

# NOTICE OF REGULAR MEETING

October 22, 2019

## MONTGOMERY CITY COUNCIL

STATE OF TEXAS

AGENDA

COUNTY OF MONTGOMERY

CITY OF MONTGOMERY

NOTICE IS HEREBY GIVEN that a **Regular Meeting** of the Montgomery City Council will be held on **Tuesday, October 22, 2019**, at 6:00 p.m. at the City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas for the purpose of considering the following:

### CALL TO ORDER

### INVOCATION

### PLEDGE OF ALLEGIANCE TO FLAGS

### VISITOR/CITIZENS FORUM:

Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must be recognized by the Mayor. City Council may not discuss or take any action on an item but may place the issue on a future agenda. The number of speakers along with the time allowed per speaker may be limited.

### CONSENT AGENDA:

1. Matters related to the approval of minutes of the Regular Meeting held on October 8, 2019.
2. Consideration and possible action regarding adoption of the following Resolution:  
A RESOLUTION BY THE CITY COUNCIL OF CITY OF MONTGOMERY DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE COMMUNITY DEVELOPMENT BLOCK GRANT – DISASTER RECOVERY PROGRAM (CDBG-DR) CONTRACT NUMBER 19-076-017-B366.
3. Consideration and possible action regarding adoption of the following Resolution:  
A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF MONTGOMERY ADOPTING REQUIRED CDBG-DR CIVIL RIGHTS POLICIES.
4. Consideration and possible action regarding adoption of the following Proclamation:  
A PROCLAMATION BY THE CITY COUNCIL OF THE CITY OF MONTGOMERY PROCLAIMING APRIL AS FAIR HOUSING MONTH.
5. Consideration and possible action regarding authorizing the absence of City Council Member John Champagne, Jr.

## **CONSIDERATION AND POSSIBLE ACTION:**

6. Consideration and possible action on Department Reports:
  - A. Administrator's Report
  - B. Public Works Report
  - C. Police Department Report
  - D. Court Department Report
  - E. Utility/Development Report Water Report
  - F. Engineer's Report
  - G. Financial Report
7. Consideration and possible action regarding solicitation of bids for the City Mowing Contract.
8. Consideration and possible action to authorize City Administrator to issue Requests for Qualifications and/or solicit bids for the following:
  - A. Bond Financial Advisor;
  - B. Water and Wastewater Operations Company;
  - C. City Attorney;
  - D. Auditor;
  - E. Master Drainage Study of Town Creek Watershed; and
  - F. City Engineer

## **EXECUTIVE SESSION:**

The City Council reserves the right to discuss any of the items listed specifically under this heading or for any items listed above in executive closed session as permitted by law including if they meet the qualifications in Sections 551.071(consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas.

9. Adjourn into Closed Executive Session as authorized by the Texas Open Meetings Act, Chapter 551 of the Government Code, in accordance with the authority contained in the following:
  - a) Section 551.071 – Consultation with City Attorney, including pending claims and contracts.

10. Reconvene into Open Session.

## **POSSIBLE ACTION FROM EXECUTIVE SESSION:**

11. Consideration and possible action regarding item(s) listed under Executive Session.

## **COUNCIL INQUIRY:**

Pursuant to Texas Government Code Sect. 551.042 the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place on the agenda of a future meeting.

ADJOURNMENT



  
Susan Hensley, City Secretary

I certify that the attached notice of meeting was posted on the bulletin board at City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas, on the 18<sup>th</sup> day of October 2019 at 3:40 o'clock p.m. I further certify that the following news media was notified of this meeting as stated above: The Courier

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*This facility is wheelchair accessible and accessible parking spaces are available. Please contact the City Secretary's office at 936-597-6434 for further information or for special accommodations.*

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**MINUTES OF REGULAR MEETING**

**October 8, 2019**

**MONTGOMERY CITY COUNCIL**

**CALL TO ORDER**

Mayor Pro Tem T.J. Wilkerson declared a quorum was present and called the meeting to order at 6:00 p.m.

Present:        T.J. Wilkerson        City Council Place # 3  
                  Rebecca Huss        City Council Place # 4  
                  Tom Cronin            City Council Place # 5

Absent:         Sara Countryman       Mayor  
                  Jon Bickford           City Council Place # 1  
                  John Champagne, Jr.   City Council Place # 2

Also Present:  Richard Tramm        City Administrator  
                  Susan Hensley         City Secretary  
                  Larry Foerster        City Attorney  
                  Chris Roznovsky      City Engineer

**INVOCATION**

T.J. Wilkerson gave the Invocation.

**PLEDGE OF ALLEGIANCE TO FLAGS**

**VISITOR/CITIZENS FORUM:**

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on an item but may place the issue on a future agenda. The number of speakers along with the time allowed per speaker may be limited.

Mr. Floyd Montgomery advised his Montgomery Museum was open for about three months in the Law Office and he closed the end of last month and is hoping that he can find another location. Mr. Montgomery said the N.H. Davis Museum did not have a decent on-site half the time. Mr. Montgomery talked about the History Channel show The Vikings, stating there would be reference to the Montgomery name in the show this year.

**CONSENT AGENDA:**

1. Matters related to the approval of minutes of the Public Hearing and Regular Meeting held on September 24, 2019.
2. Consideration and possible action regarding adoption of the following Resolution: RESOLUTION SUBMITTING NOMINEE(S) AS CANDIDATE(S) FOR THE ELECTION OF THE MONTGOMERY CENTRAL APPRAISAL DISTRICT'S BOARD OF DIRECTORS 2020-2021 TERM.
3. Consideration and possible action on cancelling City Council's second meetings of the month for November and December 2019.
4. Consideration and possible action regarding recurring street closure of the south portion of McCown between SH105 and Caroline Street on the 2<sup>nd</sup> and 4<sup>th</sup> Sunday of the month for Sunday Market as requested by the HMBA.
5. Consideration and possible action regarding adoption of the following Resolution: RESOLUTION BY THE CITY COUNCIL FOR THE CITY OF MONTGOMERY, TEXAS, DESIGNATING THE COURIER NEWSPAPER AS THE OFFICIAL NEWSPAPER FOR THE CITY OF MONTGOMERY AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT.

Rebecca Huss noted a correction in the minutes listed under Item 1, advising the name "Perez" in the Public Hearing section of the minutes should be spelled "Ferraz" and is found in several locations. The City Secretary advised she would make the correction.

Rebecca Huss asked to pull Item 2 as a separate item. Rebecca Huss said she felt City Council needed to have a more thorough discussion on this item because there were no actual candidates

discussed for submittal. Mr. Tramm advised there were no recommendations from a staff level or from anyone that would have come forward. Rebecca Huss asked about the current Board Members and who the current appointments are from other municipalities. Mr. Tramm advised he did not have that information and advised this Resolution is due October 15, 2019. Mr. Tramm said he had spoken with two other cities and in each case, they were putting one of their Council Members up for nomination. Rebecca Huss said last year they nominated Mike Meador for the position.

Tom Cronin said in the minutes it stated T.J. Wilkerson was absent during roll call, but then the minutes showed him voting. Ms. Hensley advised that it showed in the minutes when T.J. Wilkerson arrived later in the meeting.

Rebecca Huss advised Mike Meador was our representative last year and he is currently Vice Chairman of the Board.

After discussion, Rebecca Huss moved to renominate Mike Meador as our nominee for the Montgomery Central Appraisal District Board. T.J. Wilkerson seconded the motion, the motion carried with 2-Aye votes and 1-Nay vote by Tom Cronin. (2-1)

Rebecca Huss moved to accept the consent items with the revision to Item 1, changing Mr. Perez to Mr. Farraz, and Items 3, 4 and 5, as presented. Tom Cronin seconded the motion, the motion carried unanimously. (3-0)

#### **CONSIDERATION AND POSSIBLE ACTION:**

6. Presentation by the Montgomery Historical Society regarding preservation of historic structures.  
Mrs. Brenda Beavan, Board Member of the Montgomery Historical Society and Montgomery County Historical Society and a 7<sup>th</sup> grade history teacher in Montgomery, made the presentation. Mrs. Beavan thanked the City for allowing her to make the presentation. Mrs. Beavan recognized the Board Members of the Montgomery Historical Society that were present, Sonya and Lonnie Clover, Shirley Schneider, Eva Rains, and Mary Eckhart Sims. Mrs. Beavan said Mr. Foerster had suggested she might want to go over some of the things the Historical Society does for the City of Montgomery to keep the history alive. Mrs. Beavan said it was also

suggested and Billy Ray Duncan spoke to Mayor Countryman who said it would be a great idea for all of them to come to Council.

Mrs. Beavan advised they were curators and are here to preserve and take care of the history of Montgomery that includes the Nathaniel Hart Museum, Davis Law Office, McCall Law Office, the old Post Office, the Addison Gandy House, the old Baptist Church and the cemetery, which has recently has been added to the list of things they take care of and the Arnold Simonton House, which is currently under the care of Fernland Park and the City of Montgomery. Mrs. Beavan said they appreciate the care the City has taken of the Arnold Simonton House.

Mrs. Beavan said the Historical Committee does not make a lot of money from the Cookie Walk and said it takes a lot of money to upkeep these houses that are over 150 years old. Mrs. Beavan said they had put together how much it is costing them to keep these homes looking good. Mrs. Beavan said if you look at the Nathaniel Hart Davis Complex, in February 2016 they spent \$12,000 for painting and repairs to the Complex. Mrs. Beavan said she did not think they have ever looked as good as they do now because they were able to paint all of them at one time, and not just a few being painted. Mrs. Beavan said they installed a cedar roof on the Nathaniel Davis Law Office for \$5,300 and cleaned the attic for \$3,000. Mrs. Beavan said there was a cistern in the back of the law office that was crumbling, and they were afraid that during the scavenger hunt one of the children might step on it and fall into it. Mrs. Beavan said her husband found someone to fix the cistern for \$6,500. Mrs. Beavan said the Addison Gandy House has a lot of history that is tied to the Davis family, and they were very lucky to have the home donated to them, but the repair and upkeep are expensive. Mrs. Beavan said the old Baptist Church was \$19,500, which included all the ceiling tiles being replaced, the old Post Office cost \$13,500 for a new roof and \$10,000 in 2015 when they rebuilt the outside and sidewalk. Mrs. Beavan said they spent \$6,000 for complete restoration of the Monk Map that was hanging in the Magnolia House since 1854. Mrs. Beavan said the map was shredded and in millions of tiny pieces, so they took it to Houston to be restored, it was sent to Virginia and now it hangs in City Hall. Mrs. Beavan said City Hall and Chris Cheatham contributed \$3,000 to get the map framed.

Mrs. Beavan said they are now curators of the old Cemetery, which costs \$1,800 a year, Addison Gandy House, Museum and Stewart property and old Baptist Church is almost \$5,000 for lawn work and the cleaning is \$4,200 each year.

Mrs. Beavan said there are very few people working on this venture, so they also need new members. Mrs. Beavan said the only income they receive is during Christmas because they have no other fundraisers, which includes the Cookie Walk, which the children supply the cookies, the open houses where the families that live in the historic homes open them up to the public. Mrs. Beavan said when someone purchases a ticket to tour the homes, they split the ticket price 50/50 with the homeowners. Mrs. Beavan said they are going to go before the MEDC Board later in November when she is applying for funds because they counted so much on receiving the \$5,000 from the MEDC. Mrs. Beavan said she knew MEDC had changed the rules to receive funds and said they make very little money on this event and bring in how many people to Montgomery during that week. Mrs. Beavan said in 2018 they received no funds from MEDC and their balance in their account is \$6,661.

Mrs. Beavan said the Christmas Parade brings people to town and asked that the people be allowed to stay following the Parade to help the businesses. Mrs. Beavan asked that they help encourage to keep the people in the City versus trying to send them away. Mrs. Beavan said she knew there was some discussion right now about the Parade and how it is going to function, and she believed the comment was made to get the people out of town, and she said she did not think the restaurants and businesses want the people to leave town, they want them to stay and shop and eat in the restaurants. Mrs. Beavan said they want the people to stay because they have vendors who down by the Community Center, the Cookie Walk and the Home Tour all want the people to stay in the City. Mrs. Beavan asked the City to think about all this when they talk about the Christmas Parade because it brings hundreds, and possibly thousands of people into the City because it is packed when they are here.

Mrs. Beavan said they do not have brochures, which they need and said many of the people that come to the City are over the ages of 50-60 and they would use the brochures because they are not always looking things up on their phone and they would like to have something in their hand as they walk around and tour some of the houses in the City.

Mrs. Beavan said either the City or the MEDC was planning to pay for a few historical markers in Montgomery. Mrs. Beavan said they did get the marker ready with the help of Lonnie Clover and Mr. Forster for the Addison Gandy House, and now they understand the City and MEDC is



not willing to pay for that historical marker to go up. Mrs. Beavan said they were told that would happen and right now they need to come back before the MEDC and explain the needs that they have because this brings people to Montgomery. Mrs. Beavan said Montgomery is a historic town and they need to focus on the fact that it is one of the reasons people come here.

Mrs. Beavan said over 700 students with their parents, siblings and their grandparents come to Montgomery between December and April for the scavenger hunt. Mrs. Beavan said this year the dates will be October to February, starting this week. Mrs. Beavan said they are doing that because there is the event Voices from the Past that will happen next weekend on Saturday from 12 noon to 4:00 p.m. where they will have a lot of people that will be in costume standing next to the grave of the person they are depicting so they can tell the people about that person. Mrs. Beavan said there will be no charge to the 7<sup>th</sup> graders and is only \$5 for an adult to tour three cemeteries. Mrs. Beavan said it was safe to assume that all the people that come to Montgomery are spending money in town while completing the scavenger hunt. Mrs. Beavan said she started the scavenger hunt 20 years ago when she came here, and she did one in Humble before she came to Montgomery. Mrs. Beavan said she had three goals for all her scavenger hunts; 1) learn to appreciate the local history, 2) families to spend time together before their children go to high school and 3) help the business community.

Mrs. Beavan said the City of Montgomery without the Montgomery Historical Society, advised all the homes she just talked about, there was a very good possibility that they would not be there without their work. Mrs. Beavan said it is very costly to operate and keep these homes where they look good and said she did not think anyone could say they did not look good because of the work of the Montgomery Historical Society.

Rebecca Huss thanked Mrs. Beavan for the information, stating most of it is very old information that is newly available. Mrs. Beavan said the Montgomery Historical Society would like to be appreciated a little bit, and it seemed like through the years without anyone knowing what they do, how can they expect to be appreciated. Rebecca Huss said they should work together.

T. J. Wilkerson thanked Mrs. Beavan for the presentation, stating he was a history buff and said he really enjoyed it and hopefully it will come to fruition. T.J. Wilkerson said he could see

around February tying some other things in with the Montgomery Historical Society, and said people would probably be interested in coming and learning about a lot of the things that are going on, they just have to make sure and reach out to them.

7. Consideration and possible action regarding a Utility and Economic Feasibility Study for Promocon USA, LLC (West Lakes Development – Dev. No. 1904).

Mr. Roznovsky presented the information to City Council, advising the developer had approached the City during the summer regarding a single-family development located off Old Dobbin-Plantersville Road on the southwest side, outside the City limits and located across from the Ag Barn for the High School.

Mr. Roznovsky said since the property is not in the City it will require annexation and will need to be zoned R-1 single family since it is not currently zoned. Mr. Roznovsky said they are proposed to have 168 lots over the 44-acres that would allow 50-foot lots that are less than the 9,000 square foot minimum requirement, so they will have to request variances for minimum lot sizes and widths. Mr. Roznovsky said the City's future land use plan that the Planning and Zoning Commission worked on a while back, this area is in one of the lower density areas. Mr. Roznovsky stated the developer estimates the average home sale price to be \$200,000 each, with an approximate buildout of 3-years according to their estimations.

Mr. Roznovsky said this development would be located with the Dobbin-Plantersville Water Supply Company ("DPWSC") Certificate of Convenience and Necessity ("CCN"), so water service would be provided by DPWSC and not the City of Montgomery. Mr. Roznovsky said one other requirement of that is they will still have to meet the City's standard regarding fire flow capacity, etc. Mr. Roznovsky said the developer has talked to DPWSC and they said they could provide service, and one thing that would be a requirement prior to plan approval is a certified letter stating they could meet the City's flow requirements. Mr. Roznovsky said another thing is the ownership of the public water system would not be the City's system but would be the DPWSC system, so the City would only be providing the sanitary sewer service.

Rebecca Huss said this sounds like it is fraught with all sorts of untenable issues, where the City is providing everything but the water service and if there is a problem with the water service

there is nothing the City can do about it, we would have to say call DPWSC. Mr. Roznovsky said that was correct. Rebecca Huss said she did not think the City could tell their taxpayers that. Mr. Roznovsky said this is the same as Appendix "A" on the map, where everything in the cross-hatched area to the west of the City and south is in the DPWSC CCN. Mr. Roznovsky said they are going to have this issue in the ETJ time and time again. Rebecca Huss asked if they purchase that area from DPWSC or seize it. Mr. Roznovsky said they met with DPWSC earlier this year, City staff and the Mayor, and their intention is to serve everything that is in their area and not give away service area. Mr. Roznovsky said the City can either provide only sanitary service or you don't annex the property, then they will be required to either put in their own MUD or entity to provide sanitary service to their customers. Mr. Roznovsky said these lots are not big enough to provide the area for septic systems. Rebecca Huss said the lots are not big enough to meet the City's standards, which is another problem altogether because the taxable value is \$160,000 per year. Mr. Roznovsky said it was \$128,000. Rebecca Huss said that was not particularly attractive with all the risks that go with the development. Mr. Roznovsky said there were a lot and other things to consider with the sewer service, they would have to provide a regional lift station because in that area there is no existing service. Mr. Roznovsky said the estimate for a lift station and force main is \$770,000 to install all that and to make it deep enough so it does not serve just one development instead of the City ending up with five or six different lift stations. Mr. Roznovsky said the force main would have to go approximately 4,800 feet to get to the nearest spot.

Mr. Roznovsky said drainage would have to show what is going to be done, traffic would not be on City roads, so they would have to work with the Country on traffic, stating they will be putting about 1,700 cars a day on Old Dobbin Plantersville Road, which is already a small busy road.

Mr. Roznovsky said the Thoroughfare Plan, as stated in Appendix A, the dashed purple line is the south loop for Lone Star Parkway, which cuts the corner of this tract so they have it included on their preliminary land plan, which is not quite wide enough, because everything else is 180 foot wide right-of-way so they would have to revise it for the required width and it will take away some more of the lots.

Mr. Roznovsky said the developer stated they would be in construction for a total of eight months, so they assumed having to inspect it ten hours per week for eight months, which would be an estimated cost for that based on their schedule between inspections, plan reviews and all the agreements and City staff time would total \$74,000, Wastewater Impact Fees for 168 connections would be \$422,184, so the subtotal, not including any of the onsite utilities would be \$1.2 million dollars.

Mr. Roznovsky said the last section covered was the financial feasibility, stating the current tax rate is \$128,000 per year and with full build-out with a 95% collection rate. Mr. Roznovsky said this information is to shed light on this proposal that is coming to the City and the issues that are around it, considering the facts with DPWSC and what this opens up. Rebecca Huss said it is terribly unattractive to us and she could not believe the developer would be loving the numbers either.

Rebecca Huss said to Mr. Tramm they need to sort out the issue of having a split water supply, stating she could not see the risks involved with the City not being the water supplier, but supplying everything else. Rebecca Huss said it was incumbent upon the City to make homes habitable and safe, and we can't do that because we can't control the water. Rebecca Huss said who would they call, their water supplier if they have a problem, that just does not sound realistic, they should be calling their City or Police Department, we would have to say we could not help them and she did not see that as a position the City could live with. Mr. Tramm said there are some areas that fall into the same situation with the way DPWSC has a CCN out there, but he understands what Rebecca Huss was saying because if they are not supplying proper pressure or volume, we are in a position where we can't do anything about it. Rebecca Huss said there are other situations where you have a big organization or company or supplier that is separate from the municipality, that is fine, but this is a long tentacle that is a long outreach from a smaller company that does not have the imperative to fix a problem, or they don't have the backup switch they can turn or a loop where they can run the water the other way, they do not have any of the safeguards that you would have with a larger company or a larger service area. Rebecca Huss asked where the closest service is that DPWSC has right now. Mr. Roznovsky said they have an existing water plant on Spring Branch Road, just south of the intersection of Old Dobbin Plantersville Road, which is relatively close to this tract. Rebecca Huss said that is just where they deliver, that is where they would bore from. Mr. Roznovsky said that was

correct, he knew they provided Promocon an estimate to upsize and extend utilities to them, but he did not know the details of it. Mr. Roznovsky said according to DPWSC that is one of the areas they plan on expanding in the future as they continue to buildout. Mr. Roznovsky said he did not have any idea about redundancy or loops or if the one plant goes down what would happen, he does not have knowledge of their system.

Tom Cronin said that Mr. Roznovsky was the contract City Engineer and asked how this would benefit the City of Montgomery. Mr. Roznovsky said the biggest benefit that he could see is the opening up of the area and a regional lift station if you can work out the two services scenario. Mr. Roznovsky said if you are able to start getting right-of-way for the southern portion of the City, and you get the regional lift station or at least a site to be able to expand the lift station to serve these areas because he knows there has been interest in surrounding tracts and this would help out others and encourage development and bring more people into town. Mr. Roznovsky said from a logistic standpoint there is a lot going on with this development. Mr. Roznovsky said from his understanding or interpretation of what the Planning and Zoning Commission imagines this area is for larger acreage and estate type homes because there is nothing else that is a higher density single-family development in this area, so it is outside the box and different than what has been envisioned. Rebecca Huss asked if they have the finances to put this development down. Mr. Roznovsky said he did not know much about this developer and said he believed the developer was from the San Antonio area. Mr. Roznovsky said the developer requested the feasibility study in August after the application in June, and they were ready to present but had to wait for information for this study from the developer for three weeks. Rebecca Huss said when we give them an idea of how much the development will cost for their impact fees, but if they don't build for another seven years, is the City committed to that number and even once we commit and it takes the developer eight years to build out and everything is more expensive, where is the City's protection in that. Mr. Roznovsky said the City's impact fees rate is set when they plat the property, so if they take five years to design this and put it on the ground when the final plat is recorded is when the fees are assessed. Mr. Roznovsky said if the project takes eight years to build out instead of three years, that house in the eighth year is still based on the impact fee when the final plat was recorded. Rebecca Huss said there is no protection. Mr. Roznovsky said they could go back and reassess them if there is a substantial change in use or some situation like that, but if it was just because they did not build the home until five years later, he did not believe they could, but he would have to confirm

that information. Rebecca Huss asked if that was according to State Law or just the City's Code. Mr. Roznovsky said he would check both.

Rebecca Huss moved to accept the Jones|Carter Utility and Economic Feasibility Study for Promocon USA, LLC (West Lakes Development – Dev. No. 1904). Tom Cronin seconded the motion, the motion carried unanimously. (3-0)

8. Consideration and possible action regarding authorizing Jones|Carter to proceed with preparation of a Master Drainage Study of Town Creek Watershed per the proposal dated September 26, 2019 in connection with the future drainage improvements to be completed on Ander's Branch through the Texas General Land Office Grant.

Mr. Roznovsky advised when the City applied for the grant last summer with the Texas General Land Office ("GLO") for the \$2.3 million dollars grant the City finally did get awarded and signed the contract in August. Mr. Roznovsky said one of the things at the forefront was doing these improvements to Ander's Branch and describing drainage. Mr. Roznovsky said they needed a study and model to show the impacts of the improvements and what is being proposed. Mr. Roznovsky said the initial cost of the study was put into the grant and was submitted to the State, it came back that the proportion of construction costs and nonconstruction costs was off, so they did not allow the study to be part of it. Mr. Roznovsky said what was decided with the City Administrator at the time was to remove it from the grant application, so the grant covers the construction and design and grant administration fees. Mr. Roznovsky said this study was to be paid out of City funds. Mr. Roznovsky said Jones|Carter provided a proposal back in December of last year, which is the same proposal being presented tonight, minus the dates changed. Mr. Roznovsky said in December it was decided to wait to bring to City Council until they had the GLO grant and part of it was they needed some survey work to complete the Ander's Branch portion, which is coming out of the design funds, so they are not doing both and they wanted to kept them as close together as they could to be able to use the design funds to do the surveying instead of tacking it on to the study costs, which comes out of City funds. Mr. Roznovsky said the purpose of this study is Ander's Branch, so between MLK and FM 149, Plez Morgan and then down to the Buffalo Springs Bridge, the goal is to improve that area. Mr. Roznovsky said they spoke to Mr. Philip LeFevre and Ms. Hillary Dumas and received all the information they had regarding the studies they had done on Town Creek to see what

information could be used as well as from the Buffalo Springs Bridge. Mr. Roznovsky said much of the information was not Ander's Branch specific, they are looking at Town Creek, but their main goal is Ander's Branch.

T.J. Wilkerson asked if that would go behind the school. Mr. Roznovsky said yes, all of Ander's Branch starting at FM 1097, then working all the way down roughly to the Buffalo Springs Bridge. Mr. Roznovsky said they are looking at running different scenarios of making improvements of the channel itself and cleaning out, is it widening, is it creating an area off to the side for it to detain it while it is flowing, is it improving the crossings at MLK and FM 149 and Plez Morgan, and then anything that gets changed how it will effect to downstream property owner between Plez Morgan and the Bridge to make sure that does not affect them negatively because of the improvements. Mrs. Snead, who was present, asked when the work on Ander's Branch would begin. Mr. Roznovsky said they are on hold while the environmental review is done, so no work, including clearing, can be done for a four-month process minimum and they have three months left before the environmental clearance is received. Mr. Roznovsky said one thing they would prefer is to do the initial cleanout of the channel first and then send the surveyors in because it will save a lot of time for the surveyors.

Rebecca Huss said given the cost of the study in excess of \$50,000, she asked Mr. Tramm if they needed to bid this project out. Mr. Tramm said he did not know the legal requirements for that, but stated it was a sizable amount, and said if that is something City Council wanted to do, there are several engineering firms in the area. Rebecca Huss said this did not seem to be connected to other projects that the City has. Mr. Roznovsky said other than it is directly tied to Ander's Branch. Rebecca Huss said it is not like the Bridge where it was connected to the grant and FEMA process, which made it very difficult to untangle, this is directly connected to City funds, which is directly connected to our taxpayers that we see here. Mr. Roznovsky said that is correct, it is not tied to a grant.

Mr. Tramm said with direction from City Council he will take care of it and move in that direction and get back to City Council. Mr. Tramm said the City Attorney has said it is not a legal requirement, but it is certainly something the City can do. Rebecca Huss said for \$50,000 it is worth a question to see if anyone is interested and if they can save the taxpayers any money. Tom Cronin said he was fine with that. T.J. Wilkerson said he was good with that too. Mr.

Roznovsky said they can work with Mr. Tramm to make sure that whatever deliverable comes out of that is usable for design purposes, and all the scenarios being evaluated are the same.

Mr. Foerster said he wanted to advise the Texas Government Code provides there are certain professional services that can't be bid out, they can be negotiated, but not bid out, which includes engineering fees, legal fees and architects and so forth. Mr. Foerster said in terms of bidding it out, they could not do that as such, but that does not mean they could not negotiate or discuss with other engineering firms what their fees would be. Rebecca Huss said she would like Mr. Tramm to negotiate the possibility of saving the taxpayers some money, whether it be negotiating with Jones|Carter or other interested parties. Mr. Tramm said he would proceed with that and make contacts with other engineering firms in the area that might have an interest. Rebecca Huss said they need to stay on schedule which is important to her.

Rebecca Huss asked if they had to table the item or just take no action. Mr. Foerster said City Council could choose to take no action on this item, but if they table it that would mean it would come up for another discussion at a future Council Meeting.

Rebecca Huss moved to table this item. Tom Cronin seconded the motion, the motion carried with two Aye votes and one Nay vote by T.J. Wilkerson. (2-1)

9. Consideration and possible action regarding adoption of the following Ordinance:

AN ORDINANCE BY THE CITY OF MONTGOMERY, TEXAS, LEVYING A SEVEN PERCENT (7%) TAX UPON THE COST OF OCCUPANCY OF ANY SLEEPING ROOM FURNISHED BY ANY HOTEL, MOTEL OR OTHER OVERNIGHT LODGING WITHIN THE CITY OR ITS EXTRATERRITORIAL JURISDICTION USED IN ACCORDANCE WITH CHAPTER 351 OF THE TEXAS TAX CODE; PROVIDING FOR THE COLLECTION OF THE OCCUPANCY TAX; PROVIDING FOR CIVIL PENALTIES AND INTEREST FOR DELINQUENCY IN PAYING THE CITY OCCUPANCY TAX; PROVIDING FOR A FINE OF UP TO \$500 FOR VIOLATING THIS ORDINANCE AND FOR OTHER CIVIL REMEDIES; DESIGNATING THE USE OF THE REVENUE DERIVED TO THE CITY FROM THE OCCUPANCY TAX; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; PROVIDING FOR



SEVERABILITY; PROVIDING A TEXAS OPEN MEETINGS ACT CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE AFTER PUBLICATION.

Mr. Tramm advised the purpose of this ordinance is to bring up to date the City's current hotel occupancy tax, this is not an attempt to change the tax that is currently out there. Mr. Tramm said this does not address the Air B&B previously discussed, this is just to provide a full update to the current. Mr. Tramm said if City Council wants to address Air B&B, they can bring that information back to City Council at a future date.

Mr. Foerster stated the City does have a hotel occupancy tax according to what they understand from the Texas State Comptroller's Office, however, it is his understanding they have never found the formal ordinance that approved that tax, none the less, it is recognized by the Texas Comptroller's Office. Mr. Foerster said the statute, which is found in Chapter 351 in the Texas Tax Code provides among other things, it sets a rate of up to 7%, and it allows for penalties and interest for those individuals who collect the tax or should be collecting the tax for the City to be penalized if they are delinquent in paying. Mr. Foerster said none of that is spelled out anywhere else, so they are including that information in this ordinance so it will incentivize people that are bed and breakfast, hotels and motels and future motels they expect will come to the City to be able to know they have to pay that tax or they will be penalized, and there are also some criminal penalties associated with this. Mr. Foerster said this ordinance allows the City to collect the hotel occupancy tax within the City's extra territorial jurisdiction as well and makes it much more specific as to the scope of the City's authority as found in Chapter 351 in the Texas Tax Code.

Rebecca Huss moved to accept the ordinance as read. Tom Cronin seconded the motion, the motion carried unanimously. (3-0)

10. Consideration and possible revised action regarding a road closure request from Bears Etc. for OctoBEARfest to be held on October 12, 2019.

Mr. Tramm advised during the last City Council Meeting this road closure request was approved, pending contacting businesses affected by the road closure. Mr. Tramm said upon contacting the affected businesses, they did have two that were in opposition to the closure. Mr. Tramm said staff was in contact with the requestor and they looked at modifying the road

closures so they could isolate the closures and allow street access for those businesses. Mr. Tramm said they basically turned the “T” closure that is often used to an inverted “L” shape, which would allow access to the businesses and parking on McCown and College Street on the east side. Mr. Tramm said the closure layout will also work for Bears Etc. Mr. Tramm said since City Council required unanimous approval of the affected businesses, he wanted to bring it back for approval of the revision for the closure. Rebecca Huss asked if they still have two businesses that are opposed. Mr. Tramm said the two businesses that were opposed, the modification will provide street access for them, so this removes their opposition. Rebecca Huss said it was not unanimous because they had six people who did not provide input. Mr. Tramm said that was correct, but staff did attempt to contact them. Rebecca Huss said she appreciated Mr. Tramm putting so much effort into making it a harmonious event, which is certainly a difficult thing to achieve, and said she appreciated all the work that went into it.

Tom Cronin moved to approve the revised action regarding the road closure request from Bears Etc. for OctoBEARfest to be held on October 12, 2019. Rebecca Huss seconded the motion, the motion carried unanimously. (3-0)

11. Consideration and possible action to authorize engagement of Radcliffe Bobbitt Adams Polley as Bond Counsel for upcoming Refunding of 2012 Series Bonds.

Mr. Tramm asked that this item be pulled from action at this meeting. No action was taken.

T.J. Wilkerson said he had a speaker request from Kembra Drummond. Rebecca Huss said her item had no discussion.

#### **EXECUTIVE SESSION:**

The City Council reserves the right to discuss any of the items listed specifically under this heading or for any items listed above in executive closed session as permitted by law including if they meet the qualifications in Sections 551.071(consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas.

12. Adjourn into Closed Executive Session as authorized by the Texas Open Meetings Act, Chapter 551 of the Government Code, in accordance with the authority contained in the following:
- a) Section 551.071 – Consultation with City Attorney regarding pending claims and contracts; and
  - b) Section 551.087 – Deliberation regarding economic development negotiations regarding Town Creek Crossing.

Mayor Pro Tem T.J. Wilkerson adjourned into Executive Session at 7:06 p.m.

13. Reconvene into Open Session.

Mayor Pro Tem reconvened into Open Session at 8:02 p.m.

**POSSIBLE ACTION FROM EXECUTIVE SESSION:**

14. Consideration and possible action regarding item(s) listed under Executive Session.

Tom Cronin moved to approve the Petition for Consent for the Creation of Montgomery County Municipal Utility District 160 or Annexation of land in Montgomery County Municipal Utility District 179. T.J. Wilkerson seconded the motion, the motion carried unanimously. (3-0)

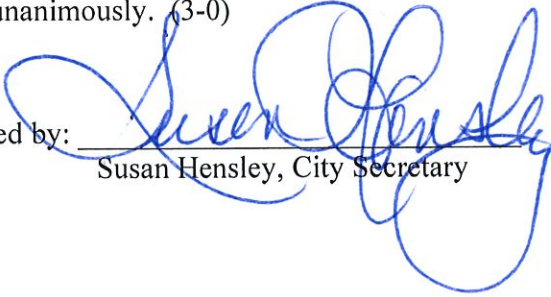
**COUNCIL INQUIRY:**

Pursuant to Texas Government Code Sect. 551.042 the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place on the agenda of a future meeting.

No comments were made.

**ADJOURNMENT**

Rebecca Huss moved to adjourn the meeting at 8:04 p.m. Tom Cronin seconded the motion, the motion carried unanimously. (3-0)

Submitted by:  Date Approved: \_\_\_\_\_  
Susan Hensley, City Secretary

\_\_\_\_\_  
Mayor Sara Countryman

Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: October 22, 2019</b>	<b>Budgeted Amount: N/A</b>
<b>Department: Administrative</b>	
<b>Prepared By: Richard Tramm</b>	<b>Exhibits: Resolution Authorizing Signatories</b>
<b>Date Prepared: October 16, 2019</b>	

**Subject**

Discussion and consideration of adopting resolution to designate authorized signatories for the 2016 Flood Allocation Community Development Block Grant Disaster Recovery Program contract 19-076-017-B336.

**Description**

This item will approve the Mayor and City Administrator as the City's authorized signers of the contractual documents with the General Land Office for the 2016 Flood Allocation Community Development Block Grant Disaster Recovery Program.

**Recommendation**

The City Administrator recommends approval of this agenda item.

**Approved By**

City Administrator	Richard Tramm <i>RT</i>	Date: 10/16/19

**RESOLUTION AUTHORIZING SIGNATORIES**

**A RESOLUTION BY THE CITY COUNCIL OF CITY OF MONTGOMERY DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE COMMUNITY DEVELOPMENT BLOCK GRANT - DISASTER RECOVERY PROGRAM (CDBG-DR) CONTRACT NUMBER 19-076-017-B366.**

**WHEREAS**, the City of Montgomery has received a 2016 Flood Allocation Community Development Block Grant - Disaster Recovery program award to provide Flood & Drainage Facilities, Sewer Facilities, Water Facilities; and

**WHEREAS**, it is necessary to appoint persons to execute contractual documents and documents requesting funds from the Texas General Land Office and;

**WHEREAS**, an original signed copy of the CDBG-DR Depository/Authorized Signatories Designation Form is to be submitted with a copy of this Resolution, and;

**WHEREAS**, the City of Montgomery acknowledges that in the event that an authorized signatory of the City changes (elections, illness, resignations, etc.) the City must provide CDBG-DR with the following:

- a resolution stating who the new authorized signatory is (not required if this original resolution names only the title and not the name of the signatory); and
- a revised CDBG-DR *Depository/ Authorized Signatories Designation Form*.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF MONTGOMERY, TEXAS, AS FOLLOWS:**

SECTION 1: The Mayor and City Administrator are authorized to execute contractual documents between the Texas General Land Office and the City for the 2016 Flood Allocation Community Development Block Grant Disaster Recovery Program.

SECTION 2: The City Administrator, City Secretary and Assistant to the City Administrator are authorized to execute the *State of Texas Purchase Voucher and Request for Payment Form* documents required for requesting funds approved in the 2016 Flood Allocation Community Development Block Grant Disaster Recovery Program.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MONTGOMERY, TEXAS,**  
on \_\_\_\_\_, 2019.

**APPROVED:**

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
City Secretary

Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: October 28, 2019</b>	<b>Budgeted Amount: N/A</b>
<b>Department: Administrative</b>	
<b>Prepared By: Richard Tramm</b>	<b>Exhibits: Proclamation Document</b>
<b>Date Prepared: October 16, 2019</b>	

**Subject**

Discussion and consideration to approve a resolution adopting required Community Development Block Grant Civil Rights Policies.

**Description**

This item will approve the City's adoption of the Community Development Block Grant Civil Rights Policies, as required by the Community Development Block Grant.

**Recommendation**

The City Administrator recommends approval of this agenda item. Approval of this resolution is a condition of receiving the Community Development Block Grant.

**Approved By**

City Administrator	Richard Tramm <i>R7</i>	Date: 10/16/19

## **Resolution Regarding Civil Rights The City of Montgomery, Texas**

Whereas, the City of Montgomery, Texas, (hereinafter referred to as "City of Montgomery") has been awarded a Community Development Block Grant – Disaster Recovery (CDBG-DR) grant from the Texas General Land Office (hereinafter referred to as "GLO");

Whereas, the City of Montgomery, in accordance with Section 109 of the Title I of the Housing and Community Development Act. (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than \$10,000, must take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CDBG-DR activity, on the basis of race, color, religion, sex, national origin, age, or disability;

Whereas, the City of Montgomery, in consideration for the receipt and acceptance of federal funding for the Contract, agrees to comply with all federal rules and regulations including those rules and regulations governing citizen participation and civil rights protections;

Whereas, the City of Montgomery, in accordance with Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 135 is required, to the greatest extent feasible, to provide training and employment opportunities to lower income residents and contract opportunities to businesses in the CDBG-DR project area;

Whereas, the City of Montgomery, in accordance with Section 104(1) of the Housing and Community Development Act, as amended, and State's certification requirements at 24 CFR 91.325(b)(6), must adopt an excessive force policy that prohibits the use of excessive force against non-violent civil rights demonstrations;

Whereas, the City of Montgomery, in accordance with Executive Order 13166, must take reasonable steps to ensure meaningful access to services in federally assisted programs and activities by persons with limited English proficiency (LEP) and must have an LEP plan in place specific to the locality and beneficiaries for each CDBG-DR project;

Whereas, the City of Montgomery, in accordance with Section 504 of the Rehabilitation Act of 1973, does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds; and

Whereas, the City of Montgomery, in accordance with Section 808(e)(5) of the Fair Housing Act (42 USC 3608(e)(5)) that requires HUD programs and activities be administered in a manner affirmatively to further the policies of the Fair Housing Act, agrees to conduct at least one activity during the contract period, to affirmatively further fair housing;

Whereas, the City of Montgomery, has designated an overseer and will maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN/CITY COUNCIL OF THE CITY OF MONTGOMERY, TEXAS, THAT THE CITY OF MONTGOMERY ADOPTS THE FOLLOWING:

1. Citizen Participation Plan and Grievance Procedures;
2. Section 3 Policy;
3. Excessive Force Policy;
4. Limited English Proficiency (LEP) Standards Plan;
5. Section 504 Policy and Grievance Procedures;
6. Code of Conduct Policy; and
7. Fair Housing Policy.



Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Signature of Elected Official  
City of Montgomery

\_\_\_\_\_  
Printed Name of Elected Official

**CITY OF MONTGOMERY  
CITIZEN PARTICIPATION PLAN  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM – DISASTER RECOVERY**

**COMPLAINT PROCEDURES**

These complaint procedures comply with the requirements of the Texas General Land Office's Community Development Block Grant – Disaster Recovery (CDBG-DR) Program and Local Government Requirements found in 24 CFR §570.486 (Code of Federal Regulations). Citizens can obtain a copy of these procedures at the City of Montgomery offices, 101 Old Plantersville Rd., P.O. Box 708, Montgomery, TX 77356-0708, (Street Address), (936) 597-6434 (Phone) during regular business hours.

Below are the formal complaint and grievance procedures regarding the services provided under the CDBG-DR project.

1. A person who has a complaint or grievance about any services or activities with respect to the CDBG-DR project, whether it is a proposed, ongoing, or completed CDBG-DR project, may during regular business hours submit such complaint or grievance, in writing to the Mayor, at City of Montgomery at 101 Old Plantersville Rd., P.O. Box 708, or may call (936) 597-6434.
2. A copy of the complaint or grievance shall be transmitted by the Mayor to the entity that is the subject of the complaint or grievance and to the City Attorney within five (5) working days after the date of the complaint or grievance was received.
3. The Mayor shall complete an investigation of the complaint or grievance, if practicable, and provide a timely written answer to person who made the complaint or grievance within ten (10) days.
4. If the investigation cannot be completed within ten (10) working days per 3. above, the person who made the grievance or complaint shall be notified, in writing, within fifteen (15) days where practicable after receipt of the original complaint or grievance and shall detail when the investigation should be completed.
5. If necessary, the grievance and a written copy of the subsequent investigation shall be forwarded to the CDBG-DR for their further review and comment.
6. If appropriate, provide copies of grievance procedures and responses to grievances in both English and Spanish, or other appropriate language.

**TECHNICAL ASSISTANCE**

When requested, the City shall provide technical assistance to groups that are representative of persons of low- and moderate-income in developing proposals for the use of CDBG-DR funds. The City, based upon the specific needs of the community's residents at the time of the request, shall determine the level and type of assistance.

**PUBLIC OUTREACH EFFORTS**

The City shall provide for reasonable public notice, appraisal, examination and comment on the activities proposed for the use of CDBG-DR funds. These efforts shall include:

1. Provide for and encourage citizen participation, particularly by low and moderate income persons who reside in slum or blighted areas and areas in which CDBG-DR funds are proposed to be used;

2. Ensure that citizens will be given reasonable and timely access to local meetings, information, and records relating to an entity's proposed and actual use of CDBG-DR funds;
3. Furnish citizens information, including but not limited to:
  - a) the amount of CDBG-DR funds expected to be made available
  - b) the range of activities that may be undertaken with the CDBG-DR funds
  - c) the estimated amount of the CDBG-DR funds proposed to be used for activities that will meet the national objective of benefit to low and moderate income persons
  - d) if applicable, the proposed CDBG-DR activities likely to result in displacement and the entity's anti-displacement and relocation plan;
4. Provide citizens with reasonable advance notice of, and opportunity to comment on, proposed activities in an application to the state and, for grants already made, activities which are proposed to be added, deleted or substantially changed from the entity's application to the state. Substantially changed means changes made in terms of purpose, scope, location or beneficiaries as defined by criteria established by the state; and
5. These outreach efforts may be accomplished through one or more of the following methods:
  - a) Publication of notice in a local newspaper—a published newspaper article may be used so long as it provides sufficient information regarding program activities and relevant dates;
  - b) Notices prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups;
  - c) Posting of notice on the local entity website (if available);
  - d) Public Hearing; or
  - e) Individual notice to eligible cities and other entities as applicable using one or more of the following methods:
    - i. Certified mail
    - ii. Electronic mail or fax
    - iii. First-class (regular) mail
    - iv. Personal delivery (e.g., at a Council of Governments [COG] meeting).

## PUBLIC HEARING PROVISIONS

For each public hearing scheduled and conducted by a CDBG-DR applicant or recipient, the following public hearing provisions shall be observed:

1. Furnish citizens information, including but not limited to:
  - (a)** The amount of CDBG-DR funds available per application for the 2016 Flood Competition;
  - (b)** The range of activities that may be undertaken with the CDBG-DR 2016 Flood Competition funds;
  - (c)** The estimated amount of the CDBG-DR 2016 Flood Competition funds proposed to be used for activities that will meet the national objective of benefit to low- and moderate-income persons; and
  - (d)** The proposed CDBG-DR activities likely to result in displacement and the unit of general local government's antidisplacement and relocation plans required under 24 CFR 570.488.
2. Public notice of any hearings must be published at least seventy-two (72) hours prior to the scheduled hearing. The public notice must be published in a local newspaper. Each public notice MUST include the DATE, TIME, LOCATION and TOPICS to be considered at the public hearing. A published newspaper article may also be used to meet this requirement so long as it meets all content and timing requirements. Notices should also be prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups.
3. Each public hearing shall be held at a time and location convenient to potential or actual beneficiaries and will include accommodation for persons with disabilities. Persons with disabilities

must be able to attend the hearings and an applicant must make arrangements for individuals who require auxiliary aids or services if contacted at least two days prior to each hearing.

4. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter will be present to accommodate the needs of the non-English speaking residents.
5. City may conduct a public hearing via webinar if they also follow the provisions above. If the webinar is used to conduct a public hearing, a physical location with associated reasonable accommodations must be made available for citizens to participate so as to ensure that those individuals without necessary technology are able to participate.
6. If applicable, the locality must retain documentation of the hearing notice(s), attendance lists, minutes of the hearing(s), and any other records concerning the actual use of funds for a period of three years after the project is closed out. Such records must be made available to the public in accordance with Chapter 552, Government Code.

\_\_\_\_\_  
Signature

Sara Countryman, Mayor  
Name, Title

\_\_\_\_\_  
Date

**LA CIUDAD DE MONTGOMERY  
PLAN DE PARTICIPACIÓN CIUDADANA  
PROGRAMA DE RECUPERACIÓN DE DESASTRES EN ASIGNACIONES EN BLOQUES DE  
DESARROLLO COMUNITARIO (CDBG-DR)**

**PROCEDIMIENTOS DE QUEJA**

Estos procedimientos de queja cumplen con los requisitos del La Oficina General de Tierras de Texas de Recuperación de Desastres en Asignaciones en Bloques de Desarrollo Comunitario (CDBG-DR) y los requisitos del gobierno local de Texas que se encuentran en 24 CFR §570.486 (Código de Regulaciones Federales). Los ciudadanos pueden obtener una copia de estos procedimientos en la Ciudad de (Dirección postal City of Montgomery, 101 Old Plantersville Rd., P.O. Box 708, Montgomery, TX 77356-0708, (936) 597-6434, ( teléfono ) durante el horario de oficina.

A continuación se presentan los procedimientos formales de quejas y reclamos relacionados con los servicios prestados en el marco del proyecto CDBG-DR.

1. Una persona que tiene una queja o reclamo sobre cualquier servicios o actividad en relación con el proyecto CDBG-DR, ya sea un proyecto propuesto , en curso o completado de CDBG-DR, pueden durante las horas regulares presentar dicha queja o reclamo, por escrito al Mayor, a City of Montgomery, 101 Old Plantersville Rd., P.O. Box 708, Montgomery, TX 77356-0708, (936) 597-6434.
2. Una copia de la queja o reclamo se transmitirá por el alcalde a la entidad que es encargada de la queja o reclamo y al Abogado de la Ciudad dentro de los cinco (5) días hábiles siguientes a la fecha de la queja o día que el reclamo fue recibida.
3. El alcalde deberá completará una investigación de la queja o reclamo, si es posible, y dará una respuesta oportuna por escrito a la persona que hizo la queja o reclamo dentro de los diez (10) días.
4. Si la investigación no puede ser completada dentro de diez (10) días hábiles, la persona que hizo la queja o reclamo será notificada, por escrito, dentro de los quince (15) días cuando sea posible después de la entrega de la queja original o reclamo y detallará cuando se deberá completar la investigación.
5. Si es necesario, la queja y una copia escrita de la investigación posterior se remitirán a la CDBG-DR para su posterior revisión y comentarios.
6. Se proporcionará copias de los procedimientos de queja y las respuestas a las quejas, tanto en inglés y español, u otro lenguaje apropiado

**ASISTENCIA TÉCNICA**

Cuando lo solicite, la Ciudad proporcionará asistencia técnica a los grupos que son representantes de las personas de bajos y moderados ingresos en el desarrollo de propuestas para el uso de los fondos CDBG-DR. La Ciudad en base a las necesidades específicas de los residentes de la comunidad en el momento de la solicitud, deberá determinar el nivel y tipo de asistencia.

**ESFUERZOS PUBLICOS**

La Ciudad proporcionará un aviso público razonable, evaluación, examen y un comentario sobre las actividades propuestas para el uso de fondos de CDBG-DR. Estos esfuerzos incluirán:

1. Proveer y fomentar la participación ciudadana, en particularmente por personas de ingresos bajos y moderados que residen en áreas marginales o deterioradas y áreas en las cuales se proponen utilizar fondos de CDBG-DR;
2. Asegurar que los ciudadanos tendrán acceso razonable y oportuno a las reuniones locales, información y registros relacionados con el uso propuesto y real de fondos de CDBG-DR por parte de la entidad;
3. Proporcionar información a los ciudadanos, incluyendo pero no limitado a:
  - a) la cantidad de fondos CDBG-DR que se espera estén disponibles
  - b) la gama de actividades que se pueden emprender con los fondos CDBG-DR
  - c) La cantidad estimada de los fondos CDBG-DR que se propone utilizar para actividades que cumplan el objetivo nacional de beneficio para personas de ingresos bajos y moderados
  - d) si corresponde, las actividades propuestas de CDBG-DR que puedan resultar en desplazamiento y el plan de anti-desplazamiento y reubicación de la entidad;
4. Proporcionar a los ciudadanos un aviso anticipado razonable y la oportunidad de comentar sobre las actividades propuestas en una solicitud al estado y, para las subvenciones ya realizadas, actividades que se proponen agregar, eliminar o cambiar sustancialmente de la aplicación de la entidad al estado. Cambios sustanciales significa cambios hechos en términos de propósito, alcance, ubicación o beneficiarios según lo definido por los criterios establecidos por el estado; y
5. Estos esfuerzos de divulgación pueden lograrse a través de uno o más de los siguientes métodos:
  - a) Publicación de un aviso en un periódico local: se puede utilizar un artículo de periódico publicado siempre que proporcione información suficiente sobre las actividades del programa y las fechas pertinentes;
  - b) Avisos destacados en edificios públicos y distribuidos a las Autoridades Locales de Vivienda ya otros grupos comunitarios interesados;
  - c) Publicación de aviso en el sitio web de la entidad local (si está disponible);
  - d) Audiencia pública; o
  - e) Notificación individual a ciudades elegibles y otras entidades según sea aplicable usando uno o más de los siguientes métodos:
    - i. Correo certificado
    - ii. Correo electrónico o fax
    - iii. Correo de primera clase (regular)
    - iv. Entrega personal (por ejemplo, en una reunión del Consejo de Gobiernos [COG])

## DISPOSICIONES PARA LA AUDIENCIA PÚBLICA

Para cada audiencia pública programada y conducida por un solicitante o receptor de CDBG-DR, se observarán las siguientes disposiciones de audiencia pública:

1. Proporcionar a los ciudadanos información, que incluye pero no se limita a:
  - (a) La cantidad de fondos de CDBG-DR disponibles por solicitud para la Competencia de Inundaciones de 2016;
  - (b) El rango de actividades que se pueden realizar con los fondos de la Competencia de Inundaciones CDBG de 2016;
  - (c) El monto estimado de los fondos de la Competencia de Inundaciones CDBG-DR 2016 propuestos para ser utilizados en actividades que cumplirán el objetivo nacional de beneficiar a las personas de ingresos bajos y moderados; y
  - (d) Las actividades propuestas de CDBG-DR que probablemente resulten en desplazamiento y la unidad de los planes generales de antidesubicación y reubicación del gobierno local requeridos bajo 24 CFR 570.488

2. El aviso público de cualquier audiencia debe ser publicado por lo menos setenta y dos (72) horas antes de la audiencia programada. El aviso público debe ser publicado en un periódico local. Cada aviso público DEBE incluir la FECHA, TIEMPO, LOCALIZACIÓN y TEMAS a ser considerados en la audiencia pública. Un artículo de periódico publicado también puede usarse para cumplir este requisito, siempre y cuando cumpla con todos los requisitos de contenido y tiempo. Los avisos también deben ser destacados en los edificios públicos y distribuidos a las Autoridades Locales de Vivienda ya otros grupos comunitarios interesados.
3. Cada audiencia pública se celebrará en un momento y lugar conveniente para los beneficiarios potenciales o reales e incluirá alojamiento para personas con discapacidades. Las personas con discapacidades deben ser capaces de asistir a las audiencias y el solicitante debe hacer arreglos para las personas que requieren ayudas o servicios auxiliares si se ponen en contacto por lo menos dos días antes de cada audiencia.
4. Cuando un número significativo de residentes que no hablan inglés puede ser razonablemente esperado para participar en una audiencia pública, un intérprete estará presente para acomodar las necesidades de los residentes que no hablan inglés.
5. La Ciudad puede conducir una audiencia pública a través de un seminario si también siguen las disposiciones anteriores. Si el seminario web se utiliza para llevar a cabo una audiencia pública, debe ponerse a disposición de los ciudadanos un lugar físico con adaptaciones razonables asociadas para garantizar que los individuos sin la tecnología necesaria puedan participar.
6. Si es aplicable, la localidad debe conservar la documentación de los avisos de audiencia, las listas de asistencia, las actas de las audiencias y cualquier otro registro referente al uso real de los fondos por un período de tres años después del cierre del proyecto. Dichos registros deben ponerse a disposición del público de conformidad con el Capítulo 552, Código del Gobierno.

\_\_\_\_\_  
Signature

Sara Countryman, Alcalde de la ciudad  
Name, Title

\_\_\_\_\_  
Fecha

## SECTION 3 POLICY

In accordance with 12 U.S.C. 1701u, (Section 3), the City of Montgomery agrees to implement the following steps, which, to the *greatest extent feasible*, will provide job training, employment and contracting opportunities for Section 3 residents and Section 3 businesses of the areas in which the program/project is being carried out.

- A. Introduce and pass a resolution adopting this plan as a policy to strive to attain goals for compliance to Section 3 regulations by increasing opportunities for employment and contracting for Section 3 residents and businesses.
- B. Assign duties related to implementation of this plan to the designated Section 3 Coordinator.
- C. Notify Section 3 residents and business concerns of potential new employment and contracting opportunities as they are triggered by CDBG-DR grant awards through the use of: Public Hearings and related advertisements; public notices; bidding advertisements and bid documents; notification to local business organizations such as the Chamber(s) of Commerce or the Urban League; local advertising media including public signage; project area committees and citizen advisory boards; local HUD offices; regional planning agencies; and all other appropriate referral sources. Include Section 3 clauses in all covered solicitations and contracts.
- D. Maintain a list of those businesses that have identified themselves as Section 3 businesses for utilization in CDBG-DR funded procurements, notify those businesses of pending contractual opportunities, and make this list available for general Grant Recipient procurement needs.
- E. Maintain a list of those persons who have identified themselves as Section 3 residents and contact those persons when hiring/training opportunities are available through either the Grant Recipient or contractors.
- F. Require that all Prime contractors and subcontractors with contracts over \$100,000 commit to this plan as part of their contract work. Monitor the contractors' performance with respect to meeting Section 3 requirements and require that they submit reports as may be required by HUD or GLO to the Grant Recipient.
- G. Submit reports as required by HUD or GLO regarding contracting with Section 3 businesses and/or employment as they occur; and submit reports within 20 days of federal fiscal year end (by October 20) which identify and quantify Section 3 businesses and employees.
- H. Maintain records, including copies of correspondence, memoranda, etc., which document all actions taken to comply with Section 3 regulations.

As officers and representatives of the City of Montgomery, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

\_\_\_\_\_  
Signature

Sara Countryman, Mayor  
Name, Title

\_\_\_\_\_  
Date



## Excessive Force Policy

In accordance with 24 CFR 91.325(b)(6), the City of Montgomery hereby adopts and will enforce the following policy with respect to the use of excessive force:

1. It is the policy of the City of Montgomery to prohibit the use of excessive force by the law enforcement agencies within its jurisdiction against any individual engaged in non-violent civil rights demonstrations;
2. It is also the policy of the City of Montgomery to enforce applicable State and local laws against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights demonstrations within its jurisdiction.
3. The City of Montgomery will introduce and pass a resolution adopting this policy.

As officers and representatives of City of Montgomery, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

\_\_\_\_\_  
Signature

Sara Countryman, Mayor  
Name, Title

\_\_\_\_\_  
Date

Under 5%

## Limited English Proficiency Plan

Texas General Land Office

Community Development Block Grant-Disaster Recovery

Grant Subrecipient:	City of Montgomery
Community Population:	997 individuals
LEP Population:	21 LEP individuals 2.1%
Languages spoken: 1) by more than 5% of the eligible population or beneficiaries and has more than 50 in number; or 2) By more than 1,000 individuals in the eligible population in the market area or among current beneficiaries	Spanish

### Program activities to be accessible to LEP persons:

<input type="checkbox"/>	Public Notices and hearings regarding applications for grant funding, amendments to project activities, and completion of grant-funded project
<input type="checkbox"/>	Publications regarding CDBG-DR application, grievance procedures, <i>complaint procedures, answers to complaints, notices, notices of rights and disciplinary action</i> , and other vital hearings, documents, and program requirements
<input type="checkbox"/>	Other program documents: _____

### Resources available to Grant Recipient:

<input type="checkbox"/>	Translation services: _____ _____
<input type="checkbox"/>	Interpreter services: _____ _____
<input type="checkbox"/>	Other resources: _____ _____

### Language Assistance to be provided:

<input type="checkbox"/>	Translation (oral and/or written) of advertised notices and vital documents for: _____
<input type="checkbox"/>	Referrals to community liaisons proficient in the language of LEP persons _____
<input type="checkbox"/>	Public meetings conducted in multiple languages: _____
<input type="checkbox"/>	Notices to recipients of the availability of LEP services: _____
<input type="checkbox"/>	Other services: _____

Signature - Chief Elected Official or Civil Rights Officer

Date

## Section 504 Policy against Discrimination based on Handicap and Grievance Procedures

In accordance with 24 CFR Section 8, Nondiscrimination based on Handicap in federally assisted programs and activities of the Department of Housing and Urban Development, Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and Section 109 of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309), City of Montgomery hereby adopts the following policy and grievance procedures:

1. Discrimination prohibited. No otherwise qualified individual with handicaps in the United States shall, solely by reason of his or her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance from the Department of Housing and Urban Development (HUD).
2. The City of Montgomery does not discriminate on the basis of handicap in admission or access to, or treatment or employment in, its federally assisted programs and activities.
3. The City of Montgomery's recruitment materials or publications shall include a statement of this policy in 1. above.
4. The City of Montgomery shall take continuing steps to notify participants, beneficiaries, applicants and employees, including those with impaired vision or hearing, and unions or professional organizations holding collective bargaining or professional agreements with the recipients that it does not discriminate on the basis of handicap in violation of 24 CFR Part 8.
5. For hearing and visually impaired individuals eligible to be served or likely to be affected by the CDBG-DR program, the City of Montgomery shall ensure that they are provided with the information necessary to understand and participate in the CDBG-DR program.
6. Grievances and Complaints
  - a. Any person who believes she or he has been subjected to discrimination on the basis of disability may file a grievance under this procedure. It is against the law for City of Montgomery) to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.
  - b. Complaints should be addressed to the Mayor, P.O. Box 708, Montgomery, TX, 77356-0708 or call (936) 597-6434, who has been designated to coordinate Section 504 compliance efforts.
  - c. A complaint should be filed in writing or verbally, contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.
  - d. A complaint should be filed within thirty (30) working days after the complainant becomes aware of the alleged violation.
  - e. An investigation, as may be appropriate, shall follow a filing of a complaint. The investigation will be conducted by the Mayor. Informal but thorough investigations will afford all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint.
  - f. A written determination as to the validity of the complaint and description of resolution, if any, shall be issued by Mayor, and a copy forwarded to the complainant with fifteen (15) working days after the filing of the complaint where practicable.
  - g. The Section 504 coordinator shall maintain the files and records of the City of Montgomery relating to the complaints files.
  - h. The complainant can request a reconsideration of the case in instances where he or she is dissatisfied with the determination/resolution as described in f. above. The request for

reconsideration should be made to the City of Montgomery within ten working days after the receipt of the written determination/resolution.

- i. The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of a Section 504 complaint with the U.S. Department of Housing and Urban Development. Utilization of this grievance procedure is not a prerequisite to the pursuit of other remedies.
- j. These procedures shall be construed to protect the substantive rights of interested persons, to meet appropriate due process standards and assure that the City of Montgomery complies with Section 504 and HUD regulations.

\_\_\_\_\_  
Signature

Sara Countryman, Mayor  
Name, Title

\_\_\_\_\_  
Date

## Code of Conduct Policy of the City of Montgomery

As a Grant Recipient of a CDBG-DR contract the City of Montgomery shall avoid, neutralize or mitigate actual or potential conflicts of interest so as to prevent an unfair competitive advantage or the existence of conflicting roles that might impair the performance of the CDBG-DR contract or impact the integrity of the procurement process.

For procurement of goods and services, no employee, officer, or agent of the City of Montgomery shall participate in the selection, award, or administration of a contract supported by CDBG-DR funds if he or she has a real or apparent conflict of interest. Such a conflict could arise if the employee, officer or agent; any member of his/her immediate family; his/her partner; or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No officer, employee, or agent of the City of Montgomery shall solicit or accept gratuities, favors or anything of monetary value from contractors or firms, potential contractors or firms, or parties to sub-agreements, except where the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value.

Contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals for proposals must be excluded from competing for such procurements.

For all other cases, no employee, agent, consultant, officer, or elected or appointed official of the state, or of a unit of general local government, or of any designated public agencies, or subrecipients which are receiving CDBG-DR funds, that has any CDBG-DR function/responsibility, or is in a position to participate in a decision-making process or gain inside information, may obtain a financial interest or benefit from the CDBG-DR activity.

The conflict of interest restrictions and procurement requirements identified herein shall apply to a benefitting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a CDBG-DR contract or award, or that is required to complete some or all work under the CDBG-DR contract in order to meet the National Program Objective.

Any person or entity including any benefitting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a CDBG-DR contract or award, or that is required to complete some or all work under the CDBG-DR contract in order to meet a National Program Objective, that might potentially receive benefits from CDBG-DR awards may not participate in the selection, award, or administration of a contract supported by CDBG-DR funding.

Any alleged violations of these standards of conduct shall be referred to the City of Montgomery Attorney. Where violations appear to have occurred, the offending employee, officer or agent shall be subject to disciplinary action, including but not limited to dismissal or transfer; where violations or infractions appear to be substantial in nature, the matter may be referred to the appropriate officials for criminal investigation and possible prosecution.

\_\_\_\_\_  
Signature

Sara Countryman, Mayor  
Name, Title

\_\_\_\_\_  
Date

*These procedures are intended to serve as guidelines for the procurement of supplies, equipment, construction services and professional services for the Community Development Block Grant (CDBG-DR) Program. The regulations related to conflict of interest and nepotism may be found at the Texas Government Code Chapter 573, Texas Local Government Code Chapter 171, Uniform Grant Management Standards by Texas Comptroller, 24 CFR 570.489(g) &(h), and 2 CFR 200.318*

## Fair Housing Policy

In accordance with Fair Housing Act, the City of Montgomery hereby adopts the following policy with respect to the Affirmatively Furthering Fair Housing:

1. The City of Montgomery agrees to affirmatively further fair housing choice for all seven protected classes (race, color, religion, sex, disability, familial status, and national origin).
2. The City of Montgomery agrees to plan at least one activity during the contract term to affirmatively further fair housing.
3. The City of Montgomery will introduce and pass a resolution adopting this policy.

As officers and representatives of the City of Montgomery, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

\_\_\_\_\_  
Signature

Sara Countryman, Mayor  
Name, Title

\_\_\_\_\_  
Date

Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: October 28, 2019</b>	<b>Budgeted Amount: N/A</b>
<b>Department: Administrative</b>	
<b>Prepared By: Richard Tramm</b>	<b>Exhibits: Proclamation Document</b>
<b>Date Prepared: October 16, 2019</b>	

**Subject**

Discussion and consideration to approve a proclamation by the City Council proclaiming April as Fair Housing Month.

**Description**

This item will document the City's support of the prohibition of discrimination in housing in accordance with national law and policy, and also as a fundamental human concept and entitlement for all Americans. This item is required by the grant.

**Recommendation**

The City Administrator recommends approval of this agenda item. Approval of this resolution is a condition of the grant.

**Approved By**

City Administrator	Richard Tramm <i>RT</i>	Date: 10/16/19

## PROCLAMATION OF APRIL AS FAIR HOUSING MONTH

WHEREAS Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination in housing and declares it a national policy to provide, within constitutional limits, for fair housing in the United States; and

WHEREAS The principle of Fair Housing is not only national law and national policy, but a fundamental human concept and entitlement for all Americans; and

WHEREAS The National Fair Housing Law, during the month of April, provides an opportunity for all Americans to recognize that complete success in the goal of equal housing opportunity can only be accomplished with the help and cooperation of all Americans.

NOW, THEREFORE, WE, the City Council of the City of Montgomery, do proclaim April as Fair Housing Month in City of Montgomery and do hereby urge all the citizens of this locality to become aware of and support the Fair Housing law.

Passed and adopted by the City Council of the City of Montgomery, Montgomery County, State of Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

### APPROVED:

\_\_\_\_\_  
Mayor

### ATTEST:

\_\_\_\_\_  
City Secretary



Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: October 28, 2019</b>	<b>Budgeted Amount: N/A</b>
<b>Department: Administrative</b>	
<b>Prepared By: Richard Tramm</b>	<b>Exhibits:</b>
<b>Date Prepared: October 18, 2019</b>	

**Subject**

Consideration and possible action regarding authorizing the absence of City Council Member John Champagne, Jr.


**Description**

By state law, if a City Council member is absent for three consecutive meetings, that member's office is considered vacant unless the member is sick or has obtained a leave of absence. As Council Member Champagne has missed the last two regular City Council Meetings, I have placed this item on the agenda as a precaution in case he is unable to attend the October 22, 2019 Council Meeting.

**Recommendation**

Recommend approval of authorizing the absence of City Council Member John Champagne, Jr. for the October 22, 2019 City Council Meeting if Council Member Champagne is unable to attend and recommend no action if Council Member Champagne is in attendance.

**Approved By**

City Administrator	Richard Tramm 	Date: 10/18/19



## City Administrator's Report – September/October 2019

In following up on the Crane Cabin repair at Fernland, I have approved the proposal work that was previously discussed for the contractor whose name we received from the Sam Houston State University Museum. Unless there is unforeseen work that is uncovered during the repair process, the price for this work will come in well below what was originally approved for the work. The last item that held up this work was insurance confirmation, which was recently addressed by the contractor.

The City meetings that I have attended over the last month included MEDC Budget Public Hearing and Special Meeting on September 30<sup>th</sup>, MLK/Baja Community Development Block Grant Project Community Update Meeting October 2<sup>nd</sup>, City Council Meeting on October 8<sup>th</sup>, and the MEDC Meeting that is planned for October 21<sup>st</sup>.

Touching base on some items I had mentioned recently, there was continuing discussion at the staff level on the use policies of the Community Building downtown and the city parks. I expect to be coming back to Council with recommendations for consideration on these for the next meeting in November. I also mentioned a future educational session for training on avoiding cyber-attacks. This summer House Bill 3834 took effect, which mandates Cyber Security training for City personnel. Certified programs are currently in the approval process. We will be watching for these programs to be available so that our efforts also meet state guidelines. During the last two weeks we have updated several City residents whose properties are in the Home Grant program. We are now following up with the Home Grant writers at least weekly on status updates.

MMG, the contractor working to complete the Community Development Block Grant project for Baja and MLK is beginning the work for Phase II of the project work. The GLO Projects are currently undergoing environmental review before they can move forward, which should take approximately 3 months.

The Wine and Music Fest was held in the City a couple weekends ago. I was able to observe the operation of the event and how many of the security elements were in place. While this was not a City sponsored event, the same types of actions are needed for all similar events, and I was happy to see that the event appeared to go off largely without significant public safety issues.

As the fiscal year has come to a close, we have started preliminary work to prepare for the upcoming audit process. I am looking forward to going through this audit as my first with the City. Staff has been in contact with the auditor for preliminary conversations on documents to be provided and scheduling.

I plan to be travelling out of the area October 24<sup>th</sup> – 27<sup>th</sup> in order to participate in the Marine Corps Marathon. I will be available by cell phone and email during the working days that I will be out of the area for City staff to contact me if I am needed. I also have jury duty on October 28<sup>th</sup>, and may be unavailable that day as well.

Please feel free to contact me directly if you have any questions on these items. I look forward to seeing each of you at the upcoming meeting.

Respectfully submitted,

*Richard Tramm*  
City Administrator



Public Works Department  
PO Box 708  
Montgomery, TX 77356  
Main: 936-597-6434 Fax: 936-597-6437

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## Monthly Report for September 2019

### Water

- Relocated water meter location for 19051 Minero Ln.
- Repaired blow off valve on Simonton St.
- Repaired leak on Memory Park irrigation meter.
- Activated/deactivated 20 water accounts.
- Completed monthly nonpayment cutoffs and reactivates after payments were made.
- Completed bi-monthly leak notification door hangers.
- Completed monthly check of idle meter list for consumption. No issues were found.
- Completed 6 work orders for endpoint maintenance issues.
- Completed 5 work orders for water leaks.
- Completed 8 work orders for miscellaneous water issues.
- Completed 7 work orders for water taps.

### Wastewater

- Completed replacing fence weaving on Lift Station 12.
- Continued pumping the manhole in Terra Vista three times a week as we wait for repairs to be made.
- Completed 7 work orders for sewer taps.
- Completed 2 work orders for sewer-stop up.

### Streets/Drainage/ROW

- Replaced faded stop sign on Minero Ln.
- Cleared storm inlets of debris.
- Excavated ditch on Church St. to improve drainage.
- Completed drainage project on McCown St., installed grass in ditches and continue to keep new grass watered until it establishes good roots.
- Completed several sections of flail mowing throughout the city.
- Straightened banner poles on 105 on both sides of town.
- Assisted PD with traffic control on Liberty St. during power outage by installing temporary stop signs.
- Reset loose regulatory signs in Terra Vista.
- Completed 1 work order for streetlight request.
- Completed 5 work orders for Street ROW – Ditch/Drainage.

- Completed daily utility locates as necessary.
- Completed daily removal of bandit signs as necessary
- Completed monthly weed killer list.

### **Building/Facility/Vehicle/Equipment Maintenance**

- Rebuilt the "Goat Well" at the Community Center.
- Completed 3-month AC filter changes.
- Completed 6-month AC drain cleanings.
- Completed monthly light bulb check at all facilities.
- Completed monthly check of AED's at City Hall and in crew trucks.
- Delivered cases of water to City Hall as requested.
- Honored half-staff alerts.
- Completed weekly cleaning of Community Center.
- Completed monthly check of all irrigation systems and made repairs as necessary.
- Completed 14 work orders for general-City Hall maintenance.

### **Parks/Recreation**

- Delivered pine logs for Crane Cabin repairs at Fernland Park.
- Repaired door on Hulon House at Fernland Park.
- Daily watering of new grass at Memory Park.
- Made several Memory Park irrigation repairs.
- Rebuilt backflow preventer box at Memory Park.
- Hauled debris trailer from Memory Park volunteer work.
- Completed 37 work orders for maintenance-parks issues.
- Purchased and delivered items requested by Fernland docents.
- M/W/F cleaning of all restrooms and grounds.
- Fernland docents reported 372 visitors and provided 27 tours for the month.

### **General**

- Attended one-year walkthrough of Kenrock development.
- Installed Wi-Fi router on electronic sign downtown.
- Installed Texas flags on 105 for Wine Festival.
- Delivered barricades for Wine Festival.
- Completed 8 work orders for maintenance-garbage issues.
- Completed 20 work orders for maintenance-general issues.
- Completed monthly safety meeting with department and safety officer.
- Attended monthly meeting with Head Park Docent at Fernland Park.
- Attended bi-weekly conference calls with utility operator and engineer.
- Attended preconstruction meeting for Atkin's Creek FEMA repairs.
- Attended Leadership Montgomery County welcome reception.
- Attended parade route meeting at Sam Houston Funeral Home.
- Attended Utility Billing operations meeting with City Administrator and Utility Billing Clerk.
- Eric Standifer attended Valve and Hydrant Maintenance class in Conroe.

- Worked on mowing contract RFP's.
- Attended preconstruction meeting of MLK project phase 1.
- Attended "National Night Out" planning meeting.
- Attended Park Facilities Rental meeting.
- Attended health benefits information meeting at City Hall.
- Completed weekly pre trip inspections of crew trucks.
- Attended general discussion meetings with City Administrator and City Engineer.

Report prepared by:  
Mike Muckleroy  
Director of Public Works  
October 16, 2019



**Montgomery Police Department**  
*Chief Anthony Solomon*

**Activity Report**

**September 1, 2019 – September 30, 2019**

**Patrol Division**

Calls for Service	-	141
Total Reports	-	22
Citations Issued	-	198
Warnings Issued	-	294
Arrests	-	11
Accidents	-	6

**Personnel/Training**

Officer Carswell spent time in Austin last week training on the 1033 program. He will act as the Department's liaison officer for the department.

The 1033 Program (formerly the 1208 Program) permits the Secretary of Defense to transfer, without charge, excess U.S. Department of Defense (DoD) personal property (supplies and equipment) to state and local law enforcement agencies (LEAs). The 1033 Program has allowed law enforcement agencies to acquire vehicles (land, air, and sea), weapons, computer equipment, fingerprint equipment, night vision equipment, radios and televisions, first aid equipment, tents and sleeping bags, photographic equipment and more.

Kristen Goode attended Basic & Advanced Records Management for Law Enforcement Agencies.

Officer Bauer attended Crime Prevention I and Officer Thompson attended Public Information Officer training.

**Investigation Division**

Total number of assigned cases to C.I.D. for the month: 1

**Breakdown by Offense Category**

Possession of Controlled Substance/Marijuana	2
Burglary of Motor Vehicle	1

DWI	1
Public Intoxication	1
Harassment	1

### **Major Incidents**

No Major Incidents to Report for September

### **Upcoming Events**

The Police Department is currently preparing and working with groups around town to plan and secure this year's holiday events.

### **Traffic and safety Initiatives**

The police department is in the third month of utilizing the speed trailer, which was deployed for 52 total hours at Bessie Price and MLK.



# CITY OF MONTGOMERY POLICE DEPARTMENT



**101 OLD PLANTERSVILLE RD  
MONTGOMERY, TX 77356  
(O): (936) 597-6866**

**Chief of Police: Anthony Solomon**

## Re: Montgomery Holiday Parade

There has been a lot of talk about the route change to this year's Christmas parade here in the city of Montgomery. I understand that change, even those changes for the better, can cause unexpected discomfort. While Parades are great for the community, they are also inherently dangerous. With moving floats being an open and obvious risk, when there is candy being thrown from them, they become more dangerous. Communities lack clear planning procedures and rules for parades. While parade accidents are generally rare, the potential dangers accompanying such events are very real.

As communities across the country hold holiday parades this time of year, the National Transportation Safety Board (NTSB) is calling for cities and towns to adopt more stringent safety measures. The agency issued several recommendations in a November report that found governments and sponsoring entities often lack adequate planning procedures and clear rules for parades.

The National Transportation Safety Board wants communities to think about the risks ahead of time so that they can be managed. As Montgomery's Chief of Police, it is my responsibility to do this.

Some of the more common parade hazards include areas of the route that require sharp turns which may cause participants to fall off floats or spectators to be run over and injured. Another major danger in Parades is children running out into streets to retrieve candy. These are the hazards we face here in the city of Montgomery with the present route.

The present viewing areas, where pedestrians stand, are in very close proximity to floats making it very hazardous for both spectators and parade participants causing dangerous traffic issues with the turning of large floats on narrow streets. I understand that viewing areas are necessary, however, as a Police Chief and a municipal official, I have to determine the safety standards of the parade route breakdown to guide parade organizers and street vendors who may be allowed permits to work in the parade area. I, like anyone, experience anxiety, resistance, and reservation when it comes to change.

However, for me to standby without making sure these things are in place would be gross negligence on my part as Chief of Police. This would make it virtually impossible to prepare a written safety plan, which is critical for addressing unexpected emergencies. This plan, amongst other things, should address risk mitigation and contingency planning; safety briefings for event participants and other stakeholders and safety tips to include float operation; and other potential hazards such as developing plans for inclement weather and emergency security response. All parade officials should have a copy of these plans, along with the names and contact information for key emergency responders along with parade organizers and municipal personnel. Unfortunately, in the world we live in today, events, where crowds gather, must include some form of a comprehensive plan which addresses safety issues that first responders and city officials can be comfortable with.

Sincerely,

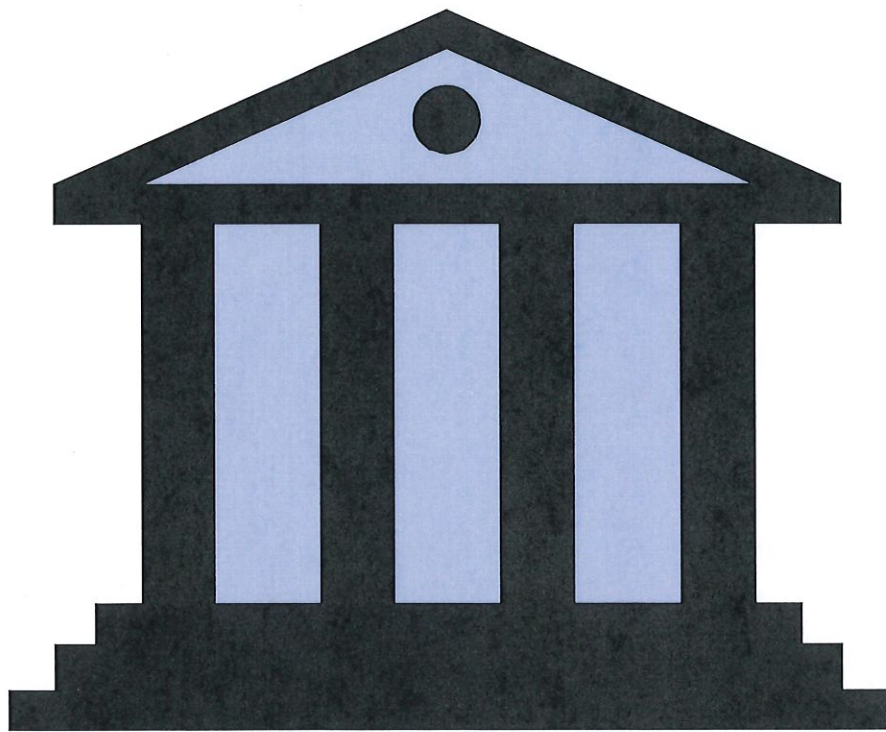
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Anthony Solomon, Chief of Police

# Municipal Court-Monthly Report

## September 2019

Kimberly Duckett  
Court Administrator



# Comparison Chart

## Citations and Revenue January 2016 - Present

	Citations Filed			
	2016	2017	2018	2019
<i>Jan</i>	470	332	207	197
<i>Feb</i>	351	233	199	180
<i>Mar</i>	353	394	163	264
<i>April</i>	323	268	218	143
<i>May</i>	229	268	229	139
<i>June</i>	163	254	257	233
<i>July</i>	153	240	282	203
<i>Aug</i>	324	189	320	233
<i>Sept</i>	212	143	211	196
<i>Oct</i>	313	190	143	
<i>Nov</i>	226	251	202	
<i>Dec</i>	195	217	174	

**Totals**      2164                      2402                      2605                      1788

	Total Revenue Collected			
	2016	2017	2018	2019
<i>Jan</i>	\$44,702.82	\$41,830.44	\$45,128.89	\$36,756.35
<i>Feb</i>	\$67,466.54	\$67,937.61	\$51,188.10	\$33,590.10
<i>Mar</i>	\$86,201.43	\$62,992.57	\$52,380.12	\$47,500.50
<i>April</i>	\$59,388.14	\$47,163.40	\$39,781.86	\$40,450.17
<i>May</i>	\$50,854.90	\$47,225.90	\$55,321.25	\$29,687.31
<i>June</i>	\$41,238.67	\$37,817.25	\$25,193.20	\$30,546.14
<i>July</i>	\$42,990.97	\$43,405.62	\$39,922.89	\$35,339.40
<i>Aug</i>	\$52,923.17	\$31,540.77	\$51,021.18	\$40,020.15
<i>Sept</i>	\$44,256.40	\$24,281.60	\$50,959.23	\$35,212.57
<i>Oct</i>	\$44,138.80	\$37,395.63	\$37,954.40	
<i>Nov</i>	\$55,221.23	\$35,410.95	\$30,792.97	
<i>Dec</i>	\$42,698.95	\$41,335.06	\$27,171.20	

**Totals**      \$632,082.02      \$518,336.80      \$506,815.29      \$329,102.69

**Fiscal Year 2018-2019**

	<b>2018</b>	<b>2019</b>
<i>Oct</i>	\$37,954.40	
<i>Nov</i>	\$30,792.97	
<i>Dec</i>	\$27,171.20	
<i>Jan</i>		\$36,756.35
<i>Feb</i>		\$33,590.10
<i>March</i>		\$47,500.00
<i>April</i>		\$40,450.17
<i>May</i>		\$29,687.31
<i>June</i>		\$30,546.14
<i>July</i>		\$35,339.40
<i>Aug</i>		\$40,020.15
<i>Sept</i>		\$35,212.57

\$95,918.57

\$329,102.19

**Total**  
**\$425,020.76**

**Fiscal Year 2017-2018**

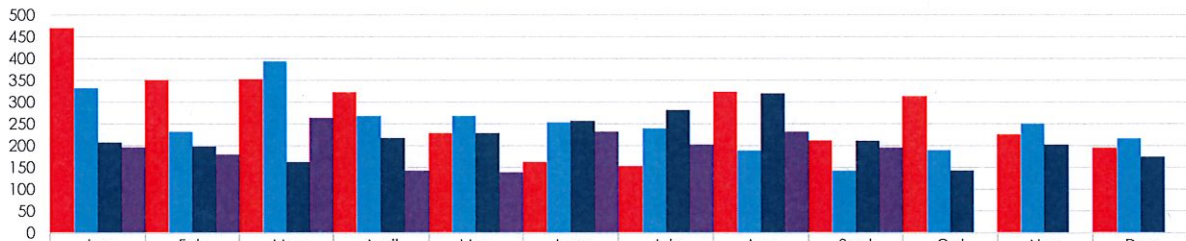
	<b>2017</b>	<b>2018</b>
<i>Oct</i>	\$37,395.63	
<i>Nov</i>	\$35,410.95	
<i>Dec</i>	\$41,335.06	
<i>Jan</i>		\$45,128.89
<i>Feb</i>		\$51,188.10
<i>March</i>		\$52,380.12
<i>April</i>		\$39,781.86
<i>May</i>		\$55,321.25
<i>June</i>		\$25,193.20
<i>July</i>		\$39,922.89
<i>Aug</i>		\$51,021.18
<i>Sept</i>		\$50,959.23

\$114,141.64

\$410,896.72

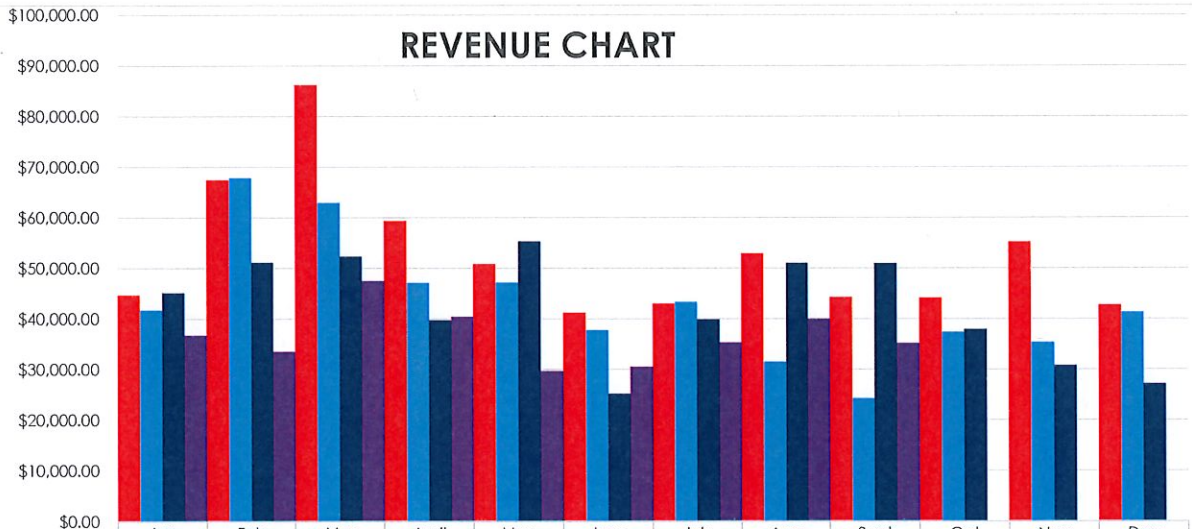
**Total**  
**\$525,038.36**

## CITATIONS



	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
■ Citations Filed 2016	470	351	353	323	229	163	153	324	212	313	226	195
■ Citations Filed 2017	332	233	394	268	268	254	240	189	143	190	251	217
■ Citations Filed 2018	207	199	163	218	229	257	282	320	211	143	202	174
■ Citations Filed 2019	197	180	264	143	139	233	203	233	196			

## REVENUE CHART



	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
■ Total Revenue Collected 2016	\$44,702.82	\$67,466.54	\$86,201.43	\$59,388.14	\$50,854.90	\$41,238.67	\$42,990.97	\$52,923.17	\$44,256.40	\$44,138.80	\$55,221.23	\$42,698.95
■ Total Revenue Collected 2017	\$41,830.44	\$67,937.61	\$62,992.57	\$47,163.40	\$47,225.90	\$37,817.25	\$43,405.62	\$31,540.77	\$24,281.60	\$37,395.63	\$35,410.95	\$41,335.06
■ Total Revenue Collected 2018	\$45,128.89	\$51,188.10	\$52,380.12	\$39,781.86	\$55,321.25	\$25,193.20	\$39,922.89	\$51,021.18	\$50,959.23	\$37,954.40	\$30,792.97	\$27,171.20
■ Total Revenue Collected 2019	\$36,756.35	\$33,590.10	\$47,500.50	\$40,450.17	\$29,687.31	\$30,546.14	\$35,339.40	\$40,020.15	\$35,212.57			

## Warrants Division Monthly Report

Month: SEPTEMBER

Year: 2019

Number of warrants addressed: 209+

Number of warrants cleared: 110

Total revenue collected: \$ 4143.37

Number of arrests: 12

## UTILITY/GENERAL FUND REPORT – SEPTEMBER 2019

### TOTAL REVENUE

Utilities	\$310,454.00
Permits	\$34,328.00
Community Building	\$900.00
Flags Sold	\$15.00
Misc. General Fund	\$79,091.03
<b>Monthly Total</b>	<b>\$424,788.03</b>

### UTILITIES

New Water Accts.	25
Disconnected Water Accts.	18
Total Number of Active Accts.	790

### ARREARS

	60 Days	90 Days	120+ Days 2007-Sept 1, 2018
<b>Number of Accounts</b>	15	10	184
<b>Amount</b>	\$1,656.44	\$901.71	\$41,807.67
<b>Total</b>			<b>\$44,365.82</b>



## PERMITS

Type	Permit Total	Revenue
Building-Commercial	1	\$440.00
Building-Residential	14	\$21,698.00
Plumbing	10	\$2,525.00
Irrigation	4	\$500.00
Mechanical	3	\$600.00
Electrical	16	\$7,175.00
Sign	4	\$200.00
Backflow Preventors	0	\$0.00
Manufactured Home	1	\$250.00
Photography	0	\$0.00
Parade	0	\$0.00
Golf Cart	1	\$25.00
Vendor	2	\$40.00
<b>TOTAL</b>	<b>61</b>	<b>\$34,328.00</b>

## COMMUNITY BUILDING

Type of Rental	Number of Bookings	Revenue
Profit	1	\$900.00
Non - Profit	20	\$0

## UTILITIES & PERMITS MONTHLY CALL LOG

MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC
596	622	603	579	1043	2182	1856			

## CITY ACCOUNT CONSUMPTION

	JULY	AUGUST	SEPTEMBER
Community Building – Irrigation (01-8732-00)	22,000	16,000	17,000
Community Building (01-0130-00)	3,000	3,000	2,000
City Cemetery (01-1110-00)	0	0	0
City Welcome Sign Irrigation at HWY 105 & Prairie – Rose Garden (01-8733-00)	1,000	0	0
Cedar Break Park Irrigation (01-8736-00)	4,000	1,000	2,000
Cedar Break Park Restrooms (01-8735-00)	1,000	1,000	1,000
Fernland (01-8737-00)	4,000	15,000	8,000
Memory Park (01-5885-00)	111,000	91,000	189,000
Community Building Stage Irrigation Rose Garden (01-6180-00)	2,000	1,000	2,000
City Hall & Irrigation (01-6190-00)	19,000	15,000	27,000
Homecoming Park Restrooms (01-8820-00)	0	1,000	0
Homecoming Park Drinking Ftn (01-8738-00)	0	0	0
Buffalo Springs Sewer Plant (01-8821-00)	1,000	1,000	1,000



# **City of Montgomery**

## **Operations Report**

**September 2019**

**08/18/19-09/17/19**

**TAP**

**INTO**

**TECHNOLOGY**

**Dear City of Montgomery Council Members:**

We are pleased to provide you with the monthly operations report. This report summarizes the major events that occurred during the operating month. Our mission, as always, is to assist the district in providing safe and reliable water to the residents.

The water plants, wastewater plant and drinking water quality is checked on a daily basis. Wastewater collection system lift stations are checked three times a week. Alarms are monitored, and our staff is on 24-hour call. Our construction crews are minutes away from the City.

Our operators collect and enter all facility data into Kardia. Our operators note any issues or problems that are observed during the day. Mission Control is instantly aware of the issue and immediately begins the resolution process. This approach benefits our clients because decisions can be made based on relevant data.

All the district's data can be accessed on-line. The data is username and password protected. The data is integrated with Kardia and updated daily. District alerts that are generated by Kardia can be sent to board designated recipients. GUS appreciates the trust and confidence that the board has in our team. We work diligently to provide our clients with accurate and useful information.

Michael Williams



Vice President of Operations  
Gulf Utility Service

### **District Alerts**

#### **08/18/2019 - Lift Station 2, 8 and 10 - Power failure**

Upon arrival operator found facilities with no power, alarm due to power surge in the area. Entergy was notified and power was restored to facilities.

#### **08/21/2019 - Lift Station 5 - Power failure**

Upon arrival operator found facility with no power, alarm due to power surge in the area.

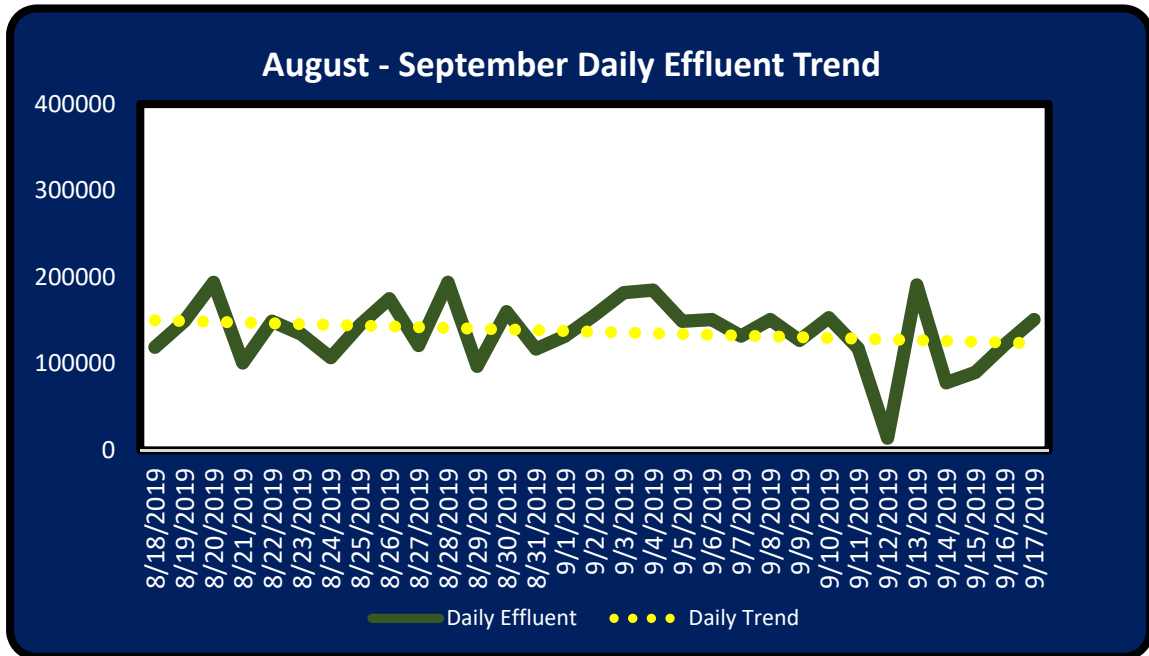
#### **09/09/2019 - Lift Station 5 – Genset failure**

Upon arrival operator found genset alarm off. Operator tested equipment and reset alarm till lift station was running normal.

#### **09/12/2019 WWTP- No Flow**

Operator found totalizer to have very little flow from previous days readings. The operator found that the bypass pump the contractor was using had shut down not allowing flow to the plant. The contractor was notified and restored flow to the plant.

**Wastewater Plant Flow Detail**



- Flow for the month of August – September was 4,244,000 gallons
- Daily peak flow August 28, 2019 was 194,000 gallons
- Average Daily Flow 136,900 gallons


Discharge Limitations

- Daily Average Flow 400,000 gallons (0.4 MGD)
- 2-Hour Peak Flow 833 gpm
- CBOD daily average 10 mg/l
- Total Suspended Solids (TSS) 15 mg/l
- Ammonium Nitrogen (NH3) 2 mg/l
- Chlorine Residual >1.0 mg/l < 4.0 mg/l
- The current permit expires 06/01/2022

*Effluent*

TSS, DO, E.Coli, NH3N, PH sample results were all comfortable within the parameters set by the State of Texas.

Buffalo Springs WWTP Effluent Monitoring Report

Effluent Permitted Values	Parameter		Measured	Excursion
Average Monthly T.S.S.	15	mg/l	8.80	no
Average Monthly NH3	2	mg/l	0.79	no
Minimal CL2 Residual	1	mg/l	1.02	no
Max CL2 Residual	4	mg/l	3.49	no
Rainfall for the Month			0.70	inches

**There were no excursions for the month of September**





**Water Report**

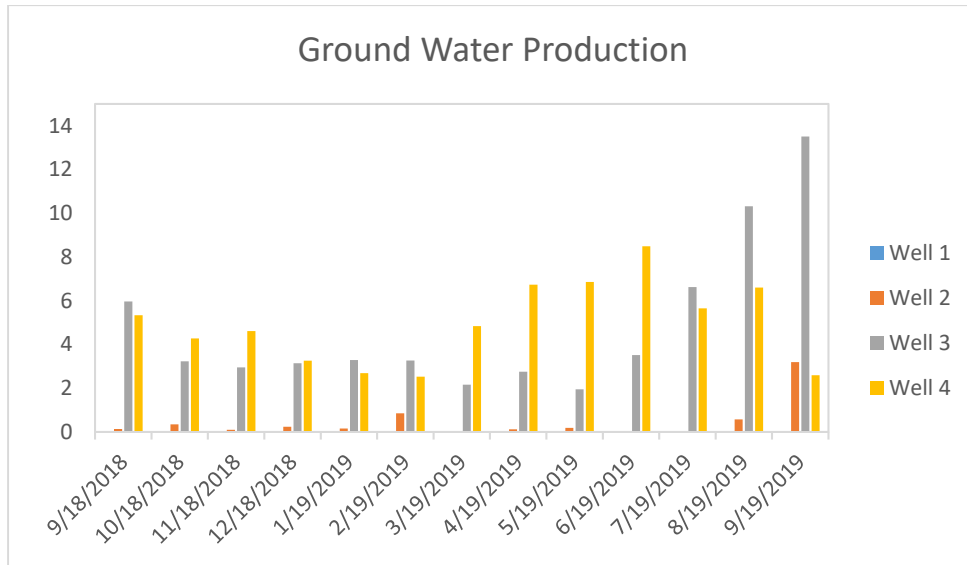
08/18/2019-09/17/2019

2019							
Well Name	Recorded Flow MGD	% of Total	Rating MGD/Day	YTD Pumpage MGD	YTD %	Permitted Value	Remaining Permit %
Well 2	3.191	16.55%	0.864	5.099	5.13%	47.551	-10.31%
Well 3	13.505	70.02%	0.864	47.353	47.64%	47.551	
Well 4	2.590	13.43%	2.160	46.946	47.23%	90.000	47.84%
Total	19.286	100.00%	3.888	99.398	100%	122.651	
Flushing	0.513						
Subtotal	18.773						
Sold	16.753						
% Accounted	90%						

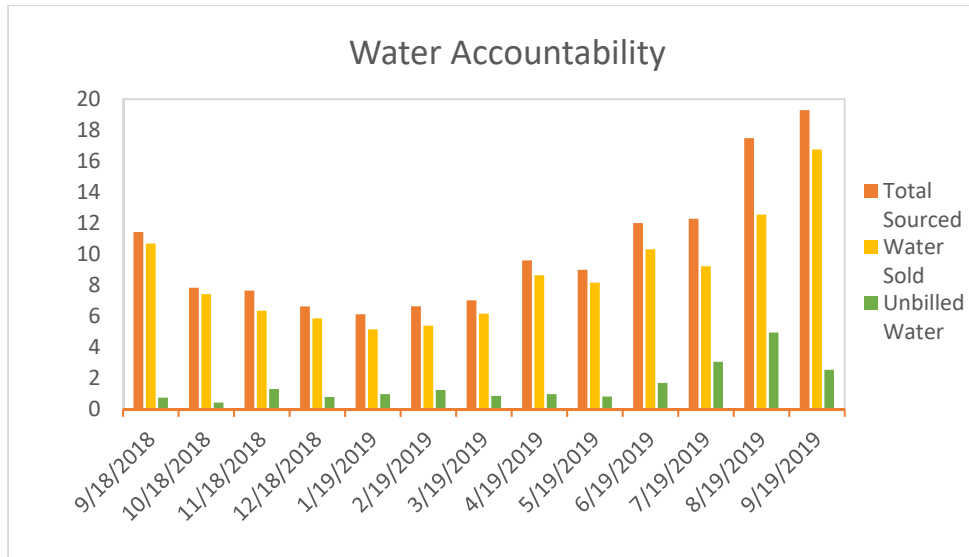
- Remaining percent of permit is the prepaid amount not the total amount
- Faulty probes were replaced on 8/30

Accountability	
Total Water Sourced	19.286
Flushing	0.513
Subtotal	18.773
Sold	16.753
Accountability %	90%

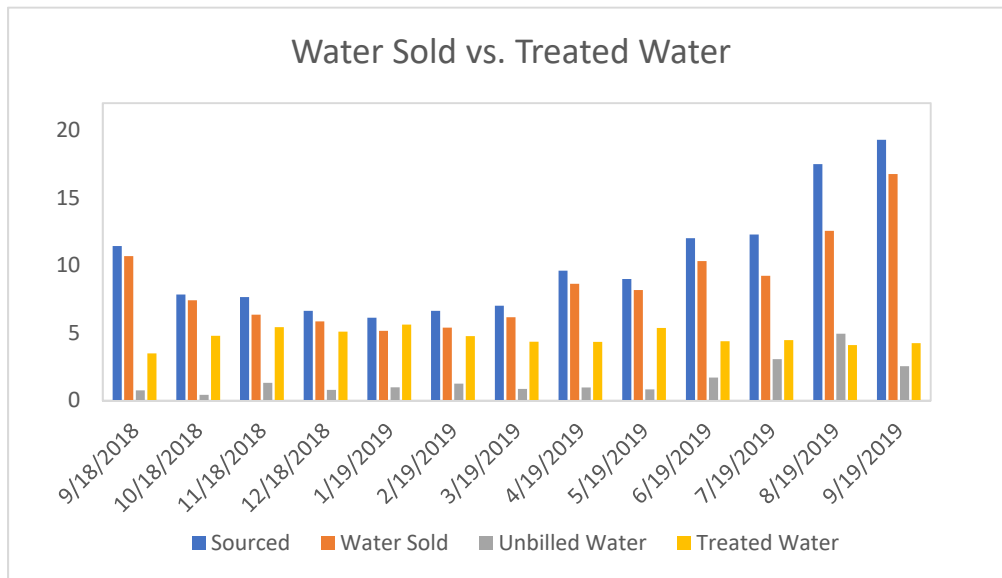
CONNECTIONS	
School	12
Commercial Inside	153
Commercial Outside	1
Residential Inside	670
Residential Outside	27
Church	13
City	15
Hydrant	7
Multifamily	11
n/a	2
<b>Total</b>	<b>911</b>



Date	Total	Well_1	Well_2	Well_3	Well_4
AVG	10.23	0.000	0.453	4.817	4.955
9/18/2018	11.422	0.000	0.130	5.959	5.333
10/18/2018	7.836	0.000	0.338	3.224	4.274
11/18/2018	7.647	0.000	0.091	2.946	4.610
12/18/2018	6.629	0.000	0.233	3.140	3.256
1/19/2019	6.12	0.000	0.154	3.283	2.683
2/19/2019	6.631	0.000	0.847	3.265	2.519
3/19/2019	7.016	0.000	0.026	2.153	4.837
4/19/2019	9.597	0.000	0.114	2.749	6.734
5/19/2019	8.984	0.000	0.183	1.947	6.854
6/19/2019	12.002	0.000	0.000	3.514	8.488
7/19/2019	12.276	0.000	0.013	6.618	5.645
8/19/2019	17.486	0.000	0.571	10.319	6.596
9/19/2019	19.286	0.000	3.191	13.505	2.59
Total	132.93	0.000	5.891	62.622	64.419



Date	Accountability	Unaccounted	Total Sourced	Water Sold	Flushing/ Leaks	Unbilled Water
9/18/2018	95%	0.621	11.422	10.678	0.123	0.744
10/18/2018	99%	0.0767	7.836	7.418	0.3413	0.418
11/18/2018	93%	0.515	7.647	6.344	0.788	1.303
12/18/2018	99%	0.057	6.629	5.847	0.725	0.782
1/19/2019	94%	0.365	6.120	5.148	0.607	0.972
2/19/2019	96%	0.278	6.631	5.39	0.963	1.241
3/19/2019	95%	0.385	7.016	6.162	0.469	0.854
4/19/2019	95%	0.481	9.597	8.633	0.483	0.964
5/19/2019	96%	0.396	8.984	8.167	0.421	0.817
6/19/2019	89%	1.359	12.002	10.311	0.332	1.691
7/19/2019	82%	2.1925	12.276	9.218	0.8655	3.058
8/19/2019	81%	3.34	17.486	12.548	1.598	4.938
9/19/2019	90%	2.02	19.286	16.753	0.513	2.533



Date	Sourced	Water Sold	Unbilled Water	Treated Water	Return %	Rain
9/18/2018	11.422	10.678	0.744	3.485	33%	6.31
10/18/2018	7.836	7.418	0.418	4.789	65%	12.75
11/18/2018	7.647	6.344	1.303	5.422	85%	7.50
12/18/2018	6.629	5.847	0.782	5.093	87%	5.60
1/19/2019	6.120	5.148	0.972	5.610	109%	8.75
2/19/2019	6.631	5.39	1.241	4.766	88%	3.25
3/19/2019	7.016	6.162	0.854	4.343	70%	1.96
4/19/2019	9.597	8.633	0.964	4.330	50%	1.20
5/19/2019	8.984	8.167	0.817	5.370	66%	7.50
6/19/2019	12.002	10.311	1.691	4.382	42%	4.35
7/19/2019	12.276	9.218	3.058	4.464	48%	4.85
8/19/2019	17.486	12.548	4.938	4.101	33%	0.50
9/19/2019	19.286	16.753	2.533	4.244	25%	0.70

October 16, 2019

The Honorable Mayor and City Council  
City of Montgomery  
101 Old Plantersville Road  
Montgomery, Texas 77316

Re: Engineering Report  
Council Meeting: October 22, 2019  
City of Montgomery

Dear Mayor and Council:

The following information summarizes our activities on your behalf since the September 24, 2019 Council Meeting:

**Status of Previously Authorized Projects:**

All projects discussed below are shown on the enclosed maps of active developments and capital projects.

**a) Baja Road Water and Drainage Improvements, Phase I (CDBG)**

The contractor has substantially completed the waterline installation, and the waterline has passed all pressure testing. It is our understanding the contractor intends to complete the service connection ties by the end of next week, pending passing bacteriological tests.



Contractor boring along Baja Road



New fire hydrant set along Baja Road

**Status of Previously Authorized Projects (cont.):****b) MLK Drive Water and Drainage Improvements, Phase II (CDBG)**

We held a pre-construction meeting on October 3<sup>rd</sup> and issued a Notice to Proceed at the meeting. It is our understanding the contractor plans to begin work on the Phase II project upon completion of the Phase I waterline.

**c) Atkins Creek Water, Sanitary Sewer, and Storm Sewer Repairs (FEMA)**

We are continuing to receive and review submittals from the contractor. The contractor mobilized today, and it is our understanding the piles are scheduled to be delivered on October 23<sup>rd</sup>.

**d) Water Distribution System Analysis and Master Plan – CP No. 3 – Downtown and SH-105 Waterline Replacement**

The plans are currently in review with the Texas Historical Commission, and we expect to receive comments or approval this week.

**e) Water Distribution System Analysis and Master Plan – CP No. 9 - Water Plant No. 3 Improvements**

The design is approximately 60% complete. We are conducting an internal review of the preliminary plans and specifications and plan to schedule a meeting with the TORC to discuss upon completion of our review.

**f) Water Distribution System Analysis and Master Plan-CP No. 1, Water Plant No. 2 GST Backfill**

As a reminder, this project will be rebid with the Water Plant No. 3 Improvements project.

**g) Sanitary Sewer System Analysis and Master Plan – CP No. 3b – Lift Station No. 1 Replacement**

The contractor is substantially complete with demolition of the lift station, subject to pouring the concrete cap. We are continuing to coordinate with the neighboring site development to ensure the demolition work does not impact their development.



Lift Station No. 1 pre-demolition



Lift Station No. 1 post-demolition

**h) 18" Gravity Sanitary Sewer Extension, Phase 2**

Construction is substantially complete, and we held a final inspection on October 15<sup>th</sup>. We plan to provide the punch list to the contractor this week.



New concrete at driveway after abandoning MH



Connection to Phase I sanitary sewer line

**i) Baja Road Rehabilitation (FEMA)**

The project is temporarily on hold while alternative funding sources are evaluated to potentially contribute to the construction cost of the project.

**j) Sanitary Sewer System Analysis and Master Plan – CP No. 10 – Lift Station No. 3 Force Main Re-Route**

As a reminder, this project is included in TWDB CWSRF loan. The design is substantially complete, has received TxDOT approval, and is being placed temporarily on hold until the Lift Station No. 1 project is complete.

**k) GLO Projects**

We are coordinating with GrantWorks regarding an initial underbrush cleanup of Ander's Branch in anticipation of survey crews for the drainage improvements project. The proposed work is undergoing environmental review for compliance.

**Existing and Upcoming Developments:**

**a) Feasibility Studies** – There are no currently ongoing feasibility studies at this time.

**b) Plan Reviews**

**i. Exxon Eva Street** – We did not receive revised plans this month.

**ii. Wendy's (Haza Foods)** – We did not receive revised plans this month.

**Plan Reviews (cont.):**

- iii. **Shoppes at Montgomery Retail Plaza** – We returned plan approval to the development on October 14<sup>th</sup>.
  - iv. **Louisa Lane Single Family Development** – We did not receive revised plans this month.
  - v. **Chick-fil-A** – We received revised plans for the development on October 14<sup>th</sup> and plan to return either comments or plan approval this week.
- c) **Plat Reviews** – There are no ongoing plat reviews at this time.
- d) **Ongoing Construction** – There are no ongoing construction projects for public infrastructure at this time.
- e) **One-Year Warranty Inspections**
- i. **Lake Creek Village, Section 3** – We were informed by the developer that all punch list items have been addressed. After an onsite inspection we confirmed there are a few punch list items to be addressed and are working with the developer to have them completed.
  - ii. **Villas of Mia Lago, Section 2** – It is our understanding the contractor is working to address the items identified at the one-year warranty inspection.
  - iii. **KenRoc (Montgomery First)** – We performed a one-year warranty inspection on September 27<sup>th</sup>. No punch list items were identified, but we are waiting for the developer to submit an additional escrow deposit for their account before recommending bonds be released.

**Meetings and Ongoing Activities:**

- a) **Lone Star Parkway Transportation Improvement Plan (TIP)** – We are working to schedule a meeting with the H-GAC to discuss the next steps to include the project on the TIP.
- b) **Weekly Operations Conference Call** – We continue hosting a biweekly conference call with representatives from Gulf Utility Service, Inc. and City Staff. Items of note discussed during the previous month included receiving estimates for repairs to Lift Station No. 14, updates on various warranty inspections, general updates on all active design and construction projects, and general operations of the City's water and sanitary sewer facilities.
- c) **Dobbin-Plantersville Water Supply Corporation** – We are continuing to coordinate with the Dobbin-Plantersville Water Supply Corporation ("DP") engineers to prepare a scope and cost estimate for the proposed emergency waterline interconnect.
- d) **Louisa Lane Single Family Development Land Swap** – We are working with the City and the developer to identify a parcel of land amenable to all parties to be included in the land swap. We are currently assessing appraisal values of the proposed parcels to be included in the land swap to ensure it is a fair trade for the City.



**Meetings and Ongoing Activities (cont.):**

- e) **Baja Road and Martin Luther King Jr. Drive Town Hall** – We held a town hall for the residents of the Baja Road and Martin Luther King Jr. Drive area on October 2<sup>nd</sup> to discuss the ongoing and upcoming projects and their impact on the residents.
- f) **FM 1097 & Atkins Creek (TxDOT)** – It is our understanding TxDOT is looking into improvements to be completed at Atkins Creek in conjunction with planned improvements to FM 1097. We provided the drainage study we performed as part of the Atkins Creek Water, Sanitary Sewer, and Storm Sewer Repairs project to aid in their study, which is expected to be complete in January 2020.
- g) **FM 149 & SH-105 Right Turn Lane** – We provided a revised legal description and exhibit to TxDOT on August 6<sup>th</sup> for the dedication of a northbound right turn lane at the intersection of FM 149 and SH-105. TxDOT has advised they are preparing an appraisal and the legal conveyance documents and will provide all documentation to the City for review once complete.
- h) **Design Manual Update** – We are preparing updates to the City’s Design Manual, as authorized by City Staff, in response to recent legislation that requires all plan review comments to reference a written rule. Updates include the addition and modification of standard details and City preferences for construction to be enforced in all proposed City and private developments.

Please contact Katherine Vu or me if you have any questions.

Sincerely,



Chris Roznovsky, PE  
Engineer for the City

CVR/kmv

K:\W5841\W5841-0900-00 General Consultation\Meeting Files\Status Reports\2019\Engineer's Report 10-22-19.docx

Enclosures:

Active Capital Projects Map

Active Developments Map

Project Schedule

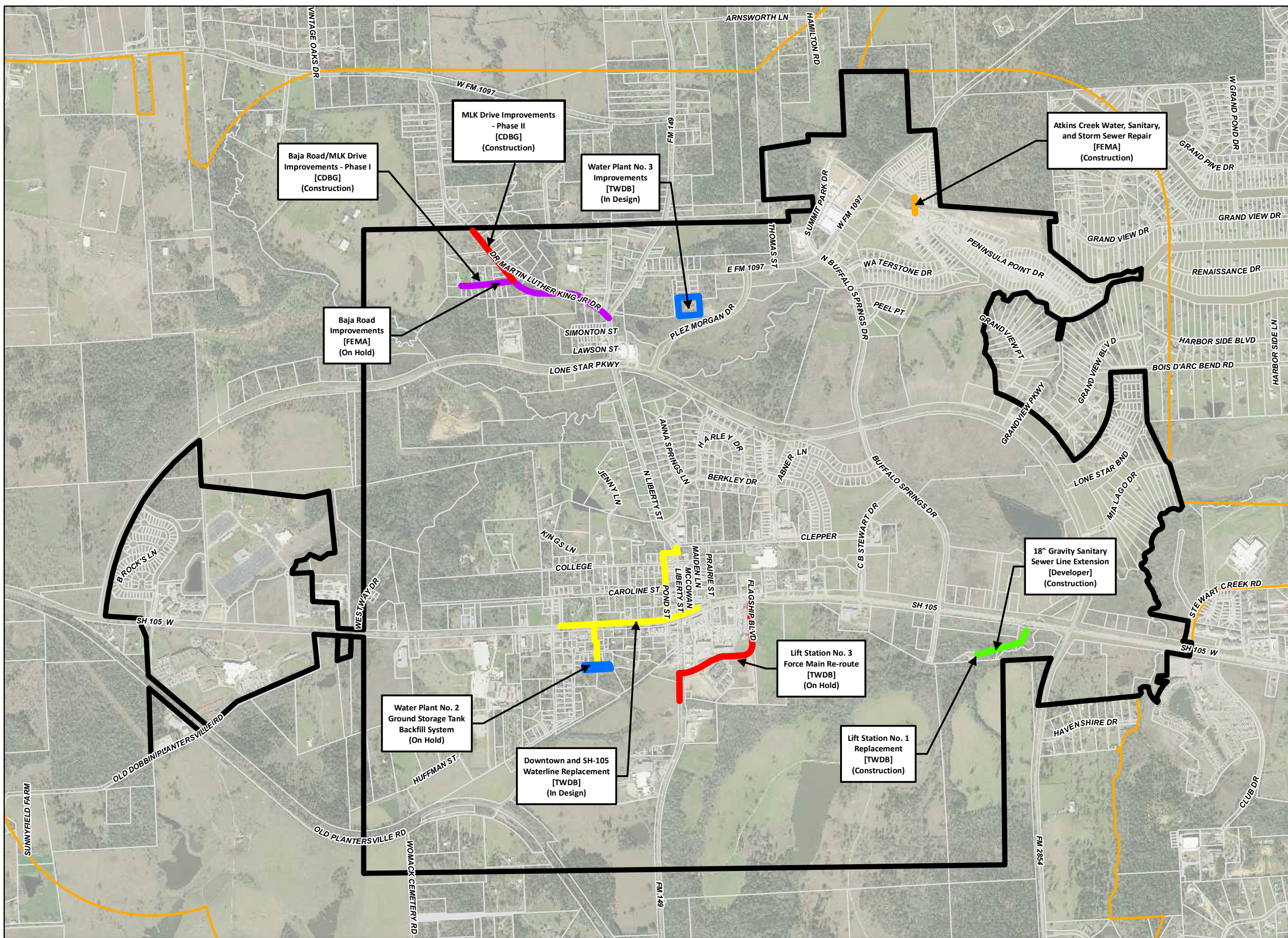
Cc (via email):

The Planning and Zoning Commission – City of Montgomery

Mr. Richard Tramm – City of Montgomery, City Administrator

Ms. Susan Hensley – City of Montgomery, City Secretary




Mr. Larry Foerster – Darden, Fowler & Creighton, LLP, City Attorney



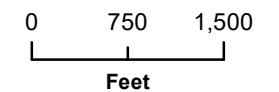
**VICINITY MAP**

Scale: 1 inch equals 20 miles

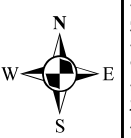
**LEGEND**

-  City Limits
-  City ETJ
-  MCAD Parcels

**ACTIVE CAPITAL PROJECTS (OCTOBER 2019)**

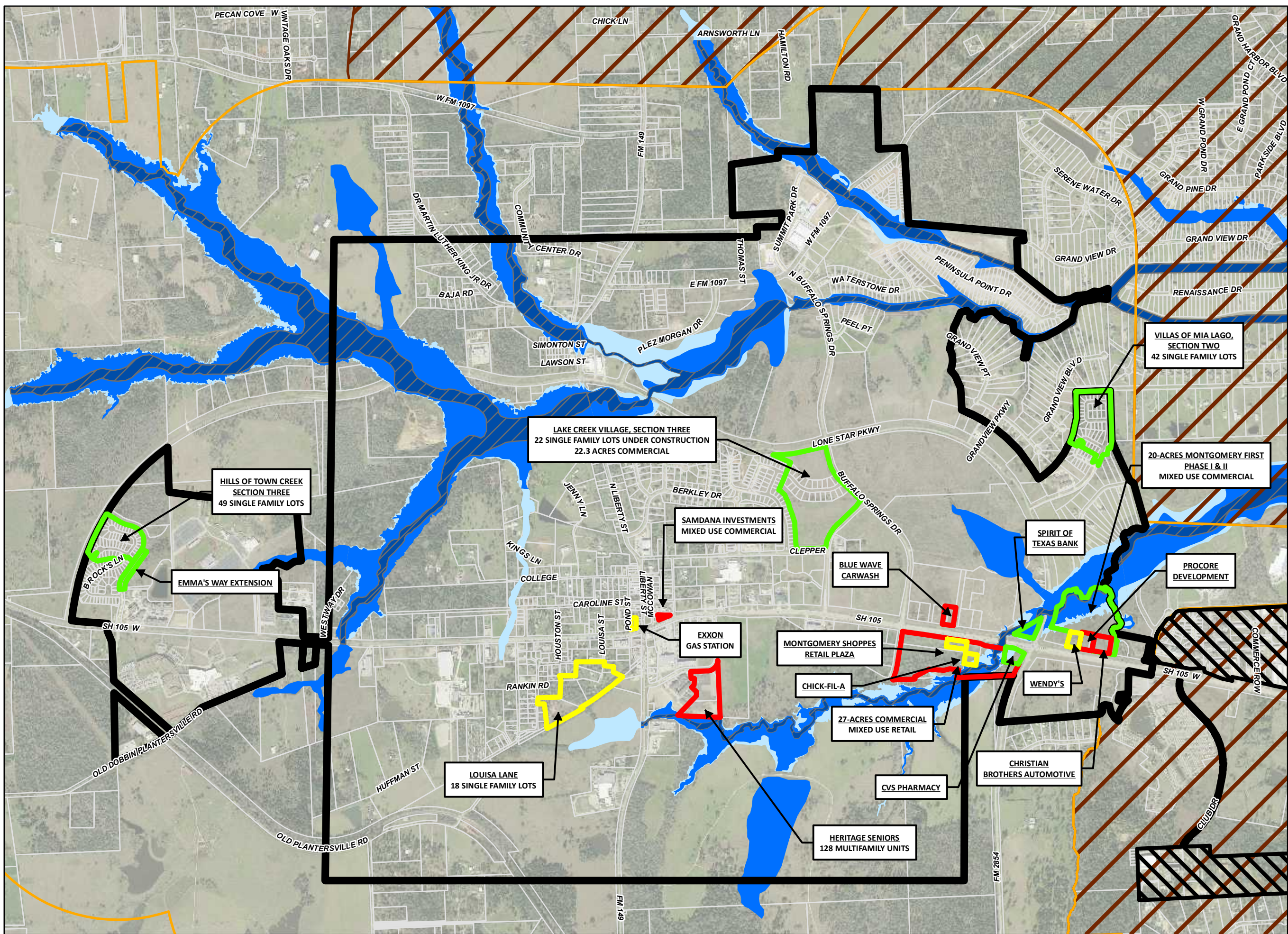


1 inch equals 1,500 feet



Disclaimer: This product is offered for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property, governmental and/or political boundaries or related facilities to said boundary. No express warranties are made by Jones|Carter, Inc. concerning the accuracy, completeness, reliability, or usability of the information included within this exhibit.





**VICINITY MAP**

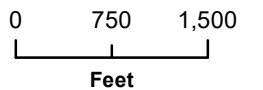
Scale: 1 inch equals 20 miles

**LEGEND**

Active Development (Phase)

- Complete/Under Warranty
- Under Construction
- In Design
- Planning/Feasibility
- City Limits
- Stanley Lake MUD
- City ETJ
- City of Conroe ETJ
- Floodway
- 100-year
- 500-year
- MCAD Parcels

**ACTIVE DEVELOPMENTS (OCTOBER 2019)**



1 inch equals 1,500 feet



Disclaimer: This product is offered for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property, governmental and/or political boundaries or related facilities to said boundary. No express warranties are made by Jones|Carter, Inc. concerning the accuracy, completeness, reliability, or usability of the information included within this exhibit.







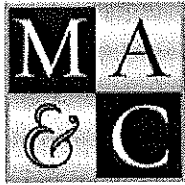
**CITY OF MONTGOMERY**  
**ACCOUNT BALANCES @9/30/19**  
**For Meeting of October 22, 2019**

	<u>CHECKING ACCT BALANCES</u>	<u>PRIOR MONTH END INVESTMENTS</u>	<u>TOTAL FUNDS AVAILABLE</u>
<b><u>GENERAL FUNDS</u></b>			
OPERATING FUND #1017375	\$ 779,948.07		\$ 779,948.07
HOME GRANT FUNDS /COPS UNIVERSAL #1032895	\$ 10.00		\$ 10.00
ESCROW FUND #1025873	\$ -		\$ -
PARK FUND #7014236	\$ -		\$ -
POLICE DRUG & MISC FUND #1025675	\$ 10,675.64		\$ 10,675.64
INVESTMENTS - GENERAL FUND		\$ 200,000.00	\$ 200,000.00
TEXPOOL - GENERAL FUND # 00003		\$ 625,162.21	\$ 625,162.21
TEXPOOL - RESERVE FUND # 00005		\$ -	\$ -
<b>TOTAL GENERAL FUND</b>	<b>\$ 790,633.71</b>	<b>\$ 825,162.21</b>	<b>\$ 1,615,795.92</b>
<b><u>CONSTRUCTION FUND</u></b>			
BUILDING FUND #1058528	\$ -		\$ -
CONSTRUCTION ACCOUNT #1058544	\$ 406,845.48 *		\$ 406,845.48
BOK Fncial Series 2017A	\$ 955,933.78		\$ 955,933.78
BOK Fncial Series 2017BA	\$ 1,570,263.17		\$ 1,570,263.17
TEXPOOL - CONST # 00009		\$ 255,640.08	\$ 255,640.08
INVESTMENTS - CONSTRUCTION		\$ -	\$ -
<b>TOTAL CONSTRUCTION FUND</b>	<b>\$ 2,933,042.43</b>	<b>\$ 255,640.08</b>	<b>\$ 3,188,682.51</b>
<b><u>DEBT SERVICE FUND</u></b>			
DEBT SERVICE FUND #7024730	\$ 122,268.98		\$ 122,268.98
TEXPOOL DEBT SERVICE # 00008	\$ -	\$ 297,537.36	\$ 297,537.36
<b>TOTAL DEBT SERVICE FUND</b>	<b>\$ 122,268.98</b>	<b>\$ 297,537.36</b>	<b>\$ 419,806.34</b>
<b><u>COURT SECURITY FUND</u> #1070580</b>			
	<b>\$ 5,587.03</b>	<b>\$ -</b>	<b>\$ 5,587.03</b>
<b><u>COURT TECHNICAL FUND</u> #1058361</b>			
	<b>\$ 36,284.58</b>	<b>\$ -</b>	<b>\$ 36,284.58</b>
<b><u>GRANT FUND</u></b>			
HOME GRANT ACCOUNT #1059104	\$ 5,737.63		\$ 5,737.63
GRANT ACCOUNT #1048479	\$ 80.73		\$ 80.73
<b>TOTAL GRANT FUND</b>	<b>\$ 5,818.36</b>	<b>\$ -</b>	<b>\$ 5,818.36</b>
<b><u>HOTEL OCCUPANCY TAX FUND</u> #1025253</b>			
	<b>\$ 13,116.94</b>	<b>\$ -</b>	<b>\$ 13,116.94</b>
<b><u>MEDC</u></b>			
CHECKING ACCOUNT #1017938	\$ 109,247.14		\$ 109,247.14
TEXPOOL - MEDC # 00003		\$ 790,379.34	\$ 790,379.34
INVESTMENTS - MEDC		\$ 150,000.00	\$ 150,000.00
<b>TOTAL MEDC</b>	<b>\$ 109,247.14</b>	<b>\$ 940,379.34</b>	<b>\$ 1,049,626.48</b>
<b><u>POLICE ASSET FORFEITURES</u> #1047745</b>			
	<b>\$ 6,221.99</b>		<b>\$ 6,221.99</b>
<b><u>UTILITY FUND</u></b>			
UTILITY FUND #1017383	\$ 479,911.57		\$ 479,911.57
CUSTOMER DEPOSITS FUND #1017417	\$ -		\$ -
WATER WORKS & SAN SEWER #7013840	\$ -		\$ -
TEXPOOL - UTILITY FUND # 00002		\$ 777,436.26	\$ 777,436.26
<b>TOTAL UTILITY FUND</b>	<b>\$ 479,911.57</b>	<b>\$ 777,436.26</b>	<b>\$ 1,257,347.83</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 4,502,132.73</b>	<b>\$ 3,096,155.25</b>	<b>\$ 7,598,287.98</b>

**INVESTMENTS**

TEXPOOL - GENERAL FUND	\$	625,162.21
INVESTMENTS - GENERAL FUND	\$	200,000.00
TEXPOOL - CONST # 00009	\$	255,640.08
TEXPOOL - DEBT SERVICE # 00008	\$	297,537.36
TEXPOOL - MEDC	\$	790,379.34
INVESTMENTS - MEDC	\$	150,000.00
TEXPOOL - UTILITY	\$	777,436.26
TOTAL ALL INVESTMENTS	\$	<u>3,096,155.25</u>

\*Notes:



MUNICIPAL ACCOUNTS  
& CONSULTING, L.P.

## City of Montgomery

### Bookkeeper's Report

September 30, 2019



City of Montgomery  
**Account Balances**  
As of September 30, 2019

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
<b>Fund: Operating</b>					
<b>Certificates of Deposit</b>					
TEXAS CAPITAL BANK (XXXX0242)	07/03/2019	12/30/2019	2.50 %	100,000.00	
THIRD COAST BANK, SSB (XXXX7256)	08/05/2019	02/01/2020	2.40 %	100,000.00	
<b>Money Market Funds</b>					
TEXPOOL (XXXX0003)	08/01/2005		2.16 %	625,162.21	
<b>Checking Account(s)</b>					
FIRST FINANCIAL BANK (XXXX7375)			0.00 %	779,948.07	Checking Account
FIRST FINANCIAL BANK (XXXX5675)			0.00 %	10,675.64	Police Drug & Misc Fund
FIRST FINANCIAL BANK (XXXX5873)			0.00 %	0.00	Escrow
FIRST FINANCIAL BANK (XXXX2895)			0.00 %	10.00	Home Grant / COPS Universal
FIRST FINANCIAL BANK (XXXX4236)			0.00 %	0.00	Park
<b>Totals for Operating Fund:</b>				<b>\$1,615,795.92</b>	
<b>Fund: Capital Projects</b>					
<b>Money Market Funds</b>					
TEXPOOL (XXXX0009)	12/27/2012		2.16 %	255,640.08	
<b>Checking Account(s)</b>					
BOK Financial (XXXX3014)			0.00 %	955,933.78	BOKF, NA Escrow - Series 2017A
BOK Financial (XXXX4012)			0.00 %	1,570,263.17	BOKF, NA Escrow - Series 2017B
FIRST FINANCIAL BANK (XXXX8528)			0.00 %	0.00	Building Fund
FIRST FINANCIAL BANK (XXXX8544)			0.00 %	406,845.48	Const Ckg-W&S Proj 1058544
<b>Totals for Capital Projects Fund:</b>				<b>\$3,188,682.51</b>	
<b>Fund: Debt Service</b>					
<b>Money Market Funds</b>					
TEXPOOL (XXXX0008)	12/27/2012		2.16 %	297,537.36	
<b>Checking Account(s)</b>					
FIRST FINANCIAL BANK (XXXX4730)			0.00 %	122,268.98	Checking Account
<b>Totals for Debt Service Fund:</b>				<b>\$419,806.34</b>	
<b>Fund: CT Security</b>					
<b>Checking Account(s)</b>					
FIRST FINANCIAL BANK (XXXX0580)			0.00 %	5,587.03	Cash In Bank
<b>Totals for CT Security Fund:</b>				<b>\$5,587.03</b>	
<b>Fund: CT Tech</b>					
<b>Checking Account(s)</b>					
FIRST FINANCIAL BANK (XXXX8361)			0.00 %	36,284.58	Cash In Bank
<b>Totals for CT Tech Fund:</b>				<b>\$36,284.58</b>	
<b>Fund: Grant</b>					
<b>Checking Account(s)</b>					
FIRST FINANCIAL BANK (XXXX8479)			0.00 %	80.73	Grant Account
FIRST FINANCIAL BANK (XXXX9104)			0.00 %	5,737.63	Checking Account
<b>Totals for Grant Fund:</b>				<b>\$5,818.36</b>	

City of Montgomery  
**Account Balances**

As of September 30, 2019

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
<b>Fund: Hotel Occupancy Tax</b>					
<b>Checking Account(s)</b>					
FIRST FINANCIAL BANK (XXXX5253)			0.00 %	13,116.94	Cash In Bank
<b>Totals for Hotel Occupancy Tax Fund:</b>				<b>\$13,116.94</b>	
<b>Fund: MEDC</b>					
<b>Certificates of Deposit</b>					
BANCORPSOUTH (XXXX4045)	01/27/2019	01/28/2020	2.75 %	150,000.00	
<b>Money Market Funds</b>					
TEXPOOL (XXXX0006)	08/01/2005		2.16 %	790,379.34	
<b>Checking Account(s)</b>					
FIRST FINANCIAL BANK (XXXX7938)			0.00 %	109,247.14	MEDC Checking
<b>Totals for MEDC Fund:</b>				<b>\$1,049,626.48</b>	
<b>Fund: Policy Asset Forfeiture</b>					
<b>Checking Account(s)</b>					
FIRST FINANCIAL BANK (XXXX7745)			0.00 %	6,221.99	Cash In Bank
<b>Totals for Policy Asset Forfeiture Fund:</b>				<b>\$6,221.99</b>	
<b>Fund: Utility</b>					
<b>Money Market Funds</b>					
TEXPOOL (XXXX0002)	08/01/2005		2.16 %	777,436.26	
<b>Checking Account(s)</b>					
FIRST FINANCIAL BANK (XXXX7383)			0.00 %	479,911.57	Water & Sewer Fund
FIRST FINANCIAL BANK (XXXX7417)			0.00 %	0.00	Customer Deposit Acct
FIRST FINANCIAL BANK (XXXX3840)			0.00 %	0.00	Water Works
<b>Totals for Utility Fund:</b>				<b>\$1,257,347.83</b>	
<b>Grand total for City of Montgomery:</b>				<b>\$7,598,287.98</b>	

City of Montgomery - General  
**Cash Flow Report - Checking Account**  
 As of September 30, 2019

Num	Name	Memo	Amount	Balance
<b>BALANCE AS OF 09/01/2019</b>				<b>\$479,759.79</b>
<b>Receipts</b>				
	Transfer from MEDC to reimburse expenses		21,970.43	
	Transfer from Utility Fund - Reimb of Expenses		18,118.54	
	Trans from Construction-Reimb of advances for FEMA Bridge Repai		64,581.63	
	Admin Trans from Court Sec. thru 9/30/19		720.00	
	Sales Tax Rev 9/13/19		599,991.27	
	Transfer		12,228.22	
	P&I Revenue Received 9/19		98.63	
	Tax Revenue 9/19		358.54	
	Refund of Fees charged in error		40.00	
	Misc Revenue CL 9/19		100,545.45	
	Miscellaneous Revenue OS 9/19		200.00	
	Court Revenue CL 9/30/19		29,852.47	
	Court Rev OS 9/30/19		5,360.10	
	Interest		31.23	
<b>Total Receipts</b>				<b>854,096.51</b>
<b>Disbursements</b>				
29607	TMRS	0877, 00877	(22,320.22)	
29608	Blue Tarp Credit Services, Inc.	Acct #99775 Northern Tool Inv 43188877	(16.96)	
29609	City of Montgomery - Utility Fund	/Water Usage @ Parks, City Hall, Com Center - Au	(1,324.43)	
29610	Conroe Courier.	570514883 - H1807016- 9/14/2019 - 52 Wks Subs	(120.12)	
29611	Entergy	Utilities per spreadsheet 8/19	(1,459.49)	
29612	Firestone Complete Auto Care Conroe	Police Tires purchase Inv 284635	(1,518.56)	
29613	Gordon B. Dudley, Jr.	Prosecutor 8/29/19	(450.00)	
29614	GT Distributors, Inc	Inv 1999420, 0717134, 1999268	(17,424.94)	
29615	Houston Chronicle	INV 222716131 Ad # 200160 - Full Time Senior A	(107.05)	
29616	Innovative Outdoors	Mowing - Inv# 2527	(6,667.00)	
29617	Michael Shirley	Court Prosecutor 8/29/19	(450.00)	
29618	Montgomery Central Appraisal District	4th Qtr Fees 2019	(2,126.57)	
29619	Personalized Communications, Inc.	Answering Service Inv#18253-082119	(408.05)	
29620	Rick Hanna, CBO	Inv 18161, 18162	(6,646.75)	
29621	Robert Rosenquist	Municipal Court Judge - 8/19	(1,500.00)	
29622	Sam's Club	Acct #040241083268-7, Inv 002226, 001846, 00000	(431.94)	
29623	Sasha Kana	Refund Court Costs from 9/4/2013	(240.00)	
29624	TransUnion	Acct 300819 thru 8/31/19	(225.00)	
29625	Verizon Wireless	521590387-00001	(49.95)	
29626	Watch Guard Video	Inv BCMINV0008183, Quote - Vista HD Cameras	(18,925.00)	
29627	Whitley Vineyards, LLC	Com Bldg Deposit Refund	(150.00)	
29628	Daspit, Laurence F	Payroll 9/13/19	(103.89)	
29629	Al Cade	To Close and Refund Escrow Balance Proj #1811	(322.14)	
29630	Consolidated Communications	936-597-6434 Telephone Service 9/1-9/30/19	(1,098.52)	
29631	Easley Enterprises of Texas, Inc.	City Hall General Cleaning 8/19	(375.00)	
29632	Giovanna Guzman	Inv 201910322 - National Night Out - Police	(300.00)	
29633	GTIN	Server Cabinet, Install, Battery Backup, shelving, et	(2,394.74)	
29634	Houston Chronicle	Inv 222716134, 135	(1,144.90)	
29635	Iron Mountain	Document Shredding BXTR493	(114.49)	
29636	Jim's Hardware	Acct #102 - Several Invoices 8/1-8/31/19	(421.35)	
29637	Juan Suazo	Room Extention - Police Dept.	(13,900.00)	
29638	Kologik	COPsync Software Inv 7018356	(5,910.84)	
29639	LDC	CM100017 Gas 101 Plantersville 8/19	(29.93)	

City of Montgomery - General  
**Cash Flow Report - Checking Account**  
As of September 30, 2019

Num	Name	Memo	Amount	Balance
<b>Disbursements</b>				
29640	Lone Star Products & Equipment, LLC	Police Equipment Inv 30887 11- Setina-Dual T-ra	(4,675.00)	
29641	McCoy's Building Supply Corporation	Acct - 0900-98046487-001 August Invoices	(1,468.14)	
29642	Montgomery Area Chamber of Commerce	Regist for Business Eats Luncheon -Richard Tram	(15.00)	
29643	Municipal Accounts & Consulting, L.P.	Bookkeeping- Part Inv 58969 8/19	(6,353.79)	
29644	Northwest Pest Patrol	Acct-32791-Mosquito fogging / Inv#336744,745,7	(580.00)	
29645	O'Reilly Auto Parts	Acct #102 - Invoices 1838125813,26274,26913	(71.65)	
29646	Office Depot Business Credit	Supplies 8/1-8/31/19	(698.51)	
29647	Pecan Hill Florist	Invoice 5991 - Mendes Funeral - City Admin-Mag	(90.00)	
29648	Swank Motion Pictures Inc.	Inv DB 2735626 The Karate Kid 8/31/19	(300.00)	
29649	Thomas Printing & Publishing	Business Cards (D Reed)	(119.50)	
29650	TML-IRP	Contract# 6827 Insurance Premium September Inv	(4,624.49)	
29651	Tyler Technologies, Inc	Monthly fee - Web Site and On Line Billing Compo	(41.00)	
29652	Vulcan Materials Company	Inv# 61969773	(554.76)	
29653	Weisinger Materials, Inc	Inv 081803 Playground	(2,340.00)	
29654	Z's Mobile Installation	Inv 1273 - Install Watch Guard 4RE, Radar, Trip C	(650.00)	
29655	Amazon Capital Services	1N4K-GPW7-KLPG - Waterproof Notebook	(19.98)	
29656	Applied Concepts, Inc.	Invoice 354179	(122.00)	
29657	Blue Tarp Credit Services, Inc.	Acct #99775 Northern Tool Inv 43271746	(385.29)	
29658	Consolidated Communications	936-043-5910/0 9/11-10/10/19	(118.39)	
29659	Entergy	Acct # 140207580 / Inv#305004339541	(1,019.43)	
29660	Gordon B. Dudley, Jr.	Prosecutor 9/12/19	(450.00)	
29661	Innovative Outdoors	Inv 1792, 2569	(1,156.54)	
29662	Michael Shirley	Court Prosecutor 9/12/19	(450.00)	
29663	Rick Hanna, CBO	Inv 18167, 18168	(6,122.69)	
29664	Solomon Electric, Inc.	Inv 19304, 19305	(523.00)	
29665	TML-IRP	Contract# 6827 Insurance Premium August 2019	(4,624.49)	
29666	UBEO, LLC	Inv 64955020 Acct #124715 Site #4564912 9/1-	(2,015.00)	
29667	UniFirst Holdings, Inc.	Acct#1446218-Inv# 8440865330,6219,7127,8027,8	(553.43)	
29668	Vaiero Marketing & Supply Company-2	Acct 7137 8863 Fuel exp- Public Works Dept- thr	(1,087.27)	
29669	Caldwell Country Chevrolet	InvKR377388 - 2019 Chevy Tahoe	(37,810.00)	
29670	Caldwell Country Chevrolet	InvKR390040 - 2019 Chevy Tahoe	(41,220.00)	
29671	Amazon Capital Services	1V37-CPML-T371 - less credit due to City	(40.06)	
29672	Braun's	Plaque for outgoing City Administrator - Inv 35969	(75.80)	
29673	Cade Country	Purchase of Storage Building (10X16) PO# CM66	(3,645.00)	
29674	Card Service Center	First Financial Credit Card Account XXXX 0869 -	(5,327.52)	
29675	FunJumps	Inv 6429 - National Night Out Moonwalk/Slide Co	(165.00)	
29676	GTIN	Inv# 20604 - Police Ticket 18055 - Watchguard	(203.75)	
29677	John Morales	DJ for 2 hours @ National Night Out Inv 002	(300.00)	
29678	Kristen Goode	Reimbursement for Registration of a City Vehicle	(17.11)	
29679	Personalized Communications, Inc.	Answering Service Inv#18253-091819	(382.20)	
29680	Rothco Tree Service, LLC	Tree removal Inv 4223	(1,925.00)	
29681	Steelylumber Company, Inc.	4 Logs - Fernland Park Inv 92319	(400.00)	
29682	Stowes' Wrecker & Collision	Towing fee - 2013 Dodge Charger Inv 3551	(75.00)	
29683	Susan Hensley	Reimbursement for mileage - TMRS Cert Course 9	(192.56)	
29684	Thomas Printing & Publishing	2,000 Window Envelopes Inv 10286	(218.72)	
29685	Juan Suazo	Vault Modification- Police Dept.	(3,575.00)	
29686	Juan Suazo	Storage Shed Build Out - Police Dept.	(5,900.00)	
29687	Linda Sneed	VOID: Replacement of 3 sections of wood fence -	0.00	
29688	TMRS	0877, 00877	(15,250.86)	
29689	Jason Harper	Shaved Ice for National Night Out	(400.00)	
29690	Daspit, Laurence F	Payroll 9/27/19	(168.54)	
Auto Dft	Office of the Attorney General	0012055266, 0012541428, 0011804850, 001250779	(1,708.05)	

City of Montgomery - General  
**Cash Flow Report - Checking Account**  
As of September 30, 2019

Num	Name	Memo	Amount	Balance
<b>Disbursements</b>				
Auto Dft	Office of the Attorney General	0013412154, 0013823116, 0012078082, 001309849	(802.85)	
Auto Draft	Office of the Attorney General	0012055266, 0012541428, 0013412154, 001382311	(2,750.36)	
DD	Aguirre, Abel	Payroll 9/13/19	(1,871.94)	
DD	Bauer, Timothy M	Payroll 9/13/19	(1,515.69)	
DD	Belmares, Jose N.	Payroll 9/13/19	(626.29)	
DD	Bracht, James C.	Payroll 9/13/19	(2,179.68)	
DD	Brown, Jackson A	Payroll 9/13/19	(999.61)	
DD	Carswell, Christopher M	Payroll 9/13/19	(1,836.54)	
DD	Cooley, Diana M	Payroll 9/13/19	(1,319.74)	
DD	Duckett, Kimberly T.	Payroll 9/13/19	(1,676.81)	
DD	Goode, Kristen N	Payroll 9/13/19	(668.87)	
DD	Hensley, Susan L	Payroll 9/13/19	(2,055.03)	
DD	Hernandez, George J.	Payroll 9/13/19	(1,482.34)	
DD	Kohl, Julie J	Payroll 9/13/19	(404.73)	
DD	Kowarsch, Robert D	Payroll 9/13/19	(106.20)	
DD	Lozano, Daniel T	Payroll 9/13/19	(794.00)	
DD	McCorquodale, David D.	Payroll 9/13/19	(1,287.82)	
DD	McRae, Jacob I	Payroll 9/13/19	(1,710.50)	
DD	Muckleroy, Micha D.	Payroll 9/13/19	(2,121.61)	
DD	Paulton, Lawrence R	Payroll 9/13/19	(801.94)	
DD	Rains, Eva S.	Payroll 9/13/19	(55.41)	
DD	Ravari, Justin R.	Payroll 9/13/19	(1,483.18)	
DD	Redman, Leslie A.	Payroll 9/13/19	(1,376.60)	
DD	Reed, Christy M	Payroll 9/13/19	(951.92)	
DD	Salas, Francisco A.	Payroll 9/13/19	(1,412.15)	
DD	Solomon, Anthony D	Payroll 9/13/19	(2,517.12)	
DD	Standifer, Eric L.	Payroll 9/13/19	(2,153.70)	
DD	Thomas, Ryan A	Payroll 9/13/19	(1,353.41)	
DD	Thompson, Kevin A.	Payroll 9/13/19	(1,042.32)	
DD	Tramm, Richard J	Payroll 9/13/19	(4,239.41)	
DD	Yates, Jack R	Payroll 9/13/19	(1,361.44)	
DD	Aguirre, Abel	Payroll 9/27/19	(1,638.67)	
DD	Bauer, Timothy M	Payroll 9/27/19	(1,432.98)	
DD	Belmares, Jose N.	Payroll 9/27/19	(626.31)	
DD	Bracht, James C.	Payroll 9/27/19	(2,055.32)	
DD	Brown, Jackson A	Payroll 9/27/19	(1,117.63)	
DD	Carswell, Christopher M	Payroll 9/27/19	(1,403.89)	
DD	Cooley, Diana M	Payroll 9/27/19	(1,319.74)	
DD	Duckett, Kimberly T.	Payroll 9/27/19	(1,676.80)	
DD	Goode, Kristen N	Payroll 9/27/19	(1,327.85)	
DD	Hensley, Susan L	Payroll 9/27/19	(2,055.04)	
DD	Hernandez, George J.	Payroll 9/27/19	(1,594.10)	
DD	Kohl, Julie J	Payroll 9/27/19	(372.73)	
DD	Kowarsch, Robert D	Payroll 9/27/19	(83.11)	
DD	Lozano, Daniel T	Payroll 9/27/19	(774.76)	
DD	McCorquodale, David D.	Payroll 9/27/19	(1,227.90)	
DD	McRae, Jacob I	Payroll 9/27/19	(1,086.94)	
DD	Muckleroy, Micha D.	Payroll 9/27/19	(2,121.63)	
DD	Paulton, Lawrence R	Payroll 9/27/19	(855.40)	
DD	Ravari, Justin R.	Payroll 9/27/19	(1,176.12)	
DD	Redman, Leslie A.	Payroll 9/27/19	(1,352.44)	
DD	Reed, Christy M	Payroll 9/27/19	(937.41)	

City of Montgomery - General  
**Cash Flow Report - Checking Account**  
As of September 30, 2019

Num	Name	Memo	Amount	Balance
<b>Disbursements</b>				
DD	Salas, Francisco A.	Payroll 9/27/19	(1,541.00)	
DD	Solomon, Anthony D.	Payroll 9/27/19	(2,517.11)	
DD	Standifer, Eric L.	Payroll 9/27/19	(1,885.79)	
DD	Thomas, Ryan A.	Payroll 9/27/19	(1,414.64)	
DD	Thompson, Kevin A.	Payroll 9/27/19	(802.85)	
DD	Tramm, Richard J	Payroll 9/27/19	(4,239.41)	
DD	Yates, Jack R	Payroll 9/27/19	(1,636.23)	
DM	ETS Corporation	ETS and Merch Service Fees 9/19	(842.71)	
Memo	City of Montgomery	Dependent Insurance thru 9/30/19	0.00	
POL	EFIPS	Payroll Liabilities 9/13/19	(14,463.64)	
POL	EFIPS	Payroll Liabilities 9/27/19	(13,880.08)	
Transfer	City of Montgomery - Utility Fund	To correct Error deposit 7/31/19	(636.32)	
Transfer	City of Montgomery - Debt Service	Tax Revenue transfer thru 7/31/19	(19,421.91)	
Transfer	City of Montgomery Court Security Fund	Transfer of Court Fees Revenue thru 7/31/19	(516.00)	
Transfer	City of Montgomery Court Technology Fund	Court Tech Fees Rev	(688.00)	
Transfer	City of Montgomery - MEDC	Sales Tax Transfer thru 8/30/19	(99,660.28)	
Transfer	City of Montgomery- Capital Projects	Transfer Amt to Reserve for future Police Vehicle	(15,000.00)	
Transfer	City of Montgomery - MEDC	To refund overpayment of 4th Qtr Admin Transfer	(2,500.00)	
Transfer	City of Montgomery - Debt Service	Tax collections transfer through 8/19	(547.86)	
Transfer	City of Montgomery - MEDC	Transfer amounts due to MEDC thru 8/30/19	(181.41)	
Transfer	City of Montgomery - Utility Fund	Reimbursement of expense for 3-3" Backflow Insta	(30,232.71)	
Transfer	City of Montgomery Court Security Fund	Transfer of collections thru 8/19	(511.26)	
Transfer	City of Montgomery Court Technology Fund	Transfer of Revenue through 8/19	(685.69)	
<b>Total Disbursements</b>			(553,908.23)	(553,908.23)
<b>BALANCE AS OF 09/30/2019</b>				\$779,948.07

City of Montgomery - General  
**Cash Flow Report - Police Drug & Misc Fund Account**  
 As of September 30, 2019

Num	Name	Memo	Amount	Balance
BALANCE AS OF 09/01/2019				\$10,675.64
<b>Receipts</b>				
	No Receipts Activity		<u>0.00</u>	
<b>Total Receipts</b>				0.00
<b>Disbursements</b>				
	No Disbursements Activity		<u>0.00</u>	
<b>Total Disbursements</b>				<u>0.00</u>
BALANCE AS OF 09/30/2019				<u><u>\$10,675.64</u></u>

City of Montgomery - General  
**Cash Flow Report - Home Grant / COPS Universal Account**  
 As of September 30, 2019

Num	Name	Memo	Amount	Balance
BALANCE AS OF 09/01/2019				\$10.00
<b>Receipts</b>				
	No Receipts Activity		<u>0.00</u>	
Total Receipts				0.00
<b>Disbursements</b>				
	No Disbursements Activity		<u>0.00</u>	
Total Disbursements				<u>0.00</u>
BALANCE AS OF 09/30/2019				<u><u>\$10.00</u></u>



**City of Montgomery - General Fund**  
**Profit & Loss Budget Performance-All**  
September 2019

	Sep 19	Budget	\$ Over B...	Oct '18 - S...	YTD Bud...	\$ Over B...	Annual B...
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
14000.1 · Taxes & Franchise Fees							
14103 · Beverage Tax	0.00	1,000.00	-1,000.00	15,714.35	12,000.00	3,714.35	12,000.00
14111 · Franchise Tax	72,970.47	6,000.00	66,970.47	92,228.16	72,000.00	20,228.16	72,000.00
14320 · Ad Valorem Taxes							
14320.1 · PID Tax Revenue	0.00	0.00	0.00	35,375.46	35,775.00	-399.54	35,775.00
14320 · Ad Valorem Taxes - Other	-357.73	43,340.42	-43,698.15	518,239.75	520,085.00	-1,845.25	520,085.00
<b>Total 14320 · Ad Valorem Taxes</b>	<b>-357.73</b>	<b>43,340.42</b>	<b>-43,698.15</b>	<b>553,615.21</b>	<b>555,860.00</b>	<b>-2,244.79</b>	<b>555,860.00</b>
14330 · Penalties & Interest on Adv Tax	50.40	428.57	-378.17	8,809.96	3,000.00	5,809.96	3,000.00
14331 · Rendition Penalties	0.00	8.33	-8.33	0.00	100.00	-100.00	100.00
14600 · Sales Tax							
14600.1 · Sales Tax ILO AdValorem Tax	0.00	0.00	0.00	0.00	739,377.00	-739,377.00	739,377.00
14600 · Sales Tax - Other	449,993.46	125,096.83	324,896.63	2,286,817.98	1,501,162.00	785,655.98	1,501,162.00
<b>Total 14600 · Sales Tax</b>	<b>449,993.46</b>	<b>125,096.83</b>	<b>324,896.63</b>	<b>2,286,817.98</b>	<b>2,240,539.00</b>	<b>46,278.98</b>	<b>2,240,539.00</b>
<b>Total 14000.1 · Taxes &amp; Franchise Fees</b>	<b>522,656.60</b>	<b>175,874.15</b>	<b>346,782.45</b>	<b>2,957,185.66</b>	<b>2,883,499.00</b>	<b>73,686.66</b>	<b>2,883,499.00</b>
14000.2 · Permits & Licenses							
14105 · Building Permits/MEP	22,726.00	16,666.67	6,059.33	318,574.97	200,000.00	118,574.97	200,000.00
14146 · Vendor/Beverage Permits	40.00	41.67	-1.67	822.50	500.00	322.50	500.00
14611 · Sign Fee	200.00	150.00	50.00	2,275.35	1,800.00	475.35	1,800.00
14612 · Misc Permit Fees(plats,& Zoning	1,201.89	166.67	1,035.22	7,177.29	2,000.00	5,177.29	2,000.00
14000.2 · Permits & Licenses - Other	0.00	8.33	-8.33	50.00	100.00	-50.00	100.00
<b>Total 14000.2 · Permits &amp; Licenses</b>	<b>24,167.89</b>	<b>17,033.34</b>	<b>7,134.55</b>	<b>328,900.11</b>	<b>204,400.00</b>	<b>124,500.11</b>	<b>204,400.00</b>
14000.4 · Fees for Service							
14380 · Community Bldg Rental	0.00	458.33	-458.33	5,515.00	5,500.00	15.00	5,500.00
14381 · Kiosk Revenue	0.00	0.00	0.00	0.00	30.00	-30.00	30.00
14385 · Right of Way Use Fees	0.00	250.00	-250.00	7,218.79	3,000.00	4,218.79	3,000.00
<b>Total 14000.4 · Fees for Service</b>	<b>0.00</b>	<b>708.33</b>	<b>-708.33</b>	<b>12,733.79</b>	<b>8,530.00</b>	<b>4,203.79</b>	<b>8,530.00</b>
14000.5 · Court Fines & Forfeitures							
14101 · Collection Fees	1,226.72	2,000.00	-773.28	9,886.73	24,000.00	-14,113.27	24,000.00
14102 · Asset Forfeitures	0.00	0.00	0.00	1,564.61	400.00	1,164.61	400.00
14106 · Child Belt/Safety (Dedicated)	125.00	16.67	108.33	1,105.80	200.00	905.80	200.00
14108 · Court Fees	0.00			28.56			
14110 · Fines	32,276.05	39,166.67	-6,890.62	397,092.98	470,000.00	-72,907.02	470,000.00
14118 · OMNI	73.69	166.67	-92.98	1,341.62	2,000.00	-658.38	2,000.00
14125 · Warrant Fees	0.00	0.00	0.00	0.00	50.00	-50.00	50.00
14126 · Judicial Efficiency (Dedicated)	104.15	125.00	-20.85	1,237.58	1,500.00	-262.42	1,500.00
14130 · Accident Reports	0.00	18.33	-18.33	191.07	220.00	-28.93	220.00
<b>Total 14000.5 · Court Fines &amp; Forfeitures</b>	<b>33,805.61</b>	<b>41,493.34</b>	<b>-7,687.73</b>	<b>412,448.95</b>	<b>498,370.00</b>	<b>-85,921.05</b>	<b>498,370.00</b>
14000.6 · Other Revenues							
14001 · Grant Funds Revenue	0.00			1,683.84			
14002 · Park Revenue	450.00			450.00			
15380 · Unanticipated Income	1,368.20	166.67	1,201.53	7,141.30	2,000.00	5,141.30	2,000.00
15391 · Interest Income	31.23	50.00	-18.77	602.20	600.00	2.20	600.00
15392 · Interest on Investments	1,109.68	458.33	651.35	18,437.32	5,500.00	12,937.32	5,500.00
<b>Total 14000.6 · Other Revenues</b>	<b>2,959.11</b>	<b>675.00</b>	<b>2,284.11</b>	<b>28,314.66</b>	<b>8,100.00</b>	<b>20,214.66</b>	<b>8,100.00</b>
14132 · Grant Rev-DWI Step Revenue	0.00			2,083.35			
15350 · Proceeds from sales	0.00	0.00	0.00	4,250.38	200.00	4,050.38	200.00
15351 · Proceeds Insurance Reimbursemen	1,170.33			53,621.03			
15360 · MIDC Contributions	0.00			6,300.00			
15393 · Grant Revenue - Police	0.00	0.00	0.00	0.00	300.00	-300.00	300.00
<b>Total Income</b>	<b>584,759.54</b>	<b>235,784.16</b>	<b>348,975.38</b>	<b>3,805,837.93</b>	<b>3,603,399.00</b>	<b>202,438.93</b>	<b>3,603,399.00</b>
<b>Expense</b>							
16000 · Personnel							
16353.1 · Health Ins.	-3,247.36	10,483.50	-13,730.86	129,921.41	125,802.00	4,119.41	125,802.00

**City of Montgomery - General Fund**  
**Profit & Loss Budget Performance-All**  
September 2019

	Sep 19	Budget	\$ Over B...	Oct '18 - S...	YTD Bud...	\$ Over B...	Annual B...
16353.4 · Unemployment Ins.	2.52	403.84	-401.32	473.70	4,846.00	-4,372.30	4,846.00
16353.5 · Workers Comp.	2,041.09	2,371.66	-330.57	24,858.11	28,460.00	-3,601.89	28,460.00
16353.6 · Dental & Vision Insurance	-88.98	1,051.57	-1,140.55	10,846.80	12,619.00	-1,772.20	12,619.00
16353.7 · Life & AD&D Insurance	-867.47	93.33	-960.80	-22.54	1,120.00	-1,142.54	1,120.00
16353.8 · Crime-Ins	32.92			460.82	0.00	460.82	0.00
16560 · Payroll Taxes	10,698.41	9,007.08	1,691.33	116,181.42	108,085.00	8,096.42	108,085.00
16600 · Wages	101,604.48	109,859.67	-8,255.19	1,282,252.86	1,318,316.00	-36,063.14	1,318,316.00
16600.1 · Overtime	3,003.06	2,416.67	586.39	54,175.46	29,000.00	25,175.46	29,000.00
16620 · Retirement Expense	6,579.48	5,348.33	1,231.15	81,120.73	64,180.00	16,940.73	64,180.00
<b>Total 16000 · Personnel</b>	<b>119,758.15</b>	<b>141,035.65</b>	<b>-21,277.50</b>	<b>1,700,268.77</b>	<b>1,692,428.00</b>	<b>7,840.77</b>	<b>1,692,428.00</b>
<b>16001 · Communications</b>							
16338 · Advertising/Promotion							
16338.1 · Legal Notices and Pub	75.60	325.00	-249.40	10,253.52	3,900.00	6,353.52	3,900.00
16338.2 · Recording Fees	0.00	166.67	-166.67	0.00	2,000.00	-2,000.00	2,000.00
16338 · Advertising/Promotion - Other	0.00	166.67	-166.67	0.00	2,000.00	-2,000.00	2,000.00
<b>Total 16338 · Advertising/Promotion</b>	<b>75.60</b>	<b>658.34</b>	<b>-582.74</b>	<b>10,253.52</b>	<b>7,900.00</b>	<b>2,353.52</b>	<b>7,900.00</b>
<b>Total 16001 · Communications</b>	<b>75.60</b>	<b>658.34</b>	<b>-582.74</b>	<b>10,253.52</b>	<b>7,900.00</b>	<b>2,353.52</b>	<b>7,900.00</b>
<b>16002 · Contract Services</b>							
16102 · General Consultant Fees							
16102.1 · Sales Tax Tracking	1,400.00	1,540.00	-140.00	15,400.00	18,480.00	-3,080.00	18,480.00
16102 · General Consultant Fees - Other	1,078.40	2,666.67	-1,588.27	37,612.96	32,000.00	5,612.96	32,000.00
<b>Total 16102 · General Consultant Fees</b>	<b>2,478.40</b>	<b>4,206.67</b>	<b>-1,728.27</b>	<b>53,012.96</b>	<b>50,480.00</b>	<b>2,532.96</b>	<b>50,480.00</b>
16220 · Omni Expense	0.00	333.33	-333.33	1,416.00	4,000.00	-2,584.00	4,000.00
16242 · Prosecutors Fees	2,250.00	1,041.67	1,208.33	12,150.00	12,500.00	-350.00	12,500.00
16280 · Mowing	7,337.00	10,666.67	-3,329.67	92,273.96	128,000.00	-35,726.04	128,000.00
16281 · Records Shredding	0.00	221.67	-221.67	452.54	2,860.00	-2,407.46	2,860.00
16299 · Inspections/Permits/Backflow Ex	11,820.67	9,583.33	2,237.34	243,127.20	115,000.00	128,127.20	115,000.00
16310 · Judge's Fee	1,500.00	1,500.00	0.00	18,000.00	18,000.00	0.00	18,000.00
16320 · Legal	3,440.00	2,375.00	1,065.00	38,198.57	28,500.00	9,698.57	28,500.00
16321 · Audit Fees	0.00	0.00	0.00	29,633.50	22,000.00	7,633.50	22,000.00
16322 · Engineering	1,638.00	11,000.00	-9,362.00	92,253.85	132,000.00	-39,746.15	132,000.00
16326 · Collection Agency Fees	0.00	3,333.33	-3,333.33	9,934.97	40,000.00	-30,065.03	40,000.00
16333 · Accounting Fees	7,766.03	4,583.33	3,182.70	96,578.28	55,000.00	41,578.28	55,000.00
16335 · Repairs & Maintenance							
16332 · Downtown Repairs	0.00	83.33	-83.33	326.98	1,000.00	-673.02	1,000.00
16335.1 · Maintenance - Vehicles & Equip							
16334 · Gas/Oil	3,473.13	3,016.67	456.46	33,877.57	36,200.00	-2,322.43	36,200.00
16343 · Tractor & Mower	-18.56	83.33	-101.89	981.44	1,000.00	-18.56	1,000.00
16357 · Auto Repairs	162.61	2,083.33	-1,920.72	25,738.28	25,000.00	738.28	25,000.00
16373 · Equipment repairs	389.27	708.34	-319.07	6,736.82	8,500.00	-1,763.18	8,500.00
16374 · Building Repairs-City Hall/Comm	897.35	1,541.67	-644.32	15,022.03	18,500.00	-3,477.97	18,500.00
16375 · Street Repairs - Minor	0.00	2,825.00	-2,825.00	7,375.04	33,900.00	-26,524.96	33,900.00
<b>16335.1 · Maintenance - Vehicles &amp; Equip - O...</b>	<b>185.75</b>	<b>200.00</b>	<b>-14.25</b>	<b>392.31</b>	<b>2,400.00</b>	<b>-2,007.69</b>	<b>2,400.00</b>
<b>Total 16335.1 · Maintenance - Vehicles &amp; Equip</b>	<b>5,089.55</b>	<b>10,458.34</b>	<b>-5,368.79</b>	<b>90,123.49</b>	<b>125,500.00</b>	<b>-35,376.51</b>	<b>125,500.00</b>
16376 · Building Maintenance							
16376.1 · .1 Blight Removal	0.00			1,400.00			
<b>Total 16376 · Building Maintenance</b>	<b>0.00</b>			<b>1,400.00</b>			
16335 · Repairs & Maintenance - Other	1,680.45	1,541.67	138.78	11,528.57	18,500.00	-6,971.43	18,500.00
<b>Total 16335 · Repairs &amp; Maintenance</b>	<b>6,770.00</b>	<b>12,083.34</b>	<b>-5,313.34</b>	<b>103,379.04</b>	<b>145,000.00</b>	<b>-41,620.96</b>	<b>145,000.00</b>
16337 · Street Signs	464.53	500.00	-35.47	3,712.15	6,000.00	-2,287.85	6,000.00
16340 · Printing & Office supplies	263.28	650.01	-386.73	6,388.57	7,800.00	-1,411.43	7,800.00
16342 · Computers/Website	555.00	2,328.33	-1,773.33	28,024.50	27,940.00	84.50	27,940.00
16350 · Postage/Delivery	500.00	475.00	25.00	6,073.30	5,700.00	373.30	5,700.00
16351 · Telephone	2,610.13	1,466.67	1,143.46	32,552.53	17,600.00	14,952.53	17,600.00

**City of Montgomery - General Fund  
Profit & Loss Budget Performance-All  
September 2019**

	Sep 19	Budget	\$ Over B...	Oct '18 - S...	YTD Bud...	\$ Over B...	Annual B...
16360 · Tax Assessor Fees	2,126.57	0.00	2,126.57	9,316.39	7,500.00	1,816.39	7,500.00
16370 · Election	0.00	0.00	0.00	6,339.00	12,000.00	-5,661.00	12,000.00
17030 · Mobil Data Terminal	0.00	1,333.33	-1,333.33	13,531.04	16,000.00	-2,468.96	16,000.00
17031 · Police Officer Scheduling Serv	0.00	0.00	0.00	0.00	100.00	-100.00	100.00
17040 · Computer/Technology	1,911.18	1,756.25	154.93	23,132.84	21,075.00	2,057.84	21,075.00
17510 · State Portion of Fines/Payouts	37,232.98	15,833.33	21,399.65	146,334.32	190,000.00	-43,665.68	190,000.00
16002 · Contract Services - Other	0.00			1,150.00	0.00	1,150.00	0.00
<b>Total 16002 · Contract Services</b>	<b>90,663.77</b>	<b>85,271.26</b>	<b>5,392.51</b>	<b>1,066,965.51</b>	<b>1,065,055.00</b>	<b>1,910.51</b>	<b>1,065,055.00</b>
16003 · Supplies & Equipment							
16244 · Radio Fees	0.00	366.50	-366.50	283.50	4,398.00	-4,114.50	4,398.00
16328 · Uniforms & Safety Equip	935.16	966.66	-31.50	12,618.96	11,600.00	1,018.96	11,600.00
16328.1 · Protective Gear	0.00	166.67	-166.67	2,047.71	2,000.00	47.71	2,000.00
16358 · Copier/Fax Machine Lease	2,782.52	1,716.66	1,065.86	20,546.25	20,600.00	-53.75	20,600.00
16460 · Operating Supplies (Office)							
16460.1 · Streets and Drainage	0.00	306.25	-306.25	3,474.03	3,675.00	-200.97	3,675.00
16460.2 · Cedar Brake Park	21.23	291.67	-270.44	2,938.91	3,500.00	-561.09	3,500.00
16460.3 · Homecoming Park	21.23	166.67	-145.44	1,093.65	2,000.00	-906.35	2,000.00
16460.4 · Fernland Park	21.23	218.75	-197.52	2,636.16	2,625.00	11.16	2,625.00
16460.5 · Community Building	174.72	166.67	8.05	2,685.20	2,000.00	685.20	2,000.00
16460.6 · Tools, Etc	83.76	254.17	-170.41	2,403.72	3,050.00	-646.28	3,050.00
16460.7 · Memory Park	659.52	250.00	409.52	2,513.68	3,000.00	-486.32	3,000.00
16460 · Operating Supplies (Office) - Other	1,873.74	1,895.84	-22.10	23,864.07	22,750.00	1,114.07	22,750.00
<b>Total 16460 · Operating Supplies (Office)</b>	<b>2,855.43</b>	<b>3,550.02</b>	<b>-694.59</b>	<b>41,609.42</b>	<b>42,600.00</b>	<b>-990.58</b>	<b>42,600.00</b>
16503 · Code Enforcement Expenses	0.00	83.33	-83.33	0.00	1,000.00	-1,000.00	1,000.00
17010 · Emergency Equipment	0.00	333.33	-333.33	719.70	4,000.00	-3,280.30	4,000.00
17100 · Capital Purchase Furniture	0.00	458.33	-458.33	589.02	6,700.00	-6,110.98	6,700.00
16003 · Supplies & Equipment - Other	0.00	125.00	-125.00	870.90	1,500.00	-629.10	1,500.00
<b>Total 16003 · Supplies &amp; Equipment</b>	<b>6,573.11</b>	<b>7,766.50</b>	<b>-1,193.39</b>	<b>79,285.46</b>	<b>94,398.00</b>	<b>-15,112.54</b>	<b>94,398.00</b>
16004 · Staff Development							
16241 · Training/Education	0.00	375.00	-375.00	4,616.99	4,500.00	116.99	4,500.00
16339 · Dues & Subscriptions	0.00	141.67	-141.67	14,054.55	4,900.00	9,154.55	4,900.00
16341 · Community Relations	15.00	245.84	-230.84	6,050.75	2,950.00	3,100.75	2,950.00
16354 · Travel & Training (Travel)	1,884.46	2,383.34	-498.88	26,721.22	28,600.00	-1,878.78	28,600.00
16004 · Staff Development - Other	0.00	0.00	0.00	0.00	100.00	-100.00	100.00
<b>Total 16004 · Staff Development</b>	<b>1,899.46</b>	<b>3,145.85</b>	<b>-1,246.39</b>	<b>51,443.51</b>	<b>41,050.00</b>	<b>10,393.51</b>	<b>41,050.00</b>
16005 · Maintenance							
16228 · Park Maint-Memory Pk	251.06	625.00	-373.94	5,238.86	7,500.00	-2,261.14	7,500.00
16229 · Park Maint - Fernland	7,993.00	333.33	7,659.67	17,568.32	4,000.00	13,568.32	4,000.00
16230 · Park Maint-Cedar Brake Park	18.93	525.00	-506.07	3,149.38	6,300.00	-3,150.62	6,300.00
16231 · Park Maint. - Homecoming Park	33.98	250.00	-216.02	3,081.18	3,000.00	81.18	3,000.00
<b>Total 16005 · Maintenance</b>	<b>8,296.97</b>	<b>1,733.33</b>	<b>6,563.64</b>	<b>29,037.74</b>	<b>20,800.00</b>	<b>8,237.74</b>	<b>20,800.00</b>
16006 · Insurance							
16353.2 · Liability Ins.	1,822.20	1,883.33	-61.13	25,013.68	22,601.00	2,412.68	22,601.00
16353.3 · Property Ins.	728.28	1,060.08	-331.80	9,865.50	12,721.00	-2,855.50	12,721.00
<b>Total 16006 · Insurance</b>	<b>2,550.48</b>	<b>2,943.41</b>	<b>-392.93</b>	<b>34,879.18</b>	<b>35,322.00</b>	<b>-442.82</b>	<b>35,322.00</b>
16007 · Utilities							
16352.0 · Electronic Sign-City	64.17	50.00	14.17	599.02	600.00	-0.98	600.00
16352.1 · Street Lights	1,019.43	1,241.67	-222.24	12,440.33	14,900.00	-2,459.67	14,900.00
16352.2 · Downtown Utilities	120.95	100.00	20.95	1,121.86	1,200.00	-78.14	1,200.00
16352.3 · Utilities-Cedar Brake Park	170.22	250.00	-79.78	2,119.43	3,000.00	-880.57	3,000.00
16352.4 · Utilities-Homecoming Park	104.59	114.00	-9.41	1,320.50	1,365.00	-44.50	1,365.00
16352.5 · Utilities-Fernland Park	403.49	408.33	-4.84	4,672.44	4,900.00	-227.56	4,900.00
16352.6 · Utilities - City Hall	997.57	918.75	78.82	9,449.43	11,025.00	-1,575.57	11,025.00
16352.8 · Utilities - Comm Center Bldg	424.24	405.00	19.24	4,441.74	4,860.00	-418.26	4,860.00
16352.9 · Utilities-Memory Pk	1,488.83	1,166.67	322.16	6,782.50	14,000.00	-7,217.50	14,000.00
16007 · Utilities - Other	0.00	8.33	-8.33	96.66	100.00	-3.34	100.00

**City of Montgomery - General Fund  
Profit & Loss Budget Performance-All  
September 2019**

	Sep 19	Budget	\$ Over B...	Oct '18 - S...	YTD Bud...	\$ Over B...	Annual B...
<b>Total 16007 · Utilities</b>	4,793.49	4,662.75	130.74	43,043.91	55,950.00	-12,906.09	55,950.00
<b>16008 · Capital Outlay</b>							
16590.2 · Property 149/105	0.00	7,753.58	-7,753.58	107,565.33	104,543.00	3,022.33	104,543.00
<b>17070 · Capital Outlay - Police Cars</b>							
17070.3 · Watch Guard	27,485.00	4,585.42	22,899.58	50,995.05	55,025.00	-4,029.95	55,025.00
17070.4 · Tsf To CPF-Vehicle Replacement	15,000.00	0.00	15,000.00	15,000.00	15,000.00	0.00	15,000.00
17070 · Capital Outlay - Police Cars - Other	0.00			79,030.00	0.00	79,030.00	0.00
<b>Total 17070 · Capital Outlay - Police Cars</b>	42,485.00	4,585.42	37,899.58	145,025.05	70,025.00	75,000.05	70,025.00
<b>17071 · Cap Purchase - Computers/Equip</b>							
17071.1 · Copsync	5,900.00	791.67	5,108.33	13,010.84	9,500.00	3,510.84	9,500.00
17071.2 · Radar	3,575.00	666.67	2,908.33	7,439.00	8,000.00	-561.00	8,000.00
17071.4 · Laser Fish (Software Equip)	0.00	183.33	-183.33	3,445.87	4,100.00	-654.13	4,100.00
17071.6 · Investigative and Testing Equip	0.00	333.33	-333.33	1,134.80	4,000.00	-2,865.20	4,000.00
17071.7 · Ballistic Vests & Shields	0.00	0.00	0.00	5,104.38	4,500.00	604.38	4,500.00
17071.8 · Capital Outlay Miscellaneous	13,900.00	2,125.00	11,775.00	24,041.04	25,500.00	-1,458.96	25,500.00
17071 · Cap Purchase - Computers/Equip - Other	2,132.63	1,125.00	1,007.63	19,691.76	25,000.00	-5,308.24	25,000.00
<b>Total 17071 · Cap Purchase - Computers/Equip</b>	25,507.63	5,225.00	20,282.63	73,867.69	80,600.00	-6,732.31	80,600.00
17071.5 · Patrol Weapons	4,912.08	0.00	4,912.08	8,085.08	5,200.00	2,885.08	5,200.00
17072 · Capital Outlay-PWorks Items	0.00	1,075.00	-1,075.00	12,114.93	12,900.00	-785.07	12,900.00
17080 · Capital Outlay-Improvements	0.00	416.67	-416.67	1,988.44	10,000.00	-8,011.56	10,000.00
<b>Total 16008 · Capital Outlay</b>	72,904.71	19,055.67	53,849.04	348,646.52	283,268.00	65,378.52	283,268.00
<b>16009 · Miscellaneous Expenses</b>							
16590 · Misc. Expense							
16590.1 · 175th Birthday	0.00			21.00			
16590.3 · National Night Out	865.00			865.00			
16590 · Misc. Expense - Other	10,744.67	358.33	10,386.34	20,962.81	4,300.00	16,662.81	4,300.00
<b>Total 16590 · Misc. Expense</b>	11,609.67	358.33	11,251.34	21,848.81	4,300.00	17,548.81	4,300.00
<b>Total 16009 · Miscellaneous Expenses</b>	11,609.67	358.33	11,251.34	21,848.81	4,300.00	17,548.81	4,300.00
<b>16010 · Contingency</b>	0.00	8.33	-8.33	0.00	100.00	-100.00	100.00
<b>16356 · Contract Labor- Streets</b>	1,925.00	9,808.33	-7,883.33	35,975.90	117,700.00	-81,724.10	117,700.00
<b>16500 · Leases - Parks and Recreation</b>							
16504 · Adams Park	0.00	0.00	0.00	5,695.89	4,200.00	1,495.89	4,200.00
<b>Total 16500 · Leases - Parks and Recreation</b>	0.00	0.00	0.00	5,695.89	4,200.00	1,495.89	4,200.00
<b>17000 · Capital Purchase</b>	0.00	250.00	-250.00	0.00	3,000.00	-3,000.00	3,000.00
<b>17500 · Tax Rebatement</b>							
17500.1 · Sales Tax Rebate	0.00	0.00	0.00	104,218.00	169,125.00	-64,907.00	169,125.00
17500.2 · 380 Ad Valorem Tax Rebate	0.00	0.00	0.00	0.00	83,408.00	-83,408.00	83,408.00
17500.3 · PID Property Tax Reimbursement	0.00	0.00	0.00	35,375.46	35,775.00	-399.54	35,775.00
<b>Total 17500 · Tax Rebatement</b>	0.00	0.00	0.00	139,593.46	288,308.00	-148,714.54	288,308.00
<b>Total Expense</b>	321,050.41	276,697.75	44,352.66	3,566,938.18	3,713,779.00	-146,840.82	3,713,779.00
<b>Net Ordinary Income</b>	263,709.13	-40,913.59	304,622.72	238,899.75	-110,380.00	349,279.75	-110,380.00
<b>Other Income/Expense</b>							
<b>Other Income</b>							
14000.3 · Transfers In							
14620.2 · Admin Transfer from MEDC	9,375.00	26,875.00	-17,500.00	85,000.00	107,500.00	-22,500.00	107,500.00
14620.4 · Admin Trf from Court Security	720.00	720.00	0.00	2,880.00	2,880.00	0.00	2,880.00
<b>Total 14000.3 · Transfers In</b>	10,095.00	27,595.00	-17,500.00	87,880.00	110,380.00	-22,500.00	110,380.00
<b>Total Other Income</b>	10,095.00	27,595.00	-17,500.00	87,880.00	110,380.00	-22,500.00	110,380.00
<b>Net Other Income</b>	10,095.00	27,595.00	-17,500.00	87,880.00	110,380.00	-22,500.00	110,380.00
<b>Net Income</b>	273,804.13	-13,318.59	287,122.72	326,779.75	0.00	326,779.75	0.00

City of Montgomery - Capital Projects  
**Cash Flow Report - Const CkgW&S Proj 1058544 Account**  
As of September 30, 2019

Num	Name	Memo	Amount	Balance
<b>BALANCE AS OF 09/01/2019</b>				<b>\$329,997.38</b>
<b>Receipts</b>				
	Bank Refund of Service charges		45.00	
	Transfer		15,000.00	
	Surety Payment for BoreTex Contract		<u>126,384.73</u>	
<b>Total Receipts</b>				<b>141,429.73</b>
<b>Disbursements</b>				
Transfer	City of Montgomery - General Fund	Reimbursement of advance for Bridge Repair (FEM	<u>(64,581.63)</u>	
<b>Total Disbursements</b>				<b><u>(64,581.63)</u></b>
<b>BALANCE AS OF 09/30/2019</b>				<b><u><u>\$406,845.48</u></u></b>

City of Montgomery - Capital Projects  
**Cash Flow Report - BOKF, NA Escrow Series 2017A Account**  
As of September 30, 2019

Num	Name	Memo	Amount	Balance
BALANCE AS OF 09/01/2019				\$954,595.17
Receipts				
	Interest		1,338.61	
Total Receipts				1,338.61
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 09/30/2019				\$955,933.78

City of Montgomery - Capital Projects  
**Cash Flow Report - BOKF, NA Escrow Series 2017B Account**  
 As of September 30, 2019

Num	Name	Memo	Amount	Balance
BALANCE AS OF 09/01/2019				\$1,568,064.31
<b>Receipts</b>				
	Interest		2,198.86	
<b>Total Receipts</b>			<u>2,198.86</u>	2,198.86
<b>Disbursements</b>				
	No Disbursements Activity		0.00	
<b>Total Disbursements</b>			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 09/30/2019				<u><u>\$1,570,263.17</u></u>

City of Montgomery - Capital Projects Acct  
**Profit & Loss Budget Performance**

Accrual Basis

September 2019

	Sep 19	Budget	% of Bu...	Oct '18 - ...	YTD Budget	% of Bu...	Annual Bu...
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
43901 · Capital Proj Funding Sourc							
43901.1 · Transfer from MEDC-Hou St	0.00			0.00	0.00	0.0%	0.00
43901.2 · Trns from General-Hou St.	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
43947 · Transfer from Utility Fund							
43947A · Tsf from Utility - Capital	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
43947B · Tsf from Utility - Maint	0.00	0.00	0.0%	77,400.00	91,400.00	84.7%	91,400.00
43947C · Tsf fr Utility - Cap Costs Proj	0.00	0.00	0.0%	77,400.00	91,400.00	84.7%	91,400.00
43947D · Revenue -Lift Sta 1 Replacement	0.00	0.00	0.0%	0.00	91,400.00	0.0%	91,400.00
<b>Total 43947 · Transfer from Utility Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>154,800.00</b>	<b>274,200.00</b>	<b>56.5%</b>	<b>274,200.00</b>
43948 · Transfer from Grant Fund	0.00			0.00	0.00	0.0%	0.00
43949 · Transfers from General Fund							
43949.1 · Tsf fr Gen - Police Veh Replace	15,000.00	0.00	100.0%	15,000.00	15,000.00	100.0%	15,000.00
<b>Total 43949 · Transfers from General Fund</b>	<b>15,000.00</b>	<b>0.00</b>	<b>100.0%</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>100.0%</b>	<b>15,000.00</b>
43952 · Other Fund Reserves/Transfers							
43952.1 · 380 Agt-1st Hrtford-18" SS line	0.00	0.00	0.0%	169,582.40	437,500.00	38.8%	437,500.00
43952.2 · Utl Ext Proj-Waterstone on LC	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
43952.3 · Proceeds GLO	0.00	0.00	0.0%	0.00	2,306,000.00	0.0%	2,306,000.00
43952 · Other Fund Reserves/Transfers - Other	0.00			0.00	0.00	0.0%	0.00
<b>Total 43952 · Other Fund Reserves/Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>169,582.40</b>	<b>2,743,500.00</b>	<b>6.2%</b>	<b>2,743,500.00</b>
<b>Total 43901 · Capital Proj Funding Sourc</b>	<b>15,000.00</b>	<b>0.00</b>	<b>100.0%</b>	<b>339,382.40</b>	<b>3,032,700.00</b>	<b>11.2%</b>	<b>3,032,700.00</b>
43956 · Proceeds - TWDB 2017 A	0.00			0.00	0.00	0.0%	0.00
43959 · FEMA Grant Revenue							
43956.1 · FEMA DR4272- Bridge	0.00	0.00	0.0%	157,528.32	641,616.00	24.6%	641,616.00
43956.2 · FEMA-DR4272-Plaz Morgan St	0.00	0.00	0.0%	0.00	250,000.00	0.0%	250,000.00
43956.3 · Impact Fees (from Customers)	0.00			0.00	0.00	0.0%	0.00
43956.4 · FEMA -DR4332-Hurricane Harvey	0.00	0.00	0.0%	0.00	435,000.00	0.0%	435,000.00
43956.5 · FEMA - Baja Proj	0.00	0.00	0.0%	0.00	300,000.00	0.0%	300,000.00
43956.6 · FEMA Rev -#4332- Atlkns Creek	0.00			7,828.48			
<b>Total 43959 · FEMA Grant Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>165,356.80</b>	<b>1,626,616.00</b>	<b>10.2%</b>	<b>1,626,616.00</b>
43961 · Grant Funds-CDBG							
43961.1 · Bridge Repair - CDBG DR 7217037	0.00	0.00	0.0%	59,819.30	88,230.00	67.8%	88,230.00
43961.2 · Baja,W/S Drainag, MLK-CD7217320	0.00	0.00	0.0%	33,992.00	300,000.00	11.3%	300,000.00
<b>Total 43961 · Grant Funds-CDBG</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>93,811.30</b>	<b>388,230.00</b>	<b>24.2%</b>	<b>388,230.00</b>
43963 · Insurance Proceeds							
43963.1 · Baja/MLK Dr Ph #1-Surety Pmt	126,384.73			126,384.73			
<b>Total 43963 · Insurance Proceeds</b>	<b>126,384.73</b>			<b>126,384.73</b>			
43964 · Proceeds-TWDB 2017 B	0.00			0.00	0.00	0.0%	0.00
45391 · Interest Earned							
45391.1 · Interest Earned Ser 2017A	1,338.61	416.66	321.3%	18,085.92	5,000.00	361.7%	5,000.00
45391.2 · Interest Earned Ser 2017B	2,198.86	591.66	371.6%	28,400.08	7,100.00	400.0%	7,100.00
45391 · Interest Earned - Other	453.81	0.00	100.0%	7,727.09	0.00	100.0%	0.00
<b>Total 45391 · Interest Earned</b>	<b>3,991.28</b>	<b>1,008.32</b>	<b>395.8%</b>	<b>54,213.09</b>	<b>12,100.00</b>	<b>448.0%</b>	<b>12,100.00</b>
<b>Total Income</b>	<b>145,376.01</b>	<b>1,008.32</b>	<b>14,417.6%</b>	<b>779,148.32</b>	<b>5,059,646.00</b>	<b>15.4%</b>	<b>5,059,646.00</b>
<b>Expense</b>							
43889 · Grant Administrative Expenses							
43889.1 · Bridge-CDBG-DR #7217037	0.00	416.66	0.0%	7,000.00	5,000.00	140.0%	5,000.00
43889.2 · Baja Project CDBG #7217320	0.00	10,025.00	0.0%	6,650.00	20,000.00	33.3%	20,000.00
43889.3 · GLO - All Proj	0.00	13,650.00	0.0%	0.00	163,800.00	0.0%	163,800.00
<b>Total 43889 · Grant Administrative Expenses</b>	<b>0.00</b>	<b>24,091.66</b>	<b>0.0%</b>	<b>13,650.00</b>	<b>188,800.00</b>	<b>7.2%</b>	<b>188,800.00</b>
43890 · Engineering							
43890.1 · Catahoula Aquifer WW	0.00			0.00	0.00	0.0%	0.00
43890.2 · WP #3 Improvements-TWDB	0.00	9,583.33	0.0%	19,705.14	115,000.00	17.1%	115,000.00
43890.3 · Lift St #1 Expansion-TWDB	0.00	7,500.00	0.0%	65,885.60	90,000.00	73.2%	90,000.00
43890.4 · Waterline replacement/HouSt	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00



City of Montgomery - Capital Projects Acct  
Profit & Loss Budget Performance

Accrual Basis

September 2019

	Sep 19	Budget	% of Bu...	Oct '18 - ...	YTD Budget	% of Bu...	Annual Bu...
43890.5 · LS#3/Force Main Re-Rte-TWDB	0.00	1,583.33	0.0%	0.00	19,000.00	0.0%	19,000.00
43890.7 · Downtown/SH105 Imp-TWDB	0.00	7,833.33	0.0%	5,735.50	94,000.00	6.1%	94,000.00
43890.8 · 18" SS Line	0.00	4,750.00	0.0%	46,205.98	57,000.00	81.1%	57,000.00
43890.9 · Bridge Water Line	0.00	833.33	0.0%	8,780.50	10,000.00	87.8%	10,000.00
43890.A · Baja Project - CDBG	0.00	3,333.33	0.0%	19,368.57	40,000.00	48.4%	40,000.00
43890.B · Buff Sp Brdg Emb Rep - FEMA	0.00	5,000.00	0.0%	13,736.25	60,000.00	22.9%	60,000.00
43890.C · Atkins Creek W,SS,STS Rep-FEMA	0.00	0.00	0.0%	59,788.63	0.00	100.0%	0.00
43890.D · Buff Sp Brdg - CDBG	0.00	1,250.00	0.0%	0.00	15,000.00	0.0%	15,000.00
43890.E · Eng-All GLO	0.00	25,000.00	0.0%	0.00	300,000.00	0.0%	300,000.00
43890.F · Plez Morgan FEMA	0.00	4,166.66	0.0%	0.00	50,000.00	0.0%	50,000.00
43890.G · Hurricane Harvey - FEMA	0.00	11,666.66	0.0%	0.00	140,000.00	0.0%	140,000.00
43890 · Engineering - Other	0.00			0.00	0.00	0.0%	0.00
<b>Total 43890 · Engineering</b>	<b>0.00</b>	<b>82,499.97</b>	<b>0.0%</b>	<b>239,206.17</b>	<b>990,000.00</b>	<b>24.2%</b>	<b>990,000.00</b>
43995 · Const Cost-Contingencies							
43995.1 · LS#3 Force Main ReRoute- TWDB	0.00	0.00	0.0%	0.00	36,000.00	0.0%	36,000.00
43995.2 · LS#1 Replacement/Expans - TWDB	0.00	0.00	0.0%	0.00	140,000.00	0.0%	140,000.00
43995.3 · WP#3 Improvements- TWDB	0.00	0.00	0.0%	0.00	154,000.00	0.0%	154,000.00
43995.4 · Downtown/SH105 Improve - TWDB	0.00	0.00	0.0%	0.00	126,000.00	0.0%	126,000.00
43995 · Const Cost-Contingencies - Other	0.00			0.00	0.00	0.0%	0.00
<b>Total 43995 · Const Cost-Contingencies</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>0.00</b>	<b>456,000.00</b>	<b>0.0%</b>	<b>456,000.00</b>
44000 · Wastewater System							
44006 · LS #1-Replmnt/Expans-TWDB	0.00	47,500.00	0.0%	0.00	570,000.00	0.0%	570,000.00
44007 · LS#3 Force Main Reroute-TWDB	0.00	12,083.33	0.0%	0.00	145,000.00	0.0%	145,000.00
44008 · 18" Gravity S.S. Line Const	0.00	36,458.33	0.0%	329,542.50	437,500.00	75.3%	437,500.00
44009 · Lift St #3 Improvements-GLO	0.00	12,500.00	0.0%	0.00	150,000.00	0.0%	150,000.00
<b>Total 44000 · Wastewater System</b>	<b>0.00</b>	<b>108,541.66</b>	<b>0.0%</b>	<b>329,542.50</b>	<b>1,302,500.00</b>	<b>25.3%</b>	<b>1,302,500.00</b>
45000 · Water System- Capital Proj							
43975 · WP #3 Generator - GLO	0.00	40,500.00	0.0%	0.00	486,000.00	0.0%	486,000.00
43976.1 · Downtown/SH 105 W Ln Imp-TWDB	0.00	41,833.33	0.0%	0.00	502,000.00	0.0%	502,000.00
43992.1 · Water Plant #3 - Imp-TWDB	0.00	36,666.66	0.0%	0.00	440,000.00	0.0%	440,000.00
43992.4 · WP#3 Imp - Other Costs-TWDB	0.00	14,583.33	0.0%	0.00	175,000.00	0.0%	175,000.00
43992.5 · CDBG - Baja	0.00	20,000.00	0.0%	27,342.00	240,000.00	11.4%	240,000.00
<b>Total 45000 · Water System- Capital Proj</b>	<b>0.00</b>	<b>153,583.32</b>	<b>0.0%</b>	<b>27,342.00</b>	<b>1,843,000.00</b>	<b>1.5%</b>	<b>1,843,000.00</b>
46000 · Roadway System Improvements							
46001 · Plez Morgan Street- (FEMA4272)	0.00	16,666.66	0.0%	0.00	200,000.00	0.0%	200,000.00
46002 · Buf SpBrg RepFEMA4272-CD7217307	0.00	48,468.00	0.0%	195,005.51	581,616.00	33.5%	581,616.00
46003 · Downtown/SH 105 Improvements	0.00			0.00	0.00	0.0%	0.00
46006 · Buf Sp Brdg -CDBG7307	0.00	5,685.83	0.0%	0.00	68,230.00	0.0%	68,230.00
<b>Total 46000 · Roadway System Improvements</b>	<b>0.00</b>	<b>70,820.49</b>	<b>0.0%</b>	<b>195,005.51</b>	<b>849,846.00</b>	<b>22.9%</b>	<b>849,846.00</b>
47000 · Capital Costs Projects							
47001 · Blank 7	0.00	16,666.66	0.0%	0.00	200,000.00	0.0%	200,000.00
47000 · Capital Costs Projects - Other	0.00			0.00	0.00	0.0%	0.00
<b>Total 47000 · Capital Costs Projects</b>	<b>0.00</b>	<b>16,666.66</b>	<b>0.0%</b>	<b>0.00</b>	<b>200,000.00</b>	<b>0.0%</b>	<b>200,000.00</b>
48000 · Cap Outlay-Fac, Equip, Etc							
48000.1 · Buffalo Sp Bridge Proj	0.00			0.00	0.00	0.0%	0.00
48000.2 · Kroger Project	0.00			0.00	0.00	0.0%	0.00
48000.3 · Houston Street Rehab	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
48001 · GRP Capital Projects	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
48002 · Utili ProjPrev Maint	0.00	4,166.66	0.0%	18,779.50	50,000.00	37.6%	50,000.00
48003 · Buf Spgs-Water Line-Util ExProj	0.00	7,250.00	0.0%	92,378.15	87,000.00	106.2%	87,000.00
48004 · Police Vehicle Replacement	0.00	0.00	0.0%	0.00	15,000.00	0.0%	15,000.00
48005 · Baja/MLK Wtr & Drg Imp-TXCDBG	0.00	20,000.00	0.0%	0.00	240,000.00	0.0%	240,000.00
48005.A · Baja / MLK - GLO	0.00	59,675.00	0.0%	0.00	716,100.00	0.0%	716,100.00
48005.B · Baja/MLK - FEMA	0.00	4,166.66	0.0%	0.00	50,000.00	0.0%	50,000.00
48006 · Hurricane Harvey Exp (FEMA)	0.00	24,583.33	0.0%	0.00	295,000.00	0.0%	295,000.00
48007 · Impact Fee-WL Ext-Pkwy/Buf Sp	0.00			0.00	0.00	0.0%	0.00
48008 · Andres Branch - GLO	0.00	40,841.66	0.0%	0.00	490,100.00	0.0%	490,100.00
<b>Total 48000 · Cap Outlay-Fac, Equip, Etc</b>	<b>0.00</b>	<b>160,683.31</b>	<b>0.0%</b>	<b>111,157.65</b>	<b>1,943,200.00</b>	<b>5.7%</b>	<b>1,943,200.00</b>

City of Montgomery - Capital Projects Acct  
**Profit & Loss Budget Performance**

Accrual Basis

September 2019

	Sep 19	Budget	% of Bu...	Oct '18 - ...	YTD Budget	% of Bu...	Annual Bu...
Total Expense	0.00	616,887.07	0.0%	915,903.83	7,773,346.00	11.8%	7,773,346.00
Net Ordinary Income	145,376.01	-615,878.75	-23.6%	-136,755.51	-2,713,700.00	5.0%	-2,713,700.00
Net Income	<u>145,376.01</u>	<u>-615,878.75</u>	<u>-23.6%</u>	<u>-136,755.51</u>	<u>-2,713,700.00</u>	<u>5.0%</u>	<u>-2,713,700.00</u>

City of Montgomery - Debt Service  
**Cash Flow Report - Checking Account**  
 As of September 30, 2019

Num	Name	Memo	Amount	Balance
<b>BALANCE AS OF 09/01/2019</b>				<b>\$62,527.83</b>
<b>Receipts</b>				
	Tax Revenue Transfer thru 7/31/19		19,421.91	
	Refund Wire fees prior month		15.00	
	Admin Trans from MEDC thru 9/30/19		40,000.00	
	Transfer		547.86	
	Interest		6.38	
<b>Total Receipts</b>				<b>59,991.15</b>
<b>Disbursements</b>				
1046	Amegy Bank	Acct#5784522 Montg.Co. Tax & Rev Ser 2012R -	(250.00)	
<b>Total Disbursements</b>				<b>(250.00)</b>
<b>BALANCE AS OF 09/30/2019</b>				<b><u><u>\$122,268.98</u></u></b>

**City of Montgomery - Debt Service  
Profit & Loss Budget Performance  
September 2019**

	<u>Sep 19</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>Oct '18 - S...</u>	<u>YTD Budget</u>	<u>\$ Over Bud...</u>	<u>Annual Bu...</u>
<b>Income</b>							
34000 · Taxes & Franchise Fees							
34320 · Ad Valorem Taxes	0.00	40,897.58	-40,897.58	494,153.49	490,771.00	3,382.49	490,771.00
34330 · Penalty & Interest	0.00	0.00	0.00	4,817.57	0.00	4,817.57	0.00
<b>Total 34000 · Taxes &amp; Franchise Fees</b>	<b>0.00</b>	<b>40,897.58</b>	<b>-40,897.58</b>	<b>498,971.06</b>	<b>490,771.00</b>	<b>8,200.06</b>	<b>490,771.00</b>
34100 · Transfers							
34301.4 · Transfers In-MEDC Fund	40,000.00	80,000.00	-40,000.00	160,000.00	160,000.00	0.00	160,000.00
34301.5 · Transfers in - Utility Fund	0.00	76,520.00	-76,520.00	153,040.00	153,040.00	0.00	153,040.00
<b>Total 34100 · Transfers</b>	<b>40,000.00</b>	<b>156,520.00</b>	<b>-116,520.00</b>	<b>313,040.00</b>	<b>313,040.00</b>	<b>0.00</b>	<b>313,040.00</b>
35000 · Other Revenues							
35390 · Interest on Checking	6.38	7.60	-1.22	28.09	75.00	-46.91	75.00
35391 · Interest on Investments	528.20	327.08	201.12	2,423.24	3,925.00	-1,501.76	3,925.00
<b>Total 35000 · Other Revenues</b>	<b>534.58</b>	<b>334.68</b>	<b>199.90</b>	<b>2,451.33</b>	<b>4,000.00</b>	<b>-1,548.67</b>	<b>4,000.00</b>
<b>Total Income</b>	<b>40,534.58</b>	<b>197,762.26</b>	<b>-157,217.68</b>	<b>814,462.39</b>	<b>807,811.00</b>	<b>6,651.39</b>	<b>807,811.00</b>
<b>Expense</b>							
37000 · Debt Service							
37360 · Interest Payments On Note	0.00	0.00	0.00	42,566.50	42,566.50	0.00	42,566.50
37363 · Paying Agent Fees	250.00	625.00	-375.00	1,480.00	2,500.00	-1,020.00	2,500.00
37365 · Interest 2012 Series Premium	0.00	0.00	0.00	181,803.13	181,803.13	0.00	181,803.13
37395 · Principal Note Payments	0.00	0.00	0.00	445,000.00	445,000.00	0.00	445,000.00
<b>Total 37000 · Debt Service</b>	<b>250.00</b>	<b>625.00</b>	<b>-375.00</b>	<b>670,849.63</b>	<b>671,869.63</b>	<b>-1,020.00</b>	<b>671,869.63</b>
<b>Total Expense</b>	<b>250.00</b>	<b>625.00</b>	<b>-375.00</b>	<b>670,849.63</b>	<b>671,869.63</b>	<b>-1,020.00</b>	<b>671,869.63</b>
<b>Net Income</b>	<b>40,284.58</b>	<b>197,127.26</b>	<b>-156,842.68</b>	<b>143,612.76</b>	<b>135,941.37</b>	<b>7,671.39</b>	<b>135,941.37</b>

City of Montgomery - Ct Security Fund  
**Cash Flow Report - Checking Account**  
 As of September 30, 2019

Num	Name	Memo	Amount	Balance
<b>BALANCE AS OF 09/01/2019</b>				<b>\$5,279.77</b>
<b>Receipts</b>				
	Ct Security Revenue thru 7/31/19		516.00	
	Transfer		<u>511.26</u>	
<b>Total Receipts</b>				<b>1,027.26</b>
<b>Disbursements</b>				
Transfer	City of Montgomery - General Fund	Admin Transfer thru 9/30/19	<u>(720.00)</u>	
<b>Total Disbursements</b>				<b><u>(720.00)</u></b>
<b>BALANCE AS OF 09/30/2019</b>				<b><u><u>\$5,587.03</u></u></b>

**City of Montgomery - Ct Security Fund  
Profit & Loss Budget Performance**

Accrual Basis

September 2019

	Sep 19	Budget	\$ Over...	Oct '18 ...	YTD B...	\$ Over ...	Annual ...
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
84110 · Court Fines & Forfeitures							
84110.1 · Court Security Fees	0.00	541.66	-541.66	5,475.57	6,500.00	-1,024.43	6,500.00
<b>Total 84110 · Court Fines &amp; Forfeitures</b>	0.00	541.66	-541.66	5,475.57	6,500.00	-1,024.43	6,500.00
84120 · Other Revenues							
84120.1 · Interest Income	0.00	0.41	-0.41	0.00	5.00	-5.00	5.00
<b>Total 84120 · Other Revenues</b>	0.00	0.41	-0.41	0.00	5.00	-5.00	5.00
<b>Total Income</b>	0.00	542.07	-542.07	5,475.57	6,505.00	-1,029.43	6,505.00
<b>Expense</b>							
86000 · Contracted Services							
86442 · Security Services	0.00	50.00	-50.00	1,200.00	600.00	600.00	600.00
<b>Total 86000 · Contracted Services</b>	0.00	50.00	-50.00	1,200.00	600.00	600.00	600.00
86005 · Miscellaneous Expenses	0.00	166.66	-166.66	0.00	2,000.00	-2,000.00	2,000.00
<b>Total Expense</b>	0.00	216.66	-216.66	1,200.00	2,600.00	-1,400.00	2,600.00
<b>Net Ordinary Income</b>	0.00	325.41	-325.41	4,275.57	3,905.00	370.57	3,905.00
<b>Other Income/Expense</b>							
<b>Other Expense</b>							
86560 · Interfund Transfers							
86551 · Baliff Transfer to General Fund	0.00	0.00	0.00	3,900.00	3,900.00	0.00	3,900.00
<b>Total 86560 · Interfund Transfers</b>	0.00	0.00	0.00	3,900.00	3,900.00	0.00	3,900.00
<b>Total Other Expense</b>	0.00	0.00	0.00	3,900.00	3,900.00	0.00	3,900.00
<b>Net Other Income</b>	0.00	0.00	0.00	-3,900.00	-3,900.00	0.00	-3,900.00
<b>Net Income</b>	<u>0.00</u>	<u>325.41</u>	<u>-325.41</u>	<u>375.57</u>	<u>5.00</u>	<u>370.57</u>	<u>5.00</u>

City of Montgomery - Ct Tech Fund  
**Cash Flow Report - Checking Account**  
 As of September 30, 2019

Num	Name	Memo	Amount	Balance
<b>BALANCE AS OF 09/01/2019</b>				<b>\$34,910.07</b>
<b>Receipts</b>				
	Ct. Tech Rvenue thru 7/31/19		688.00	
	Transfer		685.69	
	Interest		0.82	
<b>Total Receipts</b>			<u>1,374.51</u>	1,374.51
<b>Disbursements</b>				
	No Disbursements Activity		0.00	
<b>Total Disbursements</b>			<u>0.00</u>	<u>0.00</u>
<b>BALANCE AS OF 09/30/2019</b>				<b><u><u>\$36,284.58</u></u></b>

**City of Montgomery - Ct Tech Fund**  
**Actual to Budget Performance**  
**September 2019**

Accrual Basis

	<u>Sep 19</u>	<u>Budget</u>	<u>\$ Ove...</u>	<u>Oct '18...</u>	<u>YTD Bu...</u>	<u>\$ Over ...</u>	<u>Annual ...</u>
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
74100 · Court Fines and Forfeitures							
74110 · Court Technology Fees	<u>0.00</u>	<u>833.33</u>	<u>-833.33</u>	<u>7,335.82</u>	<u>10,000.00</u>	<u>-2,664.18</u>	<u>10,000.00</u>
<b>Total 74100 · Court Fines and Forfeitures</b>	<u>0.00</u>	<u>833.33</u>	<u>-833.33</u>	<u>7,335.82</u>	<u>10,000.00</u>	<u>-2,664.18</u>	<u>10,000.00</u>
74200 · Other Revenues							
74291 · Interest Income	<u>0.82</u>	<u>0.16</u>	<u>0.66</u>	<u>8.25</u>	<u>2.00</u>	<u>6.25</u>	<u>2.00</u>
<b>Total 74200 · Other Revenues</b>	<u>0.82</u>	<u>0.16</u>	<u>0.66</u>	<u>8.25</u>	<u>2.00</u>	<u>6.25</u>	<u>2.00</u>
<b>Total Income</b>	<u>0.82</u>	<u>833.49</u>	<u>-832.67</u>	<u>7,344.07</u>	<u>10,002.00</u>	<u>-2,657.93</u>	<u>10,002.00</u>
<b>Expense</b>							
76100 · Communications							
76120 · Postage	<u>0.00</u>			<u>6.15</u>			
<b>Total 76100 · Communications</b>	<u>0.00</u>			<u>6.15</u>			
76200 · Contract Services							
76362 · Computer/Website Services	<u>0.00</u>	<u>166.66</u>	<u>-166.66</u>	<u>1,754.90</u>	<u>2,000.00</u>	<u>-245.10</u>	<u>2,000.00</u>
<b>Total 76200 · Contract Services</b>	<u>0.00</u>	<u>166.66</u>	<u>-166.66</u>	<u>1,754.90</u>	<u>2,000.00</u>	<u>-245.10</u>	<u>2,000.00</u>
76300 · Supplies & Equipment							
76361 · Computer/Technology Equipment	<u>0.00</u>			<u>4,232.38</u>			
76300 · Supplies & Equipment - Other	<u>0.00</u>			<u>18.27</u>			
<b>Total 76300 · Supplies &amp; Equipment</b>	<u>0.00</u>			<u>4,250.65</u>			
76400 · Staff Development							
76439 · Dues & Subscriptions	<u>0.00</u>			<u>327.99</u>			
<b>Total 76400 · Staff Development</b>	<u>0.00</u>			<u>327.99</u>			
<b>Total Expense</b>	<u>0.00</u>	<u>166.66</u>	<u>-166.66</u>	<u>6,339.69</u>	<u>2,000.00</u>	<u>4,339.69</u>	<u>2,000.00</u>
<b>Net Ordinary Income</b>	<u>0.82</u>	<u>666.83</u>	<u>-666.01</u>	<u>1,004.38</u>	<u>8,002.00</u>	<u>-6,997.62</u>	<u>8,002.00</u>
<b>Net Income</b>	<u>0.82</u>	<u>666.83</u>	<u>-666.01</u>	<u>1,004.38</u>	<u>8,002.00</u>	<u>-6,997.62</u>	<u>8,002.00</u>



City of Montgomery - Grant  
**Cash Flow Report - Grant Account Account**  
 As of September 30, 2019

Num	Name	Memo	Amount	Balance
BALANCE AS OF 09/01/2019				\$80.73
<b>Receipts</b>				
	No Receipts Activity		0.00	
<b>Total Receipts</b>				0.00
<b>Disbursements</b>				
	No Disbursements Activity		0.00	
<b>Total Disbursements</b>				0.00
BALANCE AS OF 09/30/2019				<u>\$80.73</u>

City of Montgomery - Grant  
**Cash Flow Report - Checking Account**  
 As of September 30, 2019

Num	Name	Memo	Amount	Balance
BALANCE AS OF 09/01/2019				\$5,737.63
<b>Receipts</b>				
	No Receipts Activity		0.00	
<b>Total Receipts</b>				0.00
<b>Disbursements</b>				
	No Disbursements Activity		0.00	
<b>Total Disbursements</b>				0.00
BALANCE AS OF 09/30/2019				<u>\$5,737.63</u>

City of Montgomery - Hotel Occupancy Tax Fund  
**Cash Flow Report - Checking Account**  
 As of September 30, 2019

Num	Name	Memo	Amount	Balance
BALANCE AS OF 09/01/2019				\$13,116.64
<b>Receipts</b>				
	Interest		0.30	
<b>Total Receipts</b>			<u>0.30</u>	0.30
<b>Disbursements</b>				
	No Disbursements Activity		0.00	
<b>Total Disbursements</b>			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 09/30/2019				<u><u>\$13,116.94</u></u>

**City of Montgomery - Hotel Occupancy Tax Fund  
Profit & Loss Budget Performance**

Accrual Basis

September 2019

	<u>Sep 19</u>	<u>Budget</u>	<u>\$ Ove...</u>	<u>Oct '1...</u>	<u>YTD B...</u>	<u>\$ Over ...</u>	<u>Annual...</u>
<b>Income</b>							
44300 · Taxes & Franchise Fees							
44330 · Hotel Occupancy Taxes	0.00	83.33	-83.33	2,092.80	1,000.00	1,092.80	1,000.00
<b>Total 44300 · Taxes &amp; Franchise Fees</b>	0.00	83.33	-83.33	2,092.80	1,000.00	1,092.80	1,000.00
44400 · Other Revenues							
44360 · Interest Earned On Checking	0.00	0.58	-0.58	0.00	7.00	-7.00	7.00
44490 · Interest Income	0.30			2.91			
<b>Total 44400 · Other Revenues</b>	0.30	0.58	-0.28	2.91	7.00	-4.09	7.00
<b>Total Income</b>	0.30	83.91	-83.61	2,095.71	1,007.00	1,088.71	1,007.00
<b>Expense</b>							
46600 · Miscellaneous Expenses	0.00	333.33	-333.33	0.00	4,000.00	-4,000.00	4,000.00
<b>Total Expense</b>	0.00	333.33	-333.33	0.00	4,000.00	-4,000.00	4,000.00
<b>Net Income</b>	<u>0.30</u>	<u>-249.42</u>	<u>249.72</u>	<u>2,095.71</u>	<u>-2,993.00</u>	<u>5,088.71</u>	<u>-2,993.00</u>

City of Montgomery - MEDC  
**Cash Flow Report - MEDC Checking Account**  
 As of September 30, 2019

Num	Name	Memo	Amount	Balance
<b>BALANCE AS OF 09/01/2019</b>				<b>\$168,511.16</b>
<b>Receipts</b>				
	Refund of wire fees charged		25.00	
	Reimb for overpay of 4th Qtr Admin Tsf		2,500.00	
	Transfer from General		181.41	
<b>Total Receipts</b>			<u>2,706.41</u>	2,706.41
<b>Disbursements</b>				
Transfer	City of Montgomery - General Fund	Transfer to General for reimbursement of expenses	(21,970.43)	
Transfer	City of Montgomery Debt Srv Fund	Admin Transfer Thru 9/30/19	(40,000.00)	
<b>Total Disbursements</b>			<u>(61,970.43)</u>	(61,970.43)
<b>BALANCE AS OF 09/30/2019</b>				<b><u><u>\$109,247.14</u></u></b>

City of Montgomery - MEDC  
**Actual to Budget Performance**  
September 2019

	Sep 19	Budget	\$ Over B...	Oct '18 - ...	YTD Bu...	\$ Over Bu...	Annual B...
<b>Income</b>							
55000 · Taxes & Franchise Fees							
55400 · Sales Tax	149,997.81	47,916.67	102,081.14	762,272.61	575,000.00	187,272.61	575,000.00
<b>Total 55000 · Taxes &amp; Franchise Fees</b>	<b>149,997.81</b>	<b>47,916.67</b>	<b>102,081.14</b>	<b>762,272.61</b>	<b>575,000.00</b>	<b>187,272.61</b>	<b>575,000.00</b>
55300 · Other Revenues							
55391 · Interest Income	1,402.98	266.67	1,136.31	13,066.97	3,200.00	9,866.97	3,200.00
<b>Total 55300 · Other Revenues</b>	<b>1,402.98</b>	<b>266.67</b>	<b>1,136.31</b>	<b>13,066.97</b>	<b>3,200.00</b>	<b>9,866.97</b>	<b>3,200.00</b>
55600 · Events Revenue	0.00			181.41			
<b>Total Income</b>	<b>151,400.79</b>	<b>48,183.34</b>	<b>103,217.45</b>	<b>775,520.99</b>	<b>578,200.00</b>	<b>197,320.99</b>	<b>578,200.00</b>
<b>Expense</b>							
56000 · Pub Infrastructure - Category I							
56000.6 · Downtown Dev Improvments	0.00	5,000.00	(5,000.00)	0.00	60,000.00	(60,000.00)	60,000.00
56000.8 · Utility Extensions	8,850.00	3,266.67	5,583.33	8,850.00	39,200.00	(30,350.00)	39,200.00
56430 · Tsf to Debt Service	0.00	0.00	0.00	160,000.00	160,000.00	0.00	160,000.00
<b>Total 56000 · Pub Infrastructure - Category I</b>	<b>8,850.00</b>	<b>8,266.67</b>	<b>583.33</b>	<b>168,850.00</b>	<b>259,200.00</b>	<b>(90,350.00)</b>	<b>259,200.00</b>
56001 · Business Dev & Ret -Category II							
56001.8 · Sales Tax Reimbursement	76,900.00	0.00	76,900.00	127,817.00	76,900.00	50,917.00	76,900.00
56423 · Economic Development Grant Prog	0.00	1,250.00	(1,250.00)	4,200.00	15,000.00	(10,800.00)	15,000.00
<b>Total 56001 · Business Dev &amp; Ret -Category II</b>	<b>76,900.00</b>	<b>1,250.00</b>	<b>75,650.00</b>	<b>132,017.00</b>	<b>91,900.00</b>	<b>40,117.00</b>	<b>91,900.00</b>
56002 · Quality of Life - Category III							
56404 · Seasonal Decorations	0.00	0.00	0.00	7,600.00	7,600.00	0.00	7,600.00
56420.2 · Christmas Lighting(Civic Assn)	0.00			1,500.00	0.00	1,500.00	0.00
56420.3 · Fernland Improvements	0.00	0.00	0.00	6,300.00	6,300.00	0.00	6,300.00
56420.4 · Memory Park Improvements	0.00	0.00	0.00	9,985.25	10,000.00	(14.75)	10,000.00
56423.1 · Walking Tours	0.00	0.00	0.00	771.59	6,000.00	(5,228.41)	6,000.00
56429 · Removal of Blight	0.00	0.00	0.00	3,661.83	8,700.00	(5,038.17)	8,700.00
56434 · Events							
55602 · Neighborhood Water Party	0.00	0.00	0.00	770.12	700.00	70.12	700.00
55603 · Texas Flag Celebration	0.00	0.00	0.00	2,045.72	4,000.00	(1,954.28)	4,000.00
55604 · Fly the Texas Flag	0.00	0.00	0.00	0.00	300.00	(300.00)	300.00
55605 · Antiques Show & Fest	0.00	0.00	0.00	9,900.00	9,900.00	0.00	9,900.00
56434A · Lone Star Flag Fest							
56434.1 · Marketing/signage/logo	0.00			49.00			
56434A · Lone Star Flag Fest - Other	0.00	0.00	0.00	0.00	1,000.00	(1,000.00)	1,000.00
<b>Total 56434A · Lone Star Flag Fest</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>49.00</b>	<b>1,000.00</b>	<b>(951.00)</b>	<b>1,000.00</b>
56434 · Events - Other	0.00	0.00	0.00	49.00	9,100.00	(9,051.00)	9,100.00
<b>Total 56434 · Events</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,813.84</b>	<b>25,000.00</b>	<b>(12,186.16)</b>	<b>25,000.00</b>
56439 · Blank	0.00	1,666.67	(1,666.67)	0.00	20,000.00	(20,000.00)	20,000.00
<b>Total 56002 · Quality of Life - Category III</b>	<b>0.00</b>	<b>1,666.67</b>	<b>(1,666.67)</b>	<b>42,632.51</b>	<b>83,600.00</b>	<b>(40,967.49)</b>	<b>83,600.00</b>
56003 · Marketing & Tourism-Category IV							
56413 · Brochures/Printed Literature	0.00	833.33	(833.33)	19.50	10,000.00	(9,980.50)	10,000.00
56419 · Website	0.00	250.00	(250.00)	750.00	3,000.00	(2,250.00)	3,000.00
<b>Total 56003 · Marketing &amp; Tourism-Category IV</b>	<b>0.00</b>	<b>1,083.33</b>	<b>(1,083.33)</b>	<b>769.50</b>	<b>13,000.00</b>	<b>(12,230.50)</b>	<b>13,000.00</b>
56004 · Administration - Category V							
56004.1 · Admin Transfers to Gen Fund	(2,500.00)	0.00	(2,500.00)	85,000.00	107,500.00	(22,500.00)	107,500.00
56004.3 · Miscellaneous Expenses	0.00	83.33	(83.33)	444.65	1,000.00	(555.35)	1,000.00
56004.5 · Internship Program	0.00	833.33	(833.33)	0.00	10,000.00	(10,000.00)	10,000.00
56327 · Consulting (Professional servi)	0.00	833.33	(833.33)	1,130.00	10,000.00	(8,870.00)	10,000.00
56354 · Travel & Training Expenses	0.00	166.67	(166.67)	247.80	2,000.00	(1,752.20)	2,000.00
<b>Total 56004 · Administration - Category V</b>	<b>(2,500.00)</b>	<b>1,916.66</b>	<b>(4,416.66)</b>	<b>86,822.45</b>	<b>130,500.00</b>	<b>(43,677.55)</b>	<b>130,500.00</b>
56338 · Publications	72.00			72.00			
<b>Total Expense</b>	<b>83,322.00</b>	<b>14,183.33</b>	<b>69,138.67</b>	<b>431,163.46</b>	<b>578,200.00</b>	<b>(147,036.54)</b>	<b>578,200.00</b>

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	<u>Sep 19</u>	<u>Budget</u>	<u>\$ Over B...</u>	<u>Oct '18 - ...</u>	<u>YTD Bu...</u>	<u>\$ Over Bu...</u>	<u>Annual B...</u>
Net Income	<u>68,078.79</u>	<u>34,000.01</u>	<u>34,078.78</u>	<u>344,357.53</u>	<u>0.00</u>	<u>344,357.53</u>	<u>0.00</u>

City of Montgomery - Police Asset Forfeiture  
**Cash Flow Report - Checking Account**  
 As of September 30, 2019

Num	Name	Memo	Amount	Balance
BALANCE AS OF 09/01/2019				\$6,221.99
<b>Receipts</b>				
	No Receipts Activity		0.00	
<b>Total Receipts</b>				0.00
<b>Disbursements</b>				
	No Disbursements Activity		0.00	
<b>Total Disbursements</b>				0.00
BALANCE AS OF 09/30/2019				<u>\$6,221.99</u>



**City of Montgomery - Police Asset Forfeiture  
Profit & Loss Budget Performance  
September 2019**

Accrual Basis

	<u>Sep ...</u>	<u>Bud...</u>	<u>\$ O...</u>	<u>Oct ...</u>	<u>YTD ...</u>	<u>\$ Ove...</u>	<u>Annu...</u>
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
<b>74000 · Police Asset Forfeitures</b>							
<b>74102 · Asset Forfeitures</b>	<u>0.00</u>	<u>8.33</u>	<u>-8.33</u>	<u>0.00</u>	<u>100.00</u>	<u>-100.00</u>	<u>100.00</u>
<b>Total 74000 · Police Asset Forfeitures</b>	<u>0.00</u>	<u>8.33</u>	<u>-8.33</u>	<u>0.00</u>	<u>100.00</u>	<u>-100.00</u>	<u>100.00</u>
<b>Total Income</b>	<u>0.00</u>	<u>8.33</u>	<u>-8.33</u>	<u>0.00</u>	<u>100.00</u>	<u>-100.00</u>	<u>100.00</u>
<b>Net Ordinary Income</b>	<u>0.00</u>	<u>8.33</u>	<u>-8.33</u>	<u>0.00</u>	<u>100.00</u>	<u>-100.00</u>	<u>100.00</u>
<b>Net Income</b>	<u><u>0.00</u></u>	<u><u>8.33</u></u>	<u><u>-8.33</u></u>	<u><u>0.00</u></u>	<u><u>100.00</u></u>	<u><u>-100.00</u></u>	<u><u>100.00</u></u>

City of Montgomery - Water & Sewer  
**Cash Flow Report - Water & Sewer Fund Account**  
As of September 30, 2019

Num	Name	Memo	Amount	Balance
<b>BALANCE AS OF 09/01/2019</b>				<b>\$364,629.14</b>
<b>Receipts</b>				
	To correct for error deposit 7/31/19		636.32	
	Transfer		30,232.71	
	W&S Revenues CL 9/30/19		202,160.77	
	Fees revenues CL 9/30/19		250.00	
	Customer Meter Deposits		5,850.00	
	W&S Revenue OS 9/19		1,471.24	
	Fees OS 9/19		13.75	
	Interest		18.00	
<b>Total Receipts</b>				<b>240,632.79</b>
<b>Disbursements</b>				
14546	Accurate Utility Supply, LLC	Meter Expense Inv #152067	(2,054.72)	
14547	Adam Sabel	Deposit Refund 161 Waterstone Dr.	(58.09)	
14548	B&P ENTERPRISES	Deposit Refund Flagship Blvd	(413.00)	
14549	Badger Meter	Services for 8/19 #80037230	(883.77)	
14550	City of Montgomery - Utility Fund	Water Usage @ Buffalo Spring Sewer Plant & Co	(42.72)	
14551	Coburn's Supply Co., Inc.	Inv 502525078	(149.76)	
14552	Consolidated Communications	936-597-4826/0 Recurring Charges 8/21-9/20/19	(40.85)	
14553	DataProse, Inc.	Inv#3P44810 Sept 2019 Calendar insert	(169.44)	
14554	Digco	Deposit Refund	(474.50)	
14555	DXI Industries Inc.	Chlorine WP#3 055015085-19	(641.62)	
14556	INTERSTEAM	Deposit Refund FM2854	(500.00)	
14557	Josh Cheatham	Deposit Refund 601 Louisa	(49.29)	
14558	Motik Custom Homes	Deposit Refund 106 Abner Lane	(75.39)	
14559	Nexem Staffing, Inc.	Hailey Ciulla Inv #57990 8/26-9/1/19	(112.00)	
14560	Project Builders, Inc.	Deposit Refund 20125 Eva Street	(38.47)	
14561	Ramon Laughter	Deposit Refund 14335 Liberty	(116.58)	
14562	Small Town Sugar	Deposit refund	(160.58)	
14563	Stylecraft Builders	Deposit Refund 109 Dudley Rd	(78.62)	
14564	Stylecraft Builders	Deposit Refund 134 Scenic Hills Court	(78.62)	
14565	Stylecraft Builders	Deposit Refund 294 Brocks Lane	(93.06)	
14566	Stylecraft Builders	Deposit Refund 170 Brocks Lane	(43.74)	
14567	Entergy	Utilities 8/19	(7,734.60)	
14568	BMI - Biosolids Management	Sludge Haul Inv 196296	(6,630.00)	
14569	Consolidated Communications	936-597-7657, 3353, 8846	(119.35)	
14570	DataProse, Inc.	Acct# 1216 Inv#DP1902839 Billing Period 8/1-	(628.95)	
14571	Entergy	Acct 142250661 Inv 385003979786 8/19	(94.09)	
14572	Houston Chronicle	Legal notices - MLK Jr. Dr. - Phase II	(735.52)	
14573	LDC	CM100268 Hwy 105 West & CM100264 149 South	(55.10)	
14574	Municipal Accounts & Consulting, L.P.	Accounting Service 1/2 Inv # 58969 8/19	(6,353.79)	
14575	Nexem Staffing, Inc.	Hailey Ciulla Inv #58431 9/2-9/8/19	(448.00)	
14576	State Comptroller	TIN 1-74-2063592-6 Sales Tax - Fees - 8/19	(1,021.83)	
14577	Techline Pipe, L.P.	Customer #1090 61145-00	(55.00)	
14578	Texas Excavation Safety System, Inc.	Monthly Message Fees for 8/19 Inv#19-15660	(61.75)	
14579	TML - IRP	Insurance Premiums September	(2,620.67)	
14580	Waste Management	Customer ID# 7-23067-13005 inv 5649282-1792-	(10,681.81)	
14581	Blue Tarp Credit Services, Inc.	Inv 43257722	(2,949.99)	
14582	BMI - Biosolids Management	Inv 196676 Stabilized Lime	(390.00)	
14583	Consolidated Communications	936-597-4774/0 Recurring Charges 9/11-10/10/1	(40.35)	
14584	DXI Industries Inc.	Chlorine WP#3 DE05007302-19	(80.79)	

City of Montgomery - Water & Sewer  
**Cash Flow Report - Water & Sewer Fund Account**  
As of September 30, 2019

Num	Name	Memo	Amount	Balance
<b>Disbursements</b>				
14585	Neil Technical Services, Inc	WP #3 -Air up HPT Inv 89490	(790.00)	
14586	Nexem Staffing, Inc.	Hailey Ciulla Inv #58766 9/9-9/15/19	(448.00)	
14587	TML - IRP	Insurance Premiums August	(2,620.67)	
14588	Verizon Connect NWF, Inc	Monthly Service - Inv OSV000001865135	(75.80)	
14589	Amazon Capital Services	2 - 250' Rolls Fence Weave	(119.96)	
14590	Gulf Utility Service, Inc.	Operations - Inv 17257 - 8/19	(42,809.22)	
14591	Nexem Staffing, Inc.	Hailey Ciulla Inv #59072 9/16-9/22/19	(448.00)	
DM	ETS Corporation	Merch Serv Fees and Auth.Net Fees 9/19	(608.94)	
DM	Harland Clarke	Deposit slip order	(106.60)	
Transfer	City of Montgomery General Fund	Reimbursement of Expenses	(18,118.54)	
Transfer	City of Montgomery General Fund	Transfer to reimburse amounts due @ 9/27/19	(12,228.22)	
<b>Total Disbursements</b>				<u>(125,350.36)</u>
<b>BALANCE AS OF 09/30/2019</b>				<u><u>\$479,911.57</u></u>

City of Montgomery - Water & Sewer Fund  
**Actual to Budget Performance - Utility Fund**  
 September 2019

	Sep 19	Budget	\$ Over B...	Oct '18 - S...	YTD Bud...	\$ Over Bu...	Annual B...
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
24000 · Charges for Service							
24100 · Water Revenue	98,438.17	46,666.67	51,771.50	638,084.88	560,000.00	78,084.88	560,000.00
24118 · Surface Water Revenue	1,137.78	500.00	637.78	7,090.37	6,000.00	1,090.37	6,000.00
24119 · Application Fee	0.00	125.00	(125.00)	0.00	1,500.00	(1,500.00)	1,500.00
24120 · Disconnect Reconnect	1,050.00	458.33	591.67	10,650.00	5,500.00	5,150.00	5,500.00
24200 · Sewer Revenue	80,023.73	41,000.00	39,023.73	591,860.83	492,000.00	99,860.83	492,000.00
24310 · Tap Fees/Inspections	31,580.00	20,833.33	10,746.67	428,282.72	250,000.00	178,282.72	250,000.00
24319 · Grease Trap Inspections	1,450.00	1,100.00	350.00	16,000.00	13,200.00	2,800.00	13,200.00
24330 · Late Charges	1,946.31	1,250.00	696.31	21,411.09	15,000.00	6,411.09	15,000.00
24333 · Returned Ck Fee	0.00	16.67	(16.67)	200.00	200.00	0.00	200.00
24334 · Backflow Device	49,483.73	416.67	49,067.06	49,483.73	5,000.00	44,483.73	5,000.00
25403 · Solid Waste Revenue	12,490.08	8,708.33	3,781.75	138,848.31	104,500.00	34,348.31	104,500.00
<b>Total 24000 · Charges for Service</b>	<b>277,599.80</b>	<b>121,075.00</b>	<b>156,524.80</b>	<b>1,901,911.93</b>	<b>1,452,900.00</b>	<b>449,011.93</b>	<b>1,452,900.00</b>
24101 · Taxes and Franchise Fees							
24110 · Sales Tax Rev for Solid Waste	1,020.76	666.67	354.09	11,342.30	8,000.00	3,342.30	8,000.00
<b>Total 24101 · Taxes and Franchise Fees</b>	<b>1,020.76</b>	<b>666.67</b>	<b>354.09</b>	<b>11,342.30</b>	<b>8,000.00</b>	<b>3,342.30</b>	<b>8,000.00</b>
24121 · Groundwater Reduction Revenue	26,819.10	13,750.00	13,069.10	167,156.55	165,000.00	2,156.55	165,000.00
<b>25000 · Other Revenues</b>							
25000.1 · Impact Fees							
25000.2 · Capital Cost Fees	0.00	16,666.67	(16,666.67)	0.00	200,000.00	(200,000.00)	200,000.00
25000.1 · Impact Fees - Other	0.00	6,250.00	(6,250.00)	0.00	75,000.00	(75,000.00)	75,000.00
<b>Total 25000.1 · Impact Fees</b>	<b>0.00</b>	<b>22,916.67</b>	<b>(22,916.67)</b>	<b>0.00</b>	<b>275,000.00</b>	<b>(275,000.00)</b>	<b>275,000.00</b>
25391 · Interest Income	18.00	18.33	(0.33)	198.96	220.00	(21.04)	220.00
25392 · Interest earned on Investments	1,379.99			11,408.07	0.00	11,408.07	0.00
25399 · Misc Rev & ETS Rev	(588.75)	108.33	(697.08)	2,263.40	1,300.00	963.40	1,300.00
<b>Total 25000 · Other Revenues</b>	<b>809.24</b>	<b>23,043.33</b>	<b>(22,234.09)</b>	<b>13,870.43</b>	<b>276,520.00</b>	<b>(262,649.57)</b>	<b>276,520.00</b>
<b>Total Income</b>	<b>306,248.90</b>	<b>158,535.00</b>	<b>147,713.90</b>	<b>2,094,281.21</b>	<b>1,902,420.00</b>	<b>191,861.21</b>	<b>1,902,420.00</b>
<b>Expense</b>							
26001 · Personnel							
26353.1 · Health Ins.	1,094.76	2,083.33	(988.57)	13,032.80	25,000.00	(11,967.20)	25,000.00
26353.4 · Unemployment Ins	0.00	35.83	(35.83)	314.64	430.00	(115.36)	430.00
26353.5 · Workers Comp.	321.82	158.33	163.49	3,601.91	1,900.00	1,701.91	1,900.00
26353.6 · Dental Insurance	100.80	186.67	(85.87)	1,230.56	2,240.00	(1,009.44)	2,240.00
26353.7 · Life & AD&D Insurance	55.53	75.00	(19.47)	660.64	900.00	(239.36)	900.00
26353.8 · Crime Insurance	32.93			395.10			
26501 · Retirement Expense	540.58	625.00	(84.42)	7,017.10	7,500.00	(482.90)	7,500.00
26560 · Payroll Taxes	674.63	1,200.00	(525.37)	8,769.00	14,400.00	(5,631.00)	14,400.00
26600 · Wages	8,818.62	17,937.50	(9,118.88)	114,626.83	205,250.00	(90,623.17)	205,250.00
<b>Total 26001 · Personnel</b>	<b>11,639.67</b>	<b>22,301.66</b>	<b>(10,661.99)</b>	<b>149,648.58</b>	<b>257,620.00</b>	<b>(107,971.42)</b>	<b>257,620.00</b>
26200 · Contract Services							
26102 · General Consultant Fees	1,797.60	908.75	888.85	22,207.81	10,905.00	11,302.81	10,905.00
26320 · Legal Fees	0.00	1,421.08	(1,421.08)	11,730.00	17,053.00	(5,323.00)	17,053.00
26322 · Engineering	0.00	6,250.00	(6,250.00)	97,815.65	75,000.00	22,815.65	75,000.00
26323 · Operator	0.00	3,365.00	(3,365.00)	36,300.00	40,380.00	(4,080.00)	40,380.00
26324 · Billing and Collections	1,053.21	1,783.33	(730.12)	21,370.56	21,400.00	(29.44)	21,400.00
26328 · Testing	0.00	1,200.00	(1,200.00)	12,810.78	14,400.00	(1,589.22)	14,400.00
26331 · Sales Tax for Solid Waste	1,025.27	718.58	306.69	11,397.70	8,623.00	2,774.70	8,623.00
26333 · Accounting Fees	400.00	400.00	0.00	16,798.62	4,800.00	11,998.62	4,800.00
26336 · Sludge Hauling	0.00	1,604.17	(1,604.17)	22,870.00	19,250.00	3,620.00	19,250.00
26340 · Printing	0.00	0.00	0.00	259.30	100.00	159.30	100.00
26350 · Postage	0.00	308.33	(308.33)	4,557.90	3,700.00	857.90	3,700.00
26351 · Telephone	269.79	395.83	(126.04)	4,289.06	4,750.00	(460.94)	4,750.00
26370 · Tap Fees & Inspections	0.00	2,500.00	(2,500.00)	43,314.00	30,000.00	13,314.00	30,000.00
26399 · Garbage Pickup	10,681.81	8,916.67	1,765.14	136,376.85	107,000.00	29,376.85	107,000.00
<b>Total 26200 · Contract Services</b>	<b>15,227.68</b>	<b>29,771.74</b>	<b>(14,544.06)</b>	<b>442,098.23</b>	<b>357,361.00</b>	<b>84,737.23</b>	<b>357,361.00</b>
26300 · Communications							

	Sep 19	Budget	\$ Over B...	Oct '18 - S...	YTD Bud...	\$ Over Bu...	Annual B...
26338 · Advertising/Promotion	0.00	83.33	(83.33)	2,253.52	1,000.00	1,253.52	1,000.00
<b>Total 26300 · Communications</b>	<b>0.00</b>	<b>83.33</b>	<b>(83.33)</b>	<b>2,253.52</b>	<b>1,000.00</b>	<b>1,253.52</b>	<b>1,000.00</b>
26326 · Permits & Licenses	0.00	1,616.67	(1,616.67)	15,453.96	19,400.00	(3,946.04)	19,400.00
26371 · Dues & Subscriptions	0.00	166.67	(166.67)	403.00	2,000.00	(1,597.00)	2,000.00
<b>26400.1 · Supplies &amp; Equipment</b>							
26342 · Chemicals	324.82	1,583.33	(1,258.51)	24,644.57	19,000.00	5,644.57	19,000.00
26358 · Copier/Fax Machine Lease	0.00			152.90	0.00	152.90	0.00
26460 · Operating Supplies	341.02	6,333.33	(5,992.31)	61,970.80	76,000.00	(14,029.20)	76,000.00
26485 · Uniforms	0.00	266.67	(266.67)	2,195.78	3,200.00	(1,004.22)	3,200.00
27040 · Computer Technology Equipment	0.00	316.67	(316.67)	5,783.05	3,800.00	1,983.05	3,800.00
26400.1 · Supplies & Equipment - Other	0.00			212.43	0.00	212.43	0.00
<b>Total 26400.1 · Supplies &amp; Equipment</b>	<b>665.84</b>	<b>8,500.00</b>	<b>(7,834.16)</b>	<b>94,959.53</b>	<b>102,000.00</b>	<b>(7,040.47)</b>	<b>102,000.00</b>
26401 · Groundwater Reduction Expenses	0.00	0.00	0.00	0.00	100.00	(100.00)	100.00
<b>26500 · Staff Development</b>							
26354 · Travel & Training (Travel)	60.00	458.33	(398.33)	1,677.00	5,500.00	(3,823.00)	5,500.00
26355 · Employee Relations (Education)	0.00	16.67	(16.67)	706.79	200.00	506.79	200.00
<b>Total 26500 · Staff Development</b>	<b>60.00</b>	<b>475.00</b>	<b>(415.00)</b>	<b>2,383.79</b>	<b>5,700.00</b>	<b>(3,316.21)</b>	<b>5,700.00</b>
<b>26600.2 · Maintenance</b>							
26335 · Repairs & Maintenance	9,593.90	18,812.50	(9,218.60)	245,127.60	225,750.00	19,377.60	225,750.00
26335.1 · Vehicle Rep. & Maint.	320.00	125.00	195.00	1,551.67	1,500.00	51.67	1,500.00
26349 · Gas & Oil	0.00	516.67	(516.67)	5,548.61	6,200.00	(651.39)	6,200.00
<b>Total 26600.2 · Maintenance</b>	<b>9,913.90</b>	<b>19,454.17</b>	<b>(9,540.27)</b>	<b>252,227.88</b>	<b>233,450.00</b>	<b>18,777.88</b>	<b>233,450.00</b>
<b>26700 · Insurance Expense</b>							
26353.2 · Liability Ins.	189.80	245.42	(55.62)	2,277.60	2,945.00	(667.40)	2,945.00
26353.3 · Property Ins.	2,076.12	1,744.33	331.79	25,080.51	20,932.00	4,148.51	20,932.00
<b>Total 26700 · Insurance Expense</b>	<b>2,265.92</b>	<b>1,989.75</b>	<b>276.17</b>	<b>27,358.11</b>	<b>23,877.00</b>	<b>3,481.11</b>	<b>23,877.00</b>
<b>26800 · Utilities Expense</b>							
26352.1 · Utilities - Gas for Generators	47.35	83.33	(35.98)	2,574.67	1,000.00	1,574.67	1,000.00
26352.2 · Utilities-Water Plants	4,040.86	5,775.00	(1,734.14)	56,387.92	69,300.00	(12,912.08)	69,300.00
26352.3 · Utilities-WW Treatment Plants	1,852.14	3,375.00	(1,522.86)	25,173.87	40,500.00	(15,326.13)	40,500.00
26352.4 · Utilities - Lift Stations	2,117.77	1,183.33	934.44	15,827.03	14,200.00	1,627.03	14,200.00
<b>Total 26800 · Utilities Expense</b>	<b>8,058.12</b>	<b>10,416.66</b>	<b>(2,358.54)</b>	<b>99,963.49</b>	<b>125,000.00</b>	<b>(25,036.51)</b>	<b>125,000.00</b>
<b>26900 · Capital Outlay</b>							
26900.4 · Capital Outlay-Sewer/Plant Imp	564.00	2,916.67	(2,352.67)	8,785.03	35,000.00	(26,214.97)	35,000.00
<b>Total 26900 · Capital Outlay</b>	<b>564.00</b>	<b>2,916.67</b>	<b>(2,352.67)</b>	<b>8,785.03</b>	<b>35,000.00</b>	<b>(26,214.97)</b>	<b>35,000.00</b>
<b>26901 · Util Projects/Prev Maint-Transf</b>							
26901.1 · Util Proj/Prev Maint-Tsf to CPF	0.00	0.00	0.00	12,131.20	91,400.00	(79,268.80)	91,400.00
26901.2 · Capital Costs-Tsf to CPF	0.00	0.00	0.00	0.00	91,400.00	(91,400.00)	91,400.00
26901.3 · Impact Fees - Tsf to CPF	0.00	0.00	0.00	0.00	91,400.00	(91,400.00)	91,400.00
<b>Total 26901 · Util Projects/Prev Maint-Transf</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,131.20</b>	<b>274,200.00</b>	<b>(262,068.80)</b>	<b>274,200.00</b>
<b>27000 · Miscellaneous Expenses</b>							
26359 · Misc Expense	0.00			107.64	0.00	107.64	0.00
26361 · Bank Charges/ETS	608.94	83.33	525.61	7,626.47	1,000.00	6,626.47	1,000.00
27000 · Miscellaneous Expenses - Other	0.00			57.95			
<b>Total 27000 · Miscellaneous Expenses</b>	<b>608.94</b>	<b>83.33</b>	<b>525.61</b>	<b>7,792.06</b>	<b>1,000.00</b>	<b>6,792.06</b>	<b>1,000.00</b>
<b>Total Expense</b>	<b>49,004.07</b>	<b>97,775.65</b>	<b>(48,771.58)</b>	<b>1,115,458.38</b>	<b>1,437,708.00</b>	<b>(322,249.62)</b>	<b>1,437,708.00</b>
<b>Net Ordinary Income</b>	<b>257,244.83</b>	<b>60,759.35</b>	<b>196,485.48</b>	<b>978,822.83</b>	<b>464,712.00</b>	<b>514,110.83</b>	<b>464,712.00</b>
<b>Other Income/Expense</b>							
<b>Other Expense</b>							
27001 · Other Expenses							
27001.2 · Transfer to Debt Service	0.00	0.00	0.00	153,040.00	153,040.00	0.00	153,040.00
27002 · Transfer to Construction Fund	0.00	0.00	0.00	154,800.00	154,800.00	0.00	154,800.00
<b>Total 27001 · Other Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>307,840.00</b>	<b>307,840.00</b>	<b>0.00</b>	<b>307,840.00</b>

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	<u>Sep 19</u>	<u>Budget</u>	<u>\$ Over B...</u>	<u>Oct '18 - S...</u>	<u>YTD Bud...</u>	<u>\$ Over Bu...</u>	<u>Annual B...</u>
Total Other Expense	0.00	0.00	0.00	307,840.00	307,840.00	0.00	307,840.00
Net Other Income	0.00	0.00	0.00	(307,840.00)	(307,840.00)	0.00	(307,840.00)
Net Income	<u>257,244.83</u>	<u>60,759.35</u>	<u>196,485.48</u>	<u>670,982.83</u>	<u>156,872.00</u>	<u>514,110.83</u>	<u>156,872.00</u>

City of Montgomery  
**District Debt Service Payments**  
 09/01/2019 - 12/31/2019

Paying Agent	Series	Date Due	Date Paid	Principal	Interest	Total Due
<b>Debt Service Payment Due 09/01/2019</b>						
Amegey Bank of Texas	2012	09/01/2019	08/30/2019	0.00	53,412.50	53,412.50
Amegey Bank of Texas	2012R	09/01/2019	08/30/2019	0.00	35,993.75	35,993.75
First National Bank of Huntsville	2015R	09/01/2019	08/30/2019	0.00	6,376.25	6,376.25
Bank of Texas	2017A	09/01/2019	08/30/2019	0.00	4,767.25	4,767.25
Bank of Texas	2017B	09/01/2019	08/30/2019	0.00	9,757.25	9,757.25
<b>Total Due 09/01/2019</b>				<b>0.00</b>	<b>110,307.00</b>	<b>110,307.00</b>
<b>District Total</b>				<b>\$0.00</b>	<b>\$110,307.00</b>	<b>\$110,307.00</b>

Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date:</b>	October 22, 2019	<b>Budgeted Amount:</b>	Not sure of impact. Depends on amount of the bids solicited.
<b>Department:</b>	Public Works		
		<b>Exhibits:</b>	2-Bid Specifications
<b>Date Prepared:</b>	October 16, 2019		

**Subject**

Consideration and possible action regarding solicitation of mowing contract bids.

**Recommendation**

Authorize the solicitation of mowing contract bids.

**Discussion**

The mowing contract has not gone out for bid since September 2016. Services provided by Innovative Outdoors has been generally satisfactory. There have been streets added since the last RFP was solicited and a new contract would clean up those areas that are being billed independently right now. We are also planning on splitting the bids so that we can receive separate bids on the City Parks. This would allow a smaller company to bid on the weekly facilities but not try to tackle the ROW's that require a company with a much larger staff and bigger equipment. The thought process is that a smaller company might pay more attention to details in the parks and we would receive a better service from them in that aspect.

**Approved By**

<b>Department Manager</b>	Mike Muckleroy <i>MM</i>	Date: October 16, 2019
<b>City Administrator</b>	Richard Tramm <i>RT</i>	Date: October 16, 2019





## **City of Montgomery**

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**Request for Proposals**

**Grounds Maintenance**

**November 2019**

**CITY OF MONTGOMERY**  
**REQUEST FOR PROPOSALS**  
**BID – GROUNDS MAINTENANCE**

**PROJECT DESCRIPTION**

Contractor to furnish all labor, equipment, and materials needed for the completion of the work described below. Please complete the Price Schedule for each section. Additional maintenance/mowing visits will be paid on the per visit price as defined in the Price Schedule. Added maintenance/mowing areas shall be based upon a negotiated price agreed to by the City and the selected contractor. Invoices are to be submitted at the first of each month for payment on the previous month's service. This contract is not considered a salary and payments will only be made for work performed.

**1.) GROUNDS MAINTENANCE**

**AREAS TO BE MAINTAINED:**

Includes eleven (11) sites detailed in Schedule 1.

**DESCRIPTION OF WORK TO BE PERFORMED:**

- Mow
- Edge all borders – concrete, beds, along fence lines, around trees and other obstacles
- Weed beds, playground equipment areas, and volleyball courts by hand as needed regularly
- Sweep/power blow to clean up landscape-related grass
- Chemical weed control of sidewalks and parking areas
- Trim all shrubs and ground cover as needed
- Maintain a well-defined (trenched) bed line
- Remove all trash from landscaped areas

**FERTILIZER PROGRAM: (Coordinated with mowing schedule)**

- Fertilize applications two times per year, one in spring and one in fall.
- Prior approval by Public Works is required before commencing applications.
- Monitor and spot treatment for insect and disease control during fertilizer applications.
- Weed control can be used for hardscapes and shrub beds.

**SCHEDULE:**

- Bi-weekly or monthly from October to March and weekly from April to September, as proposed by contractor (not to exceed 36 times per year).

**CITY OF MONTGOMERY  
REQUEST FOR PROPOSALS  
BID – GROUNDS MAINTENANCE  
PRICE SCHEDULE**

**1.) GROUNDS MAINTENANCE:**

**WEEKLY FACILITIES:**

Location	Price per occurrence
1. City Hall	
2. Cedar Brake Park	
3. Homecoming Park	
4. Community Building	
5. Fernland Park	
6. Memory Park (mowing and trimming only)	
7. Jenny Adams Lot/Nat Hart Davis Museum	
Fertilizer application cost for all 7 weekly facilities (Twice per year maximum)	

**Sealed bids are due by \_\_\_\_\_ a.m./p.m. on \_\_\_\_\_ to:**

**By Mail:**

Susan Hensley, City Secretary  
City of Montgomery  
P.O. Box 708  
Montgomery, TX 77356

**Hand Delivered:**

Susan Hensley, City Secretary  
City of Montgomery  
101 Old Plantersville Road  
Montgomery, TX 77316

**Bid opening on \_\_\_\_\_ at \_\_\_\_\_ a.m./p.m.:**

Montgomery City Hall  
101 Old Plantersville Road  
Montgomery, TX 77316

\_\_\_\_\_ Initial to indicate acceptance and understanding of the Project Description details.



## **City of Montgomery**

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**Request for Proposals**

**Right of Way Mowing**

**&**

**Lift Station Weed Control**

**November 2019**

**CITY OF MONTGOMERY**  
**REQUEST FOR PROPOSALS**  
**BID – RIGHT OF WAY MOWING & LIFT STATION WEED CONTROL**

**PROJECT DESCRIPTION**

Contractor to furnish all labor, equipment, and materials needed for the completion of the work described below. Please complete the Price Schedule for each section. Additional maintenance/mowing visits will be paid on the per visit price as defined in the Price Schedule. Added maintenance/mowing areas shall be based upon a negotiated price agreed to by the City and the selected contractor. Invoices are to be submitted at the first of each month for payment on the previous month's service. This contract is not considered a salary and payments will only be made for work performed.

**1.) RIGHT OF WAY ("ROW") MOWING MAINTENANCE**

**AREAS TO BE MAINTAINED:**

- The detailed ROW Facilities and street names are included in Price Schedules 1 and 2.

**DESCRIPTION OF WORK TO BE PERFORMED:**

- Mowing of approximately 17.39 miles of ROW (includes Hwy 105, FM 1097, and FM 149 inside the City Limits) and ROW Facilities owned by the City.
- Monofilament trimming of all borders – concrete, along fence lines, around trees in ditches, and any other obstacles.
- Sweep/power blow to clean up landscaped grass. Clippings shall not be blown into any street or roadway as this can cause a hazard to bicycles and motorcycles.
- Remove all trash from ROW areas.

**SCHEDULE:**

- Monthly from October to March and bi-weekly from April to September, as proposed by contractor (not to exceed 18 times per year).

**2.) LIFT STATION WEED CONTROL**

AREAS TO BE MAINTAINED:

- Includes eleven (11) sites detailed in Schedule 3.

DESCRIPTION OF WORK TO BE PERFORMED:

- Chemical weed control of all areas within listed lift stations owned by the City.

SCHEDULE:

- Monthly as needed.

**CITY OF MONTGOMERY  
REQUEST FOR PROPOSALS  
BID – RIGHT OF WAY MOWING & LIFT STATION WEED CONTROL  
PRICE SCHEDULE**

**1.) ROW FACILITIES:**

Location	Price per occurrence
1. Water Plant No. 2 – Stewart St.	
2. Water Plant No. 3 – FM 1097	
3. Town Creek WWTP – Liberty St.	
4. Stewart Creek WWTP – South Buffalo Springs Drive	

**CITY OF MONTGOMERY**  
**REQUEST FOR PROPOSALS**  
**BID – RIGHT OF WAY MOWING & LIFT STATION WEED CONTROL**

This section has been prepared to answer any questions relative to the approximate ROW widths that may be mowed in the City. This section should not be the basis for an exact calculation, but as an estimate of anticipated mowing areas. Circumstances on each street are different and numbers below may not be exact. For example, some property owners may have landscaped improvements or maintain the area(s) themselves, or sidewalks may be present, etc. This information can, however, help in estimating some areas.

**2.) STREET NAMES:**

Street Name	Right of Way width in feet	Pavement width in feet	Roadway length in linear feet
Prairie	40	18	960
Sheppard	30	18	460
Maiden	30	18	700
Westway	30	18	750
McCown	30	18	820
Eugenia	30	18	430
John A. Butler	30	28	350
College (to include easement behind Burger Fresh)	30	18	2,900
Caroline	30	18	2,760
Lawson	30	18	600
Mason	30	18	200
Simonton	30	18	620
Clepper	60 & 80	24	3,070
Community Center Dr.	60	18	2,460
Pond	30	18	1,560
Dr. MLK	60	20	2,840
Cemetery	30	20	220
Baja	30	17	950
Church	30	17	180
McGinnis	30	18	410
Louisa	40	20	1,200



Street Name	Right of Way width in feet	Pavement width in feet	Roadway length in linear feet
Houston	30	18	930
Flagship	80	29	2,000
Rankin	30	15	300
Old Plantersville	40 – 50	20	6,180
Stewart	30	20	490
Wade	30	16	300
Womack Cemetery	50	18	775
Worsham	40	18	1,140
CB Stewart	80	24	2,020
Berkley (from 149 to entrance of Buffalo Springs neighborhood)	70	24	380
Buffalo Springs (including driveway to WWTP)	80	28	7,820
Summit Business Park	90	36	1,750
Emma's Way	75	35	1,200
Lone Star Bend	70	27	2,570
Plez Morgan	110	28	2,460
Business Park (By Water Plant 3)	60	24	355
Gardner	80	34	935
Ditch to the east of 281 Berkley	70	24	50
FM 1097 (From FM 149 to city limits)	60	30	5,800
Hwy 105 (Eva St.) (From CB Stewart to Stewart Creek Road)	225	85	5,500
Hwy 105 (Eva St.) (From CB Stewart to Lone Star Parkway on west end)	110	64	12,650
FM 149 (in city limits)	60	26	10,600
FM 2854 (From Hwy 105 to city limits)	150	35	1,200

<b>Total Feet</b>	<b>91,845</b>
<b>Total Miles</b>	<b>17.39</b>
<b>Price for ROW mowing per occurrence</b>	

**CITY OF MONTGOMERY**  
**REQUEST FOR PROPOSALS**  
**BID – RIGHT OF WAY MOWING & LIFT STATION WEED CONTROL**

**3.) LIFT STATION WEED CONTROL:**

Lift Station	Address
#3	13790 Liberty St.
#4	651 Old Plantersville Rd.
#5	2150 Eva St.
#6	22678 Eva St.
#7	2510 Lone Star Pkwy.
#8	1600 Lone Star Pkwy.
#9	1355 Buffalo Springs Dr.
#10	1191 Buffalo Springs Dr.
#12	300 CB Stewart Dr.
#13	22400 FM 1097
#14	115 Peninsula Pt.

<b>Total price per occurrence as needed</b>	
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Sealed bids are due by \_\_\_\_\_ a.m./p.m. on \_\_\_\_\_ to:

**By Mail:**

Susan Hensley, City Secretary  
City of Montgomery  
P.O. Box 708  
Montgomery, TX 77356

**Hand Delivered:**

Susan Hensley, City Secretary  
City of Montgomery  
101 Old Plantersville Road  
Montgomery, TX 77316

**Bid opening on \_\_\_\_\_ at \_\_\_\_\_ a.m./p.m.:**

Montgomery City Hall  
101 Old Plantersville Road  
Montgomery, TX 77316

\_\_\_\_\_ Initial to indicate acceptance and understanding of the Project Description details.

Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: October 28, 2019</b>	<b>Budgeted Amount: N/A</b>
<b>Department: Administrative</b>	
<b>Prepared By: Richard Tramm</b>	<b>Exhibits: None</b>
<b>Date Prepared: October 17, 2019</b>	

**Subject**

Discuss, consider and take action to authorize City Administrator to issue Requests for Qualifications or to solicit bids for the following: Bond Financial Advisor, Water and Wastewater Operations Company, City Attorney, Auditor, Master Drainage Study of Town Creek Watershed and City Engineer.

**Description**

I've placed this item on the agenda for discussion and possible action so I could discuss Council's thoughts on these positions and tasks. Regardless of Council's desire to retain or change the consultants handling these tasks, I think there is benefit for me to learn where Council is happy or unhappy with those providing the services listed within this agenda item. I also think there can be benefit to looking at additional options to those consultants currently being utilized, even if it is ultimately the will of Council to retain the current consultants. Performing a review such as this every few years can be helpful to ensure the City is always receiving the best service possible from its consultants.

**Recommendation**

Participate in discussion and give direction to the City/Administrator on action moving forward with each of the listed items.

**Approved By**

City Administrator	Richard Tramm <i>RT</i>	Date: 10/16/19