

**NOTICE OF REGULAR TELEPHONE/VIDEO
CONFERENCE MEETING**

June 23, 2020

MONTGOMERY CITY COUNCIL

STATE OF TEXAS

AGENDA

COUNTY OF MONTGOMERY

CITY OF MONTGOMERY

NOTICE TO THE PUBLIC IS HEREBY GIVEN in accordance with the order of the Office of the Governor issued March 16, 2020, the Montgomery City Council will conduct a Regular Meeting scheduled for **6:00 p.m. on Tuesday, June 23, 2020**, at City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas via Zoom Teleconferencing.

This meeting will be closed to in person attendance by the public. A temporary suspension of the Open Meetings Act to allow telephone or videoconference public meetings has been granted by Governor Greg Abbott. These actions are being taken to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code. Telephonic and videoconferencing capabilities will be utilized to allow individuals to address the City Council. *Members of the public who wish to submit their written comments on a listed agenda item must submit their comments by email to shensley@ci.montgomery.tx.us by 3:00 p.m. on June 23, 2020.*

Members of the public are entitled to participate remotely via Zoom Teleconferencing. Citizens may join the Zoom Meeting by logging on at <https://us02web.zoom.us/j/85429827480> and using **Meeting ID: 854 2982 7480**. They may also join by calling (346) 248-7799 and entering the **Meeting ID: 854 2982 7480**.

The Meeting Agenda Pack will be posted online at www.montgomerytexas.gov. The meeting will be recorded and uploaded to the City's website on the next following day.

Notice - any person(s) using profane, abusive or threatening language may result in them being removed from the Teleconference Meeting.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO FLAGS

VISITOR/CITIZENS FORUM:

Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must be recognized by the Mayor. City Council may not discuss or take any action on an item but may place the issue on a future agenda. The number of speakers along with the time allowed per speaker may be limited.

CONSENT AGENDA:

1. Matters related to the approval of minutes of the Public Hearing and Regular Telephone/Video Conference Meeting held on June 9, 2020.
2. Consideration and possible action regarding accepting the Heritage Place Parking Covenants as submitted by Chris Cheatham.

CONSIDERATION AND POSSIBLE ACTION:

3. Consideration and possible action on Department Reports.
 - A. City Administrator's Report
 - B. Public Works Report
 - C. Police Department Report
 - D. Court Department Report
 - E. Utility/Development Report
 - F. Water Report
 - G. Financial Report
 - H. Sales Tax Report
 - I. Engineer's Report

4. Consideration and possible action to adopt the following Ordinance:
AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF MONTGOMERY, TEXAS AMENDING THE ZONING CLASSIFICATION AS DEFINED IN THE CITY CODE OF ORDINANCES CHAPTER 98, "ZONING," FOR AN 8.14-ACRE TRACT OF LAND LOCATED AT THE INTERSECTION OF EMMA'S WAY AND SCENIC HILLS COURT AND DESCRIBED AS HILLS OF TOWN CREEK SECTION FOUR, FROM "B" COMMERCIAL TO "R-1" SINGLE-FAMILY RESIDENTIAL; AND TO AMEND THE OFFICIAL ZONING MAP; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE UPON PASSAGE AND PUBLICATION.

5. Consideration and possible action to adopt an agreement by and between the City of Montgomery, Montgomery EDC and Southern Rum Runners for the October 17, 2020 Craft Beer Festival and authorize street closures.

6. Consideration and possible action to cast votes for the appointment for Mayors of Cities and Towns of Montgomery County 9-1-1 Board of Managers Appointment for Completion of Term Ending September 30, 2020, and the Term October 1, 2020 – September 30, 2022.

7. Discussion regarding unattended donation boxes.

EXECUTIVE SESSION:

The City Council reserves the right to discuss any of the items listed specifically under this heading or for any items listed above in executive closed session as permitted by law including if they meet the qualifications in Sections 551.071(consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas. *(There are no items at this time.)*

COUNCIL INQUIRY:

Pursuant to Texas Government Code Sect. 551.042 the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to the recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place on the agenda of a future meeting.

ADJOURNMENT




Susan Hensley, City Secretary

I certify that the attached notice of meeting was posted on the bulletin board at City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas, on the 19th day of June 2020 at 3:30 o'clock p.m. I further certify that the following news media was notified of this meeting as stated above: The Courier

This facility is wheelchair accessible and accessible parking spaces are available. Please contact the City Secretary's office at 936-597-6434 for further information or for special accommodations.

**MINUTES OF PUBLIC HEARINGS AND REGULAR TELEPHONE
CONFERENCE/VIDEO MEETING**

June 9, 2020

MONTGOMERY CITY COUNCIL

CALL TO ORDER

Mayor Sara Countryman declared a quorum was present and called the meeting to order at 6:00 p.m.

Present:	Sara Countryman	Mayor
	Kevin Lacy	City Council Place # 1
	Randy Burleigh	City Council Place # 2
	T.J. Wilkerson	City Council Place # 3
	Rebecca Huss	City Council Place # 4
	Tom Cronin	City Council Place # 5

Absent:

Also Present:	Richard Tramm	City Administrator
	Susan Hensley	City Secretary
	Alan Petrov	City Attorney

INVOCATION

T.J. Wilkerson gave the Invocation.

PLEDGE OF ALLEGIANCE TO FLAGS

PUBLIC HEARING(S):

Convene into Public Hearings for the purpose of giving all interested persons the right to appear and be heard regarding the following:

1. **Convene into Public Hearing – By the City Council, acting as the Zoning Board of Adjustment, regarding a request for 5-foot side yard setbacks in lieu of the required 10-foot**

side yard setback for Hills of Town Creek Section Four, an 8-acre parcel located at the intersection of Emma's Way and Scenic Hills Court, as submitted by Chris Cheatham.

Mayor Countryman convened into the Public Hearing at 6:02 p.m.

Mr. Tramm said this item is referenced by Section 98-122 of the Zoning Ordinance and requires a side yard of not less than 10-feet in R1-Single Family Residential. Mr. Tramm stated the developer is requesting a five-foot variance to allow for a five-foot side yard. Mr. Tramm said at the May 26th meeting, Council approved variances for smaller lot sizes than required by the Ordinance for the 30-lot addition to the Hills of Town Creek subdivision and stated five-foot side yards are typical for smaller lots like what has been built at Hills of Town Creek Sections Two and Three and what is being proposed here for Section Four. Mr. Tramm said a legal notice was posted on the City's website, published in the Courier and 19 letters were sent to surrounding property owners with copies of the legal notice, a zoning map, and a preliminary plat of the property. Mr. Tramm advised the recommendation for this item is to receive public comments for consideration. Mr. Tramm said this is an agenda item for action tonight.

Rebecca Huss asked if Mr. Tramm received any comments via email or any other form. Mr. Tramm stated no he did not receive any he was aware of unless something came in at the last minute that Mr. McCorquodale knows of that he does not. Mr. McCorquodale stated he did not.

Mayor Countryman asked if there was anyone on the phone that would like to speak up in the public hearing.

There were no other comments.

Adjourn Public Hearing.

Mayor Countryman adjourned the Public Hearing at 6:03 p.m.

2. **Receive Final Report** - from the Planning and Zoning Commission regarding a rezoning request for Hills of Town Creek Section 4, to rezone from B-Commercial to R-1 Single Family.

Mr. Tramm stated the Planning and Zoning Commission held two public hearings to receive comments and attached is their Final Report of Findings and Recommendations. Mr. Tramm said the action for this is to receive that from the Planning and Zoning Commission and we must have that action before we hold the public hearing.

Rebecca Huss moved to receive the Final Report of Findings and Recommendations from the Planning and Zoning Commission resulting from their two public hearings regarding a rezoning request for the Hills of Town Creek Section Four, an 8-acre parcel of land located at the intersection of Emma's Way and Scenic Hills Court. Kevin Lacy seconded the motion, the motion carried unanimously. (5-0)

3. **Convene into Public Hearing – Regarding a rezoning request from B-Commercial to R-1 Single-Family: for an 8-acre parcel of land located at the intersection of Emma's Way and Scenic Hills Court, currently zoned B-Commercial to be rezoned R-1 Single-Family, as submitted by Chris Cheatham.**

Mayor Countryman convened into the Public Hearing at 6:06 p.m.

Mr. Tramm stated this is a request for a 30-lot addition for Hills of Town Creek subdivision near Montgomery High School. Mr. Tramm said the property is currently zoned as B-Commercial and is proposed to be rezoned as R-1 Single-Family Residential. Mr. Tramm said 19 property owners within the 200-feet of the affected property were notified by mail and a legal notice was published May 19th and May 26th. Mr. Tramm advised the action item for the actual zoning will be on June 23rd to allow for proper posting timeline and stated tonight's activity is to receive public comments for consideration. Mr. Tramm said he has received no comments to date by mail or email.

There were no other comments.

Adjourn Public Hearing.

Mayor Countryman adjourned the Public Hearing at 6:07 p.m.

VISITOR/CITIZENS FORUM:

Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must be recognized by the Mayor. Council may not discuss or take any action on an item, but may place the issue on a future agenda. The number of speakers along with the time allowed per speaker may be limited.

- State or type your name at the time of making your comment.
- Limit comment to a maximum of three minutes.

There were no comments made.

CONSENT AGENDA:

4. Matters related to the approval of minutes of May 26, 2020, Public Hearings and Regular Meeting.

Rebecca Huss stated she did not have any comments other than a spelling change that she discussed with Ms. Hensley and thought the minutes were very well done. Mayor Countryman agreed.

Rebecca Huss moved to accept the minutes as presented. Tom Cronin seconded the motion. The motion carried unanimously. (5-0)

Rebecca Huss stated just to be clear the only item on the Consent Agenda was the minutes. Mayor Countryman said correct.

CONSIDERATION AND POSSIBLE ACTION:

5. Consideration and possible action regarding the Annual Financial Audit for the year ending September 30, 2019, as prepared by Belt Harris Pechacek, LLLP.

Mr. Tramm stated following the audit presented by Ms. Darla Dear, Regional Director with Belt Harris Pechacek, he discussed several recommendations going forward with Darla which included making more frequent bank deposits of funds, a process they had already identified and implemented previously after the last fiscal year ended, and to make changes to the way

Public Improvement District #1 reimbursement and the subject properties are tracked and will be separate from the general fund. Mr. Tramm said we do plan to incorporate the changes recommended. Mr. Tramm introduced Ms. Dear to give her presentation.

Ms. Dear thanked Ms. Hensley, Mr. Tramm, and other City employees that helped in providing information bringing the audit together, and without their help, it would be a very difficult job. Ms. Dear said they make it so easy and are great to work with.

Ms. Dear stated she would be going over the first three important pages of the audit. Ms. Dear said the opinion letter is the first thing they will go over. Ms. Dear said the City received an unmodified opinion, which is the highest level of assurance you can receive where there are no material misstatements and all disclosures have been made in the report. Ms. Dear congratulated the City on receiving the unmodified opinion. Ms. Dear stated that is the page they consider the most important out of the audit.

Ms. Dear said on pdf page 28 (report page 22) is the general fund revenues and total expenditures for the City. Ms. Dear stated the total revenues were \$3,678,582, total expenditures were \$3,692,277 with the transfers in and out gave the City a use of total other financing uses of \$12,120, leaving an ending fund balance of \$1,250,837. Ms. Dear said the staff did a great job on the fund balance and there was a little use of the fund balance this year, but still a nice healthy fund balance.

Ms. Dear said we will review page 65 (report page 59), which is the general fund budget to actual and the section we will focus on is going to be the expenditure where they compare the actual expenditures to the budgeted expenditures. Ms. Dear stated you will see three areas are starred to the right and those amounts are the expenditures that exceeded appropriations at the legal level of control. Ms. Dear said basically what that means is the budget that was passed by the Board, the expenditures in those areas were over budget and as far as what they would consider best policy, would be those are reviewed monthly and the budget amendments you can wait to do at the end of the year. Ms. Dear stated there are no repercussions to the City for that, it is just a control and compliance regulation issue. Ms. Dear said it just depends on the City's management and how you would like to handle that part of it as far as going forward. Ms. Dear stated they would suggest those are reviewed monthly and that budget amendments

are made following best policies for the City. Ms. Dear said as cities go, there are about 50% of them that realize there aren't any teeth behind this compliance requirement and 50% do not pass budget amendments and whatever the City is approved is the one they go with. Ms. Dear said it is up to Council and the City Manager how to proceed forward as far as this budget part. Ms. Dear stated if you go over budget, it will continue to be a management letter because it is a compliance requirement. Rebecca Huss asked Ms. Dear to be specific because Council looks at the budget at the second meeting of every month as it's available and usually discussed and then Council will do a budget amendment at the end of the year, so how is that different from what you are recommending. Ms. Dear stated that should be it and she did not know exactly, but there may have been some entries that were posted after that was done at year-end that made those expenditures go over budget in those areas. Rebecca Huss said that makes it difficult then if we as Council do one thing and management does one thing and then if the accounting side does something else we can't ever comply if we don't know what is happening on the back end. Ms. Dear said yes if there are any adjusting entries done after year-end, you can still go back to Council and say you needed to make an adjusted entry to accrue the payroll, whatever it is you had to do at year-end and tell Council you have gone over in that area and need a budget amendment. Rebecca Huss asked even if we are in the next fiscal year, we can always go back and amend the prior budget to avoid these asterisks. Ms. Dear stated yes that is correct. Randy Burleigh asked if those adjusted entries could have caused these issues. Ms. Dear said yes, it is possible. Rebecca Huss said there were some significant journal entries. Ms. Dear said she is going to look at the trial balance. Rebecca Huss said she thinks it is an important question to ask especially since it is the essentially largest footnote to our clean audit. Ms. Dear said in the general government grouping they made one journal entry of \$170 so in the general government area for the \$29,000 that was one that we would not have created. Ms. Dear stated in public safety, they made a journal entry to accrue payroll of about \$21,000, so you can see you are over by \$47,000 and they made a \$21,000 adjusting journal entry to accrue the last payroll that would have been posted in October.

Ms. Dear said regarding capital outlay, they made one small entry of about \$4,600 in the WatchGuard to increase that amount but believed that was an applied adjusting entry that Mrs. Branco had her make that was in the capital outlay area. Ms. Dear stated you are over by \$87,000 and that was a \$4,600 entry that was made into there. Rebecca Huss stated these are things we should have known about before and we could have done them ourselves before

year-end. Ms. Dear said yes. Kevin Lacy asked just so he's understanding correctly, once we get our budget together, at the end of the year if we move past it into the following year and we realize we went over \$87,000, all we have to do then is go back and adjust the budget and raise it to cover the \$87,000 and that's okay. Ms. Dear stated that is correct you would not have had any revenues, you weren't increasing your budgeted revenues, you are telling us from your example of the \$87,000 budget amendment that you're approving these \$87,000 out of our fund balance. Kevin Lacy stated because we already did. Ms. Dear said exactly. Kevin Lacy asked as far as the accountability part of it. Ms. Dear stated there are no repercussions it is a compliance requirement, but it has no teeth as far as what happens to the City. Ms. Dear said you have about 50% of the cities that don't see the point in passing a budget amendment and then you have others that don't want that management letter coming in there and they want to pass the budget amendment. Rebecca Huss said from a practical perspective it makes sense to have a political understanding of what is happening. Kevin Lacy stated it behooves us to stay on the same page. Ms. Dear said yes.

Randy Burleigh asked if the pension fund was in better shape from the prior year. Ms. Dear said you still have a net pension asset and think it decreased a small amount. Ms. Dear stated the net pension asset is \$88,006 for governmental activities and your utility or enterprise fund you have about \$10,000 and she believes that is a slight decrease in that asset, but you're still not recording a liability, so you're still in good shape in that amount because most people do not have net pension assets, they have net pension liabilities. Rebecca Huss asked who determines the sensitivity to the discount rate that you provide on page 53. Ms. Dear said TMRS does and they take all the information from TMRS which they provide from a package they download from them and all they are doing is taking their data and reports. Rebecca Huss stated the discount rates TMRS is using is ludicrous. Ms. Dear said yes, they have heard that before and said they do not have any control and all they are doing is taking their data on their pension.

Rebecca Huss asked if Ms. Dear would care to comment on the timing of the audit because this had been a problem for us in the past and this is the latest one we have ever had and the COVID-19 thing is not helpful, but even without it, it would have been exceptionally late versus our preferences. Ms. Dear stated they had our draft in March, so as far as your compliance requirement at the end of March 31st to have this in for the Securities and Exchange

Commission, that information was filed with them so you didn't miss any compliance requirements. Ms. Dear said as far as getting the information to them, as soon as you can get the books closed, they will be ready to hop in there so if that is in November then we will be ready to roll in November so we're waiting on the information from the City. Rebecca Huss asked if that was a problem on our side because when you look in June and you're almost ready to close your next fiscal year it's kind of a kick in the box rather than a treasured trove of useful information. Ms. Dear said yes and it was around March 15th or the first or second week of March that they had the audit ready to go and you just got hit with the COVID-19 and so they put off the presentation part of it, but as far as the compliance part of it, it was in. Ms. Dear said as far as working the information, they can do it a lot sooner. Rebecca Huss said February would be nice because then it's still pretty fresh and useful for anything we've learned that we should be doing differently to be able to apply to the current year and there is still a possibility that it is relevant. Ms. Dear stated she has thrown it out there for Mr. Laskey and will discuss with Mr. Tramm and Ms. Hensley that we come in and do an interim visit during the summer, it is included in the audit. Ms. Dear said they get the testing and review the budget to see if any areas are over and give recommendations on anything they see before you get to year-end. Ms. Dear said that way whenever year-end does come, the only portion they need is the financial information and they would get the audit out a little quicker than if they had to work in the requirements and the compliance portion of the audit. Ms. Dear said they are ready to roll if you all are. Mr. Tramm stated he is ready to work with Ms. Dear so we can do our end of getting it done earlier. Rebecca Huss thanked Ms. Dear.

Rebecca Huss moved to accept the Annual Audit for the fiscal year ending September 30, 2019, as presented. Randy Burleigh seconded the motion, the motion carried unanimously. (5-0)

6. Discuss issues related to services provided by Waste Management of Texas, Inc. under the Municipal Solid Waste Collection and Transportation Agreement and direct the City Administrator to take any necessary action following discussion.

Ms. Hensley stated Ms. Teri Woodson with Waste Management of Texas, Inc. was present.

Mr. Tramm stated he received some service-related issue questions from residents and he also had some questions from a couple Council Members, so he thought the best thing to

do would be to bring Ms. Woodson a representative of Waste Management here to speak directly to Council to get some dialog and answers to the questions and to improve the service.

Ms. Woodson said when she received the email from Mr. Tramm, she was concerned and pulled the reports from their system and stated if the City or a resident calls in, they log every call. Ms. Woodson said she pulled a report of all missed pickups from January 2020 through June 4, 2020. Ms. Woodson stated the issue they are in right now is a lot of people are staying home and the volume of trash has increased 28% to 30% and they are running heavy every single day since this started and it's because people are eating all three meals at home. Ms. Woodson said some of our routes are running behind as far as we are supposed to be at someone's house at 10:00 a.m., but we are not getting there until 12:45 p.m. Ms. Woodson stated she knows that some of the calls that have come in are because they just haven't been there yet, but they did have 13 missed pick-ups for some reason and it's hard to know why, but we missed their homes. Ms. Woodson said their goal is once they are notified is to come back the very next business day, so it could be a Saturday because Saturdays are a business day for them, but if they call on a Friday or Saturday, it could push it to Monday. Ms. Woodson stated she went through each month, reviewed the calls and talked with their operations staff and management and they did see a pattern on a few addresses, so what she has asked them to do was every time a driver goes by that house they have to call into their dispatcher and log the time and date they are at that home and log the information in while they are sitting there because the GPS will give the exact location of where they are calling in from. Ms. Woodson said she has put that in place on several addresses and she can send an email to Mr. Tramm with those addresses if needed, and those are the things she can identify by looking at the log. Ms. Woodson said if a customer calls her, she is more than happy to talk with them. Ms. Woodson stated that she and an office manager went out to a resident's home and made special arrangements for a special needs resident recently because the resident was facing a big challenge. Ms. Woodson said with everything that has happened, Waste Management has not reduced your service, they have full staff running and they are very proud of our staff and until last week, we had not had any people call in sick at all since March. Ms. Woodson said last week they did have a few drivers call in and took personal days and they covered those routes also. Ms. Woodson said in your community, once a week trash, once a week recycling and the once a week bulk that we pick up, we service several services a month and it's 5,443 services

that we touch a residence in your community, which is not including your commercial handload and the frontload business we do for the school district and other businesses in your community, that is just your residents. Ms. Woodson stated annually, we touch your residents 65,000 times and says when you look at that, that's a lot of touches, and unfortunately we are not perfect, but we do think we have good protocols in place that when we make a mistake, we're able to recover. Ms. Woodson noted she worked very closely with Ms. Hailey Ciulla who is a pleasure to work with, she has a great attitude and her follow-up is amazing which she appreciates and said they have a great working relationship as far as keeping things straight and communicating with each other regularly. Ms. Woodson said she would be more than happy to take any questions or any suggestions on what you would like her to follow-up on or if you have an address and she can take the same steps with an address that you may be aware of that you think may need some extra attention and she would be more than happy to do that.

Tom Cronin asked what the regular trash day is in the City of Montgomery. Ms. Woodson stated the regular trash day is Wednesday and they do everything on that service day except the at-your-door special collection because it's household hazardous waste special that is done on a route so that is an additional service that is also provided for your residents. Tom Cronin asked if residents can also expect on Wednesday the recycling container to be picked up. Ms. Woodson stated yes. Tom Cronin stated last week he was told it was the next day. Ms. Woodson said due to the overwhelming volume, they were not able to empty the truck and drive into Houston to a regional recycling facility and could not get there and back as they ran out of drive time. Ms. Woodson stated they would be sitting on the highway on I45 at 5:30 p.m. and by the time they got back, they were out of hours, but they came back the next morning and finished the route. Ms. Woodson said it hasn't happened a lot but when that happened, she got with Ms. Ciulla the next morning and gave her a map where they were down so she could be prepared to let the residents know. Ms. Woodson said that it does unfortunately happen, but they come back the very next morning. Tom Cronin said something else he was concerned with was he was told by someone that the driver placed the container in the middle of the driveway once it was empty and asked if that is where it should be placed. Ms. Woodson responded no, it should be put back at the point of origin and stated she drove through his community a couple of weeks ago and saw most everyone's container was at the edge of the driveway on the sides or if they're able to put it right in front of the grass is where it should sit. Ms. Woodson said she did bring that up to their office manager to make sure they understand that is not acceptable.

Tom Cronin said with all things aside, since the City contracts with Waste Management, with the way he looks at it, this reflects on the City as this is a City service that we're providing and people are paying for and asked when they have a complaint, should they call the City, should they call Waste Management, should they call you because it feels like it isn't consistent. Ms. Woodson replied that everyone is different as some cities want their residents to call them. Ms. Woodson stated your City's advertisement has their phone numbers listed, but some residents are going to want to talk to people they see and know and have a relationship with. Ms. Woodson said they could do a mailer to your residents and say to please call Waste Management and they would be more than happy to take them. Ms. Woodson stated they have 75 people that take calls in Texas. Ms. Woodson said right now these folks are sitting at home working but have all the technology at their homes so they may take the calls and are monitored through their systems and even observed through their systems. Tom Cronin asked Mr. Tramm what he would prefer for the residents to call Waste Management or they call the City because again there is some inconsistency and he doesn't think it's fair that the City has to field service calls for Waste Management and then call them and have them get back to you and then you would get back to the resident so is there anything in place, a protocol. Mr. Tramm stated right now some of the residents call them directly and some call here, but it's usually easier for the residents to call us because they only have to remember one office and when that happens, we're aware of the issues that are going on and we're aware when we get that call and then we call Waste Management and yes there is some extra work there for us, but we're plugged into the problem. Mr. Tramm said when residents are calling Waste Management directly, they are probably getting the response quicker obviously from Waste Management, but we have no idea that number of calls. Ms. Woodson stated she could provide a quarterly report to the City of all the calls and again all calls even if it comes from the City are logged into their system. Ms. Woodson said she would be more than happy to provide that so you can stay in the loop of everything, even the calls they take directly. Mr. Tramm stated it would be good to receive that report. Ms. Woodson said by the end of this quarter she would have it prepared. Mayor Countryman asked if there is a more productive approach we can take and is the best approach to wait and just let people call in and let them know the next day they would receive service. Ms. Woodson stated it is hard to know when these incidents are going to happen. Mr. Tramm asked Ms. Woodson if it's possible at the end of the day when the company knows the truck will not be going back out that we could receive a call or an email at that point because if we know at the end of the day we may be able to put the word out in the community either that

evening or first thing in the morning that trash will still be picked up the next day. Mr. Tramm said he is sure there are cases where someone's trash was not picked up and they pull their can back because they are not aware that a truck is coming out the next day. Mr. Tramm said when it happened last week, he thought it was mid-morning when they found out and it is too late for some people to go put their can back out. Ms. Woodson stated an email is sent out to her every evening around 8:00 p.m. and on Wednesday nights she can send an email out and when she receives that email and has a definite yes, they aren't going to be back, we couldn't finish, she can send an email stating they will be back first thing in the morning or she can send an email saying everything is good. Ms. Woodson stated if that is what you would like to be done, she is more than happy to do that. Mr. Tramm stated he would appreciate her doing that and said if we know something wasn't picked up, if we get that word, we may have a short timeline but we may be able to put that either on the community sign or on social media, but at least be aware in the office for those people that call first thing in the morning that we could have a response for them. Ms. Woodson said she will put that in place and let them know when she finds out Wednesday night.

Randy Burleigh asked if you have two trash containers, are you charged full price for both containers. Ms. Woodson stated \$19.16 is what she charges the City and for an extra trash cart it's only \$13.99 and for an extra recycle cart it is \$6.20 and doesn't know if the City upcharges her charges to the residents, but that is what she would charge the City. Randy Burleigh asked if residents are given a discount for a second, third, or fourth container. Ms. Woodson said yes if they need that. Ms. Woodson stated a commercial handload is the same price as commercial businesses or the same prices as the residents. Randy Burleigh asked if commercial has two or three containers then it is all just one price. Ms. Woodson confirmed yes, the first one is \$19.60, and every container after that is \$13.99. Ms. Woodson said the commercial has the same pricing as the residents. Tom Cronin asked why commercial businesses cannot get a recycle container. Ms. Woodson stated yes, they can because the \$19.16 amount includes the recycling cart. Ms. Woodson said if someone does not have one, they may have told them previously to take it away as some didn't want it and just wanted two trash carts and didn't have room so they picked it up from them so they don't need to do it.

Ms. Woodson stated it's been a while and she would like to know if Council would like her to do a guideline alert to the residents as there are quite a few new residents in the community

and it's been two years since they have mailed one out. Mayor Countryman said she thinks that is a great idea. Ms. Woodson said she will prepare it and send it to Ms. Hensley for Mr. Tramm's final approval and update it to make sure everything is accurate. Rebecca Huss stated especially about the information regarding the special pickup for hazardous materials that has been a nice thing. Ms. Huss said they had a heavy trash weekend that was oversubscribed in a flash and thinks that was because people are home and starting to clean up and there is probably a lot of that sitting around. Ms. Woodson agreed and said she would make sure it is included.

7. Consideration and possible action regarding approval of the Agreement by and between the City of Montgomery and BGE Professional Services to perform the Limited Master Drainage Study for the Town Creek Watershed.

Mr. Tramm stated BGE was selected for the study following a review of eight firms that submitted under the qualifications request, and five firms were interviewed. Mr. Tramm said their professional services agreement was for the study to identify drainage work performed under GLO funding the City has approved following the Tax Day Flood. Mr. Tramm said there are four primary task items outlined and in looking at the tasks and talking with Mr. Roznovsky, he believes the items that are under Task 2 and 3 identified by BGE can also be performed under the GLO funding at a later time. Mr. Tramm stated Mr. Bill Kotlan with BGE is on this call if there are specific questions or if Mr. Kotlan has anything to say related to this specifically. Mr. Kotlan thanked everyone for considering them and congratulated Randy Burleigh on his new position.

Randy Burleigh stated on attachment A, #11 Site Visit states this paragraph does not obligate BGE to visit the site but asked if they will visit the site. Mr. Kotlan said that is boilerplate language but thinks it assumes they will do a site visit but in case they do not, it states they don't have to, but yes, they will be doing a site visit. Randy Burleigh stated he is curious because Town Creek is private property and asked how that would be handled. Randy Burleigh asked if you had to get the property owner's permission to survey that and do your study. Mr. Kotlan said if they need to survey the property we would and we are going to be doing a lot of the geometry of the creek based off lidar which is a process where somebody flies over the area and uses a machine to get the geometry of the property. Mr. Kotlan stated the places where they need to survey is where the creek crosses a road to get to culverts and those places are in

public right-of-way so they won't need to go there, but there is a possibility that they find something on lidar that doesn't make sense to them and we would need to go out and send the survey crew out on the private property and in that case we would get their permission. Mr. Roznovsky stated to clarify Mr. Kotlan's comment, he does think that the topographic survey is something that is going to need to be done and they have it in there as an hourly task because as they go through the lidar and then finding out what they need to go field verify with the survey crew is what Mr. Kotlan has in this so it's likely that a portion of that will need to be done for their study. Randy Burleigh asked if they take the data they receive and update the model because there was some concern about the models having old data as lidar had 2008 data in it and also flows from 1999, so you would take the new data and update the models. Mr. Kotlan stated that was correct and they will get the most recent lidar they can and will also look at even more recent aerial photographs and if we see places where the lidar and the photographs don't match up, that is where they will go out and do some surveying. Randy Burleigh stated there were some nice drone shots from friends in Watertown where they went over in time before the creek was modified in 2018 and before some of the ponds were built in that area. Randy Burleigh said he guessed the goal was to do a survey and give your recommendation for the City and Mayor Countryman will take it to Mr. Tramm and decide with the stakeholders what we do with it and hopefully, the stakeholder wants to go with the plan. Mr. Tramm said related to this study this is for the GLO funded items so the intent is to take these recommendations and the City Engineer is also the Project Engineer on the GLO funding and they will have to make sure that meshes into a plan that works under the GLO process. Mr. Tramm stated he believes there is over \$700,000 for the drainage portion of the GLO account. Mr. Roznovsky stated the dollar amount was correct and to Randy Burleigh's point, yes getting involved with the stakeholders and once the scope of what Mr. Kotlan has completed, a town hall would be necessary in his opinion because this focuses mostly on the Martin Luther King, Baja Road, McGinnis area of town, so having a town hall with them to go over what the plan is, and it is likely going to require their participation for future easements, etc. and access to their properties to get these improvements completed. Randy Burleigh said it is probably a good time especially with the proposed Town Creek Crossing and is also going to affect that waterway.

Kevin Lacy stated he had a question regarding cost estimates. Kevin Lacy said in regards to where it states the client should trust BGE's recommendations as far as the estimates go,

however, the estimates we were provided may vary from the actual costs incurred by the client, which is the City, so obviously you will put the estimate out there, the work begins and the costs are tremendously different from what the estimates are, there is a fail-safe in there so we can discuss it before it goes forward is that correct. Mr. Kotlan said the cost estimates they will be doing are pretty high-level cost estimates with not a lot of design being done as they are basically for budgeting and prioritizing and not in our scope, but in your design scope as soon as you get into design, they will be doing a more specific cost estimate for you probably in the preliminary design phase which will be narrowed down, but their goal is they might be a little high on all our cost estimates because we want to make sure you have enough money to get there, but we're not going to get down to the level of doing quantity take-offs. Mr. Roznovsky said just to give you a little bit of background, the GLO process has been going on for a while. Mr. Roznovsky stated there was an initial scope put together a few years ago and a high-level estimate then and what this does is this is the study that defines what the final scope is, that it works and that it has the backup to then submit to the GLO to get them to approve all this moving forward. Kevin Lacy asked what the next action is as Council. Mayor Countryman said to accept the professional services being presented.

Kevin Lacy moved to accept the services as presented by BGE Professional Services to perform the Limited Master Drainage Study for the Town Creek Watershed. T.J. Wilkerson seconded the motion.

Discussion: Rebecca Huss asked if they are to accept the service as is under the Board directing the Mayor and the City Administrator to sign the agreement. Mr. Tramm stated that was correct.

The motion carried unanimously. (5-0)

8. Consideration and possible action regarding adoption of the following Ordinance:

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF MONTGOMERY, TEXAS AMENDING THE ZONING CLASSIFICATIONS AS DEFINED IN THE CITY CODE OF ORDINANCES CHAPTER 98, "ZONING," FOR LOT 16, AREA D, MONTGOMERY TOWNSITE SECTION FOUR FROM "R-1" SINGLE-FAMILY AND "B" COMMERCIAL ZONING DISTRICTS, AS FOUND ON THE CITY'S OFFICIAL

ZONING MAP TO “B” COMMERCIAL ZONING DISTRICT CLASSIFICATION; AND TO AMEND THE OFFICIAL ZONING MAP; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE UPON PASSAGE AND PUBLICATION.

Mr. Tramm said this request is for the vacant lot with Pond Street frontage behind the Heritage Place building near the Valero fueling station. Mr. Tramm stated the property currently lies within two different zoning districts, partly in B-commercial on the eastern half, and R-1 Single-Family residential on the western half. Mr. Tramm said the owner has applied to rezone the entire property to B-Commercial and to construct an additional surface parking lot that will serve the Heritage Place development. Mr. Tramm stated public hearings for Planning and Zoning and City Council have been held previously with no comments received and adoption of the Ordinance would change the zoning classification as described here. Mr. Tramm stated this is an action item for tonight.

Rebecca Huss moved to adopt the Ordinance, as read, to rezone the property in question from the mix of B-1 Commercial and R-1 Single-Family to all B-Commercial. Tom Cronin seconded the motion, the motion carried unanimously. (5-0)

9. Consideration and possible action by City Council, acting as the Zoning Board of Adjustment, regarding a variance for 5-foot side yard setbacks in lieu of the required 10-foot side yard setback for Hills of Town Creek Section Four, an 8-acre parcel located at the intersection of Emma’s Way and Scenic Hills Court, as submitted by Chris Cheatham.

Mr. Tramm said the public hearing for this item was earlier this evening. Mr. Tramm stated Section 98-122 of the Zoning Ordinance requires the side yard to be not less than 10-feet in the R-1 Single-Family residential districts. Mr. Tramm said the developer is requesting a 5-foot variance to allow for a 5-foot side yard on either side and as a reminder, City Council is acting as the Zoning Board of Adjustment on this item that requires a supermajority be in favor for the item to pass.

Rebecca Huss asked if in a previous approval, did they link the approval to the creation of a pocket park or does that need to take place with this one because she believes they discussed how small this area is with the lot sizes and she wasn’t sure if they had already done that or if we need to do

that here, because she does not see the little park they had spoken about. Mr. McCorquodale said this is an older land plan and he does not have an updated one but the Engineers, Planning and Zoning and Council will all see the final. Rebecca Huss asked if it would be on the final. Mr. McCorquodale said yes. Mr. Roznovsky said they did the preliminary plat and the variance for the building lots was where they tied that one in for the pocket park, which was a condition.

Mayor Countryman asked if they were aware that City residents of this development, the development around here have gone to Mr. Cheatham and asked for a park and she is understanding that they were promised a park, and asked if this is the park that was promised or is that an additional one. Mr. Roznovsky said he does not know. Mayor Countryman said she thought Mr. Roznovsky might have some insight. Mr. Roznovsky said he can check but he is not aware of which ones they are talking about, but he and Mr. McCorquodale will regroup and figure that one out. Mayor Countryman asked if they do take action this evening, whether that is the park or is not the park if the residents were under the assumption that there is going to be a true park-like experience, they're unaware that potentially this could be the park-like experience, are we accepting something like that. Mayor Countryman said if they are dealing with the developer directly, she does not want to impede on that or lock them into something and they thought they were getting something else. Mr. Roznovsky asked to clarify, are you saying existing residents in the existing homes believe there is an additional park coming for them. Mayor Countryman said yes, they have fought for a park and she was told their fight was successful and that they were promised a park and her understanding was, it is going to be in this area and she thinks their idea was different than what she understood from a previous meeting where we discussed this, but for clarification, if we agreed on this does it lock down the potential that they won't get their park that they are trying to negotiate. Mr. McCorquodale said it sounds like those may be separate issues. Mr. McCorquodale said just to point out Sections 2 and 3, the developer was Stylecraft itself with their development arm and what Mr. Cheatham had done was sell the land to Stylecraft, and Section 3 there is no lot owner on it so it's being done by Mr. Cheatham the developer. Mayor Countryman said she needs to go back and discuss it with the resident and constituents in that area because she thinks they did go to Mr. Cheatham and not Stylecraft.

Randy Burleigh said while he was reading the paragraph below the variances where it states Section 2 & 3 if provided compensating open spaces and asked if that is not true. Mr. McCorquodale said Sections 2 & 3 both had compensating open space which was shown on the approved plat but this is right, this variance was for no compensating open space except amended by what Planning and Zoning discussed with them and Council affirmed. Randy Burleigh said then

the other park being talked about maybe considering the other open space. Mr. McCorquodale said it very well could be that residents from Section 2 & 3 believe that this is a park or something that's for them and said he doesn't know if the two issues are the same or not but we will find out.

Randy Burleigh said he had a question for Mr. Roznovsky about the square feet for each lot which includes lots 3, 4, 16, and 17. Randy Burleigh stated he went out there this week and looked at it and there is a big drainage ditch running right through where those lots will be and when it leaves the area on the west side it starts getting wider and wider. Randy Burleigh said this plat only shows the 30-foot drainage easement going across the four lots just mentioned and that's 15-feet on each lot. Randy Burleigh asked when they do the square footage of the lot, do they subtract the 15-feet that is on that lot for drainage easement and do the calculation that way or you include the drainage easement in that calculation. Randy Burleigh said some of those lots you will not be able to put a house on what is left unless you want to put them in the ditch. Mr. Roznovsky said that is correct and the 30-foot drainage easement is what is existing today that serves the neighboring development, so to answer your first question, the areas that are shown include the drainage easement so it's the lot you would own in fee, not necessarily what's encumbered by an easement or building owner. Mr. Roznovsky stated one thing that was discussed with L Squared early before they started the design is that it's something that needs to be looked at in how they are going to accommodate that so it still meets the function and you have a functional lot at the end. Mr. Roznovsky stated one thing that was suggested which we'll have to see when they get through the final stages is to make this a reserve instead of part of the lot and adjust it so it's a common green space that has to be maintained and would be maintained to serve its drainage function or they might change up the drainage path and fill that soil in, but they don't know at this point since they haven't completed the design yet. Randy Burleigh said especially lot 16 as you can see the bars aren't across that lot and the ditch does the same thing it spreads out across that lot and you can come in and fill it with dirt and try to keep the water in the little ditch, but what he would like you to see if you look at it close would be like if something happened when Lake Creek got here and they built it and Buffalo Springs water went right through the house. Mr. Roznovsky said correct and that was definitely something they pointed out in the preliminary plat stage and as they get through the design they will have to show how that's compensated, that it doesn't affect or reduce the amount of flow that can go through there and it also doesn't negatively affect the surrounding houses. Randy Burleigh asked if Planning and Zoning will get a chance to look at the final before we see it again. Mr. Roznovsky said yes, they will have to go back for their final plat approval and that will go to both Council and Planning and Zoning, as well as their plan approval since it's a new subdivision that will be looked at by Council and Planning and Zoning. Randy Burleigh asked

who owns the detention pond and where does it flow to. Mr. Roznovsky said the detention pond is not located in this section but is located in the platted area for the apartments so it's owned by Mr. Cheatham, but he does not remember the exact entity he has it under and then that outfalls onto the MISD site and then goes through the creek that runs down the middle of MISD and then ultimately back toward Town Creek.

Kevin Lacy asked Mr. Roznovsky what the advantage was to have the houses 5-feet closer to each other. Mr. Roznovsky stated it is a more usable area that they can put a larger house on a smaller lot. Mr. Roznovsky said the Ordinance says it is 10-foot setbacks on a 9,000 square foot lot so they are still trying to get more houses by reducing the setback and reducing the lot size. Kevin Lacy said a larger house, higher price point type situation. Mr. Roznovsky said correct.

Kevin Lacy asked if we ever found out about a sidewalk around the entire retention pond. Kevin Lacy stated Mayor Countryman was asking for a sidewalk, he was asking for a fountain, and Rebecca Huss wanted a couple more benches and if there was any more information regarding those requests. Mr. Roznovsky said he has not heard any additional information on that. Mr. Roznovsky stated they have not submitted any more additional plans and Mr. McCorquodale may know more, but he thinks they were waiting to get through all the variances before diving into the construction plans and also fund his escrow agreement to continue with the process.

Randy Burleigh asked if this was just for the 5-foot setback on the side yards and the other two variances were already taken care of or is this for all three. Mr. Roznovsky stated it was just for the setbacks and said the lot size and compensating open space was handled at a previous Council meeting.

Rebecca Huss stated she thinks it is also important to say that Planning and Zoning have looked at the entire City and this is one of the areas they envisioned higher density housing for the City. Randy Burleigh stated just for the record he agrees with having those areas in trying to make all those high density and normal areas all with the same ordinance and it would be great in the future if you had two ordinances. Randy Burleigh said one would be to dictate what goes on in the high-density areas and the other ordinance to cover the other areas. Randy Burleigh stated we have one ordinance where we are trying to contain everything in there and every time a developer comes in, he wants a variance and this is the first time where three variances once you get this how to have a small lot, the ordinance says you should have an open space and now we're giving an ordinance where you can do that. Rebecca Huss said she thinks it's hard if they are both classified R-1

residential and thinks they would need to come up with a different class altogether of residential to have two different zoning sets of ordinances or standards but it would be nice to have a standard that suited one type of density versus a standard that suited another type. Randy Burleigh said yes especially when you pack a lot of people in and they have very small yards and if they want to get out and throw a ball and do something there is no opportunity to go out in the street and do that versus being able to go to open space. Randy Burleigh said if you have a high-density area you should still have an open space to be able to go play in.

Mayor Countryman confirmed they are two different subjects and thanked Mr. McCorquodale for that to make sure we do not hurt the residents in the area.

Kevin Lacy moved to approve the developer's request of the 5-foot variance to allow for 5-foot side yards. Rebecca Huss seconded the motion, the motion carried unanimously. (5-0)

10. Consideration and possible action regarding approval of a revised site plan and an additional cottage design for Moon Over Montgomery, as submitted by Larry Jacobs.

Mr. Tramm stated back in December 2019 the City Council approved a special use permit for Moon Over Montgomery a short-term rental cottage project owned by Larry and Beverley Jacobs. Mr. Tramm stated the property is located on Clepper Street behind Jim's Hardware, north of the historic downtown area. Mr. Tramm said with the special use permit, three specific cottage designs were approved along with the preliminary site plan. Mr. Tramm said Mr. Jacobs is presenting another cottage design with a Victorian-era aesthetic and has a revised site plan available after evaluating options to present here. Mr. Tramm said when the special use permit was originally approved, it did not allow for a revised site plan or variations of cottage design to be approved by staff and had to come back to Council and so this is what is being presented this evening for approval. Mr. Tramm stated the recommendation is to approve the cottage design and revised site plan as presented, but also Council may want to consider whether or not it wants to authorize staff to have some discretion approving minor changes or if they want any change to come back to Council regarding the original as in with the special use permit requirement.

Randy Burleigh asked if they would be removing the first three options. Mr. Tramm stated Mr. Jacobs is intending to utilize the first three options that were approved, and he is adding a fourth

option. Mr. Tramm said the first three were previously approved and they are included in the packet and they are the three that are colored later in the item, as well as the original preliminary site plan. Mr. Tramm said the site plan that is in the packet that has red in the upper left corner marked revised site plan is the new site plan and the uncolored Victorian-style cottage is the one Mr. Jacobs is proposing to add. Rebecca Huss asked what the main differences are between the original site plan and the revised site plan. Mr. McCorquodale said they are reorienting some buildings. Mr. McCorquodale said there are still 14 cottages and there is still space in the same way and there were three near the road frontage and now there is four because Mr. Jacobs is getting further along into planning and he's planning on a four cottage Phase I, and then add the ones to the north later. Mr. McCorquodale said nothing in terms of an element has either been added to or taken away from the site plan. Randy Burleigh said this revised plan has two phases versus the first one, and also it looks like the retention pond looks a bit bigger or it may just be the drawing, but it looks bigger than it was in the first one and also there are just rocks in the parking area. Randy Burleigh asked if that was in the first one also. Mr. McCorquodale said in regards to the pond he thinks it's a little further along with the design of the project now to understand what kind of areas needed it so this is he guesses the accurate size of what the retention pond is. Mr. McCorquodale said they have not seen the plans and they are not that far along, but he suspects this is the actual size needed for the site. Randy Burleigh asked what about the rocks in the parking area for each cabin and isn't there a City ordinance against using rocks. Mr. McCorquodale said in terms of the parking ordinance right now in a commercial zone it states it either has to be asphalt or concrete, but that ordinance is part of a larger piece of the developmental ordinances that he would second what Councilman Huss and Councilman Burleigh were talking about earlier in terms of updating the development code of ordinances rather than a variance or a sustainable parking solution and we should have that as part of an ordinance that would regulate things like off-street parking. Mr. McCorquodale said in the beginning, Mr. Jacobs had talked about the gravel and if it is part of the construction documents, that is when they would be looking at a variance for it. Rebecca Huss said in terms of the original design, maintaining the trees was an important part of his plan and if you asphalt everything he would lose that aesthetic, so there is the practical purpose of retaining water and then there is also the definite aesthetic of saving trees. Mr. Jacobs said if you notice that was one of the things on the plan where they ended up with a little drive going around the two pecan trees because they felt they could space the cottages better and have a little circular deal and be able to divide the traffic a little better coming in and out as you go toward the back so there

would be kind of a relief area where people would circle those pecan trees and the black dots on the drawing represent the pecan trees, the larger trees they are trying to preserve. Mayor Countryman asked if there are other trees besides those three. Mr. Jacobs said there are some in the back they identified but they are doing the front section first and that is what they were honing in on making the entry and front drive. Mr. Jacobs stated in the previous plan all four houses were on the east side of the lot and the road came in and swung around and there were two houses fairly close to the street where the new drive comes in and now we have one and are thinking the Victorian will be the keynote cottage right there where people will see it from the street. Mr. Jacobs said it gives them more room to spread them out and keep the two pecan trees right in the front as a feature of it. Mr. Jacobs said they are selling the environment and come to Montgomery and enjoy the village kind of feeling going forward and thinks it is an improvement from the previous site plan. Mr. Jacobs stated they haven't increased the density or anything and concerning the drainage area, to Randy Burleigh's question earlier is that is where the geographic contours tell them where to be and depending on the amount of impervious cover, the engineers will get with Mr. Roznovsky and figure out if that will be a circular or a rectangular pond, but that will come with the engineering and final plans when they are submitted to staff or engineering review. Randy Burleigh asked if it would empty to the northwest. Mr. Jacobs said yes and that is Kevin Lacy's house right behind it who he has had numerous conversations with about making sure they are protecting him and has an easement tract from Jim's to get his water, sewer, and drainage out that way and hopefully it will improve the drainage in there on Kevin's property. Randy Burleigh stated when they built Kevin Lacy's place it was a nightmare of having the water go through there. Mr. Jacobs replied that is what he heard and was not aware of it personally but heard numerous recollections that was the case. Kevin Lacy stated it still gets spooky even now so obviously he is looking forward to seeing some good plans because he gets nervous. Mr. Jacobs said he met Kevin Lacy out on his property and there is a little wash that goes through the property line aimed at his garage and that is one of the things they are going to have to do some work with to make sure the water doesn't get that far and they divert it before it even gets in there. Mr. Jacobs stated he was very aware of that and looks forward to resolving that issue for Kevin Lacy's benefit.

Rebecca Huss said one of the things she thinks Council did not include last time that she thinks they should consider this time is staff having the ability to approve minor changes that have substantially similar language to it. Rebecca Huss stated they are looking at pretty drawings

but when it comes down to nuts and bolts of what's ADA compliant and which boards go here and there, and she doesn't want to see these drawings every meeting for the next two years as we approve each little thing and thinks it makes sense from a practical perspective to give staff the authority to live within the guidelines of these are the building Council has approved, this is what they should look like but we are not going to come out there with a measuring tape or a calculator and count the number of cedar shingles on the front of the Victorian and compare it to the drawing if it turns out they come in four-inch rather than 5-inch pieces that his architect drew and thinks it's important to include that just from a workflow perspective on those, a commercial perspective for Mr. Jacobs, a practical perspective for staff and flow perspective for City Council. Rebecca Huss stated she loves the buildings and thinks they are so cute. Mr. Jacobs stated his wife and daughter-in-law studied hard on this Victorian design and it is by far the most expensive one and they aren't going to abuse and make it Cinderella city with all those Victorians but does think it will make a neat attention-getter along the street without having too many of them. Mayor Countryman asked if it will still accommodate four people. Mr. Jacobs stated yes it would and one of the changes they contemplated was one of the ones that had a loft in it was going to get a larger number of people and thinks they probably aren't going to proceed with that and you won't notice the difference when they finish the floor plan, but yes you will be able to get at least four people in all of them. Mr. Jacobs said some will have two beds and some will have a bed with a hide-a-bed. Mr. Jacobs said his banker is anxious for him to ask for some money but he hasn't yet because they are still tweaking the plans and he has tri-fold boards with all the different colors of fabrics, blinds, cabinets and it's crazy the amount of time spent trying to make sure it's going to be popular and people are going to love it. Rebecca Huss asked what Mr. Jacobs's timeline was for rolling this out. Mr. Jacobs stated the bank is setting on hold to put his final package together and get the construction stuff ready and Mr. Mike Mathena the engineer is working toward final plans to give to Mr. Roznovsky for his review for the final drainage. Mr. Jacobs said they have final drawings for the cottages and have bid them out so they know what that cost is and the little bit of engineering that still needs to be done will be the holdup and doesn't think it will be much as Mr. Roznovsky and Mr. Mathena work very well in trying to get the sewer deal done and have worked out a good solution to it. Mr. Roznovsky agreed and said he thinks they have worked out a good solution.

Tom Cronin moved to approve the new cottage design and revised site plan as presented. Tom Cronin asked regarding the second item if it was something they need to have as an agenda item or will Mr. Tramm make sure his staff from now on will be notified that Council has given them additional discretion in making minor changes or is it something we need to act on. Mr. Tramm stated he thinks it is something they need to have affirmative action from the Council on because it was part of the original approval.

Tom Cronin restated his motion and moved to approve the new cottage design and revised site plan as presented and to authorize staff to have discretion in approving minor design changes that are substantially similar to those already approved by Council. Kevin Lacy seconded the motion, the motion carried unanimously. (5-0)

EXECUTIVE SESSION:

The City Council reserves the right to discuss any of the items listed specifically under this heading or for any items listed above in executive closed session as permitted by law including if they meet the qualifications in Sections 551.071(consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas. (There are no items at this time.)

COUNCIL INQUIRY:

Pursuant to Texas Government Code Sect. 551.042 the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place on the agenda of a future meeting.

Mr. Tramm stated this past weekend they had the City quarterly heavy trash pickup and had three dumpsters that were completely full before the end of the day Saturday, whereas normally there is a lot of people dropping off both Saturday and Sunday. Mr. Tramm said he thinks it was a combination of both the recent storm activity that left a lot of outdoor debris as well as people have been home for a couple of months and engaged in various household projects and cleanups. Mr. Tramm said he was looking at the possibility, if there are no objections from Council, of doing an additional heavy trash day in July midway through until the next quarterly pickup so we can catch up with the people who

didn't get to put their stuff in because people were turned away and so to prevent that from either overwhelming Waste Management household level and pushing them farther behind or run the risk of it ending up getting dumped at storage or left outside of homes. Mr. Tramm said he can go ahead and start to work to make that happen but wanted to make sure there were not any objections from Council.

Rebecca Huss stated her only comment would be that she heard that one household was responsible for filling an entire dumpster by themselves and unfortunately while she's not always keen on adding additional rules, it seems that like the animal ordinance, common sense is not prevailing and we might require some limitations on business waste and quantities of usage. Rebecca Huss said we had three dumpsters this time and we often only have two if somebody is going to use one half of the entire City's allocation for heavy trash that seems an unfair use of resources. Mr. Tramm said he agrees on that and starting from a staff level, we can try and put some reasonable restrictions in place and if we need to come back to Council to firm that up, he would be more than happy to do that as well. Rebecca Huss said common sense and care for your neighbors seem like it should be enough but perhaps not. Mr. Tramm agreed with her and said that somehow common sense is not as common as we might imagine. Rebecca Huss agreed. Mayor Countryman stated just to confirm, we are taking drivers licenses and utility bills to ensure they are City residents. Mr. Tramm said staff is out there and there is a sign posted that says either a driver's license or a current City utility bill, that way it may be a fairly new resident, but not yet have their driver's license changed over. Mayor Countryman said she knew we had posted on social media and she saw quite a few people that were tagged outside of the City, but she just wanted to ensure we were using this and our taxpayers were able to take advantage and not those outside the City. Mr. Tramm said he will make sure for the future times that we have that discussion to ensure that staff is checking those items not just that it is a sign that is posted out there. Rebecca Huss said she knows they do and they are really good about that and the driver's license is important because she doesn't think the apartment people pay traditional utility bills and thinks they pay to the apartment building so we need to stick to the driver's license. Rebecca Huss stated someone on Worsham Street used an entire dumpster. Mr. Tramm said he will discuss it with staff and make a point to keep reasonable restrictions in place and try to help enforce common sense on the common public.

Mr. Tramm stated he did have one other item and that is just a reminder that cybersecurity training is due this week and Ms. Hensley just earlier this evening sent out an email and for any of those who haven't done it yet to please get that done to meet the requirements and if you have any questions or

problems with that, you can let him or Ms. Hensley know. Mr. Tramm said the training itself is short and is not that difficult and we will be happy to help you through it if there is some equipment issue. Mayor Countryman asked if there was a test at the end. Mr. Tramm stated yes.

ADJOURNMENT

Rebecca Huss moved to adjourn the meeting at 7:39 p.m. Tom Cronin seconded the motion, the motion carried unanimously. (5-0)

Submitted by:  Date Approved: _____
Susan Hensley, City Secretary

Mayor Sara Countryman

Montgomery City Council
AGENDA REPORT

Meeting Date: June 23, 2020	Budgeted Amount: N/A
Prepared By: Dave McCorquodale	Exhibits: Declaration of Covenants, Conditions, and Restrictions with Exhibits

Subject

Consideration and possible action regarding accepting the Heritage Place Parking Covenants as submitted by Chris Cheatham.

Description



In order to develop a raw parcel of land adjacent to his existing development, Mr. Cheatham was required to file a Development Plat with the City memorializing the building lines and vegetative setbacks on the site. Since Development Plats are not recorded at the County (and are only filed with the City), these building lines and setbacks needed another document to be recorded in order to be binding on the property.

Our city attorney has prepared this document, and the developer has signed it.

Recommendation

Accept the Declaration of Covenants, Conditions, and Restrictions for the property described by the document.

Approved By

Asst. City Administrator	Dave McCorquodale 	Date: 06/17/2020
City Administrator	Richard Tramm 	Date: 06/17/2020

**DECLARATION OF COVENANTS,
CONDITIONS AND RESTRICTIONS**

THE STATE OF TEXAS §
 §
COUNTY OF MONTGOMERY §

This DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS (this "Declaration") is made on this the ____ day of _____, 2020 (the "Effective Date"), by **CHRISTIAN C. CHEATHAM AND WIFE, MARY E. CHEATHAM** (collectively, "Declarant"), to impose certain covenants, conditions and restrictions on certain property in Montgomery County, Texas, located within the boundaries or extraterritorial jurisdiction of the City of Montgomery, a political subdivision of the State of Texas, (the "City"), to be recorded in the Real Property Records of Montgomery County, Texas.

RECITALS

WHEREAS, Declarant is the owner of the real property situated in Montgomery County, Texas, legally described in Exhibit "A", attached hereto and made a part hereof for all purposes (the "Property"); and

WHEREAS, the Property is located within the boundaries or extraterritorial jurisdiction of the City; and

WHEREAS, Declarant desires to provide a general and uniform plan designed to govern and control the development and use of the Property, and to enhance and protect the value, desirability and attractiveness of the Property by imposing upon and against the Property the covenants, conditions and restrictions set forth herein (the "Restrictions"); and

WHEREAS, Declarant owns all of the land area in the Property and is authorized to make this Declaration;

NOW THEREFORE, Declarant declares for themselves and their successors and assigns, that the Property, and such phases, additions, or subdivisions as may hereafter be created, is and shall be held, transferred, sold, conveyed, occupied, and enjoyed subject to the Restrictions set forth below.

The above Recitals are hereby incorporated herein and made a part hereof, as follows:

I.

RESTRICTIONS

Declarant covenants and agrees that:

1.1 Vegetation Setbacks. A vegetation setback, as defined in City's Code of Ordinances regarding subdivisions, of at least twenty-five feet (25 ft.) in width from the south side Property line shall be maintained, and a vegetation setback, as defined in City's Code of Ordinances regarding subdivisions, of at least twenty-five feet (25 ft.) in width from the west side Property line shall be maintained. These

setbacks are depicted on the Development Plat attached as Exhibit "B." Additionally, the vegetation setbacks must provide a visual barrier, as defined in City's Code of Ordinances regarding subdivisions.

1.2 Building Line Setbacks. No building or structure may be erected within twenty-five feet (25 ft.) of the east, south, or west side property line. These setbacks are depicted on the Development Plat attached as Exhibit "B."

II.

ENFORCEMENT

2.1 Enforcement. Only the City has the power to enforce the Restrictions. The City may prosecute in the appropriate court a suit at law or in equity to prevent any violation or attempted violation of the Restrictions and to recover damages expenses or fines as provided by law for any violation or attempted violation, including, but not limited to, reasonable attorney's fees. The City shall give at least sixty (60) days' notice to the Property owner of any violation and the steps required to correct such violation or attempted violation prior to taking any action to enforce cure such violation under this section. If the City has been furnished the name and address of the mortgagee of the portion of the Property in violation, it shall contemporaneously send notice of any violation or attempted violation to such mortgagee and give the mortgagee the same rights to cure a violation as the affected owner, plus such additional reasonable period of time to obtain possession of the property, so long as such mortgagee is using commercially reasonable efforts to obtain possession and cure the violation.

III.

MISCELLANEOUS PROVISIONS

3.1 Restrictions and Covenants to Run With the Land. The foregoing Restrictions are adopted as part of and shall apply to each and every portion of the Property. Such Restrictions are equally for the benefit of all subsequent owners of parcels of the Property or any portion thereof, and accordingly, shall be covenants running with the land.

3.2 Term and Amendment. The term of the Declaration and Restrictions shall be for a period of twenty (20) years from the date of recordation of the Declaration, after which time the Declarations and Restrictions shall be automatically extended for successive periods of ten (10) years. The Restrictions may be amended or terminated by the owner(s) of at least fifty-one (51%) percent of the land area in the Property. Notwithstanding the foregoing, no amendment, modification or termination shall be effective without the advance written consent of the City and all mortgagees of the affected portions of the Property.

3.3 Severability. Invalidation of any one of the Restrictions contained in this document, by judgment or court order, shall in no way affect any of the other provisions hereof which shall remain in full force and effect.

3.4 Consent to Restrictions. Every person who now or hereafter owns or acquires any right, title or interest in or to any of the Property shall be conclusively deemed to have consented and agreed to every covenant, condition and restriction contained herein, whether or not any reference to this Declaration is contained in the instrument by which such person acquires an interest in the Property.

3.5 Other Applicable Laws. Notwithstanding the provisions contained herein, all development on the Property shall be in accordance with all applicable local, state and federal laws.

EXECUTED to effective on the Effective Date.

DECLARANT:

**CHRISTIAN C. CHEATHAM AND WIFE, MARY E.
CHEATHAM,**

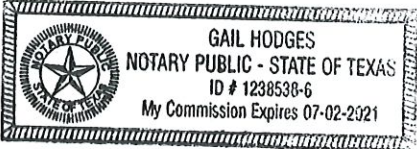
By: Christian C. Cheatham
Name: CHRISTIAN C. CHEATHAM

By: Mary E. Cheatham
Name: MARY E. CHEATHAM

STATE OF TEXAS §
 §
COUNTY OF MONTGOMERY §

BEFORE ME, the undersigned authority, on this day personally appeared **CHRISTIAN C. CHEATHAM AND WIFE, MARY E. CHEATHAM**, known to me to be the persons whose names are subscribed to the foregoing instrument and acknowledged to me that they executed the same for the purposes therein expressed.

Given under my hand and seal of office, this 29 day of May, 2020.



Gail E Hodges

Notary Public in and for the State of Texas

JOINDER BY THE CITY

The City of Montgomery, Texas, a body politic and corporate and political subdivision of the State of Texas (the "City"), joins in the execution of to the foregoing Declaration of Covenants, Conditions and Restrictions (the "Declaration"), to evidence its acceptance of the provisions of the Declaration applicable to it, including, without limitation, any provisions requiring actions or standards of performance by the City.

CITY OF MONTGOMERY, TEXAS

By: _____
Name: _____
Title: _____

STATE OF TEXAS §
 §
COUNTY OF MONTGOMERY §

Before me the undersigned notary public on this day personally appeared _____, known to me (or proved to me through _____) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that (s)he executed the same for the purposes and consideration therein expressed and in the capacity therein stated.

Given under my hand and seal of office this ____ day of _____, 2020.

Notary Public in and for the State of Texas

Exhibit "A" Attachment

0.571 ACRE
JOHN CORNER SURVEY, A-B
CITY OF MONTGOMERY
MONTGOMERY COUNTY, TEXAS

Being 0.571 acre (24,885 square feet) of land, situated in the John Corner Survey, Abstract Number 8 in the City of Montgomery, Montgomery County, Texas and being that same tract called 0.578 acre, as described in Deed to Juergen A. Gotting and wife Glsele Gotting, recorded under Clerk's File Number 9542645 Real Property Records; said tract being more particularly described by metes and bounds as follows with all bearings referenced to the West line of Pond Street as found monumented on the ground:

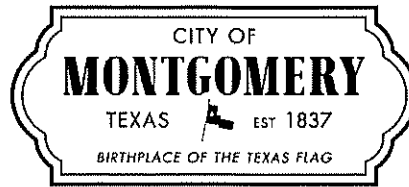
BEGINNING at an Iron rod with a survey cap marked "Moyer", found in the West line of Pond Street for the Northeast corner of the herein described tract and the Southeast corner of Heritage Place, LTD, called 1.023 acres as recorded under Clerk's File Number 2002-071436 Real Property Records and from which is found for reference, a fence corner bearing South 89°47'06" West, 5.41 feet;

THENCE South 01°02'00" West, a distance of 118.91 feet (Deed call: South 01°02'00" West, 119.30 feet) along Pond Street, to a ½ inch iron rod, found for the Southeast corner of the herein described tract;

THENCE South 89°07'54" West, a distance of 208.47 feet (Deed call: South 88°41'00" West, 208.70 feet) along the North line of the Ronnie and Judith Cookman tract, to a fence corner post, found for the Southwest corner of the herein described tract in the East line of the Edith Moore called 0.92 acre tract;

THENCE North 01°02'39" East, a distance of 119.79 feet along the West line of the herein described tract (Deed call: North 00°46'00" East, 120.80 feet), to a fence corner post, found for the Northwest corner and being in the South line of the aforementioned Heritage Place, LTD., called 1.023 acres;

THENCE North 89°22'27" East, a distance of 208.42 feet (Deed call: North 89°59" East, 209.21 feet) along the called 1.023 acre tract South line, back to the Point of Beginning and containing 0.571 acre of land, based on the survey and plat prepared by Glezman Surveying Inc., dated April 13, 2016.



City Administrator's Report – June 23, 2020 City Council Meeting

The shadow of the COVID-19 pandemic is beginning to lift as each department is learning to operate within a “new normal” in terms of providing necessary services to our residents. All City offices are open during regularly scheduled hours, although some services may be altered in how they are being provided. We are still seeing less of the general public coming to City Hall on a daily basis, but many residents have probably redirected their communications with us to other forms such as telephone and email. While we do expect to return to the environment that existed before the pandemic, we also hope that we will retain some of the changes we have made that have helped us become more productive and efficient, such as using teleconferences in place of meetings that required travel and being able to hold at least some public meetings via teleconference. City Hall has continued to put out an update letter to the community each week as the pandemic has moved forward. These reports have included data about the COVID-19 cases and responses in Montgomery County, as well as specific updates regarding the City. So far Montgomery seems to have not been as hard hit as some other areas, but we will also need to remain vigilant as we enter the next phase and watch for a possible second wave of viral infections. We will need to be prepared to respond rapidly and with flexibility should there be a local hotspot, but also operate in such a way that inspires public confidence and does not instill fear. The greatest tool we have in helping the community to be prepared continues to be education and encouragement—social distancing, frequent and proper utilization of hygiene habits such as handwashing and the wearing of masks (especially for the most vulnerable) have proven effective, not just against the COVID-19 virus but also against the regular influenza virus that seemed to die off early at the start of the pandemic as people began to take more precautions. When the general public is aware of how they can use these precautions and more safely move through their day, they are more

confident that they are able to make an informed choice about how to more safely interact with others. As people are more confident, they are also able to resume their lives in ways that positively contribute to both the social and financial well-being of the City and its residents.

We have not noted any significant problems as our local events begin to restart. Sip n Stroll has had several events downtown since restarting (each Thursday evening in Historic Downtown Montgomery) and the First Saturday events have also resumed. These events are cognizant of the need to maintain some sort of additional measure for everyone's safety as they hold their events. We have been talking with the Chamber of Commerce as they move forward with their final event planning for Freedom Fest. While there will be some changes from the original Freedom Fest schedule of events, the primary events will go forward with modifications for safety. City Council has already approved the street closures for this event (at the March 10, 2020 City Council meeting). The Montgomery Music & Mudbugs Festival has been rescheduled for March 27, 2021.

The City meetings that I have attended over the last month include City Council Meetings on May 26th and June 9th and the MEDC Meeting on June 15th. I also attended the Commercial Real Estate Association of Montgomery County luncheon on June 10th which was primarily discussing local city economic development and on June 16th I attended the BGE Watershed Study Kickoff Meeting (via teleconference).

Ryan Fortner will be present at the meeting to provide a sales tax report, and he may be able to share broader insights into sales tax trends that are being seen across the state. Locally, I can report that we received our sales tax payment from the state for the month of June 2020. This payment was for April business activity that was filed by the end of May. The payment for June 2020 was approximately 14.8% higher than June 2019, however, we were seeing an increase averaging around 24.2% for the four months prior to the pandemic. We are still waiting to see the detailed information before making any firm conclusions on what these numbers mean going forward. I still expect this to allow us to be in position to make

a more informed decision on amending the budget by July so we can then move forward with planning the 2020-21 fiscal year budget.

The City is hosting a Virtual Town Hall style presentation of the Comprehensive Plan update at 6:00 pm on Wednesday, July 8th. This is the last of a series of meetings that will lead to a final plan. After the presentation and public input, the draft of the final Comprehensive Plan will be presented to City Council for consideration.

I am still planning to take time off during the last week of June and the first week of July. Staff will be able to reach me, if necessary, for most of this period but I feel they will be able to operate well enough in my absence.

Please feel free to contact me directly if you have any questions about these items. I look forward to seeing each of you at the upcoming meeting. If you have specific questions on items within the reports, please feel free to contact me or the appropriate department head prior to the meeting. Please let me know if you will be unable to attend the meeting.

Respectfully submitted,

Richard Tramm
City Administrator



Development Report June 2020

By: Richard Tramm, City Administrator
Dave McCorquodale, CPM, Assistant City Administrator and Director of
Planning & Development

This month's report finds the City still navigating a global pandemic that has reshaped the way we interact with the world around us. Most businesses have reopened to clients and customers at reduced capacity. Residential homebuilding has increased over last month, and two new subdivisions are under development in the City. Commercial development continued at a steady pace this month. City staff is closely monitoring the situation to understand the implications on economic development within our City.

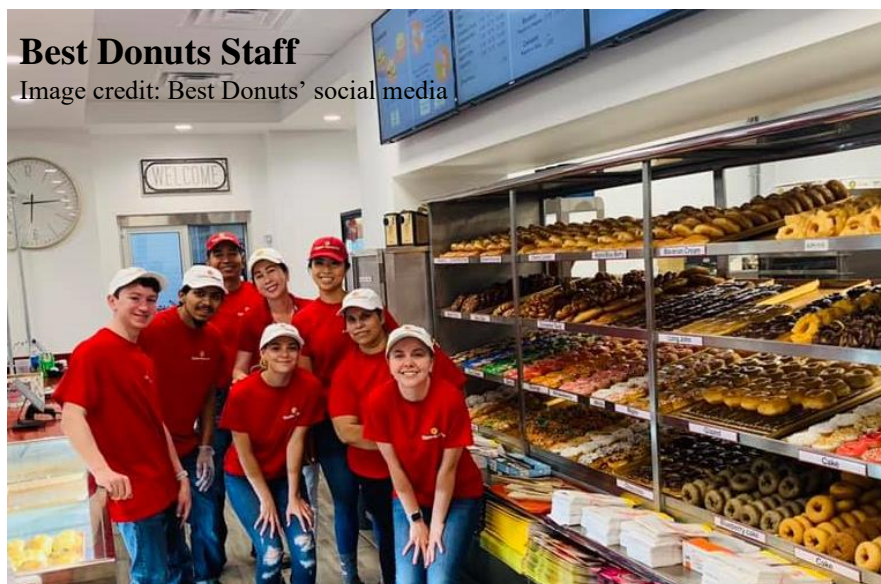
Commercial Development

KENROC Property – This 13-acre development is along the north side of SH 105 and east of Lone Star Parkway. There are three pad sites with SH 105 frontage that includes a 16,000 sqft. building with an AT&T store and an orthodontist office. Future plans call for a 24,000 sqft. building on the north side of the property. Christian Brothers Automotive Repair has opened west of Bubble King car wash. Discount Tire is in preliminary design on an adjacent parcel.

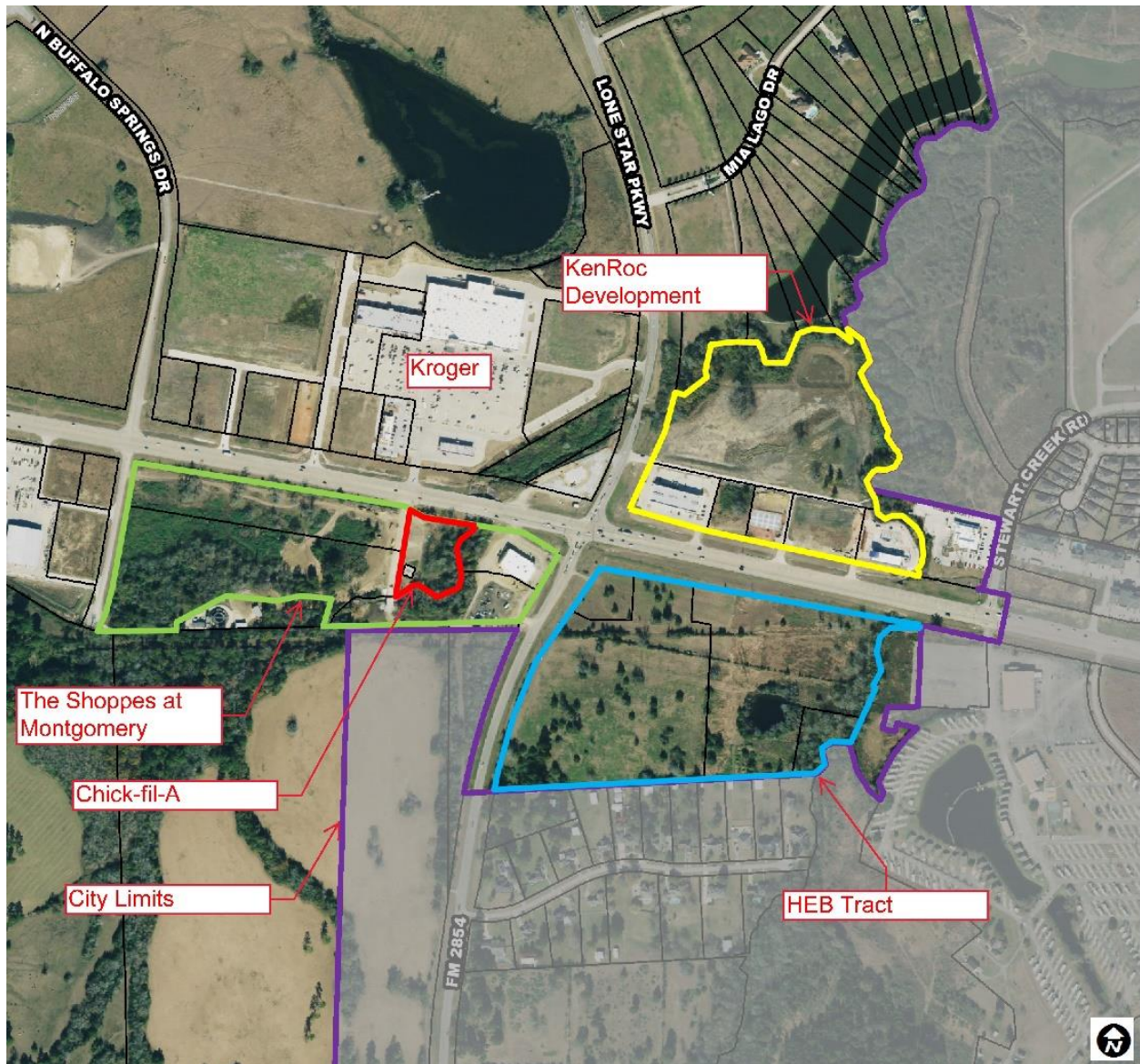
Kroger Site – The project remains approximately 80% built out, with three parcels remaining for development. In the retail center, there are several restaurants, retail businesses, and salon/personal care establishments. Most retail spaces in the main building are occupied. An additional 16-acre site with utilities is available immediately west of Kroger. The site master plan depicts an anchored retail center and four pad sites closer to SH 105. Blue Wave Car Wash is part of this location.

Central Business District – Best Donuts has opened for business across SH 105 from Brookshire Brothers. Coldwell Banker has moved from Walden Road to Heritage Place near the intersection of SH 105 & FM 149. Wings Over Montgomery, designed as primarily a take-out wing restaurant, is renovating a building along FM 149 between College & Caroline Streets.

K Innovations Station, a graphics and media business, has opened in one of the tiny homes on John A. Butler.



The Shoppes at Montgomery – This is a 26-acre property located at the southwest corner of SH 105 and FM 2854. Chick-Fil-A is now open and has seen an amazing number of patrons in their first few weeks. Plans have also been approved for a stand-alone Starbucks location near Chick-fil-A and site work has started. Two retail centers are also under construction in this development.



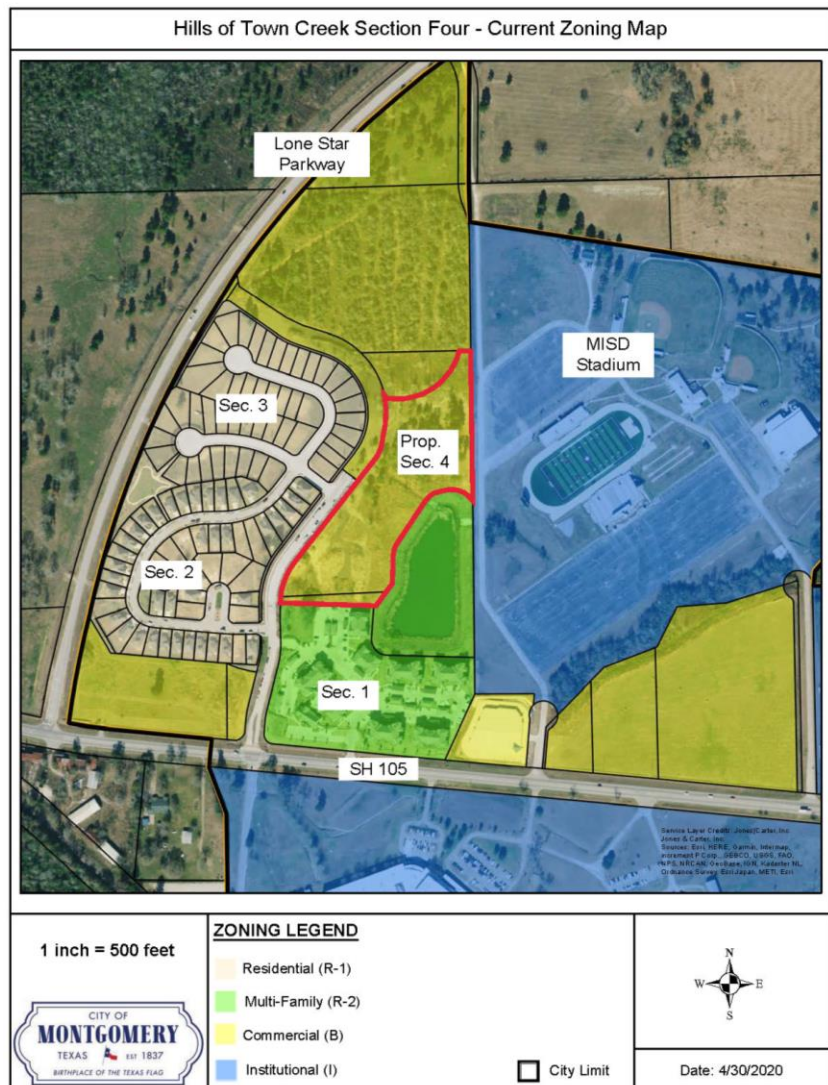
Residential Development

27 new homes have been completed so far this year, with nine completed in the last month. Existing homesite inventory is still available, and several new residential subdivisions are in the early stages of the development process. While uncertainty exists in the market and new housing starts have slowed, low mortgage interest rates coupled with a desirable community and relatively low home prices will likely keep demand for new housing strong for the immediate future.

Heritage Senior Apartments – The final 80 apartments and 48 ground-level cottage units are all now leasing. All planned phases of this project are now complete.

Hills of Town Creek

Subdivision – With a total of 100 single-family homesites, this subdivision immediately west of Town Creek Apartments off Emma’s Way. 55 homes are complete, 18 are under construction, and 27 lots are available. Preliminary plans for a new 30-lot section have been submitted for review.



Town Creek Crossing – This addition to the Buffalo Springs Planned Development includes 199 residential homesites and eight commercial reserves. Planning for the subdivision is in the early stages of design. More details on the timeline for construction will be provided as they become available.



Montgomery Townhomes – Plans have been submitted to the City for a 48-unit townhome project along Plez Morgan Drive between Lone Star Parkway and FM 1097. The architectural and engineering plans are both under review. Project updates to follow as it moves along.

Terra Vista Subdivision – This is a 61-lot single-family development northeast of Waterstone on FM 1097. 30 homes are complete, 10 are under construction, and 21 lots are available.

City Development Activities

Texas Water Development Board Funding - The TWDB has provided funding in the amount of \$2.8 million for water and sewer work. Water system projects being funded include a water line replacement and improvement project in downtown and part of the Historic District neighborhood (increasing pressure on the west side of the city). The City is rebidding the project after an unsuccessful initial bid, and expects to select a contractor in mid-July. Improvements that will increase production at Water Plant #3 are also under review. Part of the Texas Water Development Board funding is also to improve key sanitary sewer infrastructure to increase efficiency and reduce operating costs.

General Land Office Severe Flood Mitigation Grant – In 2018, the City was awarded \$2.2 million from the Texas General Land Office (GLO) for flood related damages since Montgomery County was one of six counties in the state that the GLO had selected due to severe flood damage in the past two years. A study to identify opportunities and evaluate the Town Creek and Anders Branch watersheds on the north side of the City is now underway, and projects identified in the study will be implemented with a portion of the grant funds.

HOME Grant --The City Council approved an application to be made for the State of Texas HOME project in mid-2018. The applicants must have income below 80% of the average income for the area, be the owner of the house and have a clear title to the property where the new house would go. The initial application process resulted in three city residents that qualified for new houses. The grant has no local match, but the MEDC has agreed to cover any incidental costs required by the grant. Each house includes approximately \$100,000 in funding for administration and construction. Agreements with three residents approved under this program were signed on January 21, 2020. A fourth resident is anticipated to close soon.

Downtown Improvement Plan



This effort is to improve the streetscape and pedestrian space in the downtown area. Planning is under way now, funded by the MEDC. The process will involve input from downtown property owners & businesses, city residents and key stakeholders. Design concepts were developed by Texas A&M Landscape Architecture students. Many of these concept drawings are being used to select a design firm for the project. An RFQ is being prepared as a part of that selection process.



Comprehensive Plan – The City, in partnership with Texas A&M’s Community Resilience Collaborative and Texas SeaGrant, is developing a Comprehensive Plan that will guide the City’s decision-making process by identifying a long-term vision for how the City will grow. The Plan incorporates the values and expectations of the community, and will guide public policy in areas such as transportation, utilities, land use, recreation and housing. The first draft of the document is under review and a *Virtual Town Hall* will be held on Wednesday July 8th to present the draft Comprehensive plan to the community for input and feedback.

Businesses Opened in 2020

Coldwell Banker; 21105 Eva Street, Suite 110

Christian Brothers Automotive; 19920 Eva Street

Chick-fil-A; 20155 Eva Street

Best Donuts; 20998 Eva Street

Dr. Kendra Pratt, Orthodontist; 19970 Eva Street, Suite 105

K Innovations Station (graphic design & print services); 304 John A. Butler Street



Public Works Department
101 Old Plantersville Rd.
Montgomery, TX 77316
Main: 936-597-6434 Fax: 936-597-6437

Monthly Report for May 2020

Water

- Repaired 2" main leak on Clepper St.
- Replaced leaking blowoff gate valve on Louisa St. and N. Waterstone Dr.
- Replaced broken meter box on Berkley Dr.
- Activated/deactivated 7 water accounts.
- Did not complete monthly cutoff list due to COVID-19.
- Completed monthly leak notification door hangers.
- Completed monthly meter verification list.
- Completed monthly check of idle meter list for consumption. No issues were found.
- Completed 2 work orders for endpoint maintenance issues.
- Completed 6 work orders for water leaks.
- Completed 7 work orders for miscellaneous water issues.
- Completed 0 work orders for water taps.

Wastewater

- Installed four sewer tap leads for Gulf Coast project at the end of Baja St. in preparation for Pct. 1 paving project.
- Completed 2 work orders for sewer taps.
- Completed 0 work orders for sewer-stop up.

Streets/Drainage/ROW

- Cut up and removed several trees that fell after windstorm.
- Painted our "pilot" Texas flag parking stop on McCown St. and set it in place.
- Remounted several street signs after windstorm.
- Reset leaning stop sign at Louisa and Caroline St.
- Set drainage catch basin at Sheppard and Eva St.
- Excavated ditch to improve drainage on Houston St. between Eva and Caroline St.
- Extended culvert crossing Womack Cemetery St. to improve radius area.
- Cleared debris from Ander's Branch at FM 149 crossing.
- Cleared debris, trash, and silt from ditches on Baja St.
- Pct. 1 Commissioner's office completed paving that was authorized by Council.

- Painted warning arrows on new speed humps on Worsham St. after paving project.
- Removed dirt and grass from sidewalks along south side of Eva St. between Old Plantersville Rd. and Pond St.
- Assisted PD by cleaning rock spill on Eva St. in front of McDonald's.
- Cleaned up spilled concrete on Buffalo Springs Dr.
- Cleared storm inlets throughout the city.
- Repaired 2 potholes.
- Completed 0 work orders for streetlight request.
- Completed 9 work orders for Street ROW – Ditch/Drainage.
- Completed daily utility locates as necessary.
- Completed daily removal of bandit signs as necessary
- Completed monthly weed killer list.

Building/Facility/Vehicle/Equipment Maintenance

- Lowered irrigation run times at City Hall and Community Center.
- Repaired photocell at City Hall that was causing small leak.
- Mounted 2 wall organizers for PD.
- Rearranged Finance office furniture.
- Replaced both flagpole ropes at City Hall. Lone Star Signs assisted with bringing a bucket truck to restring.
- Repaired deadbolt on Server Room.
- Re-caulked kitchen AC window at Community Center.
- Completed monthly light bulb check at all facilities.
- Completed monthly check of AED's at City Hall and in crew trucks.
- Delivered cases of water to City Hall as requested.
- Suspended weekly cleaning of Community Center after cancelling all reservations due to COVID-19.
- Honored half-staff flag alerts.
- Repaired front gate at Water Plant 3 after windstorm.
- Completed weekly pre trip inspections of crew trucks.
- Completed monthly check of all irrigation systems and made repairs as necessary.
- Completed 3 work orders for street sign issues.
- Completed 26 work orders for general-City Hall maintenance.

Parks/Recreation

- Removed one dead tree at Cedar Brake Park.
- Replaced 2 flags at Cedar Brake Park.
- Changed all irrigation controller batteries.
- Pulled all parking bollards and replaced with new ones.
- Completed parking additions at Cedar Brake Park.
- Repaired leak on drinking fountain at Cedar Brake Park.
- Repaired large flat rock placement at Memory Park waterfall.
- Removed all barriers to reopen playground equipment at Cedar Brake and Homecoming Parks.
- Delivered and emptied debris trailer from Memory Park for Rotary Club.
- Completed 28 work orders for maintenance-parks issues.

- M/W/F cleaning of all restrooms and grounds.
- Fernland Park remains closed for tours so none are reported for this month.

General

- Completed 5 work orders for maintenance-garbage issues.
- Completed 11 work orders for maintenance-general issues.
- Completed monthly safety meeting with department and safety officer.
- Attended bi-weekly conference calls with utility operator and engineer.
- Attended department head staff meeting at City Hall.
- Attended watershed study Zoom interviews.
- Attended final Leadership Montgomery County 2020 sessions and graduation ceremony.
- Attended TPWA monthly meeting online.
- Attended 1 LMC special session Zoom meeting: Leading during a crisis.

Report prepared by:
Mike Muckleroy
Director of Public Works
June 17, 2020



Montgomery Police Department

Chief Anthony Solomon

Activity Report

May 1, 2020 - May 31, 2020

Patrol Division

Calls for Service	-	151
Total Reports	-	23
Citations Issued	-	97
Warnings Issued	-	200
Arrests	-	6
Accidents	-	4

Personnel/Training

Scheduled trainings in May were cancelled due to COVID-19.

Investigation Division

Total number of assigned cases to C.I.D. for the month: 2

Breakdown by Offense Category

DWI	3
Fraud	1
Trespasser	2
Evading	1
Possession of Drug Paraphernalia	3
Missing Persons	1

Major Incidents

No major incidents occurred in May

Upcoming Events

The Police Department is presently looking at safety measures to go about conducting previously scheduled R.A.D. Classes and Citizen's Police Academy sometime in October.

Traffic and safety Initiatives

The police department continues to utilize its resources and monitor areas in the city with traffic issues. During the height of COVID-19 traffic on Eva St between the Cowboy Church and Houston St. as well as along Lone Star Bend became areas of complaints. We will continue to monitor and patrol these areas and all areas of the city.

A letter has been sent to TxDot requesting the installation of a signal light at the intersection of S.H. 105 and Buffalo Springs.

City of Montgomery Municipal Court Report May 2020

Kimberly Duckett
Court Administrator



Comparison Chart

Citations and Revenue January 2018 - Present

	2018	2019	2020
<i>Jan</i>	207	197	184
<i>Feb</i>	199	180	81
<i>Mar</i>	163	264	72
<i>April</i>	218	143	28
<i>May</i>	229	139	90
<i>June</i>	257	233	
<i>July</i>	282	203	
<i>Aug</i>	320	233	
<i>Sept</i>	211	196	
<i>Oct</i>	143	107	
<i>Nov</i>	202	130	
<i>Dec</i>	174	121	

Totals 2605 2146 455

	2018	2019	2020
<i>Jan</i>	\$45,128.89	\$36,756.35	\$23,063.40
<i>Feb</i>	\$51,188.10	\$33,590.10	\$33,280.30
<i>Mar</i>	\$52,380.12	\$47,500.50	\$23,585.48
<i>April</i>	\$39,781.86	\$40,450.17	\$13,514.80
<i>May</i>	\$55,321.25	\$29,687.31	\$14,418.77
<i>June</i>	\$25,193.20	\$30,546.14	
<i>July</i>	\$39,922.89	\$35,339.40	
<i>Aug</i>	\$51,021.18	\$40,020.15	
<i>Sept</i>	\$50,959.23	\$35,212.57	
<i>Oct</i>	\$37,954.40	\$25,875.30	
<i>Nov</i>	\$30,792.97	\$22,745.80	
<i>Dec</i>	\$27,171.20	\$28,590.70	

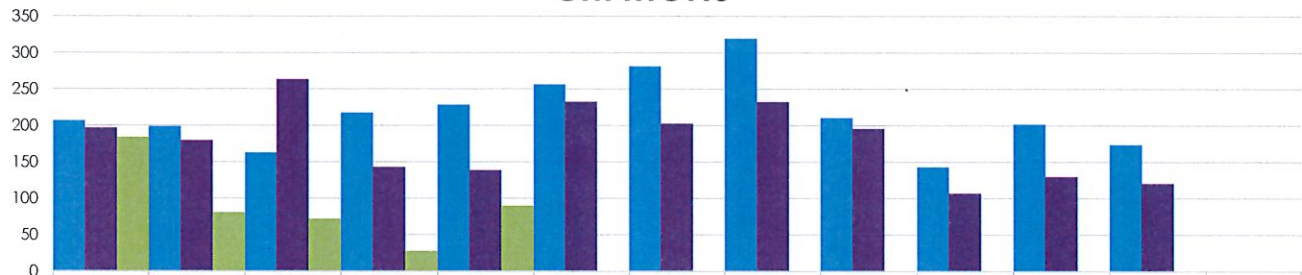
Totals \$506,815.29 \$406,314.49 \$107,862.75

Fiscal Year 2019-2020		
	2019	2020
Oct	\$25,875.30	
Nov	\$22,745.80	
Dec	\$28,590.70	
Jan		\$23,063.40
Feb		\$33,280.30
March		\$23,585.48
April		\$13,514.80
May		\$14,418.77
June		
July		
Aug		
Sept		

\$77,211.80 \$107,862.75

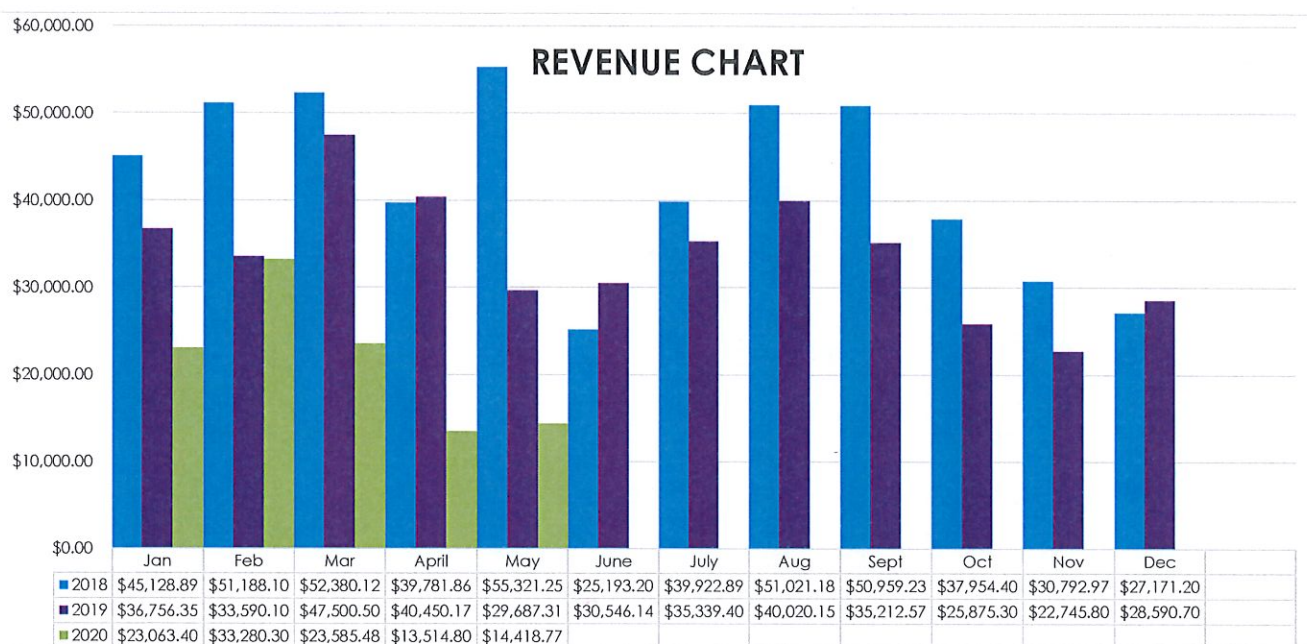
Total
\$185,074.55

CITATIONS



■ 2018	207	199	163	218	229	257	282	320	211	143	202	174
■ 2019	197	180	264	143	139	233	203	233	196	107	130	121
■ 2020	184	81	72	28	90							

REVENUE CHART



UTILITY/GENERAL FUND REPORT – MAY 2020

TOTAL REVENUE	
Utilities	\$166,197.94
Permits	\$11,619.50
Sign Fees	\$150.00
Vendor/Golf Cart/ Etc. Permits	\$75.00
Plat/ Zoning/ Variance Fees	\$641.84
Right of Way Fees	\$1,364.05
Reimbursement (PD)	\$412.28
Flags Sold (\$5 each)	\$24.00
Community Building/ Park Rentals	\$100.00
Online Transaction Fees	\$350.00
Unanticipated Income	\$9,911.35
Misc. Utility Fund	\$32.03
Monthly Total	\$190,877.99

UTILITIES	
New Water Accts.	18
Disconnected Water Accts.	14
Total Number of Active Accts.	827

UTILITY/GENERAL FUND REPORT – MAY 2020

ARREARS

	60 Days	90 Days	120+ Days
Number of Accounts	17	13	200
Amount	\$1,246.25	\$1,086.86	\$45,196.09
GRAND TOTAL:			\$47,529.20

PERMITS

Type	Permit Total
New Occupancy	1
Building-Residential	4
Plumbing	7
Irrigation	3
Mechanical	6
Electrical	9
Pool	1
TOTAL	31

UTILITY/GENERAL FUND REPORT – MAY 2020

CITY ACCOUNT CONSUMPTION

ACCOUNT NAME	ACCT #	MARCH	APRIL	MAY
Community Building – Irrigation	(01-8732-00)	1,000	17,000	12,000
Community Building	(01-0130-00)	1,000	0	0
City Cemetery	(01-1110-00)	0	0	0
City Welcome Sign Irrigation	(01-8733-00)	0	0	0
Cedar Brake Park Irrigation	(01-8736-00)	1,000	5,000	12,000
Cedar Brake Park Restrooms	(01-8735-00)	2,000	1,000	2,000
Ferland Park	(01-8737-00)	1,000	9,000	7,000
Memory Park	(01-5885-00)	13,000	12,000	105,000
Community Building Stage Irrigation	(01-6180-00)	0	2,000	1,000
City Hall & Irrigation	(01-6190-00)	5,000	27,000	27,000
Homecoming Park Restrooms	(01-8820-00)	1,000	0	0
Homecoming Park Drinking Fountain	(01-8738-00)	0	0	1,000
Buffalo Springs Sewer Plant	(01-8821-00)	2,000	2,000	1,000



City of Montgomery

Operations Report

May 2020

04/18/20-05/17/20

TAP

INTO

TECHNOLOGY

Dear City of Montgomery Council Members:

We are pleased to provide you with the monthly operations report. This report summarizes the major events that occurred during the operating month. Our mission, as always, is to assist the district in providing safe and reliable water to the residents.

The water plants, wastewater plant and drinking water quality is checked on a daily basis. Wastewater collection system lift stations are checked three times a week. Alarms are monitored, and our staff is on 24-hour call. Our construction crews are minutes away from the City.

Our operators collect and enter all facility data into Kardia. Our operators note any issues or problems that are observed during the day. Mission Control is instantly aware of the issue and immediately begins the resolution process. This approach benefits our clients because decisions can be made based on relevant data.

All the district's data can be accessed on-line. The data is username and password protected. The data is integrated with Kardia and updated daily. District alerts that are generated by Kardia can be sent to board designated recipients. GUS appreciates the trust and confidence that the board has in our team. We work diligently to provide our clients with accurate and useful information.

Michael Williams



Vice President of Operations
Gulf Utility Service

District Alerts

04/19/2020 – Lift Station 2, High level

Operator found lift station running normal. Call out due to the recent storm in the area.

04/25/2020 – WWTP, Non-Potable Leak

Upon arrival operator found non-potable leaking from the flange. Operator replaced the gasket and leak was repaired.

05/01 & 05/06 & 05/11/2020 – Lift Station 14, High level

Upon arrival operator found both pumps tripped and ETMs running. BMP was contacted to clean out pumps. Operator monitored facility.

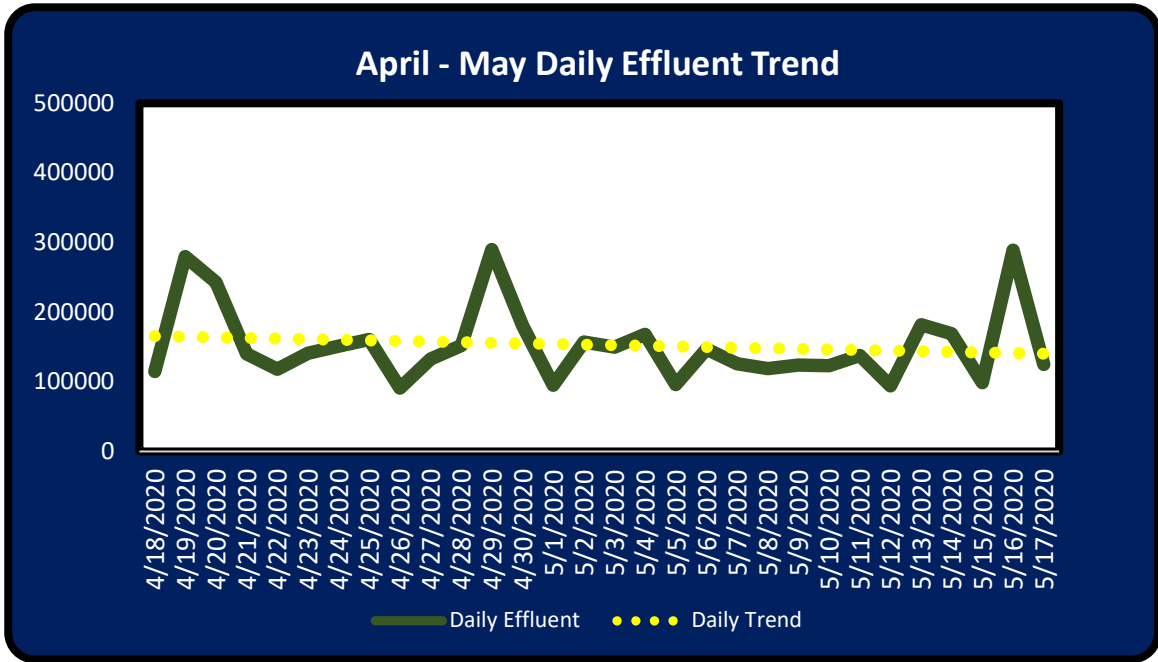
05/06/2020 – Lift station 14, No power

Upon arrival operator found facility running normal. Call out due to a power surge in the area. No further issue at the lift station.

05/10/2020 – WWTP, No power

Upon arrival operator found power at the facility and running normal.

Wastewater Plant Flow Detail



- Flow for the month of April – May was 4,597,000 gallons
- Daily peak flow April 29, 2020 was 290,000 gallons
- Average Daily Flow 153,200 gallons


Discharge Limitations

- Daily Average Flow 400,000 gallons (0.4 MGD)
- 2-Hour Peak Flow 833 gpm
- CBOD daily average 10 mg/l
- Total Suspended Solids (TSS) 15 mg/l
- Ammonium Nitrogen (NH3) 2 mg/l
- Chlorine Residual >1.0 mg/l < 4.0 mg/l
- The current permit expires 06/01/2022

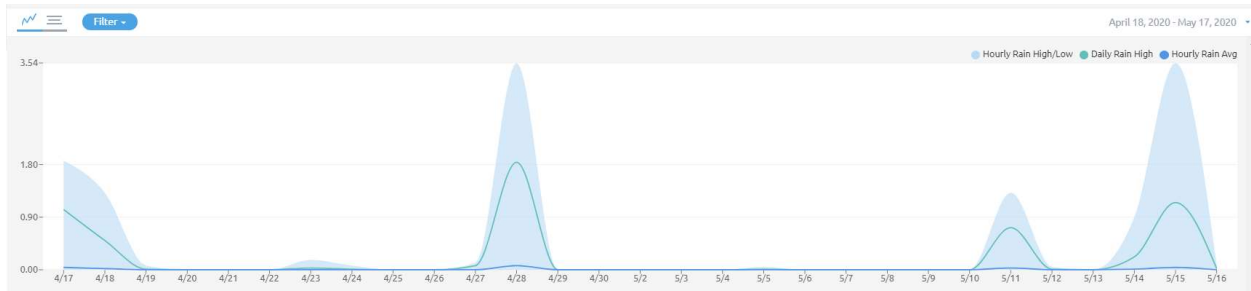
Effluent

TSS, DO, E.Coli, NH3N, PH sample results were all comfortable within the parameters set by the State of Texas.

Buffalo Springs WWTP Effluent Monitoring Report

Effluent Permitted Values	Parameter		Measured	Excursion
Average Monthly T.S.S.	15	mg/l	4.40	no
Average Monthly NH3	2	mg/l	0.20	no
Minimal CL2 Residual	1	mg/l	1.05	no
Max CL2 Residual	4	mg/l	3.79	no
Rainfall for the Month			4.75	inches

There were no excursions for the month of May



Daily Rain High = Total Daily Rainfall

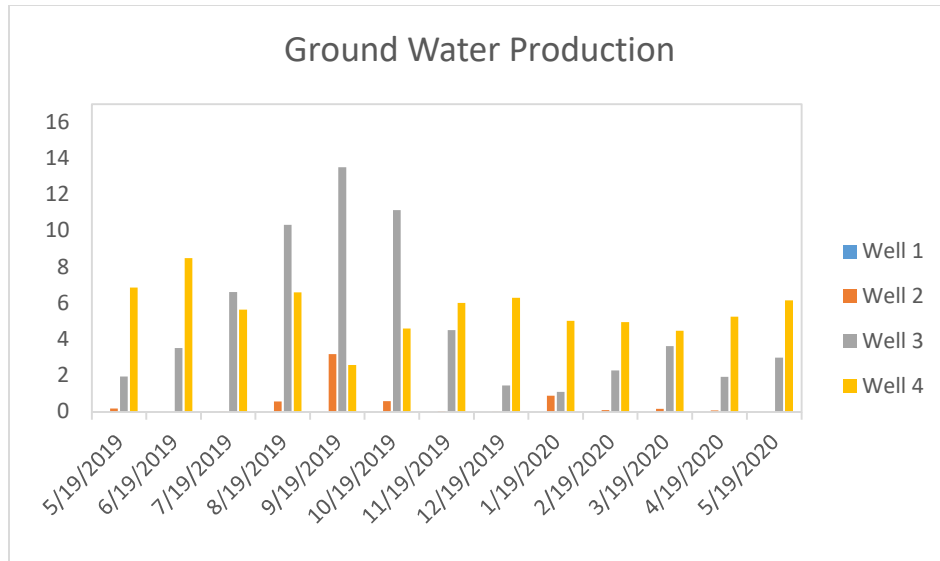
Water Report

04/18/2020-05/17/2020

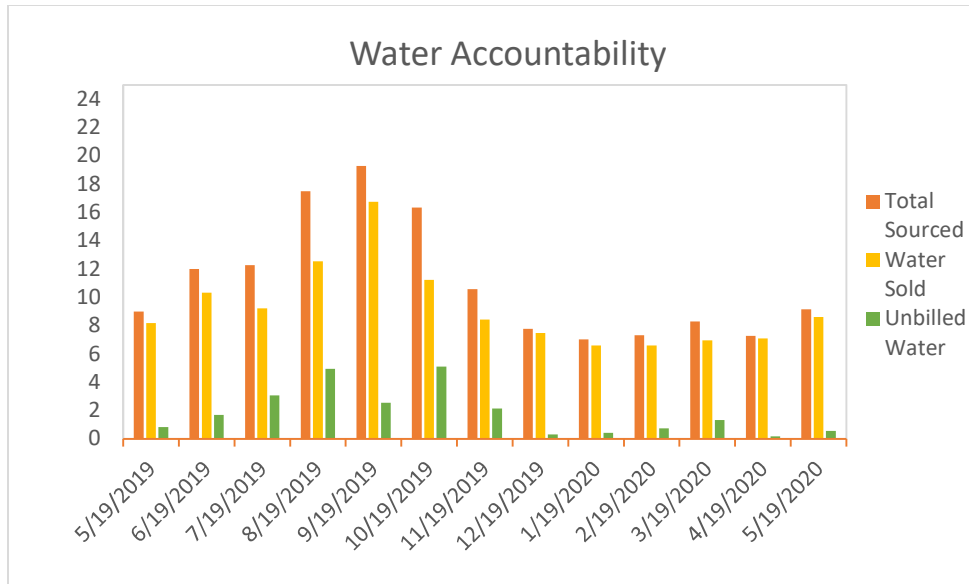
2020							
Well Name	Recorded Flow MGD	% of Total	Rating MGD/Day	YTD Pumpage MGD	YTD %	Permitted Value	Remaining Permit %
Well 2	0.000	0.00%	0.864	0.799	2.23%	92.930	86.97%
Well 3	2.995	32.75%	0.864	11.311	31.60%		
Well 4	6.151	67.25%	2.160	23.683	66.17%	90.000	73.69%
Total	9.146	100.00%	3.888	35.793	100%	232.663	
Flushing	0.222						
Subtotal	8.924						
Sold	8.599						
% Accounted	96%						

Accountability	
Total Water Sourced	9.146
Flushing	0.222
Subtotal	8.924
Sold	8.599
Accountability %	96%

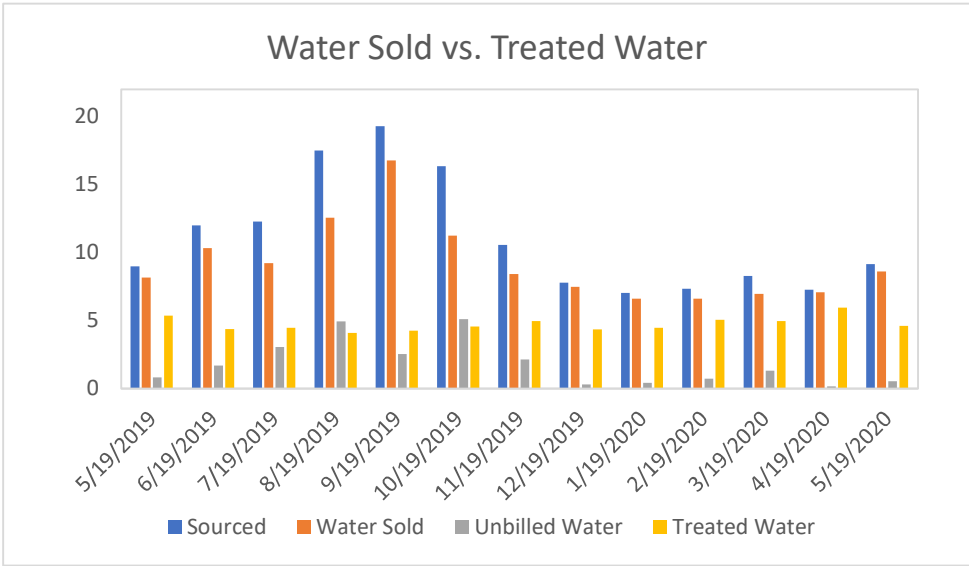
CONNECTIONS	
School	12
Commercial Inside	160
Commercial Outside	1
Residential Inside	703
Residential Outside	28
Church	13
City	15
Hydrant	7
Multifamily	11
n/a	3
Total	953



Date	Total	Well_1	Well_2	Well_3	Well_4
AVG	11.06	0.000	0.449	4.996	5.611
5/19/2019	8.984	0.000	0.183	1.947	6.854
6/19/2019	12.002	0.000	0.000	3.514	8.488
7/19/2019	12.276	0.000	0.013	6.618	5.645
8/19/2019	17.486	0.000	0.571	10.319	6.596
9/19/2019	19.286	0.000	3.191	13.505	2.590
10/19/2019	16.338	0.000	0.594	11.142	4.602
11/19/2019	10.568	0.000	0.042	4.506	6.020
12/19/2019	7.771	0.000	0.017	1.457	6.297
1/19/2020	7.021	0.000	0.887	1.106	5.028
2/19/2020	7.324	0.000	0.095	2.279	4.950
3/19/2020	8.276	0.000	0.163	3.632	4.481
4/19/2020	7.259	0.000	0.083	1.929	5.247
5/19/2020	9.146	0.000	0.000	2.995	6.151
Total	143.74	0.000	5.839	64.949	72.949



Date	Accountability	Unaccounted	Total Sourced	Water Sold	Flushing/Leaks	Unbilled Water
5/19/2019	96%	0.396	8.984	8.167	0.421	0.817
6/19/2019	89%	1.359	12.002	10.311	0.332	1.691
7/19/2019	82%	2.193	12.276	9.218	0.866	3.058
8/19/2019	81%	3.340	17.486	12.548	1.598	4.938
9/19/2019	90%	2.020	19.286	16.753	0.513	2.533
10/19/2019	71%	4.692	16.338	11.231	0.415	5.107
11/19/2019	99%	0.104	10.568	8.427	2.037	2.141
12/19/2019	98%	0.120	7.771	7.474	0.177	0.297
1/19/2020	96%	0.257	7.021	6.598	0.166	0.423
2/19/2020	97%	0.209	7.324	6.598	0.517	0.726
3/19/2020	97%	0.246	8.276	6.962	1.068	1.314
4/19/2020	100%	-0.017	7.259	7.084	0.192	0.175
5/19/2020	96%	0.325	9.146	8.599	0.222	0.547



Date	Sourced	Water Sold	Unbilled Water	Treated Water	Return %	Rain
5/19/2019	8.984	8.167	0.817	5.370	66%	7.50
6/19/2019	12.002	10.311	1.691	4.382	42%	4.35
7/19/2019	12.276	9.218	3.058	4.464	48%	4.85
8/19/2019	17.486	12.548	4.938	4.101	33%	0.50
9/19/2019	19.286	16.753	2.533	4.244	25%	0.70
10/19/2019	16.338	11.231	5.107	4.569	41%	6.10
11/19/2019	10.568	8.427	2.141	4.959	59%	5.25
12/19/2019	7.771	7.474	0.297	4.348	58%	0.75
1/19/2020	7.021	6.598	0.423	4.474	68%	3.85
2/19/2020	7.324	6.598	0.726	5.061	77%	2.00
3/19/2020	8.276	6.962	1.314	4.964	71%	2.75
4/19/2020	7.259	7.084	0.175	5.942	84%	8.25
5/19/2020	9.146	8.599	0.547	4.597	53%	4.75

CITY OF MONTGOMERY
ACCOUNT BALANCES 05-31-20
For Meeting of June 23, 2020

	<u>CHECKING ACCT BALANCES</u>	<u>PRIOR MONTH END INVESTMENTS</u>	<u>TOTAL FUNDS AVAILABLE</u>
<u>GENERAL FUNDS</u>			
OPERATING FUND #1017375	\$ 756,370.13		\$ 756,370.13
HOME GRANT FUNDS /COPS UNIVERSAL #1032895	\$ 10.00		\$ 10.00
ESCROW FUND #1025873	\$ -		\$ -
PARK FUND #7014236	\$ -		\$ -
POLICE DRUG & MISC FUND #1025675	\$ 10,675.64		\$ 10,675.64
INVESTMENTS - GENERAL FUND		\$ 100,000.00	\$ 100,000.00
TEXPOOL - GENERAL FUND # 00003		\$ 376,302.70	\$ 376,302.70
TEXPOOL - RESERVE FUND # 00001		\$ 253,176.04	\$ 253,176.04
TOTAL GENERAL FUND	\$ 767,055.77	\$ 729,478.74	\$ 1,496,534.51
<u>CONSTRUCTION FUND</u>			
BUILDING FUND #1058528	\$ -		\$ -
CONSTRUCTION ACCOUNT #1058544	\$ 44,669.38		\$ 44,669.38
BOK Financial Series 2017A	\$ 121,826.50		\$ 121,826.50
BOK Financial Series 2017BA	\$ 1,528,332.85		\$ 1,528,332.85
TEXPOOL - CONST # 00009		\$ 286,652.19	\$ 286,652.19
INVESTMENTS - CONSTRUCTION		\$ -	\$ -
TOTAL CONSTRUCTION FUND	\$ 1,694,828.73	\$ 286,652.19	\$ 1,981,480.92
<u>DEBT SERVICE FUND</u>			
DEBT SERVICE FUND #7024730	\$ 1,286.85		\$ 1,286.85
TEXPOOL DEBT SERVICE # 00008	\$ -	\$ 156,812.72	\$ 156,812.72
TOTAL DEBT SERVICE FUND	\$ 1,286.85	\$ 156,812.72	\$ 158,099.57
<u>COURT SECURITY FUND</u> #1070580			
	\$ 8,110.61	\$ -	\$ 8,110.61
<u>COURT TECHNICAL FUND</u> #1058361			
	\$ 39,372.51	\$ -	\$ 39,372.51
<u>GRANT FUND</u>			
HOME GRANT ACCOUNT #1059104	\$ 5,737.63		\$ 5,737.63
GRANT ACCOUNT #1048479	\$ 80.73		\$ 80.73
TOTAL GRANT FUND	\$ 5,818.36	\$ -	\$ 5,818.36
<u>HOTEL OCCUPANCY TAX FUND</u> #1025253			
	\$ 14,503.37	\$ -	\$ 14,503.37
<u>MEDC</u>			
CHECKING ACCOUNT #1017938	\$ 97,502.57		\$ 97,502.57
TEXPOOL - MEDC # 00006		\$ 1,250,696.06	\$ 1,250,696.06
TEXPOOL - MEDC # 00005		\$ 39,820.64	\$ 39,820.64
TOTAL MEDC	\$ 97,502.57	\$ 1,290,516.70	\$ 1,388,019.27
<u>POLICE ASSET FORFEITURES</u> #1047745			
	\$ 8,591.98		\$ 8,591.98
<u>UTILITY FUND</u>			
UTILITY FUND #1017383	\$ 1,036,730.01		\$ 1,036,730.01
TEXPOOL - UTILITY FUND # 00002		\$ 773,503.95	\$ 773,503.95
TOTAL UTILITY FUND	\$ 1,036,730.01	\$ 773,503.95	\$ 1,810,233.96
TOTAL ALL FUNDS	\$ 3,673,800.76	\$ 3,236,964.30	\$ 6,910,765.06
<u>INVESTMENTS</u>			
TEXPOOL - GENERAL FUND			\$ 629,478.74
INVESTMENTS - GENERAL FUND			\$ 100,000.00
TEXPOOL - CONST # 00009			\$ 286,652.19
TEXPOOL - DEBT SERVICE # 00008			\$ 156,812.72
TEXPOOL - MEDC			\$ 1,250,696.06
INVESTMENTS - MEDC			\$ 39,820.64
TEXPOOL - UTILITY			\$ 773,503.95
TOTAL ALL INVESTMENTS			\$ 3,236,964.30

*Note:



MUNICIPAL ACCOUNTS
& CONSULTING, L.P.

City of Montgomery

Bookkeeper's Report

May 31, 2020

City of Montgomery
Account Balances

As of May 31, 2020

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Fund: Operating					
Certificates of Deposit					
THIRD COAST BANK, SSB (XXXX7256)	02/02/2020	07/30/2020	1.80 %	100,000.00	
Money Market Funds					
TEXPOOL (XXXX0003)	08/01/2005		0.23 %	376,302.70	
TEXPOOL (XXXX0001)	02/07/2020		0.23 %	253,176.04	Reimbursement
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX7375)			0.00 %	756,370.13	Checking Account
FIRST FINANCIAL BANK (XXXX5675)			0.00 %	10,675.64	Police Drug & Misc Fund
FIRST FINANCIAL BANK (XXXX5873)			0.00 %	0.00	Escrow
FIRST FINANCIAL BANK (XXXX2895)			0.00 %	10.00	Home Grant / COPS Universal
FIRST FINANCIAL BANK (XXXX4236)			0.00 %	0.00	Park
Totals for Operating Fund:				\$1,496,534.51	
Fund: Capital Projects					
Money Market Funds					
TEXPOOL (XXXX0009)	12/27/2012		0.23 %	286,652.19	
Checking Account(s)					
BOK Financial (XXXX3014)			0.00 %	121,826.50	BOKF, NA Escrow - Series 2017A
BOK Financial (XXXX4012)			0.00 %	1,528,332.85	BOKF, NA Escrow - Series 2017B
FIRST FINANCIAL BANK (XXXX8528)			0.00 %	0.00	Building Fund
FIRST FINANCIAL BANK (XXXX8544)			0.00 %	44,669.38	Const Ckg-W&S Proj 1058544
Totals for Capital Projects Fund:				\$1,981,480.92	
Fund: Debt Service					
Money Market Funds					
TEXPOOL (XXXX0008)	12/27/2012		0.23 %	156,812.72	
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX4730)			0.00 %	1,286.85	Checking Account
Totals for Debt Service Fund:				\$158,099.57	
Fund: CT Security					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX0580)			0.00 %	8,110.61	Cash In Bank
Totals for CT Security Fund:				\$8,110.61	
Fund: CT Tech					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX8361)			0.00 %	39,372.51	Cash In Bank
Totals for CT Tech Fund:				\$39,372.51	
Fund: Grant					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX8479)			0.00 %	80.73	Grant Account
FIRST FINANCIAL BANK (XXXX9104)			0.00 %	5,737.63	Checking Account
Totals for Grant Fund:				\$5,818.36	

City of Montgomery
Account Balances

As of May 31, 2020

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Fund: Hotel Occupancy Tax					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX5253)			0.00 %	14,503.37	Cash In Bank
Totals for Hotel Occupancy Tax Fund:				\$14,503.37	
Fund: MEDC					
Money Market Funds					
TEXPOOL (XXXX0006)	08/01/2005		0.23 %	1,250,696.06	
TEXPOOL (XXXX0005)	02/07/2020		0.23 %	39,820.64	Reimbursement
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX7938)			0.00 %	97,502.57	MEDC Checking
Totals for MEDC Fund:				\$1,388,019.27	
Fund: Policy Asset Forfeiture					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX7745)			0.00 %	8,591.98	Cash In Bank
Totals for Policy Asset Forfeiture Fund:				\$8,591.98	
Fund: Utility					
Money Market Funds					
TEXPOOL (XXXX0002)	08/01/2005		0.23 %	773,503.95	
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX7383)			0.00 %	1,036,730.01	Water & Sewer Fund
FIRST FINANCIAL BANK (XXXX7417)			0.00 %	0.00	Customer Deposit Acct
FIRST FINANCIAL BANK (XXXX3840)			0.00 %	0.00	Water Works
Totals for Utility Fund:				\$1,810,233.96	
Grand total for City of Montgomery:				\$6,910,765.06	

Methods Used For Reporting Market Values

Certificates of Deposits:	Face Value Plus Accrued Interest	4
Securities/Direct Government Obligations:	Market Value Quoted by the Seller of the Security and Confirmed in Writing	
Public Fund Investment Pool/MM Accounts:	Balance = Book Value = Current Market	

Cash Flow Report - Checking Account

As of May 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 05/01/2020				\$659,051.38
Receipts				
	Overpayment of Retirement - April 2020		15,031.44	
	Amt due from Utility thru 05/06/2020		35,705.31	
	Sales Tax		315,099.96	
	JE VOID Check 29881 - Jackson Brown - Longevity Pay		44.38	
	Transfer From Police Asset Forfeiture - 05/28/2020		2,377.00	
	Wire Transfer from MEDC for US Trademark Patton		225.00	
	Amt due from Utility thru 05/28/2020		5,042.35	
	JE VOID Check 29884 - Nathaniel Graves - Longevity Pay		3.41	
	JE VOID Check 29896 - Kevin Thompson - Longevity Pay		170.70	
	Centerpoint Energy payment 05/2020		1,036.50	
	Tax Rev EOM 5/20		62.45	
	Tax Revenue CL05/20		4,394.26	
	Tax P&I CL 05/20		195.26	
	Court Rev OS 05/20		259.90	
	Miscellaneous Revenue OS 05/31/20		2,994.00	
	Miscellaneous Revenue CL 05/31/20		21,711.05	
	Court Revenue CL 05/20		14,762.40	
	Interest		28.37	
	Tax OS 05/20		411.83	
Total Receipts				419,555.57
Disbursements				
30293	Allen's Safe and Lock, LLC	Inv 55494 Operating Supplies	(152.50)	
30294	Amazon Capital Services	Operating Supplies	(117.00)	
30295	Bradbury Brothers	Inv#38607038 - Repair Toilets	(439.00)	
30296	Consolidated Communications	936-043-5910/0 4/11/20-5/06/2020	(124.35)	
30297	Home Depot Credit Services	Acct # *-9951 Inv #6510176	(60.12)	
30298	Metro Concrete Products LLC	Inv #52297 - Catch Basin Inlet & Grate	(375.00)	
30299	Purchase Power	Acct-8000-9090-1015-0170 -Postage Refill thru 3/1	(500.00)	
30300	UBEO, LLC	Acct #124715 Site #4564912 Inv 67559694 4/1-4	(2,015.00)	
30301	Vulcan Materials Company	Inv# 62058807	(339.92)	
30302	AT&T Mobility	Cell Phones Inv 16323300	(531.36)	
30303	City of Montgomery - Utility Fund	/Water Usage @ Parks, City Hall, Com Center - Ap	(799.06)	
30304	Entergy	Utilities per spreadsheet 04/20	(882.17)	
30305	Information Professionals, Inc.	Subscription to eWorkOrders from 06/1/20- 8/31	(555.00)	
30306	Nova Medical Centers	Pre Employment Drug Screens	(214.28)	
30307	OCS, Inc.	Computers / Website - Inv 97739	(4,000.00)	
30308	Office Depot Business Credit	Supplies 04/30/2020	(236.02)	
30309	Pathmark Traffic Equipment	Police Signs - Inv 5937 / Channel Post - Inv 5994	(508.50)	
30310	Personalized Communications, Inc.	Answering Service Inv#18253-042920	(59.74)	
30311	QualTex Construction Services LLC	Building Remodel - Police - Invoice 1803	(4,000.00)	
30312	Rebecca Huss	Reimbursement of Expense - Facebook Ad's	(50.00)	
30313	Rick Hanna, CBO	Plan Reviews	(5,000.00)	
30314	Robert Rosenquist	Municipal Court Judge - 4/20	(1,500.00)	
30315	Sam's Club	Acct #040241083268-7 Inv 006279	(99.60)	
30316	Stowe's Collision Repair LLC	Police - Auto repairs Inv 6411	(112.00)	
30317	Stowe's Wrecker Service LLC	Auto Repairs - Invoice 3966	(100.00)	
30318	UniFirst Holdings, Inc.	Acct#1446218-Inv# 8440897863,898776,899688,9	(493.51)	
30319	Verizon Wireless	521590387-00001	(49.63)	
30320	Caldwell Country Chevrolet	Inv LR223320 - 2020 Chevy Tahoe	(42,397.00)	

Cash Flow Report - Checking Account

As of May 31, 2020

Num	Name	Memo	Amount	Balance
Disbursements				
30321	Christian Brothers Automotive	Repairs - 2020 Chevy Tahoe / 2013 Dodge Charger	(1,103.10)	
30322	Cody's Lawn Service LLC	Mowing	(11,295.00)	
30323	Consolidated Communications	936-597-6434 Telephone Service 4/1-4/30/20	(1,202.95)	
30324	GALLS, LLC	Teflon Coated Poly/Cot - Invoice 015633833	(30.08)	
30325	Iron Mountain	Document Shredding CPCY088	(137.35)	
30326	Jim's Hardware Inc.	Acct #102 -Several Invoices 04/1-04/30/20	(546.38)	
30327	Kimberly Duckett	Reimbursement of Expense - Cyber Security Class f	(15.00)	
30328	LDC	CM100017 Gas 101 Plantersville 4/30/20	(95.27)	
30329	McCoy's Building Supply Corporation	Office Supplies - 04/30/2020 Invoices	(359.95)	
30330	Northwest Pest Patrol	Acct-32791-Mosquito fogging / Inv#354991,992,9	(580.00)	
30331	O'Reilly Automotive, Inc.	1838 - Several Invoices April 2020	(72.92)	
30332	Omnibase Services of Texas, LP	1st Qtr Activity - 2020 PS ID # 114170 Report#	(612.00)	
30333	Optiquet Internet Services, Inc	Computer Tech	(197.00)	
30334	Texas Top Cop Shop	Inv 47908, 48468, 48812	(357.61)	
30335	The Rotary Club of Lake Conroe Foundation	Community Center Deposit Refund	(185.40)	
30336	TML-IRP	Contract# 6827 Insurance Premium May 2020	(4,978.20)	
30337	Valero Marketing & Supply Company	Acct #7173-8863 - Fuel thru 5/06/20 (P/W)	(595.94)	
30338	Virginia Lee Adams	Annual Lease Payment 5/1/20-4/30/21	(2,500.00)	
30339	Void	VOID - Frieda Joyce Final Check	0.00	
30340	Belt Harris Pechacek LLLP	Audit-09/30/2019 Financial Statement - Final Billi	(16,679.00)	
30341	Card Service Center	First Financial Credit Card Account XXXX 0869 -	(6,925.19)	
30342	Coburn's Conroe Inc.	503236599 Operating Supp	(1,135.98)	
30343	Consolidated Communications	936-043-5910/0 5/11/20-6/03/2020	(124.16)	
30344	Crown Paper and Chemical	Supplies #132923	(261.05)	
30345	Entergy	Acct # 140207580 / Inv#320003146408	(1,036.22)	
30346	Glynda Shaw	Community Building Deposit Refund 05/18/20	(150.00)	
30347	Laurel Paving, LLC	Cedar Brake Park - Parking Lots repairs	(18,147.00)	
30348	Medical Air Services Association	Monthly Membership for 7 Emergent Plus Invoice	(98.00)	
30349	Municipal Code Corp.	50% Contract for COVID 19 - Internet fee #0034	(1,200.00)	
30350	OCS, Inc.	Computers / Website - Inv 13128	(82.80)	
30351	Rick Hanna, CBO	Plan Reviews	(6,992.02)	
30352	Safelite	Windshield Repairs - 2018 Silverado & 2019 Tahoe	(625.94)	
30353	Sales Revenue, Inc.	Sales Tax Tracking Inv 3360	(1,400.00)	
30354	Southwest Solutions Group	Laser NetLabels - Invoice 100540-1	(142.00)	
30355	Stowe's Collision Repair LLC	Police - Auto repairs Inv 6564	(25.50)	
30356	Texas Top Cop Shop	Several Invoices	(846.30)	
30357	TransUnion	Acct 300819 thru 4/30/20	(681.00)	
30358	Valero Marketing & Supply Company	Acct #6224-9487 - Fuel thru 5/15/20 (Police)	(2,218.50)	
30359	Watch Guard Video	Inv ACCINV0025134 -Duty Belt Clip / Cable	(63.50)	
30360	Safelite	Sales Tax Due for Vehicle Repairs	(29.38)	
30361	Easley Enterprises of Texas, Inc.	City Hall General Cleaning 04/20	(775.00)	
30362	Houston Chronicle	INV 222716152 Ad # 214554 - Rezoning Heritage	(648.00)	
30363	Jackson A. Brown.	Longevity Pay 2019 - Reissue Check 29881	(44.38)	
30364	Lake Conroe Ace Hardware	Inv#000395/1	(37.99)	
30365	UBEO LLC,	Acct No. 124715 Inv #67997137 05/1-05/31/20	(2,015.00)	
30366	Wex Bank	Invoice 65367393 - May 2020 - Gas/Oil	(175.13)	
ACH	TMRS	Retirement - April 2020	(15,713.64)	
ACH	TML-Health	Health, Life & AD&D Insurance Period 2020-5 I	(19,065.22)	
ACH	EFTPS	Payroll Taxes - May 2020	(15,795.52)	
ACH	Office of the Attorney General	Child Support	(1,952.43)	
ACH	Office of the Attorney General	Child Support	(2,009.85)	
AL	Card Service Center	To Reimburse Back MEDC for COM Brochures p	(222.79)	

City of Montgomery - General
Cash Flow Report - Checking Account
As of May 31, 2020

Num	Name	Memo	Amount	Balance
Disbursements				
DD	Aguirre, Abel	Payroll 05/08/20	(1,957.09)	
DD	Bauer, Timothy M	Payroll 05/08/20	(1,677.61)	
DD	Belmares, Jose N.	Payroll 05/08/20	(2,428.89)	
DD	Bracht, James C.	Payroll 05/08/20	(2,165.73)	
DD	Brown, Jackson A	Payroll 05/08/20	(1,034.02)	
DD	Chambers, Albert E	Payroll 05/08/20	(1,122.53)	
DD	Ciulla, Hailey N	Payroll 05/08/20	(1,073.76)	
DD	Cooley, Diana M	Payroll 05/08/20	(1,381.38)	
DD	Duckett, Kimberly T.	Payroll 05/08/20	(1,749.16)	
DD	Goode, Kristen N	Payroll 05/08/20	(1,341.60)	
DD	Graves, Nathaniel L.	Payroll 05/08/20	(1,712.96)	
DD	Hensley, Kyle R	Payroll 05/08/20	(1,471.50)	
DD	Hensley, Susan L	Payroll 05/08/20	(2,144.65)	
DD	Hernandez, George J.	Payroll 05/08/20	(1,698.63)	
DD	Joyce, Frieda J.	Payroll 05/08/20	(1,829.28)	
DD	Kohl, Julie J	Payroll 05/08/20	(332.46)	
DD	Kowarsch, Robert D	Payroll 05/08/20	(184.70)	
DD	Lasky, Anthony R	Payroll 05/08/20	(2,018.47)	
DD	McCorquodale, David D.	Payroll 05/08/20	(2,216.42)	
DD	McRae, Jacob I	Payroll 05/08/20	(1,192.79)	
DD	Muckleroy, Micha D.	Payroll 05/08/20	(2,227.34)	
DD	Paulton, Lawrence R	Payroll 05/08/20	(713.34)	
DD	Reed, Christy M	Payroll 05/08/20	(1,017.69)	
DD	Salas, Francisco A.	Payroll 05/08/20	(1,345.60)	
DD	Solomon, Anthony D	Payroll 05/08/20	(2,627.68)	
DD	Standifer, Eric L.	Payroll 05/08/20	(1,706.35)	
DD	Thomas, Ryan A	Payroll 05/08/20	(1,469.94)	
DD	Thompson, Kevin A.	Payroll 05/08/20	(826.75)	
DD	Tramm, Richard J	Payroll 05/08/20	(4,246.41)	
DD	Lozano, Daniel T	Payroll 05/08/20	(522.15)	
DD	Lozano, Daniel T	Payroll 05/08/20 - Court	(839.25)	
DD	Joyce, Frieda J.	Payroll 05/22/20 - Final Check	(1,787.24)	
DD	Tramm, Richard J	Payroll 05/22/20	(2,368.83)	
DD	Aguirre, Abel	Payroll 05/22/20	(1,821.73)	
DD	Bauer, Timothy M	Payroll 05/22/20	(1,407.32)	
DD	Belmares, Jose N.	Payroll 05/22/20	(2,393.35)	
DD	Bracht, James C.	Payroll 05/22/20	(2,130.19)	
DD	Brown, Jackson A	Payroll 05/22/20	(1,007.37)	
DD	Chambers, Albert E	Payroll 05/22/20	(2,049.57)	
DD	Ciulla, Hailey N	Payroll 05/22/20	(1,073.76)	
DD	Duckett, Kimberly T.	Payroll 05/22/20	(1,749.15)	
DD	Goode, Kristen N	Payroll 05/22/20	(1,341.61)	
DD	Graves, Nathaniel L.	Payroll 05/22/20	(1,469.84)	
DD	Hensley, Susan L	Payroll 05/22/20	(2,110.09)	
DD	Hernandez, George J.	Payroll 05/22/20	(1,529.86)	
DD	Lozano, Daniel T	Payroll 05/22/20	(522.16)	
DD	McCorquodale, David D.	Payroll 05/22/20	(1,922.34)	
DD	Muckleroy, Micha D.	Payroll 05/22/20	(2,191.80)	
DD	Paulton, Lawrence R	Payroll 05/22/20	(686.69)	
DD	Reed, Christy M	Payroll 05/22/20	(1,017.68)	
DD	Salas, Francisco A.	Payroll 05/22/20	(1,310.06)	
DD	Solomon, Anthony D	Payroll 05/22/20	(2,592.13)	

City of Montgomery - General
Cash Flow Report - Checking Account
As of May 31, 2020

Num	Name	Memo	Amount	Balance
Disbursements				
DD	Standifer, Eric L.	Payroll 05/22/20	(1,670.81)	
DD	Thomas, Ryan A	Payroll 05/22/20	(1,434.39)	
DD	Thompson, Kevin A.	Payroll 05/22/20	(884.16)	
DD	Cooley, Diana M	Payroll 05/22/20	(1,381.39)	
DD	Hensley, Kyle R	Payroll 05/22/20	(1,471.51)	
DD	Kohl, Julie J	Payroll 05/22/20	(332.46)	
DD	Kowarsch, Robert D	Payroll 05/22/20	(184.70)	
DD	Lasky, Anthony R	Payroll 05/22/20	(1,891.07)	
DD	McRae, Jacob I	Payroll 05/22/20	(1,192.80)	
DD	Lozano, Daniel T	Payroll 05/22/20 - Court	(839.25)	
DD	Joyce, Frieda J.	Payroll 05/22/20 - Sick Hours	(82.07)	
DD	Hensley, Susan L.	PTO Cash Out	(1,092.93)	
DM	ETS Corporation	Merch Service Fees 05/20	(474.86)	
EFTPS	EFTPS	Payroll Taxes - May 2020	(18,030.18)	
EFTPS	EFTPS	Payroll Taxes - May 2020	(14.72)	
EFTPS	EFTPS	Payroll Taxes - May 2020	(431.22)	
Wire	First Financial Bank	Transfer of Court Security Fees Revenue thru 05/2	(72.00)	
Wire	First Financial Bank	Transfer of Court Tech Fees Revenue thru 05/28/2	(104.00)	
Total Disbursements			(322,236.82)	(322,236.82)
BALANCE AS OF 05/31/2020				\$756,370.13

Cash Flow Report - Police Drug & Misc Fund Account

As of May 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 05/01/2020				\$10,675.64
Receipts				
	No Receipts Activity		0.00	
Total Receipts			0.00	0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			0.00	0.00
BALANCE AS OF 05/31/2020				\$10,675.64

Cash Flow Report - Home Grant / COPS Universal Account

As of May 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 05/01/2020				\$10.00
Receipts				
	No Receipts Activity		0.00	
Total Receipts				0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 05/31/2020				\$10.00

City of Montgomery - General Fund
Profit & Loss Budget Performance-All

May 2020

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 Accrual Basis

	May 20	Budget	\$ Over B...	Oct '19 - May 20	YTD Budget	\$ Over Budget	Annual Budget
Ordinary Income/Expense							
Income							
14000.1 · Taxes & Franchise Fees	241,364.45	226,932.99	14,431.46	2,120,617.50	2,304,030.04	-183,412.54	3,254,588.00
14000.2 · Permits & Licenses							
14105 · Building Permits/MEP	11,619.50	22,916.66	-11,297.16	136,463.50	183,333.36	-46,869.86	275,000.00
14146 · Vendor/Beverage Permits	20.00	50.00	-30.00	285.00	400.00	-115.00	600.00
14611 · Sign Fee	150.00	150.00	0.00	1,460.00	1,200.00	260.00	1,800.00
14612 · Misc Permit Fees(plats, & Zoning	691.84	233.33	458.51	6,663.06	1,866.68	4,796.38	2,800.00
14000.2 · Permits & Licenses - Other	0.00	10.00	-10.00	0.00	60.00	-60.00	100.00
Total 14000.2 · Permits & Licenses	12,481.34	23,359.99	-10,878.65	144,871.56	186,860.04	-41,988.48	280,300.00
14000.4 · Fees for Service							
14380 · Community Bldg Rental	100.00	666.66	-566.66	5,045.00	5,333.36	-288.36	8,000.00
14381 · Kiosk Revenue	0.00	0.00	0.00	0.00	20.00	-20.00	20.00
14385 · Right of Way Use Fees	1,460.59	500.00	960.59	6,703.86	4,000.00	2,703.86	6,000.00
Total 14000.4 · Fees for Service	1,560.59	1,166.66	393.93	11,748.86	9,353.36	2,395.50	14,020.00
14000.5 · Court Fines & Forfeitures							
14101 · Collection Fees	776.47	1,454.67	-678.20	9,228.24	6,543.96	2,684.28	10,400.00
14102 · Asset Forfeitures	0.00	0.00	0.00	0.00	100.00	-100.00	100.00
14106 · Child Belt/Safety (Dedicated)	0.00	0.00	0.00	0.00	750.00	-750.00	900.00
14110 · Fines	14,053.97	27,126.81	-13,072.84	173,936.85	261,692.14	-87,755.29	390,000.00
14118 · OMNI	48.59	98.20	-49.61	736.13	1,151.75	-415.62	1,600.00
14125 · Warrant Fees	0.00	10.00	-10.00	0.00	40.00	-40.00	50.00
14126 · Judicial Efficiency (Dedicated)	11.32	135.64	-124.32	369.86	1,050.91	-681.05	1,500.00
14130 · Accident Reports	0.00	25.25	-25.25	376.03	73.25	302.78	140.00
Total 14000.5 · Court Fines & Forfeitures	14,890.35	28,850.57	-13,960.22	184,647.11	271,402.01	-86,754.90	404,690.00
14000.6 · Other Revenues							
14199 · Lease Funds - PD	0.00			1,172.15			
15380 · Unanticipated Income	2,924.78	416.66	2,508.12	11,934.73	3,333.36	8,601.37	5,000.00
15391 · Interest Income	28.37	81.39	-53.02	275.20	657.72	-382.52	1,000.00
15392 · Interest on Investments	150.03	1,233.33	-1,083.30	9,485.43	9,866.68	-381.25	14,800.00
Total 14000.6 · Other Revenues	3,103.18	1,731.38	1,371.80	22,867.51	13,857.76	9,009.75	20,800.00
14114 · Hotel/Motel	0.00			253.50			
15350 · Proceeds from sales	0.00	0.00	0.00	0.00	200.00	-200.00	200.00
15393 · Grant Revenue - Police	0.00	0.00	0.00	2,073.58	200.00	1,873.58	200.00
Total Income	273,399.91	282,041.59	-8,641.68	2,487,079.62	2,785,903.21	-298,823.59	3,974,798.00
Gross Profit	273,399.91	282,041.59	-8,641.68	2,487,079.62	2,785,903.21	-298,823.59	3,974,798.00
Expense							
16000 · Personnel							

City of Montgomery - General Fund
Profit & Loss Budget Performance-All

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Accrual Basis

May 2020

	May 20	Budget	\$ Over B...	Oct '19 - May 20	YTD Budget	\$ Over Budget	Annual Budget
16353.1 · Health Ins.	16,600.53	14,108.32	2,492.21	129,927.94	112,866.72	17,061.22	169,300.00
16353.4 · Unemployment Ins.	0.00	573.33	-573.33	297.84	4,586.68	-4,288.84	6,880.00
16353.5 · Workers Comp.	2,399.83	2,991.66	-591.83	18,010.22	23,933.36	-5,923.14	35,900.00
16353.6 · Dental & Vision Insurance	1,516.62	1,275.82	240.80	11,945.54	10,206.72	1,738.82	15,310.00
16353.7 · Life & AD&D Insurance	249.50	103.99	145.51	1,912.97	832.04	1,080.93	1,248.00
16353.8 · Crime-Ins	40.71	27.50	13.21	325.68	220.00	105.68	330.00
16560 · Payroll Taxes	10,373.62	10,950.00	-576.38	85,083.19	87,600.00	-2,516.81	131,400.00
16600 · Wages	128,253.31	126,324.99	1,928.32	979,628.38	1,010,600.04	-30,971.66	1,515,900.00
16600.1 · Overtime	562.15	2,249.98	-1,687.83	31,555.47	18,100.08	13,455.39	27,200.00
16620 · Retirement Expense	7,547.31	7,891.66	-344.35	60,193.76	63,133.36	-2,939.60	94,700.00
Total 16000 · Personnel	167,543.58	166,497.25	1,046.33	1,318,880.99	1,332,079.00	-13,198.01	1,998,168.00
16001 · Communications							
16338 · Advertising/Promotion	1,620.00	216.66	1,403.34	3,471.16	3,233.36	237.80	4,100.00
16338.1 · Legal Notices and Pub	0.00	41.66	-41.66	331.00	333.36	-2.36	500.00
16338.2 · Recording Fees	272.79	83.32	189.47	1,797.79	1,666.72	131.07	2,000.00
16338 · Advertising/Promotion - Other							
Total 16338 · Advertising/Promotion	1,892.79	341.64	1,551.15	5,599.95	5,233.44	366.51	6,600.00
Total 16001 · Communications	1,892.79	341.64	1,551.15	5,599.95	5,233.44	366.51	6,600.00
16002 · Contract Services							
16102 · General Consultant Fees	1,400.00	1,540.00	-140.00	11,200.00	12,320.00	-1,120.00	18,480.00
16102.1 · Sales Tax Tracking	681.00	708.33	-27.33	2,864.51	25,666.68	-22,802.17	28,500.00
16102 · General Consultant Fees - Other							
Total 16102 · General Consultant Fees	2,081.00	2,248.33	-167.33	14,064.51	37,986.68	-23,922.17	46,980.00
16220 · Omni Expense	0.00	333.33	-333.33	1,332.00	2,666.68	-1,334.68	4,000.00
16242 · Prosecutors Fees	0.00	1,041.66	-1,041.66	5,850.00	8,333.36	-2,483.36	12,500.00
16280 · Mowing	10,210.00	9,333.33	876.67	49,417.74	74,666.68	-25,248.94	112,000.00
16281 · Records Shredding	0.00	179.16	-179.16	361.30	620.86	-259.56	850.00
16299 · Inspections/Permits/Backflow Ex	13,071.86	16,041.66	-2,969.80	101,175.20	128,333.36	-27,158.16	192,500.00
16310 · Judge's Fee	0.00	1,500.00	-1,500.00	10,500.00	12,000.00	-1,500.00	18,000.00
16320 · Legal	0.00	2,333.33	-2,333.33	7,726.86	21,166.68	-13,439.82	30,500.00
16321 · Audit Fees	0.00	0.00	0.00	16,679.00	25,000.00	-8,321.00	25,000.00
16322 · Engineering	0.00	9,583.33	-9,583.33	46,309.57	76,666.68	-30,357.11	115,000.00
16326 · Collection Agency Fees	0.00	0.00	0.00	6,279.05	30,000.00	-23,720.95	40,000.00
16333 · Accounting Fees	0.00	3,750.00	-3,750.00	25,581.29	30,000.00	-4,418.71	45,000.00
16335 · Repairs & Maintenance							
16332 · Downtown Repairs	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	1,000.00
16335.1 · Maintenance - Vehicles & Equip							
16334 · Gas/Oil	3,519.18	3,145.83	373.35	21,827.08	25,166.68	-3,339.60	37,750.00
16343 · Tractor & Mower	0.00	0.00	0.00	0.00	500.00	-500.00	500.00
16357 · Auto Repairs	1,151.06	1,541.66	-390.60	12,313.94	12,333.36	-19.42	18,500.00
16373 · Equipment repairs	659.67	708.32	-48.65	1,707.09	5,666.72	-3,959.63	8,500.00

City of Montgomery - General Fund
Profit & Loss Budget Performance-All

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 Accrual Basis

May 2020

	May 20	Budget	\$ Over B..	Oct '19 - May 20	YTD Budget	\$ Over Budget	Annual Budget
16374 · Building Repairs-City Hall/Comm	305.58	0.00	305.58	10,705.18	19,479.00	-8,773.82	19,479.00
16375 · Street Repairs - Minor	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	5,000.00
16375.1 · Streets-Preventive Maintenance	18,147.00	0.00	18,147.00	21,148.06	20,000.00	1,148.06	20,000.00
16375 · Street Repairs - Minor - Other	18,147.00	0.00	18,147.00	21,148.06	25,000.00	-3,851.94	25,000.00
Total 16375 · Street Repairs - Minor	0.00	200.00	-200.00	48.99	1,600.00	-1,551.01	2,400.00
16335.1 · Maintenance - Vehicles & Equip - ...	23,782.49	5,595.81	18,186.68	67,750.34	89,745.76	-21,995.42	112,129.00
Total 16335.1 · Maintenance - Vehicles & Equip	1,355.00	1,458.33	-103.33	8,838.40	11,666.68	-2,828.28	17,500.00
16335 · Repairs & Maintenance - Other	25,137.49	7,054.14	18,083.35	76,588.74	102,412.44	-25,823.70	130,629.00
Total 16335 · Repairs & Maintenance	0.00	416.66	-416.66	2,876.70	3,333.36	-456.66	5,000.00
16337 · Street Signs	0.00	416.66	-416.66	2,876.70	3,333.36	-456.66	5,000.00
16340 · Printing & Office supplies	0.00	583.32	-162.55	250.00	4,666.72	2,219.96	7,000.00
16340.1 · COVID-19 Supplies	420.77	583.32	-162.55	6,886.68	4,666.72	2,219.96	7,000.00
16340 · Printing & Office supplies - Other	420.77	583.32	-162.55	6,886.68	4,666.72	2,219.96	7,000.00
Total 16340 · Printing & Office supplies	555.00	1,666.72	-1,111.72	9,189.87	14,137.68	-4,947.81	19,940.00
16350 · Postage/Delivery	0.00	479.15	-479.15	2,908.70	3,833.40	-924.70	5,750.00
16351 · Telephone	2,804.49	2,007.25	797.24	21,697.22	16,058.00	5,639.22	24,087.00
16360 · Tax Assessor Fees	0.00	0.00	0.00	5,047.30	7,500.00	-2,452.70	7,500.00
16370 · Election	0.00	0.00	0.00	197.50	5,000.00	-4,802.50	8,000.00
17030 · Mobil Data Terminal	0.00	1,166.66	-1,166.66	2,668.90	9,333.36	-6,664.46	14,000.00
17040 · Computer/Technology	1,200.00	1,624.99	-424.99	1,215.98	13,000.04	5,604.90	19,500.00
17040.1 · COVID-19 Computer Tech	3,779.80	1,624.99	2,154.81	18,604.94	13,000.04	5,604.90	19,500.00
17040 · Computer/Technology - Other	4,979.80	1,624.99	3,354.81	19,820.92	13,000.04	6,820.88	19,500.00
Total 17040 · Computer/Technology	5,194.96	0.00	5,194.96	49,615.04	72,500.00	-22,884.96	145,000.00
16002 · Contract Services - Other	0.00	0.00	0.00	5,250.00	500.00	4,750.00	500.00
Total 16002 · Contract Services	64,455.37	61,343.02	3,112.35	488,274.09	699,715.98	-211,441.89	1,029,236.00
16003 · Supplies & Equipment	0.00	0.00	0.00	4,542.36	4,398.00	144.36	4,398.00
16244 · Radio Fees	500.81	1,158.32	-657.51	9,286.41	9,366.72	-80.31	14,000.00
16328 · Uniforms & Safety Equip	0.00	166.66	-166.66	184.48	1,333.36	-1,148.88	2,000.00
16328.1 · Protective Gear	2,015.00	1,482.02	532.98	16,713.38	12,867.89	3,845.49	19,450.00
16358 · Copier/Fax Machine Lease	1,038.82	306.25	732.57	3,859.12	2,450.00	1,409.12	3,675.00
16460 · Operating Supplies (Office)	309.70	525.00	-215.30	680.62	4,200.00	-3,519.38	6,300.00
16460.1 · Streets and Drainage	52.21	166.66	-114.45	379.16	1,333.36	-954.20	2,000.00
16460.2 · Cedar Brake Park	105.20	218.75	-113.55	498.27	1,750.00	-1,251.73	2,625.00
16460.3 · Homecoming Park	52.21	166.66	-114.45	1,039.23	1,333.36	-294.13	2,000.00
16460.4 · Fernland Park	120.95	229.16	-108.21	1,324.35	2,133.36	-809.01	3,050.00
16460.5 · Community Building							
16460.6 · Tools, Etc							

City of Montgomery - General Fund
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	May 20	Budget	\$ Over B...	Oct '19 - May 20	YTD Budget	\$ Over Budget	Annual Budget
16460.7 • Memory Park	105.20	166.66	-61.46	1,605.66	1,333.36	272.30	2,000.00
16460 • Operating Supplies (Office) - Other	341.59	1,506.61	-1,165.02	12,680.79	14,674.46	-1,993.67	22,000.00
Total 16460 • Operating Supplies (Office)	2,125.88	3,285.75	-1,159.87	22,067.20	29,207.90	-7,140.70	43,650.00
16503 • Code Enforcement Expenses	0.00	83.33	-83.33	0.00	666.68	-666.68	1,000.00
17010 • Emergency Equipment	1,151.28	2,000.00	-848.72	3,545.23	4,000.00	-454.77	4,000.00
17100 • Capital Purchase Furniture	779.94	1,500.00	-720.06	2,034.21	5,500.00	-3,465.79	5,500.00
16003 • Supplies & Equipment - Other	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	1,500.00
Total 16003 • Supplies & Equipment	6,572.91	9,676.08	-3,103.17	58,373.27	68,840.55	-10,467.28	95,498.00
16004 • Staff Development	0.00	83.33	-83.33	4,313.65	666.68	3,646.97	1,000.00
16241 • Training/Education	0.00	666.66	-666.66	3,029.57	7,828.36	-4,798.79	10,550.00
16339 • Dues & Subscriptions	0.00	333.33	-333.33	4,776.45	4,431.68	344.77	5,765.00
16341 • Community Relations	2,520.00	1,749.99	770.01	19,034.16	21,500.04	-2,465.88	35,500.00
16354 • Travel & Training (Travel)	0.00	0.00	0.00	189.95	100.00	89.95	100.00
16004 • Staff Development - Other	2,520.00	2,833.31	-313.31	31,343.78	34,526.76	-3,182.98	52,915.00
Total 16004 • Staff Development	2,520.00	2,833.31	-313.31	31,343.78	34,526.76	-3,182.98	46,500.00
16005 • Maintenance	0.00	1,791.66	-1,791.66	1,482.15	14,333.36	-12,851.21	21,500.00
16228 • Park Maint-Memory Pk	0.00	416.66	-416.66	2,461.76	3,333.36	-871.60	5,000.00
16229 • Park Maint - Ferland	215.53	1,083.33	-867.80	9,051.13	8,666.68	384.45	13,000.00
16230 • Park Maint-Cedar Brake Park	0.00	583.33	-583.33	5,403.49	4,666.68	736.81	7,000.00
16231 • Park Maint. - Homecoming Park	215.53	3,874.98	-3,659.45	18,398.53	31,000.08	-12,601.55	46,500.00
Total 16005 • Maintenance	1,847.26	1,944.99	-97.73	14,778.07	15,610.04	-831.97	23,390.00
16006 • Insurance	690.40	911.65	-221.25	5,521.22	8,463.40	-2,942.18	12,110.00
16352.2 • Liability Ins.	0.00	0.00	0.00	50.00	0.00	0.00	0.00
16353.3 • Property Ins.	2,537.66	2,856.64	-318.98	20,349.29	24,073.44	-3,724.15	35,500.00
16353.9 • Insurance Bond	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 16006 • Insurance	2,537.66	2,856.64	-318.98	20,349.29	24,073.44	-3,724.15	35,500.00
16007 • Utilities	56.71	91.66	-34.95	478.46	733.36	-254.90	1,100.00
16352.0 • Electronic Sign-City	2,072.44	1,125.00	947.44	8,241.80	9,000.00	-758.20	13,500.00
16352.1 • Street Lights	96.75	100.00	-3.25	798.28	800.00	-1.72	1,200.00
16352.2 • Downtown Utilities	217.99	175.00	42.99	1,537.67	1,400.00	137.67	2,100.00
16352.3 • Utilities-Cedar Brake Park	94.53	72.97	21.56	833.02	930.53	-97.51	1,300.00
16352.4 • Utilities-Homecoming Park	283.85	375.00	-91.15	3,259.29	3,000.00	259.29	4,500.00
16352.5 • Utilities-Ferland Park	915.61	875.00	40.61	6,133.84	7,000.00	-866.16	10,500.00
16352.6 • Utilities - City Hall	521.13	358.33	162.80	3,146.72	2,866.68	280.04	4,300.00
16352.8 • Utilities - Comm Center Bldg	819.35	750.00	69.35	2,603.27	6,000.00	-3,396.73	9,000.00
16352.9 • Utilities-Memory Pk	0.00	0.00	0.00	0.00	100.00	-100.00	100.00
16007 • Utilities - Other	5,078.36	3,922.96	1,155.40	27,032.35	31,830.57	-4,798.22	47,600.00
Total 16007 • Utilities	5,078.36	3,922.96	1,155.40	27,032.35	31,830.57	-4,798.22	47,600.00
16008 • Capital Outlay							

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	May 20	Budget	\$ Over B...	Oct '19 - May 20	YTD Budget	\$ Over Budget	Annual Budget
17070 · Capital Outlay - Police Cars							
17070.1 · Emergency Lights, Decals	46.00	500.00	-454.00	2,840.20	4,000.00	-1,159.80	6,000.00
17070.3 · Watch Guard	2,863.50	0.00	2,863.50	38,546.62	42,500.00	-3,953.38	42,500.00
17070.4 · Tsf To CPF-Vehicle Replacement	0.00	0.00	0.00	0.00	15,000.00	-15,000.00	15,000.00
17070 · Capital Outlay - Police Cars - Other	0.00	0.00	0.00	42,397.00	41,100.00	1,297.00	41,100.00
Total 17070 · Capital Outlay - Police Cars	2,909.50	500.00	2,409.50	83,783.82	102,600.00	-18,816.18	104,600.00
17071 · Cap Purchase - Computers/Equip							
17071.1 · Copsync	0.00	0.00	0.00	0.00	14,933.00	-14,933.00	14,933.00
17071.2 · Radar	0.00	0.00	0.00	3,921.57	6,000.00	-2,078.43	6,000.00
17071.4 · Laser Fiche (Software Equip)	0.00	0.00	0.00	0.00	4,200.00	-4,200.00	4,200.00
17071.6 · Investigative and Testing Equip	0.00	0.00	0.00	3,505.12	4,000.00	-494.88	4,000.00
17071.7 · Ballistic Vests & Shields	1,058.35	0.00	1,058.35	1,438.35	2,500.00	-1,061.65	2,500.00
17071.8 · Capital Outlay Miscellaneous	4,000.00	0.00	4,000.00	4,400.00	12,000.00	-7,600.00	12,000.00
17071 · Cap Purchase - Computers/Equip - Oth...	0.00	12,666.66	-12,666.66	23,887.67	58,500.00	-34,612.33	58,500.00
Total 17071 · Cap Purchase - Computers/Equip	5,058.35	12,666.66	-7,608.31	37,152.71	102,133.00	-64,980.29	102,133.00
17071.5 · Patrol Weapons	0.00	0.00	0.00	4,753.80	5,500.00	-746.20	5,500.00
17072 · Capital Outlay-PWorks Items	0.00	0.00	0.00	0.00	20,000.00	-20,000.00	20,000.00
17080 · Capital Outlay-Improvements	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	5,000.00
17081 · Cap Outlay-Drainage Improvement	0.00	0.00	0.00	12.75	10,000.00	-9,987.25	10,000.00
Total 16008 · Capital Outlay	7,967.85	13,166.66	-5,198.81	125,703.08	245,233.00	-119,529.92	247,233.00
16009 · Miscellaneous Expenses							
16590 · Misc. Expense	0.00	0.00	0.00	-559.06	0.00	-559.06	0.00
16590.3 · National Night Out	0.00	0.00	0.00	0.00	11,300.00	-11,300.00	11,300.00
16590.4 · ROW Acquisition	592.86	0.00	592.86	6,780.50	3,400.00	3,380.50	3,400.00
16590 · Misc. Expense - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 16590 · Misc. Expense	592.86	0.00	592.86	6,221.44	14,700.00	-8,478.56	14,700.00
Total 16009 · Miscellaneous Expenses	592.86	0.00	592.86	6,221.44	14,700.00	-8,478.56	14,700.00
16356 · Contract Labor- Streets	57,794.62	0.00	57,794.62	70,712.92	112,500.00	-41,787.08	150,000.00
16361 · Transfers out	0.00	0.00	0.00	43,750.00	175,000.00	-131,250.00	175,000.00
16361.4 · Transfer to CPF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 16361 · Transfers out	0.00	0.00	0.00	43,750.00	175,000.00	-131,250.00	175,000.00
16500 · Leases - Parks and Recreation							
16504 · Adams Park	2,500.00	0.00	2,500.00	5,330.83	5,700.00	-369.17	5,700.00
Total 16500 · Leases - Parks and Recreation	2,500.00	0.00	2,500.00	5,330.83	5,700.00	-369.17	5,700.00
17000 · Capital Purchase	0.00	0.00	0.00	0.00	3,000.00	-3,000.00	3,000.00
17500 · Tax Rebatement	14,093.75	14,093.75	0.00	112,750.00	112,750.00	0.00	169,125.00
17500.1 · Sales Tax Rebate	6,950.67	6,950.67	0.00	55,605.33	55,605.33	0.00	83,408.00
17500.2 · 380 Ad Valorem Tax Rebate	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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	May 20	Budget	\$ Over B...	Oct '19 - May 20	YTD Budget	\$ Over Budget	Annual Budget
17500.3 · PID Property Tax Reimbursement	35,378.47	35,375.00	3.47	35,378.47	35,375.00	3.47	35,375.00
Total 17500 · Tax Rebatement	56,422.89	56,419.42	3.47	203,733.80	203,730.33	3.47	287,908.00
Total Expense	376,094.42	320,931.96	55,162.46	2,423,704.32	2,987,163.15	-563,458.83	4,195,558.00
Net Ordinary Income	-102,694.51	-38,890.37	-63,804.14	63,375.30	-201,259.94	264,635.24	-220,760.00
Other Income/Expense							
Other Income							
14000.3 · Transfers In	0.00	0.00	0.00	31,250.00	53,750.00	-22,500.00	107,500.00
14620.2 · Admin Trf from MEDC	0.00	0.00	0.00	975.00	1,440.00	-465.00	2,880.00
14620.4 · Admin Trf from Court Security							
Total 14000.3 · Transfers In	0.00	0.00	0.00	32,225.00	55,190.00	-22,965.00	110,380.00
Total Other Income	0.00	0.00	0.00	32,225.00	55,190.00	-22,965.00	110,380.00
Net Other Income	0.00	0.00	0.00	32,225.00	55,190.00	-22,965.00	110,380.00
Net Income	-102,694.51	-38,890.37	-63,804.14	95,600.30	-146,069.94	241,670.24	-110,380.00

Cash Flow Report - Const CkgW&S Proj 1058544 Account

As of May 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 05/01/2020				\$29,124.98
Receipts				
	Transfer from BOKF 2017B - Outlay Request #8		15,414.40	
	Wire Fees Reversed - Previous Wires processed		<u>145.00</u>	
Total Receipts				15,559.40
Disbursements				
Wire Fee	Bank Fees	Wire Fee for TWBD Wire done 05/07/2020	<u>(15.00)</u>	
Total Disbursements				<u>(15.00)</u>
BALANCE AS OF 05/31/2020				<u><u>\$44,669.38</u></u>

Cash Flow Report - BOKF, NA Escrow Series 2017A Account

As of May 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 05/01/2020				\$121,824.69
Receipts				
	Interest on account 5/31/2020		1.81	
Total Receipts				1.81
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 05/31/2020				\$121,826.50

Cash Flow Report - BOKF, NA Escrow Series 2017B Account

As of May 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 05/01/2020				\$1,543,728.54
Receipts				
	Interest on account 5/31/2020		18.71	
Total Receipts				18.71
Disbursements				
	Wire	Transfer from BOKF 2017B - Outlay Request #8	(15,414.40)	
Total Disbursements				(15,414.40)
BALANCE AS OF 05/31/2020				<u>\$1,528,332.85</u>

City of Montgomery - Capital Projects Acct
Profit & Loss Budget Performance
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Accrual Basis

	May 20	Budget	% of Budget	Oct '19 - May 20	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
43900 - Capital Proj Funding Sourc	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
43901.2 - Trns from General-Hou St.							
43947 - Transfer from Utility Fund	0.00	0.00	0.0%	38,700.00	139,000.00	27.8%	139,000.00
43947A - Tsf from Utility - Capital	0.00	0.00	0.0%	0.00	91,400.00	0.0%	91,400.00
43947B - Tsf from Utility - Maint	0.00	0.00	0.0%	0.00	91,400.00	0.0%	91,400.00
43947C - Tsf fr Utility - Cap Costs Proj	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
43947D - Revenue -Lift Sta 1 Replacement							
Total 43947 - Transfer from Utility Fund	0.00	0.00	0.0%	38,700.00	321,800.00	12.0%	321,800.00
43949 - Transfers from General Fund							
43949.1 - Tsf fr Gen - Police Veh Replace	0.00	0.00	0.0%	0.00	15,000.00	0.0%	15,000.00
43949.2 - Tsf from Gen-Streets/Sidewalk	0.00	0.00	0.0%	43,750.00	175,000.00	25.0%	175,000.00
Total 43949 - Transfers from General Fund	0.00	0.00	0.0%	43,750.00	190,000.00	23.0%	190,000.00
43952 - Other Fund Reserves/Transfers							
43952.1 - 380 Agt-1st Hrtford-18" SS line	0.00	0.00	0.0%	0.00	10,000.00	0.0%	10,000.00
43952.2 - Util Ext Proj-Waterstone on LC	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
43952.3 - Proceeds GLO	0.00	0.00	0.0%	0.00	2,306,000.00	0.0%	2,306,000.00
Total 43952 - Other Fund Reserves/Transfers	0.00	0.00	0.0%	0.00	2,316,000.00	0.0%	2,316,000.00
Total 43900 - Capital Proj Funding Sourc	0.00	0.00	0.0%	82,450.00	2,827,800.00	2.9%	2,827,800.00
43959 - FEMA Grant Revenue							
43956.1 - FEMA DR4272-Bridge	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
43956.2 - FEMA-DR4272-Piez Morgan St	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
43956.4 - FEMA -DR4332-Huntcane Harvey	0.00	0.00	0.0%	0.00	400,000.00	0.0%	400,000.00
43956.5 - FEMA - Baja Proj	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
43956.6 - DR#4332- Atkins Creek F#4281	0.00	0.00	0.0%	652.37	0.00	0.0%	0.00
Total 43959 - FEMA Grant Revenue	0.00	0.00	0.0%	652.37	400,000.00	0.2%	400,000.00
43961 - Grant Funds-CDBG							
43961.1 - Bridge Repair - CDBG DR 7217037	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
43961.2 - Baja,W/S Drainag, MLK-CD7217320	0.00	0.00	0.0%	198,055.74	291,008.00	68.1%	291,008.00
Total 43961 - Grant Funds-CDBG	0.00	0.00	0.0%	198,055.74	291,008.00	68.1%	291,008.00
45391 - Interest Earned							
45391.1 - Interest Earned Ser 2017A	1.81	1,041.66	0.2%	4,162.80	8,333.36	50.0%	12,500.00
45391.2 - Interest Earned Ser 2017B	18.71	1,041.66	1.8%	10,711.59	8,333.36	128.5%	12,500.00
45391 - Interest Earned - Other	65.34	0.00	0.0%	2,262.11	0.00	100.0%	0.00
Total 45391 - Interest Earned	85.86	2,083.32	4.1%	17,136.50	16,666.72	102.8%	25,000.00
Total Income	85.86	2,083.32	4.1%	298,294.61	3,535,474.72	8.4%	3,543,808.00
Expense							
43889 - Grant Administrative Expenses							
43889.1 - Bridge-CDBG-DR #7217037	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
43889.2 - Baja Project CDBG #7217320	0.00	0.00	0.0%	6,650.00	0.00	100.0%	0.00
43889.3 - GLO - All Proj	0.00	0.00	0.0%	0.00	163,800.00	0.0%	163,800.00
Total 43889 - Grant Administrative Expenses	0.00	0.00	0.0%	6,650.00	163,800.00	4.1%	163,800.00
43890 - Engineering							
43890.2 - WP #3 Improvements-TWDB	0.00	8,212.58	0.0%	15,763.55	65,700.68	24.0%	98,551.00
43890.3 - Lift St #1 Expansion-TWDB	0.00	7,500.00	0.0%	27,698.52	60,000.00	46.2%	90,000.00

City of Montgomery - Capital Projects Acct
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	May 20	Budget	% of Budget	Oct '19 - May 20	YTD Budget	% of Budget	Annual Budget
43890.4 · Waterline replacement/HousSt	0.00						
43890.5 · LS#3/Force Main Re-Rte-TWDB	0.00	1,583.33	0.0%	3,581.65	0.00	100.0%	0.00
43890.7 · Downtown/SH105 Imp-TWDB	0.00	7,496.00	0.0%	0.00	12,666.68	0.0%	19,000.00
43890.8 · 18" SS Line	0.00	2,190.33	0.0%	0.00	59,968.00	0.0%	89,952.00
43890.9 · Bridge Water Line	0.00			5,999.95	17,522.68	34.2%	26,284.00
43890.A · Baja Project - CDBG 0037-00				0.00	0.00	0.0%	0.00
43890A · Baja Rd/MLK Dr CDBG-Add'l-01	0.00			14,435.00			
43890C · MLK Dr-Wrtln Rep/Dr Imp Ph II	0.00			14,898.37			
43890.A · Baja Project - CDBG 0037-00 - Other	0.00	4,000.00	0.0%	18,817.63	32,000.00	58.8%	48,000.00
Total 43890.A · Baja Project - CDBG 0037-00	0.00	4,000.00	0.0%	48,151.00	32,000.00	150.5%	48,000.00
43890.B · Buff Sp Brdg Emb Rep - FEMA	0.00			0.00	0.00	0.0%	0.00
43890.C · Atkins Ck W.SS STS Rep-FEMA4281	0.00	8,847.25	0.0%	22,394.75	70,778.00	31.6%	106,167.00
43890.D · Buff Sp Brdg - CDBG	0.00			0.00	0.00	0.0%	0.00
43890.E · Eng-All GLO	0.00	25,000.00	0.0%	0.00	200,000.00	0.0%	300,000.00
43890.F · Plez Morgan FEMA	0.00			0.00	0.00	0.0%	0.00
43890.G · Hurricane Harvey - FEMA	0.00			0.00	0.00	0.0%	0.00
Total 43890 · Engineering	0.00	64,829.49	0.0%	123,589.42	518,636.04	23.8%	777,954.00
43995 · Const Cost-Contingencies							
43995.1 · LS#3 Force Main ReRoute- TWDB	0.00	3,000.00	0.0%	0.00	24,000.00	0.0%	36,000.00
43995.2 · LS#1 Replacement/Expans - TWDB	0.00	11,666.67	0.0%	0.00	93,333.32	0.0%	140,000.00
43995.3 · WP#3 Improvements- TWDB	0.00	12,833.33	0.0%	0.00	102,666.68	0.0%	154,000.00
43995.4 · Downtown/SH105 Improve - TWDB	0.00	10,500.00	0.0%	0.00	84,000.00	0.0%	126,000.00
Total 43995 · Const Cost-Contingencies	0.00	38,000.00	0.0%	0.00	304,000.00	0.0%	456,000.00
44000 · Wastewater System							
44006 · LS #1-Rep/lnit/Expans-TWDB	145,064.70	47,500.00	305.4%	578,459.70	380,000.00	152.2%	570,000.00
44007 · LS#3 Forcemain Reroute-TWDB	0.00	12,083.33	0.0%	0.00	96,666.68	0.0%	145,000.00
44008 · 18" Gravity S.S. Line Const	0.00	22,995.83	0.0%	0.00	183,966.68	0.0%	275,950.00
44009 · Lift St #3 Improvements-GLO	0.00	12,500.00	0.0%	0.00	100,000.00	0.0%	150,000.00
Total 44000 · Wastewater System	145,064.70	95,079.16	152.6%	578,459.70	760,633.36	76.0%	1,140,950.00
45000 · Water System- Capital Proj							
45975 · WP #3 Generator - GLO	0.00	40,500.00	0.0%	0.00	324,000.00	0.0%	486,000.00
45976.1 · Downtown/SH 105 W Ln Imp-TWDB	0.00	41,833.33	0.0%	0.00	334,666.68	0.0%	502,000.00
45992.1 · Water Plant #3 - Imp-TWDB	0.00	36,666.67	0.0%	0.00	293,333.32	0.0%	440,000.00
45992.4 · WP#3 Imp - Other Costs-TWDB	0.00	14,583.33	0.0%	0.00	116,666.68	0.0%	175,000.00
45992.5 · Baja/MLK Wtr&Drg Imp-TXCDBG7320	0.00	21,888.17	0.0%	329,412.82	175,105.32	188.1%	262,658.00
Total 45000 · Water System- Capital Proj	0.00	155,471.50	0.0%	329,412.82	1,243,772.00	26.5%	1,865,658.00
46000 · Roadway System Improvements							
46001 · Plez Morgan Street- (FEMA4272)	0.00			0.00	0.00	0.0%	0.00
46002 · Buf SpBrg RepFEMA4272-CD7217307	0.00			0.00	0.00	0.0%	0.00
46006 · Buf Sp Brdg -CDBG7307	0.00			0.00	0.00	0.0%	0.00
46007 · Streets/Sidewalks	0.00	14,583.33	0.0%	16,351.01	116,666.68	14.0%	175,000.00
Total 46000 · Roadway System Improvements	0.00	14,583.33	0.0%	16,351.01	116,666.68	14.0%	175,000.00
46361 · Bank Fees	-130.00			-115.00			
47000 · Capital Costs Projects							
47001 · Blank 7	0.00			0.00	0.00	0.0%	0.00
Total 47000 · Capital Costs Projects	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
48000 · Cap Outlay-Fac, Equip, Etc							
48000.3 · Houston Street Rehab	0.00			0.00	0.00	0.0%	0.00

City of Montgomery - Capital Projects Acct
Profit & Loss Budget Performance
 May 2020

Accrual Basis

	May 20	Budget	% of Budget	Oct '19 - May 20	YTD Budget	% of Budget	Annual Budget
48001 · GRP Capital Projects	0.00			0.00	0.00	0.0%	0.00
48002 · Utili ProjPrev Maint	0.00	7,616.67	0.0%	10,420.00	60,933.32	17.1%	91,400.00
48003 · Buf Spgs-Water Line-Util ExProj	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
48004 · Police Vehicle Replacement	0.00	0.00	0.0%	0.00	15,000.00	0.0%	15,000.00
48005 · Blank	0.00	59,675.00	0.0%	0.00	0.00	0.0%	0.00
48005.A · Baja / MLK - GLO	0.00			0.00	477,400.00	0.0%	716,100.00
48005.B · Baja/MLK - FEMA	0.00			0.00	0.00	0.0%	0.00
48005.C · Atkins Creek W&S Lines-FEMA	0.00			321,592.40	0.00	0.0%	0.00
48006 · Hurricane Harvey Exp (FEMA)	0.00	0.00	0.0%	0.00	75,000.00	0.0%	75,000.00
48007 · Impact Fee-WL Ext-Pkwy/Buf Sp	0.00	40,841.67	0.0%	0.00	326,733.32	0.0%	490,100.00
48008 · Andres Branch - GLO	0.00						
Total 48000 · Cap Outlay-Fac, Equip, Etc	0.00	108,133.34	0.0%	332,012.40	955,066.64	34.8%	1,387,600.00
Total Expense	144,934.70	476,096.82	30.4%	1,386,360.35	4,062,574.72	34.1%	5,966,962.00
Net Ordinary Income	-144,848.84	-474,013.50	30.6%	-1,088,065.74	-527,100.00	206.4%	-2,423,154.00
Net Income	-144,848.84	-474,013.50	30.6%	-1,088,065.74	-527,100.00	206.4%	-2,423,154.00

City of Montgomery - Debt Service
Cash Flow Report - Checking Account
 As of May 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 05/01/2020				\$1,011.84
Receipts				
	Interest		0.01	
	Bank Wiring Fees - Reversed		275.00	
Total Receipts			<u>275.01</u>	275.01
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			<u>0.00</u>	0.00
BALANCE AS OF 05/31/2020				<u><u>\$1,286.85</u></u>

City of Montgomery - Debt Service
Profit & Loss Budget Performance

May 2020

	May 20	Budget	\$ Over Budget	Oct '19 - May 20	YTD Budget	\$ Over Budget	Annual Budget
Income							
34000 · Taxes & Franchise Fees							
34320 · Ad Valorem Taxes	2,299.97	42,817.41	-40,517.44	502,939.88	342,539.36	160,400.52	513,809.00
34330 · Penalty & Interest	92.16	341.66	-249.50	2,356.80	2,733.36	-376.56	4,100.00
Total 34000 · Taxes & Franchise Fees	2,392.13	43,159.07	-40,766.94	505,296.68	345,272.72	160,023.96	517,909.00
34100 · Transfers							
34301.4 · Transfers in-MEDC Fund	0.00	0.00	0.00	80,000.00	80,000.00	0.00	160,000.00
34301.5 · Transfers in - Utility Fund	0.00			0.00	0.00	0.00	0.00
Total 34100 · Transfers	0.00	0.00	0.00	80,000.00	80,000.00	0.00	160,000.00
35000 · Other Revenues							
35390 · Interest on Checking	0.00	0.00	0.00	0.17	0.00	0.17	0.00
35391 · Interest on Investments	35.75	0.00	35.75	2,308.33	0.00	2,308.33	0.00
Total 35000 · Other Revenues	35.75	0.00	35.75	2,308.50	0.00	2,308.50	0.00
Total Income	2,427.88	43,159.07	-40,731.19	587,605.18	425,272.72	162,332.46	677,909.00
Expense							
37000 · Debt Service							
36410 · Bank Charges	-275.00			-150.00			
37360 · Interest Payments On Note	0.00	0.00	0.00	20,903.75	56,894.50	-35,990.75	108,357.00
37363 · Paying Agent Fees	0.00	2,500.00	-2,500.00	650.00	2,500.00	-1,850.00	2,500.00
37365 · Interest 2012 Series Premium	0.00	0.00	0.00	89,406.25	53,560.75	35,845.50	108,512.00
37395 · Principal Note Payments	0.00	0.00	0.00	455,000.00	455,000.00	0.00	455,000.00
Total 37000 · Debt Service	-275.00	2,500.00	-2,775.00	565,810.00	567,955.25	-2,145.25	674,369.00
Total Expense	-275.00	2,500.00	-2,775.00	565,810.00	567,955.25	-2,145.25	674,369.00
Net Income	2,702.88	40,659.07	-37,956.19	21,795.18	-142,682.53	164,477.71	3,540.00

City of Montgomery - Ct Security Fund
Cash Flow Report - Checking Account
 As of May 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 05/01/2020				\$8,038.61
Receipts				
	Transfer from General for Revenues thru 05/28/2020		72.00	
Total Receipts				72.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 05/31/2020				<u>\$8,110.61</u>

**City of Montgomery - Ct Security Fund
Profit & Loss Budget Performance**

May 2020

Accrual Basis

	May 20	Budget	\$ Over Budget	Oct '19 - May 20	YTD Budget	\$ Over Budget	Annual Budget
Ordinary Income/Expense							
Income							
84110 · Court Fines & Forfeitures							
84110.1 · Court Security Fees	56.55	450.00	-393.45	3,058.44	3,600.00	-541.56	5,400.00
Total 84110 · Court Fines & Forfeitures	56.55	450.00	-393.45	3,058.44	3,600.00	-541.56	5,400.00
84120 · Other Revenues							
84120.1 · Interest Income	0.00	0.42	-0.42	0.00	3.32	-3.32	5.00
Total 84120 · Other Revenues	0.00	0.42	-0.42	0.00	3.32	-3.32	5.00
Total Income	56.55	450.42	-393.87	3,058.44	3,603.32	-544.88	5,405.00
Expense							
86000 · Contracted Services							
86442 · Security Services	0.00	50.00	-50.00	0.00	400.00	-400.00	600.00
Total 86000 · Contracted Services	0.00	50.00	-50.00	0.00	400.00	-400.00	600.00
86005 · Miscellaneous Expenses							
Total 86005 · Miscellaneous Expenses	0.00	250.00	-250.00	0.00	2,000.00	-2,000.00	3,000.00
Total Expense	0.00	300.00	-300.00	0.00	2,400.00	-2,400.00	3,600.00
Net Ordinary Income	56.55	150.42	-93.87	3,058.44	1,203.32	1,855.12	1,805.00
Other Income/Expense							
Other Expense							
86560 · Interfund Transfers							
86551 · Baliff Transfer to General Fund	0.00	0.00	0.00	975.00	1,950.00	-975.00	3,900.00
Total 86560 · Interfund Transfers	0.00	0.00	0.00	975.00	1,950.00	-975.00	3,900.00
Total Other Expense	0.00	0.00	0.00	975.00	1,950.00	-975.00	3,900.00
Net Other Income	0.00	0.00	0.00	-975.00	-1,950.00	975.00	-3,900.00
Net Income	56.55	150.42	-93.87	2,083.44	-746.68	2,830.12	-2,095.00

City of Montgomery - Ct Tech Fund
Cash Flow Report - Checking Account
 As of May 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 05/01/2020				\$39,267.52
Receipts				
	Revenues transfer from 05/28/2020		104.00	
	Interest		0.99	
Total Receipts			<u>104.99</u>	104.99
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			<u>0.00</u>	0.00
BALANCE AS OF 05/31/2020				<u><u>\$39,372.51</u></u>

**City of Montgomery - Ct Tech Fund
Actual to Budget Performance
May 2020**

Accrual Basis

	May 20	Budget	\$ Over Budget	Oct '19 - May 20	YTD Budget	\$ Over Budget	Annual Budget
Ordinary Income/Expense							
Income							
74100 · Court Fines and Forfeitures	75.40	500.00	-424.60	2,485.56	4,000.00	-1,514.44	6,000.00
74110 · Court Technology Fees							
Total 74100 · Court Fines and Forfeitures	75.40	500.00	-424.60	2,485.56	4,000.00	-1,514.44	6,000.00
74200 · Other Revenues							
74291 · Interest Income	0.99	0.25	0.74	7.50	2.00	5.50	3.00
Total 74200 · Other Revenues	0.99	0.25	0.74	7.50	2.00	5.50	3.00
Total Income	76.39	500.25	-423.86	2,493.06	4,002.00	-1,508.94	6,003.00
Expense							
76200 · Contract Services							
76362 · Computer/Website Services	0.00	416.67	-416.67	0.00	3,333.32	-3,333.32	5,000.00
Total 76200 · Contract Services	0.00	416.67	-416.67	0.00	3,333.32	-3,333.32	5,000.00
Total Expense	0.00	416.67	-416.67	0.00	3,333.32	-3,333.32	5,000.00
Net Ordinary Income	76.39	83.58	-7.19	2,493.06	668.68	1,824.38	1,003.00
Net Income	76.39	83.58	-7.19	2,493.06	668.68	1,824.38	1,003.00

Cash Flow Report - Grant Account Account

As of May 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 05/01/2020				\$80.73
Receipts				
	No Receipts Activity		0.00	
Total Receipts			<u>0.00</u>	0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 05/31/2020				<u><u>\$80.73</u></u>

City of Montgomery - Grant
Cash Flow Report - Checking Account
 As of May 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 05/01/2020				\$5,737.63
Receipts				
	No Receipts Activity		0.00	
Total Receipts			<u>0.00</u>	0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 05/31/2020				<u><u>\$5,737.63</u></u>

City of Montgomery - Hotel Occupancy Tax Fund
Cash Flow Report - Checking Account
 As of May 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 05/01/2020				\$14,503.00
Receipts				
	Interest		0.37	
Total Receipts				0.37
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 05/31/2020				\$14,503.37

**City of Montgomery - Hotel Occupancy Tax Fund
Profit & Loss Budget Performance**

May 2020

Accrual Basis

	May 20	Budget	\$ Over Budget	Oct '19 - May 20	YTD Budget	\$ Over Budget	Annual Budget
Income							
44300 · Taxes & Franchise Fees	0.00	125.00	-125.00	1,383.61	1,000.00	383.61	1,500.00
44330 · Hotel Occupancy Taxes							
Total 44300 · Taxes & Franchise Fees	0.00	125.00	-125.00	1,383.61	1,000.00	383.61	1,500.00
44400 · Other Revenues							
44360 · Interest Earned On Checking	0.00	0.25	-0.25	0.00	2.00	-2.00	3.00
44490 · Interest Income	0.37			2.82			
Total 44400 · Other Revenues	0.37	0.25	0.12	2.82	2.00	0.82	3.00
Total Income	0.37	125.25	-124.88	1,386.43	1,002.00	384.43	1,503.00
Expense							
46600 · Miscellaneous Expenses	0.00	333.33	-333.33	0.00	2,666.68	-2,666.68	4,000.00
Total Expense	0.00	333.33	-333.33	0.00	2,666.68	-2,666.68	4,000.00
Net Income	0.37	-208.08	208.45	1,386.43	-1,664.68	3,051.11	-2,497.00

City of Montgomery - MEDC
Cash Flow Report - MEDC Checking Account
 As of May 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 05/01/2020				\$97,504.78
Receipts				
	Wire Transfer for Reimbursement of Expenses Paid by General Fund		222.79	
Total Receipts				222.79
Disbursements				
AL		Wire Transfer to General Fund for US Patent Trad	(225.00)	
Total Disbursements				(225.00)
BALANCE AS OF 05/31/2020				\$97,502.57

City of Montgomery - MEDC
Actual to Budget Performance
 May 2020

	May 20	Budget	\$ Over Budget	Oct '19 - May 20	YTD Budget	\$ Over Budget	Annual Budget
Income							
55000 · Taxes & Franchise Fees	78,774.99	70,500.00	8,274.99	501,498.97	415,000.00	86,498.97	654,000.00
55400 · Sales Tax							
Total 55000 · Taxes & Franchise Fees	78,774.99	70,500.00	8,274.99	501,498.97	415,000.00	86,498.97	654,000.00
55300 · Other Revenues							
55391 · Interest Income	287.71	840.00	(552.29)	11,969.20	6,640.00	5,329.20	10,000.00
55399 · Misc Income	0.00	0.00	0.00	1,400.00	0.00	1,400.00	0.00
Total 55300 · Other Revenues	287.71	840.00	(552.29)	13,369.20	6,640.00	6,729.20	10,000.00
Total Income	79,062.70	71,340.00	7,722.70	514,868.17	421,640.00	93,228.17	664,000.00
Expense							
56000 · Pub Infrastructure - Category I							
56000.6 · Downtown Dev Improvements	0.00	0.00	0.00	0.00	30,000.00	(30,000.00)	60,000.00
56000.7 · Streets & Sidewalks	0.00	0.00	0.00	0.00	38,000.00	(38,000.00)	76,000.00
56000.8 · Utility Extensions	0.00	25,000.00	(25,000.00)	0.00	50,000.00	(50,000.00)	50,000.00
56000.A · Tsf to Debt Service	0.00	0.00	0.00	80,000.00	80,000.00	0.00	160,000.00
Total 56000 · Pub Infrastructure - Category I	0.00	25,000.00	(25,000.00)	80,000.00	198,000.00	(118,000.00)	346,000.00
56001 · Business Dev & Ret - Category II							
56001.8 · Sales Tax Reimbursement	0.00	0.00	0.00	39,750.00	39,750.00	0.00	79,500.00
56001.9 · Economic Development Grant Prog	0.00	0.00	0.00	0.00	10,000.00	(10,000.00)	20,000.00
Total 56001 · Business Dev & Ret - Category II	0.00	0.00	0.00	39,750.00	49,750.00	(10,000.00)	99,500.00
56002 · Quality of Life - Category III							
56423.1 · Walking Tours	0.00	0.00	0.00	0.00	1,000.00	(1,000.00)	1,000.00
56429 · Removal of Blight	0.00	0.00	0.00	3,000.00	15,000.00	(12,000.00)	15,000.00
56434 · Events							
55602 · Neighborhood Water Party	0.00	0.00	0.00	38.11	0.00	38.11	0.00
55606 · Light up Montgomery	0.00	0.00	0.00	930.75	1,500.00	(569.25)	1,500.00
55607 · Contests/Activities/Prizes	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
56434 · Events - Other	0.00	0.00	0.00	0.00	34,000.00	(34,000.00)	34,000.00
Total 56434 · Events	0.00	0.00	0.00	968.86	35,500.00	(34,531.14)	36,500.00
56439 · Downtown Enhancement Projects	0.00	2,500.00	(2,500.00)	0.00	20,000.00	(20,000.00)	30,000.00
Total 56002 · Quality of Life - Category III	0.00	2,500.00	(2,500.00)	3,968.86	71,500.00	(67,531.14)	82,500.00
56003 · Marketing & Tourism - Category IV							
56003.5 · Brochures/Printed Literature	225.00	833.33	(608.33)	547.62	6,666.68	(6,119.06)	9,000.00
56003.C · Website	0.00	250.00	(250.00)	165.00	2,000.00	(1,835.00)	3,000.00
56003.F · Social Media Advertising	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
Total 56003 · Marketing & Tourism - Category IV	225.00	1,083.33	(858.33)	712.62	8,666.68	(7,954.06)	13,000.00
56004 · Administration - Category V							
56004.1 · Admin Transfers to Gen Fund	0.00	0.00	0.00	31,250.00	53,750.00	(22,500.00)	107,500.00
56004.3 · Miscellaneous Expenses	0.00	41.66	(41.66)	0.00	333.36	(333.36)	500.00

	May 20	Budget	\$ Over Budget	Oct '19 - May 20	YTD Budget	\$ Over Budget	Annual Budget
56004.6 · Consulting (Professional servi)	0.00	0.00	0.00	0.00	5,000.00	(5,000.00)	9,800.00
56004.7 · Travel & Training Expenses	0.00	2,500.00	(2,500.00)	579.00	5,000.00	(4,421.00)	5,000.00
56004.9 · Technology	0.00	0.00	0.00	0.00	0.00	0.00	200.00
Total 56004 · Administration - Category V	0.00	2,541.66	(2,541.66)	31,829.00	64,083.36	(32,254.36)	123,000.00
56340 · Office Supplies	(222.79)	0.00	(222.79)	240.81	0.00	240.81	0.00
Total Expense	2.21	31,124.99	(31,122.78)	156,501.29	392,000.04	(235,498.75)	664,000.00
Net Income	79,060.49	40,215.01	38,845.48	358,366.88	29,639.96	328,726.92	0.00

City of Montgomery - Police Asset Forfeiture
Cash Flow Report - Checking Account
 As of May 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 05/01/2020				\$10,968.98
Receipts				
	No Receipts Activity		0.00	
Total Receipts				0.00
Disbursements				
AL		Wire transfer thru 05/28/2020	(2,377.00)	
Total Disbursements				(2,377.00)
BALANCE AS OF 05/31/2020				<u>\$8,591.98</u>

**City of Montgomery - Police Asset Forfeiture
Profit & Loss Budget Performance
May 2020**

Accrual Basis

	May 20	Budget	\$ Over Budget	Oct '19 - May 20	YTD Budget	\$ Over Budget	Annual Budget
Ordinary Income/Expense							
Income							
74000 · Police Asset Forfeitures	-2,377.00	0.00	-2,377.00	-2,377.00	100.00	-2,477.00	100.00
74102 · Asset Forfeitures	-2,377.00	0.00	-2,377.00	-2,377.00	100.00	-2,477.00	100.00
Total 74000 · Police Asset Forfeitures	-2,377.00	0.00	-2,377.00	-2,377.00	100.00	-2,477.00	100.00
Total Income	-2,377.00	0.00	-2,377.00	-2,377.00	100.00	-2,477.00	100.00
Net Ordinary Income	-2,377.00	0.00	-2,377.00	-2,377.00	100.00	-2,477.00	100.00
Net Income	-2,377.00	0.00	-2,377.00	-2,377.00	100.00	-2,477.00	100.00

Cash Flow Report - Water & Sewer Fund Account

As of May 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 05/01/2020				\$1,009,574.55
Receipts				
	Interest on Checking		34.46	
	A/R Collections		124,893.34	
	A/R Collections O/S		10,999.63	
	Customer Meter Deposits		3,550.00	
	Fee Revenue		577.50	
	Fee Revenue O/S		57.50	
Total Receipts				140,112.43
Disbursements				
14894	Accurate Utility Supply, LLC	Operating Supplies Inv #158287	(1,900.00)	
14895	Consolidated Communications	Telephone 936-597-4826, 4774	(87.58)	
14896	DXI Industries Inc.	Chlorine WP#3 DE05002566-20	(100.00)	
14897	Neil Technical Services, Inc	LS# 3 & 14; WP 2 & 3 Util Projects/Prev Maint	(2,751.25)	
14898	Tyler Technologies	Monthly Maintenance-Support and Host Web Site	(41.00)	
14899	Weisinger Materials, Inc.	Topsoil - Invoice 088058	(35.00)	
14900	Allen W. Derossett	Deposit refund - 438 Terra Vista Circle	(173.67)	
14901	Ashlie Blair	Deposit Refund - 19014 Miner Lane	(37.35)	
14902	Badger Meter	Inv #80052287	(921.15)	
14903	City of Montgomery - Utility Fund	Water Usage @ Buffalo Spring Sewer Plant Acct#	(28.44)	
14904	City of Montgomery - Utility Fund	Cooling Tower Feed @ 109 Business Park Dr Acct	(819.35)	
14905	Dwight Adams	Deposit Refund - 466 Terra Vista Circle	(18.90)	
14906	DXI Industries Inc.	Chlorine WP#3 055007170-20	(430.42)	
14907	Entergy	April Invoices	(5,035.48)	
14908	John A Tatum, Jr.	Deposit Refund - 7 Westway	(25.78)	
14909	Liberty Home Builders	Deposit Refund - 418 Terra Vista Circle	(66.28)	
14910	Liberty Home Builders	Deposit Refund - 301 Terra Vista Circle	(64.56)	
14911	Neil Technical Services, Inc	LS#3 - Repair Lift Pump #2 Inv 92457-2	(6,650.00)	
14912	Randy Roan Construction	Deposit Refund - Abner	(1,149.00)	
14913	Stylecraft Builders	Deposit Refund - 122 Scenic Hills Ct	(94.78)	
14914	Stylecraft Builders	Deposit Refund - 410 Terra Vista Circle	(64.56)	
14915	Urban Constructors	Deposit Refund - Eva St	(479.50)	
14916	Waste Management (2)	Acct 7-23166-83000 - Inv5675127-1792-5 5/1-5/3	(1,003.74)	
14917	Consolidated Communications	Telephone 936-597-8846, 7657, 3353	(129.85)	
14918	DXI Industries Inc.	Chlorine WP#3 DE05003505-20	(110.00)	
14919	Entergy	April Invoices	(3,313.73)	
14920	Gulf Utility Service, Inc.	Operations - Inv 17706 04/30/20	(13,888.69)	
14921	LDC	CM100268 Hwy 105 West, CM100264 149 South 0	(100.12)	
14922	Texas Excavation Safety System, Inc.	Monthly Message Fees for 04/20 Inv#20-06655	(48.45)	
14923	TML - IRP	Insurance Premiums May 2020	(2,912.56)	
14924	Waste Management	Customer ID# 7-23067-13005 inv 5677282-1792-	(12,059.54)	
14925	Consolidated Communications	936-597-4774/0 Recurring Charges 5/11/20-6/03	(42.65)	
14926	Neil Technical Services, Inc	Grinder LS#4 - Investigate No Controls Inv 94457	(1,155.50)	
14927	Verizon Connect NWF, Inc	Vehicle Rep. & Maint. Inv OSV000002104607	(65.80)	
14928	K-3 Resources, LP	Sludge Haul Inv 205303	(7,020.00)	
14929	Neil Technical Services, Inc	LS#2 - Repair Lift Pump #3 Inv 93112-2	(6,225.00)	
14930	Tyler Technologies	Utility Billing Training #025-296015 / Utility Billin	(1,575.00)	
ACH	State Comptroller	Sales Tax - Fees - 4/2020	(1,096.68)	
AL	City of Montgomery	Transfer to General Fund - Through 05/06/2020	(35,705.31)	
AL	City of Montgomery	Transfer to General Fund - Through 05/28/2020	(5,042.35)	

Cash Flow Report - Water & Sewer Fund Account

As of May 31, 2020

Num	Name	Memo	Amount	Balance
Disbursements				
Recap 05/20	First Financial	Billing Charges	(487.95)	
Total Disbursements				<u>(112,956.97)</u>
BALANCE AS OF 05/31/2020				<u><u>\$1,036,730.01</u></u>

City of Montgomery - Water & Sewer Fund
Actual to Budget Performance - Utility Fund
 May 2020

	May 20	Budget	\$ Over Budget	Oct '19 - May 20	YTD Budget	\$ Over Budget	Annual Budget
Ordinary Income/Expense							
Income							
24000 · Charges for Service	53,380.35	49,333.33	4,047.02	398,709.72	394,666.68	4,043.04	592,000.00
24100 · Water Revenue							
24118 · Surface Water Revenue	582.15	500.00	82.15	4,275.91	4,000.00	275.91	6,000.00
24119 · Application Fee	0.00	125.00	(125.00)	0.00	1,000.00	(1,000.00)	1,500.00
24120 · Disconnect Reconnect	(101.00)	458.33	(559.33)	(5,898.59)	3,666.68	(9,565.27)	5,500.00
24200 · Sewer Revenue	49,215.41	47,166.66	2,048.75	401,114.75	377,333.36	23,781.39	566,000.00
24310 · Tap Fees/Inspections	20,665.00	37,916.66	(17,251.66)	201,404.56	303,333.36	(101,928.80)	455,000.00
24319 · Grease Trap Inspections	1,400.00	1,416.66	(16.66)	12,000.00	11,333.36	666.64	17,000.00
24330 · Late Charges	1,289.50	1,250.00	39.50	16,384.62	10,000.00	6,384.62	15,000.00
24333 · Returned CK Fee	0.00	16.66	(16.66)	100.00	133.36	(33.36)	200.00
24334 · Backflow Device	193.79			1,117.29	0.00	1,117.29	0.00
25403 · Solid Waste Revenue	12,303.21	11,541.66	761.55	103,519.00	92,333.36	11,185.64	138,500.00
Total 24000 · Charges for Service	138,928.41	149,724.96	(10,796.55)	1,132,727.26	1,197,800.16	(65,072.90)	1,796,700.00
24101 · Taxes and Franchise Fees	1,089.97	931.66	158.31	8,539.73	7,453.36	1,086.37	11,180.00
24110 · Sales Tax Rev for Solid Waste	1,089.97	931.66	158.31	8,539.73	7,453.36	1,086.37	11,180.00
Total 24101 · Taxes and Franchise Fees	1,089.97	931.66	158.31	8,539.73	7,453.36	1,086.37	11,180.00
24121 · Groundwater Reduction Revenue	13,721.80	12,916.66	805.14	100,789.00	103,333.36	(2,544.36)	155,000.00
25000 · Other Revenues							
25000.1 · Impact Fees	0.00	0.00	0.00	9,712.00	200,000.00	(190,288.00)	200,000.00
25000.2 · Impact Fees - Capital Cost	0.00	0.00	0.00	0.00	75,000.00	(75,000.00)	75,000.00
Total 25000.1 · Impact Fees	0.00	0.00	0.00	9,712.00	275,000.00	(265,288.00)	275,000.00
25391 · Interest Income	34.46	50.00	(15.54)	311.58	400.00	(88.42)	600.00
25392 · Interest earned on Investments	176.37	1,000.00	(823.63)	6,590.45	8,000.00	(1,409.55)	12,000.00
25399 · Misc Rev & ETS Rev	635.00	108.33	526.67	3,336.25	866.68	2,469.57	1,300.00
25000 · Other Revenues - Other	0.00			26.00			
Total 25000 · Other Revenues	845.83	1,158.33	(312.50)	19,976.28	284,266.68	(264,290.40)	288,900.00
Total Income	154,586.01	164,731.61	(10,145.60)	1,262,032.27	1,592,853.56	(330,821.29)	2,251,780.00
Expense							
26001 · Personnel	604.86	1,125.00	(520.14)	7,028.40	9,000.00	(1,971.60)	13,500.00
26353.1 · Health Ins.	0.00	58.33	(58.33)	0.00	466.68	(466.68)	700.00
26353.4 · Unemployment Ins	378.40	416.67	(38.27)	2,517.92	3,333.32	(815.40)	5,000.00
26353.5 · Workers Comp.	46.64	100.00	(53.36)	574.72	800.00	(225.28)	1,200.00
26353.6 · Dental Insurance	47.07	8.33	38.74	440.62	66.68	373.94	100.00
26353.7 · Life & AD&D Insurance	40.72			292.85			
26353.8 · Crime Insurance	337.33	1,791.67	(1,454.34)	3,671.63	14,333.32	(10,661.69)	21,500.00
26501 · Retirement Expense	423.02	2,483.33	(2,060.31)	4,603.42	19,866.68	(15,263.26)	29,800.00
26560 · Payroll Taxes	5,529.60	29,166.67	(23,637.07)	60,175.28	233,333.32	(173,158.04)	350,000.00
Total 26001 · Personnel	7,407.64	35,150.00	(27,742.36)	79,304.84	281,200.00	(201,895.16)	421,800.00
26201 · Contract Services	0.00	908.75	(908.75)	7,585.20	7,270.00	315.20	10,905.00
26102 · General Consultant Fees	0.00	1,421.08	(1,421.08)	920.00	11,368.68	(10,448.68)	17,053.00
26320 · Legal Fees	0.00	6,250.00	(6,250.00)	49,264.04	50,000.00	(735.96)	75,000.00
26322 · Engineering	0.00						
26323 · Operator	643.42	3,365.00	(3,365.00)	23,100.00	26,920.00	(3,820.00)	40,380.00
26324 · Billing and Collections	0.00	1,891.67	(1,891.67)	12,575.91	15,133.32	(2,557.41)	22,700.00
26328 · Testing	2,419.80	1,200.00	1,200.00	10,390.96	9,600.00	790.96	14,400.00
26331 · Sales Tax for Solid Waste		931.67	1,488.13	8,808.42	7,453.32	1,355.10	11,180.00

	May 20	Budget	\$ Over Budget	Oct '19 - May 20	YTD Budget	\$ Over Budget	Annual Budget
26333 · Accounting Fees	0.00	3,750.00	(3,750.00)	25,581.30	30,000.00	(4,418.70)	45,000.00
26336 · Sludge Hauling	0.00	1,833.33	(1,833.33)	15,786.00	14,666.68	1,119.32	22,000.00
26340 · Printing	0.00	0.00	0.00	639.57	200.00	439.57	200.00
26350 · Postage	0.00	325.00	(325.00)	2,623.07	2,600.00	23.07	3,900.00
26351 · Telephone	319.25	395.83	(76.58)	5,032.09	3,166.68	1,865.41	4,750.00
26370 · Tap Fees & Inspections	1,158.95	4,166.67	(3,007.72)	41,747.75	33,333.32	8,414.43	50,000.00
26380 · Disconnect/Reconnect Expense	0.00			331.66			
26389 · Garbage Pickup	14,160.16	11,541.67	2,618.49	102,300.34	92,333.32	9,967.02	138,500.00
26200 · Contract Services - Other	0.00			1,597.48			
Total 26200 · Contract Services	18,701.58	37,980.67	(19,279.09)	308,283.79	304,045.32	4,238.47	455,968.00
26300 · Communications							
26338 · Advertising/Promotion	0.00	125.00	(125.00)	1,095.00	1,000.00	95.00	1,500.00
Total 26300 · Communications	0.00	125.00	(125.00)	1,095.00	1,000.00	95.00	1,500.00
26326 · Permits & Licenses	0.00	1,733.33	(1,733.33)	17,516.25	13,866.68	3,649.57	20,800.00
26371 · Dues & Subscriptions	238.00	166.67	71.33	518.00	1,333.32	(815.32)	2,000.00
26400.1 · Supplies & Equipment							
26342 · Chemicals	434.82	1,583.33	(1,148.51)	18,132.53	12,666.68	5,465.85	19,000.00
26356 · Copier/Fax Machine Lease	0.00	0.00	0.00	0.00	200.00	(200.00)	200.00
26460 · Operating Supplies	3,083.35	6,666.67	(3,583.32)	22,237.56	53,333.32	(31,095.76)	80,000.00
26485 · Uniforms	280.72	291.67	(10.95)	2,074.84	2,333.32	(258.48)	3,500.00
27040 · Computer/Technology Equipment	500.00	416.67	83.33	3,996.44	3,333.32	663.12	5,000.00
26400.1 · Supplies & Equipment - Other	0.00	0.00	0.00	455.51	200.00	255.51	200.00
Total 26400.1 · Supplies & Equipment	4,298.89	8,958.34	(4,659.45)	46,896.88	72,066.64	(25,169.76)	107,900.00
26401 · Groundwater Reduction Expenses	0.00	0.00	0.00	0.00	100.00	(100.00)	100.00
26500 · Staff Development	420.00	0.00	420.00	2,131.00	5,500.00	(3,369.00)	5,500.00
26354 · Travel & Training (Travel)	0.00	0.00	0.00	0.00	500.00	(500.00)	500.00
26355 · Employee Relations (Education)							
Total 26500 · Staff Development	420.00	0.00	420.00	2,131.00	6,000.00	(3,869.00)	6,000.00
26600.2 · Maintenance							
26385 · Repairs & Maintenance	8,894.24	18,812.50	(9,918.26)	147,966.00	150,500.00	(2,534.00)	225,750.00
26335.1 · Vehicle Rep. & Maint.	65.80	166.67	(100.87)	986.58	1,333.32	(346.74)	2,000.00
26335.3 · W&S Maint. Items	0.00	3,704.17	(3,704.17)	2,234.01	29,633.32	(27,399.31)	44,450.00
26349 · Gas & Oil	0.00	645.83	(645.83)	3,500.83	5,166.68	(1,665.85)	7,750.00
Total 26600.2 · Maintenance	8,960.04	23,329.17	(14,369.13)	154,687.42	186,633.32	(31,945.90)	279,950.00
26700 · Insurance Expense							
26352.1 · Utilities - Gas for Generators	192.58	266.67	(74.09)	1,350.84	2,133.32	(782.48)	3,200.00
26352.2 · Utilities-Water Plants	2,300.86	2,333.33	(32.47)	16,320.84	18,666.68	(2,345.84)	28,000.00
26352.3 · Utilities-WW Treatment Plants							
26352.4 · Utilities - Lift Stations	2,493.44	2,600.00	(106.56)	17,671.68	20,800.00	(3,128.32)	31,200.00
Total 26700 · Insurance Expense	4,986.88	7,900.00	(2,913.12)	35,343.36	41,600.00	(6,256.64)	60,400.00
26800 · Utilities Expense							
26352.1 · Utilities - Gas for Generators	91.10	0.00	91.10	527.69	1,000.00	(472.31)	1,000.00
26352.2 · Utilities-Water Plants	5,812.92	5,416.67	396.25	48,727.72	43,333.32	5,394.40	65,000.00
26352.3 · Utilities-WW Treatment Plants	1,455.70	2,916.67	(1,460.97)	15,312.47	23,333.32	(8,020.85)	33,000.00
26352.4 · Utilities - Lift Stations	1,035.41	1,183.33	(147.92)	9,232.39	9,466.68	(234.29)	14,200.00
Total 26800 · Utilities Expense	8,395.13	9,516.67	(1,121.54)	73,800.27	77,133.32	(3,333.05)	115,200.00
26900 · Capital Outlay							
26900.4 · Capital Outlay-Sewer/Plant Imp	0.00	4,166.67	(4,166.67)	0.00	33,333.32	(33,333.32)	50,000.00
26900 · Capital Outlay - Other	0.00			5,526.15			
Total 26900 · Capital Outlay	0.00	4,166.67	(4,166.67)	5,526.15	33,333.32	(27,807.17)	50,000.00

	May 20	Budget	\$ Over Budget	Oct '19 - May 20	YTD Budget	\$ Over Budget	Annual Budget
26901 - Util Projects/Prev Maint							
26901.1 - Util Proj/Prev Maint-Tsf to CPF	0.00	0.00	0.00	0.00	45,700.00	(45,700.00)	91,400.00
26901.2 - Capital Costs-Tsf to CPF	0.00	0.00	0.00	0.00	45,700.00	(45,700.00)	91,400.00
26901.3 - Impact Fees - Tsf to CPF	0.00	0.00	0.00	0.00	45,700.00	(45,700.00)	91,400.00
26901 - Util Projects/Prev Maint - Other	0.00	26,863.50	(26,863.50)	95,872.42	214,908.00	(119,035.58)	322,362.00
Total 26901 - Util Projects/Prev Maint	0.00	26,863.50	(26,863.50)	95,872.42	352,008.00	(256,135.58)	596,562.00
27000 - Miscellaneous Expenses							
26359 - Misc Expense	0.00			189.98			
26361 - Bank Charges/ETS	487.95	666.67	(178.72)	7,604.12	5,333.32	2,270.80	8,000.00
Total 27000 - Miscellaneous Expenses	487.95	666.67	(178.72)	7,794.10	5,333.32	2,460.78	8,000.00
Total Expense	51,402.67	151,256.69	(99,854.02)	811,097.80	1,354,853.24	(543,755.44)	2,096,980.00
Net Ordinary Income	103,183.34	13,474.92	89,708.42	450,934.47	238,000.32	212,934.15	154,800.00
Other Income/Expense							
Other Expense							
27001 - Other Expenses	0.00	0.00	0.00	38,700.00	77,400.00	(38,700.00)	154,800.00
27002 - Transfer to Construction Fund	0.00	0.00	0.00				
Total 27001 - Other Expenses	0.00	0.00	0.00	38,700.00	77,400.00	(38,700.00)	154,800.00
Total Other Expense	0.00	0.00	0.00	38,700.00	77,400.00	(38,700.00)	154,800.00
Net Other Income	0.00	0.00	0.00	(38,700.00)	(77,400.00)	38,700.00	(154,800.00)
Net Income	103,183.34	13,474.92	89,708.42	412,234.47	160,600.32	251,634.15	0.00

District Debt Service Payments

06/01/2020 - 06/01/2021

Paying Agent	Series	Date Due	Date Paid	Principal	Interest	Total Due
Debt Service Payment Due 09/01/2020						
Amegy Bank of Texas	2012	09/01/2020		0.00	51,462.50	51,462.50
Amegy Bank of Texas	2012R	09/01/2020		0.00	34,756.25	34,756.25
First National Bank of Huntsville	2015R	09/01/2020		0.00	5,526.25	5,526.25
Bank of Texas	2017A	09/01/2020		0.00	4,767.25	4,767.25
Bank of Texas	2017B	09/01/2020		0.00	9,753.25	9,753.25
Total Due 09/01/2020				0.00	106,265.50	106,265.50
Debt Service Payment Due 03/01/2021						
Amegy Bank of Texas	2012	03/01/2021		130,000.00	51,462.50	181,462.50
Amegy Bank of Texas	2012R	03/01/2021		115,000.00	34,756.25	149,756.25
First National Bank of Huntsville	2015R	03/01/2021		80,000.00	5,526.25	85,526.25
Bank of Texas	2017A	03/01/2021		50,000.00	4,767.25	54,767.25
Bank of Texas	2017B	03/01/2021		80,000.00	9,753.25	89,753.25
Total Due 03/01/2021				455,000.00	106,265.50	561,265.50
District Total				\$455,000.00	\$212,531.00	\$667,531.00



CITY OF MONTGOMERY, TEXAS

Sales and Use Tax Administration Report

May 2020

To: Honorable Mayor Sara Countryman, Montgomery City Council, City Staff

From: Sales Revenue Inc.

Re: Sales Tax Administration Report

How to Analyze this Report

Sales Revenue Inc. has undertaken numerous steps in preparation of this report; it is our sincere desire that the City Council will be able to have a full understanding of the long and short-term status of sales tax filers and receipts going forward. In order to assess the City sales tax effectiveness, Sales Revenue Inc. has undertaken the following steps:

1. SRI representatives have physically canvassed the brick-and-mortar businesses operating within the City limits. A copy of our findings is included with this report. Going forward, this list of business owners will serve as the “master list” and will be updated accordingly. Each time the master list is updated a copy of the latest audit is taken into the District and all changes discovered are notated in **RED TEXT**.
2. Each business is evaluated for taxable goods or services, and a sales tax permit has been inspected for each entity that qualifies. Additional categories have been assigned to business spaces that either do not qualify for sales tax or were vacant at the time of inspection.
3. If a business is performing a service which does not currently qualify for the local tax it is notated as **NOT TAXABLE**. Examples of such entities include: most medical services, fire and EMS, governmental services, most lending and financial institutions, religious organizations, Etc.
4. Businesses that currently perform a service that does not qualify for the local sales tax levy but could, at some point, begin to sell taxable products are notated as **SERVICE ONLY**. Entities which qualify for this category include: some hair and most nail salons, take-and-go food providers where no seating is provided, and charitable organizations.

How to Analyze this Report (Continued)

5. **NEW CONSTRUCTION** and recent **VACANCIES** notated during the canvass are listed as such within the report as well.
6. Sales Revenue Inc. has been granted access to confidential information reports that pertain to the monthly sales tax filings by individual businesses. This information serves as a basis when discovering missing payment and non-compliant sales tax receipts. These reports are used each month to provide the Top 25 annual and monthly tax payer list. Each month SRI representatives receive several data sets from the City and State, allowing real-time monitoring of sales and use tax permit creations and decommissions.
7. Graphical models are provided listing current and historical sales and use tax allocation totals, trend and variance percentages. These graphs are updated each month and are presented whenever Sales Revenue Inc. provides an updated report to City Council.
8. **Non-Compliance Report.** Every six months SRI reviews the payment detail, which is provided by the State Comptroller. An initial report is drafted by our office and provided to the State, utilizing a combination of confidential information as well as our physical canvass results. Once the State has rendered a final decision on the report it will be presented to City Council. The first non-compliant report has been presented to the State.

Per the Comptroller of Public Accounts (CPA), many times a business entity is remitting a Jurisdictions local tax correctly but is not added to the confidential reports. The CPA states that it is the responsibility of the taxing authority to request addition of omitted businesses to the confidential report. In addition to requesting a full review of any missing sales tax allocations for each business, Sales Revenue Inc. has also requested that each business would be added to all reports going forward.

The Comptroller has 44 working business days in which to provide a response to the City. Once the determination is final, a refund is issued within 30 days and remitted to the City in the following quarter.

Overview of the City of Montgomery Audit

The City of Montgomery was physically inspected in October 2019. A total of **295** entities, including vacant spaces in the retail and industrial centers, were notated. Of the entities audited, **191** provide a service or product that qualifies for the local sales tax levy, these businesses are responsible for adding to the monthly, quarterly, and annual allocations received from the State.

Each business that is inspected is reviewed for correct sales tax application as well as qualifications of goods or services for the additional sales tax levy. Each time a physical inspection is performed this list will be updated and prior inspections reflected.

Additional notations are made within the report including vacancies, business closures, and new construction. The current report reflects the following business breakdown by category:

Month and Year	October 2019	March 2019	August 2018
Total Entities	295	264	234
Sales Tax Permit Holders	191	176	156
Non Taxable Entities	52	48	48
Provide Service Only	22	17	12
Vacancies*	21	16	16
Misc.**	9	7	2

**Vacancies can include recent spaces formerly occupied by businesses that are no longer operational.*

***Miscellaneous can include game rooms, storage, lockouts, owner refusal, operational businesses that were closed, or businesses that were closed with no indicating name or signage that can identify that space.*

Tax Year 2020 Sales Tax Accounts through March

A review of the monthly reports provided by the Comptroller of Public Accounts reflects 5,147 active taxpayer accounts coded to the City of Montgomery. Many of the accounts are either E-Commerce related, or are coded as active but have not made a sale yet, and therefore are not reflected in the monthly report(s).

Total Sales Tax Payers by Month

YEAR	MONTH	SALES TAX FILERS
2019	May	2,045
2019	June	1,792
2019	July	1,799
2019	August	2,118
2019	September	1,838
2019	October	1,915
2019	November	2,229
2019	December	1,785
2020	January	1,689
2020	February	2,036
2020	March	1,747
2020	April	1,710
2020	May*	1,811

The number of taxpayers filing local taxes fluctuates throughout the year. February and quarterly filing months have traditionally reflected the highest number of sales tax payers. Represented here is a listing of each month and the number of taxpayer returns filed in the District, quarterly filing months are listed in **BOLD**.

Average number of taxpayers filing each month: 1,886
 11.4% decrease in taxpayers over May 2019

November 2019 reflects the largest single-month number of sales tax filers in the City of Montgomery's history.

Sales Tax Allocations through May

Sales tax receipts for Calendar Year 2020 total **\$846,429.24**.

For Tax Year 2020* sales tax receipts totaled **\$317,824.51**.

Reviewing the past twelve month reporting period, the City of Montgomery sales tax receipts were derived from an average of 1,886 taxpayers filing local tax returns each month with November 2019 reflecting the highest taxpayer count of 2,229.

Top 25 Sales Tax Filers - Twelve Months Combined

1	KROGER TEXAS L.P.
2	MCCOY CORPORATION
3	AZZIP ENTERPRISES INC.
4	BROOKSHIRE BROTHERS INC.
5	ENERGY TEXAS INC.
6	O'REILLY AUTO ENTERPRISES LLC
7	JIM'S HARDWARE INC.
8	SCHULTZ PET SUPPLY LLC
9	BIGGE CRANE AND RIGGING CO.
10	ALLEYTON RESOURCE COMPANY LLC
11	BOBCAT CRANE LLC
12	KOLKHORST FOODS LLC
13	MCKINNEY RESTAURANT 21141 LLC
14	IANASHER LLC
15	PRIMORIS ENERGY SERVICES CORPORATION
16	SKIPPER BEVERAGE COMPANY LLC
17	THE ECLECTIC TRADING COMPANY
18	JEETHO BUSINESS INC.
19	TARA AUSTIN
20	GOOGLE LLC
21	CHEROKEE TEJAS LLC
22	H-E-B LP
23	BFI WASTE SERVICES OF TEXAS LP
24	LIGHTHOUSE DOCUMENT TECHNOLOGIES
25	MELLANOX TECHNOLOGIES INC.

Combined local taxes filed: \$1,493,257.24

**Tax Year refers to the actual months when sales tax is received for the sales tax calendar year. In this case, March 2020-February 2021 make up the current annual receipts period.*

Top 25 Sales Tax Filers-May 2020

1	KROGER TEXAS L.P.
2	BROOKSHIRE BROTHERS INC.
3	MCCOY CORPORATION
4	ENTERGY TEXAS INC.
5	CUTTERS FABRICATION SOLUTIONS LLC
6	AZZIP ENTERPRISES INC.
7	O'REILLY AUTO ENTERPRISES LLC
8	JIM'S HARDWARE INC.
9	SCHULTZ PET SUPPLY LLC
10	MCKINNEY RESTAURANT 21141 LLC
11	BETHEL MILLS INC
12	ARQUITT TACOS INC.
13	AMERICAN EQUIPMENT COMPANY INC.
14	INTUIT INC.
15	KOLKHORST FOODS LLC
16	GOOGLE LLC
17	SKIPPER BEVERAGE COMPANY LLC
18	JEETHO BUSINESS INC.
19	HULU LLC
20	TARA AUSTIN
21	GUIDRY & ASSOCIATES INC.
22	BFI WASTE SERVICES OF TEXAS LP
23	CVS PHARMACY INC.
24	HOOKER FURNITURE CORPORATION
25	M2 THE AGENCY INC.

Combined Total Local Taxes Filed: \$214,986.87

Utilizing data provided by the Texas Comptroller of Public Accounts, this list reflects the top 25 businesses remitting the highest local tax filings within the District, and represents 68% of the total combined sales tax refunds for May.

Within City's most recent sales tax allocation, forty-one (41) businesses filed local taxes in excess of \$1,000.00. It is important to note that the taxpayer with returns over \$1,000.00 reflects 75% of the total monthly allocation, with combined filings of \$235,614.27.

April | May Top 25 Taxpayer Comparison

April 2020

1	MCCOY CORPORATION
2	AZZIP ENTERPRISES INC.
3	ALLEYTON RESOURCE COMPANY LLC
4	INDUSTRIAL BATTERY & CHARGER INC
5	MCKINNEY RESTAURANT 21141 LLC
6	O'REILLY AUTO ENTERPRISES LLC
7	JIM'S HARDWARE INC.
8	SCHULTZ PET SUPPLY LLC
9	CISCO SYSTEMS INC.
10	INTUIT INC.
11	SAMSARA NETWORKS INC.
12	KOLKHORST FOODS LLC
13	GOOGLE LLC
14	GUIDRY & ASSOCIATES INC.
15	THE ECLECTIC TRADING COMPANY
16	J.D. PRECISION PLUMBING SERVICES INC.
17	METALFORMING INC
18	SKIPPER BEVERAGE COMPANY LLC
19	HULU LLC
20	TARA AUSTIN
21	A & A PLANTS AND PRODUCE INC.
22	BFI WASTE SERVICES OF TEXAS LP
23	JEETHO BUSINESS INC.
24	CONTEXTLOGIC INC.
25	AMERICAN EQUIPMENT COMPANY INC.

Non-Quarterly Filer Month
Allocation: \$94,168.98

May 2020

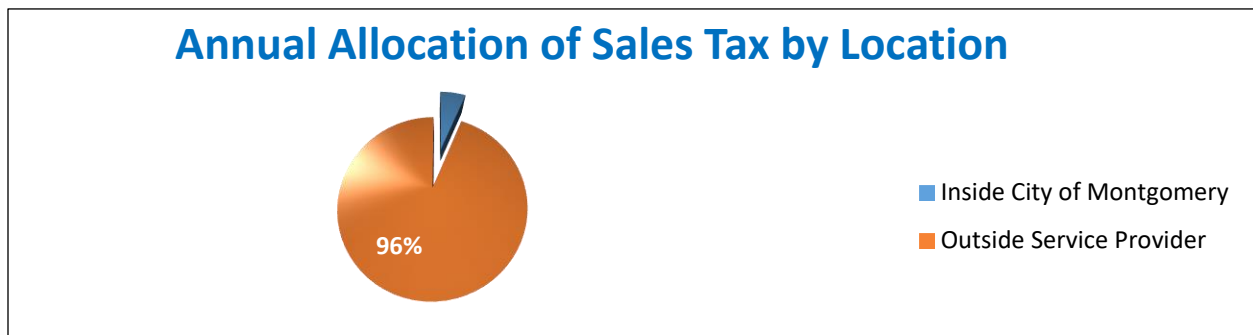
1	KROGER TEXAS L.P.
2	BROOKSHIRE BROTHERS INC.
3	MCCOY CORPORATION
4	ENERGY TEXAS INC.
5	CUTTERS FABRICATION SOLUTIONS LLC
6	AZZIP ENTERPRISES INC.
7	O'REILLY AUTO ENTERPRISES LLC
8	JIM'S HARDWARE INC.
9	SCHULTZ PET SUPPLY LLC
10	MCKINNEY RESTAURANT 21141 LLC
11	BETHEL MILLS INC
12	ARQUITT TACOS INC.
13	AMERICAN EQUIPMENT COMPANY INC.
14	INTUIT INC.
15	KOLKHORST FOODS LLC
16	GOOGLE LLC
17	SKIPPER BEVERAGE COMPANY LLC
18	JEETHO BUSINESS INC.
19	HULU LLC
20	TARA AUSTIN
21	GUIDRY & ASSOCIATES INC.
22	BFI WASTE SERVICES OF TEXAS LP
23	CVS PHARMACY INC.
24	HOOVER FURNITURE CORPORATION
25	M2 THE AGENCY INC.

Quarterly Filer Month
Allocation: \$214,986.87

Sales Tax Receipts by Business Type/Nexus Twelve Month Totals

During the past twelve months, 96% of all sales tax receipts received came from service providers that are charging the local sales tax to individuals within the City boundary, but whose physical tax office is located either out of the City limits or, in most cases, out of the State. These businesses have been reviewed and have been determined by the Comptroller of Public Accounts that they constitute a service, which qualifies for charging the local tax.

In May 2020, a total of 62 businesses filed sales tax receipts from locations that are physically located within the City, the remaining 1,749 filings came from out of District goods and service providers.



Sales Tax Receipts

The City of Montgomery, Texas has received **\$29,119,191.54** in sales tax receipts since January 1, 1995.

The May 2020 allocation to be allocated to the City totals

\$315,099.96

Top 25 Sales Tax Categories in Montgomery, Texas

1	SUPER MARKET AND GROCERY SERVICES
2	CABLE AND OTHER TV SUBSCRIPTIONS
3	SPECIALTY BUILDING MATERIALS
4	AUTOMOTIVE SUPPLY
5	HYDRO ELECTRIC POWER
6	ELECTRONIC SHOPPING
7	HARDWARE STORES
8	WIRELESS TELECOMMUNICATIONS PROVIDERS
9	SOFTWARE PUBLISHERS
10	MOBILE FOOD SERVICE
11	RENTING OFFICE SPACE M&E / F&F
12	HOSTING DATA PROCESSING
13	CONSTRUCTION MATERIALS, SAND & GRAVEL
14	SOFTWARE REPRODUCTION
15	FABRICATED STRUCTURAL MANUFACTURING
16	MAIL ORDER HOUSES
17	COMMERCIAL PRINTING
18	WIRED/WIRELESS TELECOMMUNICATIONS
19	ELECTRONIC SHOPPING
20	WHOLESALE FURNITURE DISTRIBUTION
21	WHOLESALE DISTRIBUTION
22	RADIO TV BROADCASTING
23	INTERNET PUBLICATION
24	COSMETIC AND BEAUTY SUPPLIES
25	REAL-ESTATE LEASING

This list reflects the top 25 highest categories businesses use when filing sales tax. While there are hundreds of codes under which a business may report sales tax, SRI extracts the top 25 categories with the highest dollar amount received by the City.

The date range used is January 2019 through February 2020.

Total Allocations: \$3,512,452.99

May 2020 | 2019 Comparison

Receipts of Sales Tax Were as Follows	May 2020*	May 2019
	\$315,099.96	\$283,049.52
	*11% Increase	

FY 2019 Total Allocations	FY 2018 Total Allocations	FY 2017 Total Allocations	FY 2016 Total Allocations	FY 2015 Total Allocations	2014 Total Allocations
\$2,482,046.28	\$2,238,975.01	\$1,889,285.60	\$1,867,030.18	\$1,699,926.42	\$1,688,374.26

Total Allocations, 2014-Present
\$14,213,361.46

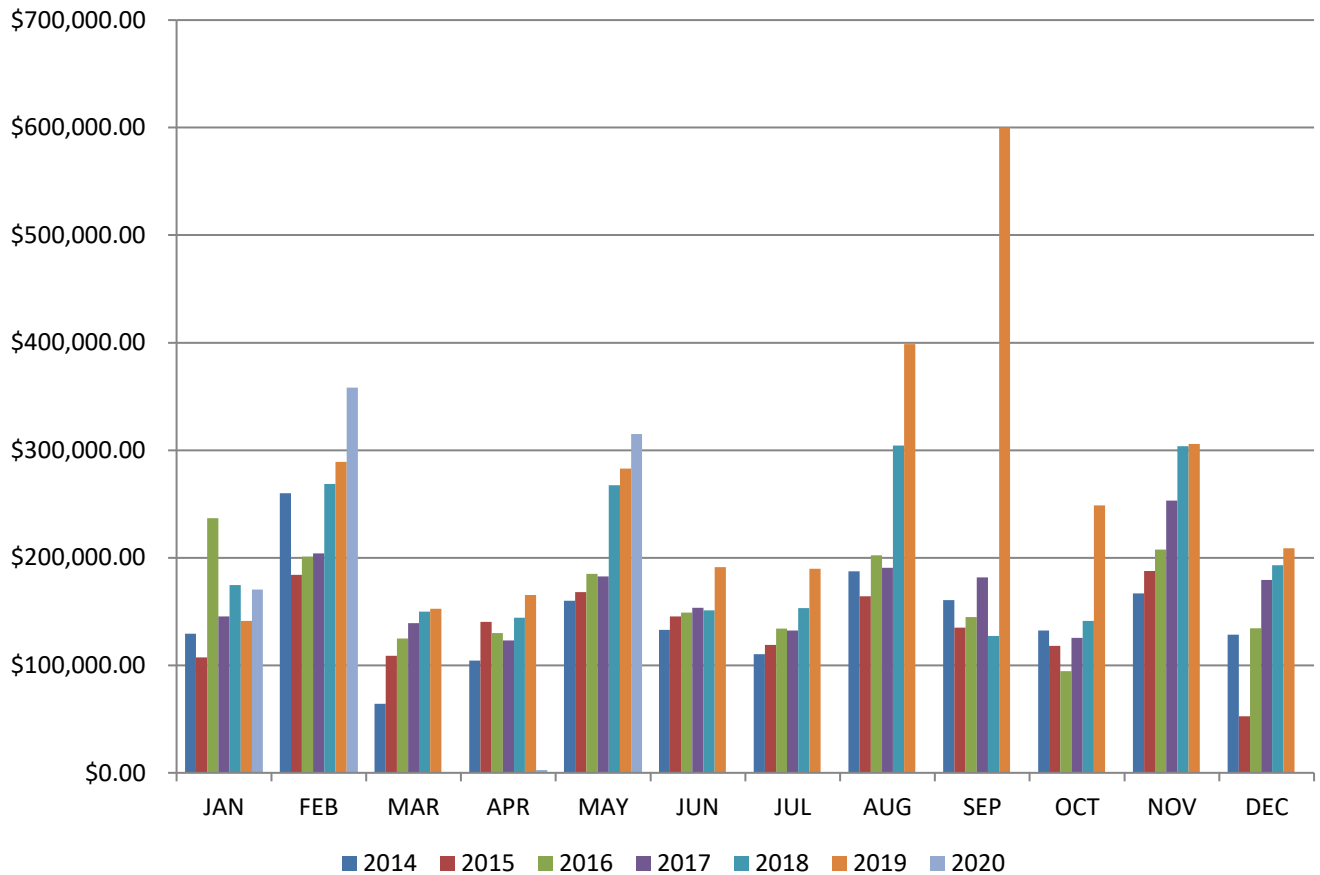
Includes recovered and corrected revenue from SRI.

Calendar Year 2020 Sales Tax Averages		Calendar Year 2019 Sales Tax Averages	
Total: \$846,429.24		Total: \$3,174,602.35	
Mean Allocation:	\$211,606.75	Mean Allocation:	\$269,617.27
Median Allocation:	\$242,815.00	Median Allocation:	\$248,593.00

**Tax Year (TY) refers to the actual months when sales tax is received for the sales tax calendar year. In this case, March 2019-February 2020 make up the annual receipts period. Recovery from a prior month or year may be received at any time.*

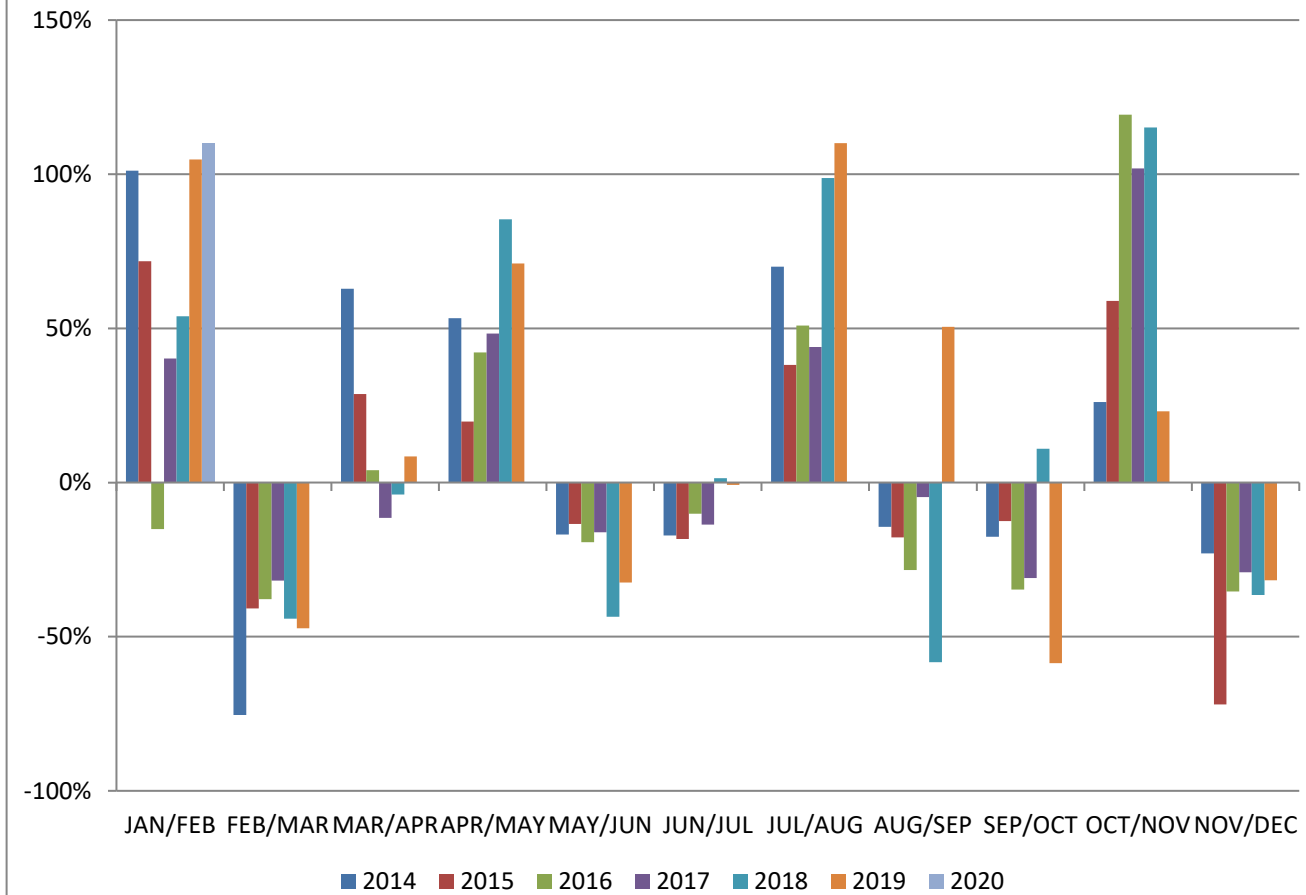
Graphical Models Follow on the Next Pages

Monthly Allocations



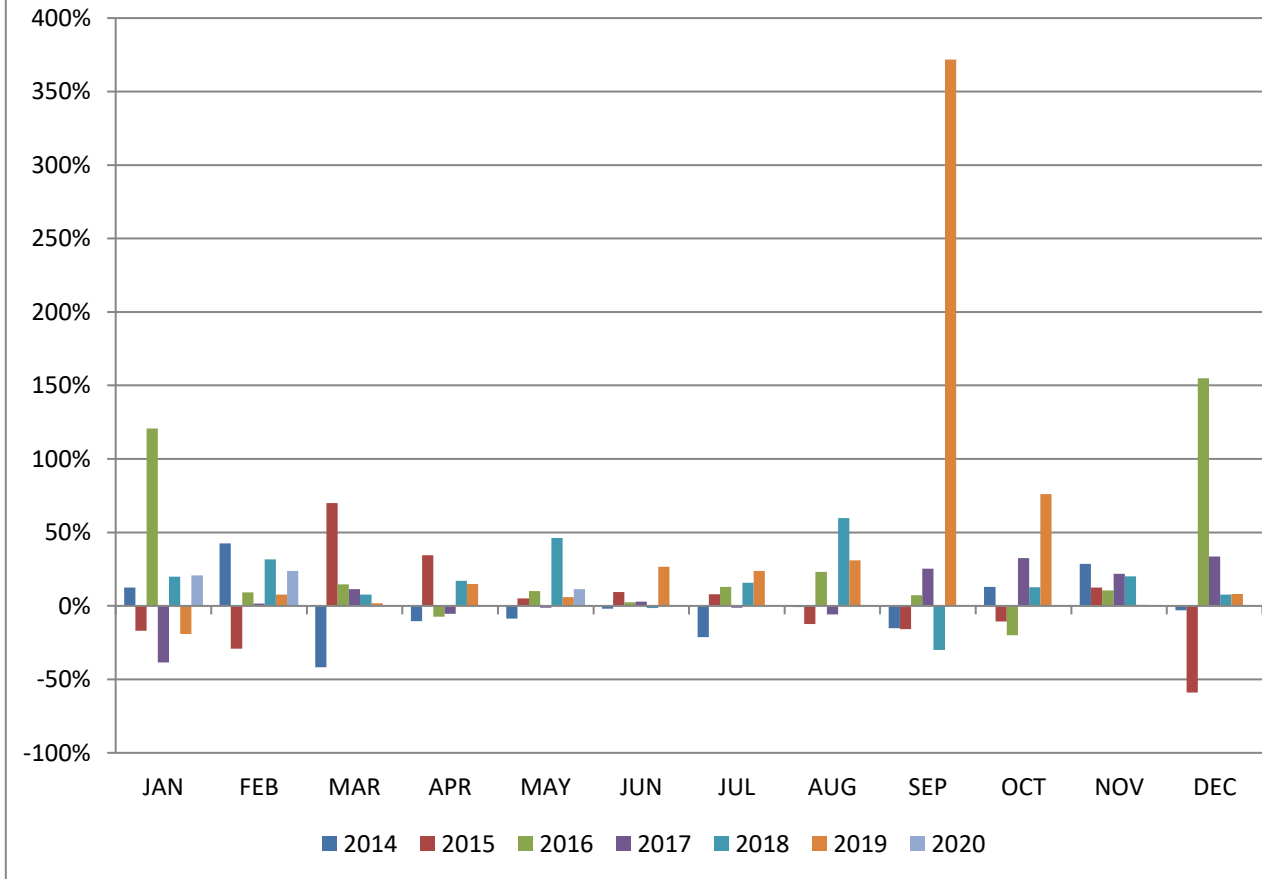
	2014	2015	2016	2017	2018	2019	2020
JAN	\$129,248.00	\$107,238.81	\$236,764.92	\$145,488.55	\$174,487.10	\$141,238.00	\$170,531.07
FEB	\$259,993.95	\$184,183.00	\$200,985.71	\$204,006.24	\$268,635.98	\$289,215.49	\$358,073.66
MAR	\$64,083.86	\$108,979.46	\$125,057.26	\$139,225.65	\$149,964.30	\$152,607.97	\$0.00
APR	\$104,356.47	\$140,275.54	\$130,098.69	\$123,234.01	\$144,205.61	\$165,516.81	\$2,724.55
MAY	\$159,966.95	\$168,012.24	\$184,955.47	\$182,757.15	\$267,397.74	\$283,049.52	\$315,099.96
JUN	\$133,026.37	\$145,485.26	\$149,145.60	\$153,336.53	\$151,071.81	\$191,260.13	
JUL	\$110,188.27	\$118,871.30	\$134,137.44	\$132,394.32	\$153,156.83	\$189,741.79	
AUG	\$187,363.72	\$164,234.26	\$202,380.82	\$190,648.43	\$304,422.57	\$398,641.13	
SEP	\$160,524.07	\$135,004.07	\$144,903.50	\$181,625.33	\$127,165.52	\$599,991.27	
OCT	\$132,291.80	\$118,139.09	\$94,652.13	\$125,361.52	\$141,162.59	\$248,593.82	
NOV	\$166,880.00	\$187,778.09	\$207,611.58	\$253,111.48	\$303,708.43	\$305,939.66	
DEC	\$128,470.68	\$52,683.59	\$134,305.68	\$179,308.88	\$192,957.46	\$208,806.76	

Month to Month Variance

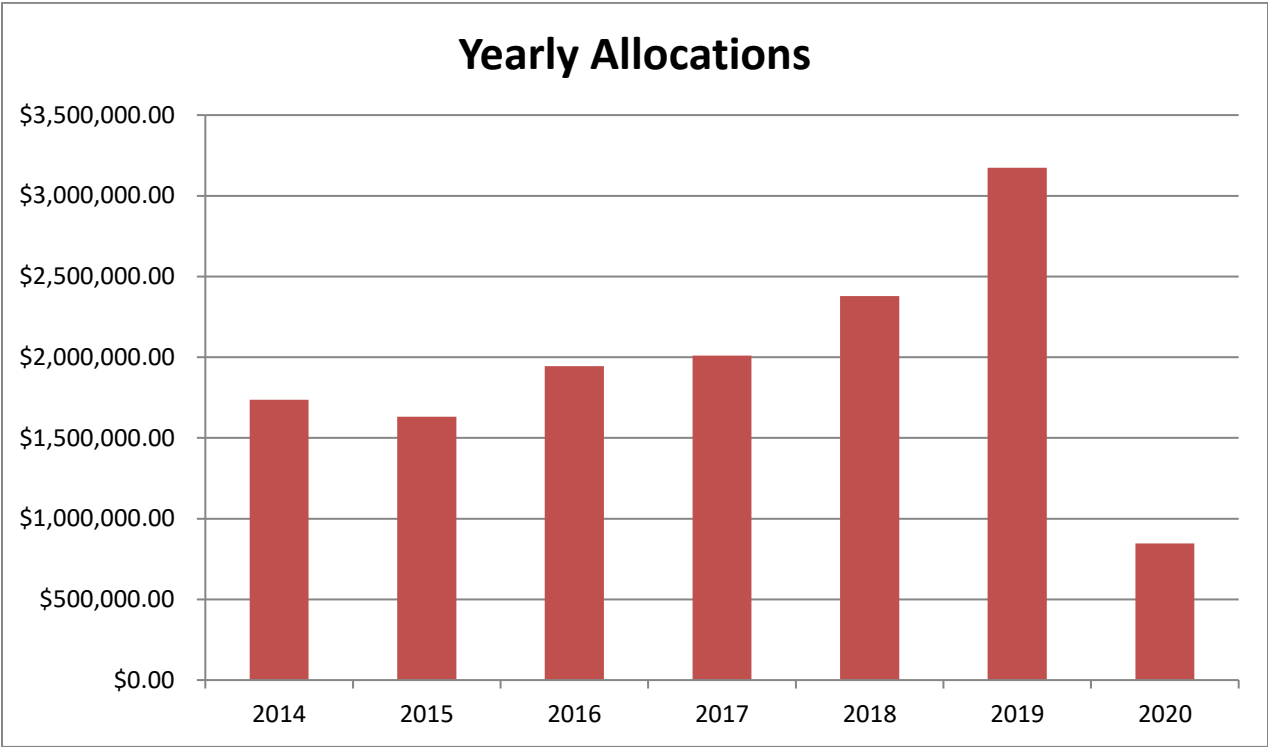


	2014	2015	2016	2017	2018	2019	2020
JAN/FEB	101%	72%	-15%	40%	54%	105%	110%
FEB/MAR	-75%	-41%	-38%	-32%	-44%	-47%	N/A
MAR/APR	63%	29%	4%	-11%	-4%	8%	N/A
APR/MAY	53%	20%	42%	48%	85%	71%	N/A
MAY/JUN	-17%	-13%	-19%	-16%	-44%	-32%	
JUN/JUL	-17%	-18%	-10%	-14%	1%	-1%	
JUL/AUG	70%	38%	51%	44%	99%	110%	
AUG/SEP	-14%	-18%	-28%	-5%	-58%	51%	
SEP/OCT	-18%	-12%	-35%	-31%	11%	-59%	
OCT/NOV	26%	59%	119%	102%	115%	23%	
NOV/DEC	-23%	-72%	-35%	-29%	-36%	-32%	

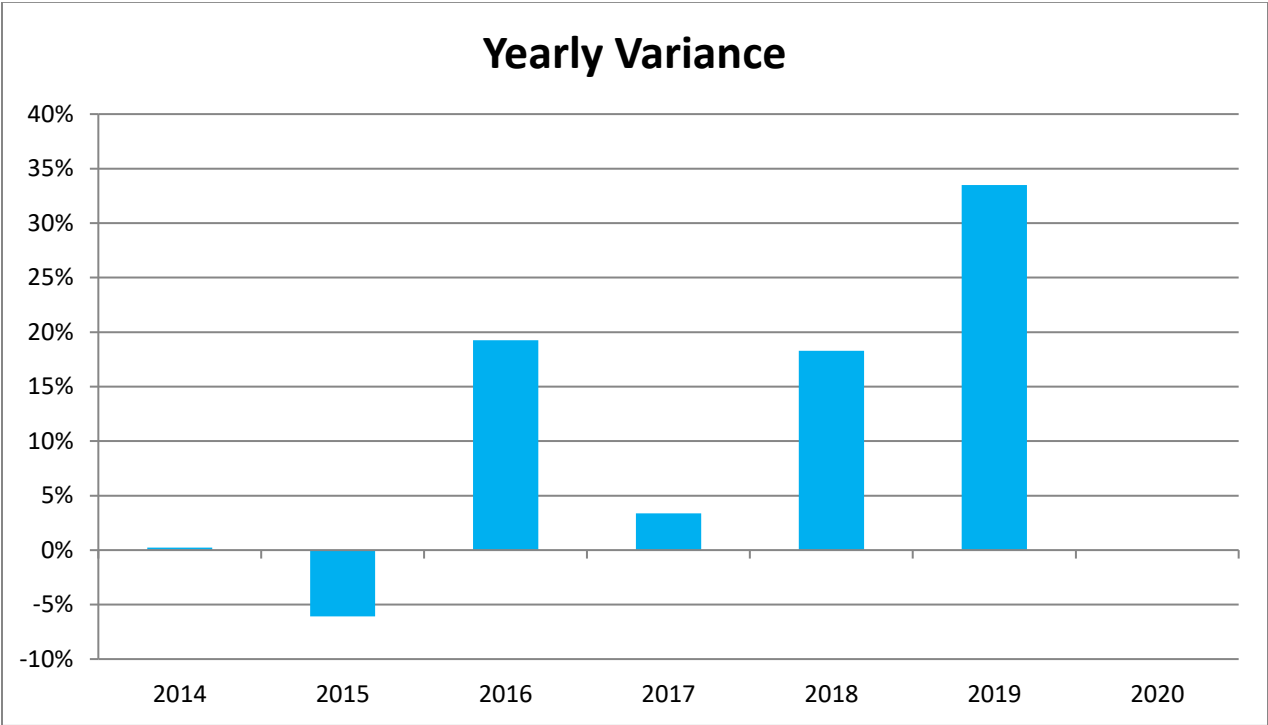
Previous Year by Month Variance



	2014	2015	2016	2017	2018	2019	2020
JAN	12%	-17%	121%	-39%	20%	-19%	21%
FEB	42%	-29%	9%	2%	32%	8%	24%
MAR	-42%	70%	15%	11%	8%	2%	N/A
APR	-10%	34%	-7%	-5%	17%	15%	N/A
MAY	-9%	5%	10%	-1%	46%	6%	11%
JUN	-2%	9%	3%	3%	-1%	27%	
JUL	-21%	8%	13%	-1%	16%	24%	
AUG	-1%	-12%	23%	-6%	60%	31%	
SEP	-15%	-16%	7%	25%	-30%	372%	
OCT	13%	-11%	-20%	32%	13%	76%	
NOV	29%	13%	11%	22%	20%	1%	
DEC	-3%	-59%	155%	34%	8%	8%	

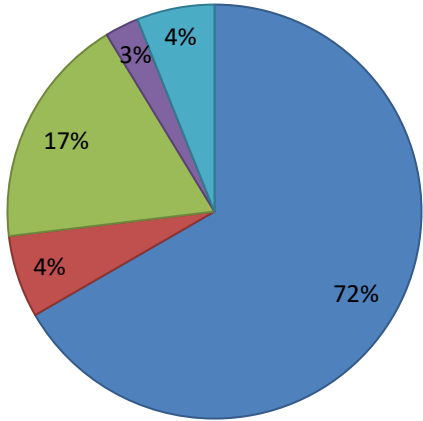


TY 2014	TY 2015	TY 2016	TY 2017	TY2018	TY2019	TY2020
\$1,736,394.14	\$1,630,884.71	\$1,944,998.80	\$2,010,498.09	\$2,378,335.94	\$3,174,602.35	\$846,429.24
0%	-6%	19%	3%	18%	33%	



Business Entity Breakdown

Total: 264



■ Tax ID ■ Not Charging ■ Not Taxable ■ Occupied ■ Vacant

File Sales Tax	Service Only	Not Taxable	Occupied	Vacant
176	17	48	7	16

June 17, 2020

The Honorable Mayor and City Council
City of Montgomery
101 Old Plantersville Road
Montgomery, Texas 77316

Re: Engineering Report
Council Meeting: June 23, 2020
City of Montgomery

Dear Mayor and Council:

The following information summarizes our activities on your behalf since the May 26th Council Meeting:

Status of Previously Authorized Projects:

All projects discussed below are shown on the enclosed maps of active developments and capital projects.

a) Baja Road Water and Drainage Improvements, Phase I & Phase II (CDBG)

We are working with the Contractor, City, and GrantWorks to ensure all required documentation is prepared and submitted as required by the Texas Department of Agriculture to close out the project.

b) Water Distribution System Analysis and Master Plan – CP No. 3 – Downtown and SH-105 Waterline Replacement

We are advertising to re-bid the project and plan to present bids at your July 14th City Council meeting.

c) Water Distribution System Analysis and Master Plan – CP No. 9 - Water Plant No. 3 Improvements

We received approval from the Texas Water Development Board on June 15th, and plan to begin advertising for bid this week. We expect to present bids at the August 11th Council meeting.

d) 18" Gravity Sanitary Sewer Extension, Phase 2

As a reminder, we held a final inspection on October 15th. The remaining items to be completed by the contractor are the final testing of the line which will occur once the new lift station is put into service.

e) GLO Projects

There is nothing new to report this month.

f) Anders Branch Drainage Analysis

We attended a kickoff meeting with BGE, Inc. on June 16th for the analysis to begin. It is our understanding BGE, Inc. plans to have the analysis complete by the end of September.

Status of Previously Authorized Projects (cont.):**g) Sanitary Sewer System Analysis and Master Plan – CP No. 3b – Lift Station No. 1 Replacement**

The contractor is continuing with the electrical work, and completed installation of the generator and control panel for the Lift Station No. 1 Replacement project. We received and recommended payment of Pay Estimate No. 8 in the amount of \$159,931.80 to Veritas Management Company LLC DBA Black Castle General Contractor for work completed as of May 25, 2020. As of Pay Estimate No. 8, the contract is approximately 144% complete by time and 75% complete by value. The contractor submitted a revised schedule which shows completion in early August.



Control Panel



Lift Station Site

h) Sanitary Sewer System Analysis and Master Plan – CP No. 10 – Lift Station No. 3 Force Main Re-Route

As a reminder, this project is included in TWDB CWSRF loan. The design is substantially complete, has received TxDOT approval, and is temporarily on hold until the Lift Station No. 1 project is complete.

Existing and Upcoming Developments:

- a) **Feasibility Studies** – There are no ongoing feasibility studies at this time.
- b) **Plan Reviews**
 - i. **Heritage Parking Place Expansion** – We received further revised plans on April 7th and expect to return plan approval once the building lines are recorded.
 - ii. **THPM Montgomery Townhomes** – We received plans for the development on May 13th and returned comments to the plans on May 29th.
 - iii. **AutoZone** – We received plans for the development on June 15th and plan to return comments this week.

c) Plat Reviews

- i. **Heritage Place Parking Development Plat** – We received revised plans for the plat on March 3rd and returned comments on March 11th. We expect to be able to provide plat approval once the building lines are recorded.
- ii. **The Shoppes at Montgomery, Section 2 Amended Plat** – We signed the final copy of the plat and it was recorded with Montgomery County.
- iii. **Depado Development Section 1 Minor Plat** – We signed the final copy of the plat and it was recorded with Montgomery County.
- iv. **Eagle's Nest Minor Plat (Plez Morgan Townhomes Project)** – We received the revised plat on June 9th and are ready to approve the plat once the hard copy submittal is received by the City.

d) Ongoing Construction

- i. **Shoppes at Montgomery Public Waterline Extension** – The contractor completed and passed all required testing, and we are working to schedule a final inspection.

e) One-Year Warranty Inspections

- i. **Villas of Mia Lago, Section 2** – It is our understanding the contractor is working to address the items identified at the one-year warranty inspection.
- ii. **Hills of Town Creek, Section 3** – The one-year warranty inspection was held on January 7, 2020, and the contractor is currently addressing the punch list items.
- iii. **Emma's Way** – The one-year warranty inspection was held on February 18, 2020 and the contractor is currently addressing the punch list items.

Meetings and Ongoing Activities:

- a) **Biweekly Operations Conference Call** – We continue hosting a biweekly conference call with representatives from Gulf Utility Service, Inc. and City Staff. Items of note discussed during the previous month included updates on various warranty inspections, general updates on all active design and construction projects, and general operations of the City's water and sanitary sewer facilities.
- b) **FM 1097 & Atkins Creek (TxDOT)** – We are coordinating with TxDOT regarding the selected option for repairs, which is scheduled to let in January 2021 pending TxDOT's obtaining of all necessary right-of-way.
- c) **FM 149 & SH-105 Right Turn Lane** –TxDOT has advised that the project is not scheduled to be let until 2025 with the previously discussed downtown FM 149 improvements however they are looking into separating the turn lane from the scope of the project to complete sooner.

Meetings and Ongoing Activities (cont.):

- d) **Design Manual Update** – We are preparing updates to the City’s Design Manual, as authorized by City Staff, in response to recent legislation that requires all plan review comments to reference a written rule. Updates include the addition and modification of standard details and City preferences for construction to be enforced in all proposed City and private developments.
- e) **Town Creek Crossing** – We met with City Staff and the developer on June 12th to discuss a potential waterline reroute through the development and the abandonment of Lift Station No. 8.

Please contact Katherine Vu or me if you have any questions.

Sincerely,



Chris Roznovsky, PE
Engineer for the City

CVR/kmv

K:\W5841\W5841-0900-00 General Consultation\Meeting Files\Status Reports\2020\Engineer's Report 6-23-2020.docx`

Enclosures: Pay Estimate No. 8 – Lift Station No. 1 Relocation
Active Capital Projects Map
Active Developments Map

Cc (via email): The Planning and Zoning Commission – City of Montgomery
Mr. Richard Tramm – City of Montgomery, City Administrator
Ms. Susan Hensley – City of Montgomery, City Secretary
Mr. Alan Petrov – Johnson Petrov LLP, City Attorney



6330 West Loop South, Suite 150
Bellaire, Texas 77401
Tel: 713.777.5337
Fax: 713.777.5976
www.jonescarter.com

June 2, 2020

The Honorable Mayor and City Council
City of Montgomery
101 Old Plantersville Rd.
Montgomery, TX 77316

Re: Construction of the Stewart Creek Wastewater Treatment Plant Lift Station Relocation
City of Montgomery
TIN No. 74-2063592

Dear Mayor and Council:

Enclosed is Application and Certificate for Payment No. 8 from Veritas Management Company LLC DBA Black Castle General Contractor for the referenced project. This application covers construction activities for the referenced project during the period from April 28, 2020 to May 25, 2020. The estimate is in order and we recommend payment in the amount of \$159,931.80 to Veritas Management Company LLC DBA Black Castle General Contractor.

As of May 25, 2020, the contract period of performance is 144% complete by time and 75% by total contract value. **Zero (0) calendar days** were impacted this period. During this period the contractor continued to install rebar for the lift station, pour concrete and sink the wet well, installed the manhole, install above ground pipe, valves and fitting, install site lighting, complete underground pipe and bring the generator on site.

Sincerely,

A handwritten signature in blue ink that reads 'Rebecca S. Watkins'.

Rebecca Watkins, PE

RLW/tms/lkd

K:\W5841\W5841-0036-00 Lift Station No. 1 Relocation\3 Construction Phase\Progress Payments\8

Enclosure

cc: Mr. Christopher Roznovsky, P.E. – Jones | Carter, City Engineer
Mr. Richard Tramm – City of Montgomery, City Administrator
Ms. Susan Hensley – City of Montgomery, City Secretary
Mr. Alan Petrov – Johnson Petrov, LLP, City Attorney

TO OWNER/CLIENT:
 City of Montgomery
 101 Old Plantersville Road
 Montgomery, Texas 77316

PROJECT:
 Stewart Creek Wastewater Treatment Plant Lift
 Station Relocation
 265 Buffalo Springs Drive
 Montgomery, Texas 77356

APPLICATION NO: 8
INVOICE NO: 8
PERIOD: 04/28/20 - 05/25/20
PROJECT NO: W5841-0036-00
CONTRACT DATE: 8/28/2019

FROM CONTRACTOR:
 Black Castle General Contractor
 2115 Stephens Place, Suite 210
 New Braunfels, Texas 78130

VIA ARCHITECT/ENGINEER:
 Rebecca Watkins (Jones Carter)
 2322 West Grand Parkway North, Suite 150
 Katy, Texas 77449

CONTRACT FOR: Construction of Stewart Creek Wastewater Lift Station Relocation

CONTRACTOR'S APPLICATION FOR PAYMENT


Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. Original Contract Sum	\$1,094,300.00
2. Net change by change orders	\$0.00
3. Contract Sum to date (Line 1 ± 2)	\$1,094,300.00
4. Total completed and stored to date (Column G on detail sheet)	\$820,435.00
5. Retainage:	
a. 10.00% of completed work	\$82,043.50
b. 0.00% of stored material	\$0.00
Total retainage (Line 5a + 5b or total in column I of detail sheet)	\$82,043.50
6. Total earned less retainage (Line 4 less Line 5 Total)	\$738,391.50
7. Less previous certificates for payment (Line 6 from prior certificate)	\$578,459.70
8. Current payment due:	\$159,931.80
9. Balance to finish, including retainage (Line 3 less Line 6)	\$355,908.50

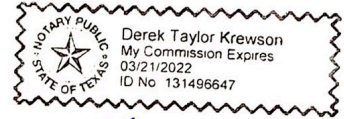
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$0.00	\$0.00
Total approved this month:	\$0.00	\$0.00
Totals:	\$0.00	\$0.00
Net change by change orders:	\$0.00	

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: Black Castle General Contractor

By:  Date: 6-2-2020

State of: _____
 County of: _____
 Subscribed and sworn to before
 me this _____ day of _____
 Notary Public:
 My commission expires: _____





ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$159,931.80

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER:

By: Rebecca L. Watkins Date: 6-2-2020

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
 Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 8

APPLICATION DATE:

PERIOD: 04/28/20 - 05/25/20

Contract Lines

ITEM NO.	COST CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	B1 - .	Mobilization	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$50,000.00	100.00%	\$0.00	\$5,000.00
2	B2-1-1 - .	Excavation (Safety/Labor/Equipment)	\$55,000.00	\$55,000.00	\$0.00	\$0.00	\$55,000.00	100.00%	\$0.00	\$5,500.00
3	B2-1-2 - .	Starter Ring	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	100.00%	\$0.00	\$600.00
4	B2-1-3 - .	Forming	\$136,000.00	\$123,600.00	\$9,000.00	\$0.00	\$132,600.00	97.50%	\$3,400.00	\$13,260.00
5	B2-1-4 - .	Rebar	\$85,000.00	\$80,000.00	\$2,500.00	\$0.00	\$82,500.00	97.06%	\$2,500.00	\$8,250.00
6	B2-1-5 - .	Pour Wall	\$144,000.00	\$144,000.00	\$0.00	\$0.00	\$144,000.00	100.00%	\$0.00	\$14,400.00
7	B2-1-6 - .	Sink Wet Well	\$50,000.00	\$45,000.00	\$5,000.00	\$0.00	\$50,000.00	100.00%	\$0.00	\$5,000.00
8	B2-2 - .	Seal Slab	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	100.00%	\$0.00	\$300.00
9	B2-3 - .	Pour bottom	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	100.00%	\$0.00	\$600.00
10	B2-4 - .	Pour Top	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$7,000.00	100.00%	\$0.00	\$700.00
11	B2-5 - .	Backfill	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	100.00%	\$0.00	\$300.00
12	B2-6 - .	Install P/V/F	\$40,000.00	\$0.00	\$30,000.00	\$0.00	\$30,000.00	75.00%	\$10,000.00	\$3,000.00
13	B2-7 - .	Coat wet well	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$20,000.00	\$0.00
14	B2-8 - .	Install Pumps	\$70,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$70,000.00	\$0.00
15	B2-9-1 - .	Service Entrance	\$2,600.00	\$520.00	\$0.00	\$0.00	\$520.00	20.00%	\$2,080.00	\$52.00
16	B2-9-2 - .	Switchgear	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$25,000.00	\$0.00
17	B2-9-3 - .	Instrumentation	\$3,100.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,100.00	\$0.00
18	B2-9-4 - .	Controls	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,000.00	\$0.00
19	B2-9-5 - .	Motors / Pumps	\$5,200.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,200.00	\$0.00
20	B2-9-6 - .	Site Lighting	\$3,000.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	83.33%	\$500.00	\$250.00
21	B2-9-7 - .	Underground Conduit	\$66,000.00	\$49,498.00	\$16,502.00	\$0.00	\$66,000.00	100.00%	\$0.00	\$6,600.00
22	B2-9-8 - .	Wire in Underground Conduit	\$42,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$42,000.00	\$0.00
23	B2-9-9 - .	In Slab Conduit	\$5,600.00	\$0.00	\$5,600.00	\$0.00	\$5,600.00	100.00%	\$0.00	\$560.00
24	B2-9-10 - .	Exposed Indoor Conduit	\$5,800.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,800.00	\$0.00
25	B2-9-11 - .	Wire in Indoor Conduit	\$2,200.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,200.00	\$0.00
26	B2-9-12 - .	Exposed Outdoor Conduit	\$25,000.00	\$1,250.00	\$0.00	\$0.00	\$1,250.00	5.00%	\$23,750.00	\$125.00
27	B2-9-13 - .	Wire in Outdoor Conduit	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$4,000.00	\$0.00
28	B2-9-14 - .	Generator Connection	\$2,100.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,100.00	\$0.00
29	B2-9-15 - .	Grounding	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,500.00	\$0.00
30	B2-10 - .	Install Manhole	\$8,000.00	\$7,200.00	\$0.00	\$0.00	\$7,200.00	90.00%	\$800.00	\$720.00
31	B2-11 - .	Install Underground Pipe	\$5,300.00	\$1,325.00	\$0.00	\$0.00	\$1,325.00	25.00%	\$3,975.00	\$132.50
32	B2-12 - .	Install Generator	\$90,600.00	\$0.00	\$90,600.00	\$0.00	\$90,600.00	100.00%	\$0.00	\$9,060.00
33	B2-13 - .	Pour concrete foundations	\$10,000.00	\$0.00	\$9,000.00	\$0.00	\$9,000.00	90.00%	\$1,000.00	\$900.00
34	B2-14 - .	Final Grading	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,000.00	\$0.00

A	B	C	D	E	F	G		H	I	
ITEM NO.	COST CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
35	B3 - .	Trench Safety System	\$600.00	\$540.00	\$0.00	\$0.00	\$540.00	90.00%	\$60.00	\$54.00
36	B4 - .	SWPPP	\$1,200.00	\$1,080.00	\$0.00	\$0.00	\$1,080.00	90.00%	\$120.00	\$108.00
37	B5 - .	Necessary modifications to complete work	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$15,000.00	\$0.00
38	B6 - .	Construction Staking Allowance	\$7,000.00	\$5,600.00	\$0.00	\$0.00	\$5,600.00	80.00%	\$1,400.00	\$560.00
39	B7-1 - .	Install Bypass pumping	\$27,000.00	\$27,000.00	\$0.00	\$0.00	\$27,000.00	100.00%	\$0.00	\$2,700.00
40	B7-2 - .	Bypass Operation	\$2,300.00	\$1,620.00	\$0.00	\$0.00	\$1,620.00	70.43%	\$680.00	\$162.00
41	B7-3 - .	Demo Bypass System	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,000.00	\$0.00
42	B8 - .	Demo offsite lift station.	\$31,500.00	\$31,500.00	\$0.00	\$0.00	\$31,500.00	100.00%	\$0.00	\$3,150.00
43	B9 - .	Electric Service Allowance	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00	\$0.00
44	B10 - .	Access platform for generator	\$9,700.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$9,700.00	\$0.00
TOTALS:			\$1,094,300.00	\$642,733.00	\$177,702.00	\$0.00	\$820,435.00	74.97%	\$273,865.00	\$82,043.50

Change Orders

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
45	PCCO#001 Texas Water Development Board modifications	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
TOTALS:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00

Grand Totals

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
GRAND TOTALS:		\$1,094,300.00	\$642,733.00	\$177,702.00	\$0.00	\$820,435.00	74.97%	\$273,865.00	\$82,043.50

AFFIDAVIT OF BILLS PAID

THE STATE OF TEXAS
COUNTY OF FORT BEND

Rodney Schwarzlose Being first duly sworn, state that he is President of Black Castle GC of FORT BEND County of Texas, hereinafter call "Company", and The said Company has performed work and/or furnished to The City of Montgomery hereinafter called "Owner" pursuant to a contract, dated with Owner (hereinafter called "Contract") for the construction of:

PROJECT: Stewart Creek Lift Station
PROJECT NO: 600.001010.00

That all just and lawful invoices against the Company for Labor, materials and expendable equipment employed in the performance of the Contract and have been paid in full (with the exception of the attached invoice) prior to acceptance of payments from the Owner, and


That the Company agrees to indemnify and hold the Owner and Engineers harmless from all liability arising from claims by subcontractors, materialmen and suppliers under Contract, and

That no claims have been made or filed upon the payment bond,

That the Company has not received any claims or notice of claims from the subcontractor, materialmen and suppliers.

Executed this 2 day of June, 2020.

CONTRACTOR


By: Rodney Schwarzlose

President

THE STATE OF TEXAS
COUNTY OF Fort Bend

BEFORE ME, The undersigned authority, on this day personally appeared Rodney Schwarzlose President of Black Castle General Contractor, a Texas Corporation, known to me to be the person and officer whose name is subscribed to the foregoing instrument, and acknowledged to me that the executed the same as the act and deed of such corporation, for the purpose of consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE ON THIS THE 2 day of June 2020.

MY COMMISSION EXPIRES: 03.21.2022


NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS



WAIVER AND LIEN RELEASE UPON PARTIAL PAYMENT

THE STATE OF TEXAS
COUNTY OF Fort Bend

The undersigned contracted with Black Castle General Contractor to furnish Labor, Materials and Incidental Items in connection with certain improvements to real property located in Montgomery County, Texas, and owned by The City of Montgomery which improvements are described as follows:

Job Name: Stewart Creek Lift Station

Job Number: 11-23

In consideration of Pay Estimate No. 8 in the amount of One hundred fifty nine thousand nine hundred thirty one dollars and eighty Cents

\$ 159,931.80 other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and confessed, the undersigned does hereby waive and release any mechanic's lien or materialmen's lien or claims of lien that the undersigned has or hereafter has on the above mentioned real property on account of any labor performed or materials furnished or to be furnished or labor performed and materials furnished by the undersigned pursuant to the above mentioned contract or any constitutional lien that the undersigned may have.

Undersigned hereby guarantees that all bills for labor performed and/or materials furnished in the erection and construction of such improvements on the Property have been fully paid (with the exception of the attached invoice) and satisfied and Undersigned does further guarantee that if for any reason a lien or liens are filed for material or labor against said Property arising out of any bills for material or labor in connection with the erection or construction of said improvements therein, Undersigned will obtain a settlement of such lien or liens and a proper release thereof shall be obtained.

Executed this 2 day of June, 2020.

(Contractor)

[Signature]
By : Rodney Schwarzlose

Title President

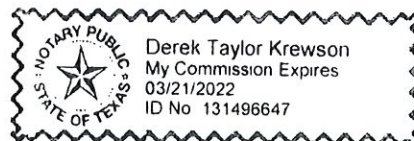
THE STATE OF TEXAS
COUNTY OF Fort Bend

BEFORE ME, The undersigned authority, on this day personally appeared Rodney Schwarzlose, then president of Black Castle General Contractor, known to me to be the person and officer whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same as the act and deed of such corporation, for the purpose of consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE ON THIS THE 2 day of June, 2020.

MY COMMISSION EXPIRES: 03.21.2022

[Signature]
NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS





Date: 6/3/2020

PROJECT: 11-23 – Stewart Creek

ENGINEER: Jones|Carter

Record of Rain Days

BCGC has documented four (6) calendar days of rain for the Stewart Creek Project.

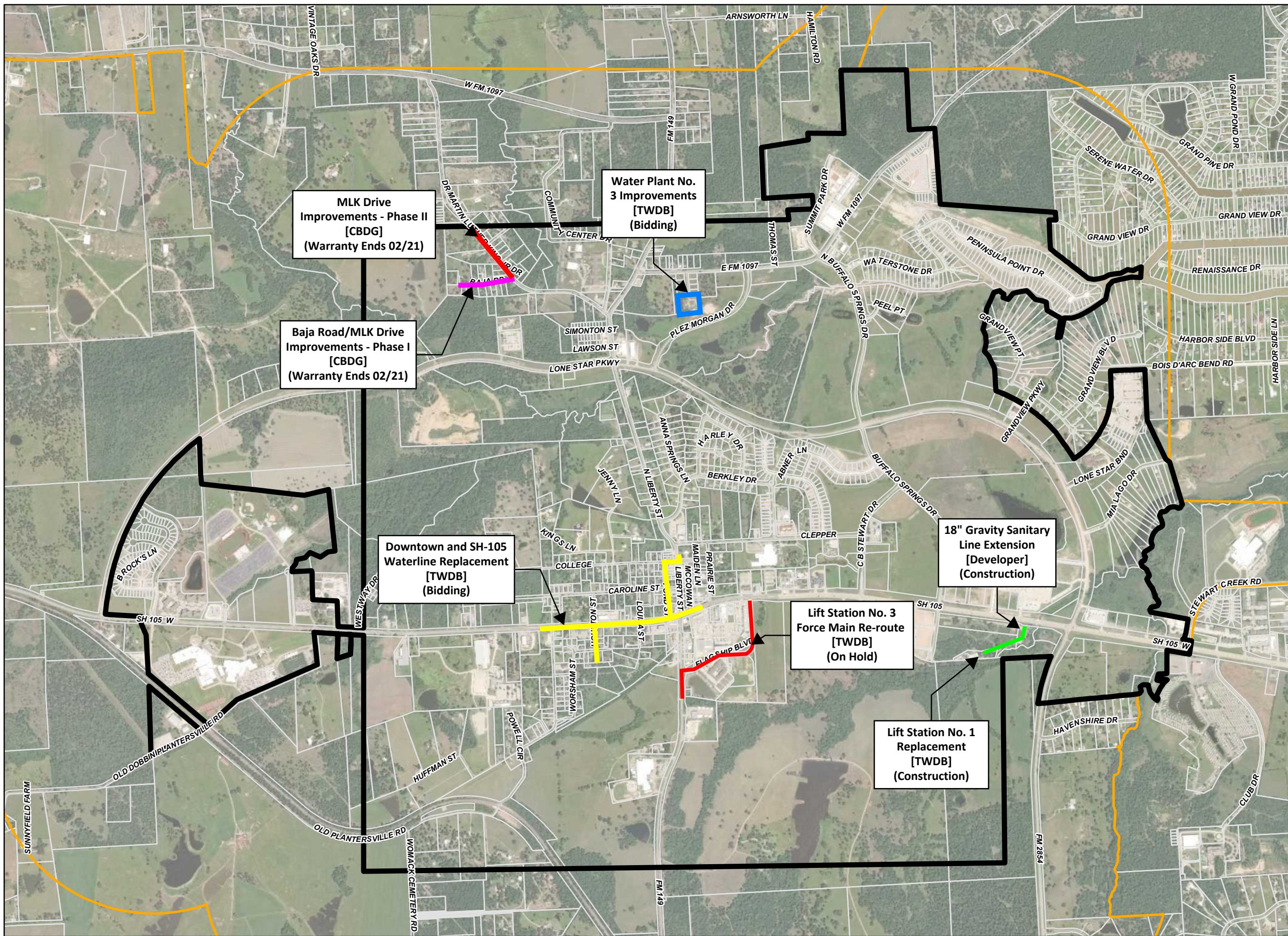
Reading Date From	Reading Date To	Rain
5/25/2020 0:00	5/26/2020 0:00	0
5/24/2020 0:00	5/25/2020 0:00	3.44
5/23/2020 0:00	5/24/2020 0:00	0
5/22/2020 0:00	5/23/2020 0:00	0
5/21/2020 0:00	5/22/2020 0:00	0
5/20/2020 0:00	5/21/2020 0:00	0
5/19/2020 0:00	5/20/2020 0:00	0
5/18/2020 0:00	5/19/2020 0:00	0
5/17/2020 0:00	5/18/2020 0:00	0.04
5/16/2020 0:00	5/17/2020 0:00	1.12
5/15/2020 0:00	5/16/2020 0:00	0.08
5/14/2020 0:00	5/15/2020 0:00	0
5/13/2020 0:00	5/14/2020 0:00	0
5/12/2020 0:00	5/13/2020 0:00	0.52
5/11/2020 0:00	5/12/2020 0:00	0
5/10/2020 0:00	5/11/2020 0:00	0
5/9/2020 0:00	5/10/2020 0:00	0
5/8/2020 0:00	5/9/2020 0:00	0
5/7/2020 0:00	5/8/2020 0:00	0
5/6/2020 0:00	5/7/2020 0:00	0.08
5/5/2020 0:00	5/6/2020 0:00	0
5/4/2020 0:00	5/5/2020 0:00	0
5/3/2020 0:00	5/4/2020 0:00	0
5/2/2020 0:00	5/3/2020 0:00	0
5/1/2020 0:00	5/2/2020 0:00	0
4/30/2020 0:00	5/1/2020 0:00	0
4/29/2020 0:00	4/30/2020 0:00	1.32
4/28/2020 0:00	4/29/2020 0:00	0.2
4/27/2020 0:00	4/28/2020 0:00	0
4/26/2020 0:00	4/27/2020 0:00	0



Note: Even if work is performed on rain days, progress is delayed due to stop works, dewatering and/or muddy conditions not to mention the muddy conditions days after.

Clinton P. Eddy II

Project Manager



VICINITY MAP

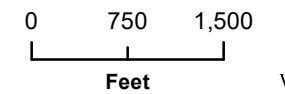
Scale: 1 inch equals 20 miles

LEGEND

- City Limits
- City ETJ
- MCAD Parcels

ACTIVE CAPITAL PROJECTS

(JUNE 2020)



1 inch equals 1,500 feet

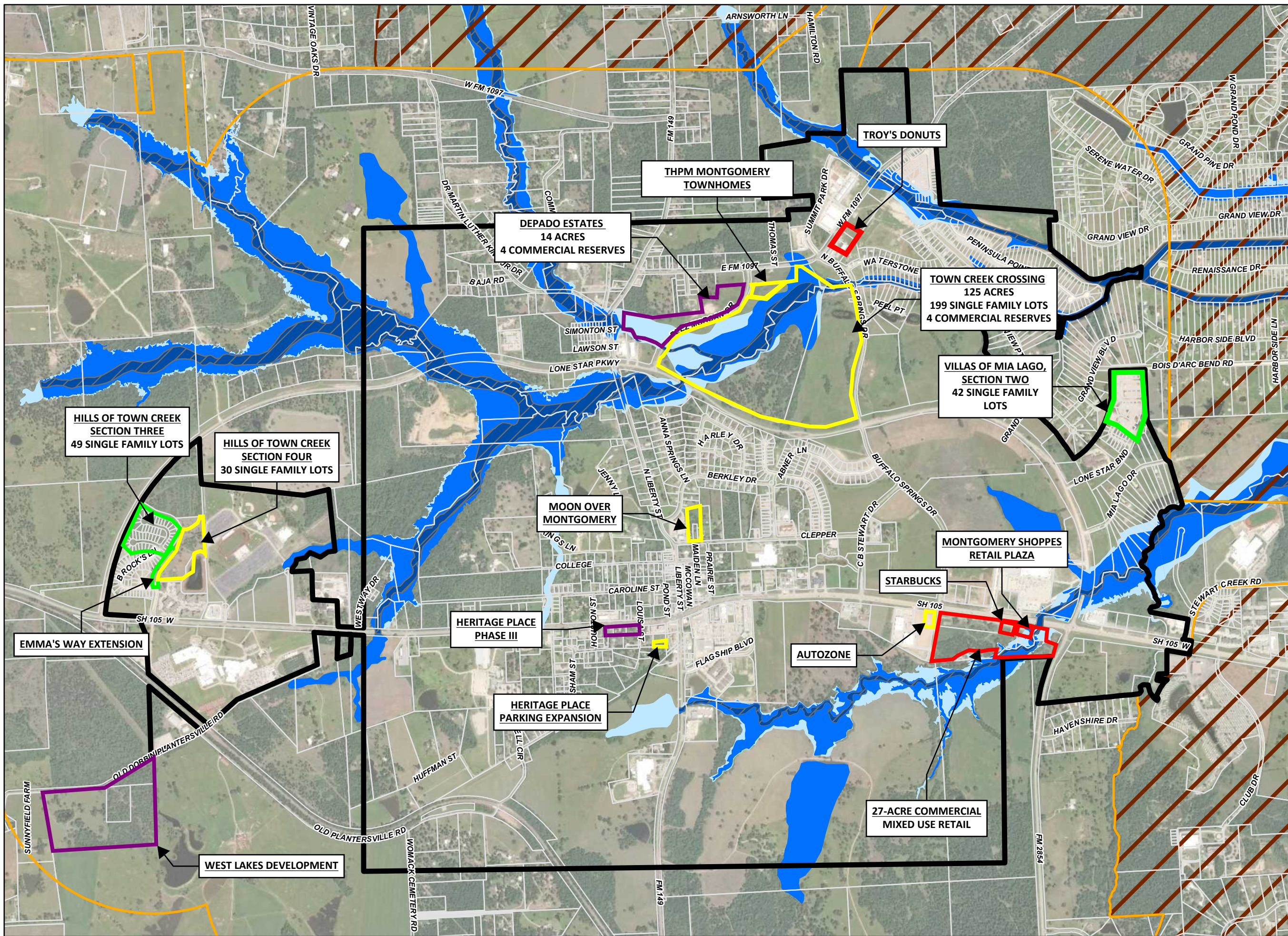


Disclaimer: This product is offered for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property, governmental and/or political boundaries or related facilities to said boundary. No express warranties are made by Jones & Carter, Inc. concerning the accuracy, completeness, reliability, or usability of the information included within this exhibit.



Texas Board of Professional Engineers Registration No. F-439

User Name: JPC Date: 3/17/2020 Project Number: W5841_0900-18 Path: V:\Practice\Workspaces\Corporate Services\GIS\Scratch\Workspace\Jaka\OLD_DRIVE\HO-HHW7\Projects\Districts\CityOfMontgomery\PRJTS2020\March\Active Capital Projects (1.1x17).jmx



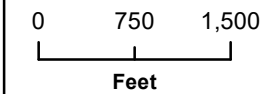
VICINITY MAP

Scale: 1 inch equals 20 miles

LEGEND

- City Limits
- City ETJ
- City of Conroe ETJ
- MCAD Parcels
- Floodway
- 100-year
- 500-year
- Complete/Under Warranty
- Under Construction
- In Design
- Planning/Feasibility

ACTIVE DEVELOPMENTS (JUNE 2020)



1 inch equals 1,500 feet

Disclaimer: This product is offered for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property, governmental and/or political boundaries or related facilities to said boundary. No express warranties are made by Jones|Carter, Inc. concerning the accuracy, completeness, reliability, or usability of the information included within this exhibit.



Montgomery City Council
AGENDA REPORT

Meeting Date: June 23, 2020	Budgeted Amount: N/A
Prepared By: Dave McCorquodale	Exhibits: Proposed ordinance with exhibit

Subject

Consideration and possible action regarding adoption of the following Ordinance:

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF MONTGOMERY, TEXAS AMENDING THE ZONING CLASSIFICATIONS AS DEFINED IN THE CITY CODE OF ORDINANCES CHAPTER 98, "ZONING," FOR HILLS OF TOWN CREEK SECTION FOUR FROM "B" COMMERCIAL ZONING DISTRICT, AS FOUND ON THE CITY'S OFFICIAL ZONING MAP TO "R-1" SINGLE-FAMILY ZONING DISTRICT CLASSIFICATION; AND TO AMEND THE OFFICIAL ZONING MAP; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE UPON PASSAGE AND PUBLICATION.

Description



The request is for the proposed Hills of Town Creek Section Four, a 30-lot addition to the existing 100 lots of Hills of Town Creek 2 & 3. The property is currently zoned B – Commercial. The owner has applied to rezone the entire property to R1 – Single-Family Residential. The Public Hearings for P&Z & City Council have been held with no comments received. Staff and the city engineer have no objections to the request.

Adoption of the attached ordinance would change the zoning classification as described.

Recommendation

Adopt the ordinance to rezone the property from B-Commercial to R1-Single-Family Residential.

Approved By

Asst. City Administrator	Dave McCorquodale 	Date: 06/17/2020
City Administrator	Richard Tramm 	Date: 06/17/2020

ORDINANCE NO. _____

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF MONTGOMERY, TEXAS AMENDING THE ZONING CLASSIFICATION AS DEFINED IN THE CITY CODE OF ORDINANCES CHAPTER 98, "ZONING," FOR AN 8.14-ACRE TRACT OF LAND LOCATED AT THE INTERSECTION OF EMMA'S WAY AND SCENIC HILLS COURT AND DESCRIBED AS HILLS OF TOWN CREEK SECTION FOUR, FROM "B" COMMERCIAL TO "R-1" SINGLE-FAMILY RESIDENTIAL; AND TO AMEND THE OFFICIAL ZONING MAP; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE UPON PASSAGE AND PUBLICATION.

WHEREAS, the City Council has passed the City of Montgomery Zoning Ordinance providing certain rules and regulations concerning zoning within the City of Montgomery, as found in the Code of Ordinances ("CODE") at Chapter 98; and

WHEREAS, the Property described in attached Exhibit "A." (the "Property") is currently zoned "B" – Commercial on the City's Official Zoning Map; and

WHEREAS, the Owners, Christian C. and Mary Cheatham, have requested that the City Council rezone the Property as "R1" – Single-Family Residential as authorized by Section 98-30 of the CODE; and

WHEREAS, the Planning and Zoning Commission conducted public hearings on a Preliminary Report and the proposed zoning reclassification of the Property on June 2, 2020; and

WHEREAS, pursuant to Section 98-30(c) of the CODE, the City Planning and Zoning Commission has submitted a Final Report to the City Council in which it has voted to approve and recommend that the Property be reclassified as "R1" – Single-Family Residential consistent with its proposed use; and

WHEREAS, a public hearing was also conducted on June 9, 2020 before the City Council, as authorized by Section 98-30(d) of the CODE, in order to consider the Final Report and the proposed amendment of the zoning classification of the Property; and

WHEREAS, the City Council finds that all notifications and other procedures required by Section 98-30 of the CODE have been followed; and

WHEREAS, the City Council has determined that it is not contrary to the interests of the citizens of the City that the Property should be reclassified as "R1" – Single-Family Residential.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MONTGOMERY, MONTGOMERY COUNTY, TEXAS THAT:

Section 1. Adoption of Recitals. The recitals in the preamble to this Ordinance are hereby adopted as the findings and conclusions of the City Council.

Section 2. Amendment to the City Zoning Map. Pursuant to Section 98-30 of the Code of Ordinances, City of Montgomery, Texas, the Official Zoning Map of the City of Montgomery is hereby amended so that the zoning classification of the 8.14-acre tract of land located at the intersection of Emma's Way and Scenic Hills Court described as Hills of Town Creek Section Four and as described in the attached Exhibit "A", is reclassified as "R1" – Single-Family Residential.

Section 3. Codification of this Ordinance. Wherever any provision of this Ordinance provides for the amendment of the Code of Ordinances, City of Montgomery, Texas, such provision shall be liberally construed to provide for the codification of the specified provision and for such other provisions of the Ordinance that the codifier in its discretion deems appropriate to codify. The codifier may change the designation or numbering of chapters, articles, divisions or sections as herein specified in order to provide for logical ordering of similar or related topics and to avoid the duplicative use of chapter, article or section numbers. Neither the codification nor any application of the codified Ordinance shall be deemed invalid on the basis of a variance in the number or section of this Ordinance and its codified provisions. The failure to codify the specified provisions of this Ordinance shall not affect their validity or enforcement.

Section 4. Repeals all Ordinance in Conflict with this Ordinance.

Any and all provisions of ordinances in conflict with this Ordinance are hereby expressly repealed.

Section 5. Savings Clause.

If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional, void, or invalid, the validity of the remaining portion of this Ordinance shall not be affected hereby, it being the intention of the City Council of the City of Montgomery in adopting and of the Mayor in approving this Ordinance, that no portion hereof or provisions or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any other portion, provision or regulation.

Section 6. Effective Date.

The effective date of this Ordinance shall be upon its passage and publication.

PASSED AND APPROVED this ____ day of _____, 2020

Sara Countryman, Mayor

ATTEST:

Susan Hensley, City Secretary

APPROVED AS TO FORM:

Alan P. Petrov, City Attorney

LEGAL DESCRIPTION

Being 81363 acres (364,425 square feet) of land, out of the remainder of a called 79,905 acres, conveyed to Calvin C. Chapman and Mary E. Chapman, by deed recorded under County Order (C.O.) 2001-05101 (Ordinance Public Records of Montgomery County, Texas (O.P.R. M.C.T.), said Beinhart Realty League, Abstract 31 and being more particularly described by-rise and locate as follows:

BEING all of said land both in the east right-of-way (R.O.W.) of Evans Way, 60' wide R.O.W., marking the northwest corner of Restricted Reserve 'A'; The City of Town Creek, Section 1, recorded under Cabnet 7, Sheet 2346-2347 Map Records of Montgomery County, Texas (O.P.R. M.C.T.), also being the southeast corner of the north described tract.

THENCE along said north R.O.W. line and a curve to the RIGHT, having a radius of 262.00 feet, a delta angle of 35°41'00", and whose long chord bears North 155°50'00" East, a distance of 172.27 feet, for an arc length of 178.58 feet to a set 5/8" iron rod with top stamped Core 8637, marking a point of tangency of the north described tract.

THENCE North 320°15'00" East, continuing along said north R.O.W. line, passing at a distance of 432.19 feet a bound 5/8" iron rod with top, marking the west corner of said Evans Way and continuing for a total distance of 512.55 feet to a point for center, marking a point of curvature of the north described tract.

THENCE along a curve to the LEFT, having a radius of 310.00 feet, a delta angle of 49°52'00", and whose long chord bears North 101°22'45" East, a distance of 327.28 feet, for an arc length of 294.80 feet to a set 5/8" iron rod with top stamped Core 8637, marking a point of tangency of the north described tract.

THENCE along the north line of said 1,233 acres and a curve to the LEFT, having a radius of 25.00 feet, a delta angle of 78°00'00", and whose long chord bears South 82°17'10" East, a distance of 81.50 feet, for an arc length of 54.28 feet to a set 5/8" iron rod with top stamped Core 8637, marking a point of tangency of the north described tract.

THENCE North 87°05'12" East, continuing along said north line, a distance of 37.81 feet to a set 5/8" iron rod with top stamped Core 8637, marking a point of curvature of the north described tract.

THENCE along said north line, a distance of 37.81 feet to a set 5/8" iron rod with top stamped Core 8637, marking a point of curvature of the north described tract.

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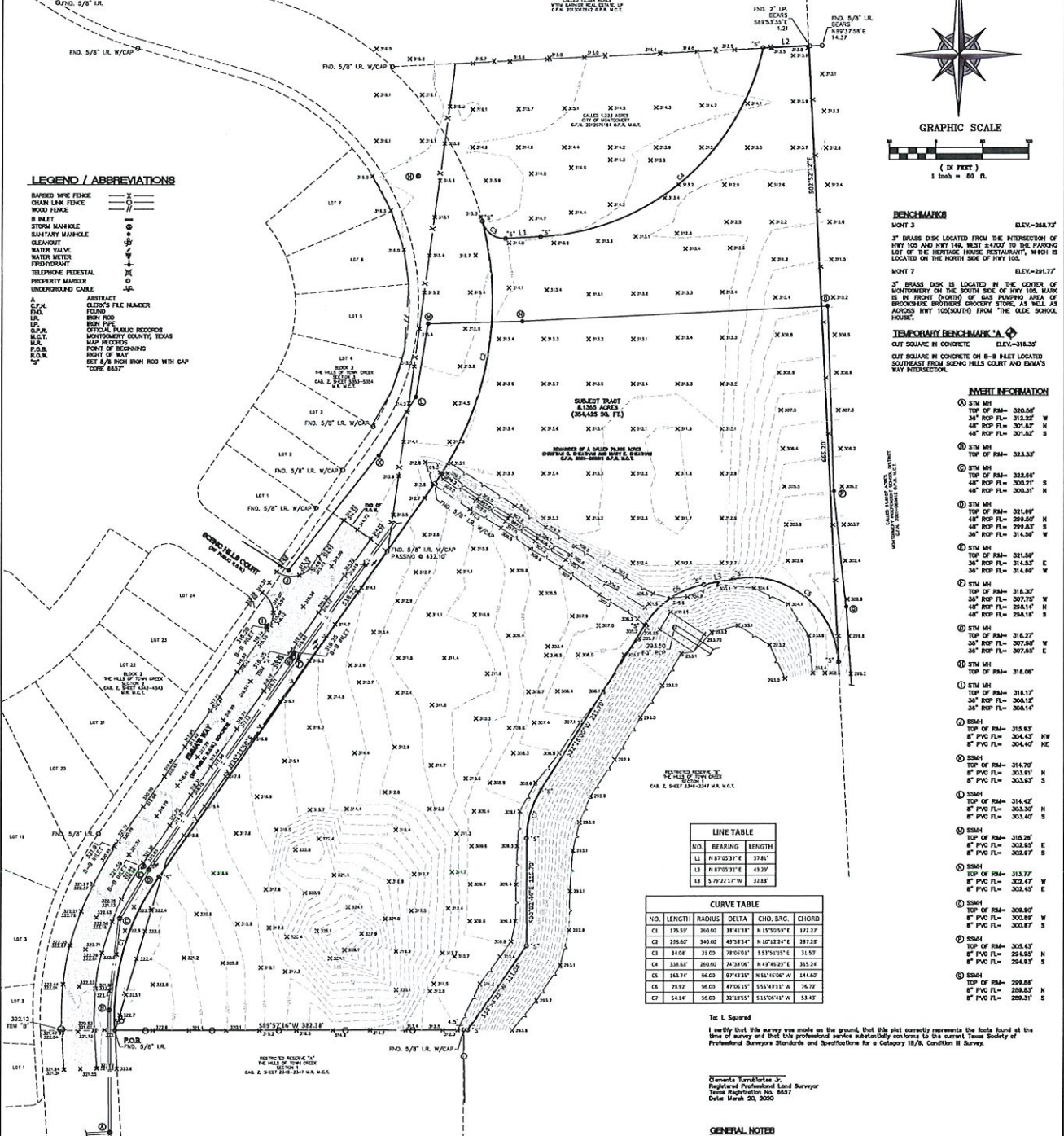
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LEGEND / ABBREVIATIONS

BARBED WIRE FENCE	X
CHAIN LINK FENCE	-
WOOD FENCE	/
B BUILT	⊙
STORM MANHOLE	⊗
SANITARY MANHOLE	⊕
CLEANOUT	⊖
WATER VALVE	⊙
WATER METER	⊕
FRESHWATER	⊖
TELEPHONE PEDESTAL	⊙
PROPERTY MARKER	⊕
UNDERGROUND CABLE	-
A	ABSTRACT
C.P.M.	CLERK'S FILE NUMBER
F.N.C.	FINAL
IR	IRON ROD
LP	IRON PIPE
M.P.	MONUMENT
O.P.R.	OFFICIAL PUBLIC RECORDS
M.C.T.	MONTGOMERY COUNTY, TEXAS
M.B.	MAP RECORDS
P.C.	POINT OF BEGINNING
R.O.W.	RIGHT OF WAY
SET 5/8" IRON ROD WITH CAP	TOP CORE 8637

LOCATION MAP
NOT TO SCALE

GRAPHIC SCALE
(IN FEET)
1 inch = 60 ft.

BENCHMARK

MON 3
3" BRASS DISK LOCATED FROM THE INTERSECTION OF HWY 105 AND HWY 168, WEST SIDE TO THE PARKING LOT OF THE MORTHE HOUSE RESTAURANT, WHICH IS LOCATED ON THE NORTH SIDE OF HWY 105.

MON 7
3" BRASS DISK IS LOCATED IN THE CENTER OF MONTGOMERY ON THE SOUTH SIDE OF HWY 105 MARK IS IN FRONT CORNER OF GAS FILLING AREA OF BROADBENT BROTHERS GROCERY STORE, AS WELL AS ACROSS HWY 105/800 FROM THE OLDE SCHOOL HOUSE.

TEMPORARY BENCHMARK

MON 1
CUT SQUARE IN CONCRETE
CUT SQUARE IN CONCRETE ON B-8 BUILT LOCATED SOUTHWEST FROM CEDAR HILLS COURT AND EDNA'S WAY INTERSECTION.

METRIC INFORMATION

1	STM 101	TOP OF F.M.	320.50'	N
2	STM 102	30" ROP FL.	319.22'	W
3	STM 103	48" ROP FL.	301.82'	W
4	STM 104	TOP OF F.M.	333.53'	S
5	STM 105	TOP OF F.M.	322.86'	S
6	STM 106	48" ROP FL.	300.21'	S
7	STM 107	48" ROP FL.	301.82'	S
8	STM 108	TOP OF F.M.	321.69'	N
9	STM 109	30" ROP FL.	299.87'	N
10	STM 110	48" ROP FL.	299.87'	S
11	STM 111	TOP OF F.M.	321.50'	E
12	STM 112	30" ROP FL.	314.83'	E
13	STM 113	30" ROP FL.	314.80'	E
14	STM 114	TOP OF F.M.	316.27'	E
15	STM 115	30" ROP FL.	307.86'	E
16	STM 116	48" ROP FL.	307.85'	E
17	STM 117	TOP OF F.M.	316.08'	S
18	STM 118	TOP OF F.M.	318.17'	S
19	STM 119	30" ROP FL.	300.12'	S
20	STM 120	30" ROP FL.	308.14'	S
21	SSM 1	TOP OF F.M.	315.87'	NW
22	SSM 2	8" P.V.C FL.	304.43'	NE
23	SSM 3	TOP OF F.M.	314.70'	N
24	SSM 4	8" P.V.C FL.	303.81'	N
25	SSM 5	8" P.V.C FL.	303.87'	S
26	SSM 6	TOP OF F.M.	314.42'	S
27	SSM 7	8" P.V.C FL.	303.20'	S
28	SSM 8	8" P.V.C FL.	303.47'	S
29	SSM 9	TOP OF F.M.	315.00'	E
30	SSM 10	8" P.V.C FL.	302.85'	E
31	SSM 11	8" P.V.C FL.	302.87'	S
32	SSM 12	TOP OF F.M.	305.63'	S
33	SSM 13	8" P.V.C FL.	294.85'	S
34	SSM 14	8" P.V.C FL.	294.87'	S
35	SSM 15	TOP OF F.M.	299.84'	S
36	SSM 16	8" P.V.C FL.	298.85'	S
37	SSM 17	8" P.V.C FL.	299.31'	S

LINE TABLE

NO.	BEARING	LENGTH
1	N 87°05'12" E	37.81'
2	N 87°05'12" E	43.27'
3	S 79°22'17" W	31.87'

CURVE TABLE

NO.	LENGTH	RADIUS	DELTA	CHD. BNG.	CHORD
C1	175.59'	310.00'	N 15°50'51" E	172.27'	
C2	294.60'	340.00'	N 107°32'4" E	387.28'	
C3	34.00'	31.00'	S 57°51'37" E	31.50'	
C4	338.60'	20.00'	N 84°47'0" E	315.24'	
C5	163.74'	36.00'	S 74°13'57" W	144.62'	
C6	79.97'	36.00'	N 57°48'11" W	36.72'	
C7	54.14'	36.00'	S 12°18'51" W	33.47'	

By: T. L. Squared
I certify that this survey was made on the ground, that the plat correctly represents the facts found at the time of survey and that the professional seal herein is a true and correct seal of the current Terms of Survey of the Professional Surveyors' Association and Specifications for a Category 1B Survey, Condition B Survey.

Clarence Terrell, Jr.
Registered Professional Land Surveyor
Texas Registration No. 66677
Date: March 20, 2020

GENERAL NOTES

- The surveyor has not obstructed the site. This survey was performed without benefit of the commitment and not above all assessment and encumbrances of record.
- The professional seal reflected on this plat of survey is provided in connection with the transaction authorized by the title search referenced and dated above. It is not to be used for any other purpose.
- Bearing based on Texas State Plane Coordinates, Central Zone, NAD83.
- This original work is protected under copyright laws, Title 17 United States Code Sections 101 and 102. All materials shall be presented to the client in accordance with the terms of the contract. This survey is being provided for the use of the public and no person has been treated, expressed or implied, to copy the survey except as it may appear in conjunction with the original transaction, which shall take place within sixty (60) days from the date adjacent to the signature line hereon.
- Flood Statement: This site (proposed area) is situated in Zone "X" in Montgomery County, Texas according to 12B Flood map number 04332000020 dated August 18, 2014. This statement does not constitute a warranty or any other form of insurance. The surveyor is not responsible for the accuracy of the information provided or for the accuracy of the information provided or for the accuracy of the information provided. This flood statement shall not create liability on the part of the surveyor.

Exhibit "A"

BOUNDARY / TOPOGRAPHIC SURVEY
8,1365 ACRES (354,425 SQ. FT.) OF OUT OF THE REMAINDER OF A CALLED 79,905 ACRES
IN THE BENJAMIN RIGBY LEAGUE, ABSTRACT 31
MONTGOMERY COUNTY, TEXAS

L SQUARED ENGINEERING
MINORAL COMMERCIAL RESIDENTIAL

21123 EVA ST #200,
MONTGOMERY, TX 77356
(936) 647-0420

CORE
LAND SURVEYING & TITLES REG. NO. 103341650
1213 CEDAR HILLS ROAD, SUITE 123
THE WOODLANDS, TX 77380
714.283.2924
coreland.com

SUR-1
SHEET 1 OF 1

ISSUE
TO: CLIENT
DATE: 03/20/20

DRAWING
FIELD NO: 19102
FIELD SURV: LP
DATE: 03/17/20
DRAFTER: SCR
DATE: 03/19/20
CHECKED: CT
DATE: 03/23/20

Montgomery City Council
AGENDA REPORT

Meeting Date: June 23, 2020	Budgeted Amount: N/A
Prepared By: Richard Tramm	Exhibits: Festival Contract with Area Map

Subject

Consideration and possible action to adopt an agreement by and between the City of Montgomery, Montgomery Economic Development Corporation (MEDC) and Southern Rum Runners (SRR) for the October 17, 2020 Craft Beer Festival and authorize street closures.

Description

The MEDC and SRR have been working towards a Craft Beer Festival and have agreed on the terms included in the attached contract, which the City Attorney reviewed prior to the MEDC approval. The MEDC is advancing \$7,800.00 to SRR to be used to contract security personnel and for crowd control barricades. The SRR will contract and work with the City of Montgomery Police Department for the festival's security, crowd control and patrol needs. This contract does allow for the return of funds to the MEDC based on a formula that is within the contract. The festival is intended to raise money and awareness for Montgomery County Meals on Wheels and promote and attract new residents, businesses and economic development to the City of Montgomery. The street closures that will be needed are included in the Exhibit to the contract.

Recommendation

Please consider approval of the Southern Rum Runners "Craft" Festival contract, along with the MEDC, and also approve the street closures as outlined in the Contract and as shown in Exhibit A.

Approved By

City Administrator	Richard Tramm <i>RT</i>	Date: 06/16/2020
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City of Montgomery

P.O. Box 708 Montgomery, TX 77356

(936) 597-6437

Southern Rum Runners "Craft" Festival Contract

This is an agreement between Southern Rum Runners LLC (SRR) and The Montgomery Economic Development Corporation (EDC), and the City of Montgomery, Texas (City) for the purpose of street closures and permission to use public areas.

The EDC and City agree to allow SRR to operate, organize, market and have use of the downtown area of Montgomery, Texas for a festival. The date of this festival shall be Saturday October 17, 2020. This agreement is for a one day/one-time festival.

Location/Barricades/Setup:

The location of the festival will include the Community Center and surrounding areas, as shown on the map attached hereto as Exhibit "A". Complete street closures are needed on McCown & College. A partial closure of Caroline will be needed to encompass the children's area. Barricades will need to be in place the prior day (October 16, 2020) by SRR with the assistance of the City of Montgomery Public Works department. Maps and outlines will be communicated between Southern Rum Runners and the public works department.

Barricades will be delivered to the festival site Friday, October 16, 2020 by an outside vendor contracted by SRR. SRR will require the streets mentioned above to be closed to traffic at 10 pm on Friday, October 16, 2020. SRR will communicate with the public works department and the MPD to successfully complete the street closures. Festival setup will begin setup on Saturday October 17, 2020 by 7 AM. Takedown and removal of barricades will begin promptly at the end of the festival. The time allotment for this process is unknown at this time. This task will be the responsibility of SRR.



Payments/Refunds:

The EDC has agreed to advance to Southern Rum Runners funds in the amount of \$7,800.00 to be used to contract security personnel and crowd control barricades. The advance date of funds must be received no later than July 31, 2020. Southern Rum Runners intent is to be able to return the EDC's \$7,800.00. Such refund will be on the following basis.

Breakdown of reimbursement from SRR to EDC:

If 1000 general admission tickets are sold, then SRR will refund 50% of the \$7,800.00.

If 1800 general admission tickets are sold, then SRR will refund 75% of the \$7,800.00.

If general admission ticket sales reach over 2,000 attendees, SRR will refund 100% of the \$7,800.00. Additionally, if general admission tickets sold reach 2,000 attendees and above, SRR will award the EDC 14% of each general admission ticket sale. (For example; if tickets are \$12 each, then 14% would be \$1.68 per ticket.)

Security:

SRR will contract and work with the direction of the MPD for all security and patrol needs both at the stage for crowd control and patrolling through the festival grounds for the duration of the festival.

Purpose of Festival:

SRR is also working with the Montgomery County (MC) Meals on Wheels. The theme and purpose of this festival is to benefit, raise money and bring awareness to this organization. SRR will work closely with the MC Meals on Wheels to ensure all funds are appropriately accounted and distributed as a fundraising event for their new facility's commercial grade refrigerator.

The goal of this festival is to not only benefit the MC Meals on Wheels but to also promote and attract new residents, businesses and economic development to the City of Montgomery. The EDC agrees to allow SRR to advertise the community, festival and a number of sites in the City and surrounding areas. SRR will utilize social media, radio, print and digital ads to achieve this goal. The City of Montgomery logo will be utilized on all advertising. However, it will be accompanied with the SRR logo. SRR will not allow any advertisers or sponsors of a dubious nature to be involved with the festival.



3rd Party Vendors:

The EDC and the City agree to allow food trucks, vendors and other 3rd party companies to utilize the area which is outlined in Exhibit "A" (attached). The only restricted area where there are no vendors, trucks or other items allowed is where the time capsule is, located behind the Community Center.

All vendors providing a service to the public will be required to obtain and maintain the proper insurance and permits required by government agencies. "Rolling Restaurants" are not required to put down a damage deposit. However, SRR will require all vendors to have their own insurance coverage; as well as an indemnification clause in place. SRR will have a zero tolerance for dumping on site. Each food truck will be required to dispose of their waste at the appropriate dumping facilities. By the standards of our insurance policy the City of Montgomery is automatically added to the policy as a covered entity. SRR will provide the City Administrator a copy of the policy. Southern Rum Runners will assume responsibility and clean up if any 3rd party vendors dump illegally, including grease.

Trash Removal:

SRR is ultimately responsible for trash clean up through a contracted waste company. SRR will have temporary waste receptacles placed throughout the festival grounds as well as workers periodically picking up and emptying the trash cans.

Awarding of funds raised:

Once SRR receives final accounting record from all sales, payables, we will request a date and time for the check to be presented to Meals on Wheels. This is to be a public and publicized event that will include the City of Montgomery Mayor, Council members, Meals on Wheels board and SRR team. SRR will notify the City of Montgomery, EDC, and have ready, a check to be presented within 10 business days.



MONTGOMERY ECONOMIC DEVELOPMENT CORPORATION

EDC President

Date

SOUTHERN RUM RUNNERS LLC

Southern Rum Runners Representative

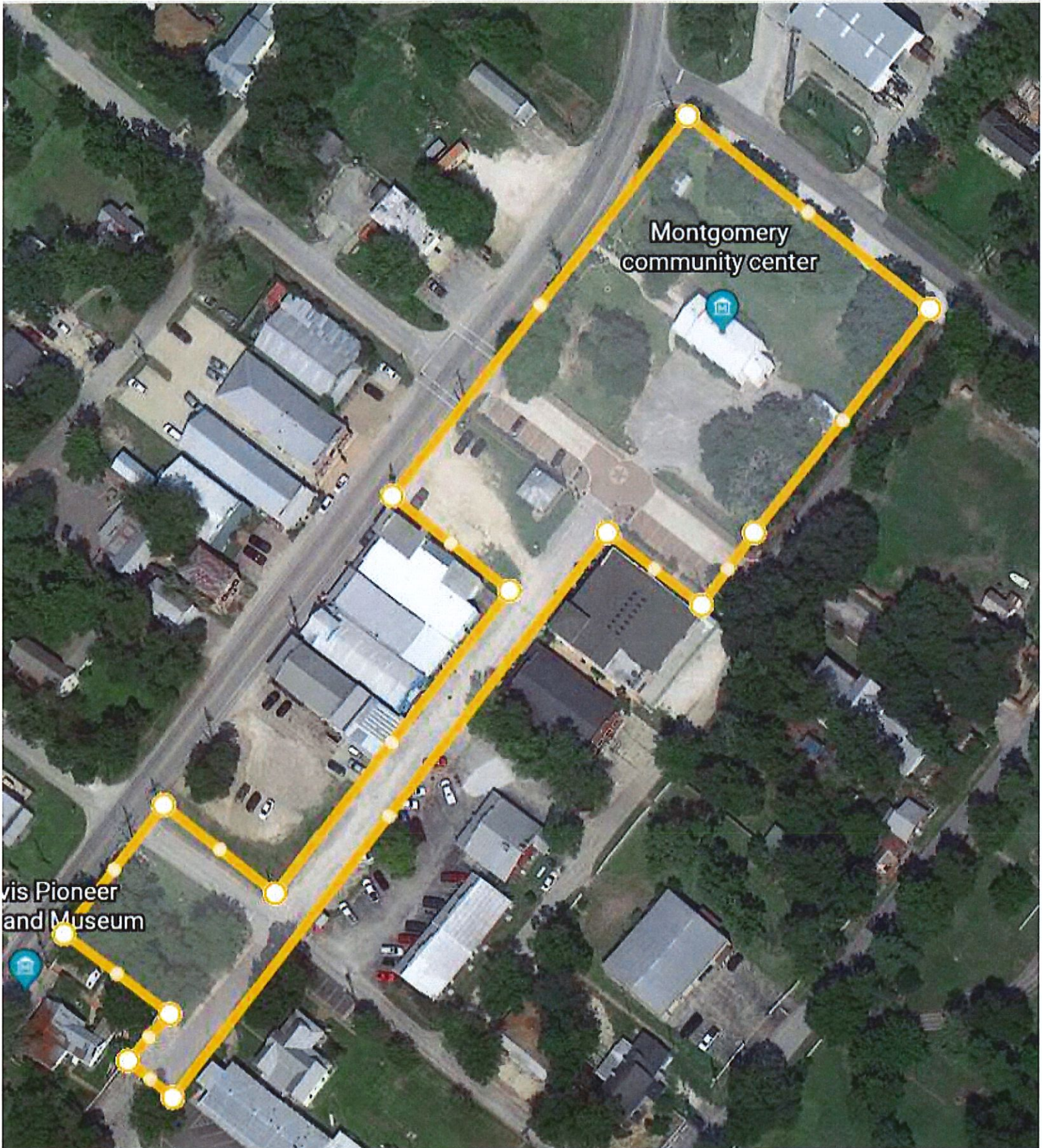
Date

CITY OF MONTGOMERY, TEXAS

Mayor, City of Montgomery

Date

EXHIBIT A



Montgomery City Council
AGENDA REPORT

Meeting Date: June 23, 2020	Budgeted Amount: N/A
Prepared By: Richard Tramm	Exhibits: Correspondence and Ballot

Subject

Consideration and possible action to cast votes for the appointment for Mayors of Cities and Towns of Montgomery County 9-1-1 Board of Managers Appointment for Completion of Term Ending September 30, 2020, and the Term October 1, 2020 – September 30, 2022.

Description

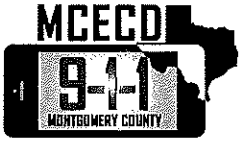
Nominations were previously requested for an open position to the 9-1-1 Board of Managers for (1) completion of an unexpired term ending September 30, 2020, and (2) a full term serving for the same position from October 1, 2020 through September 30, 2022. The nominees are listed in the enclosed correspondence.

Recommendation

Please review the nominees listed in the correspondence and make a selection for (1) completion of an unexpired term ending September 30, 2020, and (2) a full term serving for the same position from October 1, 2020 through September 30, 2022.

Approved By

City Administrator	Richard Tramm 	Date: 06/17/2020
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Montgomery County Emergency Communication District

June 10, 2020

Mayor Sara Countryman
City of Montgomery
101 Old Plantersville Road
Montgomery, Texas 77316

Dear Mayor Countryman:

As previously notified, Jack Yates' service on the Board of Managers of the Montgomery County Emergency Communication District ended April 30, 2020. Nominations were requested to complete the current term and for service in the next term.

Nominees are:

Richard Tramm, by City of Shenandoah to complete current and next term
Richard Tramm, by City of Oak Ridge North to complete the current term
Heather Neeley, by City of Oak Ridge North for next term
Matthew Dantzer, by City of Magnolia to complete current and next term
Richard Tramm by City of Montgomery to complete current and next term

Enclosed with this letter is a ballot for the election based on the nominations received. Please return it as soon as possible, but no later than close of business on Friday, July 10, 2020.

Thank you for your participation in selecting a member of the MCECD Board of Managers. If you should have any questions, please call me at (936) 523-5915.

Sincerely,

A handwritten signature in black ink, appearing to read 'Chip VanSteenberg', written over a horizontal line.

Chip VanSteenberg
Executive Director

Enclosure

Mayors of the Cities and Towns of Montgomery County
9-1-1 Board of Managers Appointment for
Completion of Term Ending September 30, 2020
and the Term October 1, 2020 – September 30, 2022

BALLOT

Nominee

Place an "X" in the box for your Candidate

Complete Current
2020 Term

Next Term
Ending 2022

Richard Tramm

Matthew Dantzer

Heather Neeley

Signature: _____

Printed Name: _____

Date: _____

City: _____

Please complete and fax to (936) 539-9111, or email to tgill@mc911.org no later than close of business on July 10, 2020.

Montgomery City Council
AGENDA REPORT

Meeting Date: June 23, 2020	Budgeted Amount: N/A
Prepared By: Dave McCorquodale	Exhibits: N/A

Subject
Discussion regarding unattended donation boxes.

Description
Staff is bringing this item to City Council for discussion and direction after receiving phone calls from businesses and landowners regarding unattended donation boxes in the City. The primary issue is that the donation bins are subject to dumping around them by people who find the unattended aspect of the donation boxes an easy opportunity to discard unwanted items.

Some cities have permitting and regulations for unattended donation boxes that include registration, number of units, removal of trash within a certain timeframe, etc.

Some cities have banned unattended donation bins altogether, believing that watching for illegal dumping, contacting donation box operators to alert them of trash around the dumpster, and tracking issue resolution is additional work and responsibility they do not want to take on.

Recommendation
Consider the issue of unattended donation boxes and direct staff to work on a future ordinance either permitting or prohibiting them within the City limits.

Approved By

Asst. City Administrator	Dave McCorquodale <i>DM</i>	Date: 06/19/2020
City Administrator	Richard Tramm <i>RT</i>	Date: 06/19/2020