2019	Reimb ...	Rebecca Huss	Reimbursement of Expense - for Texas Flag Celebration 8-2019	757.63		2,045.72
Total 55603 · Texas Flag Celebration					2,045.72	0.00	2,045.72
<b>55605 · Antiques Show &amp; Fest</b>							0.00
Bill	01/29/2019	56434	HMBA	Events - Per Julie's letter this is for Antique Fest	9,900.00		9,900.00
Total 55605 · Antiques Show & Fest					9,900.00	0.00	9,900.00
<b>56434A · Lone Star Flag Fest</b>							0.00
<b>56434.1 · Marketing/signage/logo</b>							0.00
Bill	02/28/2019	Reimb ...	Rebecca Huss	Reimbursement of Expense - Logo from Etsy for Flag & Food Festival	49.00		49.00
Total 56434.1 · Marketing/signage/logo					49.00	0.00	49.00
Total 56434A · Lone Star Flag Fest					49.00	0.00	49.00
<b>56434 · Events - Other</b>							0.00
Bill	03/21/2019	Reimb ...	Rebecca Huss	Reimbursement of Expense - Logo from Etsy for Design for Octobe...	49.00		49.00
Total 56434 · Events - Other					49.00	0.00	49.00
Total 56434 · Events					12,813.84	0.00	12,813.84
Total 56002 · Quality of Life - Category III					42,632.51	0.00	42,632.51
<b>56003 · Marketing &amp; Tourism-Category IV</b>							0.00
<b>56413 · Brochures/Printed Literature</b>							0.00
Bill	11/07/2018	254013	Ditert Rubber Stamp, Ltd.	2-2X8 Names Plates Inv. 254013	19.50		19.50
Total 56413 · Brochures/Printed Literature					19.50	0.00	19.50
<b>56419 · Website</b>							0.00
General Jour...	07/26/2019	cb		Municode - Web Page Contract	750.00		750.00
Total 56419 · Website					750.00	0.00	750.00
Total 56003 · Marketing & Tourism-Category IV					769.50	0.00	769.50
<b>56004 · Administration - Category V</b>							0.00
<b>56004.1 · Admin Transfers to Gen Fund</b>							0.00
General Jour...	12/31/2018	cb		To accrue Admin transfer - 1st Qtr FYE 2019	26,875.00		26,875.00
General Jour...	02/28/2019	cb		To accrue Admin transfer - 2nd Qtr FYE 2019	26,875.00		53,750.00
General Jour...	06/30/2019	cb		To accrue Admin transfer - 3rd Qtr FYE 2019 (reduced by \$5,000 ...	21,875.00		75,625.00
General Jour...	08/27/2019	cb		To accrue Admin transfer - 4th Qtr FYE 2019 (reduced by \$10,000 ...	11,875.00		87,500.00
General Jour...	09/25/2019	cb		To account for miscalculation of Admin transfer reduction - 4th Qtr ...		2,500.00	85,000.00
Total 56004.1 · Admin Transfers to Gen Fund					87,500.00	2,500.00	85,000.00
<b>56004.3 · Miscellaneous Expenses</b>							0.00
Bill	11/16/2018	9R1508...	Davis Investigation Services	Background check and drug testing for Katrina Moore- Marketing & ...	143.41		143.41

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Type	Date	Num	Name	Memo	Debit	Credit	Balance
Bill	01/31/2019	254885	Dittert Rubber Stamp, Ltd.	Name Plate Inv. 254885 (4)	39.00		182.41
Bill	01/31/2019	601156...	Office Depot Business Credit	Part Jan 2019 Invoices 1/3-1/26/19	42.20		224.61
Bill	03/31/2019	9915	Thomas Printing & Publishing	Inv# 9915 Business Cards for Katrina Moore	119.50		344.11
Bill	03/31/2019	Thru 3...	Card Service Center	xxxx 0869 part of bill thru 3/8/19	21.34		365.45
Bill	06/20/2019	222716...	Houston Chronicle	Inv# 222716123 Tourism & Marketing Coordinator	79.20		444.65
Total 56004.3 - Miscellaneous Expenses					444.65	0.00	444.65
56327 - Consulting (Professional serv)							0.00
Bill	10/31/2018	Legal f...	Darden, Fowler and Creighton...	Re: MEDC quorum and approval of motions for Council of 4	120.00		120.00
Bill	01/31/2019	Legal f...	Darden, Fowler and Creighton...	Legal fees for Jan 2019	300.00		420.00
Bill	02/28/2019	Legal f...	Darden, Fowler and Creighton...	Legal fees Feb 2019	200.00		620.00
Bill	03/31/2019	Legal f...	Darden, Fowler and Creighton...	Legal fees 3/19	80.00		700.00
General Jour...	04/30/2019	cb		Darden Fowler - Legal Fees 4/19	80.00		780.00
Bill	05/31/2019	Legal f...	Darden, Fowler and Creighton...	Legal fees 5/19	320.00		1,100.00
General Jour...	06/30/2019	cb		Darden Fowler - Legal Fees 6/19	30.00		1,130.00
Total 56327 - Consulting (Professional serv)					1,130.00	0.00	1,130.00
56354 - Travel & Training Expenses							0.00
Bill	01/10/2019	Reimb...	Katrina Moore	Shipley's \$14.00, Brookshires \$38.95, Walmart \$ 14.85	67.80		67.80
Bill	02/28/2019	2018-1...	Texas Downtown Association	Oct 2018- Oct 2019 - Membership	180.00		247.80
Total 56354 - Travel & Training Expenses					247.80	0.00	247.80
Total 56004 - Administration - Category V					89,322.45	2,500.00	86,822.45
56338 - Publications							0.00
Bill	09/12/2019	222716...	Houston Chronicle	Inv# 222716136 MEDC Budget P Hearing	72.00		72.00
Total 56338 - Publications					72.00	0.00	72.00
<b>TOTAL</b>					<b>2,773,975.55</b>	<b>2,773,975.55</b>	<b>0.00</b>



City of Montgomery - MEDC  
**Balance Sheet**  
As of September 30, 2019

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	<u>Sep 30, 19</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
51100 · MEDC Checking	109,247.14
51300 · Time Deposits-MEDC	940,379.34
	<hr/>
<b>Total Checking/Savings</b>	1,049,626.48
<b>Other Current Assets</b>	
51150 · Accounts Receivable Audit	111,217.74
51171 · Due From Gen Fund	149,997.81
51174 · Due from Home Grant Funds	1,400.00
51580 · Accrued Interest Receivable	1,899.32
	<hr/>
<b>Total Other Current Assets</b>	264,514.87
	<hr/>
<b>Total Current Assets</b>	1,314,141.35
	<hr/>
<b>TOTAL ASSETS</b>	<b><u>1,314,141.35</u></b>
	<hr/>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
52000 · Accounts Payable	8,922.00
52001 · Accounts Payable Audit	76,900.00
	<hr/>
<b>Total Accounts Payable</b>	85,822.00
	<hr/>
<b>Total Current Liabilities</b>	85,822.00
	<hr/>
<b>Total Liabilities</b>	85,822.00
<b>Equity</b>	
53900 · Unrestricted Net Assets	883,961.82
Net Income	344,357.53
	<hr/>
<b>Total Equity</b>	1,228,319.35
	<hr/>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>1,314,141.35</u></b>

Montgomery EDC  
**AGENDA REPORT**

<b>Meeting Date:</b> October 21, 2019	<b>Budgeted Amount:</b> NA
<b>Department:</b>	
<b>Prepared By:</b> Richard Tramm	<b>Exhibits:</b> Southern Rum Runners Proposal
<b>Date Prepared:</b> October 17, 2019	

**Subject**

Consideration and possible action on proposal from Southern Rum Runners.


**Recommendation**

Consider the item as presented. Rob from Southern Rum Runners is planning to be at the meeting to present and discuss this item.

**Discussion**

Southern Rum Runners came to the September MEDC Meeting to make an updated presentation and ask questions of the MEDC Board. The Board stated at the September Meeting that it desired to see a proposal with greater detail from Southern Rum Runners for consideration.

**Approved By**

City Administrator	Richard Tramm 	Date: October 17, 2019

Montgomery EDC  
**AGENDA REPORT**

<b>Meeting Date:</b> October 21, 2019	<b>Budgeted Amount:</b> NA
<b>Department:</b>	
<b>Prepared By:</b> Richard Tramm	<b>Exhibits:</b> Comptroller's Office Sales Tax Use Information
<b>Date Prepared:</b> October 17, 2019	

**Subject**

Consideration and possible action to direct City Administrator to review MEDC Economic Development Grant Applications for completion and compliance with applicable laws, ordinances and regulations prior to placing on MEDC Agenda for approval.

**Recommendation**

Consider approval of the agenda item to direct the City Administrator to review MEDC Economic Development Grant Applications for completion and compliance with applicable laws, ordinances and regulations prior to placing on MEDC Agenda for approval.

**Discussion**

I have not seen where the EDC has previously addressed this subject but I think it would be good to have a formal action to authorize the City Administrator to review and recommend Economic Development Grant Applications for approval when they are complete and in compliance with applicable laws, ordinances and regulations.

I expect the Board may assume this is being done as a staff function already but I see no record of formal action addressing this.

I have included information from the Texas Comptroller's Office stating the projects eligible for the use of Type A and Type B Sales Tax Revenue as supplemental materials for this item. The City of Montgomery EDC can expend funds on both Type A and Type B Projects.

**Approved By**

City Administrator	Richard Tramm <i>RT</i>	Date: October 17, 2019

 **Economy**

Economic Development

**Eligible Type A Projects**  
**Developing Industries****How Type A Sales Tax Revenue Can Be Used**

The Type A sales tax is primarily intended for manufacturing and industrial development. EDCs may use Type A revenue to fund land, buildings, equipment, facilities expenditures, targeted infrastructure and improvements for projects including:

- manufacturing and industrial facilities, recycling facilities, distribution centers, and small warehouse facilities;
- research and development facilities, regional or national corporate headquarters facilities, primary job training facilities operated by higher education institutions, job training classes, telephone call centers and career centers not located within a junior college taxing district;
- certain infrastructure improvements that promote or develop new or expanded business enterprises;
- aviation facilities;
- commuter rail, light rail or commuter bus operations;
- port-related facilities, railports, rail switching facilities, marine ports, inland ports; and
- maintenance and operating costs associated with projects.

With voter approval, Type A EDCs may fund projects eligible under Type B without voting to abolish the Type A tax and impose the Type B tax. In this situation, a Type A EDC must publish notice of its intent to fund a Type B project, hold at least one public hearing and conduct a special election.

Type A EDCs also may seek voter approval to spend Type A sales tax funds to clean up contaminated property.

A Type A corporation cannot assume, or pay principal or interest on, debts that existed before voters agreed to establish the EDC.

### **Disclaimer**

This information should not be construed as, and is not a substitute for, legal advice.

Cities are urged to consult the Attorney General's Economic Development Handbook and their own legal counsel for any questions or interpretations of economic development laws.





# Economy

Economic Development

## Eligible Type B Projects

### Developing Industries and Cultivating Communities



### How Type B Sales Tax Revenue Can Be Used

The Type B sales tax may be used for any project eligible under Type A rules and several other project types, including quality of life improvements. Type B corporations may pay for land, buildings, equipment, facilities, targeted infrastructure and improvements for:

- professional and amateur sports and athletic facilities, tourism and entertainment facilities, convention facilities and public parks;
- related store, restaurant, concession, parking and transportation facilities;
- related street, water and sewer facilities; and
- affordable housing.

To promote and develop new and expanded business enterprises that create or retain primary jobs, a Type B EDC may fund:

- public safety facilities;
- recycling facilities;
- streets, roads, drainage and related improvements;
- demolition of existing structures;

- general municipally owned improvements; and
- maintenance and operating costs associated with projects.

Type B EDCs also may seek voter approval to spend Type B sales tax funds for a water supply, water conservation program or cleanup of contaminated property.

## **Exceptions for Small Cities and Landlocked Communities**

Type B EDCs created by cities with a population of 20,000 or less and those classified as landlocked communities may use sales tax proceeds to fund projects that promote new or expanded business development that do not create or retain primary jobs. A landlocked community must be located in either Harris or Dallas counties and have less than 100 acres within its city limits and extraterritorial jurisdiction zoned for manufacturing or industrial facilities.

## **Disclaimer**

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Cities are urged to consult the Attorney General's Economic Development Handbook and their own legal counsel for any questions or interpretations of economic development laws.



## **CITY OF MONTGOMERY**

### **Development Report**

**October, 2019**

**By: Richard Tramm, City Administrator**



**Maps showing locations of many of the items in the report are included following the written report descriptions.**

### **Commercial Development**

**KENROCK Property** – This is an approximately 13-acre development that is immediately west of Pizza Shack and east of the property currently being developed on the northeast corner of Highway 105 and Lone Star Parkway.

The Plat for this project has three pad sites on the Highway 105 frontage side and also planned to include a 16,000 ft. building and a 24,000 ft. building on the north side of this property.

The interior part of construction in the middle part of this tract will be a stand-alone retail strip center. Construction on the AT&T store located in the strip center appears mostly completed, however we have no projected opening date at this time. On the west side of this development will be a Wendy's Restaurant, for which plans have been submitted and are under review.

This property will have two accesses off Highway 105 and they will also share access to Lone Star Parkway.

Christian Brothers Automotive Repair has started construction. It will be west of Bubble King car wash. This will be their 14<sup>th</sup> location in the Houston area.

**Bubble King Car Wash** – This business is now open.

**Southeast Corner of Highway 105 and FM 2854** – HEB representatives met with the city engineers and the previous City Administrator around two years ago and told moving forward towards construction was likely around two years away. I have no additional information at this time.

**Peter Hill Annexation** – This is a 3.22-acre tract immediately south of SH 105 across from Pizza Shack. The total property is approximately 5 acres with 1.8 acres of the property are in the Conroe ETJ. Conroe was not willing to voluntarily give up their annexation rights to this property. This property is under new ownership and we are waiting to learn the intent of the new owner in moving forward.

The zoning of this property was approved for “B” Commercial by the Council.

**Kroger Site** - Burger King restaurant is in front of the Kroger Center. The other businesses in the retail center next to Kroger are Great Clips, Halo Coiffure, Malibu Nails and Spa, Massage Envy, Everbright Dental, Taste of China restaurant, Stoney’s Liquor, and Chronic Taco is now open for business. Most of the locations in the main building are currently occupied at this time.

**West of Kroger/East of Buffalo Springs Road** - The developers have put their interior water and sewer and other interior property utilities into place. The master site plan shows a strip center similar to the Kroger strip center and three pad sites closer to SH 105. The Blue Wave Car Wash is part of this location and recently opened for business.

**Southwest Corner of FM 2854 and State Highway 105**- This is a 26-acre property being developed in part due to a development agreement with the City Council. The CVS drugstore is now open. Chick-Fil-A is planned for immediately west of CVS and their construction plans have been submitted and are under review. A starting date for construction is currently unknown.

**McCoy’s Lumber Development** – McCoy’s is open and operating. There has been no movement on their other three pad lots adjacent to them at this time.

**Corner of Hwy 105 and FM 149** – The Grand Opening of Remax was held 09/06/2019. Best Donuts located at 20998 Eva has started construction.

**401 College Street** – The Meating Place BBQ is located in Suite 170. They opened September 2019.

**14343 Liberty Street** – H-Wines is opening a downtown area winery in the First State Bank Building with a late October anticipated opening date.

### **Residential Development**

**Heritage Senior Apartments** – The next phase of the apartments is now under construction. These include approximately 80 apartments and 6 to 8 “cottages” which are four-plex units at ground level.

**Hills of Town Creek Section Three** – This is a 48-lot addition immediately west of Town Creek Apartments off Emma’s Way. This development is currently under construction.

**Terra Vista Subdivision** – This is a new 36-lot development immediately north east of Summit Business Park on FM 1097. There are now 21 completed and 14 under construction.

### **City Development Activities**

**Expansion of Sewer Plant Area** – The Sewer Master Plan that was completed in March 2016 presented a scenario where the Town Creek Sewer Treatment Plant could be put back into operation. The City plans to keep that option open until the decision needs to be made in the future. The need for moving forward in development planning of additional treatment capacity is projected to be several years away, allowing time to make a decision about whether or not to expand the Stewart Creek Plant or bring the Town Creek Plant back into operation. A decision will likely be made based upon the actual conditions of future sewer treatment capacity needs when it becomes necessary to move forward with the planning. Part of the Texas Water Development Board funding is to improve Lift Station #1 that now feeds all the city’s wastewater into the Stewart Creek Sewer Treatment Plant.

The sewer plant has a current permitted capacity of 400,000 gallons per day with a current flow rate of approximately 135,000 gallons per day. However, state regulations dictate that we need to be in the planning/designing stage at 75% of capacity and in construction at 90% of capacity. The addition of approximately 75 houses per year plus the current commercial development has the City monitoring the growth in wastewater flows to project future expansion needs.

**Texas Water Development Board – Funding** - The TWDB has provided funding in the amount of 2.8 million dollars for water and sewer work. The projects being funded for water system needs include connection of a 12-inch line north of Clepper Street to the 12- inch line immediately west of Cedar Brake Park (which should help the water pressure on the western side of the city by increasing water distribution capacity in the water distribution system). There are also improvements at Water

Plant #3 that will increase water production capabilities. The Lift Station #1 relocation project that was mentioned in the (Southwest corner of FM 2854 and Hwy 105) section is underway. The rerouting of Lift Station #3 force main will eliminate additional pumping by routing the flow directly to Lift Station #1.

**General Land Office Sever Flood Mitigation Grant** – In May, 2017 the City learned of approximately \$22 million dollars in grant funds that had been offered to Montgomery County from the Texas General Land Office (GLO) for flood related damages since Montgomery County was one of six counties in the state that the GLO had selected due to severe flood damage in the past two years. Based on a calculation of need, the City was allocated \$2.2 million of the GLO funding. The kickoff meeting was held in Auguste 2019 and the project elements are currently undergoing environmental review.

**Downtown Walkability/Improvement Plan** – This will be an effort to plan for sidewalks, drainage, parking and landscaping with the ornamental lights and overall making it easier to park and get around downtown. Downtown is thought to be the heart and soul of the city and what will keep the historical Montgomery atmosphere after much of the new development happens throughout the City. The plan is under way now, funded by the Montgomery Economic Development Corporation. The intention is to meet with the downtown property owners, the general public and others to decide on a street by street detailed plan of action after the City has a draft plan to review.

**Comprehensive Plan** – The City, in partnership with Texas A&M's Community Resilience Collaborative, is developing a Comprehensive Plan that will guide the City's decision-making process by identifying a long-term vision for how the City will grow. The Comprehensive Plan articulates goals and objectives to achieve that vision. The Plan would be based on the values and expectations of the community and also guide public policy in areas such as transportation, utilities, land use, recreation and housing. The City's next planned community meeting is scheduled for October 23<sup>rd</sup> at Montgomery City Hall at 6:00 pm.

**Memory Park** – The Lake Conroe Rotary Club continues to do an excellent job with making improvements, maintaining and essentially managing the Park. They continue to put tens of thousands of dollars into the park every year with the City funding the primary park infrastructure expenses.

**Rezoning of Property inside the City** – The rezoning items considered last summer completed the most recent zoning effort. There are no current plans related to rezoning underway at this time.

**Baja Street Project** - A Community Development Block Grant was awarded from the state for repaving of Baja Street, replacing a water line and improving the drainage along Baja and Martin Luther King Jr. Drive. A \$26,000 cash match was required for the \$350,000 grant. The bid for this work was approved in October 2018. Work was stopped after problems with the original project contractor and their work performed. After an extended period working to restart the project, the City has been able to move forward with a new contractor in place. Phase I is now well into construction activity. The City was able to identify additional work in this area from cost savings realized in the project and has added additional work beyond the original project parameters for a second phase. A meeting was held in the affected community to provide updates on the project to local residents soon after the construction resumed.

**Blight Removal in the Northwest Area** – Nine structures have been torn down and removed over the last three years. All of these were with the permission of the owner and demolition costs were paid for by the Montgomery Economic Development Corporation.

**HOME Grant** --The City Council, at its May 9<sup>th</sup> 2018 meeting approved for an application to be made for the State of Texas HOME project. This will fund up to eleven new replacement houses or major renovation for those who qualify. The qualifications are: have income below 80% of the average income for the area, be the owner of the house and have a clear title to the property where the new house would go. Preliminary review of the applications has determined that three persons have qualified for new houses so far. The grant has no local match, but MEDC has agreed to front any incidental costs required by the grant. Actual starting of the building is waiting upon the completion of additional applications that are in process so the Contractor can work on multiple sites during the same period in order to work morecost effectively. City staff has requested updates on these files recently and is working to provided additional data where it is needed. Each house involves approximately \$100,000 in funding for administration, cost of legal work, site preparation and construction of the house.











September 18, 2019

The Honorable Mayor and City Council  
City of Montgomery  
101 Old Plantersville Road  
Montgomery, Texas 77316

Re: Engineering Report  
Council Meeting: September 24, 2019  
City of Montgomery

Dear Mayor and Council:

The following information summarizes our activities on your behalf since the August 27, 2019 Council Meeting:

**Status of Previously Authorized Projects:**

All projects discussed below are shown on the enclosed maps of active developments and capital projects.

- a) **Baja Road Water and Drainage Improvements, Phase I (CDBG)**  
We held a pre-construction meeting on September 13<sup>th</sup> and issued a Notice to Proceed on September 16<sup>th</sup>. It is our understanding the contractor has mobilized and is beginning to move equipment and materials onsite.
- b) **MLK Drive Water and Drainage Improvements, Phase II (CDBG)**  
The City awarded the contract to MMG Contractors, LLC at the September 10<sup>th</sup> Council meeting. We are preparing the contracts and will issue a Notice to Proceed once contracts are executed.
- c) **Atkins Creek Water, Sanitary Sewer, and Storm Sewer Repairs (FEMA)**  
We held a pre-construction meeting at City Hall on September 4<sup>th</sup> and issued the Notice to Proceed at the meeting. We are continuing to receive submittals from the contractor, and it is our understanding the contractor plans to mobilize at the end of the month.
- d) **Water Distribution System Analysis and Master Plan – CP No. 3 – Downtown and SH-105 Waterline Replacement**  
We are coordinating with the Texas Historical Commission to review the construction plans and all required submission documents to obtain environmental clearance from the TWDB.
- e) **Water Distribution System Analysis and Master Plan – CP No. 9 - Water Plant No. 3 Improvements**  
The design is approximately 60% complete. We are conducting an internal review of the preliminary plans and specifications and plan to schedule a meeting with the TORC to discuss upon completion of our review.



**Status of Previously Authorized Projects (cont.):**

- f) **Water Distribution System Analysis and Master Plan-CP No. 1, Water Plant No. 2 GST Backfill**  
As a reminder, this project will be rebid with the Water Plant No. 3 Improvements project.
- g) **Sanitary Sewer System Analysis and Master Plan – CP No. 3b – Lift Station No. 1 Replacement**  
We issued a Notice to Proceed on September 9<sup>th</sup>, and are reviewing submittals from the contractor as they are received. The existing lift station will be demolished within the first 30 days of the Notice to Proceed, per the contract.
- h) **Sanitary Sewer System Analysis and Master Plan – CP No. 10 – Lift Station No. 3 Force Main Re-Route**  
As a reminder, this project is included in TWDB CWSRF loan. The design is substantially complete, has received TxDOT approval, and is being placed temporarily on hold until the Lift Station No. 1 project is complete.
- i) **18” Gravity Sanitary Sewer Extension, Phase 2**  
The contractor is proceeding with construction as anticipated. The contractor is coordinating with the contractor for the Lift Station No. 1 Replacement project regarding bypass pumping to ensure there is not a lapse in service.
- j) **Baja Road Rehabilitation (FEMA)**  
The project is temporarily on hold while alternative funding sources are evaluated to potentially contribute to the construction cost of the project.
- k) **GLO Projects**  
We are coordinating with GrantWorks regarding an initial underbrush cleanup of Ander’s Branch in anticipation of survey crews for the drainage improvements project. The proposed work is undergoing environmental review for compliance.

**Existing and Upcoming Developments:**

- a) **Feasibility Studies**
  - i. **West Lakes Development** – As authorized at the August 13<sup>th</sup> City Council meeting, we are proceeding with preparation of an Economic and Utility Feasibility Study for the 44-acre West Lakes Development. We have requested and not received some required additional information from the developer. Once the information is received, we should be able to complete the study within approximately 2 weeks and present our findings at a future meeting of the City Council.
- b) **Plan Reviews**
  - i. **Exxon Eva Street** – We did not receive revised plans this month.
  - ii. **Wendy’s (Haza Foods)** – We received revised plans on September 4<sup>th</sup> and returned comments to the plans on September 12<sup>th</sup>.

**Plan Reviews (cont.):**

- iii. **Shoppes at Montgomery Retail Plaza** – We received revised plans on August 30<sup>th</sup> and returned comments to the plans on September 5<sup>th</sup>. We received additional revised plans on September 11<sup>th</sup> and plan to return either comments or plan approval this week.
- iv. **Louisa Lane Single Family Development** – We did not receive revised plans this month.
- v. **Chick-fil-A** – We did not receive revised plans this month.

**c) Plat Reviews**

- i. **The Shoppes at Montgomery Section 2 Replat** – We received the revised plat for this development on September 10<sup>th</sup> and offered no objections to the replat on September 12<sup>th</sup>.

**Action Item** – Consideration and possible action regarding the Replat for The Shoppes at Montgomery, Section 2.

- ii. **Louisa Lane Single Family Development** – We received the revised preliminary plat on September 13<sup>th</sup> and will be presenting to the Planning and Zoning Commission this month.

- d) **Ongoing Construction** – There are no ongoing construction projects for public infrastructure at this time.

**e) One-Year Warranty Inspections**

- i. **Lake Creek Village, Section 3** – We were informed by the developer that all punch list items have been addressed. After an onsite inspection we confirmed there are a few punch list items to be addressed and are working with the developer to have them completed.
- ii. **Villas of Mia Lago, Section 2** – It is our understanding the contractor is working to address the items identified at the one-year warranty inspection.
- iii. **KenRoc (Montgomery First)** – The one-year warranty period for the development ends on September 25, 2019. We are working with the developer and contractor to schedule a one-year warranty inspection once additional funds are deposited into the developer's escrow account.

**Meetings and Ongoing Activities:**

- a) **Lone Star Parkway Transportation Improvement Plan (TIP)** – We are working to schedule a meeting with the H-GAC to discuss the next steps to include the project on the TIP.
- b) **Weekly Operations Conference Call** – We continue hosting a biweekly conference call with representatives from Gulf Utility Service, Inc. and City Staff. Items of note discussed during the previous month included receiving estimates for repairs to Lift Station No. 14, updates on various warranty inspections, general updates on all active design and construction projects, and general operations of the City's water and sanitary sewer facilities.



**Meetings and Ongoing Activities (cont.):**

- c) **Dobbin-Plantersville Water Supply Corporation** – We are continuing to coordinate with the Dobbin-Plantersville Water Supply Corporation (“DP”) engineers to prepare a scope and cost estimate for the proposed emergency waterline interconnect.
- d) **Louisa Lane Single Family Development Land Swap** – We are working with the City and the developer to identify a parcel of land amenable to all parties to be included in the land swap. We are reviewing an exhibit and legal description submitted by the developer’s engineer on July 16<sup>th</sup> for a proposed parcel of land.
- e) **Baja Road and Martin Luther King Jr. Drive Town Hall** – We are working with City Staff to schedule a town hall meeting for the residents on Baja Road and Martin Luther King Jr. Drive to discuss the timing and impact of all upcoming projects in the area.
- f) **FM 1097 & Atkins Creek (TxDOT)** – It is our understanding TxDOT is looking into improvements to be completed at Atkins Creek in conjunction with planned improvements to FM 1097. We provided the drainage study we performed as part of the Atkins Creek Water, Sanitary Sewer, and Storm Sewer Repairs project to aid in their study, which is expected to be complete in January 2020.
- g) **FM 149 & SH-105 Right Turn Lane** – We provided a revised legal description and exhibit to TxDOT on August 6<sup>th</sup> for the dedication of a northbound right turn lane at the intersection of FM 149 and SH-105. We have not received a response at this time.
- h) **Design Manual Update** – We are preparing updates to the City’s Design Manual, as authorized by City Staff, in response to recent legislation that requires all plan review comments to reference a written rule. Updates include the addition and modification of standard details and City preferences for construction to be enforced in all proposed City and private developments.

Please contact Katherine Vu or me if you have any questions.

Sincerely,



Chris Roznovsky, PE  
Engineer for the City

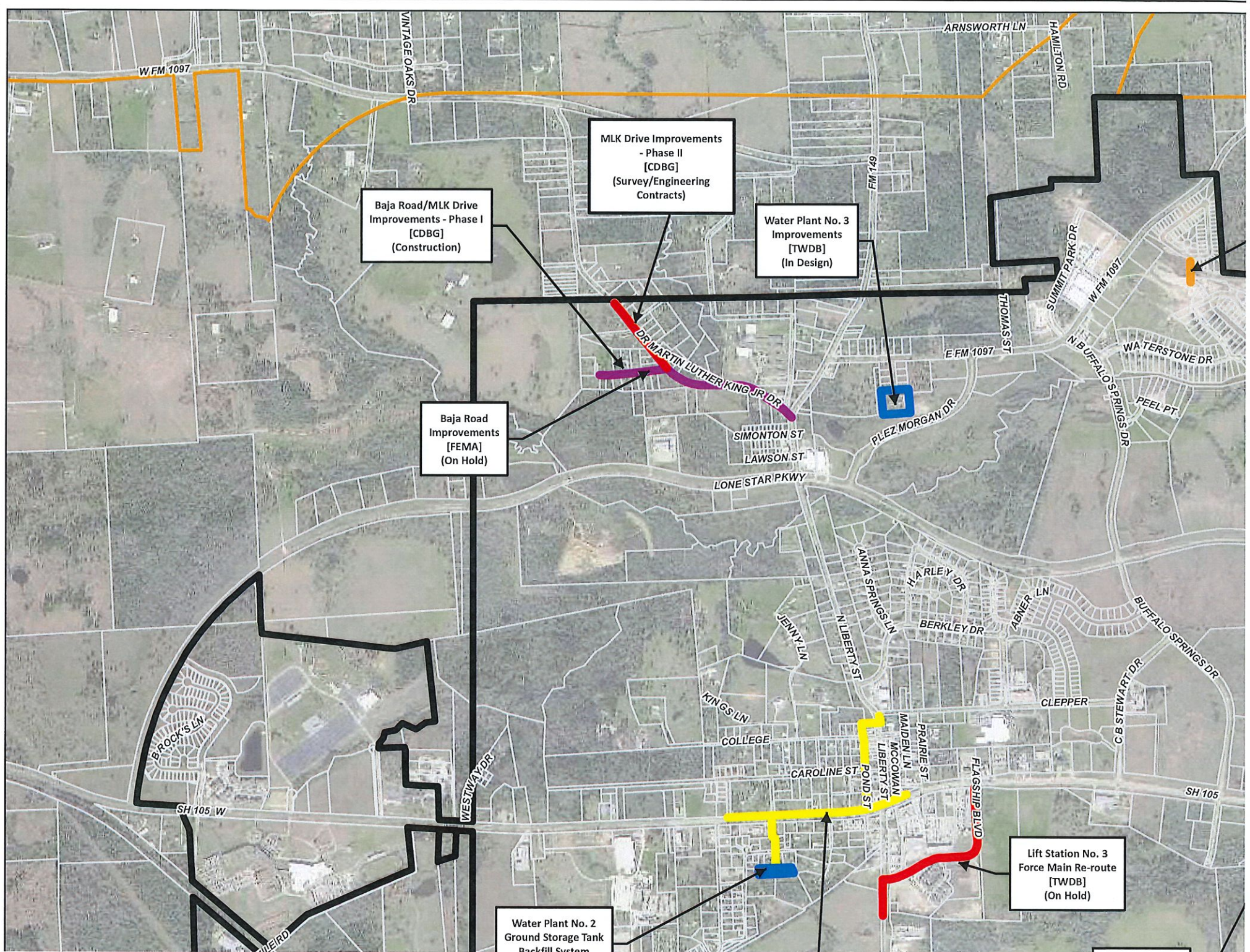
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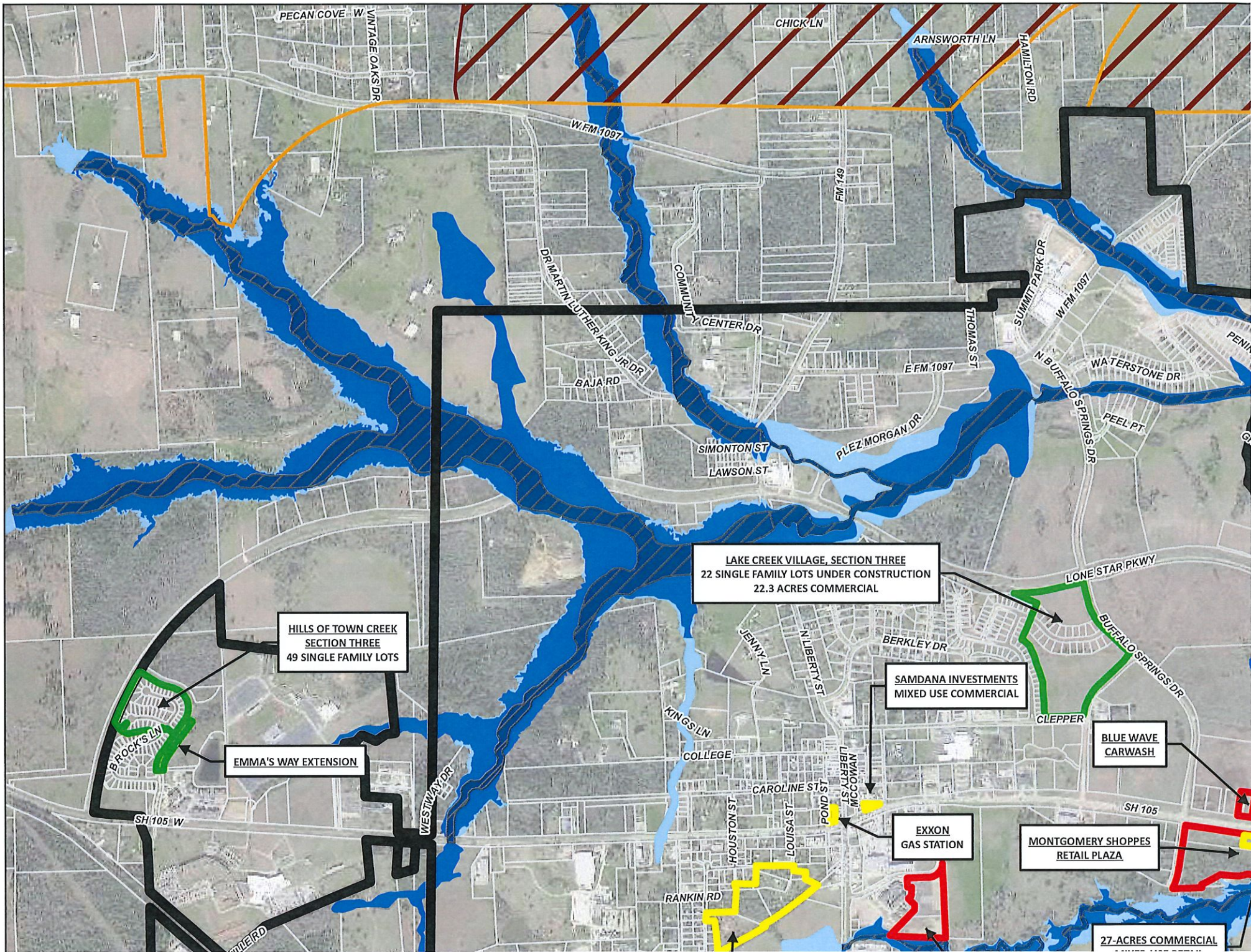
Enclosures: Active Capital Projects Map  
Active Developments Map  
Project Schedule

Cc (via email): The Planning and Zoning Commission – City of Montgomery  
Mr. Richard Tramm – City of Montgomery, City Administrator  
Ms. Susan Hensley – City of Montgomery, City Secretary  
Mr. Larry Foerster – Darden, Fowler & Creighton, LLP, City Attorney









**LAKE CREEK VILLAGE, SECTION THREE**  
22 SINGLE FAMILY LOTS UNDER CONSTRUCTION  
22.3 ACRES COMMERCIAL

**HILLS OF TOWN CREEK**  
SECTION THREE  
49 SINGLE FAMILY LOTS

**EMMA'S WAY EXTENSION**

**SAMDANA INVESTMENTS**  
MIXED USE COMMERCIAL

**BLUE WAVE**  
CARWASH

**EXXON**  
GAS STATION

**MONTGOMERY SHOPPES**  
RETAIL PLAZA

**27-ACRES COMMERCIAL**



# City of Montgomery Capital Project Schedule

WBS	Project/Task (Funding)	Start	End	Cal. Days	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20
<b>1 Downtown Waterline Replacement (TWDB)</b>												
1.1	Design	Thu 8/17/17	Sat 10/05/19	780	■	■						
1.2	Approvals	Sat 10/05/19	Sun 11/03/19	30		■	■					
1.3	Bidding	Wed 11/06/19	Wed 11/20/19	15			■					
1.4	Award Contract	Tue 12/10/19	Tue 12/10/19	1				■				
1.5	Prepare Contracts	Tue 12/10/19	Mon 12/16/19	7				■				
1.6	Execute Contracts	Tue 12/17/19	Mon 12/30/19	14				■	■			
1.7	Issue Notice to Proceed	Mon 1/06/20	Wed 1/15/20	10					■			
1.8	Construction	Thu 1/16/20	Tue 6/23/20	160					■	■	■	■
<b>2 Water Plant No. 3 Improvements (TWDB)</b>												
2.1	Design	Thu 4/25/19	Mon 11/11/19	200	■	■	■					
2.2	Approvals	Tue 11/12/19	Fri 1/10/20	60			■	■	■			
2.3	Bidding	Mon 1/13/20	Mon 2/03/20	22					■	■		
2.4	Award Contract	Tue 2/11/20	Tue 2/11/20	1						■		
2.5	Prepare Contracts	Wed 2/12/20	Tue 2/18/20	7						■		
2.6	Execute Contracts	Wed 2/19/20	Tue 3/03/20	14						■	■	
2.7	Issue Notice to Proceed	Tue 3/10/20	Thu 3/19/20	10							■	■
2.8	Construction	Thu 3/19/20	Fri 11/13/20	240							■	■
<b>3 Lift Station No. 1 Relocation (TWDB)</b>												
3.1	Design	Fri 12/15/17	Thu 4/18/19	490								
3.2	Approvals	Mon 4/08/19	Mon 5/06/19	29								
3.3	Bidding	Thu 4/18/19	Thu 5/02/19	15								
3.4	Award Contract	Tue 5/14/19	Tue 5/14/19	1								
3.5	Prepare Contracts	Wed 5/15/19	Tue 5/21/19	7								
3.6	Execute Contracts	Wed 5/22/19	Fri 7/19/19	59								
3.7	Issue Notice to Proceed	Fri 7/26/19	Mon 9/09/19	11								
3.8	Construction	Mon 9/09/19	Fri 3/06/20	180	■	■	■	■	■	■	■	■
<b>4 18" Gravity Sanitary Sewer Extension (Developer)</b>												
4.1	Award Contract	Tue 5/14/19	Tue 5/14/19	1								
4.2	Prepare Contracts	Wed 5/15/19	Tue 5/21/19	7								
4.3	Execute Contracts	Thu 5/23/19	Fri 6/21/19	30								
4.4	Issue Notice to Proceed	Sat 6/22/19	Mon 7/15/19	24								
4.5	Construction	Tue 7/16/19	Sun 10/13/19	90	■	■						
<b>5 Baja Road and Martin Luther King Water and Drainage Improvements (CDBG)</b>												
5.1	Design	Thu 3/01/18	Tue 9/18/18	202								
5.2	Approvals	Sun 8/19/18	Mon 9/17/18	30								
5.3	Bidding	Thu 9/20/18	Wed 10/03/18	14								
5.4	Award Contract	Tue 10/09/18	Tue 10/09/18	1								
5.5	Prepare Contracts	Wed 10/10/18	Fri 10/19/18	10								
5.6	Execute Contracts	Fri 10/19/18	Thu 11/01/18	14								
5.7	Issue Notice to Proceed	Thu 11/08/18	Sat 11/17/18	10								
5.8	Construction	Mon 9/16/19	Thu 11/14/19	60	■							



