

NOTICE OF REGULAR TELEPHONE/VIDEO CONFERENCE MEETING

April 28, 2020

MONTGOMERY CITY COUNCIL

STATE OF TEXAS

AGENDA

COUNTY OF MONTGOMERY

CITY OF MONTGOMERY

NOTICE TO THE PUBLIC IS HEREBY GIVEN in accordance with the order of the Office of the Governor issued March 16, 2020, the Montgomery City Council will conduct its Regular Meeting scheduled for 6:00 p.m. on **Tuesday, April 28, 2020**, at City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas via Zoom Teleconferencing.

This meeting will be closed to in person attendance by the public. A temporary suspension of the Open Meetings Act to allow telephone or videoconference public meetings has been granted by Governor Greg Abbott. These actions are being taken to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code. Telephonic and videoconferencing capabilities will be utilized to allow individuals to address the City Council. *Members of the public who wish to submit their written comments on a listed agenda item must submit their comments by email to shensley@ci.montgomery.tx.us by 3:00 p.m. on April 28, 2020.*

Members of the public are entitled to participate remotely via Zoom Teleconferencing. Citizens may join the Zoom Meeting by logging on at <https://us02web.zoom.us/j/82354634039> and using **Meeting ID: 823 5463 4039**. They may also join by calling (346) 248-7799 and entering the **Meeting ID: 823 5463 4039**.

The Meeting Agenda Pack will be posted online at www.montgomerytexas.gov. The meeting will be recorded and uploaded to the City's website on the next following day.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO FLAGS

VISITOR/CITIZENS FORUM:

Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must be recognized by the Mayor. City Council may not discuss or take any action on an item but may place the issue on a future agenda. The number of speakers along with the time allowed per speaker may be limited.

CONSENT AGENDA:

1. Matters related to the approval of minutes of the Regular Telephone/Video Conference Meeting held on April 14, 2020.
2. Consideration and possible action regarding approval of an Approval of the Mixed Beverage, Caterer's Permit and Beverage Cartage Permit Application for Karla Throws a Party, LLC dba Chandlers Event Venue and Shindig Event Rentals located at 304-308 Caroline Street, Montgomery, as submitted by Karla Nash.
3. Consideration and possible action regarding completion of a one-year warranty period for the 18-Inch Gravity Sanitary Sewer Line Extension (Phase 1) project.

4. Consideration and possible action regarding completion of a one-year warranty period for The Shoppes at Montgomery Public Infrastructure project and release of the maintenance bond.

CONSIDERATION AND POSSIBLE ACTION:

5. Consideration and possible action on Department Reports.
 - A. City Administrator's Report and COVID-19 Update
 - B. Public Works Report
 - C. Police Department Report
 - D. Court Department Report
 - E. Utility/Development Report
 - F. Water Report
 - G. Financial Report
 - H. Engineer's Report
6. Consideration and possible action regarding acceptance of the construction bid for the TWDB - Downtown Waterline Replacement project and authorize the project to be re-bid.
7. Consideration and possible action regarding calling a Public Hearing to be conducted by City Council, acting as the Zoning Board of Adjustment, regarding a variance request for a front building line of 25-feet instead of the required 35-feet for the proposed Heritage III development along SH 105, west of the Louisa Street intersection, as submitted by Cheatham Management to be held on May 26, 2020 at 6:00 p.m.
8. Consideration and possible action regarding calling a Public Hearing for a rezoning request from R1-Single-Family Residential to B-Commercial for Lot 16, Area D, Montgomery Townsite Section Four, a vacant lot behind 21105 Eva Street, as submitted by Cheatham Management to be held on May 26, 2020 at 6:00 p.m.
9. Consideration and possible action to appoint Kevin Lacy to fill the vacancy on City Council, Place 1, created by the resignation of Jon Bickford.

EXECUTIVE SESSION:

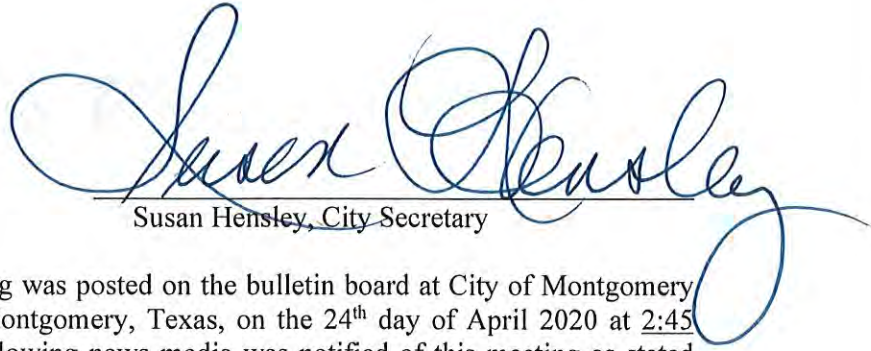
The City Council reserves the right to discuss any of the items listed specifically under this heading or for any items listed above in executive closed session as permitted by law including if they meet the qualifications in Sections 551.071(consultation with attorney), 551.072 (deliberation regarding real property),551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas. *(There are no items at this time.)*

COUNCIL INQUIRY:

Pursuant to Texas Government Code Sect. 551.042 the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to the recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place on the agenda of a future meeting.

ADJOURNMENT




Susan Hensley, City Secretary

I certify that the attached notice of meeting was posted on the bulletin board at City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas, on the 24th day of April 2020 at 2:45 o'clock p.m. I further certify that the following news media was notified of this meeting as stated above: The Courier

This facility is wheelchair accessible and accessible parking spaces are available. Please contact the City Secretary's office at 936-597-6434 for further information or for special accommodations.

MINUTES OF REGULAR TELEPHONE/VIDEO CONFERENCE MEETING

April 14, 2020

MONTGOMERY CITY COUNCIL

CALL TO ORDER

Mayor Sara Countryman declared a quorum was present on the Zoom Teleconference Meeting and called the meeting to order at 6:07 p.m.

Present: Sara Countryman Mayor
John Champagne, Jr. City Council Place # 2
T.J. Wilkerson City Council Place # 3
Rebecca Huss City Council Place # 4
Tom Cronin City Council Place # 5

Absent: Vacant City Council Place #1

Also Present: Richard Tramm City Administrator
Susan Hensley City Secretary
Alan Petrov City Attorney

INVOCATION

T.J. Wilkerson gave the Invocation.

PLEDGE OF ALLEGIANCE TO FLAGS

VISITOR/CITIZENS FORUM:

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- State or type your name at the time of making your comment.
- Limit comment to a maximum of three minutes.

Mayor Countryman announced that no comments were received for the Visitor/Citizens Forum. Mayor Countryman said she would like to recognize and thank Mr. Mike Muckleroy, Director of Public Works, for taking a proactive approach during the storms last week. Mayor Countryman advised Mr. Muckleroy went out and checked the City on his own and found that we had a drainage ditch that was backed up, so he cleaned out the ditch and removed the debris. Mayor Countryman said Mr. Muckleroy was the ideal person for this position and his efforts are appreciated.

CONSENT AGENDA:

1. Matters related to the approval of minutes of the March 10, 2020, Public Hearings and Regular Meeting and March 23, 2020, Special Emergency Meeting.
2. Consideration and possible action regarding authorizing the Mayor to execute an Agreement to Accept Donation of Real Property and Donation Deed on behalf of the City granting property to TxDOT for a right-hand turn lane at the southeast corner of the intersection of SH 105 and FM 149.

Rebecca Huss stated that she found it ironic that action is being taken by TxDOT in the middle of a crisis and they have time to accept some free property.

John Champagne moved to accept the Consent Agenda as presented. T.J. Wilkerson seconded the motion, the motion carried unanimously. (4-0)

CONSIDERATION AND POSSIBLE ACTION:

3. City Administrator to update the City Council on items related to the COVID-19 Disaster Declaration.

Mr. Tramm presented an update to City Council stating that there were no action recommendations at this time but he wanted to give City Council an update on some of the measures that have taken place at City Hall so City Departments are able to function at this time.

Mr. Tramm said at City Hall they were initially providing hand sanitizer before we limited City Hall to no general public access, which is where we are at this time. Mr. Tramm said the City is conducting primary business via telephone, email and drop box if necessary, and regular mail. Mr. Tramm said the public entry to City Hall has been closed and if there is a specific need for a contractor or public access, it is on an appointment basis. Mr. Tramm said they have expanded the

use of teleconference for meetings, such as this meeting, Planning and Zoning Commission, and they are starting to use it for collaborative work efforts with multiple departments.

Mr. Tramm advised the City has begun the application process, which has been received by FEMA for any of the expenses the City might go through that might ultimately become reimbursable by FEMA.

Mr. Tramm stated all City employees have been provided with face masks for their use, either within City Hall or out in the community. Mr. Tramm said initially temporary paper masks were distributed, and some have used their own cloth masks that were provided. Mr. Tramm said yesterday the Montgomery Quilt Company supplied masks for everyone at City Hall, at no charge to the City. Mr. Tramm said later this week they are planning, via teleconference, the final CDBG Hearing on the MLK/Baja Project, which will be a staff and consultant-led item.

Mr. Tramm advised Public Works has been split into single-person crews to avoid staff being in the same truck. Mr. Tramm said when multiple crew members are needed at one location they will arrive in separate vehicles. Mr. Tramm stated the Police Department has loaned one of their vehicles to Public Works so they can have the single man crews. Mr. Tramm said where time has been reduced in some areas of Public Works, they are using that time to catch up on maintenance items. Mr. Tramm said when maintenance is deferred too long it results in other problems. Mr. Tramm said Public Works was able to reclaim a large area of sidewalk along SH 105, which had been overgrown. Mr. Tramm said if they had to install that length of concrete, it would have been a significant cost. Mr. Tramm advised daily city park checks are being done, and noted the park equipment, as per the County Order, has been closed off where children would have climbed on it, while the open spaces at the parks remain open to the public.

Mr. Tramm said the Court dates for April and May 2020 have been reassigned until later in the summer because of the restrictions of gathering in groups. Mr. Tramm said the Court is making greater efforts to work with the public by telephone, email, and through the onsite drop box. Mr. Tramm said one of the companies used for collections is lowering some of their fees during this time to allow increased payments for the customer.

Mr. Tramm said the Police Department probably has the most difficult job finding the balance between public safety and public health, and they are continuing to do patrol with officers using their discretion on when to initiate a traffic stop. Mr. Tramm said they are working to take reports

by phone, when possible and appropriate, avoiding contact with the public unless it is necessary. Mr. Tramm said the Police Department is beginning to limit their responses to accidents to ones with potential or actual injuries and advising for the exchange of information with non-injury accidents.

Mr. Tramm said he wanted to advise that since the early March City Council Meeting the State Comptroller's Office determined the City of Montgomery should not have been paid certain sales tax late last summer. Mr. Tramm said those funds are being taken out of the March and April payments. Mr. Tramm advised he had a discussion with the bookkeeper today and they will be transferring that money that was previously set aside in TexPool back into the operating fund account in place of that amount. Mr. Tramm said the March 2020 sales tax payment was entirely zeroed out and the April payment will be approximately \$2,700. Mr. Tramm said when they receive the April payment the City will be caught up. John Champagne asked about the other amount and whether it was about the same. Mr. Tramm said the total was approximately \$370,000 to \$380,000 range, so \$217,000 would have been the March sales tax payment, so the balance of that, which was above the \$217,000 carried over into what will be the April payment. Mr. Tramm said there will be no deduction in May and beyond. Mr. Tramm said since they put those sales tax funds in TexPool they will put that money back into the City's main operating account, so it will look to us as if we received that money normally because we did not go out and spend the money the City received in error.

Rebecca Huss said thank goodness the City never spent that money and never counted it as our funds because this is the wrong month to have zero in sales tax dollars. Rebecca Huss said it was very nice to have been so prudent with those funds and to have had it as a payable to somebody else all this time. Mr. Tramm said they will also get a couple thousand dollars in interest for the funds being in TexPool. Mayor Countryman said they held the funds for about seven months. Rebecca Huss said in the past they spent the money they received and when the error was corrected, the City did not have the gap in the budget to be able to move the sales tax they were withholding.

John Champagne asked Mr. Tramm what his anticipation of shortfall of revenue would be due to lack of sales, which he understood would be a guess. Mr. Tramm said all he could give would be a guess but said he would not be surprised if May's 2020 compared to May 2019, which would reflect the April business, is down by as much as 50-70%. John Champagne asked which category of economic activity is the City's source of revenue sales tax. Mr. Tramm said the City's single largest sales taxpayers include the grocery stores, hardware stores, a couple of the larger restaurants, but

when you get past those top ones, telecommunications and networking do reflect a fairly sizable amount of the tax revenue we receive. Mr. Tramm said some elements might buffer the City, for instance, it has been observed by several there is a lot of people at the floral and garden shops because the people are at home and working. Mr. Tramm said McCoy's does have a decent amount of business while people are not going into the store. Mr. Tramm said it will be interesting to see how the month of April turns out to be. Rebecca Huss said she was not as worried about the short-term, but she thought the next fiscal year it is going to be painful for the City where everyone is home and investing in themselves.

John Champagne asked Mr. Tramm if all the staff is being utilized the way they have been when operations were running normally. Mr. Tramm said there have been some changes in how they are operating, but by and large City Hall staff is working on the things they have been working on, it is just being done differently. Mr. Tramm said in the utility office the one-on-one direct contact is not there, but they are getting the phone calls and people are paying online, dropping payments off, so the communication is simpler, it is just in a different method. John Champagne said he would assume all Department Heads are looking at their activity and the necessity of being fully manned is being evaluated, because the hard conversation is depending on how much longer this lasts, and every business that he interacts with, furloughing, layoffs, he thinks we need to be mindful that our revenue is going to be affected and we need to be as smart as we can be in the utilization of our personnel. Mr. Tramm said that was high on his mind, and said they certainly have the reserves to get through at least six months and probably more of normal operation, but they should not be relying on the reserves. Mr. Tramm said if in the long run revenue is a permanent shortfall, they will have to find ways to adapt and make that work. Rebecca Huss said since the City has grown, the City topline has grown a lot, but the personnel has not followed, for the most part, so every investment in a person they have made has been justified by the productivity and activity they have transferred from third party activity to do it inhouse. Rebecca Huss stated it has been that we are taking an expense that we already have and now have the capability of doing that function inhouse. John Champagne said there is always a downside to doing that, which is obvious, because a third-party individual that is not being utilized, you just stop using them and noted the City's largest expenditure is personnel. John Champagne said he was not saying that anything needed to be done, what he was saying is the Department Heads and the City Administrator, he was sure, are evaluating the necessity of being at full throttle with personnel. Rebecca Huss said the underlying infrastructure for Public Works is the same size with the same amount of stuff running through the system, and if you look at what was on Facebook, there is more maintenance and more activity rather than less. John Champagne stated he would leave that micromanagement up to the people

they have in charge, but he wanted to say, in a regular business when revenue is down, a corresponding reduction in expenses is always looked upon and the City is not exempt. Rebecca Huss said they aren't, although they can argue from a management perspective, not micromanaging, if you can take care of people you have a loyal workforce that works harder and more productively through the downside and the upside and you get more out of people through the cycle than you do from laying people off when times get tough because they don't care about your business at all. Rebecca Huss said if you take care of people, you will have your top guy in a ditch when something needs to be done on a side of town that nobody has driven to in a couple of days, because he knows that something has to be done, and he does it because he loves his job and town, not because it is a paycheck. John Champagne said that it is not unique to the City. Rebecca Huss said it was unique to employers that take care of their employees. John Champagne said all he was saying is, it is a rudimentary part of local business, and he was not proposing anything, he was just saying the Department Heads we have in place, Chief of Police, is something that they need to be aware of, and he is sure they are, he was just bringing it up. John Champagne said if this continues in terms of economic shutdown it is not going to get any better, it is going to get worse.

Mr. Tramm said each department is keenly aware of the difficulties of the situation and those things will be evaluated as they move forward and hopefully, this will be a small blip on the radar, but if it becomes a much larger one, they will deal with them. John Champagne said he had full confidence in our people, stating he felt we have the best people they have ever had in the City. John Champagne said he might disagree with the fact this is not a small blip, the lag time to get this thing up and going is going to be appreciable and this economic problem, in his estimation, is going to be much bigger than the viral problem. John Champagne said what has occurred with businesses in the City and the surrounding area he feels is going to be catastrophic, and said he hopes that he is wrong.

EXECUTIVE SESSION:

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COUNCIL INQUIRY:

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Mayor Countryman commented about moving forward from COVID-19 and what it looks like because no one has ever seen this before in this capacity. Mayor Countryman said she did not know what the future holds, but she wanted to make sure they have a plan in place to protect our small businesses and to be that resource for them. Mayor Countryman said she was assuming the Montgomery EDC Tourism Coordinator Freida Joyce is taking in all the grant opportunities in Federal and State to help the business owners. Mayor Countryman stated the Montgomery Area Chamber is doing a wonderful job, and if you know of anybody the Chamber can help, she has the information to share but said she also felt it was the City's responsibility to do that. Mayor Countryman said she wanted that information ready when our small businesses call in for help.

Mayor Countryman said from what she has seen, the City is still providing great service to the residents and our businesses and said she thought the City should take this blueprint forward, but also ask for feedback from the businesses and residents. Mayor Countryman noted to Mr. Tramm that she felt they needed to get that information out there so they can get feedback. Mayor Countryman said this virus is something she has been hearing that yes, we will get over the summer hump, but we could potentially see this again if there is another outbreak in the fall. Mayor Countryman said now that we have this blueprint, how do we get prepared for another outbreak. Mayor Countryman said this could be our new normal instead of going back to what normal was a month ago, so if we do come back to the new normal, we need a Plan A and Plan B.

Mayor Countryman said when Consolidated and Suddenlink was down, she was down for five days. Mayor Countryman said she works from home as well, and so strengthening our relationship with those communication and telecom companies, so the City has direct communication with them, instead of residents trying to communicate with them to get service back up and running. Mayor Countryman said she understood that it has taxed them with the schools and businesses all using the lines, but she felt that we need to strengthen our business relations, just like we do with Entergy, which has been extremely helpful. Mayor Countryman said she has been reaching out to quite a few people, and she

wants to make sure City Hall has the feedback. Mayor Countryman said the small businesses are the lifeline of our City, so if there are grants and help available let us be that resource to get them up and going. Mayor Countryman said we need our City to be stronger than the virus, while she knows the City took a hit, how are we going to get back on our feet in a quick manner and provide those services. Mayor Countryman said she wanted everyone to think and talk about it to see how they can forge relationships on all those levels of funding as well as continuity in services.

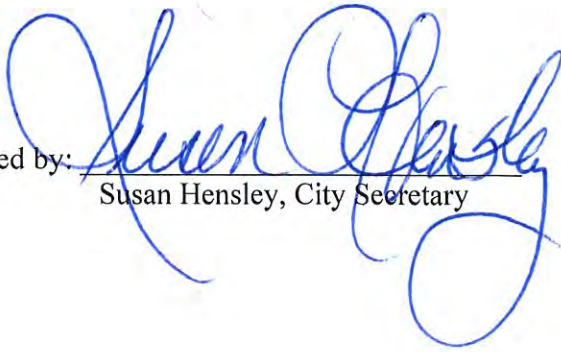
Mr. Tramm advised he has noted what the Mayor has discussed, and he will be looking into some of those items. Mr. Tramm said he agreed the sooner the businesses are up and running will be a big help to the City's bottom line because that is how we get the bulk of our revenue through those taxes. Mr. Tramm said the services and products being available to the public is what a lot of the people will need. Mr. Tramm said there have been a couple of businesses that have contacted the City and we have been trying to put them in touch with the Chamber, SBA, and the banks that are involved with those directly. Mr. Tramm said if there are services the City can help provide directly, we will certainly make every effort to do that. Mayor Countryman asked if GrantWorks was making any additional programs available for business owners. Mr. Tramm said the City has not been notified of any yet, but he expects there will be something in the future and said he thought it might be a little early for them to have anything rolling out at this time. Mr. Tramm said they do have a conversation Thursday afternoon with GrantWorks and he will make a point to touch base with them on that information, so if they see or hear of something they will know to contact us because we would be interested. Rebecca Huss said if there is something the City can do in partnership with the businesses, even if we have to spend some money to help the businesses or there are grants available, that is something we can look at. Rebecca Huss said GrantWorks has already done all the demographic surveys, so hopefully, that would give us a benefit and ability to work more quickly. Mayor Countryman said a lot of the City's tax base comes from Kroger's, McCoy's, and those big corporations, but our downtown is crucial and critical to our livelihood. Mayor Countryman said she has seen what Tom Cronin has done with delivery with his business and those are the things they have to shift to try and be successful in conducting business differently, just like having a meeting via Zoom for business continuity in the City. Mayor Countryman said these are all things that are the new normal, and if there is a secondary or third outbreak, she asked what have we learned and what can we take forward, and how can we continue to thrive differently. Mayor Countryman said she wants to make sure that if a resident or business owner calls City Hall, they can get answers and be provided with information. Rebecca Huss said she would like to see the City be more aggressive with delivering services in reaching out to people via this type of platform

that they are interested in, and we can think of things and be more proactive in getting in touch with people and delivering services, whatever the new normal is. Rebecca asked what the City is doing, such as maybe a go-pro type of message with what is going on in the City, if they cannot come to City Hall. John Champagne said he was trying to understand exactly, other than communication and maybe somebody that must be taught how to get an SBA loan, what can the City do. Mayor Countryman said she would love to have the City Administrator be able to call the customer service manager at Suddenlink and Consolidated to report outages because services were down for days here and it was up to the residents, so a leader being able to have direct contact like they do with Entergy. Mayor Countryman said the City now has a lifeline with Entergy where things become a priority very quickly. John Champagne said that should be the standard operating procedure, that is nothing new. Rebecca Huss said there is also the questions of how someone wanted to get a deck on the back of their house, how does that work now with permitting, the City needs to deliver services to people in a way they find easier to deal with. John Champagne asked how the City would do that. Rebecca Huss said that is exactly the question, how do we reach the people. John Champagne said we have the greatest communication era of the history of mankind and you are going to try and think of a new way to do it. John Champagne said Mr. Tramm better be taking care of what he needs to take care of, and said he did not know who we are going to get to provide these services that are going to be individualized, but they have internet, phones and social media, so what and how else can we provide the information. Mayor Countryman said they did not have internet, and she was just asking us to build relationships with Consolidated and Suddenlink, so the City has a lifeline to get something done quicker than six days. Mayor Countryman said she knew that all telecommunications were overloaded. John Champagne said a lot of people were laid off so the response times on a lot of services are going to be delayed. Mayor Countryman said she was just saying if they could have that leadership position, that phone call would state the City is down and having issues, otherwise, it is up to the residents to call in and it was a nightmare. Mayor Countryman said for business continuity, it would help to have a relationship so when they need service, the City could call versus residents calling the tech support line. John Champagne said there is an individual effort that must be made, and he agrees with the Mayor if the City can do something that is great, but they cannot hold everyone's hand. John Champagne said what he does know is the City toilets better flush, the water better flow, the roads repaired, and the City better be protected.

ADJOURNMENT

Rebecca Huss moved to adjourn the meeting at 6:43 p.m. John Champagne seconded the motion, the motion carried unanimously. (4-0)

Submitted by:



Susan Hensley, City Secretary

Date Approved: _____

Mayor Sara Countryman

Montgomery City Council
AGENDA REPORT

Meeting Date: April 28, 2020	Budgeted Amount:
Department: Administrative	
Prepared By: Susan Hensley, City Secretary	Exhibits: Beverage Permit Application Pack
Date Prepared: April 23, 2019	

Subject

Application by Karla Throws a Party, LLC dba Chandlers Event Venue and Shindig Event Rentals located at 304 –308 Caroline Street, Montgomery for a **Mixed Beverage Permit -MB, Caterer’s Permit – CB, and Beverage Cartage Permit-PE**, as submitted by Karla Nash.

Recommendation



Approval of the Mixed Beverage, Caterer’s Permit and Beverage Cartage Permit Application for Karla Throws a Party, LLC dba Chandlers Event Venue and Shindig Event Rentals located at 304 – 308 Caroline Street, Montgomery as submitted by Karla Nash.

Discussion

The Montgomery Code of Ordinances states the following:

City Code - Sec. 6-33. – Approval of license application by City Council. After all the requirements for a license application under the provisions of this article have been met as determined by the City Administrator, the application shall be presented to the City Council for approval at a public meeting.

Approved By

City Secretary & Director of Administrative Services	Susan Hensley, City Secretary 	Date: April 22, 2019
City Administrator	Richard Tramm, City Administrator 	Date: April 22, 2019

Karla Throws A Party, llc
26981 Mock Ln.
Montgomery, Texas 77356

April 21, 2020

City of Montgomery
101 Old Plantersville Road
Montgomery, Texas 77356

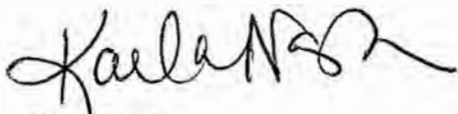
City Council Members:

Please see below and attached documentation for approval of a TABC Mixed Beverage License to be located at 304-308 Caroline Street, Montgomery, Texas. These properties previously held a TABC Mixed Beverage License but have not in over two years.

304 Caroline Street will be used as an event venue for rehearsal dinners, showers and corporate events. It will not require a late hour's license. The building will not have regular business hours but will operate when hosting an event. 308 Caroline will be an event rental supply business and a bar catering service. Hours for this business will be by appointment. Both properties, per TABC, will be under the same license as in previous years. TABC has instructed me to list the address on the application as 304-308 Caroline Street. And to list myself as the property owner since I will be the owner by the time the application is approved.

These buildings are not within 300 feet of an operating church, school or hospital. Each building has two bathrooms.

If you have any questions, please do not hesitate to ask. Thank you for your consideration.



Karla Nash



City of Montgomery
Alcohol Beverage
License Application

City of Montgomery, Texas
P.O. Box 708
Montgomery, Texas 77356
936-597-3288
www.montgomerytexas.gov

APPLICATION FOR THE SALE OF ALCOHOLIC BEVERAGE LICENSE

Date Received by the City: 04/22/2020 *[Signature]*

1. Type of Alcoholic Beverage License: (attach completed TABC Application Form)

- (1) Category A – Off Premises Consumption Sale of All Alcoholic Beverages – Package Store
- (2) Category B – Off Premises Consumption Sale of Wine, Beer or Ale.
- (3) Category C – Off Premises Consumption Sale of Beer.
- (4) Category D – On Premises Consumption Sale of Beer, Wine and Mixed beverages – Restaurant or Café, where the sale of beer, wine and mixed beverage on the premises would be incidental to the restaurant or café.
- (5) Category E – On Premises Consumption Sale of Beer, Wine and Mixed beverages – Tavern, Lounge, or Bar. The sale of Beer, Wine and Mixed beverages for On-Premises Consumption being the principal business line.
- (6) Category F – Warehouse storage of Beer, Wine or Liquor for Distributors – No sale of Beer for on or Off-Premises Consumption permitted on the Premises.

2. Legal Description of the property for which License is sought. (Either by Lot and Block number or by a Metes and Bounds Description: see attached)

3. Exact Nature of the Business to be operated. (Must be fully described in cover letter on company letterhead).

4. Attach a Plat of the property to the Application showing the improvements, parking areas, location of signage and other structures on the property and within three hundred (300) feet to scale.

5. Description of signs and the hours they will be operated to be attached as a separate document.

6. Attach floor plan of the building in which the business is to be conducted (showing fixtures, furniture, restrooms, kitchen and other equipment).

7. Attach a verified statement stating that the building is not within three hundred (300) feet of a church, school or hospital and that the building is in compliance with the requirements of this chapter for separate and adequate toilet facilities for men and women if used for on-premises consumption of beer, liquor or wine. This can be included in cover letter.

8. Business Owner: Karla P Nash Phone: 832 465 7867
 Address: 304-308 Caroline St. Montgomery TX 77356
 Home Address: 26981 Meck Ln Montgomery TX 77356 Phone: _____
 Check if you are leasing property: IP
 9. Land Owner: Purchasing from Tom Cronin Phone: 281 948 9205
 Address: 501 Lovissa Montgomery TX 77356

10. Business Partners: NA Phone: _____
 Address: _____
 Home Address: _____ Phone: _____

This is to certify that I, Karla Nash have complied with all State, County, Codes and Regulations of the City of Montgomery, Texas.

Karla Nash or _____
Business Owner and/or Lessee Partner if Applicable



TEXAS ALCOHOLIC BEVERAGE COMMISSION

Texans Helping Businesses & Protecting Communities

ON-PREMISE PREQUALIFICATION PACKET

L-ON (9/2019)

Submit this packet to the proper governmental entities to obtain certification for the type of license/permit for which you are applying as required by Sections 11.37, 11.39, 11.46(b), 61.37, 61.38, 61.42 and Rule §33.13. Contact your local TABC office to verify requirements of Sections 11.391 and 61.381 as you may be required to post a sign at your proposed location 60-days prior to the issuance of your license/permit.

All statutory and rule references mentioned in this application refer to and can be found in the Texas Alcoholic Beverage Code or Rules located on our website. www.tabc.texas.gov/laws/code_and_rules.asp

LOCATION INFORMATION

1. Application for: Original Add Late Hours Only License/Permit Number _____

Reinstatement Reinstatement and Change of Trade Name License/Permit Number _____

Change of Location Change of Location and Trade Name License/Permit Number _____

2. Type of On-Premise License/Permit

- | | |
|---|---|
| <input type="checkbox"/> BG Wine and Beer Retailer's Permit | <input type="checkbox"/> LB Mixed Beverage Late Hours Permit |
| <input type="checkbox"/> BE Beer Retail Dealer's On-Premise License | <input type="checkbox"/> MI Minibar Permit |
| <input type="checkbox"/> BL Retail Dealer's On-Premise Late Hours License | <input checked="" type="checkbox"/> CB Caterer's Permit |
| <input type="checkbox"/> BP Brewpub License | <input type="checkbox"/> FB Food and Beverage Certificate |
| <input type="checkbox"/> V Wine & Beer Retailer's Permit for Excursion Boats | <input checked="" type="checkbox"/> PE Beverage Cartage Permit |
| <input checked="" type="checkbox"/> MB Mixed Beverage Permit | <input type="checkbox"/> RM Mixed Beverage Restaurant Permit with FB |
| <input type="checkbox"/> O Private Carrier's Permit -Brewpubs (BP) with a BG only | <input type="checkbox"/> E Local Cartage Permit - Wine/Beer retailers (BG) Only |

3. Indicate Primary Business at this Location

- | | | |
|---|--|---|
| <input type="checkbox"/> Restaurant | <input type="checkbox"/> Sporting Arena, Civic Center, Hotel | <input type="checkbox"/> Bar |
| <input type="checkbox"/> Grocery/Market | <input type="checkbox"/> Sexually Oriented | <input checked="" type="checkbox"/> Miscellaneous event space/rentals |

4. Trade Name of Location (Name of restaurant, bar, store, etc.)

Karla Throws a Party, llc dba Chandler's Event Venue and Shindig Event Rentals

5. Location Address

304-308 Caroline Street

City Montgomery	County Montgomery	State TX	Zip Code 77356
--------------------	----------------------	-------------	-------------------

6. Mailing Address 26981 Mock Ln	City Montgomery	State TX	Zip Code 77356
-------------------------------------	--------------------	-------------	-------------------

7. Business Phone No. 832.465.7867	Alternate Phone No.	E-mail Address
---------------------------------------	---------------------	----------------

OWNER INFORMATION

8. Type of Owner

- | | | |
|--|---|---|
| <input type="checkbox"/> Individual | <input type="checkbox"/> Corporation | <input type="checkbox"/> City/County/University |
| <input type="checkbox"/> Partnership | <input checked="" type="checkbox"/> Limited Liability Company | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Limited Partnership | <input type="checkbox"/> Joint Venture | |
| <input type="checkbox"/> Limited Liability Partnership | <input type="checkbox"/> Trust | |

9. Owner of Business/Applicant (Name of Corporation, LLC, etc.)

PRIMARY CONTACT PERSON

The primary contact person should be a person who can answer questions TABC may have about the application. The contact phone and email are mandatory and must be active and updated regularly. If additional information is needed, it will be requested from this contact person. Delays in responding to requests may delay the processing and approval of your license/permit.

10. Contact Person: Karla Nash Relation to Business: Owner

Phone (mandatory): 1867 Email (mandatory): @gmail.com

TABC DATESTAMP

11. Are you, the applicant a veteran-owned business? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
12. Are you, the applicant a Historically Underutilized Business (HUB)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
13. As indicated on the chart, enter the individuals that pertain to your business type: (For additional space, use Form L-OIC)			
Individual/Individual Owner		Limited Liability Company/All Officers or Managers	
Partnership/All Partners		Joint Venture/Venturers	
Limited Partnership/All General Partners		Trust/Trustee(s)	
Corporation/All Officers		City, County, University/Official	
Last Name Nash	First Name Karla	MI P	Title Owner
Last Name	First Name	MI	Title
Last Name	First Name	MI	Title

MEASUREMENT INFORMATION

Section 109.31 et seq.

14. Will your business be located within 300 feet of a church or public hospital? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<i>NOTE: For churches or public hospitals measure from front door to front door, along the property lines of the street fronts and in a direct line across intersections.</i>	
15. Will your business be located within 300 feet of any private/public school, day care or child care facility? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
15.a If "YES," are the facilities located on different floors or stories of the building? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<i>NOTE: For private/public schools, day care centers and child care facilities measure in a direct line from the nearest property line of the school, day care center or child care facility to the nearest property line of the place of business, and in a direct line across intersections.</i>	
<i>NOTE: For multistory building: businesses may be within 300 feet of a day care center or child care facility as long as the facilities are located on different floors of the building.</i>	
<i>NOTE: If located on or above the fifth story of a multistory building: measure in a direct line from the property line of the private/public school to property line of your place of business in a direct line across intersections vertically up the building at the property line to the base of the floor on which your business is located.</i>	
16. Will your business be located within 1,000 feet of a private school? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
17. Will your business be located within 1,000 feet of a public school? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

60-DAY SIGN

18. If required under Section 11.391 and 61.381, enter the exact date the 60-Day sign was posted at your location.	Exact Date (MM/DD/YYYY) 04/16/2020
--	---------------------------------------

ALL APPLICANTS

19. IF YOUR LOCATION IS NOT WITHIN THE CITY LIMITS, CHECK HERE <input checked="" type="checkbox"/> I, the applicant, have confirmed I am not located in the city limits of any city, therefore, city certifications are not required.
--

COMPLETE THE FOLLOWING CHECKLIST BEFORE SUBMITTING YOUR APPLICATION

Per Sec. 102.01, a tied house is defined as any overlapping ownership between those engaged in the alcoholic beverage industry at different levels of the three-tier system. No person having an interest in a permit issued by TABC may secure or hold, directly or indirectly, an ownership interest in a business on a different level.

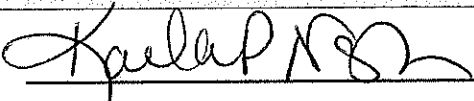
All required forms have been completed.	<input type="checkbox"/> Yes <input type="checkbox"/> No
I have reviewed all forms to ensure they are complete.	<input type="checkbox"/> Yes <input type="checkbox"/> No
I have obtained all required local and state certifications (pages 3-5).	<input type="checkbox"/> Yes <input type="checkbox"/> No
All application packets have been notarized.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Phone numbers and email address for Contact Person are up to date.	<input type="checkbox"/> Yes <input type="checkbox"/> No
All additional documentation as required by the application packets is attached	<input type="checkbox"/> Yes <input type="checkbox"/> No
If required, out of state criminal history checks are attached (PHS #7).	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Certification of publication in local newspaper has been completed (page 5).	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
A copy of the newspaper publication is attached (page 5).	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A

WARNING AND SIGNATURE


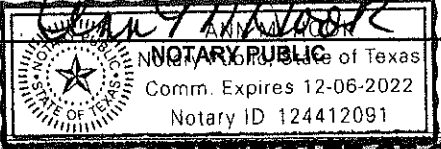
IF APPLICANT IS SHOWN AS:	WHO MUST SIGN:
Proprietorship	Individual Owner
Partnership	Partner
Corporation	Officer
Limited Partnership	General Partner
Limited Liability Partnership	General Partner
Limited Liability Company	Officer/Manager

WARNING: Section 101.69 of the Texas Alcoholic Beverage Code states: "...a person who makes a false statement or false representation in an application for a permit or license or in a statement, report, or other instrument to be filed with the Commission and required to be sworn commits an offense punishable by imprisonment in the Texas Department of Criminal Justice for not less than 2 nor more than 10 years."

I, UNDER PENALTY OF LAW, HEREBY SWEAR THAT I HAVE READ ALL THE INFORMATION PROVIDED IN THE APPLICATION AND ANY ATTACHMENTS AND THE INFORMATION IS TRUE AND CORRECT. I ALSO UNDERSTAND ANY FALSE STATEMENT OR REPRESENTATION IN THIS APPLICATION CAN RESULT IN MY APPLICATION BEING DENIED AND/OR CRIMINAL CHARGES FILED AGAINST ME. I ALSO AUTHORIZE THE TEXAS ALCOHOLIC BEVERAGE COMMISSION TO USE ALL LEGAL MEANS TO VERIFY THE INFORMATION PROVIDED.

PRINT NAME Karla P Nash SIGN HERE 
TITLE owner

Before me, the undersigned authority, on this 20th day of April, 2020, the person whose name is signed to the foregoing application personally appeared and, duly sworn by me, states under oath that he or she has read the said application and that all the facts therein set forth are true and correct.

SIGN HERE 
SEAL 

CERTIFICATE OF CITY SECRETARY (FOR MB, RM & V)

Section 11.37

I hereby certify on this _____ day of _____, 20____, that the location for which the license/permit is sought is inside the boundaries of this city or town, in a "wet" area for such license/permit, and not prohibited by charter or ordinance in reference to the sale of such alcoholic beverages.

SIGN HERE _____, TEXAS
City Secretary/Clerk _____ City _____

SEAL

CERTIFICATE OF CITY SECRETARY (FOR BG & BE)

Section 11.37 & 61.37

I hereby certify on this _____ day of _____, 20____, that the location for which the license/permit is sought is inside the boundaries of this city or town, in a "wet" area for such license/permit, and not prohibited by charter or ordinance in reference to the sale of such alcoholic beverages.

Election for given location was held for:

- legal sale of all alcoholic beverages
- legal sale of all alcoholic beverages except mixed beverages
- legal sale of all alcoholic beverages including mixed beverages
- legal sale of beer/wine (17%) on-premise **AFTER** Sept. 1, 1999
- legal sale of beer/wine (14%) on-premise **BEFORE** Sept. 1, 1999

OR IF ABOVE DOES NOT APPLY:

- Be advised the location must have had two election passages per Section 25.14 or Section 69.17 of the TABC Code. One for beer and wine off-premise and one for mixed beverage.
- legal sale of beer and wine for off-premise consumption only
- AND EITHER:**
- legal sale of mixed beverages
- OR**
- legal sale of mixed beverages in restaurants by food and beverage certificate holders (applicant must apply for FB with BG or BE)

SIGN HERE _____, TEXAS
City Secretary/Clerk _____ City _____

SEAL

**CERTIFICATE OF CITY SECRETARY FOR LATE HOURS LICENSE/PERMIT
(LB & BL)**

Chapters 29 & 70 et seq.

I hereby certify on this _____ day of _____, 20____, that one of the below is correct:

- The governing body of this city has by ordinance authorized the sale of **mixed beverages** between midnight and 2:00 A.M.; or
- The governing body of this city has by ordinance authorized the sale of **beer** between midnight and _____ A.M.; or
- The population of the city or county where premises are located was 500,000 or more according to the 22nd Decennial Census of the United States as released by the Bureau of the Census on March 12, 2001; or
- The population of the city or county where premises are located was 800,000 or more according to the last Federal Census (2010).

SIGN
HERE _____, TEXAS
City Secretary/Clerk City

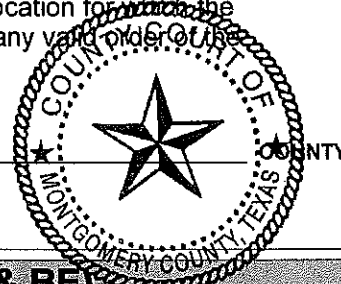
SEAL

CERTIFICATE OF COUNTY CLERK (FOR MB, RM & V)

Section 11.37

I hereby certify on this 20th day of April, 2020, that the location for which the license/permit is sought is in a "wet" area for such license/permit, and is not prohibited by any valid order of the Commissioner's Court.

SIGN
HERE Mark Turnbull Montgomery
County Clerk



SEAL by Chanda M. Robey, Deputy

CERTIFICATE OF COUNTY CLERK (FOR BG & BE)

Section 11.37 & 61.37

I hereby certify on this _____ day of _____, 20____, that the location for which the license/permit is sought is in a "wet" area and is not prohibited by any valid order of the Commissioner's Court.

Election for given location was held for:

- legal sale of all alcoholic beverages
- legal sale of all alcoholic beverages except mixed beverages
- legal sale of all alcoholic beverages including mixed beverages
- legal sale of beer/wine (17%) on-premise **AFTER** Sept. 1, 1999
- legal sale of beer/wine (14%) on-premise **BEFORE** Sept. 1, 1999

OR IF ABOVE DOES NOT APPLY:

Be advised the location must have had two election passages per 25.14 or 69.17 of the TAB Code. One for beer and wine off-premise and one for mixed beverage.

- legal sale of beer and wine for off-premise consumption only

AND EITHER:

- legal sale of mixed beverages

OR

- legal sale of mixed beverages in restaurants by food and beverage certificate holders (applicant must apply for FB with BG or BE)

SIGN
HERE _____ COUNTY
County Clerk

SEAL

CERTIFICATE OF COUNTY CLERK FOR LATE HOURS LICENSE/PERMIT (LB & BL)

Chapters 29 & 70 et seq

- I hereby certify on this _____ day of _____, 20_____, that one of the below are correct:
- The Commissioner's Court of the county has by order authorized the sale of **mixed beverages** between midnight and 2:00 A.M.; or
 - The Commissioner's Court of the county has by order authorized the sale of **beer** between midnight and _____ A.M.; or
 - The population of the city or county where premises are located was 500,000 or more according to the 22nd Decennial Census of the United States as released by the Bureau of the Census on March 12, 2001; or
 - The population of the city or county where premises are located was 800,000 or more according to the last Federal Census (2010).

SIGN HERE _____ COUNTY
 County Clerk

S E A L

COMPTROLLER OF PUBLIC ACCOUNTS CERTIFICATE

Section 11.46 (b) & 61.42 (b)

This is to certify on this _____ day of _____, 20_____, the applicant holds or has applied for and satisfies all legal requirements for the issuance of a Sales Tax Permit under the Limited Sales, Excise and Use Tax Act or the applicant as of this date is not required to hold a Sales Tax Permit.

Sales Tax Permit Number _____ Outlet Number _____

Print Name of Comptroller Employee _____

Print Title of Comptroller Employee _____

SIGN HERE _____ FIELD OFFICE _____

S E A L

PUBLISHER'S AFFIDAVIT (FOR MB, LB, RM, BP, BG, BE, BL & V)

Section 11.39 and 61.38

Name of newspaper		ATTACH PRINTED COPY OF THE NOTICE HERE Hover over to see example
City, County		
Dates notice published in daily/weekly newspaper (MM/DD/YYYY)		
<i>Publisher or designee certifies attached notice was published in newspaper stated on dates shown.</i>		
Signature of publisher or designee		
Sworn to and subscribed before me on this date (MM/DD/YYYY)		
Signature of Notary Public		
S E A L		

Legal Notice

Application has been made with the Texas Alcoholic Beverage

Commission for a Mixed Beverage Permit

**by Karla Throws A Party, LLC dba Chandler's Event Venue and Shindig Event Rental
to be located**

at 304-308 Caroline Street Montgomery, Montgomery, Texas. Officers of said

corporation are Karla P Nash, Member



LOCATION INFORMATION

1. Trade Name of Location
 Chandler's *Event Venue + Skindig Event Rentals*

2. Location Address
 304-308 Caroline Street

City Montgomery	County Montgomery	State TX	Zip Code 77356
--------------------	----------------------	-------------	-------------------

OWNER INFORMATION

3. Type of Owner

<input type="checkbox"/> Individual	<input type="checkbox"/> Corporation	<input type="checkbox"/> City/County/University
<input type="checkbox"/> Partnership	<input checked="" type="checkbox"/> Limited Liability Company	<input type="checkbox"/> Other _____
<input type="checkbox"/> Limited Partnership	<input type="checkbox"/> Joint Venture	
<input type="checkbox"/> Limited Liability Partnership	<input type="checkbox"/> Trust	

Last Name	First Name	MI	Title
Nash	Karla	P	Owner
Last Name	First Name	MI	Title
Last Name	First Name	MI	Title
Last Name	First Name	MI	Title
Last Name	First Name	MI	Title
Last Name	First Name	MI	Title
Last Name	First Name	MI	Title
Last Name	First Name	MI	Title
Last Name	First Name	MI	Title
Last Name	First Name	MI	Title
Last Name	First Name	MI	Title
Last Name	First Name	MI	Title
Last Name	First Name	MI	Title
Last Name	First Name	MI	Title

Legal Description:

BEING 0.195 ACRE of land, situated in the John Corner Survey, Abstract Number 8, in Montgomery County, Texas and being that same tract called 0.195 acre as described in Deed recorded under Clerk's file Number 2007- 009850 Real Property Records; said tract being more particularly described by metes and bounds as follows with all bearings referenced to the North line of Caroline Street, a 40 foot wide right of way as found monumented on the ground:

BEGINNING at 1/2 inch iron rod, found for the Southeast corner of the herein described tract at the intersection of the North line of Caroline Street and the West line of Prairie Street (a 40 foot wide right-of-way);

THENCE North 89° 26' 00" west, a distance of 82.00 feet along the North line of Caroline Street, to a 5/8 inch iron rod with a survey map marked " Glezman, RPLS 4627" (set September 13, 2003) for the Southwest corner of the herein described tract at the Southeast corner of that certain 0.222 acre tract as described in Deed recorded under Clerk's File Number 2007-009847 Real Property Records;

THENCE North 00° 34' 00" East, a distance of 103.40 feet along the East line of the 0.222 acre tract, to a 5/8 inch iron rod with survey cap, set for the Northeast corner of the herein described tract in the South line of the Knights Inspection Services LLC tracts recorded under Clerk's File Number 2012103786 Real Property Records;

THENCE South 89° 26' 00" East, a distance of 82.00 feet long the South line of the Knights Inspection Services LLC tracts to a 5/8 inch iron rod with survey cap, set for the Northeast corner of the herein described tract and being located in the West line of Prairie Street;

THENCE South 00° 34' 00" west, a distance of 103.40 feet along the West line Prairie Street back to the Point of Beginning and containing 0.195 acre of land.

TRACT 2:

BEING 0.221 ACRE of land, situated in the John Corner Survey, Abstract Number 8, in Montgomery County, Texas and being that same tract called 0.222 acre as described in Deed recorded under Clerk's File Number 2007- 009847 Real Property Records: said tract being more particularly described by metes and bounds as follows with all bearings referenced to the North line of Caroline Street, a 40 foot wide right-of-way as found monumented on the ground:

BEGINNING at a 5/8 inch iron rod with a survey cap marked "Glezman, RPLS 4627", set at the intersection of the North line of Caroline Street and the East line of Maiden Lane (a 40 foot wide right-of-way), being the Southwest corner of the herein described tract;

THENCE North 00° 34' 00" East, a distance of 103.40 feet along the East line Maiden Lane, to a 5/8 inch iron rod with survey cap, set for the Northwest corner of the herein described tract at the Southwest corner of the Knights Inspection Services LLC tracts recorded under Clerk's File Number 2012-103786 Real Property Records;

THENCE South 89° 26' 00" East, a distance of 93.00 feet along the South line of the Knights Inspection Services LLC tracts to a 5/8 inch iron rod with a survey cap marked "Glezman, RPLS 4627" (set September 13, 2003) for the Northeast corner of the herein described tract and Northwest corner of that certain 0.195 acre tract recorded under Clerk's File Number 2007-009850 Real Property Records;

THENCE South 00° 34' 00" west, a distance of 103.40 feet along the West line of the 0.195 acre tract, to a 5/8 inch iron rod, set for the Southeast corner of the herein described tract, in the North line of Caroline Street and being further located North 89° 26' 00" West a distance of 82.00 feet from the intersection of the North line of Caroline Street and the West line of the Prairie Street at a 1/2 inch iron rod, found for the Southeast corner of the 0.195 acre tract;

THENCE North 89° 26' 00" west, a distance of 93.00 feet along the North line of Caroline Street, back to the Point of Beginning and containing 0.221 acre of land.

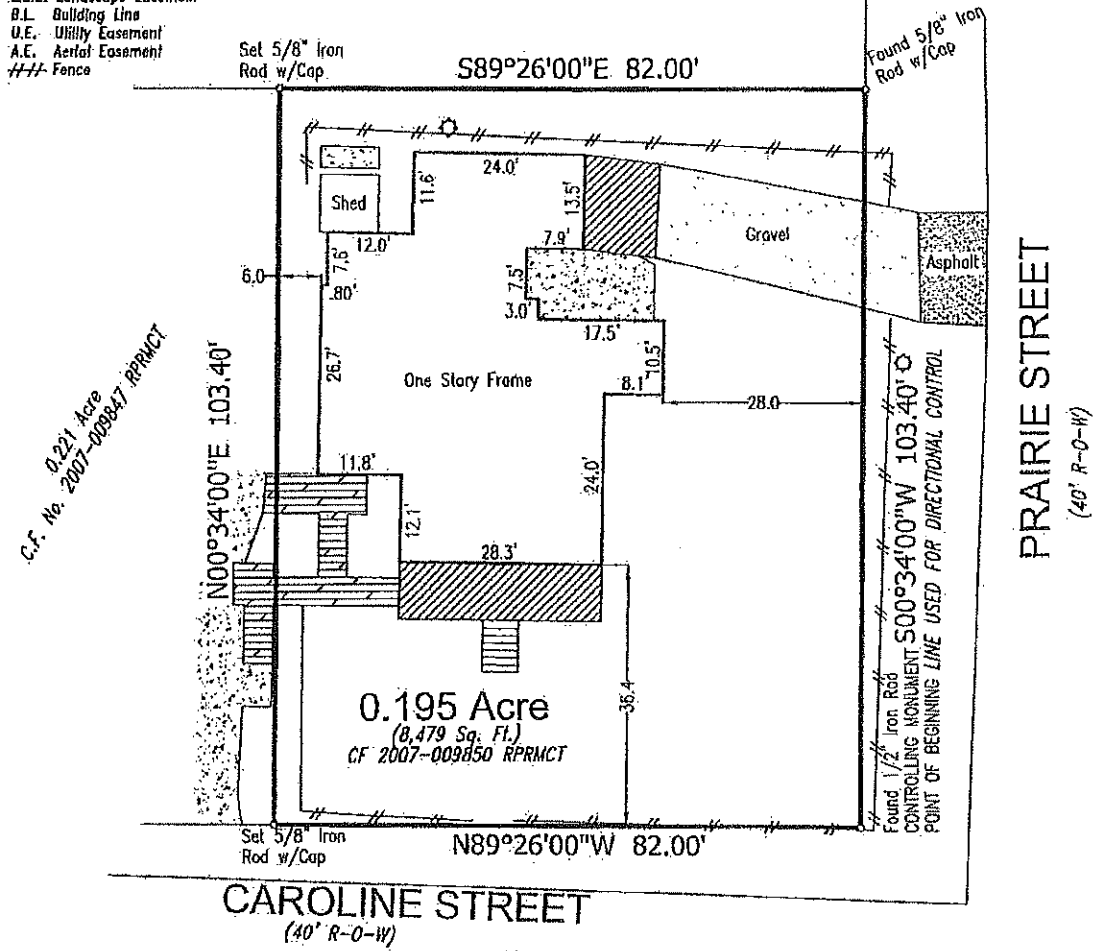
- LEGEND**
- ⊗ Concrete Monument
 - ⊕ Electrical Transformer
 - ⊖ Gas Meter
 - ⊙ Fire Hydrant
 - Monument
 - Property Corner
 - Light Pole
 - Manhole
 - Power Pole
 - ⊖ Cable Box
 - ⊖ Storm Inlet
 - ⊖ Telephone Pedestal
 - ▲ Traverse Point
 - ⊙ Tree
 - ⊙ Valve Box
 - Water Meter
 - L.S.E. Landscape Easement
 - B.L. Building Line
 - U.E. Utility Easement
 - A.E. Aerial Easement
 - ### Fence

- NOTES:**
1. Plat Scale 1" = 20'
 2. The bearings for this survey are based on the recorded plat (record deed) shown on this survey.
 3. Roads dedicated by record plat (record deed) unless otherwise noted.
 4. This plat of survey has been performed with reliance upon title examination and abstracting performed by Stewart Title Company under GF No. 1433934335 effective date of July 06, 2014. This surveyor has not abstracted the subject property.

5. The professional services reflected on this plat of survey is provided in connection with the transaction anticipated by the title search referenced and dated above, it is not to be used for any other purpose. This original work is protected under copy right laws, 17 United States Code Section 101 and 102. All violators will be prosecuted to the fullest extent of the law. This survey is being provided solely for the use of the recipients named below and no license has been created, expressed or implied, to copy the survey except as is necessary, in conjunction with the original transaction, which shall take place within thirty (30) days from the date shown hereon.

6. 5/8" Iron Rods with survey cap marked "Glezman 4627" set at all property corners unless otherwise noted.

KNIGHTS INSPECTION SERVICES, LLC.
C.F. No. 2012103786 RPRMCT



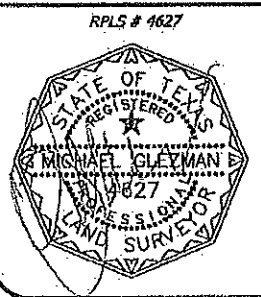
0.195 ACRE
JOHN CORNER SURVEY, A-8
MONTGOMERY COUNTY, TEXAS

BEING 0.195 ACRE of land, situated in the John Corner Survey, Abstract Number 8, in Montgomery County, Texas and being that same tract called 0.195 acre as described in Deed recorded under Clerk's File Number 2007-009850 Real Property Records; said tract being more particularly described by metes and bounds attached.

If this plat and accompanying description are not sealed with the raised seal of RPLS, whose signature appears on the raised seal and in red ink, it is considered a copy, and not a legal original. See Note 5 above.

Purchaser: Thomas F. Cronin
Address: 304 Caroline Street
Montgomery, Texas 77356

Date: 07/24/2014
Job No: 2014-149A



TO: Stewart Title Guaranty Company
We, Glezman Surveying, Inc., acting by and through Michael Glezman, a Registered Professional Land Surveyor in the State of Texas, certify that this survey and professional services substantially complies with the Texas Society of Professional Surveyors Standards and Specifications for a Category 1A, Condition III Survey.

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Surveying Southeast Texas since 1987
GLEZMAN SURVEYING, INC.
1938 Old River Road
Montgomery, Texas
Office (936) 582-6340 www.glezmansurveying.com



glezman surveying, inc.

1938 Old River Road
Montgomery, Texas 77356

936-582-6340
Fax: 582-6344

**0.195 ACRE
JOHN CORNER SURVEY, A-8
MONTGOMERY COUNTY, TEXAS**

BEING 0.195 ACRE of land, situated in the John Corner Survey, Abstract Number 8, in Montgomery County, Texas and being that same tract called 0.195 acre as described in Deed recorded under Clerk's File Number 2007-009850 Real Property Records; said tract being more particularly described by metes and bounds as follows with all bearings referenced to the North line of Caroline Street, a 40 foot wide right-of-way as found monumented on the ground:

BEGINNING at ½ inch iron rod, found for the Southeast corner of the herein described tract at the intersection of the North line of Caroline Street and the West line of Prairie Street (a 40 foot wide right-of-way);

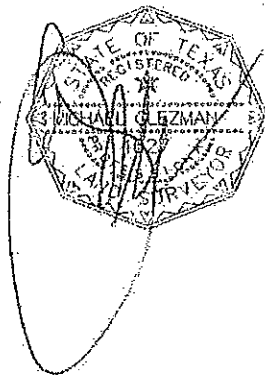
THENCE North 89°26'00" West, a distance of 82.00 feet along the North line of Caroline Street, to a 5/8 inch iron rod with a survey cap marked "Glezman, RPLS 4627" (set September 13, 2003) for the Southwest corner of the herein described tract at the Southeast corner of that certain 0.222 acre tract as described in Deed recorded under Clerk's File Number 2007-009847 Real Property Records;

THENCE North 00°34'00" East, a distance of 103.40 feet along the East line of the 0.222 acre tract, to a 5/8 inch iron rod with survey cap, set for the Northwest corner of the herein described tract in the South line of the Knights Inspection Services LLC tracts recorded under Clerk's File Number 2012103786 Real Property Records;

THENCE South 89°26'00" East, a distance of 82.00 feet along the South line of the Knights Inspection Services LLC tracts to a 5/8 inch iron rod with survey cap, set for the Northeast corner of the herein described tract and being located in the West line of Prairie Street;

THENCE South 00°34'00" West, a distance of 103.40 feet along the West line of Prairie Street back to the Point of Beginning and containing 0.195 acre of land based on the survey and plat prepared by Glezman Surveying Inc., dated July 24, 2014.

Michael Glezman
Registered Professional Land Surveyor
Texas Registration No. 4627



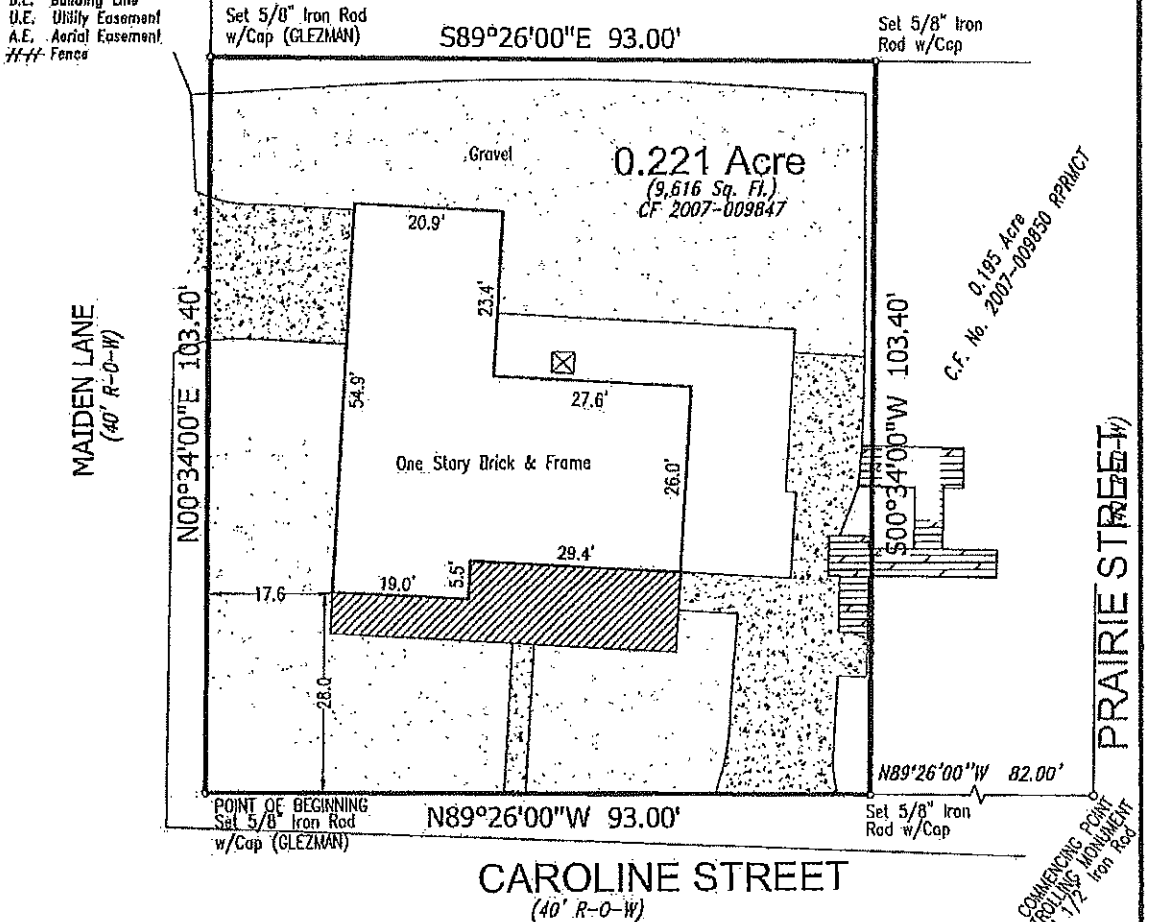
Date: 07/25/2014
2014-149A 0.195 Acre

- LEGEND**
- ⊙ Concrete Monument
 - ⊠ Electrical Transformer
 - ⊠ Gas Meter
 - ⊠ Fire Hydrant
 - ⊠ Monument
 - ⊠ Property Corner
 - Light Pole
 - Manhole
 - Power Pole
 - ⊠ Cable Box
 - ⊠ Storm Inlet
 - ⊠ Telephone Pedestal
 - ▲ Traverso Point
 - Tree
 - Valve Box
 - Water Meter
 - L.S.E. Landscape Easement
 - B.L. Building Line
 - U.E. Utility Easement
 - A.E. Aerial Easement
 - Fence

- NOTES:**
1. Plat Scale 1" = 20'
 2. The bearings for this survey are based on the recorded plat (record dead) shown on this survey.
 3. Roads dedicated by record plat (record dead) unless otherwise noted.
 4. This plot of survey has been performed with reliance upon title examination and abstracting performed by Stewart Title Company under CF No. 1433934335 effective date of July 06, 2014. This surveyor has not abstracted the subject property.

5. The professional services reflected on this plot of survey is provided in connection with the transaction anticipated by the title search referenced and dated above, it is not to be used for any other purpose. This original work is protected under copy right laws, 17 United States Code Section 101 and 102. All violators will be prosecuted to the fullest extent of the law. This survey is being provided solely for the use of the recipients named below and no license has been created, expressed or implied, to copy the survey except as is necessary, in conjunction with the original transaction, which shall take place within thirty (30) days from the date shown hereon.
6. 5/8" Iron Rods with survey cap marked "Glezman #627" set at all property corners unless otherwise noted.

KNIGHTS INSPECTION SERVICES, LLC.
C.F. No. 2012103786 RPRMCT



0.221 ACRE
JOHN CORNER SURVEY, A-8
MONTGOMERY COUNTY, TEXAS

BEING 0.221 ACRE of land, situated in the John Corner Survey, Abstract Number 8, in Montgomery County, Texas and being that same tract called 0.222 acre as described in Deed recorded under Clerk's File Number 2007-009847 Real Property Records; said tract being more particularly described by metes and bounds attached.

If this plat and accompanying description are not sealed with the raised seal of RPLS, whose signature appears on the raised seal and in red ink, it is considered a copy, and not a legal original. See Rule 5 above.

Purchaser: Thomas F Cronin
Address: 308 Caroline Street
Montgomery, Texas

Date: 07/24/2014
Job No: 2014-149B

RPLS # 4627

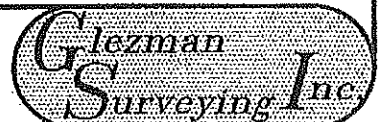


TO: Stewart Title Guaranty Company

We, Glezman Surveying, Inc., acting by and through Michael Glezman, a Registered Professional Land Surveyor in the State of Texas, certify that this survey and professional services substantially complies with the Texas Society of Professional Surveyors Standards and Specifications for a Category 1A, Condition III Survey.

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Surveying Southeast Texas since 1987
GLEZMAN SURVEYING, INC.
1938 Old River Road
Montgomery, Texas
Office (936) 582-6340 www.glezmansurveying.com



glezman surveying, inc.

1938 Old River Road
Montgomery, Texas 77356

936-582-6340
Fax: 582-6344

0.221 ACRE
JOHN CORNER SURVEY, A-8
MONTGOMERY COUNTY, TEXAS

BEING 0.221 ACRE of land, situated in the John Corner Survey, Abstract Number 8, in Montgomery County, Texas and being that same tract called 0.222 acre as described in Deed recorded under Clerk's File Number 2007-009847 Real Property Records; said tract being more particularly described by metes and bounds as follows with all bearings referenced to the North line of Caroline Street, a 40 foot wide right-of-way as found monumented on the ground:

BEGINNING at a 5/8 inch iron rod with a survey cap marked "Glezman, RPLS 4627", set at the intersection of the North line of Caroline Street and the East line of Maiden Lane (a 40 foot wide right-of-way), being the Southwest corner of the herein described tract;

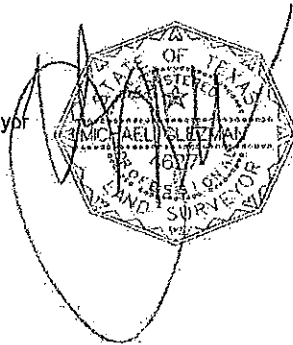
THENCE North 00°34'00" East, a distance of 103.40 feet along the East line of Maiden Lane, to a 5/8 inch iron rod with survey cap, set for the Northwest corner of the herein described tract at the Southwest corner of the Knights Inspection Services LLC tracts recorded under Clerk's File Number 2012103786 Real Property Records;

THENCE South 89°26'00" East, a distance of 93.00 feet along the South line of the Knights Inspection Services LLC tracts to a 5/8 inch iron rod with a survey cap marked "Glezman, RPLS 4627" (set September 13, 2003) for the Northeast corner of the herein described tract and Northwest corner of that certain 0.195 acre tract recorded under Clerk's File Number 2007-009850 Real Property Records;

THENCE South 00°34'00" West, a distance of 103.40 feet along the West line of the 0.195 acre tract, to a 5/8 inch iron rod, set for the Southeast corner of the herein described tract, in the North line of Caroline Street and being further located North 89°26'00" West, a distance of 82.00 feet from the intersection of the North line of Caroline Street and the West line of Prairie Street at a 1/2 inch iron rod, found for the Southeast corner of the 0.195 acre tract;

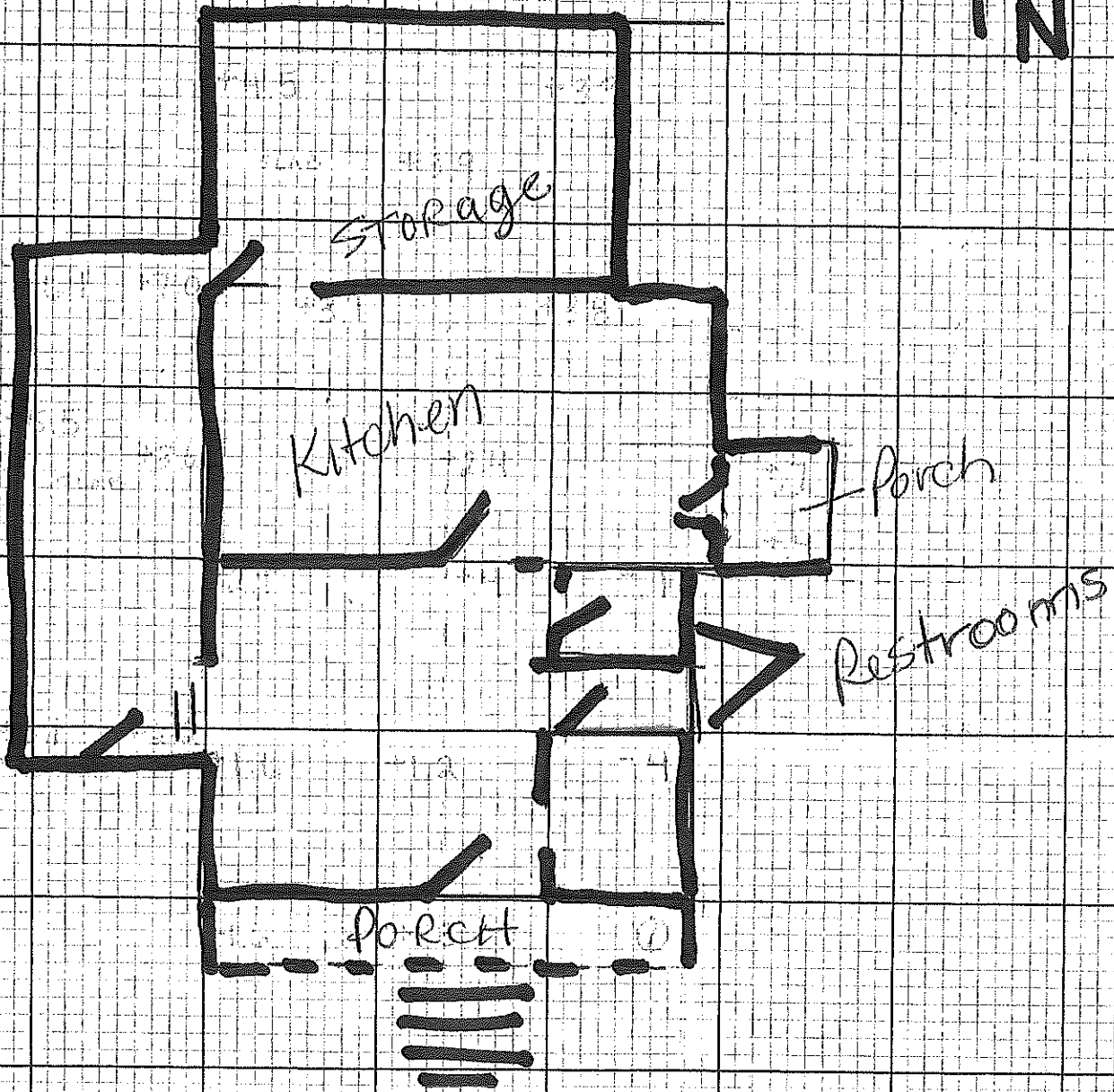
THENCE North 89°26'00" West, a distance of 93.00 feet along the North line of Caroline Street, back to the Point of Beginning and containing 0.221 acre of land based on the survey and plat prepared by Glezman Surveying Inc., dated July 24, 2014.

Michael Glezman
Registered Professional Land Surveyor
Texas Registration No. 4627



Date: 07/25/2014
2014-149B 0.221 Acre

304 Caroline



TOTAL NUMBER OF PILINGS

INTERIOR _____

EXTERIOR _____

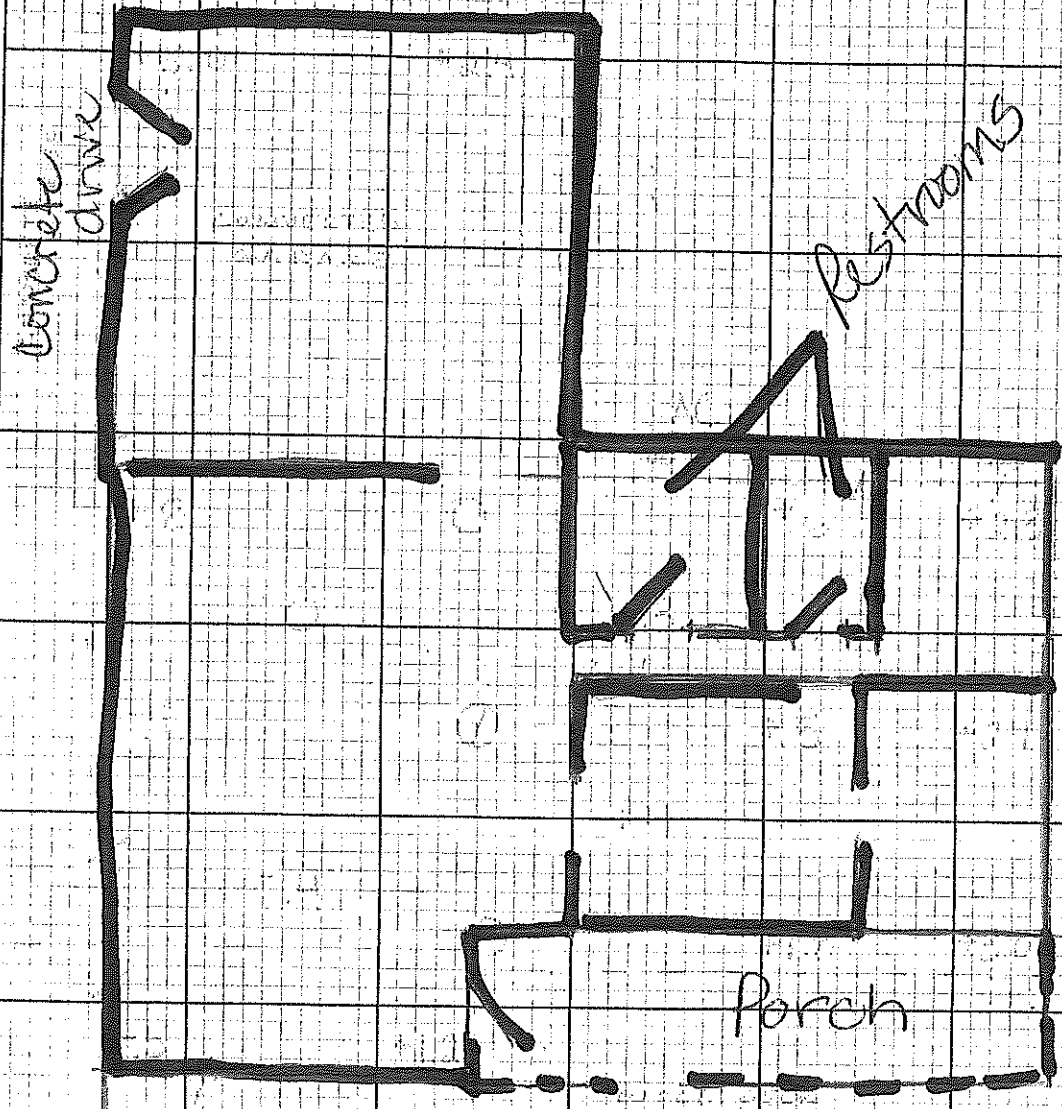
LEGEND:

- Exterior Pilings
- ⊙ Interior Pilings
- ⊙ Concrete Breakout
- ▼ Uretex Injections
- Existing Piers/Pilings

1 INCH = 10 FEET

Each Office Independently Owned and Operated

308 Caroline



Front

TOTAL NUMBER OF PILINGS

INTERIOR _____

EXTERIOR _____

LEGEND:

- Exterior Pilings
- ⊙ Interior Pilings
- ⊙ Concrete Breakout
- ▼ Uretak Injections
- Existing Piers/Pilings

1 INCH = 10 FEET

Each Office Independently Owned and Operated

Signage:

Will be wooden and affixed to the building. No larger than 6' x 3'. Please see attached very rough example.



SHINDIG
EVENT RENTALS

Handicapped Accessible



CHANDLER'S
EVENT VENUE

Montgomery City Council
AGENDA REPORT

Meeting Date: April 28, 2020	Budgeted Amount: N/A
Department: Administrative	
Prepared By: Dave McCorquodale	Exhibits: Engineer's memo and punch list
Date Prepared: April 24, 2020	

Subject

Consideration and possible action regarding completion of the one-year warranty period for the 18-inch Gravity Sanitary Sewer Line Extension (Phase 1) project.

Description

The engineer's memo is attached.

Recommendation

Consider the information and act as you see fit.

Approved By

Asst. City Administrator	Dave McCorquodale <i>DM</i>	Date: 4/24/20
City Administrator	Richard Tramm <i>RT</i>	Date: 4/24/20



1575 Sawdust Road, Suite 400
The Woodlands, Texas 77380-3795
Tel: 281.363.4039
Fax: 281.363.3459
www.jonescarter.com

April 22, 2020

The Honorable Mayor and City Council
City of Montgomery
101 Old Plantersville Road
Montgomery, Texas 77316

Re: One-Year Warranty Inspection
Construction of 18-Inch Gravity Sanitary Sewer Line Extension (Phase I)
City of Montgomery
TIN No. 74-263592

Dear Mayor and Council:

Jones|Carter held the one-year warranty inspection for the reference project on January 7, 2020 at 1:30 PM.

The following individuals were in attendance during the one-year warranty inspection:

Mr. Michael Carpenter – Jones|Carter
Mr. Jim Gregg – Jones|Carter
Mr. Eric Standifer – City of Montgomery
Mr. Russell Roan – Randy Roan Construction, Inc.

Based on the completion of all punch list items identified at the one-year warranty inspection, we recommend the City officially end the warranty for the project.

Should you have any questions or need any additional information, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read 'mich d carpenter'.

Michael D. Carpenter
Construction Manager

MDC/jmr

K:\W5841\W5841-0034-00 18 Inch Gravity Sanitary Sewer Line Ext\3 Construction Phase\Phase I\6. Construction Administration and Inspection\One Year Warranty\One-Year Warranty Release to Owner.docx

Enclosures: One-Year Warranty Inspection Punch List

cc (via email): Mr. Richard Tramm – City of Montgomery, City Administrator
Mr. Mike Muckleroy – City of Montgomery, Public Works Director
Mr. Alan P. Petrov – Johnson Petrov, LLP, City Attorney
Ms. Susan Hensley – City of Montgomery, City Secretary
Mr. Chris Roznovsky, PE – Jones|Carter, City Engineer
Mr. Russell Roan – Randy Roan Construction, Inc.

ONE YEAR WARRANTY PUNCH LIST

Project: Construction of 18-Inch Gravity Sanitary Sewer Line Extension (Phase I)
 Inspection Date: 1/7/2020

Job No.: W5841-0034-00

Contractor: Randy Roan Construction, Inc.	Construction Manager: Michael Carpenter
Owner: City of Montgomery	Field Project Representative: Jim Gregg
	Design Engineer: Jones Carter

An Inspection was conducted at the above project by Jones and Carter at 1:30pm on the above date.

The following items are to be corrected or completed to comply with the Contract Documents:

Item No.	Description		Date Comp.	FPR Sign Off
1	Remove silt fence along South side of project	X	3/17/2020	MDC

- Attendees: Michael Carpenter - Jones|Carter
 Jim Gregg - Jones|Carter
 Russell Roan - Randy Roan Construction, Inc.
 Eric Standifer - City of Montgomery

Montgomery City Council
AGENDA REPORT

Meeting Date: April 28, 2020	Budgeted Amount: N/A
Department: Administrative	
Prepared By: Dave McCorquodale	Exhibits: Engineer's memo and punch list
Date Prepared: April 23, 2020	

Subject

Consideration and possible action regarding completion of the one-year warranty period and release of maintenance bond for The Shoppes at Montgomery Public Infrastructure.

Description

The engineer's memo is attached.

Recommendation

Consider the information and act as you see fit.

Approved By

Asst. City Administrator	Dave McCorquodale <i>DM</i>	Date: 4/24/20
City Administrator	Richard Tramm <i>RT</i>	Date: 4/24/20



1575 Sawdust Road, Suite 400
The Woodlands, Texas 77380-3795
Tel: 281.363.4039
Fax: 281.363.3459
www.jonescarter.com

April 19, 2020

The Honorable Mayor and City Council
City of Montgomery
101 Old Plantersville Road
Montgomery, Texas 77316

Re: One-Year Warranty Inspection Checklist
Construction of The Shoppes at Montgomery Public Infrastructure
City of Montgomery
TIN No. 74-263592

Dear Mayor and Council:

Jones|Carter held the one-year warranty inspection for the reference project on March 17, 2020 at 8:30 AM.

The following individuals were in attendance during the one-year warranty inspection:

Mr. Michael Carpenter – Jones|Carter
Mr. Jim Gregg – Jones|Carter
Ms. Leslie Reel – L2 Engineering
Mr. Pancho Salas – City of Montgomery
Mr. Josh Brown – City of Montgomery
Mr. Russell Roan – Randy Roan Construction, Inc.

Based on the completion of all checklist items identified at the one-year warranty inspection, we recommend the City officially end the warranty for the project.

Should you have any questions or need any additional information, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Michael D. Carpenter'.

Michael D. Carpenter
Construction Manager

K:\W5841\W5841-1018-00 The Shoppes at Montgomery\3 Construction Phase\Warranty\One-Year Warranty with Checklist to Owner.docx

Enclosures: One-Year Warranty Inspection Checklist
cc (via email): Mr. Richard Tramm – City of Montgomery, City Administrator
Ms. Susan Hensley – City of Montgomery, City Secretary
Mr. Alan P. Petrov – Johnson Petrov, LLP, City Attorney
Mr. Russell Roan – Randy Roan Construction, Inc.
Mr. Chris Roznovsky, PE – Jones|Carter, City Engineer

ONE-YEAR WARRANTY INSPECTION CHECKLIST

Project: Construction of The Shoppes at Montgomery Public Infrastructure
Inspection Date: March 17, 2020

Job No.: W5841-1018-00

Contractor: Randy Roan Construction, Inc.	Construction Manager: Michael D. Carpenter
Owner: City of Montgomery	Field Project Representative: Jim Gregg
	Design Engineer: Jones Carter

An inspection was conducted at the above project by Jones|Carter at 8:30 AM on the above date.

The following items are to be corrected or completed to comply with the Contract Documents:

Item No.	Description		Date Comp.	FPR Sign Off
1	Remove sediment and debris from both valve boxes at southeast corner of project at fire hydrant.	X	4/2/2020	JEG
2	RegROUT interior of manhole at northeast corner of project.	X	4/2/2020	JEG

K:\W5841\W5841-1018-00 The Shoppes at Montgomery\3 Construction Phase\Warranty\One Year Warranty Inspection Checklist.xls

- Attendees:
- Mr. Michael Carpenter – Jones|Carter
 - Mr. Jim Gregg – Jones|Carter
 - Ms. Leslie Reel – L2 Engineering
 - Mr. Pancho Salas – City of Montgomery
 - Mr. Josh Brown – City of Montgomery
 - Mr. Russell Roan – Randy Roan Construction, Inc.



City Administrator's Report – January – March 2020

The overriding event of the last two months has been the COVID-19 public health emergency. Each City department has adapted its operations to best work through the current situation and still fulfill our core missions. City Hall has been closed to the general public but staff is primarily available onsite by phone and email, with some of the public and contractors being handled in person on a case-by-case basis. Each of City Council, Planning and Zoning Commission and Montgomery Economic Development Corporation have conducted a public meeting via teleconference. I am working to monitor the frequent, and sometimes daily, changes to the federal, state and county orders and guidelines.

The City meetings that I have attended over the last two months included City Council Meetings on March 10th and (via teleconference) April 14th, the Planning and Zoning Commission Meeting (via teleconference) on April 7th and the MEDC Meeting (via teleconference) on April 20th. Staff completed an active shooter training event was conducted at City Hall on February 26th. I completed Public Funds Investment training April 7th via online class, as well as observed several online events during late March through mid-April. We held a final public hearing via teleconference for the Martin Luther King, Jr./Baja project on April 16th, and we are now moving towards closing out this project. In addition, we had an April 23rd telephone conference with FEMA and TXDEM to go over the City's initial disaster filing related to the COVID-19 pandemic. FEMA is expected to reimburse approved items at 75% of actual expense for items directly related to the disaster.

We are getting close to being able to close out the application package on the fourth Home Grant property. I have been advised by Grantworks that the fourth property has been accepted and the closing documents will be prepared soon. I expect they will be able to work on all

four of these on a similar timeline. I have communicated the acceptance of the fourth Home Grant property to that property owner.

Several events to be held in the City, including the Antiques Festival and the Montgomery Music and Mudbugs Festival have been cancelled. We are working with some of these groups on alternative dates later in the year. As I look forward in considering that those events will resume one day, I am looking to identify additional potential sites for downtown area public parking that the City might consider for a future parking lot lease agreement. I will report back to the City Council on this in the future.

On the Martin Luther King, Jr./Baja project, we are gathering quotes to present to City Council for the next meeting for some follow up work to address some safety improvements for traffic that were not part of the original project scope.

While we are in the current situation, the Public Works and Police Departments have temporarily delayed hiring of additional staff for approved positions. I would also like to highlight a recent Public Works project on Old Plantersville Road where City staff installed a new manhole at a site where a bend in the sewer line had multiple blockages. The cost of this was less than \$2,000 done by City staff compared to a contractor estimate of approximately \$10,000. Please see the Public Works report where I include additional information on this item.

I had previously planned utilizing vacation time in late March. I cancelled my travel plans to stay in the City due to the current conditions related to the COVID-19 pandemic. I will look at rescheduling that travel during an appropriate time.

Please feel free to contact me directly if you have any questions on these items. I look forward to seeing each of you at the upcoming meeting.

Respectfully submitted,

Richard Tramm
City Administrator



CITY OF MONTGOMERY

Development Report

April 2020

**By: Richard Tramm, City Administrator
Dave McCorquodale, CPM, Assistant City Administrator and
Director of Planning and Development**

This month's report finds the City in the midst of a global pandemic that is affecting every facet of our lives. With travel recommended for only essential activities and businesses deemed non-essential under orders to close, many local businesses are grappling with drastically lower sales revenue while also navigating the human cost of the Coronavirus. Residential and commercial development has held steady in the City and surrounding areas, and we are closely monitoring the situation to understand the impact on economic development within our City.

Commercial Development

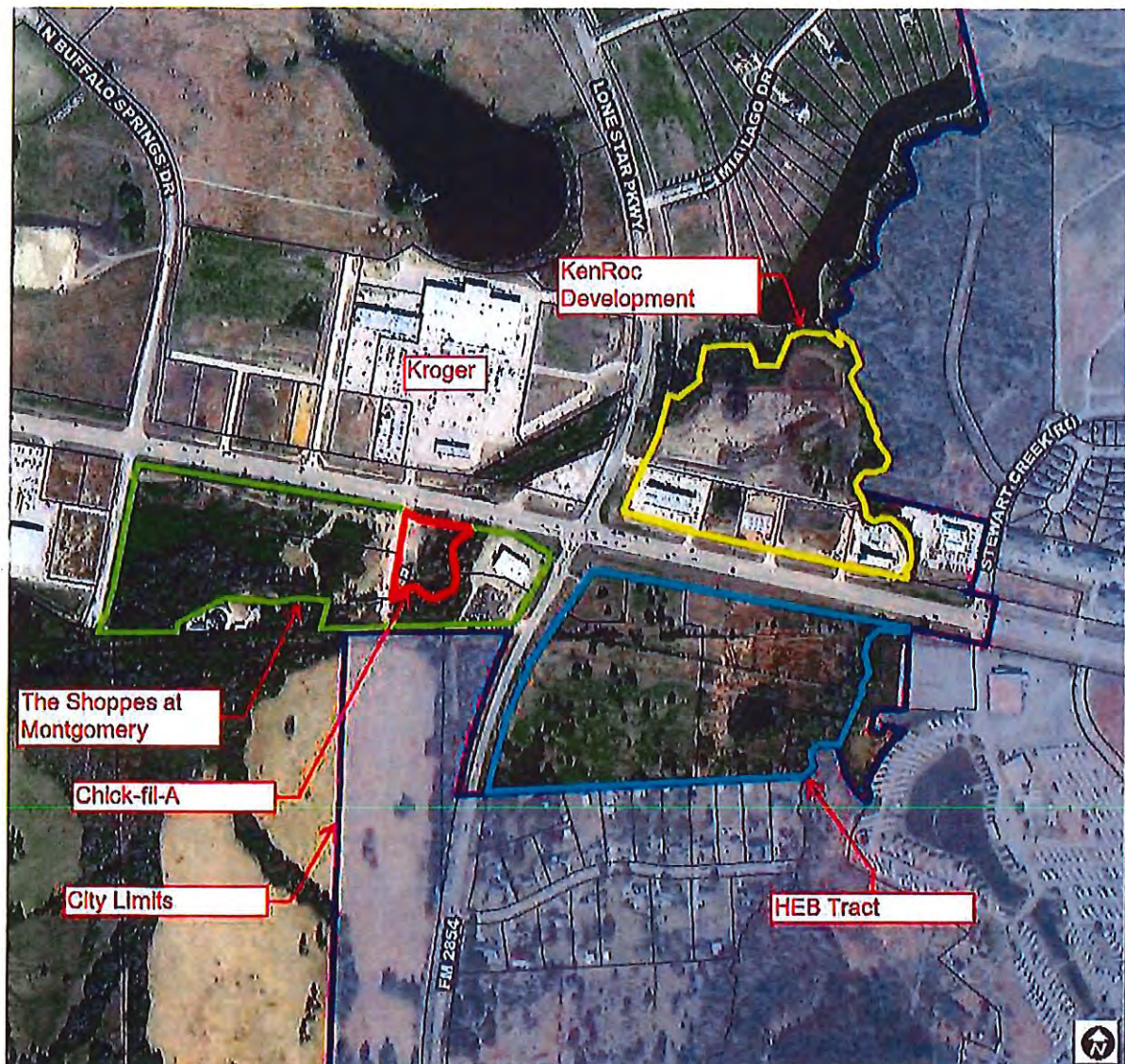
KENROC Property – This 13-acre development is along the north side of SH 105 and east of Lone Star Parkway. There are 3 pad sites with SH 105 frontage that include a 16,000 ft. building with an AT&T store that is open and an orthodontist office currently under construction. Future plans call for a 24,000 ft. building on the north side of the property. Christian Brothers Automotive is now open and Discount Tire is in preliminary design on an adjacent parcel.

Kroger Site – The site is approximately 80% built out, with 3 parcels remaining for development. Within the retail center, there are several restaurants, retail businesses, and salon/personal care establishments. Most of the locations in the main building are occupied.

West of Kroger/East of Buffalo Springs Road – This is a 16-acre site with utilities installed and ready for development. The site master plan depicts a retail center similar to the Kroger center and four pad sites closer to SH 105. The Blue Wave Express car wash is part of this development.

Central Business District – Best Donuts, located at 20998 Eva St, is nearing completion with plans to open in the next month. The contractor is working with the City on several outstanding items. Coldwell Banker has moved from Walden Road to Heritage Place near the intersection of SH 105 & FM 149. Wings Over Montgomery, designed as primarily a take-out wing restaurant, has started renovations on the building next to the First State Bank in downtown.

The Shoppes at Montgomery – This is a 26-acre property located at the southwest corner of SH 105 and FM 2854. Chick-Fil-A is currently under construction with a planned opening on May 21st. Plans have also been approved for a stand-alone Starbucks location near Chick-fil-A and construction is expected to start soon. Two retail centers are also under construction in this development.



Residential Development

The first quarter of 2020 is drawing to a close and residential construction has continued at strong pace. 17 new homes have been completed this year. Existing homesite inventory is still available, and a total of 230 homesites are part of two new subdivisions that are in the early stages of the development process.

Heritage Senior Apartments – The next phase of the apartments is nearing completion. This include approximately 80 apartments, which are complete and 6 to 8 “cottages” which are four-plex units at ground level that should be completed in the next two months.

Hills of Town Creek Subdivision – With a total of 100 single-family homesites, this subdivision is on the west side of the City. 55 homes are complete, 18 are under construction, and 27 lots are available. Preliminary plans for a new 30-lot section have been submitted for review.

Terra Vista at Waterstone – This is a 61-lot single-family subdivision north of Waterstone along FM 1097. 29 homes are complete, 11 are under construction, and 21 lots are available.

Montgomery Townhomes – Preliminary plans have been submitted to the City for a 48-unit townhome project along Plez Morgan Drive. The project is in the early stages of review with no immediate timeline for construction. More details will be provided as they become available.

City Development Activities

Texas Water Development Board Funding - The TWDB has provided funding in the amount of \$2.8 million for water and sewer work. The projects being funded include the connection of a 12-inch water line north of Clepper Street to the 12-inch line west of Cedar Brake Park (which will increase the water pressure on the western side of the city). The project design has been approved by the state and has been bid. Due to a low number of bidders, the City is currently evaluating options for rebidding the project. There are also improvements at Water Plant #3 under review that will increase water production capabilities.

Part of the Texas Water Development Board funding is to improve Lift Station #1 that feeds all the city's wastewater into the Stewart Creek Treatment Plant. Work is underway and the contractor plans to be completed in late May. The rerouting of the Lift Station #3 force main directly into Lift Station #1 will greatly increase the efficiency of the sanitary sewer system.

General Land Office Severe Flood Mitigation Grant – In May, 2017 the City learned of approximately \$22 million dollars in grant funds that had been offered to Montgomery County from the Texas General Land Office (GLO) for flood related damages since Montgomery County was one of 6 counties selected for the grant due to severe flood damage in the past two years. The City was allocated \$2.2 million of GLO funding. In late 2019, the City Council authorized the City Administrator to prepare an RFQ for an engineering firm to prepare a study of the Town Creek Watershed to identify specific recommendations for drainage improvements to alleviate flood risks. The RFQ for a qualified engineering firm went out early this year and the review process is underway. Eight firms submitted under this RFQ, and five have been selected for interviews.

Comprehensive Plan – The City, in partnership with Texas A&M's Community Resilience Collaborative and Texas SeaGrant, is developing a Comprehensive Plan that will guide the City's decision-making process by identifying a long-term vision for how the City will grow. The Plan will be based on the values and expectations of the community, and will guide public policy in areas such as transportation, utilities, land use, recreation and housing. The draft of the Comprehensive Plan should be complete in late April for review.

Downtown Walkability/Improvement Plan – This effort is to improve the streetscape and infrastructure of the downtown area, which is thought to be the heart and soul of the city. The intent is to meet with downtown property owners and businesses, city residents and other stakeholders after the City has a draft plan to review. Design concepts were developed by Texas A&M Landscape Architecture students. The MEDC held a workshop in January 2020 to review the designs. Both staff and Texas SeaGrant are going to use the discussion comments to update maps and concept drawing materials and bring those back to MEDC for further discussion and consideration. This project dovetails into the City's Comprehensive Plan update, and will pick up in earnest once that is complete.

Memory Park – The Lake Conroe Rotary Club continues to do an excellent job making improvements to the park. They contribute significant resources every year with the City funding the infrastructure expenses. The Public Works Department is currently developing an up-to-date irrigation map of the park to aid in future work.

Cedar Brake Park – While the playgrounds are closed to the public to help prevent the spread of the Coronavirus, many residents are still utilizing the park for exercise while maintaining social distancing requirements. The Public Works Department is adding parking spaces on the west side of the park along Shepperd Street and have replaced rotten wood on picnic tables throughout the park.

Baja Street Project - A Community Development Block Grant was awarded from the state for repaving Baja Street, replacing a water line and improving the drainage along Baja and Martin Luther King Jr. Drive. A \$26,000 cash match was required for the \$350,000 grant. The bid for this work was approved in October 2018. Work was stopped after problems with the original contractor and new contractor was selected for the project. The project was recently completed with a related project currently being evaluated outside the grant funding.

HOME Grant --The City Council approved an application to be made for the State of Texas HOME project in mid-2018. This will fund up to eleven new houses or major renovations to existing homes for those who qualify. The applicants must have an income below 80% of the average for the area, be the owner of the house and have a clear title to the property where the new house will be. The initial application process resulted in three city residents qualifying for new homes. The grant has no local match, and the MEDC has agreed to cover any incidental costs required by the grant. Each house includes roughly \$100,000 in total funding for administration and construction. Agreements with three residents approved under this program were signed on January 21, 2020. A fourth resident has been approved and is anticipated to close soon.

Businesses Opened in 2020

Coldwell Banker; 21105 Eva Street, Suite 110

Christian Brothers Automotive; 19920 Eva Street



Public Works Department
101 Old Plantersville Rd.
Montgomery, TX 77316
Main: 936-597-6434 Fax: 936-597-6437

Monthly Report for February 2020

Water

- Replaced several meter boxes from yearly meter check list.
- Repaired leaking gasket for cooling tower meter at Well 4.
- Completed occupancy verifications for water accounts.
- Activated/deactivated 5 water accounts.
- Did not complete monthly cutoff list due to mailing issues.
- Completed monthly leak notification door hangers.
- Completed monthly check of idle meter list for consumption. No issues were found.
- Completed 9 work orders for endpoint maintenance issues.
- Completed 2 work orders for water leaks.
- Completed 9 work orders for miscellaneous water issues.
- Completed 5 work orders for water taps.

Wastewater

- Sewer line on Old Plantersville Rd. was cameraed after stop up was cleared. Location of stop up was a 45 degree bend on the main line and a manhole will be installed to eliminate future issues.
- Completed 4 work orders for sewer taps.
- Completed 3 work order for sewer-stop up.

Streets/Drainage/ROW

- Repaired damaged speed limit signs.
- Cleared storm inlets throughout the city.
- Picked up 15 gallons of used oil left in buckets on Plez Morgan Dr. and properly disposed of them.
- Removed trash and debris from roadways.
- Repaired 3 potholes.
- Completed 0 work orders for streetlight request.
- Completed 5 work orders for Street ROW – Ditch/Drainage.
- Completed daily utility locates as necessary.
- Completed daily removal of bandit signs as necessary
- Completed monthly weed killer list.

Building/Facility/Vehicle/Equipment Maintenance

- Installed deadbolt on PD storage shed.
- Adjusted front door lock at City Hall.
- Pressure washed City Hall entry way.
- Replaced batteries in smoke/carbon monoxide detectors.
- Relocated hand sanitizer dispenser in City Hall.
- Replaced fence pickets at Water Plant 3.
- Replaced flags at Community Center.
- Pressure washed buildings at Water Plant 3.
- Completed monthly light bulb check at all facilities.
- Completed monthly check of AED's at City Hall and in crew trucks.
- Delivered cases of water to City Hall as requested.
- Completed weekly cleaning of Community Center.
- Completed weekly pre trip inspections of crew trucks.
- Completed monthly check of all irrigation systems and made repairs as necessary.
- Completed 1 work order for street sign issues.
- Completed 20 work orders for general-City Hall maintenance.

Parks/Recreation

- Replaced volleyball net at Cedar Brake Park.
- Removed low limbs and brush to prep for parking lot expansion at Cedar Brake Park.
- Unclogged sewer line on Simonton House at Fernland Park.
- Adjusted front door of Crane Cabin.
- Pressure washed Crane Cabin to clean excess daubing material.
- Replaced handrail on walking bridge at Memory Park.
- Completed 23 work orders for maintenance-parks issues.
- Purchased and delivered items requested by Fernland docents.
- M/W/F cleaning of all restrooms and grounds.
- Fernland docents reported 949 visitors and provided 57 tours for the month.

General

- Completed 17 work orders for maintenance-garbage issues.
- Completed 19 work orders for maintenance-general issues.
- Completed monthly safety meeting with department and safety officer.
- Attended monthly meeting with Head Park Docent at Fernland Park.
- Attended bi-weekly conference calls with utility operator and engineer.
- Attended active shooter training hosted by Police Department.
- Attended walkthrough inspection at Emma's Way.
- Attended walkthrough inspection of Buffalo Springs bridge.
- Attended lunch and learn event sponsored by Accurate Meter and Supply.
- Attended Lift Station 1 progress meeting.
- Attended onsite meeting with Entergy lighting representative.

- Attended TPWA monthly meeting.
- Attended department head staff meeting.
- Attended Water Plant 3 improvements conference call.
- Attended Cedar Crest master meter meeting with park owner.
- Attended pre-bid meeting for downtown waterline replacement project.
- Attended TORC meeting on Water Plant 3 improvements and watershed study.
- Attended mowing contract bid opening.
- Attended Leadership Montgomery County "Education" session and completed a workday at our class project site.
- Attended general discussion meetings with City Administrator and City Engineer.

Report prepared by:
Mike Muckleroy
Director of Public Works
March 17, 2020



Public Works Department
101 Old Plantersville Rd.
Montgomery, TX 77316
Main: 936-597-6434 Fax: 936-597-6437

Monthly Report for March 2020

Water

- Replaced blow off valve on Stewart St.
- Assisted contractor in water line repair in Hills of Town Creek.
- Activated/deactivated 10 water accounts.
- Did not complete monthly cutoff list due to COVID-19.
- Completed monthly leak notification door hangers.
- Completed monthly check of idle meter list for consumption. No issues were found.
- Completed 8 work orders for endpoint maintenance issues.
- Completed 2 work orders for water leaks.
- Completed 13 work orders for miscellaneous water issues.
- Completed 10 work orders for water taps.

Wastewater

- Located sewer tap for 123 Abner Ln.
- Installed extension rings on manhole at 19053 Villa Ln.
- Completed 9 work orders for sewer taps.
- Completed 0 work order for sewer-stop up.

Streets/Drainage/ROW

- Completed ROW mowing inspection. New contractor started in mid-March.
- Removed large fallen limb on Lonestar Bend.
- Started repainting all stop bars and speed humps.
- Set culverts for Cedar Brake parking expansion project.
- Installed a storm inlet saddle at Fernland Park to better drain the parking lot.
- Removed trash and debris from ditches on MLK and Baja.
- Excavated 600' of ditch on Old Plantersville Rd. to set culverts for customer at 1002 address.
- Set culverts for customer at 300 Prairie St.
- Started street sign inventory list.
- Cleared storm inlets throughout the city.
- Repaired 2 potholes.
- Completed 0 work orders for streetlight request.

- Completed 11 work orders for Street ROW – Ditch/Drainage.
- Completed daily utility locates as necessary.
- Completed daily removal of bandit signs as necessary
- Completed monthly weed killer list.

Building/Facility/Vehicle/Equipment Maintenance

- Changed all locks on Community Center doors.
- Repaired faucet in men’s restroom at City Hall.
- Set up chambers for Council meeting using Bluetooth speaker outside.
- Completed monthly light bulb check at all facilities.
- Completed monthly check of AED’s at City Hall and in crew trucks.
- Delivered cases of water to City Hall as requested.
- Completed weekly cleaning of Community Center.
- Completed weekly pre trip inspections of crew trucks.
- Completed monthly check of all irrigation systems and made repairs as necessary.
- Completed 0 work orders for street sign issues.
- Completed 22 work orders for general-City Hall maintenance.

Parks/Recreation

- Replaced and stained deck boards on Crane Cabin.
- Sprayed water sealant on fence at Homecoming Park, downtown goat well, and entire Crane Cabin.
- Installed reservation lock box at Memory Park.
- Delivered and emptied debris trailer from Memory Park for Rotary Club.
- Relocated toilet paper dispensers in Community Center restrooms.
- Installed donation boxes at Memory Park for Rotary Club.
- Repaired fish fence at Memory Park outfall.
- Barricaded, taped off, and installed signage on all playground equipment due to COVID-19. Removed volleyball net and basketball goal also.
- Completed 28 work orders for maintenance-parks issues.
- M/W/F cleaning of all restrooms and grounds.
- Fernland docents reported 594 visitors and provided 54 tours for the month. We closed the park to tours beginning on March 18 due to COVID-19.

General

- Completed 14 work orders for maintenance-garbage issues.
- Completed 28 work orders for maintenance-general issues.
- Completed monthly safety meeting with department and safety officer.
- Attended bi-weekly conference calls with utility operator and engineer.
- Attended Leadership Montgomery County “Public Safety” session.
- Met with new IT provider to evaluate PW computer.
- Attended bid opening for downtown waterline replacement project.
- Attended one-year warranty inspection for Shoppes at Montgomery.

- Attended Shoppes waterline extension meeting onsite.
- Attended Eagle Scout project meeting at Memory Park.
- Held a “test” zoom meeting with Public Works staff.
- Attended department head staff meeting.
- Attended general discussion meetings with City Administrator, Assistant City Administrator, and City Engineer.

Report prepared by:
Mike Muckleroy
Director of Public Works
April 7, 2020



101 Old Plantersville Rd.

Montgomery, TX 77316

Main: 936-597-6434 Fax: 936-597-6437

To: Richard Tramm – City Administrator

Date: April 24, 2020

Re: Manhole at 649 Old Plantersville Rd.

The Public Works Department determined that a sanitary sewer manhole needed to be set in place on a section of 6" main that had several blockages over the last couple of years. We had the line cameraed and found a 22.5 degree bend was originally installed with a cleanout and there was major root intrusion. We excavated the area and constructed a "doghouse" style manhole typical in this application. All work was performed in-house at a significant cost savings listed below.

In-house cost:

Parts-\$1,073.50

Labor-\$720.00

Total-\$1,793.50

Contractor estimate:

I talked to Brad Raines with Randy Roan Construction to get an over the phone quote on the exact work that was completed.

Estimate-\$10,000.00

This is a direct savings to the city in the amount of \$8,206.50. The three stoppages we have had over there cost the city anywhere from \$1,000.00 to \$1,500.00 each time they happen. Those future costs are also eliminated by installing this manhole and removing the root intrusion.

I have attached photos of the job as a reference.

Sincerely,
Mike Muckleroy

Director of Public Works





Montgomery Police Department

Chief Anthony Solomon

Activity Report

February 1, 2020 - February 29, 2020

Patrol Division

Calls for Service	-	111
Total Reports	-	21
Citations Issued	-	98
Warnings Issued	-	224
Arrests	-	5
Accidents	-	5

Personnel/Training

Sergeant Hernandez attended training on our Watchguard video system that is used for our in car and body worn cameras.

Officer McRae attended Crime Scene Investigation training.

Officer Lozano and Sergeant Bracht attended Taser Instructor's Training.

Investigation Division

Total number of assigned cases to C.I.D. for the month: 3

Breakdown by Offense Category

DWI	2
Possession of Marijuana	1
Harassment	1
Criminal Mischief	4
Forgery	1
Theft	1
Trespasser	2

Major Incidents

No major incidents at this time

Upcoming Events

The Police Department's R.A.D. Classes and Citizen's Police Academy have been postponed. New dates are to be determined.

Traffic and safety Initiatives

The police department has been utilizing the speed trailer, which is being deployed at random times along Eva St between the Cowboy Church and Houston St. as well as along Lone Star Bend.



Montgomery Police Department
Chief Anthony Solomon

Activity Report

March 1, 2020 – March 31, 2020

Patrol Division

Calls for Service	-	121
Total Reports	-	15
Citations Issued	-	91
Warnings Issued	-	178
Arrests	-	2
Accidents	-	2

Personnel/Training

Scheduled trainings in March were cancelled due to COVID-19.

Investigation Division

Total number of assigned cases to C.I.D. for the month: 4

Breakdown by Offense Category

DWI	2
Fraud	2
Assault/Family Violence	2
Possession of Drug Paraphernalia	1
Theft	2
Trespasser	2

Major Incidents

COVID-19 Attached are some changes we've made during this Pandemic.

Upcoming Events

The Police Department's R.A.D. Classes and Citizen's Police Academy have been postponed. New dates are to be determined.

Traffic and safety Initiatives

The police department has been utilizing the speed trailer, which is being deployed at random times along Eva St between the Cowboy Church and Houston St. as well as along Lone Star Bend.

CITY OF MONTGOMERY

POLICE DEPARTMENT



Chief: Anthony Solomon
101 OLD PLANTERSVILLE RD
MONTGOMERY, TX 77316
(P): (936) 597-6866



Changes due to COVID-19

As a small agency, we have had to make changes to protect our staff. So with the impact of COVID-19 as a city and county, we have had to make changes and how we handle charges that in the past would have sent an offender to the county jail. There's been a real change trying to make that balance between public safety and public health and how we file charges on a suspect and considering the nature of the crime and the risk of spreading the virus. In many cases, we take the report and file what we call a TO-BE warrant on the subject that can be filed after this pandemic is over.

With patrol as one of the essential functions of the Montgomery Police Department as with any Police department and traffic enforcement being a major part of that in an effort to reduce unnecessary contact between officers and the public to reduce the spread of the virus we ask officers to use their discretion when it making those stops. There is also discretion used in calls such as lost property, Phone Harassment, and found property, these if possible are handle by phone.

One other change we will be making this week is that officers will only respond to accidents where there are possible injuries involved. Other than that callers will be advised to exchange information. We have also placed our part-time officer on standby ready to backfill if needed.

We recognize that these operational changes will evolve and adapt as the situation changes. The Montgomery Police Department will continue to use its various social media platforms and websites to help communicate important messaging to the public and the news media regarding COVID-19 and other public safety matters. With all this, we're are trying to inform our officers each day of changes and asking them to do the same so that way we can minimize the impact this could have on response time for calls of service and other incidents.

Anthony Solomon

Chief of Police City of Montgomery

A handwritten signature in blue ink, appearing to read "Anthony Solomon", written over a horizontal line.

City of Montgomery Municipal Court Report March 2020

Kimberly Duckett
Court Administrator



Comparison Chart

Citations and Revenue January 2018 - Present

	2018	2019	2020
<i>Jan</i>	207	197	184
<i>Feb</i>	199	180	81
<i>Mar</i>	163	264	72
<i>April</i>	218	143	
<i>May</i>	229	139	
<i>June</i>	257	233	
<i>July</i>	282	203	
<i>Aug</i>	320	233	
<i>Sept</i>	211	196	
<i>Oct</i>	143	107	
<i>Nov</i>	202	130	
<i>Dec</i>	174	121	

Totals 2605 2146 337

	2018	2019	2020
<i>Jan</i>	\$45,128.89	\$36,756.35	\$23,063.40
<i>Feb</i>	\$51,188.10	\$33,590.10	\$33,280.30
<i>Mar</i>	\$52,380.12	\$47,500.50	\$23,585.48
<i>April</i>	\$39,781.86	\$40,450.17	
<i>May</i>	\$55,321.25	\$29,687.31	
<i>June</i>	\$25,193.20	\$30,546.14	
<i>July</i>	\$39,922.89	\$35,339.40	
<i>Aug</i>	\$51,021.18	\$40,020.15	
<i>Sept</i>	\$50,959.23	\$35,212.57	
<i>Oct</i>	\$37,954.40	\$25,875.30	
<i>Nov</i>	\$30,792.97	\$22,745.80	
<i>Dec</i>	\$27,171.20	\$28,590.70	

Totals \$506,815.29 \$406,314.49 \$79,929.18

Fiscal Year 2019-2020

	2019	2020
Oct	\$25,875.30	
Nov	\$22,745.80	
Dec	\$28,590.70	
Jan		\$23,063.40
Feb		\$33,280.30
March		\$23,585.48
April		
May		
June		
July		
Aug		
Sept		

\$77,211.80 \$79,929.18

Total
\$157,140.98

UTILITY/GENERAL FUND REPORT – MARCH 2020

TOTAL REVENUE	
Utilities	\$162,415.80
Permits	\$38,310.00
Sign Fees	\$150.00
Community Building Rentals	\$425.00
Plat Fees	\$1,462.22
Right of Way Fees	\$1,232.31
Reimbursements	\$14.98
Flags Sold (\$5 each)	\$312.00
Franchise Fees	\$5,556.33
Park Pavilion Rental	\$200.00
Misc. General Fund	\$2,401.43
Online Transaction Fees	\$362.50
Monthly Total	\$212,842.57

UTILITIES	
New Water Accts.	15
Disconnected Water Accts.	11
Total Number of Active Accts.	818

UTILITY/GENERAL FUND REPORT – MARCH 2020

ARREARS			
	60 Days	90 Days	120+ Days
Number of Accounts	23	12	195
Amount	\$2,244.17	\$975.49	\$44,193.88
GRAND TOTAL:			\$47,413.54

PERMITS		
Type	Permit Total	Revenue
Building-Commercial	3	\$8,511.00
Building-Residential	9	\$19,924.00
Plumbing	16	\$4,050.00
Irrigation	4	\$625.00
Mechanical	3	\$800.00
Electrical	13	\$4,400.00
Sign	2	\$150.00
TOTAL	50	\$38,460.00

UTILITY/GENERAL FUND REPORT – MARCH 2020

CITY ACCOUNT CONSUMPTION				
ACCOUNT NAME	ACCT #	JANUARY	FEBRUARY	MARCH
Community Building – Irrigation	(01-8732-00)	1,000	0	1,000
Community Building	(01-0130-00)	1,000	0	1,000
City Cemetery	(01-1110-00)	0	0	0
City Welcome Sign Irrigation	(01-8733-00)	0	0	0
Cedar Brake Park Irrigation	(01-8736-00)	1,000	0	1,000
Cedar Brake Park Restrooms	(01-8735-00)	2,000	2,000	2,000
Fernland Park	(01-8737-00)	1,000	1,000	1,000
Memory Park	(01-5885-00)	16,000	11,000	13,000
Community Building Stage Irrigation	(01-6180-00)	0	0	0
City Hall & Irrigation	(01-6190-00)	4,000	4,000	5,000
Homecoming Park Restrooms	(01-8820-00)	0	0	1,000
Homecoming Park Drinking Fountain	(01-8738-00)	0	0	0
Buffalo Springs Sewer Plant	(01-8821-00)	3,000	4,000	2,000

- Due to the mail forwarding issue with the Post Office and COVID-19, all late fees and cutoff notices were removed for this month of billing.



City of Montgomery

Operations Report

March 2020

02/18/20-03/17/20

TAP

INTO

TECHNOLOGY

Dear City of Montgomery Council Members:

We are pleased to provide you with the monthly operations report. This report summarizes the major events that occurred during the operating month. Our mission, as always, is to assist the district in providing safe and reliable water to the residents.

The water plants, wastewater plant and drinking water quality is checked on a daily basis. Wastewater collection system lift stations are checked three times a week. Alarms are monitored, and our staff is on 24-hour call. Our construction crews are minutes away from the City.

Our operators collect and enter all facility data into Kardia. Our operators note any issues or problems that are observed during the day. Mission Control is instantly aware of the issue and immediately begins the resolution process. This approach benefits our clients because decisions can be made based on relevant data.

All the district's data can be accessed on-line. The data is username and password protected. The data is integrated with Kardia and updated daily. District alerts that are generated by Kardia can be sent to board designated recipients. GUS appreciates the trust and confidence that the board has in our team. We work diligently to provide our clients with accurate and useful information.

Michael Williams



Vice President of Operations
Gulf Utility Service

District Alerts

02/19/2020 – Lift Station 2, Variable frequency drive (VFD) failure

Upon arrival operator found lift pump 3 called out VFD failure. Operator reset alarm and monitored facility.

02/26/2020 – Lift Station 2, Variable frequency drive (VFD) failure

Upon arrival operator found lift pump 1 called out VFD failure. Operator reset alarm and monitored facility.

03/03/2020 – Water Plant 3, Chlorination system Failure

Upon arrival operator found well 4 chlorination system not feeding properly. Fitch Services was called to investigate the issue and found the regulator was clogged and filter needed to be replaced. Repairs were made and facility is running normal.

03/05/2020 – Water Plant 3, Failed to Prime

Upon arrival operator found well 4 tripped and failed prime light was on. Well would not reset and needed to be further investigated. The well was shorted and needed to be taken in for repairs. A rental motor was put into place until repairs were completed. C&C installed the rental motor and well 4 was put back online. (rebuilt motor was installed on 4-2-20)

03/13/2020 - Lift Station 3, High Wet Well

Pumps were found with excessive run time, and not able to draw water level down. Pumps were pulled and cleaned of debris. Wet well now in normal level.

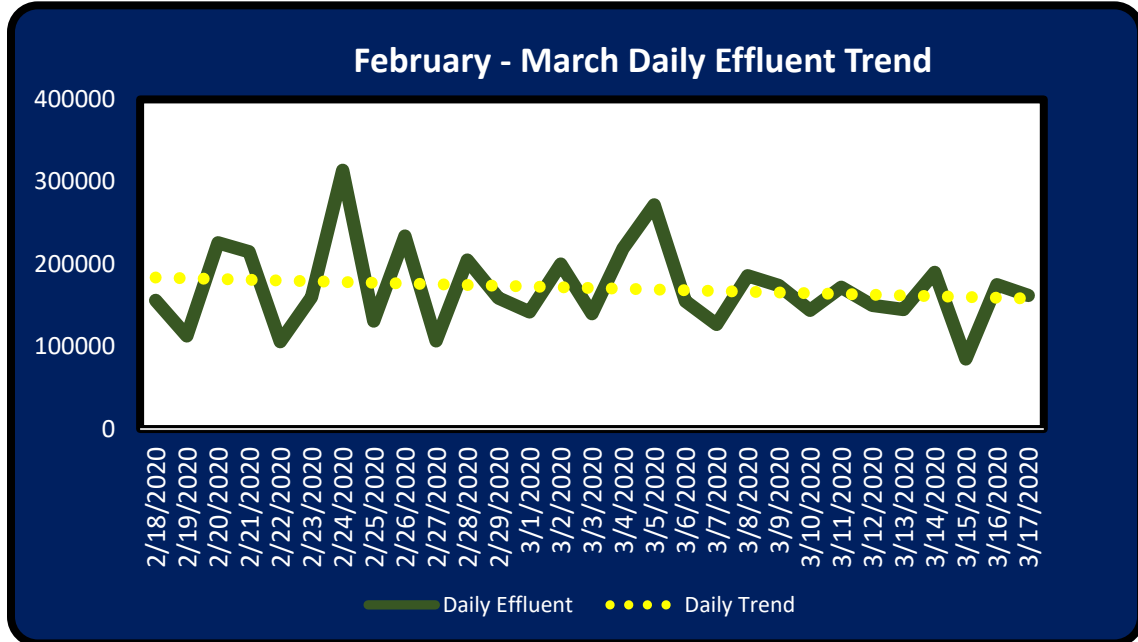
03/15/2020 – Lift Station 12, High level

Upon arrival operator found lift station at high level. Operator reset alarm and monitored facility until level dropped.

03/17/2020 – Lift Station 2, High level

Operator found lift station at high level. Operator reset alarm and monitored facility until level dropped.

Wastewater Plant Flow Detail



- Flow for the month of February – March was 4,964,000 gallons
- Daily peak flow February 24, 2020 was 314,000 gallons
- Average Daily Flow 171,200 gallons

Discharge Limitations

- Daily Average Flow 400,000 gallons (0.4 MGD)
- 2-Hour Peak Flow 833 gpm
- CBOD daily average 10 mg/l
- Total Suspended Solids (TSS) 15 mg/l
- Ammonium Nitrogen (NH3) 2 mg/l
- Chlorine Residual >1.0 mg/l < 4.0 mg/l
- The current permit expires 06/01/2022

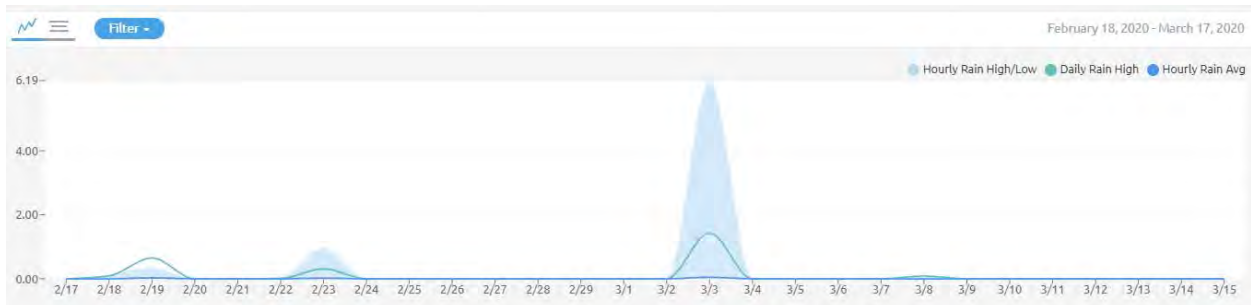
Effluent

TSS, DO, E.Coli, NH3N, PH sample results were all comfortable within the parameters set by the State of Texas.

Buffalo Springs WWTP Effluent Monitoring Report

Effluent Permitted Values	Parameter		Measured	Excursion
Average Monthly T.S.S.	15	mg/l	4.20	no
Average Monthly NH3	2	mg/l	0.20	no
Minimal CL2 Residual	1	mg/l	1.08	no
Max CL2 Residual	4	mg/l	3.91	no
Rainfall for the Month	⚡ 2.75		inches	

There were no excursions for the month of March



Daily Rain High = Total Daily Rainfall

Water Report

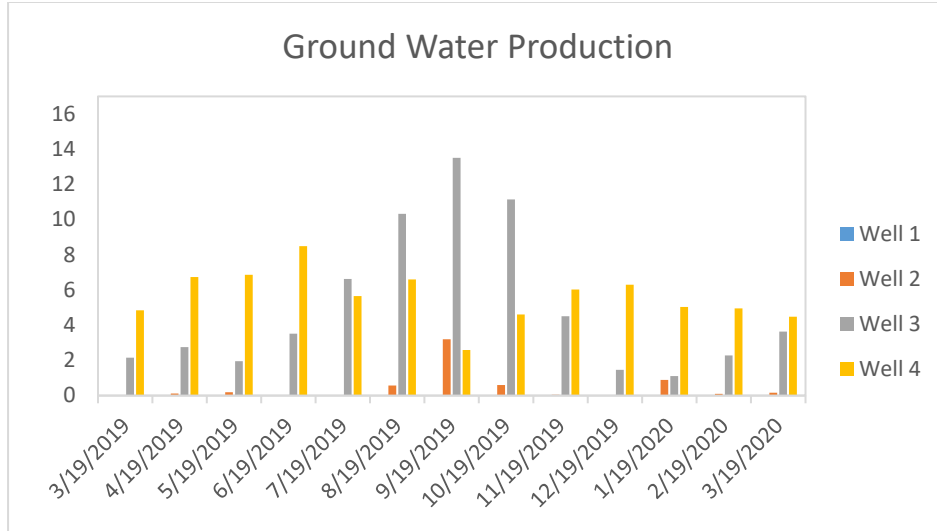
02/18/2020-03/17/2020

2020							
Well Name	Recorded Flow MGD	% of Total	Rating MGD/Day	YTD Pumpage MGD	YTD %	Permitted Value	Remaining Permit %
Well 2	0.163	1.97%	0.864	0.716	3.69%	142.663	95.02%
Well 3	3.632	43.89%	0.864	6.387	32.94%		
Well 4	4.481	54.14%	2.160	12.285	63.36%	90.000	86.35%
Total	8.276	100.00%	3.888	19.388	100%	232.663	
Flushing	1.068						
Subtotal	7.208						
Sold	6.962						
% Accounted	97%						

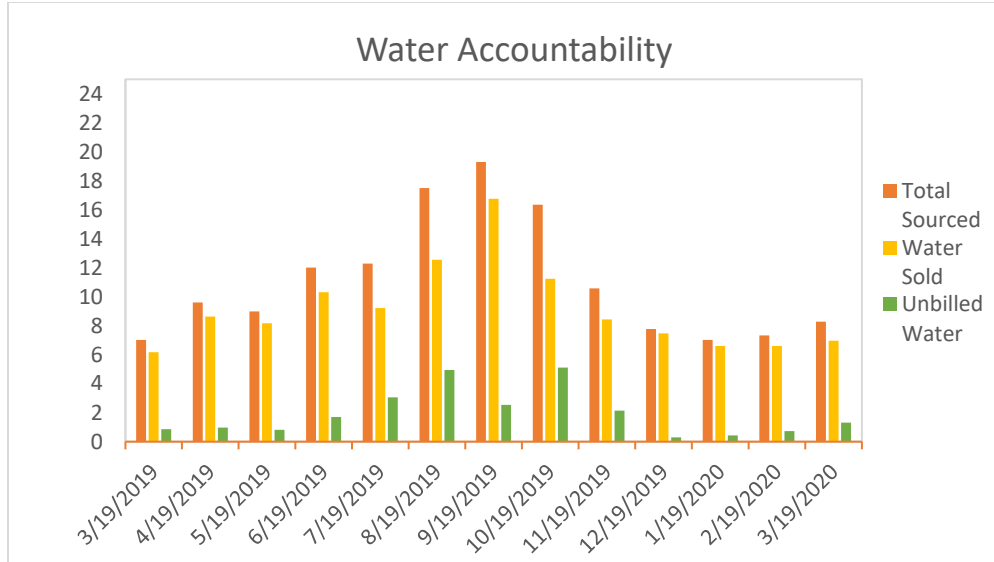
*The Jasper permit was increased by 47,733,000 gallons for 2020 allocations

Accountability	
Total Water Sourced	8.276
Flushing	1.068
Subtotal	7.208
Sold	6.962
Accountability %	97%

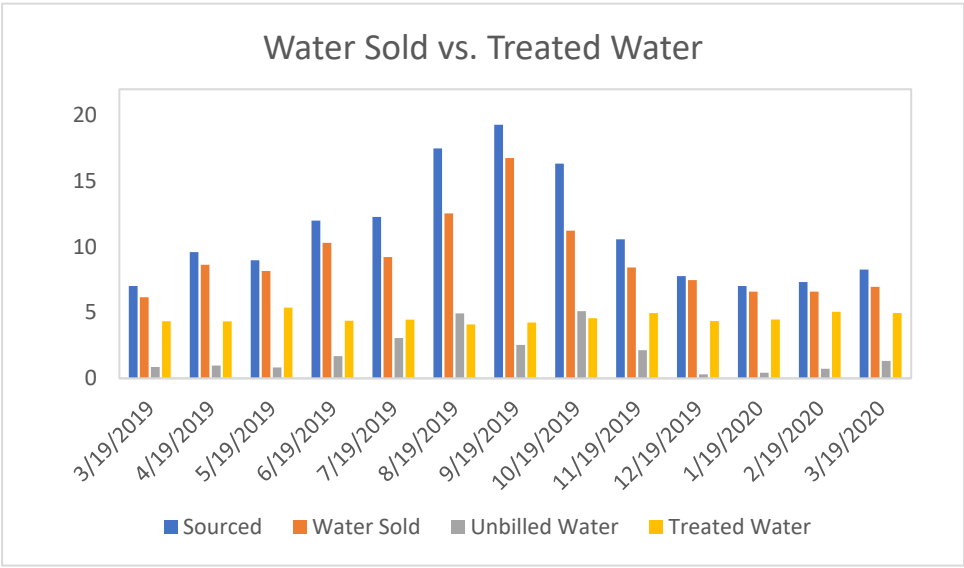
CONNECTIONS	
School	12
Commercial Inside	158
Commercial Outside	1
Residential Inside	701
Residential Outside	28
Church	13
City	15
Hydrant	7
Multifamily	11
n/a	3
Total	949



Date	Total	Well_1	Well_2	Well_3	Well_4
AVG	11.07	0.000	0.454	4.994	5.625
3/19/2019	7.016	0.000	0.026	2.153	4.837
4/19/2019	9.597	0.000	0.114	2.749	6.734
5/19/2019	8.984	0.000	0.183	1.947	6.854
6/19/2019	12.002	0.000	0.000	3.514	8.488
7/19/2019	12.276	0.000	0.013	6.618	5.645
8/19/2019	17.486	0.000	0.571	10.319	6.596
9/19/2019	19.286	0.000	3.191	13.505	2.590
10/19/2019	16.338	0.000	0.594	11.142	4.602
11/19/2019	10.568	0.000	0.042	4.506	6.020
12/19/2019	7.771	0.000	0.017	1.457	6.297
1/19/2020	7.021	0.000	0.887	1.106	5.028
2/19/2020	7.324	0.000	0.095	2.279	4.950
3/19/2020	8.276	0.000	0.163	3.632	4.481
Total	143.95	0.000	5.896	64.927	73.122



Date	Accountability	Unaccounted	Total Sourced	Water Sold	Flushing/ Leaks	Unbilled Water
3/19/2019	95%	0.385	7.016	6.162	0.469	0.854
4/19/2019	95%	0.481	9.597	8.633	0.483	0.964
5/19/2019	96%	0.396	8.984	8.167	0.421	0.817
6/19/2019	89%	1.359	12.002	10.311	0.332	1.691
7/19/2019	82%	2.193	12.276	9.218	0.866	3.058
8/19/2019	81%	3.340	17.486	12.548	1.598	4.938
9/19/2019	90%	2.020	19.286	16.753	0.513	2.533
10/19/2019	71%	4.692	16.338	11.231	0.415	5.107
11/19/2019	99%	0.104	10.568	8.427	2.037	2.141
12/19/2019	98%	0.120	7.771	7.474	0.177	0.297
1/19/2020	96%	0.257	7.021	6.598	0.166	0.423
2/19/2020	97%	0.209	7.324	6.598	0.517	0.726
3/19/2020	97%	0.246	8.276	6.962	1.068	1.314



Date	Sourced	Water Sold	Unbilled Water	Treated Water	Return %	Rain
3/19/2019	7.016	6.162	0.854	4.343	70%	1.96
4/19/2019	9.597	8.633	0.964	4.330	50%	1.20
5/19/2019	8.984	8.167	0.817	5.370	66%	7.50
6/19/2019	12.002	10.311	1.691	4.382	42%	4.35
7/19/2019	12.276	9.218	3.058	4.464	48%	4.85
8/19/2019	17.486	12.548	4.938	4.101	33%	0.50
9/19/2019	19.286	16.753	2.533	4.244	25%	0.70
10/19/2019	16.338	11.231	5.107	4.569	41%	6.10
11/19/2019	10.568	8.427	2.141	4.959	59%	5.25
12/19/2019	7.771	7.474	0.297	4.348	58%	0.75
1/19/2020	7.021	6.598	0.423	4.474	68%	3.85
2/19/2020	7.324	6.598	0.726	5.061	77%	2.00
3/19/2020	8.276	6.962	1.314	4.964	71%	2.75

CITY OF MONTGOMERY
ACCOUNT BALANCES 03-31-20
For Meeting of April 28, 2020

	<u>CHECKING ACCT BALANCES</u>	<u>PRIOR MONTH END INVESTMENTS</u>	<u>TOTAL FUNDS AVAILABLE</u>
<u>GENERAL FUNDS</u>			
OPERATING FUND #1017375	\$ 920,514.04		\$ 920,514.04
HOME GRANT FUNDS /COPS UNIVERSAL #1032895	\$ 10.00		\$ 10.00
ESCROW FUND #1025873	\$ -		\$ -
PARK FUND #7014236	\$ -		\$ -
POLICE DRUG & MISC FUND #1025675	\$ 10,675.64		\$ 10,675.64
INVESTMENTS - GENERAL FUND		\$ 100,000.00	\$ 100,000.00
TEXPOOL - GENERAL FUND # 00003		\$ 613,030.02	\$ 613,030.02
TEXPOOL - RESERVE FUND # 00005		\$ 253,023.63	\$ 253,023.63
TOTAL GENERAL FUND	\$ 931,199.68	\$ 966,053.65	\$ 1,897,253.33
<u>CONSTRUCTION FUND</u>			
BUILDING FUND #1058528	\$ -		\$ -
CONSTRUCTION ACCOUNT #1058544	\$ 149,155.38		\$ 149,155.38
BOK Financial Series 2017A	\$ 149,251.30		\$ 149,251.30
BOK Financial Series 2017BA	\$ 1,542,909.56		\$ 1,542,909.56
TEXPOOL - CONST # 00009		\$ 301,476.58	\$ 301,476.58
INVESTMENTS - CONSTRUCTION		\$ -	\$ -
TOTAL CONSTRUCTION FUND	\$ 1,841,316.24	\$ 301,476.58	\$ 2,142,792.82
<u>DEBT SERVICE FUND</u>			
DEBT SERVICE FUND #7024730	\$ 1,011.83		\$ 1,011.83
TEXPOOL DEBT SERVICE # 00008	\$ -	\$ 116,726.59	\$ 116,726.59
TOTAL DEBT SERVICE FUND	\$ 1,011.83	\$ 116,726.59	\$ 117,738.42
<u>COURT SECURITY FUND #1070580</u>			
	\$ 6,215.00	\$ -	\$ 6,215.00
<u>COURT TECHNICAL FUND #1058361</u>			
	\$ 38,447.43	\$ -	\$ 38,447.43
<u>GRANT FUND</u>			
HOME GRANT ACCOUNT #1059104	\$ 5,737.63		\$ 5,737.63
GRANT ACCOUNT #1048479	\$ 80.73		\$ 80.73
TOTAL GRANT FUND	\$ 5,818.36	\$ -	\$ 5,818.36
<u>HOTEL OCCUPANCY TAX FUND #1025253</u>			
	\$ 14,502.64	\$ -	\$ 14,502.64
<u>MEDC</u>			
CHECKING ACCOUNT #1017938	\$ 97,583.78		\$ 97,583.78
TEXPOOL - MEDC # 00003		\$ 1,062,332.30	\$ 1,062,332.30
INVESTMENTS - MEDC		\$ 19,925.81	\$ 19,925.81
TOTAL MEDC	\$ 97,583.78	\$ 1,082,258.11	\$ 1,179,841.89
<u>POLICE ASSET FORFEITURES #1047745</u>			
	\$ 6,221.99		\$ 6,221.99
<u>UTILITY FUND</u>			
UTILITY FUND #1017383	\$ 938,193.49		\$ 938,193.49
TEXPOOL - UTILITY FUND # 00002		\$ 783,558.14	\$ 783,558.14
TOTAL UTILITY FUND	\$ 938,193.49	\$ 783,558.14	\$ 1,721,751.63
TOTAL ALL FUNDS	\$ 3,880,510.44	\$ 3,250,073.07	\$ 7,130,583.51
<u>INVESTMENTS</u>			
TEXPOOL - GENERAL FUND			\$ 866,053.65
INVESTMENTS - GENERAL FUND			\$ 100,000.00
TEXPOOL - CONST # 00009			\$ 301,476.58
TEXPOOL - DEBT SERVICE # 00008			\$ 116,726.59
TEXPOOL - MEDC			\$ 1,062,332.30
INVESTMENTS - MEDC			\$ 19,925.81
TEXPOOL - UTILITY			\$ 783,558.14
TOTAL ALL INVESTMENTS			\$ 3,250,073.07

*Note:



MUNICIPAL ACCOUNTS
& CONSULTING, L.P.

City of Montgomery

Bookkeeper's Report

March 31, 2020

City of Montgomery
Account Balances

As of March 31, 2020

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Fund: Operating					
Certificates of Deposit					
THIRD COAST BANK, SSB (XXXX7256)	02/02/2020	07/30/2020	1.80 %	100,000.00	
Money Market Funds					
TEXPOOL (XXXX0003)	08/01/2005		1.00 %	613,030.02	
TEXPOOL (XXXX0001)	02/07/2020		1.00 %	253,023.63	Reimbursement
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX7375)			0.00 %	920,514.04	Checking Account
FIRST FINANCIAL BANK (XXXX5675)			0.00 %	10,675.64	Police Drug & Misc Fund
FIRST FINANCIAL BANK (XXXX5873)			0.00 %	0.00	Escrow
FIRST FINANCIAL BANK (XXXX2895)			0.00 %	10.00	Home Grant / COPS Universal
FIRST FINANCIAL BANK (XXXX4236)			0.00 %	0.00	Park
Totals for Operating Fund:				\$1,897,253.33	
Fund: Capital Projects					
Money Market Funds					
TEXPOOL (XXXX0009)	12/27/2012		1.00 %	301,476.58	
Checking Account(s)					
BOK Financial (XXXX3014)			0.00 %	149,251.30	BOKF, NA Escrow - Series 2017A
BOK Financial (XXXX4012)			0.00 %	1,542,909.56	BOKF, NA Escrow - Series 2017B
FIRST FINANCIAL BANK (XXXX8528)			0.00 %	0.00	Building Fund
FIRST FINANCIAL BANK (XXXX8544)			0.00 %	149,155.38	Const Ckg-W&S Proj 1058544
Totals for Capital Projects Fund:				\$2,142,792.82	
Fund: Debt Service					
Money Market Funds					
TEXPOOL (XXXX0008)	12/27/2012		1.00 %	116,726.59	
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX4730)			0.00 %	1,011.83	Checking Account
Totals for Debt Service Fund:				\$117,738.42	
Fund: CT Security					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX0580)			0.00 %	6,215.00	Cash In Bank
Totals for CT Security Fund:				\$6,215.00	
Fund: CT Tech					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX8361)			0.00 %	38,447.43	Cash In Bank
Totals for CT Tech Fund:				\$38,447.43	
Fund: Grant					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX8479)			0.00 %	80.73	Grant Account
FIRST FINANCIAL BANK (XXXX9104)			0.00 %	5,737.63	Checking Account
Totals for Grant Fund:				\$5,818.36	

City of Montgomery
Account Balances

As of March 31, 2020

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Fund: Hotel Occupancy Tax					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX5253)			0.00 %	14,502.64	Cash In Bank
Totals for Hotel Occupancy Tax Fund:				\$14,502.64	
Fund: MEDC					
Money Market Funds					
TEXPOOL (XXXX0006)	08/01/2005		1.00 %	1,062,332.30	
TEXPOOL (XXXX0005)	02/07/2020		1.00 %	19,925.81	Reimbursement
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX7938)			0.00 %	97,583.78	MEDC Checking
Totals for MEDC Fund:				\$1,179,841.89	
Fund: Policy Asset Forfeiture					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX7745)			0.00 %	6,221.99	Cash In Bank
Totals for Policy Asset Forfeiture Fund:				\$6,221.99	
Fund: Utility					
Money Market Funds					
TEXPOOL (XXXX0002)	08/01/2005		1.00 %	783,558.14	
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX7383)			0.00 %	938,193.49	Water & Sewer Fund
FIRST FINANCIAL BANK (XXXX7417)			0.00 %	0.00	Customer Deposit Acct
FIRST FINANCIAL BANK (XXXX3840)			0.00 %	0.00	Water Works
Totals for Utility Fund:				\$1,721,751.63	
Grand total for City of Montgomery:				\$7,130,583.51	

Methods Used For Reporting Market Values

Certificates of Deposits:	Face Value Plus Accrued Interest	3
Securities/Direct Government Obligations:	Market Value Quoted by the Seller of the Security and Confirmed in Writing	
Public Fund Investment Pool/MM Accounts:	Balance = Book Value = Current Market	

Cash Flow Report - Checking Account

As of March 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 02/01/2020				\$832,600.52
Receipts				
	Miscellaneous Revenue CL 02/29/20		28,619.77	
	Miscellaneous Revenue OS 02/29/20		1,200.00	
	Court Revenue CL 02/20		23,853.70	
	Sales Tax		358,073.66	
	Interest		42.89	
	Franchise Tax		613.46	
	Tax Revenue CL02/20		184,290.91	
	Tax P&I CL 02/20		1,233.08	
	Court Rev OS 02/20		1,591.20	
	Court Rev OS 02/20		2,707.00	
	Miscellaneous Revenue CL 03/31/20		63,557.07	
	Miscellaneous Revenue OS 03/31/20		775.00	
	Court Rev OS 03/20		259.00	
	Court Revenue CL 02/20		26,901.27	
	Tax P&I CL 03/20		261.71	
	Tax Revenue CL03/20		9,526.89	
	Interest		39.92	
Total Receipts				703,546.53
Disbursements				
29966	Woodlands Trophies & Awards	VOID: Police Inv 6545 (\$280.00)	0.00	
30033	Accurate Utility Supply, LLC	VOID: (\$5,331.35) Invoice 155330	0.00	
30056	Amazon Capital Services	Inv 1LMM-J1PJ-DJDD, 1MIT-GH3F-16V9	(66.33)	
30057	City of Montgomery - Utility Fund	/Water Usage @ Parks, City Hall, Com Center - Ja	(393.72)	
30058	Daniel Trent Lozano	Reimb of Expense for Police supplies	(19.01)	
30059	Home Depot Credit Services	Acct # ***-9951 Inv #24639, 9071607	(265.72)	
30060	Kristen Goode	Reimbursement for expenses - to get fingerprinted f	(10.21)	
30061	Murley House Moving & Leveling Co.	Down Payment for House Leveling at 14420 Libert	(1,000.00)	
30062	Omnibase Services of Texas, LP	4th Qtr Activity - 2019 PS ID # 114170 Report#	(720.00)	
30063	Sam's Club	Acct #040241083268-7 Inv 000000,003884,008603	(363.40)	
30064	State Comptroller	State Criminal Costs and Fees Qtr Ending 12/31/1	(21,372.71)	
30065	TCCA-Gulf Coast Chapter	Inv 04292, 04416	(110.00)	
30066	Thomas Printing & Publishing	Inv 10525, 10540	(358.50)	
30067	TML-Health	Health, Life & AD&D Insurance Period 2020-2 I	(19,517.20)	
30068	UniFirst Holdings, Inc.	Acct#1446218-Inv# 8440885906,6841,7743,8665	(433.90)	
30069	Vulcan Materials Company	Inv# 62040681, 44137	(276.86)	
30070	Murley House Moving & Leveling Co.	Down Payment for House Leveling at 770 Clepper	(1,000.00)	
30071	Murley House Moving & Leveling Co.	Final Payment for House Leveling at 14420 Liberty	(1,750.00)	
30072	Murley House Moving & Leveling Co.	Final Payment for House Leveling at 770 Clepper	(1,500.00)	
30073	Braun's	Plaque for outgoing City Council Member - Inv 815	(46.00)	
30074	Crown Paper and Chemical	Supplies #129829	(47.00)	
30075	ERS-Texas Social Security Program	Acct 9291051 - Annual Admin Fee 2020	(42.00)	
30076	Felicia Jackson	Community Center Deposit Refund	(150.00)	
30077	George Hernandez	Reimbursement for Training Expenses	(867.00)	
30078	Houston Chronicle	INV 222716145 Ad # 209639 - RFQ for Contract	(316.80)	
30079	LDC	CM100017 Gas 101 Plantersville 1/3/20	(115.68)	
30080	McCoy's Building Supply Corporation	Ref 11333650,34175,34284	(69.44)	
30081	Michael Shirley	Court Prosecutor 2/6/2020	(450.00)	
30082	Municipal Accounts & Consulting, L.P.	Bookkeeping- Part Inv 61378 1/31/20	(4,964.17)	
30083	Perdue, Brandon, Fielder, Collins, & Mott	Attorney fees for Collections-Fines and Fees - 12/	(527.44)	

Cash Flow Report - Checking Account

As of March 31, 2020

Num	Name	Memo	Amount	Balance
Disbursements				
30084	Personalized Communications, Inc.	Answering Service Inv#18253-0020520	(48.58)	
30085	R3 Fellowship of Ministries	Community Center Deposit Refund	(150.00)	
30086	Rick Hanna, CBO	Inv 18292, 18298	(7,800.19)	
30087	Robert Rosenquist	Municipal Court Judge - 1/20	(1,500.00)	
30088	Solomon Electric, Inc.	Replace Light Fixtures in Pavilion @ Cedar Brake	(2,062.00)	
30089	TML-IRP	Contract# 6827 Insurance Premium November 201	(3,789.28)	
30090	Allen's Safe and Lock, LLC	Building Repairs-City Hall/Comm	(155.00)	
30091	Amazon Capital Services	Printing & Office supplies	(208.80)	
30092	Christy Reed	Patrol Weapons Reimbursement	(10.21)	
30093	AT&T Mobility	Cell Phones Inv 15957627	(954.70)	
30094	Dittert Rubber Stamp, Ltd.	Building Repairs-City Hall/Comm	(34.00)	
30095	GALLS, LLC	Uniforms - Inv# BC1038198	(218.98)	
30096	George Hernandez	Reimbursement for Patrol Weapons	(10.21)	
30097	Information Professionals, Inc.	Subscription to eWorkOrders from 03/1/20- 5/31	(555.00)	
30098	Joe Belmares	Reimburse of expenses - Patrol Weapons	(20.83)	
30099	Medical Air Services Association	Monthly Membership for 8 Emergent Plus Invoice	(112.00)	
30100	Motorola	Watch Guard Inv 13144521	(23,166.12)	
30101	North American Supply Co.	Emergency Equipment	(751.52)	
30102	Pathmark Traffic Products of Texas, Inc.	Street sign - Inv 5103	(944.75)	
30103	Rick Hanna, CBO	Inspections/Permits/Backflow Ex	(4,193.59)	
30104	Susan Hensley	Reimbursement for mileage during the month of Fe	(65.55)	
30105	Tim Bauer	Reimbursement of Patrol Weapons	(10.21)	
30106	Turn-Key Mobile, Inc.	Computers / Equipment	(844.25)	
30107	Entergy	Utilities per spreadsheet 01/20	(889.96)	
30108	TMRS	0877, 00877	(24,393.02)	
30109	Amazon Capital Services	Tools	(21.99)	
30110	Coburn's Conroe	502978844 Street Repairs - Minor	(1,467.00)	
30111	Consolidated Communications	936-043-5910/0 2/11/20-3/04/2020	(124.32)	
30112	Easley Enterprises of Texas, Inc.	City Hall General Cleaning 01/20	(775.00)	
30113	Ger Nay Pest Control	Pest Control	(212.00)	
30114	Hailey Ciulla	BPI Training Mileage	(71.30)	
30115	Houston Chronicle	Legal Notices	(442.00)	
30116	Iron Mountain	Document Shredding CJTN691	(125.71)	
30117	Pecan Hill Florist	Flowers	(274.54)	
30118	TML	Acct #C-899/Annual TML Dues - 5/1/2020-4/30	(591.00)	
30119	TML-Health	Health, Life & AD&D Insurance Period 2020-3 I	(18,510.60)	
30120	Commercial Door Service	Park Maint-Cedar Brake Park	(4,905.00)	
30121	Commercial Door Service	Park Maint. - Homecoming Park	(4,905.00)	
30122	Card Service Center	First Financial Credit Card Account XXXX 0869 -	(5,695.77)	
30123	Carswell, Christopher M	Final Pay Check 2/28/20 & Final Benefits thru dat	(1,687.11)	
30124	Daspit, Laurence F	Payroll 02/09/20	(166.23)	
30125	Carswell, Christopher M	Vacation Payout	(1,547.91)	
30126	Darden,Fowler & Creighton, L.L.P.	Legal Fees	(2,240.00)	
30127	Dataprose LLC	MEDM Insert (800) Inv 3P44254	(169.44)	
30128	George Hernandez	Reimburse of expenses -Reimb/Travel	(165.00)	
30129	Joe Belmares	Reimburse of expenses -Reimb/Travel	(165.00)	
30130	Jones & Carter, Inc	W5841-0900-19 2019 General ConsultationInv#29	(10,528.75)	
30131	Linda Kennedy	Community Building Deposit Refund 03/06/20	(150.00)	
30132	Sales Revenue, Inc.	Sales Tax Tracking Inv 3194	(1,400.00)	
30133	TMRS	0877, 00877	(16,055.84)	
30134	Entergy	Utilities per spreadsheet 02/20	(2,657.56)	
30135	Innovative Outdoors	Maintenance Service/Mowing - Inv# 2746	(2,600.00)	

Cash Flow Report - Checking Account

As of March 31, 2020

Num	Name	Memo	Amount	Balance
Disbursements				
30136	Jim's Hardware	Acct #102 -Several Invoices 01/1-01/31/20	(398.24)	
30137	Sam's Club	Acct #040241083268-7 Inv 009207	(260.63)	
30138	Star Hand Car Wash, Inc.	INV 1517 Package #2 White Truck- TAG 135-491	(35.00)	
30139	Valero Marketing & Supply Company	Acct #7173-8863 - Fuel thru 2/06/20 (P/W)	(870.79)	
30140	Vulcan Materials Company	Repairs & Maintenance	(508.48)	
30141	Daniel Trent Lozano	Reimb of Expense for Travel	(541.12)	
30142	Gordon B. Dudley, Jr.	Court Prosecutor 01/09 and 2/27/2020	(1,350.00)	
30143	Michael Shirley	Court Prosecutor 2/27/2020	(450.00)	
30144	Perdue, Brandon, Fielder, Collins, & Mott	Attorney fees for Collections-Fines and Fees - 01/	(228.44)	
30145	Rick Hanna, CBO	Plan Reviews	(9,506.88)	
30146	Robert Rosenquist	Municipal Court Judge - 2/20	(1,500.00)	
30147	State Comptroller	State Criminal Costs and Fees Qtr Ending 12/31/1	(1,855.27)	
30148	OCS, Inc.	Computers / Website	(791.52)	
30149	Purchase Power	Acct-8000-9090-1015-0170 -Postage Refill thru 2/1	(500.00)	
30150	Blackburn, Dustin A	Final Pay Check 3/13/20	(230.22)	
30151	Daspit, Laurence F	Payroll 03/13/20	(73.88)	
30152	Rather, Regina S.	Payroll 03/13/20	(549.93)	
30153	City of Montgomery - Utility Fund	/Water Usage @ Parks, Cemetary - February 2020	(90.92)	
30154	Consolidated Communications	936-597-6434 Telephone Service 2/1-2/29/19	(2,362.25)	
30155	Crown Paper and Chemical	Supplies #130463	(145.30)	
30156	Daniel Trent Lozano	Reimb of Expense for Travel	(164.10)	
30157	Dittert Rubber Stamp, Ltd.	Printing & Office supplies	(34.00)	
30158	GALLS, LLC	Ballistic Vests & Shields	(380.00)	
30159	Houston Chronicle	INV 222716147 Ad # 210172 - Legal Notice	(180.00)	
30160	Jacob McRae	Reimbursement for Training 3/11/20	(40.00)	
30161	Kristen Goode	VOID: (\$278.16) Reimbursement for expenses -TP	0.00	
30162	LDC	CM100017 Gas 101 Plantersville 3/2/20	(159.00)	
30163	MCCI, LLC	Software Inv 0RNW000043- Annual Support Rene	(6,313.80)	
30164	McCoy's Building Supply Corporation	Office Supplies	(175.51)	
30165	O'Reilly Auto Parts	Acct# 700907	(118.38)	
30166	OCS, Inc.	Computers / Website	(6,000.00)	
30167	Office Depot Business Credit	Office Supplies	(1,020.94)	
30168	Patriot Advertising	Emergency Lights, Decals	(250.00)	
30169	TML-IRP	Contract# 6827 Insurance Premium February 2020	(4,977.89)	
30170	UBEO, LLC	Acct #124715 Site #4564912 Inv 66932824 2/1-2	(2,015.00)	
30171	Valero Marketing & Supply Company	Acct #6224 9487 - Fuel thru 2/18/20 (police)	(2,589.73)	
30172	Verizon Wireless	521590387-00001	(99.52)	
30173	Woodlands Trophies & Awards	Police Inv 6545	(280.00)	
30174	Amazon Capital Services	1LG3-1VF9-3CLK - Equipment Repairs / Operati	(37.04)	
30175	Angela Drennan	Community Building Deposit Refund 02/05/20	(150.00)	
30176	Brannen's, Inc.	Inv B929972-IN - Tools	(299.00)	
30177	Card Service Center	First Financial Credit Card Account XXXX 0869 -	(12,491.34)	
30178	Chery Gegelman	Community Building Deposit Refund 02/24/20	(150.00)	
30179	City Hall	16352.6 · Utilities - City Hall	(46.38)	
30180	Coburn's Conroe	503061031 Operating Supp	(38.38)	
30181	Consolidated Communications	936-043-5910/0 3/11/20-4/10/2020	(124.32)	
30182	Easley Enterprises of Texas, Inc.	City Hall General Cleaning 02/20	(775.00)	
30183	Entergy	Utilities per spreadsheet 03/20	(764.14)	
30184	Ewing Irrigation Products, Inc.	Memory Park - Inv 9184058	(691.76)	
30185	Jones & Carter, Inc	Inv 297607,609,610,611,613,9674, 9672, 9692, 9690	(19,923.75)	
30186	Kristen Billingsley	Community Building Deposit Refund 03/02/20	(150.00)	
30187	Medical Air Services Association	Monthly Membership for 8 Emergent Plus Invoice	(112.00)	

Cash Flow Report - Checking Account

As of March 31, 2020

Num	Name	Memo	Amount	Balance
Disbursements				
30188	Montgomery Central Appraisal District	2nd Qtr Fees 2020	(2,285.04)	
30189	Municipal Code Corp.	1 Copy of Supplement No 3 to the code of Ordina	(2,267.02)	
30190	OCS, Inc.	Computers / Website - Inv 13025	(175.00)	
30191	Personalized Communications, Inc.	Answering Service Inv#18253-0030420	(44.74)	
30192	Sales Revenue, Inc.	Sales Tax Tracking Inv 3248	(1,400.00)	
30193	South Houston Concrete	16460.1 - Streets and Drainage	(500.00)	
30194	Tanya Stinson	Community Building Deposit Refund 03/11/20	(150.00)	
30195	The Mail Stop	Charge #172868 ; 174138 ; 174354	(47.15)	
30196	The Rotary Club of Lake Conroe Foundation	Community Center Deposit Refund	(50.00)	
30197	UniFirst Holdings, Inc.	Acct#1446218 & 1446223	(548.95)	
30198	Valero Marketing & Supply Company	Acct #7173-8863 - Fuel thru 3/06/20 (P/W)	(909.37)	
30199	Vulcan Materials Company	Inv# 62071214	(960.12)	
30200	Dasplit, Laurence F	Payroll 03/27/20	(140.83)	
30201	Amazon Capital Services	Operating Supplies	(164.38)	
30202	Auto Trust Repairs	Oil and Filter Change / Coolant - Invoice 0000037	(570.96)	
30203	Braun's	2X8 Walnut Desk Bars - Inv 285407	(156.75)	
30204	City of Montgomery - Utility Fund	/Water Usage @ Parks, City Hall, Com Center - Ma	(160.16)	
30205	Crown Paper and Chemical	Supplies #131146	(125.45)	
30206	Daniel Trent Lozano	VOID: (\$542.40) Reimb of Expense for Travel	0.00	
30207	Entergy	Acct # 140207580 / Inv#295004726260	(2,057.68)	
30208	Gall's LLC	Police Uniforms -Inv #015248719	(124.68)	
30209	Hazmat International Inc.	Contract Labor - Streets	(9,668.30)	
30210	Jim's Hardware	Acct #102 -Several Invoices 02/1-0229/20	(418.32)	
30211	Montgomery County Sheriff's Office	Radio Fees	(4,542.36)	
30212	Municipal Code Corp.	Annual Website Hosting Maintenance Support - In	(2,500.00)	
30213	OCS, Inc.	Computers / Website - Inv 13031	(49.68)	
30214	Optiquet Internet Services, Inc	Computer Tech	(175.00)	
30215	Public Safety Center	Emergency Equipment	(109.96)	
30216	Rebecca Huss	Canva For Work - March 2019 - 2020 & March 202	(238.80)	
30217	Rick Hanna, CBO	Municipal Inspections and Plan Review - Inv 18336	(5,987.44)	
30218	Stowe's Collision Repair LLC	Police - Auto repairs Inv 6136 ; 6248 ; 6285	(793.25)	
30219	Thomas Printing & Publishing	2,000 Window Envelopes Inv 10632	(437.44)	
30220	TML-Health	Health, Life & AD&D Insurance Period 2020-4 I	(16,491.82)	
30221	TransUnion	Acct 300819 thru 1/31/20	(225.00)	
30222	Tyler Technologies, Inc	Inv 025-290160 Incode Court Case Management Su	(294.82)	
30223	UBEO LLC,	Acct No. 124715 Inv #65756103 03/1-03/31/20	(2,015.00)	
30224	OCS, Inc.	Computers / Website - Inv 13013	(1,115.99)	
ACH	Office of the Attorney General	Child Support	(2,476.96)	
ACH	Office of the Attorney General	Child Support	(1,125.69)	
ACH	Office of the Attorney General	Child Support	(826.74)	
ACH	Office of the Attorney General	Child Support	(821.79)	
ACH	Office of the Attorney General	Child Support	(1,125.69)	
ACH	Office of the Attorney General	Child Support	(2,288.67)	
DD	Aguirre, Abel	Payroll 2/14/20	(1,805.82)	
DD	Bauer, Timothy M	Payroll 2/14/20	(1,500.40)	
DD	Belmares, Jose N.	Payroll 2/14/20	(2,428.89)	
DD	Blackburn, Dustin A	Payroll 2/14/20	(1,483.56)	
DD	Bracht, James C.	Payroll 2/14/20	(2,276.06)	
DD	Brown, Jackson A	Payroll 2/14/20	(1,034.02)	
DD	Carswell, Christopher M	Payroll 2/14/20	(1,445.36)	
DD	Ciulla, Hailey N	Payroll 2/14/20	(1,096.97)	
DD	Cooley, Diana M	Payroll 2/14/20	(1,381.38)	

City of Montgomery - General
Cash Flow Report - Checking Account
As of March 31, 2020

Num	Name	Memo	Amount	Balance
Disbursements				
DD	Duckett, Kimberly T.	Payroll 2/14/20	(1,749.16)	
DD	Goode, Kristen N	Payroll 2/14/20	(1,341.60)	
DD	Graves, Nathaniel L.	Payroll 2/14/20	(1,492.86)	
DD	Hensley, Susan L	Payroll 2/14/20	(2,144.64)	
DD	Hernandez, George J.	Payroll 2/14/20	(1,603.75)	
DD	Kohl, Julie J	Payroll 2/14/20	(418.35)	
DD	Kowarsch, Robert D	Payroll 2/14/20	(196.25)	
DD	Lozano, Daniel T	Payroll 2/14/20 Police hours	(1,173.61)	
DD	McCorquodale, David D.	Payroll 2/14/20	(497.97)	
DD	McRae, Jacob I	Payroll 2/14/20	(1,097.50)	
DD	Muckleroy, Micha D.	Payroll 2/14/20	(2,010.85)	
DD	Paulton, Lawrence R	Payroll 2/14/20	(713.33)	
DD	Rains, Eva S.	Payroll 2/14/20	(32.32)	
DD	Reed, Christy M	Payroll 2/14/20	(1,017.70)	
DD	Salas, Francisco A.	Payroll 2/14/20	(1,345.61)	
DD	Solomon, Anthony D	Payroll 2/14/20	(2,627.68)	
DD	Standifer, Eric L.	Payroll 2/14/20	(1,706.35)	
DD	Thomas, Ryan A	Payroll 2/14/20	(1,469.94)	
DD	Thompson, Kevin A.	Payroll 2/14/20	(861.26)	
DD	Tramm, Richard J	Payroll 2/14/20	(4,246.41)	
DD	Lozano, Daniel T	Payroll 2/14/20 Court hours	(443.13)	
DD	McCorquodale, David D.	Payroll 2/14/20 @ new salary	(1,394.21)	
DD	Aguirre, Abel	Payroll 02/28/20	(1,888.90)	
DD	Bauer, Timothy M	Payroll 02/28/20	(1,540.60)	
DD	Belmares, Jose N.	Payroll 02/28/20	(2,428.89)	
DD	Blackburn, Dustin A	Payroll 02/28/20	(1,597.91)	
DD	Bracht, James C.	Payroll 02/28/20	(2,495.73)	
DD	Brown, Jackson A	Payroll 02/28/20	(1,034.02)	
DD	Ciulla, Hailey N	Payroll 02/28/20	(1,073.76)	
DD	Cooley, Diana M	Payroll 02/28/20	(1,381.39)	
DD	Duckett, Kimberly T.	Payroll 02/28/20	(1,749.16)	
DD	Goode, Kristen N	Payroll 02/28/20	(1,341.61)	
DD	Graves, Nathaniel L.	Payroll 02/28/20	(1,652.91)	
DD	Hensley, Susan L	Payroll 02/28/20	(2,144.65)	
DD	Hernandez, George J.	Payroll 02/28/20	(1,708.22)	
DD	Joyce, Frieda J.	Payroll 02/28/20	(1,713.90)	
DD	Kohl, Julie J	Payroll 02/28/20	(326.92)	
DD	Kowarsch, Robert D	Payroll 02/28/20	(191.62)	
DD	Lozano, Daniel T	Payroll 02/28/20	(522.15)	
DD	McCorquodale, David D.	Payroll 02/28/20	(2,216.41)	
DD	McRae, Jacob I	Payroll 02/28/20	(1,558.57)	
DD	Muckleroy, Micha D.	Payroll 02/28/20	(2,261.93)	
DD	Paulton, Lawrence R	Payroll 02/28/20	(713.34)	
DD	Reed, Christy M	Payroll 02/28/20	(1,080.41)	
DD	Salas, Francisco A.	Payroll 02/28/20	(1,345.59)	
DD	Solomon, Anthony D	Payroll 02/28/20	(2,627.68)	
DD	Standifer, Eric L.	Payroll 02/28/20	(1,741.17)	
DD	Thomas, Ryan A	Payroll 02/28/20	(1,469.93)	
DD	Thompson, Kevin A.	Payroll 02/28/20	(1,061.18)	
DD	Tramm, Richard J	Payroll 02/28/20	(4,246.41)	
DD	Lozano, Daniel T	Payroll 02/28/20 - Court hours	(839.25)	
DD	Aguirre, Abel	Payroll 03/13/20	(1,760.50)	

Cash Flow Report - Checking Account

As of March 31, 2020

Num	Name	Memo	Amount	Balance
Disbursements				
DD	Bauer, Timothy M	Payroll 03/13/20	(1,391.83)	
DD	Belmares, Jose N.	Payroll 03/13/20	(2,428.88)	
DD	Bracht, James C.	Payroll 03/13/20	(2,165.73)	
DD	Brown, Jackson A	Payroll 03/13/20	(1,034.02)	
DD	Ciulla, Hailey N	Payroll 03/13/20	(1,073.76)	
DD	Cooley, Diana M	Payroll 03/13/20	(1,381.39)	
DD	Duckett, Kimberly T.	Payroll 03/13/20	(1,749.15)	
DD	Goode, Kristen N	Payroll 03/13/20	(1,341.61)	
DD	Graves, Nathaniel L.	Payroll 03/13/20	(1,469.85)	
DD	Hensley, Susan L	Payroll 03/13/20	(2,144.63)	
DD	Hernandez, George J.	Payroll 03/13/20	(1,746.58)	
DD	Joyce, Frieda J.	Payroll 03/13/20	(1,688.69)	
DD	Kohl, Julie J	Payroll 03/13/20	(432.20)	
DD	Kowarsch, Robert D	Payroll 03/13/20	(189.32)	
DD	Lozano, Daniel T	Payroll 03/13/20	(443.14)	
DD	McCorquodale, David D.	Payroll 03/13/20	(2,216.41)	
DD	McRae, Jacob I	Payroll 03/13/20	(1,214.91)	
DD	Muckleroy, Micha D.	Payroll 03/13/20	(2,227.34)	
DD	Paulton, Lawrence R	Payroll 03/13/20	(713.34)	
DD	Reed, Christy M	Payroll 03/13/20	(1,080.41)	
DD	Salas, Francisco A.	Payroll 03/13/20	(1,345.60)	
DD	Solomon, Anthony D	Payroll 03/13/20	(2,627.67)	
DD	Standifer, Eric L.	Payroll 03/13/20	(1,990.85)	
DD	Thomas, Ryan A	Payroll 03/13/20	(1,688.21)	
DD	Thompson, Kevin A.	Payroll 03/13/20	(826.75)	
DD	Tramm, Richard J	Payroll 03/13/20	(4,246.41)	
DD	Lozano, Daniel T	Payroll 03/13/20 - Court Hours	(839.25)	
DD	Aguirre, Abel	Payroll 03/27/20	(1,797.47)	
DD	Bauer, Timothy M	Payroll 03/27/20	(1,400.22)	
DD	Bracht, James C.	Payroll 03/27/20	(2,165.74)	
DD	Ciulla, Hailey N	Payroll 03/27/20	(1,073.76)	
DD	Cooley, Diana M	Payroll 03/27/20	(1,381.38)	
DD	Duckett, Kimberly T.	Payroll 03/27/20	(1,749.17)	
DD	Goode, Kristen N	Payroll 03/27/20	(1,341.62)	
DD	Graves, Nathaniel L.	Payroll 03/27/20	(1,500.85)	
DD	Hensley, Susan L	Payroll 03/27/20	(2,144.64)	
DD	Hernandez, George J.	Payroll 03/27/20	(1,569.69)	
DD	Joyce, Frieda J.	Payroll 03/27/20	(1,566.64)	
DD	Kohl, Julie J	Payroll 03/27/20	(354.62)	
DD	Kowarsch, Robert D	Payroll 03/27/20	(200.86)	
DD	Lasky, Anthony R	Payroll 03/27/20	(1,012.96)	
DD	Lozano, Daniel T	Payroll 03/27/20	(267.07)	
DD	McCorquodale, David D.	Payroll 03/27/20	(2,216.41)	
DD	McRae, Jacob I	Payroll 03/27/20	(1,342.94)	
DD	Muckleroy, Micha D.	Payroll 03/27/20	(2,227.34)	
DD	Rather, Regina S.	Payroll 03/27/20	(221.84)	
DD	Reed, Christy M	Payroll 03/27/20	(1,017.70)	
DD	Salas, Francisco A.	Payroll 03/27/20	(1,542.03)	
DD	Solomon, Anthony D	Payroll 03/27/20	(2,627.67)	
DD	Standifer, Eric L.	Payroll 03/27/20	(1,950.71)	
DD	Thomas, Ryan A	Payroll 03/27/20	(1,469.94)	
DD	Thompson, Kevin A.	Payroll 03/27/20	(821.80)	

City of Montgomery - General
Cash Flow Report - Checking Account
As of March 31, 2020

Num	Name	Memo	Amount	Balance
Disbursements				
DD	Tramm, Richard J	Payroll 03/27/20	(4,246.41)	
DD	Belmares, Jose N.	Payroll 03/27/20	(2,428.89)	
DD	Brown, Jackson A	Payroll 03/27/20	(1,034.02)	
DD	Paulton, Lawrence R	Payroll 03/27/20	(713.33)	
DD	Lozano, Daniel T	Payroll 03/27/20 - Court	(1,232.39)	
DM	ETS Corporation	Merch Service Fees 02/20	(622.61)	
DM	ETS Corporation	Merch Service Fees 03/20	(691.68)	
EFTPS	EFTPS	941 - 1st Quarter 2020 - 02/28/2020	(16,180.46)	
EFTPS	EFTPS	941 - 1st Quarter 2020 - 03/13/2020	(14,133.52)	
EFTPS	EFTPS	941 - 1st Quarter 2020 - 03/27/2020	(14,367.34)	
POL	EFTPS	Payroll Liabilities 2/14/20	(14,173.20)	
Tax		Tax Rev PID O/S 01/20 - Duplicate Receipt	(20,731.75)	
EOMR				
Total Disbursements			(615,633.01)	(615,633.01)
BALANCE AS OF 03/31/2020				\$920,514.04

Cash Flow Report - Police Drug & Misc Fund Account

As of March 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 02/01/2020				\$10,675.64
Receipts				
	No Receipts Activity		0.00	
Total Receipts			<u>0.00</u>	0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 03/31/2020				<u><u>\$10,675.64</u></u>

Cash Flow Report - Home Grant / COPS Universal Account

As of March 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 02/01/2020				\$10.00
Receipts				
	No Receipts Activity		0.00	
Total Receipts			<u>0.00</u>	0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 03/31/2020				<u>\$10.00</u>

04/22/20

Profit & Loss Budget Performance-All

Accrual Basis

March 2020

	Mar 20	Budget	\$ Over Budget	Oct '19 - Mar 20	YTD Budget	\$ Over Budget	Annual Budget
Total 17071 · Cap Purchase - Computers/Equip	85.95	2,000.00	-1,914.05	32,005.31	89,466.34	-57,461.03	102,133.00
17071.5 · Patrol Weapons	165.00	0.00	165.00	4,753.80	5,500.00	-746.20	5,500.00
17072 · Capital Outlay-PWorks Items	0.00	0.00	0.00	0.00	20,000.00	-20,000.00	20,000.00
17080 · Capital Outlay-Improvements	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	5,000.00
17081 · Cap Outlay-Drainage Improvement	0.00	0.00	0.00	12.75	10,000.00	-9,987.25	10,000.00
Total 16008 · Capital Outlay	465.95	17,500.00	-17,034.05	162,715.86	231,566.34	-68,850.48	247,233.00
16009 · Miscellaneous Expenses							
16590 · Misc. Expense							
16590.3 · National Night Out	0.00	0.00	0.00	-559.06	0.00	-559.06	0.00
16590.4 · ROW Acquisition	0.00	0.00	0.00	0.00	11,300.00	-11,300.00	11,300.00
16590 · Misc. Expense - Other	817.15	0.00	817.15	5,464.76	3,400.00	2,064.76	3,400.00
Total 16590 · Misc. Expense	817.15	0.00	817.15	4,905.70	14,700.00	-9,794.30	14,700.00
Total 16009 · Miscellaneous Expenses	817.15	0.00	817.15	4,905.70	14,700.00	-9,794.30	14,700.00
16356 · Contract Labor- Streets	9,668.30	37,500.00	-27,831.70	12,918.30	112,500.00	-99,581.70	150,000.00
16361 · Transfers out							
16361.4 · Transfer to CPF	0.00	0.00	0.00	43,750.00	175,000.00	-131,250.00	175,000.00
Total 16361 · Transfers out	0.00	0.00	0.00	43,750.00	175,000.00	-131,250.00	175,000.00
16500 · Leases - Parks and Recreation							
16504 · Adams Park	0.00	3,200.00	-3,200.00	2,830.83	3,200.00	-369.17	5,700.00
Total 16500 · Leases - Parks and Recreation	0.00	3,200.00	-3,200.00	2,830.83	3,200.00	-369.17	5,700.00
17000 · Capital Purchase	0.00	0.00	0.00	0.00	3,000.00	-3,000.00	3,000.00
17500 · Tax Rebatement							
17500.1 · Sales Tax Rebate	0.00	0.00	0.00	0.00	169,125.00	-169,125.00	169,125.00
17500.2 · 380 Ad Valorem Tax Rebate	0.00	0.00	0.00	0.00	83,408.00	-83,408.00	83,408.00
17500.3 · PID Property Tax Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	35,375.00
Total 17500 · Tax Rebatement	0.00	0.00	0.00	0.00	252,533.00	-252,533.00	287,908.00
Total Expense	258,977.45	371,498.24	-112,520.79	1,717,429.15	2,505,711.96	-788,282.81	4,195,558.00
Net Ordinary Income	-16,811.94	-127,880.32	111,068.38	321,917.89	71,510.21	250,407.68	-220,760.00
Other Income/Expense							
Other Income							
14000.3 · Transfers In							
14620.2 · Admin Transfer from MEDC	19,375.00	26,875.00	-7,500.00	31,250.00	53,750.00	-22,500.00	107,500.00
14620.4 · Admin Trf from Court Security	0.00	720.00	-720.00	975.00	1,440.00	-465.00	2,880.00
Total 14000.3 · Transfers In	19,375.00	27,595.00	-8,220.00	32,225.00	55,190.00	-22,965.00	110,380.00
Total Other Income	19,375.00	27,595.00	-8,220.00	32,225.00	55,190.00	-22,965.00	110,380.00
Net Other Income	19,375.00	27,595.00	-8,220.00	32,225.00	55,190.00	-22,965.00	110,380.00
Net Income	2,563.06	-100,285.32	102,848.38	354,142.89	126,700.21	227,442.68	-110,380.00

Cash Flow Report - Const CkgW&S Proj 1058544 Account

As of March 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 02/01/2020				\$618,877.47
Receipts				
	No Receipts Activity		0.00	
Total Receipts				0.00
Disbursements				
1317	Black Castle General Contractors	Pay Estimate #4 - Construction of Stewart Creek	(44,730.00)	
1318	Solid Bridge Construction, LLC	Construction of FEMA-Atkins Creek W, SS & St S	(119,884.54)	
1319	Black Castle General Contractors	Pay Estimate #3 - Construction of Stewart Creek	(104,355.00)	
1320	MMG Contractors, LLC	Part Pay Est #2 & #3 Ph 1-Const of Wtr and Drg I	(85,981.57)	
1321	MMG Contractors, LLC	Part Pay Est #2 & #3 Ph 11-Const of Wtr and Drg	(19,664.55)	
1322	Solid Bridge Construction, LLC	Construction of FEMA-Atkins Creek W, SS & St S	(68,746.04)	
1323	Jones & Carter, Inc.	Inv 297599,297600, 297602	(7,024.92)	
1324	Jones & Carter, Inc.	Engineering Fees - Capital Projects	(19,335.47)	
Total Disbursements				(469,722.09)
BALANCE AS OF 03/31/2020				\$149,155.38

Cash Flow Report - BOKF, NA Escrow Series 2017A Account

As of March 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 02/01/2020				\$148,981.50
Receipts				
	Interest on account 2/29/2020		141.42	
	Interest on account 3/31/2020		128.38	
Total Receipts				269.80
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 03/31/2020				\$149,251.30

Cash Flow Report - BOKF, NA Escrow Series 2017B Account

As of March 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 02/01/2020				\$1,540,120.26
Receipts				
	Interest on account 2/29/2020		1,462.10	
	Interest on account 3/31/2020		1,327.20	
Total Receipts				2,789.30
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 03/31/2020				\$1,542,909.56

City of Montgomery - Capital Projects Acct

Profit & Loss Budget Performance

Accrual Basis

March 2020

	Mar 20	Budget	% of Budget	Oct '19 - Mar 20	YTD Budget	% of Budget	Annual Budget
48000 - Cap Outlay-Fac, Equip, Etc							
48000.3 - Houston Street Rehab	0.00			0.00	0.00	0.0%	0.00
48001 - GRP Capital Projects	0.00			0.00	0.00	0.0%	0.00
48002 - Util Proj/Prev Maint	0.00	7,616.67	0.0%	10,420.00	45,699.98	22.8%	91,400.00
48003 - Buf Spgs-Water Line-Util ExProj	0.00			0.00	0.00	0.0%	0.00
48004 - Police Vehicle Replacement	0.00	0.00	0.0%	0.00	15,000.00	0.0%	15,000.00
48005 - Blank	0.00			0.00	0.00	0.0%	0.00
48005.A - Baja / MLK - GLO	0.00	59,675.00	0.0%	0.00	358,050.00	0.0%	716,100.00
48005.B - Baja/MLK - FEMA	0.00			0.00	0.00	0.0%	0.00
48005.C - Atkins Creek W&S Lines-FEMA	0.00			321,592.40	0.00	0.0%	0.00
48006 - Hurricane Harvey Exp (FEMA)	0.00			0.00	0.00	0.0%	0.00
48007 - Impact Fee-WL Ext-Pkwy/Buf Sp	0.00	0.00	0.0%	0.00	75,000.00	0.0%	75,000.00
48008 - Andres Branch - GLO	0.00	40,841.67	0.0%	0.00	245,049.98	0.0%	490,100.00
Total 48000 - Cap Outlay-Fac, Equip, Etc	0.00	108,133.34	0.0%	332,012.40	738,799.96	44.9%	1,387,600.00
Total Expense	126,787.32	476,096.82	26.6%	1,189,906.38	3,110,381.08	38.3%	5,966,962.00
Net Ordinary Income	-125,075.04	-474,013.50	26.4%	-1,012,827.29	420,927.00	-240.6%	-2,423,154.00
Net Income	-125,075.04	-474,013.50	26.4%	-1,012,827.29	420,927.00	-240.6%	-2,423,154.00

City of Montgomery - Debt Service
Cash Flow Report - Checking Account
As of March 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 02/01/2020				\$344,085.54
Receipts				
	Transfer from Investments		223,000.00	
	Interest		11.28	
	Interest		0.01	
Total Receipts			<u>223,011.29</u>	223,011.29
Disbursements				
	First National Bank of Huntsville	Refunding Bonds Series 2015- Payment due 3/1/20	(91,379.25)	
1047	Amegy Bank	Acct#5784524 Montg.Co. Tax & Rev Ser 2012 - C	(250.00)	
Interest		Bank Wiring Fees	(125.00)	
Wire	BOK FINANCIAL	Debt Service Payment - Series 2017A - due 3/1/20	(54,967.25)	
Wire	Zions First National Bank	Debt Service Payment Series 2012 R- due 3/1/19	(145,993.75)	
Wire	BOK FINANCIAL	Debt Service Payment - Series 2017B - due 3/1/20	(89,957.25)	
Wire	Zions First National Bank	Debt Service Payment Series 2012- due 3/1/19	(183,412.50)	
Total Disbursements			<u>(566,085.00)</u>	(566,085.00)
BALANCE AS OF 03/31/2020				\$1,011.83

**City of Montgomery - Debt Service
Profit & Loss Budget Performance**

Accrual Basis

March 2020

	Mar 20	Budget	\$ Over Budget	Oct '19 - Mar 20	YTD Budget	\$ Over Budget	Annual Budget
Income							
34000 - Taxes & Franchise Fees							
34320 - Ad Valorem Taxes	0.00	42,817.41	-42,817.41	494,547.19	256,904.54	237,642.65	513,809.00
34330 - Penalty & Interest	0.00	341.66	-341.66	855.12	2,050.04	-1,194.92	4,100.00
Total 34000 - Taxes & Franchise Fees	0.00	43,159.07	-43,159.07	495,402.31	258,954.58	236,447.73	517,909.00
34100 - Transfers							
34301.4 - Transfers in-MEDC Fund	0.00	40,000.00	-40,000.00	40,000.00	80,000.00	-40,000.00	160,000.00
34301.5 - Transfers in - Utility Fund	0.00			0.00	0.00	0.00	0.00
Total 34100 - Transfers	0.00	40,000.00	-40,000.00	40,000.00	80,000.00	-40,000.00	160,000.00
35000 - Other Revenues							
35390 - Interest on Checking	0.00	0.00	0.00	0.17	0.00	0.17	0.00
35391 - Interest on Investments	99.36	0.00	99.36	2,222.18	0.00	2,222.18	0.00
Total 35000 - Other Revenues	99.36	0.00	99.36	2,222.35	0.00	2,222.35	0.00
Total Income	99.36	83,159.07	-83,059.71	537,624.66	338,954.58	198,670.08	677,909.00
Expense							
37000 - Debt Service							
36410 - Bank Charges	0.00			125.00			
37360 - Interest Payments On Note	14,524.50	0.00	14,524.50	20,903.75	56,894.50	-35,990.75	108,357.00
37363 - Paying Agent Fees	400.00	0.00	400.00	650.00	0.00	650.00	2,500.00
37365 - Interest 2012 Series Premium	89,406.25	0.00	89,406.25	89,406.25	53,560.75	35,845.50	108,512.00
37395 - Principal Note Payments	370,000.00	0.00	370,000.00	455,000.00	455,000.00	0.00	455,000.00
Total 37000 - Debt Service	474,330.75	0.00	474,330.75	566,085.00	565,455.25	629.75	674,369.00
Total Expense	474,330.75	0.00	474,330.75	566,085.00	565,455.25	629.75	674,369.00
Net Income	-474,231.39	83,159.07	-557,390.46	-28,460.34	-226,500.67	198,040.33	3,540.00

City of Montgomery - Ct Security Fund
Cash Flow Report - Checking Account
 As of March 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 02/01/2020				\$6,215.00
Receipts				
	No Receipts Activity		0.00	
Total Receipts			<u>0.00</u>	0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 03/31/2020				<u><u>\$6,215.00</u></u>

**City of Montgomery - Ct Security Fund
Profit & Loss Budget Performance**

Accrual Basis

March 2020

	Mar 20	Budget	\$ Over Budget	Oct '19 - Mar 20	YTD Budget	\$ Over Budget	Annual Budget
Ordinary Income/Expense							
Income							
84110 · Court Fines & Forfeitures							
84110.1 · Court Security Fees	0.00	450.00	-450.00	2,632.17	2,700.00	-67.83	5,400.00
Total 84110 · Court Fines & Forfeitures	0.00	450.00	-450.00	2,632.17	2,700.00	-67.83	5,400.00
84120 · Other Revenues							
84120.1 · Interest Income	0.00	0.42	-0.42	0.00	2.48	-2.48	5.00
Total 84120 · Other Revenues	0.00	0.42	-0.42	0.00	2.48	-2.48	5.00
Total Income	0.00	450.42	-450.42	2,632.17	2,702.48	-70.31	5,405.00
Expense							
86000 · Contracted Services							
86442 · Security Services	0.00	50.00	-50.00	0.00	300.00	-300.00	600.00
Total 86000 · Contracted Services	0.00	50.00	-50.00	0.00	300.00	-300.00	600.00
86005 · Miscellaneous Expenses	0.00	250.00	-250.00	0.00	1,500.00	-1,500.00	3,000.00
Total Expense	0.00	300.00	-300.00	0.00	1,800.00	-1,800.00	3,600.00
Net Ordinary Income	0.00	150.42	-150.42	2,632.17	902.48	1,729.69	1,805.00
Other Income/Expense							
Other Expense							
86560 · Interfund Transfers							
86551 · Baliff Transfer to General Fund	0.00	975.00	-975.00	975.00	1,950.00	-975.00	3,900.00
Total 86560 · Interfund Transfers	0.00	975.00	-975.00	975.00	1,950.00	-975.00	3,900.00
Total Other Expense	0.00	975.00	-975.00	975.00	1,950.00	-975.00	3,900.00
Net Other Income	0.00	-975.00	975.00	-975.00	-1,950.00	975.00	-3,900.00
Net Income	0.00	-824.58	824.58	1,657.17	-1,047.52	2,704.69	-2,095.00

City of Montgomery - Ct Tech Fund
Cash Flow Report - Checking Account
 As of March 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 02/01/2020				\$38,445.61
Receipts				
	Interest		0.88	
	Interest		0.94	
Total Receipts			1.82	1.82
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			0.00	0.00
BALANCE AS OF 03/31/2020				\$38,447.43

**City of Montgomery - Ct Tech Fund
Actual to Budget Performance**

Accrual Basis

March 2020

	<u>Mar 20</u>	<u>Budget</u>	<u>\$ Over...</u>	<u>Oct '19...</u>	<u>YTD B...</u>	<u>\$ Over Budget</u>	<u>Annua...</u>
Ordinary Income/Expense							
Income							
74100 - Court Fines and Forfeitures							
74110 - Court Technology Fees	0.00	500.00	-500.00	2,161.54	3,000.00	-838.46	6,000.00
Total 74100 - Court Fines and Forfeitures	0.00	500.00	-500.00	2,161.54	3,000.00	-838.46	6,000.00
74200 - Other Revenues							
74291 - Interest Income	0.94	0.25	0.69	5.55	1.50	4.05	3.00
Total 74200 - Other Revenues	0.94	0.25	0.69	5.55	1.50	4.05	3.00
Total Income	0.94	500.25	-499.31	2,167.09	3,001.50	-834.41	6,003.00
Expense							
76200 - Contract Services							
76362 - Computer/Website Services	0.00	416.67	-416.67	0.00	2,499.98	-2,499.98	5,000.00
Total 76200 - Contract Services	0.00	416.67	-416.67	0.00	2,499.98	-2,499.98	5,000.00
Total Expense	0.00	416.67	-416.67	0.00	2,499.98	-2,499.98	5,000.00
Net Ordinary Income	0.94	83.58	-82.64	2,167.09	501.52	1,665.57	1,003.00
Net Income	<u>0.94</u>	<u>83.58</u>	<u>-82.64</u>	<u>2,167.09</u>	<u>501.52</u>	<u>1,665.57</u>	<u>1,003.00</u>

Cash Flow Report - Grant Account Account

As of March 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 02/01/2020				\$80.73
Receipts				
	No Receipts Activity		0.00	
Total Receipts			<u>0.00</u>	0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 03/31/2020				<u><u>\$80.73</u></u>

City of Montgomery - Grant
Cash Flow Report - Checking Account
 As of March 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 02/01/2020				\$5,737.63
Receipts				
	No Receipts Activity		0.00	
Total Receipts			<u>0.00</u>	0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 03/31/2020				<u><u>\$5,737.63</u></u>

City of Montgomery - Hotel Occupancy Tax Fund
Cash Flow Report - Checking Account
 As of March 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 02/01/2020				\$14,501.95
Receipts				
	Interest		0.33	
	Interest		0.36	
Total Receipts			0.69	0.69
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			0.00	0.00
BALANCE AS OF 03/31/2020				\$14,502.64

**City of Montgomery - Hotel Occupancy Tax Fund
Profit & Loss Budget Performance**

Accrual Basis

March 2020

	Ma...	Budget	\$ Over Budget	Oct '19 - Mar 20	YTD Budget	\$ Over Budget	Annual Budget
Income							
44300 - Taxes & Franchise Fees							
44330 - Hotel Occupancy Taxes	0.00	125.00	-125.00	1,383.61	750.00	633.61	1,500.00
Total 44300 - Taxes & Franchise Fees	0.00	125.00	-125.00	1,383.61	750.00	633.61	1,500.00
44400 - Other Revenues							
44360 - Interest Earned On Checking	0.00	0.25	-0.25	0.00	1.50	-1.50	3.00
44490 - Interest Income	0.36			2.09			
Total 44400 - Other Revenues	0.36	0.25	0.11	2.09	1.50	0.59	3.00
Total Income	0.36	125.25	-124.89	1,385.70	751.50	634.20	1,503.00
Expense							
46600 - Miscellaneous Expenses	0.00	333.33	-333.33	0.00	2,000.02	-2,000.02	4,000.00
Total Expense	0.00	333.33	-333.33	0.00	2,000.02	-2,000.02	4,000.00
Net Income	0.36	-208.08	208.44	1,385.70	-1,248.52	2,634.22	-2,497.00

Cash Flow Report - MEDC Checking Account

As of March 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 02/01/2020				\$97,583.78
Receipts				
	No Receipts Activity		0.00	
Total Receipts			0.00	0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			0.00	0.00
BALANCE AS OF 03/31/2020				\$97,583.78

City of Montgomery - MEDC
Actual to Budget Performance

March 2020

	Mar 20	Budget	\$ Over Budget	Oct '19 - Mar 20	YTD Budget	\$ Over Budget	Annual Budget
Income							
55000 · Taxes & Franchise Fees							
55400 · Sales Tax	54,405.25	38,000.00	16,405.25	378,791.47	304,500.00	74,291.47	654,000.00
Total 55000 · Taxes & Franchise Fees	54,405.25	38,000.00	16,405.25	378,791.47	304,500.00	74,291.47	654,000.00
55300 · Other Revenues							
55391 · Interest Income	921.56	840.00	81.56	11,262.66	5,000.00	6,262.66	10,000.00
Total 55300 · Other Revenues	921.56	840.00	81.56	11,262.66	5,000.00	6,262.66	10,000.00
Total Income	55,326.81	38,840.00	16,486.81	390,054.13	309,500.00	80,554.13	664,000.00
Expense							
56000 · Pub Infrastructure - Category I							
56000.6 · Downtown Dev Improvements	0.00	30,000.00	(30,000.00)	0.00	30,000.00	(30,000.00)	60,000.00
56000.7 · Streets & Sidewalks	0.00	19,000.00	(19,000.00)	0.00	38,000.00	(38,000.00)	76,000.00
56000.8 · Utility Extensions	0.00	0.00	0.00	0.00	25,000.00	(25,000.00)	50,000.00
56430 · Tsf to Debt Service	40,000.00	0.00	40,000.00	80,000.00	80,000.00	0.00	160,000.00
Total 56000 · Pub Infrastructure - Category I	40,000.00	49,000.00	(9,000.00)	80,000.00	173,000.00	(93,000.00)	346,000.00
56001 · Business Dev & Ret - Category II							
56001.8 · Sales Tax Reimbursement	19,875.00	19,875.00	0.00	39,750.00	39,750.00	0.00	79,500.00
56423 · Economic Development Grant Prog	0.00	10,000.00	(10,000.00)	0.00	10,000.00	(10,000.00)	20,000.00
Total 56001 · Business Dev & Ret - Category II	19,875.00	29,875.00	(10,000.00)	39,750.00	49,750.00	(10,000.00)	99,500.00
56002 · Quality of Life - Category III							
56423.1 · Walking Tours	0.00	0.00	0.00	0.00	1,000.00	(1,000.00)	1,000.00
56429 · Removal of Blight	0.00	0.00	0.00	3,000.00	15,000.00	(12,000.00)	15,000.00
56434 · Events							
55602 · Neighborhood Water Party	0.00	0.00	0.00	38.11	0.00	38.11	0.00
55606 · Light up Montgomery	0.00	0.00	0.00	930.75	1,500.00	(569.25)	1,500.00
56434 · Events - Other	0.00	0.00	0.00	0.00	35,000.00	(35,000.00)	35,000.00
Total 56434 · Events	0.00	0.00	0.00	968.86	36,500.00	(35,531.14)	36,500.00
56439 · Downtown Enhancement Projects	0.00	2,500.00	(2,500.00)	0.00	15,000.00	(15,000.00)	30,000.00
Total 56002 · Quality of Life - Category III	0.00	2,500.00	(2,500.00)	3,968.86	67,500.00	(63,531.14)	82,500.00
56003 · Marketing & Tourism - Category IV							
56413 · Brochures/Printed Literature	0.00	833.33	(833.33)	322.62	5,000.02	(4,677.40)	10,000.00
56419 · Website	0.00	250.00	(250.00)	165.00	1,500.00	(1,335.00)	3,000.00
Total 56003 · Marketing & Tourism - Category IV	0.00	1,083.33	(1,083.33)	487.62	6,500.02	(6,012.40)	13,000.00
56004 · Administration - Category V							
56004.1 · Admin Transfers to Gen Fund	19,375.00	26,875.00	(7,500.00)	31,250.00	53,750.00	(22,500.00)	107,500.00
56004.3 · Miscellaneous Expenses	0.00	41.66	(41.66)	0.00	250.04	(250.04)	500.00
56327 · Consulting (Professional servi)	0.00	2,500.00	(2,500.00)	0.00	5,000.00	(5,000.00)	10,000.00
56354 · Travel & Training Expenses	0.00	0.00	0.00	500.00	2,500.00	(2,000.00)	5,000.00
Total 56004 · Administration - Category V	19,375.00	29,416.66	(10,041.66)	31,750.00	61,500.04	(29,750.04)	123,000.00
56340 · Office Supplies	44.98			195.83			
Total Expense	79,294.98	111,874.99	(32,580.01)	156,152.31	358,250.06	(202,097.75)	664,000.00
Net Income	(23,968.17)	(73,034.99)	49,066.82	233,901.82	(48,750.06)	282,651.88	0.00

City of Montgomery - Police Asset Forfeiture
Cash Flow Report - Checking Account
 As of March 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 02/01/2020				\$6,221.99
Receipts				
	No Receipts Activity		0.00	
Total Receipts			<u>0.00</u>	0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 03/31/2020				<u><u>\$6,221.99</u></u>

City of Montgomery - Police Asset Forfeiture Profit & Loss Budget Performance

March 2020

Accrual Basis

	<u>Mar 20</u>	<u>Budget</u>	<u>\$ Over ...</u>	<u>Oct '19 ...</u>	<u>YTD Bu...</u>	<u>\$ Over ...</u>	<u>Annual ...</u>
Ordinary Income/Expense							
Income							
74000 - Police Asset Forfeitures							
74102 - Asset Forfeitures	0.00	0.00	0.00	0.00	100.00	-100.00	100.00
Total 74000 - Police Asset Forfeitures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>-100.00</u>	<u>100.00</u>
Total Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>-100.00</u>	<u>100.00</u>
Net Ordinary Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>-100.00</u>	<u>100.00</u>
Net Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>-100.00</u>	<u>100.00</u>

Cash Flow Report - Water & Sewer Fund Account

As of March 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 02/01/2020				\$824,348.02
Receipts				
	A/R Collections		107,455.88	
	A/R Collections O/S		9,191.42	
	A/R Collections O/S		1,595.86	
	Customer Meter Deposits		1,400.00	
	Fee Revenue		286.25	
	Fee Revenue O/S		32.50	
	Interest on Checking		33.40	
	A/R Collections		176,915.84	
	A/R Collections O/S		297.84	
	Customer Meter Deposits		3,600.00	
	Fee Revenue		631.25	
	Fee Revenue O/S		7.50	
	Interest on Checking		34.01	
Total Receipts				301,481.75
Disbursements				
14776	Accurate Utility Supply, LLC	Meter Expense Inv #154236,5459,60	(629.48)	
14777	Badger Meter	Inv #80046388	(899.79)	
14778	City of Montgomery - Utility Fund	Cooling Tower Feed @ 109 Business Park Dr Acct	(731.68)	
14779	DataProse, Inc.	Calendar insert- Inv#3P47051 2/20	(169.44)	
14780	DXI Industries Inc.	Chlorine WP#3 055001249-20	(113.61)	
14781	Grease Monkey Montgomery	Inv 922-169912, 913	(147.49)	
14782	USA BlueBook	Supplies Inv 914315	(441.29)	
14783	City of Montgomery - Utility Fund	Water Usage @ Buffalo Spring Sewer Plant Acct#	(33.16)	
14784	DataProse, Inc.	Acct# 1216 Inv#DP2000155 Billing Period 1/1-	(677.98)	
14785	LDC	CM100268 Hwy 105 West, CM100264 149 South	(19.18)	
14786	Municipal Accounts & Consulting, L.P.	Accounting Service Part Inv # 61378 1/31/2020	(4,964.18)	
14787	RACO Manufacturing & Engineering Co.	AA Service 1 YR Inv 101170	(540.00)	
14788	State Comptroller	TIN 1-74-2063592-6 Sales Tax - Fees - 1/2020	(1,066.64)	
14789	TML - IRP	Insurance Premiums February 2020	(2,723.48)	
14790	Waste Management (2)	Acct 7-23166-83000 - Inv5664641-1792-8 2/1-2/2	(740.22)	
14791	K-3 Resources, LP	Sludge Haul Inv 202446	(6,630.00)	
14792	McCoy's Building Supply	Acct#0900-98046487-001 Inv#11334376	(7.09)	
14793	Michelle French	Deposit Refund	(175.39)	
14794	Neil Technical Services, Inc	Lift #7 - Repairs & Maintenance	(2,511.30)	
14795	Source Point Solutions, Inc.	Util Projects/Prev Maint	(4,334.00)	
14796	Texas Excavation Safety System, Inc.	Monthly Message Fees for 0/20 Inv#20-00454	(62.70)	
14797	Verizon Connect NWF, Inc	Vehicle Rep. & Maint. Inv OSV000002022076	(75.80)	
14798	Finway Electric	Deposit Refund	(474.50)	
14799	Gulf Utility Service, Inc.	Operations - Inv 17420 11/30/19	(18,620.55)	
14800	John A Tatum, Jr.	Deposit Refund	(75.39)	
14801	Liberty Home Builders	Deposit Refund	(41.90)	
14802	Entergy	January Invoices	(4,904.32)	
14803	Consolidated Communications	936-597-4774/0 Recurring Charges 2/11/20-3/04	(42.81)	
14804	Grease Monkey Montgomery	Vehicle Rep. & Maint.	(199.98)	
14805	Houston Chronicle	Legal notices - Bids-Proposals Inv 222716149 Ad#	(810.00)	
14806	Techline Pipe, L.P.	Customer #1090 62507-00	(210.00)	
14807	Thomas Printing & Publishing	Business Cards	(239.00)	
14808	Jones & Carter, Inc	Engineering Fees	(268.75)	
14809	Tyler Technologies	Monthly Maintenance-Support and Host Web Site	(82.00)	

Cash Flow Report - Water & Sewer Fund Account

As of March 31, 2020

Num	Name	Memo	Amount	Balance
Disbursements				
14810	ACCURATE Meter & Backflow, LLC	Repairs & Maintenance	(625.00)	
14811	Accurate Utility Supply, LLC	Operating Supplies Inv #156211	(4,048.53)	
14812	Consolidated Communications	936-597-4826/0 Recurring Charges 2/20	(87.76)	
14813	DXI Industries Inc.	Chlorine WP#3 055003173-20	(536.02)	
14814	Entergy	February Invoices	(8,747.69)	
14815	Neil Technical Services, Inc	LS#14 - Util Projects/Prev Maint	(18,074.00)	
14816	Source Point Solutions, Inc.	Repairs & Maintenance #61398	(5,937.50)	
14817	Waste Management (2)	Acct 7-23166-83000 - Inv5668318-1792-9 3/1-3/3	(1,175.73)	
14818	DataProse, Inc.	Contract Services	(354.44)	
14819	Accurate Utility Supply, LLC	Repairs & Maintenance Inv #156029	(1,160.34)	
14820	Badger Meter	Inv #80048455	(914.92)	
14821	Consolidated Communications	936-597-4826/0 Recurring Charges 2/20	(255.95)	
14822	DataProse, Inc.	Acct# 1216 Inv#DP2000556 Billing Period 2/1-	(747.02)	
14823	DXI Industries Inc.	Chlorine WP#3 DE05000687-20	(100.00)	
14824	Entergy	February Invoices	(1,420.18)	
14825	LDC	CM100268 Hwy 105 West, CM100264 149 South 0	(50.14)	
14826	McCoy's Building Supply	Acct#0900-98046487-001 Inv 11334858	(7.58)	
14827	Neil Technical Services, Inc	LS#3 - Lift Pumps Tripping Inv 92944	(490.00)	
14828	TML - IRP	Insurance Premiums March 2020	(2,911.00)	
14829	Waste Management	Customer ID# 7-23067-13005	(25,287.84)	
14830	DSHS Central Lab MC2004	Acct CEN CD2782_022020 PWS ID #1700022	(241.74)	
14831	Entergy	February Invoices	(7,074.86)	
14832	GenSolutions LLC	Repairs & Maintenance	(1,483.00)	
14833	Gulf Utility Service, Inc.	Operations - Inv 17420 02/29/19	(35,245.02)	
14834	Jones & Carter, Inc	Engineering Fees	(810.00)	
14835	Neil Technical Services, Inc	LS#2 - Investigate Lift Pump No.3 Seal Alarm Inv	(480.00)	
14836	Source Point Solutions, Inc.	Repairs & Maintenance #61524	(3,294.00)	
14837	Texas Excavation Safety System, Inc.	Monthly Message Fees for 02/20 Inv#20-02293	(59.85)	
14838	Verizon Connect NWF, Inc	Vehicle Rep. & Maint. Inv OSV000002049518	(75.80)	
14839	Accurate Utility Supply, LLC	Operating Supplies Inv #155330 ; 157354	(6,501.35)	
14840	City of Montgomery - Utility Fund	Water Usage Buffalo Sp STP & Cooling Tower Fee	(809.41)	
14841	Consolidated Communications	936-597-4774/0 Recurring Charges 3/11/20-4/10	(42.81)	
14842	DataProse, Inc.	Acct# 1216 Inv#3P48150 ; 3P48151	(338.88)	
14843	DXI Industries Inc.	Chlorine WP#3 DE05001625-20	(100.00)	
14844	Eddy Arnold	Deposit Refund - 295 Berkley	(63.39)	
14845	J Underground Utility	Deposit Refund - FM 1097	(418.40)	
14846	J&S Drilling LLC	Deposit Refund - FM 2854	(331.66)	
14847	Jennifer Szatny	Deposit Refund - 19006 Minero Ln	(175.39)	
14848	Liberty Home Builders	Deposit Refund - 321 Terra Vista Circle	(100.82)	
14849	Liberty Home Builders	Deposit Refund - 474 Terra Vista Circle	(94.78)	
14850	Liberty Home Builders	Deposit Refund - 312 Terra Vista Circle	(93.06)	
14851	Peggy Miller	Deposit Refund - 176 Racetrack	(71.95)	
14852	Stylecraft Builders	Deposit Refund 114 Abner Lane	(94.78)	
14853	Stylecraft Builders	Deposit Refund 307 Brock's Lane	(94.78)	
14854	Stylecraft Builders	Deposit Refund 286 Brock's Lane	(93.06)	
14855	Stylecraft Builders	Deposit Refund 141 Scenic Hills Court	(93.06)	
14856	Stylecraft Builders	Deposit Refund 126 Scenic Hills Court	(94.78)	
14857	Stylecraft Builders	Deposit Refund 114 Scenic Hills Court	(94.78)	

Cash Flow Report - Water & Sewer Fund Account

As of March 31, 2020

Num	Name	Memo	Amount	Balance
Disbursements				
Recap 02/20	First Financial	Billing Charges	(1,270.61)	
Recap 02/20	First Financial	Returned Payment	(38.41)	
Recap 03/20	First Financial	Billing Charges	(1,222.70)	
Recap 03/20	First Financial	Returned Payment	(38.41)	
Total Disbursements				<u>(187,636.28)</u>
BALANCE AS OF 03/31/2020				<u><u>\$938,193.49</u></u>

	Mar 20	Budget	\$ Over Budget	Oct '19 - Mar 20	YTD Budget	\$ Over Budget	Annual Budget
26900.4 - Capital Outlay-Sewer/Plant Imp	0.00	4,166.67	(4,166.67)	0.00	24,999.98	(24,999.98)	50,000.00
26900 - Capital Outlay - Other	0.00			5,526.15			
Total 26900 - Capital Outlay	0.00	4,166.67	(4,166.67)	5,526.15	24,999.98	(19,473.83)	50,000.00
26901 - Util Projects/Prev Maint							
26901.1 - Util Proj/Prev Maint-Tsf to CPF	0.00	22,850.00	(22,850.00)	0.00	45,700.00	(45,700.00)	91,400.00
26901.2 - Capital Costs-Tsf to CPF	0.00	22,850.00	(22,850.00)	0.00	45,700.00	(45,700.00)	91,400.00
26901.3 - Impact Fees - Tsf to CPF	0.00	22,850.00	(22,850.00)	0.00	45,700.00	(45,700.00)	91,400.00
26901 - Util Projects/Prev Maint - Other	6,402.43	26,863.50	(20,461.07)	92,617.63	161,181.00	(68,563.37)	322,362.00
Total 26901 - Util Projects/Prev Maint	6,402.43	95,413.50	(89,011.07)	92,617.63	298,281.00	(205,663.37)	596,562.00
27000 - Miscellaneous Expenses							
26359 - Misc Expense	0.00			189.98			
26361 - Bank Charges/ETS	1,222.70	666.67	556.03	6,439.92	3,999.98	2,439.94	8,000.00
Total 27000 - Miscellaneous Expenses	1,222.70	666.67	556.03	6,629.90	3,999.98	2,629.92	8,000.00
Total Expense	83,300.29	219,806.69	(136,506.40)	618,123.47	1,052,339.86	(434,216.39)	2,096,980.00
Net Ordinary Income	72,732.59	(55,075.08)	127,807.67	335,637.71	211,050.48	124,587.23	154,800.00
Other Income/Expense							
Other Expense							
27001 - Other Expenses							
27002 - Transfer to Construction Fund	0.00	38,700.00	(38,700.00)	38,700.00	77,400.00	(38,700.00)	154,800.00
Total 27001 - Other Expenses	0.00	38,700.00	(38,700.00)	38,700.00	77,400.00	(38,700.00)	154,800.00
Total Other Expense	0.00	38,700.00	(38,700.00)	38,700.00	77,400.00	(38,700.00)	154,800.00
Net Other Income	0.00	(38,700.00)	38,700.00	(38,700.00)	(77,400.00)	38,700.00	(154,800.00)
Net Income	72,732.59	(93,775.08)	166,507.67	296,937.71	133,650.48	163,287.23	0.00

District Debt Service Payments

02/01/2020 - 02/01/2021

Paying Agent	Series	Date Due	Date Paid	Principal	Interest	Total Due
Debt Service Payment Due 03/01/2020						
Amegy Bank of Texas	2012	03/01/2020	02/28/2020	130,000.00	53,412.50	183,412.50
Amegy Bank of Texas	2012R	03/01/2020	02/28/2020	110,000.00	35,993.75	145,993.75
First National Bank of Huntsville	2015R	03/01/2020	02/28/2020	85,000.00	6,376.25	91,376.25
Bank of Texas	2017A	03/01/2020	02/28/2020	50,000.00	4,767.25	54,767.25
Bank of Texas	2017B	03/01/2020	02/28/2020	80,000.00	9,757.25	89,757.25
Total Due 03/01/2020				455,000.00	110,307.00	565,307.00
Debt Service Payment Due 09/01/2020						
Amegy Bank of Texas	2012	09/01/2020		0.00	51,462.50	51,462.50
Amegy Bank of Texas	2012R	09/01/2020		0.00	34,756.25	34,756.25
First National Bank of Huntsville	2015R	09/01/2020		0.00	5,526.25	5,526.25
Bank of Texas	2017A	09/01/2020		0.00	4,767.25	4,767.25
Bank of Texas	2017B	09/01/2020		0.00	9,753.25	9,753.25
Total Due 09/01/2020				0.00	106,265.50	106,265.50
District Total				\$455,000.00	\$216,572.50	\$671,572.50

April 23, 2020

The Honorable Mayor and City Council
City of Montgomery
101 Old Plantersville Road
Montgomery, Texas 77316

Re: Engineering Report
Council Meeting: April 27, 2020
City of Montgomery

Dear Mayor and Council:

The following information summarizes our activities on your behalf since the February 25th Council Meeting:

Status of Previously Authorized Projects:

All projects discussed below are shown on the enclosed maps of active developments and capital projects.

a) Baja Road Water and Drainage Improvements, Phase I & Phase II (CDBG)

We are working with the Contractor, City, and GrantWorks to ensure all required documentation is prepared and submitted as required by the Texas Department of Agriculture to close out the project.

b) Water Distribution System Analysis and Master Plan – CP No. 3 – Downtown and SH-105 Waterline Replacement

We received bids at City Hall on March 16th, and there is a separate agenda item and accompanying memo to further discuss this item.

Agenda Item: Consideration and acceptance of construction bid for the TWDB - Downtown Waterline Replacement project and authorize the project to be re-bid.

c) Water Distribution System Analysis and Master Plan – CP No. 9 - Water Plant No. 3 Improvements

The plans are substantially complete. We have received and addressed the comments from the Texas Water Development Board. We met with the City and TORC on April 9th to review and discuss their comments. We are addressing items discussed at the meeting and plan to submit final plans to the TWDB for approval this week.

d) Water Distribution System Analysis and Master Plan – CP No. 1, Water Plant No. 2 GST Backfill

After discussing the need for this project with City Staff, the project will not be bid with the Water Plant No. 3 Improvements and be placed on an indefinite hold.

Status of Previously Authorized Projects (cont.):**e) 18" Gravity Sanitary Sewer Extension, Phase 2**

As a reminder, we held a final inspection on October 15th. The remaining items to be completed by the contractor are the final testing of the line which will occur once the new lift station is put into service.

f) Sanitary Sewer System Analysis and Master Plan – CP No. 3b – Lift Station No. 1 Replacement

The contractor is continuing with construction of the wet well and electrical work for the Lift Station No. 1 Replacement project. We received and recommended payment of Pay Estimate No. 5 in the amount of \$67,140.00 and Pay Estimate No. 6 in the amount of \$36,027.00 to Veritas Management Company LLC DBA Black Castle General Contractor for work completed as of March 23, 2020. As of Pay Estimate No. 6, the contract is approximately 109% complete by time and 43% complete by value. Based on the contractor's current schedule, construction will not be substantially complete until late May 2020.



Lift Station Site



Lift Station No. 1 Wet Well



Electrical Duct Bank

Status of Previously Authorized Projects (cont.):

- g) Sanitary Sewer System Analysis and Master Plan – CP No. 10 – Lift Station No. 3 Force Main Re-Route**
As a reminder, this project is included in TWDB CWSRF loan. The design is substantially complete, has received TxDOT approval, and is temporarily on hold until the Lift Station No. 1 project is complete.
- h) GLO Projects**
The proposed work is undergoing environmental review for compliance. We are also working with GrantWorks to find a way to move forward with some of the projects until the drainage analysis is complete. Additionally, we are assisting City Staff with the review of the Statement of Qualifications for the required drainage analysis.

Existing and Upcoming Developments:

- a) Feasibility Studies** – There are no ongoing feasibility studies at this time.
- b) Plan Reviews**
- i. Wendy’s (Haza Foods)** – We did not receive revised plans this month.
 - ii. Starbucks** – We received revised plans for the development on March 3rd and returned comments to the plans on March 11th. We received further revised plans on March 18th and returned approval on March 26th.
 - iii. Heritage Parking Place Expansion** – We received revised plans on March 3rd and returned comments to the plans on March 11th. We received further revised plans on April 7th and expect to return plan approval once the building lines are recorded.
- c) Plat Reviews**
- i. Heritage Place Parking Development Plat** – We received revised plans for the plat on March 3rd and returned comments on March 11th. We expect to be able to provide plat approval once the building lines are recorded.
 - ii. The Shoppes at Montgomery, Section 2 Amended Plat** – We received a revised plat and returned comments on March 31st.
 - iii. Gulf Coast Estates Section 2 Replat** – We approved the replat this month.
 - iv. Town Creek Crossing Sections 1 and 2 Preliminary Plat** – We received the preliminary plat on March 23rd and returned comments on March 31st. We received a revised preliminary plat on April 17th and returned comments on April 23rd.
 - v. Depado Development Section 1 Minor Plat** – We received the initial plat on April 1st and returned comments on April 8th. We received a revised plat on April 20th and are ready to approve the plat once all documents and hard copies are submitted.

Plat Reviews (cont.):

- vi. **Hills of Town Creek Section 4 Preliminary Plat** – We received the preliminary plat on April 15th and returned comments on April 22nd.

d) Ongoing Construction

- i. **Shoppes at Montgomery Public Waterline Extension** – We attended a preconstruction meeting with the developer and contractor on March 17th for the public waterline extension on the Shoppes at Montgomery property. The contractor has substantially completed construction and we are coordinating the required testing.

e) One-Year Warranty Inspections

- i. **Lake Creek Village, Section 3** – We are continuing to work with the Developer and his contractor to address the roadside ditch along Buffalo Springs Drive.
- ii. **Villas of Mia Lago, Section 2** – It is our understanding the contractor is working to address the items identified at the one-year warranty inspection.
- iii. **18" Gravity Sanitary Sewer Extension, Phase I** – The one-year warranty inspection was held on January 7, 2020 and the contractor has completed addressing the punchlist items.

Agenda Item: Consideration and possible action regarding completion of a one-year warranty period for the 18-Inch Gravity Sanitary Sewer Line Extension (Phase 1).

- iv. **Shoppes at Montgomery Public Infrastructure** – We performed a one-year warranty inspection on March 26th, and all punchlist items have been addressed. We therefore recommend bonds be released.

Agenda Item: Consideration and possible action regarding completion of a one-year warranty period for The Shoppes at Montgomery Public Infrastructure project and release of maintenance bond.

- v. **Hills of Town Creek, Section 3** – The one-year warranty inspection was held on January 7, 2020, and the contractor is currently addressing the punch list items.
- vi. **Emma's Way** – The one-year warranty inspection was held on February 18, 2020 and the contractor is currently addressing the punch list items.

Meetings and Ongoing Activities:

- a) **Biweekly Operations Conference Call** – We continue hosting a biweekly conference call with representatives from Gulf Utility Service, Inc. and City Staff. Items of note discussed during the previous month included receiving estimates for repairs to Lift Station No. 14, updates on various warranty inspections, general updates on all active design and construction projects, and general operations of the City's water and sanitary sewer facilities.
- b) **FM 1097 & Atkins Creek (TxDOT)** – It is our understanding TxDOT has received the preliminary study results and are currently reviewing.
- c) **FM 149 & SH-105 Right Turn Lane** –TxDOT has advised that the project will not be let until 2025 with the previously discussed downtown FM 149 improvements. We are looking into the mobility study completed in 2017 to determine if there is sufficient data to request TxDOT complete construction sooner.
- d) **Design Manual Update** – We are preparing updates to the City's Design Manual, as authorized by City Staff, in response to recent legislation that requires all plan review comments to reference a written rule. Updates include the addition and modification of standard details and City preferences for construction to be enforced in all proposed City and private developments.
- e) **Annual Water Plant Inspection** – We completed a TCEQ Checklist inspection of the City's water plant facilities on March 3rd. We discussed the results of the inspection with City staff, and items identified in need of attention at Water Plant No. 3 are included in the upcoming Water Plant No. 3 Improvements plans.

Please contact me if you have any questions.

Sincerely,



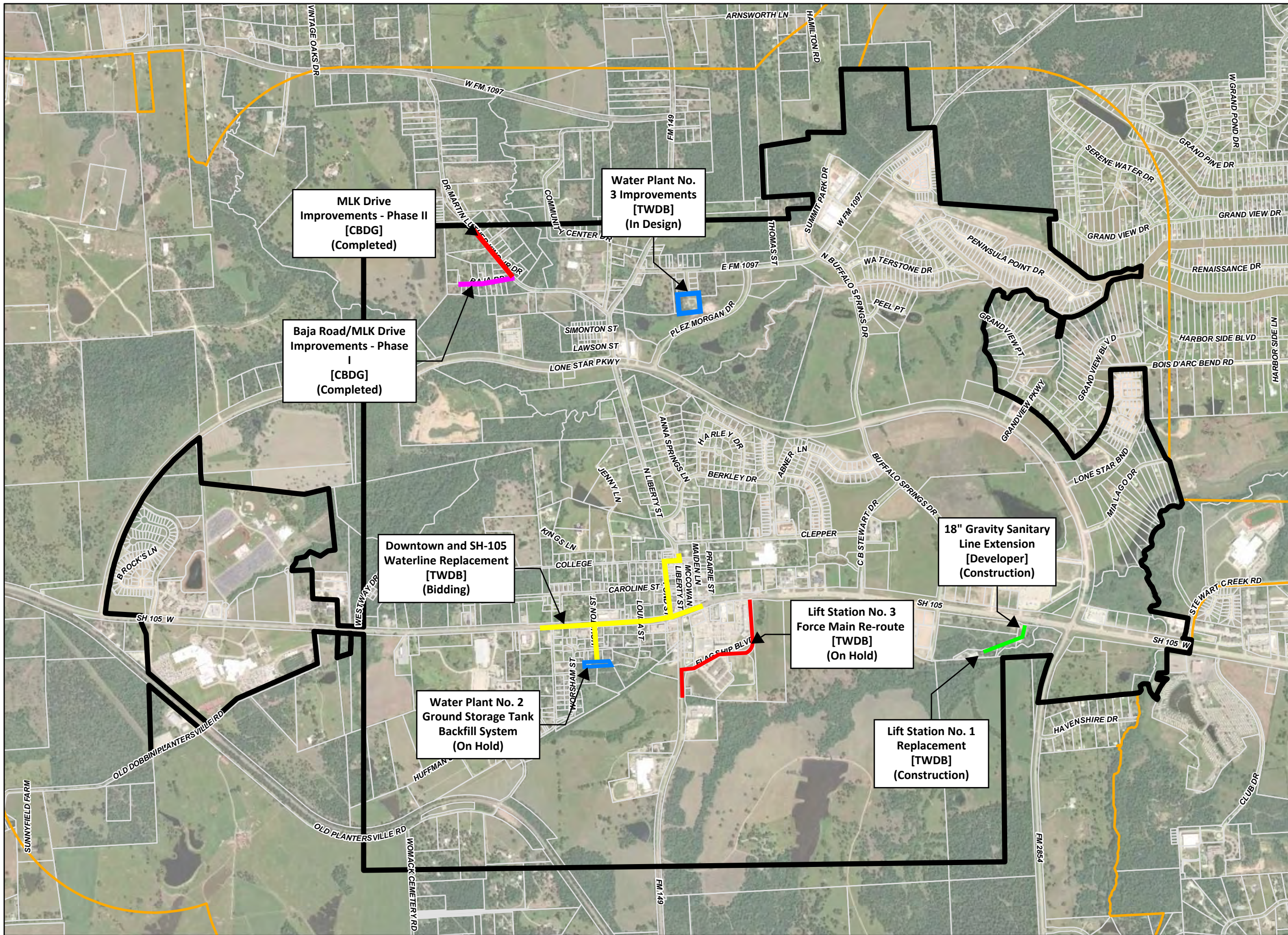
Chris Roznovsky, PE
Engineer for the City

CVR/kmv

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Enclosures: Active Capital Projects Map
Active Developments Map




Cc (via email): The Planning and Zoning Commission – City of Montgomery
Mr. Richard Tramm – City of Montgomery, City Administrator
Ms. Susan Hensley – City of Montgomery, City Secretary
Mr. Alan Petrov – Johnson Petrov LLP, City Attorney



VICINITY MAP

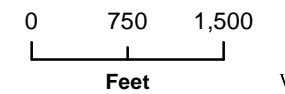
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LEGEND

-  City Limits
-  City ETJ
-  MCAD Parcels

ACTIVE CAPITAL PROJECTS

(APRIL 2020)

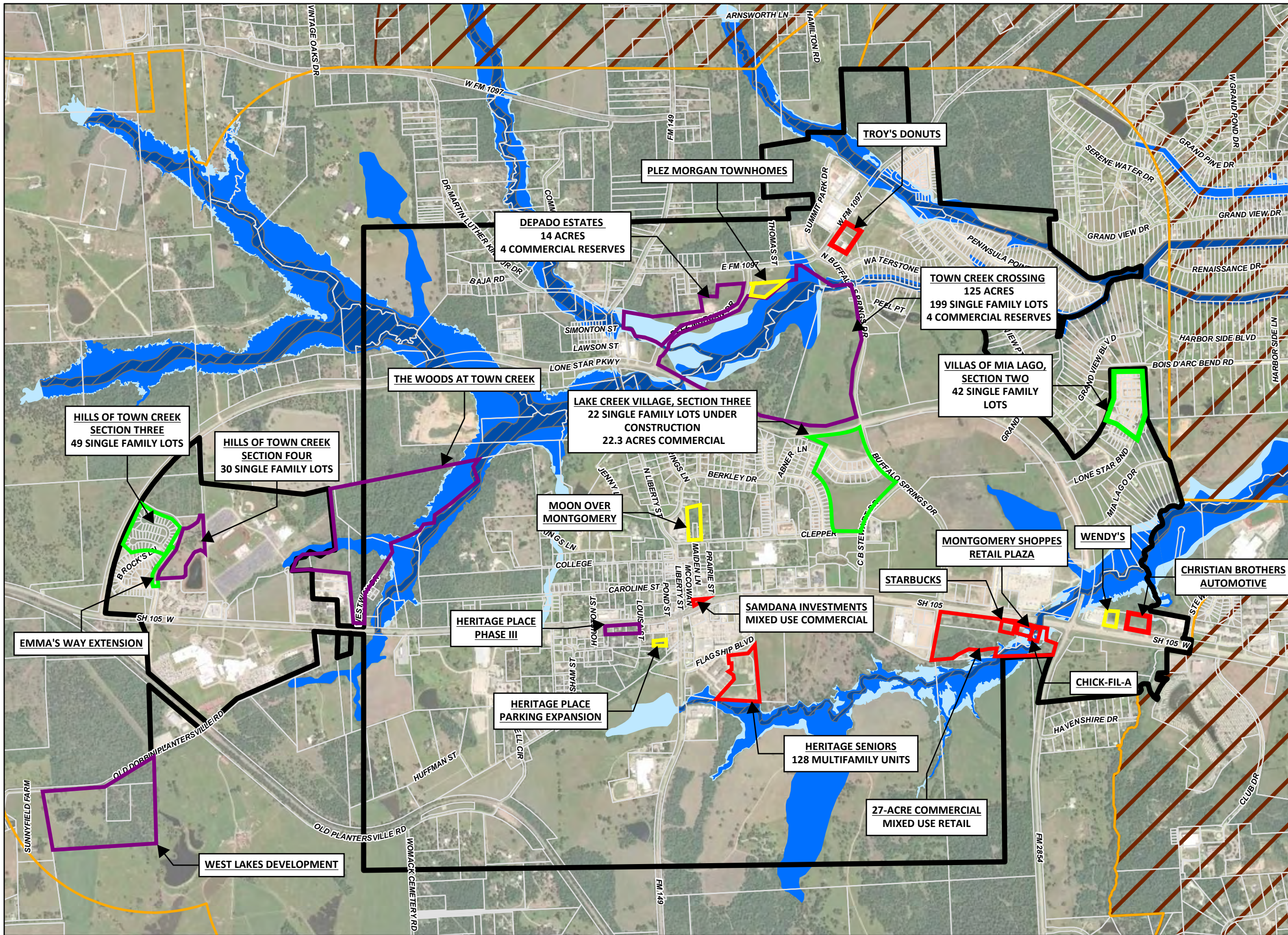


1 inch equals 1,500 feet



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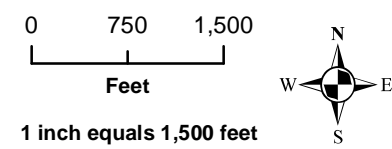


VICINITY MAP
Scale: 1 inch equals 20 miles

LEGEND

- City Limits
- City ETJ
- City of Conroe ETJ
- MCAD Parcels
- Floodway
- 100-year
- 500-year
- Complete/Under Warranty
- Under Construction
- In Design
- Planning/Feasibility

ACTIVE DEVELOPMENTS (APRIL 2020)



Disclaimer: This product is offered for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property, governmental and/or political boundaries or related facilities to said boundary. No express warranties are made by Jones|Carter, Inc. concerning the accuracy, completeness, reliability, or usability of the information included within this exhibit.



Montgomery City Council
AGENDA REPORT

Meeting Date: April 28, 2020	Budgeted Amount: N/A
Department: Administrative	
Prepared By: Dave McCorquodale	Exhibits: Engineer's memo
Date Prepared: April 24, 2020	

Subject

Consideration and possible action regarding acceptance of a construction bid for the TWDB-Downtown Waterline Replacement project and authorize the project to be re-bid.

Description

The engineer's memo is attached.

Recommendation

Accept the construction bid and authorize the project to be re-bid.

Approved By

Asst. City Administrator	Dave McCorquodale <i>DM</i>	Date: 4/24/20
City Administrator	Richard Tramm <i>RT</i>	Date: 4/24/20



As always, should you have any questions or need any additional information, please do not hesitate to contact Katherine Vu or myself.

Sincerely,

A handwritten signature in blue ink that reads 'Chris Roznovsky'.

Chris Roznovsky, PE
Engineer for the City

CVR/kmv

K:\W5841\W5841-0028-00 SH - 105 Waterline Replacement\Project Management\Correspondence\MEMO to Council RE TWDB Downtown Waterline Replacement Bid Results.doc

Enc: N/A

- cc: Mr. Richard Tramm – City of Montgomery, City Administrator
Ms. Susan Hensley – City of Montgomery, City Secretary
Mr. Alan Petrov – Johnson Petrov, LLP, City Attorney
Mr. Mike Muckleroy – City of Montgomery, Director of Public Works

Montgomery City Council
AGENDA REPORT

Meeting Date: April 28, 2020	Budgeted Amount: N/A
Department: Administrative	
Prepared By: Dave McCorquodale	Exhibits: None
Date Prepared: April 23, 2020	

Subject

Consideration and possible action regarding calling a Zoning Board of Adjustment Public Hearing for a variance request for a front building line of 25-feet instead of the required 35-feet for the proposed Heritage III development along SH105 west of the Louisa Street intersection as submitted by Cheatham Management.



Description

This item was not acted on at the March 10, 2020 meeting due to lack of a supermajority of City Council present. (Zoning Board of Adjustment actions require a supermajority vote). This action will allow for new notification letters to be mailed and legal notice to be published to ensure compliance with state law.

Recommendation

Staff recommends calling a Zoning Board of Adjustment Public Hearing for Tuesday May 26th at 6:00 p.m. to receive comments on the request. This date will allow for publication and notification deadlines to be met.

Approved By

Asst. City Administrator	Dave McCorquodale 	Date: 4/23/20
City Administrator	Richard Tramm 	Date: 4/23/20

Montgomery City Council
AGENDA REPORT

Meeting Date: April 28, 2020	Budgeted Amount: N/A
Department: Administrative	
Prepared By: Dave McCorquodale	Exhibits: None
Date Prepared: April 23, 2020	

Subject

Consideration and possible action regarding calling a Public Hearing for a rezoning request from R1 – Single-Family Residential to B – Commercial for Lot 16, Area D, Montgomery Townsite Section Four, a vacant lot behind 21105 Eva Street, as submitted by Cheatham Management.

Description

This item was not acted on at the March 10, 2020 meeting due to lack of a supermajority of City Council present. This action will allow for new notification letters to be mailed and legal notice to be published to ensure compliance with state law.

Recommendation

Staff recommends calling a Public Hearing for Tuesday May 26th at 6:00 p.m. to receive comments on the request. This date will allow for publication and notification deadlines to be met.

Approved By

Asst. City Administrator	Dave McCorquodale <i>DM</i>	Date: 4/23/20
City Administrator	Richard Tramm <i>RT</i>	Date: 4/23/20

Montgomery City Council
AGENDA REPORT

Meeting Date: April 28, 2020	Budgeted Amount: N/A
Department: Administrative	
Prepared By: Richard Tramm	Exhibits: None
Date Prepared: April 23, 2020	

Subject

Consideration, discussion and possible action to appoint Kevin Lacy to fill the vacancy in City of Montgomery City Council Place 1 that was created with the resignation of Jon Bickford.

Description

Jon Bickford resigned from City Council Position 1 in February 2020, creating a vacancy that was to be filled with a Special Election scheduled for May 2, 2020. The Special Election has been delayed until November 3, 2020 due to the COVID-19 public health emergency. The City has three City Council positions on the General and Special Election ballots, with only the election for Place 2 being unopposed with Kevin Lacy as the only candidate for that position. Filling this seat will allow the Council to be operating at full membership through the through the election date.

Recommendation

Discuss and consider the item as you feel is appropriate.

Approved By

City Administrator	Richard Tramm <i>RT</i>	Date: 04/23/2020