

**NOTICE OF PUBLIC HEARING and REGULAR TELEPHONE/VIDEO  
CONFERENCE MEETING**

**September 8, 2020**

**MONTGOMERY CITY COUNCIL**

**STATE OF TEXAS**

**AGENDA**

**COUNTY OF MONTGOMERY**

**CITY OF MONTGOMERY**

**NOTICE TO THE PUBLIC IS HEREBY GIVEN** in accordance with the order of the Office of the Governor issued March 16, 2020, the Montgomery City Council will conduct a Public Hearing and Regular Meeting scheduled for **6:00 p.m. on Tuesday, September 8, 2020**, at City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas via Zoom Teleconferencing.

This meeting will be closed to in-person attendance by the public. A temporary suspension of the Open Meetings Act to allow telephone or videoconference public meetings has been granted by Governor Greg Abbott. These actions are being taken to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code. Telephonic and videoconferencing capabilities will be utilized to allow individuals to address the City Council. *Members of the public who wish to submit their written comments on a listed agenda item must submit their comments by email to [shensley@ci.montgomery.tx.us](mailto:shensley@ci.montgomery.tx.us) by 3:00 p.m. on September 8, 2020.*

Members of the public are entitled to participate remotely via Zoom Teleconferencing. Citizens may join the Zoom Meeting by logging on at <https://us02web.zoom.us/j/87305291095> and using **Meeting ID: 873 0529 1095**. They may also join by calling (346) 248-7799 and entering the **Meeting ID: 873 0529 1095**. The Meeting Agenda Pack will be posted online at [www.montgomerytexas.gov](http://www.montgomerytexas.gov). The meeting will be recorded, and the video uploaded to the City's website.

*Notice - any person(s) using profane, abusive or threatening language may result in them being removed from the Teleconference Meeting.*

**CALL TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE TO FLAGS**

**VISITOR/CITIZENS FORUM:**

Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must be recognized by the Mayor. Council may not discuss or take any action on an item, but may place the issue on a future agenda. The number of speakers along with the time allowed per speaker may be limited.

- State or type your name at the time of making your comment.
- Limit comment to a maximum of three minutes.

**CONSIDERATION AND POSSIBLE ACTION:**

1. Consideration and possible action regarding acceptance of the bid and award of the construction contract for Water Plant No. 3 Improvements. (*Tabled at the August 25, 2020, Meeting*)

## PUBLIC HEARING

### Convene into Public Hearing:

For the purpose of giving all interested persons the right to appear and be heard regarding the following:

2. Budget Public Hearing: for the proposed of hearing public comments regarding the proposed 2020-2021 City of Montgomery Fiscal Year Operating Budget.

**“THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$50,255 OR 4.62%, AND OF THAT AMOUNT, \$31,618 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.”**

### Adjourn Public Hearing

### Reconvene into Regular Meeting

## CONSENT AGENDA:

3. Matters related to the approval of minutes of August 25, 2020, Regular Meeting.
4. Consideration and possible action regarding an Encroachment and Maintenance Agreement for The Shoppes at Montgomery proposed monument signage.

## CONSIDERATION AND POSSIBLE ACTION:

5. Consideration and possible action regarding adoption, by record vote, of the following Ordinance:

**AN ORDINANCE OF THE CITY OF MONTGOMERY, TEXAS ADOPTING AN OPERATING BUDGET FOR THE FISCAL YEAR 2020-2021.**

**“THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$50,255 OR 4.62%, AND OF THAT AMOUNT, \$31,618 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.”**

6. Consideration and possible action to ratify the property tax increase reflected in the Budget, by record vote, since the 2020-2021 Budget will require raising more revenue from property taxes than in the previous year.
7. Consideration and possible action regarding a variance request for a proposed sign located at 14030 Liberty Street as submitted by Freedom Benefit Solutions.

8. Consideration and possible action regarding a Consent to Encroach for Lot 33, Block 3, of Waterstone on Lake Conroe Section One.

**EXECUTIVE SESSION:**

The City Council reserves the right to discuss any of the items listed specifically under this heading or for any items listed above in executive closed session as permitted by law including if they meet the qualifications in Sections 551.071(consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas.

9. Adjourn into Closed Executive Session as authorized by the Texas Open Meetings Act, Chapter 551 of the Government Code, in accordance with the authority contained in the following:
  - a) Section 551.071 (consultation with attorney); and
  - b) Section 551.072 (deliberation regarding real property).

Reconvene into Open Session.

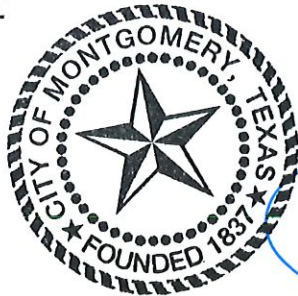
**POSSIBLE ACTION FROM EXECUTIVE SESSION:**

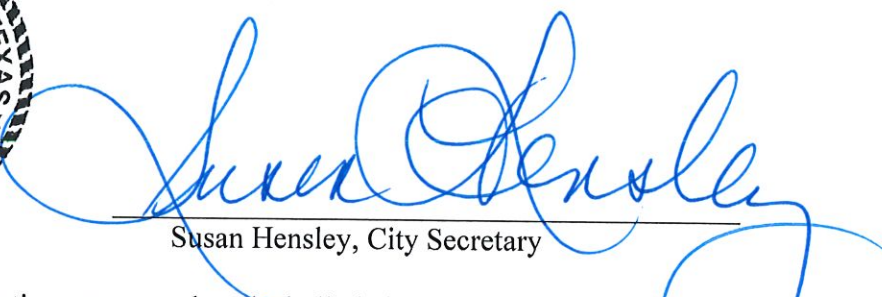
10. Consideration and possible action(s), if necessary, on matter(s) deliberated in Closed Executive Session.

**COUNCIL INQUIRY:**

Pursuant to Texas Government Code Sect. 551.042 the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place on the agenda of a future meeting.

**ADJOURNMENT**



  
Susan Hensley, City Secretary

I certify that the attached notice of meeting was posted on the bulletin board at City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas, on the 4<sup>th</sup> day of September 2020 at 4:10 o'clock p.m. I further certify that the following news media was notified of this meeting as stated above: The Courier

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*This facility is wheelchair accessible and accessible parking spaces are available. Please contact the City Secretary's office at 936-597-6434 for further information or for special accommodations.*

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Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: September 8, 2020</b>	<b>Budgeted Amount: N/A</b>
<b>Prepared By: Richard Tramm</b>	<b>Exhibits: City Engineer's Memo &amp; Bid Tabulation</b>

**Subject**

Consideration and possible action regarding acceptance of the bid and award of the construction contract for Water Plant No. 3 improvements. (Tabled from August 25, 2020 City Council Meeting)

**Description**

There was a meeting including City staff, City Engineer and Councilman Burleigh on September 3, 2020 to discuss this item. It was agreed by all in the discussion that the City should conduct an internal inspection to reevaluate the condition of the ground storage tank (GST) to properly determine whether the City should rehabilitate or replace the tank. Due to the GST representing a significant portion of the total project, removing the GST would necessitate rebidding the project. City staff and City Engineer are reviewing whether an inspection by diver or an internal inspection of a fully drained tank is the most appropriate inspection for this evaluation.

After significant discussion, it was agreed the City should remove the cathodic protection item from the bid consideration. In addition, it was agreed the 15,000-gallon hydropneumatic tank, the new cooling tower, and recoating items from the bid should remain included in work to be completed.

Several items were discussed as possible changes including conversion of water treatment plant facilities from gas to liquid chlorine feed and installation of a 500 gallon per minute booster pump that could be included if the City were to ultimately decide to rehabilitate the existing GST versus replace the GST, as described in the base bid. (If the City does follow this path, then the budget will need to be amended to avoid maintenance work being paid from the Capital Projects Fund.

**Recommendation**

No action requested at this time. Staff would like to review which tank inspection method will be the best for the City, whether R&B Group, Inc. would be willing to hold their bid until the tank can be inspected and review whether the items from the original bid should be split and rebid ahead of the inspection of the tank.

**Approved By**

City Administrator	Richard Tramm 	Date: 09/04/2020
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August 19, 2020

The Honorable Mayor and City Council  
 City of Montgomery  
 101 Old Plantersville Road  
 Montgomery, Texas 77316

Re: Explanation of Bids and Recommendation of Award  
 Water Plant No. 3 Improvements  
 City of Montgomery

Dear Mayor and Council:

As you are aware, the City received bids for the Water Plant No. 3 Improvements project on August 5, 2020. Two contractors submitted bids for the project, as summarized in the attached Recommendation of Award and bid tabulation.

The project was bid with a base bid and 2 alternate options, the scopes of which are outlined below:

- Base Bid: The base bid includes the construction of a 600-gpm cooling tower and corresponding heat exchanger, replacement of the existing 100,000-gallon ground storage tank (“GST”) with a 210,000-gallon GST, construction of an additional 10,000-gallon hydropneumatic tank (“HPT”), and miscellaneous recoating items.
- Alternate No. A1: Alternate A1 includes the construction of a 900-gpm booster pump, in addition to the scope of the base bid.
- Alternate No. A2: Alternate A2 includes the construction of a 15,000-gallon HPT in lieu of the 10,000-gallon HPT included in the base bid.

The table below shows the current capacity of the City’s water plants, the proposed capacity if only the base bid is constructed, and the proposed capacity if the base bid plus Alternate No. A2 (15,000-gallon HPT) is constructed, as measured in Equivalent Single Family Connections (“ESFC”).

	Hydropneumatic Tank Capacity (ESFC)	Ground Storage Tank Capacity (ESFC)	Booster Pump Capacity (ESFC)	Water Well Capacity (ESFC)	Total Water Plant Capacity (ESFC) <sup>(1)</sup>
Existing	875	2,175	2,523	3,453	<b>875</b>
Base Bid	1,375	2,725	2,523	3,453	<b>1,375</b>
Base Bid + A1	1,375	2,725	3,243	3,453	<b>1,375</b>
Base Bid + A2	2,500 <sup>(2)</sup>	2,725	2,523	3,453	<b>2,500</b>

(1) Total water plant capacity for the City, including Water Plant Nos. 2 and 3

(2) The maximum required HPT capacity is 30,000 gallons, which serves 2,500 ESFCs per TCEQ standards



After reviewing the bids received, we recommend proceeding with construction of the base bid plus Alternate No. A2, as shown in the enclosed Recommendation of Award. Construction of the larger HPT results in a cost difference of \$12,000.00 and a significant increase in water plant capacity.

As a reminder, this project is slated to be partially funded by the Texas Water Development Board, with the remaining construction cost being contributed from City funds. We are working with the City Administrator to include the remaining project cost in the 2020/2021 budget.

If you have any questions or comments, please do not hesitate to contact us.

Sincerely,

A handwritten signature in blue ink that reads 'Chris Roznovsky'.

Chris Roznovsky, PE  
Engineer for the City

CVR/

K:\W5841\W5841-0900-00 General Consultation\Correspondence\Letters\2020\MEMO to Council RE WP 3 Improvements Bids 08252020.docx

Enclosures: Recommendation of Award – Water Plant No. 3 Improvements  
cc: Mr. Richard Tramm – City of Montgomery, City Administrator  
Mr. Dave McCorquodale – City of Montgomery, Assistant City Administrator  
Ms. Susan Hensley – City of Montgomery, City Secretary  
Mr. Alan Petrov – Johnson Petrov, LLP, City Attorney



6330 West Loop South, Suite 150  
Bellaire, Texas 77401  
Tel: 713.777.5337  
Fax: 713.777.5976  
[www.jonescarter.com](http://www.jonescarter.com)

August 19, 2020

The Honorable Mayor and City Council  
The City of Montgomery  
101 Old Plantersville Road  
Montgomery, Texas 77010

Re: Water Plant No. 3 Improvements  
City of Montgomery  
Texas Water Development Board No. 62715

Dear Mayor and Council:

We received bids for the referenced contract in our office on August 5, 2020 at 10:00 A.M. Bids were publicly opened and read at that time.

Two (2) contractors submitted proposals for this work. A summary tabulation of the bids is enclosed for your review. R&B Group, Inc. submitted the lowest total Base Bid plus Alternate Bid Item No. A2 in their proposal in the amount of \$996,550.

We have worked with R&B Group, Inc. in the past and find them to be an acceptable contractor. We recommend the referenced contract be awarded to R&B Group, Inc. on the basis of their Base Bid plus Alternate Bid Item No. A2 proposal in the amount of \$996,550.

If you have any questions, please feel free to contact us at (713) 777-5337.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Toby W. McQueary', with a horizontal line underneath.

Toby W. McQueary, P.E.

TWM/bmm

K:\W5841\W5841-0030-00 Water Plant No. 3 Improvements\3 Construction Phase\Contract Documents\w5841-0030-00 ROA.docx

Enclosures: Bid Summary

Cc (via email): Mr. Richard Tramm – City of Montgomery, City Administrator  
Ms. Susan Hensley – City of Montgomery, City Secretary  
Mr. Alan Petrov – Johnson Petrov, LLP, City Attorney



JONES | CARTER

**BID TABULATION SHEET**

BIDS WERE RECEIVED IN THE OFFICE OF

Construction of Water Plant No. 3 Improvements

City of Montgomery - City Hall

for

Time:

10:00 A.M.

Public Bid

City of Montgomery

Date:

8/5/2020

	BIDDERS					
	R&B Group, Inc.	W.W. Payton Corporation				
Bid Security	X	X				
Addendum No. 1	X	X				
Addendum No. 2	X	X				
Addendum No. 3		X				
Calendar Days	270	365				
Base Bid	\$ 984,550.00	\$ 1,200,000.00				
Base Bid + Alt No. 1	\$ 1,074,550.00 *	\$1,270,000.00 *				
Base Bid + Alt No. 2	\$ 996,550.00 *	\$ 1,212,000.00 *				
Base Bid + Alt Nos. 1 & 2	\$ 1,086,550.00	\$ 1,282,000.00 *				

\* Denotes mathematical error



Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: September 8, 2020</b>	<b>Budgeted Amount: N/A</b>
<b>Prepared By: Richard Tramm</b>	<b>Exhibits: N/A</b>

**Subject**

Convene into a Public Hearing to receive public comments regarding the proposed 2020-2021 City of Montgomery Budget.

**Description**

This is the opportunity for City Council to receive public comment on the proposed budget. An action item for the proposed budget is later on the agenda.

**Recommendation**

Receive comments from the public on the proposed budget.

**Approved By**

City Administrator	Richard Tramm 	Date: 09/03/2020
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Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: September 8, 2020</b>	<b>Budgeted Amount:</b>
<b>Department: Administrative</b>	
<b>Prepared By: Susan Hensley, City Secretary &amp; Dir. Admin Svcs.</b>	<b>Exhibits:</b>
<b>Date Prepared: September 4, 2020</b>	

**Subject**

Approval of City Council Minutes from the August 25, 2020 Meeting.

**Recommendation**

This is to request tabling action on the City Council Minutes until the September 15, 2020, Special City Council Meeting.

**Discussion**

Due to a computer power outage that resulted in losing a portion of the meeting minutes, and with the preparation of election, budget, and other documents, the final review of the minutes has not been completed as is our normal procedure. I would ask that the minutes be tabled until September 15<sup>th</sup>.

Thank you for your consideration.

**Approved By**

Richard Tramm  
City Administrator



Date: September 4, 2020

Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: September 8, 2020</b>	<b>Budgeted Amount: N/A</b>
<b>Prepared By: Dave McCorquodale</b>	<b>Exhibits: Encroachment and Maintenance Agreement, Engineer's Memo</b>

**Subject**

Consideration and possible action regarding an Encroachment and Maintenance Agreement for The Shoppes at Montgomery proposed monument signage.

**Description**

The current phase of development at The Shoppes includes the two retail centers and the stand-alone Starbucks west of Chick-fil-A. Current plans call for 4 monument signs along the street frontage as seen in the agreement exhibits.

The civil site plans approved in October 2019 did not show any monument signs. As such, no Encroachment and Maintenance Agreement was required by the City. Sign permits were submitted to the City last month and issued by staff unaware that no agreement was in place. Changes have been made in internal processes to ensure this does not happen again.

The sign contractor recently ruptured the City 12" waterline on Friday August 21<sup>st</sup> while drilling one of the sign footings. The City is in the process of preparing an invoice for the repair of the water line and the water loss, for which the sign contractor is responsible.

The attached agreement is required for the contractor to continue with the sign construction. Staff recommends approval of the agreement, which is standard for this type of work. Agreements are in place for the Chick-fil-A sign and drive through lane, as well as for the signs across the street at Kroger and for various other easement encroachments throughout the City.

**Recommendation**

Approve the Encroachment and Maintenance Agreement as presented.

**Approved By**

Asst. City Administrator	Dave McCorquodale <i>DM</i>	Date: 09/01/2020
City Administrator	Richard Tramm <i>RT</i>	Date: 09/01/2020



1575 Sawdust Road, Suite 400  
The Woodlands, Texas 77380-3795  
Tel: 281.363.4039  
Fax: 281.363.3459  
[www.jonescarter.com](http://www.jonescarter.com)

September 2, 2020

The Honorable Mayor and City Council  
City of Montgomery  
101 Old Plantersville Road  
Montgomery, Texas 77316

Re: Proposed Monument Sign Encroachment Agreement  
The Shoppes at Montgomery (Dev. No. 1018)  
The City of Montgomery

Dear Mayor and Council:

It has come to our attention that the developer of the proposed Shoppes at Montgomery Retail Plaza at 20165, 20175, and 20219 Eva Street intends to construct 4 monument signs within the City's existing easement, as shown in the enclosed exhibit. Per the construction plans, the encroachments are proposed to be in close proximity, but not in conflict, with existing public water and sanitary sewer lines. During construction, the contractor is responsible for coordinating with Public Works to verify the location of the existing public utilities, and must ensure a minimum 4-foot horizontal clearance between the edge of the pier and the edge of the waterline pipe is achieved. Note that the public sanitary sewer force main shown on the enclosed exhibit is abandoned and is therefore not a cause for concern regarding clearance.

We recommend the City enter into an encroachment agreement with the developer, First Hartford Realty Corporation, to allow the construction of the improvements within the City's utility easements. This agreement will release the City from all responsibility for damages incurred to the improvements as a result of required maintenance and repairs to the public utilities.

As always, should you have any questions or need additional information, please do not hesitate to contact us.

Sincerely,

A handwritten signature in blue ink that reads 'Chris Roznovsky'.

Chris Roznovsky, PE  
Engineer for the City

CVR/kmv

K:\W5841\W5841-0900-00 General Consultation\Correspondence\Letters\2020\MEMO to Council RE Shoppes Sign Encroachment Agreement.doc

Enc: Encroachment Agreement Request Letter  
Monument Sign Site Plan  
Monument Sign Foundation Plan

Cc (via email): Mr. Richard Tramm – City of Montgomery, City Administrator  
Mr. Dave McCorquodale – City of Montgomery, Assistant to the City Administrator  
Ms. Susan Hensley – City of Montgomery, City Secretary  
Mr. Alan Petrov – Johnson Petrov, LLP, City Attorney

# DEVELOPMENT SERVICES, INC.

TEXAS REGISTERED ENGINEERING FIRM F-2239  
900 TOWN & COUNTRY LANE, SUITE 220 HOUSTON, TEXAS 77024  
713-647-9211 (TEL) 713-647-9113 (FAX)

August 24, 2020

City of Montgomery  
101 Old Plantersville Road  
Montgomery, Texas 77316

Re: The Shoppes at Montgomery  
Encroachment & Maintenance Agreement  
For Monument Signage on Eva Street Frontage

On behalf of the Developer, First Hartford Realty Corporation, we are requesting an Encroachment and Maintenance Agreement for four (4) Monument Signs at the above referenced development.

Please find attached a Sign Location Plan Exhibit and Foundation Plan for the proposed Monument Signs.

Respectfully Submitted,



Steven W. Griggs, P.E.

**NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.**

STATE OF TEXAS

COUNTY OF MONTOMERY

**ENCROACHMENT AND MAINTENANCE AGREEMENT**

THIS AGREEMENT is made this \_\_\_\_ day of September 2020, between the **CITY OF MONTGOMERY, TEXAS (CITY)** and **FIRST HARTFORD REALTY CORPORATION**, a Delaware corporation (OWNER).

**RECITALS**

OWNER is the owner of certain property (PROPERTY) located in the City of Montgomery, Texas at 20165, 20175, and 20219 Eva Street which is being developed by OWNER as a part of the Shoppes at Montgomery Retail Plaza.

The Property is an approximately 3.58-acre tract of land in the John Corner Survey, A-8, in Montgomery County, Texas, and more particularly described as Reserve "F" and Reserve "H" in the plat attached hereto as Exhibit "A."

OWNER has requested to construct four (4) monument signs to be installed within the existing CITY 26-foot public utility easement on the Property as shown in Exhibit "B" and Exhibit "C" attached hereto.

OWNER has agreed that the placement of such monument signs shall not conflict with the location of the CITY public utilities in the easement and that Owner shall regularly maintain the Owner's monument signs at its sole expense.

CITY and OWNER agree that CITY may in the future need to make major repairs to the public utility easement on the Property.

If future major repairs to the CITY's public utilities are required by CITY, the OWNER's private monument signs may need to be relocated or disturbed in order for CITY to perform the necessary repairs.

The monument signs shall be the property of OWNER and shall be maintained by OWNER. OWNER agrees that CITY shall not incur the expense of maintaining such or removing or replacing the sign when any repair work is complete.

CITY has approved the plat of the Property and OWNER'S installation of the four (4) monument signs on and along the public utility easement, subject to the above recitals and the following terms and conditions agreed by OWNER.

**NOW, THEREFORE**, be it mutually agreed by OWNER and CITY as follows:

1. Consent to Encroachment. Subject to the above recitals and the terms of this Agreement, CITY hereby consents and allows OWNER to enter upon the above-described CITY easement on the Property for the purpose of installing, placing and maintaining the above-described monument signs within the CITY public utility easement.

2. Term. This Agreement shall be perpetual, shall have an indefinite term and shall run with the Property until the CITY and the OWNER, or its successors and assigns, agree to terminate this Agreement. This Agreement is appurtenant to the Property.

3. Conditions.

- a. Prior to any construction in or along the CITY public utility easement on the Property, OWNER shall obtain all licenses or permits necessary to install and construct the OWNER'S monument signs or any other improvements on the Property.
- b. OWNER, or its successors and assigns shall be solely responsible for the normal maintenance of the private monument signs on the Property and shall maintain them to avoid any damage to or interference with the CITY facilities, other public utilities or the general right of CITY to utilize the easement for its intended purpose. CITY shall be responsible for major repairs to the public utility easement (i.e., any work other than the normal maintenance required by OWNER, or its successors and assigns).
- c. CITY shall not be responsible to OWNER, its successors, assigns, or any other party for damages to OWNER'S monument signs or other improvements on or along the CITY public utility easement on the Property. CITY may, at any time upon reasonable notice, require the relocation of the monument signs along the public utility easement for the purpose of allowing CITY to make repairs to its public utilities. OWNER, or its successors and assigns, shall relocate such improvements promptly at its sole expense and shall not be entitled to compensation or damages of any kind.
- d. OWNER, or its successors and assigns, shall notify the City in writing of any change in ownership of the Property.

4. Notices. Any notice required or permitted under this Agreement shall be deemed sufficient if delivered in hand or by First Class US Mail addressed to the parties as follows:

CITY

City of Montgomery  
ATTN: City Administrator  
101 Old Plantersville Road  
Montgomery, Texas 77316

OWNER

First Hartford Realty Corporation  
ATTN: John Toic, President  
149 Colonial Road  
Manchester, Connecticut 06045-1270

5. Indemnity. **OWNER, or its successors and assigns, shall indemnify, defend and hold harmless CITY, its elected officials, officers and employees, from any claims, suits, causes of action, costs or damages arising from OWNER'S, or its successors and assigns, action or inaction relating to maintenance of the public utility easement by CITY or any improvements by OWNER, or its successors and assigns, on or along the public utility easement on the Property.**

6. Entire Agreement. This Agreement contains the entire agreement between the parties hereto. No promise, representation, warranty or covenant not included in this Agreement has been or is relied on by any party hereto.

7. Construction and Venue. This Agreement shall be construed in accordance with the laws of the State of Texas. Exclusive venue over any claim or cause of action arising hereunder shall be in the courts of Montgomery County, Texas.

8. Agreement a Covenant Running With the Land. This Agreement shall be recorded in the Real Property Records of Montgomery County, Texas and shall be a covenant running with the OWNER'S land and binding upon the OWNER'S successors and assigns. Upon the sale or transfer of the Property by OWNER, any and all liability and obligations of First Hartford Realty Corporation as OWNER under this Agreement shall terminate and cease and the then OWNER, as the successor and/or assign to First Hartford Realty Corporation as OWNER shall be responsible for any and all liability and obligations of OWNER under this Agreement.

[The balance of this page intentionally left blank.  
Signatures appear on the following pages.]



**CITY OF MONTGOMERY, TEXAS**

By: \_\_\_\_\_  
Sara Countryman, Mayor

ATTEST:

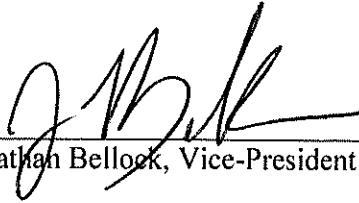
\_\_\_\_\_  
Susan Hensley City Secretary

State of Texas                   §  
                                          §  
County of Montgomery       §

This instrument was acknowledged before me on \_\_\_\_\_, 2020  
by SARA COUNTRYMAN, mayor of and acting in behalf of the City of Montgomery,  
Texas.

\_\_\_\_\_  
Notary Public, State of Texas

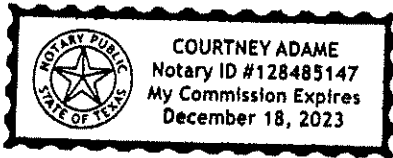
**FIRST HARTFORD REALTY CORPORATION**

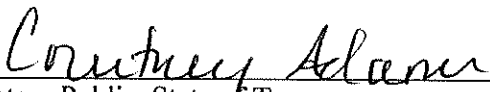
By:   
Jonathan Bellock, Vice-President

State of Texas §

County of Harris §

This instrument was acknowledged before me on September 3, 2020  
by Jonathan Bellock, as Vice-President of FIRST HARTFORD REALTY  
CORPORATION, a Delaware corporation.



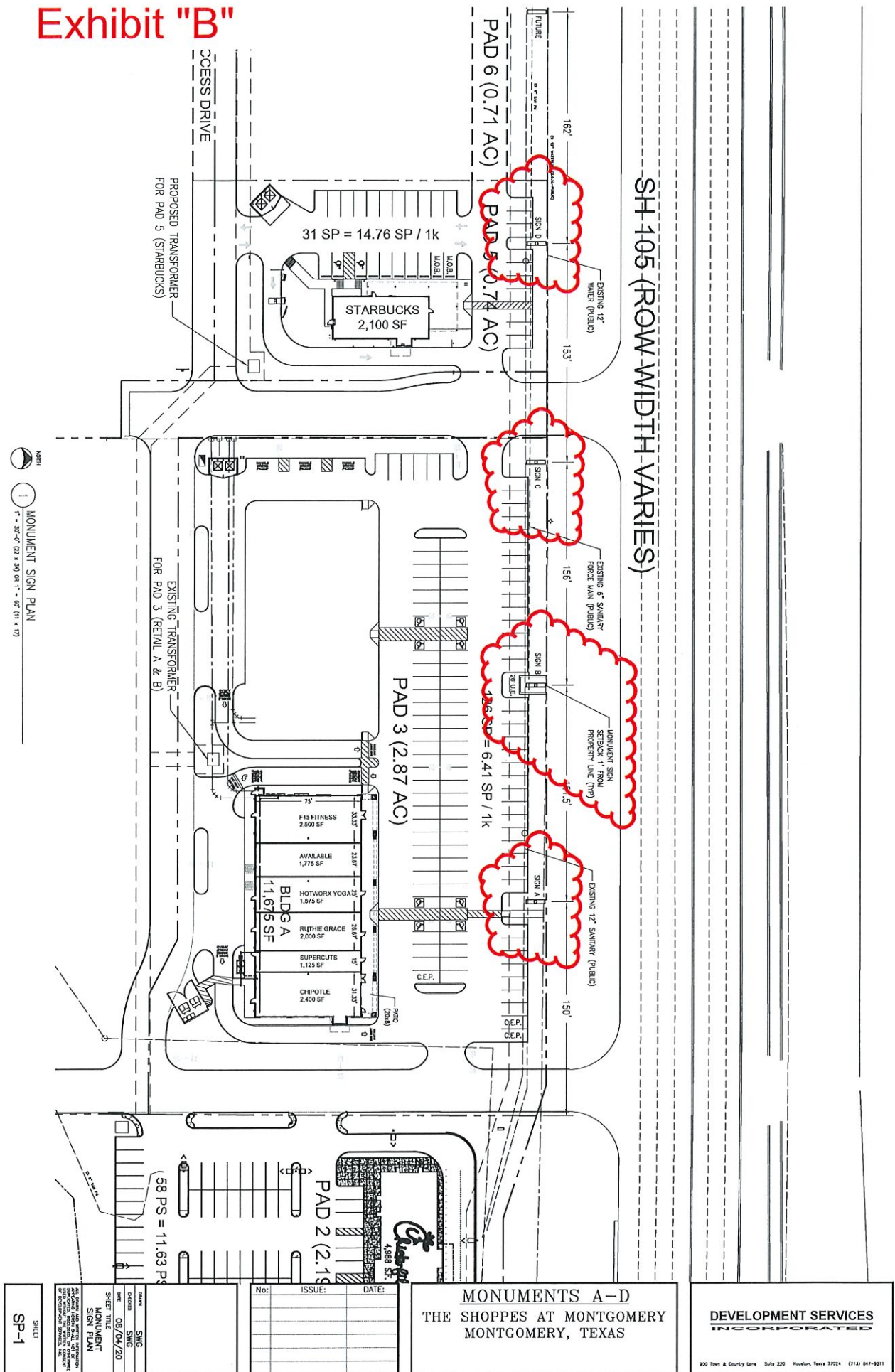
  
Notary Public, State of Texas

**After Recording Return to:**

City of Montgomery  
Attn: Susan Hensley, City Secretary  
101 Old Plantersville Road  
Montgomery, Texas 77316



# Exhibit "B"



SHEET <b>SP-1</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; font-size: 8px;">                 SIGN                  DATE: 08/07/20                  SHEET TITLE                  MONUMENT SIGN PLAN             </td> <td style="width: 50%; font-size: 8px;">                 No: _____                  ISSUE: _____                  DATE: _____             </td> </tr> </table>	SIGN DATE: 08/07/20 SHEET TITLE MONUMENT SIGN PLAN	No: _____ ISSUE: _____ DATE: _____	MONUMENTS A-D THE SHOPES AT MONTGOMERY MONTGOMERY, TEXAS	DEVELOPMENT SERVICES INCORPORATED
SIGN DATE: 08/07/20 SHEET TITLE MONUMENT SIGN PLAN	No: _____ ISSUE: _____ DATE: _____				

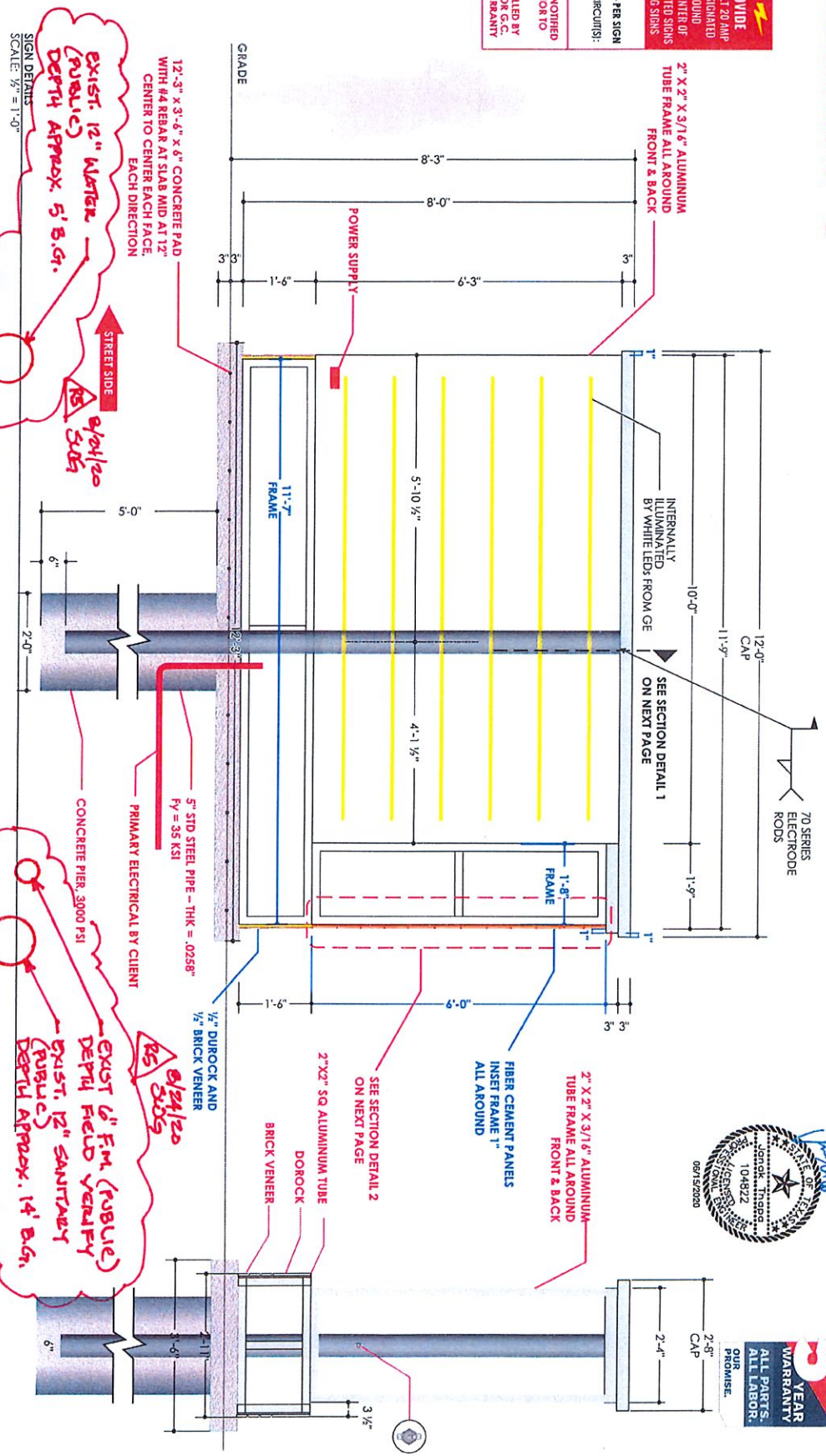
# Exhibit "C"

**PLEASE NOTE**

**CUSTOMER MUST PROVIDE**  
 DEDICATED DIRECT 120-277 VOLT 20 AMP CIRCUIT(S) CONSISTING OF DESIGNATED PRIMARY NEUTRAL AND GROUND CONDUCTORS WITHIN 6' OF CENTER OF SIGN LOCATION FOR WALL MOUNTED SIGNS OR AT BASE FOR FREESTANDING SIGNS

ELECTRICAL LOAD:  
 1.15 AMPS / 1.4 KVA (8120V) - PER SIGN DEBOCAED 120-277V 20 AMP CIRCUIT(S) - PER SIGN

SIGNCO AMERICA MUST BE NOTIFIED OF ANY MANUFACTURE FROM TO TIME CLOCK MUST BE INSTALLED BY CUSTOMER'S ELECTRICIAN OR G.C. OTHERWISE IT WILL VOID WARRANTY



**SIGNCOAMERICA**  
 7938 WRIGHT RD • HOUSTON, TX 77041 • 713-661-1500  
 www.signcoamerica.com

CLIENT THE SHOPPES AT MONTGOMERY  
 ADDRESS 20175 EVA STREET  
 CITY/STATE MONTGOMERY, TX, 77356

DRAWING 0-114-PROJECTS\T SC\20-343  
 DESIGNER QUN  
 SALES REP GLORIA BAKER

REVISIONS 070620 **SOLD FINAL**  
 R2 6.1.2020 - UPDATE QTY, ADD SITE PLAN - QUN  
 R3 6.15.2020 - ADD JT NOTIS - QUN  
 R4 6.16.2020 - ADD ENG, STAMPS & CALCS - QUN

APPROVALS  
 CLIENT LANDLORD SALES REP

NEW CONSTRUCTION PAGE 7  
 SPECIFICATIONS ALL ELECTRIC SIGNS AND PRODUCTS MANUFACTURED BY SIGNCO AMERICA ARE BUILT ACCORDING TO UL STANDARDS  
 THIS SIGN IS INTENDED TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE 610.0 OF THE NATIONAL ELECTRICAL CODE, AND/OR OTHER APPLICABLE ELECTROCODES, TOOLS, AND/OR PROPER GROUNDING AND BONDING OF THE SIGN.

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Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: September 8, 2020</b>	<b>Budgeted Amount: N/A</b>
<b>Prepared By: Richard Tramm</b>	<b>Exhibits: FY 2020-2021 Proposed Budget</b>

**Subject**

Consideration and possible action to adopt an ordinance to approve the Fiscal Year 2020-2021 Annual Operating Budget for the City of Montgomery.

**Description**

The City Council held a Budget Workshop on August 31, 2020 to review, discuss and make changes to the proposed budget for the Fiscal Year 2020-2021. Following that workshop, staff made the changes discussed by City Council and distributed an updated draft version to City Council for review.

The changes made as a result of the Budget Workshop and subsequent clarifying actions are highlighted in yellow.

Pending the final decision on the Water Plant #3 Bid, and specifically the ground storage tank, those decisions may adjust the amount of funds that are ultimately expended for capital construction and for maintenance. If that is the case, then I intend to approach City Council with a Budget Amendment to revise the amount transferred from the Water & Sewer Fund to the Capital Projects Fund so we are clearly not expending Capital Project Funds for maintenance activities.

Two of the fund transfer items in the current year budget were noted for correction during the planned year end budget amendment.

**Recommendation**

Consider approval of the ordinance to adopt the Annual Budget for the City of Montgomery for the Fiscal Year 2020-2021.

**Approved By**

City Administrator	Richard Tramm <i>RT</i>	Date: 09/03/2020
--------------------	-------------------------	------------------

**ORDINANCE NO. 2020-**

**AN ORDINANCE OF THE CITY OF MONTGOMERY, TEXAS  
ADOPTING AN OPERATING BUDGET FOR THE FISCAL YEAR 2020-2021.  
“THIS BUDGET WILL RAISE MORE TOTAL  
PROPERTY TAXES THAN LAST YEAR’S  
BUDGET BY \$50,255 OR 4.62%, AND OF THAT  
AMOUNT, \$31,618 IS TAX REVENUE TO BE  
RAISED FROM NEW PROPERTY ADDED TO  
THE TAX ROLL THIS YEAR.**

WHEREAS, applicable law requires the City of Montgomery, Texas to adopt a budget for the fiscal year 2020-2021; and

WHEREAS, a budget has been prepared for the fiscal year 2020-2021 as set forth in Exhibit “A” hereto and

WHEREAS, notice having been first given in the manner provided by law, the City Council conducted a public hearing upon such proposed budget; and

WHEREAS, the City Council has considered the proposed budget and made such changes as it considers warranted by law and in the best interest of the municipal taxpayers:

**THEREFORE, BE IT ORDAINED** by the City Council of the City of Montgomery, Texas:

Section 1. That the budget, including estimated revenues and proposed expenditures within the General Fund and each Special Fund is hereby approved and adopted as the Municipal Budget for the Fiscal Year beginning October 1, 2020, and ending September 30, 2021 by the following record vote:

<b><u>City Council</u></b>	<b><u>Place Number</u></b>	<b><u>Record Vote</u></b>
Kevin Lacy	City Council Place # 1	
Randy Burleigh	City Council Place # 2	
T.J. Wilkerson	City Council Place # 3	
Rebecca Huss	City Council Place # 4	
Tom Cronin	City Council Place # 5	
Sara Countryman	Mayor ( <i>Only Votes to break at tie</i> )	

Section 2. That the monies set out within each fund are hereby appropriated out of each such respective fund for the payment of expenses lawfully attributable to such fund, all as itemized in the budget.

Section 3. That the budget may be amended from time to time as provided by law for the purposes of authorizing emergency expenditures or for municipal purposes, provided however, no obligation shall be incurred or any expenditure made except 'in conformity with the budget.

Section 4. That the City Administrator may, at any time, transfer any unencumbered appropriate from one line item to another line item within the same department, provided however, that no unencumbered appropriation may be transferred from one department to another except upon the express approval of the City Council.

Section 5. That the Mayor of the City of Montgomery, Texas, be, and is hereby authorized to execute the Ordinance on behalf of the City of Montgomery, Texas and the City Council.

**PASSED, APPROVED AND ADOPTED** this the 8th day of September 2020.

CITY OF MONTGOMERY, TEXAS

\_\_\_\_\_  
Mayor Sara Countryman

ATTEST:

\_\_\_\_\_  
Susan Hensley, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Alan P. Petrov, City Attorney



# City of Montgomery



## FY 2020-2021 *Proposed Annual Operating Budget*

### Notice

**THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$50,255 OR 4.62%, AND OF THAT AMOUNT, \$31,618 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.**

*Proposed Budget Filed with City Secretary on August 7, 2020 at 6:06 p.m.  
Revised Proposed Budget Filed with City Secretary on August 24, 2020 at 3:30 p.m.  
Revised Proposed Budget Filed with City Secretary on September 2, 2020 at 10:30 a.m.  
Revised Proposed Budget Filed with City Secretary on September 4, 2020 at 10:30 a.m.*

*City File Copy*

City of Montgomery  
Fiscal Year 2020-21  
Summary of All Funds

	Proj. Balance 9/30/2020	Proj. Expense FY 2020-21	Proj. Transfers FY 2020-21	Proj. Revenue FY 2020-21	Proj. Balance 9/30/2021
<b>Governmental Funds</b>					
General Fund	\$ 1,852,486	\$ 3,901,735	\$ 50,000	\$ 3,851,735	\$ 1,852,486
Debt Service Fund	424,966	666,500	(300,627)	365,873	\$ 124,339
Capital Projects Fund (Grants/ Etc)	2,564,610	4,578,713	(1,382,989)	3,195,724	\$ 1,181,621
Court Security Fund	6,175	-	(2,500)	4,000	\$ 7,675
Court Technology Fund	28,437	2,000	-	3,500	\$ 29,937
Hotel Occupancy Tax Fund	15,038	1,000	-	2,003	\$ 16,041
Police Asset Forfeiture Fund	8,592	-	-	-	\$ 8,592
<b>Total Governmental Funds</b>	<b>\$ 4,900,304</b>	<b>\$ 9,149,948</b>	<b>\$ (1,636,116)</b>	<b>\$ 7,422,835</b>	<b>\$ 3,220,691</b>
<b>Non-Governmental Funds</b>					
Water & Sewer Fund	1,683,742	1,471,211	(536,039)	2,007,250	\$ 1,683,742
<b>Total Non-Governmental Funds</b>	<b>\$ 1,683,742</b>	<b>\$ 1,471,211</b>	<b>\$ (536,039)</b>	<b>\$ 2,007,250</b>	<b>\$ 1,683,742</b>
<hr/>					
<b>Total All Funds</b>	<b>\$ 6,584,046</b>	<b>\$ 10,621,159</b>	<b>\$ (2,172,155)</b>	<b>\$ 9,430,085</b>	<b>\$ 4,904,433</b>

\* MIDC Fund is not shown and its transfers are shown as revenues to other funds.

*These are use of surplus to zero out 2020-21 budget categories per GASB 54. These numbers reduce the ending balance.*

**City of Montgomery**  
**Fiscal Year 2020-21**  
**Proposed Budget Summary**

**General Fund**  
**Budget at a Glance**

	Actual 2019-20	Estimate 2019-20	Amended 2019-20	Proposed 2020-21	% Change
<b>Beginning Fund Balance</b>	<b>\$1,615,796</b>	<b>\$1,615,796</b>	<b>\$1,615,796</b>	<b>\$1,852,486</b>	<b>14.6%</b>
<b>Revenue</b>					
14000.1 Taxes and Franchise Fees	\$2,465,605	\$2,980,812	\$2,985,644	\$3,265,985	9.4%
14000.2 Permits and Licenses	\$170,097	\$237,144	\$236,000	\$256,600	8.7%
14000.4 Fees For Service	\$12,505	\$14,022	\$13,000	\$11,000	-15.4%
14000.5 Court Fines and Forfeitures	\$211,588	\$317,198	\$316,550	\$292,450	-7.6%
14000.6 Other Revenues	\$390,377	\$396,574	\$396,650	\$25,700	-93.5%
<b>Revenue</b>	<b>\$3,250,172</b>	<b>\$3,945,750</b>	<b>\$3,947,844</b>	<b>\$3,851,735</b>	<b>-2.4%</b>
<b>Expenditures</b>					
16000 Personnel	\$1,615,396	\$1,982,335	\$2,063,905	\$2,026,340	-1.8%
16001 Communications	\$5,777	\$8,000	\$10,000	\$11,500	15.0%
16002 Contract Services	\$577,600	\$926,484	\$1,018,663	\$976,704	-4.1%
16003 Supplies and Equipment	\$63,926	\$84,620	\$83,575	\$92,262	10.4%
16004 Staff Development	\$33,698	\$42,978	\$57,165	\$55,955	-2.1%
16005 Maintenance	\$18,957	\$24,355	\$25,000	\$16,000	-36.0%
16006 Insurance	\$23,141	\$28,036	\$35,500	\$36,735	3.5%
16007 Utilities	\$30,093	\$42,958	\$47,600	\$45,000	-5.5%
16008 Capital Outlay	\$128,951	\$200,728	\$211,058	\$91,936	-56.4%
17075 Sales Tax Rebatement	\$245,823	\$281,701	\$287,908	\$359,503	24.9%
16010 Miscellaneous/ Contingency	\$122,184	\$154,745	\$175,350	\$189,800	8.2%
<b>Expenditures</b>	<b>\$2,865,546</b>	<b>\$3,776,940</b>	<b>\$4,015,724</b>	<b>\$3,901,735</b>	<b>-2.8%</b>
<b>Net Ordinary Income</b>	<b>\$384,626</b>	<b>\$168,810</b>	<b>-\$67,880</b>	<b>-\$50,000</b>	<b>-26.3%</b>
<b>Interfund Transfers</b>					
Transfers In	\$55,285	\$67,880	\$67,880	\$50,000	-26.3%
Transfers Out	\$0	\$0	\$0	\$0	0.0%
<b>Net Transfers</b>	<b>\$55,285</b>	<b>\$67,880</b>	<b>\$67,880</b>	<b>\$50,000</b>	<b>-26.3%</b>
<b>Net Income</b>	<b>\$439,911</b>	<b>\$236,690</b>	<b>\$0</b>	<b>\$0</b>	
<b>Ending Fund Balance</b>	<b>\$2,055,707</b>	<b>\$1,852,486</b>	<b>\$1,723,266</b>	<b>\$1,852,486</b>	<b>7.5%</b>

**City of Montgomery  
Fiscal Year 2020-21  
Proposed Budget**

**General Fund Revenues  
Statement of Revenues**

	Actual 2019-20	Estimate 2019-20	Amended 2019-20	Proposed 2020-21	% Change	Adjustments
<b>Ordinary Revenue</b>						
<b>Taxes and Franchise Fees</b>						
14103 Beverage Tax	\$21,383	\$30,458	\$30,000	\$31,000	3.3%	
14111 Franchise Tax	\$13,937	\$90,106	\$90,000	\$94,000	4.4%	
<b>14320 Ad Valorem Tax</b>	<b>\$546,383</b>	<b>\$562,521</b>	<b>\$574,769</b>	<b>\$847,070</b>	<b>47.4%</b>	<b>847,070</b>
14320.1 Ad Valorem Tax - PID	\$35,772	\$35,772	\$35,775	\$38,815	8.5%	
14330 AdValorem Tax Penalty and Int	\$4,970	\$4,744	\$5,000	\$5,000	0.0%	
14331 Rendition Penalties	\$5	\$5	\$100	\$100	0.0%	
14600 Sales Tax	\$1,228,770	\$1,504,804	\$1,500,000	\$1,500,000	0.0%	
14600.2 Sales Tax ILO Property Tax	\$614,385	\$752,402	\$750,000	\$750,000	0.0%	
14605 Sales Tax Rev - W/H by State	\$0	\$0	\$0	\$0	0.0%	
<b>14000.1 Total Taxes and Franchise</b>	<b>\$2,465,605</b>	<b>\$2,980,812</b>	<b>\$2,985,644</b>	<b>\$3,265,985</b>	<b>9.4%</b>	
<b>Permits and Licenses</b>						
<b>14105 Building Permits</b>	<b>\$161,167</b>	<b>\$225,862</b>	<b>\$225,000</b>	<b>\$245,000</b>	<b>8.9%</b>	<b>Reviewed by Staff</b>
14146 Vendor Permits	\$285	\$580	\$600	\$600	0.0%	
14611 Sign Fee	\$1,710	\$2,000	\$1,800	\$2,000	11.1%	
14000.2 Permits and Licenses-Other	\$0	\$0	\$100	\$0	-100.0%	
14612 Miscellaneous Permit Fee	\$6,935	\$8,702	\$8,500	\$9,000	5.9%	
<b>14000.2 Permits and Licenses</b>	<b>\$170,097</b>	<b>\$237,144</b>	<b>\$236,000</b>	<b>\$256,600</b>	<b>8.7%</b>	
<b>Fees for Service</b>						
14380 Community Building Rental	\$5,795	\$6,000	\$6,000	\$3,000	-50.0%	
14381 Kiosk Revenue	\$0	\$0	\$0	\$0	0.0%	
14385 Right of Way Use Fees	\$6,710	\$8,022	\$7,000	\$8,000	14.3%	
<b>14000.4 Fees for Service</b>	<b>\$12,505</b>	<b>\$14,022</b>	<b>\$13,000</b>	<b>\$11,000</b>	<b>-15.4%</b>	
<b>Court Fines and Forfeitures</b>						
14101 Collection Fees	\$10,800	\$13,636	\$13,000	\$14,000	7.7%	
14102 Asset Forfeitures	\$0	\$0	\$100	\$100	0.0%	
14104 Bond Fees (Dedicated)	\$0	\$0	\$0	\$0	0.0%	
14106 Child Belt Fees	\$0	\$150	\$900	\$500	-44.4%	
14110 Fines	\$199,194	\$301,181	\$300,000	\$275,000	-8.3%	
14118 OMNI	\$814	\$1,070	\$1,600	\$1,600	0.0%	
14120 State (Dedicated)	\$0	\$0	\$0	\$0	0.0%	
14125 Warrant Fees	\$0	\$0	\$50	\$50	0.0%	
14126 Judicial Efficiency Court (Ded)	\$386	\$701	\$500	\$700	40.0%	
14130 Accident Reports	\$394	\$460	\$400	\$500	25.0%	
<b>14000.5 Court Fines and Forfeitures</b>	<b>\$211,588</b>	<b>\$317,198</b>	<b>\$316,550</b>	<b>\$292,450</b>	<b>-7.6%</b>	
<b>Other Revenues</b>						
14119 Leose Funds - PD	\$1,172	\$1,172	\$1,200	\$1,200	0.0%	
14001 Grant Funds Revenue	\$0	\$0	\$0	\$0	0.0%	
15380 Unanticipated Income	\$13,754	\$14,513	\$15,000	\$13,000	-13.3%	
15350 Proceeds from Sales	\$0	\$0	\$200	\$0	-100.0%	
15351 Proceeds From Insurance	\$0	\$0	\$0	\$0	0.0%	
15352 Proceeds FEMA Disaster Relief	\$0	\$0	\$0	\$0	0.0%	
15393 Police Grant Revenue	\$1,763	\$2,074	\$2,000	\$6,000	200.0%	
15391 Interest Income	\$299	\$374	\$1,000	\$500	-50.0%	
15392 Interest on Investments	\$8,329	\$13,381	\$12,000	\$5,000	-58.3%	

**City of Montgomery  
Fiscal Year 2020-21  
Proposed Budget**

**General Fund Revenues  
Statement of Revenues**

	Actual 2019-20	Estimate 2019-20	Amended 2019-20	Proposed 2020-21	% Change	Adjustments
14114 Hotel / Motel	\$0	\$0	\$250	\$0	-100.0%	
15355 FEMA Reimb - Atkins Creek	\$365,060	\$365,060	\$365,000	\$0	-100.0%	
<b>14000.6 Other Revenues</b>	<b>\$390,377</b>	<b>\$396,574</b>	<b>\$396,650</b>	<b>\$25,700</b>	<b>-93.5%</b>	
<b>Net Income</b>	<b>\$3,250,172</b>	<b>\$3,945,750</b>	<b>\$3,947,844</b>	<b>\$3,851,735</b>	<b>-2.4%</b>	
<b>Grants/ Transfers/Other</b>						
14620.2 MEDC Contributions	\$53,125	\$65,000	\$65,000	\$47,500	-26.9%	
14620.4 Court Security Contributions	\$2,160	\$2,880	\$2,880	\$2,500	-13.2%	
<b>Subtotal</b>	<b>\$55,285</b>	<b>\$67,880</b>	<b>\$67,880</b>	<b>\$50,000</b>	<b>-26.3%</b>	
<b>Total Income</b>	<b>\$3,305,457</b>	<b>\$4,013,630</b>	<b>\$4,015,724</b>	<b>\$3,901,735</b>	<b>-2.8%</b>	

**City of Montgomery  
Fiscal Year 2020-21  
Proposed Budget**

**General Fund Admin Class  
Statement of Expenditures**

	Actual 2019-20	Estimate 2019-20	Amended 2019-20	Proposed 2020-21	% Change	Adjustments
<b>Ordinary Expense</b>						
<b>Personnel</b>						
16353.1 Health Insurance	\$35,467	\$42,892	\$44,000	\$45,000	2.3%	
16353.4 Unemployment Insurance	\$75	\$121	\$3,000	\$1,000	-66.7%	
16353.5 Workers Comp.	\$997	\$1,197	\$3,000	\$2,000	-33.3%	
16353.6 Dental Insurance	\$3,434	\$3,305	\$4,400	\$4,500	2.3%	
16353.7 Life & AD&D Insurance	\$473	\$369	\$600	\$700	16.7%	
16560 Payroll Taxes	\$23,589	\$29,453	\$31,500	\$35,000	11.1%	
16600 Wages	\$308,815	\$391,330	\$395,000	\$448,050	13.4%	
16600.1 Overtime	\$1,466	\$1,728	\$2,000	\$1,000	-50.0%	
16620 Retirement	\$18,296	\$22,344	\$22,700	\$28,000	23.3%	
<b>16000 Total Personnel</b>	<b>\$392,612</b>	<b>\$492,739</b>	<b>\$506,200</b>	<b>\$565,250</b>	<b>11.7%</b>	
<b>Communications</b>						
16338.1 Legal Notices and Publication	\$2,684	\$3,471	\$3,000	\$5,000	66.7%	
16338.2 Recording Fees	\$331	\$1,414	\$2,500	\$2,500	0.0%	
16338 Advertising/Promotion Other	\$1,823	\$1,823	\$2,000	\$2,000	0.0%	
<b>16001 Total Communications</b>	<b>\$4,838</b>	<b>\$6,708</b>	<b>\$7,500</b>	<b>\$9,500</b>	<b>26.7%</b>	
<b>Contract Services</b>						
16102 General Consultant Fees	\$0	\$0	\$5,000	\$5,000	0.0%	
16102.1 Sales Tax Tracking	\$14,000	\$16,800	\$18,480	\$7,000	-62.1%	
16281 Records Shredding	\$90	\$119	\$400	\$400	0.0%	
16299 Inspections/Permits	\$0	\$0	\$0	\$0	0.0%	Reviewed by Staff
16320 Legal	\$7,727	\$25,818	\$28,000	\$30,000	7.1%	
16321 Audit	\$16,679	\$16,679	\$25,000	\$25,000	0.0%	
16322 Engineering	\$1,794	\$1,794	\$15,000	\$2,000	-86.7%	
16333 Accounting	\$25,581	\$44,166	\$45,000	\$50,000	11.1%	
16335 Repairs and Maintenance	\$0	\$0	\$1,000	\$1,000	0.0%	
16340 Printing and Office Supplies	\$3,726	\$4,493	\$1,800	\$4,500	150.0%	
16340.1 COVID-19 Supplies	\$250	\$250	\$375	\$0	-100.0%	
16342 Computers Website	\$1,970	\$2,459	\$3,000	\$2,500	-16.7%	
16350 Postage and Delivery	\$1,171	\$1,611	\$2,500	\$2,000	-20.0%	
16351 Telephone	\$9,666	\$11,797	\$7,500	\$12,000	60.0%	
16360 Tax Assessor Fee	\$7,332	\$11,727	\$7,500	\$7,500	0.0%	
16370 Election	\$198	\$2,993	\$8,000	\$16,000	100.0%	
17040 Computer Technology	\$9,397	\$13,417	\$9,000	\$19,500	116.7%	
17040.1 COVID-19 Computer Tech	\$1,232	\$1,232	\$2,239	\$2,400	7.2%	
16002 Contract Services Other	\$0	\$0	\$500	\$500	0.0%	
<b>16002 Contract Services</b>	<b>\$100,813</b>	<b>\$155,355</b>	<b>\$180,294</b>	<b>\$187,300</b>	<b>3.9%</b>	
<b>Supplies and Equipment</b>						
16358 Copier/Fax	\$6,716	\$9,053	\$8,500	\$9,000	5.9%	
16460 Operating Supplies	\$2,901	\$5,927	\$6,000	\$6,000	0.0%	
17100 Furniture	\$1,055	\$1,055	\$1,000	\$1,000	0.0%	
<b>16003 Supplies and Equipment</b>	<b>\$10,672</b>	<b>\$16,035</b>	<b>\$15,500</b>	<b>\$16,000</b>	<b>3.2%</b>	
<b>Staff Development</b>						
16339 Dues/ Subscriptions	\$2,129	\$2,337	\$6,000	\$5,000	-16.7%	
16341 Community Relations	\$3,436	\$3,814	\$3,000	\$4,000	33.3%	

**City of Montgomery  
Fiscal Year 2020-21  
Proposed Budget**

**General Fund Admin Class  
Statement of Expenditures**

	Actual 2019-20	Estimate 2019-20	Amended 2019-20	Proposed 2020-21	% Change	Adjustments
16354 Travel and Training	\$2,934	\$9,100	\$17,000	\$12,500	-26.5%	
16004 Staff Development	\$8,499	\$15,251	\$26,000	\$21,500	-17.3%	
<b>Insurance</b>						
16353.2 Liability Insurance	\$4,018	\$4,886	\$4,790	\$5,400	12.7%	
16353.3 Property Insurance	\$3,223	\$3,914	\$4,600	\$5,300	15.2%	
16353.9 Insurance Bond	\$305	\$50	\$0	\$500	0.0%	
16006 Insurance	\$7,546	\$8,850	\$9,390	\$11,200	19.3%	
<b>Utilities</b>						
16352.6 Utilities - City Hall	\$0	\$0	\$0	\$0	0.0%	
16352.7 Utilities - Gas	\$0	\$0	\$0	\$0	0.0%	
16352.8 Utilities - Community Center	\$0	\$0	\$0	\$0	0.0%	
16007 Total Utilities	\$0	\$0	\$0	\$0	0.0%	
<b>Capital Outlay</b>						
16223 Community Bldg Irrigation	\$0	\$0	\$0	\$0	0.0%	
17071 Computers/ Equipment	\$3,393	\$37,393	\$38,000	\$0	-100.0%	
17071.4 Laser Fiche Software Equip	\$0	\$0	\$2,000	\$6,503	225.2%	
17080 Capital Outlay-Improvements	\$0	\$0	\$0	\$0	0.0%	
16008 Total Capital Outlay	\$3,393	\$37,393	\$40,000	\$6,503	-83.7%	
<b>Miscellaneous</b>						
16504 Adams Park Lease	\$5,331	\$5,331	\$5,700	\$6,000	5.3%	
16361.3 Transfer to Debt Service	\$0	\$0	\$0	\$0	0.0%	
16361.4 Transfer to Capital Projects	\$43,750	\$43,750	\$58,000	\$0	-100.0%	
16471 Withheld By State	\$0	\$0	\$0	\$0	0.0%	
16590 Miscellaneous	\$985	\$1,145	\$1,000	\$1,000	0.0%	
16590.2 Property 149/105	\$0	\$0	\$0	\$0	0.0%	
16590.4 Tsf to CPF - Infrastructure Inv (43949.3)	\$0	\$30,000	\$30,000	\$46,700	55.7%	Updated
16590.6 Transfer to Surplus	\$0	\$0	\$0	\$34,100	0.0%	Updated
16590.7 Tsf to CPF - Mobility Inv. (43949.4)	\$0	\$0	\$0	\$10,000	0.0%	Updated
16009 Total Miscellaneous	\$50,066	\$80,226	\$94,700	\$97,800	3.3%	
<b>Sales Tax Rebatement</b>						
17500.1 Sales Tax Rebatement	\$140,938	\$162,915	\$169,125	\$206,925	22.4%	
17500.2 380 Ad Valorem Tax Rebate	\$69,507	\$83,408	\$83,408	\$113,763	36.4%	
17500.3 PID Prop Tax Reimbursement	\$35,378	\$35,378	\$35,375	\$38,815	9.7%	
17500 Total Sales Tax Rebatement	\$245,823	\$281,701	\$287,908	\$359,503	24.9%	
<b>Total Expense</b>	<b>\$824,262</b>	<b>\$1,094,258</b>	<b>\$1,167,492</b>	<b>\$1,274,556</b>	<b>9.2%</b>	

**City of Montgomery  
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**General Fund Police Class  
Statement of Expenditures**

	Actual 2019-20	Estimate 2019-20	Amended 2019-20	Proposed 2020-21	% Change	Adjustments
<b>Ordinary Expense</b>						
<b>Personnel</b>						
16353.1 Health Insurance	\$76,830	\$84,487	\$91,000	\$94,000	3.3%	
16353.4 Unemployment Insurance	\$144	\$159	\$2,260	\$2,000	-11.5%	
16353.5 Workers Comp.	\$15,198	\$18,237	\$26,800	\$27,000	0.7%	
16353.6 Dental Insurance	\$7,333	\$7,872	\$9,000	\$9,000	0.0%	
16353.7 Life & AD&D Insurance	\$1,627	\$1,378	\$2,000	\$2,500	25.0%	
16560 Payroll Taxes	\$50,107	\$63,214	\$71,700	\$73,000	1.8%	
16600 Wages	\$605,169	\$759,463	\$760,000	\$788,250	3.7%	
16600.1 Overtime	\$29,945	\$33,207	\$40,000	\$38,000	-5.0%	
16620 Retirement	\$39,399	\$47,258	\$51,600	\$52,000	0.8%	
<b>16000 Personnel</b>	<b>\$825,752</b>	<b>\$1,015,275</b>	<b>\$1,054,360</b>	<b>\$1,085,750</b>	<b>3.0%</b>	
<b>Communications</b>						
16338 Advertising/Promotion	\$0	\$353	\$500	\$0	-100.0%	
<b>16001 Communications</b>	<b>\$0</b>	<b>\$353</b>	<b>\$500</b>	<b>\$0</b>	<b>-100.0%</b>	
<b>Contract Services</b>						
<i>Repairs and Maintenance</i>						
16102 General Consultant Fees	\$0	\$0	\$0	\$0	0.0%	
16281 Records Shredding	\$90	\$119	\$150	\$500	233.3%	
16334 Gas/Oil	\$20,313	\$28,478	\$30,000	\$32,500	8.3%	
16335 Repairs and Maintenance Other	\$0	\$0	\$0	\$0	0.0%	
16357 Auto Repairs	\$12,094	\$16,602	\$15,000	\$18,000	20.0%	
16373 Equipment Repairs	\$1,255	\$1,719	\$3,500	\$3,000	-14.3%	
16374 Bldg Repairs-City Hall/Comm	\$0	\$0	\$0	\$0	0.0%	
16335.1 Maint-Vehicles & Equip	\$48	\$48	\$0	\$0	0.0%	
<b>16335 Repairs and Maintenance</b>	<b>\$33,800</b>	<b>\$46,966</b>	<b>\$48,650</b>	<b>\$54,000</b>	<b>11.0%</b>	
16340 Printing/ Office Supplies	\$1,997	\$2,154	\$2,500	\$2,000	-20.0%	
16342 Computers/ Website	\$5,180	\$10,043	\$10,000	\$8,000	-20.0%	
16350 Postage/ Delivery	\$408	\$548	\$500	\$500	0.0%	
16351 Telephone	\$5,870	\$8,594	\$7,000	\$3,000	-57.1%	
17030 Mobile Data Terminal	\$3,653	\$6,544	\$14,000	\$12,000	-14.3%	
17031 Police Officer Scheduling Syst	\$0	\$0	\$0	\$0	0.0%	
17040 Computer Technology	\$9,213	\$10,263	\$10,000	\$3,000	-70.0%	
<b>16002 Contract Services</b>	<b>\$60,121</b>	<b>\$85,112</b>	<b>\$92,650</b>	<b>\$82,500</b>	<b>-11.0%</b>	



**City of Montgomery  
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**Supplies and Equipment**

16244 Radio Fees	\$4,542	\$4,826	\$5,000	\$5,200	4.0%	
16328 Uniforms	\$7,441	\$10,105	\$8,000	\$8,500	6.3%	
16328.1 Protective Gear	\$184	\$495	\$1,000	\$7,000	600.0%	
16358 Copier/Fax	\$4,919	\$7,083	\$5,500	\$5,500	0.0%	
16460 Operating Supplies - Other	\$5,172	\$8,773	\$5,500	\$8,100	47.3%	
16460.6 Tools, Etc	\$170	\$170	\$300	\$300	0.0%	
17010 Emergency Equipment	\$3,232	\$3,265	\$3,500	\$13,500	285.7%	
17050 Radios	\$0	\$0	\$0	\$0	0.0%	
17100 Capital Purchase Furniture	\$780	\$780	\$1,500	\$1,500	0.0%	
<b>16003 Supplies and Equipment</b>	<b>\$26,440</b>	<b>\$35,497</b>	<b>\$30,300</b>	<b>\$49,600</b>	<b>63.7%</b>	

**Staff Development**

16241 Police Training/ Education	\$4,314	\$5,915	\$5,000	\$0	-100.0%	
16339 Dues/ Subscriptions	\$832	\$832	\$850	\$2,000	135.3%	
16341 Community Relations	\$1,340	\$1,340	\$1,400	\$2,000	42.9%	
16354 Travel and Training	\$11,981	\$12,565	\$12,500	\$20,500	64.0%	
<b>16004 Staff Development</b>	<b>\$18,467</b>	<b>\$20,652</b>	<b>\$19,750</b>	<b>\$24,500</b>	<b>24.1%</b>	

**Insurance**

16353.2 Liability Insurance	\$11,367	\$13,914	\$16,500	\$16,180	-1.9%	
16353.3 Property Insurance	\$2,461	\$3,091	\$5,000	\$4,745	-5.1%	
<b>16006 Subtotal Insurance</b>	<b>\$13,828</b>	<b>\$17,005</b>	<b>\$21,500</b>	<b>\$20,925</b>	<b>-2.7%</b>	

**Capital Outlay**

17070 Capital Outlay-Police Cars	\$42,397	\$43,000	\$43,000	\$0	-100.0%	
17070.1 Emergency Lights, Decals	\$2,755	\$3,755	\$4,000	\$6,000	50.0%	
17070.3 Watch Guard	\$38,547	\$37,433	\$40,000	\$0	-100.0%	
17070.4 Tsf To CPF - Vehicle Replace Vid Tec - In Car	\$0	\$15,000	\$15,000	\$15,000	0.0%	
17071 Computers/Equipment	\$17,969	\$21,229	\$18,000	\$18,000	0.0%	
17071.1 Copsync	\$1,866	\$7,766	\$14,933	\$14,933	0.0%	
17071.2 Radar	\$3,922	\$4,361	\$4,000	\$5,000	25.0%	
17071.6 Investigative and Testing Equip	\$3,505	\$3,601	\$4,000	\$4,000	0.0%	
17071.7 Ballistic Vests and Shields	\$2,497	\$3,315	\$2,500	\$3,000	20.0%	
17071.5 Patrol Weapons	\$4,754	\$5,391	\$5,500	\$7,000	27.3%	
17071.8 Capital Outlay Misc	\$4,225	\$4,254	\$4,250	\$0	-100.0%	Reviewed By Staff
17071.A Traffic Equipment	\$0	\$0	\$0	\$0	0.0%	
17071.B Office Equipment	\$0	\$0	\$0	\$8,000	0.0%	Reviewed By Staff
<b>16008 Capital Outlay</b>	<b>\$122,437</b>	<b>\$149,105</b>	<b>\$155,183</b>	<b>\$80,933</b>	<b>-47.8%</b>	

**Other/ Miscellaneous**

16590 Miscellaneous	\$568	\$539	\$400	\$0	-100.0%	
16590.3 National Night Out	\$306	\$306	\$0	\$0	0.0%	
16010 Contingency	\$0	\$0	\$0	\$0	0.0%	
16356 Contract Labor	\$0	\$0	\$0	\$0	0.0%	
<b>16009 Miscellaneous/Other</b>	<b>\$874</b>	<b>\$845</b>	<b>\$400</b>	<b>\$0</b>	<b>-100.0%</b>	

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<b>Total Expense</b>	<b>\$1,067,919</b>	<b>\$1,323,538</b>	<b>\$1,374,643</b>	<b>\$1,344,208</b>	<b>-2.2%</b>
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**City of Montgomery  
Fiscal Year 2020-21  
Proposed Budget**

**General Fund Court Class  
Statement of Expenditures**

	Actual 2019-20	Estimate 2019-20	Amended 2019-20	Proposed 2020-21	% Change	Adjustments
<b>Ordinary Expense</b>						
<b>Personnel</b>						
16353.1 Health Insurance	\$17,979	\$18,260	\$22,000	\$23,000	4.5%	
16353.4 Unemployment Insurance	\$30	\$30	\$600	\$500	-16.7%	
16353.5 Workers Comp.	\$999	\$1,199	\$1,800	\$1,800	0.0%	
16353.6 Dental Insurance	\$1,532	\$1,556	\$2,000	\$2,000	0.0%	
16353.7 Life & AD&D Insurance	\$91	\$107	\$150	\$200	33.3%	
16353.8 Crime Insurance	\$366	\$432	\$500	\$600	20.0%	
16560 Payroll Taxes	\$8,857	\$10,177	\$12,450	\$11,000	-11.6%	
16600 Wages	\$102,617	\$120,443	\$130,000	\$128,750	-1.0%	
16600.1 Overtime	\$69	\$69	\$2,000	\$1,000	-50.0%	
16620 Retirement	\$4,805	\$5,867	\$9,000	\$7,000	-22.2%	
<b>16000 Personnel</b>	<b>\$137,345</b>	<b>\$158,140</b>	<b>\$180,500</b>	<b>\$175,850</b>	<b>-2.6%</b>	
<b>Contract Services</b>						
16100 Admin Expense Misc.						
16102 General Consultant	\$3,315	\$7,798	\$8,500	\$8,000	-5.9%	
16220 Omni Expense	\$1,332	\$2,406	\$4,000	\$2,500	-37.5%	
16242 Prosecutor	\$6,750	\$11,250	\$12,500	\$10,000	-20.0%	
16281 Record Shredding	\$90	\$119	\$200	\$200	0.0%	
16310 Judge	\$12,500	\$16,000	\$14,500	\$12,000	-17.2%	
16326 Collection Agent	\$7,867	\$15,867	\$20,000	\$15,000	-25.0%	15,000
16340 Printing/ Office Supplies	\$531	\$596	\$2,000	\$1,000	-50.0%	
16342 Computers/ Website	\$5,267	\$5,500	\$5,500	\$5,500	0.0%	
16350 Postage/ Delivery	\$1,709	\$2,492	\$2,000	\$2,000	0.0%	
16351 Telephone	\$2,721	\$3,347	\$3,000	\$3,000	0.0%	
17040 Computer/Technology	\$3,268	\$2,570	\$3,500	\$3,500	0.0%	
17510 State Portion of Fines	\$67,909	\$135,142	\$145,000	\$137,500	-5.2%	1/2 of Rev.
<b>16002 Contract Services</b>	<b>\$113,259</b>	<b>\$203,087</b>	<b>\$220,700</b>	<b>\$200,200</b>	<b>-9.3%</b>	
<b>Supplies and Equipment</b>						
16328 Uniforms & Protective Gear	\$0	\$0	\$100	\$100	0.0%	
16358 Copier/Fax Machine Lease	\$6,136	\$6,137	\$6,000	\$6,000	0.0%	
16003 Supplies and Equipment - Other	\$0	\$0	\$500	\$500	0.0%	
16460 Operating Supplies	\$1,661	\$1,886	\$3,500	\$2,500	-28.6%	
17100 Furniture	\$199	\$199	\$500	\$500	0.0%	

**City of Montgomery  
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**General Fund Court Class  
Statement of Expenditures**

	Actual 2019-20	Estimate 2019-20	Amended 2019-20	Proposed 2020-21	% Change	Adjustments
<b>16003 Supplies and Equipment</b>	<b>\$7,996</b>	<b>\$8,222</b>	<b>\$10,600</b>	<b>\$9,600</b>	<b>-9.4%</b>	
<b>Staff Development</b>						
16004 Staff Development Other	\$0	\$0	\$0	\$0	0.0%	_____
16339 Dues/ Subscriptions	\$110	\$110	\$750	\$750	0.0%	_____
16341 Community Relations (Education)	\$33	\$33	\$365	\$365	0.0%	_____
16354 Travel and Training	\$6,267	\$6,432	\$6,500	\$6,500	0.0%	_____
<b>16004 Staff Development</b>	<b>\$6,410</b>	<b>\$6,575</b>	<b>\$7,615</b>	<b>\$7,615</b>	<b>0.0%</b>	

**City of Montgomery  
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**Insurance**

16353.2 Liability Insurance	\$0	\$0	\$50	\$50	0.0%
16353.3 Property Insurance	\$0	\$0	\$1,170	\$1,170	0.0%
<b>16006 Insurance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,220</b>	<b>\$1,220</b>	<b>0.0%</b>

**Capital Outlay**

17071 Computers/Equipment	\$1,263	\$1,263	\$1,500	\$1,500	0.0%
<b>16008 Capital Outlay</b>	<b>\$1,263</b>	<b>\$1,263</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>0.0%</b>

**Miscellaneous**

16590 Miscellaneous	\$225	\$225	\$1,000	\$1,000	0.0%
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**Total Expense**

	<b>\$266,498</b>	<b>\$377,512</b>	<b>\$423,135</b>	<b>\$396,985</b>	<b>-6.2%</b>
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**City of Montgomery  
Fiscal Year 2020-21  
Proposed Budget**

**General Fund Public Works Class  
Statement of Expenses**

	Actual 2019-20	Estimate 2019-20	Amended 2019-20	Proposed 2020-21	% Change	Adjustments
<b>Ordinary Expense</b>						
<b>Personnel</b>						
16353.1 Health Insurance	\$34,178	\$36,355	\$41,000	\$23,000	-43.9%	
16353.4 Unemployment Insurance	\$70	\$70	\$1,020	\$400	-60.8%	
16353.5 Workers Comp.	\$3,216	\$3,859	\$4,300	\$4,700	9.3%	
16353.6 Dental/Vision Insurance	\$2,774	\$3,451	\$3,025	\$1,800	-40.5%	
16353.7 Life & AD&D Insurance	\$375	\$400	\$500	\$300	-40.0%	
16560 Payroll Taxes	\$20,181	\$23,518	\$23,000	\$16,000	-30.4%	
16600 Wages	\$182,459	\$230,177	\$230,000	\$140,290	-39.0%	
16600.1 Overtime	\$5,481	\$6,504	\$6,500	\$5,000	-23.1%	
16620 Retirement	\$10,953	\$11,847	\$13,500	\$8,000	-40.7%	
<b>16000 Personnel</b>	<b>\$259,687</b>	<b>\$316,181</b>	<b>\$322,845</b>	<b>\$199,490</b>	<b>-38.2%</b>	
<b>Communications</b>						
16338.1 Legal Notices & Publications	\$939	\$939	\$1,500	\$1,500	0.0%	
16338 Advertising/Promotion	\$0	\$0	\$500	\$500	0.0%	
<b>16001 Communications</b>	<b>\$939</b>	<b>\$939</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>0.0%</b>	
<b>Contract Services</b>						
16102 General Consultant Fees	\$29	\$29	\$15,000	\$1,000	-93.3%	
16280 Mowing	\$60,713	\$104,319	\$112,000	\$112,000	0.0%	
16281 Record Shredding	\$90	\$119	\$100	\$150	50.0%	
16299 Inspections/ Permits	\$120,579	\$186,314	\$192,500	\$192,500	0.0%	Reviewed by Staff
16320 Legal	\$0	\$0	\$2,500	\$2,500	0.0%	
16322 Engineering	\$49,607	\$95,861	\$100,000	\$100,000	0.0%	
16337 Street Signs	\$2,877	\$3,606	\$4,000	\$1,725	-56.9%	
16340 Printing and Office Supplies	\$825	\$1,153	\$1,200	\$1,200	0.0%	
16342 Computers/ Website	\$3,132	\$4,176	\$2,940	\$720	-75.5%	
16350 Postage/ Delivery	\$388	\$594	\$750	\$750	0.0%	
16351 Telephone	\$7,373	\$9,238	\$8,400	\$9,500	13.1%	
17040 Computer Technology	\$5,135	\$8,785	\$6,000	\$9,700	61.7%	
16334 Gas/Oil	\$4,169	\$5,860	\$7,750	\$7,750	0.0%	
16335 Maintenance -City Hall Cleaning	\$10,338	\$15,233	\$14,000	\$9,300	-33.6%	
16335.1 Maintenance -Vehicles & Equip	\$174	\$395	\$2,400	\$3,000	25.0%	
16335.2 Mosquito Spraying	\$0	\$0	\$0	\$5,500	0.0%	
16343 Tractor & Mower	\$0	\$0	\$0	\$500	0.0%	

**City of Montgomery  
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**General Fund Public Works Class  
Statement of Expenses**

	Actual 2019-20	Estimate 2019-20	Amended 2019-20	Proposed 2020-21	% Change	Adjustments
16357 Auto Repairs	\$3,700	\$4,842	\$3,500	\$5,000	42.9%	_____
16373 Equipment Repairs	\$2,073	\$2,738	\$5,000	\$3,761	-24.8%	_____
16374 Building Repairs-City Hall/Comm	\$11,057	\$17,134	\$19,479	\$16,648	-14.5%	_____
16375 Street Repairs	\$21,148	\$22,534	\$22,000	\$18,000	-18.2%	_____
16375.1 Streets-Preventive Maint	\$0	\$0	\$5,000	\$5,000	0.0%	_____
16332 Downtown Repairs	\$0	\$0	\$500	\$500	0.0%	_____
16002 Contract Services - Other	\$0	\$0	\$0	\$0	0.0%	_____
<b>16002 Total Contract Services</b>	<b>\$303,407</b>	<b>\$482,930</b>	<b>\$525,019</b>	<b>\$506,704</b>	<b>-3.5%</b>	

**City of Montgomery  
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**General Fund Public Works Class  
Statement of Expenses**

	Actual 2019-20	Estimate 2019-20	Amended 2019-20	Proposed 2020-21	% Change	Adjustments
<b>Supplies and Equipment</b>						
16328 Uniforms/ Safety Equip	\$2,665	\$3,917	\$5,400	\$3,900	-27.8%	
16358 Copier/Fax Machine Lease	\$1,804	\$2,388	\$1,450	\$0	-100.0%	
16460 Operating Supplies	\$3,465	\$4,212	\$6,500	\$5,000	-23.1%	
16460.1 Streets and drainage	\$5,304	\$5,895	\$3,675	\$2,283	-37.9%	
16460.2 Cedar Brake Park	\$717	\$821	\$2,000	\$795	-60.3%	
16460.3 Homecoming Park	\$415	\$530	\$1,000	\$95	-90.5%	
16460.4 Fernland Park	\$549	\$874	\$1,000	\$399	-60.1%	
16460.5 Community Building	\$1,075	\$2,213	\$1,700	\$1,295	-23.8%	
16460.6 Tools, Etc	\$1,182	\$1,595	\$1,750	\$1,000	-42.9%	
16460.7 Memory Park	\$1,642	\$2,421	\$1,700	\$1,295	-23.8%	
16503 Code Enforcement Expense	\$0	\$0	\$1,000	\$1,000	0.0%	
<b>16003 Supplies and Equipment</b>	<b>\$18,818</b>	<b>\$24,866</b>	<b>\$27,175</b>	<b>\$17,062</b>	<b>-37.2%</b>	
<b>Staff Development</b>						
16241 Training/Education	\$0	\$0	\$1,000	\$0	-100.0%	
16339 Dues/ Subscriptions	\$140	\$319	\$2,000	\$1,000	-50.0%	
16341 Community Relations	\$182	\$157	\$200	\$200	0.0%	
16354 Travel and Training	\$0	\$0	\$500	\$1,040	108.0%	
16004 Staff Development Other	\$0	\$24	\$100	\$100	0.0%	
<b>16004 Staff Development</b>	<b>\$322</b>	<b>\$500</b>	<b>\$3,800</b>	<b>\$2,340</b>	<b>-38.4%</b>	
<b>Maintenance</b>						
16228 Memory Park Maintenance	\$1,482	\$2,283	\$5,000	\$5,000	0.0%	
16229 Fernland Park Maintenance	\$2,622	\$3,774	\$4,000	\$4,000	0.0%	
16230 Cedar Brake Park Maintenance	\$9,450	\$10,934	\$10,000	\$6,000	-40.0%	
16231 Homecoming Park Maintenance	\$5,403	\$7,364	\$6,000	\$1,000	-83.3%	
<b>16005 Park Maintenance</b>	<b>\$18,957</b>	<b>\$24,355</b>	<b>\$25,000</b>	<b>\$16,000</b>	<b>-36.0%</b>	
<b>Insurance</b>						
16353.2 Liability Insurance	\$1,240	\$1,519	\$2,050	\$2,050	0.0%	
16353.3 Property Insurance	\$527	\$662	\$1,340	\$1,340	0.0%	
<b>16006 Insurance</b>	<b>\$1,767</b>	<b>\$2,181</b>	<b>\$3,390</b>	<b>\$3,390</b>	<b>0.0%</b>	
<b>Utilities</b>						
16352 Electronic Sign-City	\$545	\$738	\$1,100	\$1,000	-9.1%	
16352.1 Street Lights	\$8,260	\$11,334	\$13,500	\$12,000	-11.1%	



**City of Montgomery**  
**Fiscal Year 2020-21**  
**Proposed Budget**

**General Fund Public Works Class**  
**Statement of Expenses**

	Actual 2019-20	Estimate 2019-20	Amended 2019-20	Proposed 2020-21	% Change	Adjustments
16352.2 Downtown Utilities	\$886	\$1,210	\$1,200	\$1,200	0.0%	
16352.3 Cedar Brake Park	\$1,671	\$2,196	\$2,100	\$2,200	4.8%	
16352.4 Homecoming Park	\$894	\$1,194	\$1,300	\$1,300	0.0%	
16352.5 Fernland Park	\$3,613	\$4,850	\$4,500	\$4,500	0.0%	
16352.6 City Hall Utilities	\$7,156	\$10,036	\$10,500	\$10,500	0.0%	
16352.8 Community Center Utilities	\$3,478	\$4,746	\$4,300	\$4,300	0.0%	
16352.9 Memory Park	\$3,590	\$6,654	\$9,000	\$8,000	-11.1%	
16007 Utilities Other	\$0	\$0	\$100	\$0	-100.0%	
<b>16007 Utilities</b>	<b>\$30,093</b>	<b>\$42,958</b>	<b>\$47,600</b>	<b>\$45,000</b>	<b>-5.5%</b>	

**Capital Outlay**

16233 Community Building Proj	\$0	\$0	\$0	\$0	0.0%	
17071.4 Laser Fiche (Software Equip)	\$0	\$0	\$2,200	\$0	-100.0%	
17071.8 Capital Outlay - Miscellaneous	\$175	\$175	\$175	\$0	-100.0%	
17071 Computers/Equipment	\$1,263	\$1,263	\$1,000	\$0	-100.0%	
17072 Public Works Items	\$0	\$11,109	\$5,000	\$0	-100.0%	
17080 Improvements	\$0	\$0	\$5,000	\$0	-100.0%	
17081 Drainage Improvements	\$420	\$420	\$1,000	\$3,000	200.0%	
<b>16008 Capital Outlay</b>	<b>\$1,858</b>	<b>\$12,967</b>	<b>\$14,375</b>	<b>\$3,000</b>	<b>-79.1%</b>	

**Miscellaneous**

16356 Contract Labor-Streets	\$70,713	\$73,255	\$78,250	\$90,000	15.0%	
16361.4 Transfer to Capital Projects	\$0	\$0	\$0	\$0	0.0%	
16590 Miscellaneous	\$306	\$500	\$1,000	\$1,000	0.0%	Updated
16590.2 Property 149/105	\$0	\$0	\$0	\$0	0.0%	
16590.3 ROW Acquisition	\$0	\$0	\$0	\$0	0.0%	
17000 Capital Purchase	\$0	\$0	\$0	\$0	0.0%	
<b>Miscellaneous/Other</b>	<b>\$71,019</b>	<b>\$73,755</b>	<b>\$79,250</b>	<b>\$91,000</b>	<b>14.8%</b>	

**Total Expense**

<b>\$706,867</b>	<b>\$981,632</b>	<b>\$1,050,454</b>	<b>\$885,986</b>	<b>-15.7%</b>
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**City of Montgomery**  
**Fiscal Year 2020-21**  
**Proposed Budget Summary**

**Debt Service Fund**

	Actual 2019-20	Estimate 2019-20	Adopted 2019-20	Proposed 2020-21	% Change	Adjustments
<b>Beginning Balance</b>	\$419,806	\$419,806	\$419,806	\$424,966	1.2%	
<b>Revenues</b>						
Ad Valorem Tax	\$507,679	\$510,000	\$513,809	\$360,873	-29.8%	Updated
All Other Revenues	\$5,503	\$7,200	\$4,100	\$5,000	22.0%	
<b>Total Revenues</b>	<b>\$513,182</b>	<b>\$517,200</b>	<b>\$517,909</b>	<b>\$365,873</b>	<b>-29.4%</b>	
<b>Interfund Transfers</b>						
Transfers In	\$120,000	\$160,000	\$160,000	\$0	-100.0%	
Transfers Out - Use of Surplus	\$0	\$0	\$0	\$300,627	0.0%	Updated
<b>Net Interfund Transfers</b>	<b>\$120,000</b>	<b>\$160,000</b>	<b>\$160,000</b>	<b>\$300,627</b>	<b>87.9%</b>	
<b>Expenditures</b>						
Debt Service	\$565,310	\$670,310	\$671,869	\$664,000	-1.2%	
Contract Services	\$650	\$1,730	\$2,500	\$2,500	0.0%	
All Other Operating Expenditures	\$0	\$0	\$0	\$0	0.0%	
<b>Total Expenditures</b>	<b>\$565,960</b>	<b>\$672,040</b>	<b>\$674,369</b>	<b>\$666,500</b>	<b>-1.2%</b>	
<b>Net Income*</b>	<b>\$67,222</b>	<b>\$5,160</b>	<b>\$3,540</b>	<b>\$0</b>		
<b>Ending Balance</b>	<b>\$487,028</b>	<b>\$424,966</b>	<b>\$423,346</b>	<b>\$124,339</b>	<b>-70.6%</b>	

**City of Montgomery**  
**Fiscal Year 2020-21**  
**Proposed Budget Summary**

**Water & Sewer Fund**  
**Budget at a Glance**

	Actual 2019-20	Estimate 2019-20	Adopted 2019-20	Proposed 2020-21	% Change
<b>Beginning Balance*</b>	<b>\$1,257,348</b>	<b>\$1,257,348</b>	<b>\$1,257,348</b>	<b>\$1,683,742</b>	<b>33.9%</b>
<b>Revenues</b>					
Fees for Service	\$1,299,201	\$1,662,023	\$1,796,700	\$1,726,850	-3.9%
Taxes	\$9,632	\$11,670	\$11,180	\$12,000	7.3%
Groundwater Reduction Revenue	\$119,283	\$165,460	\$155,000	\$171,000	10.3%
All Other Revenues	\$20,803	\$21,762	\$288,900	\$97,400	-66.3%
<b>Total Revenues</b>	<b>\$1,448,919</b>	<b>\$1,860,915</b>	<b>\$2,251,780</b>	<b>\$2,007,250</b>	<b>-10.9%</b>
<b>Interfund Transfers</b>					
Transfers In	\$0	\$0	\$0	\$0	0.0%
Transfers Out	\$38,700	\$154,800	\$154,800	\$536,039	246.3%
<b>Net Interfund Transfers</b>	<b>-\$38,700</b>	<b>-\$154,800</b>	<b>-\$154,800</b>	<b>-\$536,039</b>	<b>246.3%</b>
<b>Expenditures</b>					
Personnel	\$183,525	\$143,985	\$421,800	\$320,700	-24.0%
Contract Services	\$341,813	\$440,953	\$455,968	\$440,880	-3.3%
All Other Operating Expenditures	\$486,390	\$686,262	\$1,169,212	\$709,631	-39.3%
Capital Outlay	\$5,526	\$8,521	\$50,000	\$0	-100.0%
<b>Total Expenditures</b>	<b>\$1,017,254</b>	<b>\$1,279,721</b>	<b>\$2,096,980</b>	<b>\$1,471,211</b>	<b>-29.8%</b>
<b>Net Ordinary Income</b>	<b>\$392,965</b>	<b>\$426,394</b>	<b>\$0</b>	<b>\$0</b>	
<b>Ending Balance**</b>	<b>\$1,650,313</b>	<b>\$1,683,742</b>	<b>\$1,257,348</b>	<b>\$1,683,742</b>	<b>33.9%</b>

**City of Montgomery**  
**Fiscal Year 2020-21**  
**Proposed Budget**

**Water & Sewer Fund**  
**Statement of Revenues**

	Actual 2019-20	Estimate 2019-20	Adopted 2019-20	Proposed 2020-21	% Change	Adjustments
<b>Charges for Service</b>						
24100	\$465,887	\$600,000	\$592,000	\$620,000	4.7%	
24118	\$5,060	\$6,400	\$6,000	\$6,400	6.7%	
24119	\$0	\$0	\$1,500	\$1,500	0.0%	
24120	\$2,911	\$4,500	\$5,500	\$4,750	-13.6%	
24200	\$461,748	\$604,838	\$566,000	\$630,000	11.3%	
24310	\$221,270	\$261,030	\$455,000	\$270,000	-40.7%	
24319	\$13,550	\$16,450	\$17,000	\$18,000	5.9%	
24330	\$10,171	\$15,163	\$15,000	\$15,000	0.0%	
24333	\$100	\$200	\$200	\$200	0.0%	Updated
24334	\$1,676	\$1,676	\$0	\$16,000	0.0%	Updated
25403	\$116,828	\$151,766	\$138,500	\$145,000	4.7%	
<b>Total Charges for Service</b>	<b>\$1,299,201</b>	<b>\$1,662,023</b>	<b>\$1,796,700</b>	<b>\$1,726,850</b>	<b>-3.9%</b>	
<b>Taxes</b>						
24110	\$9,632	\$11,670	\$11,180	\$12,000	7.3%	
<b>Total Taxes</b>	<b>\$9,632</b>	<b>\$11,670</b>	<b>\$11,180</b>	<b>\$12,000</b>	<b>7.3%</b>	
24121	\$119,283	\$165,460	\$155,000	\$171,000	10.3%	
<b>Other Revenue</b>						
25000.2	\$9,712	\$9,712	\$200,000	\$90,000	-55.0%	Updated
25000.1	\$0	\$0	\$75,000	\$0	-100.0%	
25391	\$346	\$500	\$600	\$400	-33.3%	
25392	\$6,728	\$7,500	\$12,000	\$3,000	-75.0%	
25399	\$3,991	\$4,000	\$1,300	\$4,000	207.7%	
25000	\$26	\$50	\$0	\$0	0.0%	
<b>Total Other Revenue</b>	<b>\$20,803</b>	<b>\$21,762</b>	<b>\$288,900</b>	<b>\$97,400</b>	<b>-66.3%</b>	
<b>Transfers In</b>						
23953.4	\$0	\$0	\$0	\$0	0%	
<b>Total Transfers in</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>	

**City of Montgomery  
Fiscal Year 2020-21  
Proposed Budget**

**Water & Sewer Fund  
Statement of Revenues**

	Actual 2019-20	Estimate 2019-20	Adopted 2019-20	Proposed 2020-21	% Change	Adjustments
<b>Grand Total Revenues</b>	\$1,448,919	\$1,860,915	\$2,251,780	\$2,007,250	-10.9%	

**City of Montgomery  
Fiscal Year 2020-21  
Proposed Budget**

**Water & Sewer Fund**

**Statement of Expenses**

	Actual 2019-20	Estimate 2019-20	Adopted 2019-20	Proposed 2020-21	% Change	Adjustments
<b>26001 Personnel</b>						
26353.1 Group Health Insurance	\$8,238	\$13,035	\$13,500	\$39,000	188.9%	_____
26353.4 Unemployment Insurance	\$0	\$0	\$700	\$450	-35.7%	_____
26353.5 Workers Comp	\$3,275	\$3,279	\$5,000	\$4,800	-4.0%	_____
26353.6 Dental Insurance	\$668	\$1,231	\$1,200	\$3,200	166.7%	_____
26353.7 Life AD&D Insurance	\$535	\$665	\$100	\$1,000	900.0%	_____
26353.8 Crime Insurance	\$374	\$400	\$0	\$500	0.0%	_____
26501 Retirement	\$6,451	\$6,748	\$21,500	\$15,000	-30.2%	_____
26600.1 Overtime	\$0	\$0	\$0	\$5,000	0.0%	_____
26560 Payroll Taxes	\$8,100	\$8,440	\$29,800	\$20,000	-32.9%	_____
26600 Wages	\$155,884	\$110,187	\$350,000	\$231,750	-33.8%	_____
<b>26001 Total Personnel</b>	<b>\$183,525</b>	<b>\$143,985</b>	<b>\$421,800</b>	<b>\$320,700</b>	<b>-24.0%</b>	
<b>26400.1 Supplies</b>						
26342 Chemicals	\$23,022	\$26,000	\$19,000	\$28,000	47.4%	_____
26358 Copier/Fax Equipment	\$0	\$0	\$200	\$1,620	710.0%	_____
26400.1 Office Supplies	\$456	\$550	\$200	\$600	200.0%	_____
26460 Operating Supplies	\$27,774	\$53,780	\$80,000	\$80,000	0.0%	_____
26485 Uniforms & Protective Gear	\$2,343	\$2,809	\$3,500	\$4,500	28.6%	_____
27040 Computer Technology & Equip	\$4,918	\$5,811	\$5,000	\$8,400	68.0%	_____
<b>Total Supplies &amp; Equipment</b>	<b>\$58,513</b>	<b>\$88,950</b>	<b>\$107,900</b>	<b>\$123,120</b>	<b>14.1%</b>	
<b>26300 Communications</b>						
26338 Advertising/Promotion	\$1,095	\$1,712	\$1,500	\$1,500	0.0%	_____
26326 Licenses & Permits	\$17,516	\$19,500	\$20,800	\$46,000	121.2%	_____
26364 Depreciation Expense	\$0	\$0	\$0	\$0	0.0%	_____
26374 Dues & Subscriptions	\$598	\$750	\$2,000	\$2,000	0.0%	_____
<b>26300 Total Communications</b>	<b>\$19,209</b>	<b>\$21,962</b>	<b>\$24,300</b>	<b>\$49,500</b>	<b>103.7%</b>	
<b>26401 Groundwater Reduct Exp</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100</b>	<b>\$100</b>	<b>0.0%</b>	_____
<b>26200 Contract Services</b>						
26102 General Consultant Fees	\$7,585	\$9,945	\$10,905	\$15,000	37.6%	_____

**City of Montgomery  
Fiscal Year 2020-21  
Proposed Budget**

**Water & Sewer Fund  
Statement of Expenses**

	Actual	Estimate	Adopted	Proposed	%	Adjustments
	2019-20	2019-20	2019-20	2020-21	Change	
26320 Legal Fees	\$920	\$14,250	\$17,053	\$18,000	5.6%	
26322 Engineering	\$53,907	\$72,500	\$75,000	\$75,000	0.0%	
26323 Operator	\$26,400	\$39,600	\$40,380	\$40,380	0.0%	
26324 Billing Collecting	\$20,753	\$22,480	\$22,700	\$23,900	5.3%	
26325 Backflow Testing	\$0	\$0	\$0	\$16,000	0.0%	
26328 Testing	\$11,066	\$14,054	\$14,400	\$15,000	4.2%	
26331 Sales Tax for Solid Waste	\$9,914	\$11,365	\$11,180	\$12,000	7.3%	
26333 Accounting Fees	\$25,581	\$42,785	\$45,000	\$0	-100.0%	
26336 Sludge Hauling	\$15,786	\$21,060	\$22,000	\$24,000	9.1%	
26340 Printing	\$659	\$367	\$200	\$400	100.0%	
26350 Postage	\$2,784	\$4,950	\$3,900	\$5,000	28.2%	
26351 Telephone	\$5,532	\$4,225	\$4,750	\$5,700	20.0%	
26370 Taps & Insp	\$43,098	\$45,000	\$50,000	\$50,000	0.0%	
26380 Disconnect/Reconnect Exp	\$331	\$400	\$0	\$400	0.0%	
26399 Garbage	\$115,900	\$136,375	\$138,500	\$140,000	1.1%	
26200 Contract Serv - Other	\$1,597	\$1,597	\$0	\$0	0.0%	
<b>26200 Total Contract Services</b>	<b>\$341,813</b>	<b>\$440,953</b>	<b>\$455,968</b>	<b>\$440,880</b>	<b>-3.3%</b>	
<b>26600.2 Maintenance</b>						
26335 Maint. & Repairs	\$162,825	\$222,370	\$225,750	\$225,750	0.0%	
26335.1 Maint. & Repairs - Vehicles	\$1,185	\$1,280	\$2,000	\$3,000	50.0%	
26335.3 W&S Maint.Items	\$2,234	\$3,156	\$44,450	\$0	-100.0%	
26349 Gas and Oil	\$4,217	\$5,700	\$7,750	\$7,750	0.0%	
<b>Total Vehicles &amp; Equipment</b>	<b>\$170,461</b>	<b>\$232,506</b>	<b>\$279,950</b>	<b>\$236,500</b>	<b>-15.5%</b>	
<b>26500 Staff Development</b>						
26355 Employee Relations/Education	\$0	\$750	\$500	\$500	0.0%	
26354 Travel & Training	\$2,131	\$3,110	\$5,500	\$5,500	0.0%	
<b>Total Staff Development</b>	<b>\$2,131</b>	<b>\$3,860</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>0.0%</b>	
<b>26700 Insurance Expense</b>						
26353.2 Liability	\$1,736	\$2,070	\$3,200	\$3,200	0.0%	
26353.3 Property	\$20,923	\$22,830	\$28,000	\$28,000	0.0%	

**City of Montgomery  
Fiscal Year 2020-21  
Proposed Budget**

**Water & Sewer Fund  
Statement of Expenses**

	Actual 2019-20	Estimate 2019-20	Adopted 2019-20	Proposed 2020-21	% Change	Adjustments
<b>Total Insurance Expenses</b>	<b>\$22,659</b>	<b>\$24,900</b>	<b>\$31,200</b>	<b>\$31,200</b>	<b>0.0%</b>	
<b>26800 Utilities Expense</b>						
26352.1 Utilities - Gas for Gen	\$599	\$850	\$1,000	\$1,000	0.0%	
26352.2 Water Plants	\$56,885	\$61,063	\$65,000	\$68,000	4.6%	
26352.3 WW Treatment Plants	\$17,767	\$25,401	\$35,000	\$30,000	-14.3%	
26352.4 Lift Stations	\$10,286	\$14,577	\$14,200	\$16,000	12.7%	
<b>Total Utilities</b>	<b>\$85,537</b>	<b>\$101,891</b>	<b>\$115,200</b>	<b>\$115,000</b>	<b>-0.2%</b>	
<b>26900 Capital Outlay -STP Plant Imp</b>	<b>\$5,526</b>	<b>\$8,521</b>	<b>\$50,000</b>	<b>\$0</b>	<b>-100.0%</b>	
26901 Utilities Proj Prev Maint -Other	\$101,871	\$150,871	\$322,362	\$46,311	-85.6%	
26901.1 Utilities Prev Maint - Tsf to CPF	\$0	\$0	\$91,400	\$0	-100.0%	
26901.2 Capital Costs-Tsf to CPF	\$0	\$33,900	\$91,400	\$0	-100.0%	
26901.3 Impact Fees - Tsf to CPF (43956.3)	\$9,712	\$9,712	\$91,400	\$90,000	-1.5%	Transfer Made
<b>Total Util Projects/Prev Maint</b>	<b>\$111,583</b>	<b>\$194,483</b>	<b>\$596,562</b>	<b>\$136,311</b>	<b>-77.2%</b>	
<b>27000 Miscellaneous</b>						
26359 Miscellaneous Exp	\$190	\$210	\$0	\$0	0.0%	
26361 Bank Charges/ETS Fees	\$16,107	\$17,500	\$8,000	\$12,000	50.0%	Updated
<b>Total Miscellaneous</b>	<b>\$16,297</b>	<b>\$17,710</b>	<b>\$8,000</b>	<b>\$12,000</b>	<b>50.0%</b>	
27001.2 Transfer out-Debt Service/GRP	\$0	\$0	\$0	\$0	0.0%	
27001.3 Transfer out-Grant Fund	\$0	\$0	\$0	\$0	0.0%	
27002 Transfer out-Construction Fund (43947A)	\$38,700	\$154,800	\$154,800	\$536,039	246.3%	Updated
<b>Total Transfers Out</b>	<b>\$38,700</b>	<b>\$154,800</b>	<b>\$154,800</b>	<b>\$536,039</b>	<b>246.3%</b>	
<b>Grand Total Expenditures</b>	<b>\$1,055,954</b>	<b>\$1,434,521</b>	<b>\$2,251,780</b>	<b>\$2,007,350</b>	<b>-10.9%</b>	



**City of Montgomery  
Fiscal Year 2020-21  
Proposed Budget Summary**

**Capital Projects Fund**

**Budget at a Glance**

	<b>Actual 2019-20</b>	<b>Estimate 2019-20</b>	<b>Adopted 2019-20</b>	<b>Proposed 2020-21</b>	<b>% Change</b>
<b>Beginning Balance*</b>	<b>\$3,188,683</b>	<b>\$3,188,683</b>	<b>\$3,188,683</b>	<b>\$2,564,610</b>	<b>-19.6%</b>
<b>Revenues</b>					
43947 - Transfer from Utility Fund	\$38,700	\$188,700	\$321,800	\$536,039	66.6%
43949 - Transfers from General Fund	\$58,000	\$73,000	\$190,000	\$71,700	-62.3%
43952 - Other Fund Reserves / Transfers	\$0	\$0	\$2,316,000	\$2,440,000	5.4%
43959 - FEMA Grant Revenue	\$374,772	\$374,772	\$400,000	\$90,000	0.0%
43961 - Grant Funds - CDBG	\$198,056	\$278,056	\$291,008	\$56,985	-80.4%
45391 Interest	\$17,235	\$19,000	\$25,000	\$1,000	-96.0%
<b>Total Revenues</b>	<b>\$686,763</b>	<b>\$933,528</b>	<b>\$3,543,808</b>	<b>\$3,195,724</b>	<b>-9.8%</b>
<b>Interfund Transfers</b>					
45392 Transfers In (43947/43949)	\$0	\$0	\$0	\$0	0.0%
45900 Transfers Out - Use of Surplus	\$0	\$0	\$0	\$1,382,989	0.0%
<b>Net Interfund Transfers</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,382,989</b>	<b>0.0%</b>
<b>Expenditures</b>					
43889 Grant Administrative Services	\$6,650	\$6,650	\$163,800	\$111,685	-31.8%
43890 Engineering	\$133,909	\$133,909	\$777,954	\$368,000	-52.7%
44000-Wastewater System	\$738,392	\$738,392	\$1,140,950	\$114,000	-90.0%
45000-Water System Cap Projects	\$330,287	\$330,287	\$1,865,658	\$2,449,388	31.3%
46000 Roadway Projects	\$16,351	\$16,351	\$175,000	\$0	-100.0%
43995-Const Cost-Contingencies	\$0	\$0	\$456,000	\$90,000	-80.3%
48000-Cap Outlay-Fac, Equip, Etc	\$332,012	\$332,012	\$1,372,600	\$1,445,640	5.3%
<b>Total Expenditures</b>	<b>\$1,557,601</b>	<b>\$1,557,601</b>	<b>\$5,951,962</b>	<b>\$4,578,713</b>	<b>-23.1%</b>
<b>Net Income</b>	<b>-\$870,838</b>	<b>-\$624,073</b>	<b>-\$2,408,154</b>	<b>\$0</b>	
<b>Ending Balance**</b>	<b>\$2,317,845</b>	<b>\$2,564,610</b>	<b>\$780,529</b>	<b>\$1,181,621</b>	<b>51.4%</b>

**City of Montgomery  
Fiscal Year 2020-21  
Proposed Budget**

**Capital Projects Fund**

**Statement of Revenues**

	Actual 2019-20	Estimate 2019-20	Adopted 2019-20	Proposed 2020-21	% Change	Adjustments
<b>43901 - Capital Proj Funding Source</b>						
<b>43947 - Transfer from Utility Fund</b>						
43947A-Tsf Fr Utility (27002)	\$38,700	\$154,800	\$139,000	\$536,039	285.6%	Updated
43947B-Tsf From Util-Maint	\$0	\$0	\$91,400	\$0	-100.0%	
43947C-Tsf from Util-Cap Costs Proj	\$0	\$33,900	\$91,400	\$0	-100.0%	
<b>Total Transfers from Utility</b>	<b>\$38,700</b>	<b>\$188,700</b>	<b>\$321,800</b>	<b>\$536,039</b>	<b>66.6%</b>	
<b>43949 - Transfers from General Fund</b>						
43949.1 Tsf from Gen-Pol Veh Replace (17070)	\$0	\$15,000	\$15,000	\$15,000	0.0%	
43949.2 Tsf from Gen-Streets/Sidewalks	\$58,000	\$58,000	\$175,000	\$0	-100.0%	
43949.3 Tsf from Gen-Infrastructure Inv. (16590.4)	\$0	\$0	\$0	\$46,700	0.0%	Added
43949.4 Tsf from Gen-Mobility Inv. (16590.7)	\$0	\$0	\$0	\$10,000	0.0%	Added
<b>Total Transfers from General Fund</b>	<b>\$58,000</b>	<b>\$73,000</b>	<b>\$190,000</b>	<b>\$71,700</b>	<b>-62.3%</b>	
<b>43952 - Other Fund Reserves / Transfers</b>						
43911 - Transfer From MEDC	\$0	\$0	\$0	\$160,000	0.0%	
43952.1-380 Agt-1st Htfd-18" SS Line	\$0	\$0	\$10,000	\$0	-100.0%	
43952.3 Proceeds GLO	\$0	\$0	\$2,306,000	\$2,280,000	-1.1%	
<b>Total Other Fund Reserves / Transfers</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,316,000</b>	<b>\$2,440,000</b>	<b>5.4%</b>	
<b>43959 - FEMA Grant Revenue</b>						
43956.3 Impact Fees - (26901.3)	\$9,712	\$9,712	\$0	\$90,000	0.0%	Transfer Made
43956.4 FEMA Hurricane Harvey	\$365,060	\$365,060	\$400,000	\$0	-100.0%	Updated
<b>Total FEMA Grant Revenue</b>	<b>\$374,772</b>	<b>\$374,772</b>	<b>\$400,000</b>	<b>\$90,000</b>	<b>-100.0%</b>	
<b>43961 - Grant Funds - CDBG</b>						
43961.2 CDBG Block Grant-Baja	\$198,056	\$278,056	\$291,008	\$56,985	-80.4%	
<b>Total Grant Funds - CDBG</b>	<b>\$198,056</b>	<b>\$278,056</b>	<b>\$291,008</b>	<b>\$56,985</b>	<b>-80.4%</b>	
<b>Total Transfers and Grant Funds</b>	<b>\$669,528</b>	<b>\$914,528</b>	<b>\$3,518,808</b>	<b>\$3,194,724</b>	<b>-9.2%</b>	

**City of Montgomery  
Fiscal Year 2020-21  
Proposed Budget**

**Capital Projects Fund  
Statement of Revenues**

	Actual 2019-20	Estimate 2019-20	Adopted 2019-20	Proposed 2020-21	% Change	Adjustments
<b>Other Revenue</b>						
45391-Interest Income	\$17,235	\$19,000	\$25,000	\$1,000	-96.0%	
45900-Use of Surplus	\$0	\$0	\$0	\$1,382,989	0.0%	Updated
<b>Total Other Revenue</b>	<b>\$17,235</b>	<b>\$19,000</b>	<b>\$25,000</b>	<b>\$1,383,989</b>	<b>5436.0%</b>	
<b>Grand Total Revenues</b>	<b>\$686,763</b>	<b>\$933,528</b>	<b>\$3,543,808</b>	<b>\$4,578,713</b>	<b>29.2%</b>	

**City of Montgomery  
Fiscal Year 2020-21  
Proposed Budget**

**Capital Projects Fund**

**Statement of Expenditures**

	Actual 2019-20	Estimate 2019-20	Adopted 2019-20	Proposed 2020-21	% Change	Adjustments
<b>43889-Grant Admin Services</b>						
43889.2 - Baja Proj - CDBG	\$6,650	\$6,650	\$0	\$3,325	0.0%	_____
43889.3 - GLO - All Projects	\$0	\$0	\$163,800	\$108,360	-33.8%	_____
<b>Total Grant Administrative</b>	<b>\$6,650</b>	<b>\$6,650</b>	<b>\$163,800</b>	<b>\$111,685</b>	<b>-31.8%</b>	
<b>43890-Engineering</b>						
43890.2 - WP #3 Imp	\$17,587	\$17,587	\$98,551	\$65,000	-34.0%	_____
43890.3 - Lift St #1 Expansion	\$33,083	\$33,083	\$90,000	\$1,000	-98.9%	_____
43890.4 - WL Replace/HouSt	\$6,693	\$6,693	\$0	\$0	0.0%	_____
43890.5-L St #3 Forcemain Re-route	\$0	\$0	\$19,000	\$0	-100.0%	_____
43890.7-Downtown/SH105 Imp	\$0	\$0	\$89,952	\$75,000	-16.6%	_____
43890.8 - 18" SS Gravity Line	\$6,000	\$6,000	\$26,284	\$2,000	-92.4%	_____
43890.A - Baja Project	\$48,151	\$48,151	\$48,000	\$0	-100.0%	_____
43890.C-Hurricane Harvey	\$22,395	\$22,395	\$106,167	\$0	-100.0%	_____
43890.E-Eng All GLO	\$0	\$0	\$300,000	\$225,000	-25.0%	_____
<b>Total Engineering</b>	<b>\$133,909</b>	<b>\$133,909</b>	<b>\$777,954</b>	<b>\$368,000</b>	<b>-52.7%</b>	
<b>43995-Const Cost Contingencies</b>						
43995.1-LS #3 Force Main Re-route	\$0	\$0	\$36,000	\$0	-100.0%	_____
43995.2-Lift St #1 Expansion	\$0	\$0	\$140,000	\$0	-100.0%	_____
43995.3-WP #3 Imp	\$0	\$0	\$154,000	\$45,000	-70.8%	_____
43995.4-Downtown/SH105 Imp	\$0	\$0	\$126,000	\$45,000	-64.3%	_____
<b>Total Const Cost Contingencies</b>	<b>\$0</b>	<b>\$0</b>	<b>\$456,000</b>	<b>\$90,000</b>	<b>-80.3%</b>	
<b>44000-Wastewater System</b>						
44006-LS #1 Replacement/Expansion	\$738,392	\$738,392	\$570,000	\$100,000	-82.5%	_____
44007-LS #3 Forcemain Re-route	\$0	\$0	\$145,000	\$0	-100.0%	_____
44008-18" Gravity SS Line Const	\$0	\$0	\$275,950	\$14,000	-94.9%	_____
44009-LS #3 Improvement-GLO	\$0	\$0	\$150,000	\$0	-100.0%	_____
<b>Total Wastewater System</b>	<b>\$738,392</b>	<b>\$738,392</b>	<b>\$1,140,950</b>	<b>\$114,000</b>	<b>-90.0%</b>	
<b>45000-Water System</b>						
43975-WP ## Generator-GLO	\$0	\$0	\$486,000	\$501,000	3.1%	_____

**City of Montgomery  
Fiscal Year 2020-21  
Proposed Budget**

**Capital Projects Fund**

**Statement of Expenditures**

	Actual 2019-20	Estimate 2019-20	Adopted 2019-20	Proposed 2020-21	% Change	Adjustments
43976.1-Dwntn/SH105 Water Line Imp	\$874	\$874	\$502,000	\$913,838	82.0%	
43992.1-Water P #3 - Imp	\$0	\$0	\$440,000	\$996,550	126.5%	
43992.4-WP #3 Imp - Other Costs	\$0	\$0	\$175,000	\$0	-100.0%	
43992.5-CDBG - Baja	\$329,413	\$329,413	\$262,658	\$38,000	-85.5%	
<b>Total Water System</b>	<b>\$330,287</b>	<b>\$330,287</b>	<b>\$1,865,658</b>	<b>\$2,449,388</b>	<b>31.3%</b>	
<b>46000-Roadway System Imp</b>						
46007-Roadway Construction	\$16,351	\$16,351	\$175,000	\$0	-100.0%	Updated
46008-Sidewalk Construction	\$0	\$0	\$0	\$0	0.0%	Updated
<b>Total Roadway System</b>	<b>\$16,351</b>	<b>\$16,351</b>	<b>\$175,000</b>	<b>\$0</b>	<b>-100.0%</b>	
<b>48000-Facility Equipment and Planning</b>						
48002-Utility Proj/Prev Maint	\$10,420	\$10,420	\$91,400	\$0	-100.0%	
48005.A-Baja/MLK -GLO	\$0	\$0	\$716,100	\$722,600	0.9%	
48005.C-Atkins Creek W&S - FEMA	\$321,592	\$321,592	\$0	\$0	0.0%	
48007-Impct Fee Proj-WL Ext Pkwy/Buff Sp	\$0	\$0	\$75,000	\$0	-100.0%	
48008-Anders Branch - GLO	\$0	\$0	\$490,100	\$668,040	36.3%	
48009-GLO Environmental	\$0	\$0	\$0	\$15,000	0.0%	
48010-GLO Acquisition Land	\$0	\$0	\$0	\$40,000	0.0%	
<b>Total Facilities, Equip, etc</b>	<b>\$332,012</b>	<b>\$332,012</b>	<b>\$1,372,600</b>	<b>\$1,445,640</b>	<b>5.3%</b>	
<b>Grand Total Expenditures</b>	<b>\$1,557,601</b>	<b>\$1,557,601</b>	<b>\$5,951,962</b>	<b>\$4,578,713</b>	<b>-23.1%</b>	

**City of Montgomery  
Fiscal Year 2020-21  
Proposed Budget Summary**

**Court Security Fund**

	Actual 2019-20	Estimate 2019-20	Adopted 2019-20	Proposed 2020-21	% Change	Adjustments
<b>Beginning Balance</b>	\$5,587	\$5,587	\$5,587	\$6,175	10.5%	
<b>Revenues</b>						
Court Security Fees	\$3,137	\$3,500	\$5,400	\$4,000	-25.9%	
All Other Revenues	\$0	\$3	\$5	\$0	-100.0%	
<b>Total Revenues</b>	<b>\$3,137</b>	<b>\$3,503</b>	<b>\$5,405</b>	<b>\$4,000</b>	<b>-26.0%</b>	
<b>Interfund Transfers</b>						
Transfers In	\$0	\$0	\$0	\$0	0.0%	
Transfers Out	\$2,160	\$2,880	\$3,900	\$2,500	-35.9%	
<b>Net Interfund Transfers</b>	<b>-\$2,160</b>	<b>-\$2,880</b>	<b>-\$3,900</b>	<b>-\$2,500</b>	<b>-35.9%</b>	
<b>Expenditures</b>						
Contract Services	\$32	\$35	\$600	\$0	-100.0%	
All Other Operating Expenses	\$0	\$0	\$3,000	\$0	-100.0%	
<b>Total Expenditures</b>	<b>\$32</b>	<b>\$35</b>	<b>\$3,600</b>	<b>\$0</b>	<b>-100.0%</b>	
<b>Net Income*</b>	<b>\$945</b>	<b>\$588</b>	<b>-\$2,095</b>	<b>\$1,500</b>		
<b>Ending Balance</b>	<b>\$6,532</b>	<b>\$6,175</b>	<b>\$3,492</b>	<b>\$7,675</b>	<b>119.8%</b>	

**City of Montgomery  
Fiscal Year 2020-21  
Proposed Budget Summary**

**Court Technology Fund**

	Actual 2019-20	Estimate 2019-20	Adopted 2019-20	Proposed 2020-21	% Change	Adjustments
<b>Beginning Balance</b>	\$25,426	\$25,426	\$25,426	\$28,437	11.8%	
<b>Revenues</b>						
Court Technology Fees	\$2,590	\$3,000	\$6,000	\$3,500	-41.7%	
All Other Revenues	\$10	\$11	\$3	\$0	-100.0%	
<b>Total Revenues</b>	<b>\$2,600</b>	<b>\$3,011</b>	<b>\$6,003</b>	<b>\$3,500</b>	<b>-41.7%</b>	
<b>Interfund Transfers</b>						
Transfers In	\$0	\$0	\$0	\$0	0.0%	
Transfers Out	\$0	\$0	\$0	\$0	0.0%	
<b>Net Interfund Transfers</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>	
<b>Expenditures</b>						
Supplies & Equipment	\$0	\$0	\$0	\$0	0.0%	
Contract Services	\$0	\$0	\$5,000	\$2,000	-60.0%	
All Other Operating Expenditures	\$0	\$0	\$0	\$0	0.0%	
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,000</b>	<b>\$2,000</b>	<b>-60.0%</b>	
<b>Net Income*</b>	<b>\$2,600</b>	<b>\$3,011</b>	<b>\$1,003</b>	<b>\$1,500</b>		
<b>Ending Balance</b>	<b>\$28,026</b>	<b>\$28,437</b>	<b>\$26,429</b>	<b>\$29,937</b>	<b>13.3%</b>	

**City of Montgomery  
Fiscal Year 2020-21  
Proposed Budget Summary**

**Hotel Occupancy Tax Fund**

	<b>Actual 2019-20</b>	<b>Estimate 2019-20</b>	<b>Adopted 2019-20</b>	<b>Proposed 2020-21</b>	<b>% Change</b>	<b>Adjustments</b>
<b>Beginning Balance</b>	<b>\$13,117</b>	<b>\$13,117</b>	<b>\$13,117</b>	<b>\$15,038</b>	<b>14.6%</b>	
<b>Revenues</b>						
44330 Hotel Occupancy Tax	\$1,383	\$1,917	\$1,500	\$2,000	33.3%	
All Other Revenues	\$4	\$4	\$3	\$3	0.0%	
<b>Total Revenues</b>	<b>\$1,387</b>	<b>\$1,921</b>	<b>\$1,503</b>	<b>\$2,003</b>	<b>33.3%</b>	
<b>Interfund Transfers</b>						
Transfers In	\$0	\$0	\$0	\$0	0.0%	
Transfers Out	\$0	\$0	\$0	\$0	0.0%	
<b>Net Interfund Transfers</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>	
<b>Expenditures</b>						
Contract Services	\$0	\$0	\$0	\$0	0.0%	
All Other Operating Expenditures	\$0	\$0	\$4,000	\$1,000	-75.0%	
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,000</b>	<b>\$1,000</b>	<b>-75.0%</b>	
<b>Net Income*</b>	<b>\$1,387</b>	<b>\$1,921</b>	<b>-\$2,497</b>	<b>\$1,003</b>		
<b>Ending Balance</b>	<b>\$14,504</b>	<b>\$15,038</b>	<b>\$10,620</b>	<b>\$16,041</b>	<b>51.0%</b>	



**City of Montgomery  
Fiscal Year 2020-21  
Proposed Budget Summary**

**Police Asset Forfeiture Fund**

	Actual 2019-20	Estimate 2019-20	Adopted 2019-20	Proposed 2020-21	% Change	Adjustments
<b>Beginning Balance</b>	\$6,222	\$6,222	\$6,222	\$8,592	38.1%	
<b>Court Fines and Fees</b>						
Asset Forfeitures	\$0	\$0	\$100	\$0	-100.0%	
All Other Revenues	\$0	\$0	\$0	\$0	0.0%	
<b>Total Revenues</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100</b>	<b>\$0</b>	<b>-100.0%</b>	
<b>Interfund Transfers</b>						
Transfers In	\$4,747	\$4,747	\$0	\$0	0.0%	
Transfers Out	\$0	\$0	\$0	\$0	0.0%	
<b>Net Interfund Transfers</b>	<b>\$4,747</b>	<b>\$4,747</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>	
<b>Expenditures</b>						
Supplies & Equipment	\$0	\$0	\$0	\$0	0.0%	
Contract Services	\$2,377	\$2,377	\$0	\$0	0.0%	
Capital Outlay	\$0	\$0	\$0	\$0	0.0%	
All Other Operating Expenditures	\$0	\$0	\$0	\$0	0.0%	
<b>Total Expenditures</b>	<b>\$2,377</b>	<b>\$2,377</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>	
<b>Net Income*</b>	<b>\$2,370</b>	<b>\$2,370</b>	<b>\$100</b>	<b>\$0</b>		
<b>Ending Balance</b>	<b>\$8,592</b>	<b>\$8,592</b>	<b>\$6,322</b>	<b>\$8,592</b>	<b>35.9%</b>	

Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: September 8, 2020</b>	<b>Budgeted Amount: N/A</b>
<b>Prepared By: Richard Tramm</b>	<b>Exhibits:</b>

**Subject**

Consideration and possible action to ratify the property tax increase reflected in the Budget, by record vote, since the 2020-2021 Budget will raise more revenue from property taxes than in the previous year.

**Description**

At the City Council Meeting of August 25, 2020, the Council adopted the property tax rate of \$.4000/\$100 of property valuation. Since this rate is above the No-New-Revenue Rate, it will generate more revenue than the previous fiscal year, which is required to be ratified with an additional record vote.

**Recommendation**

Approve a motion to ratify the property tax rate of \$.4000/\$100 valuation that was originally approved by City of Montgomery City Council on August 25, 2020.

This should be done by a roll call vote.

**Approved By**

City Administrator	Richard Tramm 	Date: 09/04/2020
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Montgomery City Council  
AGENDA REPORT

<b>Meeting Date: September 8, 2020</b>	<b>Budgeted Amount: N/A</b>
<b>Prepared By: Dave McCorquodale</b>	<b>Exhibits: Variance request and sign details</b>

**Subject**

Consideration and possible action regarding a variance request for a proposed sign located at 14030 Liberty Street as submitted by Freedom Benefit Solutions.

**Description**

The property owner plans to install a sign along the FM149 frontage next to their building. The proposed sign does not comply with Chapter 66 of the City Code regulating signs. The criteria not met by the proposed sign:

*Sec.66-53(n)(2)(e): "All freestanding signs must be designed and constructed to substantially appear as a solid mass, such as a cylinder, block, rectangle, or square, from ground level to the highest portion of the sign (commonly known or referred to as a monument type sign). All freestanding signs must be made of masonry, metal, routed wood planks or beams, or durable plastic."*



Area of freestanding signs are measured from the ground plane to the tallest and widest points of the sign structure. **The maximum size for signs on FM 149 is 100 square feet and the maximum height allowed is 10 feet** (for context, this is the same as SH 105).

The property owner has requested a variance to the requirements of the ordinance. Staff does not recommend approving the pole-type sign as submitted; all new signs in the City should be required to be monument-type signs. If desired, Council could consider allowing a sign that exceeds the maximum height and area based on the proposed sign location being approximately five feet lower than adjacent road elevations.

**Recommendation**

Consider the variance request and act as you see fit—either denying the variance request OR provide guidance and direct staff to work with the property owner on the height and area of the sign.

**Approved By**

Asst. City Administrator	Dave McCorquodale 	Date: 09/02/2020
City Administrator	Richard Tramm 	Date: 09/02/2020



# Variance Request Application

City of Montgomery  
101 Old Plantersville Road  
Montgomery, Texas 77316  
(936) 597-6434

**Upon completion return application to [dmccorquodale@ci.montgomery.tx.us](mailto:dmccorquodale@ci.montgomery.tx.us)**

## Contact Information

Property Owner(s): FREEDOM BENEFIT SOLUTIONS - Bonney Allbright

Address: 14030 Liberty St, Montgomery Tx 77316 Zip Code: \_\_\_\_\_

Email Address: bonny@fbsagency.com Phone: 936-759-6199

Applicants: New Modern Sign - Azmir Islam

Address: 12201 Carlsbad Street Houston, TX 77085

Email Address: newmodernsign@yahoo.com Phone: 713-922-7446

## Parcel Information

Property Identification Number (MCAD R#): P347082

Legal Description: 14030 LIBERTY ST INV/FURN/FIXT/EQUIP

Street Address or Location: 14030 Liberty St, Montgomery Tx 77316

Acreage: \_\_\_\_\_ Present Zoning: \_\_\_\_\_ Present Land Use: \_\_\_\_\_

## Variance Request

Applicant is requesting a variance from the following:

City of Montgomery Ordinance No.: 66 Section(s): 53

Ordinance wording as stated in Section (66-53 n2a):

Table A; Land Use; Nonresidential, Frontage on State Highway 105, Buffalo Springs Rd., State Highway 149 North of Clepper Street, State Highway 149 South of State Highway 105, C.B. Stewart Road and on Lone Star Parkway; Maximum effective area (square feet); 100; Maximum height (feet); 10; Minimum setback from curb (feet) 10; Number per feet of frontage; 1 for the first 125, 1 for each additional 125

Detail the variance request by comparing what the ordinance states to what the applicant is requesting:

Requesting variance on maximum height (feet) for proposed sign that will be 18'-7". We can change structure of the pole skirting to keep the maximum effective area (square feet) 100 or below.

**Signatures**

Owner(s) of record for the above described parcel:

Signature: Bonney Albright Date: 8/28/2020

Signature: Azmir Islam - Applicant Date: 8/28/2020

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Note: Signatures are required for all owners of record for the property proposed for variance. Attach additional signatures on a separate sheet of paper.*

**\* Additional Information \***

The following information must also be submitted:

Cover letter on company letterhead stating what is being asked.

A site plan.

All applicable fees and payments.

The application from must be signed by the owner/applicant. If the applicant is not the owner, written authorization from the owner authorizing the applicant to submit the variance request shall be submitted.

**Date Received**

*Office Use*



12201 Carlsbad Street Houston TX, 77085  
Phone: (713) 922-7446 / Fax: 832-369-1758

August 28, 2020

To whom it may concern,

We would like to request a variance to the proposed freestanding sign for **Freedom Insurance** located at **14030 Liberty St, Montgomery Texas 77316**. A sign application was submitted on August 4<sup>th</sup> and our customer received an email from Dave McCorquodale on August 18<sup>th</sup> regarding an issue with the proposed freestanding sign's height and area. We will remove the sign's pole skirting to reduce the area to be under 100 sqft, this should make the new area approx. 89.25 sqft. We would like to get a variance for the height of the proposed freestanding sign that would keep the height to 18'-7". We have attached a new set of drawings to show the design of the sign without the pole skirting. We have also attached a few photos and measurements from neighboring signs that have received a variance for the height of their sign that exceeds the maximum height of 10'.

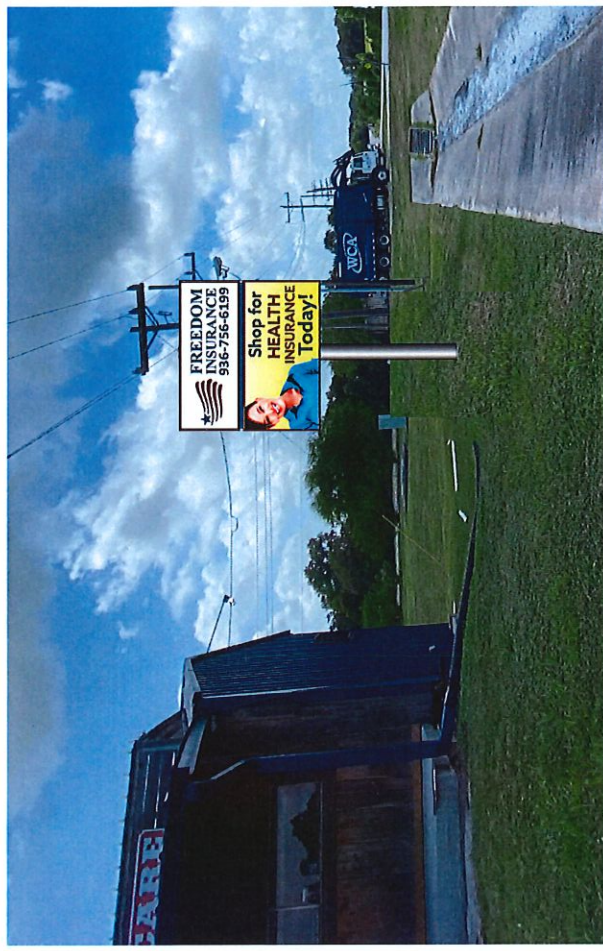
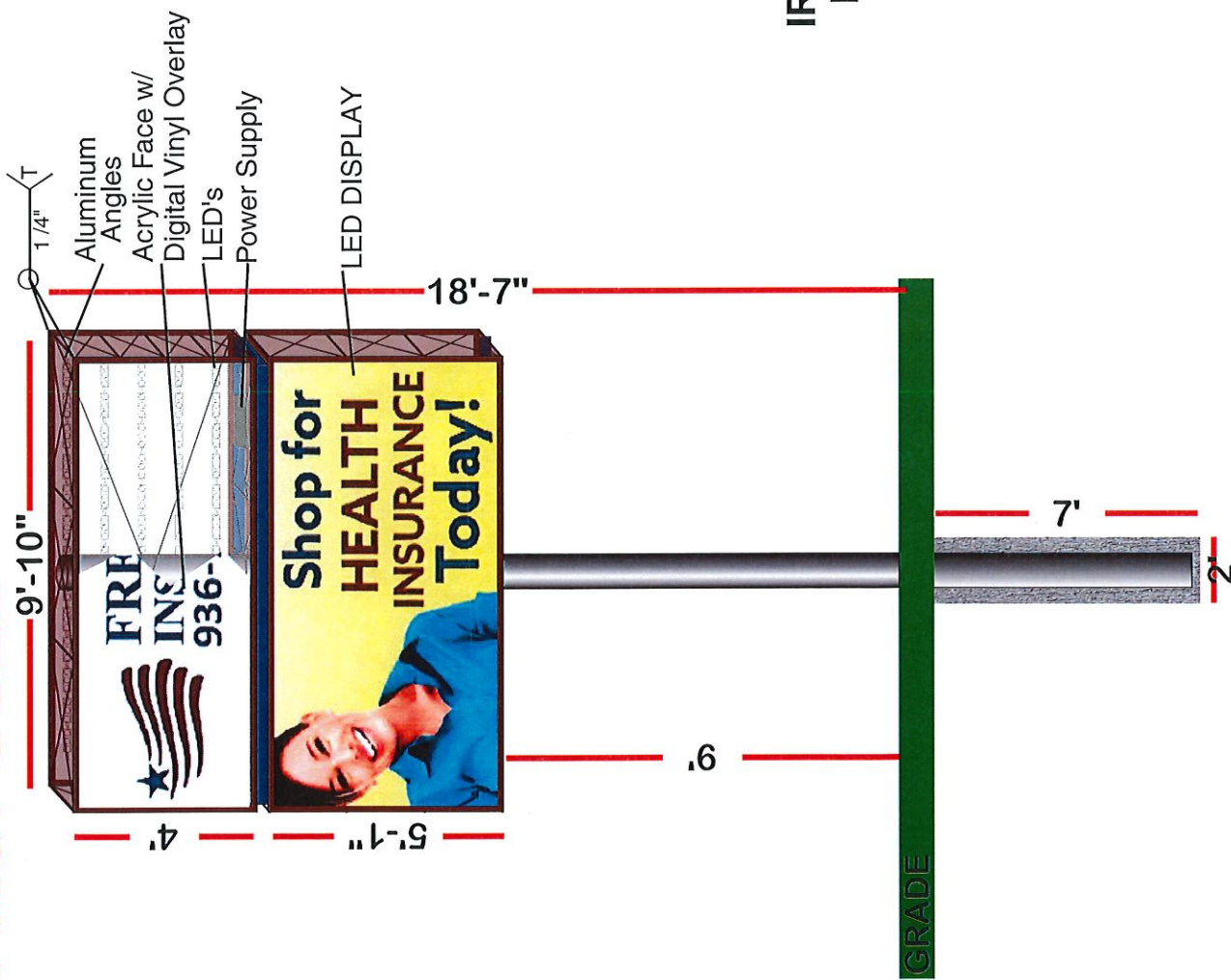
Please feel free to reach out to me directly if you have any questions or if there is any further information required.

Sincerely

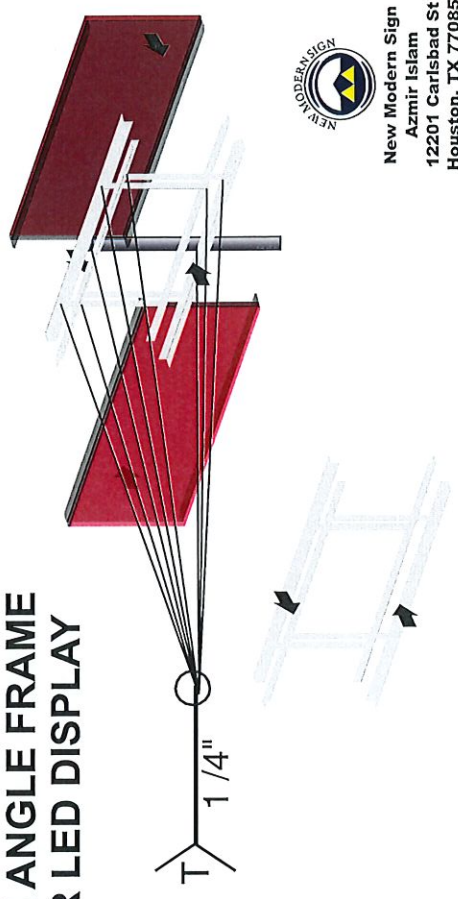
Azmir Islam  
President

# PROPOSED FOR: Freedom Insurance 14030 Liberty St, Montgomery Tx 77316

## PROPOSED

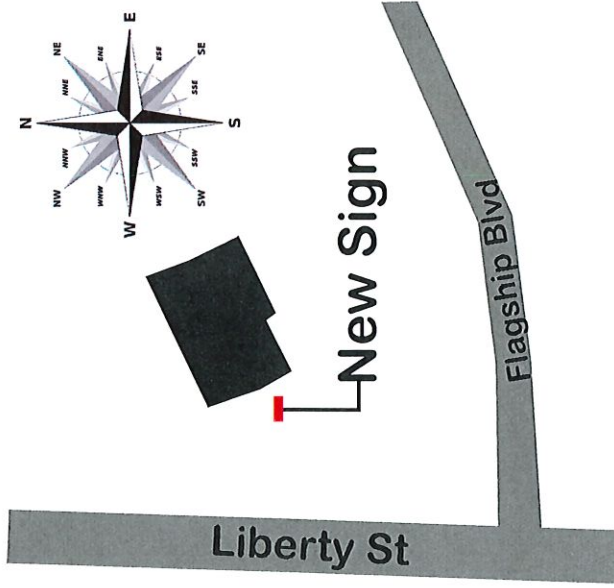


**NEW 3"x3"x1/4" IRON ANGLE FRAME FOR LED DISPLAY**



**NEW MODERN SIGN**  
 New Modern Sign  
 Azmir Islam  
 12201 Carlsbad St  
 Houston, TX 77085

# PROPOSED FOR: Freedom Insurance 14030 Liberty St, Montgomery Tx 77316



## MONUMENT SIGN WITH FULL COLOR LED

NEW INSTALLATION SIGN OVERALL DIMENSION IS 18FT-7IN X 9FT-10IN, THE LED DISPLAY ITSELF IS 5FT-11IN X 9FT-10IN, 10MM. THE TOP CABINET IS 4FT X 9FT-10IN AND THE BOTTOM CABINET IS 1FT X 9FT-10IN.

A NEW LIGHTED ID CABINET BOX 5'X14' WILL BE CONSTRUCTED OF ALUMINUM ANGLES AND ALUMINUM BARS WELDED TOGETHER TO CREATE A FRAME. THE FRAME WILL BE COVERED WITH ALUMINUM SHEETING WELDED TO THE ANGLES.

ID CABINET DETAIL: ID CABINET WILL HAVE ACRYLIC PLASTIC THAT WILL SLIDE INSIDE OF RETAINERS THAT WILL BE PLACED ON THE 4 CORNERS OF THE ID CABINET SIGN. THE ACRYLIC PLASTIC WILL HAVE VINYL ADHESIVE GRAPHIC PLACED ON PLASTIC AS SHOWN IN PROPOSED DESIGN.

FRAME IS CREATED FROM 1.5"X1.5"X1/8" STEEL ANGLE. WE WILL PLACE THREE 3" BY 3" IRON ANGLE GOING HORIZONTAL AS SHOWN IN DESIGN. LED DISPLAY HAS 2 3/4" BY 2 3/4" IRON ANGLE MOUNTED TO THE BACK OF THE LED AS SHOWN IN LED SPEC SHEET. THEN WE WILL WELDING THE ANGLES TOGETHER. THE SIZE OF THE EXISTING CABINETS AS SHOWN IN DESIGN DETAILS.

**MECHANICAL**

Frame: 1.5"x1.5"x1/8" Steel Angle A36  
Frame Braces: 1.5"x3/16" Steel Angle A36  
Filled: Formed .063" Alum 5052 H32 W/ Integral Retainer  
Retainers: 2"x2-3/4" Formed .063 Alum H32  
Pole Guides: (2) 1.5"x3/16" Steel Angle A36  
Structure: 1.5"x1/8" Steel Angle A36 For 12" & 10" O.D. Pipe  
Diagonal Braces: (4) 1.5" x 1/4" Steel Angles A36  
Lifts: (2) G-90 Clips-Bolt W/ 3/8" Grade 5  
Vents: (2) 4" Dia Alum Louvers  
Paint: BLACK PAINT  
FACES: ACRYLIC PLASTIC

POLE: THE POLE IS 8-5/8"X3/8" POLE. GRADE TO TOP OF SIGN IS 18FT-7IN. CENTER MOUNTED POLE SIGN. THE SIGN WILL GO 7FT INTO THE GROUND WITH A 2FT DIAMETER. THE HOLE WILL BE FILLED WITH 3000 PSI CONCRETE.

COPY READING IS SHOWN IN THE DRAWING



New Modern Sign  
Azmir Islam  
12201 Carlsbad St  
Houston, TX 77085



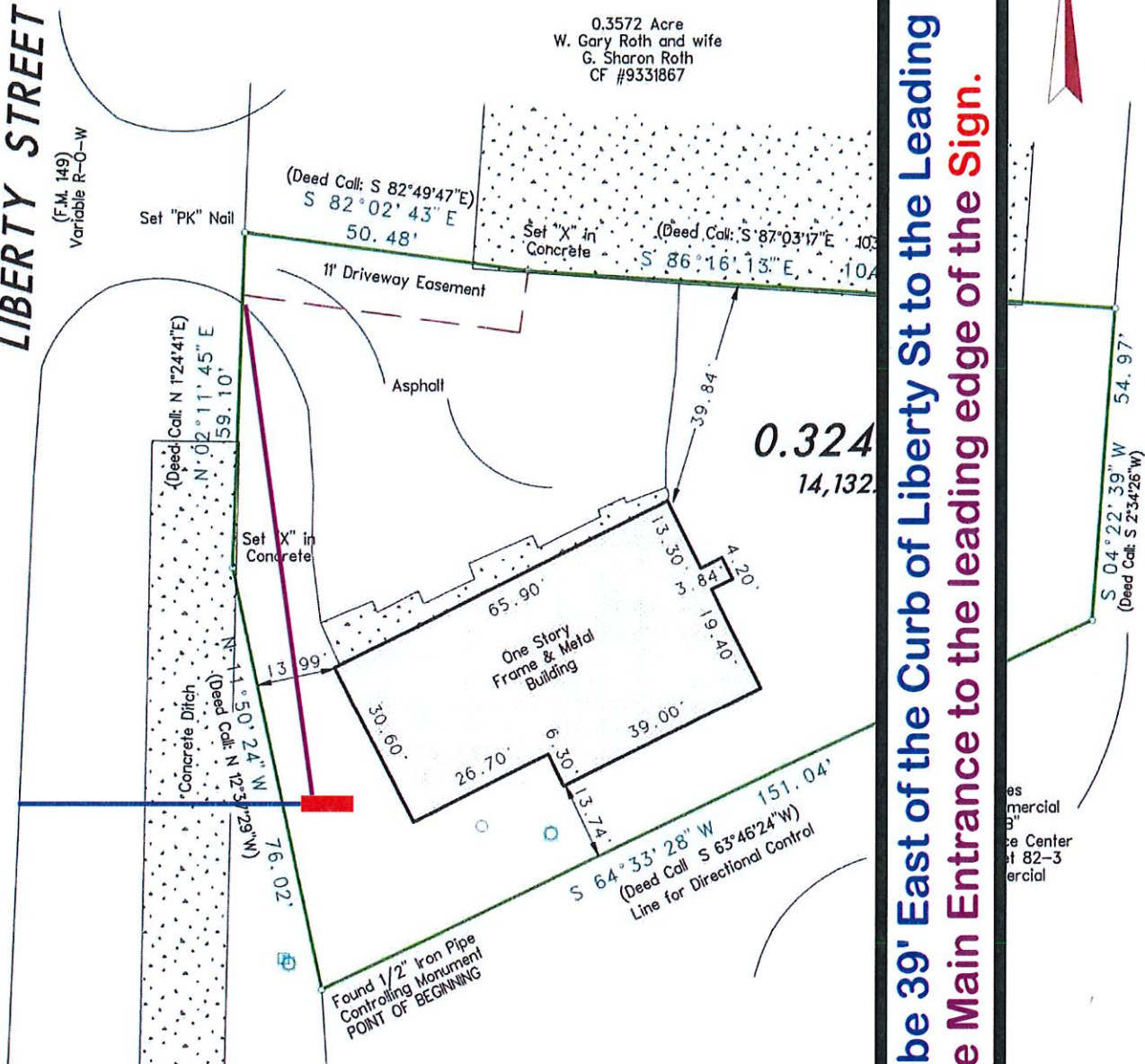
# PROPOSED FOR: Freedom Insurance 14030 Liberty St, Montgomery Tx 77316

- LEGEND**
- Concrete Monument
  - Electrical Transformer
  - Gas Meter
  - Fire Hydrant
  - Monument
  - Property Corner
  - Light Pole
  - Manhole
  - Power Pole
  - Cable Box
  - Storm Inlet
  - Telephone Pedestal
  - Traverse Point
  - Tree
  - Valve Box
  - Water Meter

- NOTES:**
1. Plat Scale: 1" = 20'
  2. The bearings for this survey are based on the recorded plat (record deed) shown on this survey.
  3. Roads dedicated by recorded plat (record deed) unless otherwise noted.
  4. This plat of survey has been performed with reliance upon title examination and abstracting performed by Old Republic Title Company under GF No. 1201890 with an effective date of 08/28/2012. This surveyor has not abstracted the subject property.
  5. 5/8" Iron Rods with survey cap marked "Glezman 4627" set at all property corners unless otherwise noted.
  6. Easement granted to Gulf States Utilities Company and Southwestern Bell Telephone Company in instrument recorded in Volume 405, Page 15, D.R.M.C.T.

7. The professional service reflected on this plat of survey is provided in connection with the transaction anticipated by the title search refer and dated above. It is not to be used for any other purpose. This original work is protected under copyright laws, Title 17 United States Code, Sections 101 and 102. All violators will be prosecuted to the fullest extent of the law. This survey is being provided solely for the use of the recipient named below and no license has been granted, expressed or implied, to copy the survey except as is necessary in conjunction with the original transaction, which shall take place within thirty (30) days from the date shown hereon.

**LIBERTY STREET**  
(F.M. 149)  
Variable R-O-W



Being 0.324 acres of land situated in the John Corner Survey, Abstract 8 County, Texas and being that same tract described in Deed to Madge Arma Clerk's File Number 9561450 Real Property Records of Montgomery County, are being more particularly described by attached notes and bounds.

If this plat and accompanying description are not sealed with the raised embossing seal of R.P.L.S. whose signature appears on the raised seal and in red ink, it is considered a copy, and not a legal original. See Note 7 above.

Purchaser: Guy Yancey  
Address: 14030 Liberty St.  
Montgomery, Texas 77356  
GF No.: 1201890

New Modern Sign  
Azmir Islam  
12201 Carlsbad St  
Houston, TX 77085

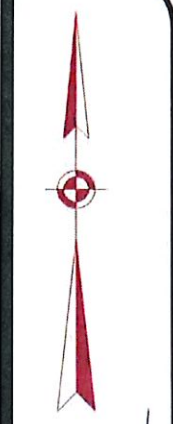


Old Republic National Title Insurance Company  
We, Glezman Surveying, Inc., acting by and through Michael Glezman, a Registered Professional Land Surveyor in the State of Texas, hereby certify that this survey and professional service substantially comply with the Surveyors Standards and Specifications for a Category 1A, Condition 111.S.

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Surveying Southeast Texas since 1987  
**GLEZMAN SURVEYING, INC.**  
1936 Old River Road  
Montgomery, Texas 77356  
Office: (406) 582-6340 www.glezmansurveying.com

**Proposed sign will be 39' East of the Curb of Liberty St to the Leading Edge of Sign and 94' South of the Main Entrance to the leading edge of the Sign.**



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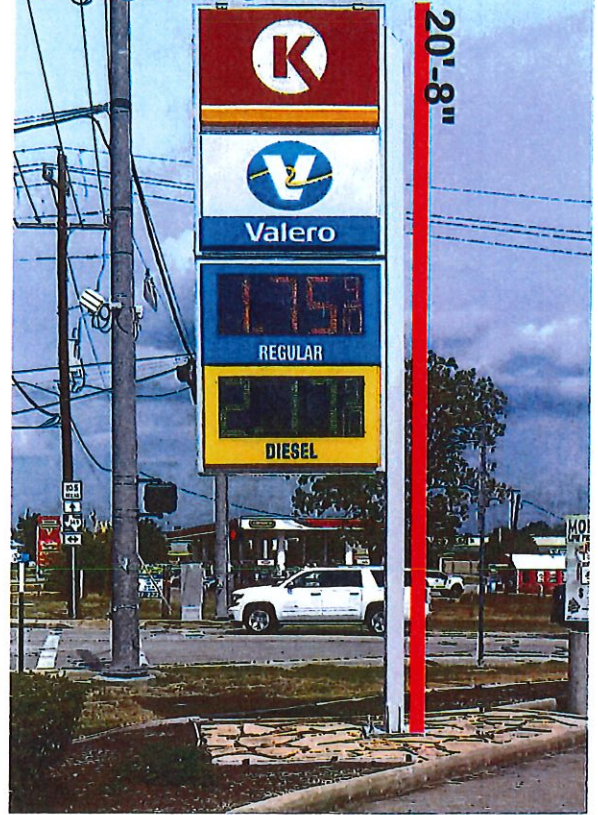
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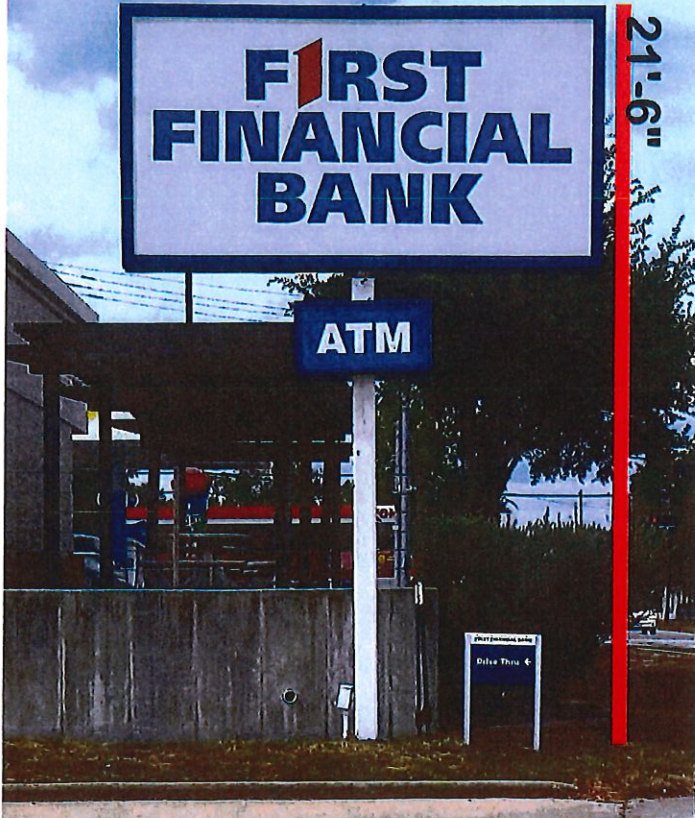
Location:  
Phil's Road House & Grill  
14075 Liberty St,  
Montgomery Tx 77316



Location:  
Circle K/Valero  
1101 Eva St,  
Montgomery Tx 77316



Location:  
First Financial Bank  
14125 S Liberty St,  
Montgomery Tx 77316



Location:  
Exxon/Corner Stop Grocery  
21100 Eva St  
Montgomery Tx 77356



Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: September 8, 2020</b>	<b>Budgeted Amount: N/A</b>
<b>Prepared By: Dave McCorquodale</b>	<b>Exhibits: Consent to Encroachment Agreement, Plat exhibits showing lot location, Engineer's Memo</b>

**Subject**

Consideration and possible action regarding a Consent to Encroachment for Lot 33, Block 3, of Waterstone on Lake Conroe Section One.

**Description**

The property is a vacant lot that the owners are planning to build a home on in the near future. The lot is the last lot in Section One of the subdivision and was planned to be a corner lot (see attached plat exhibits). When Section Two was platted and developed, the street moved one lot north, resulting in this interior lot having a 25-foot utility easement and side building line.

Interior lots in Waterstone have 5-foot side building lines, in compliance with the requirements of the City at the time. The owner is requesting consent to encroach up to 20-feet into the utility easement and side building line (leaving a 5-foot side yard matching other interior lots).

If approved, this Agreement would result in this lot having the same building lines as all other interior lots in Waterstone Sections One and Two.

No utilities are located in the easement and staff has no objection to the request.

**Recommendation**

Approve the Consent to Encroachment as presented.

**Approved By**

Asst. City Administrator	Dave McCorquodale <i>DM</i>	Date: 09/03/2020
City Administrator	Richard Tramm <i>RT</i>	Date: 09/03/2020

STATE OF TEXAS §

COUNTY OF MONTGOMERY §

### CONSENT TO ENCROACHMENT

This Consent to Encroachment is made by the CITY OF MONTGOMERY, TEXAS (the "City"), as follows, to-wit:

**WHEREAS**, RAYBURN LEE OSBORN, JR. and spouse, KATHLEEN ANN OSBORN, (the "Owners") are the record owners of the following described property:

Lot 33, Block 3, AMENDING PLAT OF WATERSTONE ON LAKE CONROE SECTION ONE, a subdivision in Montgomery County, Texas, according to the map or plat thereof recorded in Plat Cabinet Z, as Sheet 1356 of the Map Records of Montgomery County, Texas (the "Property"); and,

**WHEREAS**, the Owners have requested that the City consent to the encroachment of a residence to be constructed on the Property into the 25-foot side building line and utility easement identified on the recorded plat for Amending Plat of Waterstone on Lake Conroe, Section One, with an encroachment of up to twenty feet (20'); and

**WHEREAS**, the City hereby acknowledges that the Property was platted as a corner lot with a 25-foot side building line and utility easement as part of Waterstone on Lake Conroe, Section One; and

**WHEREAS**, the design and platting of Waterstone on Lake Conroe, Section Two realigned the planned roadway in a manner that resulted in the Property no longer being a corner lot; and

**WHEREAS**, the City hereby acknowledges that the 25-foot side utility easement is not required for construction and maintenance of City-owned utilities and that the 25-foot side building line is not applicable to the Property.

**NOW, THEREFORE**, for Ten and No/100 Dollars (\$10.00) and other good and valuable consideration paid to the City, the receipt and sufficiency of which are hereby acknowledged, the City does hereby agree as follows, to-wit:

That the Owner, their heirs and assigns, may encroach up to twenty feet (20') into the City-owned side utility easement for the purpose of constructing a single-family residence and appurtenant structures on the Property, provided that there is no enlargement or addition to said structures on said Property which would result in less than five-foot (5') side building lines on the Property.

Executed this \_\_\_\_\_ day of September, 2020.

**CITY OF MONTGOMERY, TEXAS**

By: \_\_\_\_\_  
Sara Countryman, Mayor

ATTEST:

\_\_\_\_\_  
Susan Hensley, City Secretary

State of Texas                    §

County of Montgomery        §

This instrument was acknowledged before me on September \_\_\_\_\_, 2020 by SARA COUNTRYMAN, mayor of and acting on behalf of the City of Montgomery, Texas.

\_\_\_\_\_  
Notary Public, State of Texas

**After Recording Return to:**

City of Montgomery  
Attn: Susan Hensley, City Secretary  
101 Old Plantersville Road  
Montgomery, Texas 77316



1575 Sawdust Road, Suite 400  
The Woodlands, Texas 77380-3795  
Tel: 281.363.4039  
Fax: 281.363.3459  
[www.jonescarter.com](http://www.jonescarter.com)

September 4, 2020

The Honorable Mayor and City Council  
City of Montgomery  
101 Old Plantersville Road  
Montgomery, Texas 77316

Re: Consent to Encroachment  
Lot 33, Block 3, Amending Plat of Waterstone On Lake Conroe, Section One  
The City of Montgomery

Dear Mayor and Council:

Lot 33, Block 3 on the Amending Plat of Waterstone on Lake Conroe, Section One was platted as a corner lot with a 25' building line and 25' utility easement on two sides of the lot. The development plan changed when Waterstone on Lake Conroe, Section 2 was platted and the lot is no longer located on a corner. The Owner of the property intends to construct a single-family home on the property and has requested to be able to build across the existing 25' side building line and 25' side utility easement.

We offer no objection to the proposed encroachment of the side building line and side utility easement up to a distance of 20' leaving a 5' separation from the property line which is consistent with the rest of the non-corner lots in the plat boundary. The City does not currently have, nor has plans to install, any public utilities within the existing 25' utility easement.

We recommend the City enter into an encroachment agreement with the property owner to allow for the building of improvements over and within the existing building line up to a distance of 20' from the current building line for the current and future owners.

As always, should you have any questions or need additional information, please do not hesitate to contact us.

Sincerely,

A handwritten signature in blue ink that reads 'Chris Roznovsky'.

Chris Roznovsky, PE  
Engineer for the City

CVR

K:\W5841\W5841-0900-00 General Consultation\Correspondence\Letters\2020\MEMO to Osborn Encroachment Agreement 09032020.doc

Enc: None

Cc (via email): Mr. Richard Tramm – City of Montgomery, City Administrator  
Mr. Dave McCorquodale – City of Montgomery, Assistant to the City Administrator  
Ms. Susan Hensley – City of Montgomery, City Secretary  
Mr. Alan Petrov – Johnson Petrov, LLP, City Attorney

Exhibit: Waterstone on Lake Conroe  
Sections One & Two

Street alignment moved  
one lot north as part of  
Section Two

Section One

Lot 33, Block 3  
Osborn Property

Section Two

