

City Council



Agenda Pack

for

March 22, 2016

Regular Meeting

NOTICE OF REGULAR MEETING

March 22, 2016

MONTGOMERY CITY COUNCIL

STATE OF TEXAS

AGENDA

COUNTY OF MONTGOMERY

CITY OF MONTGOMERY

NOTICE IS HEREBY GIVEN that a Regular Meeting of the Montgomery City Council will be held on Tuesday, March 22, 2016 at 6:00 p.m. at the City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas for the purpose of considering the following:

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO FLAGS

VISITOR/CITIZENS FORUM:

Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must be recognized by the Mayor. Council may not discuss or take any action on an item, but may place the issue on a future agenda. The number of speakers along with the time allowed per speaker may be limited.

CONSENT AGENDA:

1. Matters related to the approval of minutes for the Regular Meeting held on March 8, 2016.

CONSIDERATION AND POSSIBLE ACTION:

2. Consideration and possible action on Department Reports.
 - A. Administrator's Report
 - B. Public Works Report
 - C. Police Department Report
 - D. Court Department Report
 - E. Utility/Development Report
 - F. Water Report
 - G. Engineer's Report
 - H. Financial Report

3. Consideration and possible action regarding adoption of the following Resolution:
A RESOLUTION SUPPORTING THE MONTGOMERY COUNTY THOROUGHFARE PLAN. (*Item Tabled on 02/23/16 and 03/08/16.*)
4. Consideration and possible action regarding adoption of the following Resolution:
A RESOLUTION OF THE CITY OF MONTGOMERY, TEXAS AFFIRMING ITS ANNUAL REVIEW OF THE POLICY FOR INVESTMENT OF MUNICIPAL FUNDS AND THE INVESTMENT STRATEGIES CONTAINED THEREIN HAS BEEN CONDUCTED AS REQUIRED BY SECTION 2256.005(e) OF THE TEXAS GOVERNMENT CODE.
5. Consideration and possible action regarding adoption of the following Ordinance:
AN ORDINANCE BY THE CITY OF MONTGOMERY, TEXAS, AMENDING THE CITY CODE OF ORDINANCES, CHAPTER 2 (ADMINISTRATION), ARTICLE V (PUBLIC RECORDS), SECTION 2-162 (DEFINITIONS) BY CHANGING THE DEFINITION "RECORDS CONTROL SCHEDULE" TO THE "RECORDS RETENTION SCHEDULES" AS ISSUED BY THE TEXAS STATE LIBRARY AND ARCHIVES; AND DELETING SECTION 2-168(3) (DUTIES OF RECORDS MANAGEMENT OFFICER) AND ADOPTING A NEW SECTION 2-168(3) PROVIDING FOR RECORDS RETENTION SCHEDULES ISSUED BY THE TEXAS STATE LIBRARY AND ARCHIVES COMMISSION; PROVIDING FINDINGS OF FACT; PROVIDING REPEALER AND SEVERABILITY CLAUSES; PROVIDING AN EFFECTIVE DATE UPON PASSAGE; AND PROVIDING A TEXAS OPEN MEETINGS ACT CLAUSE.
6. Report regarding water and sewer tap fees charged by the City of Montgomery.
7. Consideration and possible action regarding authorization to proceed with Utility and Economic Feasibility for McCoy's Building Supply.

EXECUTIVE SESSION:

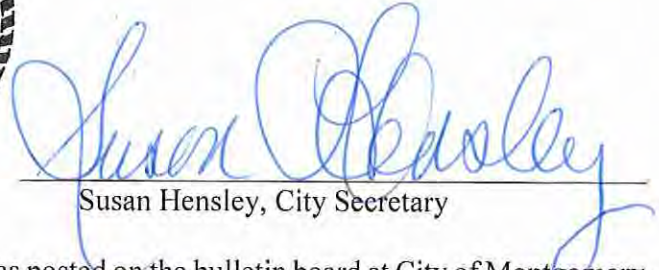
The City Council reserves the right to discuss any of the items listed specifically under this heading or for any items listed above in executive closed session as permitted by law including if they meet the qualifications in Sections 551.071(consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas. (No current items at this time.)

COUNCIL INQUIRY:

Pursuant to Texas Government Code Sect. 551.042 the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place on the agenda of a future meeting.

ADJOURNMENT




Susan Hensley, City Secretary

I certify that the attached notice of meeting was posted on the bulletin board at City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas, on the 18th day of March 2016 at 2:30 o'clock p.m. I further certify that the following news media was notified of this meeting as stated above: The Courier

This facility is wheelchair accessible and accessible parking spaces are available. Please contact the City Secretary's office at 936-597-6434 for further information or for special accommodations.

To: Mayor and City Council members
From: Jack Yates
Subject: March 22nd Council meeting
Date: March 17, 2016

Item #3 A RESOLUTION SUPPORTING THE MONTGOMERY COUNTY THOROUGHFARE PLAN — County Judge Craig Doyal has told me he plans to be present to answer questions regarding the Resolution. The Resolution and Thoroughfare Plan is in your packet.

Item #4 A RESOLUTION OF THE CITY OF MONTGOMERY, TEXAS AFFIRMING ITS ANNUAL REVIEW OF THE POLICY FOR INVESTMENT OF MUNICIPAL FUNDS AND THE INVESTMENT STRATEGIES CONTAINED THEREIN HAS BEEN CONDUCTED AS REQUIRED BY SECTION 2256.005(e) OF THE TEXAS GOVERNMENT CODE —The policy and Resolution is in your binder. The City Attorney, City Auditor and City Investment Officers have all reviewed the policy and recommend the policy. This is essentially the same policy that was passed by the Council in 2013 but we need to re-adopt it every year. The same type and manner of investments has not changed since the 2013 adoption.

Item #5 ordinance regarding Records Control Schedule— City Secretary Susan Hensley and City Attorney Larry Foerster have proposed this ordinance. The ordinance essentially adopts the Texas State Library standards for retention and will maintain the state standards of compliance.

Item #6 Report regarding water insert tap fees— There is no ordinance to pass, this is a discussion for direction of how to prepare an ordinance.

The current fees are \$550 for a water tap and \$550 for a sewer tap. The new Gulf Utility agreement calls for \$550 for a water tap fee and a sewer tap is based upon the actual time taken, which averages around \$950 per tap. We are in discussion with Gulf to set a price for sewer taps that do not involve a bore or a lengthy line extension.

At a minimum, the fee needs to be increased for a water tap to \$600 plus the actual cost of a meter which is \$185. For a sewer tap the fee needs to be increased to \$100 more than the Gulf set fee.

The recommendation however is to set the fee for a water tap at the cost times two plus the actual cost of the meter—so the fee for a water tap would be \$1100 plus \$185. The sewer tap would be the actual cost of the tap times two. This is proposed because of the impending capacity serving issues facing the city and the proposed fees would place a part of capacity cost of new residents who are creating the capacity issues by their connection to the systems. With approximately 350 new taps expected in the next three years \$525,000 would be the amount raised beyond the city's cost to provide the taps.

In your binder is a comparison to other area cities tap fees.

Item #7 Utility and Economic feasibility for McCoy's Building-Supply—McCoy's has requested city utility service and has paid their \$5,000 application fee. McCoy's has announced that they intend to build at the southwest corner of 105 S. Buffalo Springs Rd.

MINUTES OF REGULAR MEETING

March 8, 2016

MONTGOMERY CITY COUNCIL

CALL TO ORDER

Mayor Kirk Jones declared a quorum was present, and called the meeting to order at 6:00 p.m.

Present: Kirk Jones Mayor
 Jon Bickford City Council Position # 1
 Rebecca Huss City Council Position # 4
 Dave McCorquodale City Council Position # 5

Absent: John Champagne City Council Position # 2
 T.J. Wilkerson City Council Position # 3

Also Present: Jack Yates City Administrator
 Larry Foerster City Attorney

INVOCATION

Mr. Foerster gave the invocation.

PLEDGE OF ALLEGIANCE TO FLAGS

VISITOR/CITIZENS FORUM:

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There were no comments made.

CONSENT AGENDA:

1. Matters related to the approval of minutes for the Regular Meeting held on February 23, 2016.

Jon Bickford moved to approve the minutes as presented. Dave McCorquodale seconded the motion, the motion carried unanimously. (3-0)

CONSIDERATION AND POSSIBLE ACTION:

2. Consideration and possible action regarding adoption of the following Resolution:
A RESOLUTION SUPPORTING THE MONTGOMERY COUNTY THOROUGHFARE, PLAN.
(Tabled at the February 23, 2016 Meeting)

Jack Yates advised that County Judge Craig Doyal was expected to attend the meeting. Mayor Jones advised that they would change the order of the Agenda, and if the County Judge does not show up at the meeting they will table the item.

At the end of the meeting, Mayor Jones came back to this item for action.

Rebecca Huss moved to table Agenda Item 2. Jon Bickford seconded the motion.

Discussion: Jon Bickford said that he would like to amend the motion to table the Agenda item to table this item one more time, and if they do not have resolution or presentation to suggest that they go another way, that the City oppose the Resolution by the next City Council Meeting. Mayor Jones said that another action would be to do nothing. Jon Bickford said that he did not want the item to keep coming up, if they are interested in discussing the matter with Council that is great, if not don't waste our time. Mayor Jones clarified that the item would be brought back before City Council one more time.

Dave McCorquodale seconded the amended motion, the motion carried unanimously. (3-0)

3. Consideration and possible action to receive the Annual Audit for the year ending September 30, 2015 as prepared by BrooksCardiel, PLLC.

Mr. Anthony Cardiel presented the Annual Audit to City Council. Mr. Cardiel advised that there were four possible outcomes for the audit, unmodified, modified, disclaimed and adverse. Mr. Cardiel reported that the City of Montgomery received an unmodified opinion, which is the best that a City can get, and means that everything within the report is materially accurate.

Mr. Cardiel reviewed some financial highlights, stating that the total assets exceeded the liabilities by \$5 million dollars. Mr. Cardiel said that means they take the dollar value of everything that the City has and subtract out everything that the City owes, the net is \$5 million dollars. The net position increased by almost \$100,000 from last year.

Mr. Cardiel stated that the governmental funds had an ending balance of \$1.5 million, which is a decrease of \$45,000 compared to the prior year. The unassigned fund balance in the General Fund was \$1.1 million. Mr. Cardiel said that they look at the unassigned fund balance because it is the money that the City can use on anything that it wants or needs. Mr. Cardiel said that the unassigned funds are the funds that they use to pay bills. There were 52 percent of General Revenue expenditures, which means that you can go six months without a dollar coming into the City and still pay the bills. Mr. Cardiel said that was a good number to have on September 30, because the City only goes three months before all the property tax comes in, and it is a very healthy number to have. Mr. Cardiel said that the GFOA recommended number is 25 percent so the General Fund is looking very healthy. Mr. Cardiel said that sales tax was the number one source of revenue for the City, and the total revenues were \$2.6 million dollars, and sales tax was \$1.3 million and the second highest was property tax at \$409,172.

Mr. Cardiel said that the governmental fund balance that he had mentioned earlier, stating that it was very important for the City to have a higher balance being that it is dependent on sales tax, which is sometimes unpredictable compared to property tax.

Mr. Cardiel reported that the City's number one expense is the Police Department for public safety, with the City's total expenses being \$2.4 million dollars, with the Police Department expenses at \$852,976. Rebecca Huss asked what the green wedge represented, because it was not labeled. Mr. Cardiel said that should have been label Municipal Court.

Jon Bickford asked about the percentages, they were a little bit off, with the general government at 22% percent, and then in red for the Police Department and asked what the percentage should be. Mr. Cardiel said 35% percent was the Police Department expenditures.

Mayor Jones said that speaking of the percentage for the Police Department, he said that it was not too many years ago that number was over 50% percent. Mayor Jones said that although the Police Department has grown significantly over the years, the percentage of their expenses has decreased. Rebecca Huss said that it should because if you look back to when the City was just Carol and someone in the Police Department, it would be closer to 50/50. Mayor Jones said that he was talking closer to the present than that time. Mr. Cardiel said that compared to a lot of other cities that he has seen, the City of Montgomery is in line with what he has seen regarding public safety.

Mr. Cardiel then reviewed the Water/Sewer Fund that had a net position decrease of \$328,541 before transfers, with a net loss margin of 44% percent. Mr. Cardiel said that when he was putting this information together he thought this number might be a surprise to the City, but stated that this was related to depreciation. Mr. Cardiel said that when they record the depreciation for the City there is several hundred thousand dollars of depreciation, which is part of the reason why this loss is larger. Mayor Jones asked if that would have been true last year. Mr. Cardiel said that it would have been true last year, and he believed that there was a loss last year that might not have shown through as much.

Mr. Cardiel said that one of the things that is new this year is the new solvency report, due to the adoption of GASB 68, which requires the City to record its pension liability. Mr. Cardiel said that he believes this City is a little different because they have a net pension asset, which is the first one that he has seen so far. Mr. Cardiel said that the City has enough put into their pension plan that they actually have some left over, which is very good.

Dave McCorquodale asked about engineering work that the City did for the lift station studies, and that type of things, and whether they were included in the engineering expenses. Mr. Cardiel said that was a great question, because engineering can actually go both ways. If the City is doing a study on what the City needs, then that would be expensed, but if the City wanted to install a new lift station and need some engineering to make sure that it is done properly, that engineering would be part of the capital asset and would not be included in the expense number. Dave McCorquodale said that when the engineering is tied to a specific project, it is part of that asset, but if it is a study

to say that they have not looked at their sewer system and they should do that, would that be listed as an asset. Mr. Cardiel said that would not be listed as an asset. Mr. Yates said the depreciation this year is \$341,680. Mayor Jones asked if there was a set depreciation schedule for water wells, sewer plants, etc. Mr. Cardiel said that was correct the City follows the GFOA recommendations, and last year the City Engineer called and got a copy of the schedule and they reviewed the schedule and are online and accurate with the requirements. Mr. Cardiel said that some of the assets are 20 years and some are 40 years.

Mr. Cardiel advised City Council to contact him if they had any questions, and he would be glad to answer them.

Rebecca Huss asked about the recommendation letter that calls for a second review of the water bills before they are finalized, and said that she felt that would be obsolete given the change that they have made with the billing process in terms of the meter reading because that was mainly due to physical errors, so it should not be an issue now. Mr. Yates said that he still felt that they should look over the billing before it is sent out. Mr. Cardiel asked what the new procedure was. Rebecca Huss said that the new Automatic Meter Reading System sends a signal to City Hall. Mr. Cardiel said that he would still recommend that review, because right now the City has the water and sewer person that is working hard to get the job done, but does not have as much experience as other cities and it is always good to have a fresh pair of eyes to review the report.

Mr. Cardiel said that he does this for a living all day long, for ten years, and he has three pairs of eyes on the document before it goes out the front door. Mr. Cardiel said that it would take someone maybe 15 minutes to look over the report to make sure that there were no obvious errors, even though you have an automated reader, sometimes things happen and they don't upload correctly. Mr. Cardiel said that he thought it would be in the City's best interest to spend those 15 minutes up front rather than have a resident come in and have to have something fixed. Mayor Jones said that would also be good along the line of potential fraud abuse or prevention. Mr. Cardiel said that was true.

Rebecca Huss asked whether there was a way to automate that activity so that there is an email sent to notify Mr. Yates if there is a 50 % greater bill than the prior month average. Mr. Yates said that he had not talked to Mrs. Ashley Slaughter yet about this, but that will become a common thing, where any bill that is say 20% higher than the previous month would show up on a list. Rebecca

Huss said that would be good until they build up historical data, because obviously like her July bill is going to be triple of what her April bill due to weather.

Mr. Cardiel said that the billing system does produce a high/low report, so if there is a zero read the account would be flagged, and if it is higher than average usage, around 25% percent, then it will also be flagged and show up on this report. Mr. Cardiel advised that report would be a tool that the City can use to prevent those type of errors. Rebecca Huss said that was a more efficient way of looking at the information without looking at all 500 accounts. Mr. Cardiel said the high/low report would be what he would recommend using for a secondary review of the bills. Rebecca Huss said that the reports are not printed out. Mr. Cardiel advised that the bills are not printed here at City Hall, but the reports are printed monthly and filed with the bookkeeper's records.

Rebecca Huss moved to accept the Auditor's Annual Report for the year ending September 30, 2015. Jon Bickford seconded the motion, the motion carried unanimously. (3-0)

4. Consideration and possible action to receive and accept the Certification of Unopposed Candidates for the May 7, 2016 City of Montgomery General Election as presented by the City Secretary.

Mr. Yates advised that this was certifying that the candidates were unopposed for the May 7, 2016 City Election.

Rebecca Huss moved to accept the Certification of Unopposed Candidates for the May 7, 2016 City of Montgomery General Election as presented by the City Secretary. Dave McCorquodale seconded the motion, the motion carried unanimously. (3-0)

5. Consideration and possible action regarding adoption of the following Ordinance;
AN ORDINANCE DECLARING UNOPPOSED CANDIDATES IN THE MAY 7, 2016 CITY OF MONTGOMERY, TEXAS GENERAL ELECTION ELECTED TO OFFICE; CANCELING THE ELECTION; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Mr. Yates advised that this was required to cancel the City Election.

Jon Bickford moved to adopt AN ORDINANCE DECLARING UNOPPOSED CANDIDATES IN THE MAY 7, 2016 CITY OF MONTGOMERY, TEXAS GENERAL ELECTION ELECTED TO OFFICE; CANCELING THE ELECTION; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE. Dave McCorquodale seconded the motion, the motion carried unanimously. (3-0)

6. Consideration and possible action regarding adoption of the following Ordinance:

AN ORDINANCE OF THE CITY COUNCIL OF MONTGOMERY, TEXAS, AUTHORIZING PARTICIPATION WITH OTHER ENTERGY SERVICE AREA CITIES IN MATTERS CONCERNING ENTERGY TEXAS, INC. AT THE PUBLIC UTILITY COMMISSION OF TEXAS AND THE FEDERAL ENERGY REGULATORY COMMISSION IN 2016.

Mr. Foerster advised that this Ordinance has been proposed by the Steering Committee of Cities in the area that are served by Entergy Texas Electrical Services. Mr. Foerster said that it is simply an ordinance by which we recognize that the City joins partnership with other cities in making sure that there is appropriate monitoring, and in some cases intervention, in rate fueling requests and surcharge requests by Entergy. Mr. Foerster said that there is a Steering Committee that is set up that has the authority to retain rate consultants and so forth. Mr. Foerster advised that there was no charge to the City by approving this Ordinance.

Jon Bickford asked Mr. Foerster for his recommendation. Mr. Foerster said that he was recommending, after talking to other City Attorneys that have reviewed the Ordinance, that City Council approve the Ordinance.

Jon Bickford moved to adopt AN ORDINANCE OF THE CITY COUNCIL OF MONTGOMERY, TEXAS, AUTHORIZING PARTICIPATION WITH OTHER ENTERGY SERVICE AREA CITIES IN MATTERS CONCERNING ENTERGY TEXAS, INC. Rebecca Huss seconded the motion, the motion carried unanimously. (3-0)

7. Consideration and possible action regarding Baja Street and accompanying CDBG Project.

Mr. Yates advised that the Baja Street project has been reviewed by the City Engineer, and it is being recommended to be an underground storm sewer pipe and that the street be resurfaced. Mr.

Yates stated that he is not asking for a final answer from City Council, but he is asking for direction. Mr. Yates said that he would like to apply for a CDBG grant for that area.

Mr. Yates stated that a CDBG grant can be a maximum of \$350,000. Mr. Yates said that while they have not worked out all the details, their intention is that approximately \$125,000 of the funds would go toward the Baja Street project, and the remaining \$225,000 would go toward water and sewer and street needs in the area.

Rebecca Huss said that the caveat would be that the City is in charge of accepting these projects, managing the projects, the City Engineer does the engineering, not other people from the outside. Mayor Jones said that the City would have that ability. Jon Bickford stated that it would be the City's money. Mr. Yates said that was correct.

Jon Bickford moved to direct the City Administrator to go ahead and get the project started and to move forward with the CDBG grant. Dave McCorquodale seconded the motion.

Discussion: Rebecca Huss asked whether the grant would allow for a relatively wide area, so that it could be all of the northwest side of town, and would not have to be just Baja Street or adjacent to Baja Street. Rebecca Huss said that it would be good to take care of a lot of infrastructure issues all at once in the area. Mr. Yates advised that would be partly up to the Grant Administrator, because it has to be a low income area. Mr. Yates said that they would have to do a salary survey to define an approved area, then the improvements would have to be in the approved area, or it can serve that area. Rebecca Huss said that she just wanted to make sure especially if it can "service" the area, which gives them a broader definition. Rebecca Huss stated that if they need to upgrade a lift station that services that area, but is located outside that area, and she would like to make sure that they use every penny of those funds wisely.

The motion carried unanimously. (3-0)

8. Consideration and possible action regarding adopting a Banking Resolution for renewal of the Certificate of Deposit with Independent Bank.

Mr. Yates advised that this is a simple renewal of the Certificate of Deposit, but that the bank requires this action to be taken by Resolution. Mr. Yates advised that in the past the City

Administrator has signed these documents, but the wording in the document states that the Resolution is recorded in the minutes of the meeting held on a particular date. Mr. Yates advised that in the future these actions will be on the Agenda so the action taken can be recorded in the minutes of the City Council Meeting.

Rebecca Huss asked if there was wording that the City could use for the Resolution. Mr. Foerster advised that the Resolution has boiler plate language, but the wording can be changed to reflect the City Council instead of Board of Directors, which can be marked out and changed.

Rebecca Huss moved that the City of Montgomery renews the Certificate of Deposit according to the Independent Bank Resolution, as presented. Dave McCorquodale seconded the motion, the motion carried unanimously. (3-0)

The Mayor then went back to Agenda Item 2.

EXECUTIVE SESSION:

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COUNCIL INQUIRY:

Pursuant to Texas Government Code Sect. 551.042 the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place on the agenda of a future meeting.

Rebecca Huss officially thanked Mr. Mike Muckleroy, Public Works Foreman, for all the work that he has been doing on the smoke testing and getting the 4-1-1 guys out early so that even though it did not rain today. Rebecca Huss said that even though Mr. Muckleroy does not live in the City and it is not

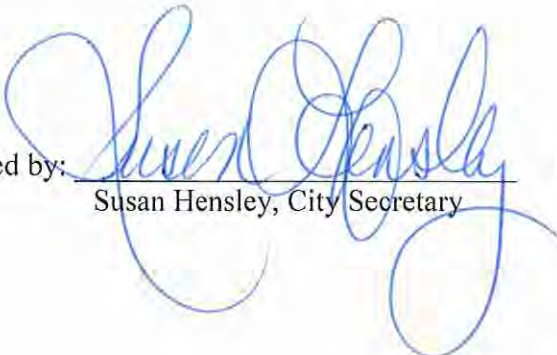
his tax dollars, he is working like it is and she appreciates it. Mayor Jones also expressed his appreciation for all the work Mr. Muckleroy does for the City.

Rebecca Huss said that Mr. Muckleroy and his crew had found a big break in the pipe on 149 near the bus barn. Rebecca Huss advised that it was a six (6) foot sink hole. Mayor Jones asked whether it was a pipe going to the lift station. Mr. Muckleroy said that the pipe was between the lift station and the school. Jon Bickford asked if they had rain water leaking into that location, they probably saved another 20,000 gallons. Mayor Jones asked whether the pipe was down in a ditch. Mr. Muckleroy advised that it was almost dead center in the middle of the ditch. Rebecca Huss said that meant that the water from the ditch would channel down into the pipe and to the Treatment Plant. Mayor Jones asked if that pipe was found by the smoke test. Mr. Muckleroy advised that was correct. Jon Bickford said that was outstanding. Rebecca Huss said that the pipe was fixed before the heavy rain that was expected to occur today.

Mayor Jones said that he would like to thank everyone for attending the short version of the City Council Meeting. Mayor Jones announced that the ladies from Texas A&M University are in attendance as part of their studies on civil government.

ADJOURNMENT

Dave McCorquodale moved to adjourn the meeting at 6:35 p.m. Rebecca Huss seconded the motion, the motion carried unanimously. (3-0)

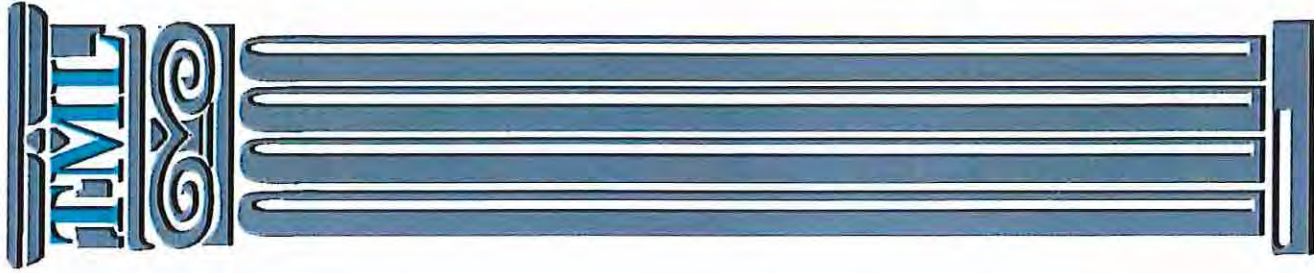
Submitted by: 
Susan Hensley, City Secretary

Date Approved: _____

Mayor Kirk Jones

CITY ADMINISTRATOR REPORT

- **Met with Planning Commission for one meeting**
- **Met with MEDC for one meeting, kept minutes**
- **Met with city engineers several times regarding plats, system management, specs and bids on bridge water line project, Baja Street project, developer meetings**
- **Met with several developers during the month regarding Emma's Way, Wade Nelson regarding Highway 105 in general, developer concerning 105 and Lone Star Pkwy., Bowen/Waterstone development, Kroger development, Pizza Shack development, South of 105 development**
- **Worked with Mr. Washington regarding Wade Street, worked with Mr. Brosch regarding Mason Stree. Thanks t -- and with engineer for surveys**
- **Worked on dilapidated buildings –confirming ownerships to send letters**
- **Worked with Municipal Court Administrator and Development Clerk regarding software upgrades**
- **Worked with contractor and staff regarding AMRS water meter installation/billing process**
- **Attended Public Funds Investment Act Training**
- **Communicated, discussed various items with the Council during the month**
- **Continued work with city staff on virtually all realms of my activities**



CONTINUING EDUCATION FROM THE TEXAS MUNICIPAL LEAGUE

CERTIFICATE of COURSE COMPLETION

Jack Yates

Successfully completed the

Public Funds Investment Act Training

Texas Municipal Center, Austin

Completion of this course satisfies the ten hours of investment training in full compliance with the Texas Government Code Chapter 2256.008 of the Public Funds Investment Act.

March 10-11, 2016

(This certificate expires on March 11, 2018)

Public Works

February 2016 Monthly Report

- Installed rock inside Lift Stations #1, 3, 4, 6, and 12
- Repaired leaking 2" main on Clepper St.
- Assisted Gulf in locating all blow off valves
- Raised manhole lid on Liberty St.
- Raised valve boxes on Worsham St. and Rankin St.
- Pressure washed several street signs in Historical District
- Installed riprap in ditch on Bessie Price Owens for erosion control
- Met with Key Construction on Kroger site utilities
- Repaired manhole ring and lid at 105 & 2854
- Installed concrete footers at Well #4 for polyphosphate and chlorine injection lines
- Performed irrigation system check at City Hall and repaired one leak
- Replaced broken blow off stand pipe at 105 and Lone Star Parkway
- Repaired leak on service line at City Hall
- Attended pre-bid meeting at Jones/Carter for Buffalo Springs water line completion and slope paving repair
- Monthly lighting and air filter check at City Hall
- Monthly door hangers for non-payments
- Monthly cutoffs
- Monthly grease trap inspections
- 1 sewer inspection
- 2 water taps
- 1 sewer tap
- 3 water leaks
- 0 sewer stop ups

Parks and Recreation

- Repaired leak on 2" sprinkler main at Memory Park
- Made asphalt repair where leak was excavated
- Cleaned debris from pump for fountain
- Replaced all 14W and 26W CFL lamp bulbs at parks and Community Center with lower consumption 10.5W LED's
- Sprayed weed killer on walkways at Fernland and Memory Parks
- M/W/F cleaning of parks
- Monthly lighting and air filter check of all parks
- Community Center rental inspections

The docents at Fernland reported a total of 581 visitors for the month and provided 46 tours

Prepared by:
Mike Muckleroy
Public Works Foreman

Texas A&M Engineering Extension Service The Texas A&M University System

We inform that

Michael D. Muckleroy

has completed the training and satisfied the requirements for the

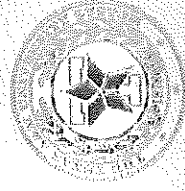
Certified Water Professional (CWP)

Certificate # 80

with all the honors, rights, and privileges belonging thereto.

Given under the seal of the Texas A&M Engineering Extension Service
and The Texas A&M University System

on the eleventh day of February, two thousand and sixteen.

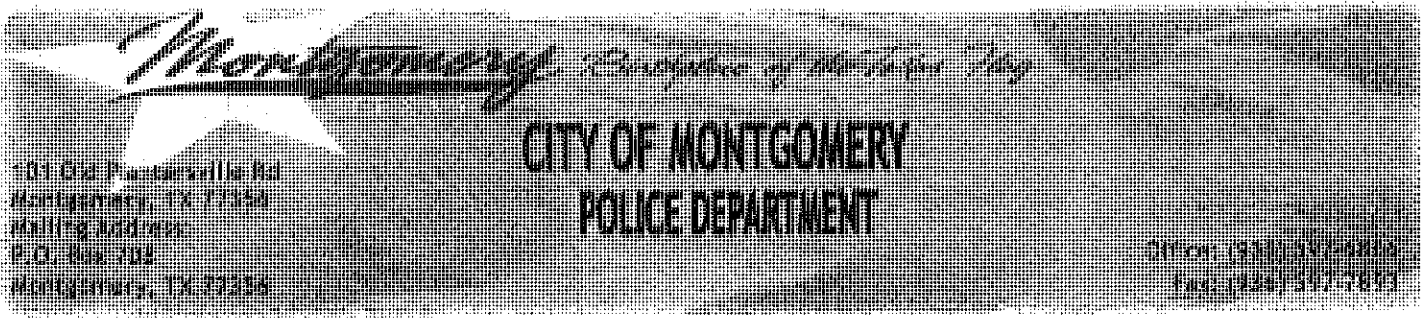


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Gary F. Sera, Agency Director
Texas A&M Engineering Extension Service

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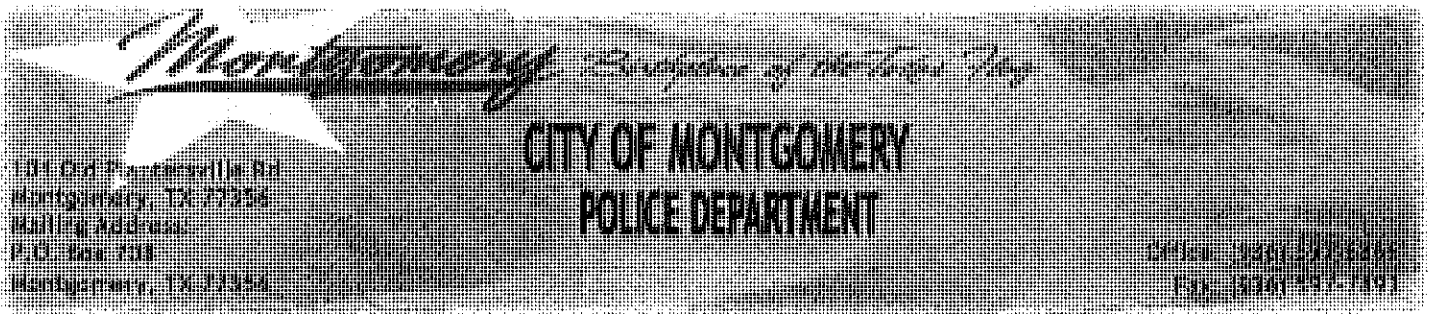
Ron Paddy, Division Director
OSHA Training Institute Southwest Education Center



MONTGOMERY POLICE DEPARTMENT

MONTHLY REPORT

FEBRUARY 2016



MONTGOMERY POLICE DEPARTMENT REPORTS

During the month of February the Montgomery Police Department Patrol Officers generated **44** reports. The reports are as follows:

Theft Other - February 1 – Officer Flores – 1000 Baja Ln.

Motor Vehicle Accident – February 1 – Officer Hernandez - 23000 Old Dobbin Plantersville Rd.

Counterfeit- February 2 – Officer Hernandez – 21100 Eva St.

Driving while License Invalid – February 2 – Officer Thompson – 21100 Eva St.

Possession/Delivery of Controlled Substance – February 3 – Officer Carswell – 21100 Eva St.

Motor Vehicle Accident – February 4 – Officer Thompson – 20800 Eva St.

Driving While Intoxicated 2nd Offense – February 6 – Officer Thompson – Hwy 105 @ Freeport

Towed Vehicle / No DL / Open Container - February 6 – Officer Carswell – 2400 LSP

Driving While Intoxicated – February 6 – Officer Carswell – 15100 Liberty St.

Driving While Intoxicated / Possession of marijuana – February 7 – Officer Thompson – Hwy 105 @ McCaleb

Motor Vehicle Accident – February 7 – Officer Hernandez – 21300 Eva St.

Driving while License Invalid – February 7 – Officer Thompson – 21100 Eva St.

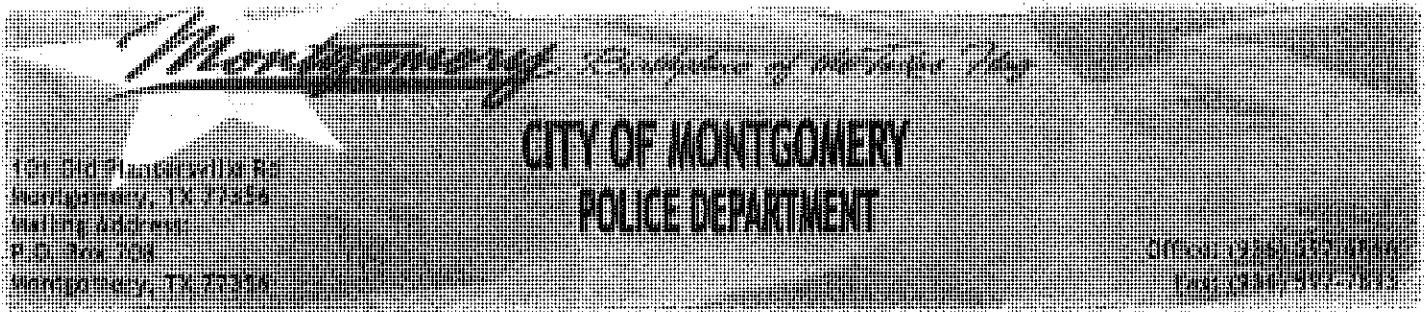
Disturbance/Other – February 8 – Officer Bauer – 900 McGinnis Ln.

Motor Vehicle Accident – February 8 – Officer Bracht – 20800 Eva St.

Fraudulent use of ID – February 9 – Officer Bauer – 20900 Eva St.

Possession of Marijuana – February 10 – Officer Hernandez – 20800 Eva St.

Warrant Arrest – February 10 – Officer Carswell – 101 Old Plantersville Rd.



Information – February 10 – Officer Hernandez

Warrant Arrest – February 10 – Lt. Belmares – 900 McGinnis

Driving While License Invalid – February 10 – Officer Thompson – 20400 Eva St.

Towed Vehicle / No DL / No Insurance – February 11 – Officer Thompson – 20900 Eva St.

Towed Vehicle / No DL / No Insurance – February 11 – Officer Thompson – 20200 Eva St.

Driving while License Invalid – February 11 – Officer Hernandez – 20200 Eva St.

Warrant Arrest – February 11 – Officer Thompson – 20800 Eva St.

Warrant Arrest – February 12 – Officer Bracht – 21100 Eva St.

Possession of Dangerous Drug – February 13 – Officer Weikel – 20400 Eva St.

Possession of Marijuana – February 13 – Officer Weikel – 20100 Eva St.

Warrant Arrest – February 15 – Officer Carswell – 1100 N. Buffalo Springs Dr.

Warrant Arrest – February 16 – Officer Thompson – 20900 Eva St.

Driving While License Invalid – February 17 – Officer Thompson – Hwy 105@Stewart Creek

Motor Vehicle Accident – February 17 – Officer Bauer – 20000 Eva St.

Motor Vehicle Accident – February 19 – Officer Hernandez – 22800 Eva St.

Criminal Trespass – February 19 – Officer Hernandez – 2700 McGinnis Ln.

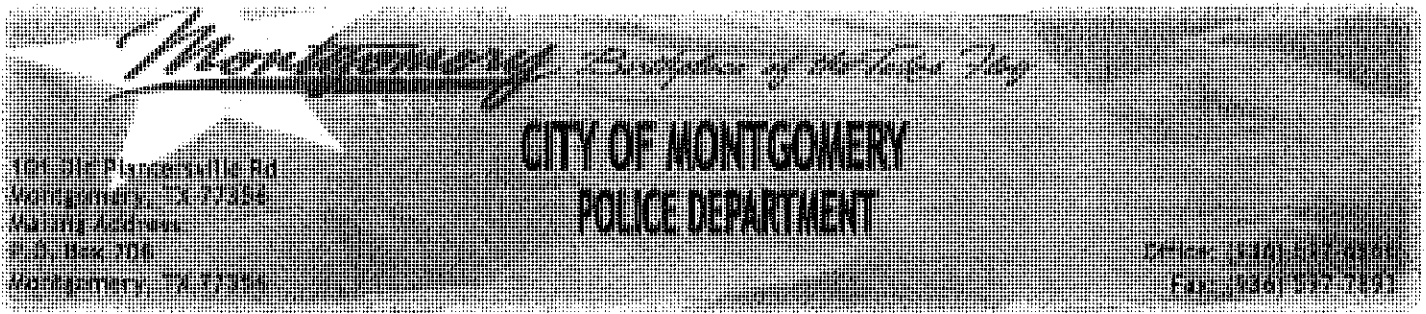
Warrant Arrest – February 20 – Officer Thompson – 20900 Eva St.

Motor Vehicle Accident – February 21 – Officer Thompson – 21000 FM 1097

Failed to Stop and Render Aid/DWI – February 21 – Officer Thompson – 21300 Eva St.

CPS Investigation – February 22 – Officer Bauer – West way Dr.

Motor Vehicle Accident – February 22 – Officer Bauer – 19700 Hwy 105



Attempted Suicide – February 25 – Officer Hernandez – 1000 Baja Rd.

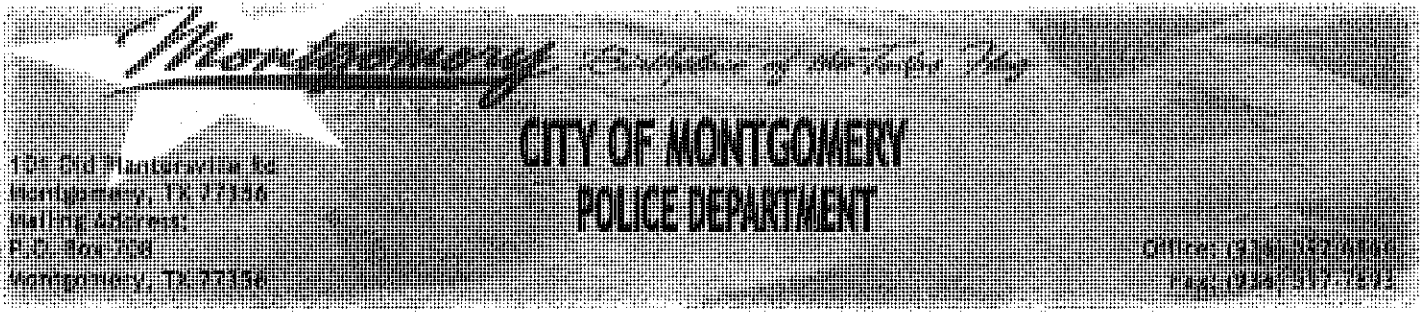
Possession of Drug Paraphernalia – February 27 – Officer Weikel – 21100 Eva St.

Public Intoxication – February 28 – Officer Weikel – 21100 Eva St.

Information Call – February 29 – Officer Hernandez – 101 Old Plantersville Rd.

Reckless Driving – February 29 – Officer Weikel – 4000 LSP

Towed Vehicle / No DL / No Insurance – February 29 – Officer Thompson – 20100 Eva St.



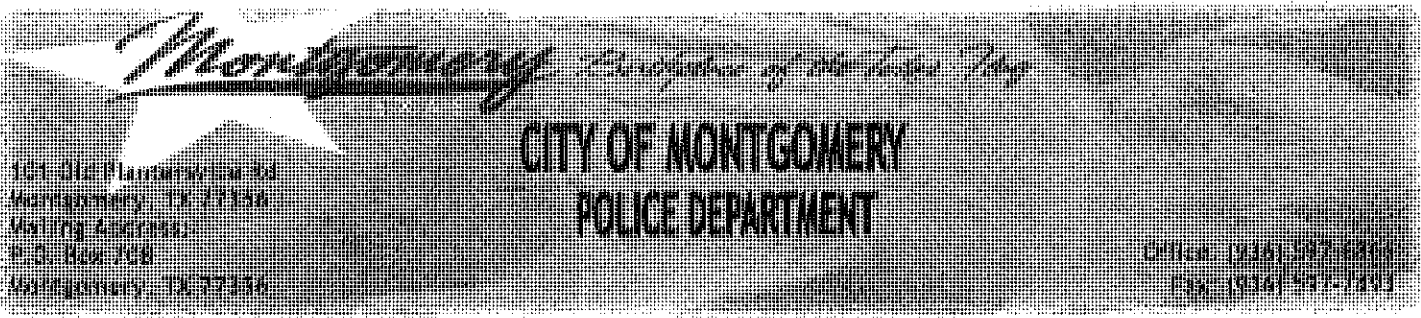
MONTGOMERY POLICE DEPARTMENT NEWS:

On Feb. 1st Officer Bauer received on-line training in Missing and Child Exploitation.

On Feb. 15th – 19th Officer Bracht attended an intermediate accident investigation and reconstruction course.

On Feb. 23rd – 26th Officers Bracht and Carswell attended the Definitive Field Training Officer and Program Administrators Course.

On Feb. 24 Sgt. Lehn and Lt. Belmares attended the Sex Offender Registration Training.



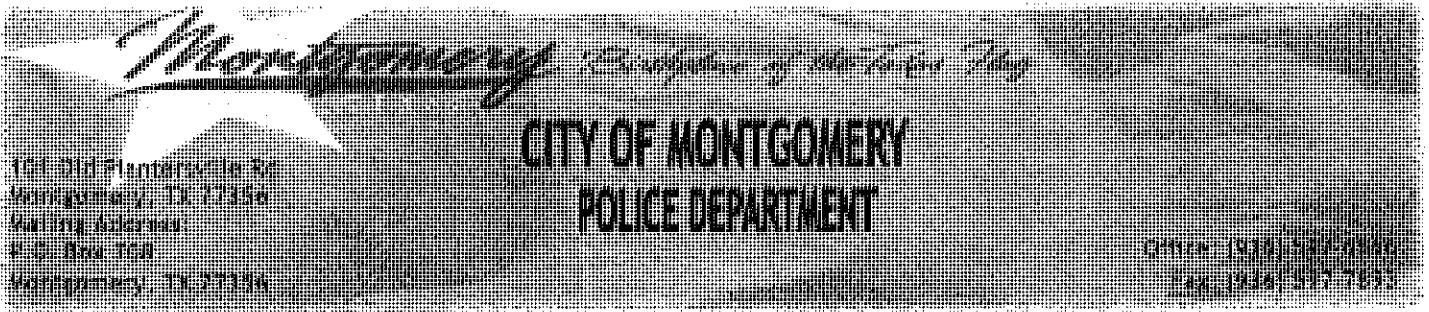
ARRESTS/CHARGES:

Misdemeanor - 40

Felony - 2

TRAFFIC ENFORCEMENT:

351 - Citations Issued



Prepared by:

Lt. Joe Belmares Unit 1601

Montgomery Police Department

101 Old Plantersville Rd.

Montgomery TX, 77356

936-537-1430

jbelmares@ci.montgomery.tx.us

Municipal Court-Monthly Report

February 2016

3/8/2016

Becky Lehn

Court Administrator



Montgomery Municipal Court Monthly Report

February 2016

REVENUE Category	CURRENT	YEAR TO DATE October 1, 2015
<i>Total Cases Filed</i>	351	1810
Deposit – City	\$35,743.13	\$154,619.27
Deposit - State	\$26,370.29	\$105,175.21
Deposit - OMNI	\$144.80	\$551.08
Child Safety Fund	\$245.15	\$720.15
Judicial Efficiency	\$240.25	\$944.14
Court Tech Fund	\$1,334.84	\$5,282.13
Court Bldg. Security Fund	\$992.14	\$3,952.63
Collection Agency	\$2,395.94	\$9,099.38
<i>Total</i>	\$67,466.54	\$280,343.99

Created By: Becky Lehn

Court Administrator

March 8, 2016



Comparison Chart

Citations/Warrants/Revenue January 2014 - Present

	Citations Filed	
	2014	2015
<i>Jan</i>	213	365
<i>Feb</i>	138	294
<i>Mar</i>	158	421
<i>April</i>	238	357
<i>May</i>	148	396
<i>June</i>	173	440
<i>July</i>	167	466
<i>Aug</i>	271	421
<i>Sept</i>	241	435
<i>Oct</i>	275	319
<i>Nov</i>	298	339
<i>Dec</i>	294	331

Totals 2164 2402 821

	Warrants Collected		
	2014	2015	2016
	\$9,060.80	\$2,708.90	\$2,762.37
	\$38,679.28	\$3,362.90	\$10,976.60
	\$20,260.43	\$15,303.54	
	\$14,613.61	\$2,106.50	
	\$10,987.28	\$3,286.10	
	\$7,354.48	\$9,972.20	
	\$3,870.40	\$4,858.20	
	\$4,651.40	\$2,740.40	
	\$3,267.40	\$6,399.30	
	\$4,257.80	\$7,550.70	
	\$1,948.40	\$8,581.07	
	\$1,270.00	\$8,675.20	

\$120,221.28 \$75,545.01 \$13,738.97

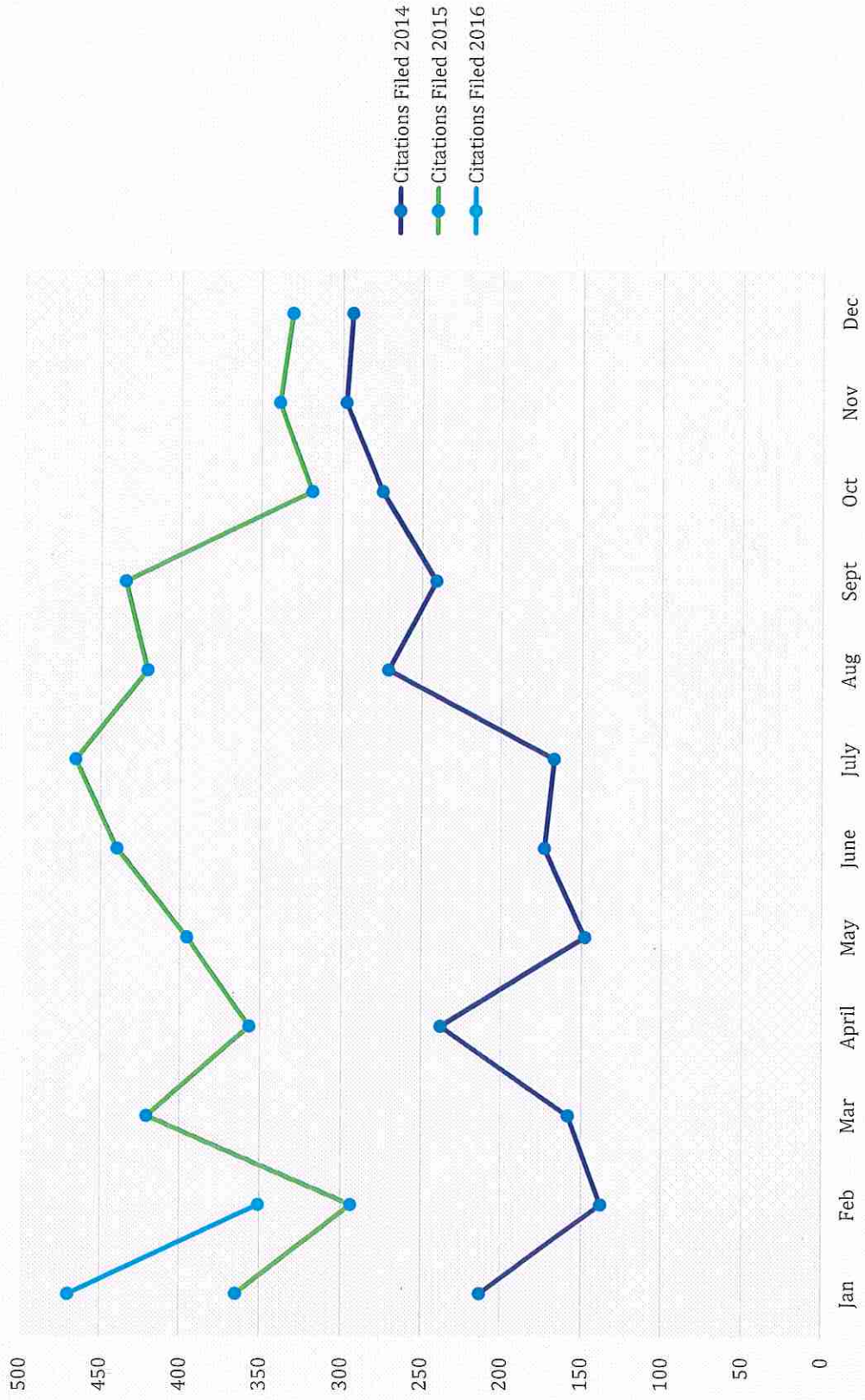
	Total Revenue Collected		
	2014	2015	2016
	\$29,388.10	\$44,544.59	\$44,702.82
	\$64,299.13	\$56,555.03	\$67,466.54
	\$44,481.53	\$63,838.40	
	\$40,156.21	\$56,577.20	
	\$36,115.98	\$48,760.60	
	\$25,471.74	\$67,656.40	
	\$29,451.41	\$64,193.80	
	\$29,328.47	\$47,484.40	
	\$31,878.10	\$61,912.50	
	\$31,657.00	\$63,688.50	
	\$30,271.30	\$51,170.47	
	\$38,855.10	\$53,315.66	

\$431,354.07 \$679,697.55 \$112,169.36

Becky Lehn
Court Administrator
03/08/2016

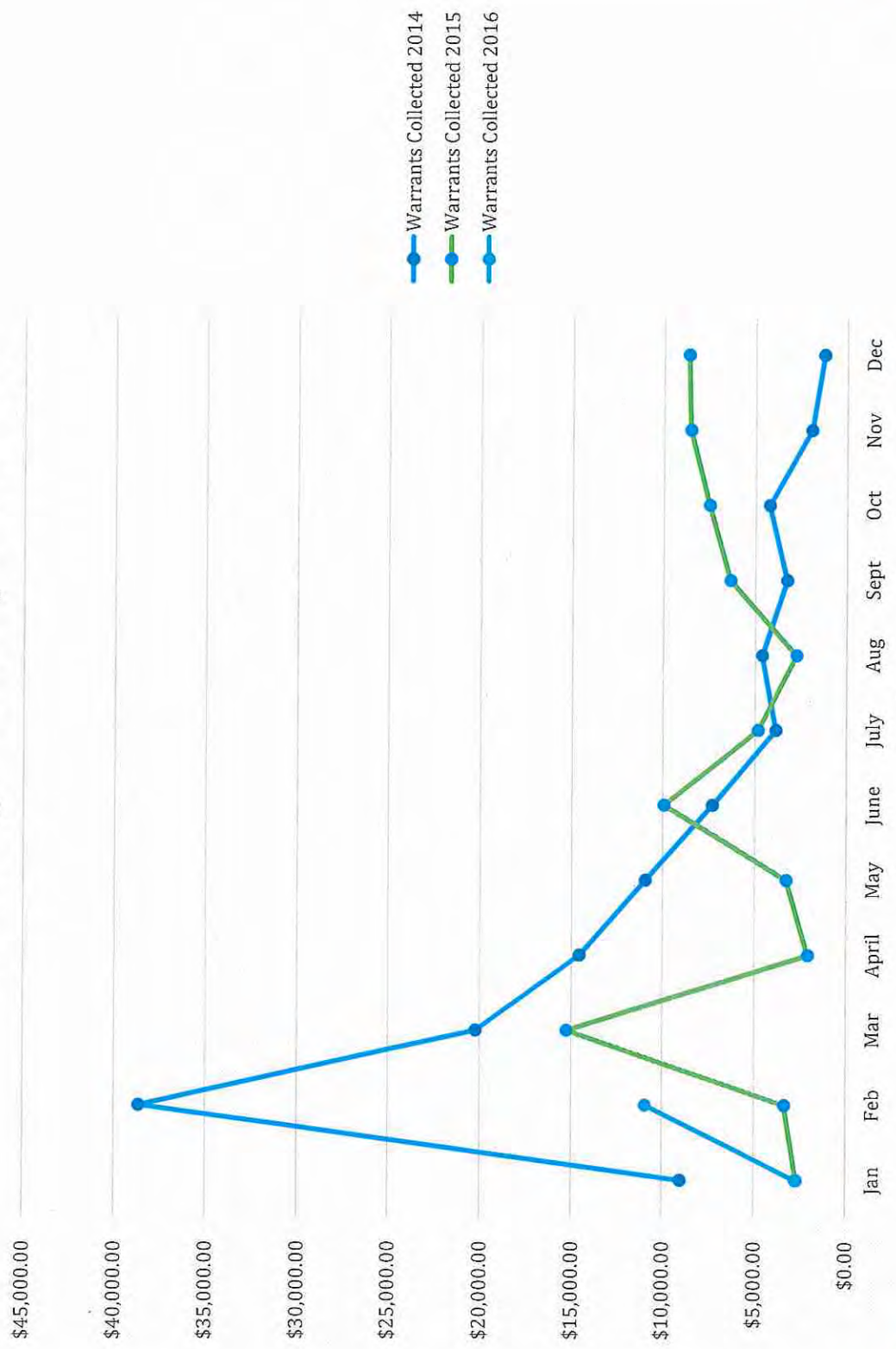
Citations Filed

Yearly Comparison



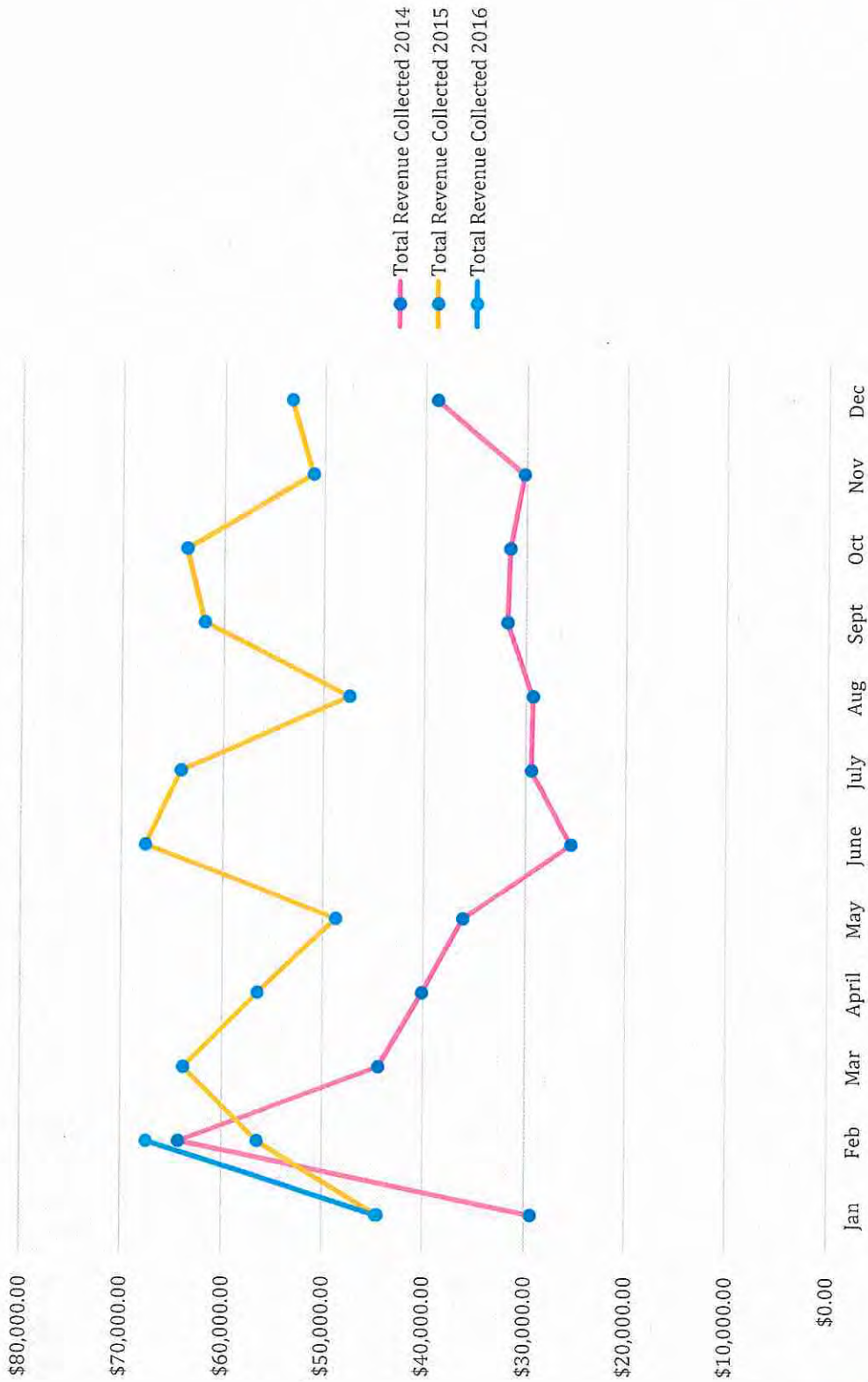
Warrants Collected

Yearly Comparison



Total Revenue Collected

Yearly Comparison



UTILITY / PERMITS REPORTS – MONTHLY

Created by Ashley Slaughter

February 2016 Report



UTILITY / DEVELOPMENT PERMIT REPORTS – FEBRUARY 2016

TOTAL REVENUE SNAPSHOT

Utilities	\$ 59,781.83
Permits	\$7,756.44
Community Building	\$665.00

UTILITIES

UTILITY ACCOUNT TOTALS

New Water Accounts	15
Disconnected Water Accounts	14
Total number of Active Accounts	533
Number of Idle Accounts	37
Total Number of Accounts Cutoff	5

- Total of 87 registered members for the online utility website.
- Assisted Accurate with the new meter by swapping the old meters with the new ones in our utility billing system.

CITY ACCOUNT CONSUMPTION

City Venue	December 2015	January 2016	February 2016
Community Building	1	1	0
Community Building - Irrigation	22	8	15
City Cemetary	0	0	0
City Welcome Sign Irrigation at HWY 105 & Prairie – Rose Garden	0	0	5
North Liberty Sewer Plant	0	0	0
Cedar Break Park Statute Sprinkler	1	3	8
Cedar Break Park Restrooms	8	7	7
Fernland	3	0	1
Memory Park	26	21	61
Community Building Stage Irrigation – Rose Garden	0	0	0
City Hall & Irrigation	6	4	9
Homecoming Park Restrooms	1	0	0
Homecoming Park Drinking Fountain	0	0	0
Buffalo Springs Sewer Plant	159	182	225

Notes:

- Included three months' worth of data for comparison and ease in tracking.

PERMITS

Type	Number of Permits	Revenue
Building - Residential	2	\$2,738.06
Building - Commercial	1	\$75.00
Building - Pool	0	\$0.00
Building – Misc.	2	\$210.00
Electrical	7	\$846.00
Mechanical	12	\$2,474.88
Plumbing	7	\$1,262.50
Sign	3	\$150.00
Total:	34	\$7,756.44

- Implemented the new permit software *Fast* for all permits issued under the new adopted 2015 IBC & IRC codes.

COMMUNITY BUILDING – FEBRUARY

Type of Rental	# of Bookings	Revenue
Profit	4	\$665
Non - Profit	4	\$0.00
Amount collected after full or partial loss of deposit	0	\$0.00

Created by Ashley Slaughter
March 17th, 2016



GULF UTILITY
SERVICE, INC.
281-355-1312

City of Montgomery

Operations Report

01/20/16-2/17/16

TAP

INTO

TECHNOLOGY

Dear City of Montgomery Council Members:

We are pleased to provide you with the February monthly operations report. This report summarizes the major events that occurred during the operating month. Our mission, as always, is to assist the district in providing safe and reliable water to the residents.

The water plants, wastewater plant and drinking water quality is checked on a daily basis. Wastewater collection system lift stations are checked three times a week. Alarms are monitored and our staff is on 24-hour call. Our construction crews are minutes away from the district.

Our operators collect and enter all facility data into Kardia. Our operators note any issues or problems that are observed during the day. Mission Control is instantly aware of the issue and immediately begins the resolution process. This approach benefits our clients because decisions can be made based on relevant data.

All of the district's data can be accessed on-line. The data is username and password protected. The data is integrated with Kardia and updated daily. District alerts that are generated by Kardia can be sent to board designated recipients. GUS appreciates the trust and confidence that the board has in our team. We work diligently to provide our clients with accurate and useful information.

Michael Williams
Chief Operator
Gulf Utility Service

SUMMARY OF OPERATIONS

We responded to one district alert this month.

2-12-16 WWTP issue

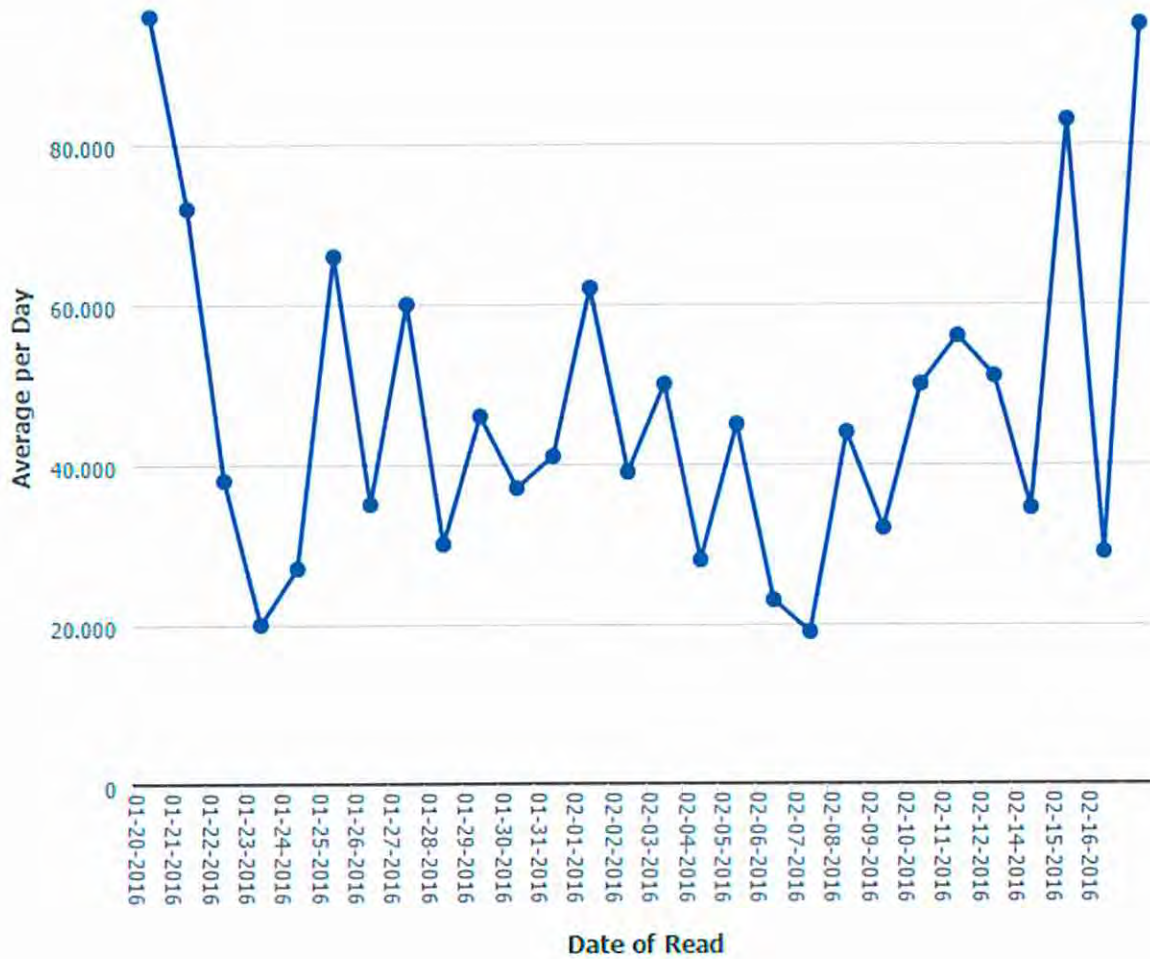
Mike Muckleroy called and notified Gulf that the aeration basin was at the top of the wall, the operator and Magnaflow were dispatched to investigate and correct problem. The transfer line was clogged with rags and the air drop in front of transfer line caught rags as well blocking the opening of the transfer line. The transfer line was cleaned and levels returned to normal. The air drop was removed and stored at the plant for future use.

OPERATIONS DETAIL

Water Report

12/18/2015 – 01/20/2015

Well Name	City Recorded	GULF Recorded	% of Total	Rating g/Day	g/pMonth
Well 2	0.055	0.072	00.8%	0.864	25.92
Well 3	0.796	0.796	12.6%	0.864	25.92
Well 4	5.462	5.748	86.6%	2.160	64.80
Total	6.313	6.616	100.00%	3.888	116.64
Flushing	0.325	0.325			
Subtotal	5.988	6.291			
Sold	6.398	6.398			
Percentage Accounted	106%	102%			



- Flow for the month of February was 1,343,000 gallons
- Daily peak flow January 20, 2016 was 96,000 gallons (.096 MGD)
 - 21% of permitted value
- Average Daily Flow 46,000 gallons (.46 MGD)
 - 10% of permitted value

*Average per day is a non-weighted average.

This data is available on our website. <http://www.gulfutility.net/commercial-accounts/>

WATER DISTRIBUTION AND MONITORING

The operator will collect a sample from the City on a daily basis. The purpose is to ensure that a good chlorine residual is maintained throughout the water distribution system. There are a total of seven sample locations that have been carefully selected to provide a fair representation of the entire district. The operator will rotate the sample locations taking a sample from the location that has the oldest prior sample date. Kardia will display the next sample location for the operator. Kardia can display the date of the latest sample and result or list the historical sample dates and results by location.

Flushing

A flushing program has been carefully created to ensure that the City's residents are provided with clean, clear and disinfected water.

COLLECTION SYSTEM

GUS operates and maintains 12 lift stations for the City. Our operator will inspect each location for problems. The access hatches will be opened and a visual inspection will be performed. If the control panel includes an ETM, the hours will be entered into Kardia. Auto dialers are verified weekly.

WASTEWATER TREATMENT PLANT

During each plant visit a visual inspection of the entire facility is performed. All flow meters and ETM values will be recorded in Kardia along with totalizer readings. The operator will also note erratic flow, upset or cloudy effluent, chlorine residual, chemical inventory, sludge blanket depths, mixed liquor sets, temperature and rainfall. All data is entered into Kardia. The City and consultants are able to view the data by logging into our website. The data can also be provided in electronic format. The operator will also record the staff gauge reading, Kardia returns the calculation for instantaneous flow. The calculated result is compared to the instant flow reading per the totalizer. The operator is looking for the readings to be within 80% - 120% of each other. Consistently different results would indicate a problem with totalizer calibration or with the transducer. The operator will also coordinate with the lab company. The permit values are maintained in Kardia and compared to sample results.

Permit Information – Stewart Creek

The current permit expires 06/01/2017

Discharge Limitations

- Daily Average Flow 400,000 gallons (0.4 MGD)
- 2-Hour Peak Flow 833 gpm
- CBOD daily average 10 mg/l
- Total Suspended Solids (TSS) 15 mg/l
- Ammonium Nitrogen (NH₃) 2 mg/l
- Chlorine Residual >1.0 mg/l < 4.0 mg/l

Lab results

GUS has contracted with Eastex Environmental to pull scheduled monthly samples from the effluent and the aeration basin. The samples are required by the state and are used to ensure that the plant has complied with all permitted limits.

Effluent

BOD


Sample Date	Result	Limit	Permit
02/04/2016	4.80	10	OK
02/11/2016	3.30	10	OK
02/18/2016	5.50	10	OK
02/26/2016	2.00	10	OK
Average	3.90	10	OK

Observation

An average BOD of 2.7 mg/l with an average flow of 120,000 gallons per day indicates that the plant is discharging 3.23 lbs of BOD per day. If we assume that the plant is running at 95% efficiency the total amount of influent entering the plant would be 54 lbs per day. The average amount of BOD per person is estimated at .17 lbs per day indicating a population of 318 individuals. Another check would be to use 100 gallons per day per person which would result in a population estimate of 1,200 individuals. Kardia will accept assumptions and inputs, calculate results that can be set up as alerts or as part of a requested report.

TSS, DO, E.Coli, NH3N, PH sample results were all comfortable within the parameters set by the State of Texas.

Buffalo Springs WWTP Effluent Monitoring Report

Effluent Permitted Values	Parameter		Measured	Excursion
Average Monthly T.S.S.	15	MGD	12.7	no
Average Monthly NH3	2	mg/l	0.58	no
Minimal CL2 Residual	1	mg/l	1.09	no
Max CL2 Residual	4	mg/l	3.70	no
Rainfall for the Month		2.50	inches	

There were no excursions for the month of February

Aeration

It is extremely important that the samples are taken where the operator has indicated. The operator is not always present when the samples are taken. The operator routinely communicates with the lab company and the lab technician taking the samples. The operator has marked the sample locations.

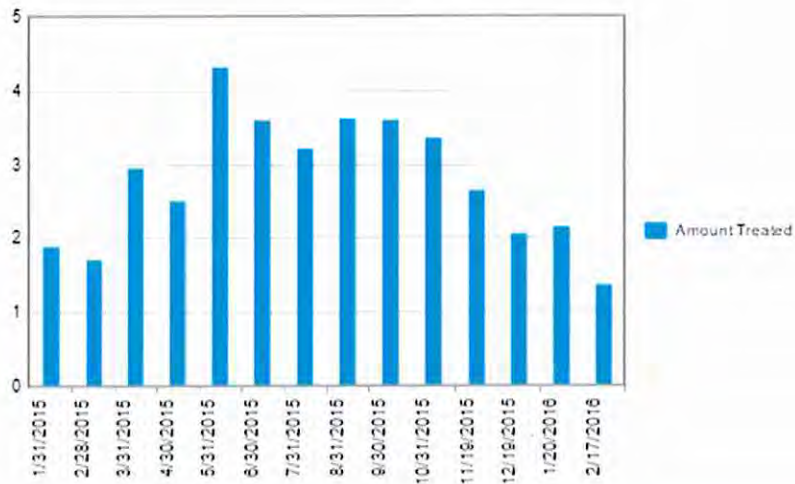
Well Run Times

Well Name	Total Hrs	% Total	Peak Day	Peak Hrs
2	2.3	2.5	02/26/2016	1.3
3	24.1	25.9	01/21/2016	3.5
4	66.5	71.6	02/09/2016	4.1
Total	92.9	100		

WATER PRODUCTION

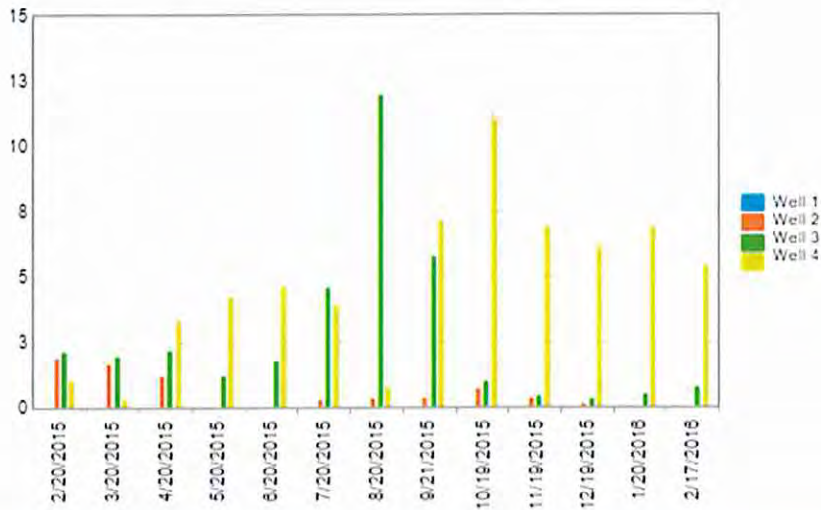
Connections	
School	7
Commercial Inside	90
Commercial Outside	1
Residential Inside	383
Residential Outside	24
Church	10
City	16
Hydrant	5
Irrigation	49
Total	585

WATER TREATED BY MONTH



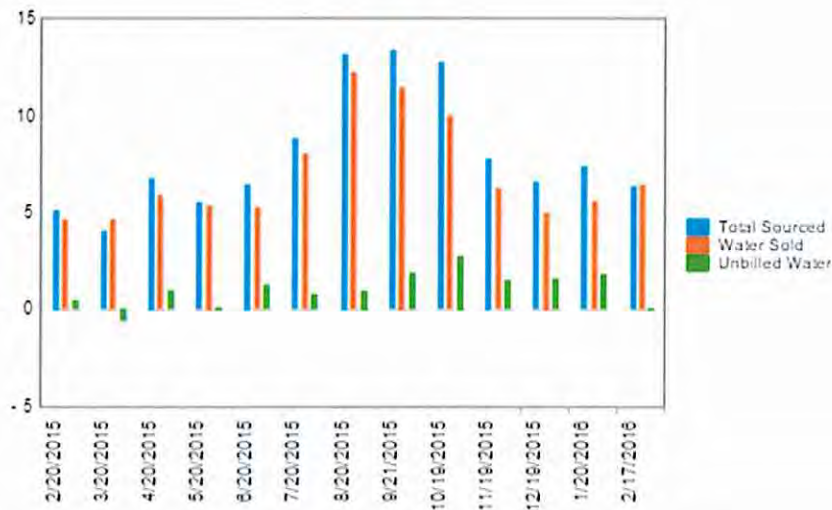
MONTH ▲	FLOW	RAIN (INCHES)
1/31/15	1.809	5.000
2/28/15	1.698	1.600
3/31/15	2.929	6.250
4/30/15	2.497	11.000
5/31/15	4.296	8.000
6/30/15	3.598	2.500
7/31/15	3.213	0.000
8/31/15	3.819	3.500
9/30/15	3.566	3.750
10/31/15	3.335	6.750
11/19/15	2.826	8.250
12/19/15	2.044	6.250
1/20/16	2.138	1.500
2/17/16	1.343	2.500
AVERAGE		4.775
TOTAL		68.850

GROUND WATER PRODUCTION



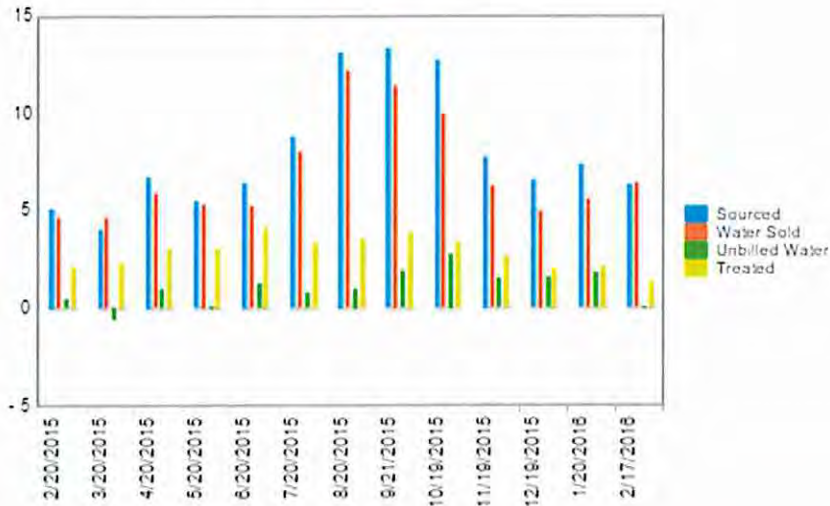
DATE ▼	TOTAL	WELL 1	WELL 2	WELL 3	WELL 4
AVG	7.997	0.000	0.567	2.678	4.751
2/17/16	6.313	0.000	0.055	0.766	5.482
1/20/16	7.355	0.000	0.030	0.499	6.826
12/19/15	6.579	0.000	0.160	0.325	6.094
11/19/15	7.763	0.000	0.415	0.467	6.881
10/19/15	12.723	0.000	0.719	1.033	10.971
9/21/15	13.341	0.000	0.415	5.776	7.150
8/20/15	13.184	0.000	0.412	11.961	0.811
7/20/15	8.806	0.000	0.328	4.560	3.918
6/20/15	6.459	0.000	0.037	1.792	4.630
5/20/15	5.503	0.000	0.001	1.255	4.247
4/20/15	6.761	0.000	1.221	2.182	3.358
3/20/15	4.028	0.000	1.676	2.008	0.342
2/20/15	5.143	0.000	1.699	2.165	1.079
TOTAL	103.958	0.000	7.370	34.819	61.769

WATER ACCOUNTABILITY



DATE ▼	TOTAL SOURCED	WATER SOLD	UNBILLED WATER	FLUSHING/LEAKS	UNACCOUNTED	ACCTBLTY
2/17/16	6.313	6.398	- 0.085	0.325	- 0.410	106%
1/20/16	7.355	5.551	1.804	0.055	1.749	76%
12/19/15	6.579	4.997	1.582	0.000	1.582	76%
11/19/15	7.763	6.279	1.484	0.137	1.347	83%
10/19/15	12.723	9.965	2.758	0.000	2.758	78%
9/21/15	13.341	11.476	1.865	0.000	1.865	86%
8/20/15	13.184	12.200	0.984	0.000	0.984	93%
7/20/15	8.806	8.020	0.786	0.000	0.786	91%
6/20/15	6.459	5.234	1.225	0.000	1.225	81%
5/20/15	5.503	5.368	0.135	0.000	0.135	98%
4/20/15	6.761	5.850	0.911	0.000	0.911	87%
3/20/15	4.028	4.614	- 0.586	0.000	- 0.586	115%
2/20/15	5.143	4.656	0.487	0.000	0.487	91%

WATER SOLD VS. TREATED WATER



DATE ▼	SOURCED	WATER SOLD	UNBILLED WATER	TREATED WATER	RETURN %	RAIN
2/17/16	6.313	6.398	- 0.085	1.34	21%	2.500
1/20/16	7.355	5.551	1.804	2.14	38%	1.500
12/19/15	6.579	4.997	1.582	2.04	41%	6.250
11/19/15	7.763	6.279	1.484	2.63	42%	8.250
10/19/15	12.723	9.965	2.758	3.33	33%	6.750
9/21/15	13.341	11.478	1.865	3.9	34%	4.500
8/20/15	13.184	12.200	0.984	3.54	29%	2.000
7/20/15	8.806	8.020	0.786	3.31	41%	0.250
6/20/15	6.459	5.234	1.225	4.09	78%	6.800
5/20/15	5.503	5.388	0.135	3.02	56%	7.500
4/20/15	6.781	5.850	0.911	2.99	51%	7.000
3/20/15	4.028	4.614	- 0.586	2.35	51%	6.800
2/20/15	5.143	4.656	0.487	2.12	45%	3.100

This data is available on our website. <http://www.gulfutility.net/commercial-accounts/>



8701 New Trails Drive, Suite 200
The Woodlands, Texas 77381-4241
Tel: 281.363.4039
Fax: 281.363.3459
www.jonescarter.com

March 17, 2016

The Honorable Mayor and City Council
City of Montgomery
101 Old Plantersville Road
Montgomery, Texas 77316

Re: Engineering Activities for the Period from February 24, 2016 – March 22, 2016
The City of Montgomery

Dear Mayor and Council:

Attached is our monthly engineering report which documents activities undertaken on your behalf by Jones & Carter, Inc. during the referenced time period. Included in this report are updates on the ongoing utility extension projects to serve Kroger and Pizza Shack, as well as Capital Project Nos. 1 and 2 as identified in the Water System Analysis and Master Plan. Also included is an accounting of the plan reviews, plat reviews, and other meetings and activities undertaken during the month. Additional topics of discussion will include a request for service for a proposed commercial tract located at the southwest corner of SH-105 and Buffalo Springs Drive.

Thank you for the opportunity to serve the City of Montgomery. As always, should you have any questions or need any additional information, please do not hesitate to contact Glynn Fleming or myself.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Ed Shackelford', written over a light blue circular stamp.

Ed Shackelford, P.E.
Engineer for the City

EHS/gef:lr2

P:\PROJECTS\W5841 - City of Montgomery\W5841-0900-00 General Consultation\2016\Engineer's Reports\Cover Letters\Report Cover 3-22-2016.doc

cc: The Planning and Zoning Commission – The City of Montgomery
Mr. Jack Yates – City of Montgomery, City Administrator
Ms. Susan Hensley – City of Montgomery, City Secretary
Mr. Larry Foerster – Darden, Fowler and Creighton, LLP, City Attorney



March 17, 2016

The Honorable Mayor and City Council
City of Montgomery
101 Old Plantersville Road
Montgomery, Texas 77356

Re: Engineering Report
Council Meeting: March 22, 2016
City of Montgomery

8701 New Trails Drive, Suite 200
The Woodlands, Texas 77381-4241
Tel: 281.363.4039
Fax: 281.363.3459
www.jonescarter.com

Dear Mayor and Council:

The following information summarizes our activities on your behalf since the February 23, 2016 Council Meeting:

Status of Previously Authorized Projects:

- a) **Impact Fee Analysis**
We are finalizing the Impact Fee Analysis and expect to distribute a draft for review by City staff within the month.
- b) **Joint Mobility Study**
We are actively coordinating with the offices of the County Commissioners and the County Attorney to draft the interlocal agreement.
- c) **Texas Capital Fund Grant (Kroger)**
Key Construction is completing grading of the Phase I site and preparing to proceed with construction of the Private improvements to serve Phase I. We are currently awaiting revised drawing submissions from LJA Engineering for both the Public and Private improvements, and expect to request authorization to advertise the Public project for bids at the upcoming April Council meetings.
- d) **Texas Capital Fund Grant (Pizza Shack)**
The Developer's design consultants have completed preparation of the site plat and civil site plans, both of which are now approved by the City. Our understanding is that building plans remain under a value engineering review. We are awaiting notification the building plans are complete and expect to request authorization to advertise the public utility extension project for bids at the upcoming April Council meetings.
- e) **Water Distribution System Analysis and Master Plan-CP No. 1, GST Backfill**
Construction drawings were submitted for TCEQ review and approval on March 11th. Anticipated review time is 30-45 days. Recall, this project includes the installation of additional piping, valves, and electrical controls to backfill the ground storage tank at Water Plant No. 2 from the existing distribution system.

Status of Previously Authorized Projects (cont.):**f) Water Distribution System Analysis and Master Plan-CP No. 2, 12-inch Waterline Across Town Creek Bridge**

The project is currently advertised for bids. We have revised the bid documents to include an Alternate Item for permanent repair of the slope paving adjacent to the northern abutment. We expect to receive bids on March 31st, and to present a recommendation of award at the April 12th City Council meeting. Recall, this project includes the installation of approximately 700 linear feet of 12-inch waterline across the Town Creek Bridge as originally planned for in the Waterstone Development Agreement.

Plan/Plat Reviews: The following plan and plat reviews are in progress.**a) Plan Reviews**

- i. **Heritage Place Medical Center** – We returned review comments on January 15th and are currently awaiting revised drawings.
- ii. **Heritage Place Parking Expansion** – We returned review comments on January 11th and are currently awaiting revised drawings.
- iii. **Heritage Plaza, Phase II** – We returned review comments on July 22, 2015 and are currently awaiting revised drawings. The Developer has indicated they are revising the proposed Phase II expansion into separate Phases II and III.
- iv. **Lake Creek Village, Section Two** – We returned approved drawings on March 14th.
- v. **Kroger Civil Site** – We returned review comments on February 15th and are currently awaiting revised drawings.

b) Plat Reviews

- i. **SH-105 Retail Center/Virgin Tract** – We returned review comments on February 20th and are currently awaiting a revised submission.
- ii. **Heritage Place Medical Center** – We received a preliminary plat submission on March 11th and expect to present review comments for Planning and Zoning Commission acceptance on March 28th.

Meetings and Ongoing Activities:

- a) **Abandonment of Mason Street** – We are actively coordinating with the property owner, Entergy, and the City Administrator to identify budget needs and potential overhead utility relocation.

Meetings and Ongoing Activities (cont.):

- b) **Heritage Place Medical Center** – On March 7th we met with representatives from the Developer, L Squared Engineering, Entergy, and the City Administrator to discuss possible widening of the Houston Street frontage. L Squared will be delivering a conceptual plan for City review and comment and Entergy will be exploring options for relocating or eliminating utility poles along the eastern right-of-way.
- c) **Lake Creek Village, Section Two** – Recall, the Developer has elected to proceed under the “alternate platting method” whereby utility and paving construction is completed at the sole risk of the Developer and absent posting of a financial guarantee. Once utility and paving construction is deemed complete by the City and entered into the one-year warranty period, the Developer may record a Final Plat and commence with lot sales.
- d) **Lone Star Bend Extension** – On February 26th we met with representatives from The Nelson Company, Kroger, Precinct One Commissioner Mike Meador, the City Administrator, and the Mayor for a preliminary discussion regarding a potential right-of-way east of the Villas of Mia Lago development, and subsequent extension of Lone Star Bend to Bois D’Arc Bend. The Commissioner reported that there are funds currently allocated for the completion of this project. We are finalizing a summary of project scope and construction cost estimate in advance of a follow up meeting with all parties.
- e) **Montgomery Forest** – On March 9th we met with representatives from John W. Cox Partners, LTD, L Squared Engineering, and the City Administrator to discuss the potential for a revised land plan and possible creation of a development district. The Developer has subsequently indicated that they are working to negotiate a contract extension with the current landowner, and if successful will request that we revise the draft Feasibility to reflect a net reduction in lot counts.
- f) **Pre-development Meeting, 11-Acre Tract** – On March 3rd we met with representatives from Eckermann Engineering, Inc., JAB Engineering, LLC, and the City Administrator to discuss potential development of a tract located on the southwest corner of SH-105 and Buffalo Springs Drive. Our understanding is the Developer intends to construct a McCoy’s lumber yard with future build out to include a motel and two restaurant pads. A preliminary site plan provided by Eckermann Engineering, Inc. is included for your reference.
 - i. *Agenda Item No. 7 – Consideration and possible action regarding authorization to proceed with preparation of the Utility and Economic Feasibility for McCoy’s Building Supply.*
- g) **Terra Vista, Section One** – Construction of water, sanitary sewer, storm sewer, and paving is ongoing.
- h) **TxDOT Widening of FM 149** – We are currently awaiting a revised scheduling update from TxDOT representatives regarding the planned widening of FM 149 through downtown.

Meetings and Ongoing Activities (cont.):

- i) **Wade Street Survey** – We are initiating site survey to identify a proposed City right-of-way and locate property corners, pavement extents, and utility locations along Wade Street between Worsham Street and Old Plantersville Road.
- j) **Waterstone, Section Two** – Construction of water, sanitary sewer, storm sewer, and lower stage inlets is ongoing.
- k) **Weekly Operations Conference Call** – We continue hosting a weekly conference call with representatives from Gulf Utility Service, Inc. and the City of Montgomery. Items of note discussed during the previous month included:
 - i. **Annual Water Plant Inspections** – We conducted annual inspections at Water Plant Nos. 2 & 3 on March 14th and will deliver the resulting inspection reports in advance of the May Council meetings.
- l) **West Side at the Park** – We are awaiting submission of a proposed traffic control plan for Stewart Street from L Squared Engineering.

Please contact Glynn Fleming or myself if you have any questions.

Sincerely,



Ed Shackelford, P.E.

EHS/gef:lr2

P:\PROJECTS\W5841 - City of Montgomery\W5841-0900-00 General Consultation\2016\Engineer's Reports\Engineer's Report 3-22-2016.docx

Enclosures: Preliminary Site Plan Exhibit for Proposed McCoy's Building Supply

cc/enc.: The Planning and Zoning Commission – City of Montgomery

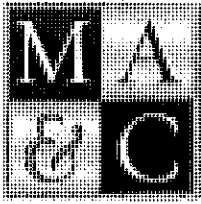
Mr. Jack Yates – City of Montgomery, City Administrator

Ms. Susan Hensley – City of Montgomery, City Secretary

Mr. Larry Foerster – Darden, Fowler & Creighton, LLP, City Attorney

**CITY OF MONTGOMERY
ACCOUNT BALANCES
For Meeting of March 22, 2016**

	<u>CHECKING ACCT BALANCES</u>	<u>PRIOR MONTH END INVESTMENTS</u>	<u>TOTAL FUNDS AVAILABLE</u>
GENERAL FUNDS			
OPERATING FUND #1017375	\$ 607,056.43		\$ 607,056.43
TEMP GRANT FUNDS - COPS UNIVERSAL #103289:	\$ 10.00		\$ 10.00
ESCROW FUND #1025873	\$ -		\$ -
PARK FUND #7014236	\$ -		\$ -
POLICE DRUG & MISC FUND #1025675	\$ 10,675.64		\$ 10,675.64
INVESTMENTS - GENERAL FUND		\$ 300,000.00	\$ 300,000.00
TEXPOOL - GENERAL FUND # 00003		\$ 202,403.47	\$ 202,403.47
TEXPOOL - RESERVE FUND # 00005		\$ -	\$ -
TOTAL GENERAL FUND	\$ 617,742.07	\$ 502,403.47	\$ 1,120,145.54
CONSTRUCTION FUND			
BUILDING FUND #1058528	\$ -		\$ -
CONSTRUCTION ACCOUNT #1058544	\$ 9,592.75		\$ 9,592.75
TEXPOOL - CONST # 00009		\$ 202,377.99	\$ 202,377.99
INVESTMENTS - CONSTRUCTION		\$ -	\$ -
TOTAL CONSTRUCTION FUND	\$ 9,592.75	\$ 202,377.99	\$ 211,970.74
DEBT SERVICE FUND			
DEBT SERVICE FUND #7024730	\$ 105.70		\$ 105.70
TEXPOOL DEBT SERVICE # 00008	\$ -	\$ 24,198.52	\$ 24,198.52
TOTAL DEBT SERVICE FUND	\$ 105.70	\$ 24,198.52	\$ 24,304.22
COURT SECURITY FUND #1058361	\$ 13,270.39	\$ -	\$ 13,270.39
COURT TECHNICAL FUND #1058361	\$ 9,132.52	\$ -	\$ 9,132.52
GRANT FUND			
HOME GRANT ACCOUNT #1059104	\$ 10.00		\$ 10.00
GRANT ACCOUNT #1048479	\$ 287.74		\$ 287.74
TOTAL GRANT FUND	\$ 297.74	\$ -	\$ 297.74
HOTEL OCCUPANCY TAX FUND #1025253	\$ 9,399.90	\$ -	\$ 9,399.90
MEDC			
CHECKING ACCOUNT #1017938	\$ 274,579.65		\$ 274,579.65
TEXPOOL - MEDC # 00003		\$ 232,879.16	\$ 232,879.16
INVESTMENTS - MEDC		\$ 100,000.00	\$ 100,000.00
TOTAL MEDC	\$ 274,579.65	\$ 332,879.16	\$ 607,458.81
POLICE ASSET FORFEITURES #1047745	\$ 2,259.82		\$ 2,259.82
UTILITY FUND			
UTILITY FUND #1017383	\$ 135,563.08		\$ 135,563.08
CUSTOMER DEPOSITS FUND #1017417	\$ -		\$ -
WATER WORKS & SAN SEWER #7013840	\$ -		\$ -
TEXPOOL - UTILITY FUND # 00002		\$ 67,799.99	\$ 67,799.99
TOTAL UTILITY FUND	\$ 135,563.08	\$ 67,799.99	\$ 203,363.07
TOTAL ALL FUNDS	\$ 1,071,943.62	\$ 1,129,659.13	\$ 2,201,602.75
INVESTMENTS			
TEXPOOL - GENERAL FUND			\$ 202,403.47
INVESTMENTS - GENERAL FUND			\$ 300,000.00
TEXPOOL - CONST # 00009			\$ 202,377.99
TEXPOOL - DEBT SERVICE # 00008			\$ 24,198.52
TEXPOOL - MEDC			\$ 232,879.16
INVESTMENTS - MEDC			\$ 100,000.00
TEXPOOL - UTILITY			\$ 67,799.99
TOTAL ALL INVESTMENTS			\$ 1,129,659.13



MUNICIPAL ACCOUNTS
& CONSULTING, L.P.

City of Montgomery

Bookkeeper's Report

March 22, 2016

City of Montgomery
Account Balances

As of March 17, 2016

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Fund: Operating					
Certificates of Deposit					
INDEPENDENT BANK (XXXX1533)	12/19/2015	03/18/2016	0.35 %	100,000.00	
ALLEGIANCE BANK (XXXX3545)	01/18/2016	04/17/2016	0.40 %	100,000.00	
GREEN BANK (XXXX0365)	02/22/2016	05/23/2016	0.30 %	100,000.00	
Money Market Funds					
TEXPOOL (XXXX0003)	08/01/2005		0.30 %	202,403.47	
Checking Account(s)					
FIRST BANK N.A. (XXXX7375)			0.00 %	607,056.43	Checking Account
FIRST BANK N.A. (XXXX5675)			0.00 %	10,675.64	Police Drug & Misc Fund
FIRST BANK N.A. (XXXX5873)			0.00 %	0.00	Escrow
FIRST BANK N.A. (XXXX2895)			0.00 %	10.00	COPS Universal Award
FIRST BANK N.A. (XXXX4236)			0.00 %	0.00	Park
Totals for Operating Fund:				\$1,120,145.54	
Fund: Capital Projects					
Money Market Funds					
TEXPOOL (XXXX0009)	12/27/2012		0.30 %	202,377.99	
Checking Account(s)					
FIRST BANK N.A. (XXXX8528)			0.00 %	0.00	Building Fund
FIRST BANK N.A. (XXXX8544)			0.00 %	9,592.75	Const Ckg-W&S Proj 1058544
Totals for Capital Projects Fund:				\$211,970.74	
Fund: Debt Service					
Money Market Funds					
TEXPOOL (XXXX0008)	12/27/2012		0.30 %	24,198.52	
Checking Account(s)					
FIRST BANK N.A. (XXXX4730)			0.00 %	105.70	Checking Account
Totals for Debt Service Fund:				\$24,304.22	
Fund: CT Security					
Checking Account(s)					
FIRST BANK N.A. (XXXX0580)			0.00 %	13,270.39	Cash In Bank
Totals for CT Security Fund:				\$13,270.39	
Fund: CT Tech					
Checking Account(s)					
FIRST BANK N.A. (XXXX8361)			0.00 %	9,132.52	Cash In Bank
Totals for CT Tech Fund:				\$9,132.52	
Fund: Grant					
Checking Account(s)					
FIRST BANK N.A. (XXXX8479)			0.00 %	287.74	Grant Account
FIRST BANK N.A. (XXXX9104)			0.00 %	10.00	Checking Account
Totals for Grant Fund:				\$297.74	

City of Montgomery
Account Balances

As of March 17, 2016

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Fund: Hotel Occupancy Tax					
Checking Account(s)					
FIRST BANK N.A. (XXXX5253)			0.00 %	9,399.90	Cash In Bank
Totals for Hotel Occupancy Tax Fund:				\$9,399.90	
Fund: MEDC					
Certificates of Deposit					
INDEPENDENT BANK (XXXX6840)	02/25/2016	05/26/2016	0.35 %	100,000.00	
Money Market Funds					
TEXPOOL (XXXX0006)	08/01/2005		0.30 %	232,879.16	
Checking Account(s)					
FIRST BANK N.A. (XXXX7938)			0.00 %	274,579.65	MEDC Checking
Totals for MEDC Fund:				\$607,458.81	
Fund: Policy Asset Forfeiture					
Checking Account(s)					
FIRST BANK N.A. (XXXX7745)			0.00 %	2,259.82	Cash In Bank
Totals for Policy Asset Forfeiture Fund:				\$2,259.82	
Fund: Utility					
Money Market Funds					
TEXPOOL (XXXX0002)	08/01/2005		0.30 %	67,799.99	
Checking Account(s)					
FIRST BANK N.A. (XXXX7383)			0.00 %	135,563.08	Water & Sewer Fund
FIRST BANK N.A. (XXXX7417)			0.00 %	0.00	Customer Deposit Acct
FIRST BANK N.A. (XXXX3840)			0.00 %	0.00	Water Works
Totals for Utility Fund:				\$203,363.07	
Grand total for City of Montgomery:				\$2,201,602.75	

City of Montgomery - General
Cash Flow Report - Checking Account

As of March 17, 2016

Num	Name	Memo	Amount	Balance
BALANCE AS OF 02/24/2016				\$430,297.85
Receipts				
	Miscellaneous Revenue CL 2/16		18,187.37	
	Miscellaneous Revenue OS 2/16		1,482.50	
	Tax P&I Revenue 2/16		662.26	
	Tax Revenue CL 2/16		104,687.83	
	Tax Revenue OS 2/16		67.54	
	Tax Revenue EOM 2/16		4,354.25	
	Court Revenue CL 2/16		59,261.70	
	Court Revenue OS 2/16		8,393.24	
	Admin Transfer Court Sec		720.00	
	Admin Transfer MEDC		9,375.00	
	Bank Error		0.01	
	To void check 25311 dated 6/5/15 - he forgot to cash the check		450.00	
	Sales Tax Revenue 3/16		125,057.26	
Total Receipts				332,698.96
Disbursements				
26030	Buffalo Springs POA	Community Building Deposit refund	(85.00)	
26031	Card Service Center	First Financial Credit Card Account XXXX 0869 -	(1,988.45)	
26032	Consolidated Communications	Telephone Service 2/16	(61.58)	
26033	GTIN	Fee per service agreement for 3/16 Inv 5669	(2,500.50)	
26034	Rick Hanna, CPI	Inspections #16071, 16072	(2,358.00)	
26035	Robert Rosenquist	Municipal Court Judge - 12/15	(1,000.00)	
26036	Daspit, Laurence F	Payroll - 03/04/2016	(258.58)	
26037	Office of the Attorney General	0012541428, 0012011313, 0009584649, 001180485	(1,754.84)	
26038	City of Conroe	Repairs - Police Autos Thru 2/28/16	(1,320.41)	
26039	Dan Miller	Court Baliff - 2/25/16	(75.00)	
26040	Ditttert's T-Shirts & More	Inv 242932	(27.95)	
26041	Easley Enterprises of Texas, Inc.	City Hall & Community Center General Cleaning 2	(725.00)	
26042	Entergy	Part Utilities per spreadsheet 2/16	(603.46)	
26043	Home Depot Credit Services	Acct # ***-4458 Inv 2591394	(176.48)	
26044	Lone Star Products & Equipment, LLC		(10,284.85)	
26045	Michael Shirley		(900.00)	
26046	Miller Uniforms & Emblems, Inc.	Uniforms Acct 299- inv 34990	(259.00)	
26047	Montgomery County Radio Shop	System Access Fees Inv 105232	(472.50)	
26048	Municipal Accounts & Consulting, L.P.	Bookkeeping 2/16 #41231	(5,764.86)	
26049	Pavers Supply Company	Inv 84644 - Park Supplies	(128.50)	
26050	Perdue, Brandon, Fielder, Collins, & Mott		(2,803.03)	
26051	Sam's Club	Acct #0402 41083268 7 Part Inv 004426, 006565	(493.82)	
26052	Solomon Electric, Inc.		(2,509.00)	
26053	Texas Top Cop Shop	Police Supplies Sales Receipt 21534 -2/12/16	(47.90)	
26054	Thomas Lundsten	Cedar Brake Park Garden Maintenance - 2/26	(65.00)	
26055	TML-Multistate Intergovernmental	Health, Life, Dental & Vision Insurance March 20	(10,010.22)	
26056	Tommy Daniels	Deposit refund Community Building - 2/20/16	(150.00)	
26057	USA Blue Book	Supplies - part #867657	(204.45)	
26058	Valerie Littlefair	Community Building Rental Refund - for 2/13/16	(235.00)	
26059	Valero Marketing & Supply Company	Acct #62249487 - Fuel 1/18-2/14/16 (police)	(1,542.38)	
26060	TMRs	0877, 00877	(8,915.92)	
26061	3rd Day Creations Lawn & Landscaping	Mowing Contract -#1666 Inv 2370	(5,557.50)	
26062	Bakers' Signs & Manufacturing, Inc.	Banners - Inv 53444	(650.00)	
26063	Blue Tarp Financial, Inc.	Acct #99775 Northern Tool Inv 34902117	(264.98)	

City of Montgomery - General
Cash Flow Report - Checking Account

As of March 17, 2016

Num	Name	Memo	Amount	Balance
Disbursements				
26064	Consolidated Communications	Telephone Service Per Spreadsheet (part) 03/16	(812.32)	
26065	Construction Code Consultants, LLC	Commercial Building Code plan review service- Kr	(375.00)	
26066	COPsync, Inc	Vid Tech Hardware Installation 12/17/15 Inv 9619	(19,750.00)	
26067	Crown Paper and Chemical	Supplies #87654	(119.60)	
26068	Darden,Fowler & Creighton, L.L.P.	Legal Fees 2/16	(2,800.00)	
26069	Debbie and Karl Brosch	Deposit Refund Community Building - 02/28/2016	(150.00)	
26070	Entergy	Part Utilities per spreadsheet 2/16	(714.73)	
26071	Fund Accounting SolutionTechnologies, Inc	Annual Subscription Fee - Building Permits, Cash R	(4,750.00)	
26072	Iron Mountain	Document Shredding MHY6047 2/16	(95.45)	
26073	Jim's Hardware	Acct #102 - Part Invoices - 2/16	(257.29)	
26074	Jones & Carter, Inc	Engineering Fees	(12,900.00)	
26075	LDC	CM100017 & CM100032 - Gas Service 101 Planter	(218.63)	
26076	O'Reilly Auto Parts	AAcct # 700907 Inv 1838229651,1602	(7.99)	
26077	Office Depot Business Credit	Inv 823818533, 823818603, 823818533, 823818601	(466.76)	
26078	Pavers Supply Company	Streets and Drainage	(225.72)	
26079	Personalized Communications, Inc.	Answering Service - 01/13/16-03/08/16 Inv 1825	(278.39)	
26080	Rick Hanna, CPI	Inspections	(1,800.00)	
26081	Robert Rosenquist	Municipal Court Judge - 02/16	(1,000.00)	
26082	The Mail Stop	Statement Period thru 2/29/16 - Register Chg 130	(78.77)	
26083	TML-IRP	Contract #6827 - Ins Premium 03/16	(2,910.24)	
26084	Verizon Wireless	521590387-00001	(1,293.79)	
26085	Whitestone Printing	Business Cards	(106.00)	
DD	Bauer, Timothy M	Payroll - 03/04/2016	(1,364.64)	
DD	Belmares, Jose N.	Payroll - 03/04/2016	(1,859.55)	
DD	Bracht, James C.	Payroll - 03/04/2016	(1,888.42)	
DD	Carswell, Christopher M	Payroll - 03/04/2016	(1,223.98)	
DD	Duckett, Kimberly T.	Payroll - 03/04/2016	(1,110.63)	
DD	Flores, Angelina C.	Payroll - 03/04/2016	(1,394.98)	
DD	Gonzalez, Krystal	Payroll - 03/04/2016	(1,047.17)	
DD	Hensley, Susan L	Payroll - 03/04/2016	(1,551.90)	
DD	Hernandez, George J.	Payroll - 03/04/2016	(991.38)	
DD	Kowarsch, Robert D	Payroll - 03/04/2016	(219.33)	
DD	Lehn, Rebecca L.	Payroll - 03/04/2016	(1,739.25)	
DD	Muckleroy, Micha D.	Payroll - 03/04/2016	(1,628.87)	
DD	Raica, Carol D	Payroll - 03/04/2016	(319.66)	
DD	Rosario III, Miguel A.	Payroll - 03/04/2016	(1,027.61)	
DD	Rosendo, Jose A	Payroll - 03/04/2016	(1,158.61)	
DD	Slaughter, Ashley A.	Payroll - 03/04/2016	(1,139.45)	
DD	Standifer, Eric L.	Payroll - 03/04/2016	(1,279.30)	
DD	Thompson, Kevin A.	Payroll - 03/04/2016	(1,359.14)	
DD	Weikel, Clayton H.	Payroll - 03/04/2016	(1,515.60)	
DD	Yates, Jack R	Payroll - 03/04/2016	(3,146.19)	
DD	Napolitano, James F	Payroll - 03/04/2016	(2,437.60)	
DM	ETS Corporation	Credit Card Fees 2/16	(458.52)	
POL	EFTPS	EFTPS	(10,773.76)	
Total Disbursements				<u>(155,940.38)</u>
BALANCE AS OF 03/17/2016				<u><u>\$607,056.43</u></u>

FIRST BANK N.A. - #XXXX7375

City of Montgomery - General
Cash Flow Report - Police Drug & Misc Fund Account
 As of March 17, 2016

Num	Name	Memo	Amount	Balance
BALANCE AS OF 02/24/2016				\$10,675.64
Receipts				
	No Receipts Activity		0.00	
Total Receipts				0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 03/17/2016				\$10,675.64

City of Montgomery - General
Cash Flow Report - COPS Universal Award Account
 As of March 17, 2016

Num	Name	Memo	Amount	Balance
BALANCE AS OF 02/24/2016				\$10.00
Receipts				
	No Receipts Activity		0.00	
Total Receipts			<u>0.00</u>	0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 03/17/2016				<u><u>\$10.00</u></u>

**City of Montgomery - General Fund
Profit & Loss Budget Performance-All**

February 2016

	<u>Feb 16</u>	<u>Budget</u>	<u>\$ Over B...</u>	<u>Oct '15 - ...</u>	<u>YTD Bud...</u>	<u>\$ Over B...</u>	<u>Annual B...</u>
Ordinary Income/Expense							
Income							
14000.1 · Taxes & Franchise Fees							
14103 · Beverage Tax	0.00	0.00	0.00	2,293.82	3,000.00	-706.18	6,000.00
14111 · Franchise Tax	3,890.47	0.00	3,890.47	7,687.33	0.00	7,687.33	70,000.00
14320 · Ad Valorem Taxes	53,444.31	21,360.58	32,083.73	231,688.35	106,802.94	124,885.41	256,327.00
14330 · Penalties & Interest on Adv Tax	295.64	125.00	170.64	591.79	625.00	-33.21	1,500.00
14331 · Rendition Penalties	0.00	20.83	-20.83	0.00	104.19	-104.19	250.00
14600 · Sales Tax	150,739.28	111,666.67	39,072.61	597,263.55	558,333.31	38,930.24	1340000.00
Total 14000.1 · Taxes & Franchise Fees	208,369.70	133,173.08	75,196.62	839,524.84	668,865.44	170,659.40	1674077.00
14000.2 · Permits & Licenses							
14105 · Building Permits	7,653.88	6,666.67	987.21	63,194.01	33,333.31	29,860.70	80,000.00
14146 · Vendor Permits	20.00	12.50	7.50	20.00	62.50	-42.50	150.00
14611 · Sign Fee	225.00	200.00	25.00	565.30	1,000.00	-434.70	2,400.00
14612 · Misc Permit Fees(plats & Zoning	210.15	20.83	189.32	11,435.94	104.19	11,331.75	250.00
Total 14000.2 · Permits & Licenses	8,109.03	6,900.00	1,209.03	75,215.25	34,500.00	40,715.25	82,800.00
14000.4 · Fees for Service							
14380 · Community Bldg Rental	365.00	366.67	-1.67	3,230.00	1,833.31	1,396.69	4,400.00
14381 · Kiosk Revenue	0.00	2.50	-2.50	0.00	12.50	-12.50	30.00
14385 · Right of Way Use Fees	859.95	0.00	859.95	1,694.43	0.00	1,694.43	0.00
Total 14000.4 · Fees for Service	1,224.95	369.17	855.78	4,924.43	1,845.81	3,078.62	4,430.00
14000.5 · Court Fines & Forfeitures							
14101 · Collection Fees	2,395.94	2,166.67	229.27	9,099.38	10,833.31	-1,733.93	26,000.00
14102 · Asset Forfeitures	0.00	0.00	0.00	0.00	550.00	-550.00	1,100.00
14104 · Bond Fees (Dedicated)	0.00	0.00	0.00	-152.90	0.00	-152.90	0.00
14106 · Child Belt/Safety (Dedicated)	245.15	187.50	57.65	720.15	937.50	-217.35	2,250.00
14110 · Fines	62,301.82	39,966.67	22,335.15	247,335.28	199,833.31	47,501.97	479,600.00
14118 · OMNI	144.80	250.00	-105.20	551.08	1,250.00	-698.92	3,000.00
14120 · State - (Dedicated)	0.00	12,500.00	-12,500.00	0.00	62,500.00	-62,500.00	150,000.00
14125 · Warrant Fees	48.49			48.49	0.00	48.49	0.00
14126 · Judicial Efficiency (Dedicated)	240.25	125.00	115.25	944.14	625.00	319.14	1,500.00
14130 · Accident Reports	72.00	16.67	55.33	132.00	83.31	48.69	200.00
Total 14000.5 · Court Fines & Forfeitures	65,448.45	55,212.51	10,235.94	258,677.62	276,612.43	-17,934.81	663,650.00
14000.6 · Other Revenues							
15380 · Unanticipated Income	91.33			1,132.34	0.00	1,132.34	0.00
15391 · Interest Income	33.98	83.33	-49.35	157.24	416.69	-259.45	1,000.00
15392 · Interest on Investments	196.85	41.67	155.18	519.21	208.31	310.90	500.00
Total 14000.6 · Other Revenues	322.16	125.00	197.16	1,808.79	625.00	1,183.79	1,500.00
Total Income	283,474.29	195,779.76	87,694.53	1180150.93	982,448.68	197,702.25	2426457.00
Expense							
16000 · Personnel							
16247 · Compensated Benefit Exp.	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
16353.1 · Health Ins.	7,802.24	7,095.83	706.41	39,978.62	35,479.19	4,499.43	85,150.00
16353.4 · Unemployment Ins.	68.42	771.42	-703.00	182.25	3,857.06	-3,674.81	9,257.00
16353.5 · Workers Comp.	5,500.08	1,460.16	4,039.92	9,910.04	7,300.88	2,609.16	17,522.00
16353.6 · Dental & Vision Insurance	1,010.48	933.33	77.15	4,267.21	4,666.69	-399.48	11,200.00
16353.7 · Life & AD&D Insurance	107.38	115.00	-7.62	315.35	575.00	-259.65	1,380.00
16560 · Payroll Taxes	5,798.47	5,633.33	165.14	32,305.19	28,166.69	4,138.50	67,600.00
16600 · Wages	74,025.09	73,546.00	479.09	401,908.55	387,730.00	14,178.55	902,552.00
16600.1 · Overtime	1,609.12	1,291.67	317.45	13,262.12	6,458.31	6,803.81	15,500.00
16620 · Retirement Expense	3,024.34	2,709.17	315.17	16,713.50	13,545.81	3,167.69	32,510.00
Total 16000 · Personnel	98,945.62	93,555.91	5,389.71	518,842.83	487,779.63	31,063.20	1152671.00
16001 · Communications							

City of Montgomery - General Fund
Profit & Loss Budget Performance-All

February 2016

	Feb 16	Budget	\$ Over B...	Oct '15 - ...	YTD Bud...	\$ Over B...	Annual B...
16338 · Advertising/Promotion	0.00	750.00	-750.00	478.00	3,750.00	-3,272.00	9,000.00
Total 16001 · Communications	0.00	750.00	-750.00	478.00	3,750.00	-3,272.00	9,000.00
16002 · Contract Services							
16102 · General Consultant Fees	0.00	3,016.66	-3,016.66	2,416.75	15,083.38	-12,666.63	36,200.00
16220 · Omni Expense	0.00	258.33	-258.33	276.00	1,291.69	-1,015.69	3,100.00
16232 · General Park Maintenance	792.00			792.00			
16242 · Prosecutors Fees	450.00	833.33	-383.33	3,150.00	4,166.69	-1,016.69	10,000.00
16280 · Mowing	0.00	5,416.67	-5,416.67	21,859.68	27,083.31	-5,223.63	65,000.00
16299 · Inspections/Permits	4,158.00	3,750.00	408.00	25,386.66	18,750.00	6,636.66	45,000.00
16310 · Judge's Fee	1,000.00	1,000.00	0.00	6,000.00	5,000.00	1,000.00	12,000.00
16320 · Legal	2,800.00	2,916.66	-116.66	14,130.43	14,583.38	-452.95	35,000.00
16321 · Audit Fees	0.00	0.00	0.00	14,480.00	10,000.00	4,480.00	17,000.00
16322 · Engineering	0.00	6,250.00	-6,250.00	23,681.50	31,250.00	-7,568.50	75,000.00
16326 · Collection Agency Fees	0.00	2,916.67	-2,916.67	8,095.74	14,583.31	-6,487.57	35,000.00
16333 · Accounting Fees	5,764.86	6,583.33	-818.47	32,005.67	32,916.69	-911.02	79,000.00
16335 · Repairs & Maintenance							
16335.1 · Maintenance - Vehicles & Equip							
16334 · Gas/Oil	1,567.37	3,666.66	-2,099.29	9,616.68	18,333.38	-8,716.70	44,000.00
16343 · Tractor & Mower	0.00	83.33	-83.33	135.23	416.69	-281.46	1,000.00
16357 · Auto Repairs	3,731.26	1,083.33	2,647.93	8,341.22	5,416.69	2,924.53	13,000.00
16373 · Equipment repairs	272.97	466.66	-193.69	2,445.56	2,333.38	112.18	5,600.00
16374 · Building Repairs-City Hall/Comm	889.00	250.00	639.00	2,739.11	1,250.00	1,489.11	3,000.00
16375 · Street Repairs - Minor	0.00	208.33	-208.33	10,892.00	1,041.69	9,850.31	2,500.00
Total 16335.1 · Maintenance - Vehicles & E...	6,460.60	5,758.31	702.29	34,169.80	28,791.83	5,377.97	69,100.00
16335 · Repairs & Maintenance - Other	375.00	2,108.33	-1,733.33	4,376.58	10,541.69	-6,165.11	25,300.00
Total 16335 · Repairs & Maintenance	6,835.60	7,866.64	-1,031.04	38,546.38	39,333.52	-787.14	94,400.00
16337 · Street Signs	46.39	291.67	-245.28	4,062.70	1,458.31	2,604.39	3,500.00
16340 · Printing & Office supplies	123.46	366.67	-243.21	1,895.18	1,833.31	61.87	4,400.00
16342 · Computers/Website	555.00	525.00	30.00	9,335.25	4,125.00	5,210.25	9,300.00
16350 · Postage/Delivery	259.03	374.99	-115.96	870.07	1,875.07	-1,005.00	4,500.00
16351 · Telephone	1,373.02	1,825.00	-451.98	7,143.66	9,125.00	-1,981.34	21,900.00
16360 · Tax Assessor Fees	0.00	0.00	0.00	1,019.00	2,500.00	-1,481.00	2,500.00
16370 · Election	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00
17030 · Mobil Data Terminal	0.00	666.67	-666.67	5,787.20	3,333.31	2,453.89	8,000.00
17031 · Police Officer Scheduling Serv	0.00	166.67	-166.67	2,000.00	833.31	1,166.69	2,000.00
17040 · Computer/Technology	0.00	1,333.34	-1,333.34	6,641.37	6,666.62	-25.25	16,000.00
17510 · State Portion of Fines/Payouts	0.00	14,583.33	-14,583.33	57,318.84	72,916.69	-15,597.85	175,000.00
Total 16002 · Contract Services	24,157.36	60,941.63	-36,784.27	286,894.08	318,708.59	-31,814.51	768,800.00
16003 · Supplies & Equipment							
16244 · Radio Fees	0.00	333.33	-333.33	4,113.63	1,666.69	2,446.94	4,000.00
16328 · Uniforms & Protective Gear	306.90	687.50	-380.60	5,292.30	3,437.50	1,854.80	8,250.00
16358 · Copier/Fax Machine Lease	1,245.00	316.66	928.34	4,656.92	1,583.38	3,073.54	3,800.00
16460 · Operating Supplies (Office)							
16460.1 · Streets and Drainage	386.72	208.33	178.39	1,163.61	1,041.69	121.92	2,500.00
16460.2 · Cedar Brake Park	377.20	291.67	85.53	895.84	1,458.31	-562.47	3,500.00
16460.3 · Homecoming Park	119.60	166.67	-47.07	453.84	833.31	-379.47	2,000.00
16460.4 · Fernland Park	46.00	166.67	-120.67	434.56	833.31	-398.75	2,000.00
16460.5 · Community Building	396.00	500.00	-104.00	1,876.00	2,500.00	-624.00	6,000.00
16460.6 · Tools, Etc	86.97	83.33	3.64	438.57	416.69	21.88	1,000.00
16460.7 · Memory Park	0.00	166.67	-166.67	334.22	833.31	-499.09	2,000.00
16460 · Operating Supplies (Office) - Other	2,458.27	1,875.04	583.23	9,152.65	9,374.72	-222.07	22,500.00
Total 16460 · Operating Supplies (Office)	3,870.76	3,458.38	412.38	14,749.29	17,291.34	-2,542.05	41,500.00
16503 · Code Enforcement Expenses	0.00	166.67	-166.67	0.00	833.31	-833.31	2,000.00
17010 · Emergency Equipment	0.00	250.00	-250.00	0.00	1,250.00	-1,250.00	3,000.00
17050 · Radios	0.00	2,166.66	-2,166.66	25,844.00	10,833.38	15,010.62	26,000.00

City of Montgomery - General Fund
Profit & Loss Budget Performance-All

February 2016

	Feb 16	Budget	\$ Over B...	Oct '15 - ...	YTD Bud...	\$ Over B...	Annual B...
17100 · Capital Purchase Furniture	0.00	391.67	-391.67	0.00	2,708.31	-2,708.31	5,450.00
16003 · Supplies & Equipment - Other	31.82	250.00	-218.18	228.59	1,250.00	-1,021.41	3,000.00
Total 16003 · Supplies & Equipment	5,454.48	8,020.87	-2,566.39	54,884.73	40,853.91	14,030.82	97,000.00
16004 · Staff Development							
16241 · Police Training/Education	0.00	566.66	-566.66	2,620.41	2,833.38	-212.97	6,800.00
16339 · Dues & Subscriptions	42.00	1,812.50	-1,770.50	1,246.50	9,125.00	-7,878.50	22,000.00
16341 · Employee Relations (Education)	106.00	233.33	-127.33	861.39	1,166.69	-305.30	2,800.00
16354 · Travel & Training (Travel)	590.00	1,541.67	-951.67	2,743.37	7,708.31	-4,964.94	18,500.00
Total 16004 · Staff Development	738.00	4,154.16	-3,416.16	7,471.67	20,833.38	-13,361.71	50,100.00
16005 · Maintenance							
16228 · Park Maint-Memory Pk	128.50	666.67	-538.17	2,372.22	3,333.31	-961.09	8,000.00
16229 · Park Maint - Fernland	0.00	566.67	-566.67	495.81	2,833.31	-2,337.50	6,800.00
16230 · Park Maint-Cedar Brake Park	65.00	400.00	-335.00	1,018.67	2,000.00	-981.33	4,800.00
16231 · Park Maint. - Homecoming Park	0.00	233.33	-233.33	0.00	1,166.69	-1,166.69	2,800.00
Total 16005 · Maintenance	193.50	1,866.67	-1,673.17	3,886.70	9,333.31	-5,446.61	22,400.00
16006 · Insurance							
16353.2 · Liability Ins.	1,424.71	1,201.67	223.04	7,179.39	6,008.31	1,171.08	14,420.00
16353.3 · Property Ins.	369.25	316.66	52.59	1,846.25	1,583.38	262.87	3,800.00
Total 16006 · Insurance	1,793.96	1,518.33	275.63	9,025.64	7,591.69	1,433.95	18,220.00
16007 · Utilities							
16352.0 · Electronic Sign-City	34.22	41.67	-7.45	180.84	208.31	-27.47	500.00
16352.1 · Street Lights	82.47	1,025.00	-942.53	4,552.26	5,125.00	-572.74	12,300.00
16352.2 · Traffic Lights	0.00	100.00	-100.00	119.45	500.00	-380.55	1,200.00
16352.3 · Cedar Brake Park	133.96	150.00	-16.04	852.77	750.00	102.77	1,800.00
16352.4 · Homecoming Park	77.89	83.33	-5.44	384.65	416.69	-32.04	1,000.00
16352.5 · Fernland Park	203.26	200.00	3.26	999.84	1,000.00	-0.16	2,400.00
16352.6 · Utilities - City Hall	462.29	541.67	-79.38	2,605.40	2,708.31	-102.91	6,500.00
16352.7 · Utilities - Gas	218.63	175.00	43.63	511.79	875.00	-363.21	2,100.00
16352.8 · Utilities - Comm Center Bldg	324.10	408.34	-84.24	1,606.29	2,041.62	-435.33	4,900.00
Total 16007 · Utilities	1,536.82	2,725.01	-1,188.19	11,813.29	13,624.93	-1,811.64	32,700.00
16008 · Capital Outlay							
16233 · Cap Outlay- Com Building Proj	0.00	166.67	-166.67	0.00	833.31	-833.31	2,000.00
17070 · Capital Outlay - Police Cars							
17070.1 · Emergency Lights, Decals	10,081.94	23,000.00	-12,918.06	18,834.70	23,000.00	-4,165.30	23,000.00
17070.3 · Vid Tec - In Car	813.25	2,750.00	-1,936.75	1,376.18	13,750.00	-12,373.82	33,000.00
17070 · Capital Outlay - Police Cars - Other	0.00	20,000.00	-20,000.00	51,921.80	40,000.00	11,921.80	60,000.00
Total 17070 · Capital Outlay - Police Cars	10,895.19	45,750.00	-34,854.81	72,132.68	76,750.00	-4,617.32	116,000.00
17071 · Cap Purchase - Computers/Equip							
17071.1 · Copsync	0.00			5,285.16	0.00	5,285.16	0.00
17071.2 · Radar	0.00			101.75			
17071.6 · Investigative and Testing Equip	0.00	250.00	-250.00	0.00	1,250.00	-1,250.00	3,000.00
17071.7 · Ballistic Vests & Shields	0.00	416.67	-416.67	0.00	2,083.31	-2,083.31	5,000.00
17071 · Cap Purchase - Computers/Equip - ...	1,374.23	1,808.34	-434.11	17,074.93	9,041.62	8,033.31	21,700.00
Total 17071 · Cap Purchase - Computers/Equip	1,374.23	2,475.01	-1,100.78	22,461.84	12,374.93	10,086.91	29,700.00
17071.5 · Patrol Weapons	0.00	333.33	-333.33	0.00	1,666.69	-1,666.69	4,000.00
17071.9 · In Field Fingerprinter	0.00	375.00	-375.00	0.00	1,875.00	-1,875.00	4,500.00
17072 · Capital Outlay-PWorks Items	0.00	3,833.33	-3,833.33	39,733.43	19,166.69	20,566.74	46,000.00
17080 · Capital Outlay-Improvements	0.00	1,666.66	-1,666.66	0.00	8,333.38	-8,333.38	20,000.00
Total 16008 · Capital Outlay	12,269.42	54,600.00	-42,330.58	134,327.95	121,000.00	13,327.95	222,200.00
16009 · Miscellaneous Expenses							
16590 · Misc. Expense	458.52	1,025.00	-566.48	6,387.75	5,125.00	1,262.75	12,300.00
16009 · Miscellaneous Expenses - Other	0.00			530.07			

9:13 AM
 03/17/16
 Accrual Basis

City of Montgomery - General Fund
 Profit & Loss Budget Performance-All
 February 2016

	<u>Feb 16</u>	<u>Budget</u>	<u>\$ Over B...</u>	<u>Oct '15 - ...</u>	<u>YTD Bud...</u>	<u>\$ Over B...</u>	<u>Annual B...</u>
Total 16009 · Miscellaneous Expenses	458.52	1,025.00	-566.48	6,917.82	5,125.00	1,792.82	12,300.00
16010 · Contingency	0.00	8.33	-8.33	0.00	41.69	-41.69	100.00
16356 · Contract Labor- Streets	0.00	8,737.25	-8,737.25	19,200.00	23,686.25	-4,486.25	84,847.00
Total Expense	<u>145,547.68</u>	<u>237,903.16</u>	<u>-92,355.48</u>	<u>1053742.71</u>	<u>1052328.38</u>	<u>1,414.33</u>	<u>2470338.00</u>
Net Ordinary Income	<u>137,926.61</u>	<u>-42,123.40</u>	<u>180,050.01</u>	<u>126,408.22</u>	<u>-69,879.70</u>	<u>196,287.92</u>	<u>-43,881.00</u>
Other Income/Expense							
Other Income							
14000.3 · Transfers In							
14620.2 · Admin Transfer from MEDC	0.00	0.00	0.00	9,375.00	9,375.00	0.00	37,500.00
14620.4 · Admin Trf from Court Security	0.00	0.00	0.00	720.00	720.00	0.00	2,880.00
Total 14000.3 · Transfers In	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,095.00</u>	<u>10,095.00</u>	<u>0.00</u>	<u>40,380.00</u>
Total Other Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,095.00</u>	<u>10,095.00</u>	<u>0.00</u>	<u>40,380.00</u>
Net Other Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,095.00</u>	<u>10,095.00</u>	<u>0.00</u>	<u>40,380.00</u>
Net Income	<u><u>137,926.61</u></u>	<u><u>-42,123.40</u></u>	<u><u>180,050.01</u></u>	<u><u>136,503.22</u></u>	<u><u>-59,784.70</u></u>	<u><u>196,287.92</u></u>	<u><u>-3,501.00</u></u>

City of Montgomery - Capital Projects
Cash Flow Report - Const Ckg W&S Proj 1058544 Account
 As of March 17, 2016

Num	Name	Memo	Amount	Balance
BALANCE AS OF 02/24/2016				\$9,592.75
Receipts				
	No Receipts Activity		0.00	
Total Receipts			<u>0.00</u>	0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 03/17/2016				<u><u>\$9,592.75</u></u>

City of Montgomery - Capital Projects Acct
Profit & Loss Budget Performance
February 2016

Accrual Basis

	<u>Fe...</u>	<u>Bu...</u>	<u>% of ...</u>	<u>Oct '1...</u>	<u>YTD Bu...</u>	<u>% of ...</u>	<u>Annual ...</u>
Ordinary Income/Expense							
Income							
45391 · Interest Earned	48.41	12.50	387.3%	161.30	62.50	258.1%	150.00
Total Income	48.41	12.50	387.3%	161.30	62.50	258.1%	150.00
Expense							
43890 · Engineering -Series 2012							
43890.1 · Eng-Catahoula Aquifer WW	0.00			1,062.72			
43890.2 · Eng-WP #3 Improvements	0.00			2,300.17			
43890 · Engineering -Series 2012 - Other	0.00			1,889.50			
Total 43890 · Engineering -Series 2012	0.00			5,252.39			
44000 · Wastewater System							
44000.1 · Wastewater-Lift Station Repair	0.00	0.00	0.0%	0.00	30,000.00	0.0%	30,000.00
44002 · Cap Outlay-SS Diversion/Permit	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 44000 · Wastewater System	0.00	0.00	0.0%	0.00	30,000.00	0.0%	30,000.00
46000 · Roadway System Improvements							
46000.1 · Water - Meters	0.00	0.00	0.0%	0.00	120,000.00	0.0%	120,000.00
46000 · Roadway System Improvements - O...	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 46000 · Roadway System Improvements	0.00	0.00	0.0%	0.00	120,000.00	0.0%	120,000.00
48000 · Cap Outlay-Fac, Equip. & Plng							
48000.1 · Water-Buffalo Sp Bridge Proj	0.00	0.00	0.0%	0.00	70,000.00	0.0%	70,000.00
48000 · Cap Outlay-Fac, Equip. & Plng - O...	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 48000 · Cap Outlay-Fac, Equip. & Plng	0.00	0.00	0.0%	0.00	70,000.00	0.0%	70,000.00
Total Expense	0.00	0.00	0.0%	5,252.39	220,000.00	2.4%	220,000.00
Net Ordinary Income	48.41	12.50	387.3%	-5,091.09	-219,937.50	2.3%	-219,850.00
Net Income	<u>48.41</u>	<u>12.50</u>	<u>387.3%</u>	<u>-5,091.09</u>	<u>-219,937.50</u>	<u>2.3%</u>	<u>-219,850.00</u>

City of Montgomery - Debt Service
Cash Flow Report - Checking Account
 As of March 17, 2016

Num	Name	Memo	Amount	Balance
BALANCE AS OF 02/24/2016				\$404,557.58
Receipts				
	No Receipts Activity		0.00	
Total Receipts				0.00
Disbursements				
	First National Bank of Huntsville	Refunding Bonds Series 2015- Payment due 3/1/16	(83,580.00)	
Wired	Zions First National Bank	Debt Service Payment due 3/1/16 Series 2012 R	(145,259.38)	
Wired	Zions First National Bank	Debt Service Payment due 3/1/16 Series 2012	(175,612.50)	
Total Disbursements				(404,451.88)
BALANCE AS OF 03/17/2016				\$105.70

9:30 AM

03/17/16

Accrual Basis

City of Montgomery - Debt Service
Profit & Loss Budget Performance
February 2016

	<u>Feb 16</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>Oct '15 - Fe...</u>	<u>YTD Budget</u>	<u>\$ Over Bud...</u>	<u>Annual Bud...</u>
Income							
34000 · Taxes & Franchise Fees							
34320 · Ad Valorem Taxes	55,665.31	59,436.13	-3,770.82	240,350.38	254,302.33	-13,951.95	264,985.00
34330 · Penalty & Interest	366.62	108.33	258.29	719.62	541.69	177.93	1,300.00
Total 34000 · Taxes & Franchise Fees	56,031.93	59,544.46	-3,512.53	241,070.00	254,844.02	-13,774.02	266,285.00
34100 · Transfers							
34301.4 · Transfers in-MEDC Fund	29,375.00	29,375.00	0.00	58,750.00	58,750.00	0.00	117,500.00
34301.5 · Transfers in - Utility Fund	31,325.00	31,325.00	0.00	62,650.00	62,650.00	0.00	125,300.00
Total 34100 · Transfers	60,700.00	60,700.00	0.00	121,400.00	121,400.00	0.00	242,800.00
34200 · Proceeds-Bond Series Refundings	0.00	0.00	0.00	0.00	0.00	0.00	0.00
35000 · Other Revenues							
35390 · Interest on Checking	0.00	1.25	-1.25	0.00	6.25	-6.25	15.00
35391 · Interest on Investments	0.00	15.42	-15.42	37.31	77.06	-39.75	185.00
Total 35000 · Other Revenues	0.00	16.67	-16.67	37.31	83.31	-46.00	200.00
Total Income	116,731.93	120,261.13	-3,529.20	362,507.31	376,327.33	-13,820.02	509,285.00
Expense							
37000 · Debt Service							
37360 · Interest Payments On Note	8,580.00	8,580.00	0.00	8,580.00	8,580.00	0.00	16,841.25
37363 · Paying Agent Fees	0.00	0.00	0.00	250.00	1,500.00	-1,250.00	2,500.00
37365 · Interest 2012 Series Premium	100,871.88	100,871.88	0.00	100,871.88	100,871.88	0.00	198,968.75
37395 · Principal Note Payments	295,000.00	295,000.00	0.00	295,000.00	295,000.00	0.00	295,000.00
Total 37000 · Debt Service	404,451.88	404,451.88	0.00	404,701.88	405,951.88	-1,250.00	513,310.00
37370 · Expenses-Refunding Bond Act	0.00	0.00	0.00	0.00	0.00	0.00	0.00
37440 · Payment to Refunding Bond Agent	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense	404,451.88	404,451.88	0.00	404,701.88	405,951.88	-1,250.00	513,310.00
Net Income	-287,719.95	-284,190.75	-3,529.20	-42,194.57	-29,624.55	-12,670.02	-4,025.00

City of Montgomery - Ct Security Fund
Cash Flow Report - Checking Account
 As of March 17, 2016

Num	Name	Memo	Amount	Balance
BALANCE AS OF 02/24/2016				\$13,990.19
Receipts				
	Interest		0.20	
Total Receipts				0.20
Disbursements				
Transfer	City of Montgomery - General Fund	Admin Transfer 2nd Qtr 2016	(720.00)	
Total Disbursements				(720.00)
BALANCE AS OF 03/17/2016				<u>\$13,270.39</u>

City of Montgomery - Ct Security Fund
Profit & Loss Budget Performance
February 2016

Accrual Basis

	<u>Feb 16</u>	<u>Budget</u>	<u>\$ Over ...</u>	<u>Oct '15..</u>	<u>YTD B...</u>	<u>\$ Over ...</u>	<u>Annual...</u>
Ordinary Income/Expense							
Income							
84110 · Court Fines & Forfeitures							
84110.1 · Court Security Fees	0.00	375.00	-375.00	2,299.01	1,875.00	424.01	4,500.00
Total 84110 · Court Fines & Forfeitures	<u>0.00</u>	<u>375.00</u>	<u>-375.00</u>	<u>2,299.01</u>	<u>1,875.00</u>	<u>424.01</u>	<u>4,500.00</u>
84120 · Other Revenues							
84120.1 · Interest Income	0.20	1.67	-1.47	0.94	8.31	-7.37	20.00
Total 84120 · Other Revenues	<u>0.20</u>	<u>1.67</u>	<u>-1.47</u>	<u>0.94</u>	<u>8.31</u>	<u>-7.37</u>	<u>20.00</u>
Total Income	<u>0.20</u>	<u>376.67</u>	<u>-376.47</u>	<u>2,299.95</u>	<u>1,883.31</u>	<u>416.64</u>	<u>4,520.00</u>
Net Ordinary Income	0.20	376.67	-376.47	2,299.95	1,883.31	416.64	4,520.00
Other Income/Expense							
Other Expense							
86560 · Interfund Transfers							
86551 · Baliff Transfer to General Fund	720.00	0.00	720.00	720.00	720.00	0.00	2,880.00
Total 86560 · Interfund Transfers	<u>720.00</u>	<u>0.00</u>	<u>720.00</u>	<u>720.00</u>	<u>720.00</u>	<u>0.00</u>	<u>2,880.00</u>
Total Other Expense	<u>720.00</u>	<u>0.00</u>	<u>720.00</u>	<u>720.00</u>	<u>720.00</u>	<u>0.00</u>	<u>2,880.00</u>
Net Other Income	<u>-720.00</u>	<u>0.00</u>	<u>-720.00</u>	<u>-720.00</u>	<u>-720.00</u>	<u>0.00</u>	<u>-2,880.00</u>
Net Income	<u><u>-719.80</u></u>	<u><u>376.67</u></u>	<u><u>-1,096.47</u></u>	<u><u>1,579.95</u></u>	<u><u>1,163.31</u></u>	<u><u>416.64</u></u>	<u><u>1,640.00</u></u>

City of Montgomery - Ct Tech Fund
Cash Flow Report - Checking Account
 As of March 17, 2016

Num	Name	Memo	Amount	Balance
BALANCE AS OF 02/24/2016				\$11,142.52
Receipts				
	No Receipts Activity		0.00	
Total Receipts			<u>0.00</u>	0.00
Disbursements				
1079	Fund Accounting Solution Technologies, In	Remainder of Training invoice #16-1006	(2,010.00)	
Total Disbursements			<u>(2,010.00)</u>	<u>(2,010.00)</u>
BALANCE AS OF 03/17/2016				<u><u>\$9,132.52</u></u>

City of Montgomery - Ct Tech Fund
Actual to Budget Performance
February 2016

Accrual Basis

	<u>Feb 16</u>	<u>Budget</u>	<u>\$ Over ...</u>	<u>Oct '15...</u>	<u>YTD B...</u>	<u>\$ Over ...</u>	<u>Annual...</u>
Ordinary Income/Expense							
Income							
74100 · Court Fines and Forfeitures							
74110 · Court Technology Fees	<u>0.00</u>	<u>666.67</u>	<u>-666.67</u>	<u>3,065.32</u>	<u>3,333.31</u>	<u>-267.99</u>	<u>8,000.00</u>
Total 74100 · Court Fines and Forfeitures	<u>0.00</u>	<u>666.67</u>	<u>-666.67</u>	<u>3,065.32</u>	<u>3,333.31</u>	<u>-267.99</u>	<u>8,000.00</u>
74200 · Other Revenues							
74291 · Interest Income	<u>0.00</u>	<u>0.83</u>	<u>-0.83</u>	<u>0.07</u>	<u>4.19</u>	<u>-4.12</u>	<u>10.00</u>
Total 74200 · Other Revenues	<u>0.00</u>	<u>0.83</u>	<u>-0.83</u>	<u>0.07</u>	<u>4.19</u>	<u>-4.12</u>	<u>10.00</u>
Total Income	<u>0.00</u>	<u>667.50</u>	<u>-667.50</u>	<u>3,065.39</u>	<u>3,337.50</u>	<u>-272.11</u>	<u>8,010.00</u>
Expense							
76200 · Contract Services							
76362 · Computer/Website Services	<u>0.00</u>	<u>500.00</u>	<u>-500.00</u>	<u>2,663.32</u>	<u>2,500.00</u>	<u>163.32</u>	<u>6,000.00</u>
76363 · Computer/ Equipment	<u>0.00</u>			<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total 76200 · Contract Services	<u>0.00</u>	<u>500.00</u>	<u>-500.00</u>	<u>2,663.32</u>	<u>2,500.00</u>	<u>163.32</u>	<u>6,000.00</u>
76300 · Supplies & Equipment							
76361 · Computer/Technology Equipment	<u>0.00</u>			<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total 76300 · Supplies & Equipment	<u>0.00</u>			<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Expense	<u>0.00</u>	<u>500.00</u>	<u>-500.00</u>	<u>2,663.32</u>	<u>2,500.00</u>	<u>163.32</u>	<u>6,000.00</u>
Net Ordinary Income	<u>0.00</u>	<u>167.50</u>	<u>-167.50</u>	<u>402.07</u>	<u>837.50</u>	<u>-435.43</u>	<u>2,010.00</u>
Net Income	<u>0.00</u>	<u>167.50</u>	<u>-167.50</u>	<u>402.07</u>	<u>837.50</u>	<u>-435.43</u>	<u>2,010.00</u>

City of Montgomery - Grant
Cash Flow Report - Grant Account Account
 As of March 17, 2016

Num	Name	Memo	Amount	Balance
BALANCE AS OF 02/24/2016				\$287.74
Receipts				
	No Receipts Activity		0.00	
Total Receipts				0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 03/17/2016				\$287.74

City of Montgomery - Grant
Cash Flow Report - Checking Account
 As of March 17, 2016

Num	Name	Memo	Amount	Balance
BALANCE AS OF 02/24/2016				\$10.00
Receipts				
	No Receipts Activity		0.00	
Total Receipts				0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 03/17/2016				\$10.00

City of Montgomery - Hotel Occupancy Tax Fund
Cash Flow Report - Checking Account
 As of March 17, 2016

Num	Name	Memo	Amount	Balance
BALANCE AS OF 02/24/2016				\$9,399.90
Receipts				
	No Receipts Activity		0.00	
Total Receipts				0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 03/17/2016				\$9,399.90

**City of Montgomery - Hotel Occupancy Tax Fund
Profit & Loss Budget Performance**

February 2016

Accrual Basis

	<u>Feb 16</u>	<u>Budget</u>	<u>\$ Over B...</u>	<u>Oct '15 - ...</u>	<u>YTD Bu...</u>	<u>\$ Over B...</u>	<u>Annual B...</u>
Income							
44300 · Taxes & Franchise Fees							
44330 · Hotel Occupancy Taxes	0.00	104.17	-104.17	0.00	520.81	-520.81	1,250.00
Total 44300 · Taxes & Franchise Fees	<u>0.00</u>	<u>104.17</u>	<u>-104.17</u>	<u>0.00</u>	<u>520.81</u>	<u>-520.81</u>	<u>1,250.00</u>
44400 · Other Revenues							
44360 · Interest Earned On Checking	0.00	1.67	-1.67	0.00	8.31	-8.31	20.00
Total 44400 · Other Revenues	<u>0.00</u>	<u>1.67</u>	<u>-1.67</u>	<u>0.00</u>	<u>8.31</u>	<u>-8.31</u>	<u>20.00</u>
Total Income	<u>0.00</u>	<u>105.84</u>	<u>-105.84</u>	<u>0.00</u>	<u>529.12</u>	<u>-529.12</u>	<u>1,270.00</u>
Expense	<u>0.00</u>			<u>0.00</u>			
Net Income	<u><u>0.00</u></u>	<u><u>105.84</u></u>	<u><u>-105.84</u></u>	<u><u>0.00</u></u>	<u><u>529.12</u></u>	<u><u>-529.12</u></u>	<u><u>1,270.00</u></u>

City of Montgomery - MEDC
Cash Flow Report - MEDC Checking Account
As of March 17, 2016

Num	Name	Memo	Amount	Balance
BALANCE AS OF 02/24/2016				\$326,766.32
Receipts				
	No Receipts Activity		0.00	
Total Receipts				0.00
Disbursements				
1728	AGS Advertising	Ad Space - Lake Conroe KOA D1178	(870.00)	
1729	Historic Montgomery Business Association	HMBA - Antique Festival	(10,000.00)	
1730	Montgomery Area Chamber of Commerce	Partnership Grant for Director Services & Office S	(2,566.67)	
TSF	City of Montgomery - General Fund	Admin Transfer	(9,375.00)	
TSF	City of Montgomery Debt Srv Fund	Admin Transfer	(29,375.00)	
Total Disbursements				(52,186.67)
BALANCE AS OF 03/17/2016				<u>\$274,579.65</u>

City of Montgomery - MEDC
Actual to Budget Performance
February 2016

	<u>Feb 16</u>	<u>Budget</u>	<u>\$ Over Bu...</u>	<u>Oct '15 - F...</u>	<u>YTD Bud...</u>	<u>\$ Over Bud...</u>	<u>Annual Bu...</u>
Income							
55000 · Taxes & Franchisc Fees							
55400 · Sales Tax	50,246.43	64,998.49	(14,752.06)	199,087.85	192,216.15	6,871.70	466,000.00
Total 55000 · Taxes & Franchisc Fees	50,246.43	64,998.49	(14,752.06)	199,087.85	192,216.15	6,871.70	466,000.00
55300 · Other Revenues							
55391 · Interest Income	104.99	20.83	84.16	300.61	104.19	196.42	250.00
55397 · Fund Balance Allocations	0.00	5,416.67	(5,416.67)	0.00	27,083.31	(27,083.31)	65,000.00
Total 55300 · Other Revenues	104.99	5,437.50	(5,332.51)	300.61	27,187.50	(26,886.89)	65,250.00
Total Income	50,351.42	70,435.99	(20,084.57)	199,388.46	219,403.65	(20,015.19)	531,250.00
Expense							
56000 · Category I							
56000.6 · Downtown Parking Improvements	0.00	3,333.33	(3,333.33)	1,490.19	10,000.01	(8,509.82)	20,000.00
56000.8 · Utility Extensions	0.00	29,166.67	(29,166.67)	0.00	87,499.99	(87,499.99)	175,000.00
56430 · Tsf to Debt Serv/ W & S Project	29,375.00	29,375.00	0.00	58,750.00	58,750.00	0.00	117,500.00
Total 56000 · Category I	29,375.00	61,875.00	(32,500.00)	60,240.19	156,250.00	(96,009.81)	312,500.00
56001 · Category II							
56001.1 · Wine and Music Festival	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
56001.2 · Antique Show and Festival	10,000.00	0.00	10,000.00	10,000.00	0.00	10,000.00	10,000.00
56001.4 · Texian Heritage Festival	0.00	0.00	0.00	8,000.00	8,000.00	0.00	8,000.00
56001.6 · Heritage Vill. Det. Pond Imp	0.00	0.00	0.00	0.00	10,000.00	(10,000.00)	10,000.00
56423 · Economic Development Grant Prog	0.00	0.00	0.00	0.00	15,000.00	(15,000.00)	15,000.00
Total 56001 · Category II	10,000.00	0.00	10,000.00	18,000.00	33,000.00	(15,000.00)	53,000.00
56002 · Category III							
56420.1 · Christmas in Montgomery	0.00	0.00	0.00	5,000.00	5,000.00	0.00	5,000.00
56420.2 · Christmas Lighting(Civic Assn)	0.00	0.00	0.00	1,341.50	1,600.00	(258.50)	1,600.00
56429 · Removal of Blight	0.00	0.00	0.00	0.00	15,000.00	(15,000.00)	30,000.00
56433 · Downtown Signs	0.00	0.00	0.00	0.00	3,000.00	(3,000.00)	3,000.00
56435 · Fernland Irrigation / Lighting	0.00	0.00	0.00	10,000.00	10,000.00	0.00	10,000.00
Total 56002 · Category III	0.00	0.00	0.00	16,341.50	34,600.00	(18,258.50)	49,600.00
56003 · Category IV							
56408.1 · Promotional Video	0.00	0.00	0.00	0.00	4,000.00	(4,000.00)	4,000.00
56413 · Brochures/Printed Literature	870.00	0.00	870.00	2,605.00	5,000.00	(2,395.00)	10,000.00
56417 · Restoration of Monuments/Flags	0.00	0.00	0.00	0.00	3,000.00	(3,000.00)	3,000.00
56418 · Walking Tour	0.00	0.00	0.00	2,660.00	10,000.00	(7,340.00)	10,000.00
Total 56003 · Category IV	870.00	0.00	870.00	5,265.00	22,000.00	(16,735.00)	27,000.00
56004 · Category V							
56004.1 · Admin Transfers to Gen Fund	9,375.00	9,375.00	0.00	18,750.00	18,750.00	0.00	37,500.00
56004.2 · MACC Administration & Office	0.00	2,500.00	(2,500.00)	10,266.68	12,500.00	(2,233.32)	30,000.00
56004.3 · Miscellaneous Expenses	0.00	0.00	0.00	449.27	1,500.00	(1,050.73)	1,500.00
56327 · Gen Consulting (Acct,Eng,Legal)	0.00	1,250.00	(1,250.00)	0.00	6,250.00	(6,250.00)	15,000.00
56354 · Travel & Training Expenses	0.00	0.00	0.00	0.00	1,750.00	(1,750.00)	3,500.00
Total 56004 · Category V	9,375.00	13,125.00	(3,750.00)	29,465.95	40,750.00	(11,284.05)	87,500.00
Total Expense	49,620.00	75,000.00	(25,380.00)	129,312.64	286,600.00	(157,287.36)	529,600.00
Net Income	731.42	(4,564.01)	5,295.43	70,075.82	(67,196.35)	137,272.17	1,650.00

City of Montgomery - Police Asset Forfeiture
Cash Flow Report - Checking Account
 As of March 17, 2016

Num	Name	Memo	Amount	Balance
BALANCE AS OF 02/24/2016				\$2,259.82
Receipts				
	No Receipts Activity		0.00	
Total Receipts				0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 03/17/2016				\$2,259.82

**City of Montgomery - Police Asset Forfeiture
Profit & Loss Budget Performance
February 2016**

Accrual Basis

	<u>Feb 16</u>	<u>Budget</u>	<u>\$ Over ...</u>	<u>Oct '15 ...</u>	<u>YTD Bu...</u>	<u>\$ Over ...</u>	<u>Annual ...</u>
Ordinary Income/Expense							
Income							
74000 · Police Asset Forfeitures							
74102 · Asset Forfeitures	0.00			2,074.17	0.00	2,074.17	0.00
Total 74000 · Police Asset Forfeitures	<u>0.00</u>			<u>2,074.17</u>	<u>0.00</u>	<u>2,074.17</u>	<u>0.00</u>
Total Income	<u>0.00</u>			<u>2,074.17</u>	<u>0.00</u>	<u>2,074.17</u>	<u>0.00</u>
Net Ordinary Income	<u>0.00</u>			<u>2,074.17</u>	<u>0.00</u>	<u>2,074.17</u>	<u>0.00</u>
Net Income	<u><u>0.00</u></u>			<u><u>2,074.17</u></u>	<u><u>0.00</u></u>	<u><u>2,074.17</u></u>	<u><u>0.00</u></u>

City of Montgomery - Water & Sewer
Cash Flow Report - Water & Sewer Fund Account

As of March 17, 2016

Num	Name	Memo	Amount	Balance
BALANCE AS OF 02/24/2016				\$125,255.49
Receipts				
	A/R Revenue CI 02/16		66,333.79	
	A/R Revenue O/S 02/16		3,771.41	
	Cust Meter Dep O/S 02/16		750.00	
	Cust Met Dep CL 02/16		2,000.00	
			70.61	
	Deposit		6.51	
Total Receipts				<u>72,932.32</u>
Disbursements				
12925	Consolidated Communications	936-597-4774 - New LS Auto Dialer - 2/16	(34.65)	
12926	Accurate Utility Supply, LLC	Operating Supplies Inv 130844	(1,700.00)	
12927	Coburn's Conroe	Supplies	(186.52)	
12928	Dittert Rubber Stamp, Ltd.	TRODAT 4810 DATER	(17.95)	
12929	DXI Industries Inc.	Chemicals	(160.00)	
12930	Hotsie Totsie	Deposit Refund	(208.43)	
12931	Jerry and Gretchen Fontenot	Deposit Refund	(61.06)	
12932	John A. Tatum Jr.	Deposit Refund	(81.60)	
12933	Magna Flow Environmental, Inc	Sludge Hauling #40634	(2,310.00)	
12934	Motik Custom Homes	Deposit Refund	(330.07)	
12935	Municipal Accounts & Consulting, L.P.	Accounting Service Inv 40826- 01/16	(400.00)	
12936	Nathalie's Jeweler	Deposit Refund	(181.31)	
12937	Neil Technical Services, Inc	To Replace Blower Fan and Fluorescent Light	(1,695.00)	
12938	Solomon Electric, Inc.	Utility Repair Inv 9126	(1,432.00)	
12939	Thomas Printing & Publishing	Door Hanger - Noctice	(128.75)	
12940	USA BlueBook	Inv 8867657- Supplies	(574.00)	
12941	Virgin Homes	Deposit Refund	(75.29)	
12942	Consolidated Communications	936-597-4826 - New Summit Business Park Auto	(34.65)	
12943	Dittert Rubber Stamp, Ltd.	Supplies Inv 242932	(27.95)	
12944	Entergy	PartUtilities per spreadsheet 2/16	(4,887.38)	
12945	Sam's Club	Supplies - Through 2/18/16 Part Inv 04426, 06565	(303.79)	
12946	Bradbury Thornton Plumbing Services	Sewer Machine Labor	(465.00)	
12947	Consolidated Communications	936-597-8846/0 - Stewart Creek WWTP 03/16	(36.69)	
12948	Darden, Fowler & Creighton, L.L.P.	Legal Fees 2/16	(1,580.00)	
12949	Eastex Environmental Laboratory, Inc.	Chemicals #C16C033	(454.00)	
12950	Entergy	PartUtilities per spreadsheet 2/16	(3,674.00)	
12951	Jim's Hardware	Acct #102 -Part of invoice for 2/16	(103.39)	
12952	Jones & Carter, Inc	Invoices #0227992, 0227995	(800.00)	
12953	LDC	Generator - 149 South #1 Gen & 105 West #2 Ge	(77.11)	
12954	Neil Technical Services, Inc	High Level Light Testing, Removed Debris from P	(539.25)	
12955	TML - IRP	Insurance Premiums 03/16	(1,074.66)	
12956	Waste Management	Residential Garbage Collection (388 Customers Tot	(6,671.92)	
12957	Waste Management (2)	Acct 792-0068402-1792-8 Inv 55301848-1792-8 -	(750.21)	
12958	Whitestone Printing	Business Cards	(53.00)	
DM	ETS Corporation	Credit Card Fees 1/16	(24.74)	
DM	Return Deposit	Returned deposit item	(165.36)	
Transfer	City of Montgomery-Debt Service	Admin Transfer 2nd Qtr FY 2016 (thru 02/29/16)	(31,325.00)	
Total Disbursements				<u>(62,624.73)</u>
BALANCE AS OF 03/17/2016				<u><u>\$135,563.08</u></u>

City of Montgomery - Water & Sewer Fund
Actual to Budget Performance - Utility Fund
February 2016

	Feb 16	Budget	\$ Over B...	Oct '15 - ...	YTD Bu...	\$ Over B...	Annual B...
Ordinary Income/Expense							
Income							
24000 · Charges for Service							
24100 · Water Revenue	26,818.71	30,365.67	(3,546.96)	135,731.33	151,828.31	(16,096.98)	364,388.00
24118 · Surface Water Revenue	423.43	375.00	48.43	2,162.51	1,875.00	287.51	4,500.00
24119 · Application Fee	70.61	66.67	3.94	70.61	333.31	(262.70)	800.00
24120 · Disconnect Reconnect	450.00	183.33	266.67	2,175.00	916.69	1,258.31	2,200.00
24200 · Sewer Revenue	15,297.77	16,250.00	(952.23)	74,316.91	81,250.00	(6,933.09)	195,000.00
24310 · Tap Fees/Inspections	14,435.00	2,916.67	11,518.33	43,043.00	14,583.31	28,459.69	35,000.00
24319 · Grease Trap Inspections	800.00	833.33	(33.33)	4,000.00	4,166.69	(166.69)	10,000.00
24330 · Late Charges	1,324.00	916.67	407.33	7,450.24	4,583.31	2,866.93	11,000.00
24333 · Returned Ck Fee	0.00	15.00	(15.00)	50.00	75.00	(25.00)	180.00
25403 · Solid Waste Revenue	6,798.67	5,583.33	1,215.34	31,087.07	27,916.69	3,170.38	67,000.00
Total 24000 · Charges for Service	66,418.19	57,505.67	8,912.52	300,086.67	287,528.31	12,558.36	690,068.00
24101 · Taxes and Franchise Fees							
24110 · Sales Tax Rev for Solid Waste	551.30	458.33	92.97	2,518.96	2,291.69	227.27	5,500.00
Total 24101 · Taxes and Franchise Fees	551.30	458.33	92.97	2,518.96	2,291.69	227.27	5,500.00
24121 · Groundwater Reduction Revenue	9,964.35	7,916.67	2,047.68	47,338.40	39,583.31	7,755.09	95,000.00
25000 · Other Revenues							
25391 · Interest Income	6.51	25.00	(18.49)	35.44	125.00	(89.56)	300.00
25392 · Interest earned on Investments	0.00	14.17	(14.17)	37.86	70.81	(32.95)	170.00
25399 · Miscellaneous Revenue	0.00	62.50	(62.50)	11.43	312.50	(301.07)	750.00
Total 25000 · Other Revenues	6.51	101.67	(95.16)	84.73	508.31	(423.58)	1,220.00
25393 · Use of Surplus Funds	0.00	0.00	0.00	0.00	0.00	0.00	80,000.00
Total Income	76,940.35	65,982.34	10,958.01	350,028.76	329,911.62	20,117.14	871,788.00
Expense							
26001 · Personnel							
26353.1 · Health Ins.	975.28	1,333.33	(358.05)	4,819.60	6,666.69	(1,847.09)	16,000.00
26353.4 · Unemployment Ins	0.00	130.50	(130.50)	0.00	391.50	(391.50)	522.00
26353.5 · Workers Comp.	119.68	166.67	(46.99)	635.68	833.31	(197.63)	2,000.00
26353.6 · Dental Insurance	87.04	120.83	(33.79)	426.16	604.19	(178.03)	1,450.00
26353.7 · Life & AD&D Insurance	27.80	37.50	(9.70)	139.00	187.50	(48.50)	450.00
26501 · Retirement Expense	284.08	268.58	15.50	1,524.65	1,342.94	181.71	3,223.00
26560 · Payroll Taxes	533.07	570.00	(36.93)	2,837.61	2,850.00	(12.39)	6,840.00
26600 · Wages	6,878.46	6,517.67	360.79	36,916.66	32,588.31	4,328.35	78,212.00
26600.1 · Overtime	0.00	90.00	(90.00)	0.00	450.00	(450.00)	1,080.00
Total 26001 · Personnel	8,905.41	9,235.08	(329.67)	47,299.36	45,914.44	1,384.92	109,777.00
26200 · Contract Services							
26320 · Legal Fees	1,580.00	183.33	1,396.67	6,840.00	916.69	5,923.31	2,200.00
26322 · Engineering	0.00	4,583.33	(4,583.33)	11,207.25	22,916.69	(11,709.44)	55,000.00
26323 · Operator	0.00	2,500.00	(2,500.00)	11,475.00	12,500.00	(1,025.00)	30,000.00
26324 · Billing and Collections	0.00	375.00	(375.00)	1,067.28	1,875.00	(807.72)	4,500.00
26328 · Testing	454.00	1,000.00	(546.00)	2,732.00	5,000.00	(2,268.00)	12,000.00
26331 · Sales Tax for Solid Waste	0.00	462.50	(462.50)	1,487.59	2,312.50	(824.91)	5,550.00
26333 · Accounting Fees	400.00	500.00	(100.00)	2,000.00	2,500.00	(500.00)	6,000.00
26336 · Sludge Hauling	2,310.00	1,166.67	1,143.33	10,655.67	5,833.31	4,822.36	14,000.00
26340 · Printing	0.00	41.67	(41.67)	0.00	208.31	(208.31)	500.00
26350 · Postage	0.00	208.33	(208.33)	952.96	1,041.69	(88.73)	2,500.00
26351 · Telephone	178.95	166.67	12.28	856.00	833.31	22.69	2,000.00
26370 · Tap Fees & Inspections	0.00	1,666.67	(1,666.67)	1,200.00	8,333.31	(7,133.31)	20,000.00
26399 · Garbage Pickup	7,422.13	5,166.67	2,255.46	36,776.79	25,833.31	10,943.48	62,000.00
Total 26200 · Contract Services	12,345.08	18,020.84	(5,675.76)	87,250.54	90,104.12	(2,853.58)	216,250.00
26300 · Communications							
26338 · Advertising/Promotion	0.00	41.67	(41.67)	0.00	208.31	(208.31)	500.00
Total 26300 · Communications	0.00	41.67	(41.67)	0.00	208.31	(208.31)	500.00
26326 · Permits & Licenses	0.00	1,583.33	(1,583.33)	11,932.15	7,916.69	4,015.46	19,000.00

	Feb 16	Budget	\$ Over B...	Oct '15 - ...	YTD Bu...	\$ Over B...	Annual B...
26371 · Dues & Subscriptions	0.00			545.00			
26400.1 · Supplies & Equipment							
26342 · Chemicals	0.00	1,416.67	(1,416.67)	5,719.67	7,083.31	(1,363.64)	17,000.00
26358 · Copier/Fax Machine Lease	0.00	375.00	(375.00)	653.34	1,875.00	(1,221.66)	4,500.00
26460 · Operating Supplies	2,805.12	1,500.00	1,305.12	5,437.63	7,500.00	(2,062.37)	18,000.00
26485 · Uniforms	0.00	187.50	(187.50)	838.81	937.50	(98.69)	2,250.00
27040 · ComputerTechnology Equipment	0.00	416.67	(416.67)	0.00	2,083.31	(2,083.31)	5,000.00
26400.1 · Supplies & Equipment - Other	0.00	0.00	0.00	2,400.00	0.00	2,400.00	0.00
Total 26400.1 · Supplies & Equipment	2,805.12	3,895.84	(1,090.72)	15,049.45	19,479.12	(4,429.67)	46,750.00
26401 · Groundwater Reduction Expenses	0.00	1,666.67	(1,666.67)	9,326.38	8,333.31	993.07	20,000.00
26500 · Staff Development							
26339 · Dues & Subscriptions	0.00	83.33	(83.33)	0.00	416.69	(416.69)	1,000.00
26354 · Travel & Training (Travel)	0.00	166.67	(166.67)	1,340.63	833.31	507.32	2,000.00
26355 · Employee Relations (Education)	0.00	41.67	(41.67)	100.00	208.31	(108.31)	500.00
Total 26500 · Staff Development	0.00	291.67	(291.67)	1,440.63	1,458.31	(17.68)	3,500.00
26600.2 · Maintenance							
26335 · Repairs & Maintenance	6,109.74	9,583.33	(3,473.59)	79,583.01	47,916.69	31,666.32	115,000.00
26335.1 · Vehicle Rep. & Maint.	6.08	333.33	(327.25)	6.08	1,666.69	(1,660.61)	4,000.00
26349 · Gas & Oil	0.00	416.67	(416.67)	1,032.37	2,083.31	(1,050.94)	5,000.00
Total 26600.2 · Maintenance	6,115.82	10,333.33	(4,217.51)	80,621.46	51,666.69	28,954.77	124,000.00
26700 · Insurance Expense							
26353.2 · Liability Ins.	142.96	129.17	13.79	3,457.96	645.81	2,812.15	1,550.00
26353.3 · Property Ins.	828.74	833.33	(4.59)	1,293.78	4,166.69	(2,872.91)	10,000.00
Total 26700 · Insurance Expense	971.70	962.50	9.20	4,751.74	4,812.50	(60.76)	11,550.00
26800 · Utilities Expense							
26352.1 · Utilities - Gas for Generators	77.11	45.83	31.28	247.32	229.19	18.13	550.00
26352.2 · Utilities-Water Plants	4,724.00	3,500.00	1,224.00	26,225.13	17,500.00	8,725.13	42,000.00
26352.3 · Utilities-WW Treatment Plants	0.00	2,916.67	(2,916.67)	9,971.32	14,583.31	(4,611.99)	35,000.00
26352.4 · Utilities - Lift Stations	152.01	625.00	(472.99)	3,881.91	3,125.00	756.91	7,500.00
26352.5 · Utilities - Security Light	11.37	50.00	(38.63)	55.02	250.00	(194.98)	600.00
Total 26800 · Utilities Expense	4,964.49	7,137.50	(2,173.01)	40,380.70	35,687.50	4,693.20	85,650.00
26900 · Capital Outlay							
26900.3 · Capital Outlay Equipment	0.00	11,666.67	(11,666.67)	0.00	58,333.31	(58,333.31)	140,000.00
Total 26900 · Capital Outlay	0.00	11,666.67	(11,666.67)	0.00	58,333.31	(58,333.31)	140,000.00
27000 · Miscellaneous Expenses							
26359 · Misc Expense	77.74	83.33	(5.59)	2,704.65	416.69	2,287.96	1,000.00
Total 27000 · Miscellaneous Expenses	77.74	83.33	(5.59)	2,704.65	416.69	2,287.96	1,000.00
Total Expense	36,185.36	64,918.43	(28,733.07)	301,302.06	324,330.99	(23,028.93)	777,977.00
Net Ordinary Income	40,754.99	1,063.91	39,691.08	48,726.70	5,580.63	43,146.07	93,811.00
Other Income/Expense							
Other Expense							
27001 · Other Expenses							
27001.2 · Transfer to Debt Service	31,325.00	31,325.00	0.00	62,650.00	62,650.00	0.00	125,300.00
Total 27001 · Other Expenses	31,325.00	31,325.00	0.00	62,650.00	62,650.00	0.00	125,300.00
Total Other Expense	31,325.00	31,325.00	0.00	62,650.00	62,650.00	0.00	125,300.00
Net Other Income	(31,325.00)	(31,325.00)	0.00	(62,650.00)	(62,650.00)	0.00	(125,300.00)
Net Income	9,429.99	(30,261.09)	39,691.08	(13,923.30)	(57,069.37)	43,146.07	(31,489.00)

City of Montgomery
District Debt Service Payments

03/01/2016 - 12/31/2018

Paying Agent	Series	Date Due	Date Paid	Principal	Interest	Total Due
Debt Service Payment Due 03/01/2016						
Amegy Bank of Texas	2012	03/01/2016	02/29/2016	115,000.00	60,612.50	175,612.50
Amegy Bank of Texas	2012R	03/01/2016	02/29/2016	105,000.00	40,259.38	145,259.38
First National Bank of Huntsville	2015R	03/01/2016	02/29/2016	75,000.00	8,580.00	83,580.00
Total Due 03/01/2016				295,000.00	109,451.88	404,451.88
Debt Service Payment Due 09/01/2016						
Amegy Bank of Texas	2012	09/01/2016		0.00	58,887.50	58,887.50
Amegy Bank of Texas	2012R	09/01/2016		0.00	39,209.37	39,209.37
First National Bank of Huntsville	2015R	09/01/2016		0.00	8,261.25	8,261.25
Total Due 09/01/2016				0.00	106,358.12	106,358.12
Debt Service Payment Due 03/01/2017						
Amegy Bank of Texas	2012	03/01/2017		120,000.00	58,887.50	178,887.50
Amegy Bank of Texas	2012R	03/01/2017		105,000.00	39,209.38	144,209.38
First National Bank of Huntsville	2015R	03/01/2017		80,000.00	8,261.25	88,261.25
Total Due 03/01/2017				305,000.00	106,358.13	411,358.13
Debt Service Payment Due 09/01/2017						
Amegy Bank of Texas	2012	09/01/2017		0.00	57,087.50	57,087.50
Amegy Bank of Texas	2012R	09/01/2017		0.00	38,159.38	38,159.38
First National Bank of Huntsville	2015R	09/01/2017		0.00	7,761.25	7,761.25
Total Due 09/01/2017				0.00	103,008.13	103,008.13
Debt Service Payment Due 03/01/2018						
Amegy Bank of Texas	2012	03/01/2018		120,000.00	57,087.50	177,087.50
Amegy Bank of Texas	2012R	03/01/2018		105,000.00	38,159.68	143,159.68
First National Bank of Huntsville	2015R	03/01/2018		80,000.00	7,761.25	87,761.25
Total Due 03/01/2018				305,000.00	103,008.43	408,008.43
Debt Service Payment Due 09/01/2018						
Amegy Bank of Texas	2012	09/01/2018		0.00	55,287.50	55,287.50
Amegy Bank of Texas	2012R	09/01/2018		0.00	37,109.38	37,109.38
First National Bank of Huntsville	2015R	09/01/2018		0.00	7,141.25	7,141.25
Total Due 09/01/2018				0.00	99,538.13	99,538.13
District Total				\$905,000.00	\$627,722.82	\$1,532,722.82

City of Montgomery
Summary of Pledged Securities

As of March 17, 2016

Financial Institution: ALLEGIANCE BANK		
Total CDs, MM:	\$100,000.00	Collateral Security Required: No
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: No
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	N/A	
Financial Institution: FIRST BANK N.A. (Depository Bank)		
Total CDs, MM, and Checking Accounts:	\$1,071,943.62	Collateral Security Required: Yes
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: Yes
Total pledged securities:	\$1,858,706.78	Investment Policy Received: Yes
Ratio of pledged securities to investments:	226.13 %	
Financial Institution: GREEN BANK		
Total CDs, MM:	\$100,000.00	Collateral Security Required: No
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: No
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	N/A	
Financial Institution: INDEPENDENT BANK		
Total CDs, MM:	\$200,000.00	Collateral Security Required: No
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: No
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	N/A	
Financial Institution: TEXPOOL		
Total CDs, MM:	\$729,659.13	Collateral Security Required: No
Less FDIC coverage:	\$0.00	Collateral Security Agreement On File: Yes
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	N/A	

RESOLUTION NO. _____

A RESOLUTION SUPPORTING THE MONTGOMERY COUNTY THOROUGHFARE PLAN

WHEREAS, it is the desire of the City of Montgomery to support the economic environment and quality of life in Montgomery County, Texas and;

WHEREAS, the City's residents recognize that roadway improvement projects are critical, and;

WHEREAS, the area's transportation infrastructure has not been able to keep up with our area's unprecedented growth; and

WHEREAS, the plan was presented at countywide public input meetings, November 12, 2015, for the purpose of citizen comments; and

WHEREAS, this countywide thoroughfare plan has been publically vetted and is a long term roadmap for transportation needs.

NOW THEREFORE BE IT RESOLVED, that the City supports the efforts of the Montgomery County Commissioners Court in passing the Thoroughfare Plan.

PASSED AND APPROVED this _____ DAY OF MARCH, 2016.

ATTEST:

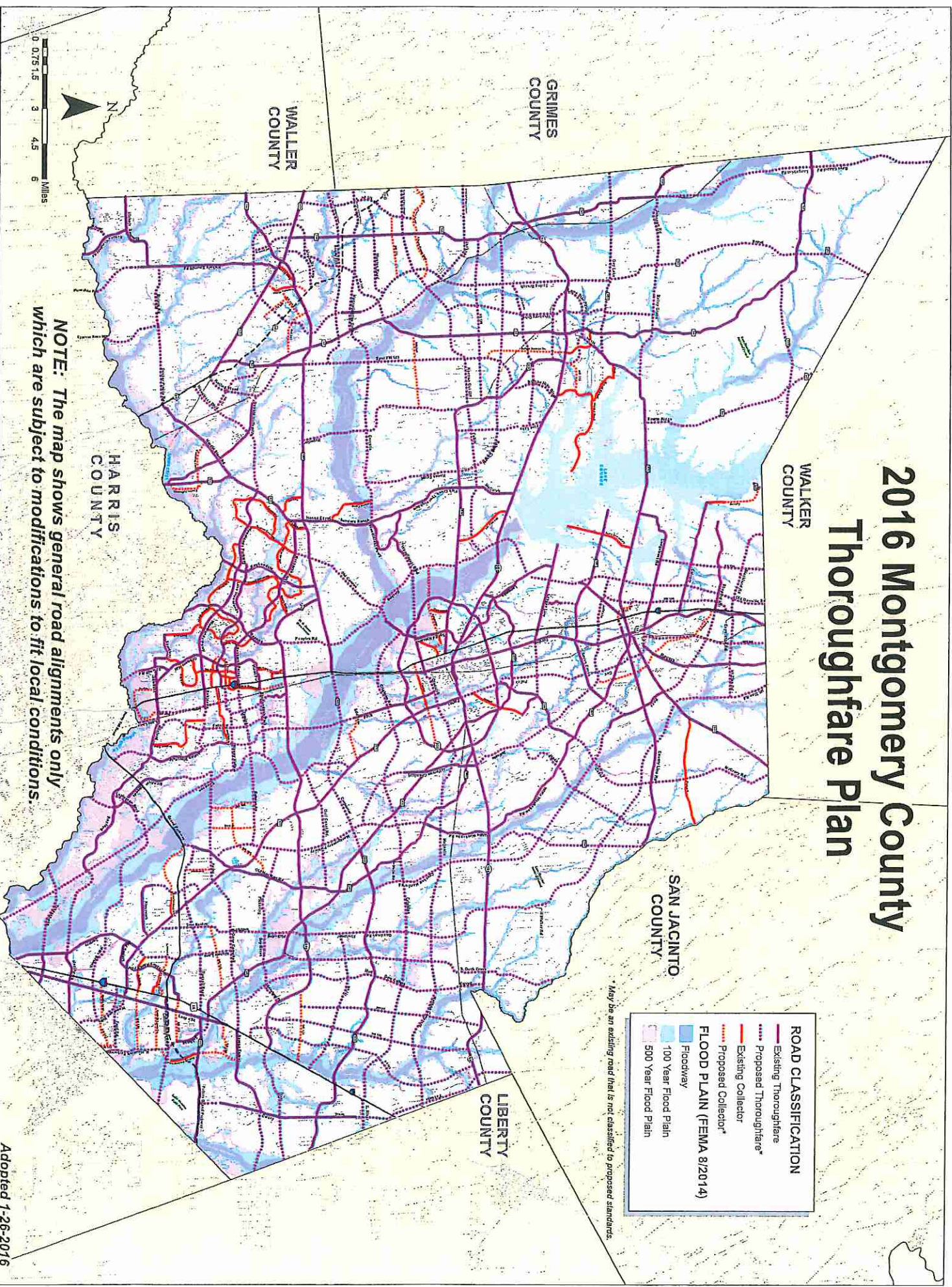
Kirk Jones, Mayor

Susan Hensley, City Secretary

APPROVED AS TO FORM:

Larry Foerster, City Attorney

2016 Montgomery County Thoroughfare Plan



ROAD CLASSIFICATION	
	Existing Thoroughfare
	Proposed Thoroughfare*
	Existing Collector
	Proposed Collector*
FLOOD PLAIN (FEMA 8/2014)	
	Floodway
	100 Year Flood Plain
	500 Year Flood Plain

* May be an existing road that is not classified to proposed standards.

NOTE: The map shows general road alignments only which are subject to modifications to fit local conditions.

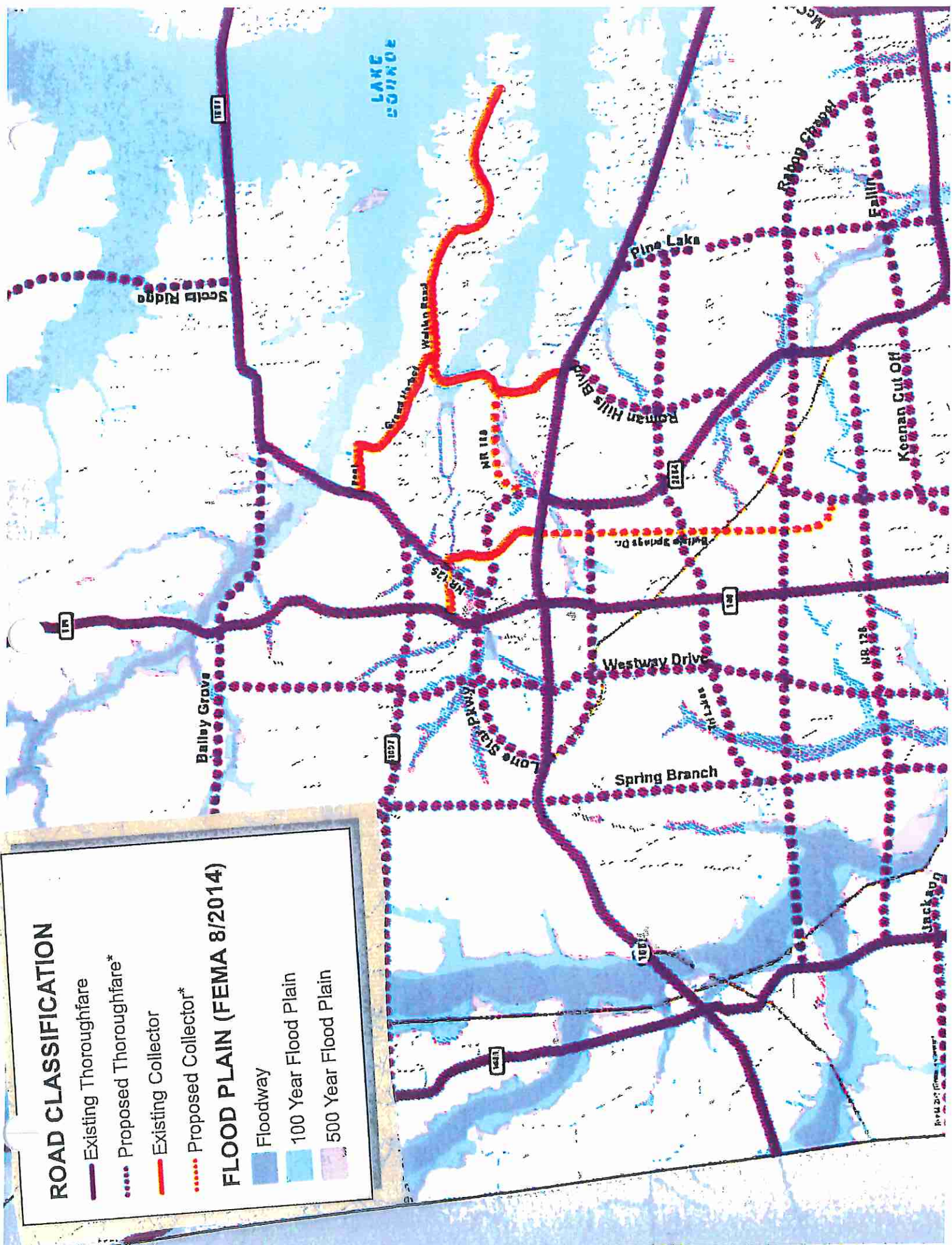


ROAD CLASSIFICATION

- Existing Thoroughfare
- Proposed Thoroughfare*
- Existing Collector
- Proposed Collector*

FLOOD PLAIN (FEMA 8/2014)

- Floodway
- 100 Year Flood Plain
- 500 Year Flood Plain



RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF MONTGOMERY, TEXAS AFFIRMING ITS ANNUAL REVIEW OF THE POLICY FOR INVESTMENT OF MUNICIPAL FUNDS AND THE INVESTMENT STRATEGIES CONTAINED THEREIN HAS BEEN CONDUCTED AS REQUIRED BY SECTION 2256.005(e) OF THE TEXAS GOVERNMENT CODE.

WHEREAS, Chapter 226 of the Texas Government Code, commonly known as the Public Funds Investment Act (“Act”), requires the City Council of the City of Montgomery (“City”) to adopt a written policy governing the investment of its funds and funds under its control; and

WHEREAS, the Act requires the City to adopt written investment strategies (“Strategies”) for each fund group or group of funds under its control; and

WHEREAS, the City adopted a written investment policy (“Policy”) on October 25, 2005 that complies with the requirements of the Act; and

WHEREAS, the City’s Policy includes investment Strategies for each fund or group of funds under the City’s control; and

WHEREAS, the Act requires the City to review the Policy and Strategies on at least an annual basis and affirm through a Resolution that such review has occurred; and

WHEREAS, any changes to the Policy of the Strategies are required by the Act to be included in this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MONTGOMERY, TEXAS THAT:

Section 1. The City Council hereby affirms that it has reviewed the Policy and the Strategies; and

Section 2. No changes, additions or deletions are made to the Policy or the Strategies as a result of this review; and

Section 3. The Resolution shall take effect immediately from and after its adoption.

PASSED AND ADOPTED by the City Council of the City of Montgomery, Texas on this the _____ day of March, 2016.

APPROVED:

By: _____
Kirk Jones, Mayor

ATTEST:

Susan Hensley, City Secretary

**AMENDED ORDER ESTABLISHING POLICY FOR
INVESTMENT OF MUNICIPAL FUNDS
AND APPOINTING INVESTMENT OFFICER**

WHEREAS, the City of Montgomery, Texas (the "City") is a body politic and a type A general law municipality of the state of Texas; and

WHEREAS, Chapter 2256, Texas Government Code (sometimes referred to herein as the "Public Funds Investment Act"), requires that the governing body of the City adopt rules, regulations and policies governing the investment of Municipal funds and designate one or more of its officers or employees to be responsible for the investment of such funds;

NOW, THEREFORE, IT IS ORDERED BY THE CITY COUNCIL OF THE CITY OF MONTGOMERY, TEXAS, THAT the policies, procedures and provisions set forth herein be and are hereby ADOPTED, and that any order, and every amendment thereto, heretofore adopted by the City Council establishing policies for the investment of City funds and appointing an investment officer shall be and are hereby revoked and superseded effective as of October 25, 2005, the effective date of this Order.

Section 1. Purpose. The purpose of this Order Establishing Policy for Investment of Municipal Funds and Appointing Investment Officer (the "Investment Policy") is to adopt rules and regulations which set forth the City's policies with regard to the investment and security of City funds or funds under the City's control. It is further the purpose of this Investment Policy to ensure that purchases and sales of City investments are initiated by authorized individuals, conform to investment objectives and regulations, and are properly documented and approved, and to provide for the periodic review of City investments to evaluate investment performance and security, all as required by applicable law.

Section 2. Appointment of Investment Officer; Standard of Care. Mr. Mark M. Burton (and Katherine Turner) of Municipal Accounts and Consulting, L.P., the City's certified public accountant (City's Bookkeeper), shall be and is hereby individually designated the Investment Officer of the City, responsible for the supervision of investment of City funds pursuant to this Investment Policy. In the administration of his or her duties hereunder, the City's Investment Officer shall exercise the judgment and care, under prevailing circumstances, that a person of prudence, discretion and intelligence would exercise in the management of his or her own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived; however, the City Council of the City shall retain ultimate responsibility as fiduciaries of the City's assets. The City Council, Tax Assessor-Collector, Financial Advisor and other consultants shall be authorized to assist the Investment Officer in the carrying out of the duties of Investment Officer.

Section 3. Appointment of Investment Officer and Tax Assessor-Collector for Investment of City Funds.

The City Council hereby designates the City's Investment Officer as the authorized representative of the City to (a) invest and reinvest the funds of the City; (b) withdraw City funds from appropriate accounts of the City for the investment of same in accordance with the terms of this Investment Policy; and (c) arrange for adequate security for uninsured deposits or funds of the City pursuant to and in compliance with a Public Funds Depositor Collateral Security Agreement which shall be substantially in the form attached hereto as Exhibit "B," and to execute said Agreement(s) and any documentation required in connection therewith on behalf of the City. To the extent that the City's Tax Assessor- Collector is required to perform any of the functions set forth in (a), (b) or (c) above, the Tax Assessor-Collector shall do so in accordance with the provisions of the Public Funds Investment Act and this Investment Policy, and under the supervision of and in consultation with the City's Investment Officer.

Section 4. Authority and Duties of Investment Officer. The following rules shall apply to the City's Investment Officer:

- A. The City Council hereby instructs the Investment Officer for the City to maintain the investments of the City in a manner consistent with the rules and regulations set forth in this Investment Policy and the Public Funds Investment Act, as amended.
- B. No persons, other than those designated in Section 3 above, may deposit, invest, transfer, withdraw or otherwise manage City funds without express written authority of the City Council.
- C. The Investment Officer for the City shall invest and reinvest City funds only in those investments authorized under this Investment Policy or by the City Council, and only in the name of and solely for the account of "City of Montgomery, Texas". The Investment Officer for the City shall be authorized to wire transfer funds of the City only (1) for the purchase of investments solely in the name of "City of Montgomery, Texas", (2) for the transfer of all or any portion of the principal of or interest earnings or profits or gains on any investment of the City to one or more previously authorized and established accounts of "City of Montgomery, Texas", (3) for the transfer of City funds to any paying agent of the City for the payment of principal and semiannual interest payments on any outstanding bonds of the City and for the payment of paying agent fees relative to same, or (4) for other purposes, such as the payment of City bills, pursuant to a resolution or other express written instructions of the City Council.
- D. The Investment Officer for the City shall, not later than the first anniversary of the date the Investment Officer takes office or assumes such duties, attend a training session of at least ~~six (6) hours~~ (10 hours) of instruction relating to the Investment Officer's responsibilities under the Public Funds Investment Act, as amended, from an independent source approved by the City Council and thereafter shall attend at least ~~four (4) hours of additional investment training~~ (10 hours) within each two- year period after the first year. Such investment training must include education in investment controls, security risks, diversification of investment portfolio, strategy

risks, market risks, and compliance with the provisions of the Public Funds Investment Act, as amended.

- E. Not less frequently than each fiscal quarter, the City's Investment Officer shall prepare and submit to the City Council a written report of investment transactions for all invested funds of the City for the preceding reporting period. Such report must (1) describe in detail the investment position of the City on the date of the report; (2) be prepared by the Investment Officer for the City; (3) be signed by the Investment Officer of the City; (4) contain a summary statement, prepared in compliance with generally accepted accounting principles, of each pooled fund group, if any has been created by the City, that states the beginning market value for the reporting period, additions and changes to the market value during the period, and ending market value for the period, and fully accrued interest for the reporting period; (5) state the book value and market value of each separately invested asset of the City at the beginning and at the end of the reporting period by the type of asset and fund type invested; (6) state the maturity date of each separately invested asset that has a maturity date; (7) state the account or fund or pooled group fund, if the City has any, for which each individual investment was acquired; and (8) state the compliance of the City's investment portfolio as it relates to the investment strategy for each account of the City as set forth in this Investment Policy and relevant provisions of the Public Funds Investment Act, as amended. Such report must be presented to the City Council within a reasonable period of time after the end of each fiscal quarter. If the City invests in other than (i) money market mutual funds, (ii) investment pools or (iii) accounts offered by its depository bank in the form of certificates of deposit, or money market accounts or similar accounts, all of the type authorized under Section 6 of this Investment Policy, the reports prepared under this Section 4.E. shall be formally reviewed at least annually by an independent auditor, and the result of such review shall be reported to the City Council by that auditor.
- F. In the event City funds are invested or reinvested in Certificates of Deposit, the Bookkeeper or Tax Assessor-Collector, as applicable, shall solicit bids from at least two (2) bidders, either orally, in writing, electronically or in any combination of those methods, for each such investment.
- G. All purchases of investments, except investments in investment pools or in mutual funds, shall be made on a delivery versus payment basis.
- H. Not less frequently than each fiscal quarter, and as close as practicable to the end of such reporting period, the City's Investment Officer shall determine the market value of each City investment. Such market values shall be included in the written reports submitted to the City Council pursuant to Section 4.E hereinabove. The following methods shall be used:
 - (1) Certificates of deposit shall be valued at their face value plus any accrued but unpaid interest.
 - (2) Shares in money market mutual funds and investment pools, if any, shall be valued at par plus any accrued but unpaid interest.

- (3) Other investment securities may be valued in any of the following ways:
 - (a) the lower of two bids for such security obtained from qualified securities brokers/dealers with whom the City may engage in investment transactions;
 - (b) the average of the bid and asked prices for such security as published in The Wall Street Journal or The New York Times;
 - (c) the bid price for such security published by any nationally recognized security pricing service; or
 - (d) the market value quoted by the seller of the security.

I. A written copy of the City's Investment Policy must be presented to any person offering to engage in an investment transaction with the City and to any investment management firm under contract with the City for the investment and management of its funds. The "qualified representative" of the business organization offering to engage in an investment transaction with the City or an investment management firm shall execute a written instrument in a form acceptable to the City substantially to the effect that the business organization or firm has received and reviewed the Investment Policy of the City and acknowledges that such business organization or firm has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the City and such organization or firm that are not authorized by the City's Investment Policy, except to the extent that such authorization is dependent on an analysis of the makeup of the City's entire investment portfolio or requires an interpretation of subjective investment standards. The City's Investment Officer may not acquire or otherwise obtain any authorized investment described in Section 6 hereof from a person who has not delivered to the City the written statement acknowledging receipt of this Investment Policy in a form substantially similar to that attached hereto as Exhibit "A" (the "Certificate of Compliance"). For purposes of this Section 4.1., the "qualified representative" of a business organization offering to engage in an investment transaction with the City means a person who holds a position with a business organization, who is authorized to act on behalf of the business organization, and who is one of the following:

- (1) for a business organization doing business that is regulated by or registered with a securities commission, a person who is registered under the rules of the National Association of Securities Dealers;
- (2) for a state or federal bank, a savings bank, or a state or federal credit union, a member of the loan committee for the bank or branch of the bank or a person authorized by corporate resolution to act on behalf of and bind the banking institution;

or

- (3) for an investment pool, the person authorized to sign the written instrument on behalf of the investment pool by the elected official or board with authority to administer the activities of the investment pool.

The "qualified representative" of an investment management firm under contract with the City for the investment and management of its public funds is a person who is an officer or principal of such firm.

- J. The Investment Officer for the City shall disclose in writing to the City Council any (i) "personal business relationship" that they may have with a business organization offering to engage in an investment transaction with the City, or (ii) any relationship within the second degree by affinity or consanguinity, as determined by Chapter 573, Texas Government Code, as amended, to any individual seeking to sell an investment to the City. Any written disclosure statement filed with the City Council by the Investment Officer pursuant to this section must also be filed with the Texas Ethics Commission. For purposes of this Section 4.J., the Investment Officer has a "personal business relationship" with a business organization if:

- (1) the Investment Officer owns 10 (ten / 10%) percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;
- (2) funds received by the Investment Officer from the business organization exceed 10 (ten / 10%) percent of the Investment Officer's gross income for the previous year; or
- (3) the Investment Officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for their personal account.

- K. In conjunction with the City's annual financial audit, a compliance audit of management controls on investments and adherence to this Investment Policy must be performed. In connection with said compliance audit, the City Council shall review on an annual basis this Investment Policy and its investment strategies. In connection with said annual review, the City Council shall adopt a written resolution stating that it has reviewed this Investment Policy and the investment strategies set forth herein, and shall indicate in said resolution either the continuance of this Investment Policy without amendment or the changes made to the Investment Policy and/or the investment strategies herein.

Section 5. General Investment Principles and Objectives. All investments of City funds or funds under the City's control shall be made in accordance with the following general rules, regulations and policies:

- A. Any moneys in any fund of the City or in any fund established by the City Council in connection with the authorization of the City's bonds, including, but not limited to, proceeds from the sale of such bonds, which funds are not required for the

payment of obligations due or to become due immediately, shall be invested and reinvested, from time to time, only in the authorized investments specified in Section 6 hereunder; provided, however, that all such investments shall be secured in the manner provided for the security of the funds of municipalities of the State of Texas (The Public Funds Collateral Act, Chapter 2257, Texas Government Code, as amended) or in such other manner as may be authorized by law from time to time and otherwise suitable for the City's needs.

- B. The policy of the City is to invest City funds only in instruments which further the following investment objectives of the City stated in order of importance: (1) preservation and safety of principal; (2) liquidity; and (3) yield. The City will continuously attempt to diversify its portfolio to reduce risks. The type, conditions and maturity date of City investments shall be consistent with the cash flow needs and operating requirements of the City, as determined from time to time by the City Council, and consistent with the investment strategy for each City account as set forth in Section 7 hereunder; provided, however, that in no event shall the maximum allowable stated maturity of any individual investment owned by the City exceed two (2) years, unless otherwise specifically set forth in this Investment Policy.
- C. If invested in certificates of deposits, the City's funds shall be secured, to the extent that such funds are not insured by the Federal Deposit Insurance Corporation or the National Credit Union Share Insurance Fund, by the pledge to the City of certain types of securities, as determined in the sole discretion of the City, which under the laws of the State of Texas may be used to secure the deposits of municipalities, pursuant to and in compliance with a Public Funds Depositor Collateral Security Agreement which shall be substantially in the form attached hereto as Exhibit "B", the terms and conditions of which are incorporated herein by reference (the "Public Funds Depositor Collateral Security Agreement").
- D. Securities pledged to the City shall be pledged pursuant to and in compliance with a Public Funds Depositor Collateral Security Agreement to be entered into by and between the City and the institution(s) pledging such securities. Securities pledged to the City shall either be deposited and held in safekeeping at the trust or safekeeping department of a commercial banking institution located in the State of Texas not affiliated with the pledging institution(s) or a federal home loan bank, or shall be held in a restricted securities account, joint safekeeping account or other similar account in a branch of the Federal Reserve Bank pursuant to any and all applicable regulations, operating circulars, bulletins and policies of the Federal Reserve Bank, including the terms and conditions of any applicable forms or agreements, as may exist now or hereafter be enacted, promulgated or issued by the Federal Reserve Bank. The City's Investment Officer and Tax Assessor-Collector shall, within the limits of business practicality and consistent with the Federal Deposit Insurance Corporation Statement of Policy dated March 23, 1993, (or any subsequent applicable Statement of Policy issued by the FDIC) relative to the securing of public funds, ensure that the City's uninsured funds are at all times secured as required by the Public Funds Collateral Act (Chapter 2257, Texas Government Code, as amended) and in the manner set

forth in the Public Funds Depositor Collateral Security Agreement. The City's Investment Officer and Tax Assessor-Collector are hereby authorized to execute Public Funds Depositor Collateral Security Agreements and any agreements, documents or forms required by the Federal Reserve Bank on behalf of the City, as and when required, and to approve the substitution of securities pledged to the City as collateral pursuant to and in the manner set forth in any Public Funds Depositor Collateral Security Agreement entered into by the City.

- E. The City Council recognizes that, within the framework of the above rules, decisions must be made concerning the type and duration of each investment transaction, and that such decisions are best made by the person responsible for implementing the transaction, based upon the facts and circumstances prevailing at the time. As a guide to making such decisions, it is hereby declared the policy of the City Council that priority should be given to proper security of the City's funds over maximizing the yield on investments. ~~Furthermore~~(Furthermore), in cases where the rate of return on an investment security offered by competing banking institutions are substantially equivalent, the City's ~~Bookkeeper~~ (Investment Officer) shall give preference to those investments and investment institutions offering the greatest degree of administrative convenience and proximity, flexibility of investment arrangements and/or similar intangible benefits and community goodwill.
- F. Except as herein provided, nothing herein shall be deemed or construed to authorize the withdrawal, expenditure or appropriation of funds of the City except by check or draft signed by three (3) members of the City Council, or as otherwise provided by applicable statutes or the resolutions, rules, regulations, policies, orders or proceedings of the City Council. Furthermore, the City Council shall retain sole responsibility for establishing and implementing, from time to time, this Investment Policy, and all investment transactions to be undertaken by the City's Investment Officer pursuant to the Investment Policy shall be subject to the further or more specific directions, instructions, orders, resolutions or actions of the City Council.

Section 6. Authorized Investments. The following categories of investment are authorized for investment of City funds:

- A. Obligations, including letters of credit, of the United States or its agencies and instrumentalities;
- B. Direct obligations of the State of Texas or its agencies and instrumentalities;
- C. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas, or the United States or any of their respective agencies and instrumentalities;~~(including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States);~~
- D. Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent;

- E. Certificates of deposit issued by a state or national bank domiciled in the State of Texas, a savings bank domiciled in the State of Texas, or a state or federal credit union domiciled in the State of Texas that are:
 - (1) guaranteed or insured by the Federal Deposit Insurance Corporation or its successor or the National Credit Union Share Insurance Fund or its successor;
 - (2) secured by obligations of the type described in Section 2256.010(2), Texas Government Code, as amended, or
 - (3) secured in any other manner and amount provided by law for deposits of the City pursuant to a Public Funds Depositor Collateral Security Agreement approved and executed by the City;
- F. Commercial paper with a stated maturity of 270 days or fewer from the date of issuance which meets the requirements set forth in Section 2256.013, Texas Government Code, as amended;
- G. No-load money market mutual funds that:
 - (1) are registered with and regulated by the Securities and Exchange Commission;
 - (2) provide the City with a prospectus and other information required by the Securities Exchange Act of 1934 (15 U.S.C. Section 78a et seq.) or the Investment Company Act of 1940 (15 U.S.C. Section 80a-1 et seq.);
 - (3) have a dollar-weighted average stated maturity of 90 days or fewer; and
 - (4) include in their investment objectives the maintenance of a stable net asset value of \$1.00 for each share;
- H. Investment pools which meet the requirements set forth in Section and Section 2256.019, Texas Government Code, as amended; and
- I. Fully collateralized repurchase agreements meeting the requirements set forth in Section 2256.011, Texas Government Code, as amended, provided that the maximum maturity of same shall not exceed seven (7) days.

Section 7. Investment Strategies. City investments shall be made upon the evaluation of the specific investment objectives and strategies of each account of the City, with the primary objective for the selection of any City investment being the understanding of the suitability of such investment to the financial requirements of the City. The City's investment strategy for each of its accounts is as follows:

- A. **Operating/General Account:** The operating/general account is used for all operations and maintenance needs of the City and funds therein shall be invested to meet the operating and cash flow requirements of the City as determined by the City Council. The highest priorities for this account are the liquidity and marketability of an

investment if the need arises to liquidate the investment before its maturity. Of equal importance is the preservation and safety of the principal of investments in the operating account. When these priorities are met, the yield on investments held in the operating/general account will next be considered.

- B. Debt Service/Bond Fund Account; The City's debt service/bond fund account is used to pay the City's debt service on its outstanding bonds. The highest priority for this account is the preservation and safety of principal. Since the City knows the amount of its debt service requirements and when it becomes due, investments for the debt service/bond fund account should be structured to coincide with the amount and timing of the debt service requirements. When the preservation and safety of principal and liquidity considerations for debt service purposes are assured, including the marketability of debt service/bond fund account investments in the event the need arises to liquidate an investment before its maturity, the yield on debt service/bond fund account investments should be considered. Since the amount of City funds in the debt service/bond fund account can be significant, diversification of the debt service/bond fund account investment portfolio may be necessary. The City may easily liquidate investments in an investment pool and therefore such investments may be appropriate in combination with longer term investments in the debt service/bond fund account.

- C. Capital Projects/Construction Fund Account: The capital projects/construction fund account is used to pay for capital improvements of the City. The highest priority for this account is the preservation and safety of principal. In the event that funds held in the capital projects/construction fund account are for particular improvement projects that have been previously identified by the City Council, the City Council will have an idea of the approximate time when disbursements will be required to be made from this account. In this situation, investments in the capital projects/construction fund account should be structured so that they mature or can be liquidated on or about the dates that disbursements are expected to be made. Once the safety of principal and liquidity and marketability of capital projects/construction fund account investments which are to match certain disbursement dates are assured, the yield on such investments may be considered. Since City funds in the capital projects/construction fund account may not be needed for a year or more, longer term instruments should be considered to increase yield. However, if funds available in the City's capital projects/construction fund account are surplus construction funds from prior bond issues or interest earnings on such funds and are not earmarked for specific improvement projects, but rather viewed by the City Council as an emergency reserve fund for major repairs or rehabilitation projects, investments in the capital projects/construction fund account, at least to the extent that they are for emergency reserve purposes, should be kept in relatively short term investments that can be easily marketed and liquidated if necessary, such as investment pools. Alternatively, bond proceeds that may be deposited in the City's capital projects/construction fund account for reimbursement to a developer and which may be in the capital projects/construction fund account for only one or two days, should be kept in the most liquid investment available. Investment diversification for large

amounts of City funds that may be deposited into the capital projects/construction fund account for only one or two days may be achieved through the use of an investment pool. Since investment pools are short term in nature, they would normally be used for City funds in this account only if the City knows that it will be dispersing funds in a relative short period of time. However, on some occasions the yield on investment pools is higher than on longer term investments, so their use may be optimal for funds in the capital projects/construction fund account.

Section 8. Miscellaneous.

- A. In the event of any conflict or inconsistency between the terms of this Investment Policy and applicable requirements of law, such conflict or inconsistency will be resolved in favor of the more restrictive of this Investment Policy or the applicable requirements of law. In the event of any ambiguity or uncertainty as to the intent and application of any part, section/ paragraph or provision hereof, a written request for clarification or approval of a proposed action describing such circumstances shall be submitted to the City Council for a decision as to a proper course of action.
- B. The rules, regulations and policies set forth herein shall be and remain in full force and effect unless and until amended, revised, rescinded or repealed by action of the City Council. The City Council specifically reserves the right to change, alter or amend any provision of this Investment Policy at any time.
- C. The provisions of this Investment Policy are severable, and if any provision or part of this Investment Policy or the application thereof to any person or circumstances shall ever be held by any court of competent jurisdiction to be invalid or unconstitutional for any reason, the remainder of this Investment Policy and the application of such provision or part of this Investment Policy shall not be affected thereby.

The Mayor is authorized to execute and the Secretary to attest this Investment Policy on behalf of the City Council.

PASSED and ADOPTED this the ____ day of March, 2016.

CITY OF MONTGOMERY, TEXAS

By: _____
Kirk Jones, Mayor

ATTEST:

Susan Hensley, City Secretary

LIST OF AUTHORIZED BROKERS

ABC Bank
Allegiance Bank
Amegy Bank of Texas, N.A.
BB & T
Bank of America N.A.
Bank of New York- Mellon
Bank of Texas N.A.
BBVA Compass Bank
Business Bank of Texas
Cadence Bank
Capital Bank of Texas
Capital Markets Group
Capital One
Central Bank
Chasewood Bank
Citibank N.A.
Comerica Bank
Comerica Securities
Commercial State Bank
Community Bank of Texas
Community Trust Bank
Coastal Securities
First Bank of Texas
First Citizens Bank
First Financial Bank, N.A.
First National Bank of Texas
First State Bank of Central Texas
First Texas Bank
Frost National Bank
Green Bank
Herring Bank
Hometown Bank, N.A.
Houston Community Bank N.A.
Icon Bank
Independent Bank
International Bank of Commerce
Inter National Bank
JP Morgan Chase
Legacy Texas Bank
Lone Star Bank
Lone Star Investment Pool
Metro Bank, N.A.
Moody National Bank
New First National Bank
North Star Bank of Texas
Omni Bank N.A.
Pioneer Bank
Plains Capital Bank
Plains State Bank
Post Oak Bank
Preferred Bank
Prosperity Bank
R Bank
Regions Bank
Southwest Securities
Sovereign Bank
Spirit of Texas Bank
State Bank of Texas
State Street Bank & Trust Co.
Stifel Nicolaus
Tex Star Investment Pool
Texan Bank
Texas Capital Bank N.A.
Texas Class
Texas Citizens Bank
Texas Exchange Bank
Texas First Bank
The Independent Bankers Bank
Texas Savings Bank
Texpool/Texpool Prime
The Bank of River Oaks
The Right Bank for Texas
Third Coast Bank
Trustmark National Bank
United Bank of el Paso Del Norte
United Texas Bank
Unity National Bank
U. S. Bank
Wells Fargo Bank, N.A.
Wells Fargo Brokerage Services, LLC
Wells Fargo Trust
Westbound Bank
West Star Bank
Whitney Bank
Woodforest National Bank

ORDINANCE NO. _____

AN ORDINANCE BY THE CITY OF MONTGOMERY, TEXAS, AMENDING THE CITY CODE OF ORDINANCES, CHAPTER 2 (ADMINISTRATION), ARTICLE V (PUBLIC RECORDS), SECTION 2-162 (DEFINITIONS) BY CHANGING THE DEFINITION "RECORDS CONTROL SCHEDULE" TO THE "RECORDS RETENTION SCHEDULES" AS ISSUED BY THE TEXAS STATE LIBRARY AND ARCHIVES; AND DELETING SECTION 2-168(3) (DUTIES OF RECORDS MANAGEMENT OFFICER) AND ADOPTING A NEW SECTION 2-168(3) PROVIDING FOR RECORDS RETENTION SCHEDULES ISSUED BY THE TEXAS STATE LIBRARY AND ARCHIVES COMMISSION; PROVIDING FINDINGS OF FACT; PROVIDING REPEALER AND SEVERABILITY CLAUSES; PROVIDING AN EFFECTIVE DATE UPON PASSAGE; AND PROVIDING A TEXAS OPEN MEETINGS ACT CLAUSE.

WHEREAS, Title 6, Subtitle C. Local Government Code provides that a City must establish by Ordinance an active and continuing Records Management Program to be administered by a Records Management Officer; and

WHEREAS, the Montgomery City Council adopted Ordinance 1993-1 on October 5, 1993 for that purpose and to prescribe policies and procedures consistent with the Local Government Records Act and in the interest of cost-effective record keeping; and

WHEREAS, the Montgomery City Council now finds it advantageous to adopt the State of Texas Records Retention Schedules and to provide for the automatic use of the latest State of Texas Records Retention Schedules;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MONTGOMERY, TEXAS:

SECTION I. FINDINGS OF FACT. All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council of the City of Montgomery and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION II. AMENDMENT.

- A. Section 2-162--Definitions, "Records control schedule," of the Code of Ordinances of the City of Montgomery, Texas is hereby deleted and a new Section 2-162--Definitions, "Records retention schedules" is hereby adopted which shall hereafter read as follows:

1. Section 2-162 – Definitions.

Records retention schedule means the Records Retention Schedules issued by the

Texas State Library and Archives Commission; and

- B.** Section 2-168(3)(a) and (b), “Duties of records management officer,” found Chapter 2 of the Code of Ordinances at Article V, Division 2 entitled “Records Management Program,” is deleted in its entirety and a new Section 2-168(3)(a) and (b) is hereby adopted which hereafter shall read as follows:

2. Section 2-168 Duties of records management officer

(3) In lieu of filing records control schedules, the City of Montgomery has adopted record retention schedules issued by the Texas State Library and Archives Commission.

- a. The records management officer shall file with the Texas State Library and Archives Commission a Declaration of Compliance with the Records Scheduling Requirements of the Local Government Records Act.
- b. The records retention schedules adopted by the Declaration of Compliance may be amended by filing for approval a Supplemental Records Control Schedule on which are listed proposed retention periods for records that do not appear on schedules issued by the Commission.

SECTION III. REPEALER. All ordinances or parts of ordinances in force when the provisions of this Ordinance become effective which are inconsistent or in conflict with the terms and provisions contained in this Ordinance are hereby repealed, but only to the extent of any such conflict.

SECTION IV. SEVERABILITY. If any provision, section, sentence, clauses or phrase of this Ordinance or application of same to any persons or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remaining portion of this Ordinance or its application to other persons or sets of circumstances shall not be affected hereby, it being the intent of the City Council of the City of Montgomery in adopting, and the Mayor in approving this Ordinance, that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any portion, provisions or regulation.

SECTION V. EFFECTIVE DATE. This Ordinance shall be in full force and effect from its date of approval.

SECTION VI. PROPER NOTICE AND MEETING. The City Council hereby officially finds and determines that the meeting at which this Ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

PASSED, APPROVED AND ADOPTED on this the ____ day of March, 2016.

Kirk Jones, Mayor

ATTEST:

Susan Hensley, City Secretary

APPROVED AS TO FORM:

Larry Foerster, City Attorney

City of Montgomery Water/Sewer Tap Comparison

October 2015 - 3/2016

	A	B	C	D	WATER			H	I	J	SEWER			M
					E	F	G				K	L		
7														
8			5/8" or 3/4"		1"	2"	3"	2"	4"	6"	8"			Larger
9														
10	WILLIS	RESIDENTIAL		\$555	\$750	\$1,400	\$800		\$555	\$655	\$755			See Notes
11	NO CHANGE													
12		COMMERCIAL		\$555	\$750	\$1,400	\$800		\$555	\$655	\$755			See Notes
13														
14														
15	NAVASOTA	RESIDENTIAL		\$975	\$1,225	\$1,675			\$575	\$725				
16	NO CHANGE													
17		COMMERCIAL		\$975	\$1,225	\$1,675			\$575	\$725				
18														
19	OAK RIDGE NORTH	RESIDENTIAL		\$900					\$100					
20	SEE ATTACHED													
21		COMMERCIAL			\$900	\$1,650	City's Cost		\$900	\$1,650				
22														
23														
24	HUNTSVILLE	RESIDENTIAL		\$1,000	\$1,100	Actual Cost	Actual Cost	\$200	\$1,000	Actual Cost	Actual Cost			Actual Cost
25	NO CHANGE													
26		COMMERCIAL		\$1,000	\$1,100	Actual Cost	Actual Cost	\$200	\$1,000	Actual Cost	Actual Cost			Actual Cost
27														
28	MAGNOLIA	RESIDENTIAL		\$650	\$775	\$2,500			\$925	\$1,200				
29	UNABLE TO CONTACT													
30		COMMERCIAL		\$650	\$775	\$2,500			\$925	\$1,200				
31														
32														
33	TOMBALL	RESIDENTIAL		\$505	\$565	\$1,735	\$3,100		\$555	\$610	\$625			
34	NO CHANGE													
35		COMMERCIAL		\$505	\$565	\$1,735	\$3,100		\$555	\$610	\$625			
36														
37	*Note: Willis adds the cost of the meter and tapping fees for meters larger than 2 inches. If manhole required, add \$2,000.													
38	*Note: Navasota figures are all that were listed.													
39	*Note: Oak Ridge North charges one fee for residential water/sewer and adds an inspection fee.													

WATER AND SEWER RATES & TAP FEES

Oak Ridge North

RESIDENTIAL TAP FEES

WATER: \$900.00
SEWER: \$100.00 + inspection fee

COMMERCIAL TAP FEES

WATER: \$300.00 + inspection fee
1" With Meter \$900.00
1 1/2" With Meter \$1,250.00
2" With Meter \$1,650.00
Over 2" Meter City's costs
Road bore: City's Costs
Water Line Depth over 5' Add: \$780.00

WITHOUT METER:

2" * \$460.00
4" * \$1,800.00
6" \$2,100.00
8" \$3,000.00

*Only for fire sprinkler system, if approved by Fire Dept.

Customer installs tap, meter and meter box or meter vault per City specifications.

SEWER TAP FEES

FORCE MAIN: \$300.00 + inspection fee, plus cost of installation as follows:
4" tap less than 5' \$675.00
4" tap 5' to 10' \$1,450.00
6" tap less than 5' \$700.00
6" tap 5' to 10' \$1,500.00
Over 10' depth City's costs

Customer installs tap per City specifications.

Agenda Item No. 7

Will be presented at the meeting.