

NOTICE OF REGULAR MEETING

February 25, 2020

MONTGOMERY CITY COUNCIL

STATE OF TEXAS

AGENDA

COUNTY OF MONTGOMERY

CITY OF MONTGOMERY

NOTICE IS HEREBY GIVEN that a Regular Meeting of the Montgomery City Council will be held on Tuesday, February 25, 2020, at 6:00 p.m. at the City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas for the purpose of considering the following:

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO FLAGS

VISITOR/CITIZENS FORUM:

Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must be recognized by the Mayor. City Council may not discuss or take any action on an item but may place the issue on a future agenda. The number of speakers along with the time allowed per speaker may be limited.

CONSENT AGENDA:

1. Matters related to the approval of minutes of the Regular Meeting held on February 11, 2020.
2. Consideration and possible action regarding Certificate of Acceptance for the FEMA Atkins Creek Water, Sanitary Sewer, and Storm Sewer Repairs Project.

CONSIDERATION AND POSSIBLE ACTION:

3. Consideration and possible action on Department Reports.
 - A. Administrator's Report
 - B. Public Works Report
 - C. Police Department Report
 - D. Court Department Report
 - E. Utility/Development Report
 - F. Water Report
 - G. Financial Report and Sales Tax Report
 - H. Engineer's Report
4. Consideration and possible action regarding the award of the Contract for IT Provider Services for the City of Montgomery and authorize the City Administrator to execute the contract.
5. Consideration and possible action regarding requesting an opinion from the Planning and Zoning Commission and City Engineer for the following variance requests to the Subdivision Ordinance for the proposed West Lakes residential development along Old Dobbin-Plantersville Road, in the City's ETJ, as submitted by Promocon USA, LLC:
 - a. a lot width variance request of 50-feet instead of the required 75-feet; and
 - b. a minimum lot size of 6,000 square feet instead of the required 9,000 square feet.

6. Consideration and possible action regarding calling a Public Hearing of the City Council, acting as the Board of Adjustment, for the following variance requests to the Zoning Ordinance for the proposed West Lakes residential development along Old Dobbin-Plantersville Road, in the City's ETJ, as submitted by Promocon USA, LLC:
 - a. a minimum side yard setback of 5-feet instead of the required 10-feet; and
 - b. a side yard setback of 10-feet for corner lots instead of the required 15-feet.

EXECUTIVE SESSION:

The City Council reserves the right to discuss any of the items listed specifically under this heading or for any items listed above in executive closed session as permitted by law including if they meet the qualifications in Sections 551.071(consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas.

7. Adjourn into Closed Executive Session as authorized by the Texas Open Meetings Act, Chapter 551 of the Government Code, in accordance with the authority contained in the following:
 - a) Section 551.071 (consultation with attorney); and
 - b) Section 551.072 (deliberation regarding real property); and
 - c) Section 551.074 (personnel matters) Interview City Attorney Candidates.

Reconvene into Open Session.

POSSIBLE ACTION FROM EXECUTIVE SESSION:

8. Consideration and possible action(s), if necessary, on matter(s) deliberated in Closed Executive Session.

COUNCIL INQUIRY:

Pursuant to Texas Government Code Sect. 551.042 the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place on the agenda of a future meeting.

ADJOURNMENT



Susan Hensley, City Secretary

I certify that the attached notice of meeting was posted on the bulletin board at City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas, on the 21st day of February 2020 at 1:45 o'clock p.m. I further certify that the following news media was notified of this meeting as stated above: The Courier

This facility is wheelchair accessible and accessible parking spaces are available. Please contact the City Secretary's office at 936-597-6434 for further information or for special accommodations.

MINUTES OF REGULAR MEETING

February 11, 2020

MONTGOMERY CITY COUNCIL

CALL TO ORDER

Mayor Sara Countryman declared a quorum was present and called the meeting to order at 6:00 p.m.

Present: Sara Countryman Mayor
Jon Bickford City Council Place # 1
John Champagne, Jr. City Council Place # 2
Rebecca Huss City Council Place # 4
Tom Cronin City Council Place # 5

Absent: T.J. Wilkerson City Council Place # 3

Also Present: Richard Tramm City Administrator
Larry Foerster City Attorney
Susan Hensley City Secretary

INVOCATION

John Champagne gave the Invocation.

PLEDGE OF ALLEGIANCE TO FLAGS

CONSENT AGENDA:

1. Matters related to the approval of minutes of the Regular Meeting held on January 28, 2020.
2. Consideration and possible action regarding approval of an Escrow Agreement by and between the City of Montgomery and Chris Cheatham for the proposed Heritage Place Parking Expansion (Dev. No. 1905).
3. Consideration and possible action regarding approval of street closures for the Antiques Festival.
4. Consideration and possible action regarding adoption of the following Resolution:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTGOMERY, TEXAS
CONSENTING TO A PETITION FOR THE CREATION OF MONTGOMERY COUNTY
MUNICIPAL UTILITY DISTRICT NO. 160; OR ANNEXATION OF LAND INTO
MONTGOMERY COUNTY MUNICIPAL UTILITY DISTRICT NO. 179 IN
MONTGOMERY COUNTY, TEXAS AND ESTABLISHING CONDITIONS APPLICABLE
TO THE CREATION OF THE DISTRICT. (Affirming action taken on October 8, 2019 in
Resolution form.)

Rebecca Huss advised she had comments on Consent Agenda Item 4. Rebecca Huss said the item states the City Attorney has advised that this Resolution is formally documenting the petition by Mr. LeFevre, which was approved. Rebecca Huss said that might be so, but the Resolution itself includes information that was not included in the petition and particularly, Subsection 9, which is on page 51 of the Agenda Pack, that states the cost of such improvements is approximately \$16 million dollars, which is fine she does not have an issue with that, however, City Council had discussed that they would, as part of allowing MUD's to be created, establish minimum criteria for the quality of such MUD's. Rebecca Huss said by including a \$16 million dollar price tag on the MUD itself, for the infrastructure of the MUD, it seems that the MUD itself has determined what its infrastructure is without the City being involved in that and if this is a new criterion that has been included in this document that was not discussed within the City and does not include any of the preconditions that the City has talked about wanting to be part of the creation of the MUD. Rebecca Huss said she did not think the City Attorney did not either see this or recognize this as a step beyond what City Council voted on in October 2019. John Champagne asked if this could be looked upon as an estimate. Mr. Foerster said that was all it was because it says it is an estimate. Rebecca Huss said that was fine but stated that figure is used to determine the tax rate and therefore is basically the infrastructure itself as already determined and what they plan on doing. Rebecca Huss said City Council had discussed in chambers what their own goals were in terms of allowing the first MUD to be created in the City. Rebecca Huss said they do not know what is included in the \$16 million dollars, it could be just streets and stop signs, and pipes without any of the extra things they had talked about being the additional quality they wanted as part of the MUD to justify the extra tax rate that our eventual citizens would be required to pay for part of this MUD. Rebecca Huss said this was part of the discussion of what a MUD offers that people who live inside of a MUD get. Rebecca Huss said this is billed on the Consent Agenda for City Council to not worry about it, it is something that City Council already agreed to, stating that if

you read the fine print this is not what they had discussed and agreed to at their October meeting, so she was wondering why Mr. Foerster did not bring this to our attention.

Mr. Foerster said his understanding was the petition that City Council has in front of them was the same petition that was submitted to the City Council back in October. Rebecca Huss asked if Mr. Foerster was stating that was his understanding or did he know that for sure. Mr. Foerster said he was relying on the fact that this came from the City Secretary in her records and asked the City Secretary if he was right or wrong on that. Ms. Hensley, City Secretary advised that she did not have the petition because it was discussed in Executive Session. Mr. Foerster said it would have been submitted to the City, so he assumed that was the case. Mr. Foerster said to answer the question he was relying on the fact that the petition was the identical petition, and Rebecca Huss is telling him that is no, so he does not know for sure and he would have to go back and compare those documents. Rebecca Huss said she was not averse to the timeline because she knows the timeline of it is important, but again one of the things that they talked about doing was establishing standards so that is an important thing to her personally, and that they had all talked about and been in general agreement.

Ms. Hillary Dumas said there was a draft of the Resolution that was discussed in chambers back in October 2019, and at that point, they were not sure if they were going to create their own MUD or if they were going to join an existing MUD. Ms. Dumas said today they know they are going to create their own MUD and go through that process; they are not going to join another MUD. Ms. Dumas said they are requesting that MUD 160 be created. Ms. Dumas said the \$16 million dollars is an estimate that is based on the land plan that she believed was in the Agenda Pack and is very similar to what they had in October. Ms. Dumas said they still have to come to the City for preliminary and final plat and all of that, so all of the amenities they discussed in Executive Session, they plan on doing and would be stupid if they didn't because they would not sell anything. Ms. Dumas said they are looking at a tax rate of \$0.68 cents and they want to stay at \$3.00 total, so that is what their goals have been. Ms. Dumas said they intend to do amenities such as splash parks, walking trails, dog parks and green spaces, which has not changed from what they discussed in October. Ms. Dumas said when they submit to the City for preliminary plat you will see those details then, this is just them going through the formal State deadlines that must be met. Ms. Dumas said right now they have surveyed the property and they have surveyed what they believe is the preliminary centerline of the road, with some changes that they made to that.

Rebecca Huss asked if that meant they could work with the City from this point forward to develop what they had talked about in terms of minimum MUD standards. Ms. Dumas said they are happy to and would love for the City to have minimum MUD standards, which would put everybody on the same playing field and they are not going to do something down the road somebody else does not have to do, but yet they have the same tax rate so they would be competing against the same tax rate and they have not done the amenities, they want this to be a good thing for the City. Ms. Dumas said they will not sell anything if they don't put the amenities in, which is the whole point for the extra \$0.68 cents or whatever it is. Ms. Dumas said most MUDs are \$3.20 or \$3.40, so they are low on the MUD and they hope will give them an advantage.

John Champagne said he appreciated Rebecca Huss looking at this the way she does, but his question was what number would not have brought her to this point. Rebecca Huss said any number is different than where they were in October, advising the number was not in the documents at all. John Champagne asked what number would have caused Rebecca Huss not to bring it up. Rebecca Huss said she was just saying these documents were not analogous which is the problem, it is not the amount, it is they were told they were doing something that we had already done and she did not feel that it is the same document. Rebecca Huss said she wanted to have the opportunity for City Council to say we don't want to skip over what they felt was an important step, which was being involved in establishing the minimum criteria for MUD's being involved in the City because she has been very averse to establishing MUD's, so if they have them she thinks they need to have hurdles. Ms. Dumas said City Council still can review their product because they still must come to City Council for their preliminary plat, which they hope to do. Ms. Dumas said they have surveyed the property and will make some minor changes, and she believed they were aiming for the preliminary plat in March. Rebecca Huss said she did feel that City Council needed to lay down something formal because otherwise, it is very much people's opinion on whether they do or don't like the product, but if they have the minimum standards for what they are then the developers know what they have to have in order to have a MUD in the City, rather than just the feel of City Council on the day they come before them. Ms. Dumas said she felt like that was two separate things, because City Council approving the Resolution tonight does not finalize anything. Rebecca Huss said she was talking about another separate item on the Agenda, maybe for the Planning and Zoning Commission to do or advise City Council for the minimum MUD standards. Rebecca Huss said she feels that the MUD minimum standards should be adopted, and it should not be done on a case-by-case basis. John Champagne said that was not

their deal, that is the City's deal. Rebecca Huss said if they have that process in motion and this development will be part of that eventual process, she is done.

Jon Bickford has a question regarding Consent Agenda item #3 and asked if they have any funds from the Montgomery EDC going to the Antiques Festival. Rebecca Huss said they have not yet asked for funds and said they might have one more year according to the External Festivals Guidelines of eligibility. Rebecca Huss said the funding would be up to the Montgomery EDC as a separate body. Jon Bickford said that would depend on the amount requested. John Champagne asked what the typical amount of funds were requested. Rebecca Huss said most of the Montgomery EDC's past ones have been \$9,900. John Champagne said historically it has been under \$10,000. Rebecca Huss said she has only been on the Board for a year. Jon Bickford said it might be worth looking into what they are getting out of it in terms of a tax return standpoint because they are supposed to be using those funds as investment dollars. Rebecca Huss said that was correct, just like every other festival. Jon Bickford said some festivals pay for themselves.

John Champagne moved to accept the consent agenda as presented. Rebecca Huss seconded the motion, the motion carried unanimously. (4-0)

CONSIDERATION AND POSSIBLE ACTION:

5. Consideration and possible action regarding acceptance of a Donation Deed and Release of Easement from Troy and Lisa Walker for 0.405-acres of land that is currently the westernmost 440-feet of College Street in the City of Montgomery.

Mr. Tramm presented the information to City Council, advising there was an access easement toward the back of the property that is now a roadway, and now that it is paved they have easy access, and the donation deed allows the conveyance to the City. Mr. Tramm said this was discussed several months ago.

Rebecca Huss moved to accept the Donation Deed and Release of Easement as presented. Jon Bickford seconded the motion, the motion carried unanimously. (4-0)

6. Consideration and possible action regarding a road paving request to be submitted to Montgomery County Commissioner, Precinct 1, Mike Meador.

Mr. Mike Muckleroy, Director of Public Works, presented the information to City Council. Mr. Muckleroy advised at the last meeting in his monthly report that he had sent a letter to County Commissioner Mike Meador requesting some streets be paved and they came out and looked at them. Mr. Muckleroy said Commissioner Meador sent a letter approving all of the streets, but between the process of requesting them and them coming out and looking at the streets, after talking with Mr. Tramm today, they have elected to hold off on McCown Street and John A. Butler Street to maybe incorporate them into the downtown revitalization, before they elect to pave them and then maybe have to rip them up. Mr. Muckleroy said they would be paving Baja Street, Worsham Street, Old Plantersville Road, Westway Street, and McGinnis Lane. Mr. Muckleroy said they have approved McCown and John A. Butler Street, but they are going to pull those streets off the list, for now, stating they could come back and get them paved later. Mr. Muckleroy said Caroline and College Streets have been given a verbal commitment of getting to them before the end of the year, and this is the first package they could bundle together and complete in a week's time. Mr. Muckleroy said his recommendation is to get the approval and get these streets knocked out and then as soon as they are done, he will immediately ask for the next round and see when they can get them done.

Jon Bickford moved to send the letter off to Commissioner Meador. John Champagne seconded the motion.

Discussion: Rebecca Huss asked if this would be approving all roads quoted except McCown Street and John A. Butler Street for an estimated cost of \$51,515 to be from the road fund. Jon Bickford accepted the amendment to the motion. John Champagne seconded the amendment.

The motion carried unanimously. (4-0)

7. Discussion regarding a future ordinance to create City Parks Advisory Board.

Mr. Tramm asked for direction from City Council as to the level of formality for this Board. Mr. Tramm asked if this would be more formal like the Planning and Zoning, MEDC, where they have posted agendas and minutes and appointed by City Council, or would it be more like TORC where it could be appointed by the City Administrator and Public Works Director and serve as an advisory for the Public Works Director.

Jon Bickford asked if Mr. Tramm had gotten any volunteers from the community that have said they would be interested in pulling that together and would there be enough people to do a voluntary board. Mr. Tramm said he felt there would be enough people, and while he does not have five people, they are close to that number just from the interest that is out there.

John Champagne said rather than having a formal committee, that committee would be under the auspices of the City Administration, Mr. Tramm and Mr. Muckleroy for guidance. Mr. Tramm said that would be correct. John Champagne said he did not want the formality and bureaucracy. Mayor Countryman said now that they will have a list of people that want to work together on the parks, if they can communicate with Mr. Tramm and Mr. Muckleroy that would be optimal and if it gets to the point where it gets disorganized or necessary to get more formalized. John Champagne said if it is not working, he will ask Mr. Tramm why it is not working. Tom Cronin asked Mr. Tramm how many people he was proposing to be on the committee. Mr. Tramm said he was proposing five members, one would represent each current park area and one for the City as a whole. Mr. Tramm said it would give them the opportunity to draw people from different areas. Jon Bickford asked if they would have a set of bylaws. Mr. Tramm said it could be organized by the City Administrator and Public Works Director and they will have written guidelines. Mr. Tramm said he did not know if term limits would be necessary, they could have defined terms.

John Champagne moved to move forward with the discussion and items discussed regarding the City Administrator putting together a council or City Park Board to manage the City Parks. Mr. Tramm said he would bring a report back to City Council. Jon Bickford seconded the motion, the motion carried unanimously. (4-0)

8. Consideration and possible action to schedule a date and time to conduct interviews for City Attorney and to provide direction to the City Administrator related to this item.

Mr. Tramm advised the City has received six submissions for this item, stating that he has a couple of staff members working with him and they will meet tomorrow to review the submissions formally. Mr. Tramm said his goal was to identify the top submissions and bring them back to City Council. Mr. Tramm said he wanted to discuss with City Council what their thoughts are regarding an interview schedule. After discussion, John Champagne said he

would ask for Mr. Tramm's recommendation when they meet. Mr. Tramm said he would prefer to schedule the interviews at the end of the next City Council Meeting. Mr. Tramm said they will take the opportunity to streamline the meeting as much as possible to allow the proper amount of time for the interviews.

9. Consideration and possible action regarding calling a Public Hearing for a rezoning request from R-1 Single-Family Residential to B—Commercial for Lot 16, Area D, Montgomery Townsite Section Four, a vacant lot behind 21123 Eva Street, as submitted by Cheatham Management.

Mr. Tramm said this property is partly zoned with two different uses, so at the request of the property owner they would like to have this all zoned commercial for use as additional parking. Mr. Tramm said this item is to call a public hearing and there will be public notice of the hearing.

Rebecca Huss moved to call the Public Hearing to be held on Tuesday, March 10, 2020, at 6:00 p.m. at City Hall for a rezoning request from R-1 Single-Family Residential to B—Commercial for Lot 16, Area D, Montgomery Townsite Section Four, a vacant lot behind 21123 Eva Street, as submitted by Cheatham Management. John Champagne seconded the motion.

Discussion: Jon Bickford asked if City Council can say as a caveat, that going forward this property only be used for a parking lot. Rebecca Huss said not if it is zoned commercial. Jon Bickford said if they agree to allow the zoning change, can you add specifics. Rebecca Huss said no you can't unless it was a special use permit. Mayor Countryman said they can't declare how they use the commercial property. Mr. Tramm said with the zoning change, anything that fits within in that zoning district is approved. Jon Bickford said they could be approving anything, which is what he is saying and long term they might not want that. John Champagne said they are not doing that now. Jon Bickford said once you do it, it is too late. Rebecca Huss said this is just to call the public hearing. Jon Bickford said it is something to think about post him being on City Council.

The motion carried unanimously. (4-0)

10. Consideration and possible action regarding accepting the resignation of Jon Bickford from City Council Place 1, effective February 12, 2020.

Rebecca Huss regretfully moved to accept the resignation of Jon Bickford from Montgomery City Council Place 1, effective February 12, 2020. Tom Cronin seconded the motion, the motion carried unanimously. (3-0)

Tom Cronin asked what if City Council did not accept the resignation. Mr. Tramm said the law does not allow refusal of the resignation letter.

11. Consideration and possible action regarding adoption of the following Ordinance:

AN ORDINANCE OF THE CITY OF MONTGOMERY, TEXAS, PROVIDING FOR THE HOLDING OF A SPECIAL ELECTION TO BE HELD ON MAY 2, 2020, FOR THE PURPOSE OF ELECTING A CITY COUNCIL MEMBER TO FILL THE VACANCY FOR THE UNEXPIRED TERM FOR CITY COUNCIL MEMBER PLACE 1; APPROVING ELECTION SERVICE AGREEMENTS WITH MONTGOMERY COUNTY, TEXAS; AND PROVIDING DETAILS RELATING TO THE HOLDING OF SUCH SPECIAL ELECTION.

UNA ORDENANZA DE LA CIUDAD DE MONTGOMERY, TEXAS, QUE DISPONE LA CELEBRACIÓN DE UNA ELECCIÓN ESPECIAL QUE SE CELEBRARÁ EL 2 DE MAYO DE 2020, CON EL FIN DE ELEGIR A UN MIEMBRO DEL CONSEJO DE LA CIUDAD PARA CUBRIR LA VACANTE DURANTE EL PERÍODO RESTANTE DEL PUESTO 1 DE MIEMBRO DEL CONSEJO DE LA CIUDAD; APROBAR ACUERDOS DE SERVICIO ELECTORAL CON EL CONDADO DE MONTGOMERY, TEXAS; Y PROPORCIONAR DETALLES RELATIVOS A LA CELEBRACIÓN DE DICHA ELECCIÓN ESPECIAL.

Rebecca Huss moved to approve the Ordinance of the City of Montgomery, Texas, providing for the holding of a Special Election to be held on May 2, 2020, for the purpose of electing a City Council Member to fill the vacancy for the unexpired term for City Council Member Place 1; approving Election Service Agreements with Montgomery County, Texas; and providing details relating to the holding of such Special Election. Tom Cronin seconded the motion, the motion carried unanimously. (3-0)

12. Recognition of Jon Bickford for his years of service on City Council, 2011 – 2020.

Mayor Countryman presented Jon Bickford with a plaque recognizing him for his years of service with the City, and read the following:

In recognition of your many years of dedication to the City of Montgomery and service on:

City Council Place 1: 2011-2020

Thank you for your stewardship and diligence in preserving the history and ambiance of Montgomery, while promoting the economic development of this growing City. Your dedication and service will not be forgotten by the citizens of Montgomery, your fellow governing body, citizens and staff of the City of Montgomery.

Presented by the City of Montgomery Mayor and Members of City Council

on this the 11th day of February 2020.

Jon Bickford expressed his appreciation and said it has been a great pleasure serving the City and thanked everyone.

EXECUTIVE SESSION:

The City Council reserves the right to discuss any of the items listed specifically under this heading or for any items listed above in executive closed session as permitted by law including if they meet the qualifications in Sections 551.071(consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas. (No items at this time.)

COUNCIL INQUIRY:

Pursuant to Texas Government Code Sect. 551.042 the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place on the agenda of a future meeting.

Rebecca Huss said she would like to direct the City Administrator to move forward toward finalizing the MUD Standards and making it an action item. Mr. Tramm said he has made notes and has taken the comments as direction from City Council and he will work with the requestors for this MUD regarding that information. Rebecca Huss said that sounded good.

ADJOURNMENT

Rebecca Huss moved to adjourn at 6:34 p.m. Tom Cronin seconded the motion, the motion carried unanimously. (3-0)

Submitted by:  Date Approved: _____

Susan Hensley, City Secretary

Mayor Sara Countryman

Montgomery City Council
AGENDA REPORT

Meeting Date: February 25, 2020	Budgeted Amount: N/A
Department: Administrative	
Prepared By: Dave McCorquodale	Exhibits: City Engineer's memo
Date Prepared: February 21, 2020	

Subject

Consideration and possible action regarding Certificate of Acceptance for the FEMA Atkins Creek Water, Sanitary Sewer, and Storm Sewer Repairs Project.



Description

The City Engineer's memo and information is attached.

Recommendation

Approve the Certificate of Acceptance.

Approved By

Director of Planning & Development	Dave McCorquodale 	Date: 02/21/2020
City Administrator	Richard Tramm 	Date: 02/21/2020



1575 Sawdust Road, Suite 400
The Woodlands, Texas 77380
Tel: 281.363.4039
Fax: 281.363.3459
www.jonescarter.com

February 4, 2020

The Honorable Mayor and City Council
City of Montgomery
101 Old Plantersville Road
Montgomery, TX 77316

Re: Construction of FEMA – Atkins Creek Water, Sanitary Sewer and Storm Sewer Repairs
City of Montgomery
TIN No. 74-2063592

Dear Mayor and City Council:

Enclosed is Progress Payment Request No. 3 & Final from Solid Bridge Construction, LLC for the referenced project. The estimate is in order and we recommend payment in the amount of \$68,746.04 to Solid Bridge Construction, LLC.

Also enclosed is Construction Progress Report No. 3 & Final. This report covers construction activities for the referenced project during the period December 12, 2019 to January 22, 2020.

You will also find your copies of the Contractor's Affidavits of Bills paid and Affidavit of Guarantee, and our Certificate of Substantial Completion. Copies of the Certificate of Acceptance will be forwarded to you under separate cover, and we will distribute copies for your records after approval and execution.

Sincerely,

A handwritten signature in blue ink that reads 'Jeffrey M. Bishop'.

Jeffrey M. Bishop, PE

JB2/jmr

K:\W5841\W5841-0038-00 FEMA Atkins Creek Water, Sanitary Sewer, 3 Construction Phase\W5841-0038-00 EST LETTER.docx

Enclosure

cc: Mr. Travis Hanus – Solid Bridge Construction, LLC
Mr. Richard Tramm – City of Montgomery, City Administrator
Ms. Susan Hensley – City of Montgomery, City Secretary
Mr. Larry Foerster – Darden, Fowler and Creighton, LLP, City Attorney
Mr. Chris Roznovsky, PE – Jones | Carter, City Engineer

February 4, 2020

Construction Progress Report No. 3 & Final
Period December 12, 2019 to January 22, 2020

Construction of FEMA – Atkins Creek Water, Sanitary Sewer and Storm Sewer Repairs
City of Montgomery
TIN No. 74-2063592

Contract:

- A. Contractor: Solid Bridge Construction, LLC
- B. Contract Date: August 29, 2019
- C. Authorization to Proceed: September 14, 2019 (150 Calendar Days)
- D. Completion Date: February 11, 2020
- E. Contract Time Used: 130 Calendar Days (87%)

I. General
Contractor has completed the project.

II. Change Orders
Change Order No. 1 Issued this Report.

III. Completion Report

A. Estimated Cost as of this Report Period		
1. Contract Bid Price	\$	290,840.40
2. Change Orders	\$	30,752.00
3. Total Estimated Contract Price	\$	321,592.40
B. Actual cost as of this Report	\$	321,592.40
C. Amount Retained (0% of B)	\$	0.00
D. Total Paid Contractor	\$	321,592.40
E. Estimated Cost Remaining (A.3 - B)	\$	0.00
F. Construction Complete (B/A.3)		100%

IV. Frequency of Observation – Periodically

V. Problems
No Problems This Report.





PROGRESS PAYMENT # 3 & FINAL

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	THIS ESTIMATE		PREVIOUS ESTIMATE		TOTAL TO DATE		REMARKS
					QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
1	Move-in, start-up, including performance and payment bonds for 100 percent (100%) of the contract amount.	LS	1.0	\$35,000.00	0.0%	\$0.00	100.0%	\$35,000.00	100.0%	\$35,000.00	100.0%
2	Construction of concrete support 50' deep pile (including mounting saddles and brackets, and testing), complete in place.	EA	4.0	\$26,500.00	0.0	\$0.00	4.0	\$106,000.00	4.0	\$106,000.00	100.0%
3	8-inch (8") C-900 AWWA (DR18) Class 235, waterline (including valves, fittings, bedding, backfill, removal of existing pipe and testing), complete in place.	LF	38.0	\$135.00	0.0	\$0.00	38.0	\$5,130.00	38.0	\$5,130.00	100.0%
4	8-inch (8") C-900 AWWA (DR-18) waterline within 16-inch (16") steel casing, (including grouting, spacers, end seals, backfill, and testing), complete in place.	LF	116.0	\$265.00	0.0	\$0.00	116.0	\$30,740.00	116.0	\$30,740.00	100.0%
5	Wet Connect proposed 8-inch (8") waterline to existing 8-inch (8") waterline, including removal of existing 2-inch (2") blow-off and 8-inch (8") plug, complete in place.	EA	1.0	\$6,500.00	0.0	\$0.00	1.0	\$6,500.00	1.0	\$6,500.00	100.0%
6	Construction and installation of pipe guards (including mounting hardware and brackets), complete in place.	EA	4.0	\$3,150.00	0.0	\$0.00	4.0	\$12,600.00	4.0	\$12,600.00	100.0%
7	2-inch (2") blow-off and box, complete in place.	EA	1.0	\$4,750.00	0.0	\$0.00	1.0	\$4,750.00	1.0	\$4,750.00	100.0%
8	8-inch (8") plug and clamp, complete in place.	EA	1.0	\$1,500.00	0.0	\$0.00	1.0	\$1,500.00	1.0	\$1,500.00	100.0%

OWNER: City of Montgomery
 PROJECT: Construction of FEMA - Atkins Creek Water, Sanitary Sewer and Storm Sewer Repairs
 JOB NO. : W5841-0038-00
 CONTRACTOR: Solid Bridge Construction, LLC

CONTRACT DATES
 FROM 14-Sep-19 TO 11-Feb-20
 ORIGINAL REVISIONS 14-Sep-19 11-Feb-20
 THIS EST. 12-Dec-19 22-Jan-20



PROGRESS PAYMENT # 3 & FINAL

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	THIS ESTIMATE		PREVIOUS ESTIMATE		TOTAL TO DATE		REMARKS
					QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
9	8-inch (8") sanitary sewer pipe, (SDR-26), by open cut construction methods (including air testing, mandrel testing, bedding and backfill), complete in place.	LF	29.0	\$175.00	0.0	\$0.00	29.0	\$5,075.00	29.0	\$5,075.00	100.0%
10	8-inch (8") sanitary sewer pipe, (SDR-26), within 16-inch (16") steel casing, (including grouting, spacers, seals, backfill, and testing), complete in place.	LF	116.0	\$225.00	0.0	\$0.00	116.0	\$26,100.00	116.0	\$26,100.00	100.0%
11	Connect existing 8-inch sanitary sewer to existing sanitary sewer (including bedding, backfill, and testing), complete in place.	EA	2.0	\$1,000.00	0.0	\$0.00	2.0	\$2,000.00	2.0	\$2,000.00	100.0%
12	Import, place and compact select fill backfill on the northern side of the channel between the sanitary sewer and waterline to fill voids an obtain necessary elevations and compaction within the utility easements.	CY	20.0	\$166.00	0.0	\$0.00	20.0	\$3,320.00	20.0	\$3,320.00	100.0%
13	Rip-rap 80 lb to 150 lb evenly graded, min 18 inch mat thickness on geotextile filter fabric in a 5-foot radius around each concrete pier. See details.	SY	45.0	\$195.00	0.0	\$0.00	45.0	\$8,775.00	45.0	\$8,775.00	100.0%
14	Placement of reinforced filter fabric fence, as per Pollution Prevention Site Plan and as directed by engineer (including installation, maintenance and removal after construction).	LF	1,024.0	\$2.10	0.00	\$0.00	1,024.0	\$2,150.40	1,024.0	\$2,150.40	100.0%

OWNER: City of Montgomery
 PROJECT: Construction of FEMA - Atkins Creek Water, Sanitary Sewer and Storm Sewer Repairs
 JOB NO. : W5841-0038-00
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PROGRESS PAYMENT # 3 & FINAL

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	THIS ESTIMATE		PREVIOUS ESTIMATE		TOTAL TO DATE		CONTRACT DATES		REMARKS
					QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	FROM	TO	
15	Hydro-mulch seeding of rights-of-way, adjacent easements, and any disturbed areas by this construction project. Contractor to ensure growth of vegetation by whatever means necessary, including re-seeding, over-seeding or watering at no separate pay.	Ac	1.0	\$3,500.00	1.0	\$3,500.00	0.0	\$0.00	1.0	\$3,500.00	14-Sep-19	11-Feb-20	100.0%
16	25' by 75' Stabilized Construction Access, installed, maintained and removed after construction.	EA	2.0	\$3,500.00	1.0	\$3,500.00	1.0	\$3,500.00	2.0	\$7,000.00	14-Sep-19	11-Feb-20	100.0%
17	Rock Filter Dam, installed, maintained and removed after construction (include channel flow control).	EA.	2.0	\$8,100.00	0.0	\$0.00	2.0	\$16,200.00	2.0	\$16,200.00	12-Dec-19	22-Jan-20	100.0%
18	Regrade side slope at 42-inch (42") SET, as directed by Engineer. *** CHANGE ORDER NO. 1 ***	LS	1.0	\$1,300.00	100%	\$0.00	0%	\$0.00	100%	\$1,300.00			100.0%
19	Install additional rip rap at outfalls, as directed by Engineer. *** CHANGE ORDER NO. 1 ***	LS	1.0	\$9,872.00	100%	\$9,872.00	0%	\$0.00	100%	\$9,872.00			100.0%
20	Additional 5-inch (5") slope paving and rip rap after 18-inch (18") SET, as directed by Engineer. *** CHANGE ORDER NO. 1 ***	LS	1.0	\$9,680.00	100%	\$9,680.00	0%	\$0.00	100%	\$9,680.00			100.0%
21	Additional 5-inch (5") slope paving, rip rap, and baffles after 42-inch (42") SET, as directed by Engineer. *** CHANGE ORDER NO. 1 ***	LS	1.0	\$9,900.00	100%	\$9,900.00	0%	\$0.00	100%	\$9,900.00			100.0%
A-1	Removal of 60LF existing pipe, haul off existing 42-inch (42") safety end treatment outfall structure and install new structure in place, per the plans, complete in place. *** CHANGE ORDER NO. 1 ***	LS	1.0	\$14,500.00	20.0%	\$2,900.00	80.0%	\$11,600.00	100.0%	\$14,500.00			100.0%

OWNER: City of Montgomery
 PROJECT: Construction of FEMA - Atkins Creek Water, Sanitary Sewer and Storm Sewer Repairs
 JOB NO. : W5841-0038-00
 CONTRACTOR: Solid Bridge Construction, LLC



PROGRESS PAYMENT # 3 & FINAL

OWNER: City of Montgomery
 PROJECT: Construction of FEMA - Atkins Creek Water, Sanitary Sewer and Storm Sewer Repairs
 JOB NO. : W5841-0038-00
 CONTRACTOR: Solid Bridge Construction, LLC

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	THIS ESTIMATE		PREVIOUS ESTIMATE		TOTAL TO DATE		CONTRACT DATES		REMARKS	
					QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	FROM	TO		
MATERIALS ON HAND														
TOTAL MATERIALS ON HAND					\$0.00		\$0.00				\$0.00			
CHANGE ORDER PLUS/MINUS														
	Change Order No. 001					\$30,752.00					\$30,752.00			
	Change Order No. 002					\$0.00					\$0.00			
	Change Order No. 003					\$0.00					\$0.00			
	Change Order No. 004					\$0.00					\$0.00			
TOTAL CONTRACT MODIFICATIONS														
Subtotal (Line Items)						\$39,352.00		\$280,940.40		\$321,592.40				
Materials on Hand						\$0.00		\$0.00		\$0.00				
Subtotal (Materials on Hand/Line Items)						\$39,352.00		\$280,940.40		\$321,592.40				
Less Retainage (0%)						(\$28,094.04)		\$28,094.04		\$0.00				
Total						\$67,446.04		\$252,846.36		\$321,592.40				
Less Previous Estimates														
Due this Estimate														
Orig. Contract Amount						\$290,840.40								
Contract Modifications						\$30,752.00								
Total Contract Amount						\$321,592.40								
Construction Remaining						\$0.00								
Amount Approved						\$68,746.04								
0 Impact Days Requested this Pay Period														
0 Impact Days Approved this Pay Period														
0 Impact Days Approved to Date														
0 Change Order Days														
20 Days Remaining														
87% Complete by Time														
100% Complete by Value														

APPROVED BY JONES | CARTER
 By: Jeffrey M. Bishop, PE

AFFIDAVIT
OF
GUARANTEE

STATE OF TEXAS §
COUNTY OF MONTGOMERY §

Before me, a Notary Public in and for the State of Texas, on this day personally appeared Travis Hanus of **SOLID BRIDGE CONSTRUCTION, LLC** well known to me to be the person making this affidavit, who, being by me first duly sworn and deposed did say:

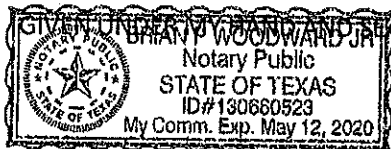
I am Travis Hanus of **SOLID BRIDGE CONSTRUCTION, LLC** and have personal knowledge of the matter stated in this affidavit. **SOLID BRIDGE CONSTRUCTION, LLC** does hereby give notice to the Owner, **CITY OF MONTGOMERY** that work for the Owner, known as JC Job No. W5841-0038-00 Construction of FEMA – Atkins Creek Water, Sanitary Sewer and Storm Sewer Repairs, has been substantially completed. In accordance with the provisions of paragraph 5.07 Guarantee, of the General Conditions of Agreements, **SOLID BRIDGE CONSTRUCTION, LLC** does hereby guarantee all of the work under the contract to be free from faulty materials and improper workmanship in every particular, and against injury from proper and usual wear; and agrees to replace or re-execute without cost to the Owner such work as may be found to be improper or imperfect, and to make good all damage caused to other work or materials due to such required replacement or recompletion of all work under this contract, as evidenced by the Engineer's Certificate of Substantial Completion.

This affidavit is made in connection with the final payment under the contract between **CITY OF MONTGOMERY** and **SOLID BRIDGE CONSTRUCTION, LLC** and with the knowledge that it will be relied upon in making such payment and that such payment would not be made except upon the truth of the matter contained in this affidavit.

DATE: 2-4-2020 SIGNATURE: [Signature]

STATE OF TEXAS §
COUNTY OF Walker §

BEFORE ME, the undersigned, a Notary Public, in and for the State of Texas, on this day personally appeared, TRAVIS HANUS known to me to be the person whose name subscribed to the foregoing instrument, and acknowledge to me that he executed the same for the purposes and consideration therein expressed.



IN WITNESS WHEREOF, I have hereunto set my hand and official seal, this 4 day of February, A.D., 2020

[Signature]
Notary Public Signature

(Notary Seal)

AFFIDAVIT

OF

BILLS PAID

STATE OF TEXAS §

COUNTY OF MONTGOMERY §

Before me, a Notary Public in and for the State of Texas, on this day personally appeared Travis Hanus of **SOLID BRIDGE CONSTRUCTION, LLC** well known to me to be the person making this affidavit, who, being by me first duly sworn and deposed did say:

I am Travis Hanus of **SOLID BRIDGE CONSTRUCTION, LLC** and have personal knowledge of the matter stated in this affidavit. **SOLID BRIDGE CONSTRUCTION, LLC** has paid all of the labor and material costs in connection with construction for **CITY OF MONTGOMERY** known as JC Job No. W5841-0038-00 Construction of FEMA – Atkins Creek Water, Sanitary Sewer and Storm Sewer Repairs, and as of this date, there are no unpaid bills for labor performed upon, or materials or supplies delivered to or used in connection with such job.

This affidavit is made in connection with the final payment under the contract between **CITY OF MONTGOMERY** and **SOLID BRIDGE CONSTRUCTION, LLC** and with the knowledge that it will be relied upon in making such payment and that such payment would not be made except upon the truth of the matter contained in this affidavit.

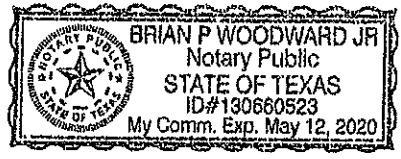
DATE: 2-4-2020 SIGNATURE: [Signature]

STATE OF TEXAS §

COUNTY OF WALKER §

BEFORE ME, the undersigned, a Notary Public, in and for the State of Texas, on this day personally appeared, TRAVIS HANUS known to me to be the person whose name subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this 4 day of February, A.D., 2020



[Signature]
Notary Public Signature

(Notary Seal)



1575 Sawdust Road, Suite 400
 The Woodlands, Texas 77380
 Tel: 281.363.4039
 Fax: 281.363.3459
www.jonescarter.com

CERTIFICATE OF SUBSTANTIAL COMPLETION

Owner: City of Montgomery
 Contractor: Solid Bridge Construction, LLC
 Engineer: Jeffrey M. Bishop, PE
 Project: Construction of FEMA – Atkins Creek Water, Sanitary Sewer and Storm Sewer Repairs

Engineer's Project No.: W5841-0038-00
 Completion Date: January 22, 2020

This final Certificate of Substantial Completion applies to:

All Work The following specified portions of the Work:

The Work to which this Certificate applies has been reviewed by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion.

The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

Jones & Carter, Inc. provided periodic field project representation and our Certification is based on approved submittals, provided inspection reports and work that was visible at the time of the inspection.

A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work shall be as provided in the Contract, except as amended as follows:

Amendments to Owner's responsibilities:

None As follows

Amendments to Contractor's responsibilities:

None As follows

The following documents are attached to and made a part of this Certificate: Final Inspection Punch List

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, is not a release of the Contractor's obligation to complete the Work in accordance with the Contract and does not warrant or imply a warranty of the Contractor's materials or workmanship.

EXECUTED BY ENGINEER:

By:

Jeffrey M. Bishop
 (Authorized signature & Seal)

ACKNOWLEDGED:

By:

Owner (Authorized Signature)

Title:

Date:

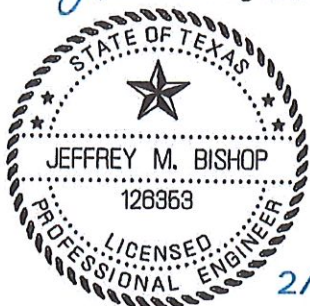
ACKNOWLEDGED:

By:

Contractor (Authorized Signature)

Title

Date:



2/04/2020



1575 Sawdust Road, Suite 400
The Woodlands, Texas 77380-3795
Tel: 281.363.4039
Fax: 281.363.3459
www.jonescarter.com

January 15, 2020

Solid Bridge Construction LLC
1204 Sam Houston Ave. Suite 1
Huntsville, TX 77340

Re: Final Inspection – Construction of FEMA – Atkins Creek Water, Sanitary Sewer and Storm Sewer Repairs
City of Montgomery
TIN No. 74-2063592

All:

Jones|Carter, Inc. held a final inspection on January 14, 2020 at 8:30AM. Attendees were Mr. Michael Carpenter – Jones|Carter, Mr. Jim Gregg – Jones|Carter, Mr. Jeffrey Bishop – Jones|Carter, Mr. Eric Standifer – City of Montgomery, Mr. Travis Hanus – Solid Bridge Construction LLC, and Mr. Skyler Jankowiak – Solid Bridge Construction LLC.

Attached is a list of deficiencies that were noted during the inspection.

If you have any questions, please contact us.

Sincerely,

A handwritten signature in blue ink, appearing to read 'm. carpenter', with a long horizontal flourish extending to the right.

Michael D. Carpenter
Construction Manager

Enclosures: Construction of FEMA – Atkins Creek Water, Sanitary Storm Sewer Repairs Final Inspection Checklist
Cc (via email): Mr. Richard Tramm – City of Montgomery, City Administrator
Mr. Mike Muckleroy – City of Montgomery, Director of Public Works
Ms. Susan Hensley – City of Montgomery, City Secretary
Mr. Chris Roznovsky – Jones|Carter, City Engineer

*A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work In accordance with the Contract.

FINAL INSPECTION - PUNCH LIST

Project: Construction of FEMA - Atkins Creek Repairs
Inspection Date: 1/14/2020

J|C Job No.: W5841-0038-00

Contractor: Solid Bridge Construction	Construction Manager: <u>Michael D. Carpenter</u>
Owner: City of Montgomery	Field Project Representative: <u>Jim Gregg</u>
	Design Engineer: Jones Carter

An Inspection was conducted at the above project by Jones|Carter, Inc. at 8:30 am on the above date.

The following items are to be corrected or completed to comply with the Contract Documents:

Item No.	Description		Date Comp.	FPR Sign Off
1	Provide Affidavit of Bills paid	X	1/21/2020	MDC
2	Remove all silt fence onsite	X	1/21/2020	MDC
3	Coat pipe guards per plan	X	1/21/2020	MDC
4	Verify turf establishment	X	1/21/2020	MDC

This list does not relieve the Contractor from Contractual Obligations to perform work in accordance with Contract Documents.

- Attendees: Michael Carpenter - Jones|Carter
 Jim Gregg - Jones|Carter
 Jeffrey Bishop - Jones|Carter
 Eric Standifer - City of Montgomery
 Skyler Jankowiak - Solid Bridge Construction
 Travis Hanus - Solid Bridge Construction

CERTIFICATE OF ACCEPTANCE

Mr. Travis Hanus
Solid Bridge Construction LLC
1204 Sam Houston Ave. Suite 1
Huntsville, TX 77340

Re: Construction of FEMA – Atkins Creek Water, Sanitary Sewer and Storm Sewer Repairs
City of Montgomery
TIN No. 74-2063592

Mr. Hanus:

This is to certify that City of Montgomery accepts the subject project on the basis of the Certificate of Substantial Completion issued by our engineers, Jones|Carter, and understands that a guarantee shall cover a period of one (1) year beginning January 22, 2020.

Signature: _____

Mr. Richard Tramm
City Administrator, City of Montgomery

Date: _____

City Council Approval

K:\W5841\W5841-0038-00 FEMA Atkins Creek Water, Sanitary Sewer,\3 Construction Phase\COA - City of Montgomery.docx

cc: Mr. Richard Tramm – City of Montgomery, City Administrator
Ms. Susan Hensley – City of Montgomery, City Secretary
Mr. Mike Muckleroy – City of Montgomery, Public Works Director
Mr. Larry Foerster – Darden, Fowler and Creighton, LLP, City Attorney
Mr. Chris Roznovsky, PE – Jones|Carter, City Engineer



City Administrator's Report – December 2019/January 2020

We have received some of the RFQs that have been posted. Interviews for the position of City Attorney are on the agenda and the City Council may choose to consider action after the interviews or at a future time. The IT Services Provider RFQ recommendation will be made to allow City Council to authorize the City Administrator to move forward in executing a contract. The new IT provider will be asked to perform a system evaluation as part of their early work. The Watershed Study is currently being reviewed by TORC, and staff will soon meet with them in reviewing those submissions. The City Mowing RFQ responses are due February 28th. The Financial Advisor, Utility Operations and City Engineer RFQs will be the next items to move forward.

The City meetings that I have attended over the last month included City Council Meetings on January 28th and February 11th and the MEDC Meeting on February 17th. I attended the first part of a two-part training course through the Texas City Management Association on January 30 – 31, and plan to attend the final part on March 27 – 28. I also had several other meetings through this period with residents, developers and business owners/operators, including meeting with Marcy Bennett regarding the Cedar Crest Mobile Home Park renewal and their water supply contract with the City. In December the City Council gave a 90-day approval on the permit renewing her Mobile Home Permit in the City, which I will have on the March 10th agenda for renewal for the remainder of the annual term.

The filing period has closed for the City's General Election on May 2nd for Mayor and City Council Places 2 and 4. The drawing for ballot positions is Monday, February 24th at 5:15 pm. The filing period for the Special Election for City Council Place 1 closes March 3rd at 5:00 pm.

We are getting close to being able to close out the application package on the fourth Home Grant property. I have advised Grantworks to be ready with the documents they need to move that home into closing status. They have not yet started construction on the first three homes so I would expect they will be able to work on all four of these on a similar timeline.

The onsite portion of the annual audit has been completed. At this time, they are coming back to request individual items they need to be able to complete the audit. I expected to have a final draft by this point but the report has not yet been completed by the auditor for my review.

I am working with the Police Chief on revisions to the City's parade Ordinance for an upcoming meeting. I am also working with the Public Works Director and Assistant City Administrator on the Parks Advisory Board that was discussed last meeting.

We will be conducting a staff education session for active shooter training at 9:00 am on February 26th. Please let me know if you would like to attend.

Cathy Branco, who has functioned as the City's primary bookkeeper for the last fifteen years in her position with Municipal Accounts, has announced her retirement effective February 28th. Municipal Accounts is currently working to transition her duties to another staff member with their firm. I am in the process of hiring a full-time accountant to take over most of these functions in the near future. I expect Municipal Accounts will continue to perform duties for the City at a reduced level and that this will lead to more effective operations with respect to the City's finances in the long run. Cathy will be attending the meeting to thank the City for the opportunity to serve Montgomery for this period.

For the second consecutive year, the City is asking businesses and residents to display the Texas Flag on Saturday, March 21st in a friendly competition with Spirit of Texas Bank to see who can fly the most Texas Flags. That is also the date of the Montgomery Music and Mudbugs

Festival, giving us several thousand visitors coming to the City to be able to see the City's display of Texas Pride.

I am tentatively planning vacation time during the end of March/beginning of April and will be traveling out of the area. I do expect to be reachable by cell phone and email during most of this period.

Please feel free to contact me directly if you have any questions on these items. I look forward to seeing each of you at the upcoming meeting.

Respectfully submitted,

Richard Tramm

City Administrator



Public Works Department
101 Old Plantersville Rd.
Montgomery, TX 77316
Main: 936-597-6434 Fax: 936-597-6437

Monthly Report for January 2020

Water

- Repaired leaking blowoffs at dead ends of Stewart St and McGinnis Ln.
- Replaced broken curb stop at 921 MLK.
- Completed yearly meter box check.
- Removed hydrant in ditch at Kroger location.
- Activated/deactivated 9 water accounts.
- Completed monthly cutoff list.
- Completed monthly leak notification door hangers.
- Completed monthly check of idle meter list for consumption. No issues were found.
- Completed 8 work orders for endpoint maintenance issues.
- Completed 2 work orders for water leaks.
- Completed 18 work orders for miscellaneous water issues.
- Completed 8 work orders for water taps.

Wastewater

- Repaired broken sewer lead in Terra Vista.
- RegROUTED lids on several manholes throughout the city.
- Completed 6 work orders for sewer taps.
- Completed 0 work order for sewer-stop up.

Streets/Drainage/ROW

- Repaired several street signs throughout the city.
- Installed culverts on Nathanael Ct. for POA driveway.
- Repaired storm drain on Flagship.
- Repainted speed humps on Berkley Dr.
- Repaired 1 pothole.
- Completed 0 work orders for streetlight request.
- Completed 5 work orders for Street ROW – Ditch/Drainage.
- Completed daily utility locates as necessary.
- Completed daily removal of bandit signs as necessary
- Completed monthly weed killer list.

Building/Facility/Vehicle/Equipment Maintenance

- Installed mailbox at City Hall.
- Prepped Council Chambers and conference room for painting.
- Installed HDMI cable in City Administrator's office for computer/TV connectivity.
- Assisted with rearranging Utility office.
- Completed yearly lock battery changeout at City Hall.
- Completed monthly light bulb check at all facilities.
- Completed monthly check of AED's at City Hall and in crew trucks.
- Delivered cases of water to City Hall as requested.
- Completed weekly cleaning of Community Center.
- Completed weekly pre trip inspections of crew trucks.
- Completed monthly check of all irrigation systems and made repairs as necessary.
- Completed 3 work orders for street sign issues.
- Completed 23 work orders for general-City Hall maintenance.

Parks/Recreation

- Replaced lighting sensors at Homecoming Park restrooms.
- Removed and stored all Christmas decorations throughout the city.
- Replaced playground spinner at Cedar Brake Park.
- Repaired handrail on pavilion at Cedar Brake Park.
- Removed irrigation housing box at Cedar Brake Park and installed below ground.
- Spot treated for ants at all parks.
- Completed Crane Cabin daubing at Fernland Park.
- Replaced broken deck boards on Crane Cabin.
- Repaired sink at Homecoming Park restrooms.
- Completed 15 work orders for maintenance-parks issues.
- Purchased and delivered items requested by Fernland docents.
- M/W/F cleaning of all restrooms and grounds.
- Fernland docents reported 1038 visitors and provided 46 tours for the month.

General

- Completed 7 work orders for maintenance-garbage issues.
- Completed 17 work orders for maintenance-general issues.
- Completed monthly safety meeting with department and safety officer.
- Attended monthly meeting with Head Park Docent at Fernland Park.
- Attended bi-weekly conference calls with utility operator and engineer.
- Attended one-year warranty inspection for 18" gravity sewer line.
- Attended Hills of Town Creek warranty inspection.
- Attended Lift Station 1 progress meeting.
- Attended Atkins Creek final inspection.
- Attended TWDB workshop.
- Attended meeting with Entergy representative.

- Attended "LA Washington St." sign dedication ceremony.
- Attended Sewer Plant tour with local Cub Scout Pack.
- Provided a city tour for Utility Clerk Hailey Ciulla.
- Met with leveling contractor at Fernland and Community Center for quotes.
- Attended Leadership Montgomery County "Education" session and completed a workday at our class project site.
- Attended general discussion meetings with City Administrator and City Engineer.

Report prepared by:
Mike Muckleroy
Director of Public Works
February 19, 2020



Montgomery Police Department
Chief Anthony Solomon

Activity Report

January 1, 2020 – January 31, 2020

Patrol Division

Calls for Service	-	102
Total Reports	-	21
Citations Issued	-	180
Warnings Issued	-	297
Arrests	-	7
Accidents	-	7

Personnel/Training

Sergeant Hernandez attended Leadership Skills for Challenging Times training in Baytown, TX.

Sergeant Bracht attended training on our WatchGuard video system that is used for our in car and body worn cameras.

Investigation Division

Total number of assigned cases to C.I.D. for the month: 2

Breakdown by Offense Category

DWI	5
Possession of Marijuana	3
Possession of Controlled Substance	3
Harassment	1
Failure to Stop and Give Information	1

Major Incidents

No major incidents at this time

Upcoming Events

We are currently preparing for our first-ever Citizen's Police Academy. The classes will be held Wednesdays April 1, 8, 15, 22, 29, & May 1 from 6:30 – 9:00 pm. Applications to attend are due March 13th.

The department has conducted several safety assessments for local and non-local businesses. Along with that, members of the department who are trained in active shooter incidents have met with some of the Churches in the area and helped them better prepare for this type of incident.

Traffic and Safety Initiatives

The police department has and will continue our traffic safety initiative in an effort to cut down on accidents as well as unsafe driving.

There are several areas of interest that we will be focusing on. Accidents here in Montgomery seem to somewhat line up with the national statistics when it comes to the causes of accidents.

Those are

- Distracted driving
- Drunk driving
- Fatigued driving
- Aggressive driving
- Speeding

City of Montgomery Municipal Court Report January 2020

Kimberly Duckett
Court Administrator



Comparison Chart

Citations and Revenue January 2018 - Present

	2018	2019	2020
<i>Jan</i>	207	197	184
<i>Feb</i>	199	180	
<i>Mar</i>	163	264	
<i>April</i>	218	143	
<i>May</i>	229	139	
<i>June</i>	257	233	
<i>July</i>	282	203	
<i>Aug</i>	320	233	
<i>Sept</i>	211	196	
<i>Oct</i>	143	107	
<i>Nov</i>	202	130	
<i>Dec</i>	174	121	

Totals 2605 2146 184

	2018	2019	2020
<i>Jan</i>	\$45,128.89	\$36,756.35	\$23,063.40
<i>Feb</i>	\$51,188.10	\$33,590.10	
<i>Mar</i>	\$52,380.12	\$47,500.50	
<i>April</i>	\$39,781.86	\$40,450.17	
<i>May</i>	\$55,321.25	\$29,687.31	
<i>June</i>	\$25,193.20	\$30,546.14	
<i>July</i>	\$39,922.89	\$35,339.40	
<i>Aug</i>	\$51,021.18	\$40,020.15	
<i>Sept</i>	\$50,959.23	\$35,212.57	
<i>Oct</i>	\$37,954.40	\$25,875.30	
<i>Nov</i>	\$30,792.97	\$22,745.80	
<i>Dec</i>	\$27,171.20	\$28,590.70	

Totals \$506,815.29 \$406,314.49 \$23,063.40

Fiscal Year 2019-2020		
	2019	2020
Oct	\$25,875.30	
Nov	\$22,745.80	
Dec	\$28,590.70	
Jan		\$23,063.40
Feb		
March		
April		
May		
June		
July		
Aug		
Sept		

\$77,211.80 \$23,063.40

Total
\$100,275.20

UTILITY/GENERAL FUND REPORT – JANUARY 2019

TOTAL REVENUE	
Utilities	\$157,214.31
Permits	\$13,231.00
Community Building	\$1,425.00
Right of Way Fees	\$35.20
Reimbursements	\$2,230.13
Online Transaction Fees	\$280.00
Misc. General Fund	\$564.00
Monthly Total	\$174,979.64

UTILITIES	
New Water Accts.	21
Disconnected Water Accts.	6
Total Number of Active Accts.	816

ARREARS			
	60 Days	90 Days	120+ Days
Number of Accounts	27	8	194
Amount	\$1,358.34	\$1,358.01	\$43,492.21
GRAND TOTAL:			\$46,208.56

PERMITS		
Type	Permit Total	Revenue
Building-Commercial	1	\$390.00
Building-Residential	4	\$6,466.00
Plumbing	6	\$1,275.00
Irrigation	5	\$625.00
Mechanical	3	\$900.00
Electrical	12	\$3,000.00
Sign	1	\$50.00
Generator	1	\$350.00
Occupancy	1	\$175.00
TOTAL	34	\$13,231.00

CITY ACCOUNT CONSUMPTION				
ACCOUNT NAME	ACCT #	NOVEMBER	DECEMBER	JANUARY
Community Building – Irrigation	(01-8732-00)	9,000	2,000	1,000
Community Building	(01-0130-00)	1,000	1,000	1,000
City Cemetery	(01-1110-00)	0	0	0
City Welcome Sign Irrigation	(01-8733-00)	0	0	0
Cedar Brake Park Irrigation	(01-8736-00)	1,000	0	1,000
Cedar Brake Park Restrooms	(01-8735-00)	2,000	1,000	2,000
Fernland Park	(01-8737-00)	1,000	1,000	1,000
Memory Park	(01-5885-00)	34,000	20,000	16,000
Community Building Stage Irrigation	(01-6180-00)	1,000	0	0
City Hall & Irrigation	(01-6190-00)	15,000	4,000	4,000
Homecoming Park Restrooms	(01-8820-00)	1,000	0	0
Homecoming Park Drinking Fountain	(01-8738-00)	0	0	0
Buffalo Springs Sewer Plant	(01-8821-00)	1,000	2,000	3,000



CITY OF MONTGOMERY

Development Report

February 2020

**By: Richard Tramm, City Administrator
Dave McCorquodale, CPM, Assistant City Administrator and
Director of Planning and Development**

Maps showing locations of many of the items in the report are included following the written report descriptions.

Commercial Development

KENROC Property – This is a 13-acre development that is immediately west of Pizza Shack and east of the property currently being developed on the northeast corner of Highway 105 and Lone Star Parkway. This property will have two accesses off Highway 105 and they will also share access to Lone Star Parkway.

The Plat for this project has three pad sites on the Highway 105 frontage side and also planned to include a 16,000 ft. building and a 24,000 ft. building on the north side of this property.

The interior part of construction in the middle part of this tract will be a stand-alone retail strip center. The AT&T store has recently opened for business. While plans were submitted for a Wendy's restaurant, no activity has happened for several months. The City is currently waiting on revised plans to be submitted.

Christian Brothers Automotive Repair is under construction. It will be west of Bubble King car wash. This will be their 14th location in the Houston area.

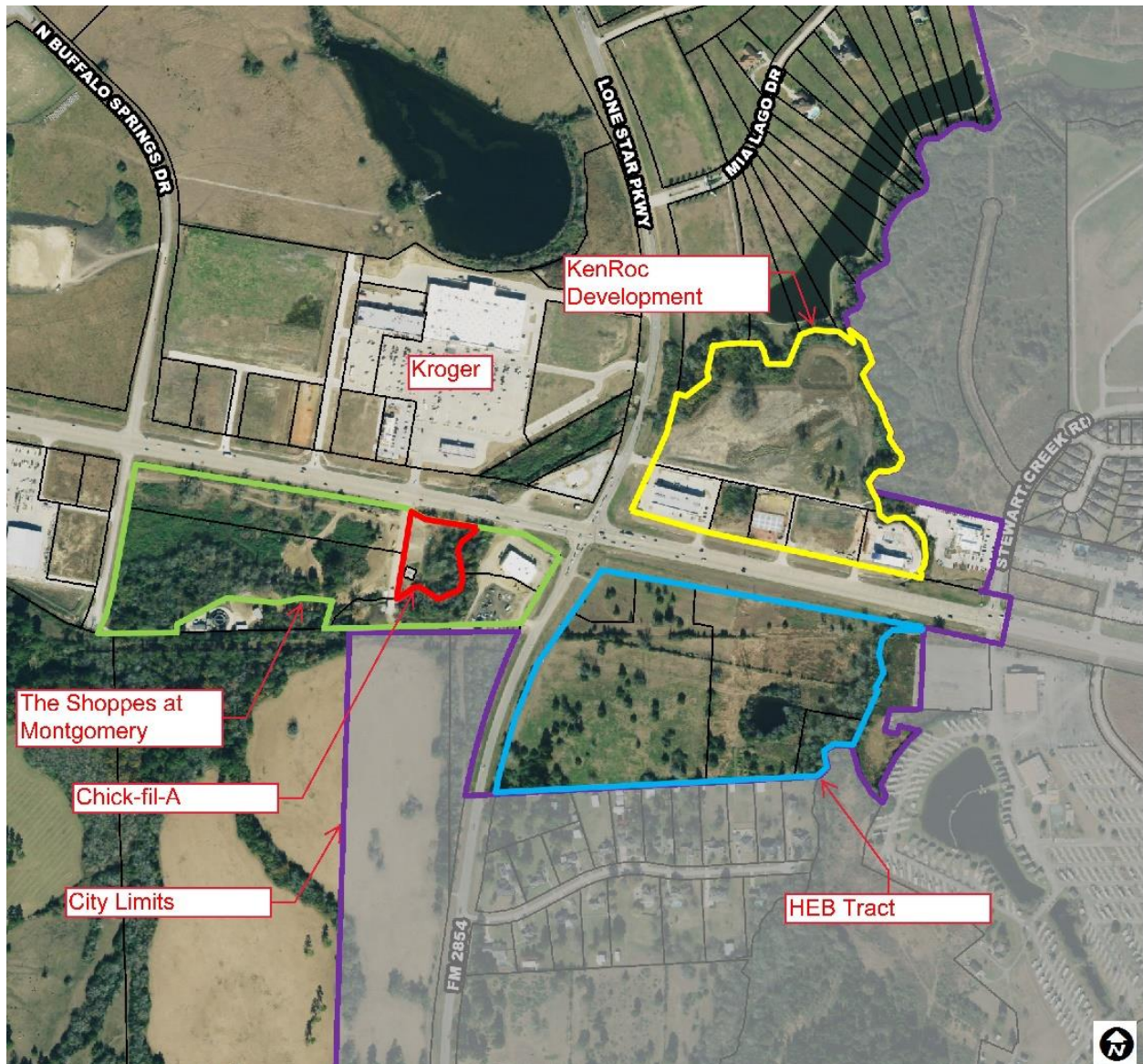
Southeast Corner of Highway 105 and FM 2854 – HEB representatives met with the city engineers and the previous City Administrator around two and a half years ago and told moving forward towards construction was likely a couple of years away. I have no additional information at this time.

Kroger Site – The site is approximately 80% built out, with three parcels remaining for development. Within the retail center, there are several restaurants, retail businesses, and salon/personal care establishments. Most of the locations in the main building are currently occupied.

Corner of Hwy 105 and FM 149 – Best Donuts located at 20998 Eva is under construction.

West of Kroger/East of Buffalo Springs Road – This is a 16-acre site with utilities installed and ready for development. The site master plan depicts a retail center similar to the Kroger center and four pad sites closer to SH 105. The Blue Wave Car Wash is part of this location.

Southwest Corner of FM 2854 and State Highway 105- This is a 26-acre property being developed in part due to a development agreement with the City Council. The CVS drugstore is now open. Chick-Fil-A is currently under construction with a planned opening in May 2020. Plans have also been submitted for a stand-alone Starbucks location near Chick-fil-A and are currently under review.



Residential Development

Heritage Senior Apartments – The next phase of the apartments is now under construction. These include approximately 80 apartments and 6 to 8 “cottages” which are four-plex units at ground level.

Hills of Town Creek Section Three – This is a 48-lot addition immediately west of Town Creek Apartments off Emma’s Way. This development is currently under construction.

Terra Vista Subdivision – This is a new 61-lot development immediately north east of Summit Business Park on FM 1097. There are now 27 completed homes, 9 under construction, and 25 additional homesites.

City Development Activities

Expansion of Sewer Plant Area – The Sewer Master Plan that was completed in March 2016 presented a scenario where the Town Creek Sewer Treatment Plant could be put back into operation. The City plans to keep that option open until the decision needs to be made in the future. The need for moving forward in development planning of additional treatment capacity is projected to be several years away, allowing time to make a decision about whether or not to expand the Stewart Creek Plant or bring the Town Creek Plant back into operation. A decision will likely be made based upon the actual conditions of future sewer treatment capacity needs when it becomes necessary to move forward with the planning.

Part of the Texas Water Development Board funding is to improve Lift Station #1 that now feeds all the city’s wastewater into the Stewart Creek Sewer Treatment Plant.

The sewer plant has a current permitted capacity of 400,000 gallons per day with a current flow rate of approximately 135,000 gallons per day. State regulations dictate that we need to be in the planning/designing stage at 75% of capacity and in construction at 90% of capacity. The addition of approximately 75 houses per year plus the current commercial development has the City monitoring the growth in wastewater flows to project future expansion needs.

Texas Water Development Board – Funding - The TWDB has provided funding in the amount of 2.8 million dollars for water and sewer work. The projects being funded for water system needs include connection of a 12-inch line north of Clepper Street to the 12- inch line immediately west of Cedar Brake Park (which should help the water pressure on the western side of the city by increasing water distribution capacity in the water distribution system). There are also improvements at Water Plant #3 that will increase water production capabilities. The Lift Station #1 relocation project that was mentioned in the (Southwest corner of FM 2854 and Hwy 105) section is underway. The rerouting of Lift Station #3 force main will eliminate additional pumping by routing the flow directly to Lift Station #1.

General Land Office Severe Flood Mitigation Grant – In May, 2017 the City learned of approximately \$22 million dollars in grant funds that had been offered to Montgomery County from the Texas General Land Office (GLO) for flood related damages since Montgomery County was one of six counties in the state that the GLO had selected due to severe flood damage in the past two years. Based on a calculation of need, the City was allocated \$2.2 million of the GLO funding. The kickoff meeting was held in August 2019 and the project elements are currently undergoing environmental review. On November 12, 2019, the City Council authorized the City Administrator to prepare an RFQ for an engineering firm to prepare a study of the watershed to identify specific recommendations for the expenditure of the project funds. The RFQ for a qualified engineering firm has closed and the review process has started on the submissions. Eight firms submitted under this RFQ.

Downtown Walkability/Improvement Plan – This will be an effort to plan for sidewalks, drainage, parking and landscaping with the ornamental lights and overall making it easier to park and get around downtown. Downtown is thought to be the heart and soul of the city and what will keep the historical Montgomery atmosphere after much of the new development happens throughout the City. The plan is under way now, funded by the Montgomery Economic Development Corporation. The intention is to meet with the downtown property owners, the general public and others to decide on a street by street detailed plan of action after the City has a draft plan to review. Design concepts were developed by Texas A&M Landscape Architecture students. The MEDC held a workshop on January 13, 2020, for discussion that included these items. Both staff and Texas SeaGrant are going to use

the discussion comments to update maps and concept drawing materials and bring those back to MEDC for further discussion and consideration.

Comprehensive Plan – The City, in partnership with Texas A&M’s Community Resilience Collaborative, is developing a Comprehensive Plan that will guide the City’s decision-making process by identifying a long-term vision for how the City will grow. The Comprehensive Plan articulates goals and objectives to achieve that vision. The Plan will be based on the values and expectations of the community, and will guide public policy in areas such as transportation, utilities, land use, recreation and housing. Planning for the next meeting is currently underway with an anticipated date in late winter/early spring. Look for an announcement in your water bill and on the City’s website and social media pages for details.

Texas Target Communities Design Project – Landscape Architecture students from Texas A&M spent the fall semester working on design projects in the City of Montgomery. Presentations were held on December 4th at the Lone Star Community Center. The City will receive the presentation materials from the students this month and will post them on the City website. The design ideas presented by the students were well received by those in attendance. The MEDC is currently forming plans to move forward with downtown revitalization planning and design. This topic was included in the January 13, 2020 workshop discussion with other downtown planning items.

Memory Park – The Lake Conroe Rotary Club continues to do an excellent job with making improvements, maintaining and essentially managing the Park. They continue to put tens of thousands of dollars into the park every year with the City funding the primary park infrastructure expenses.

Cedar Brake Park – The City has ordered four “Texas Flag” benches for the park to provide additional seating in the park. Reservations for the park pavilion are now made through City Hall.

Baja Street Project - A Community Development Block Grant was awarded from the state for repaving of Baja Street, replacing a water line and improving the drainage along Baja and Martin Luther King Jr. Drive. A \$26,000 cash match was required for the \$350,000 grant. The bid for this work was approved in October 2018. Work was stopped after problems with the original project contractor and their work performed. After an extended period working to restart the project, the City has been able to move forward with a new contractor in place. Phase I is now well into construction activity. The City was able to identify additional work in this area from cost savings realized in the project and has added additional work beyond the original project parameters for a second phase. A meeting was held in the affected community to provide updates on the project to local residents soon after the construction resumed. The project recently had its final inspection with the punch list work remaining, which is nearing completion.

HOME Grant --The City Council, at its May 9th 2018 meeting approved for an application to be made for the State of Texas HOME project. This will fund up to eleven new replacement houses or major renovation for those who qualify. The qualifications are: have income below 80% of the average income for the area, be the owner of the house and have a clear title to the property where the new house would go. Preliminary review of the applications has determined that three persons have qualified for new houses so far. The grant has no local match, but MEDC has agreed to front any incidental costs required by the grant. Each house involves approximately \$100,000 in funding for administration, cost of legal work, site preparation and construction of the house. The first sets of agreements with residents approved under this program funding were signed on January 21, 2020. At least one more property is anticipated to closed in the next 30-45 days.

Businesses Opened in 2019

CVS Pharmacy; 20125 Eva Street

Bubble King Car Wash; 19868 Eva Street

Massage Envy; 20212 Eva Street, Ste. 250 (Kroger Shopping Center)

Blue Wave Express Car Wash; 20210 Eva Street

Montgomery Spa & Nail; 20821 Eva Street, Ste. G (Brookshire's Center)

Spring Fitness; 15618 Summit Park Drive, Ste. 802 (Summit Business Park)

RE/MAX Distinction; 21012 Eva Street

Chronic Tacos; 20212 Eva Street, Ste. 200 (Kroger Shopping Center)

Spirit of Texas Bank; 165 Lone Star Parkway

Alamo Title; 165 Lone Star Parkway Ste. 200

Edward Jones; 165 Lone Star Parkway Ste. 110

Digital Hearing Solutions; 165 Lone Star Parkway Ste. 220

Starr Cabinets and Countertops; 13944 Liberty Street

Freedom Insurance; 14030 Liberty Street

Heritage Insurance Services; 305 Caroline Street

Life Giving Life: The Recovery Project; 14740 Liberty Street

Revive Facial; 305 Prairie Street

Wine & Design; 202 McCown Street

Urban Trenz; 312 John A. Butler Street

One Property Group; 302 John A. Butler Street

H-Wines; 14343 Liberty Street

The Meating Place BBQ; 401 College Street

Rock & Roll It; 20901 Eva Street Ste: 300



City of Montgomery

Operations Report

January 2020

12/18/19-01/17/20

TAP

INTO

TECHNOLOGY

Dear City of Montgomery Council Members:

We are pleased to provide you with the monthly operations report. This report summarizes the major events that occurred during the operating month. Our mission, as always, is to assist the district in providing safe and reliable water to the residents.

The water plants, wastewater plant and drinking water quality is checked on a daily basis. Wastewater collection system lift stations are checked three times a week. Alarms are monitored, and our staff is on 24-hour call. Our construction crews are minutes away from the City.

Our operators collect and enter all facility data into Kardia. Our operators note any issues or problems that are observed during the day. Mission Control is instantly aware of the issue and immediately begins the resolution process. This approach benefits our clients because decisions can be made based on relevant data.

All the district's data can be accessed on-line. The data is username and password protected. The data is integrated with Kardia and updated daily. District alerts that are generated by Kardia can be sent to board designated recipients. GUS appreciates the trust and confidence that the board has in our team. We work diligently to provide our clients with accurate and useful information.

Michael Williams



Vice President of Operations
Gulf Utility Service

District Alerts

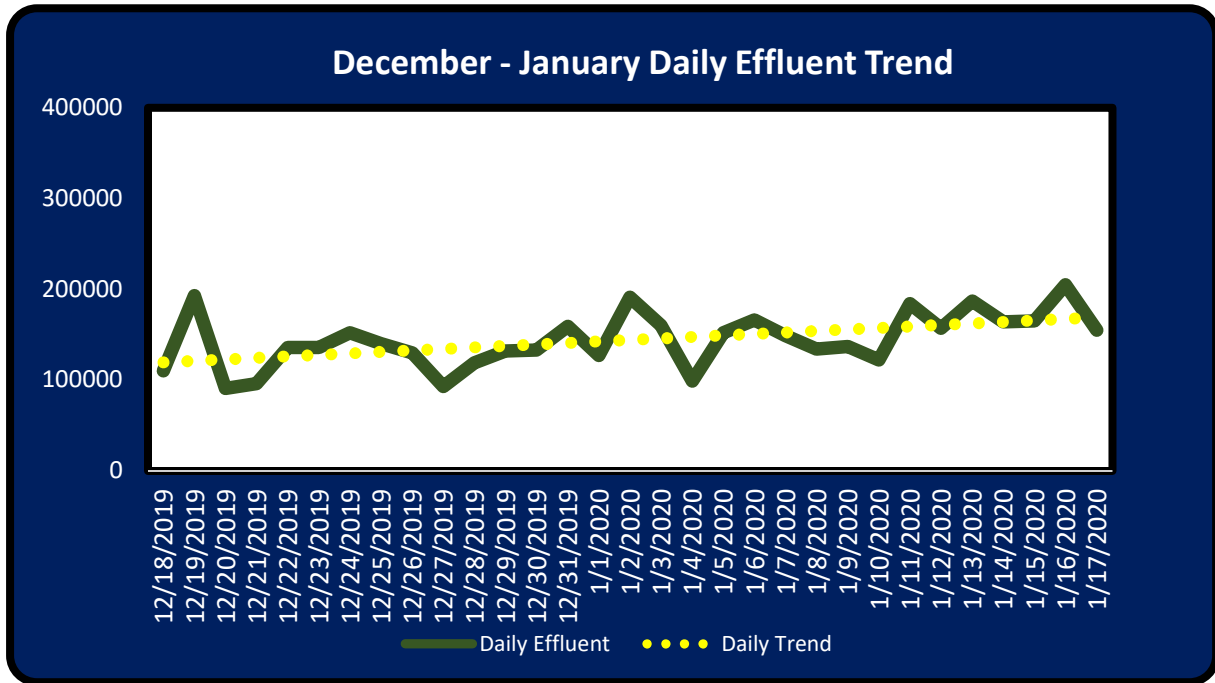
12/24/2019 & 01/15/2020 – Lift Station 2, Variable frequency drive (VFD) failure

Upon arrival operator found lift pump 3 called out VFD failure. Operator reset alarm and monitored facility.

01/13/2020 – Lift station 7, Over temp.

Upon arrival operator found lift pump calling out for over temp. Operator reset equipment and monitored facility.

Wastewater Plant Flow Detail



- Flow for the month of December – January was 4,474,000 gallons
- Daily peak flow January 16, 2020 was 205,000 gallons
- Average Daily Flow 144,300 gallons


Discharge Limitations

- Daily Average Flow 400,000 gallons (0.4 MGD)
- 2-Hour Peak Flow 833 gpm
- CBOD daily average 10 mg/l
- Total Suspended Solids (TSS) 15 mg/l
- Ammonium Nitrogen (NH3) 2 mg/l
- Chlorine Residual >1.0 mg/l < 4.0 mg/l
- The current permit expires 06/01/2022

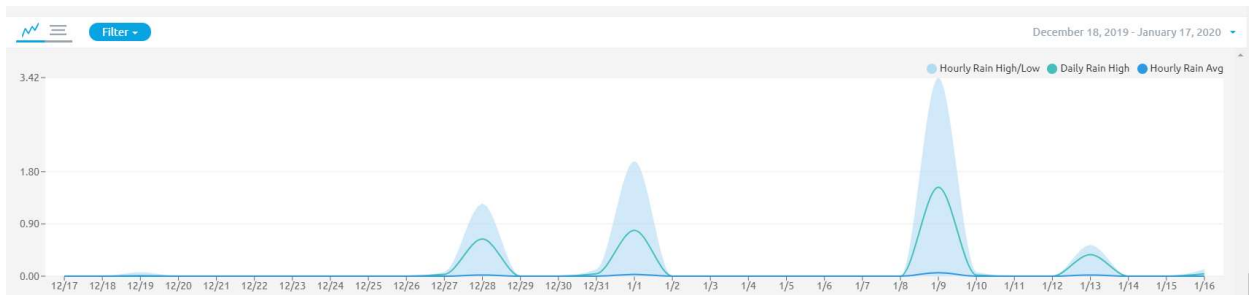
Effluent

TSS, DO, E.Coli, NH3N, PH sample results were all comfortable within the parameters set by the State of Texas.

Buffalo Springs WWTP Effluent Monitoring Report

Effluent Permitted Values	Parameter		Measured	Excursion
Average Monthly T.S.S.	15	mg/l	13.80	no
Average Monthly NH3	2	mg/l	0.21	no
Minimal CL2 Residual	1	mg/l	1.22	no
Max CL2 Residual	4	mg/l	3.87	no
Rainfall for the Month			3.85	inches

There were no excursions for the month of January



Daily Rain High = Total Daily Rainfall

Water Report

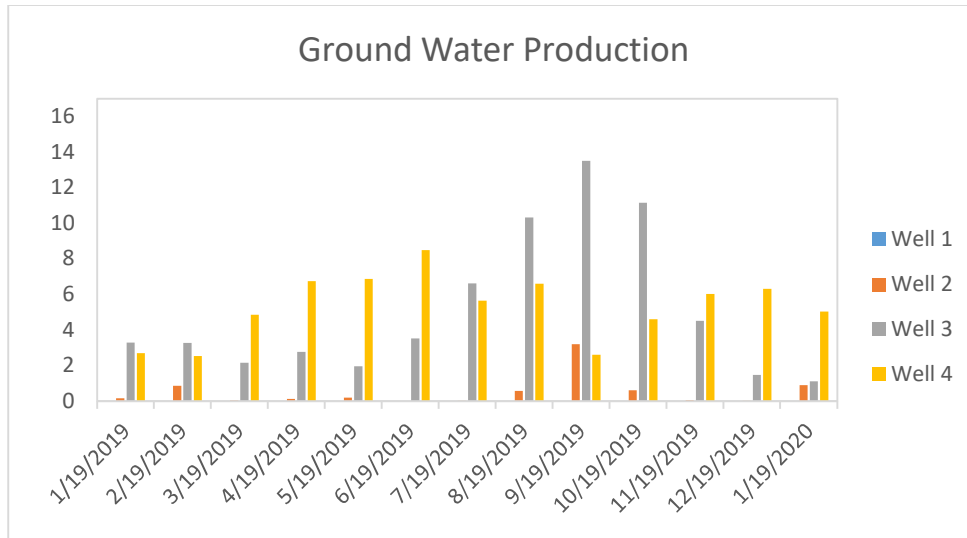
12/18/2019-01/17/2020

2020							
Well Name	Recorded Flow MGD	% of Total	Rating MGD/Day	YTD Pumpage MGD	YTD %	Permitted Value	Remaining Permit %
Well 2	0.887	12.09%	0.864	0.458	12.09%	92.930	98.99%
Well 3	1.106	12.57%	0.864	0.476	12.57%		
Well 4	5.028	75.34%	2.160	2.854	75.34%	90.000	96.83%
Total	7.021	100.00%	3.888	3.788	100%	122.651	
Flushing	0.166						
Subtotal	6.855						
Sold	6.598						
% Accounted	96%						

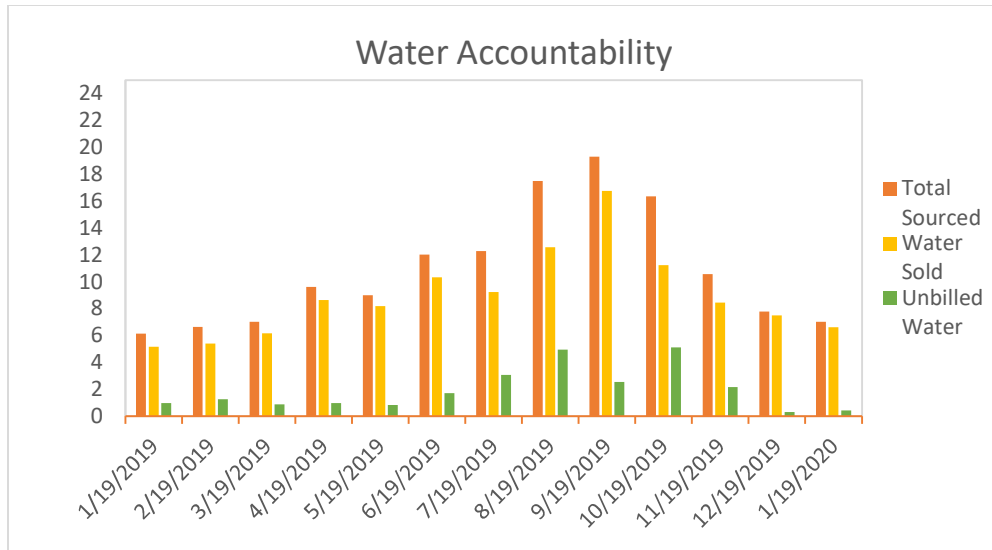
Accountability	
Total Water Sourced	7.021
Flushing	0.166
Subtotal	6.855
Sold	6.598
Accountability %	96%

CONNECTIONS	
School	12
Commercial Inside	156
Commercial Outside	1
Residential Inside	691
Residential Outside	28
Church	13
City	15
Hydrant	7
Multifamily	11
n/a	3
Total	937

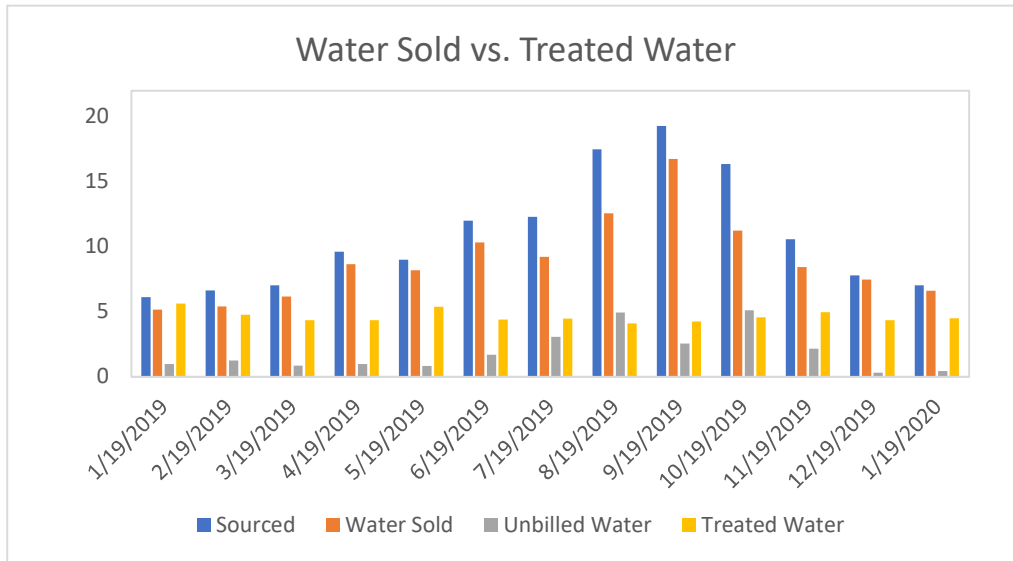
2019 YTD Pumpage	Permitted Value	Remaining %
Jasper Permit (Well 2 &3)	69.588	92.930
Catahoula Permit (Well 4)	64.769	90.000
Total	134.357	



Date	Total	Well_1	Well_2	Well_3	Well_4
AVG	10.85	0.000	0.511	5.043	5.299
1/19/2019	6.12	0.000	0.154	3.283	2.683
2/19/2019	6.631	0.000	0.847	3.265	2.519
3/19/2019	7.016	0.000	0.026	2.153	4.837
4/19/2019	9.597	0.000	0.114	2.749	6.734
5/19/2019	8.984	0.000	0.183	1.947	6.854
6/19/2019	12.002	0.000	0.000	3.514	8.488
7/19/2019	12.276	0.000	0.013	6.618	5.645
8/19/2019	17.486	0.000	0.571	10.319	6.596
9/19/2019	19.286	0.000	3.191	13.505	2.590
10/19/2019	16.338	0.000	0.594	11.142	4.602
11/19/2019	10.568	0.000	0.042	4.506	6.020
12/19/2019	7.771	0.000	0.017	1.457	6.297
1/19/2020	7.021	0.000	0.887	1.106	5.028
Total	141.1	0.000	6.639	65.564	68.893



Date	Accountability	Unaccounted	Total Sourced	Water Sold	Flushing/Leaks	Unbilled Water
1/19/2019	94%	0.365	6.120	5.148	0.607	0.972
2/19/2019	96%	0.278	6.631	5.39	0.963	1.241
3/19/2019	95%	0.385	7.016	6.162	0.469	0.854
4/19/2019	95%	0.481	9.597	8.633	0.483	0.964
5/19/2019	96%	0.396	8.984	8.167	0.421	0.817
6/19/2019	89%	1.359	12.002	10.311	0.332	1.691
7/19/2019	82%	2.193	12.276	9.218	0.866	3.058
8/19/2019	81%	3.340	17.486	12.548	1.598	4.938
9/19/2019	90%	2.020	19.286	16.753	0.513	2.533
10/19/2019	71%	4.692	16.338	11.231	0.415	5.107
11/19/2019	99%	0.104	10.568	8.427	2.037	2.141
12/19/2019	98%	0.12	7.771	7.474	0.177	0.297
1/19/2020	96%	0.257	7.021	6.598	0.166	0.423

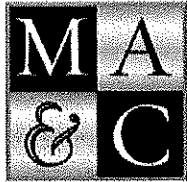


Date	Sourced	Water Sold	Unbilled Water	Treated Water	Return %	Rain
1/19/2019	6.120	5.148	0.972	5.610	109%	8.75
2/19/2019	6.631	5.39	1.241	4.766	88%	3.25
3/19/2019	7.016	6.162	0.854	4.343	70%	1.96
4/19/2019	9.597	8.633	0.964	4.330	50%	1.20
5/19/2019	8.984	8.167	0.817	5.370	66%	7.50
6/19/2019	12.002	10.311	1.691	4.382	42%	4.35
7/19/2019	12.276	9.218	3.058	4.464	48%	4.85
8/19/2019	17.486	12.548	4.938	4.101	33%	0.50
9/19/2019	19.286	16.753	2.533	4.244	25%	0.70
10/19/2019	16.338	11.231	5.107	4.569	41%	6.10
11/19/2019	10.568	8.427	2.141	4.959	59%	5.25
12/19/2019	7.771	7.474	0.297	4.348	58%	0.75
1/19/2020	7.021	6.598	0.423	4.474	68%	3.85

CITY OF MONTGOMERY
ACCOUNT BALANCES 01-31-20
For Meeting of February 25, 2020

	<u>CHECKING ACCT BALANCES</u>	<u>PRIOR MONTH END INVESTMENTS</u>	<u>TOTAL FUNDS AVAILABLE</u>
<u>GENERAL FUNDS</u>			
OPERATING FUND #1017375	\$ 826,989.17		\$ 826,989.17
HOME GRANT FUNDS /COPS UNIVERSAL #1032895	\$ 10.00		\$ 10.00
ESCROW FUND #1025873	\$ -		\$ -
PARK FUND #7014236	\$ -		\$ -
POLICE DRUG & MISC FUND #1025675	\$ 10,675.64		\$ 10,675.64
INVESTMENTS - GENERAL FUND		\$ 100,000.00	\$ 100,000.00
TEXPOOL - GENERAL FUND # 00003		\$ 933,256.12	\$ 933,256.12
TEXPOOL - RESERVE FUND # 00005		\$ -	\$ -
TOTAL GENERAL FUND	\$ 837,674.81	\$ 1,033,256.12	\$ 1,870,930.93
<u>CONSTRUCTION FUND</u>			
BUILDING FUND #1058528	\$ -		\$ -
CONSTRUCTION ACCOUNT #1058544	\$ 618,877.47		\$ 618,877.47
BOK Fncial Series 2017A	\$ 148,981.50		\$ 148,981.50
BOK Fncial Series 2017BA	\$ 1,540,120.26		\$ 1,540,120.26
TEXPOOL - CONST # 00009		\$ 256,761.49	\$ 256,761.49
INVESTMENTS - CONSTRUCTION		\$ -	\$ -
TOTAL CONSTRUCTION FUND	\$ 2,307,979.23	\$ 256,761.49	\$ 2,564,740.72
<u>DEBT SERVICE FUND</u>			
DEBT SERVICE FUND #7024730	\$ 344,085.54		\$ 344,085.54
TEXPOOL DEBT SERVICE # 00008	\$ -	\$ 298,842.56	\$ 298,842.56
TOTAL DEBT SERVICE FUND	\$ 344,085.54	\$ 298,842.56	\$ 642,928.10
<u>COURT SECURITY FUND</u> #1070580			
	\$ 6,215.00	\$ -	\$ 6,215.00
<u>COURT TECHNICAL FUND</u> #1058361			
	\$ 38,445.61	\$ -	\$ 38,445.61
<u>GRANT FUND</u>			
HOME GRANT ACCOUNT #1059104	\$ 5,737.63		\$ 5,737.63
GRANT ACCOUNT #1048479	\$ 80.73		\$ 80.73
TOTAL GRANT FUND	\$ 5,818.36	\$ -	\$ 5,818.36
<u>HOTEL OCCUPANCY TAX FUND</u> #1025253			
	\$ 14,501.95	\$ -	\$ 14,501.95
<u>MEDC</u>			
CHECKING ACCOUNT #1017938	\$ 97,583.78		\$ 97,583.78
TEXPOOL - MEDC # 00003		\$ 1,090,911.76	\$ 1,090,911.76
INVESTMENTS - MEDC		\$ -	\$ -
TOTAL MEDC	\$ 97,583.78	\$ 1,090,911.76	\$ 1,188,495.54
<u>POLICE ASSET FORFEITURES</u> #1047745			
	\$ 6,221.99		\$ 6,221.99
<u>UTILITY FUND</u>			
UTILITY FUND #1017383	\$ 824,348.02		\$ 824,348.02
TEXPOOL - UTILITY FUND # 00002		\$ 780,846.59	\$ 780,846.59
TOTAL UTILITY FUND	\$ 824,348.02	\$ 780,846.59	\$ 1,605,194.61
TOTAL ALL FUNDS	\$ 4,482,874.29	\$ 3,460,618.52	\$ 7,943,492.81
<u>INVESTMENTS</u>			
TEXPOOL - GENERAL FUND			\$ 933,256.12
INVESTMENTS - GENERAL FUND			\$ 100,000.00
TEXPOOL - CONST # 00009			\$ 256,761.49
TEXPOOL - DEBT SERVICE # 00008			\$ 298,842.56
TEXPOOL - MEDC			\$ 1,090,911.76
INVESTMENTS - MEDC			\$ -
TEXPOOL - UTILITY			\$ 780,846.59
TOTAL ALL INVESTMENTS			\$ 3,460,618.52

*Note:



MUNICIPAL ACCOUNTS
& CONSULTING, L.P.

City of Montgomery

Bookkeeper's Report

January 31, 2020

City of Montgomery
Account Balances

As of January 31, 2020

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Fund: Operating					
Certificates of Deposit					
THIRD COAST BANK, SSB (XXXX7256)	08/05/2019	02/01/2020	2.40 %	100,000.00	
Money Market Funds					
TEXPOOL (XXXX0003)	08/01/2005		1.59 %	933,256.12	
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX7375)			0.00 %	826,989.17	Checking Account
FIRST FINANCIAL BANK (XXXX5675)			0.00 %	10,675.64	Police Drug & Misc Fund
FIRST FINANCIAL BANK (XXXX5873)			0.00 %	0.00	Escrow
FIRST FINANCIAL BANK (XXXX2895)			0.00 %	10.00	Home Grant / COPS Universal
FIRST FINANCIAL BANK (XXXX4236)			0.00 %	0.00	Park
Totals for Operating Fund:				\$1,870,930.93	
Fund: Capital Projects					
Money Market Funds					
TEXPOOL (XXXX0009)	12/27/2012		1.59 %	256,761.49	
Checking Account(s)					
BOK Financial (XXXX3014)			0.00 %	148,981.50	BOKF, NA Escrow - Series 2017A
BOK Financial (XXXX4012)			0.00 %	1,540,120.26	BOKF, NA Escrow - Series 2017B
FIRST FINANCIAL BANK (XXXX8528)			0.00 %	0.00	Building Fund
FIRST FINANCIAL BANK (XXXX8544)			0.00 %	618,877.47	Const Ckg-W&S Proj 1058544
Totals for Capital Projects Fund:				\$2,564,740.72	
Fund: Debt Service					
Money Market Funds					
TEXPOOL (XXXX0008)	12/27/2012		1.59 %	298,842.56	
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX4730)			0.00 %	344,085.54	Checking Account
Totals for Debt Service Fund:				\$642,928.10	
Fund: CT Security					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX0580)			0.00 %	6,215.00	Cash In Bank
Totals for CT Security Fund:				\$6,215.00	
Fund: CT Tech					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX8361)			0.00 %	38,445.61	Cash In Bank
Totals for CT Tech Fund:				\$38,445.61	
Fund: Grant					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX8479)			0.00 %	80.73	Grant Account
FIRST FINANCIAL BANK (XXXX9104)			0.00 %	5,737.63	Checking Account
Totals for Grant Fund:				\$5,818.36	

City of Montgomery
Account Balances

As of January 31, 2020

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Fund: Hotel Occupancy Tax					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX5253)			0.00 %	14,501.95	Cash In Bank
Totals for Hotel Occupancy Tax Fund:				\$14,501.95	
Fund: MEDC					
Money Market Funds					
TEXPOOL (XXXX0006)	08/01/2005		1.59 %	1,090,911.76	
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX7938)			0.00 %	97,583.78	MEDC Checking
Totals for MEDC Fund:				\$1,188,495.54	
Fund: Policy Asset Forfeiture					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX7745)			0.00 %	6,221.99	Cash In Bank
Totals for Policy Asset Forfeiture Fund:				\$6,221.99	
Fund: Utility					
Money Market Funds					
TEXPOOL (XXXX0002)	08/01/2005		1.59 %	780,846.59	
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX7383)			0.00 %	824,348.02	Water & Sewer Fund
FIRST FINANCIAL BANK (XXXX7417)			0.00 %	0.00	Customer Deposit Acct
FIRST FINANCIAL BANK (XXXX3840)			0.00 %	0.00	Water Works
Totals for Utility Fund:				\$1,605,194.61	
Grand total for City of Montgomery:				\$7,943,492.81	

City of Montgomery - General
Cash Flow Report - Checking Account
As of January 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/01/2020				\$756,514.63
Receipts				
	Sales Tax Revenue 1/10/20		170,531.07	
	Beverage Tax Revenue 1/17/20		5,420.60	
	Error in Misc. Deposit		26.00	
	Admin tsf from Ct. Security thru 12/31/19		975.00	
	Amt due from Utility thru 12/31/19		45,746.67	
	Tax P&I CL 01/20		43.79	
	Tax Revenue CL01/20		296,179.71	
	Tax OS 01/20		55,061.83	
	Tax Rev EOM 1/20		53,821.57	
	Tax Rev PID O/S 01/20		20,731.75	
	Miscellaneous Revenue CL 01/31/20		21,276.83	
	Miscellaneous Revenue OS 01/31/20		50.00	
	Court Revenue CL 01/20		21,585.70	
	Court Rev OS 01/20		1,477.70	
	Interest on Checking		42.46	
	Additional Interest on Checking - December		1.18	
Total Receipts				692,971.86
Disbursements				
29979	Daspit, Laurence F	Payroll 1/3/20	(110.82)	
29980	Home Depot Credit Services	Acct # ***-9951 Inv 3093647	(119.88)	
29981	John M. Blankenship	Painting Job at City Hall	(1,700.00)	
29982	Jones & Carter, Inc	Inv 2955296,303,304,307,306,305	(23,276.25)	
29983	O'Reilly Auto Parts	Acct #102 - Invoices 1838147303,49287,749654,4	(549.64)	
29984	Rick Hanna, CBO	Inv 18275, 18276	(4,797.22)	
29985	Sales Revenue, Inc.	Sales Tax Tracking Inv 3091	(1,400.00)	
29986	TML-Health	Health, Life & AD&D Insurance Period 2020-1 I	(20,191.27)	
29987	Tyler Technologies, Inc	Monthly fee - Web Site and On Line Billing Compo	(41.00)	
29988	TMRS	0877, 00877	(16,747.35)	
29989	Allen's Safe and Lock, LLC	Inv 55041 Mailbox keys	(12.00)	
29990	City of Montgomery - Utility Fund	/Water Usage @ Parks, City Hall, Com Center - N	(420.88)	
29991	Consolidated Communications	936-597-6434 Telephone Service 12/1-12/31/19	(1,180.87)	
29992	Entergy	Utilities per spreadsheet 12/19	(1,410.46)	
29993	Global Equipment Co. Inc.	Inv#115341686	(913.95)	
29994	Houston Chronicle	INV 222716142Ad # 207348 Platting Variance Gu	(129.60)	
29995	Jim's Hardware	Acct #102 -Several Invoices 12/1-12/31/19	(1,010.10)	
29996	LDC	CM100017 Gas 101 Plantersville 12/19	(82.67)	
29997	McCoy's Building Supply Corporation	Acct - 0900-98046487-001 Inv 11332848, 113329	(84.93)	
29998	Municipal Accounts & Consulting, L.P.	Bookkeeping- Part Inv 60896 12/31/19	(3,899.24)	
29999	Pathmark Traffic Products of Texas, Inc.	Street sign - Inv 4859	(91.50)	
30000	Perdue, Brandon, Fielder, Collins, & Mott	Attorney fees for Collections-Fines and Fees - 11/	(1,127.94)	
30001	Prudence Teater	Community Building Deposit Refund 12/21/19	(150.00)	
30002	Red Wing Shoes	Ticket # 47297	(170.99)	
30003	Robert Rosenquist	Municipal Court Judge - 12/19	(1,500.00)	
30004	Sam's Club	Acct #040241083268-7 Inv 005339, 006460	(293.13)	
30005	TAPCO	Street Signs-Inv 1658339	(500.20)	
30006	The Mail Stop	Charge #169905	(13.20)	
30007	Thomas Printing & Publishing	2000 - Court Doc Jackets - Inv 10452	(544.14)	
30008	TML-IRP	Contract# 6827 Insurance Premium November 201	(4,985.47)	
30009	TransUnion	Acct 300819 thru 12/31/19	(229.00)	

City of Montgomery - General
Cash Flow Report - Checking Account
As of January 31, 2020

Num	Name	Memo	Amount	Balance
Disbursements				
30010	Tyler Technologies, Inc	Inv 025-281538 Epson TM-H6000IV Thermal Rec	(223.30)	
30011	Verizon Wireless	521590387-00001	(50.03)	
30012	Petty Cash	Petty Cash increase for Utility Box	(100.00)	
30013	Petty Cash	Petty Cash Reimbursement to \$500 Balance	(225.03)	
30014	Redman, Leslie A.	1/17/20 Payroll - Final Pay Check	(1,021.27)	
30015	Gall's LLC	Police Uniforms -Inv #BC1007476	(699.86)	
30016	GT Distributors, Inc	Police - Inv 745245	(244.00)	
30017	MASA Global Building	Monthly Membership for 7 Emergent Plus Invoice	(98.00)	
30018	Montgomery County Tax Office	2019 Tax Payment Due for Adams Park Lease, 210	(2,830.83)	
30019	NTS Mikedon, LLC	Inv 0882992 - Street Sign	(80.00)	
30020	O'Reilly Auto Parts	Acct# 700907 Inv 1838159144,156450	(23.97)	
30021	On Site Decals, LLC	8060, 8061	(1,770.70)	
30022	Personalized Communications, Inc.	Answering Service Inv#18253-010820	(37.22)	
30023	Pitney Bowes Global Financial Svcs, LLC	Lease Acct 0018228782 Contract 0040683680 Inv 3	(428.46)	
30024	Texas Top Cop Shop	Inv 43581, 44238, 44506	(90.98)	
30025	Woodlands Trophies & Awards	Police Inv 6571	(60.00)	
30026	Caldwell Country Chevrolet	LR112303, 112385	(84,394.00)	
30027	Greater Texas Internet Services, LLC	Complete Care Managed Services Agreement INV	(2,130.58)	
30028	Montgomery Area Chamber of Commerce	Membership dues for 2020 Invoice# 2420	(125.00)	
30029	Rick Hanna, CBO	18285, 18286	(4,889.52)	
30030	UBEO, LLC	Acct #124715 Site #4564912 Inv 66503936 1/1-1	(2,015.00)	
30031	Daspit, Laurence F	Payroll 1/31/2020	(53.10)	
30032	Lozano, Daniel T	Payroll 1/31/2020	(601.18)	
30033	Accurate Utility Supply, LLC	Invoice 155330	(5,331.35)	
30034	Amazon Capital Services	Inv 1P9T-6KHR-RXL9, 163P-GLYQ-R6KJ, 1VH	(138.97)	
30035	AT&T Mobility	Cell Phones Inv 15837606	(477.35)	
30036	BSWHealth	Assault Testing (State Reimbursable)	(1,000.00)	
30037	Card Service Center	First Financial Credit Card Account XXXX 0869 -	(4,382.67)	
30038	Conroe/Lake Conroe Chamber of Commerce	Renewal Inv 101946	(165.00)	
30039	Consolidated Communications	936-043-5910/0 1/11/20-2/10/2020	(124.32)	
30040	Entergy	Acct # 140207580 / Inv#3000003096171	(1,027.25)	
30041	George Hernandez	Reimbursement for Training Expense- Travel/meal	(224.00)	
30042	Greater Texas Internet Services, LLC	Complete Care Managed Services Agreement INV	(1,881.00)	
30043	Houston Chronicle	INV 222716143 Ad # 209125 - RFQ for Contract	(323.00)	
30044	Jacob McRae	Travel Reimbursement for Training 2/10-2/11/20	(305.00)	
30045	Mathew McDaris	Deposit refund Com. Building	(150.00)	
30046	Office Depot Business Credit	Supplies thru 12/29/19	(238.07)	
30047	Purchase Power	Acct-8000-9090-1015-0170 -Postage Refill thru 1/1	(500.00)	
30048	Sales Revenue, Inc.	Sales Tax Tracking Inv 3144	(1,400.00)	
30049	Stowe's Collision Repair LLC	Police - Auto repairs Inv 5897	(25.50)	
30050	Susan Hayter	Deposit refund Com. Building	(150.00)	
30051	UniFirst Holdings, Inc.	Acct#1446218-Inv# 8440882005, 2971,40149,4978	(417.92)	
30052	Valero Marketing & Supply Company	Acct #6224 9487 - Fuel thru 1/12/20 (police)	(2,277.40)	
30053	Valero Marketing & Supply Company-2	Acct 7137 8863 Fuel exp- Public Works Dept- thr	(1,274.56)	
30054	Weisinger Materials, Inc	Inv 084440	(100.00)	
30055	Ravari, Justin R.	Final Pay Check 1/31/20 & Final Benefits thru dat	(1,568.56)	
Auto Dft	Office of the Attorney General	0012055266, 0012541428, 0013412154, 001382311	(2,653.85)	
Auto Dft.	Office of the Attorney General	0012055266, 0012541428, 0013412154, 001382311	(2,622.25)	
Auto draft	Office of the Attorney General	0012055266, 0012541428, 0013412154, 001382311	(2,767.73)	
Auto Draft	Texas Workforce Commission	99-881774-9	(18.19)	
Court Rev		To adjust cash for error in Child Support Auto Dra	(120.36)	
DD	Aguirre, Abel	Payroll 1/3/20	(2,031.59)	

City of Montgomery - General
Cash Flow Report - Checking Account
As of January 31, 2020

Num	Name	Memo	Amount	Balance
Disbursements				
DD	Bauer, Timothy M	Payroll 1/3/20	(2,145.68)	
DD	Belmares, Jose N.	Payroll 1/3/20	(552.91)	
DD	Blackburn, Dustin A	Payroll 1/3/20	(1,820.59)	
DD	Bracht, James C.	Payroll 1/3/20	(2,250.42)	
DD	Brown, Jackson A	Payroll 1/3/20	(989.81)	
DD	Carswell, Christopher M	Payroll 1/3/20	(1,920.50)	
DD	Cooley, Diana M	Payroll 1/3/20	(1,320.74)	
DD	Duckett, Kimberly T.	Payroll 1/3/20	(1,670.35)	
DD	Goode, Kristen N	Payroll 1/3/20	(1,280.28)	
DD	Graves, Nathaniel L.	Payroll 1/3/20	(1,942.03)	
DD	Hensley, Susan L	Payroll 1/3/20	(2,050.58)	
DD	Hernandez, George J.	Payroll 1/3/20	(1,604.56)	
DD	Kohl, Julie J	Payroll 1/3/20	(265.96)	
DD	Kowarsch, Robert D	Payroll 1/3/20	(189.32)	
DD	McCorquodale, David D.	Payroll 1/3/20	(1,269.17)	
DD	McRae, Jacob I	Payroll 1/3/20	(1,684.01)	
DD	Muckleroy, Micha D.	Payroll 1/3/20	(2,118.16)	
DD	Paulton, Lawrence R	Payroll 1/3/20	(665.71)	
DD	Ravari, Justin R.	Payroll 1/3/20	(6.45)	
DD	Redman, Leslie A.	Payroll 1/3/20	(1,352.44)	
DD	Reed, Christy M	Payroll 1/3/20	(840.16)	
DD	Salas, Francisco A.	Payroll 1/3/20	(1,333.73)	
DD	Solomon, Anthony D	Payroll 1/3/20	(2,512.66)	
DD	Standifer, Eric L.	Payroll 1/3/20	(1,694.82)	
DD	Thomas, Ryan A	Payroll 1/3/20	(1,397.45)	
DD	Thompson, Kevin A.	Payroll 1/3/20	(1,079.88)	
DD	Tramm, Richard J	Payroll 1/3/20	(4,246.41)	
DD	Lozano, Daniel T	Payroll 1/3/20	(1,252.40)	
DD	Aguirre, Abel	1/17/20 Payroll	(1,581.04)	
DD	Bauer, Timothy M	1/17/20 Payroll	(1,526.22)	
DD	Belmares, Jose N.	1/17/20 Payroll	(758.26)	
DD	Blackburn, Dustin A	1/17/20 Payroll	(1,920.85)	
DD	Bracht, James C.	1/17/20 Payroll	(2,229.24)	
DD	Brown, Jackson A	1/17/20 Payroll	(989.81)	
DD	Carswell, Christopher M	1/17/20 Payroll	(1,759.60)	
DD	Cooley, Diana M	1/17/20 Payroll	(1,320.74)	
DD	Duckett, Kimberly T.	1/17/20 Payroll	(1,670.35)	
DD	Goode, Kristen N	1/17/20 Payroll	(1,280.28)	
DD	Graves, Nathaniel L.	1/17/20 Payroll	(1,560.89)	
DD	Hensley, Susan L	1/17/20 Payroll	(2,050.57)	
DD	Hernandez, George J.	1/17/20 Payroll	(1,436.57)	
DD	Kohl, Julie J	1/17/20 Payroll	(437.75)	
DD	Kowarsch, Robert D	1/17/20 Payroll	(249.34)	
DD	Lozano, Daniel T	1/17/20 Payroll	(1,252.38)	
DD	McCorquodale, David D.	1/17/20 Payroll	(1,269.17)	
DD	McRae, Jacob I	1/17/20 Payroll	(1,266.59)	
DD	Muckleroy, Micha D.	1/17/20 Payroll	(2,118.16)	
DD	Paulton, Lawrence R	1/17/20 Payroll	(665.71)	
DD	Ravari, Justin R.	1/17/20 Payroll	(124.36)	
DD	Reed, Christy M	1/17/20 Payroll	(840.16)	
DD	Salas, Francisco A.	1/17/20 Payroll	(1,274.79)	
DD	Solomon, Anthony D	1/17/20 Payroll	(2,512.79)	

City of Montgomery - General
Cash Flow Report - Checking Account
As of January 31, 2020

Num	Name	Memo	Amount	Balance
Disbursements				
DD	Standifer, Eric L.	1/17/20 Payroll	(1,694.83)	
DD	Thomas, Ryan A	1/17/20 Payroll	(1,420.40)	
DD	Thompson, Kevin A.	1/17/20 Payroll	(904.05)	
DD	Tramm, Richard J	1/17/20 Payroll	(4,246.41)	
DD	Aguirre, Abel	Payroll 1/31/2020	(1,919.88)	
DD	Bauer, Timothy M	Payroll 1/31/2020	(1,673.19)	
DD	Belmares, Jose N.	Payroll 1/31/2020	(2,428.89)	
DD	Blackburn, Dustin A	Payroll 1/31/2020	(1,724.37)	
DD	Bracht, James C.	Payroll 1/31/2020	(2,165.74)	
DD	Brown, Jackson A	Payroll 1/31/2020	(1,034.02)	
DD	Carswell, Christopher M	Payroll 1/31/2020	(1,687.11)	
DD	Ciulla, Hailey N	Payroll 1/31/2020	(1,092.52)	
DD	Cooley, Diana M	Payroll 1/31/2020	(1,381.39)	
DD	Duckett, Kimberly T.	Payroll 1/31/2020	(1,749.16)	
DD	Graves, Nathaniel L.	Payroll 1/31/2020	(1,663.92)	
DD	Hensley, Susan L	Payroll 1/31/2020	(2,144.64)	
DD	Hernandez, George J.	Payroll 1/31/2020	(1,590.69)	
DD	Kohl, Julie J	Payroll 1/31/2020	(321.37)	
DD	Kowarsch, Robert D	Payroll 1/31/2020	(177.77)	
DD	Lozano, Daniel T	Payroll 1/31/2020	(760.23)	
DD	McCorquodale, David D.	Payroll 1/31/2020	(1,314.87)	
DD	McRae, Jacob I	Payroll 1/31/2020	(1,392.38)	
DD	Muckeroy, Micha D.	Payroll 1/31/2020	(2,420.79)	
DD	Paulton, Lawrence R	Payroll 1/31/2020	(717.71)	
DD	Rains, Eva S.	Payroll 1/31/2020	(55.41)	
DD	Reed, Christy M	Payroll 1/31/2020	(1,017.68)	
DD	Salas, Francisco A.	Payroll 1/31/2020	(1,351.42)	
DD	Solomon, Anthony D	Payroll 1/31/2020	(2,627.68)	
DD	Standifer, Eric L.	Payroll 1/31/2020	(1,724.59)	
DD	Thomas, Ryan A	Payroll 1/31/2020	(1,469.93)	
DD	Thompson, Kevin A.	Payroll 1/31/2020	(935.65)	
DD	Tramm, Richard J	Payroll 1/31/2020	(4,246.41)	
DD	Goode, Kristen N	Payroll 1/31/2020	(1,341.61)	
DM	ETS Corporation	Merch Service Fees 01/20	(686.81)	
POL	EFTPS	Payroll Liabilities 1/3/20	(16,147.76)	
POL	EFTPS	Payroll Liabilities 1/17/20	(14,755.24)	
POL	EFTPS	Payroll Liabilities 1/31/20	(15,831.38)	
Tsf	City of Montgomery Court Security Fund	Transfer of Court Fees Revenue thru 12/31/19	(1,602.97)	
Tsf	City of Montgomery Court Technology Fund	Court Tech Fees Rev Thru 12/31/19	(2,157.30)	
Tsf	City of Montgomery - Debt Service	Tax Revenue transfer thru 12/31/19	(221,794.73)	
Total Disbursements			<u>(622,497.32)</u>	
BALANCE AS OF 01/31/2020				<u><u>\$826,989.17</u></u>

City of Montgomery - General
Cash Flow Report - Police Drug & Misc Fund Account
 As of January 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/01/2020				\$10,675.64
Receipts				
	No Receipts Activity		0.00	
Total Receipts			<u>0.00</u>	0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 01/31/2020				<u><u>\$10,675.64</u></u>

City of Montgomery - General
Cash Flow Report - Home Grant / COPS Universal Account
 As of January 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/01/2020				\$10.00
Receipts				
	No Receipts Activity		0.00	
Total Receipts			<u>0.00</u>	0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 01/31/2020				<u><u>\$10.00</u></u>

City of Montgomery - General Fund
Profit & Loss Budget Performance-All

January 2020

	Jan 20	Budget	\$ Over Budget	Oct '19 - Jan 20	YTD Budget	\$ Over Budget	Annual Budget
Ordinary Income/Expense							
Income							
14000.1 · Taxes & Franchise Fees							
14103 · Beverage Tax	5,420.60	3,125.00	2,295.60	15,106.53	6,250.00	8,856.53	12,500.00
14111 · Franchise Tax	0.00	1,900.00	-1,900.00	5,088.45	4,700.00	388.45	72,000.00
14320 · Ad Valorem Taxes							
14320.1 · PID Tax Revenue	0.00	35,775.00	-35,775.00	0.00	35,775.00	-35,775.00	35,775.00
14320 · Ad Valorem Taxes - Other	234,594.61	253,646.00	-19,051.39	479,498.96	441,392.00	38,106.96	574,769.00
Total 14320 · Ad Valorem Taxes	234,594.61	289,421.00	-54,826.39	479,498.96	477,167.00	2,331.96	610,544.00
14330 · Penalties & Interest on Adv Tax	21.66	300.00	-278.34	2,903.81	800.00	2,103.81	3,600.00
14331 · Rendition Penalties	0.00	0.00	0.00	0.00	100.00	-100.00	100.00
14600 · Sales Tax							
14600.1 · Sales Tax ILO AdValorem Tax	0.00	733,000.00	-733,000.00	0.00	733,000.00	-733,000.00	733,000.00
14600 · Sales Tax - Other	127,898.31	151,903.66	-24,005.35	700,403.50	607,614.72	92,788.78	1,822,844.00
Total 14600 · Sales Tax	127,898.31	884,903.66	-757,005.35	700,403.50	1,340,614.72	-640,211.22	2,555,844.00
Total 14000.1 · Taxes & Franchise Fees	367,935.18	1,179,649.66	-811,714.48	1,203,001.25	1,829,631.72	-626,630.47	3,254,588.00
14000.2 · Permits & Licenses							
14105 · Building Permits/MEP	16,168.00	22,916.66	-6,748.66	70,642.00	91,666.72	-21,024.72	275,000.00
14146 · Vendor/Beverage Permits	50.00	50.00	0.00	225.00	200.00	25.00	600.00
14611 · Sign Fee	185.00	150.00	35.00	1,135.00	600.00	535.00	1,800.00
14612 · Misc Permit Fees/plnts.& Zoning	500.00	233.33	266.67	1,565.00	933.36	631.64	2,800.00
14000.2 · Permits & Licenses - Other	0.00	10.00	-10.00	0.00	30.00	-30.00	100.00
Total 14000.2 · Permits & Licenses	16,903.00	23,359.99	-6,456.99	73,567.00	93,430.08	-19,863.08	280,300.00
14000.4 · Fees for Service							
14380 · Community Bldg Rental	1,425.00	666.66	758.34	3,820.00	2,666.72	1,153.28	8,000.00
14381 · Kiosk Revenue	0.00	0.00	0.00	0.00	20.00	-20.00	20.00
14385 · Right of Way Use Fees	35.20	500.00	-464.80	3,817.50	2,000.00	1,817.50	6,000.00
Total 14000.4 · Fees for Service	1,460.20	1,166.66	293.54	7,637.50	4,686.72	2,950.78	14,020.00
14000.5 · Court Fines & Forfeitures							
14101 · Collection Fees	228.44	475.80	-247.36	2,654.82	2,396.36	258.46	10,400.00
14102 · Asset Forfeitures	0.00	100.00	-100.00	0.00	100.00	-100.00	100.00
14106 · Child Belt/Safety (Dedicated)	0.00	150.00	-150.00	0.00	579.66	-579.66	900.00
14110 · Fines	22,052.01	34,984.67	-12,932.66	98,082.32	124,717.55	-26,635.23	390,000.00
14118 · OMNI	53.21	137.26	-84.05	215.95	499.39	-283.44	1,600.00
14125 · Warrant Fees	0.00	10.00	-10.00	0.00	20.00	-20.00	50.00
14126 · Judicial Efficiency (Dedicated)	57.61	119.03	-61.42	278.87	527.22	-248.35	1,500.00
14130 · Accident Reports	30.00	6.00	24.00	181.03	6.00	175.03	140.00
Total 14000.5 · Court Fines & Forfeitures	22,421.27	35,982.76	-13,561.49	101,412.99	128,846.18	-27,433.19	404,690.00
14000.6 · Other Revenues							
15380 · Unanticipated Income	737.50	416.66	320.84	3,730.04	1,516.72	2,213.32	4,850.00
15391 · Interest Income	43.64	74.95	-31.31	137.02	311.71	-174.69	1,000.00
15392 · Interest on Investments	1,262.23	1,233.33	28.90	5,987.99	4,933.36	1,054.63	14,800.00
Total 14000.6 · Other Revenues	2,043.37	1,724.94	318.43	9,855.05	6,761.79	3,093.26	20,650.00
14115 · Inspections - Inc.	0.00			680.00			
15350 · Proceeds from sales	0.00	0.00	0.00	0.00	200.00	-200.00	200.00
15393 · Grant Revenue - Police	0.00	0.00	0.00	2,073.58	200.00	1,873.58	200.00
Total Income	410,763.02	1,241,884.01	-831,120.99	1,398,227.37	2,063,756.49	-665,529.12	3,974,648.00
Expense							
16000 · Personnel							
16353.1 · Health Ins.	17,060.25	14,108.32	2,951.93	65,988.84	56,433.44	9,555.40	169,300.00
16353.4 · Unemployment Ins.	166.28	573.33	-407.05	214.31	2,293.36	-2,079.05	6,880.00
16353.5 · Workers Comp.	2,407.42	2,991.66	-584.24	9,599.44	11,966.72	-2,367.28	35,900.00
16353.6 · Dental & Vision Insurance	1,513.56	1,275.82	237.74	6,068.68	5,103.44	965.24	15,310.00
16353.7 · Life & AD&D Insurance	244.82	103.99	140.83	938.37	416.08	522.29	1,248.00
16353.8 · Crime-Ins	40.71	27.50	13.21	162.84	110.00	52.84	330.00
16560 · Payroll Taxes	16,191.75	10,950.00	5,241.75	49,588.70	43,800.00	5,788.70	131,400.00
16600 · Wages	176,213.16	126,324.99	49,888.17	503,505.91	505,300.08	-1,794.17	1,515,900.00
16600.1 · Overtime	8,306.52	2,299.98	6,006.54	23,012.83	9,050.16	13,962.67	27,200.00
16620 · Retirement Expense	11,407.49	7,891.66	3,515.83	32,730.51	31,566.72	1,163.79	94,700.00
Total 16000 · Personnel	233,551.96	166,547.25	67,004.71	691,810.43	666,040.00	25,770.43	1,998,168.00
16001 · Communications							
16338 · Advertising/Promotion							
16338.1 · Legal Notices and Pub	639.80	216.66	423.14	40.04	2,366.72	-2,326.68	4,100.00
16338.2 · Recording Fees	0.00	41.66	-41.66	331.00	166.72	164.28	500.00
16338 · Advertising/Promotion - Other	0.00	83.32	-83.32	0.00	733.44	-733.44	2,000.00
Total 16338 · Advertising/Promotion	639.80	341.64	298.16	371.04	3,266.88	-2,895.84	6,600.00
Total 16001 · Communications	639.80	341.64	298.16	371.04	3,266.88	-2,895.84	6,600.00
16002 · Contract Services							
16102 · General Consultant Fees							
16102.1 · Sales Tax Tracking	1,400.00	1,540.00	-140.00	5,600.00	6,160.00	-560.00	18,480.00
16102 · General Consultant Fees - Other	532.66	708.33	-175.67	1,958.51	22,833.36	-20,874.85	28,500.00
Total 16102 · General Consultant Fees	1,932.66	2,248.33	-315.67	7,558.51	28,993.36	-21,434.85	46,980.00

City of Montgomery - General Fund
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January 2020

	Jan 20	Budget	\$ Over Budget	Oct '19 - Jan 20	YTD Budget	\$ Over Budget	Annual Budget
16220 · Omni Expense	720.00	333.33	386.67	720.00	1,333.36	-613.36	4,000.00
16242 · Prosecutors Fees	0.00	1,041.66	-1,041.66	3,600.00	4,166.72	-566.72	12,500.00
16280 · Mowing	0.00	9,333.33	-9,333.33	14,232.74	37,333.36	-23,100.62	112,000.00
16281 · Records Shredding	0.00	16.66	-16.66	125.71	229.22	-103.51	850.00
16299 · Inspections/Permits/Backflow Ex	12,689.71	16,041.66	-3,351.95	46,736.70	64,166.72	-17,430.02	192,500.00
16310 · Judge's Fee	1,500.00	1,500.00	0.00	6,000.00	6,000.00	0.00	18,000.00
16320 · Legal	0.00	2,333.33	-2,333.33	4,086.86	11,833.36	-7,746.50	30,500.00
16321 · Audit Fees	0.00	0.00	0.00	0.00	0.00	0.00	25,000.00
16322 · Engineering	0.00	9,583.33	-9,583.33	15,438.31	38,333.36	-22,895.05	115,000.00
16326 · Collection Agency Fees	0.00	10,000.00	-10,000.00	6,050.61	20,000.00	-13,949.39	40,000.00
16333 · Accounting Fees	4,964.17	3,750.00	1,214.17	18,711.49	15,000.00	3,711.49	45,000.00
16335 · Repairs & Maintenance							
16332 · Downtown Repairs	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	1,000.00
16335.1 · Maintenance - Vehicles & Equip							
16334 · Gas/Oil	2,277.40	3,145.83	-868.43	11,863.49	12,583.36	-719.87	37,750.00
16343 · Tractor & Mower	0.00	0.00	0.00	0.00	500.00	-500.00	500.00
16357 · Auto Repairs	0.00	1,541.66	-1,541.66	6,847.87	6,166.72	681.15	18,500.00
16373 · Equipment repairs	0.00	708.32	-708.32	845.85	2,833.44	-1,987.59	8,500.00
16374 · Building Repairs-City Hall/Comm	19.56	0.00	19.56	4,149.06	19,479.00	-15,329.94	19,479.00
16375 · Street Repairs - Minor							
16375.1 · Streets-Preventive Maintenance	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	5,000.00
16375 · Street Repairs - Minor - Other	0.00	0.00	0.00	513.96	20,000.00	-19,486.04	20,000.00
Total 16375 · Street Repairs - Minor	0.00	0.00	0.00	513.96	25,000.00	-24,486.04	25,000.00
16335.1 · Maintenance - Vehicles & Equip - Other	0.00	200.00	-200.00	0.00	800.00	-800.00	2,400.00
Total 16335.1 · Maintenance - Vehicles & Equip	2,296.96	5,595.81	-3,298.85	24,220.23	67,362.52	-43,142.29	112,129.00
16335 · Repairs & Maintenance - Other	0.00	1,458.33	-1,458.33	2,230.00	5,833.36	-3,603.36	17,500.00
Total 16335 · Repairs & Maintenance	2,296.96	7,054.14	-4,757.18	26,450.23	74,195.88	-47,745.65	130,629.00
16337 · Street Signs	0.00	416.66	-416.66	1,931.95	1,666.72	265.23	5,000.00
16340 · Printing & Office supplies	295.89	583.32	-287.43	1,831.96	2,333.44	-501.48	7,000.00
16342 · Computers/Website	0.00	1,328.33	-1,328.33	1,978.73	8,485.97	-6,507.24	19,940.00
16350 · Postage/Delivery	502.21	479.15	23.06	1,117.15	1,916.80	-799.65	5,750.00
16351 · Telephone	2,807.77	2,007.25	800.52	9,973.35	8,029.00	1,944.35	24,087.00
16360 · Tax Assessor Fees	0.00	0.00	0.00	2,721.04	7,500.00	-4,778.96	7,500.00
16370 · Election	0.00	0.00	0.00	0.00	0.00	0.00	8,000.00
17030 · Mobil Data Terminal	0.00	1,166.66	-1,166.66	660.57	4,666.72	-4,006.15	14,000.00
17040 · Computer/Technology	852.22	1,624.99	-772.77	1,987.20	6,500.08	-4,512.88	19,500.00
17510 · State Portion of Pines/Payouts	21,372.71	0.00	21,372.71	21,372.71	36,250.00	-14,877.29	145,000.00
16002 · Contract Services - Other	0.00	0.00	0.00	0.00	500.00	-500.00	500.00
Total 16002 · Contract Services	49,934.30	70,842.13	-20,907.83	193,285.82	379,434.07	-186,148.25	1,029,236.00
16003 · Supplies & Equipment							
16244 · Radio Fees	0.00	0.00	0.00	0.00	4,398.00	-4,398.00	4,398.00
16328 · Uniforms & Safety Equip	0.00	1,158.32	-1,158.32	6,109.39	4,733.44	1,375.95	14,000.00
16328.1 · Protective Gear	0.00	166.66	-166.66	139.63	666.72	-527.09	2,000.00
16358 · Copier/Fax Machine Lease	2,015.00	1,482.02	532.98	8,060.00	6,168.76	1,891.24	19,450.00
16460 · Operating Supplies (Office)							
16460.1 · Streets and Drainage	845.46	306.25	539.21	845.46	1,225.00	-379.54	3,675.00
16460.2 · Cedar Brake Park	0.00	525.00	-525.00	294.38	2,100.00	-1,805.62	6,300.00
16460.3 · Homecoming Park	0.00	166.66	-166.66	250.41	666.72	-416.31	2,000.00
16460.4 · Fernland Park	22.98	218.73	-195.77	329.52	875.00	-545.48	2,625.00
16460.5 · Community Building	100.00	166.66	-66.66	734.34	666.72	67.62	2,000.00
16460.6 · Tools, Etc	69.67	229.16	-159.49	453.21	916.72	-463.51	3,050.00
16460.7 · Memory Park	0.00	166.66	-166.66	1,087.13	666.72	420.41	2,000.00
16460 · Operating Supplies (Office) - Other	1,003.48	1,633.07	-629.59	7,189.36	7,026.42	162.94	22,000.00
Total 16460 · Operating Supplies (Office)	2,041.59	3,412.21	-1,370.62	11,183.81	14,143.30	-2,959.49	43,650.00
16503 · Code Enforcement Expenses	0.00	83.33	-83.33	0.00	333.36	-333.36	1,000.00
17010 · Emergency Equipment	0.00	0.00	0.00	709.60	1,000.00	-290.40	4,000.00
17100 · Capital Purchase Furniture	0.00	0.00	0.00	1,254.27	3,000.00	-1,745.73	5,500.00
16003 · Supplies & Equipment - Other	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	1,500.00
Total 16003 · Supplies & Equipment	4,056.59	6,302.54	-2,245.95	27,456.70	35,943.58	-8,486.88	95,498.00
16004 · Staff Development							
16241 · Training/Education	1,050.00	83.33	966.67	3,936.65	333.36	3,603.29	1,000.00
16339 · Dues & Subscriptions	417.00	666.66	-249.66	2,117.02	2,746.72	-629.70	10,550.00
16341 · Community Relations	0.00	333.33	-333.33	2,852.74	2,495.03	357.71	5,765.00
16354 · Travel & Training (Travel)	2,330.34	3,749.99	-1,419.65	18,208.03	11,000.08	7,207.95	35,500.00
16004 · Staff Development - Other	0.00	0.00	0.00	81.68	100.00	-18.32	100.00
Total 16004 · Staff Development	3,797.34	4,833.31	-1,035.97	27,196.12	16,675.19	10,520.93	52,915.00
16005 · Maintenance							
16228 · Park Maint-Memory Pk	0.00	1,791.66	-1,791.66	669.27	7,166.72	-6,497.45	21,500.00
16229 · Park Maint - Fernland	57.09	416.66	-359.57	528.57	1,666.72	-1,138.15	5,000.00
16230 · Park Maint-Cedar Brake Park	0.00	1,083.33	-1,083.33	581.41	4,333.36	-3,751.95	13,000.00
16231 · Park Maint. - Homecoming Park	22.62	583.33	-560.71	32.61	2,333.36	-2,300.75	7,000.00
Total 16005 · Maintenance	79.71	3,874.98	-3,795.27	1,811.86	15,500.16	-13,688.30	46,500.00
16006 · Insurance							
16353.2 · Liability Ins.	1,847.27	1,944.99	-97.72	7,389.08	7,830.08	-441.00	23,390.00
16353.3 · Property Ins.	190.06	911.65	-721.59	2,260.27	4,816.80	-2,556.53	12,110.00

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	Jan 20	Budget	\$ Over Budget	Oct '19 - Jan 20	YTD Budget	\$ Over Budget	Annual Budget
Total 16006 · Insurance	2,037.33	2,856.64	-819.31	9,649.35	12,646.88	-2,997.53	35,500.00
16007 · Utilities							
16352.0 · Electronic Sign-City	0.00	91.66	-91.66	169.80	366.72	-196.92	1,100.00
16352.1 · Street Lights	0.00	1,125.00	-1,125.00	3,081.79	4,500.00	-1,418.21	13,500.00
16352.2 · Downtown Utilities	24.00	100.00	-76.00	339.62	400.00	-60.38	1,200.00
16352.3 · Utilities-Cedar Brake Park	58.66	175.00	-116.34	615.71	700.00	-84.29	2,100.00
16352.4 · Utilities-Homecoming Park	40.50	123.15	-82.65	365.57	550.40	-184.83	1,300.00
16352.5 · Utilities-Fernland Park	154.54	375.00	-220.46	1,313.23	1,500.00	-186.77	4,500.00
16352.6 · Utilities - City Hall	174.06	875.00	-700.94	2,498.69	3,500.00	-1,001.31	10,500.00
16352.8 · Utilities - Comm Center Bldg	68.94	358.33	-289.39	1,250.89	1,433.36	-182.47	4,300.00
16352.9 · Utilities-Memory Pk	113.02	750.00	-636.98	1,527.00	3,000.00	-1,473.00	9,000.00
16007 · Utilities - Other	0.00	0.00	0.00	0.00	100.00	-100.00	100.00
Total 16007 · Utilities	633.72	3,973.14	-3,339.42	11,162.30	16,950.48	-4,888.18	47,600.00
16008 · Capital Outlay							
17070 · Capital Outlay - Police Cars							
17070.1 · Emergency Lights, Decals	0.00	500.00	-500.00	1,820.70	2,000.00	-179.30	6,000.00
17070.3 · Watch Guard	0.00	0.00	0.00	16,098.18	42,500.00	-26,401.82	42,500.00
17070.4 · Tsf To CPF-Vehicle Replacement	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00
17070 · Capital Outlay - Police Cars - Other	0.00	0.00	0.00	84,394.00	41,100.00	43,294.00	41,100.00
Total 17070 · Capital Outlay - Police Cars	0.00	500.00	-500.00	102,312.88	85,600.00	16,712.88	104,600.00
17071 · Cap Purchase - Computers/Equip							
17071.1 · Copysync	0.00	0.00	0.00	0.00	14,933.00	-14,933.00	14,933.00
17071.2 · Radar	0.00	0.00	0.00	3,921.57	6,000.00	-2,078.43	6,000.00
17071.4 · Laser Fish (Software Equip)	0.00	0.00	0.00	0.00	2,200.00	-2,200.00	4,200.00
17071.6 · Investigative and Testing Equip	0.00	0.00	0.00	3,505.12	4,000.00	-494.88	4,000.00
17071.7 · Ballistic Vests & Shields	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	2,500.00
17071.8 · Capital Outlay Miscellaneous	0.00	0.00	0.00	225.00	12,000.00	-11,775.00	12,000.00
17071 · Cap Purchase - Computers/Equip - Other	1,881.00	0.00	1,881.00	13,683.47	33,166.68	-19,483.21	58,500.00
Total 17071 · Cap Purchase - Computers/Equip	1,881.00	0.00	1,881.00	21,335.16	74,799.68	-53,464.52	102,133.00
17071.5 · Patrol Weapons	29.22	0.00	29.22	4,537.34	5,500.00	-962.66	5,500.00
17072 · Capital Outlay-PWorks Items	0.00	0.00	0.00	0.00	20,000.00	-20,000.00	20,000.00
17080 · Capital Outlay-Improvements	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	5,000.00
17081 · Cap Outlay-Drainage Improvement	0.00	0.00	0.00	12.75	10,000.00	-9,987.25	10,000.00
Total 16008 · Capital Outlay	1,910.22	500.00	1,410.22	128,198.13	200,899.68	-72,701.55	247,233.00
16009 · Miscellaneous Expenses							
16590 · Misc. Expense							
16590.3 · National Night Out	0.00	0.00	0.00	-559.06	0.00	-559.06	0.00
16590.4 · ROW Acquisition	0.00	0.00	0.00	0.00	11,300.00	-11,300.00	11,300.00
16590 · Misc. Expense - Other	904.17	0.00	904.17	3,393.95	3,400.00	-6.05	3,400.00
Total 16590 · Misc. Expense	904.17	0.00	904.17	2,834.89	14,700.00	-11,865.11	14,700.00
Total 16009 · Miscellaneous Expenses	904.17	0.00	904.17	2,834.89	14,700.00	-11,865.11	14,700.00
16356 · Contract Labor- Streets	0.00	0.00	0.00	3,250.00	37,500.00	-34,250.00	150,000.00
16361 · Transfers out							
16361.4 · Transfer to CPF	0.00	175,000.00	-175,000.00	0.00	175,000.00	-175,000.00	175,000.00
Total 16361 · Transfers out	0.00	175,000.00	-175,000.00	0.00	175,000.00	-175,000.00	175,000.00
16500 · Leases - Parks and Recreation							
16504 · Adams Park	0.00	0.00	0.00	2,830.83	0.00	2,830.83	5,700.00
Total 16500 · Leases - Parks and Recreation	0.00	0.00	0.00	2,830.83	0.00	2,830.83	5,700.00
17000 · Capital Purchase	0.00	0.00	0.00	0.00	3,000.00	-3,000.00	3,000.00
17500 · Tax Rebatement							
17500.1 · Sales Tax Rebate	0.00	169,125.00	-169,125.00	0.00	169,125.00	-169,125.00	169,125.00
17500.2 · 380 Ad Valorem Tax Rebate	0.00	83,408.00	-83,408.00	0.00	83,408.00	-83,408.00	83,408.00
17500.3 · PID Property Tax Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	35,375.00
Total 17500 · Tax Rebatement	0.00	252,533.00	-252,533.00	0.00	252,533.00	-252,533.00	287,908.00
Total Expense	297,545.14	687,604.63	-390,059.49	1,099,857.47	1,829,189.92	-729,332.45	4,195,558.00
Net Ordinary Income	113,217.88	554,279.38	-441,061.50	298,369.90	234,566.57	63,803.33	-220,910.00
Other Income/Expense							
Other Income							
14000.3 · Transfers In							
14620.2 · Admin Transfer from MEDC	0.00	0.00	0.00	11,875.00	26,875.00	-15,000.00	107,500.00
14620.4 · Admin Trf from Court Security	975.00	0.00	975.00	975.00	720.00	255.00	2,880.00
Total 14000.3 · Transfers In	975.00	0.00	975.00	12,850.00	27,595.00	-14,745.00	110,380.00
Total Other Income	975.00	0.00	975.00	12,850.00	27,595.00	-14,745.00	110,380.00
Net Other Income	975.00	0.00	975.00	12,850.00	27,595.00	-14,745.00	110,380.00
Net Income	114,192.88	554,279.38	-440,086.50	311,219.90	262,161.57	49,058.33	-110,530.00

City of Montgomery - Capital Projects
Cash Flow Report - Const CkgW&S Proj 1058544 Account
As of January 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/01/2020				\$571,960.96
Receipts				
	Trans from Grant #9104 - Error Dep - CBDG Rev - Baja/MLK Proj		78,586.92	
	Admin transfer from Utility Fund thru 12/31/19		<u>38,700.00</u>	
Total Receipts				117,286.92
Disbursements				
1311	Jones & Carter, Inc.	Inv 295298, 289804,291310,292599,277265	(28,323.95)	
1312	MMG Contractors, LLC	VOID: Pay Est #1-Const of Wtr and Drg Imp on	0.00	
1313	Neil Technical Services, Corp.	Install Auto Dialer- Lift St #7 Inv 90790	(5,210.00)	
1314	MMG Contractors, LLC	VOID: Pay Est #1-Const of Wtr and Drg Imp on	0.00	
1315	MMG Contractors, LLC	Final Part PE #1 Ph I-Const of Wtr and Drg Imp o	(23,782.71)	
1316	Jones & Carter, Inc.	Inv 295301, 302 - Baja/MLK and Atkins Creek	<u>(13,053.75)</u>	
Total Disbursements				(70,370.41)
BALANCE AS OF 01/31/2020				<u><u>\$618,877.47</u></u>

City of Montgomery - Capital Projects
Cash Flow Report - BOKF, NA Escrow Series 2017A Account
As of January 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/01/2020				\$148,546.47
Receipts				
	Interest on account 1/31/2020		435.03	
Total Receipts			<u>435.03</u>	435.03
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 01/31/2020				<u><u>\$148,981.50</u></u>

City of Montgomery - Capital Projects
Cash Flow Report - BOKF, NA Escrow Series 2017B Account
As of January 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/01/2020				\$1,538,577.53
Receipts				
	Interest on account 1/31/2020		1,542.73	
Total Receipts				1,542.73
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 01/31/2020				<u>\$1,540,120.26</u>

City of Montgomery - Capital Projects Acct
Profit & Loss Budget Performance

January 2020

	Jan 20	Budget	% of Budget	Oct '19 - Jan 20	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
43901 - Capital Proj Funding Source							
43901.2 - Trns from General-Hou St.	0.00			0.00	0.00	0.0%	0.00
43947 - Transfer from Utility Fund							
43947A - Tsf from Utility - Capital	38,700.00	0.00	100.0%	38,700.00	139,000.00	27.8%	139,000.00
43947B - Tsf from Utility - Maint	0.00	0.00	0.0%	0.00	91,400.00	0.0%	91,400.00
43947C - Tsf fr Utility - Cap Costa Proj	0.00	0.00	0.0%	0.00	91,400.00	0.0%	91,400.00
43947D - Revenue-LIR Sta 1 Replacement	0.00			0.00	0.00	0.0%	0.00
Total 43947 - Transfer from Utility Fund	38,700.00	0.00	100.0%	38,700.00	321,800.00	12.0%	321,800.00
43949 - Transfers from General Fund							
43949.1 - Tsf fr Gen - Police Veh Replace	0.00	0.00	0.0%	0.00	15,000.00	0.0%	15,000.00
43949.2 - Tsf from Gen-Streets/Sidewalk	0.00	0.00	0.0%	0.00	175,000.00	0.0%	175,000.00
Total 43949 - Transfers from General Fund	0.00	0.00	0.0%	0.00	190,000.00	0.0%	190,000.00
43952 - Other Fund Reserves/Transfers							
43952.1 - 380 Agt-1st Hrtford-18" SS line	0.00	0.00	0.0%	0.00	10,000.00	0.0%	10,000.00
43952.2 - Util Ext Proj-Waterstone on LC	0.00			0.00	0.00	0.0%	0.00
43952.3 - Proceeds GLO	0.00	0.00	0.0%	0.00	2,306,000.00	0.0%	2,306,000.00
Total 43952 - Other Fund Reserves/Transfers	0.00	0.00	0.0%	0.00	2,316,000.00	0.0%	2,316,000.00
Total 43901 - Capital Proj Funding Source	38,700.00	0.00	100.0%	38,700.00	2,827,800.00	1.4%	2,827,800.00
43959 - FEMA Grant Revenue							
43956.1 - FEMA DR4272- Bridge	0.00			0.00	0.00	0.0%	0.00
43956.2 - FEMA-DR4272-Plaz Morgan St	0.00			0.00	0.00	0.0%	0.00
43956.4 - FEMA -DR4332-Hurricane Harvey	0.00			0.00	400,000.00	0.0%	400,000.00
43956.5 - FEMA - Baja Proj	0.00			0.00	0.00	0.0%	0.00
Total 43959 - FEMA Grant Revenue	0.00			0.00	400,000.00	0.0%	400,000.00
43961 - Grant Funds-CDBG							
43961.1 - Bridge Repair - CDBG DR 7217037	0.00			0.00	0.00	0.0%	0.00
43961.2 - Baja,W/S Drainag, MLK-CD7217320	78,586.92			78,586.92	291,008.00	27.0%	291,008.00
Total 43961 - Grant Funds-CDBG	78,586.92			78,586.92	291,008.00	27.0%	291,008.00
45391 - Interest Earned							
45391.1 - Interest Earned Ser 2017A	435.03	1,041.66	41.8%	3,811.97	4,166.72	91.5%	12,500.00
45391.2 - Interest Earned Ser 2017B	1,542.73	1,041.66	148.1%	7,084.60	4,166.72	173.0%	12,500.00
45391 - Interest Earned - Other	347.23			1,468.64	0.00	100.0%	0.00
Total 45391 - Interest Earned	2,324.99	2,083.32	111.6%	12,365.21	8,333.44	148.4%	25,000.00
Total Income	119,611.91	2,083.32	5,741.4%	129,652.13	3,527,141.44	3.7%	3,543,808.00
Expense							
43889 - Grant Administrative Expenses							
43889.1 - Bridge-CDBG-DR #7217037	0.00			0.00	0.00	0.0%	0.00
43889.2 - Baja Project CDBG #7217320	0.00			0.00	0.00	0.0%	0.00
43889.3 - GLO - All Proj	0.00	0.00	0.0%	0.00	163,800.00	0.0%	163,800.00
Total 43889 - Grant Administrative Expenses	0.00	0.00	0.0%	0.00	163,800.00	0.0%	163,800.00
43890 - Engineering							
43890.2 - WP #3 Improvements-TWDB	0.00	8,212.58	0.0%	0.00	32,850.36	0.0%	98,551.00
43890.3 - Lift St #1 Expansion-TWDB	0.00	7,500.00	0.0%	1,353.63	30,000.00	4.5%	90,000.00
43890.4 - Waterline replacement/HouSt	0.00			0.00	0.00	0.0%	0.00
43890.5 - LS#3/Force Main Re-Rte-TWDB	0.00	1,583.33	0.0%	0.00	6,333.36	0.0%	19,000.00
43890.7 - Downtown/SH105 Imp-TWDB	0.00	7,496.00	0.0%	0.00	29,984.00	0.0%	89,952.00
43890.8 - 18" SS Line	0.00	2,190.33	0.0%	5,499.95	8,761.36	62.8%	26,284.00
43890.9 - Bridge Water Line	0.00			0.00	0.00	0.0%	0.00
43890.A - Baja Project - CDBG 0037-00							
43890.A - Baja Rd/MLK Dr CDBG-Add'l-01	0.00			9,617.50	16,000.00	60.1%	48,000.00
43890.A - Baja Project - CDBG 0037-00 - O...	0.00	4,000.00	0.0%	0.00	16,000.00	0.0%	48,000.00
Total 43890.A - Baja Project - CDBG 0037-00	0.00	4,000.00	0.0%	9,617.50	16,000.00	60.1%	48,000.00
43890.B - Buff Sp Brdg Emb Rep - FEMA	0.00			0.00	0.00	0.0%	0.00
43890.C - Atkins Ck W,SS,STS Rep-FEMA4281	0.00	8,847.25	0.0%	9,920.00	35,389.00	28.0%	106,167.00
43890.D - Buff Sp Brdg - CDBG	0.00			0.00	0.00	0.0%	0.00
43890.E - Eng-All GLO	0.00	25,000.00	0.0%	0.00	100,000.00	0.0%	300,000.00
43890.F - Plaz Morgan FEMA	0.00			0.00	0.00	0.0%	0.00
43890.G - Hurricane Harvey - FEMA	0.00			0.00	0.00	0.0%	0.00
Total 43890 - Engineering	0.00	64,829.49	0.0%	26,391.08	259,318.08	10.2%	777,954.00
43995 - Const Cost-Contingencies							
43995.1 - LS#3 Force Main ReRoute- TWDB	0.00	3,000.00	0.0%	0.00	12,000.00	0.0%	36,000.00
43995.2 - LS#1 Replacement/Expans - TWDB	0.00	11,666.67	0.0%	0.00	46,666.64	0.0%	140,000.00
43995.3 - WP#3 Improvements- TWDB	0.00	12,833.33	0.0%	0.00	51,333.36	0.0%	154,000.00
43995.4 - Downtown/SH105 Improve - TWDB	0.00	10,500.00	0.0%	0.00	42,000.00	0.0%	126,000.00
Total 43995 - Const Cost-Contingencies	0.00	38,000.00	0.0%	0.00	152,000.00	0.0%	456,000.00
44000 - Wastewater System							
44006 - LS #1-Replmnt/Expans-TWDB	44,730.00	47,500.00	94.2%	330,228.00	190,000.00	173.8%	570,000.00
44007 - LS#3 Forcemain Reroute-TWDB	0.00	12,083.33	0.0%	0.00	48,333.36	0.0%	145,000.00
44008 - 18" Gravity S.S. Line Const	0.00	22,995.83	0.0%	0.00	91,983.36	0.0%	275,950.00
44009 - Lift St #3 Improvements-GLO	0.00	12,500.00	0.0%	0.00	50,000.00	0.0%	150,000.00
Total 44000 - Wastewater System	44,730.00	95,079.16	47.0%	330,228.00	380,316.72	86.8%	1,140,950.00
45000 - Water System- Capital Proj							
43975 - WP #3 Generator - GLO	0.00	40,500.00	0.0%	0.00	162,000.00	0.0%	486,000.00
43976.1 - Downtown/SH 105 W Ln Imp-TW...	0.00	41,833.33	0.0%	0.00	167,333.36	0.0%	502,000.00

City of Montgomery - Capital Projects Acct
Profit & Loss Budget Performance

January 2020

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	Jan 20	Budget	% of Budget	Oct '19 - Jan 20	YTD Budget	% of Budget	Annual Budget
43992.1 · Water Plant #3 - Imp-TWDB	0.00	36,666.67	0.0%	0.00	146,666.64	0.0%	440,000.00
43992.4 · WP#3 Imp - Other Costs-TWDB	0.00	14,583.33	0.0%	0.00	58,333.36	0.0%	175,000.00
43992.5 · Baja/MLK Wtr&Drq Imp-TXCDB...	0.00	21,888.17	0.0%	109,903.59	87,552.64	125.5%	262,658.00
Total 45000 · Water System- Capital Proj	0.00	155,471.50	0.0%	109,903.59	621,886.00	17.7%	1,865,658.00
46000 · Roadway System Improvements							
46001 · Ples Morgan Street- (FEMA4272)	0.00			0.00	0.00	0.0%	0.00
46002 · Buf SpBrg RepFEMA4272-CD7217307	0.00			0.00	0.00	0.0%	0.00
46006 · Buf Sp Brdg -CDBG7307	0.00			0.00	0.00	0.0%	0.00
46007 · Streets/Sidewlks	0.00	14,583.33	0.0%	16,351.01	58,333.36	28.0%	175,000.00
Total 46000 · Roadway System Improvements	0.00	14,583.33	0.0%	16,351.01	58,333.36	28.0%	175,000.00
47000 · Capital Costs Projects							
47001 · Blank 7	0.00			0.00	0.00	0.0%	0.00
Total 47000 · Capital Costs Projects	0.00			0.00	0.00	0.0%	0.00
48000 · Cap Outlay-Fac, Equip, Etc							
48000.3 · Houston Street Rehab	0.00			0.00	0.00	0.0%	0.00
48001 · GRP Capital Projects	0.00			0.00	0.00	0.0%	0.00
48002 · Utili ProjPrev Maint	0.00	7,616.67	0.0%	10,420.00	30,466.64	34.2%	91,400.00
48003 · Buf Spgs-Water Line-Util ExProj	0.00			0.00	0.00	0.0%	0.00
48004 · Police Vehicle Replacement	0.00	15,000.00	0.0%	0.00	15,000.00	0.0%	15,000.00
48005 · Blank	0.00			0.00	0.00	0.0%	0.00
48005.A · Baja / MLK - GLO	0.00	59,675.00	0.0%	0.00	238,700.00	0.0%	716,100.00
48005.B · Baja/MLK - FEMA	0.00			0.00	0.00	0.0%	0.00
48005.C · Atkins Creek W&S Lines-FEMA	0.00			252,846.36			
48006 · Hurricane Harvey Exp (FEMA)	0.00			0.00	0.00	0.0%	0.00
48007 · Impact Fee-WL Ext-Pkwy/Buf Sp	0.00	0.00	0.0%	0.00	75,000.00	0.0%	75,000.00
48008 · Andres Branch - GLO	0.00	40,841.67	0.0%	0.00	163,366.64	0.0%	490,100.00
Total 48000 · Cap Outlay-Fac, Equip, Etc	0.00	123,133.34	0.0%	263,266.36	522,533.28	50.4%	1,387,600.00
Total Expense	44,736.00	491,096.82	9.1%	746,140.04	2,158,187.44	34.6%	5,966,962.00
Net Ordinary Income	74,881.91	-489,013.50	-15.3%	-616,487.91	1,368,954.00	-45.0%	-2,423,154.00
Net Income	74,881.91	-489,013.50	-15.3%	-616,487.91	1,368,954.00	-45.0%	-2,423,154.00

City of Montgomery - Debt Service
Cash Flow Report - Checking Account
 As of January 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/01/2020				\$122,284.39
Receipts				
	Tax Transfer thru 12/31/19		221,794.73	
	Interest		6.42	
Total Receipts			<u>221,801.15</u>	221,801.15
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			<u>0.00</u>	0.00
BALANCE AS OF 01/31/2020				<u><u>\$344,085.54</u></u>

**City of Montgomery - Debt Service
Profit & Loss Budget Performance
January 2020**

	Jan 20	Budget	\$ Over Budget	Oct '19 - Jan 20	YTD Budget	\$ Over Budget	Annual Budget
Income							
34000 - Taxes & Franchise Fees							
34320 - Ad Valorem Taxes	0.00	42,817.41	-42,817.41	221,503.33	171,269.72	50,233.61	513,809.00
34330 - Penalty & Interest	0.00	341.66	-341.66	191.71	1,366.72	-1,175.01	4,100.00
Total 34000 - Taxes & Franchise Fees	0.00	43,159.07	-43,159.07	221,695.04	172,636.44	49,058.60	517,909.00
34100 - Transfers							
34301.4 - Transfers In-MEDC Fund	0.00	0.00	0.00	40,000.00	40,000.00	0.00	160,000.00
34301.5 - Transfers In - Utility Fund	0.00			0.00	0.00	0.00	0.00
Total 34100 - Transfers	0.00	0.00	0.00	40,000.00	40,000.00	0.00	160,000.00
35000 - Other Revenues							
35390 - Interest on Checking	0.00	0.00	0.00	0.17	0.00	0.17	0.00
35391 - Interest on Investments	410.60	0.00	410.60	1,731.04	0.00	1,731.04	0.00
Total 35000 - Other Revenues	410.60	0.00	410.60	1,731.21	0.00	1,731.21	0.00
Total Income	410.60	43,159.07	-42,748.47	263,426.25	212,636.44	50,789.81	677,909.00
Expense							
37000 - Debt Service							
37360 - Interest Payments On Note	0.00	0.00	0.00	0.00	0.00	0.00	108,357.00
37363 - Paying Agent Fees	0.00	0.00	0.00	250.00	0.00	250.00	2,600.00
37386 - Interest 2012 Series Premium	0.00	0.00	0.00	0.00	0.00	0.00	106,512.00
37396 - Principal Note Payments	0.00	0.00	0.00	0.00	0.00	0.00	455,000.00
Total 37000 - Debt Service	0.00	0.00	0.00	250.00	0.00	250.00	674,369.00
Total Expense	0.00	0.00	0.00	250.00	0.00	250.00	674,369.00
Net Income	410.60	43,159.07	-42,748.47	263,176.25	212,636.44	50,539.81	3,540.00

City of Montgomery - Ct Security Fund
Cash Flow Report - Checking Account
 As of January 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/01/2020				\$5,587.03
Receipts				
	Transfer from General for Revenues thru 12/31/19		<u>1,602.97</u>	1,602.97
Total Receipts				1,602.97
Disbursements				
Tsf	City of Montgomery - General Fund	Admin Transfer thru 12/31/19	<u>(975.00)</u>	(975.00)
Total Disbursements				<u>(975.00)</u>
BALANCE AS OF 01/31/2020				<u><u>\$6,215.00</u></u>

City of Montgomery - Ct Security Fund
Profit & Loss Budget Performance

January 2020

	Jan 20	Bud...	\$ Over Budget	Oct '19 - Jan 20	YTD Budget	\$ Over Budget	Annual Budget
Ordinary Income/Expense							
Income							
84110 · Court Fines & Forfeitures							
84110.1 · Court Security Fees	0.00	450.00	-450.00	1,106.28	1,800.00	-693.72	5,400.00
Total 84110 · Court Fines & Forfeitures	0.00	450.00	-450.00	1,106.28	1,800.00	-693.72	5,400.00
84120 · Other Revenues							
84120.1 · Interest Income	0.00	0.42	-0.42	0.00	1.64	-1.64	5.00
Total 84120 · Other Revenues	0.00	0.42	-0.42	0.00	1.64	-1.64	5.00
Total Income	0.00	450.42	-450.42	1,106.28	1,801.64	-695.36	5,405.00
Expense							
86000 · Contracted Services							
86442 · Security Services	0.00	50.00	-50.00	0.00	200.00	-200.00	600.00
Total 86000 · Contracted Services	0.00	50.00	-50.00	0.00	200.00	-200.00	600.00
86005 · Miscellaneous Expenses	0.00	250.00	-250.00	0.00	1,000.00	-1,000.00	3,000.00
Total Expense	0.00	300.00	-300.00	0.00	1,200.00	-1,200.00	3,600.00
Net Ordinary Income	0.00	150.42	-150.42	1,106.28	601.64	504.64	1,805.00
Other Income/Expense							
Other Expense							
86560 · Interfund Transfers							
86551 · Baliff Transfer to General Fund	975.00	0.00	975.00	975.00	975.00	0.00	3,900.00
Total 86560 · Interfund Transfers	975.00	0.00	975.00	975.00	975.00	0.00	3,900.00
Total Other Expense	975.00	0.00	975.00	975.00	975.00	0.00	3,900.00
Net Other Income	-975.00	0.00	-975.00	-975.00	-975.00	0.00	-3,900.00
Net Income	-975.00	150.42	-1,125.42	131.28	-373.36	504.64	-2,095.00

City of Montgomery - Ct Tech Fund
Cash Flow Report - Checking Account
 As of January 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/01/2020				\$36,287.32
Receipts				
	Revenues thru 12/31/19		2,157.30	
	Interest		0.99	
Total Receipts			<u>2,158.29</u>	2,158.29
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			<u>0.00</u>	0.00
BALANCE AS OF 01/31/2020				<u><u>\$38,445.61</u></u>

City of Montgomery - Ct Tech Fund
Actual to Budget Performance
 January 2020

	<u>Jan 20</u>	<u>Budget</u>	<u>\$ Over...</u>	<u>Oct '19...</u>	<u>YTD B...</u>	<u>\$ Over Budget</u>	<u>Annua...</u>
Ordinary Income/Expense							
Income							
74100 · Court Fines and Forfeitures							
74110 · Court Technology Fees	<u>0.00</u>	<u>500.00</u>	<u>-500.00</u>	<u>1,487.03</u>	<u>2,000.00</u>	<u>-512.97</u>	<u>6,000.00</u>
Total 74100 · Court Fines and Forfeitures	<u>0.00</u>	<u>500.00</u>	<u>-500.00</u>	<u>1,487.03</u>	<u>2,000.00</u>	<u>-512.97</u>	<u>6,000.00</u>
74200 · Other Revenues							
74291 · Interest Income	<u>0.99</u>	<u>0.25</u>	<u>0.74</u>	<u>3.73</u>	<u>1.00</u>	<u>2.73</u>	<u>3.00</u>
Total 74200 · Other Revenues	<u>0.99</u>	<u>0.25</u>	<u>0.74</u>	<u>3.73</u>	<u>1.00</u>	<u>2.73</u>	<u>3.00</u>
Total Income	<u>0.99</u>	<u>500.25</u>	<u>-499.26</u>	<u>1,490.76</u>	<u>2,001.00</u>	<u>-510.24</u>	<u>6,003.00</u>
Expense							
76200 · Contract Services							
76362 · Computer/Website Services	<u>0.00</u>	<u>416.67</u>	<u>-416.67</u>	<u>0.00</u>	<u>1,666.64</u>	<u>-1,666.64</u>	<u>5,000.00</u>
Total 76200 · Contract Services	<u>0.00</u>	<u>416.67</u>	<u>-416.67</u>	<u>0.00</u>	<u>1,666.64</u>	<u>-1,666.64</u>	<u>5,000.00</u>
Total Expense	<u>0.00</u>	<u>416.67</u>	<u>-416.67</u>	<u>0.00</u>	<u>1,666.64</u>	<u>-1,666.64</u>	<u>5,000.00</u>
Net Ordinary Income	<u>0.99</u>	<u>83.58</u>	<u>-82.59</u>	<u>1,490.76</u>	<u>334.36</u>	<u>1,156.40</u>	<u>1,003.00</u>
Net income	<u><u>0.99</u></u>	<u><u>83.58</u></u>	<u><u>-82.59</u></u>	<u><u>1,490.76</u></u>	<u><u>334.36</u></u>	<u><u>1,156.40</u></u>	<u><u>1,003.00</u></u>

City of Montgomery - Grant
Cash Flow Report - Grant Account Account
 As of January 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/01/2020				\$78,667.65
Receipts				
	No Receipts Activity		<u>0.00</u>	
Total Receipts				0.00
Disbursements				
Transfer	City of Montgomery - Cap Projects Fund	Transfer to Cap. Projects - Error Deposit on 12/23	<u>(78,586.92)</u>	
Total Disbursements				<u>(78,586.92)</u>
BALANCE AS OF 01/31/2020				<u><u>\$80.73</u></u>

City of Montgomery - Grant
Cash Flow Report - Checking Account
 As of January 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/01/2020				\$5,737.63
Receipts				
	No Receipts Activity		<u>0.00</u>	
Total Receipts				0.00
Disbursements				
	No Disbursements Activity		<u>0.00</u>	
Total Disbursements				<u>0.00</u>
BALANCE AS OF 01/31/2020				<u><u>\$5,737.63</u></u>

City of Montgomery - Hotel Occupancy Tax Fund
Cash Flow Report - Checking Account
 As of January 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/01/2020				\$13,578.15
Receipts				
	Additional Interest on add'l bank statement 12/31/19		0.01	
	Hotel Revenue 1/20		923.40	
	Interest		0.39	
Total Receipts				923.80
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 01/31/2020				<u>\$14,501.95</u>

City of Montgomery - Hotel Occupancy Tax Fund
Profit & Loss Budget Performance
 January 2020

	Jan 20	Budget	\$ Over Budget	Oct '19 - Jan 20	YTD Budget	\$ Over Budget	Annual Budget
Income							
44300 · Taxes & Franchise Fees							
44330 · Hotel Occupancy Taxes	923.41	125.00	798.41	1,383.61	500.00	883.61	1,500.00
Total 44300 · Taxes & Franchise Fees	923.41	125.00	798.41	1,383.61	500.00	883.61	1,500.00
44400 · Other Revenues							
44360 · Interest Earned On Checking	0.00	0.25	-0.25	0.00	1.00	-1.00	3.00
44490 · Interest Income	0.39			1.40			
Total 44400 · Other Revenues	0.39	0.25	0.14	1.40	1.00	0.40	3.00
Total Income	923.80	125.25	798.55	1,385.01	501.00	884.01	1,503.00
Expense							
46600 · Miscellaneous Expenses	0.00	333.33	-333.33	0.00	1,333.36	-1,333.36	4,000.00
Total Expense	0.00	333.33	-333.33	0.00	1,333.36	-1,333.36	4,000.00
Net Income	923.80	-208.08	1,131.88	1,385.01	-832.36	2,217.37	-2,497.00

City of Montgomery - MEDC
Cash Flow Report - MEDC Checking Account
As of January 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/01/2020				\$101,885.78
Receipts				
	No Receipts Activity		0.00	
Total Receipts				0.00
Disbursements				
1990	Rebecca Huss	Reimbursement of Expense - Website Marketing	(25.00)	
1991	TEDC	2020 Membership fees Inv #11674	(500.00)	
1992	Old Republic Title Co.	Home Program - GF# 1083758 - Leslie Holts - 905	(1,259.00)	
1993	Old Republic Title Co.	Home Program - GF# 1803402 - Dora Johnson - 5	(1,259.00)	
1994	Old Republic Title Co.	Home Program - GF# 1803242 - Laura Stephens -	(1,259.00)	
Total Disbursements				(4,302.00)
BALANCE AS OF 01/31/2020				\$97,583.78

City of Montgomery - MEDC
Actual to Budget Performance
 January 2020

	Jan 20	Budget	\$ Over Budget	Oct '19 - Jan 20	YTD Budget	\$ Over Budget	Annual Budget
Income							
55000 · Taxes & Franchise Fees							
55400 · Sales Tax	42,632.76	35,000.00	7,632.76	234,867.81	194,500.00	40,367.81	654,000.00
Total 55000 · Taxes & Franchise Fees	42,632.76	35,000.00	7,632.76	234,867.81	194,500.00	40,367.81	654,000.00
55300 · Other Revenues							
55391 · Interest Income	5,410.16	840.00	4,570.16	8,959.23	3,320.00	5,639.23	10,000.00
Total 55300 · Other Revenues	5,410.16	840.00	4,570.16	8,959.23	3,320.00	5,639.23	10,000.00
Total Income	48,042.92	35,840.00	12,202.92	243,827.04	197,820.00	46,007.04	664,000.00
Expense							
56000 · Pub Infrastructure - Category I							
56000.6 · Downtown Dev Improvements	0.00	0.00	0.00	0.00	0.00	0.00	60,000.00
56000.7 · Streets & Sidewalks	0.00	0.00	0.00	0.00	19,000.00	(19,000.00)	76,000.00
56000.8 · Utility Extensions	0.00	25,000.00	(25,000.00)	0.00	25,000.00	(25,000.00)	50,000.00
56430 · Txf to Debt Service	0.00	0.00	0.00	40,000.00	40,000.00	0.00	160,000.00
Total 56000 · Pub Infrastructure - Category I	0.00	25,000.00	(25,000.00)	40,000.00	84,000.00	(44,000.00)	346,000.00
56001 · Business Dev & Ret -Category II							
56001.8 · Sales Tax Reimbursement	0.00	0.00	0.00	19,875.00	19,875.00	0.00	79,500.00
56423 · Economic Development Grant Prog	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00
Total 56001 · Business Dev & Ret -Category II	0.00	0.00	0.00	19,875.00	19,875.00	0.00	99,500.00
56002 · Quality of Life - Category III							
56423.1 · Walking Tours	0.00	600.00	(600.00)	0.00	700.00	(700.00)	1,000.00
56429 · Removal of Blight	0.00	0.00	0.00	3,000.00	15,000.00	(12,000.00)	15,000.00
56434 · Events							
55602 · Neighborhood Water Party	23.94			38.11	0.00	38.11	0.00
55606 · Light up Montgomery	0.00	0.00	0.00	930.75	1,500.00	(569.25)	1,500.00
56434 · Events - Other	0.00	35,000.00	(35,000.00)	0.00	35,000.00	(35,000.00)	35,000.00
Total 56434 · Events	23.94	35,000.00	(34,976.06)	968.86	36,500.00	(35,531.14)	36,500.00
56439 · Downtown Enhancement Projects	0.00	2,500.00	(2,500.00)	0.00	10,000.00	(10,000.00)	30,000.00
Total 56002 · Quality of Life - Category III	23.94	38,100.00	(38,076.06)	3,968.86	62,200.00	(58,231.14)	82,500.00
56003 · Marketing & Tourism-Category IV							
56413 · Brochures/Printed Literature	0.00	833.33	(833.33)	50.00	3,333.36	(3,283.36)	10,000.00
56419 · Website	0.00	250.00	(250.00)	165.00	1,000.00	(835.00)	3,000.00
Total 56003 · Marketing & Tourism-Category IV	0.00	1,083.33	(1,083.33)	215.00	4,333.36	(4,118.36)	13,000.00
56004 · Administration - Category V							
56004.1 · Admin Transfers to Gen Fund	0.00	0.00	0.00	11,875.00	26,875.00	(15,000.00)	107,500.00
56004.3 · Miscellaneous Expenses	0.00	41.66	(41.66)	0.00	166.72	(166.72)	500.00
56327 · Consulting (Professional servi)	0.00	0.00	0.00	0.00	2,500.00	(2,500.00)	10,000.00
56354 · Travel & Training Expenses	500.00	0.00	500.00	500.00	2,500.00	(2,000.00)	5,000.00
Total 56004 · Administration - Category V	500.00	41.66	458.34	12,375.00	32,041.72	(19,666.72)	123,000.00
Total Expense	523.94	64,224.99	(63,701.05)	76,433.86	202,450.08	(126,016.22)	664,000.00
Net Income	47,518.98	(28,384.99)	75,903.97	167,393.18	(4,630.08)	172,023.26	0.00

City of Montgomery - Police Asset Forfeiture
Cash Flow Report - Checking Account
 As of January 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/01/2020				\$6,221.99
Receipts				
	No Receipts Activity		0.00	
Total Receipts			<u>0.00</u>	0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 01/31/2020				<u><u>\$6,221.99</u></u>

**City of Montgomery - Police Asset Forfeiture
Profit & Loss Budget Performance
January 2020**

	<u>Jan 20</u>	<u>Budget</u>	<u>\$ Over ...</u>	<u>Oct '19 ...</u>	<u>YTD Bu...</u>	<u>\$ Over ...</u>	<u>Annual ...</u>
Ordinary Income/Expense							
Income							
74000 · Police Asset Forfeitures							
74102 · Asset Forfeitures	0.00	100.00	-100.00	0.00	100.00	-100.00	100.00
Total 74000 · Police Asset Forfeitures	<u>0.00</u>	<u>100.00</u>	<u>-100.00</u>	<u>0.00</u>	<u>100.00</u>	<u>-100.00</u>	<u>100.00</u>
Total Income	<u>0.00</u>	<u>100.00</u>	<u>-100.00</u>	<u>0.00</u>	<u>100.00</u>	<u>-100.00</u>	<u>100.00</u>
Net Ordinary Income	<u>0.00</u>	<u>100.00</u>	<u>-100.00</u>	<u>0.00</u>	<u>100.00</u>	<u>-100.00</u>	<u>100.00</u>
Net Income	<u>0.00</u>	<u>100.00</u>	<u>-100.00</u>	<u>0.00</u>	<u>100.00</u>	<u>-100.00</u>	<u>100.00</u>

City of Montgomery - Water & Sewer
Cash Flow Report - Water & Sewer Fund Account
As of January 31, 2020

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/01/2020				\$812,341.48
Receipts				
	A/R Collections		167,394.39	
	A/R Collections O/S		1,545.93	
	Customer Meter Deposits		2,800.00	
	Fee Revenue		298.75	
	Fee Revenue O/S		30.00	
	Interest on Checking		40.49	
	Interest		40.49	
Total Receipts				172,150.05
Disbursements				
14734	K-3 Resources, LP	Sludge Haul Inv 200807	(1,606.00)	
14735	DataProse, Inc.	3P46598, 46599	(338.88)	
14736	Jones & Carter, Inc	Inv 295295, 295297	(2,025.00)	
14737	Neil Technical Services, Inc	Inv 91315, 91395	(1,757.50)	
14738	Nexem Staffing/Seacoast Business Funding	Inv 72112, 73180	(985.60)	
14739	Southwest Solutions Group, Inc.	Netlabels Inv# 95976-1	(137.00)	
14740	Badger Meter	Inv #80044184	(888.22)	
14741	City of Montgomery - Utility Fund	Water Usage Buffalo Sp STP & Cooling Tower Fee	(967.34)	
14742	Consolidated Communications	Telephone 936-597-335, 7657, 8846, 4826	(167.82)	
14743	DXI Industries Inc.	Chlorine WP#3 055022885-19	(641.62)	
14744	Entergy	December Invoices	(8,770.11)	
14745	LDC	CM100268 Hwy 105 West, CM100264 149 South 1	(56.75)	
14746	McCoy's Building Supply	Acct#0900-98046487-001 Inv#11332565,32739,32	(75.46)	
14747	Municipal Accounts & Consulting, L.P.	Accounting Service Part Inv # 60896 12/19	(3,899.25)	
14748	Waste Management	Customer ID# 7-23067-13005 inv 5663320-1792-	(11,044.06)	
14749	N. Cyrenthel Campbell	Refund overpayment	(395.62)	
14750	Nexem Staffing/Seacoast Business Funding	Hailey Ciulla Inv #62117 11/24/19	(313.60)	
14751	Catherine B. Wilson	Deposit refund	(117.78)	
14752	Dan Katzen	Deposit refund	(75.39)	
14753	DataProse, Inc.	Acct# 1216 Inv#DP1904416 Billing Period 12/1	(661.02)	
14754	DH Homes	Deposit Refund	(38.46)	
14755	Gulf Utility Service, Inc.	Operations - Inv 17420 11/30/19	(13,761.23)	
14756	John A. Tatum Jr.	Deposit Refund 6 Westway	(25.78)	
14757	Nexem Staffing/Seacoast Business Funding	Inv 74372, 75561	(1,080.80)	
14758	Pumps of Houston, Inc	Inv 435366 - 2 Powerflo Pumps	(9,414.00)	
14759	Randall Bell	Deposit refund	(50.39)	
14760	State Comptroller	TIN 1-74-2063592-6 Sales Tax - Fees - 12/19	(1,058.61)	
14761	Stylecraft Builders	Deposit Refund 317 Brocks Court	(93.06)	
14762	Techline Pipe, L.P.	Customer #1090 62165-00	(17.87)	
14763	TML - IRP	Insurance Premiums January 2020	(2,912.08)	
14764	Tyler Technologies	Insite Transaction Fees - Utility Billing 10/1-12/31	(120.00)	
14765	Waste Management (2)	Acct 7-23166-83000 - Inv5661338-1792-4 1/1-1/3	(615.22)	
14766	DH Homes	Deposit Refund	(49.92)	
14767	John A. Tatum, Jr.	Deposit refund	(75.39)	
14768	Stylecraft Builders	Deposit Refund 313 Brocks Court	(93.06)	
14769	Stylecraft Builders	Deposit Refund 115 Abner Lane	(70.40)	
14770	ACCURATE Meter & Backflow, LLC	Replace 6" Neptune FSA with 6" Badger FSA and i	(9,750.00)	
14771	Consolidated Communications	936-597-4774/0 Recurring Charges 1/11/20-2/10	(43.02)	
14772	DXI Industries Inc.	Chlorine WP#3 DE05011076-19	(100.00)	
14773	Houston Chronicle	Legal notices - Eng Services for Watershed study In	(285.00)	

City of Montgomery - Water & Sewer
Cash Flow Report - Water & Sewer Fund Account
As of January 31, 2020

Num	Name	Memo	Amount	Balance
Disbursements				
14774	Texas Excavation Safety System, Inc.	Monthly Message Fees for 12/19 Inv#19-24279	(43.70)	
14775	Verizon Connect NWF, Inc	Monthly Service - GPS for Trucks Inv OSV000001	(75.80)	
Recap 1/20		Deposit never cleared	(189.98)	
Recap 1/21		Billing Charges	(770.64)	
Recap 1/21		Returned Payment	(38.41)	
Trans	City of Montgomery Capital Projects	Admin transfer per budget thru 12/31/19	(38,700.00)	
Tsf	City of Montgomery General Fund	Reimbursement of Expenses thru 12/31/19	(45,746.67)	
Total Disbursements				<u>(160,143.51)</u>
BALANCE AS OF 01/31/2020				<u><u>\$824,348.02</u></u>

City of Montgomery - Water & Sewer Fund
Actual to Budget Performance - Utility Fund

January 2020

	Jan 20	Budget	\$ Over Budget	Oct '19 - Jan 20	YTD Budget	\$ Over Budget	Annual Budget
Ordinary Income/Expense							
Income							
24000 · Charges for Service							
24100 · Water Revenue	43,848.56	49,333.33	(5,484.77)	207,895.24	197,333.36	10,561.88	592,000.00
24118 · Surface Water Revenue	451.57	500.00	(48.43)	2,262.96	2,000.00	262.96	6,000.00
24119 · Application Fee	0.00	125.00	(125.00)	0.00	500.00	(500.00)	1,500.00
24120 · Disconnect Reconnect	1,125.00	458.33	666.67	1,950.00	1,833.36	116.64	5,500.00
24200 · Sewer Revenue	46,616.13	47,166.66	(550.53)	205,897.16	188,666.72	17,230.44	566,000.00
24310 · Tap Fees/Inspections	41,125.52	37,916.66	3,208.86	94,385.52	151,666.72	(57,281.20)	455,000.00
24319 · Grease Trap Inspections	1,450.00	1,416.66	33.34	6,100.00	5,666.72	433.28	17,000.00
24330 · Late Charges	1,518.31	1,250.00	268.31	8,314.13	5,000.00	3,314.13	15,000.00
24333 · Returned Ck Fee	0.00	16.66	(16.66)	100.00	66.72	33.28	200.00
24334 · Backflow Device	355.20			568.30	0.00	568.30	0.00
25403 · Solid Waste Revenue	12,972.46	11,541.66	1,430.80	51,253.18	46,166.72	5,086.46	138,500.00
Total 24000 · Charges for Service	149,462.75	149,724.96	(262.21)	578,726.49	598,900.32	(20,173.83)	1,796,700.00
24101 · Taxes and Franchise Fees							
24110 · Sales Tax Rev for Solid Waste	1,062.33	931.66	130.67	4,191.53	3,726.72	464.81	11,180.00
Total 24101 · Taxes and Franchise Fees	1,062.33	931.66	130.67	4,191.53	3,726.72	464.81	11,180.00
24121 · Groundwater Reduction Revenue	10,644.15	12,916.66	(2,272.51)	53,341.20	51,666.72	1,674.48	155,000.00
25000 · Other Revenues							
25000.1 · Impact Fees							
25000.2 · Impact Fees - Capital Cost	0.00	0.00	0.00	9,712.00	200,000.00	(190,288.00)	200,000.00
25000.1 · Impact Fees - Other	0.00	0.00	0.00	0.00	75,000.00	(75,000.00)	75,000.00
Total 25000.1 · Impact Fees	0.00	0.00	0.00	9,712.00	275,000.00	(265,288.00)	275,000.00
25391 · Interest Income	80.98	50.00	30.98	178.06	200.00	(21.94)	600.00
25392 · Interest earned on Investments	1,056.13	1,000.00	56.13	4,466.46	4,000.00	466.46	12,000.00
25399 · Misc Rev & ETS Rev	328.75	108.33	220.42	1,111.25	433.36	677.89	1,300.00
Total 25000 · Other Revenues	1,465.86	1,158.33	307.53	15,467.77	279,633.36	(264,165.59)	288,900.00
Total Income	162,635.09	164,731.61	(2,096.52)	651,726.99	933,927.12	(282,200.13)	2,251,780.00
Expense							
26001 · Personnel							
26353.1 · Health Ins.	1,209.72	1,125.00	84.72	4,608.96	4,500.00	108.96	13,500.00
26353.4 · Unemployment Ins	0.00	58.33	(58.33)	0.00	233.36	(233.36)	700.00
26353.5 · Workers Comp.	379.59	416.67	(37.08)	1,191.73	1,666.64	(474.91)	5,000.00
26353.6 · Dental Insurance	93.28	100.00	(6.72)	388.16	400.00	(11.84)	1,200.00
26353.7 · Life & AD&D Insurance	70.64	8.33	62.31	252.34	33.36	218.98	100.00
26353.8 · Crime Insurance	40.72			129.97			
26501 · Retirement Expense	0.00	1,791.67	(1,791.67)	1,652.23	7,166.64	(5,514.41)	21,500.00
26560 · Payroll Taxes	0.00	2,483.33	(2,483.33)	2,061.91	9,933.36	(7,871.45)	29,800.00
26600 · Wages	0.00	29,166.67	(29,166.67)	26,953.06	116,666.64	(89,713.58)	350,000.00
Total 26001 · Personnel	1,793.95	35,150.00	(33,356.05)	37,238.36	140,600.00	(103,361.64)	421,800.00
26200 · Contract Services							
26102 · General Consultant Fees	1,080.80	908.75	172.05	7,585.20	3,635.00	3,950.20	10,905.00
26320 · Legal Fees	0.00	1,421.08	(1,421.08)	800.00	5,684.36	(4,884.36)	17,053.00
26322 · Engineering	0.00	6,250.00	(6,250.00)	16,046.55	25,000.00	(8,953.45)	75,000.00
26323 · Operator	0.00	3,365.00	(3,365.00)	9,900.00	13,460.00	(3,560.00)	40,380.00
26324 · Billing and Collections	1,515.72	1,891.67	(375.95)	8,508.47	7,566.64	941.83	22,700.00
26328 · Testing	0.00	1,200.00	(1,200.00)	5,166.26	4,800.00	366.26	14,400.00
26331 · Sales Tax for Solid Waste	1,066.64	931.67	134.97	4,209.04	3,726.64	482.40	11,180.00
26333 · Accounting Fees	4,964.18	3,750.00	1,214.18	18,711.51	15,000.00	3,711.51	45,000.00
26336 · Sludge Hauling	0.00	1,833.33	(1,833.33)	2,108.50	7,333.36	(5,224.86)	22,000.00
26340 · Printing	0.00	0.00	0.00	100.00	200.00	(100.00)	200.00
26350 · Postage	400.93	325.00	75.93	1,558.16	1,300.00	258.16	3,900.00
26351 · Telephone	750.84	395.83	355.01	3,491.14	1,583.36	1,907.78	4,750.00
26370 · Tap Fees & Inspections	0.00	4,166.67	(4,166.67)	6,530.43	16,666.64	(10,136.21)	50,000.00
26399 · Garbage Pickup	615.22	11,541.67	(10,926.45)	35,699.95	46,166.64	(10,466.69)	138,500.00
Total 26200 · Contract Services	10,394.33	37,980.67	(27,586.34)	120,415.21	152,122.64	(31,707.43)	455,968.00
26300 · Communications							
26338 · Advertising/Promotion	285.00	125.00	160.00	285.00	500.00	(215.00)	1,500.00
Total 26300 · Communications	285.00	125.00	160.00	285.00	500.00	(215.00)	1,500.00
26326 · Permits & Licenses	13,299.05	1,733.33	11,565.72	17,516.25	6,933.36	10,582.89	20,800.00
26371 · Dues & Subscriptions	0.00	166.67	(166.67)	666.64	0.00	666.64	2,900.00
26400.1 · Supplies & Equipment							
26342 · Chemicals	113.61	1,583.33	(1,469.72)	8,867.66	6,333.36	2,534.30	19,000.00
26358 · Copier/Fax Machine Lease	0.00	0.00	0.00	0.00	200.00	(200.00)	200.00
26460 · Operating Supplies	691.29	6,666.67	(5,975.38)	11,267.07	26,666.64	(15,399.57)	80,000.00
26485 · Uniforms	0.00	291.67	(291.67)	766.91	1,166.64	(399.73)	3,500.00
27040 · Computer/Technology Equipment	1,491.40	416.67	1,074.73	1,982.85	1,666.64	316.21	5,900.00
26400.1 · Supplies & Equipment - Other	0.00	0.00	0.00	0.00	200.00	(200.00)	200.00
Total 26400.1 · Supplies & Equipment	2,296.30	8,958.34	(6,662.04)	22,884.49	36,233.28	(13,348.79)	107,900.00
26401 · Groundwater Reduction Expenses	0.00	0.00	0.00	0.00	100.00	(100.00)	100.00
26500 · Staff Development							
26354 · Travel & Training (Travel)	0.00	0.00	0.00	180.00	5,500.00	(5,320.00)	5,500.00
26355 · Employee Relations (Education)	0.00	0.00	0.00	0.00	500.00	(500.00)	500.00
Total 26500 · Staff Development	0.00	0.00	0.00	180.00	6,000.00	(5,820.00)	6,000.00
26600.2 · Maintenance							
26335 · Repairs & Maintenance	0.00	18,812.50	(18,812.50)	45,506.14	75,250.00	(29,743.86)	225,750.00
26335.1 · Vehicle Rep. & Maint.	75.80	166.67	(90.87)	484.97	666.64	(181.67)	2,000.00
26335.3 · W&S Maint. Items	0.00	3,704.17	(3,704.17)	2,234.01	14,816.64	(12,582.63)	44,450.00
26349 · Gas & Oil	0.00	645.83	(645.83)	1,562.06	2,583.36	(1,021.30)	7,750.00

	Jan 20	Budget	\$ Over Budget	Oct '19 - Jan 20	YTD Budget	\$ Over Budget	Annual Budget
Total 26600.2 · Maintenance	75.80	23,329.17	(23,253.37)	49,787.18	93,316.64	(43,529.46)	279,950.00
26700 · Insurance Expense							
26353.2 · Liability Ins.	192.58	266.67	(74.09)	580.52	1,066.64	(486.12)	3,200.00
26353.3 · Property Ins.	2,299.19	2,333.33	(34.14)	7,120.63	9,333.36	(2,212.73)	28,000.00
Total 26700 · Insurance Expense	2,491.77	2,600.00	(108.23)	7,701.15	10,400.00	(2,698.85)	31,200.00
26800 · Utilities Expense							
26352.1 · Utilities - Gas for Generators	19.18	0.00	19.18	231.64	1,000.00	(768.36)	1,000.00
26352.2 · Utilities-Water Plants	731.68	5,416.67	(4,684.99)	18,022.78	21,666.64	(3,643.86)	65,000.00
26352.3 · Utilities-WW Treatment Plants	33.16	2,916.67	(2,883.51)	4,559.83	11,666.64	(5,106.81)	35,000.00
26352.4 · Utilities - Lift Stations	0.00	1,183.33	(1,183.33)	2,900.17	4,733.36	(1,833.19)	14,200.00
Total 26800 · Utilities Expense	784.02	9,516.67	(8,732.65)	27,714.42	39,066.64	(11,352.22)	115,200.00
26900 · Capital Outlay							
26900.4 · Capital Outlay-Sewer/Plant Imp	0.00	4,166.67	(4,166.67)	0.00	16,666.64	(16,666.64)	50,000.00
26900 · Capital Outlay - Other	0.00			5,526.15			
Total 26900 · Capital Outlay	0.00	4,166.67	(4,166.67)	5,526.15	16,666.64	(11,140.49)	50,000.00
26901 · Util Projects/Prev Maint							
26901.1 · Util Proj/Prev Maint-Tsf to CPF	0.00	0.00	0.00	0.00	22,850.00	(22,850.00)	91,400.00
26901.2 · Capital Costs-Tsf to CPF	0.00	0.00	0.00	0.00	22,850.00	(22,850.00)	91,400.00
26901.3 · Impact Fees - Tsf to CPF	0.00	0.00	0.00	0.00	22,850.00	(22,850.00)	91,400.00
26901 · Util Projects/Prev Maint - Other	9,750.00	26,863.50	(17,113.50)	56,947.73	107,454.00	(50,506.27)	322,362.00
Total 26901 · Util Projects/Prev Maint	9,750.00	26,863.50	(17,113.50)	56,947.73	176,004.00	(119,056.27)	598,562.00
27000 · Miscellaneous Expenses							
26359 · Misc Expense	189.98			189.98			
26361 · Bank Charges/ETS	770.64	666.67	103.97	3,946.61	2,666.64	1,279.97	8,000.00
Total 27000 · Miscellaneous Expenses	960.62	666.67	293.95	4,136.59	2,666.64	1,469.95	8,000.00
Total Expense	42,130.84	151,256.69	(109,125.85)	350,332.53	681,276.48	(330,943.95)	2,096,980.00
Net Ordinary Income	120,504.25	13,474.92	107,029.33	301,394.46	252,650.64	48,743.82	154,800.00
Other Income/Expense							
Other Expense							
27001 · Other Expenses							
27002 · Transfer to Construction Fund	38,700.00	0.00	38,700.00	38,700.00	38,700.00	0.00	154,800.00
Total 27001 · Other Expenses	38,700.00	0.00	38,700.00	38,700.00	38,700.00	0.00	154,800.00
Total Other Expense	38,700.00	0.00	38,700.00	38,700.00	38,700.00	0.00	154,800.00
Net Other Income	(38,700.00)	0.00	(38,700.00)	(38,700.00)	(38,700.00)	0.00	(154,800.00)
Net Income	81,804.25	13,474.92	68,329.33	262,694.46	213,950.64	48,743.82	0.00

City of Montgomery
District Debt Service Payments
01/01/2020 - 12/31/2022

Paying Agent	Series	Date Due	Date Paid	Principal	Interest	Total Due
Debt Service Payment Due 03/01/2020						
Amegy Bank of Texas	2012	03/01/2020		130,000.00	53,412.50	183,412.50
Amegy Bank of Texas	2012R	03/01/2020		110,000.00	35,993.75	145,993.75
First National Bank of Huntsville	2015R	03/01/2020		85,000.00	6,376.25	91,376.25
Bank of Texas	2017A	03/01/2020		50,000.00	4,767.25	54,767.25
Bank of Texas	2017B	03/01/2020		80,000.00	9,757.25	89,757.25
Total Due 03/01/2020				455,000.00	110,307.00	565,307.00
Debt Service Payment Due 09/01/2020						
Amegy Bank of Texas	2012	09/01/2020		0.00	51,462.50	51,462.50
Amegy Bank of Texas	2012R	09/01/2020		0.00	34,756.25	34,756.25
First National Bank of Huntsville	2015R	09/01/2020		0.00	5,526.25	5,526.25
Bank of Texas	2017A	09/01/2020		0.00	4,767.25	4,767.25
Bank of Texas	2017B	09/01/2020		0.00	9,753.25	9,753.25
Total Due 09/01/2020				0.00	106,265.50	106,265.50
Debt Service Payment Due 03/01/2021						
Amegy Bank of Texas	2012	03/01/2021		130,000.00	51,462.50	181,462.50
Amegy Bank of Texas	2012R	03/01/2021		115,000.00	34,756.25	149,756.25
First National Bank of Huntsville	2015R	03/01/2021		80,000.00	5,526.25	85,526.25
Bank of Texas	2017A	03/01/2021		50,000.00	4,767.25	54,767.25
Bank of Texas	2017B	03/01/2021		80,000.00	9,753.25	89,753.25
Total Due 03/01/2021				455,000.00	106,265.50	561,265.50
Debt Service Payment Due 09/01/2021						
Amegy Bank of Texas	2012	09/01/2021		0.00	49,512.50	49,512.50
Amegy Bank of Texas	2012R	09/01/2021		0.00	33,318.75	33,318.75
First National Bank of Huntsville	2015R	09/01/2021		0.00	4,646.25	4,646.25
Bank of Texas	2017A	09/01/2021		0.00	4,767.25	4,767.25
Bank of Texas	2017B	09/01/2021		0.00	9,681.25	9,681.25
Total Due 09/01/2021				0.00	101,926.00	101,926.00
Debt Service Payment Due 03/01/2022						
Amegy Bank of Texas	2012	03/01/2022		135,000.00	49,512.50	184,512.50
Amegy Bank of Texas	2012R	03/01/2022		115,000.00	33,318.75	148,318.75
First National Bank of Huntsville	2015R	03/01/2022		85,000.00	4,646.25	89,646.25
Bank of Texas	2017A	03/01/2022		50,000.00	4,767.55	54,767.55
Bank of Texas	2017B	03/01/2022		80,000.00	9,681.25	89,681.25
Total Due 03/01/2022				465,000.00	101,926.30	566,926.30
Debt Service Payment Due 09/01/2022						
Amegy Bank of Texas	2012	09/01/2022		0.00	47,487.50	47,487.50
Amegy Bank of Texas	2012R	09/01/2022		0.00	31,881.25	31,881.25
First National Bank of Huntsville	2015R	09/01/2022		0.00	3,647.50	3,647.50
Bank of Texas	2017A	09/01/2022		0.00	4,742.25	4,742.25

City of Montgomery
District Debt Service Payments
 01/01/2020 - 12/31/2022

Paying Agent	Series	Date Due	Date Paid	Principal	Interest	Total Due
Debt Service Payment Due 09/01/2022						
Bank of Texas	2017B	09/01/2022		0.00	9,521.25	9,521.25
		Total Due 09/01/2022		0.00	97,279.75	97,279.75
			District Total	\$1,375,000.00	\$623,970.05	\$1,998,970.05

February 19, 2020

The Honorable Mayor and City Council
City of Montgomery
101 Old Plantersville Road
Montgomery, Texas 77316

Re: Engineering Report
Council Meeting: February 25, 2020
City of Montgomery

Dear Mayor and Council:

The following information summarizes our activities on your behalf since the January 28th Council Meeting:

Status of Previously Authorized Projects:

All projects discussed below are shown on the enclosed maps of active developments and capital projects.

a) Baja Road Water and Drainage Improvements, Phase I (CDBG)

The contractor has completed the work. We are working with the Contractor, City, and GrantWorks to ensure all final punchlist items are completed and all required documentation is prepared and submitted as required by the Texas Department of Agriculture.

b) MLK Drive Water and Drainage Improvements, Phase II (CDBG)

The contractor has completed the work. We are working with the Contractor, City, and GrantWorks to ensure all final punchlist items are completed and all required documentation is prepared and submitted as required by the Texas Department of Agriculture.

c) Water Distribution System Analysis and Master Plan – CP No. 3 – Downtown and SH-105 Waterline Replacement

The project is currently advertising for bids. We are scheduled to hold a pre-bid meeting on February 25th, receive and open bids on March 16th, and present a Recommendation of Award to City Council on March 24th.

d) Water Distribution System Analysis and Master Plan – CP No. 9 - Water Plant No. 3 Improvements

The plans are substantially complete. We have received and addressed the comments from the Texas Water Development Board. We plan to meet with the City and TORC once their reviews are complete.

Status of Previously Authorized Projects (cont.):**e) Atkins Creek Water, Sanitary Sewer, and Storm Sewer Repairs (FEMA)**

The contractor has addressed all punchlist items identified at the final inspection held on January 14, 2020. We recommend the City accept the work, and the one-year warranty period end on January 22, 2021.

Agenda Item: Consideration and possible action regarding Certificate of Acceptance for the FEMA Atkins Creek Water, Sanitary Sewer and Storm Sewer Repairs project.

f) Water Distribution System Analysis and Master Plan – CP No. 1, Water Plant No. 2 GST Backfill

As a reminder, this project plans to be rebid with the Water Plant No. 3 Improvements project.

g) 18" Gravity Sanitary Sewer Extension, Phase 2

As a reminder, we held a final inspection on October 15th. We are coordinating between the lift station contractor and this contractor to complete the final testing to close out the project.

h) Sanitary Sewer System Analysis and Master Plan – CP No. 3b – Lift Station No. 1 Replacement

The contractor is continuing with construction of the wet well for the Lift Station No. 1 Replacement project. We received and recommended payment of Pay Estimate No. 4 in the amount of \$44,730,00 to Veritas Management Company LLC DBA Black Castle General Contractor for work completed as of January 27, 2020. As of Pay Estimate No. 4, the contract is approximately 78% complete by time and 34% complete by value. Based on the contractor's current schedule, construction will not be substantially complete until May 2020.



Lift Station No. 1 Wet Well



Lift Station No. 1 Wet Well

Status of Previously Authorized Projects (cont.):

- i) **Sanitary Sewer System Analysis and Master Plan – CP No. 10 – Lift Station No. 3 Force Main Re-Route**
As a reminder, this project is included in TWDB CWSRF loan. The design is substantially complete, has received TxDOT approval, and is being placed temporarily on hold until the Lift Station No. 1 project is complete.
- j) **GLO Projects**
The proposed work is undergoing environmental review for compliance. We are also working with GrantWorks to find a way to move forward with some of the projects until the drainage analysis is complete.

Existing and Upcoming Developments:

- a) **Feasibility Studies** – There are no ongoing feasibility studies at this time.
- b) **Plan Reviews**
 - i. **Wendy’s (Haza Foods)** – We did not receive revised plans this month.
 - ii. **Louisa Lane Single Family Development** – We did not receive revised plans this month.
 - iii. **Starbucks** – We received initial plans for review on February 3rd and returned plan review comments on February 12th.
 - iv. **Heritage Parking Place Expansion** – We received plans for review on February 4th. We are waiting to return plan review comments until the comments to the development plat are addressed.
- c) **Plat Reviews**
 - i. **Heritage Place Parking Development Plat** – We received the preliminary plat on February 4th and returned comments on February 13th.
 - ii. **The Shoppes at Montgomery, Section 2 Amended Plat** – We received the amended plat for review on February 17th and returned comments on February 19th.
- d) **Ongoing Construction** – There are no ongoing construction projects by developers for public infrastructure at this time.
- e) **One-Year Warranty Inspections**
 - i. **Lake Creek Village, Section 3** – We are continuing to work with the Developer and his contractor to address the roadside ditch along Buffalo Springs Drive.
 - ii. **Villas of Mia Lago, Section 2** – It is our understanding the contractor is working to address the items identified at the one-year warranty inspection.

One-Year Warranty Inspections (cont.):

- iii. **18" Gravity Sanitary Sewer Extension, Phase I** – The one-year warranty inspection was held on January 7, 2020 and the contractor is addressing the punch list items.
- iv. **Hills of Town Creek, Section 3** – The one-year warranty inspection was held on January 7, 2020, and the contractor is currently addressing the punch list items.
- v. **Emma's Way** – The one-year warranty inspection was held on February 18, 2020 and the contractor is currently addressing the punch list items
- vi. **Town Creek Bridge Waterline** – The one-year warranty inspection was held on February 18, 2020. No punch list items were identified. We are waiting on the final close out documents to present to City Council in March.

Meetings and Ongoing Activities:

- a) **Weekly Operations Conference Call** – We continue hosting a biweekly conference call with representatives from Gulf Utility Service, Inc. and City Staff. Items of note discussed during the previous month included receiving estimates for repairs to Lift Station No. 14, updates on various warranty inspections, general updates on all active design and construction projects, and general operations of the City's water and sanitary sewer facilities.
- b) **FM 1097 & Atkins Creek (TxDOT)** – It is our understanding TxDOT has received the preliminary study results and are currently reviewing.
- c) **FM 149 & SH-105 Right Turn Lane** –TxDOT has advised they have received the appraisal and are currently reviewing. Once the review is complete, they will prepare the legal conveyance documents.
- d) **Design Manual Update** – We are preparing updates to the City's Design Manual, as authorized by City Staff, in response to recent legislation that requires all plan review comments to reference a written rule. Updates include the addition and modification of standard details and City preferences for construction to be enforced in all proposed City and private developments.
- e) **Annual Water Plant Inspection** – We are proceeding with a TCEQ Checklist inspection of the City's water plant facilities and expect to present our findings in April 2020.

Please contact me if you have any questions.

Sincerely,



Chris Roznovsky, PE
Engineer for the City



CVR/kmv

K:\W5841\W5841-0900-00 General Consultation\Meeting Files\Status Reports\2020\Engineer's Report 2-25-2020.docx

Enclosures:

Active Capital Projects Map

Active Developments Map

Project Schedule

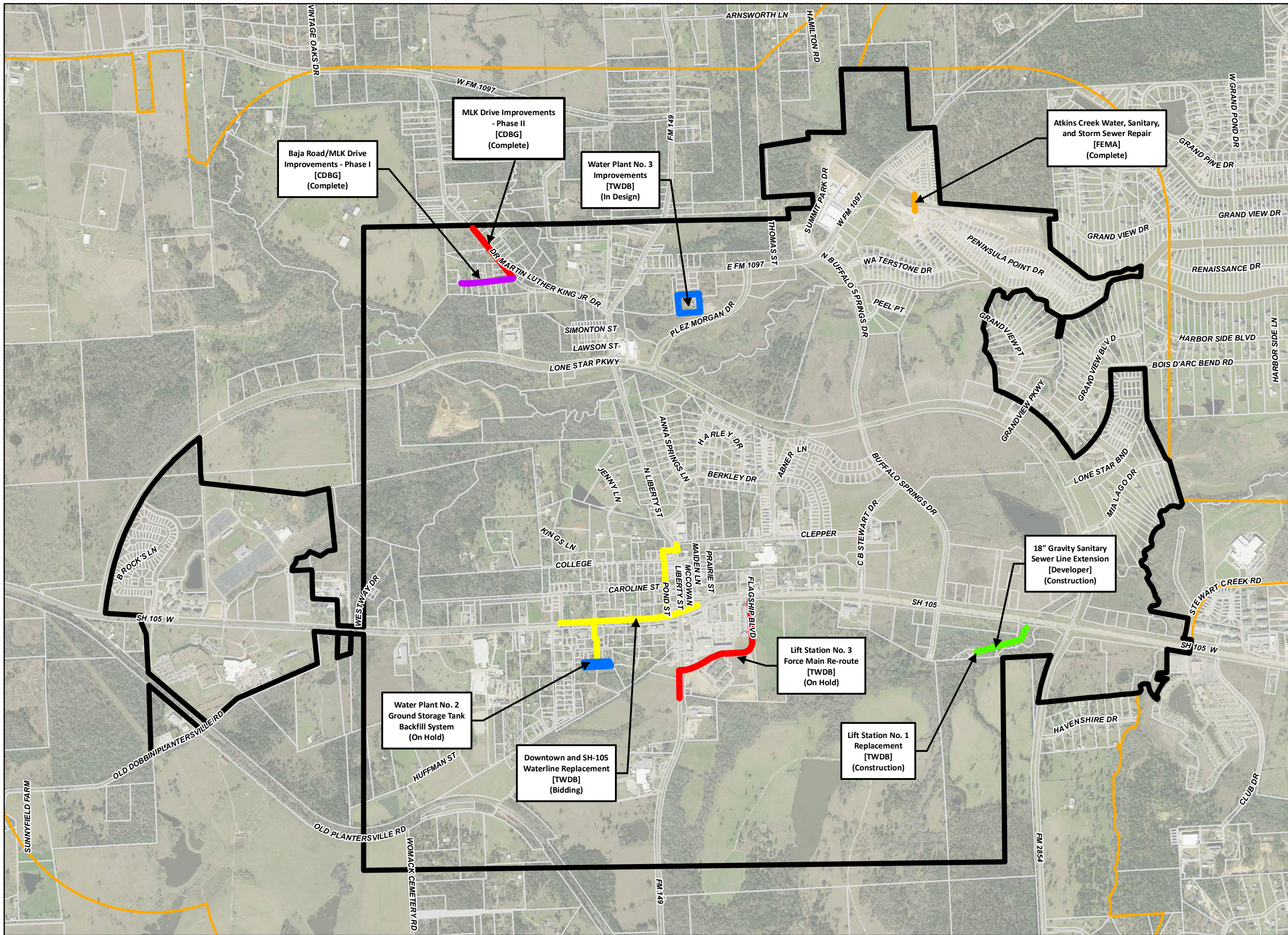
Cc (via email):

The Planning and Zoning Commission – City of Montgomery

Mr. Richard Tramm – City of Montgomery, City Administrator

Ms. Susan Hensley – City of Montgomery, City Secretary

Mr. Larry Foerster – Darden, Fowler & Creighton, LLP, City Attorney



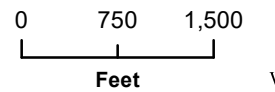
VICINITY MAP

Scale: 1 inch equals 20 miles

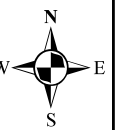
LEGEND

- City Limits
- City ETJ
- MCAD Parcels

ACTIVE CAPITAL PROJECTS (FEBRUARY 2020)

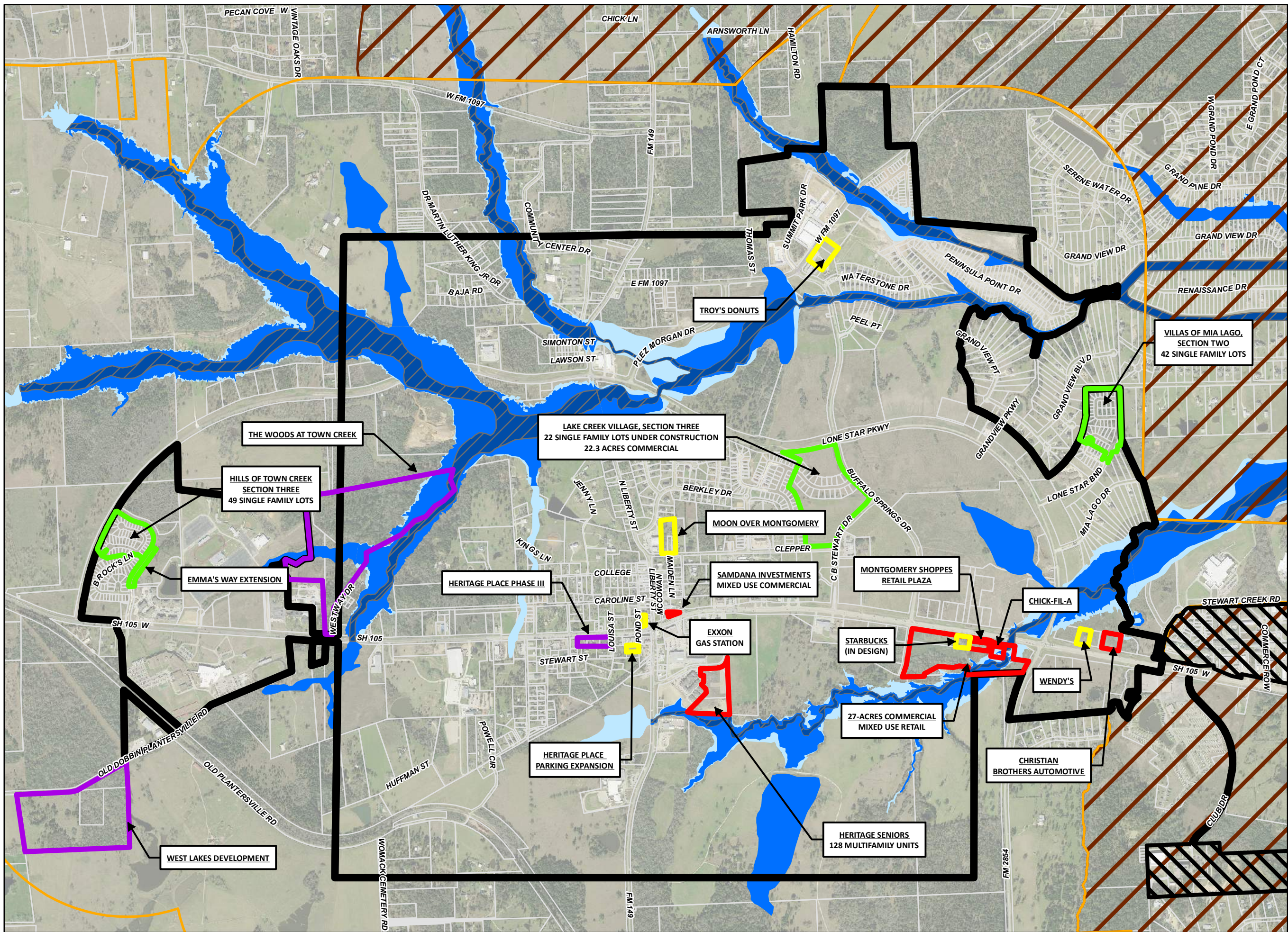


1 inch equals 1,500 feet



Disclaimer: This product is offered for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property, governmental and/or political boundaries or related facilities to said boundary. No express warranties are made by Jones|Carter, Inc. concerning the accuracy, completeness, reliability, or usability of the information included within this exhibit.





VICINITY MAP

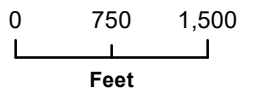
Scale: 1 inch equals 20 miles

LEGEND

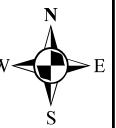
Active Development (Phase)

- Complete/Under Warranty
- Under Construction
- In Design
- Planning/Feasibility
- City Limits
- Stanley Lake MUD
- City ETJ
- City of Conroe ETJ
- Floodway
- 100-year
- 500-year
- MCAD Parcels

ACTIVE DEVELOPMENTS (FEBRUARY 2020)



1 inch equals 1,500 feet



Disclaimer: This product is offered for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property, governmental and/or political boundaries or related facilities to said boundary. No express warranties are made by Jones|Carter, Inc. concerning the accuracy, completeness, reliability, or usability of the information included within this exhibit.



Montgomery City Council
AGENDA REPORT

Meeting Date: February 24, 2020	Budgeted Amount: N/A
Department: Administrative	
Prepared By: Richard Tramm	Exhibits: None
Date Prepared: February 24, 2020	

Subject

Consideration and possible action regarding the award of the Contract for IT Provider Services for the City of Montgomery and authorize the City Administrator to execute the contract.


Description

The City RFQ for IT Services was due on Wednesday, February 19, 2020. A staff committee of the City Administrator, Assistant City Administrator and City Secretary reviewed the submissions. After a review that included their base included services, response times, staff sizing, ability to properly handle the City's software and hardware needs and their rates for included services and hourly services, as well as a review of recent invoices from the City's current IT Services provider, it was determined that the Optimum Computer Solutions, Inc. is the best match for the City's needs for IT Services.

Recommendation

Authorize the City Administrator to execute an IT Services Agreement with Optimum Computer Services, LLC.

Approved By

City Administrator	Richard Tramm 	Date: 02/24/2020

Montgomery City Council
AGENDA REPORT

Meeting Date: February 25, 2020	Budgeted Amount: N/A
Department: Administrative	
Prepared By: Dave McCorquodale	Exhibits: Developer request letter, Variance Request Application, preliminary site plan, ETJ map showing property
Date Prepared: February 20, 2020	

Subject

Consideration and possible action on requesting an opinion from the Planning & Zoning Commission and City Engineer for the following variance requests to the Subdivision Ordinance for the proposed West Lakes residential development along Old Dobbin-Plantersville Road, in the City's ETJ, as submitted by Promocon USA, LLC:

- a) a lot width variance request of 50-feet instead of the required 75-feet; and
- b) a minimum lot size of 6,000 square feet instead of the required 9,000 square feet.

Description

This residential project has been discussed with City Council in the past. A Feasibility Study was completed by the City Engineer and submitted to City Council for the proposed development. Of particular note: 1) the tract of land is outside of the City limits, and 2) located in Dobbin Plantersville Water Company's service area. The developer/owner currently plans on petitioning the City for annexation. The questions of who provides utility service to the development, and whether the tract is annexed into the City or not can be answered independently of the request at hand, though both do influence the disposition of the project. This item is to address whether the City Council wishes to consider allowing a higher-density residential project to move forward in what is currently in the ETJ.

Section 78-88 of the Subdivision Ordinance requires a minimum lot width of 75-feet and a minimum lot size of 9,000 square feet. The developer is proposing 168 lots with 50-feet of street frontage and a 6,000 square foot minimum size. The City Council authorizes variances to the Subdivision Ordinance after referring the matter to the Planning & Zoning Commission and the City Engineer for their opinions of the request.

Recommendation

If Council desires to move forward with the process, refer the matter to P&Z and the City Engineer for study and a report to be submitted to City Council.

Approved By

Director of Planning & Development	Dave McCorquodale <i>DM</i>	Date: 02/20/2020
City Administrator	Richard Tramm <i>RT</i>	Date: 02/20/2020

Promocon USA, LLC

November 15, 2019
Mr. Dave McCorquodale
City of Montgomery
101 Old Plantersville Rd
Montgomery, TX 77356

RE: Variance Request

Dear Mr. McCorquodale,

Hope this letter finds you doing well.

The current Variance request is being presented to the Planning and Zoning Commission and City Council consideration in order to allow a new development in our property which is based in offering a new entry level homes build with high quality standards. To do so, it is necessary to have the requested variance approved by allowing the minimum width of each lot from 75 feet to 50 feet, which conduct to ask the variance of the lot size from 9,000 square feet to 6,000 square feet. As well as Reduction on the minimum side yard set back from 10 feet to 5 feet and Reduction on the minimum side yard set back for lots adjacent to a side street from 15 feet to 10 feet.

Both variance request are applicable to the Ordinance No. 2011-09, section 78-88, apart c and e, and 98-122 apart a 2.

We kindly ask the Planning and Zoning Commission and City Council to approve the attached variance request.

Respectfully,



Jose Angel De La Garza
CEO
Promocon USA, LLC



Variance Request Application

City of Montgomery
101 Old Plantersville Road
Montgomery, Texas 77316
(936) 597-6434

Upon completion return application to shensley@ci.montgomery.tx.us

Contact Information

Property Owner(s): Jose Angel de la Garza

Address: 26022 Budde Rd, The Woodlands, TX Zip Code: 77380

Email Address: arturo@commaunderground.com Phone: 832.576.2787

Applicants: Eduardo Di Loreto Cano

Address: 110 E Houston St Floor 8, San Antonio, TX 78205

Email Address: ediloreto@parracompany.com Phone: 210.430.7564

Parcel Information

Property Identification Number (MCAD R#): R427399 / R33397 / R33398

Legal Description: #1: A0022 - Landrum Zacharias, TRACT 28 #2: A0022 - Landrum Zacharias, TRACT 29 #3 A0022 - Landrum Zacharias, TRACT 30

Street Address or Location: No address assigned yet. Located at Old Dobbing Plantersville Rd

Acreage: 44.201 Present Zoning: _____ Present Land Use: _____

Variance Request

Applicant is requesting a variance from the following:

City of Montgomery Ordinance No.: 2011-09 Section(s): 78-88 & 98-122

Ordinance wording as stated in Section (78-88):

(C) Minimum width. Minimum width is 75 feet. Radial lots on the inside of a curved street shall have a minimum width of 75 feet at and for a distance of 30 feet behind the building line. For radial lots on the outside of a curved street or cul-de-sac, the minimum width is established by measurement at the building line.

(e) Minimum area. Minimum area is 9,000 feet

98-122(a)(2) Side yard on main thoroughfare. There shall be a side yard on each side of the lot having a width of not less than ten feet. A side yard adjacent to a side street shall not be less than 15 feet from the property line to the building line, except, where the lots side on a major street, the building line shall be not less than 25 feet from the side street property line.

Detail the variance request by comparing what the ordinance states to what the applicant is requesting:

Minimum width: reduction on the minimum with from 75 feet to 50 feet

Minimum area: reduction on the minimum area from 9,000 square feet to 6,000 square feet

Minimum side yard set back:

- Reduction on the minimum side yard set back from 10 feet to 5 feet.
- Reduction on the minimum side yard set back for lots adjacent to a side street from 15 feet to 10 feet.

Signatures

Owner(s) of record for the above described parcel:

Signature:  _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

Note: Signatures are required for all owners of record for the property proposed for variance. Attach additional signatures on a separate sheet of paper.

*** Additional Information ***

The following information must also be submitted:

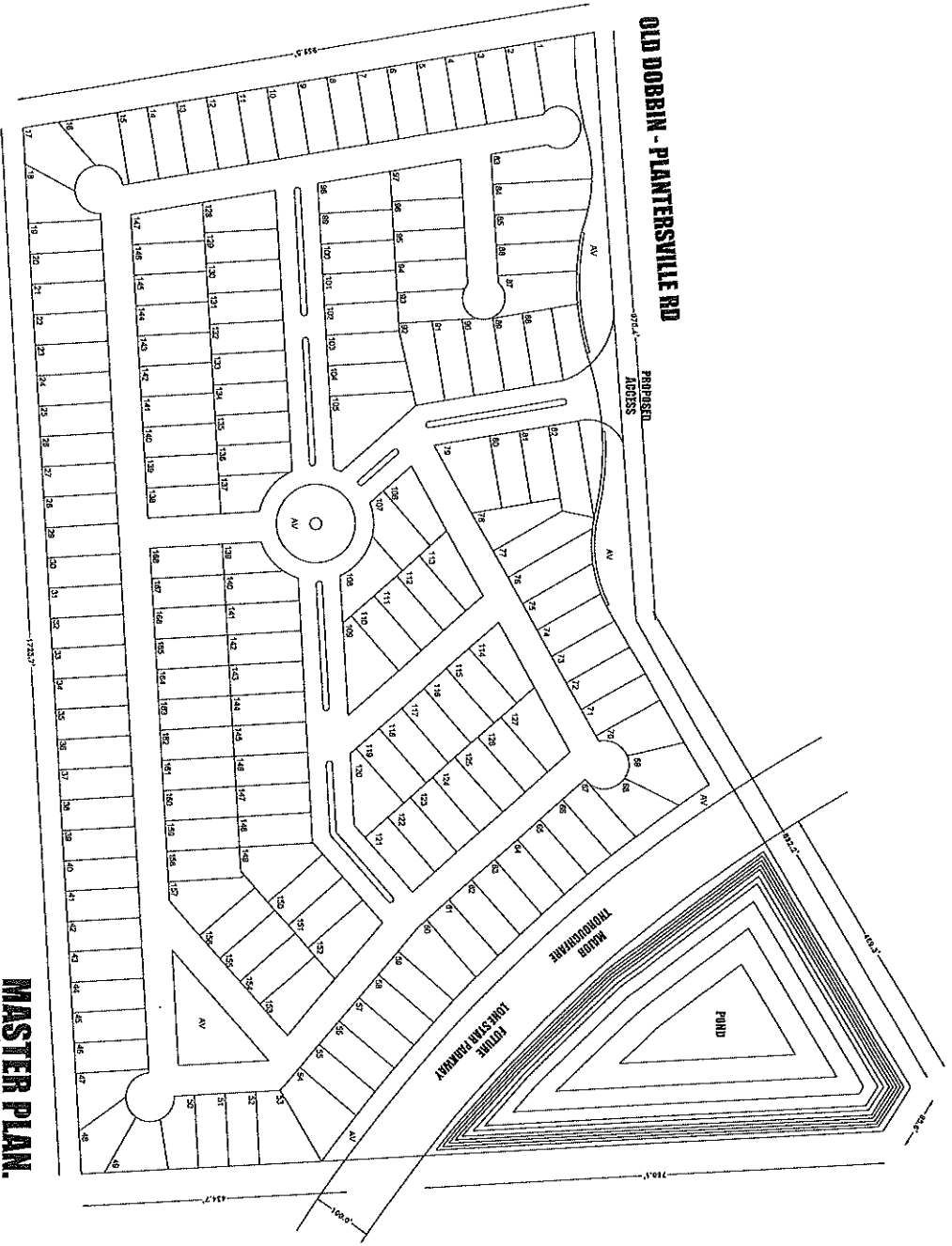
Cover letter on company letterhead stating what is being asked.

A site plan.

All applicable fees and payments.

The application from must be signed by the owner/applicant. If the applicant is not the owner, written authorization from the owner authorizing the applicant to submit the variance request shall be submitted.

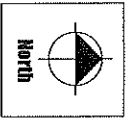
<p>Date Received <i>Office Use</i></p>	
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MASTER PLAN.

RESIDENTIAL LOTS: 168
POND: 4.50 ACRES

URBANIKA
CONSTRUCTION



Owner:
 28022 Bude Rd
 Suite A 301,
 Spring, TX 77380
 P. 346 331 6927

44 ACRE-OLD DOBBIN-PLANTERSVILLE RD.
 MONTGOMERY,
 TEXAS.
 Residential Use project.
 Old Dobbin-Plantersville Rd.
 Montgomery, TX, 77316.

Owner:
 Applied Development, LLC
 15000 Westpark Dr
 Houston, TX 77060

Project In:
 # 0000000000
 Scale:
 1"=100' on 36"x24"
 Auto and Urban design:
 Urbanscape, UT
 Date: 06/12/2019

Sheet:
A-1

Montgomery City Council
AGENDA REPORT

Meeting Date: February 25, 2020	Budgeted Amount: N/A
Department: Administrative	
Prepared By: Dave McCorquodale	Exhibits: Developer request letter, Variance Request Application, preliminary site plan, ETJ map showing property
Date Prepared: February 20, 2020	

Subject

Consideration and possible action regarding calling a Public Hearing of the City Council, acting as the Board of Adjustment, for the following variance requests to the Zoning Ordinance for the proposed West Lakes residential development along Old Dobbin-Plantersville Road, in the City's ETJ, as submitted by Promocon USA, LLC:

- a) a minimum side yard setback of 5-feet instead of the required 10-feet; and
- b) a side yard setback of 10-feet for corner lots instead of the required 15-feet.



Description

This item is part of the request for a higher-density residential development in the City's ETJ than what is allowed by City Ordinance. Side yard setback requirements are part of the Zoning Ordinance, and these variance requests are decided by the Zoning Board of Adjustment.

Recommendation

If Council desires to move forward with the process, staff recommends calling a Zoning Board of Adjustment Public Hearing to be held on April 14th, 2020 at 6:00 p.m. at City Hall, which will allow for publication and notification deadlines to be met.

Approved By

Director of Planning & Development	Dave McCorquodale 	Date: 02/20/2020
City Administrator	Richard Tramm 	Date: 02/20/2020

Promocon USA, LLC

November 15, 2019
Mr. Dave McCorquodale
City of Montgomery
101 Old Plantersville Rd
Montgomery, TX 77356

RE: Variance Request

Dear Mr. McCorquodale,

Hope this letter finds you doing well.

The current Variance request is being presented to the Planning and Zoning Commission and City Council consideration in order to allow a new development in our property which is based in offering a new entry level homes build with high quality standards. To do so, it is necessary to have the requested variance approved by allowing the minimum width of each lot from 75 feet to 50 feet, which conduct to ask the variance of the lot size from 9,000 square feet to 6,000 square feet. As well as Reduction on the minimum side yard set back from 10 feet to 5 feet and Reduction on the minimum side yard set back for lots adjacent to a side street from 15 feet to 10 feet.

Both variance request are applicable to the Ordinance No. 2011-09, section 78-88, apart c and e, and 98-122 apart a 2.

We kindly ask the Planning and Zoning Commission and City Council to approve the attached variance request.

Respectfully,



Jose Angel De La Garza
CEO
Promocon USA, LLC



Variance Request Application

City of Montgomery
101 Old Plantersville Road
Montgomery, Texas 77316
(936) 597-6434

Upon completion return application to shensley@ci.montgomery.tx.us

Contact Information

Property Owner(s): Jose Angel de la Garza

Address: 26022 Budde Rd, The Woodlands, TX Zip Code: 77380

Email Address: arturo@commaunderground.com Phone: 832.576.2787

Applicants: Eduardo Di Loreto Cano

Address: 110 E Houston St Floor 8, San Antonio, TX 78205

Email Address: ediloreto@parracompany.com Phone: 210.430.7564

Parcel Information

Property Identification Number (MCAD R#): R427399 / R33397 / R33398

Legal Description: #1: A0022 - Landrum Zacharias, TRACT 28 #2: A0022 - Landrum Zacharias, TRACT 29 #3 A0022 - Landrum Zacharias, TRACT 30

Street Address or Location: No address assigned yet. Located at Old Dobbing Plantersville Rd

Acreage: 44.201 Present Zoning: _____ Present Land Use: _____

Variance Request

Applicant is requesting a variance from the following:

City of Montgomery Ordinance No.: 2011-09 Section(s): 78-88 & 98-122

Ordinance wording as stated in Section (78-88):

(C) Minimum width. Minimum width is 75 feet. Radial lots on the inside of a curved street shall have a minimum width of 75 feet at and for a distance of 30 feet behind the building line. For radial lots on the outside of a curved street or cul-de-sac, the minimum width is established by measurement at the building line.

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Signature:  _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

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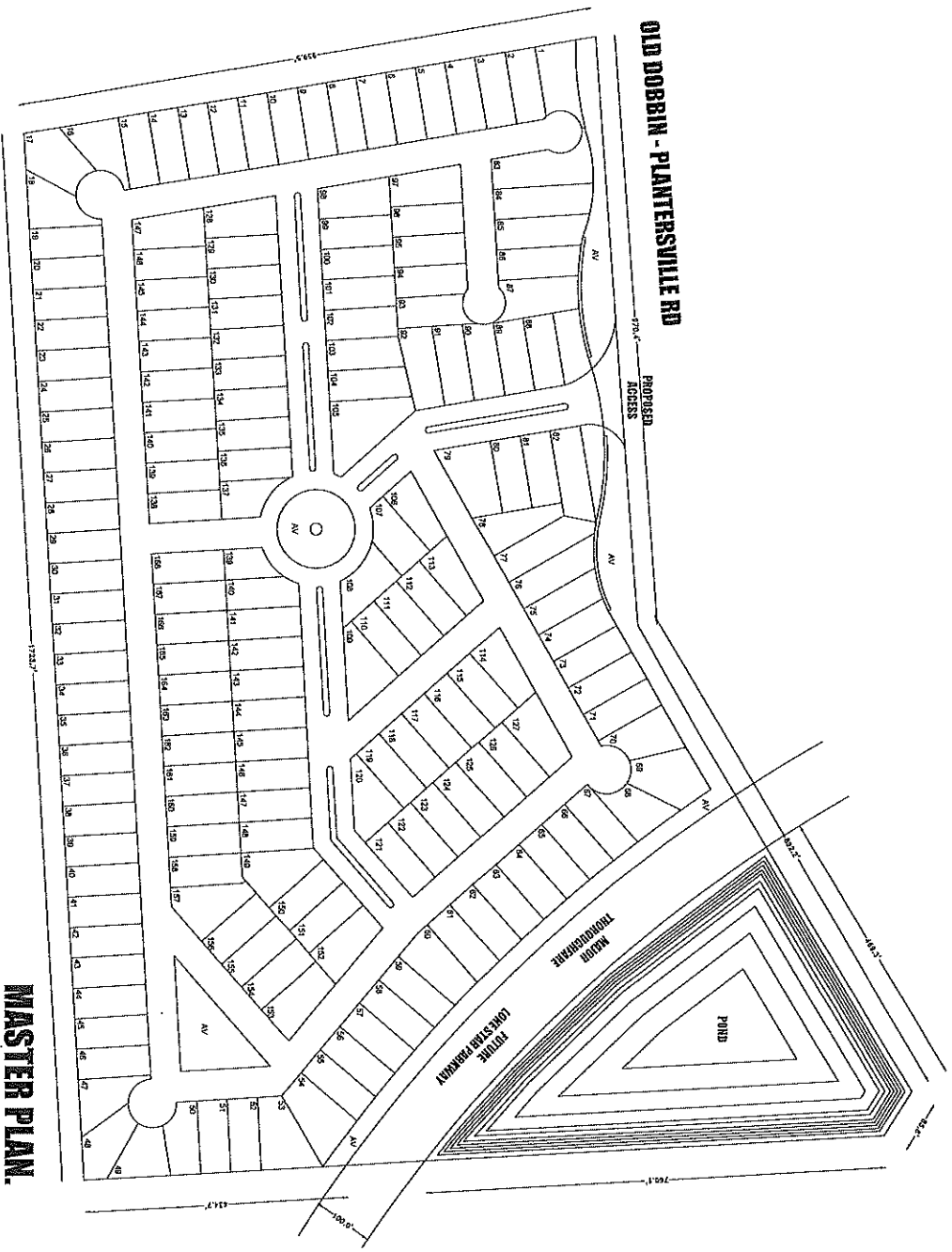
Cover letter on company letterhead stating what is being asked.

A site plan.

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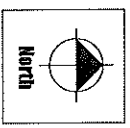
<p>Date Received <i>Office Use</i></p>	
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MASTER PLAN.

RESIDENTIAL LOTS: 168
POND: 4.50 ACRES

URBANIKA
CONSTRUCTION



Office:
 28022 Bulde Rd
 Suite A-301
 Spring TX 77380
 P. 346 331 6927

44 ACRE-OLD DOBBIN-PLANTERSVILLE RD.
 MONTGOMERY, TEXAS
 Residential Use project.
 Old Dobbin-Plantersville Rd.
 Montgomery, TX 77316.

Owner:
 Metropolitan
 Ricardo I. Franjul
 28022 Bulde Rd
 Suite A-301
 The Woodlands TX 77380

Project No:
 # 0000000000
 Scale:
 1:1000 on 30"x42"
 Add and Urban design:
 Utterden, - UT
 Date: 08/12/2019

Sheet:
A-1



VICINITY MAP
Scale: 1 inch equals 20 miles

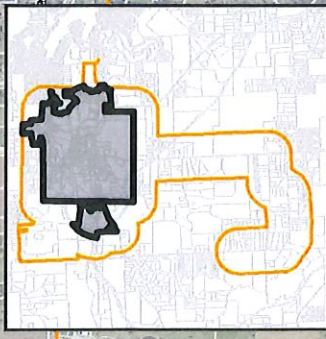
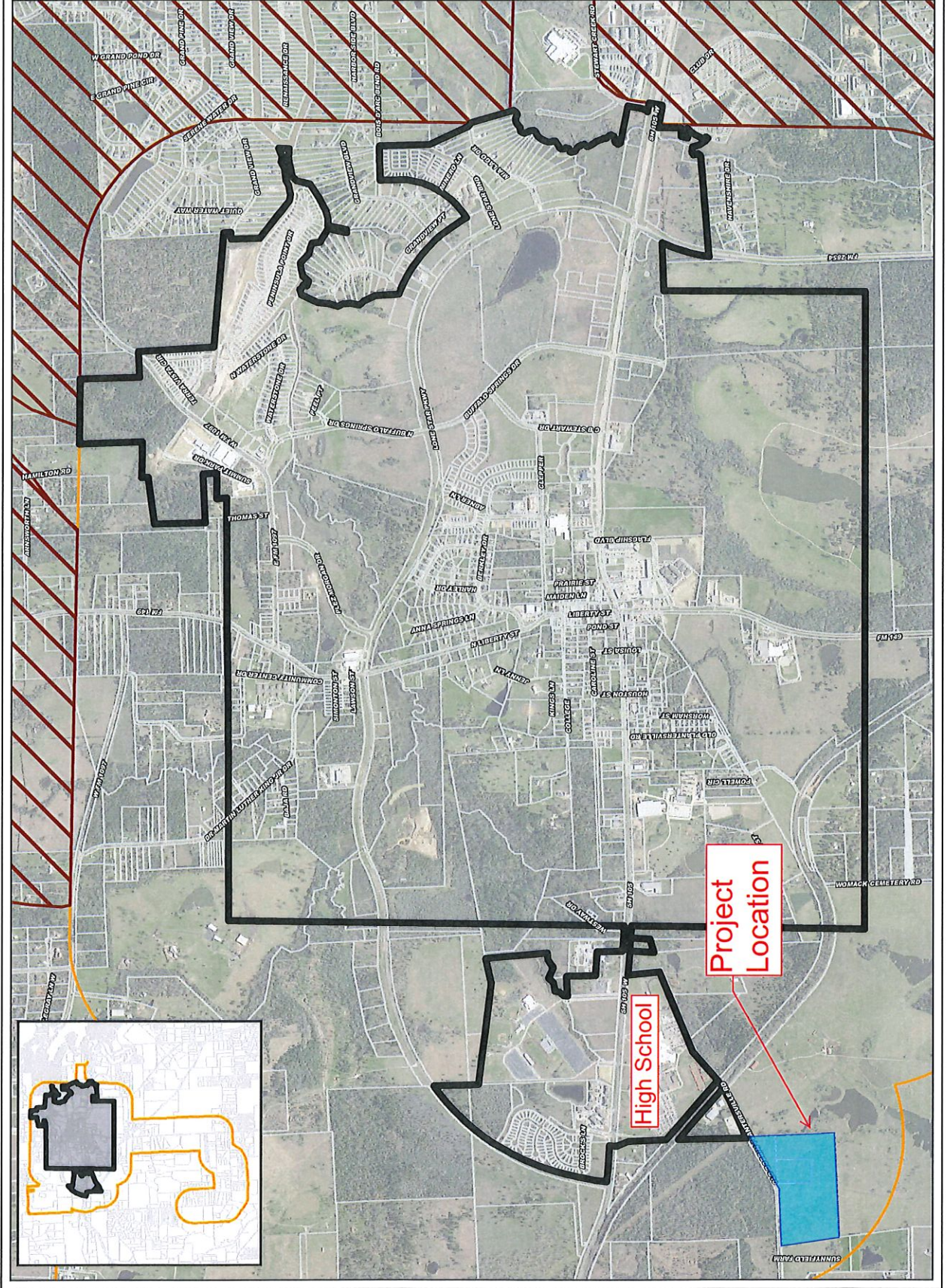
- LEGEND**
- Base Layers
 - City Limits
 - City of Centre ETJ
 - City ETJ
 - MCAO Parcels

Project Number: W541-0028-003
 Date: 1/24/2019
 User: JMC, CHN
 File Path: E:\Projects\GIS\Projects\City Limits Map (1.12.19)\Map

HOAC Aerial Imagery (town 2016)
CITY LIMITS MAP
(JANUARY 2019)
CITY OF MONTGOMERY
 MONTGOMERY COUNTY, TEXAS

1 inch equals 1,500 feet

Disclaimer: This project is intended for informational purposes and is not intended for use in any legal proceeding. It does not represent an endorsement of any product or service. The information is provided for informational purposes only. The user assumes all liability for the use of this information. No express warranties are made by the City of Montgomery. The City of Montgomery is not responsible for the accuracy, reliability, or completeness of the information included in this document.



Project Location

High School