

**City Council
MINUTES**

February 27, 2024 at 6:00 PM

CALL TO ORDER

Mayor Byron Sanford called the meeting to order at 6:00 p.m.

Present: Byron Sanford Mayor
 Carol Langley City Council Place #1
 Casey Olson City Council Place #2
 Sara Countryman City Council Place #3
 Cheryl Fox City Council Place #4
 Stan Donaldson City Council Place #5

Also Present: Gary Palmer City Administrator
 Nici Browe City Secretary & Director of Administrative Services

INVOCATION

Councilmember Stan Donaldson provided the invocation.

PLEDGE OF ALLEGIANCE TO FLAGS

VISITOR/CITIZENS FORUM:

CONSENT AGENDA:

1. Approval of the following minutes:
 - a) City Council Meeting Minutes 02-13-2024.

Councilmember Sara Countryman moved to approve the consent agenda as presented. Councilmember Cheryl Fox seconded the motion. **Motion Passed (5-0).**

CONSIDERATION AND POSSIBLE ACTION:

2. Consideration and Possible Action On: Acceptance of the Certification of Unopposed Candidates in the May 4, 2024, General Election in the City of Montgomery.

Ms. Nici Browe, City Secretary explained to the city council that this item is to certify that for three positions open for election, a total of three candidate applications received, one application for each individual position. Therefore, the election is unopposed for all candidates.

Councilmember Sara Countryman moved to approve the certification of Unopposed Candidates. Councilmember Cheryl Fox seconded the motion. **Motion Passed (5-0).**

3. Consideration and Possible Action On: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONTGOMERY, TEXAS, DECLARING UNOPPOSED CANDIDATES IN THE MAY 4, 2024 CITY OF MONTGOMERY GENERAL ELECTION ELECTED TO OFFICE;

CANCELING THE ELECTION; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Ms. Nici Browe, City Secretary introduced this item and explained that the next step in certifying an unopposed/uncontested race, is creating an order of cancellation and an ordinance canceling said election. These must be submitted to the Montgomery County Elections Administrator who will post the notice at the polling locations. This notice will certify each candidate as elected; however, they cannot assume the office until after the election and upon when the canvassing would of taken place.

Councilmember Sara Countryman stated that this means that we have saved the citizens of Montgomery in the city's budget \$25,000.

Councilmember Casey Olson moved to approve the ordinance as presented. Councilmember Stan Donaldson seconded the motion. **Motion Passed (5-0).**

4. Consideration and possible action regarding Change Order No. 1 for the 2023 Sanitary Sewer Rehabilitation – Phase 1 project.

Ms. Katherine Vu, WGA Engineers provided the city council with a full explanation for the change order submitted for their approval. She went on to explain that the change is for moving to a 10” pipe from an 8 “ pipe at a cost difference of \$7.10 per linear foot.

Councilmember Casey Olson inquired about the overall cost of the project including the change order and what was originally budgeted for this.

Ms. Vu responded the project cost including the change order amounts to \$863,329.00. The original budget was \$700,000. She reminded the council that this project can be paid out of CO funds, and impact fees but explained this upgrade of pipe amount was in phase 2, but has been taken out of there for phase 1.

Councilmember Sara Countryman moved to approve the change order No.1 in the amount of \$25,801. Councilmember Casey Olson seconded the motion. **Motion Passed (5-0).**

DEPARTMENTAL REPORTS:

5. Public Works Report
6. Utility Operations Report
7. Police Department and Code Enforcement Report
8. January 2024 Court Report
9. City Engineers Report
10. Utility and Permit Report
11. Finance Report

Each department head highlighted areas within the report that they wished council to acknowledge.

Councilmember Sara Countryman moved to approve the department reports as presented. Councilmember Casey Olson seconded the motion. **Motion Passed (5-0).**

EXECUTIVE SESSION:

Sections 551.071(consultation with attorney), Town Creek and Atkins Creek erosion issues.

City Council convened into Executive Session at 6:41 P.M.

City Council reconvened into Regular Session at 7:44 P.M.

POSSIBLE ACTION FROM EXECUTIVE SESSION:

No motions were made during executive session discussions.

COUNCIL INQUIRY:

Councilmember Cheryl Fox asked Mr. Palmer if there was any update on appointing Randy Burleigh as a citizen advisor for water sewer review.

Mr. Palmer responded it was still an item he was working on.

Councilmember Sara Countryman asked if there was news on the Texas Flag at the Simmons Bank.

Mayor Sanford reminded the public that March 9th there is a Tree Giveaway.

ADJOURNMENT

Councilmember Sara Countryman moved to adjourn the meeting. Councilmember Cheryl Fox seconded the motion. **Motion Passed (5-0).**

The meeting was adjourned at 7:46 P.M.

Submitted by: 
Nici Browe TRMC, City Secretary

Date Approved: 3-12-2024



Mayor, Byron Sanford

