

NOTICE OF REGULAR MEETING
Montgomery Economic Development Corporation
(MEDC)

NOTICE TO THE PUBLIC IS HEREBY GIVEN in accordance with the order of the Office of the Governor issued March 16, 2020, the Board of Directors of the Montgomery Economic Development Corporation will conduct its Regular Meeting scheduled for **6:00 p.m. on Monday, October 19, 2020**, at City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas via Zoom Teleconferencing.

This meeting will be closed to in-person attendance by the public. A temporary suspension of the Open Meetings Act to allow telephone or videoconference public meetings has been granted by Governor Greg Abbott. These actions are being taken to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code. Videoconferencing capabilities will be utilized to allow individuals to address the MEDC. Members of the public who wish to submit their written comments on a listed agenda item must submit them by Emails to rtramm@ci.montgomery.tx.us by **3:00 p.m. on October 19, 2020**.

Members of the public are entitled to participate remotely via Zoom Teleconferencing. Citizens may join the Zoom Meeting by logging on: <https://us02web.zoom.us/j/84515791685> and using **Meeting ID: 845 1579 1685**. They may also join by calling (346) 248-7799 and entering the **Meeting ID: 845 1579 1685**.

The Meeting Agenda Pack will be posted online at www.montgomerytexas.gov. The meeting will be recorded and uploaded to the City's website the following day. ***Notice - any person(s) using profane, abusive or threatening language may result in them being removed from the Teleconference Meeting.***

1. Call to Order
2. Open Public Comment
3. Approval of Meeting Minutes for Regular Meeting held on September 21, 2020
4. Approval of Financial Reports
5. Receive Recommendation from the SOQ Review Committee for the Downtown Design and Streetscape Improvement Project.
6. Discuss and Consider Authorizing MEDC Board President and City Administrator to Negotiate a Contract to Provide Services for the Downtown Design and Streetscape Improvements Project, Refer the Item to City Council for Approval of the Expense, and Execute the Contract.
7. Discuss and Consider Authorize and allocate funds for the Montgomery Holiday Parade Event.
8. Economic Development Reports:
 - a. City Development Report
 - b. City Engineer's Report

EXECUTIVE SESSION:

The MEDC Board of Directors reserves the right to discuss any of the items listed specifically under this heading or for any items listed above in executive closed session as permitted by law including if they meet the qualifications in Sections 551.071(consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas.

POSSIBLE ACTION FROM EXECUTIVE SESSION:

9. Consideration and possible action on items from Executive Session, if necessary.
10. Discussion Related to Appointments to MEDC Board of Directors for Two Year Terms Beginning January 2021.
11. Board Inquiry
12. Adjourn



Richard Tramm, City Administrator for
Rebecca Huss, President of MEDC

I certify that the attached notice of meeting was posted on the bulletin board at the City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas, on the 16th day of October 2020 at 1:50 o'clock p.m. I further certify that the following news media was notified of this meeting as stated above: The Courier

MINUTES OF REGULAR MEETING
September 21, 2020
MONTGOMERY ECONOMIC DEVELOPMENT CORPORATION

CALL TO ORDER

President Rebecca Huss called the Zoom Teleconference meeting to order at 6:01 p.m.

Present: Rebecca Huss - President
 Dan Walker – Vice-President
 Julie Hutchinson - Treasurer
 Amy Brown – Secretary

Absent: Tom Cronin – Board Member
 Arnette Easley – Board Member
 Bob Kerr – Board Member

Also Present: Richard Tramm – City Administrator
 Dave McCorquodale – Assistant City Administrator

OPEN PUBLIC COMMENT

No public comment.

Convene into Public Hearing for the Proposed Budget for the Fiscal Year 2020-2021.

Adjourn Public Hearing at 6:02 p.m.

Mrs. Huss stated the sales tax budget is set at \$675,000, which is a 10% drop from the estimated 2019-2020 budget.

Mrs. Huss said Category One is roughly similar to last year's budget. She said the EDC will be reallocating additional funds to the Downtown Development Improvement within this category. Mrs. Huss said the new line item will be called Capital Projects. She stated previously budgeted amounts from Transfer to Debt Services will be moved into this new line item. She said the dollar value will remain the same at \$160,000.

Mrs. Huss said Category Two will increase quite significantly. She said this large increase affects an actual increase in sales tax dollars, most of which has been received to date.

Mrs. Huss said Category Three largely unchanged.

Mrs. Huss said Category Four is roughly similar, but the EDC will be placing more of an emphasis on website spending.

Mrs. Huss said Category Five will be slightly lower than the 2019-2020 budget, and more emphasis will be placed on outsourcing to achieve results, which are regularly inspected for quality and compliance with Board goals. She said the EDC will be emphasizing reaching visitors through social media rather than print media.

Mrs. Huss asked if any Board members or the public would like to comment or discuss the 2020-2021 budget.

Mrs. Hutchinson noted the Board members in attendance are the same Board members who participated in the Budget Workshop.

No comments from the Board or the public relating to the budget.

Reconvene into Regular Meeting at 6:05 p.m.

APPROVAL OF MINUTES

Minutes of August 17, 2020 Regular Meeting, and August 7, 2020 Budget Workshop –

President Huss asked for comments on the minutes as presented. Mrs. Hutchinson made a motion to accept the minutes as presented, seconded by Mrs. Brown. All in favor. (4-0)

MONTHLY FINANCIAL REPORT

Report for August, 2020

Mrs. Hutchinson reviewed the presented financial report.

Mrs. Hutchinson stated she expects, after the fourth quarter expenses, a year over year increase of \$562,000 in the checking accounts.

Mrs. Hutchinson said Mr. Lasky informed her the TexPool rate has slowly been declining, but over the last week they have slightly been improving. She said Mr. Lasky is monitoring the rates very closely.

Mrs. Hutchinson said the August 2020 sales tax revenue is approximately a 6% decrease from August 2019 sales tax revenue. She informed the Board the year over year sales tax revenue remains 15-16% above the 2019 figures.

Mrs. Hutchinson said the numbers for September appear to be very similar to the September numbers from 2019.

Mrs. Hutchinson said she and Mr. Lasky discussed the \$7,800 approval by MEDC for the Southern Rum Runners festival, and the \$8,000 approval by MEDC for the Mudbugs and Music Festival. She said there was a question during the July meeting concerning whether these approvals would carry over into the 2020-2021 budget or new grant applications would be required. Mrs. Hutchinson said Mr. Lasky suggested noting in the minutes these items were previously voted on and approved by MEDC and will likely take place during the 2020-2021 fiscal year. Mrs. Hutchinson said Mr. Lasky did not see a need to reapprove these two items which were delayed due to the pandemic.

Mrs. Huss said these items are liabilities on the 2020-2021 budget which were previously encumbered by the previous year's decision.

Mrs. Hutchinson said the items will not be on the books until the event coordinators turn in the bills to MEDC.

Mrs. Huss suggested those amounts should be removed from the Events parent account and allocate them to the subaccounts.

Mrs. Hutchinson said she was fine with the suggestion.

Mrs. Huss suggested bringing the item up at the next meeting in order to pass the budget cleanly and adjust it later.

Mr. Tramm said moving amounts less than ten thousand dollars within the same category would only need approval by the EDC Board, not City Council. He said the EDC would be operating within the parameters of the approved budget.

Mrs. Hutchinson asked if these liabilities would remain on the books indefinitely if the events never came to fruition, or if the EDC could vote to rescind the approval.

Mr. Tramm said he would discuss that with the attorney.

Motion by Mrs. Huss, seconded by Mr. Walker to approve the August 2020 Financial Report as presented. All in favor. (4-0)

CONSIDERATION AND POSSIBLE ACTION

6. Consideration and possible action to approve the proposed budget for fiscal year 2020-2021.

Mr. Tramm said the MEDC held a budget workshop on August 7, 2020 during which a draft budget was created. He said the draft budget was reviewed by the MEDC Board of Directors on August 17, 2020. He said the Montgomery City Council reviewed and approved the MEDC draft budget on August 25, 2020. He said the budget public hearing was earlier on this agenda and now the draft budget is presented to the MEDC Board of Directors for consideration to approve.

Mrs. Huss said the members at tonight's meeting were the members who attended the budget workshop. She said City Council approved the draft budget without any questions or comments. She said there were no questions or comments during the public hearing. She asked if any Board members had any questions or comments before the vote. There were none.

Motion by Mrs. Brown, seconded by Mrs. Hutchinson to approve the MEDC budget for fiscal year 2020-2021 as presented. All in favor. (4-0)

7. Consideration and possible action to set a review process for SOQs received on Downtown Development Planning RFQ.

Mr. Tramm said the Requests For Qualifications went out and Statements Of Qualifications have been received from seven firms.

Mr. Tramm said discussions need to be held determining the review process. He said a lot of the work is typically done by staff, but it is staff's recommendation to include the City Administrator, the Assistant City Administrator, Public Works Director as well as including two MEDC members.

Mr. Tramm said the proposed timeline would include determining a basic review process and review committee today, September 21, 2020; present the MEDC Board with a finalist recommendation on October 19, 2020; negotiate a contract between October and November for MEDC approval; and present it to City Council if necessary.

Mrs. Huss and Mr. Walker volunteered to be on the MEDC representatives on the review committee.

The Board and staff agreed the Mayor should be included on the review committee if she has time.

Mr. Tramm said he was satisfied with the direction from the Board.

No other action was taken.

8. Consideration and possible action to partner with Historic Montgomery Business Association on use and visibility of social media icon Goat with businesses in the Downtown Montgomery area.

Mr. Tramm presented an opportunity for the City and MEDC to partner with HMBA to get greater visibility for the goat social media icon. He said the HMBA approached the MEDC President looking for ways to work together using the goat icon.

Mr. Tramm said staff suggest producing up to twelve additional wooden goat cut-outs which would be distributed in plain form to businesses in the downtown Montgomery area.

Mr. Tramm said the cut-outs would be produced in groups of three as needed.

Mr. Tramm said he would develop an application form which would specify the goat's display location, design concept, and an acknowledgement that the goat cut-out remains the property of the City, with the City having the final approval for design and use.

Mr. Tramm said the estimated cost for MEDC is around \$1,200, approximately \$240 for the plywood and \$960 for staff labor.

Mr. Tramm said the businesses receiving the goats would paint and decorate them in unique ways to be displayed at their businesses providing increased public visibility for the City's historical ties to the goat story and the goat icon.

Mr. Tramm said one long-term use for the goats would be to have them at events, photo opportunities, and conversation pieces to help increase the visual identity of the goat with the City.

Mrs. Huss said there seems to be a slight discrepancy on who is responsible for distributing the cut-outs. She said she would like it clarified on who would be directing the program. She said she would like the City to be responsible for approving the applications and keeping track of the goats.

Mr. Tramm said he had no problem with that being the case. He said the HMBA can direct businesses to the City to apply for a goat cut-out. He said it is important the City ensures the avoidance of designs which would not be well received in the community.

Mrs. Huss requested a stipulation that the cut-outs be stored indoors.

Mrs. Brown suggested an annual or bi-annual accounting of the goats in order to have an accounting of where the funds have been spent.

Mr. Tramm said he wishes to have three goats available for disbursement at all times.

Mrs. Hutchinson asked if the funds would be taken from the Events category.

Mr. Tramm said using the Events category would make sense as the goats would be displayed during festivals.

Motion by Mrs. Brown, seconded by Mrs. Hutchinson to approve up to \$1,200 in MEDC funds utilizing category III – Events from the current fiscal year, for up twelve goat cut-outs with three initially created, to be overseen by City staff, produced in groups of three, an application for

which is produced by City staff including the design concept, acknowledging it is still City property and the goats will be accounted for on an annual basis. All in favor. (4-0)

9. Consideration and possible action on licensing the Montgomery Goat social media icon image.

Mr. Tramm said City staff has been continuously asked for goat merchandise. He asked the Board if they would like to get licensing on the Montgomery Goat social media icon image to have control over how the image is used on merchandise and possibly increasing revenue for the EDC.

Mrs. Huss said the icon will be used regardless and for the City to maintain control over the image, it will need to be licensed.

Mrs. Hutchinson asked if it was a license for use or a trademark.

Mrs. Huss said both should be done.

Mrs. Hutchinson asked the cost of licensing and trademarking the icon.

Mr. Tramm said it should be around eight hundred to nine hundred dollars.

Mrs. Huss said pricing is also an issue and suggested a flat fee schedule.

Mrs. Brown suggested starting the trademark process and working on specifics while that is happening.

Motion by Mrs. Brown, seconded by Mrs. Huss to direct the City Administrator to pursue licensing and trademarking the Montgomery Goat social media icon image with an amount up to \$1,500 to be coded to account 56004.6. All in favor. (4-0)

Item #10 discussion was postponed until after the Closed Session

11. Economic Development Report – Richard Tramm

a. City Administrator’s Development Report

Presented

b. City Engineer’s Report

Presented

12. Adjourn into Closed Session at 7:27 p.m. as authorized by the Texas Open Meetings Act, Chapter 551 of the Government Code, in accordance with the authority contained in the following:
 - a) Section 551.071 (consultation with attorney); and
 - b) Section 551.072 (deliberation regarding real property).

Reconvene into Open Session at 7:51 p.m.

10. Consideration and possible action on Montgomery Economic Development Corporation providing a loan to the City of Montgomery for property acquisition.

Motion by Mrs. Brown, seconded by Mrs. Hutchinson to continue to move forward providing a loan to the City of Montgomery for property acquisitions and direct the Board President to execute associated contracts and documents. All in favor. (4-0)

13. Consideration and possible action(s), if necessary, on matter(s) deliberated in Closed Executive Session.

No action taken.

BOARD INQUIRY

No Board inquiry.

ACTION ITEMS FOR FUTURE MEETINGS

<i>ACTION ITEM</i>	<i>ASSIGNEE</i>	<i>DUE DATE</i>
Home Grant update	Tramm	
Discuss rescinding event sponsorship with lawyer	Tramm	
Allocating previously approved event funds to subaccounts	Tramm	October Agenda

ADJOURNMENT

Motion by Mr. Walker, seconded by Mrs. Hutchinson to adjourn the meeting at 7:54 p.m. All in favor. (4-0)

Submitted by: _____ Date Approved: _____

Amy Brown, MEDC Secretary

Rebecca Huss, MEDC President

**CITY OF MONTGOMERY - MEDC
ACCOUNT BALANCES REPORT
Through September 30, 2020 - For October 2020 Meeting**

	<u>MONEY MARKET ACCOUNTS</u>	<u>INVESTMENTS</u>	<u>TOTALS</u>
<u>MEDC</u>			
CHECKING ACCOUNT #1017938	\$ 94,788.29		\$ 94,788.29
TOTAL INVESTMENTS	\$ -	\$ 1,440,035.81	\$ 1,440,035.81
TOTAL MIDC	\$ 94,788.29	\$ 1,440,035.81	\$ 1,534,824.10

INVESTMENTS

	Issue Date	Maturity Date	Interest Rate	Balance
Texpool #00005			0.13%	\$ 79,604.90
Texpool #00006			0.13%	\$ 1,360,430.91
 Certificates				
 Total Investment Balance				\$ 1,440,035.81

** Notes:

The Sales Tax Transfer of \$56,979.38 was received and transferred on October 9th. This will show on the next report.

Going forward we will be transferring \$6,625.00 monthly from MEDC Texpool to MEDC Texpool Reimb for Kroger payment. The first transfer of \$6,625.00 for the new FYE was made on 10/12/2020 and will show on next months report. This is to eliminate the quarterly transfer per the board.

Going forward, we will be transferring \$3,958.33 monthly from MEDC to General Fund for Admin Transfers. This is also to eliminate the quarterly transfer. The first transfer of that amount was also done on 10/12/2020 and will show on next months report

We received \$125.00 for Light Up the Park for September 2020. This transfer was made back on 10/09/2020.

City of Montgomery - MEDC

Cash Flow Report

As of September 30, 2020

Date	Num	Name	Memo	Amount	Balance
51100 · MEDC Checking					95,807.80
09/04/2020	2002	Rebecca Huss	Reimbursement of Expense - Website Marketing	-28.84	95,778.96
09/18/2020	2004	Rebecca Huss	Reimbursement of Expense - Website Marketing	-36.16	95,742.80
09/18/2020	2003	Montgomery SH 105 Associates, LLC	380 Agreement for Sales Tax - 2019/2020	-954.51	94,788.29
09/25/2020	2005	Houston Chronicle	Inv# 34050182 MEDC Budget P Hearing	-72.00	94,716.29
Total 51100 · MEDC Checking				-1,091.51	94,716.29
TOTAL				-1,091.51	94,716.29

City of Montgomery - MEDC
Cash Flow Report - Texpool Reimb
As of September 30, 2020

Date	Num	Name	Memo	Amount	Balance
51301 · Texpool Reimbursement Acct					59,722.48
09/29/2020	AL		4th Qtr Transfer to Texpool Reimbursement Account - Kroger Co.	19,875.00	79,597.48
09/30/2020	Int		Interest	7.42	79,604.90
Total 51301 · Texpool Reimbursement Acct				<u>19,882.42</u>	<u>79,604.90</u>
TOTAL				<u><u>19,882.42</u></u>	<u><u>79,604.90</u></u>

City of Montgomery - MEDC
Cash Flow Report - Texpool
As of September 30, 2020

Date	Num	Name	Memo	Amount	Balance
51300 · Time Deposits-MEDC					1,375,731.82
09/11/2020	AL		Sales Tax Transfer 9/20	56,278.59	1,432,010.41
09/29/2020	AL		Transfer to Debt Service - 4th Quarter Payment	-40,000.00	1,392,010.41
09/29/2020	AL		4th Qtr Transfer to Texpool Reimbursement Account - Kroger Co.	-19,875.00	1,372,135.41
09/29/2020	AL		Admin Transfer 4th Qtr 2020	-11,875.00	1,360,260.41
09/30/2020	Int		Interest on Texpool	170.50	1,360,430.91
Total 51300 · Time Deposits-MEDC				-15,300.91	1,360,430.91
TOTAL				-15,300.91	1,360,430.91

City of Montgomery - MEDC
Actual to Budget Performance
September 2020

	Sep 20	Budget	\$ Over Budget	Oct '19 - Sep 20	YTD Budget	\$ Over Budget	Annual Budget
Income							
55000 · Taxes & Franchise Fees							
55400 · Sales Tax	56,278.59	69,000.00	(12,721.41)	764,418.46	654,000.00	110,418.46	654,000.00
Total 55000 · Taxes & Franchise Fees	56,278.59	69,000.00	(12,721.41)	764,418.46	654,000.00	110,418.46	654,000.00
55300 · Other Revenues							
55391 · Interest Income	177.92	840.00	(662.08)	12,827.77	10,000.00	2,827.77	10,000.00
55399 · Misc Income	125.00	0.00	125.00	1,525.00	0.00	1,525.00	0.00
Total 55300 · Other Revenues	302.92	840.00	(537.08)	14,352.77	10,000.00	4,352.77	10,000.00
Total Income	56,581.51	69,840.00	(13,258.49)	778,771.23	664,000.00	114,771.23	664,000.00
Expense							
56000 · Pub Infrastructure - Category I							
56000.6 · Downtown Dev Improvements	0.00	0.00	0.00	0.00	60,000.00	(60,000.00)	60,000.00
56000.7 · Streets & Sidewalks	0.00	19,000.00	(19,000.00)	0.00	76,000.00	(76,000.00)	76,000.00
56000.8 · Utility Extensions	0.00	0.00	0.00	0.00	50,000.00	(50,000.00)	50,000.00
56000.A · Tsf to Debt Service	40,000.00	0.00	40,000.00	160,000.00	160,000.00	0.00	160,000.00
Total 56000 · Pub Infrastructure - Category I	40,000.00	19,000.00	21,000.00	160,000.00	346,000.00	(186,000.00)	346,000.00
56001 · Business Dev & Ret -Category II							
56001.8 · Sales Tax Reimbursement	20,829.51	19,875.00	954.51	80,454.51	79,500.00	954.51	79,500.00
56001.9 · Economic Development Grant Prog	0.00	0.00	0.00	500.00	20,000.00	(19,500.00)	20,000.00
Total 56001 · Business Dev & Ret -Category II	20,829.51	19,875.00	954.51	80,954.51	99,500.00	(18,545.49)	99,500.00
56002 · Quality of Life - Category III							
56002.1 · Walking Tours	0.00	0.00	0.00	0.00	1,000.00	(1,000.00)	1,000.00
56002.2 · Removal of Blight	0.00	0.00	0.00	3,959.08	15,000.00	(11,040.92)	15,000.00
56002.3 · Events							
56100.1 · Neighborhood Water Party	0.00	0.00	0.00	38.11	0.00	38.11	0.00
56100.5 · Light up Montgomery	0.00	0.00	0.00	930.75	1,500.00	(569.25)	1,500.00
56100.9 · Contests/Prizes	0.00	250.00	(250.00)	0.00	1,000.00	(1,000.00)	1,000.00
56002.3 · Events - Other	0.00	0.00	0.00	0.00	34,000.00	(34,000.00)	34,000.00
Total 56002.3 · Events	0.00	250.00	(250.00)	968.86	36,500.00	(35,531.14)	36,500.00
56002.4 · Downtown Enhancement Projects	0.00	2,500.00	(2,500.00)	0.00	30,000.00	(30,000.00)	30,000.00
Total 56002 · Quality of Life - Category III	0.00	2,750.00	(2,750.00)	4,927.94	82,500.00	(77,572.06)	82,500.00
56003 · Marketing & Tourism-Category IV							
56003.5 · Brochures/Printed Literature	0.00	583.33	(583.33)	547.62	9,000.00	(8,452.38)	9,000.00
56003.C · Website	0.00	250.00	(250.00)	182.90	3,000.00	(2,817.10)	3,000.00
56003.F · Social Media Advertising	65.00	250.00	(185.00)	266.75	1,000.00	(733.25)	1,000.00

	Sep 20	Budget	\$ Over Budget	Oct '19 - Sep 20	YTD Budget	\$ Over Budget	Annual Budget
Total 56003 · Marketing & Tourism-Category IV	65.00	1,083.33	(1,018.33)	997.27	13,000.00	(12,002.73)	13,000.00
56004 · Administration - Category V							
56004.1 · Admin Transfers to Gen Fund	11,875.00	26,875.00	(15,000.00)	65,000.00	107,500.00	(42,500.00)	107,500.00
56004.3 · Miscellaneous Expenses	72.00	41.66	30.34	72.00	500.00	(428.00)	500.00
56004.6 · Consulting (Professional servi)	0.00	2,500.00	(2,500.00)	370.97	9,800.00	(9,429.03)	9,800.00
56004.7 · Travel & Training Expenses	0.00	0.00	0.00	778.00	5,000.00	(4,222.00)	5,000.00
56004.9 · Technology	0.00	0.00	0.00	0.00	200.00	(200.00)	200.00
56004.A · Office Supplies	0.00	0.00	0.00	195.83	0.00	195.83	0.00
Total 56004 · Administration - Category V	11,947.00	29,416.66	(17,469.66)	66,416.80	123,000.00	(56,583.20)	123,000.00
Total Expense	72,841.51	72,124.99	716.52	313,296.52	664,000.00	(350,703.48)	664,000.00
Net Income	(16,260.00)	(2,284.99)	(13,975.01)	465,474.71	0.00	465,474.71	0.00

10/12/20

City of Montgomery - MEDC
General Ledger
As of September 30, 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
51100 · MEDC Checking							109,247.14
Bill Pmt -Che...	10/11/2019	1976	Houston Chronicle	Inv# 222716136 MEDC Budget P Hearing		72.00	109,175.14
Bill Pmt -Che...	10/11/2019	1977	Laurel Paving	Inv 1298 - Drainage McCown St.		8,850.00	100,325.14
Bill Pmt -Che...	10/25/2019	1978	Garrett Jones	VOID: Garrett Jones, Eagle Scout Candidate - Grant Dev...	0.00		100,325.14
Bill Pmt -Che...	10/25/2019	1979	Living Savior Luth...	Application for Economic Development Grant Program		5,000.00	95,325.14
Bill Pmt -Che...	10/25/2019	1980	Texas A&M Unive...	Inv M412411 - Texas Target Communities		15,393.00	79,932.14
Bill Pmt -Che...	11/08/2019	1981	Rebecca Huss	Reimbursement of Expense - Facebook ad - Haved you be...		50.00	79,882.14
Bill Pmt -Che...	11/22/2019	1982	Kevin Brennan	Use of Photo for Brochures and Literature		50.00	79,832.14
Bill Pmt -Che...	11/22/2019	1983	Montgomery Coun...	VOID: Removal of Blight - Several Properties & Public Ar...	0.00		79,832.14
Bill Pmt -Che...	11/22/2019	1984	Kirk Jones	Eagle Project Expense - Grant Dev Project		2,052.08	77,780.06
Bill Pmt -Che...	12/13/2019	1985	Bride & Bloom Flo...	Wreaths -Civic Club 12/7/19 (Light up Montgomery) Inv ...		194.97	77,585.09
Bill Pmt -Che...	12/13/2019	1986	Gary Szafranski	Santa for Civic Club 12/7/19 (Light up Montgomery) Inv ...		300.00	77,285.09
Bill Pmt -Che...	12/13/2019	1987	Montgomery Origi...	Seasonal Refreshments-Civic Club 12/7/19 (Light up Mon...		106.00	77,179.09
Bill Pmt -Che...	12/20/2019	1988	Rebecca Huss	Reimbursement of Expense - Website Marketing		90.00	77,089.09
Bill Pmt -Che...	12/20/2019	1989	The Kroger Co.	2018 Tax Year- MEDC Sales Tax Rebate		77,405.00	-315.91
Transfer	12/20/2019			Sales Tax Transfer for 12/19	52,201.69		51,885.78
Transfer	12/23/2019	Transfer		Transfer to Checking	50,000.00		101,885.78
Bill Pmt -Che...	01/03/2020	1990	Rebecca Huss	Reimbursement of Expense - Website Marketing		25.00	101,860.78
Bill Pmt -Che...	01/03/2020	1991	TEDC	2020 Membership fees Inv #11674		500.00	101,360.78
Bill Pmt -Che...	01/17/2020	1992	Old Republic Title ...	Home Program - GF# 1083758 - Leslie Holts - 905 MLK ...		1,259.00	100,101.78
Bill Pmt -Che...	01/17/2020	1993	Old Republic Title ...	Home Program - GF# 1803402 - Dora Johnson - 519 Sim...		1,259.00	98,842.78
Bill Pmt -Che...	01/17/2020	1994	Old Republic Title ...	Home Program - GF# 1803242 - Laura Stephens - 510 La...		1,259.00	97,583.78
Bill Pmt -Che...	04/24/2020	1995	Frieda Joyce	Reimbursement - COVID-19 Webinar		79.00	97,504.78
General Jour...	05/28/2020	AL		Wire Transfer to General Fund for US Patent Trademark t...		225.00	97,279.78
General Jour...	05/28/2020	AL		Wire Transfer for Reimbursement of Expenses Paid by Ge...	222.79		97,502.57
Bill Pmt -Che...	06/12/2020	1996	Optiquet Internet ...	Remote Application - Freida Joyce (Home Remote)		8.95	97,493.62
Bill Pmt -Che...	07/02/2020	1997	Rebecca Huss	Reimbursement of Expense - Website Marketing		26.75	97,466.87
Bill Pmt -Che...	07/10/2020	1998	Rebecca Huss	Reimbursement of Expense - Website Marketing / Training		224.00	97,242.87
Bill Pmt -Che...	07/31/2020	1999	Rebecca Huss	Reimbursement of Expense - Website Marketing		50.00	97,192.87
Bill Pmt -Che...	07/31/2020	2000	Waste Managemen...	CustomerID#23-62833-73000 Inv 1436345-1792-2 Blight...		959.08	96,233.79
Bill Pmt -Che...	08/21/2020	2001	Rebecca Huss	Reimbursement of Expense - Website Marketing		100.00	96,133.79
General Jour...	08/28/2020	AL	First Financial Bank	Reimbursement of Expenses Paid by General Fund as of 8...		325.99	95,807.80
Bill Pmt -Che...	09/04/2020	2002	Rebecca Huss	Reimbursement of Expense - Website Marketing		28.84	95,778.96
Bill Pmt -Che...	09/18/2020	2004	Rebecca Huss	Reimbursement of Expense - Website Marketing		36.16	95,742.80
Bill Pmt -Che...	09/18/2020	2003	Montgomery SH 1...	380 Agreement for Sales Tax - 2019/2020		954.51	94,788.29
Bill Pmt -Che...	09/25/2020	2005	Houston Chronicle	Inv# 34050182 MEDC Budget P Hearing		72.00	94,716.29
Total 51100 · MEDC Checking					102,424.48	116,955.33	94,716.29

10/12/20

City of Montgomery - MEDC
 General Ledger
 As of September 30, 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
51300 - Time Deposits-MEDC							940,379.34
Deposit	10/31/2019			Interest	1,283.17		941,662.51
Deposit	11/30/2019			Interest	1,091.46		942,753.97
Transfer	12/20/2019			Sales Tax Transfer thru 11/19	192,858.35		1135612.32
Transfer	12/23/2019	Transfer		Transfer to Checking		50,000.00	1085612.32
Deposit	12/31/2019			Interest	1,174.44		1086786.76
Transfer	01/22/2020	Transfer		1st Qtr Transfer to Texpool Reimbursement Account		19,875.00	1066911.76
Deposit	01/28/2020			Interest on Maturing CD	4,125.00		1071036.76
Deposit	01/31/2020			Interest	1,285.16		1072321.92
Transfer	02/11/2020			Sales Tax Transfer 1/20	42,632.76		1114954.68
Check	02/11/2020	Trans		Admin Transfer 1st Qtr 2020		11,875.00	1103079.68
Check	02/12/2020	Trans		1st Qtr Transfer to Debt Service		40,000.00	1063079.68
Check	02/20/2020	Trans	City of Montgomer...	Transfer to General for reimbursement of Blight Removal		3,000.00	1060079.68
General Jour...	02/29/2020	Int		Interest on Texpool	1,348.08		1061427.76
General Jour...	03/31/2020	Int		Interest on Texpool	904.54		1062332.30
General Jour...	04/16/2020	AL		Transfer to Debt Service - 2nd Quarter Payment		40,000.00	1022332.30
General Jour...	04/16/2020	AL		2nd Qtr Transfer to Texpool Reimbursement Account - K...		19,875.00	1002457.30
General Jour...	04/16/2020	AL		Sales Tax Transfer 2/20 & 3/20	143,923.66		1146380.96
General Jour...	04/16/2020	AL		Admin Transfer 2nd Qtr 2020 & Reimb of expenses paid		20,091.84	1126289.12
General Jour...	04/16/2020	AL		To reimburse due to Utility fund for Printing Expenses		164.48	1126124.64
General Jour...	04/30/2020	Int		Interest on Texpool	408.06		1126532.70
General Jour...	05/07/2020	AL		Reimbursement of Expenses Paid by General Fund as of 5...		222.79	1126309.91
General Jour...	05/07/2020	AL		Sales Tax Transfer 4/20 & 5/20	124,107.50		1250417.41
General Jour...	05/31/2020	Int		Interest on Texpool	278.65		1250696.06
General Jour...	06/12/2020	AL		Sales Tax Transfer 6/20	54,903.99		1305600.05
General Jour...	06/30/2020	AL		Transfer to Debt Service - 3rd Quarter Payment		40,000.00	1265600.05
General Jour...	06/30/2020	AL		Transfer to Utility Fund - Utility Grants		250.00	1265350.05
General Jour...	06/30/2020	AL		Transfer to Utility Fund - Utility Grants		250.00	1265100.05
General Jour...	06/30/2020	AL		3rd Qtr Transfer to Texpool Reimbursement Account - K...		19,875.00	1245225.05
General Jour...	06/30/2020	AL		Admin Transfer 3rd Qtr 2020 & Reimb of expenses paid		21,883.95	1223341.10
General Jour...	06/30/2020	Int		Interest on Texpool	228.30		1223569.40
General Jour...	07/08/2020	AL		Sales Tax Transfer 7/20	57,982.13		1281551.53
General Jour...	07/31/2020	Int		Interest on Texpool	224.11		1281775.64
General Jour...	08/12/2020	AL		Sales Tax Transfer 8/20	93,754.78		1375530.42
General Jour...	08/31/2020	Int		Interest on Texpool	201.40		1375731.82
General Jour...	09/11/2020	AL		Sales Tax Transfer 9/20	56,278.59		1432010.41
General Jour...	09/29/2020	AL		Transfer to Debt Service - 4th Quarter Payment		40,000.00	1392010.41
General Jour...	09/29/2020	AL		4th Qtr Transfer to Texpool Reimbursement Account - Kr...		19,875.00	1372135.41

10/12/20

City of Montgomery - MEDC
General Ledger
As of September 30, 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
General Jour...	09/29/2020	AL		Admin Transfer 4th Qtr 2020		11,875.00	1360260.41
General Jour...	09/30/2020	Int		Interest on Texpool	170.50		1360430.91
Total 51300 - Time Deposits-MEDC					779,164.63	359,113.06	1360430.91
51301 - Texpool Reimbursement Acct							0.00
Transfer	01/22/2020	Transfer		1st Qtr Transfer to Texpool Reimbursement Account	19,875.00		19,875.00
General Jour...	01/31/2020	Int		Interest	8.61		19,883.61
General Jour...	02/29/2020	Int		Interest	25.18		19,908.79
General Jour...	03/31/2020	Int		Interest	17.02		19,925.81
General Jour...	04/16/2020	AL		2nd Qtr Transfer to Texpool Reimbursement Account - K...	19,875.00		39,800.81
General Jour...	04/30/2020	Int		Interest	10.77		39,811.58
General Jour...	05/31/2020	Int		Interest	9.06		39,820.64
General Jour...	06/30/2020	AL		3rd Qtr Transfer to Texpool Reimbursement Account - K...	19,875.00		59,695.64
General Jour...	06/30/2020	Int		Interest	7.31		59,702.95
General Jour...	07/31/2020	Int		Interest	10.54		59,713.49
General Jour...	08/31/2020	Int		Interest	8.99		59,722.48
General Jour...	09/29/2020	AL		4th Qtr Transfer to Texpool Reimbursement Account - Kr...	19,875.00		79,597.48
General Jour...	09/30/2020	Int		Interest	7.42		79,604.90
Total 51301 - Texpool Reimbursement Acct					79,604.90	0.00	79,604.90
51150 - Accounts Receivable Audit							138,633.36
Total 51150 - Accounts Receivable Audit							138,633.36
51171 - Due From Gen Fund							52,824.99
General Jour...	10/31/2019	CB		To accrue sales tax revenue rec'd 10/19	62,148.45		114,973.44
General Jour...	11/30/2019	CB		To accrue sales tax revenue rec'd 11/19	76,484.91		191,458.35
Transfer	12/20/2019			Sales Tax Transfer for 12/19		52,201.69	139,256.66
General Jour...	12/20/2019	CB		To accrue sales tax revenue rec'd 12/19	52,201.69		191,458.35
Transfer	12/20/2019			Sales Tax Transfer thru 11/19		192,858.35	-1,400.00
General Jour...	12/31/2019	CB2		To record overtransfer of sales tax due from General in Se...	1,400.00		0.00
General Jour...	01/31/2020	CB		To accrue sales tax revenue rec'd 1/20	42,632.76		42,632.76
Transfer	02/11/2020			Sales Tax Transfer 1/20		42,632.76	0.00
General Jour...	02/29/2020	CB		To accrue sales tax revenue rec'd 2/20	89,518.41		89,518.41
General Jour...	03/31/2020	CB		To accrue sales tax revenue rec'd 3/20	54,405.25		143,923.66
General Jour...	04/16/2020	AL		Sales Tax Transfer 2/20 & 3/20		143,923.66	0.00
General Jour...	04/30/2020	AL		To accrue sales tax revenue rec'd 4/20	45,332.51		45,332.51
General Jour...	05/02/2020	ALR		To Reverse Amount Charged for COM Brochures to Card...	222.79		45,555.30
General Jour...	05/06/2020	AL		To accrue sales tax revenue rec'd 5/20	78,774.99		124,330.29
General Jour...	05/07/2020	AL		Sales Tax Transfer 4/20 & 5/20		124,107.50	222.79

10/12/20

City of Montgomery - MEDC
General Ledger
As of September 30, 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
General Jour...	05/28/2020	AL		Wire Transfer for Reimbursement of Expenses Paid by Ge...		222.79	0.00
General Jour...	06/10/2020	AL		To accrue sales tax revenue rec'd 6/20	54,903.99		54,903.99
General Jour...	06/12/2020	AL		Sales Tax Transfer 6/20		54,903.99	0.00
General Jour...	07/08/2020	AL		Sales Tax Transfer 7/20		57,982.13	-57,982.13
General Jour...	07/08/2020	AL		To accrue sales tax revenue rec'd 7/20	57,982.13		0.00
General Jour...	08/12/2020	AL		Sales Tax Transfer 8/20		93,754.78	-93,754.78
General Jour...	08/12/2020	AL		To accrue sales tax revenue rec'd 8/20	93,754.78		0.00
General Jour...	09/11/2020	AL		To accrue sales tax revenue rec'd 9/20	56,278.59		56,278.59
General Jour...	09/11/2020	AL		Sales Tax Transfer 9/20		56,278.59	0.00
General Jour...	09/30/2020	Int		Light up the Park - September	125.00		125.00
Total 51171 - Due From Gen Fund					766,166.25	818,866.24	125.00
51174 - Due from Home Grant Funds							1,400.00
Bill	01/16/2020	GF #1083758	Old Republic Title ...	Home Program - GF# 1083758 - Leslie Holts - 905 MLK ...	1,259.00		2,659.00
Bill	01/16/2020	GF #1803402	Old Republic Title ...	Home Program - GF# 1803402 - Dora Johnson - 519 Sim...	1,259.00		3,918.00
Bill	01/16/2020	GF #1803242	Old Republic Title ...	Home Program - GF# 1803242 - Laura Stephens - 510 La...	1,259.00		5,177.00
Total 51174 - Due from Home Grant Funds					3,777.00	0.00	5,177.00
51580 - Accrued Interest Receivable							2,780.13
Total 51580 - Accrued Interest Receivable							2,780.13
52000 - Accounts Payable							-31,367.08
Bill Pmt -Che...	10/11/2019	1976	Houston Chronicle	Inv# 222716136 MEDC Budget P Hearing	72.00		-31,295.08
Bill Pmt -Che...	10/11/2019	1977	Laurel Paving	Inv 1298 - Drainage McCown St.	8,850.00		-22,445.08
Bill Pmt -Che...	10/25/2019	1978	Garrett Jones	VOID: Garrett Jones, Eagle Scout Candidate - Grant Dev...	0.00		-22,445.08
Bill Pmt -Che...	10/25/2019	1979	Living Savior Luth...	Application for Economic Development Grant Program	5,000.00		-17,445.08
Bill Pmt -Che...	10/25/2019	1980	Texas A&M Unive...	Inv M412411 - Texas Target Communities	15,393.00		-2,052.08
Bill	11/07/2019	Reimb of Exp	Rebecca Huss	Reimbursement of Expense - Facebook ad - Haved you be...		50.00	-2,102.08
Bill Pmt -Che...	11/08/2019	1981	Rebecca Huss	Reimbursement of Expense - Facebook ad - Haved you be...	50.00		-2,052.08
Bill	11/20/2019	Blight Remo...	Montgomery Coun...	VOID: Removal of Blight - Several Properties & Public Ar...	0.00		-2,052.08
Bill	11/20/2019	Brochures &...	Kevin Brennan	Use of Photo for Brochures and Literature		50.00	-2,102.08
Bill Pmt -Che...	11/22/2019	1982	Kevin Brennan	Use of Photo for Brochures and Literature	50.00		-2,052.08
Bill Pmt -Che...	11/22/2019	1983	Montgomery Coun...	VOID: Removal of Blight - Several Properties & Public Ar...	0.00		-2,052.08
Bill Pmt -Che...	11/22/2019	1984	Kirk Jones	Eagle Project Expense - Grant Dev Project	2,052.08		0.00
Bill	12/07/2019	Santa #2019...	Gary Szafranski	Santa for Civic Club 12/7/19 (Light up Montgomery) Inv ...		300.00	-300.00
Bill	12/07/2019	#19	Montgomery Origi...	Seasonal Refreshments-Civic Club 12/7/19 (Light up Mon...		106.00	-406.00
Bill	12/07/2019	Inv 000001	Bride & Bloom Flo...	Wreaths -Civic Club 12/7/19 (Light up Montgomery) Inv ...		194.97	-600.97
Bill Pmt -Che...	12/13/2019	1985	Bride & Bloom Flo...	Wreaths -Civic Club 12/7/19 (Light up Montgomery) Inv ...	194.97		-406.00
Bill Pmt -Che...	12/13/2019	1986	Gary Szafranski	Santa for Civic Club 12/7/19 (Light up Montgomery) Inv ...	300.00		-106.00

10/12/20

**City of Montgomery - MEDC
General Ledger
As of September 30, 2020**

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Bill Pmt -Che...	12/13/2019	1987	Montgomery Orig...	Seasonal Refreshments-Civic Club 12/7/19 (Light up Mon...	106.00		0.00
Bill	12/16/2019	Reimb of Exp	Rebecca Huss	Reimbursement of Expense - Website Marketing		90.00	-90.00
Bill	12/19/2019	2018 Rebate	The Kroger Co.	2018-19Tax Year- MEDC Sales Tax Rebate		77,405.00	-77,495.00
Bill Pmt -Che...	12/20/2019	1988	Rebecca Huss	Reimbursement of Expense - Website Marketing	90.00		-77,405.00
Bill Pmt -Che...	12/20/2019	1989	The Kroger Co.	2018 Tax Year- MEDC Sales Tax Rebate	77,405.00		0.00
Bill	12/23/2019	Reimb of Exp	Rebecca Huss	Reimbursement of Expense - Website Marketing		25.00	-25.00
Bill	01/02/2020	Inv 11674	TEDC	2020 Membership fees Inv #11674		500.00	-525.00
Bill Pmt -Che...	01/03/2020	1990	Rebecca Huss	Reimbursement of Expense - Website Marketing	25.00		-500.00
Bill Pmt -Che...	01/03/2020	1991	TEDC	2020 Membership fees Inv #11674	500.00		0.00
Bill	01/16/2020	GF #1083758	Old Republic Title ...	Home Program - GF# 1083758 - Leslie Holts - 905 MLK ...		1,259.00	-1,259.00
Bill	01/16/2020	GF #1803402	Old Republic Title ...	Home Program - GF# 1803402 - Dora Johnson - 519 Sim...		1,259.00	-2,518.00
Bill	01/16/2020	GF #1803242	Old Republic Title ...	Home Program - GF# 1803242 - Laura Stephens - 510 La...		1,259.00	-3,777.00
Bill Pmt -Che...	01/17/2020	1992	Old Republic Title ...	Home Program - GF# 1083758 - Leslie Holts - 905 MLK ...	1,259.00		-2,518.00
Bill Pmt -Che...	01/17/2020	1993	Old Republic Title ...	Home Program - GF# 1803402 - Dora Johnson - 519 Sim...	1,259.00		-1,259.00
Bill Pmt -Che...	01/17/2020	1994	Old Republic Title ...	Home Program - GF# 1803242 - Laura Stephens - 510 La...	1,259.00		0.00
Bill	04/20/2020	11316	Frieda Joyce	Reimbursement - COVID-19 Webinar		79.00	-79.00
Bill Pmt -Che...	04/24/2020	1995	Frieda Joyce	Reimbursement - COVID-19 Webinar	79.00		0.00
Bill	06/01/2020	74154	Optiquet Internet ...	Remote Application - Freida Joyce (Home Remote)		8.95	-8.95
Bill Pmt -Che...	06/12/2020	1996	Optiquet Internet ...	Remote Application - Freida Joyce (Home Remote)	8.95		0.00
Bill	06/30/2020	Reimb of Exp	Rebecca Huss	Reimbursement of Expense - Website Marketing		26.75	-26.75
Bill Pmt -Che...	07/02/2020	1997	Rebecca Huss	Reimbursement of Expense - Website Marketing	26.75		0.00
Bill	07/02/2020	Reimb of Exp	Rebecca Huss	Reimbursement of Expense - Website Marketing		25.00	-25.00
Bill	07/08/2020	Reimb of Exp	Rebecca Huss	Reimbursement of Expense - Social Marketing Training & ...		199.00	-224.00
Bill Pmt -Che...	07/10/2020	1998	Rebecca Huss	Reimbursement of Expense - Website Marketing / Training	224.00		0.00
Bill	07/28/2020	Reimb of Exp	Rebecca Huss	Reimbursement of Expense - Website Marketing		50.00	-50.00
Bill	07/31/2020	1436345-179...	Waste Managemen...	CustomerID#23-62833-73000 Inv 1436345-1792-2 Blight...		959.08	-1,009.08
Bill Pmt -Che...	07/31/2020	1999	Rebecca Huss	Reimbursement of Expense - Website Marketing	50.00		-959.08
Bill Pmt -Che...	07/31/2020	2000	Waste Managemen...	CustomerID#23-62833-73000 Inv 1436345-1792-2 Blight...	959.08		0.00
Bill	08/16/2020	Reimb of Exp	Rebecca Huss	Reimbursement of Expense - Website Marketing		100.00	-100.00
Bill Pmt -Che...	08/21/2020	2001	Rebecca Huss	Reimbursement of Expense - Website Marketing	100.00		0.00
Bill	09/01/2020	Reimb of Exp	Rebecca Huss	Reimbursement of Expense - Website Marketing		28.84	-28.84
Bill	09/03/2020	Reimb of Exp	Rebecca Huss	Reimbursement of Expense - Website Marketing		21.16	-50.00
Bill Pmt -Che...	09/04/2020	2002	Rebecca Huss	Reimbursement of Expense - Website Marketing	28.84		-21.16
Bill	09/10/2020	Reimb of Exp	Rebecca Huss	Reimbursement of Expense - Website Marketing		15.00	-36.16
Bill	09/14/2020	380 Agreem...	Montgomery SH 1...	380 Agreement for Sales Tax - 2019/2020		954.51	-990.67
Bill Pmt -Che...	09/18/2020	2004	Rebecca Huss	Reimbursement of Expense - Website Marketing	36.16		-954.51
Bill Pmt -Che...	09/18/2020	2003	Montgomery SH 1...	380 Agreement for Sales Tax - 2019/2020	954.51		0.00

10/12/20

City of Montgomery - MEDC
General Ledger
 As of September 30, 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Bill	09/22/2020	34050182	Houston Chronicle	Inv# 34050182 MEDC Budget P Hearing		72.00	-72.00
Bill Pmt -Che...	09/25/2020	2005	Houston Chronicle	Inv# 34050182 MEDC Budget P Hearing	72.00		0.00
Total 52000 · Accounts Payable					116,404.34	85,037.26	0.00
52001 · Accounts Payable Audit							-77,405.00
General Jour...	10/04/2019	CB1R	The Kroger Co.	To record sales tax reimbursement calculated for 2018-201...	77,405.00		0.00
General Jour...	12/31/2019	CB	The Kroger Co.	To accrue Quarterly Transfer to Texpool Reimbursement ...		19,875.00	-19,875.00
General Jour...	03/31/2020	CB	The Kroger Co.	To accrue Quarterly Transfer to Texpool Reimbursement ...		19,875.00	-39,750.00
General Jour...	06/30/2020	AL	The Kroger Co.	To accrue Quarterly Transfer to Texpool Reimbursement ...		19,875.00	-59,625.00
General Jour...	09/29/2020	AL	The Kroger Co.	To accrue Quarterly Transfer to Texpool Reimbursement ...		19,875.00	-79,500.00
Total 52001 · Accounts Payable Audit					77,405.00	79,500.00	-79,500.00
52710 · Due to Utility Fund							0.00
General Jour...	02/21/2020	CB		To record amt due to Utility fund for Printing		119.50	-119.50
General Jour...	03/31/2020	CB		To record amt due to Utility fund for Printing		44.98	-164.48
General Jour...	04/16/2020	AL		To reimburse due to Utility fund for Printing Expenses	164.48		0.00
General Jour...	06/23/2020	AL		To accrue Amount Charged for Utility Grants and paid fro...		250.00	-250.00
General Jour...	06/23/2020	AL		To accrue Amount Charged for Utility Grants and paid fro...		250.00	-500.00
General Jour...	06/30/2020	AL		Transfer to Utility Fund - Utility Grants	250.00		-250.00
General Jour...	06/30/2020	AL		Transfer to Utility Fund - Utility Grants	250.00		0.00
Total 52710 · Due to Utility Fund					664.48	664.48	0.00
52712 · Due to Gen Fund							0.00
General Jour...	10/30/2019	CB		To accrue Amount Charged to Card Services and paid fro...		343.95	-343.95
General Jour...	12/31/2019	cb		To accrue Admin transfer - 1st Qtr FYE 2020 (reduced b...		11,875.00	-12,218.95
General Jour...	12/31/2019	CB	City of Montgomer...	To accrue the amount due to the City for Blight Removal ...		3,000.00	-15,218.95
General Jour...	01/08/2020	CB		To accrue Amount paid from General Fund Petty Cash		23.94	-15,242.89
Check	02/11/2020	Trans		Admin Transfer 1st Qtr 2020	11,875.00		-3,367.89
Check	02/20/2020	Trans	City of Montgomer...	Transfer to General for reimbursement of Blight Removal	3,000.00		-367.89
General Jour...	02/29/2020	CB		To accrue Amount Charged to Brauns and paid from Gen...		31.35	-399.24
General Jour...	02/29/2020	CB		To accrue Amount Charged to Card Services and paid fro...		272.62	-671.86
General Jour...	03/31/2020	cb		To accrue Admin transfer - 2nd Qtr FYE 2020 (reduced ...		19,375.00	-20,046.86
General Jour...	04/01/2020	AL		To accrue Amount Charged to Office Depot and paid fro...		44.98	-20,091.84
General Jour...	04/16/2020	AL		Admin Transfer 2nd Qtr 2020 & Reimb of expenses paid	20,091.84		0.00
General Jour...	04/22/2020	AL		To accrue Amount Charged for COM Brochures to Card ...		222.79	-222.79
General Jour...	05/07/2020	AL		Reimbursement of Expenses Paid by General Fund as of 5...	222.79		0.00
General Jour...	05/26/2020	AL		To accrue Amount Charged for US Patent Trademark to C...		225.00	-225.00
General Jour...	05/28/2020	AL		Wire Transfer to General Fund for US Patent Trademark t...	225.00		0.00

10/12/20

City of Montgomery - MEDC
General Ledger
 As of September 30, 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
General Jour...	06/23/2020	AL		To Accrue amount for Remote Access (Frieda) to Card M...		8.95	-8.95
General Jour...	06/30/2020	AL		To accrue Admin transfer - 3rd Qtr FYE 2020 (reduced ...		21,875.00	-21,883.95
General Jour...	06/30/2020	AL		Admin Transfer 3rd Qtr 2020 & Reimb of expenses paid	21,883.95		0.00
General Jour...	08/26/2020	AL		Amount due from MEDC for Hootsuite - This is deductin...		325.99	-325.99
General Jour...	08/28/2020	AL	First Financial Bank	Reimbursement of Expenses Paid by General Fund as of 8...	325.99		0.00
General Jour...	09/29/2020	AL		Admin Transfer 4th Qtr 2020	11,875.00		11,875.00
General Jour...	09/30/2020	AL		To accrue Admin transfer - 4th Qtr FYE 2020 (reduced ...		11,875.00	0.00
Total 52712 · Due to Gen Fund					69,499.57	69,499.57	0.00
52714 · Due to Debt Service Fund							0.00
General Jour...	12/31/2019	cb		To accrue Admin transfer thru 12/31/19		40,000.00	-40,000.00
Check	02/12/2020	Trans		1st Qtr Transfer to Debt Service	40,000.00		0.00
General Jour...	03/31/2020	cb		To accrue Admin transfer thru 03/31/20		40,000.00	-40,000.00
General Jour...	04/16/2020	AL		Transfer to Debt Service - 2nd Quarter Payment	40,000.00		0.00
General Jour...	06/30/2020	AL		Transfer to Debt Service - 3rd Quarter Payment	40,000.00		40,000.00
General Jour...	06/30/2020	AL		To accrue Admin transfer thru 06/30/20		40,000.00	0.00
General Jour...	09/29/2020	AL		Transfer to Debt Service - 4th Quarter Payment	40,000.00		40,000.00
General Jour...	09/29/2020	AL		To accrue Admin transfer thru 09/30/20		40,000.00	0.00
Total 52714 · Due to Debt Service Fund					160,000.00	160,000.00	0.00
53900 · Unrestricted Net Assets							-1136492.88
Total 53900 · Unrestricted Net Assets							-1136492.88
55000 · Taxes & Franchise Fees							0.00
55400 · Sales Tax							0.00
General Jour...	10/31/2019	CB		To accrue sales tax revenue rec'd 10/19		62,148.45	-62,148.45
General Jour...	11/30/2019	CB		To accrue sales tax revenue rec'd 11/19		76,484.91	-138,633.36
General Jour...	12/20/2019	CB		To accrue sales tax revenue rec'd 12/19		52,201.69	-190,835.05
General Jour...	01/31/2020	CB		To accrue sales tax revenue rec'd 1/20		42,632.76	-233,467.81
General Jour...	02/29/2020	CB		To accrue sales tax revenue rec'd 2/20 - 25% of sales tax i...		89,518.41	-322,986.22
General Jour...	03/31/2020	CB		To accrue sales tax revenue rec'd 3/20 - 25% of sales tax i...		54,405.25	-377,391.47
General Jour...	04/30/2020	AL		To accrue sales tax revenue rec'd 4/20 - 25% of sales tax i...		45,332.51	-422,723.98
General Jour...	05/06/2020	AL		To accrue sales tax revenue rec'd 5/20 - 25% of sales tax i...		78,774.99	-501,498.97
General Jour...	06/10/2020	AL		To accrue sales tax revenue rec'd 6/20 - 25% of sales tax i...		54,903.99	-556,402.96
General Jour...	07/08/2020	AL		To accrue sales tax revenue rec'd 7/20 - 25% of sales tax i...		57,982.13	-614,385.09

10/12/20

City of Montgomery - MEDC
General Ledger
 As of September 30, 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
General Jour...	08/12/2020	AL		To accrue sales tax revenue rec'd 8/20 - 25% of sales tax i...		93,754.78	-708,139.87
General Jour...	09/11/2020	AL		To accrue sales tax revenue rec'd 9/20 - 25% of sales tax i...		56,278.59	-764,418.46
Total 55400 · Sales Tax					0.00	764,418.46	-764,418.46
Total 55000 · Taxes & Franchise Fees					0.00	764,418.46	-764,418.46
55300 · Other Revenues							0.00
55391 · Interest Income							0.00
Deposit	10/31/2019			Interest		1,283.17	-1,283.17
Deposit	11/30/2019			Interest		1,091.46	-2,374.63
Deposit	12/31/2019			Interest		1,174.44	-3,549.07
Deposit	01/28/2020			Interest on Maturing CD		4,125.00	-7,674.07
Deposit	01/31/2020			Interest		1,285.16	-8,959.23
General Jour...	01/31/2020	Int		Interest		8.61	-8,967.84
General Jour...	02/29/2020	Int		Interest		25.18	-8,993.02
General Jour...	02/29/2020	Int		Interest on Texpool		1,348.08	-10,341.10
General Jour...	03/31/2020	Int		Interest		17.02	-10,358.12
General Jour...	03/31/2020	Int		Interest on Texpool		904.54	-11,262.66
General Jour...	04/30/2020	Int		Interest		10.77	-11,273.43
General Jour...	04/30/2020	Int		Interest on Texpool		408.06	-11,681.49
General Jour...	05/31/2020	Int		Interest		9.06	-11,690.55
General Jour...	05/31/2020	Int		Interest on Texpool		278.65	-11,969.20
General Jour...	06/30/2020	Int		Interest		7.31	-11,976.51
General Jour...	06/30/2020	Int		Interest on Texpool		228.30	-12,204.81
General Jour...	07/31/2020	Int		Interest		10.54	-12,215.35
General Jour...	07/31/2020	Int		Interest on Texpool		224.11	-12,439.46
General Jour...	08/31/2020	Int		Interest		8.99	-12,448.45
General Jour...	08/31/2020	Int		Interest on Texpool		201.40	-12,649.85
General Jour...	09/30/2020	Int		Interest		7.42	-12,657.27
General Jour...	09/30/2020	Int		Interest on Texpool		170.50	-12,827.77
Total 55391 · Interest Income					0.00	12,827.77	-12,827.77
55399 · Misc Income							0.00
General Jour...	12/31/2019	CB2		To record overtransfer of sales tax due from General in Se...		1,400.00	-1,400.00
General Jour...	09/30/2020	Int		Light up the Park - September		125.00	-1,525.00
Total 55399 · Misc Income					0.00	1,525.00	-1,525.00
Total 55300 · Other Revenues					0.00	14,352.77	-14,352.77

10/12/20

City of Montgomery - MEDC
General Ledger
 As of September 30, 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
56000 · Pub Infrastructure - Category I							0.00
56000.A · Tsf to Debt Service							0.00
General Jour...	12/31/2019	cb		To accrue Admin transfer thru 12/31/19	40,000.00		40,000.00
General Jour...	03/31/2020	cb		To accrue Admin transfer thru 03/31/20	40,000.00		80,000.00
General Jour...	06/30/2020	AL		To accrue Admin transfer thru 06/30/20	40,000.00		120,000.00
General Jour...	09/29/2020	AL		To accrue Admin transfer thru 09/30/20	40,000.00		160,000.00
Total 56000.A · Tsf to Debt Service					160,000.00	0.00	160,000.00
Total 56000 · Pub Infrastructure - Category I					160,000.00	0.00	160,000.00
56001 · Business Dev & Ret -Category II							0.00
56001.8 · Sales Tax Reimbursement							0.00
General Jour...	10/04/2019	CB1R	The Kroger Co.	Reverse of GJE CB1 -- To record sales tax reimbursement...		77,405.00	-77,405.00
Bill	12/19/2019	2018 Rebate	The Kroger Co.	2018-19 Tax Year- MEDC Sales Tax Rebate	77,405.00		0.00
General Jour...	12/31/2019	CB	The Kroger Co.	To accrue Quarterly Transfer to Texpool Reimbursement ...	19,875.00		19,875.00
General Jour...	03/31/2020	CB	The Kroger Co.	To accrue Quarterly Transfer to Texpool Reimbursement ...	19,875.00		39,750.00
General Jour...	06/30/2020	AL	The Kroger Co.	To accrue Quarterly Transfer to Texpool Reimbursement ...	19,875.00		59,625.00
Bill	09/14/2020	380 Agreem...	Montgomery SH 1...	380 Agreement for Sales Tax - 2019/2020	954.51		60,579.51
General Jour...	09/29/2020	AL	The Kroger Co.	To accrue Quarterly Transfer to Texpool Reimbursement ...	19,875.00		80,454.51
Total 56001.8 · Sales Tax Reimbursement					157,859.51	77,405.00	80,454.51
56001.9 · Economic Development Grant Prog							0.00
General Jour...	06/23/2020	AL		To accrue Amount Charged for Utility Grants and paid fro...	250.00		250.00
General Jour...	06/23/2020	AL		To accrue Amount Charged for Utility Grants and paid fro...	250.00		500.00
Total 56001.9 · Economic Development Grant Prog					500.00	0.00	500.00
Total 56001 · Business Dev & Ret -Category II					158,359.51	77,405.00	80,954.51
56002 · Quality of Life - Category III							0.00
56002.2 · Removal of Blight							0.00
Bill	11/20/2019	Blight Remo...	Montgomery Coun...	Removal of Blight - Several Properties & Public Areas in C...	0.00		0.00
General Jour...	12/31/2019	CB	City of Montgomer...	To accrue the amount due to the City for Blight Removal ...	3,000.00		3,000.00
Bill	07/31/2020	1436345-179...	Waste Managemen...	CustomerID#23-62833-73000 Inv 1436345-1792-2 Blight...	959.08		3,959.08
Total 56002.2 · Removal of Blight					3,959.08	0.00	3,959.08

10/12/20

City of Montgomery - MEDC
General Ledger
 As of September 30, 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
56002.3 · Events							0.00
56100.1 · Neighborhood Water Party							0.00
General Jour...	10/30/2019	CB		To accrue Amount Charged to Card Services and paid fro...	14.17		14.17
General Jour...	01/08/2020	CB		To accrue Amount paid from General Fund Petty Cash	23.94		38.11
Total 56100.1 · Neighborhood Water Party					38.11	0.00	38.11
56100.5 · Light up Montgomery							0.00
General Jour...	10/30/2019	CB		To accrue Amount Charged to Card Services and paid fro...	104.95		104.95
General Jour...	10/30/2019	CB		To accrue Amount Charged to Card Services and paid fro...	224.83		329.78
Bill	12/07/2019	Santa #2019...	Gary Szafranski	Santa for Civic Club 12/7/19 (Light up Montgomery) Inv ...	300.00		629.78
Bill	12/07/2019	#19	Montgomery Orig...	Seasonal Refreshments-Civic Club 12/7/19 (Light up Mon...	106.00		735.78
Bill	12/07/2019	Inv 000001	Bride & Bloom Flo...	Wreaths -Civic Club 12/7/19 (Light up Montgomery) Inv ...	194.97		930.75
Total 56100.5 · Light up Montgomery					930.75	0.00	930.75
Total 56002.3 · Events					968.86	0.00	968.86
Total 56002 · Quality of Life - Category III					4,927.94	0.00	4,927.94
56003 · Marketing & Tourism-Category IV							0.00
56003.5 · Brochures/Printed Literature							0.00
Bill	11/20/2019	Brochures &...	Kevin Brennan	Use of Photo for Brochures and Literature	50.00		50.00
General Jour...	02/29/2020	CB		To accrue Amount Charged to Card Services and paid fro...	272.62		322.62
General Jour...	05/26/2020	AL		To accrue Amount Charged for US Patent Trademark to C...	225.00		547.62
Total 56003.5 · Brochures/Printed Literature					547.62	0.00	547.62
56003.C · Website							0.00
Bill	11/07/2019	Reimb of Exp	Rebecca Huss	Reimbursement of Expense - Facebook ad - Haved you be...	50.00		50.00
Bill	12/16/2019	Reimb of Exp	Rebecca Huss	Reimbursement of Expense - Website Marketing	90.00		140.00
Bill	12/23/2019	Reimb of Exp	Rebecca Huss	Reimbursement of Expense - Website Marketing	25.00		165.00
Bill	06/01/2020	74154	Optiquet Internet ...	Remote Application - Freida Joyce (Home Remote)	8.95		173.95
General Jour...	06/23/2020	AL		To Accrue amount for Remote Access (Frieda) to Card M...	8.95		182.90
Total 56003.C · Website					182.90	0.00	182.90

10/12/20

City of Montgomery - MEDC
General Ledger
 As of September 30, 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
56003.F · Social Media Advertising							0.00
Bill	06/30/2020	Reimb of Exp	Rebecca Huss	Reimbursement of Expense - Website Marketing	26.75		26.75
Bill	07/02/2020	Reimb of Exp	Rebecca Huss	Reimbursement of Expense - Website Marketing	25.00		51.75
Bill	07/28/2020	Reimb of Exp	Rebecca Huss	Reimbursement of Expense - Website Marketing	50.00		101.75
Bill	08/16/2020	Reimb of Exp	Rebecca Huss	Reimbursement of Expense - Website Marketing	100.00		201.75
Bill	09/01/2020	Reimb of Exp	Rebecca Huss	Reimbursement of Expense - Website Marketing	28.84		230.59
Bill	09/03/2020	Reimb of Exp	Rebecca Huss	Reimbursement of Expense - Website Marketing	21.16		251.75
Bill	09/10/2020	Reimb of Exp	Rebecca Huss	Reimbursement of Expense - Website Marketing	15.00		266.75
Total 56003.F · Social Media Advertising					266.75	0.00	266.75
Total 56003 · Marketing & Tourism-Category IV					997.27	0.00	997.27
56004 · Administration - Category V							0.00
56004.1 · Admin Transfers to Gen Fund							0.00
General Jour...	12/31/2019	cb		To accrue Admin transfer - 1st Qtr FYE 2020 (reduced b...	11,875.00		11,875.00
General Jour...	03/31/2020	cb		To accrue Admin transfer - 2nd Qtr FYE 2020 (reduced ...	19,375.00		31,250.00
General Jour...	06/30/2020	AL		To accrue Admin transfer - 3rd Qtr FYE 2020 (reduced ...	21,875.00		53,125.00
General Jour...	09/30/2020	AL		To accrue Admin transfer - 4th Qtr FYE 2020 (reduced ...	11,875.00		65,000.00
Total 56004.1 · Admin Transfers to Gen Fund					65,000.00	0.00	65,000.00
56004.3 · Miscellaneous Expenses							0.00
Bill	09/22/2020	34050182	Houston Chronicle	Inv# 34050182 MEDC Budget P Hearing	72.00		72.00
Total 56004.3 · Miscellaneous Expenses					72.00	0.00	72.00
56004.6 · Consulting (Professional servi)							0.00
General Jour...	08/26/2020	AL		Amount due from MEDC for Hootsuite	370.97		370.97
Total 56004.6 · Consulting (Professional servi)					370.97	0.00	370.97
56004.7 · Travel & Training Expenses							0.00
Bill	01/02/2020	Inv 11674	TEDC	2020 Membership fees Inv #11674	500.00		500.00
Bill	04/20/2020	11316	Frieda Joyce	Reimbursement - COVID-19 Webinar - Inv 11316	79.00		579.00
Bill	07/08/2020	Reimb of Exp	Rebecca Huss	Reimbursement of Expense - Social Marketing Training & ...	199.00		778.00
Total 56004.7 · Travel & Training Expenses					778.00	0.00	778.00

10/12/20

City of Montgomery - MEDC
General Ledger
 As of September 30, 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
56004.A · Office Supplies							0.00
General Jour...	02/21/2020	CB		To record amt due to Utility fund for Printing	119.50		119.50
General Jour...	02/29/2020	CB		To accrue Amount Charged to Brauns and paid from Gen...	31.35		150.85
General Jour...	03/31/2020	CB		To record amt due to Utility fund for Printing	44.98		195.83
General Jour...	04/01/2020	AL		To accrue Amount Charged to Office Depot and paid fro...	44.98		240.81
General Jour...	04/22/2020	AL		To accrue Amount Charged for COM Brochures to Card ...	222.79		463.60
General Jour...	05/02/2020	ALR		To Reverse Amount Charged for COM Brochures to Card...		222.79	240.81
General Jour...	08/26/2020	AL		Duplication error - Too much was transferred back into U...		44.98	195.83
Total 56004.A · Office Supplies					463.60	267.77	195.83
Total 56004 · Administration - Category V					66,684.57	267.77	66,416.80
TOTAL					<u>2,546,079.94</u>	<u>2,546,079.94</u>	<u>0.00</u>

City of Montgomery - MEDC
Balance Sheet

	<u>Sep 30, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
51100 · MEDC Checking	94,716.29
51300 · Time Deposits-MEDC	1,360,430.91
51301 · Texpool Reimbursement Acct	79,604.90
Total Checking/Savings	<u>1,534,752.10</u>
Other Current Assets	
51150 · Accounts Receivable Audit	138,633.36
51171 · Due From Gen Fund	125.00
51174 · Due from Home Grant Funds	5,177.00
51580 · Accrued Interest Receivable	2,780.13
Total Other Current Assets	<u>146,715.49</u>
Total Current Assets	<u>1,681,467.59</u>
TOTAL ASSETS	<u><u>1,681,467.59</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
52001 · Accounts Payable Audit	79,500.00
Total Accounts Payable	<u>79,500.00</u>
Total Current Liabilities	<u>79,500.00</u>
Total Liabilities	79,500.00
Equity	
53900 · Unrestricted Net Assets	1,136,492.88
Net Income	465,474.71
Total Equity	<u>1,601,967.59</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,681,467.59</u></u>

Montgomery Economic Development Corporation
AGENDA REPORT

Meeting Date: October 19, 2020	Budgeted Amount: N/A
Prepared By: Dave McCorquodale	Exhibits: Committee Summary Report

Subject

Receive Recommendation from the SOQ Review Committee for the Downtown Design and Streetscape Improvement Project.

Description

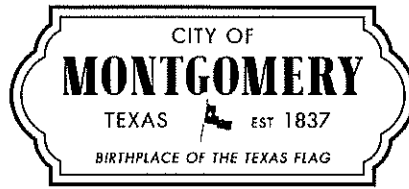
See attached summary for details of the review process and recommendation from the committee.

Recommendation

Move to receive the report and recommendation from the SOQ Review Committee.

Approved By

Asst. City Administrator	Dave McCorquodale	Date: 10/16/2020
City Administrator	Richard Tramm <i>RT</i>	Date: 10/16/2020



Downtown Design SOQ Review Summary

RFQ Issuance Date: August 21, 2020

SOQ Submittal Deadline: September 21, 2020 at 2:00 pm

Review Committee Members: Rebecca Huss, Richard Tramm, Sara Countryman, Dan Walker, Mike Muckleroy, Dave McCorquodale

7 SOQ's received: Gunda Corporation, LJA Engineering, GLS Architects, The Goodman Corporation, Kudela & Weinheimer Landscape Architects, Clark Condon Landscape Architects, L-DS Architects & Planners

Firms Selected for Interview: Gunda Corporation, LJA Engineering

Review Process: Committee members individually reviewed each SOQ based on the attached worksheet criteria. A Zoom meeting was held on October 7th where the review committee discussed their individual reviews and determined the short list to interview.

Two firms were selected to interview: Gunda Corporation and LJA Engineering.

Interviews were held on Wednesday October 14th. Attached is a blank worksheet used by members of the committee to evaluate the firms during the interviews. While both firms received high marks, and both are extremely qualified, the consensus of committee was to recommend Gunda Corporation for the project.

Downtown Streetscape SOQ Review Worksheet

Review Committee Member: _____

Firm Name: _____

Ability of firm: 1 2 3 4

Does this firm seem to grasp what we want to accomplish? Are there gaps you see in their approach to the project? Do you think they emphasize public participation/stakeholder input at the right steps in the project?

Notes: _____

Experience with (historic) downtown revitalization: 1 2 3 4

Are project examples consistent with the scale of our project? Is attention given to creating small spaces within the larger areas - alcoves, seating areas, small courtyard-like spaces?

Notes: _____

Primary team experience and qualifications: 1 2 3 4

Does the primary team have enough experience to do the work? Do the subconsultants bring a broad range of expertise to the team? Any examples of projects using this team before?

Notes: _____

Familiarity with area, regional growth, TxDOT 1 2 3 4

Notes: _____

Timeliness, avoidance of litigation, and conflicts of interest: 1 2 3 4

Notes: _____

Notes/overall thoughts: _____

Montgomery Economic Development Corporation
AGENDA REPORT

Meeting Date: October 19, 2020	Budgeted Amount: N/A
Prepared By: Dave McCorquodale	Exhibits: N/A

Subject

Discuss and Consider Authorizing MEDC Board President and City Administrator to Negotiate a Contract to Provide Services for the Downtown Design and Streetscape Improvements Project, Refer the Item to City Council for Approval of the Expense, and Execute the Contract.

Description

As the previous agenda item outlined, the review committee selected Gunda Corporation as the best candidate for the project. The next step in the process is to negotiate and execute a contract for services. This is when the details of the scope of work and contract cost will be agreed upon.


In order to move efficiently through this phase of the project, staff's recommendation is to allow the MEDC President and City Administrator to negotiate the Contract and refer it to City Council for approval of the expense (anything greater than \$10,000). If approved by City Council, the City Administrator and/or the MEDC President can execute the contract.

The intent is to present the contract to City Council at their November 10th meeting and execute the contract before the next MEDC meeting on November 16th. This will allow the MEDC to meet the project team and make any necessary decisions at the November meeting to allow the project to get underway in December.

Recommendation

Move to authorize the MEDC Board President and City Administrator to negotiate and execute a contract with Gunda Corporation to provide services for the Downtown Design and Streetscape Improvements Project and Refer the Item to City Council for Approval of the Expense.

Approved By

Asst. City Administrator	Dave McCorquodale	Date: 10/16/2020
City Administrator	Richard Tramm 	Date: 10/16/2020

Montgomery Economic Development Corporation
AGENDA REPORT

Meeting Date: October 19, 2020	Budgeted Amount: NA
Prepared By: Richard Tramm	Exhibits: None

Subject

Approve and allocate funds for Montgomery Holiday Parade Event.

Discussion

This year's Montgomery Holiday Parade Event is included in the MEDC annual budget (Christmas Event 56100.8) with no funds currently allocated. While this event has previously been put on by other groups, it is being organized and run by the City this year. The City's committee planning the event has put together an estimated budget at \$3,000 for the event, with a request that MEDC fund the corresponding budget line item to contribute up to \$1,500 to go against the costs of organizing and conducting the parade.

\$2,000 of the City's estimated costs are to cover internal Police and Public Works personnel overtime costs and additional external costs for security.

Recommendation

Discuss and consider approving up to \$1,500 to go towards the City's expenses for this event.

Approved By

City Administrator	Richard Tramm	Date: October 13, 2020
--------------------	---------------	------------------------



Development Report October 2020

Richard Tramm, City Administrator
Dave McCorquodale, CPM, Assistant City Administrator and
Director of Planning & Development

This month's report finds the City still navigating the effects of COVID-19 and cautiously watching the declining infection rate in the county. Residential homebuilding is steady relative to previous months with two new subdivisions under development in the City. Commercial development continued at a steady pace this month. City staff is closely monitoring the situation to understand the implications on economic development within our City.

Commercial Development

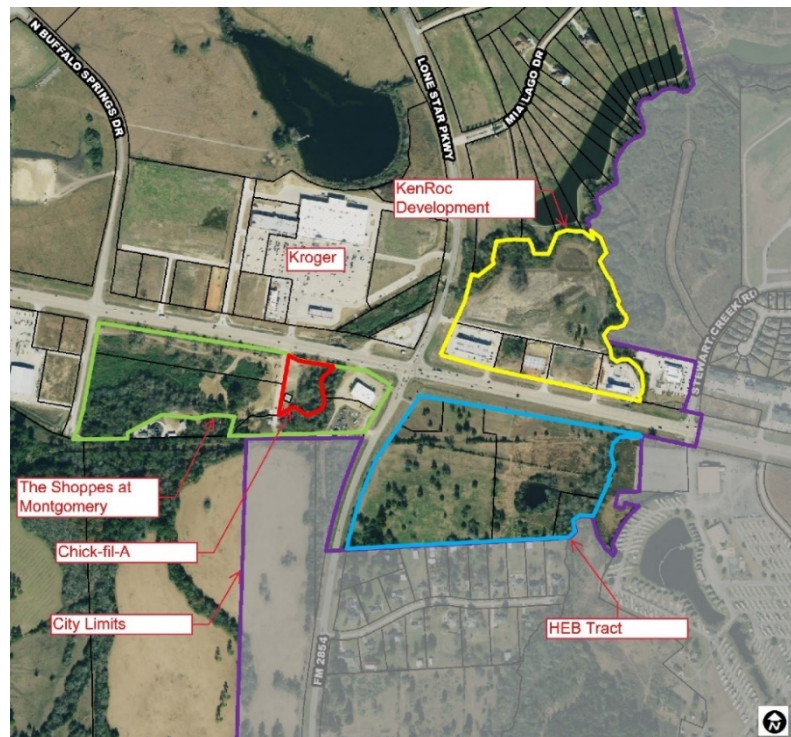
KENROC Property – This 13-acre development is on the north side of SH 105 and east of Lone Star Pkwy. A 16,000 sqft commercial building is along SH 105, with a future Phase 2 to the north. No activity to report this month.

Kroger Site –Roughly 80% built out; three parcels remaining for development. An additional 16-acre site with utilities is available west of Kroger. No activity to report this month.

Central Business District – No activity to report this month.

Shoppes at Montgomery –

This 26-acre property is located at the southwest corner of SH 105 and FM 2854. Starbucks and two retail centers are also under construction that will include **Chipotle, Ruthie Grace Boutique, and HotWorx fitness studio**. More businesses will be added to this list as they are known.

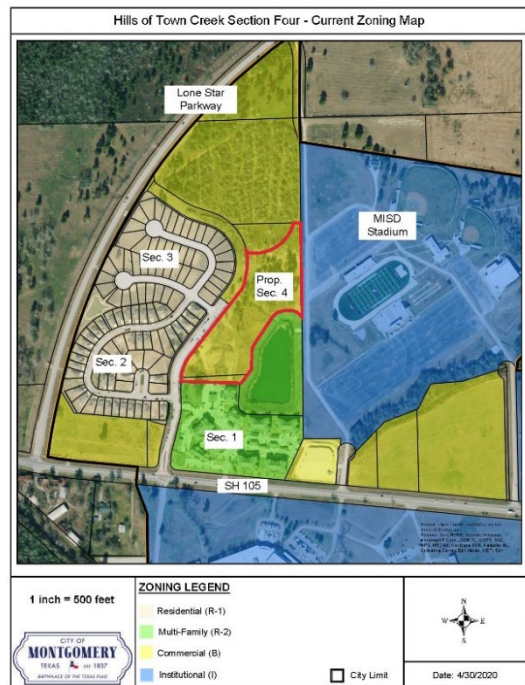


Residential Development

Existing homesite inventory is available, and several new residential subdivisions are under development. While uncertainty exists in the market, low mortgage interest rates coupled with a desirable community and relatively low home prices will likely keep demand for new housing strong for the immediate future.

- 55 new homes have been completed in 2020 (5.5 homes/month, on par with prior years)
- 4 completed in September
- 2 new single-family home permits issued in September

Hills of Town Creek Subdivision – With a total of 100 single-family homesites, this subdivision is immediately west of Town Creek Apartments along Emma’s Way. 62 homes are complete, 20 are under construction, and 18 lots are available. Plans for a new 30-lot section are under review.



Montgomery Townhomes –Plans have been approved for a 48-unit townhome project along Plez Morgan Drive and site construction is began in early September.

Terra Vista Subdivision – This is a 61-lot single-family development northeast of Waterstone on FM 1097. 39 homes are complete, 6 are under construction, and 16 lots are available.

Town Creek Crossing –

This addition to the Buffalo Springs Planned Development includes 199 residential homesites and eight commercial reserves. Land planning and civil engineering work are underway. More details on the timeline for construction will be provided as they become available.



City Development Activities

Texas Water Development Board Funding - The City is utilizing \$2.8 million in TWDB funding for water and sewer infrastructure projects that include:

- Downtown + SH105 Waterline Replacement. (City Council awarded a bid in mid-July; construction planned to start in October 2020).
- Water Plant #3 (pending site equipment inspection review).
- Lift Station #1 (complete and operational).
- Lift Station #3 Sanitary Force Main Reroute (design complete; process on hold pending award of above projects to determine final funding balances)

General Land Office Severe Flood Mitigation Grant – In 2018, the City was awarded \$2.2 million from the Texas General Land Office (GLO) for flood-related damages associated with 2016-2018 flooding events, which included the Memorial & Tax Day floods and Hurricane Harvey. A study of the Town Creek and Anders Branch watersheds on the north side of the City is now complete, and projects identified in the study will be implemented with a portion of the grant funds.

HOME Grant --The City Council approved an application to be made for the State of Texas HOME project in mid-2018. Applicants must have an income lower than 80% of the average income for the area, be the owner of the existing house and have a clear title to the property. Four city residents qualified for the program. Three of the homes are complete and one is nearing completion.

Comprehensive Plan – The City held a Virtual Town Hall on July 8th to review the draft of the Comprehensive Plan developed by TAMU’s Community Resilience Collaborative and Texas SeaGrant. The City held a series of five community meetings during 2019 to get input from residents and businesses. The plan will guide public policy in areas such as transportation, utilities, land use, recreation and housing. City Council will see the draft Comprehensive Plan in October for review.

Downtown Improvement Plan

This MEDC-funded project is to improve the streetscape and pedestrian space in the downtown area. Design concepts developed by TAMU Landscape Architecture students will be used by a professional firm in the final design work. The MEDC advertised the project in late August and anticipates selecting a design firm in October.



Minimum MUD standards – The City has begun formulating minimum standards for in-city MUD districts, as well as other Special Purpose Districts in the City limits and ETJ. MUD's Three questions that will be incumbent on the developer to answer are:

1. How does the district benefit its residents? (amenities, etc)
2. How does the district benefit the broader community? (variety of housing options)
3. How does the district benefit the City? (fiscally responsible plan)

More details of how these standards develop will be provided as the process evolves.

Businesses Opened in 2020

Coldwell Banker; 21105 Eva Street, Suite 110

Christian Brothers Automotive; 19920 Eva Street

Chick-fil-A; 20155 Eva Street

Best Donuts; 20998 Eva Street

Dr. Kendra Pratt, Orthodontist; 19970 Eva Street, Suite 105

K Innovations Station (graphic design & print services); 304 John A. Butler Street

Beauty Babes (professional makeup and hair salon with boutique); 305 Prairie Street

Top Fuel Nutrition; 20821 Eva Street Ste. L

September 17, 2020

The Honorable Mayor and City Council
City of Montgomery
101 Old Plantersville Road
Montgomery, Texas 77316

Re: Engineering Report
Council Meeting: September 22, 2020
City of Montgomery

Dear Mayor and Council:

The following information summarizes our activities on your behalf since the August 25th Council Meeting:

Status of Previously Authorized Projects:

All projects discussed below are shown on the enclosed maps of active developments and capital projects.

a) Baja Road Water and Drainage Improvements, Phase I & Phase II (CDBG)

We are working with the Contractor, City, and GrantWorks to ensure all required documentation is prepared and submitted as required by the Texas Department of Agriculture to close out the project.

b) Water Distribution System Analysis and Master Plan – CP No. 3 – Downtown and SH-105 Waterline Replacement

As a reminder, the project was awarded to Nerie Construction, LLC in the amount of \$913,338.00 at your July 14th City Council meeting. We received comments to the contracts from the Texas Water Development Board (“TWDB”) and sent the contracts to the City’s Attorney for final review and approval prior to City execution.

c) Water Distribution System Analysis and Master Plan – CP No. 9 - Water Plant No. 3 Improvements

As directed at the August 25th City Council meeting, we are reevaluating the scope of work included in the project and plan to re-inspect the ground storage tank in early October, pending the arrival of cooler weather.

d) 18” Gravity Sanitary Sewer Extension, Phase 2

We are coordinating with the developer of the Shoppes Retail Center to raise a manhole that was covered during the site construction. After the manhole is raised, we will perform testing of the sanitary sewer line.

e) GLO Projects

There is nothing new to report this month.

Status of Previously Authorized Projects (cont.):**f) Anders Branch Drainage Analysis**

We met again with the design team at BGE, Inc. on September 15th to discuss the progress of the drainage analysis to date and the preliminary recommendations for improvements. It is our understanding BGE, Inc. plans to have the analysis complete by the end of September.

g) Sanitary Sewer System Analysis and Master Plan – CP No. 3b – Lift Station No. 1 Replacement

We performed startup to the generator on August 31st and completed a final inspection of the lift station on September 3rd. The lift station was placed into service during the final inspection and is currently operational while the contractor is addressing punch list items identified at the inspection. We received and recommended payment of Pay Estimate No. 10 in the amount of \$67,212.00 to Veritas Management Company LLC DBA Black Castle General Contractor for work completed as of August 24, 2020. As of Pay Estimate No. 10, the contract is approximately 194% complete by time and 97% complete by value.

h) Sanitary Sewer System Analysis and Master Plan – CP No. 10 – Lift Station No. 3 Force Main Re-Route

As a reminder, this project is included in TWDB CWSRF loan. The design is substantially complete, has received TxDOT approval, and is temporarily on hold until the Lift Station No. 1 project is complete.

Existing and Upcoming Developments:

a) Feasibility Studies – There are no ongoing feasibility studies at this time.

b) Plan Reviews

i. THPM Montgomery Townhomes – We received revised plans for the development on August 28th and provided plan approval on September 4th.

ii. AutoZone – We received revised plans for the development on September 2nd and provided plan approval on the same day.

iii. Hills of Town Creek, Section 4 – We returned comments to the plans on September 2nd and have not received revised plans to date.

iv. Moon Over Montgomery – We received revised plans for the development on August 31st and returned comments to the plans on September 17th.

c) Plat Reviews – There are no ongoing plat reviews at this time.

d) Ongoing Construction

i. Shoppes at Montgomery Public Waterline Extension – We held a final inspection on July 24th. It is our understanding the contractor is addressing the items identified at the final inspection.

e) **One-Year Warranty Inspections**

- i. **Villas of Mia Lago, Section 2** – It is our understanding the contractor is working to address the items identified at the one-year warranty inspection.
- ii. **Hills of Town Creek, Section 3** – The one-year warranty inspection was held on January 7, 2020, and the contractor is currently addressing the punch list items.
- iii. **Emma’s Way** – The one-year warranty inspection was held on February 18, 2020 and the contractor is currently addressing the punch list items.

Meetings and Ongoing Activities:

- a) **Town Creek Inspection** – We coordinated with Public Works to complete an inspection of Town Creek from Lift Station No. 8 along Lone Star Parkway to its crossing at FM 149, as shown in the photos below. We are coordinating with the property owner to have the channel cleared out to improve drainage along Town Creek.



- b) **Biweekly Operations Conference Call** – We continue hosting a biweekly conference call with representatives from Gulf Utility Service, Inc. and City Staff. Items of note discussed during the previous month included updates on various warranty inspections, general updates on all active design and construction projects, and general operations of the City’s water and sanitary sewer facilities.

Meetings and Ongoing Activities (cont.):

- c) **FM 1097 & Atkins Creek (TxDOT)** – We are coordinating with TxDOT regarding the selected option for repairs, which is scheduled to let in January 2021 pending TxDOT’s obtaining of all necessary right-of-way. We received an exhibit showing the needed easements and right-of-way and are working with TxDOT to coordinate obtaining the necessary property.
- d) **FM 149 & SH-105 Right Turn Lane** –TxDOT has advised that the project is scheduled to be let in 2021.
- e) **Design Manual Update** – We are preparing updates to the City’s Design Manual, as authorized by City Staff, in response to recent legislation that requires all plan review comments to reference a written rule. Updates include the addition and modification of standard details and City preferences for construction to be enforced in all proposed City and private developments.

Please contact Katherine Vu or me if you have any questions.

Sincerely,



Chris Roznovsky, PE
Engineer for the City

CVR/kmv

K:\W5841\W5841-0900-00 General Consultation\Meeting Files\Status Reports\2020\Engineer's Report 9-22-2020.docx

Enclosures:

Pay Estimate No. 10 – Lift Station No. 1 Relocation
Active Capital Projects Map
Active Developments Map

Cc (via email):

The Planning and Zoning Commission – City of Montgomery
Mr. Richard Tramm – City of Montgomery, City Administrator
Ms. Susan Hensley – City of Montgomery, City Secretary
Mr. Alan Petrov – Johnson Petrov LLP, City Attorney



6330 West Loop South, Suite 150
Bellaire, Texas 77401
Tel: 713.777.5337
Fax: 713.777.5976
www.jonescarter.com

September 9, 2020

The Honorable Mayor and City Council
City of Montgomery
101 Old Plantersville Rd.
Montgomery, TX 77316

Re: Construction of Stewart Creek Wastewater Treatment Plant – Lift Station Relocation
City of Montgomery
TIN 74-2063592

Dear Mayor and Council:

Enclosed is Application and Certificate for Payment No. 10 from Veritas Management Company LLC DBA Black Castle General Contractor for the referenced project. This application covers construction activities for the referenced project during the period from June 30, 2020 to August 24, 2020. The estimate is in order and we recommend payment in the amount of \$67,212.00 to Veritas Management Company LLC DBA Black Castle General Contractor.

As of August 24, 2020, the contract period of performance is 194% complete by time and 97% by total contract value. During this period the contractor completed coatings, installed the pumps and installed the generator access platform.

Sincerely,

A handwritten signature in blue ink that reads 'Rebecca S. Watkins'.

Rebecca Watkins, PE

RLW/tms

K:\W5841\W5841-0036-00 Lift Station No. 1 Relocation\3 Construction Phase\Progress Payments\10

Enclosure

cc: Mr. Christopher Roznovsky, P.E. – Jones | Carter, City Engineer
Mr. Richard Tramm – City of Montgomery, City Administrator
Ms. Susan Hensley – City of Montgomery, City Secretary
Mr. Alan Petrov – Johnson Petrov, LLP, City Attorney

TO OWNER/CLIENT:

City of Montgomery
101 Old Plantersville Road
Montgomery, Texas 77316

PROJECT:

Stewart Creek Wastewater Treatment Plant Lift
Station Relocation
265 Buffalo Springs Drive
Montgomery, Texas 77356

APPLICATION NO: 10

INVOICE NO: 10

PERIOD: 06/30/20 - 08/24/20

PROJECT NO: W5841-0036-00

CONTRACT DATE: 8/28/2019

FROM CONTRACTOR:

Black Castle General Contractor
2115 Stephens Place, Suite 210
New Braunfels, Texas 78130

VIA ARCHITECT/ENGINEER:

Rebecca Watkins (Jones Carter)

CONTRACT FOR: Construction of Stewart Creek Wastewater Lift Station Relocation

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. Original Contract Sum	\$1,094,300.00
2. Net change by change orders	\$0.00
3. Contract Sum to date (Line 1 ± 2)	\$1,094,300.00
4. Total completed and stored to date (Column G on detail sheet)	\$1,058,730.00
5. Retainage:	
a. 10.00% of completed work	\$100,538.00
b. 10.00% of stored material	\$5,335.00
Total retainage (Line 5a + 5b or total in column I of detail sheet)	\$105,873.00
6. Total earned less retainage (Line 4 less Line 5 Total)	\$952,857.00
7. Less previous certificates for payment (Line 6 from prior certificate)	\$885,645.00
8. Current payment due:	\$67,212.00
9. Balance to finish, including retainage (Line 3 less Line 6)	\$141,443.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$0.00	\$0.00
Total approved this month:	\$0.00	\$0.00
Totals:	\$0.00	\$0.00
Net change by change orders:	\$0.00	

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: Black Castle General Contractor

By: *Derek Taylor Krewson* Date: 9-2-2020

State of:

County of:

Subscribed and sworn to before
me this _____ day of _____

Notary Public:

My commission expires:



Derek Taylor Krewson

ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$67,212.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER:

By: *Rebecca L. Watkins* Date: 09/09/2020

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
 Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 10

APPLICATION DATE:

PERIOD: 06/30/20 - 08/24/20

Contract Lines

A ITEM NO.	B COST CODE	C DESCRIPTION OF WORK	D SCHEDULED VALUE	E WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH (C - G)	I RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		% (G / C)			
1	B1 - .	Mobilization	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$50,000.00	100.00%	\$0.00	\$5,000.00
2	B2-1-1 - .	Excavation (Safety/Labor/Equipment)	\$55,000.00	\$55,000.00	\$0.00	\$0.00	\$55,000.00	100.00%	\$0.00	\$5,500.00
3	B2-1-2 - .	Starter Ring	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	100.00%	\$0.00	\$600.00
4	B2-1-3 - .	Forming	\$136,000.00	\$136,000.00	\$0.00	\$0.00	\$136,000.00	100.00%	\$0.00	\$13,600.00
5	B2-1-4 - .	Rebar	\$85,000.00	\$85,000.00	\$0.00	\$0.00	\$85,000.00	100.00%	\$0.00	\$8,500.00
6	B2-1-5 - .	Pour Wall	\$144,000.00	\$144,000.00	\$0.00	\$0.00	\$144,000.00	100.00%	\$0.00	\$14,400.00
7	B2-1-6 - .	Sink Wet Well	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$50,000.00	100.00%	\$0.00	\$5,000.00
8	B2-2 - .	Seal Slab	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	100.00%	\$0.00	\$300.00
9	B2-3 - .	Pour bottom	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	100.00%	\$0.00	\$600.00
10	B2-4 - .	Pour Top	\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$7,000.00	100.00%	\$0.00	\$700.00
11	B2-5 - .	Backfill	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	100.00%	\$0.00	\$300.00
12	B2-6 - .	Install P/V/F	\$40,000.00	\$37,000.00	\$3,000.00	\$0.00	\$40,000.00	100.00%	\$0.00	\$4,000.00
13	B2-7 - .	Coat wet well	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	100.00%	\$0.00	\$2,000.00
14	B2-8 - .	Install Pumps	\$70,000.00	\$9,000.00	\$4,150.00	\$53,350.00	\$66,500.00	95.00%	\$3,500.00	\$6,650.00
15	B2-9-1 - .	Service Entrance	\$2,600.00	\$2,470.00	\$0.00	\$0.00	\$2,470.00	95.00%	\$130.00	\$247.00
16	B2-9-2 - .	Switchgear	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00	100.00%	\$0.00	\$2,500.00
17	B2-9-3 - .	Instrumentation	\$3,100.00	\$1,550.00	\$930.00	\$0.00	\$2,480.00	80.00%	\$620.00	\$248.00
18	B2-9-4 - .	Controls	\$2,000.00	\$1,000.00	\$600.00	\$0.00	\$1,600.00	80.00%	\$400.00	\$160.00
19	B2-9-5 - .	Motors / Pumps	\$5,200.00	\$0.00	\$3,200.00	\$0.00	\$3,200.00	61.54%	\$2,000.00	\$320.00
20	B2-9-6 - .	Site Lighting	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	100.00%	\$0.00	\$300.00
21	B2-9-7 - .	Underground Conduit	\$66,000.00	\$66,000.00	\$0.00	\$0.00	\$66,000.00	100.00%	\$0.00	\$6,600.00
22	B2-9-8 - .	Wire in Underground Conduit	\$42,000.00	\$21,000.00	\$21,000.00	\$0.00	\$42,000.00	100.00%	\$0.00	\$4,200.00
23	B2-9-9 - .	In Slab Conduit	\$5,600.00	\$5,600.00	\$0.00	\$0.00	\$5,600.00	100.00%	\$0.00	\$560.00
24	B2-9-10 - .	Exposed Indoor Conduit	\$5,800.00	\$4,350.00	\$1,450.00	\$0.00	\$5,800.00	100.00%	\$0.00	\$580.00
25	B2-9-11 - .	Wire in Indoor Conduit	\$2,200.00	\$0.00	\$1,980.00	\$0.00	\$1,980.00	90.00%	\$220.00	\$198.00
26	B2-9-12 - .	Exposed Outdoor Conduit	\$25,000.00	\$21,375.00	\$3,625.00	\$0.00	\$25,000.00	100.00%	\$0.00	\$2,500.00
27	B2-9-13 - .	Wire in Outdoor Conduit	\$4,000.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	75.00%	\$1,000.00	\$300.00
28	B2-9-14 - .	Generator Connection	\$2,100.00	\$1,050.00	\$0.00	\$0.00	\$1,050.00	50.00%	\$1,050.00	\$105.00
29	B2-9-15 - .	Grounding	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	100.00%	\$0.00	\$150.00
30	B2-10 - .	Install Manhole	\$8,000.00	\$7,200.00	\$800.00	\$0.00	\$8,000.00	100.00%	\$0.00	\$800.00
31	B2-11 - .	Install Underground Pipe	\$5,300.00	\$3,975.00	\$1,325.00	\$0.00	\$5,300.00	100.00%	\$0.00	\$530.00
32	B2-12 - .	Install Generator	\$90,600.00	\$90,600.00	\$0.00	\$0.00	\$90,600.00	100.00%	\$0.00	\$9,060.00
33	B2-13 - .	Pour concrete foundations	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.00%	\$0.00	\$1,000.00
34	B2-14 - .	Final Grading	\$5,000.00	\$1,500.00	\$3,000.00	\$0.00	\$4,500.00	90.00%	\$500.00	\$450.00

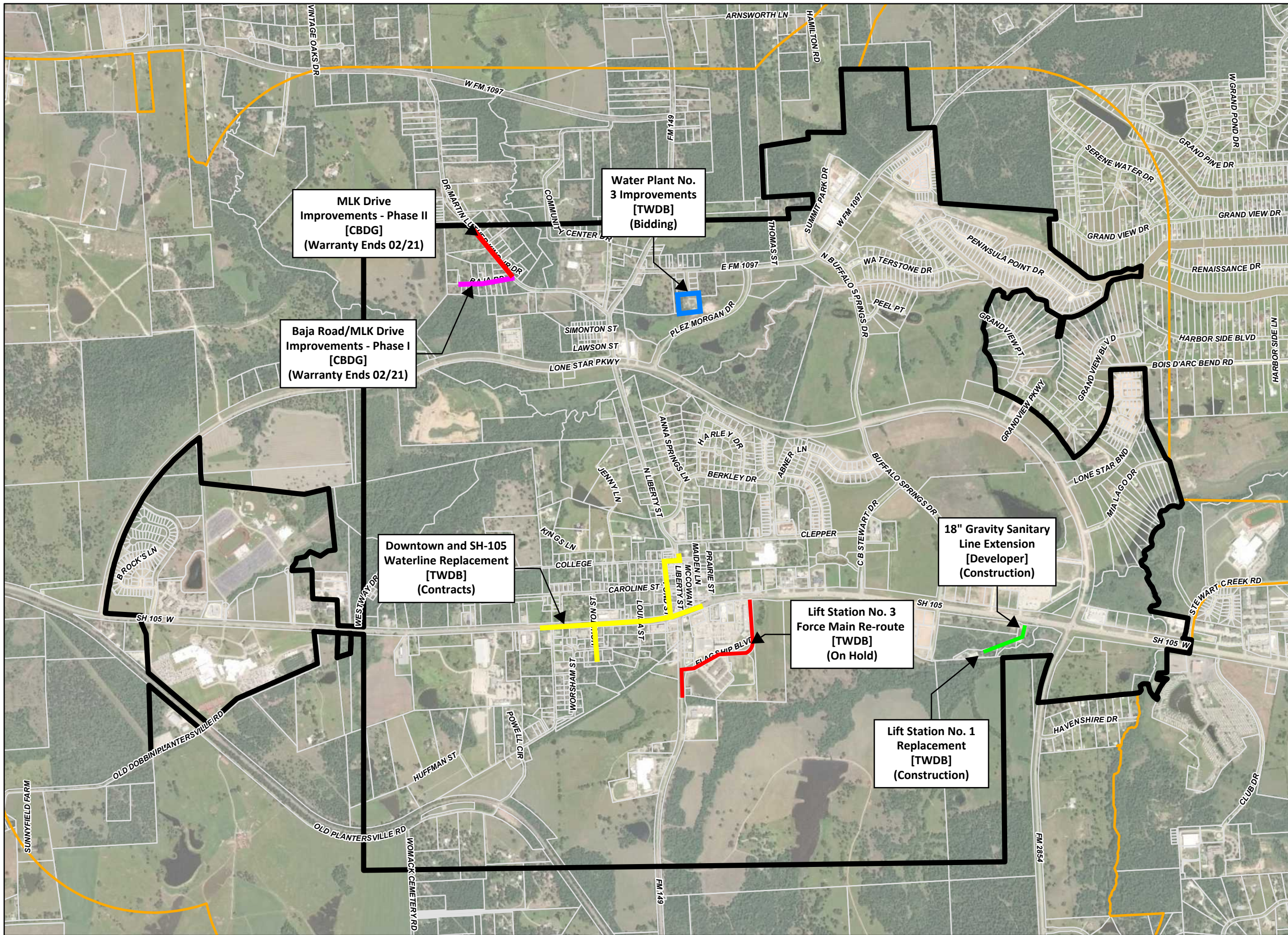
A	B	C	D	E	F	G		H	I	
ITEM NO.	COST CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
35	B3 - .	Trench Safety System	\$600.00	\$540.00	\$60.00	\$0.00	\$600.00	100.00%	\$0.00	\$60.00
36	B4 - .	SWPPP	\$1,200.00	\$1,080.00	\$60.00	\$0.00	\$1,140.00	95.00%	\$60.00	\$114.00
37	B5 - .	Necessary modifications to complete work	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$15,000.00	\$0.00
38	B6 - .	Construction Staking Allowance	\$7,000.00	\$5,600.00	\$1,400.00	\$0.00	\$7,000.00	100.00%	\$0.00	\$700.00
39	B7-1 - .	Install Bypass pumping	\$27,000.00	\$27,000.00	\$0.00	\$0.00	\$27,000.00	100.00%	\$0.00	\$2,700.00
40	B7-2 - .	Bypass Operation	\$2,300.00	\$1,960.00	\$250.00	\$0.00	\$2,210.00	96.09%	\$90.00	\$221.00
41	B7-3 - .	Demo Bypass System	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,000.00	\$0.00
42	B8 - .	Demo offsite lift station.	\$31,500.00	\$31,500.00	\$0.00	\$0.00	\$31,500.00	100.00%	\$0.00	\$3,150.00
43	B9 - .	Electric Service Allowance	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00	\$0.00
44	B10 - .	Access platform for generator	\$9,700.00	\$4,850.00	\$4,850.00	\$0.00	\$9,700.00	100.00%	\$0.00	\$970.00
TOTALS:			\$1,094,300.00	\$930,700.00	\$74,680.00	\$53,350.00	\$1,058,730.00	96.75%	\$35,570.00	\$105,873.00

Change Orders

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
45	PCCO#001 Texas Water Development Board modifications	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
TOTALS:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00

Grand Totals




A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
GRAND TOTALS:		\$1,094,300.00	\$930,700.00	\$74,680.00	\$53,350.00	\$1,058,730.00	96.75%	\$35,570.00	\$105,873.00



VICINITY MAP

Scale: 1 inch equals 20 miles

LEGEND

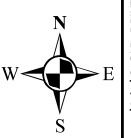
-  City Limits
-  City ETJ
-  MCAD Parcels

ACTIVE CAPITAL PROJECTS
(SEPTEMBER 2020)

0 750 1,500

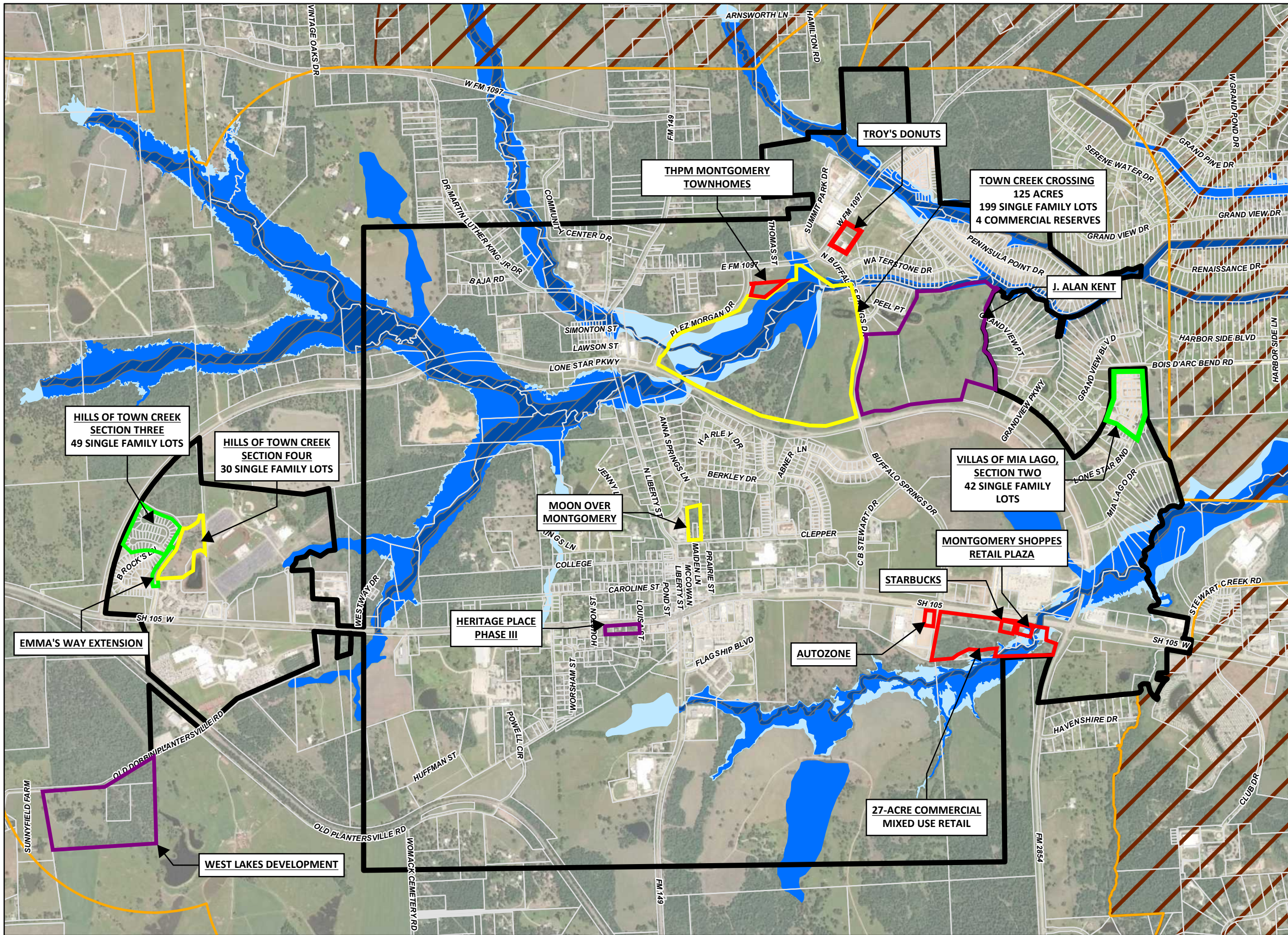
Feet

1 inch equals 1,500 feet



Disclaimer: This product is offered for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property, governmental and/or political boundaries or related facilities to said boundary. No express warranties are made by Jones & Carter, Inc. concerning the accuracy, completeness, reliability, or usability of the information included within this exhibit.



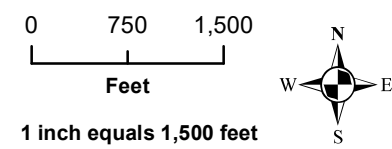


VICINITY MAP
Scale: 1 inch equals 20 miles

LEGEND

- City Limits
- City ETJ
- City of Conroe ETJ
- MCAD Parcels
- Floodway
- 100-year
- 500-year
- Complete/Under Warranty
- Under Construction
- In Design
- Planning/Feasibility

ACTIVE DEVELOPMENTS
(SEPTEMBER 2020)



Disclaimer: This product is offered for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property, governmental and/or political boundaries or related facilities to said boundary. No express warranties are made by Jones Carter, Inc. concerning the accuracy, completeness, reliability, or usability of the information included within this exhibit.



Montgomery Economic Development Corporation
AGENDA REPORT

Meeting Date: October 19, 2020	Budgeted Amount: NA
Prepared By: Richard Tramm	Exhibits: None

Subject

Informational Update Related to Appointment of MEDC Board of Directors for Two Year Terms Beginning January 2021.

Discussion

Four of the MEDC Director positions have terms which will soon be due for appointment for new terms beginning January 2021. The City will soon begin taking applications for those positions with the appointments being made by City Council in December. The expiring terms are those held by Rebecca Huss (this position reserved for a City Council member), Amy Brown, Julie Hutchison and Robert Kerr. Information on applying and qualifications will soon be posted to the City website and distributed throughout the community by additional means.

Recommendation

This is an informational update and no action is needed at this time.

Approved By

City Administrator	Richard Tramm 	Date: October 15, 2020
--------------------	---	------------------------