

## Internet Posting Requirements for Political Subdivisions

### CITY OF MONTGOMERY CONTACT INFORMATION

<b><u>Mailing Address of Political Subdivision:</u></b> City of Montgomery 101 Old Plantersville Road Montgomery, Texas 77316	<b><u>Telephone Number:</u></b> Susan Hensley, City Secretary and Director of Administrative Services (936) 597-3288	<b><u>E-Mail Address:</u></b> Susan Hensley, City Secretary and Director of Administrative Services <a href="mailto:shensley@ci.montgomery.tx.us">shensley@ci.montgomery.tx.us</a>
Elected Officers of Political Subdivision	Year Elected Officer's Term Expires	
Sara Countryman, Mayor	May 2020	
Kevin Lacy - City Council Place 1	May 2021	
Randy Burleigh – City Council Place 2	May 2020	
T.J. Wilkerson – City Council Place 3	May 2021	
Rebecca Huss – City Council Place 4	May 2020	
Tom Cronin – City Council Place 5	May 2021	
Date of Next Officer Election	Location of Next Officer Election	
<p style="text-align: center;"><b>November 3, 2020</b>  <i>(May 2, 2020 Election Postponed due to COVID-19)</i></p> <p style="text-align: center;"><b>May 1, 2021</b>  City Council Elections are held the first Saturday in May each year.</p> <p style="text-align: center;"><a href="#"><u>Important Election Dates 2020 -2022</u></a></p>	<p style="text-align: center;">Applications are filed at:  City of Montgomery City Hall  City Secretary's Office  101 Old Plantersville Road  Montgomery, Texas 77316</p>	
Candidate Eligibility Requirements	Deadline to File Candidate Application	
<p><b>Type A City (Local Gov't Code, Section 22.032)</b>  <b>Mayor</b>  <u>Residence</u> -- 1 year in state prior to the filing deadline; 1 year in city prior to election day  <u>Age</u> -- 18  Must be a registered voter in territory elected from by the filing deadline.  <b>Alderman – City Council</b>  <u>Residence</u> -- 1 year in state prior to filing deadline; 6 months in the city (or ward) prior to filing deadline (Texas Elec. Code, Section 141.001(a); Brown v. Patterson, 609 SW 2nd 287)  <u>Age</u> -- 18  Must be a registered voter in territory elected from by the filing deadline.  <b>All candidates must swear or affirm the following:</b></p> <ol style="list-style-type: none"> <li>1) They have not been finally convicted of a felony for which they have not been pardoned or had their full rights of citizenship restored by other official action.</li> <li>2) They have not been determined by a final judgment of a court exercising probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated without the right to vote.</li> <li>3) They are aware of the nepotism law, Chapter 573, Government Code.</li> </ol>	<p style="text-align: center;"><b>February 12, 2021</b></p> <p>Candidate Packets, including all necessary filing documents, are available in the City Secretary's Office each year in January.</p> <p><b>Candidates are strongly urged to obtain a Candidate Pack.</b></p> <p>Candidate Filing Forms are available at:  Texas Secretary of State:  <a href="https://www.sos.state.tx.us/elections/forms/pol-sub/index.shtml">https://www.sos.state.tx.us/elections/forms/pol-sub/index.shtml</a>  &amp;  Texas Ethics Commission:  <a href="https://www.ethics.state.tx.us/forms/coh/cohfrm.php">https://www.ethics.state.tx.us/forms/coh/cohfrm.php</a></p>	

#### **Notice and Record of Meeting of Political Subdivision's Governing Body (If Applicable to Political Subdivision):**

City Council Meeting Agendas, Agenda Packs, Meeting Videos and Minutes are posted to the City's Website at the following link:

<https://www.montgomerytexas.gov/meetings>

## Requisitos de Publicación en Internet Para Subdivisiones Políticas

### CIUDAD DE MONTGOMERY

<b>Dirección Postal de Subdivisión Política:</b> City of Montgomery 101 Old Plantersville Road Montgomery, Texas 77316	<b>Número de Teléfono:</b> Susan Hensley, City Secretary and Director of Administrative Services (936) 597-3288	<b>Dirección de Correo Electrónico:</b> Susan Hensley, City Secretary and Director of Administrative Services <a href="mailto:xhensley@ci.montgomery.tx.us">xhensley@ci.montgomery.tx.us</a>
<b>Oficiales Electos de la Subdivisión Política</b>		<b>Año en que Expira el Mandato del Oficial Electo</b>
<b>Sara Countryman, Mayor</b>		<b>May 2020</b>
<b>Vacant - City Council Place 1</b>		<b>May 2021</b>
<b>John Champagne – City Council Place 2</b>		<b>May 2020</b>
<b>T.J. Wilkerson – City Council Place 3</b>		<b>May 2021</b>
<b>Rebecca Huss – City Council Place 4</b>		<b>May 2020</b>
<b>Tom Cronin – City Council Place 5</b>		<b>May 2021</b>
<b>Fecha de la Próxima Elección de Oficial</b>		<b>Ubicación de la Próxima Elección de Oficial</b>
<p style="text-align: center;"><b>November 3, 2020</b>  <i>(May 2, 2020 Election Postponed)</i></p> <p style="text-align: center;"><b>May 1, 2021</b>          City Council Elections are held the first Saturday in May each year.</p> <p style="text-align: center;"><a href="#">Important Election Dates – 2020 -2022</a></p>		<p style="text-align: center;">City of Montgomery City Hall          City Secretary's Office          101 Old Plantersville Road          Montgomery, Texas 77316</p>
<b>Requisitos de Elegibilidad del Candidato</b>		<b>Fecha Límite Para Presentar la Solicitud de Candidato</b>
<p><b>Type A City (Local Gov't Code, Section 22.032)</b>  <b>Mayor</b>          Residence -- 1 year in state prior to the filing deadline; 1 year in city prior to election day          Age -- 18          Must be a registered voter in territory elected from by the filing deadline.</p> <p><b>Alderman – City Council</b>          Residence -- 1 year in state prior to filing deadline; 6 months in the city (or ward) prior to filing deadline (Texas Elec. Code, Section 141.001(a); Brown v. Patterson, 609 SW 2nd 287)          Age -- 18          Must be a registered voter in territory elected from by the filing deadline.</p> <p><b>All candidates must swear or affirm the following:</b></p> <ol style="list-style-type: none"> <li>4) They have not been finally convicted of a felony for which they have not been pardoned or had their full rights of citizenship restored by other official action.</li> <li>5) They have not been determined by a final judgment of a court exercising probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated without the right to vote.</li> <li>6) They are aware of the nepotism law, Chapter 573, Government Code.</li> </ol>		<p style="text-align: center;"><b>February 12, 2021</b></p> <p>Candidate Packets, including all necessary filing documents, are available in the City Secretary's Office each year in January.</p> <p><b>Candidates are strongly urged to obtain a Candidate Pack.</b></p> <p>Candidate Filing Forms are available at:          Texas Secretary of State:  <a href="https://www.sos.state.tx.us/elections/forms/pol-sub/index.shtml">https://www.sos.state.tx.us/elections/forms/pol-sub/index.shtml</a>          &amp;          Texas Ethics Commission:  <a href="https://www.ethics.state.tx.us/forms/coh/cohfrm.php">https://www.ethics.state.tx.us/forms/coh/cohfrm.php</a></p>

### **Aviso y Registro de Reunión del Órgano Rector de la Subdivisión Política (Si Corresponde a la Subdivisión Política):**

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## General Instructions

Please see the following general instructions regarding completion of the internet posting requirements for political subdivisions:

**Political Subdivision's Contact Information:** List the political subdivision's contact information, including a mailing address, telephone number, and e-mail address.

**Elected Officer of the Political Subdivision:** List the names of each elected or appointed public elective officer within the political subdivision and the year the officer's term expires. For counties, this includes providing information regarding county and precinct officers. Counties are not required to list the names of statewide or district elective officers.

**Date and Location of the Next Election for Officers of the Political Subdivision:** The political subdivision should provide the address of the main administrative office (i.e. the location a person would expect to file candidate applications). Although political subdivisions must include information regarding the date of the next general election for officers, the best practice would include posting the date of a special election for an officer as soon as possible after such special election is ordered. Political subdivisions may also provide a link to the Notice of Election once same has been issued for an election.

**Requirements and Deadline for Filing for Candidacy:** Please note, the requirements and deadline for filing for candidacy of each elected office of the political subdivision must be continuously posted for at least one year before the election day for the office. The online posting need not refer to Ethics Commission filing requirements for candidates.

Regarding the candidacy deadline, the best practice would be to include the candidate filing deadline for general elections, the candidate filing deadline for any special elections which have been ordered to fill a vacancy, and the write-in candidate deadline.

In regards to the requirements for filing for candidacy, at a minimum, the political subdivision must provide a statement of candidate requirements including form, content, and procedure. This includes, for example: (a) the type of candidate application form needed, along with a link to the candidate application, and (b) information regarding whether there is a candidate filing fee and how much, or whether there is a petition in lieu of a filing fee available, as well as a link to such petition.

The political subdivision must additionally post the qualifications for office which are specific to your entity. This includes, for example, how long the candidate must be a resident of the state and/or the territory elected from, whether the candidate needs to be a registered voter, and other pertinent candidate eligibility requirements relevant to the political subdivision. The political subdivision may also provide a link to Section 141.001 of the Election Code, if applicable (which details eligibility requirements for public office), and/or also provide a link to other sections of relevant codes or a city's charter, which may also provide specific candidate eligibility requirements for the entity.

**Requirements for Posting Notice of Meetings and Record of Meetings of Political Subdivision's Governing Body:** Our office recommends consulting with your political subdivision's local counsel regarding this particular posting requirement.

The requirements for posting notice of meetings and record of meetings of the political subdivision's governing body does not apply to:

- (1) a county with a population of less than 10,000;
- (2) a municipality with a population of less than 5,000 located in a county with a population of less than 25,000; or
- (3) a school district with a population of less than 5,000 in the district's boundaries and located in a county with a population of less than 25,000.

Please see the following guides available on the Secretary of State's website that your political subdivision may find helpful in providing and posting candidate information:

**[Terms, Qualifications, and Vacancies](#)**

**[VR for Candidates \(HB 484\) FAQ](#)**

**[Candidacy for Local Political Subdivisions](#)**

**[2020 Candidate's Guide – Running for Federal, State, District or County offices.](#)**

**[Running for Local Offices](#)**