

**NOTICE OF PUBLIC HEARING and Rescheduled REGULAR MEETING**

**May 31, 2016**

**MONTGOMERY CITY COUNCIL**

STATE OF TEXAS

AGENDA

COUNTY OF MONTGOMERY

CITY OF MONTGOMERY

NOTICE IS HEREBY GIVEN that a Public Hearing and Rescheduled Regular Meeting of the Montgomery City Council will be held on Tuesday, May 31, 2016 at 6:00 p.m. at the City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas for the purpose of considering the following:

**CALL TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE TO FLAGS**

**PUBLIC HEARING:**

Convene into Public Hearing:

1. Public Hearing regarding an Application for Alcohol Beverage Permit for 304 Caroline Street, Montgomery, Texas for a Fine Whiskey and Cigar Bar adjoining the Cozy Supper Club, by Owner Thomas Cronin dba Cronin Group LLC.

**VISITOR/CITIZENS FORUM:**

Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must be recognized by the Mayor. Council may not discuss or take any action on an item, but may place the issue on a future agenda. The number of speakers along with the time allowed per speaker may be limited.

**CONSENT AGENDA:**

2. Matters related to the approval of minutes for the Public Hearings and Regular Meeting held on May 10, 2016.

**CONSIDERATION AND POSSIBLE ACTION:**

3. Justice of the Peace Wayne Mack will administer the Oaths of Office to the following certified unopposed and duly elected officials from the May 7, 2016, City of Montgomery Cancelled General Election:

Kirk Jones - Mayor  
John A. Champagne, Jr. - City Council Place 2  
Rebecca Huss – City Council Place 4

4. Consideration and possible action to reappoint/appoint the Municipal Judge, Municipal Court Administrator, Deputy Court Clerks, whose terms run concurrent with the Mayor's term of office. (*Justice of the Peace Wayne Mack will administer the Oaths of Office*)
5. Consideration and possible action electing the Mayor Pro Tem for the term of one (1) year as provided by Texas Local Government Code §22.037(b).
6. Consideration and possible action adopting a Proclamation declaring May 2016 as Motorcycle Awareness Month.
7. Consideration and possible action on Department Reports.
  - A. Administrator's Report
  - B. Public Works Report
  - C. Police Department Report
  - D. Court Department Report
  - E. Utility/Development Report
  - F. Water Report
  - G. Engineer's Report
  - H. Financial Report
8. Consideration and possible action regarding approval of an Application for Alcohol Beverage Permit for 304 Caroline Street, Montgomery, Texas for a Fine Whiskey and Cigar Bar adjoining the Cozy Supper Club, by Owner Thomas Cronin dba Cronin Group LLC.
9. Consideration and possible action regarding a Final Plat and construction drawings for Heritage Place Medical Center.
10. Consideration and possible action to approve the Interlocal Agreement between the City of Montgomery, Texas and Montgomery County, Texas for preparation of Mobility Plan.
11. Consideration and possible action to authorize Jones & Carter to prepare Mobility Plan.
12. Consideration and possible action regarding street closures for the Third Annual Freedom Festival including the streets of College, McCown, and one lane of SH 105 during the parade.
13. Consideration and possible action regarding adoption of the following Ordinance:  
AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF MONTGOMERY, TEXAS AMENDING THE CITY CODE OF ORDINANCES AMENDING CHAPTER 98, "ZONING," BY RECLASSIFYING THE MCCOY BUILDING SUPPLY PROPERTY ON STATE HIGHWAY 105 FROM "COMMERCIAL, MULTI-FAMILY AND RESIDENTIAL" ZONING CLASSIFICATION AS FOUND ON THE CITY'S OFFICIAL ZONING MAP TO STRICTLY "COMMERCIAL;" PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE UPON PUBLICATION.
14. Consideration and possible action regarding required residential garbage collection and billing.

15. Consideration and possible action regarding damage repair/assessment from May 26, 2016 flooding period.
16. Consideration and possible action regarding naming the City Administrator as the Deputy City Secretary.

**EXECUTIVE SESSION:**

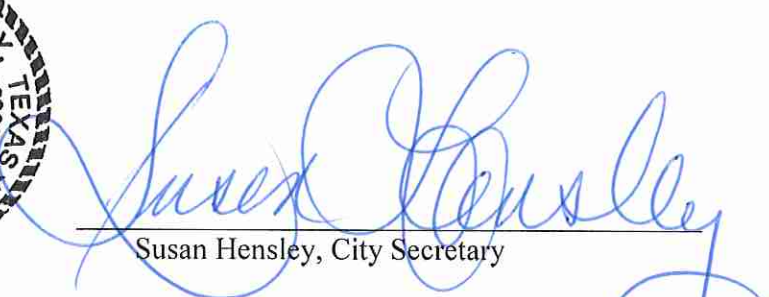
The City Council reserves the right to discuss any of the items listed specifically under this heading or for any items listed above in executive closed session as permitted by law including if they meet the qualifications in Sections 551.071(consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas. (No current items at this time.)

**COUNCIL INQUIRY:**

Pursuant to Texas Government Code Sect. 551.042 the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place on the agenda of a future meeting.

**ADJOURNMENT**



  
Susan Hensley, City Secretary

I certify that the attached notice of meeting was posted on the bulletin board at City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas, on the 27<sup>th</sup> day of May, 2016 at 3:45 o'clock p.m. I further certify that the following news media was notified of this meeting as stated above: The Courier

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*This facility is wheelchair accessible and accessible parking spaces are available. Please contact the City Secretary's office at 936-597-6434 for further information or for special accommodations.*

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<b>Meeting Date: May 31, 2016</b>	<b>Budgeted Amount: N/A</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates</b>	<b>Exhibits:</b>
<b>Date Prepared: May 27, 20 16</b>	

**Subject**

Public hearing regarding an application for alcoholic beverage permit for 304 Caroline St. for a fine whiskey and cigar bar adjoining the cozy supper club by owner Thomas Cronin dba Cronin Group LLC

**Recommendation**

N/A

**Discussion**

This is the public hearing, an opportunity for the public to speak, not necessarily for the Council to debate the subject.

**Approved By**

Department Manager		Date:
City Administrator	Jack Yates	Date: May 27, 2016



MASTER PACK

# CITY OF MONTGOMERY

P. O. BOX 708 MONTGOMERY, TEXAS 77356

Telephone: (936) 597-6434 / 597-6866

May 19, 2016

Property ID# R \_\_\_\_\_

Dear Property Owner:

You are receiving this notice because you are a property owner within the 200 feet of a location where the property owner is requesting an Application for an Alcohol Beverage Permit. The following is the official Notice of Public Hearing by Montgomery City Council that was published in the Conroe Courier and on the City's web site:

## NOTICE OF PUBLIC HEARING

Notice is hereby given that the governing body of the City of Montgomery will hold a public hearing on Tuesday, May 31, 2016 at 6:00 p.m. at the Montgomery City Hall located at 101 Old Plantersville Road for the purpose of:

1. Application for Alcohol Beverage Permit for 304 Caroline Street., Montgomery, Texas for a Fine Whiskey and Cigar Bar adjoining the Cozy Supper Club, by Owner Thomas Cronin dba Cronin Group LLC..

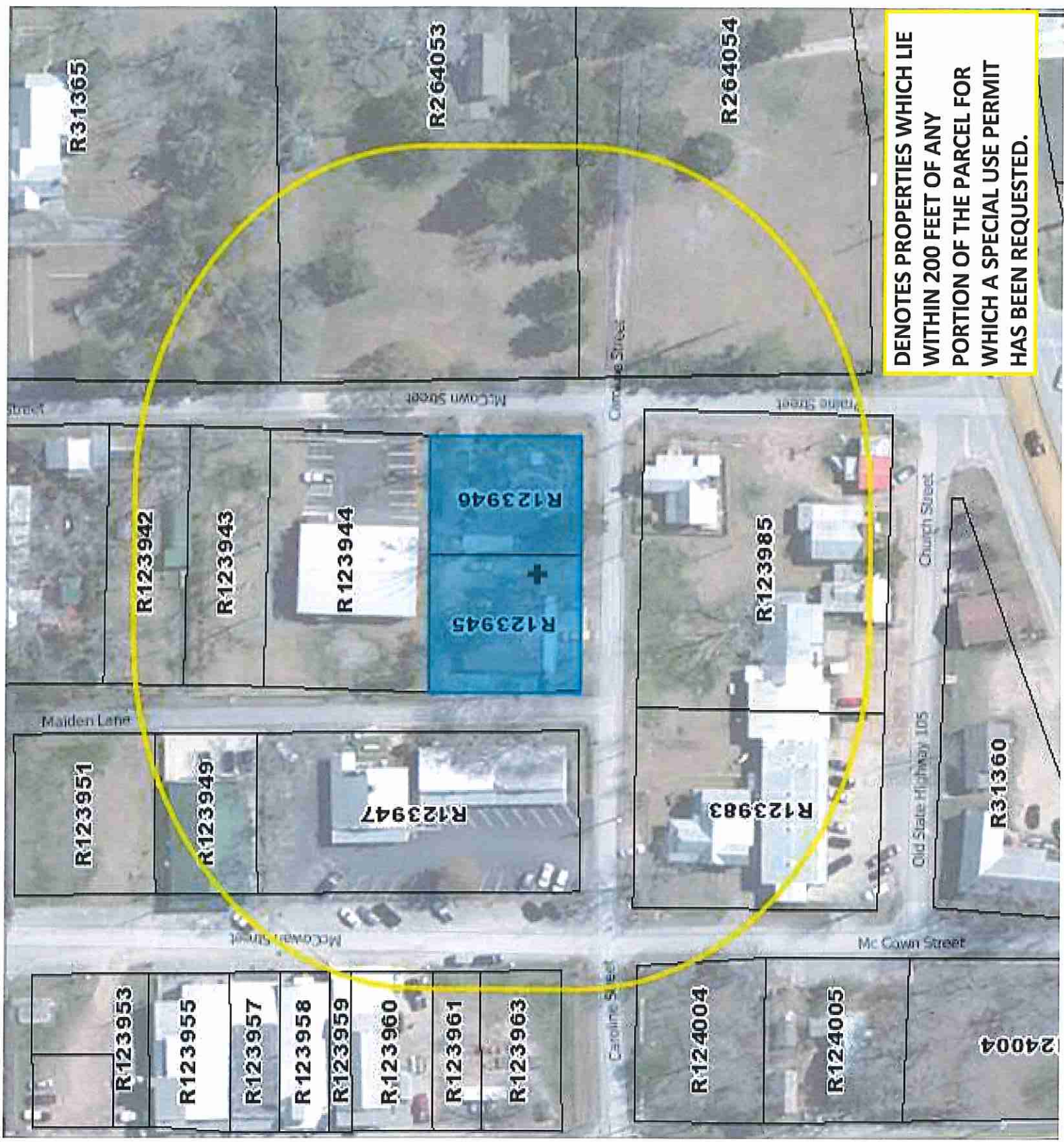
You can also find a copy of this notice posted on the city's website [www.MontgomeryTexas.gov](http://www.MontgomeryTexas.gov) on the home page under Legal Notices.

Enclosed, please find a map showing the 200 foot boundary around the property being considered for the Alcohol Beverage Permit. If you have any questions please feel free to contact the City Secretary's office at [936-597-6434](tel:936-597-6434).

Sincerely,

Susan Hensley  
City Secretary

*Certified Mail No.* \_\_\_\_\_  
**RETURN RECEIPT REQUESTED**



DENOTES PROPERTIES WHICH LIE WITHIN 200 FEET OF ANY PORTION OF THE PARCEL FOR WHICH A SPECIAL USE PERMIT HAS BEEN REQUESTED.

R31365

R264053

R264054

R123942

R123943

R123944

R123946

R123945

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R123985

R123983

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**MINUTES OF REGULAR MEETING****May 10, 2016****MONTGOMERY CITY COUNCIL****CALL TO ORDER**

Mayor Kirk Jones declared a quorum was present, and called the meeting to order at 6:00 p.m.

Present:	Kirk Jones	Mayor
	Jon Bickford	City Council Position # 1
	T.J. Wilkerson	City Council Position # 3
	Rebecca Huss	City Council Position # 4
	Dave McCorquodale	City Council Position # 5

Absent:	John Champagne, Jr.	City Council Position # 2
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Also Present:	Jack Yates	City Administrator
	Larry Foerster	City Attorney

**INVOCATION**

T.J. Wilkerson gave the invocation.

**PLEDGE OF ALLEGIANCE TO FLAGS****PUBLIC HEARINGS:**

1. Receive Final Report from the Planning and Zoning Commission regarding a request from Michele Martin for a Special Use Permit for the property located at 14375 Liberty Street, Montgomery, Texas 77356, located immediately adjacent to Liberty Street, for a micropigmentation tattoo business, exclusively for eyebrows and eye shade, as an accessory use of an otherwise approved and permitted use.

Mr. Yates explained that the Planning and Zoning Commission had held a public hearing at their last meeting and there were no public comments made. Mr. Yates said that at the meeting he had explained that the tattoo shop required a Special Use Permit and that he had given a copy of the Proposed Special Use Permit Ordinance to the Commission. Mr. Yates said that Ms. Martin had said that she did not plan on doing eye shading now, but thought she would leave it in the permit because she might want to do that type of work in the future. Mr. Yates said that Carol Langley had asked Ms. Martin during the public hearing whether she had read the Special Use Permit and Ms. Martin said that she understood and agreed with the permit, as presented.

Mr. Yates advised that the City Secretary, Susan Hensley had stated that she had received one phone call in response to the notice letters that were mailed, and that person had no problem with the intended use. Mr. Yates said that the motion was made to recommend approval by Jeffrey Waddell and seconded by Arnette Easley, which was approved unanimously by the Commission.

Dave McCorquodale moved to accept the Final Report as submitted by the Planning and Zoning Commission. Rebecca Huss seconded the motion, the motion carried unanimously. (4-0)

### **PUBLIC HEARING:**

#### Convene into Public Hearing:

Mayor Jones convened the Public Hearing at 6:05 p.m.

Public Hearing regarding a request from Michele Martin for a Special Use Permit for the property located at 14375 Liberty Street, Montgomery, Texas 77356, located immediately adjacent to Liberty Street, for a micropigmentation tattoo business, exclusively for eyebrows and eye shade, as an accessory use of an otherwise approved and permitted use.

There were no comments made during the public hearing.

#### Adjourn Public Hearing

Mayor Jones adjourned the Public Hearing at 6:06 p.m.



2. Receive Final Report from the Planning and Zoning Commission regarding on a request to rezone a 10.36 acre tract of land of McCoy's Center, located at the southwest corner of SH 105 and Buffalo Springs Drive, Montgomery, Texas, that is currently zoned Commercial, Single-Family Residential and Multi-family Residential to be zoned as Commercial.

Mr. Yates advised that no citizens had been present at the Planning and Zoning Commission public hearing. Mr. Yates said that the Commission briefly discussed how many letters had been mailed out to the surrounding property owners. Mr. Yates said that the Commission discussed the four reserves and where McCoy's building would be placed on Reserve "A." Mr. Yates said that a motion was made by William Simpson and seconded by Jeffrey Waddell to recommend the rezoning as requested from multi-family and single family to be all zoned commercial. The Commission's motion carried unanimously.

Mr. Yates advised that the McCoy's action item is not on the agenda following the public hearing because the law requires that thirty (30) days have to pass from the date of the first legal notice of publication for the public hearing before the ordinance can be adopted.

Rebecca Huss asked about the land use map, when the property for McCoy's is rezoned, and said it will leave a tiny triangle of land that is not the same use as the adjacent property. Rebecca Huss asked whether that would reduce their property value or somehow impair plans if the City makes a change that might not be consistent throughout. Mr. Yates said that he felt Rebecca Huss was right, but said that it could also be said that they are zoning toward the highest and best use of the property.

Mr. Yates said that in the future there will be items brought to City Council by the Planning and Zoning Commission to make recommendations for zoning changes. Mayor Jones said that the adjacent property owner has the opportunity to speak to the City Council if they have concerns, and they have been notified of the proposed changes. Mayor Jones said that Rebecca Huss did have a point, and that might be one of the cleaning up tasks that the Commission might want to do.

Jon Bickford said if he understood the map correctly it leaves a space between the property and SH 105. Mr. Yates said that there was no gap between the property and SH 105. Mr. Yates said that City Council would be approving the 10.36 acres shown on the plat. Mr. Fleming said that the property being rezoned is in its entirety on the plat. Mr. Fleming said that are a couple of different parallelogram shapes where the sketch may leave open for interpretation that there is some space in between the platted area and SH 105, which is not the case.

Mr. Sam Walker, Engineer for McCoy's, advised that the areas Council is discussing was already zoned commercial. Mr. Walker said that there was a small triangle of multi-family that does come across Buffalo Springs and hits their tract.

Rebecca Huss moved to receive and accept the Final Report as presented by the Planning and Zoning Commission. Dave McCorquodale seconded the motion, the motion carried unanimously. (4-0)

**PUBLIC HEARING:**

Convene into Public Hearing:

Mayor Jones convened into the Public Hearing at 6:14 p.m.

Public Hearing regarding on a request to rezone a 10.36 acre tract of land of McCoy's Center, located at the southwest corner of SH 105 and Buffalo Springs Drive, Montgomery, Texas, that is currently zoned Commercial, Single-Family Residential and Multi-family Residential to be zoned as Commercial.

There were no comments made during the public hearing.

Adjourn Public Hearing

Mayor Jones adjourned the Public Hearing at 6:15 p.m.

3. **PUBLIC HEARING:**

Convene into Public Hearing:

Mayor Jones convened the Public Hearing at 6:16 p.m.

Public Hearing regarding a proposed increase of City water and sewer tap fees.

Mr. Yates advised that City Council had been provided with a copy of the proposed ordinance. Mr. Yates stated that for residential water and sewer taps Gulf Utility, City contractor, rate is, \$1,300 for sewer taps times 200% percent and the water tap is \$550 times two. For the irrigation tap, it is \$450 to encourage people to get irrigation taps and to prevent as much water as possible from getting into the sewer system so they can possibly delay expansion of the sewer system. Rebecca Huss said that if the resident is a high user, then they could save money by installing an irrigation meter. Mr. Yates said that was correct. Rebecca Huss said that the City would break even on the irrigation tap.

T.J. Wilkerson asked how much the irrigation meter was. Mr. Muckleroy advised that Gulf Utility charges the City \$450 for the irrigation tap and \$185 for the meter. Jon Bickford said that the ordinance is showing \$450. Rebecca Huss said that is plus the cost of the meter. Dave McCorquodale said that going forward anyone that wanted a meter installed would know the cost, which is not a money making venture for the City, it is just to recoup the cost.

Randy Burleigh stated that in the past a new meter from the City cost \$550 and asked if the new meters would still be \$550. Mr. Yates advised that for water it would be \$900 plus the cost of the meter. Mr. Burleigh asked how much a customer would have to pay the City for an irrigation meter. Mr. Yates said that it would be \$450 plus the cost of the meter. Mr. Burleigh asked why with a brand new meter they would be charging the customer less. Rebecca Huss said that the cost would be net higher, with \$450, which is what Gulf Utility charges to install the meter, plus the cost of the meter so it will be \$635. Dave McCorquodale said that was an approximate increase of \$85 that reflects just the cost to the City.

Adjourn Public Hearing

Mayor Jones adjourned the Public Hearing at 6:20 p.m.

Reconvene into Regular Session:

Mayor Jones reconvened the Regular Meeting at 6:20 p.m.

## VISITOR/CITIZENS FORUM:

Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must be recognized by the Mayor. Council may not discuss or take any action on an item, but may place the issue on a future agenda. The number of speakers along with the time allowed per speaker may be limited.

- Mr. Burleigh stated that he wanted to straighten out City Council on some misinformation. Mr. Burleigh briefed Council on some history of Memory Park irrigation system. Mr. Burleigh advised that the County used to pay all the water bills for Memory Park, and when they got tired of the high water bills, they told the City to remove the water meter. Mr. Burleigh advised that the City removed the meter and then sometime in 2010-2011, the City put the meter back as a no charge account. Mr. Burleigh said that the City plan was to get the irrigation system fixed and under control, so he volunteered to try and help with the system. Mr. Burleigh said that the system has an advanced professional controller that was not being used to its full potential. Mr. Burleigh said that he upgraded the system with a solar sync system and flow meter. Mr. Burleigh said that in the beginning of 2011 they only had data for about a month, but in five months they used almost 2.5 million gallons, which is over 5 million gallons per year. Mr. Burleigh said that Memory Park was one of the highest users of water in the City besides the high school. Mr. Burleigh said that after the first year of maintaining the system they reduced the water usage to 1.8 million gallons, which was pretty good.

Mr. Burleigh said that the City continues to approve projects and add zones. Mr. Burleigh said that he keeps hearing complaints from the City Council members that they are wasting water at Memory Park. Mr. Burleigh said that City Council has control of the Park, and they need to make a decision about the Park and not okay new projects or maybe put in a well. Mr. Burleigh said that he thought a new well would cost \$60,000. Mr. Burleigh said that he got word today from Weisinger that it might be \$14,000, which they are still pursuing and will bring before City Council. Mr. Burleigh said that they are looking at a small irrigation system for the pond that would pull water from the pond for the irrigation system. Mr. Burleigh said that normal usage was 150,000-160,000 gallons per month, or \$9,100 per year if they used the City's current irrigation and GRP rates.

Mr. Burleigh said that he wanted to train City employees on how to run the system, because one day he will go away and the City will have to take it over. Mr. Burleigh said that last year they added two zones, and this year-to-date they have added four more zones. Mr. Burleigh said that when City Council looks at their data and complains about Memory Park they need to remember that when they are approving projects. Mr. Burleigh said the City has locked up the meter going into the pond, but there will be times when they will need to add water, so they will need to make a decision on what to do and have proper protocol. Mr. Burleigh said that he would be getting back with City Council on some other options.

Rebecca Huss commented on the cost of the well and advised that the cheapest cost is the drilling of the well. The expensive part is the permitting of the well. Rebecca Huss said it was a much more complicated issue versus just drilling and has a lot of other related costs. Mayor Jones said that this discussion needed to be saved for an agenda item.

Jon Bickford said that he was all for having this item on the Agenda, but his question was who is authorizing the additional zones for the Park. Rebecca Huss said that City Council did, they had talked about the bridge to the island. Mayor Jones again stated that this would need to be an Agenda item. Jon Bickford stated that he would like to have an Agenda item regarding this matter. Mayor Jones advised that they would do that.

Mayor Jones thanked Mr. Burleigh for his comments. Rebecca Huss said that she really appreciated the amount of time that Mr. Burleigh had put into making Memory Park as efficient as possible with water usage. Rebecca Huss said that Memory Park is a very beautiful location that does the City credit, and thanked Mr. Burleigh for everything that he does for the park. Mayor Jones also thanked Mr. Burleigh for all his efforts.

#### **CONSENT AGENDA:**

4. Matters related to the approval of minutes for the Regular Meeting held on April 26, 2016.

Rebecca Huss moved to approve the minutes as presented. Dave McCorquodale seconded the motion, the motion carried unanimously. (4-0)

#### **CONSIDERATION AND POSSIBLE ACTION:**

5. Consideration and possible action regarding adoption of the following Ordinance:  
AN ORDINANCE OF THE CITY OF MONTGOMERY, TEXAS, GRANTING A SPECIAL USE PERMIT TO MICHELE MARTIN FOR USE OF A PORTION OF PROPERTY LOCATED AT 14375 LIBERTY STREET, MONTGOMERY, TEXAS 77356, FOR A MICROPIGMENTATION TATTOO BUSINESS; ESTABLISHING CERTAIN TERMS, CONDITIONS AND LIMITATIONS; PROVIDING FOR PENALTY, SEVERABILITY, AND EFFECTIVE DATE.

Rebecca Huss said that she had a couple of comments on the ordinance, as follows:

- Section 1, Grant of Permit – where it lists the address and states that it is located immediately adjacent to Liberty Street. She was not sure why the address was listed in addition to the location because it makes it sound like it is located outdoors. Rebecca Huss said that it should state that the business is located within the premises entirely. Mr. Foerster stated that it could be deleted from the ordinance and it could state that the business was strictly at that address. Rebecca Huss asked if there was any way that they could state that this is an indoor activity only, with no sidewalk sales, demonstrations, etc. Mr. Foerster said that it could read “that portion of the property located inside the premises of 14375 Liberty Street.”
- Page 2, Section 2(b) - it talks about the extension of the permit in five (5) years, with City staff having the authority to approve that permit. Rebecca Huss said that she would like to see the permit come before City Council for renewal. Mr. Yates stated that Subsection (l) states that the renewal is submitted to City Council. Jon Bickford said that section says it is subject to the “City” not “City Council.” Mr. Foerster said that they could delete the second sentence of Section 2(b) referencing City staff, because it is addressed in Section 2(l). Rebecca Huss said that Section 2(l) could be expanded to specify “City Council.” Jon Bickford said that they could do what Mr. Foerster recommended, deleting the second sentence of Section 2(b) and use Section 2(l) instead, adding “subject to City Council’s right to renew the permit upon request.
- Rebecca Huss said that it does not address anywhere in the ordinance about the micropigmentation is located that this is only to occur on specifically the eyebrows

and eye shades. Rebecca Huss said that it could be under Section 2(e) or somewhere else, but that was one of the things that made most of them comfortable about the idea of the tattoos. Mr. Yates stated that in Section 1. Grant of Permit, fourth line, it states “for micropigmentation tattoo business for eyebrows and eye shade.” Jon Bickford said that he thought it was odd that it was not listed under the Section 2. Terms, Provisions and Limitations, which seems where it would be listed because of all the things that are specified in this section and the most important item of stating eyebrows and eye shades are left out. Mr. Foerster said that what they are proposing is Section 2(e) could add the words to the end of the sentence to include “of eyebrows and eye shades only.” Jon Bickford said that it could be its own letter.

- Jon Bickford asked about Section 2(f) because he did not know if it was the City’s right to state that someone can’t make changes to their property. Mr. Foerster said that they can delete that item. Jon Bickford said that he was trying to understand why that provision was in the ordinance. Jon Bickford said that it would be good if there would be no advertising at all on the outside. Rebecca Huss said that she would not want a bright neon sign that says “tattoos.” Mr. Yates advised that there would also be the Historic District sign review that they would be required to obtain. Jon Bickford asked whether that covered neon signs in windows and signs like that. Mr. Yates advised that it covered those signs. Rebecca Huss said not exactly, because that was something that came up when a merchant wanted space to display some of the brands that the owner had inside, so they have used stickers and paint inside, which is not governed by the Sign Ordinance. Mayor Jones asked what they want the ordinance to say regarding the signage. Jon Bickford said that it might be covered, but if the sign is behind the glass. Rebecca Huss asked how Ms. Martin was going to market her business. Ms. Martin advised that she would be marketing out of her suite. Ms. Martin advised that she also does massage therapy, so her business was more of a professional subdued business. Ms. Martin said she would not be having lights flashing will skull and crossbones or things associated with a tattoo parlor. Jon Bickford said that he understood where Ms. Martin was coming from, but tomorrow she could sell her business and get a new

owner in that location. Mayor Jones said that the ordinance states the permit is between the City and Ms. Martin and nobody else. Ms. Martin said that from what she had been told by the Westmont Building management as of now she is not allowed to do signs facing the one road, and facing Liberty Street the owner has a sign outside with a small area for each individual suite that will include the business logo. Mayor Jones said that everything in the ordinance states Ms. Martin, the owner of the business, so if she leaves, the new business would have to get a permit from the City. Jon Bickford asked the City Attorney if that would be the case. Mr. Foerster said that he had not thought of that, but Section 1 says that the permit is granted to Ms. Martin, so it is pretty clear that it is to her specifically and there is no right of assignment in the ordinance without coming back to City Council. Jon Bickford asked if they should state that in the ordinance. Mr. Foerster said if that would make Council feel better he could add that wording into the ordinance. Ms. Martin said if the permit goes through and she is allowed to have the business, she had a two year lease that she has to sign and if in two years she wanted to move to a different building, she would have to reapply with the State because their permits are site specific and she would have to get a letter from the City and asked if she would also have to go through this process again. Mr. Yates said that this permit is specific to the address stated in the ordinance. Jon Bickford said that if you were to move and she had been a good business, there could be less discussion.

Rebecca Huss moved to adopt the Ordinance granting a Special Use Permit to Michele Martin subject to the location, City Council being involved with the renewal of the permit in five years, issue with Section 2(e) adding “of eyebrows and eye shades” at the end of the sentence to name the placement of the micropigmentation placement, and the assignability clause as discussed.

Mr. Foerster asked if Council wanted a separate subparagraph under Section 2 that speaks that this permit is only good for eyebrows and eye shades. Rebecca Huss said that she felt that would be the clearest way to handle it. Mr. Foerster stated that they would leave Section 2(f) that is currently there. Jon Bickford said that he felt it was not their place to state that item since it was not the City’s building. Dave McCorquodale stated that the building would also be under the Historic District regulations. Mr. Foerster said that he



would strike that wording regarding the alteration or change to the outside appearance, character of the premises. Mr. Foerster said that he would agree with them on this matter.

Jon Bickford seconded the motion.

Discussion: Rebecca Huss asked Ms. Martin if she was okay with the changes that had been made to the document. Ms. Martin said that she was okay with the changes.

The motion carried unanimously. (4-0)

6. Consideration and possible action regarding adoption of the following Ordinance:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONTGOMERY, TEXAS, REPEALING ORDINANCE NO. 2011-22 AND ORDINANCES AMENDING SAME, ESTABLISHING AND ADOPTING CHARGES FOR RESIDENTIAL WATER AND SEWER SERVICE TAP FEES FOR CONSUMERS INSIDE AND OUTSIDE THE CITY PURSUANT TO CHAPTER 90 OF THE CODE OF ORDINANCES OF THE CITY OF MONTGOMERY, TEXAS; ESTABLISHING AN AMENDED SCHEDULE OF TAP FEES AS REQUIRED BY CHAPTER 90 OF THE CODE OF ORDINANCES OF THE CITY; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING A TEXAS OPEN MEETINGS ACT CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE AFTER PUBLICATION.

Jon Bickford asked whether the \$550 fee being charged today includes a meter. Mr. Yates said that fee does not include that cost. Jon Bickford said that they were actually lowering the cost for irrigation meters. Rebecca Huss said that the cost today for the irrigation meter is \$550. Mr. Muckleroy said that the current \$550 charge includes the cost of the meter. Rebecca Huss said that the City was actually losing cash. Jon Bickford asked if it was a similar situation with the residential taps. Jon Bickford confirmed that the City was only obliged to provide water outside the City limits where they choose to have pipe in the ground. The Mayor said that was correct.

Mayor Jones asked whether previous ordinances addressed water taps outside the City limits, and are there any meters that are going to be outside the City limits, and should they be charged the same fee. Mr. Muckleroy said the tap fees are the same, but the water rates were higher.

T.J. Wilkerson asked what the sewer tap rate would be. Mr. Yates advised that the residential sewer tap fee would be \$2,600. Jon Bickford said that it would cost \$3,500 plus the cost of the meter to connect a home up to the system for water and sewer. Mr. Yates said that the meters were \$185. Mayor Jones said that would be \$3,700 for a new home to hook up the City. Rebecca Huss said that the \$2,600 reflects the average between the costs. Mr. Muckleroy said that right now the City is charging the customer \$550 when Gulf Utility does a sewer tap it is in the \$1,000 - \$1,400 range. Mr. Muckleroy said that Gulf Utility is giving the City a flat rate for the tap up to 8 feet deep and 40 feet in length, and anything that falls in that perimeter will be the \$1,300.

Jon Bickford moved to accept the ordinance as proposed. Dave McCorquodale seconded the motion.

The motion carried with 3-Ayes and 1-Nay vote by T.J. Wilkerson. (3-1)

Mayor Jones asked T.J. Wilkerson if he wanted to comment why he was opposed to the ordinance. T.J. Wilkerson said that he would rather not discuss the matter right now, but said that he had been talking to some people and the rate was a little too steep for them. T.J. Wilkerson said he told them that he would come back with a better understanding and have a comparison of certain areas and other cities. T.J. Wilkerson said that he felt that the rate was steep, but he was only one vote.

#### 7. Discussion regarding 2015-2016 City Budget.

Mr. Yates stated that \$17,000 remains to be collected in ad valorem taxes, but since the tax will be coming in right at \$1,340,000 budgeted amount, even though we are over for the first six months, the \$321,944 under fines is actually a net of \$195,000 after the

payment to the state. The \$902,550 budgeted for wages will be increased by \$20,000 from the capital outlay for the additional officer that was hired in March. Mr. Yates advised that he had made a mistake during the preparation of the budget, leaving off Officer Flores from the personnel worksheet for the Police Department, which including benefits is a \$60,000 error that can be corrected through a budget amendment or just watch it for the remainder of the year. Mr. Yates stated that the general fund is approximately \$72,000 revenue over expenditure for this year and is doing quite well. Mayor Jones asked whether the \$20,000 from the capital fund was intended for the Police Department. Mr. Yates said that was for the part time person in the Police Department. Mayor Jones asked why it was put in capital if it was personnel. Mr. Yates said that he had been advised by the City Council to put it there to track the funds.

Mr. Yates said that the Capital Projects Fund shows a balance of \$20,000 but Mrs. Branco forgot to put in the \$50,000 TexPool Investment funds so that fund balance is actually \$70,000. Mr. Yates said that those funds are expected to go toward the waterline project going across Buffalo Springs Bridge.

Mr. Yates stated that for the Water and Sewer Fund, water revenues are expected to rise for the last six months so we can meet expectation of the budget. Mr. Yates said that right now they have \$46,000 deficit, but he felt that they would be able to make that up before the end of the fiscal year.

Mayor Jones asked if the budget needed to be amended. Mr. Yates said that he did not think that they would have any problems with the rest of the year. Mayor Jones advised that it would be approximately two months before they began Budget Workshops.

8. Consideration and possible action regarding borrowing funds for capital outlay projects.

Mr. Yates advised that they had a conference call with the Texas Water Development Board on April 25, 2016. Mr. Yates said that they wanted to compare their options as far as whether they would go out on the open market versus going to the Texas Water Development Board for funds.

Mr. Yates discussed the three different types of borrowing sources available through the state, which are the Texas Water Development Fund, which is state funds and includes fewer hoops during the process and has an interest rate of approximately 3.48% for a 30 year loan. The other two are the Safe Drinking Revolving Fund and the Drinking Water Revolving Fund. Mr. Yates advised that with the Safe Water and Drinking Water Revolving Funds the City can get multiple years of projects approved at once.

Mr. Yates advised the Financial Advisor and the City Engineer would prepare the application to the Texas Water Development Board. Mr. Yates said that there were funds available and they could have the application go before the Texas Water Development Board in November 2016, so they could receive funds in January 2017. Mr. Yates said that he was proposing to borrow over multiple years, with \$2.6 million this year, \$2.8 million the next year and the following year \$2.6 or \$2.7 million. Mr. Yates said that they can apply for the funds all at once and only pay interest after they close on the funds. Jon Bickford said that they would basically be applying and getting approval for \$7.5 million dollars up front, but will not pay interest until we receive the funds each year. Mayor Jones asked if the interest rate was going to be locked. Mr. Yates said that it would be whatever it was at the time of closing. Jon Bickford said that they are never going to get a better rate than they are right now.

Mr. Yates said that a reasonable expectation of what government contract projects would increase 4% percent per year. Mr. Yates introduced Mr. Gilley as the Financial Advisor. Mr. Yates said that he was asking City Council for some direction as to whether or not to proceed with the Texas Water Development Board or to go out to the open market.

Rebecca Huss asked how specific the grant was so that if they wanted to do something such as the water and sewer rerouting along SH 149 in advance of the widening of the road, and something happened would they be able to be flexible and use those funds for another water project or would they have to stick to the projects in the application. Mr. Yates said that he thought if it was an eligible project they could interchange the projects. Mr. Gilley stated that the City might have to ask permission to interchange the projects. Rebecca Huss said that they could have a list of planned projects.

Mayor Jones said that all the items were dealing with water and sewer, but if they had a need with roads would that be different. Mr. Yates said that they would have to do Certificates of Obligation for roads.

Jon Bickford moved to have Mr. Yates move forward and coordinate with the Financial Advisor and City Engineer to apply for Water Development Funding. Rebecca Huss seconded the motion. Mr. Yates said that during budget preparation he will be discussing a depreciation fund where they could use the capital projects fund that they currently have and set aside any surplus for future year's maintenance. Rebecca Huss said that the City has been dinged in the past by the Auditor for not providing for depreciation funds. Jon Bickford said that as their income increases they should be putting more funds aside versus spending more.

Rebecca Huss asked whether there was a prepayment penalty with the state. Mr. Gilley advised that the Texas Water Development Board rules prohibit prepayment until after ten (10) years. Mayor Jones asked whether it was better to amortize for more or less time for municipalities. Mr. Gilley said that it was always better if you can pay your debt off faster. Mr. Gilley said that if you are a growing city and you have a lot of future infrastructure needs you should look into the future to see how much you need to borrow. Mr. Gilley said that you never want to borrow longer than the useful life of the asset. Mayor Jones said that the City's growth rate in the next ten years is going to be astounding. Jon Bickford said that as a business he would want to borrow for the shortest term possible if they have high interest rates, and longer term with low interest rates. Jon Bickford said that the City has a lot of capital work that has to get done every year, and the contractors that come in make more money every year so for the big projects they need to borrow what we need to get the projects done sooner rather than later. Jon Bickford said that it was worth it to pay a little more interest to get all the capital projects done, but they need to be mindful that they don't finance projects that are worn out. Mayor Jones said that they also have to work within their revenue, because they don't want to have to raise taxes to borrow a lot of money. Jon Bickford agreed with the Mayor. Jon Bickford said that if they can get zero percent money today they need to take all that they can get within reason.

Mr. Gilley advised that the way the rates are determined, for clarification, the state will assess the City's ranking, which is AA-. Mr. Gilley said that they might have to buy a rating on the bonds to satisfy that requirement and hopefully the City will continue to maintain the AA- rating. Mr. Gilley said that the yield curve is typically ascending. Mr. Gilley said that borrowing from the state will require the City to go through more hoops, but the rates are very good. Mr. Gilley said that the numbers show the next several years, based on the assumptions, they should not have to raise water and sewer rates or raise taxes until 2019, depending on the City's property assessment revenue. Mr. Gilley also advised that it was not a step rate but each amortization schedule is like a separate loan.

Jon Bickford asked what Mr. Yates needed from City Council. Mr. Yates advised that according to the loan they are required to hire and use a Financial Analyst and bond counsel. Mr. Yates said that he needed direction regarding whether City Council wanted to pursue the Texas Water Development Board or go on the open market. Mr. Yates said that Mr. Gilley will provide the program information, application and do all the non-engineering paperwork with the Texas Water Development Board. Mr. Yates said that if City Council wants to go with the state then he will get Mr. Gilley to prepare the application and will get back with City Council with some type of contract. Jon Bickford asked if there was any reason why they should not go for the loan. Mr. Yates said there was not any reason.

Jon Bickford asked whether they should pursue the Texas Water Development Board versus the open market. Mr. Shackelford said that the Texas Water Development Board is going to require the City to have a Water Conservation Plan and Drought Contingency Plan, if you do not already have one. Jon Bickford stated that the City might have those. Mr. Shackelford said that they might need to be updated, so there will be a little bit of an expense related to those. Mr. Yates advised that the City had both of those plans. Jon Bickford said that he would ask that as they look at the capital projects, and they put them in groups, it would be helpful and useful to state the useful life of the new asset, so that they align the loans so that they are not amortized beyond their useful life. Mr. Gilley said that the state has advised that they have funds available in their 2016 annual cycle for drinking water and sewer water because they have not spent all the funds yet. Mr. Gilley said if they move quickly they might possibly be able to get some funds this year, but if

not they would have to wait until the next cycle. Mr. Fleming said that there is no guarantee when they go to the Texas Water Development Board, they will be awarded. Mr. Fleming said that the Board starts out with around \$80 - 100 million dollar range that is allocated first on an as need basis for water systems that are able to score high in terms of having health and compliance issues. Mr. Fleming said that he did not know after looking at the application that the City would be able to score high enough to rank up at the top and gain funding. Mayor Jones said that the City was mostly in a growth and safety mode. Jon Bickford said that if they had lead in our water, the City would get water a lot of money. Rebecca Huss said that the incentive with the funds available would be to front load the request, and asked if they were to get approved for \$3 million dollars for 2016, could they take some of the funds in 2016 and some in 2017 or would they have to start paying interest on all the funds immediately. Mr. Gilley said that sometimes the Board will ask the borrower to take money on a planning and design (PAD) basis, so you might not be able to take the construction money at that time, so he was not sure that he knew the answer to the question. Mr. Shackelford said that depending on the project, there is typically a six month design and approval process, and the sewer part might take a little bit longer. Mr. Shackelford said that the construction funds would not be needed until 2017. Mr. Gilley said that the state does not consider projects supporting developers, but that the City probably won't have that issue. Mr. Gilley said that there could be one or two projects that might not quite fit the state's profile that could require private financing or some depreciation sourced funding.

Mr. Gilley said that the purpose of the conference call with the state was to conduct a pre-application meeting for information for both the City and the state to ascertain needs and what the City would be eligible to receive and discuss the application process. Jon Bickford thanked Mr. Gilley for his information.

Jon Bickford moved to ask the City Administrator to move forward with the coordination with the Financial Advisor and City Engineer to apply for funding with the Texas Water Development Board. Rebecca Huss seconded the motion.

Discussion: Rebecca Huss said that they need to have a workshop or agenda item to prioritize which projects they need to work on first. Rebecca Huss said that they have the

SH 149 expansion and rerouting of the pipes, and there are a couple of other things that might not be urgent as when they first got the water and sewer infrastructure reports. If they have to do the projects in three years they will need to prioritize the projects. Mayor Jones said that the \$7.6 million listing with the three year breakdown was probably based on something with some type of prioritization amount the group. Mr. Yates said that was correct.

The motion carried unanimously. (4-0)

9. Discussion regarding the Capital Improvements Plan Advisory Committee.

Mr. Shackleford presented the information regarding impact fees and the steps necessary to establish an impact fee. Mr. Shackleford said that first the City Council would need to establish a Capital Improvements Advisory Committee. The purpose of the Committee would be to review the land use assumptions that they have identified for the City, and capital projects and associated costs. Mr. Shackleford said that from there they would have a public hearing that is called 30-days prior, where they would present at the hearing information about the land use assumptions and capital projects. The purpose of the public hearing would be to receive public input, and if there is input, they would go back and look at the land use assumptions and capital projects to make sure they did not miss anything or if they need to tweak them. Once that has been done, they will call a second public hearing to consider the impact fees associated with implementing the program. Following the second hearing the Committee would come back with recommendations to City Council.

Mr. Shackleford said that those that are involved in the Committee in the recommended seven (7) member board, and if City Council decides to impose impact fees in the extra-territorial jurisdiction (ETJ) because of utilities that would serve that area, one of those seven members needs to be a representative for the ETJ. Rebecca Huss asked if the seven members was an absolute limit. Mr. Shackleford said that it was his understanding that it was an absolute limit. Mr. Foerster said that it had to be seven members because the statute says seven members. Mr. Shackleford said that one stipulation states that one of the seven members needs to be a member or a representative from the development, real estate or construction industry so they have institutional knowledge of what is being accomplished.



Mr. Shackelford said that part of the purpose of the agenda item tonight was to have City Council to start thinking about appointees to the Committee. Mr. Shackelford said that some other cities have chosen to use the Planning and Zoning Commission and then added an ETJ representative that was from the construction industry.

Jon Bickford said that he wanted to make sure that he understood the information correctly, it looks like if they use our existing Planning and Zoning Commission they can get away with one representative for the ETJ. If they don't use the Planning and Zoning Commission and they put together an Advisory Committee, the rules are different and not less than 40% percent of the membership must be representatives of the real estate, development or construction industry. Jon Bickford said they can't have just one representative if they create a whole new Advisory Committee. Jon Bickford said that they need to find out if the Planning and Zoning Commission will accept the challenge, and then they will need to find a representative or would they create a whole new organization. Mayor Jones said that when he and Dave McCorquodale served on the Planning and Zoning Commission they served on this exact Committee that existed with people that were not Planning and Zoning Commission members. Dave McCorquodale said that there were four members that were on Planning and Zoning with two developers. Mayor Jones said that there were a couple of developers and a real estate agent. Jon Bickford said that they would not need that many if they chose to use the Planning and Zoning Commission. Mayor Jones said that they could get a couple of the Planning and Zoning Commission members and then go out and look for other interested parties. Mayor Jones said that he had given the City Administrator some recommendations for the group. Jon Bickford said that he thought that was a great idea. Rebecca Huss said that she felt it would be good to use the Planning and Zoning Commission structure because then they would not be forced to find enough developers to participate. Rebecca Huss asked if it would be possible to have more advisors that were non-voting members. Rebecca Huss said that it could be one or two people from City Council and Randy Burleigh. Mr. Shackelford said that the statute was specific about not allowing elected officials or City staff on the Committee. Mr. Shackelford said that the Committee had to have seven (7) members, so if they had the Planning and Zoning Commission with five (5) members they would have to add to people. Rebecca Huss said that they could find someone that represented the ETJ and was a developer, which could be covered by one person. Mayor Jones asked whether the Planning and Zoning

Commission was being worked pretty hard. Mr. Yates said that the Commission will have a radio tower, zoning change, along with the tree and light ordinances over the next couple months. Dave McCorquodale said that he felt the zoning classification and cleaning up the zoning map is a high priority issue to him, as is this issue, and he felt that the zoning map was a job in and of itself. Dave McCorquodale said that he tended to agree with the Mayor that the Committee in the interest of making as much progress as quickly as possible. Jon Bickford said that it sounded like City Council was all in agreement that they wanted to set the group up. Mr. Yates said that there is something to be said about a group that is used to working together. Rebecca Huss said that they also know the quality of work that the Commission provides.

Mr. Shackleford said that there might be some additional meetings that might not coincide with the Commission's schedule. Mr. Yates said that as a staff person, he was about tapped out as far as time, but he felt that most of the staff work would be done by the City Engineers. Mr. Shackleford said that the Advisory Committee would have to follow the same rules of posting their meetings as the City Council and Commission.

Jon Bickford said that the City should set up an Advisory Committee, which is a separate group that would be perfectly okay if someone from the Planning and Zoning Commission wants to serve on that Committee. Mr. Shackleford said that City Council would need to think about their recommendations to serve on the Committee and give them to the City Administrator. Then at the next City Council Meeting they will have an action item on the agenda to create the Advisory Committee, appoint the individuals that will serve on the Committee and set the public hearing date. Mayor Jones said that they can get a good list of people and make recommendations at the next meeting. Mr. Yates said that he would get with the Planning and Zoning Commission regarding the Committee.

Rebecca Huss asked if she were to talk to the Planning and Zoning Commission members would that be a walking quorum to discuss this matter. Mr. Foerster recommended that the City Administrator handle that matter with the Commission. Rebecca Huss agreed to let the City Administrator handle that matter. Mayor Jones said that if Rebecca Huss had someone in mind to serve on the Committee let the City Administrator know the name. Mr. Yates will talk to the people being recommended to make sure that they are interested. Mr. Foerster asked if this Committee would take about approximately 90 days to make this

happen. Mr. Shackelford said that was correct, and then they will need to meet every six months to review information, but most of the work will occur in that first 60-75 days.

Mayor Jones said the City currently has an impact fee zone that has not been looked at in a long time. Mr. Shackelford said that they can incorporate that review into this process. Mr. Foerster asked if there were Advisory Committee members that were appointed for that project. Mayor Jones said that they are all still around but it has been a long time. Mr. Foerster said that they might want to review that information and incorporate or get these new members to serve in that capacity. Mayor Jones said that it was probably a matter of just reviewing the numbers. Mr. Fleming said that there is a statute on the calculations, which he is assuming has already run out. Mr. Shackelford said that there was a five year period that is followed by a review. Mr. Shackelford said that if City Council decides to impose an impact fee, it is twelve (12) months before that goes into effect. Mr. Shackelford said that it would be a 15 month process before the City could impose the fee on new development.

#### **EXECUTIVE SESSION:**

The City Council reserves the right to discuss any of the items listed specifically under this heading or for any items listed above in executive closed session as permitted by law including if they meet the qualifications in Sections 551.071(consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas. (No current items at this time.)

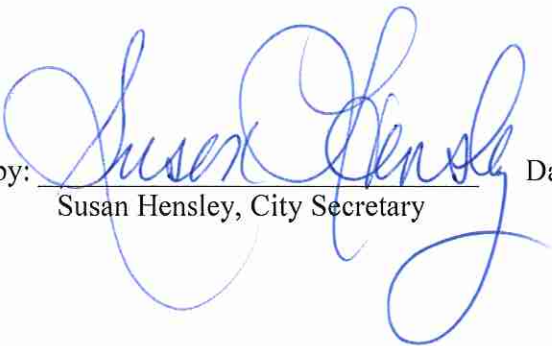
#### **COUNCIL INQUIRY:**

Pursuant to Texas Government Code Sect. 551.042 the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place on the agenda of a future meeting.

Mayor Jones asked if the voting on the ESD#2 passed. Mr. Foerster said that was correct. Mayor Jones said if someone develops outside our City limits, they City does not have a right to sales tax. Mayor Jones asked if City Council would want to revisit the agreement.

**ADJOURNMENT**

Jon Bickford moved to adjourn the meeting at 7:48 p.m. Rebecca Huss seconded the motion, the motion carried unanimously. (4-0)

Submitted by:  Date Approved: \_\_\_\_\_  
Susan Hensley, City Secretary

\_\_\_\_\_  
Mayor Kirk Jones

<b>Meeting Date: May 31, 2016</b>	<b>Budgeted Amount: N/A</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates</b>	<b>Exhibits:</b>
<b>Date Prepared: May 27, 20 16</b>	

**Subject**

Administering the oath of office to Mayor, Place Two and Place Four

**Recommendation**

**Discussion**

Justice of the peace Wayne Mack will be present to administer the oath of office

**Approved By**

Department Manager		Date:
City Administrator	Jack Yates	Date: May 27, 2016

Montgomery City Council  
**AGENDA REPORT**  
ITEM 4

<b>Meeting Date: May 31, 2016</b>	<b>Budgeted Amount: N/A</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates</b>	<b>Exhibits:</b>
<b>Date Prepared: May 27, 20 16</b>	

**Subject**

Administering the oath of office to this Municipal Court Judge and Municipal Court Administrator.

**Recommendation**

The Municipal Court Judge and Municipal Court Clerks terms follow that of the Mayor.

**Discussion**

Justice of the Peace Wayne Mack will be present to administer the oath of office

**Approved By**

Department Manager		Date:
City Administrator	Jack Yates	Date: May 27, 2016

<b>Meeting Date: May 31, 2016</b>	<b>Budgeted Amount:</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates</b>	<b>Exhibits:</b>
<b>Date Prepared: May 27, 2016</b>	

<b>Subject</b>
Election Mayor pro tem

<b>Recommendation</b>
Appointment of Mayor Pro-Tem for one year term

<b>Discussion</b>
Rebecca Huss is the current Mayor Pro-Tem. You can appoint whomever you would like, the appointee does not have to be present.

<b>Approved By</b>		
Department Manager		Date:
City Administrator	Jack Yates	Date: May 27, 2016

Montgomery City Council  
AGENDA REPORT

ITEM - 6

<b>Meeting Date: May 31, 2016</b>	<b>Budgeted Amount:</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates</b>	<b>Exhibits: Proclamation</b>
<b>Date Prepared: May 27, 2016</b>	

<b>Subject</b>
Proclamation declaring May 2016 is motorcycle awareness month

<b>Recommendation</b>
Approval

<b>Discussion</b>
Mayor Jones asked for this item to be on the agenda. I think no one wants anyone to be injured on the roads, and this proclamation, and its publication alerts people to watch for motorcycles. Thus reducing the likelihood of needless injury.

<b>Approved By</b>		
Department Manager		Date:
City Administrator	Jack Yates	Date: May 27, 2016



## PROCLAMATION

WHEREAS, the month of May marks the traditional start of riding season; motorcycles become more prevalent our streets; the need to be aware of their presence is of the utmost urgency; and

WHEREAS, Motorcycle Awareness Month is designed to increase public awareness about motorcycles; encourage their safe and proper use among motorcycle riders; is worth special recognition; and

WHEREAS, motorcycles occupy a very important position in the history of our State and Nation; and

WHEREAS, the motorcycle is an efficient vehicle which reduces fuel consumption, has little impact on overworked road and highway systems, is an important mode of transportation for community, touring and recreation; and

WHEREAS, over two thirds of car – motorcycle crashes and nearly one-half of all motorcycle crashes are caused by car drivers, not by motorcyclists; and

WHEREAS, several organizations are committed to increasing the safe operation of motorcycles by promoting rider safety education programs and by providing safety instruction at local chapter meetings; and

WHEREAS, citizens should recognize the fact that motorcycle operators have the same rights and privileges as operators of other vehicles on all roads and highways; and

THEREFORE, it is in the best interest of our community and citizens to note the increase in the amount of motorcycle traffic, as we enter the warm weather months, to enable the reduction of accidents and injuries involving motorcyclists.

NOW, THEREFORE, BE IT PROCLAIMED that we, the City Council of the City of Montgomery do hereby recognize May 2016 as

### MOTORCYCLE AWARENESS MONTH

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Mayor Kirk Jones

ATTEST:

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City Secretary Susan Hensley

## CITY ADMINISTRATOR REPORT

- Met with Planning Commission for one meeting
- Met with MEDC for one meeting, kept minutes
- Met with Chamber of Commerce Board of Directors
- Met with HMBA Board
- Met with city engineers several times regarding; plats, system management, upcoming projects, bridge improvements, developments, water/sewer rates
- Met with several developers during the month regarding; Wade Nelson regarding Highway 105 in general, developer concerning 105 and Lone Star Pkwy., Bowen/Waterstone development, Kroger development, Villages of Mia Lago, McCoy's Lumber
- Worked on dilapidated buildings – working with property owners to clean lots
- Coordinated with County Emergency Management staff regarding flood damage in the city and with FEMA (no inspection visit yet)
- Arranged Texas Water Development Board financing pre-application conference call, worked with city engineer and financial advisor on possible city borrowing issues
- Worked with contractor and staff regarding AMRS water meter installation process
- Communicated, discussed various items with the Council during the month
- Continued work with city staff on virtually all realms of my activities

# Public Works

## April 2016 Monthly Report

- Performed sewer tap at 1938 MLK
- Leveled holes in MES empty lot used for event parking
- Repaired storm drain inlet box on road to stadium
- Dumpsters were delivered to houses on Liberty and Simonton St.
- Painted all speed humps
- Department attended employee policy handbook review meeting
- Cleared the fence line at Lift Station #4
- Replaced high side UME of high school water meter
- Filled in holes from rain erosion on road to stadium
- Extended blow off to property line at 105 Racetrack Ln
- Raised and relocated meter u-branch at 105 Racetrack Ln
- Cleaned up trees and limb debris from storm events
- Flushed new water main lines for Terra Vista
- Setup/cleanup for Antique Festival
- Monthly lighting and air filter check of City Hall
- Continue weekly conference calls with Jones/Carter and Gulf Utility
- Monthly weed patrol (spraying weed killer at facilities)
- Monthly grease trap inspections
- Weekly mowing inspections
- Monthly cutoffs and door hangers
- Daily utility line locates (as needed)
- 2 water taps
- 2 sewer taps
- 2 water leaks
- 0 sewer stop ups
- 3 sewer inspections

## **Parks and Recreation**

- Cleaned grease from playground equipment at Cedar Brake Park
- Repaired granite walkways
- Fixed irrigation system leak at Memory Park
- Setup computer for Fernland office
- Put out ant poison granules at all parks (broadcast)
- Fixed 2 leaks on irrigation system at Community Center
- M/W/F cleaning of parks
- Community Center rental inspections
- Monthly lighting and air filter checks of all parks

The docents at Fernland reported a total of 1095 visitors for the month and provided 30 tours.

Prepared by:  
Mike Muckleroy  
Public Works Foreman



101 Old Plantersville Rd  
Montgomery, TX 77356  
Mailing Address:  
P.O. Box 708  
Montgomery, TX 77356

**CITY OF MONTGOMERY  
POLICE DEPARTMENT**

Office: (936) 597-6866  
Fax: (936) 597-7893

**MONTGOMERY POLICE DEPARTMENT**

**MONTHLY REPORT**

**APRIL 2016**

## MONTGOMERY POLICE DEPARTMENT REPORTS

During the month of March the Montgomery Police Department Patrol Officers generated **48** reports. The reports are as follows:

**Towed Vehicle / No DL / No Insurance** – April 1 – Officer Carswell – 22400 FM 1097

**Driving while License Invalid** – April 1 – Officer Carswell – 22400 FM 1097

**Warrant Arrest** – April 1 – Officer Carswell – 2400 Lone Star Parkway

**Warrant Arrest** – April 2 – Officer Carswell – 1600 Lone Star Parkway

**Driving while License Invalid** – April 2 – Officer Carswell – 14600 Liberty

**Driving while License Invalid** – April 2 – Officer Carswell – 3300 Lone Star Parkway

**Driving while License Invalid** – April 3 – Officer Thompson – 22300 Eva St.

**Motor Vehicle Accident** – April 3 – Officer Carswell – 20000 Eva St.

**Theft of Property** – April 3 – Officer Carswell – 1000 College St.

**Fail to Stop and Render Aid** – April 3 – Officer Carswell – FM 1097/Liberty St.

**Possession of Controlled Substance/Felon in Possession of Firearm** – April 4 – Officer Thompson – 20900 Eva St.

**Criminal Mischief** – April 4 – Lt. Belmares – Cedar Brake Park

**Fraud** - April 4 – Officer Bracht – 100 Harley Dr.

**Possession of Marijuana** – April 4 – Officer Weikel – 20200 Eva St.

**Found Property (Narc)** – April 5 – Officer Bauer – 21100 Eva St.

**Assault** – April 5 – Officer Bracht – 900 MLK

**Hazmat Spill** – April 5 – Officer Bracht – 2500 LSP

101 Old Plantersville Rd  
Montgomery, TX 77356  
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P.O. Box 708  
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**CITY OF MONTGOMERY**  
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Warrant Arrest – March 5 – Officer Thompson – 21100 Eva St.

Criminal Mischief – April 6 – Officer Thompson – 22800 Hwy 105

Towed Vehicle / No DL / No Insurance – April 6 – Sgt. Rosario – 20700 Eva St.

Driving while License Invalid – April 7 – Officer Carswell – 3300 Lone Star Parkway

Death Investigation – April 7 – Officer Lozano – 20900 Eva St.

Driving while License Invalid – April 7 – Sgt. Rosario – 1000 Buffalo Springs Dr.

Warrant / Fail to ID Fugitive – April 7 – Sgt. Rosario – 20000 Eva St.

Motor Vehicle Accident – April 8 – Officer Bauer – 100 Emma's Way

Unknown Medical Emergency – April 8 – Officer Bauer – 21500 Eva St.

Fail to Stop and Render Aid – April 8 – Officer Bracht – 15300 Liberty St.

Assault Family Violence (simple) – April 9 – Officer Lozano – 20800 Eva St.

Possession of Marijuana – April 12 – Officer Carswell – 14800 Liberty

Found Property – April 13 – Officer Bracht – 101 Old Plantersville Rd.

Motor Vehicle Accident – April 15 – Officer Thompson – 22800 Hwy 105

Motor Vehicle Accident – April 15 – Officer Thompson – 22800 Hwy 105

Driving While Intoxicated – April 18 – Officer Bracht – 15000 Liberty St.

Burglary of Habitation – April 19 – Officer Weikel – 22800 Hwy 105 W.

Possession of Marijuana – April 20 – Officer Thompson – 20200 Eva St.

Murder Warrant Arrest – April 20 – Officer Hernandez – 20900 Eva St.

Warrant Arrest – April 22 – Officer Weikel – 19900 Hwy 105 W

Possession of Marijuana – April 23 – Officer Weikel – 21400 Eva St.

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**CITY OF MONTGOMERY  
POLICE DEPARTMENT**

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Fax: (936) 597-7893

**Driving while License Invalid** – April 25 – Officer Thompson – 15000 Liberty St.

**Driving while License Invalid** – April 26 – Officer Hernandez – 2500 LSP

**Assault Family Violence** – April 26 – Officer Thompson – 600 Old Plantersville Rd.

**Theft of Service** – April 26 – Officer Carswell – 14300 Liberty St.

**Warrant Arrest** – April 26 – Officer Carswell – 100 Houston St.

**Violation of Protective Order** – April 27 – Officer Bracht – 100 Pond St.

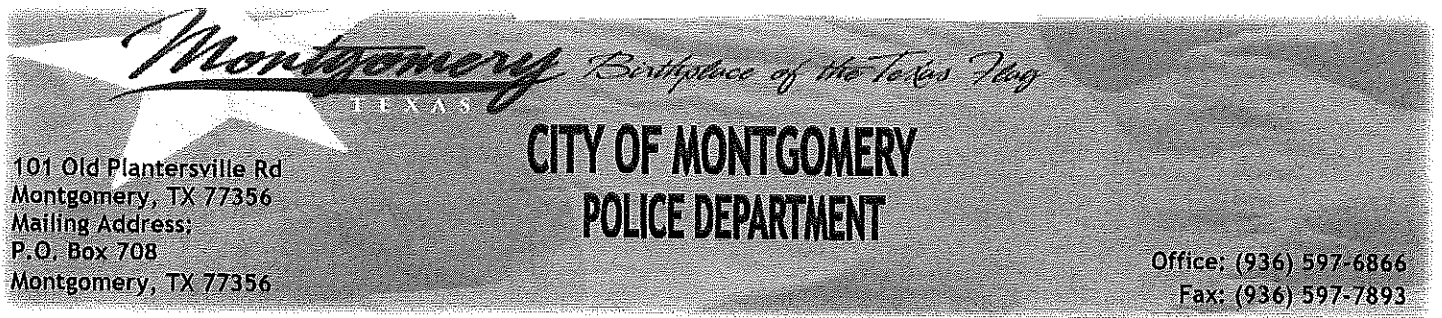
**CPS Investigation** – April 28 – Officer Weikel – 1000 Baja

**Towed Vehicle / No DL / No Insurance** – April 29 – Officer Carswell – 3300 LSP

**Driving while License Invalid** – April 29 – Officer Hernandez – 21300 Eva St.

**Warrant Arrest** – April 30 – Officer Thompson – 21100 Eva St.





## MONTGOMERY POLICE DEPARTMENT NEWS:

April 11 – 13 Officer Bauer attended the Field Training Officer Instructor Course hosted by Humble Police Department.

April 12 Sgt. Rosario, Officer Hernandez and Officer Weikel attended a Criminal Interdiction Course hosted by Victoria County Sheriff's Office.

April 14 Officer Bauer attended the K9 Encounters course mandated by the state.

101 Old Plantersville Rd  
Montgomery, TX 77356  
Mailing Address:  
P.O. Box 708  
Montgomery, TX 77356

**CITY OF MONTGOMERY  
POLICE DEPARTMENT**

Office: (936) 597-6866  
Fax: (936) 597-7893

**ARRESTS/CHARGES:**

Misdemeanor - 27

Felony – 6

**TRAFFIC ENFORCEMENT:**

323 - Citations Issued

*Montgomery* Birthplace of the Texas Flag  
TEXAS

101 Old Plantersville Rd  
Montgomery, TX 77356  
Mailing Address:  
P.O. Box 708  
Montgomery, TX 77356

**CITY OF MONTGOMERY  
POLICE DEPARTMENT**

Office: (936) 597-6866  
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Prepared by:

Lt. Joe Belmares Unit 1601

Montgomery Police Department

101 Old Plantersville Rd.

Montgomery TX, 77356

936-537-1430

[jbelmares@ci.montgomery.tx.us](mailto:jbelmares@ci.montgomery.tx.us)

# Municipal Court-Monthly Report

April 2016

5/3/2016  
Becky Lehn  
Court Administrator



# Montgomery Municipal Court Monthly Report

## March 2016

<b>REVENUE Category</b>	<b>CURRENT</b>	<b>YEAR TO DATE October 1, 2015</b>
<i>Total Cases Filed</i>	353	2163
Deposit – City	\$48,444.33	\$203,063.60
Deposit - State	\$31,165.58	\$136,340.79
Deposit - OMNI	\$173.79	\$724.87
Child Safety Fund	\$174.22	\$894.37
Judicial Efficiency	\$268.10	\$1,212.24
Court Tech Fund	\$1,569.72	\$6,851.85
Court Bldg. Security Fund	\$1,171.97	\$5,124.60
Collection Agency	\$3,233.72	\$12,333.10
<b><i>Total</i></b>	<b>\$86,201.43</b>	<b>\$366,545.42</b>

Created By: Becky Lehn

Court Administrator

April 4, 2016



# Comparison Chart

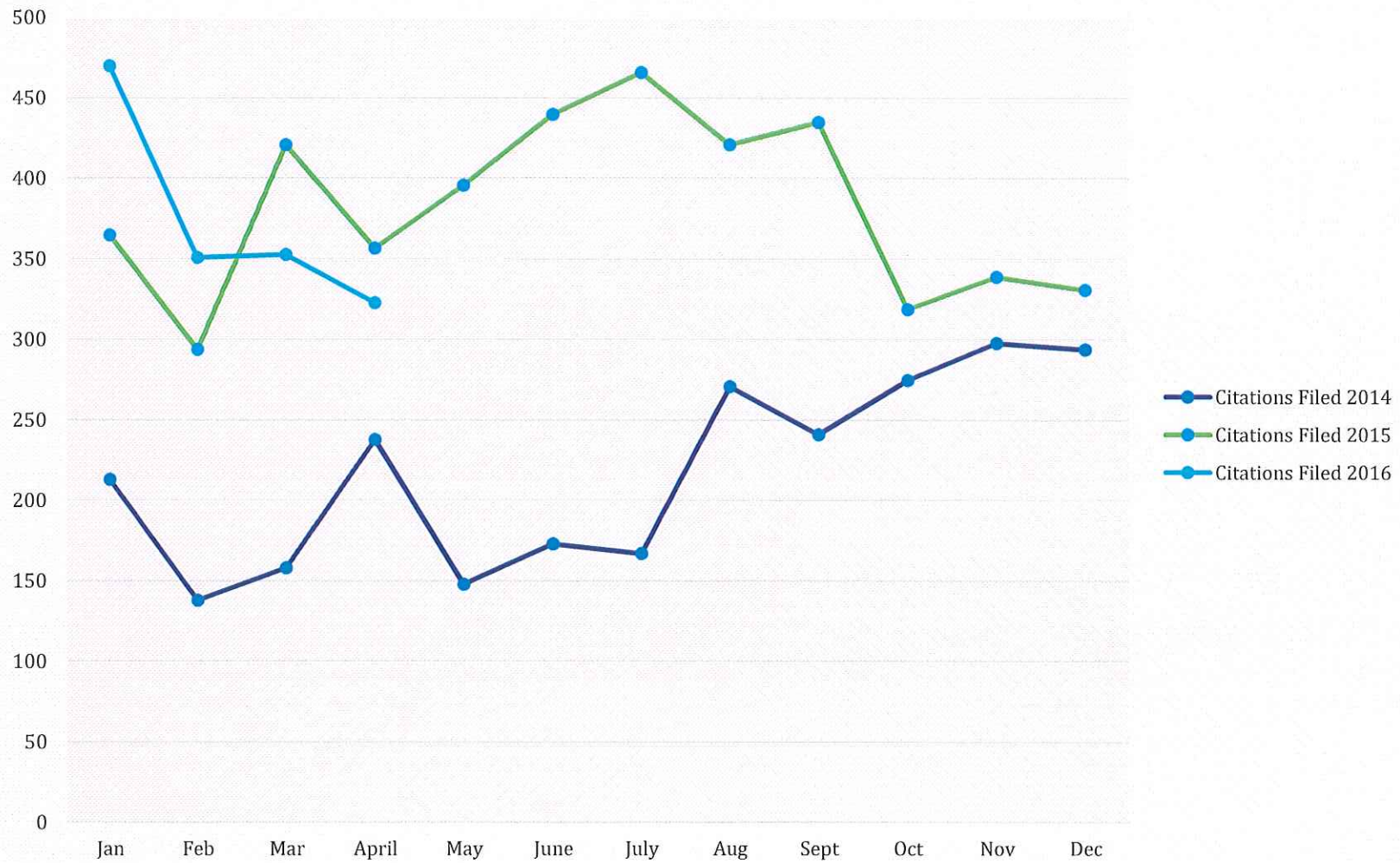
## Citations/Warrants/Revenue January 2014 - Present

	<b>Citations Filed</b>			<b>Warrants Collected</b>			<b>Total Revenue Collected</b>		
	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
<i>Jan</i>	213	365	470	\$9,060.80	\$2,708.90	\$2,762.37	\$29,388.10	\$44,544.59	\$44,702.82
<i>Feb</i>	138	294	351	\$38,679.28	\$3,362.90	\$10,976.60	\$64,299.13	\$56,555.03	\$67,466.54
<i>Mar</i>	158	421	353	\$20,260.43	\$15,303.54	\$14,732.43	\$44,481.53	\$63,838.40	\$86,201.43
<i>April</i>	238	357	323	\$14,613.61	\$2,106.50	\$5,940.80	\$40,156.21	\$56,577.20	\$59,388.14
<i>May</i>	148	396		\$10,987.28	\$3,286.10		\$36,115.98	\$48,760.60	
<i>June</i>	173	440		\$7,354.48	\$9,972.20		\$25,471.74	\$67,656.40	
<i>July</i>	167	466		\$3,870.40	\$4,858.20		\$29,451.41	\$64,193.80	
<i>Aug</i>	271	421		\$4,651.40	\$2,740.40		\$29,328.47	\$47,484.40	
<i>Sept</i>	241	435		\$3,267.40	\$6,399.30		\$31,878.10	\$61,912.50	
<i>Oct</i>	275	319		\$4,257.80	\$7,550.70		\$31,657.00	\$63,688.50	
<i>Nov</i>	298	339		\$1,948.40	\$8,581.07		\$30,271.30	\$51,170.47	
<i>Dec</i>	294	331		\$1,270.00	\$8,675.20		\$38,855.10	\$53,315.66	
<b>Totals</b>	2164	2402	1497	\$120,221.28	\$75,545.01	\$34,412.20	\$431,354.07	\$679,697.55	\$257,758.93

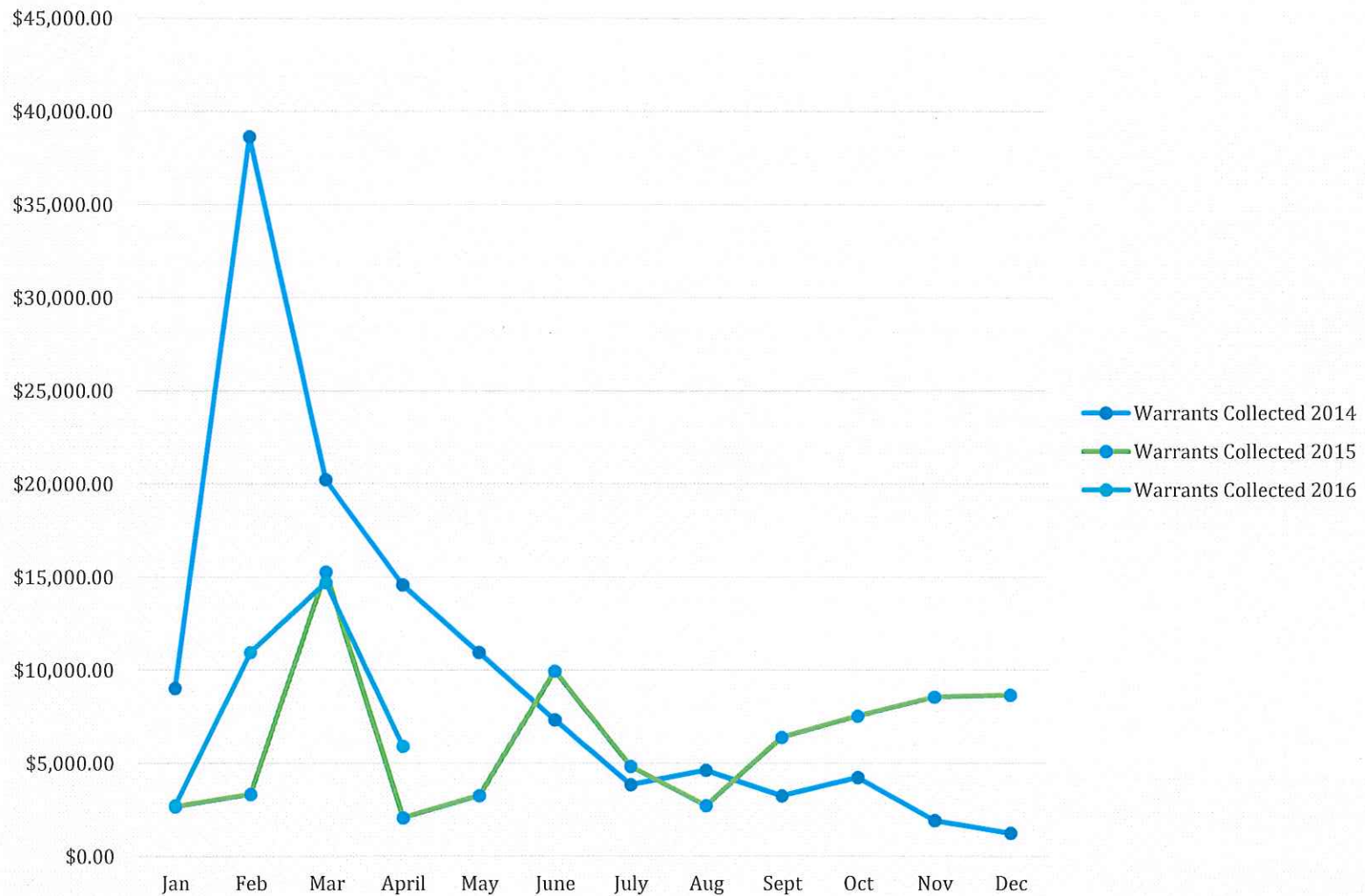
Becky Lehn  
 Court Administrator  
 05/23/2016

# Citations Filed

## Yearly Comparison



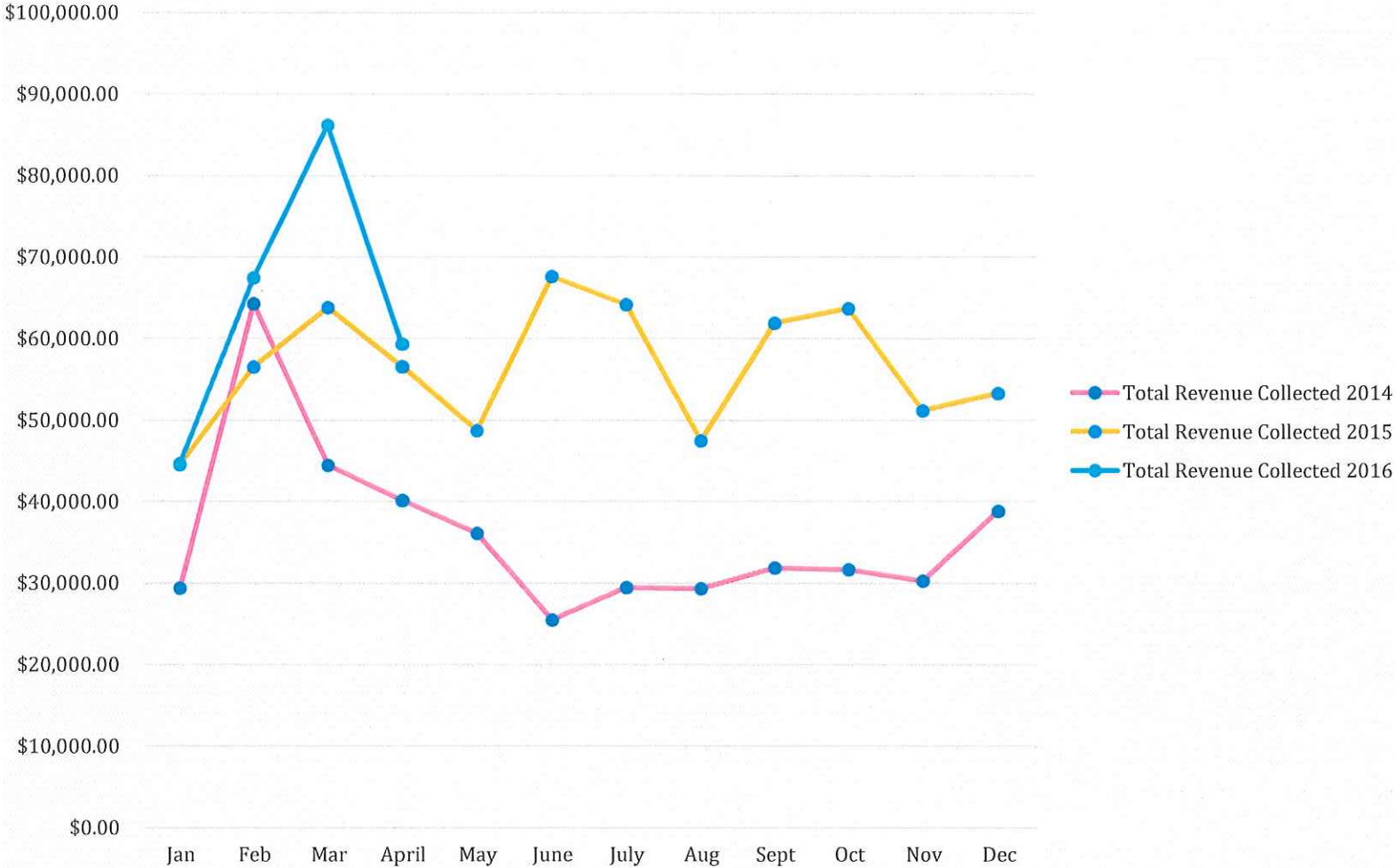
# Warrants Collected Yearly Comparison





# Total Revenue Collected

## Yearly Comparison



# UTILITY / PERMITS REPORTS – MONTHLY

Created by Ashley Slaughter

APRIL 2016 Report



## UTILITY / DEVELOPMENT PERMIT REPORTS – APRIL 2016

### TOTAL REVENUE SNAPSHOT

<b>Utilities</b>	\$ 64,590.32
<b>Permits</b>	\$6,203.10
<b>Community Building</b>	\$580.00

### UTILITIES

#### UTILITY ACCOUNT TOTALS

<b>New Water Accounts</b>	14
<b>Disconnected Water Accounts</b>	7
<b>Total number of Active Accounts</b>	543
<b>Number of Idle Accounts</b>	34
<b>Total Number of Accounts Cutoff</b>	3

## CITY ACCOUNT CONSUMPTION

<b>City Venue</b>	<b>February 2016</b>	<b>March 2016</b>	<b>April 2016</b>
Community Building	0	1	0
Community Building - Irrigation	15	30	26
City Cemetary	0	0	0
City Welcome Sign Irrigation at HWY 105 & Prairie – Rose Garden	5	0	0
North Liberty Sewer Plant	0	0	0
Cedar Break Park Statute Sprinkler	8	2	0
Cedar Break Park Restrooms	7	6	11
Fernland	1	0	3
Memory Park	61	68	200
Community Building Stage Irrigation – Rose Garden	0	0	0
City Hall & Irrigation	9	42	43
Homecoming Park Restrooms	0	0	0
Homecoming Park Drinking Fountain	0	0	0
Buffalo Springs Sewer Plant	225	197	0

**Notes:**

- Included three months' worth of data for comparison and ease in tracking.

## PERMITS

Type	Number of Permits	Revenue
Building - Residential	1	\$978.00
Building - Commercial	2	\$2,055.00
Building - Pool	0	\$0.00
Building – Misc.	1	\$130.00
Electrical	5	\$2,353.00
Mechanical	1	\$119.60
Plumbing	3	\$517.50
Sign	1	\$50.00
<b>Total:</b>	<b>14</b>	<b>\$6,203.10</b>

## COMMUNITY BUILDING – APRIL

Type of Rental	# of Bookings	Revenue
Profit	4	\$580.00
Non - Profit	3	\$0.00
Amount collected after full or partial loss of deposit	0	\$0.00

Created by Ashley Slaughter  
MAY 26TH, 2016



# City of Montgomery

## Operations Report

03/17/16-4/18/16

**TAP**

**INTO**

**TECHNOLOGY**

**Dear City of Montgomery Council Members:**

We are pleased to provide you with the monthly operations report. This report summarizes the major events that occurred during the operating month. Our mission, as always, is to assist the district in providing safe and reliable water to the residents.

The water plants, wastewater plant and drinking water quality is checked on a daily basis. Wastewater collection system lift stations are checked three times a week. Alarms are monitored and our staff is on 24-hour call. Our construction crews are minutes away from the district.

Our operators collect and enter all facility data into Kardia. Our operators note any issues or problems that are observed during the day. Mission Control is instantly aware of the issue and immediately begins the resolution process. This approach benefits our clients because decisions can be made based on relevant data.

All of the district's data can be accessed on-line. The data is username and password protected. The data is integrated with Kardia and updated daily. District alerts that are generated by Kardia can be sent to board designated recipients. GUS appreciates the trust and confidence that the board has in our team. We work diligently to provide our clients with accurate and useful information.

Michael Williams  
Chief Operator  
Gulf Utility Service

**SUMMARY OF OPERATIONS**

**District Alerts**

**3-22-16 Gst Overflowing Water Plant 3**

Operator found gst slightly overflowing when the well shuts off. Probes in gst were found to be corroded, probes were cleaned and put back in service. Operator found the Gst overflowing again a couple weeks later and the probes were replaced. We have not experienced any more issues with the gst overflowing at this time.

**03-31-16 Sensor Line Blockage Water Plant 3**

Upon arrival for a daily plant check the operator found the gst at 5' but the gauge in the control room was reading 18'. Operator flushed the sensor line and refilled the gst, everything is reading correctly now.

**4-15-16 Generator running Lift Station 3**

Operator arrived for routine facility check and noticed the generator was running, after further investigation the operator stated the motherboard appeared to be fried. Nts was sent to further investigate, outcome was the motherboard needed to be replaced. Kholer replaced the motherboard, generator is operational once again.

**4-18-16 Air Compressor Failure Water Plant 3**

Plant calling for air compressor failure alarm, operator found everything normal upon arrival. Possible power glitch causing alarm.

**4-18-16 High wet well & VFD Failure**

Lift station calling for both VFD failure and high wet well. Heavy rain and incoming power issues causing lift station to go into alarm. Operator monitored lift station until able to reset alarms.

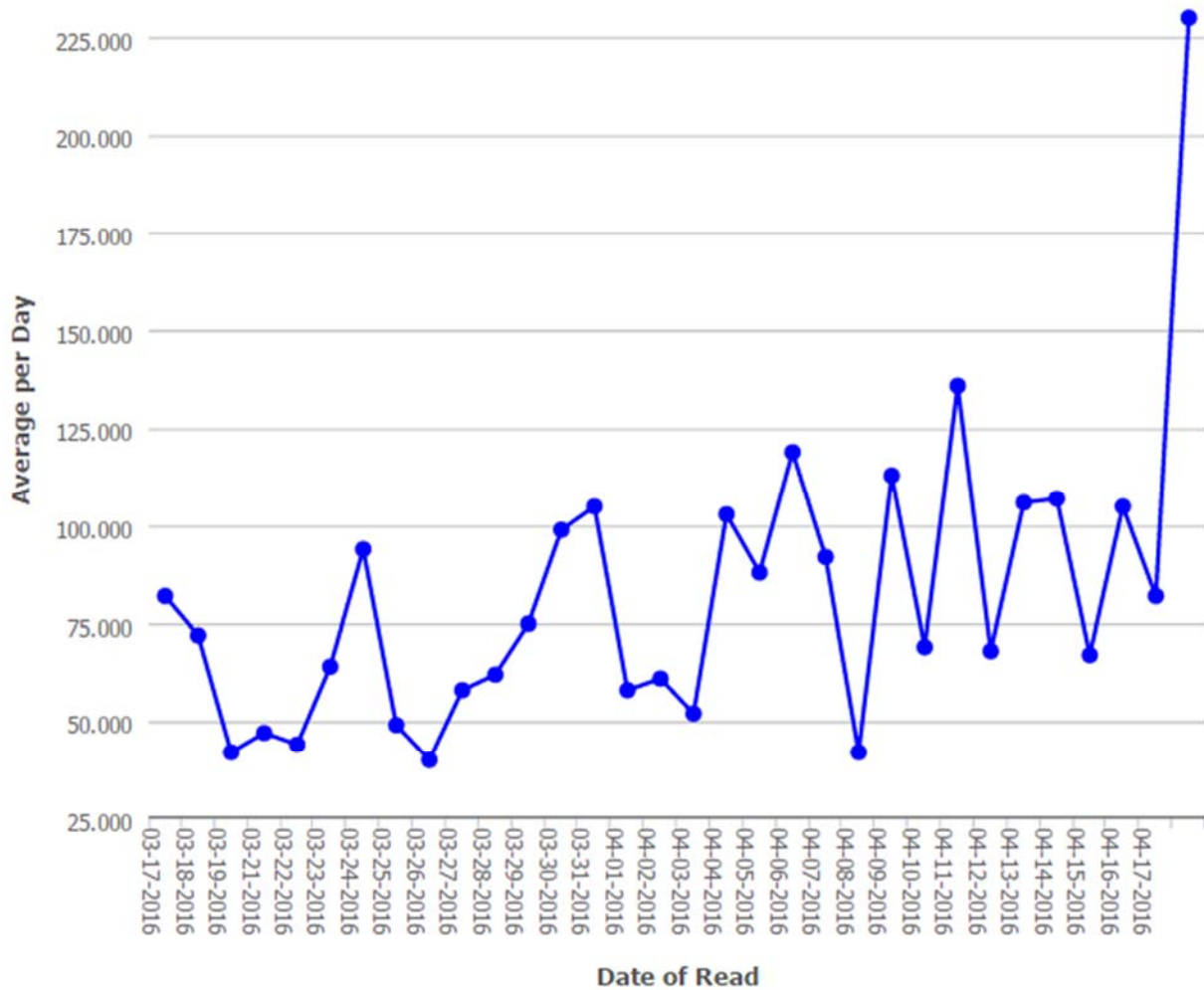
**OPERATIONS DETAIL**

**Water Report**

03/17/2016 – 04/18/2015

Well Name	City Recorded	GULF Recorded	% of Total	Rating g/Day	g/pMonth
Well 2	0.062	0.062	00.6%	0.864	25.92
Well 3	2.193	2.330	24.8%	0.864	25.92
Well 4	6.992	6.998	74.6%	2.160	64.80
Total	9.247	9.390	100.00%	3.888	116.64
Flushing	1.565	1.565			
Subtotal	7.682	7.825			
Sold	7.218	7.218			
Percentage Accounted	94%	92%			





- Flow for the month of April was 2,678,000 gallons
- Daily peak flow April 18, 2016 was 230,000 gallons (.230 MGD)
  - 58% of permitted value
- Average Daily Flow 83,000 gallons (.83 MGD)
  - 18% of permitted value

\*Average per day is a non-weighted average.

This data is available on our website. <http://www.gulfutility.net/commercial-accounts/>

## **WATER DISTRIBUTION AND MONITORING**

The operator will collect a sample from the City on a daily basis. The purpose is to ensure that a good chlorine residual is maintained throughout the water distribution system. There are a total of seven sample locations that have been carefully selected to provide a fair representation of the entire district. The operator will rotate the sample locations taking a sample from the location that has the oldest prior sample date. Kardia will display the next sample location for the operator. Kardia can display the date of the latest sample and result or list the historical sample dates and results by location.

### **Flushing**

A flushing program has been carefully created to ensure that the City's residents are provided with clean, clear and disinfected water.

## **COLLECTION SYSTEM**

GUS operates and maintains 12 lift stations for the City. Our operator will inspect each location for problems. The access hatches will be opened and a visual inspection will be performed. If the control panel includes an ETM, the hours will be entered into Kardia. Auto dialers are verified weekly.

## **WASTEWATER TREATMENT PLANT**

During each plant visit a visual inspection of the entire facility is performed. All flow meters and ETM values will be recorded in Kardia along with totalizer readings. The operator will also note erratic flow, upset or cloudy effluent, chlorine residual, chemical inventory, sludge blanket depths, mixed liquor sets, temperature and rainfall. All data is entered into Kardia. The City and consultants are able to view the data by logging into our website. The data can also be provided in electronic format. The operator will also record the staff gauge reading, Kardia returns the calculation for instantaneous flow. The calculated result is compared to the instant flow reading per the totalizer. The operator is looking for the readings to be within 80% - 120% of each other. Consistently different results would indicate a problem with totalizer calibration or with the transducer. The operator will also coordinate with the lab company. The permit values are maintained in Kardia and compared to sample results.

*Permit Information – Stewart Creek*

The current permit expires 06/01/2017

### Discharge Limitations

- Daily Average Flow 400,000 gallons (0.4 MGD)
- 2-Hour Peak Flow 833 gpm
- CBOD daily average 10 mg/l
- Total Suspended Solids (TSS) 15 mg/l
- Ammonium Nitrogen (NH3) 2 mg/l
- Chlorine Residual >1.0 mg/l < 4.0 mg/l

### *Lab results*

GUS has contracted with Eastex Environmental to pull scheduled monthly samples from the effluent and the aeration basin. The samples are required by the state and are used to ensure that the plant has complied with all permitted limits.


### *Aeration*

It is extremely important that the samples are taken where the operator has indicated. The operator is not always present when the samples are taken. The operator routinely communicates with the lab company and the lab technician taking the samples. The operator has marked the sample locations.

### *Effluent*

TSS, DO, E.Coli, NH3N, PH sample results were all comfortable within the parameters set by the State of Texas.

### Buffalo Springs WWTP Effluent Monitoring Report

Effluent Permitted Values	Parameter		Measured	Excursion
Average Monthly T.S.S.	15	MGD	4.02	no
Average Monthly NH3	2	mg/l	0.75	no
Minimal CL2 Residual	1	mg/l	1.30	no
Max CL2 Residual	4	mg/l	3.62	no
Rainfall for the Month		7.5	inches	

**There were no excursions for the month of April**

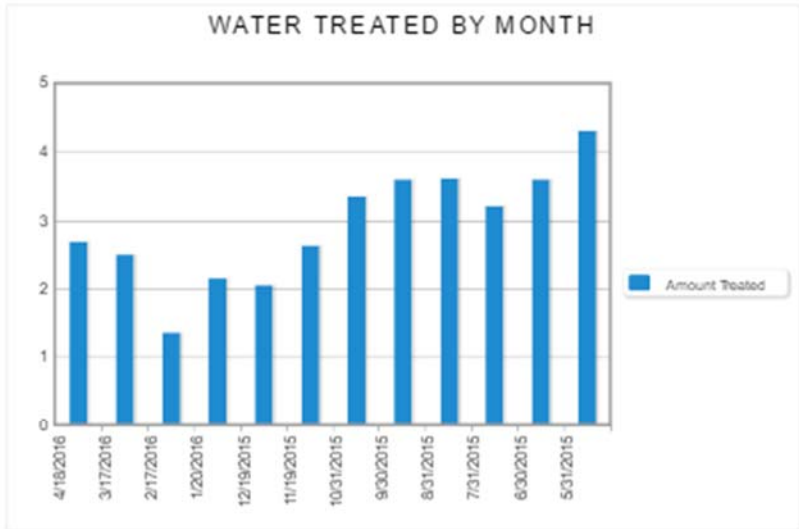
*Well Run Times*

Well Name	Total Hrs	% Total	Peak Day
2	1.9	1.2	03/04/2016
3	69.1	44.5	03/30/2016
4	84.2	54.3	03/24/2016
Total	155.2	100	

**WATER PRODUCTION**

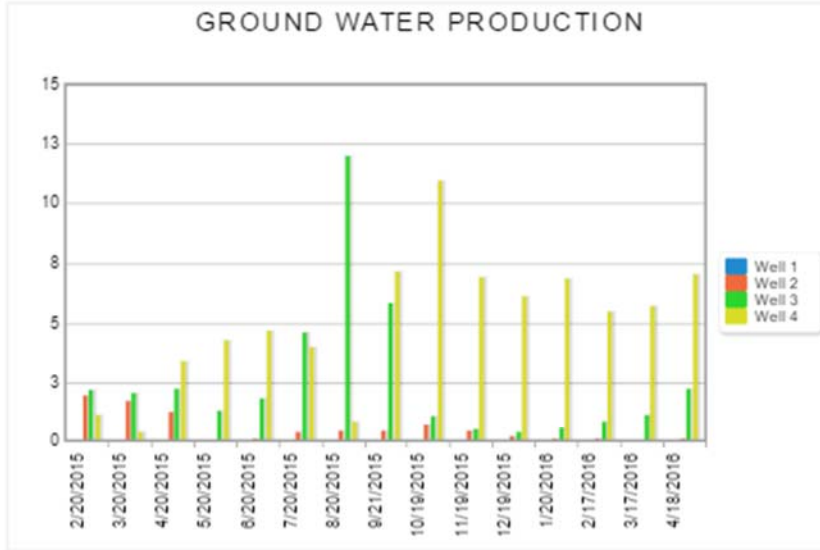
Connections	
School	7
Commercial Inside	90
Commercial Outside	1
Residential Inside	383
Residential Outside	24
Church	10
City	16
Hydrant	5
Irrigation	49
Total	585

Gulf Utility Services Operations Report  
 May 31, 2016

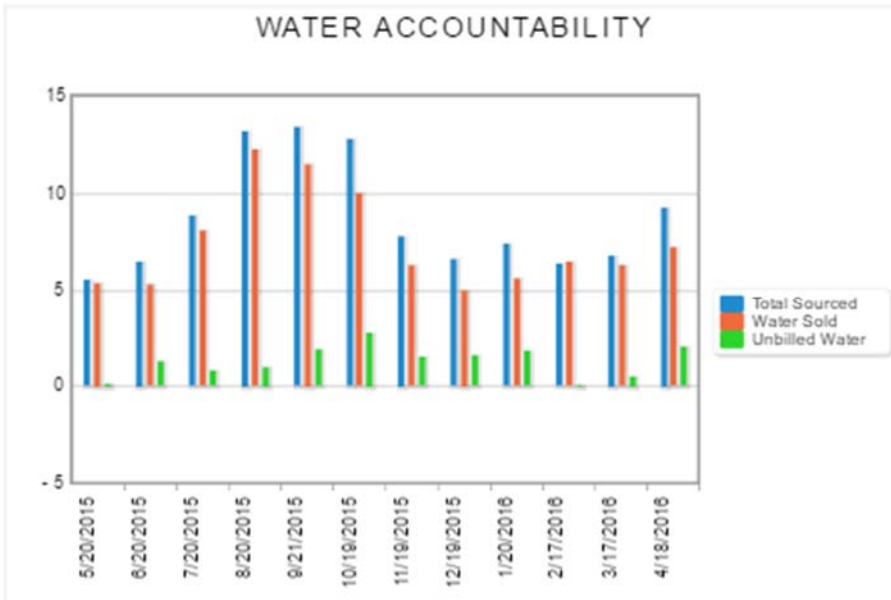


MONTH ▲	FLOW	RAIN (INCHES)
1/31/15	1.889	5.000
2/28/15	1.698	1.600
3/31/15	2.929	6.250
4/30/15	2.497	11.000
5/31/15	4.296	8.000
6/30/15	3.598	2.500
7/31/15	3.213	0.000
8/31/15	3.619	3.500
9/30/15	3.596	3.750
10/31/15	3.335	6.750
11/19/15	2.626	8.250
12/19/15	2.044	6.250
1/20/16	2.136	1.500
2/17/16	1.343	2.500
3/17/16	2.494	8.500
4/18/16	2.678	7.500
AVERAGE		5.178
TOTAL		82.850

Gulf Utility Services Operations Report  
 May 31, 2016



DATE	TOTAL	WELL 1	WELL 2	WELL 3	WELL 4
AVG	7.998	0.000	0.498	2.539	4.963
4/18/16	9.247	0.000	0.082	2.193	6.992
3/17/16	6.769	0.000	0.005	1.077	5.687
2/17/16	6.313	0.000	0.055	0.796	5.462
1/20/16	7.355	0.000	0.030	0.499	6.826
12/19/15	6.579	0.000	0.160	0.325	6.094
11/19/15	7.763	0.000	0.415	0.467	6.881
10/19/15	12.723	0.000	0.719	1.033	10.971
9/21/15	13.341	0.000	0.415	5.776	7.150
8/20/15	13.184	0.000	0.412	11.961	0.811
7/20/15	8.806	0.000	0.328	4.560	3.918
6/20/15	6.459	0.000	0.037	1.792	4.630
5/20/15	5.503	0.000	0.001	1.255	4.247
4/20/15	6.761	0.000	1.221	2.182	3.358
3/20/15	4.028	0.000	1.678	2.008	0.342
2/20/15	5.143	0.000	1.899	2.165	1.079
TOTAL	119.974	0.000	7.437	38.089	74.448



DATE ▼	TOTAL SOURCED	WATER SOLD	UNBILLED WATER	FLUSHING/LEAKS	UNACCOUNTED	ACCTBLTY
4/18/16	9.247	7.218	2.029	1.585	0.464	95%
3/17/16	6.789	6.265	0.504	0.231	0.273	96%
2/17/16	6.313	6.398	- 0.085	0.325	- 0.410	106%
1/20/16	7.355	5.551	1.804	0.055	1.749	76%
12/19/15	6.579	4.997	1.582	0.000	1.582	76%
11/19/15	7.763	6.279	1.484	0.137	1.347	83%
10/19/15	12.723	9.965	2.758	0.000	2.758	78%
9/21/15	13.341	11.476	1.865	0.000	1.865	86%
8/20/15	13.184	12.200	0.984	0.000	0.984	93%
7/20/15	8.806	8.020	0.786	0.000	0.786	91%
6/20/15	6.459	5.234	1.225	0.000	1.225	81%
5/20/15	5.503	5.368	0.135	0.000	0.135	98%

This data is available on our website. <http://www.gulfutility.net/commercial-accounts/>

8701 New Trails Drive, Suite 200  
The Woodlands, Texas 77381-4241  
Tel: 281.363.4039  
Fax: 281.363.3459  
[www.jonescarter.com](http://www.jonescarter.com)

May 26, 2016

The Honorable Mayor and City Council  
City of Montgomery  
101 Old Plantersville Road  
Montgomery, Texas 77316

Re: Engineering Activities for the Period from April 27, 2016 – May 31, 2016  
The City of Montgomery

Dear Mayor and Council:

Attached is our monthly engineering report which documents activities undertaken on your behalf by Jones & Carter, Inc. during the referenced time period. Included in this report are updates on the ongoing Texas Capital Fund Grant projects as well as Capital Project Nos. 1 and 2 as identified in the Water System Analysis and Master Plan. Also included is an accounting of the plan reviews, plat reviews, and other meetings and activities undertaken during the month. Additional topics of discussion will include the Joint Mobility Plan with Montgomery County Precincts One and Two, a previously discussed variance request pertaining to the Heritage Place Medical Center development, and the rezoning of the future McCoy's tract.

Thank you for the opportunity to serve the City of Montgomery. As always, should you have any questions or need any additional information, please do not hesitate to contact Glynn Fleming or myself.

Sincerely,



Ed Shackelford, P.E.  
Engineer for the City

EHS/gef:lr2

P:\PROJECTS\W5841 - City of Montgomery\W5841-0900-00 General Consultation\2016\Engineer's Reports\Cover Letters\Report Cover 5-31-2016.doc

cc: The Planning and Zoning Commission – The City of Montgomery  
Mr. Jack Yates – City of Montgomery, City Administrator  
Ms. Susan Hensley – City of Montgomery, City Secretary  
Mr. Larry Foerster – Darden, Fowler & Creighton, LLP, City Attorney





May 26, 2016

The Honorable Mayor and City Council  
City of Montgomery  
101 Old Plantersville Road  
Montgomery, Texas 77316

Re: Engineering Report  
Council Meeting: May 31, 2016  
City of Montgomery

8701 New Trails Drive, Suite 200  
The Woodlands, Texas 77381-4241  
Tel: 281.363.4039  
Fax: 281.363.3459  
[www.jonescarter.com](http://www.jonescarter.com)

Dear Mayor and Council:

The following information summarizes our activities on your behalf since the April 26, 2016 Council Meeting:

**Status of Previously Authorized Projects:**

**a) Impact Fee Analysis**

We have completed preliminary Impact Fee calculations and have submitted a draft for review by City staff. We will address review comments and questions in advance of presenting a completed summary analysis of land use assumptions and related capital projects. Recall, the City is tasked with selecting and seating an Advisory Committee in advance of scheduling a public hearing pertaining to Land Use Assumptions and a Capital Improvements Plan.

**b) Joint Mobility Study**

We returned comments on the Draft Interlocal Agreement to the County Attorney c/o the City Attorney on April 12<sup>th</sup> and the Commissioner's Court approved the revised Interlocal Agreement at their meeting held on May 24<sup>th</sup>.

- i. **Agenda Item No. 9** – Consideration and possible action to approve the Interlocal Agreement between the City of Montgomery, Texas and Montgomery County, Texas for preparation of a Mobility Plan.
- ii. **Agenda Item No. 10** – Consideration and possible action to authorize Jones & Carter, Inc. to prepare the Mobility Plan.

**c) Texas Capital Fund Grant (Kroger)**

Key Construction is proceeding with construction of the Kroger building pad, exterior block walls, and Phase I site retaining walls. On-site Private utility construction is currently paused following Developer initiated revisions to the previously approved plans. We have approved construction plans for the grant funded Public improvements project, and the project is currently advertised for bids. We expect to receive bids on June 23<sup>rd</sup> and present a Bid Tabulation and Recommendation of Award at the June 28<sup>th</sup> Council meeting.

**Status of Previously Authorized Projects (cont.):****d) Texas Capital Fund Grant (Pizza Shack)**

We continue to await notification the building plans are nearing completion and are prepared to request authorization to advertise the public utility extension project for bids at that time.

**e) Water Distribution System Analysis and Master Plan-CP No. 1, GST Backfill**

Construction drawings were approved by the TCEQ on May 19<sup>th</sup>. The project is complete and ready to be advertised for bids. We are prepared to proceed with bidding and construction upon allocation of funding for the project. Recall this project includes the installation of additional piping, valves, and electrical controls to backfill the ground storage tank at Water Plant No. 2 from the existing distribution system.

**f) Water Distribution System Analysis and Master Plan-CP No. 2, 12-inch Waterline Across Town Creek Bridge**

We advertised the project for bids beginning on May 3<sup>rd</sup> and subsequently cancelled the bid opening scheduled for May 16<sup>th</sup> due to continued deterioration of slope paving, bulkheads, and earthen slopes adjacent to the bridge abutments. Completion of this project will remain on hold while the adjacent slope stability issues are addressed.

**Plan/Plat Reviews: The following plan and plat reviews are in progress.****a) Plan Reviews**

- i. **Heritage Place Medical Center** – We received revised drawings on May 13<sup>th</sup> and will be returning review comments within the week. Recall a variance request pertaining to reduced driveway spacing was provisionally approved by Council on February 23<sup>rd</sup> pending Developer submission of a comprehensive landscaping plan and proposed improvements to Houston street. A copy of the landscaping plan is enclosed for your review and comment. We have reviewed the Houston Street submission and will be meeting with representatives from TxDOT on June 2<sup>nd</sup> to discuss the proposed intersection improvements.

*i. Agenda Item No. 8 – Consideration and possible action regarding a Final Plat and construction drawings for Heritage Place Medical Center.*

- ii. **Heritage Place Parking Expansion** – We returned review comments on January 11<sup>th</sup> and are currently awaiting revised drawings.
- iii. **Heritage Plaza, Phase II** – We returned review comments on July 22, 2015 and are currently awaiting revised drawings. The Developer has indicated they are revising the proposed Phase II expansion into separate Phases II and III.
- iv. **Kroger Civil Site (Private)** – We received requested revisions to the previously approved plans on May 9<sup>th</sup> and returned approved drawings on May 10<sup>th</sup>.
- v. **Kroger Civil Site (Public)** – We approved drawings for construction on May 11<sup>th</sup>.

**a) Plan Reviews (cont.):**

- vi. **McCoy's Building Supply** – We returned review comments on May 26<sup>th</sup> and are currently awaiting a revised submission.

**b) Plan Reviews**

- i. **Heritage Place Medical Center (Final Plat)** – We received a Final Plat submission on May 13<sup>th</sup> and find it to be complete and in good order.
- ii. **Heritage Place Parking Expansion (Development Plat)** – We returned review comments on May 9<sup>th</sup> and are currently awaiting a revised submission.
- iii. **McCoy's Building Supply (Preliminary Plat)** – We returned review comments on April 25<sup>th</sup> and are currently awaiting a revised submission.
- iv. **Montgomery Summit Business Park (Amending Plat)** – On May 25<sup>th</sup> we received an amending plat submission to correct a scrivener's error. We expect to review and submit to the County for recordation within the week.
- v. **Villas of Mia Lago, Section Two (Preliminary Plat)** – We received a preliminary plat submission on May 13<sup>th</sup> and presented review comments for Planning and Zoning Commission acceptance on May 24<sup>th</sup>. We returned review comments on May 24<sup>th</sup> and are currently awaiting a revised submission.

**Meetings and Ongoing Activities:**

- a) **Abandonment of Mason Street** – We are prepared to proceed with site survey work as directed by the City Administrator.
- b) **Buffalo Springs Bridge** – We continue to monitor the condition of the bridge structure and the adjacent slope paving, bulkheads, and earthen slopes. Recall the northern bank failed extensively on the morning of April 18<sup>th</sup>, and the southern bank slope paving and bulkhead are now showing signs of rapid deterioration. Current photos will be provided for your review. We expect to meet FEMA representatives within the month regarding potential governmental assistance with the required repairs. After the appearance of transverse cracking was observed on both the north and south approach slabs we requested authorization from the City Administrator to again engage the services of Stanly Spurling & Hamilton, Inc. Mr. Louis Hamilton, P.E., SECB, who performed a structural assessment of the bridge in November 2015, returned on May 17<sup>th</sup> to further assess the bridge structure. A copy of Mr. Hamilton's report is enclosed for your review.
- c) **Kroger Civil Site Construction, Progress Meetings** – On May 13<sup>th</sup> we commenced with bi-monthly, on-site, construction coordination meetings with Key Construction. These meetings will continue throughout the duration of construction activities on both the Public and Private improvements projects.

**Meetings and Ongoing Activities (cont.):**

- d) **Lake Creek Village, Section Two** – On May 10<sup>th</sup> we attended a pre-construction meeting with the Developer, Randy Roan Construction (the “Contractor”), and Public works. The Contractor mobilized on May 11<sup>th</sup> and is currently proceed with construction of water and sanitary sewer construction.
- e) **Lone Star Bend Extension** – We are awaiting comment on the preliminary cost estimate which was submitted to the offices of Precinct One Commissioner Mike Meador for review and concurrence. Recall the proposed project is a County funded extension of Lone Star Bend to Bois D’Arc Bend.
- f) **McCoy’s Building Supply** – On May 3<sup>rd</sup> we met with representatives from McCoy’s, Eckermann Engineering, and City Staff to discuss construction and funding of the off-site sanitary sewer extension, pre-development planning, and tap fees.
- g) **Terra Vista, Section One** – Construction of water and sanitary sewer is complete. Storm sewer construction and paving is ongoing.
- h) **TxDOT Widening of FM 149** – We will be meeting with representatives from TxDOT on June 2<sup>nd</sup> to discuss the current status of this project.
- i) **Villas of Mia Lago, Section Two** – On May 3<sup>rd</sup> we met with representatives from the Villas of Mia Lago and the City Administrator to discuss Section Two pre-development planning, the extension of Lone Star Bend, and plat and plan review protocol.
- j) **Wade Street Survey** –We have delivered a summary of findings to the City Administrator for review and comment. Recall this work is intended to identify a proposed City right-of-way and locate property corners, pavement extents, and utility locations along Wade Street between Worsham Street and Old Plantersville Road. These findings will be used to plat a City right-of-way and establish proposed compensation for the adjacent property owners.
- k) **Waterstone, Section Two** – Construction of water is complete and , sanitary sewer, storm sewer, and paving construction is ongoing. Recall
- l) **Weekly Operations Conference Call** – We continue hosting a weekly conference call with representatives from Gulf Utility Service, Inc. and the City of Montgomery. Items of note discussed during the previous month included Water Plant No. 3 operations and Lift Station No. 5 emergency repairs.

**Meetings and Ongoing Activities (cont.):**

- m) **West Side at the Park** – On May 9<sup>th</sup> we met with the Developer and representatives from L Squared Engineering regarding a requested deviation in sidewalk placement from the previously approved construction plans. On May 25<sup>th</sup> we approved revised placement of the sidewalk. We continue awaiting submission of a proposed traffic control plan for Stewart Street from L Squared Engineering and resolution of punch list items.

Please contact Glynn Fleming or myself if you have any questions.

Sincerely,



Ed Shackelford, P.E.

EHS/gef:lr2

P:\PROJECTS\W5841 - City of Montgomery\W5841-0900-00 General Consultation\2016\Engineer's Reports\Engineer's Report 5-31-2016.docx

Enclosures: Conceptual Landscape Plan, Heritage Place Medical Center  
Letter from Mr. Louis Hamilton, P.E., SECB

cc/enc.: The Planning and Zoning Commission – City of Montgomery  
Mr. Jack Yates – City of Montgomery, City Administrator  
Ms. Susan Hensley – City of Montgomery, City Secretary  
Mr. Larry Foerster – Darden, Fowler & Creighton, LLP, City Attorney



LSQUARED ENGINEERING  
MUNICIPAL COMMERCIAL RESIDENTIAL

WWW.LSQUAREDENGINEERING.COM

21123 EVA STREET #200  
MONTGOMERY, TEXAS 77104  
PHONE: 832.417.4400  
FAX: 832.417.4400  
9815 TECHNOLOGY FOREST #L 4000  
THE WOODLAND, TEXAS 77381  
OFFICE: 832.417.4400

CLIENT INFORMATION

CHEATHAM ENGINEERING, LLC

P.O. BOX 234

MONTGOMERY, TX 77356

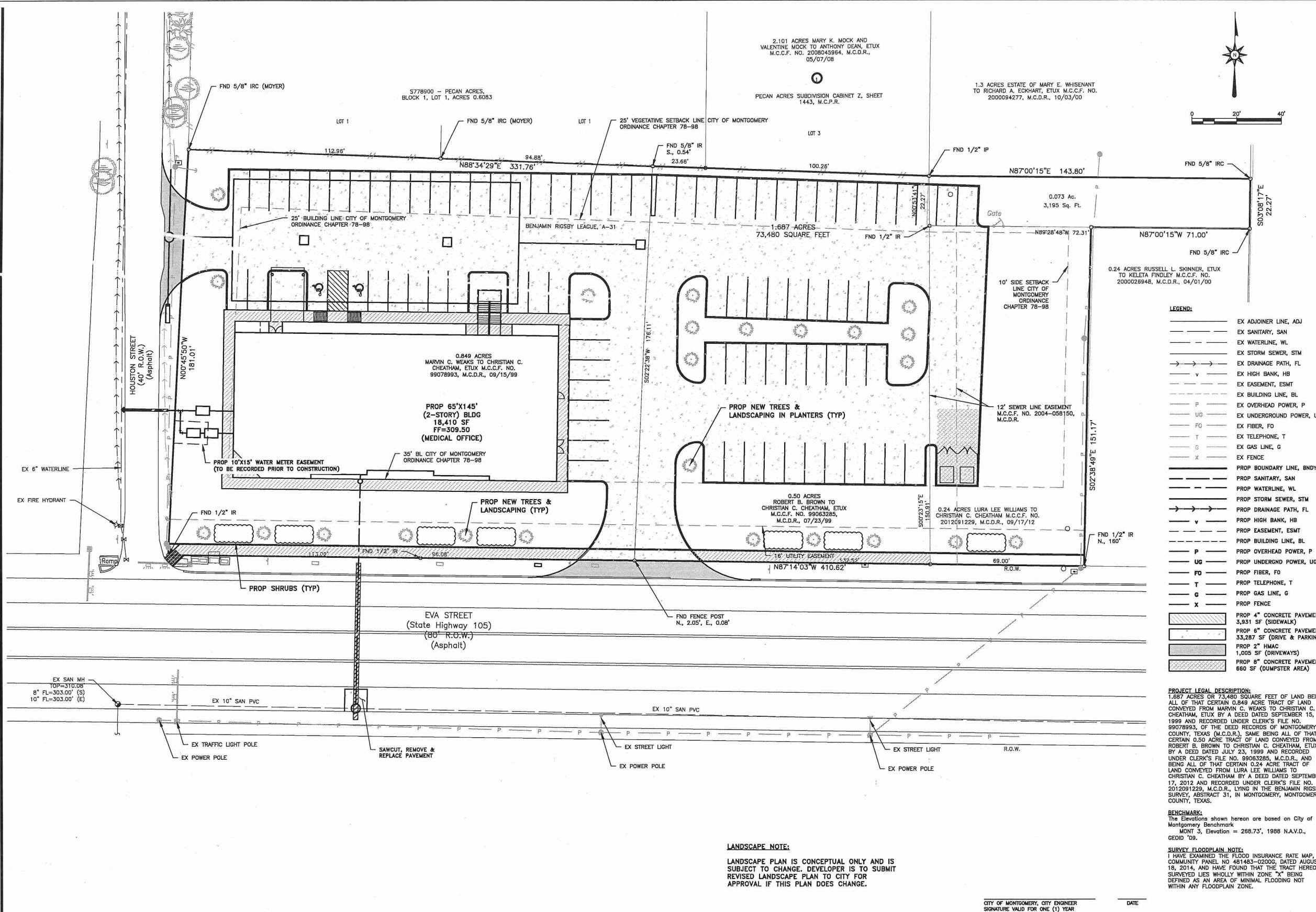
PROJECT ADDRESS

21300 EVA ST

MONTGOMERY, TX 77356

# HERITAGE PLACE MEDICAL CENTER

# CONCEPTUAL LANDSCAPE PLAN



- LEGEND:**
- EX ADJOINER LINE, ADJ
  - EX SANITARY, SAN
  - EX WATERLINE, WL
  - EX STORM SEWER, STM
  - EX DRAINAGE PATH, FL
  - EX HIGH BANK, HB
  - EX EASEMENT, ESMT
  - EX BUILDING LINE, BL
  - EX OVERHEAD POWER, P
  - EX UNDERGROUND POWER, UG
  - EX FIBER, FO
  - EX TELEPHONE, T
  - EX GAS LINE, G
  - EX FENCE, X
  - PROP BOUNDARY LINE, BNDY
  - PROP SANITARY, SAN
  - PROP WATERLINE, WL
  - PROP STORM SEWER, STM
  - PROP DRAINAGE PATH, FL
  - PROP HIGH BANK, HB
  - PROP EASEMENT, ESMT
  - PROP BUILDING LINE, BL
  - PROP OVERHEAD POWER, P
  - PROP UNDERGRD POWER, UG
  - PROP FIBER, FO
  - PROP TELEPHONE, T
  - PROP GAS LINE, G
  - PROP FENCE, X
  - PROP 4" CONCRETE PAVEMENT  
3,931 SF (SIDEWALK)
  - PROP 8" CONCRETE PAVEMENT  
33,287 SF (DRIVE & PARKING)
  - PROP 2" HMAAC  
1,005 SF (DRIVEWAYS)
  - PROP 8" CONCRETE PAVEMENT  
660 SF (DUMPSTER AREA)

**PROJECT LEGAL DESCRIPTION:**  
1.687 ACRES OR 73,480 SQUARE FEET OF LAND BEING ALL OF THAT CERTAIN 0.849 ACRE TRACT OF LAND CONVEYED FROM MARVIN C. WEAKS TO CHRISTIAN C. CHEATHAM, ETUX BY A DEED DATED SEPTEMBER 15, 1999 AND RECORDED UNDER CLERK'S FILE NO. 99078993, OF THE DEED RECORDS OF MONTGOMERY COUNTY, TEXAS (M.C.D.R.), SAME BEING ALL OF THAT CERTAIN 0.50 ACRE TRACT OF LAND CONVEYED FROM ROBERT B. BROWN TO CHRISTIAN C. CHEATHAM, ETUX BY A DEED DATED JULY 23, 1999 AND RECORDED UNDER CLERK'S FILE NO. 99063285, M.C.D.R., AND BEING ALL OF THAT CERTAIN 0.24 ACRE TRACT OF LAND CONVEYED FROM LURA LEE WILLIAMS TO CHRISTIAN C. CHEATHAM BY A DEED DATED SEPTEMBER 17, 2012 AND RECORDED UNDER CLERK'S FILE NO. 2012091229, M.C.D.R., LYING IN THE BENJAMIN RIGSBY SURVEY, ABSTRACT 31, IN MONTGOMERY, MONTGOMERY COUNTY, TEXAS.

**BENCHMARK:**  
The Elevations shown hereon are based on City of Montgomery Benchmark  
MONT 3, Elevation = 268.73', 1988 N.A.V.D., GEOD '08.

**SURVEY FLOODPLAIN NOTE:**  
I HAVE EXAMINED THE FLOOD INSURANCE RATE MAP, COMMUNITY PANEL NO 481483-0200G, DATED AUGUST 18, 2014, AND HAVE FOUND THAT THE TRACT HEREON SURVEYED LIES WHOLLY WITHIN ZONE "X" BEING DEFINED AS AN AREA OF MINIMAL FLOODING NOT WITHIN ANY FLOODPLAIN ZONE.

**LANDSCAPE NOTE:**  
LANDSCAPE PLAN IS CONCEPTUAL ONLY AND IS SUBJECT TO CHANGE. DEVELOPER IS TO SUBMIT REVISED LANDSCAPE PLAN TO CITY FOR APPROVAL IF THIS PLAN DOES CHANGE.

DRAWING ISSUE			
#	DATE	BY	* COMMENT
1	05/13/16	ELL	FOR REVIEW ONLY

DRAWING INFORMATION			
PROJECT	10248	TDLR	N/A
DRAWN	JCP	CHECKED	JW
SCALE	1" = 20' (24x36)		
	1" = 40' (11x17)		
SHEET			11



05/13/2016

CITY OF MONTGOMERY, CITY ENGINEER  
SIGNATURE VALID FOR ONE (1) YEAR

DATE

\*PLANS NOT RELEASED FOR CONSTRUCTION UNLESS INDICATED ABOVE



May 20, 2016

Mr. Glynn E. Fleming  
JONES | CARTER  
8701 New Trails Drive, Suite 200  
The Woodlands, Texas 77381

Re: City of Montgomery Town Creek Bridge  
Investigation - 2016

Dear Glynn,

Pursuant to your request, we visited the referenced site on Tuesday, May 17 to inspect and investigate reported transverse cracking near the abutments in both approach slabs, failure of the north bulkhead and slope paving, and subsequent erosion around the north abutment piles. Previously, you had provided us with the bridge design drawings, original geotechnical investigation report, and the installation report for the south abutment piles.

The bulkhead and slope paving on the north side of the bridge have completely failed. Settlement of and cracking in the slope paving on the south end of the bridge is evident. It appears to be only a matter of time before the bulkhead and slope paving fail on the south end. The transverse cracking in the approach slabs appears to be the result of the settlement that is evident on the south side and most likely has occurred on the north side, in addition to the washout.

As part of the investigation, we estimated the depth of erosion at the piles, calculated the design load on the piles using HL-93 AASHTO live loading, and determined if a loss in pile capacity had occurred by utilizing the initial geotechnical recommendations and the actual pile capacities achieved at the south abutment piles.

Based on our analysis, we determined that the capacity of the piles currently does not appear to have been compromised. Thus, it appears that the original design capacity of the bridge currently has not been diminished by the erosion that occurred at the north abutment.

JONES | CARTER  
City of Montgomery Town Creek Bridge  
Investigation - 2016  
May 20, 2016  
Page 2

However, to mitigate future erosion and deterioration of the bridge, we recommend that replacement of the bulkheads, slope paving, and approach slabs on both ends of the bridge be completed as soon as possible.

Please call if you have any questions or need any additional information.

Very truly yours,



---

Louis A. Hamilton, P.E., SECB





**CITY OF MONTGOMERY  
ACCOUNT BALANCES  
For Meeting of May 31, 2016**

	<u>CHECKING ACCT BALANCES</u>	<u>PRIOR MONTH END INVESTMENTS</u>	<u>TOTAL FUNDS AVAILABLE</u>
<b><u>GENERAL FUNDS</u></b>			
OPERATING FUND #1017375	\$ 577,191.77		\$ 577,191.77
TEMP GRANT FUNDS - COPS UNIVERSAL #103289	\$ 10.00		\$ 10.00
ESCROW FUND #1025873	\$ -		\$ -
PARK FUND #7014236	\$ -		\$ -
POLICE DRUG & MISC FUND #1025675	\$ 10,675.64		\$ 10,675.64
INVESTMENTS - GENERAL FUND		\$ 300,000.00	\$ 300,000.00
TEXPOOL - GENERAL FUND # 00003		\$ 202,602.09	\$ 202,602.09
TEXPOOL - RESERVE FUND # 00005		\$ -	\$ -
<b>TOTAL GENERAL FUND</b>	<b>\$ 587,877.41</b>	<b>\$ 502,602.09</b>	<b>\$ 1,090,479.50</b>
<b><u>CONSTRUCTION FUND</u></b>			
BUILDING FUND #1058528	\$ -		\$ -
CONSTRUCTION ACCOUNT #1058544	\$ 1,858.25		\$ 1,858.25
TEXPOOL - CONST # 00009		\$ 52,441.31	\$ 52,441.31
INVESTMENTS - CONSTRUCTION		\$ -	\$ -
<b>TOTAL CONSTRUCTION FUND</b>	<b>\$ 1,858.25</b>	<b>\$ 52,441.31</b>	<b>\$ 54,299.56</b>
<b><u>DEBT SERVICE FUND</u></b>			
DEBT SERVICE FUND #7024730	\$ 105.70		\$ 105.70
TEXPOOL DEBT SERVICE # 00008	\$ -	\$ 24,211.97	\$ 24,211.97
<b>TOTAL DEBT SERVICE FUND</b>	<b>\$ 105.70</b>	<b>\$ 24,211.97</b>	<b>\$ 24,317.67</b>
<b>COURT SECURITY FUND #1058361</b>	<b>\$ 13,270.84</b>	<b>\$ -</b>	<b>\$ 13,270.84</b>
<b>COURT TECHNICAL FUND #1058361</b>	<b>\$ 9,132.53</b>	<b>\$ -</b>	<b>\$ 9,132.53</b>
<b><u>GRANT FUND</u></b>			
HOME GRANT ACCOUNT #1059104	\$ 15,910.00		\$ 15,910.00
GRANT ACCOUNT #1048479	\$ 20,287.74		\$ 20,287.74
<b>TOTAL GRANT FUND</b>	<b>\$ 36,197.74</b>	<b>\$ -</b>	<b>\$ 36,197.74</b>
<b>HOTEL OCCUPANCY TAX FUND #1025253</b>	<b>\$ 9,399.90</b>	<b>\$ -</b>	<b>\$ 9,399.90</b>
<b><u>MEDC</u></b>			
CHECKING ACCOUNT #1017938	\$ 361,881.37		\$ 361,881.37
TEXPOOL - MEDC # 00003		\$ 233,008.56	\$ 233,008.56
INVESTMENTS - MEDC		\$ 100,000.00	\$ 100,000.00
<b>TOTAL MEDC</b>	<b>\$ 361,881.37</b>	<b>\$ 333,008.56</b>	<b>\$ 694,889.93</b>
<b>POLICE ASSET FORFEITURES #1047745</b>	<b>\$ 2,259.82</b>		<b>\$ 2,259.82</b>
<b><u>UTILITY FUND</u></b>			
UTILITY FUND #1017383	\$ 28,714.25		\$ 28,714.25
CUSTOMER DEPOSITS FUND #1017417	\$ -		\$ -
WATER WORKS & SAN SEWER #7013840	\$ -		\$ -
TEXPOOL - UTILITY FUND # 00002		\$ 17,836.80	\$ 17,836.80
<b>TOTAL UTILITY FUND</b>	<b>\$ 28,714.25</b>	<b>\$ 17,836.80</b>	<b>\$ 46,551.05</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 1,050,697.81</b>	<b>\$ 930,100.73</b>	<b>\$ 1,980,798.54</b>
<b><u>INVESTMENTS</u></b>			
TEXPOOL - GENERAL FUND			\$ 202,602.09
INVESTMENTS - GENERAL FUND			\$ 300,000.00
TEXPOOL - CONST # 00009			\$ 52,441.31
TEXPOOL - DEBT SERVICE # 00008			\$ 24,211.97
TEXPOOL - MEDC			\$ 233,008.56
INVESTMENTS - MEDC			\$ 100,000.00
TEXPOOL - UTILITY			\$ 17,836.80
<b>TOTAL ALL INVESTMENTS</b>			<b>\$ 930,100.73</b>



MUNICIPAL ACCOUNTS  
& CONSULTING, L.P.

## **City of Montgomery**

### **Bookkeeper's Report**

May 31, 2016

City of Montgomery  
**Account Balances**

As of May 25, 2016

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
<b>Fund: Operating</b>					
<b>Certificates of Deposit</b>					
INDEPENDENT BANK (XXXX1533)	03/18/2016	06/16/2016	0.35 %	100,000.00	
ALLEGIANCE BANK (XXXX3545)	04/17/2016	07/16/2016	0.40 %	100,000.00	
GREEN BANK (XXXX0365)	05/23/2016	08/22/2016	0.35 %	100,000.00	
<b>Money Market Funds</b>					
TEXPOOL (XXXX0003)	08/01/2005		0.34 %	202,602.09	
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX7375)			0.00 %	577,191.77	Checking Account
FIRST BANK N.A. (XXXX5675)			0.00 %	10,675.64	Police Drug & Misc Fund
FIRST BANK N.A. (XXXX5873)			0.00 %	0.00	Escrow
FIRST BANK N.A. (XXXX2895)			0.00 %	10.00	COPS Universal Award
FIRST BANK N.A. (XXXX4236)			0.00 %	0.00	Park
<b>Totals for Operating Fund:</b>				<b>\$1,090,479.50</b>	
<b>Fund: Capital Projects</b>					
<b>Money Market Funds</b>					
TEXPOOL (XXXX0009)	12/27/2012		0.34 %	52,441.31	
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX8528)			0.00 %	0.00	Building Fund
FIRST BANK N.A. (XXXX8544)			0.00 %	1,858.25	Const Ckg-W&S Proj 1058544
<b>Totals for Capital Projects Fund:</b>				<b>\$54,299.56</b>	
<b>Fund: Debt Service</b>					
<b>Money Market Funds</b>					
TEXPOOL (XXXX0008)	12/27/2012		0.34 %	24,211.97	
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX4730)			0.00 %	105.70	Checking Account
<b>Totals for Debt Service Fund:</b>				<b>\$24,317.67</b>	
<b>Fund: CT Security</b>					
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX0580)			0.00 %	13,270.84	Cash In Bank
<b>Totals for CT Security Fund:</b>				<b>\$13,270.84</b>	
<b>Fund: CT Tech</b>					
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX8361)			0.00 %	9,132.53	Cash In Bank
<b>Totals for CT Tech Fund:</b>				<b>\$9,132.53</b>	
<b>Fund: Grant</b>					
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX8479)			0.00 %	20,287.74	Grant Account
FIRST BANK N.A. (XXXX9104)			0.00 %	15,910.00	Checking Account
<b>Totals for Grant Fund:</b>				<b>\$36,197.74</b>	

City of Montgomery  
**Account Balances**

As of May 25, 2016

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
<b>Fund: Hotel Occupancy Tax</b>					
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX5253)			0.00 %	9,399.90	Cash In Bank
<b>Totals for Hotel Occupancy Tax Fund:</b>				<b>\$9,399.90</b>	
<b>Fund: MEDC</b>					
<b>Certificates of Deposit</b>					
INDEPENDENT BANK (XXXX6840)	02/25/2016	05/26/2016	0.35 %	100,000.00	
<b>Money Market Funds</b>					
TEXPOOL (XXXX0006)	08/01/2005		0.34 %	233,008.56	
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX7938)			0.00 %	361,881.37	MEDC Checking
<b>Totals for MEDC Fund:</b>				<b>\$694,889.93</b>	
<b>Fund: Policy Asset Forfeiture</b>					
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX7745)			0.00 %	2,259.82	Cash In Bank
<b>Totals for Policy Asset Forfeiture Fund:</b>				<b>\$2,259.82</b>	
<b>Fund: Utility</b>					
<b>Money Market Funds</b>					
TEXPOOL (XXXX0002)	08/01/2005		0.34 %	17,836.80	
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX7383)			0.00 %	28,714.25	Water & Sewer Fund
FIRST BANK N.A. (XXXX7417)			0.00 %	0.00	Customer Deposit Acct
FIRST BANK N.A. (XXXX3840)			0.00 %	0.00	Water Works
<b>Totals for Utility Fund:</b>				<b>\$46,551.05</b>	
<b>Grand total for City of Montgomery:</b>				<b>\$1,980,798.54</b>	

## Cash Flow Report - Checking Account

As of May 25, 2016

Num	Name	Memo	Amount	Balance
<b>BALANCE AS OF 04/22/2016</b>				<b>\$609,761.84</b>
<b>Receipts</b>				
	P&I Tax Cl 4/30/16		1,034.14	
	Tax Revenue CL 4/30/16		2,520.19	
	Tax Revenue OS 4/30/16		5,147.26	
	Tax Revenue EOM 4/30/16		1,733.66	
	Miscellaneous Revenue CL 4/30/16		11,567.04	
	Miscellaneous Revenue OS 4/30/16		102.50	
	Court Revenue CL 4/30/16		48,195.42	
	Court Revenue OS 4/30/16		12,868.22	
	Interest		35.99	
	Sales Tax Revenue 5/10/16		184,955.47	
	Amount Due at 5/13/16		1,008.65	
<b>Total Receipts</b>				<b>269,168.54</b>
<b>Disbursements</b>				
26180	Andres Parra Barreto	Refund Bond Fees	(152.90)	
26181	Angelina Flores	Reimburse of expenses - Bailiffs and Warrant Offic	(160.00)	
26182	Becky Lehn	Reimburse of expenses - Bailiffs and Warrant Offic	(390.04)	
26183	Consolidated Communications	Telephone Service 4/16	(61.51)	
26184	Documation, Inc.	Contract 25366376 Account 124715 - Lease Pmt	(1,205.75)	
26185	Ger Nay Pest Control	Pest control #11260	(70.37)	
26186	GTIN	Fee per service agreement for 4/16 #5728	(2,505.50)	
26187	Juan T. Zuluaga	Add 2 Zone Sprinklers #593090	(650.00)	
26188	Northwest Pest Patrol	Mosquito fogging - Inv 291752,53,54,55, 56 Marc	(725.00)	
26189	Rick Hanna, CPI	Inspections 16215, 16216	(3,132.50)	
26190	Ryan Davis	Refund Bond Fees	(330.00)	
26191	Valero Marketing & Supply Company-2	Acct 7137-8863 - 1/2 Invoices for March	(222.35)	
26192	Weisinger Materials, Inc	Invoice 040862, 040977	(312.00)	
26193	Home Depot Credit Services	Acct # ***-4458 Inv 1023170	(102.60)	
26194	Jones & Carter, Inc	Inv-0230900,02,04,09,10,11,12,13,15,16,17	(11,414.37)	
26195	Lone Star Products & Equipment, LLC	Police Equipment Inv 26298	(93.25)	
26196	Tyler Technologies, Inc	Monthly fee - Web Site and On Line Billing Compo	(41.00)	
26197	Valero Marketing & Supply Company	Acct #62249487 - Fuel 3/15-4/17/16 (police)	(2,022.58)	
26198	Daspit, Laurence F	Payroll 4/29/16	(198.55)	
26199	Office of the Attorney General	0012541428, 0012011313, 0009584649, 001180485	(1,754.84)	
26200	Card Service Center	First Financial Credit Card Account XXXX 0869 -	(937.00)	
26201	TML-Multistate Intergovernmental	Health, Life & AD&D Insurance May 2016	(10,558.55)	
26202	BrooksCardiel, PLLC	Final Audit Fees FYE 09/15	(2,870.00)	
26203	City of Conroe	Repairs - Police Autos Thru 4/30/16	(1,448.48)	
26204	Entergy	Part Utilities per spreadsheet 4/16	(953.27)	
26205	Gordon B. Dudley, Jr.	Prosecutor Fee 4/28/16	(450.00)	
26206	Michael Shirley	Prosecutor Fee 4/28/16	(450.00)	
26207	Miller Uniforms & Emblems, Inc.	Uniforms Acct 299- inv 38864	(974.18)	
26208	Municipal Accounts & Consulting, L.P.	Bookkeeping 4/16 Inv 42033	(6,181.55)	
26209	Pecan Hill Florist	Flowers	(125.00)	
26210	Robert Rosenquist	Municipal Court Judge - 4/16	(1,000.00)	
26211	TASER International	Emergency equipment Inv SI1435496	(1,010.13)	
26212	Thomas Lundsten	Cedar Brake Park Garden Maintenance - 4/16	(65.00)	
26213	Tyler Technologies, Inc	Inv 025-153802 - Court/Police Interface Maint - 6/	(3,100.21)	
26214	TML-IRP	Contract #6827 - Ins Premium 0516	(2,910.34)	
26215	3rd Day Creations Lawn & Landscaping	Mowing Contract -#1666 Inv 2385	(4,343.23)	

## Cash Flow Report - Checking Account

As of May 25, 2016

Num	Name	Memo	Amount	Balance
<b>Disbursements</b>				
26216	Information Professionals, Inc.	Subscription to E-workorders - 3 months - Inv 32	(555.00)	
26217	Sam's Club	Acct #040241083268-7 Part Inv 004426, 006565	(229.92)	
26218	Solomon Electric, Inc.	LED Bulbs, Community Center Check up	(134.00)	
26219	Thomas Printing & Publishing	750 - Door Hangers - Inv 7931	(115.00)	
26220	USA Blue Book	Supplies - 867675 pt 2	(3.00)	
26221	Daspit, Laurence F	Payroll 5/13/16	(293.21)	
26222	Office of the Attorney General	0012541428, 0012011313, 0009584649, 001180485	(1,816.70)	
26223	TMRS	0877, 00877	(13,922.92)	
26224	American Law Enforcement Radar & Training	Inv 010951 Emergency Equipment	(360.00)	
26225	Blue Tarp Financial, Inc.	Acct #99775 Northern Tool Inv 6651037496	(234.97)	
26226	City of Montgomery - Utility Fund	Water usage - Memory and Fernland	(984.26)	
26227	Consolidated Communications	Telephone Service Per Spreadsheet (part) 04/16	(843.16)	
26228	Construction Code Consultants, LLC	MO-16-05-06, 16-05-05	(587.40)	
26229	Darden,Fowler & Creighton, L.L.P.	Legal Fees 4/16	(1,340.00)	
26230	Easley Enterprises of Texas, Inc.	City Hall & Community Center General Cleaning 4	(725.00)	
26231	Entergy	Part Utilities per spreadsheet #105574 4/16	(1,072.59)	
26232	Jim's Hardware	Acct #102 - Part Invoices - 4/16	(271.31)	
26233	LDC	CM100017 & CM100032 - Gas Service 101 Planter	(93.90)	
26234	O'Reilly Auto Parts	Acct# 700907 Inv 1838238442	(22.95)	
26235	Office Depot Business Credit	Supplies Inv 832379414,835931180,835930802,835	(294.24)	
26236	Outdoor Equipment Outlet	Vehicle repairs - Public Works inv 165404	(388.06)	
26237	Personalized Communications, Inc.	Answering Service - 04-21/16-05/18/16 Inv 1825	(166.96)	
26238	Rick Hanna, CPI	Plan Reviews thru 4/28/16 Inv 16250	(1,850.00)	
26239	Stowes' Wrecker & Collision	Repairs - Public Works #32174	(40.00)	
26240	Texas Top Cop Shop	Police Supplies Sales Receipt 19285,19283,20125,21	(1,051.60)	
26241	The Mail Stop	Statement Period thru 4/28/16- Register Chg 1325	(53.40)	
26242	Tracker Products LLC	Annual Renewal for Software 5/11/16-17	(1,680.00)	
26243	Verizon Wireless	521590387-00001	(1,227.42)	
26244	Becky Lehn	Reimburse of expenses - Court Administrator Semi	(626.42)	
26245	Documation, Inc.	Contract 25366376 Account 124715 - Lease Pmt	(1,263.25)	
26246	HMBA	Community Bldg Refund Deposit	(150.00)	
26247	Houston Community Newspaper	Acct #189014 - Notice of Public Hearing Order 41	(541.00)	
26248	IAPE	New Membership - Training Item ITM01349 Inv L	(375.00)	
26249	Iron Mountain	Document Shredding MNH6295	(197.78)	
26250	Jeff Norris	Community Bldg Refund Deposit	(150.00)	
26251	John Fox	Community Bldg Refund Deposit	(150.00)	
26252	Kara Goodman	Community Bldg Refund Deposit	(150.00)	
26253	Kim Reed	Community Bldg Refund Deposit	(150.00)	
26254	Krystal Gonzalez 1	Reimbursement for travel - Court Admin Seminar 6	(147.50)	
26255	Law Enforcement Systems, Inc.	Invoice 193877	(400.00)	
26256	Michael Shirley	Prosecutor Fee 5/12/16	(450.00)	
26257	Northwest Pest Patrol	Mosquito fogging - Inv 292653,654,655,656	(580.00)	
26258	Rick Hanna, CPI	Inspections 4/29-5/12/16 Inv 16279	(1,150.00)	
26259	Thomas Printing & Publishing	2,000 - Court Doc Jackets - Inv 7951	(490.82)	
26260	Valero Marketing & Supply Company-2	Acct 7137-8863 - 1/2 Invoices for April	(250.15)	
26261	The Montgomery Emporium	Framed Seal of Texas	(230.00)	
26262	Card Service Center	First Financial Credit Card Account XXXX 0869 -	(5,080.42)	
DD	Bauer, Timothy M	Payroll 4/29/16	(1,389.49)	
DD	Belmares, Jose N.	Payroll 4/29/16	(1,834.56)	
DD	Bracht, James C.	Payroll 4/29/16	(1,698.68)	
DD	Carswell, Christopher M	Payroll 4/29/16	(1,110.60)	
DD	Duckett, Kimberly T.	Payroll 4/29/16	(1,039.28)	

## Cash Flow Report - Checking Account

As of May 25, 2016

Num	Name	Memo	Amount	Balance
<b>Disbursements</b>				
DD	Flores, Angelina C.	Payroll 4/29/16	(1,338.62)	
DD	Gonzalez, Krystal	Payroll 4/29/16	(1,119.28)	
DD	Hensley, Susan L	Payroll 4/29/16	(1,462.89)	
DD	Hernandez, George J.	Payroll 4/29/16	(947.69)	
DD	Kowarsch, Robert D	Payroll 4/29/16	(184.70)	
DD	Lehn, Rebecca L.	Payroll 4/29/16	(1,739.26)	
DD	Lozano, Daniel T	Payroll 4/29/16	(1,221.86)	
DD	Muckleroy, Micha D.	Payroll 4/29/16	(1,628.87)	
DD	Napolitano, James F	Payroll 4/29/16	(2,437.59)	
DD	Raica, Carol D	Payroll 4/29/16	(401.64)	
DD	Rosario III, Miguel A.	Payroll 4/29/16	(1,027.60)	
DD	Rosendo, Jose A	Payroll 4/29/16	(1,158.61)	
DD	Slaughter, Ashley A.	Payroll 4/29/16	(1,054.03)	
DD	Standifer, Eric L.	Payroll 4/29/16	(1,270.43)	
DD	Thompson, Kevin A.	Payroll 4/29/16	(1,004.64)	
DD	Weikel, Clayton H.	Payroll 4/29/16	(1,879.76)	
DD	Yates, Jack R	Payroll 4/29/16	(3,146.20)	
DD	Bauer, Timothy M	Payroll 5/13/16	(1,186.71)	
DD	Belmares, Jose N.	Payroll 5/13/16	(1,834.56)	
DD	Bracht, James C.	Payroll 5/13/16	(1,673.67)	
DD	Carswell, Christopher M	Payroll 5/13/16	(1,040.00)	
DD	Duckett, Kimberly T.	Payroll 5/13/16	(1,045.10)	
DD	Flores, Angelina C.	Payroll 5/13/16	(1,352.96)	
DD	Gonzalez, Krystal	Payroll 5/13/16	(1,047.18)	
DD	Hensley, Susan L	Payroll 5/13/16	(1,412.90)	
DD	Hernandez, George J.	Payroll 5/13/16	(939.57)	
DD	Kowarsch, Robert D	Payroll 5/13/16	(189.32)	
DD	Lehn, Rebecca L.	Payroll 5/13/16	(1,637.12)	
DD	Lozano, Daniel T	Payroll 5/13/16	(1,234.79)	
DD	Muckleroy, Micha D.	Payroll 5/13/16	(1,591.36)	
DD	Napolitano, James F	Payroll 5/13/16	(2,437.58)	
DD	Raica, Carol D	Payroll 5/13/16	(304.63)	
DD	Rosario III, Miguel A.	Payroll 5/13/16	(1,027.60)	
DD	Slaughter, Ashley A.	Payroll 5/13/16	(1,077.28)	
DD	Standifer, Eric L.	Payroll 5/13/16	(1,227.09)	
DD	Thompson, Kevin A.	Payroll 5/13/16	(1,093.22)	
DD	Weikel, Clayton H.	Payroll 5/13/16	(1,467.59)	
DD	Yates, Jack R	Payroll 5/13/16	(2,856.46)	
DD	Rosendo, Jose A	Payroll 5/13/16	(1,158.60)	
DM	ETS Corporation	Credit Card Fees 4/16	(758.77)	
POL	EFTPS	Payroll Liabilities 4/29/16	(11,077.82)	
POL	EFTPS	Payroll Liabilities 5/13/16	(10,628.98)	
Trans	City of Montgomery - MEDC	Sales Tax Transfer thru 4/16	(114,035.43)	
Transfer	City of Montgomery - Utility Fund	Reimbursement of error Utility Deposit	(494.68)	
<b>Total Disbursements</b>				(301,738.61)
<b>BALANCE AS OF 05/25/2016</b>				<b>\$577,191.77</b>

# Cash Flow Report - Police Drug & Misc Fund Account

As of May 25, 2016

Num	Name	Memo	Amount	Balance
BALANCE AS OF 04/22/2016				\$10,675.64
<b>Receipts</b>				
	No Receipts Activity		0.00	
<b>Total Receipts</b>				0.00
<b>Disbursements</b>				
	No Disbursements Activity		0.00	
<b>Total Disbursements</b>				0.00
BALANCE AS OF 05/25/2016				\$10,675.64



# Cash Flow Report - COPS Universal Award Account

As of May 25, 2016

Num	Name	Memo	Amount	Balance
BALANCE AS OF 04/22/2016				\$10.00
<b>Receipts</b>				
	No Receipts Activity		0.00	
<b>Total Receipts</b>				0.00
<b>Disbursements</b>				
	No Disbursements Activity		0.00	
<b>Total Disbursements</b>				0.00
BALANCE AS OF 05/25/2016				\$10.00

**City of Montgomery - General Fund  
Profit & Loss Budget Performance-All**

April 2016

	Apr 16	Budget	\$ Over Bu...	Oct '15 - ...	YTD Bud...	\$ Over Bu...	Annual B...
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
<b>14000.1 · Taxes &amp; Franchise Fees</b>							
14103 · Beverage Tax	1,156.46	1,500.00	-343.54	3,450.28	4,500.00	-1,049.72	6,000.00
14111 · Franchise Tax	0.00	0.00	0.00	7,703.65	0.00	7,703.65	70,000.00
14320 · Ad Valorem Taxes	4,613.92	21,360.58	-16,746.66	243,676.67	149,524.10	94,152.57	256,327.00
14330 · Penalties & Interest on Adv Tax	506.33	125.00	381.33	1,724.93	875.00	849.93	1,500.00
14331 · Rendition Penalties	0.00	20.83	-20.83	0.00	145.85	-145.85	250.00
14600 · Sales Tax	97,574.01	111,666.67	-14,092.66	788,630.50	781,666.65	6,963.85	1,340,000.00
<b>Total 14000.1 · Taxes &amp; Franchise Fees</b>	<b>103,850.72</b>	<b>134,673.08</b>	<b>-30,822.36</b>	<b>1,045,186.03</b>	<b>936,711.60</b>	<b>108,474.43</b>	<b>1,674,077.00</b>
<b>14000.2 · Permits &amp; Licenses</b>							
14105 · Building Permits	9,339.20	6,666.67	2,672.53	87,983.51	46,666.65	41,316.86	80,000.00
14146 · Vendor Permits	0.00	12.50	-12.50	20.00	87.50	-67.50	150.00
14611 · Sign Fee	50.00	200.00	-150.00	715.30	1,400.00	-684.70	2,400.00
14612 · Misc Permit Fees(plats & Zoning)	1,000.00	20.83	979.17	13,389.38	145.85	13,243.53	250.00
<b>Total 14000.2 · Permits &amp; Licenses</b>	<b>10,389.20</b>	<b>6,900.00</b>	<b>3,489.20</b>	<b>102,108.19</b>	<b>48,300.00</b>	<b>53,808.19</b>	<b>82,800.00</b>
<b>14000.4 · Fees for Service</b>							
14380 · Community Bldg Rental	430.00	366.67	63.33	3,960.00	2,566.65	1,393.35	4,400.00
14381 · Kiosk Revenue	0.00	2.50	-2.50	0.00	17.50	-17.50	30.00
14385 · Right of Way Use Fees	0.34	0.00	0.34	1,712.45	0.00	1,712.45	0.00
<b>Total 14000.4 · Fees for Service</b>	<b>430.34</b>	<b>369.17</b>	<b>61.17</b>	<b>5,672.45</b>	<b>2,584.15</b>	<b>3,088.30</b>	<b>4,430.00</b>
<b>14000.5 · Court Fines &amp; Forfeitures</b>							
14101 · Collection Fees	1,361.20	2,166.67	-805.47	13,694.30	15,166.65	-1,472.35	26,000.00
14102 · Asset Forfeitures	0.00	275.00	-275.00	0.00	825.00	-825.00	1,100.00
14104 · Bond Fees (Dedicated)	-482.90	0.00	-482.90	-635.80	0.00	-635.80	0.00
14106 · Child Belt/Safety (Dedicated)	175.00	187.50	-12.50	1,069.37	1,312.50	-243.13	2,250.00
14110 · Fines	57,298.31	39,966.67	17,331.64	379,243.30	279,766.65	99,476.65	479,600.00
14118 · OMNI	108.47	250.00	-141.53	833.34	1,750.00	-916.66	3,000.00
14120 · State - (Dedicated)	0.00	12,500.00	-12,500.00	0.00	87,500.00	-87,500.00	150,000.00
14125 · Warrant Fees	0.00			48.49	0.00	48.49	0.00
14126 · Judicial Efficiency (Dedicated)	208.75	125.00	83.75	1,420.99	875.00	545.99	1,500.00
14130 · Accident Reports	0.00	16.67	-16.67	156.00	116.65	39.35	200.00
<b>Total 14000.5 · Court Fines &amp; Forfeitures</b>	<b>58,668.83</b>	<b>55,487.51</b>	<b>3,181.32</b>	<b>395,829.99</b>	<b>387,312.45</b>	<b>8,517.54</b>	<b>663,650.00</b>
<b>14000.6 · Other Revenues</b>							
15380 · Unanticipated Income	50.00			4,127.28	0.00	4,127.28	0.00
15391 · Interest Income	35.99	83.33	-47.34	228.06	583.35	-355.29	1,000.00
15392 · Interest on Investments	56.27	41.67	14.60	717.83	291.65	426.18	500.00
<b>Total 14000.6 · Other Revenues</b>	<b>142.26</b>	<b>125.00</b>	<b>17.26</b>	<b>5,073.17</b>	<b>875.00</b>	<b>4,198.17</b>	<b>1,500.00</b>
<b>Total Income</b>	<b>173,481.35</b>	<b>197,554.76</b>	<b>-24,073.41</b>	<b>1,553,869.83</b>	<b>1,375,783.20</b>	<b>178,086.63</b>	<b>2,426,457.00</b>
<b>Expense</b>							
<b>16000 · Personnel</b>							
16247 · Compensated Benefit Exp.	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
16353.1 · Health Ins.	8,777.52	7,095.83	1,681.69	56,558.38	49,670.85	6,887.53	85,150.00
16353.4 · Unemployment Ins.	203.30	771.42	-568.12	3,255.30	5,399.90	-2,144.60	9,257.00
16353.5 · Workers Comp.	1,116.38	1,460.16	-343.78	12,142.70	10,221.20	1,921.50	17,522.00
16353.6 · Dental & Vision Insurance	1,097.52	933.33	164.19	6,375.21	6,533.35	-158.14	11,200.00
16353.7 · Life & AD&D Insurance	141.72	115.00	26.72	564.45	805.00	-240.55	1,380.00
16560 · Payroll Taxes	9,805.51	5,633.33	4,172.18	48,641.51	39,433.35	9,208.16	67,600.00
16600 · Wages	125,486.84	73,546.00	51,940.84	601,369.00	534,822.00	66,547.00	933,552.00
16600.1 · Overtime	2,689.91	1,291.67	1,398.24	19,382.05	9,041.65	10,340.40	15,500.00
16620 · Retirement Expense	5,166.35	2,709.17	2,457.18	25,020.96	18,964.15	6,056.81	32,510.00
<b>Total 16000 · Personnel</b>	<b>154,485.05</b>	<b>93,555.91</b>	<b>60,929.14</b>	<b>773,309.56</b>	<b>674,891.45</b>	<b>98,418.11</b>	<b>1,183,671.00</b>
<b>16001 · Communications</b>							
16338 · Advertising/Promotion	541.00	750.00	-209.00	1,019.00	5,250.00	-4,231.00	9,000.00
<b>Total 16001 · Communications</b>	<b>541.00</b>	<b>750.00</b>	<b>-209.00</b>	<b>1,019.00</b>	<b>5,250.00</b>	<b>-4,231.00</b>	<b>9,000.00</b>

**City of Montgomery - General Fund  
Profit & Loss Budget Performance-All**

April 2016

	Apr 16	Budget	\$ Over Bu...	Oct '15 - ...	YTD Bud...	\$ Over Bu...	Annual B...
<b>16002 · Contract Services</b>							
16102 · General Consultant Fees	194.54	3,016.66	-2,822.12	3,028.04	21,116.70	-18,088.66	36,200.00
16220 · Omni Expense	0.00	258.33	-258.33	702.00	1,808.35	-1,106.35	3,100.00
16242 · Prosecutors Fees	900.00	833.33	66.67	5,400.00	5,833.35	-433.35	10,000.00
16280 · Mowing	0.00	5,416.67	-5,416.67	32,974.68	37,916.65	-4,941.97	65,000.00
16299 · Inspections/Permits	4,982.50	3,750.00	1,232.50	34,763.66	26,250.00	8,513.66	45,000.00
16310 · Judge's Fee	1,000.00	1,000.00	0.00	8,000.00	7,000.00	1,000.00	12,000.00
16320 · Legal	1,340.00	2,916.66	-1,576.66	19,896.92	20,416.70	-519.78	35,000.00
16321 · Audit Fees	0.00	0.00	0.00	17,350.00	17,000.00	350.00	17,000.00
16322 · Engineering	0.00	6,250.00	-6,250.00	29,825.87	43,750.00	-13,924.13	75,000.00
16326 · Collection Agency Fees	0.00	2,916.67	-2,916.67	8,095.74	20,416.65	-12,320.91	35,000.00
16333 · Accounting Fees	6,181.55	6,583.33	-401.78	46,067.87	46,083.35	-15.48	79,000.00
<b>16335 · Repairs &amp; Maintenance</b>							
16335.1 · Maintenance - Vehicles & Equip							
16334 · Gas/Oil	2,272.73	3,542.33	-1,269.60	13,662.90	24,788.35	-11,125.45	42,500.00
16343 · Tractor & Mower	0.00	83.33	-83.33	135.23	583.35	-448.12	1,000.00
16357 · Auto Repairs	0.00	1,083.33	-1,083.33	10,806.48	7,583.35	3,223.13	13,000.00
16373 · Equipment repairs	22.95	466.66	-443.71	2,646.58	3,266.70	-620.12	5,600.00
16374 · Building Repairs-City Hall/Comm	23.85	1,541.67	-1,517.82	20,222.54	10,791.65	9,430.89	18,500.00
16375 · Street Repairs - Minor	0.00	208.33	-208.33	5,772.00	1,458.35	4,313.65	2,500.00
<b>Total 16335.1 · Maintenance - Vehicles &amp; E...</b>	<b>2,319.53</b>	<b>6,925.65</b>	<b>-4,606.12</b>	<b>53,245.73</b>	<b>48,471.75</b>	<b>4,773.98</b>	<b>83,100.00</b>
16335 · Repairs & Maintenance - Other	955.00	2,108.33	-1,153.33	5,469.53	14,758.35	-9,288.82	23,300.00
<b>Total 16335 · Repairs &amp; Maintenance</b>	<b>3,274.53</b>	<b>9,033.98</b>	<b>-5,759.45</b>	<b>58,715.26</b>	<b>63,230.10</b>	<b>-4,514.84</b>	<b>106,400.00</b>
16337 · Street Signs	0.00	416.67	-416.67	4,164.65	2,916.65	1,248.00	5,000.00
16340 · Printing & Office supplies	57.48	366.67	-309.19	2,816.71	2,566.65	250.06	4,400.00
16342 · Computers/Website	389.10	1,275.00	-885.90	10,557.85	5,925.00	4,632.85	9,300.00
16350 · Postage/Delivery	1,060.99	374.99	686.00	2,127.06	2,625.05	-497.99	4,500.00
16351 · Telephone	1,848.27	1,825.00	23.27	10,551.42	12,775.00	-2,223.58	21,900.00
16360 · Tax Assessor Fees	0.00	0.00	0.00	2,346.00	2,500.00	-154.00	2,500.00
16370 · Election	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00
17030 · Mobil Data Terminal	1,227.42	666.67	560.75	9,469.78	4,666.65	4,803.13	8,000.00
17031 · Police Officer Scheduling Serv	0.00	166.67	-166.67	2,000.00	1,166.65	833.35	2,000.00
17040 · Computer/Technology	583.63	1,333.34	-749.71	13,225.25	9,333.30	3,891.95	16,000.00
17510 · State Portion of Fines/Payouts	0.00	14,583.33	-14,583.33	126,439.87	102,083.35	24,356.52	175,000.00
<b>Total 16002 · Contract Services</b>	<b>23,040.01</b>	<b>62,983.97</b>	<b>-39,943.96</b>	<b>448,518.63</b>	<b>457,380.15</b>	<b>-8,861.52</b>	<b>782,300.00</b>
<b>16003 · Supplies &amp; Equipment</b>							
16244 · Radio Fees	0.00	333.33	-333.33	4,270.14	2,333.35	1,936.79	4,000.00
16328 · Uniforms & Protective Gear	1,079.40	687.50	391.90	6,779.58	4,812.50	1,967.08	8,250.00
16358 · Copier/Fax Machine Lease	1,205.75	316.66	889.09	7,169.22	2,216.70	4,952.52	3,800.00
<b>16460 · Operating Supplies (Office)</b>							
16460.1 · Streets and Drainage	326.14	208.33	117.81	3,121.60	1,458.35	1,663.25	2,500.00
16460.2 · Cedar Brake Park	80.58	291.67	-211.09	1,155.10	2,041.65	-886.55	3,500.00
16460.3 · Homecoming Park	81.05	166.67	-85.62	713.57	1,166.65	-453.08	2,000.00
16460.4 · Fernland Park	70.03	166.67	-96.64	543.47	1,166.65	-623.18	2,000.00
16460.5 · Community Building	380.44	500.00	-119.56	2,709.04	3,500.00	-790.96	6,000.00
16460.6 · Tools, Etc	109.55	83.33	26.22	698.07	583.35	114.72	1,000.00
16460.7 · Memory Park	51.08	166.67	-115.59	1,180.99	1,166.65	14.34	2,000.00
16460 · Operating Supplies (Office) - Other	923.56	1,875.04	-951.48	10,566.61	13,124.80	-2,558.19	24,500.00
<b>Total 16460 · Operating Supplies (Office)</b>	<b>2,022.43</b>	<b>3,458.38</b>	<b>-1,435.95</b>	<b>20,688.45</b>	<b>24,208.10</b>	<b>-3,519.65</b>	<b>43,500.00</b>
16503 · Code Enforcement Expenses	0.00	166.67	-166.67	0.00	1,166.65	-1,166.65	2,000.00
17010 · Emergency Equipment	93.25	250.00	-156.75	93.25	1,750.00	-1,656.75	3,000.00
17050 · Radios	0.00	2,166.66	-2,166.66	25,844.00	15,166.70	10,677.30	26,000.00
17100 · Capital Purchase Furniture	0.00	391.67	-391.67	0.00	3,491.65	-3,491.65	5,450.00
16003 · Supplies & Equipment - Other	65.93	250.00	-184.07	570.05	1,750.00	-1,179.95	3,000.00
<b>Total 16003 · Supplies &amp; Equipment</b>	<b>4,466.76</b>	<b>8,020.87</b>	<b>-3,554.11</b>	<b>65,414.69</b>	<b>56,895.65</b>	<b>8,519.04</b>	<b>99,000.00</b>
<b>16004 · Staff Development</b>							
16241 · Police Training/Education	178.50	566.66	-388.16	3,152.56	3,966.70	-814.14	6,800.00
16339 · Dues & Subscriptions	125.00	1,812.50	-1,687.50	1,683.50	12,812.50	-11,129.00	22,000.00

**City of Montgomery - General Fund  
Profit & Loss Budget Performance-All**

Accrual Basis

April 2016

	Apr 16	Budget	\$ Over Bu...	Oct '15 - ...	YTD Bud...	\$ Over Bu...	Annual B...
16341 · Employee Relations (Education)	0.00	233.33	-233.33	883.46	1,633.35	-749.89	2,800.00
16354 · Travel & Training (Travel)	-261.58	1,291.67	-1,553.25	4,530.64	9,041.65	-4,511.01	15,500.00
<b>Total 16004 · Staff Development</b>	<b>41.92</b>	<b>3,904.16</b>	<b>-3,862.24</b>	<b>10,250.16</b>	<b>27,454.20</b>	<b>-17,204.04</b>	<b>47,100.00</b>
<b>16005 · Maintenance</b>							
16228 · Park Maint-Memory Pk	1,663.34	666.67	996.67	4,545.66	4,666.65	-120.99	8,000.00
16229 · Park Maint - Fernland	192.00	566.67	-374.67	687.81	3,966.65	-3,278.84	6,800.00
16230 · Park Maint-Cedar Brake Park	135.37	400.00	-264.63	2,011.04	2,800.00	-788.96	4,800.00
16231 · Park Maint. - Homecoming Park	0.00	233.33	-233.33	17.99	1,633.35	-1,615.36	2,800.00
<b>Total 16005 · Maintenance</b>	<b>1,990.71</b>	<b>1,866.67</b>	<b>124.04</b>	<b>7,262.50</b>	<b>13,066.65</b>	<b>-5,804.15</b>	<b>22,400.00</b>
<b>16006 · Insurance</b>							
16353.2 · Liability Ins.	1,424.71	1,201.67	223.04	10,028.81	8,411.65	1,617.16	14,420.00
16353.3 · Property Ins.	369.25	316.66	52.59	2,584.75	2,216.70	368.05	3,800.00
<b>Total 16006 · Insurance</b>	<b>1,793.96</b>	<b>1,518.33</b>	<b>275.63</b>	<b>12,613.56</b>	<b>10,628.35</b>	<b>1,985.21</b>	<b>18,220.00</b>
<b>16007 · Utilities</b>							
16352.0 · Electronic Sign-City	35.28	41.67	-6.39	250.91	291.65	-40.74	500.00
16352.1 · Street Lights	1,072.59	1,108.34	-35.75	7,788.32	7,758.30	30.02	13,300.00
16352.2 · Traffic Lights	92.61	100.00	-7.39	212.06	700.00	-487.94	1,200.00
16352.3 · Cedar Brake Park	248.99	150.00	98.99	1,101.76	1,050.00	51.76	1,800.00
16352.4 · Homecoming Park	128.10	83.33	44.77	512.75	583.35	-70.60	1,000.00
16352.5 · Fernland Park	96.76	200.00	-103.24	1,235.66	1,400.00	-164.34	2,400.00
16352.6 · Utilities - City Hall	966.26	541.67	424.59	3,571.66	3,791.65	-219.99	6,500.00
16352.7 · Utilities - Gas	93.90	175.00	-81.10	527.54	1,225.00	-697.46	2,100.00
16352.8 · Utilities - Comm Center Bldg	119.44	408.34	-288.90	1,915.79	2,858.30	-942.51	4,900.00
<b>Total 16007 · Utilities</b>	<b>2,853.93</b>	<b>2,808.35</b>	<b>45.58</b>	<b>17,116.45</b>	<b>19,658.25</b>	<b>-2,541.80</b>	<b>33,700.00</b>
<b>16008 · Capital Outlay</b>							
16233 · Cap Outlay- Com Building Proj	0.00	166.67	-166.67	0.00	1,166.65	-1,166.65	2,000.00
<b>17070 · Capital Outlay - Police Cars</b>							
17070.1 · Emergency Lights, Decals	0.00	0.00	0.00	19,158.54	21,500.00	-2,341.46	21,500.00
17070.3 · Vid Tec - In Car	0.00	2,750.00	-2,750.00	1,376.18	19,250.00	-17,873.82	33,000.00
17070 · Capital Outlay - Police Cars - Other	0.00	0.00	0.00	52,501.80	40,000.00	12,501.80	54,000.00
<b>Total 17070 · Capital Outlay - Police Cars</b>	<b>0.00</b>	<b>2,750.00</b>	<b>-2,750.00</b>	<b>73,036.52</b>	<b>80,750.00</b>	<b>-7,713.48</b>	<b>108,500.00</b>
<b>17071 · Cap Purchase - Computers/Equip</b>							
17071.1 · Copsync	0.00			5,285.16	0.00	5,285.16	0.00
17071.6 · Investigative and Testing Equip	0.00	250.00	-250.00	0.00	1,750.00	-1,750.00	3,000.00
17071.7 · Ballistic Vests & Shields	1,936.02	416.67	1,519.35	1,936.02	2,916.65	-980.63	5,000.00
17071 · Cap Purchase - Computers/Equip - ...	283.55	1,808.34	-1,524.79	17,440.48	12,658.30	4,782.18	21,700.00
<b>Total 17071 · Cap Purchase - Computers/Equip</b>	<b>2,219.57</b>	<b>2,475.01</b>	<b>-255.44</b>	<b>24,661.66</b>	<b>17,324.95</b>	<b>7,336.71</b>	<b>29,700.00</b>
17071.5 · Patrol Weapons	1,010.13	208.34	801.79	1,010.13	1,458.30	-448.17	2,500.00
17071.9 · In Field Fingerprinter	0.00	375.00	-375.00	0.00	2,625.00	-2,625.00	4,500.00
17072 · Capital Outlay-PWorks Items	0.00	3,833.33	-3,833.33	39,733.43	26,833.35	12,900.08	46,000.00
17080 · Capital Outlay-Improvements	0.00	833.33	-833.33	0.00	5,833.35	-5,833.35	10,000.00
<b>Total 16008 · Capital Outlay</b>	<b>3,229.70</b>	<b>10,641.68</b>	<b>-7,411.98</b>	<b>138,441.74</b>	<b>135,991.60</b>	<b>2,450.14</b>	<b>203,200.00</b>
<b>16009 · Miscellaneous Expenses</b>							
16590 · Misc. Expense	788.77	1,025.00	-236.23	10,607.27	7,175.00	3,432.27	12,300.00
16009 · Miscellaneous Expenses - Other	0.00			30.07			
<b>Total 16009 · Miscellaneous Expenses</b>	<b>788.77</b>	<b>1,025.00</b>	<b>-236.23</b>	<b>10,637.34</b>	<b>7,175.00</b>	<b>3,462.34</b>	<b>12,300.00</b>
<b>16010 · Contingency</b>	<b>0.00</b>	<b>8.33</b>	<b>-8.33</b>	<b>500.00</b>	<b>58.35</b>	<b>441.65</b>	<b>100.00</b>
16356 · Contract Labor- Streets	0.00	737.25	-737.25	24,320.00	33,160.75	-8,840.75	69,347.00
<b>Total Expense</b>	<b>193,231.81</b>	<b>187,820.52</b>	<b>5,411.29</b>	<b>1,509,403.63</b>	<b>1,441,610.40</b>	<b>67,793.23</b>	<b>2,480,338.00</b>
<b>Net Ordinary Income</b>	<b>-19,750.46</b>	<b>9,734.24</b>	<b>-29,484.70</b>	<b>44,466.20</b>	<b>-65,827.20</b>	<b>110,293.40</b>	<b>-53,881.00</b>

City of Montgomery - General Fund  
Profit & Loss Budget Performance-All

Accrual Basis

April 2016

	<u>Apr 16</u>	<u>Budget</u>	<u>\$ Over Bu...</u>	<u>Oct '15 - ...</u>	<u>YTD Bud...</u>	<u>\$ Over Bu...</u>	<u>Annual B...</u>
<b>Other Income/Expense</b>							
<b>Other Income</b>							
<b>14000.3 · Transfers In</b>							
<b>14620.2 · Admin Transfer from MEDC</b>	0.00	0.00	0.00	18,750.00	18,750.00	0.00	37,500.00
<b>14620.4 · Admin Trf from Court Security</b>	0.00	0.00	0.00	720.00	1,440.00	-720.00	2,880.00
<b>Total 14000.3 · Transfers In</b>	0.00	0.00	0.00	19,470.00	20,190.00	-720.00	40,380.00
<b>Total Other Income</b>	0.00	0.00	0.00	19,470.00	20,190.00	-720.00	40,380.00
<b>Net Other Income</b>	0.00	0.00	0.00	19,470.00	20,190.00	-720.00	40,380.00
<b>Net Income</b>	<b>-19,750.46</b>	<b>9,734.24</b>	<b>-29,484.70</b>	<b>63,936.20</b>	<b>-45,637.20</b>	<b>109,573.40</b>	<b>-13,501.00</b>

**Cash Flow Report - Const CkgW&S Proj 1058544 Account**

As of May 25, 2016

Num	Name	Memo	Amount	Balance
<b>BALANCE AS OF 04/22/2016</b>				<b>\$20,358.25</b>
<b>Receipts</b>				
	Transfer from Texpool		20,000.00	
<b>Total Receipts</b>				<b>20,000.00</b>
<b>Disbursements</b>				
1208	Accurate Utility Supply, LLC	New Meters - inv 131852	(38,500.00)	
<b>Total Disbursements</b>				<b>(38,500.00)</b>
<b>BALANCE AS OF 05/25/2016</b>				<b>\$1,858.25</b>

**City of Montgomery - Capital Projects Acct  
Profit & Loss Budget Performance**

Accrual Basis

April 2016

	Apr 16	Budget	% of Budget	Oct '15 - ...	YTD Bud...	% of Bud...	Annual B...
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
45391 · Interest Earned	0.00	12.50	0.0%	210.09	87.50	240.1%	150.00
<b>Total Income</b>	<b>0.00</b>	<b>12.50</b>	<b>0.0%</b>	<b>210.09</b>	<b>87.50</b>	<b>240.1%</b>	<b>150.00</b>
<b>Expense</b>							
43890 · Engineering -Series 2012							
43890.1 · Eng-Catahoula Aquifer WW	0.00			1,062.72			
43890.2 · Eng-WP #3 Improvements	0.00			2,519.17			
43890 · Engineering -Series 2012 - Other	0.00			20,905.00			
<b>Total 43890 · Engineering -Series 2012</b>	<b>0.00</b>			<b>24,486.89</b>			
44000 · Wastewater System							
44000.1 · Wastewater-Lift Station Repair	0.00	0.00	0.0%	0.00	30,000.00	0.0%	30,000.00
44002 · Cap Outlay-SS Diversion/Permit	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
<b>Total 44000 · Wastewater System</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>0.00</b>	<b>30,000.00</b>	<b>0.0%</b>	<b>30,000.00</b>
46000 · Roadway System Improvements							
46000.1 · Water - Meters	38,500.00	0.00	100.0%	158,500.00	120,000.00	132.1%	120,000.00
46000 · Roadway System Improvements - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
<b>Total 46000 · Roadway System Improvements</b>	<b>38,500.00</b>	<b>0.00</b>	<b>100.0%</b>	<b>158,500.00</b>	<b>120,000.00</b>	<b>132.1%</b>	<b>120,000.00</b>
48000 · Cap Outlay-Fac, Equip. & Plng							
48000.1 · Water-Buffalo Sp Bridge Proj	0.00	0.00	0.0%	0.00	70,000.00	0.0%	70,000.00
48000 · Cap Outlay-Fac, Equip. & Plng - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
<b>Total 48000 · Cap Outlay-Fac, Equip. &amp; Plng</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>0.00</b>	<b>70,000.00</b>	<b>0.0%</b>	<b>70,000.00</b>
<b>Total Expense</b>	<b>38,500.00</b>	<b>0.00</b>	<b>100.0%</b>	<b>182,986.89</b>	<b>220,000.00</b>	<b>83.2%</b>	<b>220,000.00</b>
<b>Net Ordinary Income</b>	<b>-38,500.00</b>	<b>12.50</b>	<b>-308,000.0%</b>	<b>-182,776.80</b>	<b>-219,912.50</b>	<b>83.1%</b>	<b>-219,850.00</b>
<b>Net Income</b>	<b>-38,500.00</b>	<b>12.50</b>	<b>-308,000.0%</b>	<b>-182,776.80</b>	<b>-219,912.50</b>	<b>83.1%</b>	<b>-219,850.00</b>

City of Montgomery - Debt Service  
**Cash Flow Report - Checking Account**  
 As of May 25, 2016

Num	Name	Memo	Amount	Balance
BALANCE AS OF 04/22/2016				\$105.70
<b>Receipts</b>				
	No Receipts Activity		0.00	
<b>Total Receipts</b>			<u>0.00</u>	0.00
<b>Disbursements</b>				
	No Disbursements Activity		0.00	
<b>Total Disbursements</b>			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 05/25/2016				<u><u>\$105.70</u></u>



## City of Montgomery - Debt Service Profit & Loss Budget Performance

05/25/16

Accrual Basis

April 2016

	Apr 16	Budget	\$ Over ...	Oct '15 - ...	YTD Bud...	\$ Over B...	Annual B...
<b>Income</b>							
<b>34000 · Taxes &amp; Franchise Fees</b>							
34320 · Ad Valorem Taxes	0.00	2,556.89	-2,556.89	240,350.38	259,727.96	-19,377.58	264,985.00
34330 · Penalty & Interest	0.00	108.33	-108.33	719.62	758.35	-38.73	1,300.00
<b>Total 34000 · Taxes &amp; Franchise Fees</b>	<b>0.00</b>	<b>2,665.22</b>	<b>-2,665.22</b>	<b>241,070.00</b>	<b>260,486.31</b>	<b>-19,416.31</b>	<b>266,285.00</b>
<b>34100 · Transfers</b>							
34301.4 · Transfers in-MEDC Fund	0.00	0.00	0.00	58,750.00	58,750.00	0.00	117,500.00
34301.5 · Transfers in - Utility Fund	0.00	0.00	0.00	62,650.00	62,650.00	0.00	125,300.00
<b>Total 34100 · Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>121,400.00</b>	<b>121,400.00</b>	<b>0.00</b>	<b>242,800.00</b>
<b>34200 · Proceeds-Bond Series Refundings</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>35000 · Other Revenues</b>							
35390 · Interest on Checking	0.00	1.25	-1.25	0.00	8.75	-8.75	15.00
35391 · Interest on Investments	0.00	15.42	-15.42	44.01	107.90	-63.89	185.00
<b>Total 35000 · Other Revenues</b>	<b>0.00</b>	<b>16.67</b>	<b>-16.67</b>	<b>44.01</b>	<b>116.65</b>	<b>-72.64</b>	<b>200.00</b>
<b>Total Income</b>	<b>0.00</b>	<b>2,681.89</b>	<b>-2,681.89</b>	<b>362,514.01</b>	<b>382,002.96</b>	<b>-19,488.95</b>	<b>509,285.00</b>
<b>Expense</b>							
<b>37000 · Debt Service</b>							
37360 · Interest Payments On Note	0.00	0.00	0.00	8,580.00	8,580.00	0.00	16,841.25
37363 · Paying Agent Fees	0.00	0.00	0.00	250.00	2,500.00	-2,250.00	2,500.00
37365 · Interest 2012 Series Premium	0.00	0.00	0.00	100,871.88	100,871.88	0.00	198,968.75
37395 · Principal Note Payments	0.00	0.00	0.00	295,000.00	295,000.00	0.00	295,000.00
<b>Total 37000 · Debt Service</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>404,701.88</b>	<b>406,951.88</b>	<b>-2,250.00</b>	<b>513,310.00</b>
<b>37370 · Expenses-Refunding Bond Act</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>37440 · Payment to Refunding Bond Agent</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>404,701.88</b>	<b>406,951.88</b>	<b>-2,250.00</b>	<b>513,310.00</b>
<b>Net Income</b>	<b>0.00</b>	<b>2,681.89</b>	<b>-2,681.89</b>	<b>-42,187.87</b>	<b>-24,948.92</b>	<b>-17,238.95</b>	<b>-4,025.00</b>

City of Montgomery - Ct Security Fund  
**Cash Flow Report - Checking Account**  
 As of May 25, 2016

Num	Name	Memo	Amount	Balance
BALANCE AS OF 04/22/2016				\$13,270.61
<b>Receipts</b>				
	Interest		0.23	
<b>Total Receipts</b>			<u>0.23</u>	0.23
<b>Disbursements</b>				
	No Disbursements Activity		0.00	
<b>Total Disbursements</b>			<u>0.00</u>	0.00
BALANCE AS OF 05/25/2016				<u><u>\$13,270.84</u></u>

**City of Montgomery - Ct Security Fund  
Profit & Loss Budget Performance**

Accrual Basis

April 2016

	<u>Apr 16</u>	<u>Budget</u>	<u>\$ Over ...</u>	<u>Oct '15 ...</u>	<u>YTD B...</u>	<u>\$ Over ...</u>	<u>Annual ...</u>
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
<b>84110 · Court Fines &amp; Forfeitures</b>							
<b>84110.1 · Court Security Fees</b>	0.00	375.00	-375.00	3,952.63	2,625.00	1,327.63	4,500.00
<b>Total 84110 · Court Fines &amp; Forfeitures</b>	0.00	375.00	-375.00	3,952.63	2,625.00	1,327.63	4,500.00
<b>84120 · Other Revenues</b>							
<b>84120.1 · Interest Income</b>	0.23	1.67	-1.44	1.39	11.65	-10.26	20.00
<b>Total 84120 · Other Revenues</b>	0.23	1.67	-1.44	1.39	11.65	-10.26	20.00
<b>Total Income</b>	0.23	376.67	-376.44	3,954.02	2,636.65	1,317.37	4,520.00
<b>Net Ordinary Income</b>	0.23	376.67	-376.44	3,954.02	2,636.65	1,317.37	4,520.00
<b>Other Income/Expense</b>							
<b>Other Expense</b>							
<b>86560 · Interfund Tranfers</b>							
<b>86551 · Baliff Transfer to General Fund</b>	0.00	0.00	0.00	1,440.00	1,440.00	0.00	2,880.00
<b>Total 86560 · Interfund Tranfers</b>	0.00	0.00	0.00	1,440.00	1,440.00	0.00	2,880.00
<b>Total Other Expense</b>	0.00	0.00	0.00	1,440.00	1,440.00	0.00	2,880.00
<b>Net Other Income</b>	0.00	0.00	0.00	-1,440.00	-1,440.00	0.00	-2,880.00
<b>Net Income</b>	<u>0.23</u>	<u>376.67</u>	<u>-376.44</u>	<u>2,514.02</u>	<u>1,196.65</u>	<u>1,317.37</u>	<u>1,640.00</u>

City of Montgomery - Ct Tech Fund  
**Cash Flow Report - Checking Account**  
 As of May 25, 2016

Num	Name	Memo	Amount	Balance
BALANCE AS OF 04/22/2016				\$9,132.53
<b>Receipts</b>				
	No Receipts Activity		0.00	
<b>Total Receipts</b>			<u>0.00</u>	0.00
<b>Disbursements</b>				
	No Disbursements Activity		0.00	
<b>Total Disbursements</b>			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 05/25/2016				<u><u>\$9,132.53</u></u>

**City of Montgomery - Ct Tech Fund  
Actual to Budget Performance**

Accrual Basis

April 2016

	<u>Apr 16</u>	<u>Budget</u>	<u>\$ Over ...</u>	<u>Oct '15...</u>	<u>YTD B...</u>	<u>\$ Over ...</u>	<u>Annual...</u>
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
<b>74100 · Court Fines and Forfeitures</b>							
74110 · Court Technology Fees	0.00	666.67	-666.67	5,282.13	4,666.65	615.48	8,000.00
<b>Total 74100 · Court Fines and Forfeitures</b>	0.00	666.67	-666.67	5,282.13	4,666.65	615.48	8,000.00
<b>74200 · Other Revenues</b>							
74291 · Interest Income	0.00	0.83	-0.83	0.08	5.85	-5.77	10.00
<b>Total 74200 · Other Revenues</b>	0.00	0.83	-0.83	0.08	5.85	-5.77	10.00
<b>Total Income</b>	0.00	667.50	-667.50	5,282.21	4,672.50	609.71	8,010.00
<b>Expense</b>							
<b>76200 · Contract Services</b>							
76362 · Computer/Website Services	0.00	500.00	-500.00	2,663.32	3,500.00	-836.68	6,000.00
76363 · Computer/ Equipment	0.00			0.00	0.00	0.00	0.00
<b>Total 76200 · Contract Services</b>	0.00	500.00	-500.00	2,663.32	3,500.00	-836.68	6,000.00
<b>76300 · Supplies &amp; Equipment</b>							
76361 · Computer/Technology Equipment	0.00			0.00	0.00	0.00	0.00
<b>Total 76300 · Supplies &amp; Equipment</b>	0.00			0.00	0.00	0.00	0.00
<b>Total Expense</b>	0.00	500.00	-500.00	2,663.32	3,500.00	-836.68	6,000.00
<b>Net Ordinary Income</b>	0.00	167.50	-167.50	2,618.89	1,172.50	1,446.39	2,010.00
<b>Net Income</b>	<b>0.00</b>	<b>167.50</b>	<b>-167.50</b>	<b>2,618.89</b>	<b>1,172.50</b>	<b>1,446.39</b>	<b>2,010.00</b>

## Cash Flow Report - Grant Account Account

As of May 25, 2016

Num	Name	Memo	Amount	Balance
BALANCE AS OF 04/22/2016				\$20,287.74
<b>Receipts</b>				
	No Receipts Activity		0.00	
<b>Total Receipts</b>			0.00	0.00
<b>Disbursements</b>				
	No Disbursements Activity		0.00	
<b>Total Disbursements</b>			0.00	0.00
BALANCE AS OF 05/25/2016				\$20,287.74

City of Montgomery - Grant  
**Cash Flow Report - Checking Account**  
 As of May 25, 2016

Num	Name	Memo	Amount	Balance
BALANCE AS OF 04/22/2016				\$15,910.00
<b>Receipts</b>				
	No Receipts Activity		0.00	
<b>Total Receipts</b>			<u>0.00</u>	0.00
<b>Disbursements</b>				
	No Disbursements Activity		0.00	
<b>Total Disbursements</b>			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 05/25/2016				<u><u>\$15,910.00</u></u>

City of Montgomery - Hotel Occupancy Tax Fund  
**Cash Flow Report - Checking Account**  
 As of May 25, 2016

Num	Name	Memo	Amount	Balance
BALANCE AS OF 04/22/2016				\$9,399.90
<b>Receipts</b>				
	No Receipts Activity		0.00	
<b>Total Receipts</b>			<u>0.00</u>	0.00
<b>Disbursements</b>				
	No Disbursements Activity		0.00	
<b>Total Disbursements</b>			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 05/25/2016				<u><u>\$9,399.90</u></u>



**City of Montgomery - Hotel Occupancy Tax Fund  
Profit & Loss Budget Performance**

April 2016

Accrual Basis

	<u>Apr 16</u>	<u>Budget</u>	<u>\$ Ove...</u>	<u>Oct '1...</u>	<u>YTD ...</u>	<u>\$ Ove...</u>	<u>Annua...</u>
<b>Income</b>							
<b>44300 · Taxes &amp; Franchise Fees</b>							
<b>44330 · Hotel Occupancy Taxes</b>	0.00	104.17	-104.17	0.00	729.15	-729.15	1,250.00
<b>Total 44300 · Taxes &amp; Franchise Fees</b>	0.00	104.17	-104.17	0.00	729.15	-729.15	1,250.00
<b>44400 · Other Revenues</b>							
<b>44360 · Interest Earned On Checking</b>	0.00	1.67	-1.67	0.00	11.65	-11.65	20.00
<b>Total 44400 · Other Revenues</b>	0.00	1.67	-1.67	0.00	11.65	-11.65	20.00
<b>Total Income</b>	0.00	105.84	-105.84	0.00	740.80	-740.80	1,270.00
<b>Expense</b>	0.00			0.00			
<b>Net Income</b>	<u>0.00</u>	<u>105.84</u>	<u>-105.84</u>	<u>0.00</u>	<u>740.80</u>	<u>-740.80</u>	<u>1,270.00</u>

City of Montgomery - MEDC  
**Cash Flow Report - MEDC Checking Account**  
 As of May 25, 2016

Num	Name	Memo	Amount	Balance
<b>BALANCE AS OF 04/22/2016</b>				<b>\$262,837.81</b>
<b>Receipts</b>				
	Sales Tax Revenue received Feb-April 2016		114,035.43	
<b>Total Receipts</b>			<u>114,035.43</u>	114,035.43
<b>Disbursements</b>				
1737	Montgomery Area Chamber of Commerce	Partnership Grant for Director Services & Office S	(4,366.67)	
1738	Montgomery Historical Society	Renovations to Old Post Office Building in Downt	(9,700.00)	
1739	Waste Management of Texas, Inc.	1404594-1492-3, 1404595-1492-0 - Mar/Apr	(925.20)	
<b>Total Disbursements</b>			<u>(14,991.87)</u>	(14,991.87)
<b>BALANCE AS OF 05/25/2016</b>				<b><u><u>\$361,881.37</u></u></b>

City of Montgomery - MEDC  
**Actual to Budget Performance**  
 April 2016

	Apr 16	Budget	\$ Over B...	Oct '15 - ...	YTD Bud...	\$ Over Bu...	Annual B...
<b>Income</b>							
55000 · Taxes & Franchise Fees							
55400 · Sales Tax	32,524.68	26,089.12	6,435.56	262,876.85	247,609.09	15,267.76	466,000.00
<b>Total 55000 · Taxes &amp; Franchise Fees</b>	<b>32,524.68</b>	<b>26,089.12</b>	<b>6,435.56</b>	<b>262,876.85</b>	<b>247,609.09</b>	<b>15,267.76</b>	<b>466,000.00</b>
55300 · Other Revenues							
55391 · Interest Income	64.71	20.83	43.88	430.01	145.85	284.16	250.00
<b>Total 55300 · Other Revenues</b>	<b>64.71</b>	<b>20.83</b>	<b>43.88</b>	<b>430.01</b>	<b>145.85</b>	<b>284.16</b>	<b>250.00</b>
<b>Total Income</b>	<b>32,589.39</b>	<b>26,109.95</b>	<b>6,479.44</b>	<b>263,306.86</b>	<b>247,754.94</b>	<b>15,551.92</b>	<b>466,250.00</b>
<b>Expense</b>							
56000 · Category I							
56000.6 · Downtown Parking Improvements	0.00	3,333.33	(3,333.33)	1,370.19	13,333.34	(11,963.15)	20,000.00
56000.8 · Utility Extensions	0.00	29,166.67	(29,166.67)	0.00	111,666.66	(111,666.66)	170,000.00
56425 · Undesignated Projects (Cat I)	1,250.00			1,250.00	0.00	1,250.00	0.00
56430 · Tsf to Debt Serv/ W & S Project	0.00	0.00	0.00	58,750.00	58,750.00	0.00	117,500.00
<b>Total 56000 · Category I</b>	<b>1,250.00</b>	<b>32,500.00</b>	<b>(31,250.00)</b>	<b>61,370.19</b>	<b>183,750.00</b>	<b>(122,379.81)</b>	<b>307,500.00</b>
56001 · Category II							
56001.7 · Seasonal Decorations	0.00	0.00	0.00	4,113.50	0.00	4,113.50	0.00
56423 · Economic Development Grant Prog	0.00	0.00	0.00	0.00	15,000.00	(15,000.00)	15,000.00
<b>Total 56001 · Category II</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,113.50</b>	<b>15,000.00</b>	<b>(10,886.50)</b>	<b>15,000.00</b>
56002 · Category III							
56420.1 · Christmas in Montgomery	0.00	0.00	0.00	5,000.00	5,000.00	0.00	5,000.00
56420.2 · Christmas Lighting(Civic Assn)	0.00	0.00	0.00	1,341.50	1,600.00	(258.50)	1,600.00
56423.1 · Walking Tours	0.00	10,000.00	(10,000.00)	2,660.00	10,000.00	(7,340.00)	10,000.00
56424.1 · Heritage Village Det. Pond Imp	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
56429 · Removal of Blight	925.20	7,500.00	(6,574.80)	925.20	22,500.00	(21,574.80)	30,000.00
56433 · Downtown Signs	0.00	0.00	0.00	0.00	3,000.00	(3,000.00)	3,000.00
56435 · Ferland Irrigation / Lighting	0.00	0.00	0.00	10,000.00	10,000.00	0.00	10,000.00
56439 · Downtown Development Projects	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00
<b>Total 56002 · Category III</b>	<b>925.20</b>	<b>17,500.00</b>	<b>(16,574.80)</b>	<b>19,926.70</b>	<b>52,100.00</b>	<b>(32,173.30)</b>	<b>74,600.00</b>
56003 · Category IV							
56408.1 · Promotional Video	0.00	0.00	0.00	0.00	4,000.00	(4,000.00)	4,000.00
56409 · Antique Show & Fest	0.00	0.00	0.00	10,000.00	10,000.00	0.00	10,000.00
56413 · Brochures/Printed Literature	0.00	2,500.00	(2,500.00)	2,605.00	7,500.00	(4,895.00)	10,000.00
56413.1 · Banners Assistance	0.00	0.00	0.00	0.00	3,000.00	(3,000.00)	3,000.00
56414 · Wine & Music Fest	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
56415 · Texian/Heritage Festival	0.00	0.00	0.00	8,000.00	8,000.00	0.00	8,000.00
<b>Total 56003 · Category IV</b>	<b>0.00</b>	<b>2,500.00</b>	<b>(2,500.00)</b>	<b>20,605.00</b>	<b>32,500.00</b>	<b>(11,895.00)</b>	<b>45,000.00</b>
56004 · Category V							
56004.1 · Admin Transfers to Gen Fund	0.00	0.00	0.00	18,750.00	18,750.00	0.00	37,500.00
56004.2 · MACC Administration & Office	2,566.67	2,500.00	66.67	17,966.69	17,500.00	466.69	30,000.00
56004.3 · Miscellaneous Expenses	245.00	0.00	245.00	694.27	1,500.00	(805.73)	1,500.00
56327 · Gen Consulting (Acct,Eng,Legal)	1,000.00	1,250.00	(250.00)	1,120.00	8,750.00	(7,630.00)	15,000.00
56354 · Travel & Training Expenses	0.00	875.00	(875.00)	0.00	2,625.00	(2,625.00)	3,500.00
<b>Total 56004 · Category V</b>	<b>3,811.67</b>	<b>4,625.00</b>	<b>(813.33)</b>	<b>38,530.96</b>	<b>49,125.00</b>	<b>(10,594.04)</b>	<b>87,500.00</b>
<b>Total Expense</b>	<b>5,986.87</b>	<b>57,125.00</b>	<b>(51,138.13)</b>	<b>144,546.35</b>	<b>332,475.00</b>	<b>(187,928.65)</b>	<b>529,600.00</b>
<b>Net Income</b>	<b>26,602.52</b>	<b>(31,015.05)</b>	<b>57,617.57</b>	<b>118,760.51</b>	<b>(84,720.06)</b>	<b>203,480.57</b>	<b>(63,350.00)</b>

City of Montgomery - Police Asset Forfeiture  
**Cash Flow Report - Checking Account**  
 As of May 25, 2016

Num	Name	Memo	Amount	Balance
BALANCE AS OF 04/22/2016				\$2,259.82
<b>Receipts</b>				
	No Receipts Activity		0.00	
<b>Total Receipts</b>			<u>0.00</u>	0.00
<b>Disbursements</b>				
	No Disbursements Activity		0.00	
<b>Total Disbursements</b>			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 05/25/2016				<u><u>\$2,259.82</u></u>

## City of Montgomery - Police Asset Forfeiture Profit & Loss Budget Performance

April 2016

Accrual Basis

	<u>Apr 16</u>	<u>Budget</u>	<u>\$ Ove...</u>	<u>Oct '15...</u>	<u>YTD ...</u>	<u>\$ Over ...</u>	<u>Annu...</u>
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
<b>74000 · Police Asset Forfeitures</b>							
<b>74102 · Asset Forfeitures</b>	0.00			2,074.17	0.00	2,074.17	0.00
<b>Total 74000 · Police Asset Forfeitures</b>	0.00			2,074.17	0.00	2,074.17	0.00
<b>Total Income</b>	0.00			2,074.17	0.00	2,074.17	0.00
<b>Net Ordinary Income</b>	0.00			2,074.17	0.00	2,074.17	0.00
<b>Net Income</b>	<b>0.00</b>			<b>2,074.17</b>	<b>0.00</b>	<b>2,074.17</b>	<b>0.00</b>

## Cash Flow Report - Water &amp; Sewer Fund Account

As of May 25, 2016

Num	Name	Memo	Amount	Balance
<b>BALANCE AS OF 04/22/2016</b>				<b>\$53,923.31</b>
<b>Receipts</b>				
	Transfer from Investments		50,000.00	
	W/S Revenue CL 4/16		65,220.14	
	W/S Revenue OS 4/16		531.56	
	Misc Revenue -OS - Credit Card Fees 4/16		10.00	
	Customer Deposits CL 4/16		3,150.00	
	Credit Card Fees Revenue 4/16		110.64	
	Interest		3.79	
<b>Total Receipts</b>				<b>119,026.13</b>
<b>Disbursements</b>				
13004	Accurate Utility Supply, LLC	Reissue of check 12984 for Invoice 130875, 131526	(2,863.00)	
13005	Consolidated Communications	936-597-4774- New lift Station Auto Dialer - 4/16	(36.33)	
13006	DXI Industries Inc.	Chemicals Inv. DE05002148-16	(50.00)	
13007	Eastex Environmental Laboratory, Inc.	Chemicals #C16D034	(574.00)	
13008	H2O Services of Texas, LLC	Operating Inv 14114 - 3/16	(16,852.85)	
13009	HD Supply Waterworks, LTD	Invoice F290428, 35124	(1,165.70)	
13010	Montgomery County UD#3-GRP Sponsor	GRP Fees Billing for 8/15	(11,617.20)	
13011	Montgomery County UD#4-GRP Sponsor	GRP Fees Billing for 8/15	(11,617.20)	
13012	Neil Technical Services, Inc	WP #3 Replace CL2 Pump #66053	(1,935.00)	
13013	Tyler Technologies	Insite Transaction Fees - Utility Billing #025-1521	(13.75)	
13014	Valero Marketing and Supply Company	1/2 Fuel exp- Public Works Dept - Acct 7137 886	(222.35)	
13015	Consolidated Communications	936-597-4826 - New Summit Business Park Auto	(36.33)	
13016	Jones & Carter, Inc	Inv 0228972, 8974	(45,000.00)	
13017	Jones & Carter, Inc	Inv 0230896, 897, 901, 1/2-0230909	(5,767.38)	
13018	Entergy	PartUtilities per spreadsheet 04/30/2016	(8,239.41)	
13019	Municipal Accounts & Consulting, L.P.	Accounting Service Inv 42033 4/16	(400.00)	
13020	Texas Excavation Safety System, Inc.	Monthly Message Fees for April16-06263	(50.35)	
13021	TML - IRP	Insurance Premiums 05/16	(1,074.66)	
13022	DXI Industries Inc.	Chemicals Inv. 055006223-16 - WP #3	(395.19)	
13023	USA BlueBook	Inv 931924- Hydrant Flow Gauge	(228.00)	
13024	Accurate Utility Supply, LLC	Operating Supplies Inv 131957	(425.00)	
13025	City of Conroe	Repairs -Vehicles Inv. 201605022687	(887.81)	
13026	Consolidated Communications	936-597-8846/0 - Stewart Creek WWTP 05/16	(37.06)	
13027	Darden, Fowler & Creighton, L.L.P.	Legal Fees 4/16	(1,900.00)	
13028	DataProse, Inc.	DP1601154 - 4/16	(70.50)	
13029	DXI Industries Inc.	Chemicals Inv. DE05001420-16	(70.00)	
13030	Entergy	PartUtilities per spreadsheet Acct 4336049 4/16	(1.47)	
13031	Jim's Hardware	Acct #102 -Part of invoice for 4/16	(269.57)	
13032	LDC	Generator - 149 South #1 Gen & 105 West #2 Ge	(413.05)	
13033	Montgomery County UD#3-GRP Sponsor	Fees - Jan-April 2016	(4,137.03)	
13034	Montgomery County UD#4-GRP Sponsor	Fees - Jan-April 2016	(4,137.03)	
13035	O'Reilly Automotive Inc	Inv 1838241431, 1838243814	(242.35)	
13036	Waste Management	Residential Garbage Collection (397 Customers Tot	(6,805.23)	
13037	Waste Management (2)	Acct 792-0068402-1792-8 Inv 5321445-1792-9 5/	(737.23)	
13038	DXI Industries Inc.	Chemicals Inv. DE05003012-16 - WP #3	(50.00)	
13039	Eastex Environmental Laboratory, Inc.	Chemicals #C16D036	(1,064.00)	
13040	H2O Services of Texas, LLC	Operating Inv 14210 - April	(10,139.66)	
13041	Houston Community Newspapers	Order # 411407	(41.50)	
13042	Neil Technical Services, Inc	#67373,335,080,326,327	(2,167.50)	
13043	Tyler Technologies	Mass Meter Swap - Inv 025-154807	(1,040.00)	

## Cash Flow Report - Water & Sewer Fund Account

As of May 25, 2016

Num	Name	Memo	Amount	Balance
<b>Disbursements</b>				
13044	Valero Marketing and Supply Company	1/2 Fuel exp- Public Works Dept - Acct 7137 886	(250.15)	
D/M	ETS Corporation	Credit Card Fees 4/16	(111.60)	
DM		To adjust for reutrned item	(90.10)	
Tsf	City of Montgomery General Fund	Reimbursement of Expenses thru 5/13/16	(1,008.65)	
<b>Total Disbursements</b>			(1,460.50)	(144,235.19)
<b>BALANCE AS OF 05/25/2016</b>				<b>\$28,714.25</b>

**City of Montgomery - Water & Sewer Fund  
Actual to Budget Performance - Utility Fund**

April 2016

	Apr 16	Budget	\$ Over B...	Oct '15 - A...	YTD Bud...	\$ Over Bu...	Annual Bu...
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
24000 · Charges for Service							
24100 · Water Revenue	30,175.26	30,365.67	(190.41)	192,637.64	212,559.65	(19,922.01)	364,388.00
24118 · Surface Water Revenue	503.23	375.00	128.23	3,078.18	2,625.00	453.18	4,500.00
24119 · Application Fee	0.00	66.67	(66.67)	70.61	466.65	(396.04)	800.00
24120 · Disconnect Reconnect	300.00	183.33	116.67	2,925.00	1,283.35	1,641.65	2,200.00
24200 · Sewer Revenue	17,198.23	16,250.00	948.23	105,809.69	113,750.00	(7,940.31)	195,000.00
24310 · Tap Fees/Inspections	3,610.00	2,916.67	693.33	50,028.00	20,416.65	29,611.35	35,000.00
24319 · Grease Trap Inspections	800.00	833.33	(33.33)	5,600.00	5,833.35	(233.35)	10,000.00
24330 · Late Charges	873.90	916.67	(42.77)	9,216.25	6,416.65	2,799.60	11,000.00
24333 · Returned Ck Fee	0.00	15.00	(15.00)	100.00	105.00	(5.00)	180.00
25403 · Solid Waste Revenue	6,973.56	5,583.33	1,390.23	44,875.70	39,083.35	5,792.35	67,000.00
<b>Total 24000 · Charges for Service</b>	<b>60,434.18</b>	<b>57,505.67</b>	<b>2,928.51</b>	<b>414,341.07</b>	<b>402,539.65</b>	<b>11,801.42</b>	<b>690,068.00</b>
24101 · Taxes and Franchise Fees							
24110 · Sales Tax Rev for Solid Waste	565.72	458.33	107.39	3,637.34	3,208.35	428.99	5,500.00
<b>Total 24101 · Taxes and Franchise Fees</b>	<b>565.72</b>	<b>458.33</b>	<b>107.39</b>	<b>3,637.34</b>	<b>3,208.35</b>	<b>428.99</b>	<b>5,500.00</b>
24121 · Groundwater Reduction Revenue	11,845.35	7,916.67	3,928.68	68,908.85	55,416.65	13,492.20	95,000.00
25000 · Other Revenues							
25391 · Interest Income	3.79	25.00	(21.21)	45.43	175.00	(129.57)	300.00
25392 · Interest earned on Investments	0.00	14.17	(14.17)	56.70	99.15	(42.45)	170.00
25399 · Miscellaneous Revenue	120.64	62.50	58.14	248.73	437.50	(188.77)	750.00
<b>Total 25000 · Other Revenues</b>	<b>124.43</b>	<b>101.67</b>	<b>22.76</b>	<b>350.86</b>	<b>711.65</b>	<b>(360.79)</b>	<b>1,220.00</b>
25393 · Use of Surplus Funds	0.00	0.00	0.00	0.00	0.00	0.00	80,000.00
<b>Total Income</b>	<b>72,969.68</b>	<b>65,982.34</b>	<b>6,987.34</b>	<b>487,238.12</b>	<b>461,876.30</b>	<b>25,361.82</b>	<b>871,788.00</b>
<b>Expense</b>							
26001 · Personnel							
26353.1 · Health Ins.	975.28	1,333.33	(358.05)	6,770.16	9,333.35	(2,563.19)	16,000.00
26353.4 · Unemployment Ins	0.00	130.50	(130.50)	330.82	522.00	(191.18)	522.00
26353.5 · Workers Comp.	102.95	166.67	(63.72)	841.58	1,166.65	(325.07)	2,000.00
26353.6 · Dental Insurance	87.04	120.83	(33.79)	600.24	845.85	(245.61)	1,450.00
26353.7 · Life & AD&D Insurance	27.80	37.50	(9.70)	194.60	262.50	(67.90)	450.00
26501 · Retirement Expense	0.00	268.58	(268.58)	1,807.53	1,880.10	(72.57)	3,223.00
26560 · Payroll Taxes	0.00	570.00	(570.00)	3,348.09	3,990.00	(641.91)	6,840.00
26600 · Wages	0.00	6,517.67	(6,517.67)	43,766.13	45,623.65	(1,857.52)	78,212.00
26600.1 · Overtime	0.00	90.00	(90.00)	0.00	630.00	(630.00)	1,080.00
<b>Total 26001 · Personnel</b>	<b>1,193.07</b>	<b>9,235.08</b>	<b>(8,042.01)</b>	<b>57,659.15</b>	<b>64,254.10</b>	<b>(6,594.95)</b>	<b>109,777.00</b>
26200 · Contract Services							
26320 · Legal Fees	1,900.00	183.33	1,716.67	9,120.00	1,283.35	7,836.65	2,200.00
26322 · Engineering	(3,493.75)	4,583.33	(8,077.08)	61,614.88	32,083.35	29,531.53	55,000.00
26323 · Operator	3,200.00	2,500.00	700.00	21,075.00	17,500.00	3,575.00	30,000.00
26324 · Billing and Collections	42.13	375.00	(332.87)	1,796.25	2,625.00	(828.75)	4,500.00
26328 · Testing	1,203.10	1,000.00	203.10	4,752.10	7,000.00	(2,247.90)	12,000.00
26331 · Sales Tax for Solid Waste	0.00	462.50	(462.50)	3,111.28	3,237.50	(126.22)	5,550.00
26333 · Accounting Fees	400.00	500.00	(100.00)	2,800.00	3,500.00	(700.00)	6,000.00
26336 · Sludge Hauling	0.00	1,166.67	(1,166.67)	14,896.17	8,166.65	6,729.52	14,000.00
26340 · Printing	0.00	41.67	(41.67)	0.00	291.65	(291.65)	500.00
26350 · Postage	28.37	208.33	(179.96)	1,720.83	1,458.35	262.48	2,500.00
26351 · Telephone	108.72	166.67	(57.95)	1,147.42	1,166.65	(19.23)	2,000.00
26370 · Tap Fees & Inspections	0.00	1,666.67	(1,666.67)	6,504.63	11,666.65	(5,162.02)	20,000.00
26399 · Garbage Pickup	7,542.46	5,166.67	2,375.79	51,678.05	36,166.65	15,511.40	62,000.00
<b>Total 26200 · Contract Services</b>	<b>10,931.03</b>	<b>18,020.84</b>	<b>(7,089.81)</b>	<b>180,216.61</b>	<b>126,145.80</b>	<b>54,070.81</b>	<b>216,250.00</b>
26300 · Communications							
26338 · Advertising/Promotion	41.50	41.67	(0.17)	415.00	291.65	123.35	500.00
<b>Total 26300 · Communications</b>	<b>41.50</b>	<b>41.67</b>	<b>(0.17)</b>	<b>415.00</b>	<b>291.65</b>	<b>123.35</b>	<b>500.00</b>
26326 · Permits & Licenses	0.00	1,583.33	(1,583.33)	12,043.15	11,083.35	959.80	19,000.00
26371 · Dues & Subscriptions	0.00			545.00			
26400.1 · Supplies & Equipment							



	Apr 16	Budget	\$ Over B...	Oct '15 - A...	YTD Bud...	\$ Over Bu...	Annual Bu...
26342 · Chemicals	2,274.59	1,416.67	857.92	9,051.45	9,916.65	(865.20)	17,000.00
26358 · Copier/Fax Machine Lease	0.00	375.00	(375.00)	653.34	2,625.00	(1,971.66)	4,500.00
26460 · Operating Supplies	963.09	1,500.00	(536.91)	15,061.37	10,500.00	4,561.37	18,000.00
26485 · Uniforms	0.00	187.50	(187.50)	838.81	1,312.50	(473.69)	2,250.00
27040 · ComputerTechnology Equipment	0.00	416.67	(416.67)	0.00	2,916.65	(2,916.65)	5,000.00
26400.1 · Supplies & Equipment - Other	0.00	0.00	0.00	2,400.00	0.00	2,400.00	0.00
<b>Total 26400.1 · Supplies &amp; Equipment</b>	<b>3,237.68</b>	<b>3,895.84</b>	<b>(658.16)</b>	<b>28,004.97</b>	<b>27,270.80</b>	<b>734.17</b>	<b>46,750.00</b>
26401 · Groundwater Reduction Expenses	4,317.06	1,666.67	2,650.39	40,834.84	11,666.65	29,168.19	20,000.00
26500 · Staff Development							
26339 · Dues & Subscriptions	0.00	83.33	(83.33)	0.00	583.35	(583.35)	1,000.00
26354 · Travel & Training (Travel)	0.00	166.67	(166.67)	1,638.38	1,166.65	471.73	2,000.00
26355 · Employee Relations (Education)	0.00	41.67	(41.67)	100.00	291.65	(191.65)	500.00
<b>Total 26500 · Staff Development</b>	<b>0.00</b>	<b>291.67</b>	<b>(291.67)</b>	<b>1,738.38</b>	<b>2,041.65</b>	<b>(303.27)</b>	<b>3,500.00</b>
26600.2 · Maintenance							
26335 · Repairs & Maintenance	7,040.68	9,583.33	(2,542.65)	115,325.59	67,083.35	48,242.24	115,000.00
26335.1 · Vehicle Rep. & Maint.	1,045.99	333.33	712.66	1,052.07	2,333.35	(1,281.28)	4,000.00
26349 · Gas & Oil	250.15	416.67	(166.52)	1,664.43	2,916.65	(1,252.22)	5,000.00
<b>Total 26600.2 · Maintenance</b>	<b>8,336.82</b>	<b>10,333.33</b>	<b>(1,996.51)</b>	<b>118,042.09</b>	<b>72,333.35</b>	<b>45,708.74</b>	<b>124,000.00</b>
26700 · Insurance Expense							
26353.2 · Liability Ins.	142.96	129.17	13.79	3,743.88	904.15	2,839.73	1,550.00
26353.3 · Property Ins.	828.75	833.33	(4.58)	2,951.28	5,833.35	(2,882.07)	10,000.00
<b>Total 26700 · Insurance Expense</b>	<b>971.71</b>	<b>962.50</b>	<b>9.21</b>	<b>6,695.16</b>	<b>6,737.50</b>	<b>(42.34)</b>	<b>11,550.00</b>
26800 · Utilities Expense							
26352.1 · Utilities - Gas for Generators	413.05	45.83	367.22	661.92	320.85	341.07	550.00
26352.2 · Utilities-Water Plants	0.00	3,500.00	(3,500.00)	33,269.55	24,500.00	8,769.55	42,000.00
26352.3 · Utilities-WW Treatment Plants	0.00	2,916.67	(2,916.67)	13,146.18	20,416.65	(7,270.47)	35,000.00
26352.4 · Utilities - Lift Stations	8,240.88	625.00	7,615.88	13,858.59	4,375.00	9,483.59	7,500.00
26352.5 · Utilities - Security Light	0.00	50.00	(50.00)	69.15	350.00	(280.85)	600.00
<b>Total 26800 · Utilities Expense</b>	<b>8,653.93</b>	<b>7,137.50</b>	<b>1,516.43</b>	<b>61,005.39</b>	<b>49,962.50</b>	<b>11,042.89</b>	<b>85,650.00</b>
26900 · Capital Outlay							
26900.3 · Capital Outlay Equipment	0.00	11,666.67	(11,666.67)	22,886.00	81,666.65	(58,780.65)	140,000.00
26900 · Capital Outlay - Other	1,040.00			1,040.00			
<b>Total 26900 · Capital Outlay</b>	<b>1,040.00</b>	<b>11,666.67</b>	<b>(10,626.67)</b>	<b>23,926.00</b>	<b>81,666.65</b>	<b>(57,740.65)</b>	<b>140,000.00</b>
27000 · Miscellaneous Expenses							
26359 · Misc Expense	201.70	83.33	118.37	3,125.71	583.35	2,542.36	1,000.00
<b>Total 27000 · Miscellaneous Expenses</b>	<b>201.70</b>	<b>83.33</b>	<b>118.37</b>	<b>3,125.71</b>	<b>583.35</b>	<b>2,542.36</b>	<b>1,000.00</b>
<b>Total Expense</b>	<b>38,924.50</b>	<b>64,918.43</b>	<b>(25,993.93)</b>	<b>534,251.45</b>	<b>454,037.35</b>	<b>80,214.10</b>	<b>777,977.00</b>
<b>Net Ordinary Income</b>	<b>34,045.18</b>	<b>1,063.91</b>	<b>32,981.27</b>	<b>(47,013.33)</b>	<b>7,838.95</b>	<b>(54,852.28)</b>	<b>93,811.00</b>
<b>Other Income/Expense</b>							
<b>Other Expense</b>							
27001 · Other Expenses							
27001.2 · Transfer to Debt Service	0.00	0.00	0.00	62,650.00	62,650.00	0.00	125,300.00
<b>Total 27001 · Other Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>62,650.00</b>	<b>62,650.00</b>	<b>0.00</b>	<b>125,300.00</b>
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>62,650.00</b>	<b>62,650.00</b>	<b>0.00</b>	<b>125,300.00</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(62,650.00)</b>	<b>(62,650.00)</b>	<b>0.00</b>	<b>(125,300.00)</b>
<b>Net Income</b>	<b>34,045.18</b>	<b>1,063.91</b>	<b>32,981.27</b>	<b>(109,663.33)</b>	<b>(54,811.05)</b>	<b>(54,852.28)</b>	<b>(31,489.00)</b>

## District Debt Service Payments

05/01/2016 - 09/30/2017

Paying Agent	Series	Date Due	Date Paid	Principal	Interest	Total Due
<b>Debt Service Payment Due 09/01/2016</b>						
Amegy Bank of Texas	2012	09/01/2016		0.00	58,887.50	58,887.50
Amegy Bank of Texas	2012R	09/01/2016		0.00	39,209.37	39,209.37
First National Bank of Huntsville	2015R	09/01/2016		0.00	8,261.25	8,261.25
		<b>Total Due 09/01/2016</b>		<b>0.00</b>	<b>106,358.12</b>	<b>106,358.12</b>
<b>Debt Service Payment Due 03/01/2017</b>						
Amegy Bank of Texas	2012	03/01/2017		120,000.00	58,887.50	178,887.50
Amegy Bank of Texas	2012R	03/01/2017		105,000.00	39,209.38	144,209.38
First National Bank of Huntsville	2015R	03/01/2017		80,000.00	8,261.25	88,261.25
		<b>Total Due 03/01/2017</b>		<b>305,000.00</b>	<b>106,358.13</b>	<b>411,358.13</b>
<b>Debt Service Payment Due 09/01/2017</b>						
Amegy Bank of Texas	2012	09/01/2017		0.00	57,087.50	57,087.50
Amegy Bank of Texas	2012R	09/01/2017		0.00	38,159.38	38,159.38
First National Bank of Huntsville	2015R	09/01/2017		0.00	7,761.25	7,761.25
		<b>Total Due 09/01/2017</b>		<b>0.00</b>	<b>103,008.13</b>	<b>103,008.13</b>
		<b>District Total</b>		<b>\$305,000.00</b>	<b>\$315,724.38</b>	<b>\$620,724.38</b>

City of Montgomery  
**Summary of Pledged Securities**  
As of May 25, 2016

Financial Institution: ALLEGIANCE BANK

Total CDs, MM:	\$100,000.00	Collateral Security Required: No
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: No
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	N/A	

Financial Institution: FIRST BANK N.A. (Depository Bank)

Total CDs, MM, and Checking Accounts:	\$1,050,697.81	Collateral Security Required: Yes
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: Yes
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	0.00 %	

Financial Institution: GREEN BANK

Total CDs, MM:	\$100,000.00	Collateral Security Required: No
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: No
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	N/A	

Financial Institution: INDEPENDENT BANK

Total CDs, MM:	\$200,000.00	Collateral Security Required: No
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: No
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	N/A	

Financial Institution: TEXPOOL

Total CDs, MM:	\$530,100.73	Collateral Security Required: No
Less FDIC coverage:	\$0.00	Collateral Security Agreement On File: Yes
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	N/A	

<b>Meeting Date: May 31, 2016</b>	<b>Budgeted Amount: N/A</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates</b>	<b>Exhibits:</b>
<b>Date Prepared: May 27, 2016</b>	

**Subject**

Regarding an application for alcoholic beverage permit for 304 Caroline St. for a fine whiskey and cigar bar adjoining the cozy supper club by owner Thomas Cronin dba Cronin Group LLC

**Recommendation**

. Appears to be no detrimental concerns.

**Discussion**

There are no police concerns regarding the issuance of this license per Chief Napolitano. The application itself is in good order. There are existing similar liquor license issued in the downtown area. No communication of opposition given to City Hall in response to about 14 letters mailed to realtors within 200 feet.

**Approved By**

Department Manager		Date:
City Administrator	Jack Yates	Date: May 27, 2016



City of Montgomery  
Alcohol Beverage  
License Application

City of Montgomery, Texas  
P.O. Box 708  
Montgomery, Texas 77356  
936-597-3288  
[www.montgomerytexas.gov](http://www.montgomerytexas.gov)

APPLICATION FOR THE SALE OF ALCOHOLIC BEVERAGE LICENSE

Date Received by the City: 05/12/16

1. Type of Alcoholic Beverage License:

- (1) Category A – Off Premises Consumption Sale of All Alcoholic Beverages – Package Store
- (2) Category B – Off Premises Consumption Sale of Wine, Beer or Ale.
- (3) Category C – Off Premises Consumption Sale of Beer.
- (4) Category D – On Premises Consumption Sale of Beer, Wine and Mixed beverages – Restaurant or Café, where the sale of beer, wine and mixed beverage on the premises would be incidental to the restaurant or café.
- (5) Category E – On Premises Consumption Sale of Beer, Wine and Mixed beverages – Tavern, Lounge, or Bar. The sale of Beer, Wine and Mixed beverages for On-Premises Consumption being the principal business line.
- (6) Category F – Warehouse storage of Beer, Wine or Liquor for Distributors – No sale of Beer for on or Off-Premises Consumption permitted on the Premises.

2. Legal Description of the property for which License is sought. (Either by Lot and Block number or by a Metes and Bounds Description: Montgomery Townsite 02 TR 6A, 6B)

3. Exact Nature of the Business to be operated. (Must be fully described).

Fine Whiskey and Cigar Bar attached to Full Service Restaurant

4. Attach a Plat of the property to the Application showing the improvements, parking areas, location of signage and other structures on the property and within three hundred (300) feet to scale.

Previously Submitted 5.11.16

5. Description of signs and the hours they will be operated to be attached as a separate document.

Previously submitted 5.12.16

6. Attach floor plan of the building in which the business is to be conducted (showing fixtures, furniture, restrooms, kitchen and other equipment).

Previously submitted May 11, 2016

7. Attach a verified statement stating that the building is not within three hundred (300) feet of a church, school or hospital and that the building is in compliance with the requirements of this chapter for separate and adequate toilet facilities for men and women if used for on-premises consumption of beer, liquor or wine. This can be included in cover letter.

Previously submitted 5.11.16

8. Business Owner: Cronin Group LLC, DBA Cozy Supper Club Phone: 936-524-2206

Address: 14340 Liberty Street, Montgomery, TX 77356

Home Address: Same Phone: 281-948-9205

Check if you are leasing property: [ ]

9. Land Owner: Thomas F Cronin Phone: Same

Address: 14340 Liberty Street Montgomery, TX 77356

10. Business Partners: None Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Home Address: \_\_\_\_\_ Phone: \_\_\_\_\_

This is to certify that I, Thomas F. Cronin have complied with all State, County, Codes and Regulations of the City of Montgomery, Texas.

Thomas F. Cronin

Business Owner and/or Lessee

or

Partner if Applicable

11. A cover letter on your company's letterhead shall include a description of the nature of the business to be conducted, the names and address and interests of all persons having a direct or indirect financial interest in the property. The cover letter can include any other requested information that needs further description.

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Upon receipt of this application form and confirmation that all items have been received, you will be notified of the date and time of the City Council Public Hearing by the City Secretary.

The public hearing will require legal notice to be published in the City's official newspaper, the Conroe Courier 15-days prior to the meeting. There is also a required notice to be sent by mail ten (10) days in advance of the Public Hearing to all property owners within 200 feet of the property in question.

If the application is not approved by City Council, no new application may be filed for a period of one year from the date of the public hearing and original application, unless City Council shall determine that conditions have so changed that an earlier hearing would be justified.

The provisions of City Code shall be considered concurrent with or in addition to the Texas Alcoholic Beverage Code, and, where a conflict may be found to exist, the provisions of the Texas Alcoholic Beverage Code shall apply. Applicants for a City alcoholic beverage license must comply with all applicable state and county codes and regulations as well as the requirements of the City Code.

It shall be unlawful for any person to manufacture, brew, distill, sell or distribute any wine, beer, liquor or other alcoholic beverage within the City, or engage in any other activity for which a license or permit is required by the Texas Alcoholic Beverage Code, without first obtaining a license so to do from the City. The annual fee for each such license shall be an amount equal to one-half the fee charged by the state for a license or permit to engage in a similar activity.

**Note: The Alcoholic Beverage Code, provides that a mixed beverage permit is exempt from City permit fees during the three year period following the issuance of the permit.**

If you require any additional information, please contact the City Secretary, Susan Hensley at (936) 597-3288.



May 10, 2016

Susan Hensley, City Secretary  
City of Montgomery  
PO Box 708  
Montgomery, TX 77356

Re: S728002 Montgomery Township 02, TR 6-A, 6-B Acres 0.4139

Dear Susan:

Thank you for your time, as well as your nice comments regarding Cozy Grape. Based on the information that you provided, following, I will attempt to detail what I propose in order to meet the City of Montgomery's requirements.

Currently, I hold Texas Alcoholic Beverage Commission license BG891349, beer and wine-food and beverage license issued to Cronin Group LLC on behalf of Cozy Supper Club, 304 Caroline St. In December, 2015 the lease for the ladies boutique at the property adjoining Cozy Supper Club ran to term. The owners of the boutique decided not to renew.

In order to complement Cozy Supper Club, I conferred with Amanda Canady, Property Transactions at Montgomery Central Appraisal District and inquired how I could combine 308 Caroline into 304 Caroline. She provided me assistance and officially 308 Caroline no longer exists.

Going further my intent is to obtain an RM license and open a Fine Whiskey and Cigar Bar in the building adjoining Cozy Supper Club. RM is restaurant and mixed drinks. Both buildings are to be joined by a wood pergola/covered walkway.

Signage will be in line with the City of Montgomery Historic District requirements and although I have not proposed anything to P and Z, my intent is to keep it very similar to the old 308 Caroline sign centered on the façade at the roof of the building. The sign (picture attached) is rectangular painted white and will have black lettering saying The Annex at Cozy Supper Club. It will be lighted with a clear floodlight.

Please see floor plans and building dimensions on docs provided by the MCAD. I also had a friend that is a design engineer in oil and gas refineries to provide a floor plan with dimensioning. Per the floor plan, the bar area will have eight bar stools and 5 high top pub tables seating 4 at each pub table. Across from the bar is a free standing humidior, inserted into the closet space that was part of the ladies boutique. The cigar smoking room will have 4 leather club chairs with tables with small round tables between each, a pair of wood club chairs with a table between and multiple leather couches facing each other with coffee tables separating the couches.

There will be no kitchen or food preparation area. Cozy Supper Club will provide appetizers only, if desired, brought by a food runner, but there is no need to install another inspected kitchen since there already is one. Per Montgomery County Environmental Services, I already installed a hand wash sink in the same location as a former kitchen sink and a four bay bar sink in the same location as a utility area. No new plumbing has been installed. I utilized current facilities.

The two bathrooms as required by TABC are as shown, one being an ADA compliant bathroom (women) and the other smaller bathroom being the men's. On the east side of the building, I have two rooms, one approximately 169 sq 'and another approximately 120 sq '. I am hoping to lease those two spaces for a men's barber shop. I do not want to operate the barber shop. It will be demised with separate walls and locked doors in the hallway. I anticipate the Barber Shop hours will be different than Cozy Supper.

The only person with a financial interest in the current and new operation will be Thomas F. Cronin, Managing Member of Cronin Group, LLC a Texas Limited Liability Company. Since I currently hold a BG License the pre-qualifications required by TABC regarding schools and churches has already been met.

I have been fortunate to own Cozy Grape Wine Bar and Bistro for the past four years. I feel and have been told by many clients that it has really enhanced the image of the downtown historic district. As such, I have owned Cozy Supper Club for almost two years and have received similar comments. The Annex @ Cozy Supper Club, Whiskey and Cigar Bar will enhance the reputation of Cozy Supper Club. I have not done an intense geographic study but I doubt if there is anything similar to what I propose outside of Houston.

With it's opening, I hope to bring more awareness to that part of historic downtown Montgomery and maybe make it a little more of a dining and entertainment destination. The closing hours will remain the same as Cozy Supper Club: 10 PM or until the last group leaves, (not past 11PM). I have no desire to stay open later as that is not the type of clientele the Supper Club enjoys nor is it the type we want to entertain. There are other watering holes, so to speak, close by for that demographic.

Having provided an explanation on my intent, I am requesting that the City of Montgomery approve their portion of the RM license so that I can convert from beer and wine to mixed drinks, beer and wine.

Respectfully,

Thomas F. Cronin

tfc/attachments



Property ID and Legal Description <b>R123945</b> <b>7280-02-00600</b>	Tax Year: 2015	Owner Information BERKININ, THOMAS F (00435857) 14340 LIBERTY ST MONTGOMERY, TX 77356-4624	Land Inspected 0-02-2015 (MMS)	Market Value \$299,490	Card Printed 02/02/2016	Card # 1	Map # 123T
ST28032 - Montgomery Townsite 02, TR 6-A, 6-B, ACRES 0.4139			Next Inspection/Reason:	Assessed Value \$299,490	Comments		



Property Situs Address HOTSIE TOTISIE BOUTIQUE, 308 CAROLINE ST, MONTGOMERY, TX 77356	
Linked Property R123946 - 7280-02-00620	Exemptions/Special Vals
Neighborhood 1100.C	
Taxing Unit Information GMO:SMO;CMO;FD2;HM1	
Topography	Utilities
Const Style 1	Foundation C1
Foot/Ac CH4, CC1	Plumbing 2
Date 06/29/2014	Price
01/23/2007	
06/03/2005	
Seller PERRONI, MICHAEL & ADAMS, NANCY R	Book/Instrument 2014085641
	268.11
	842.10
	2553

026	24
21	49
31	026
19	5
CRP1	30
CRP1	30
	6
	49

Type	Description	St Cd, HS, Type	Class	Area	Area Factor	Adjusted Area	Perimeter	Unit Price	Yr. Bilt / Act-Eff	Cond	% Gd	Ph %	Eco %	Func %	% Comp	Value
026	Dwelling Conversion- Sales	F1 N C	C	1,369		1,369	160	50.10	1970-1990	PN/FN	98	100	100	100		67,220
028	Dwelling Conversion- Sales	F1 N C	C	504		504	90	50.10	1990-1970	PN/FN	66	100	100	100		16,870
CRP1	Commercial Porch Open	F1 N C	C	150		150	70	8.80	1990-1970	PN/FN	98	100	100	100		1,290
CRP1	Commercial Porch Open	F1 N C	C	294		294	110	8.80	1990-2007	PN/FN	98	100	100	100		2,540
TOTAL																87,720

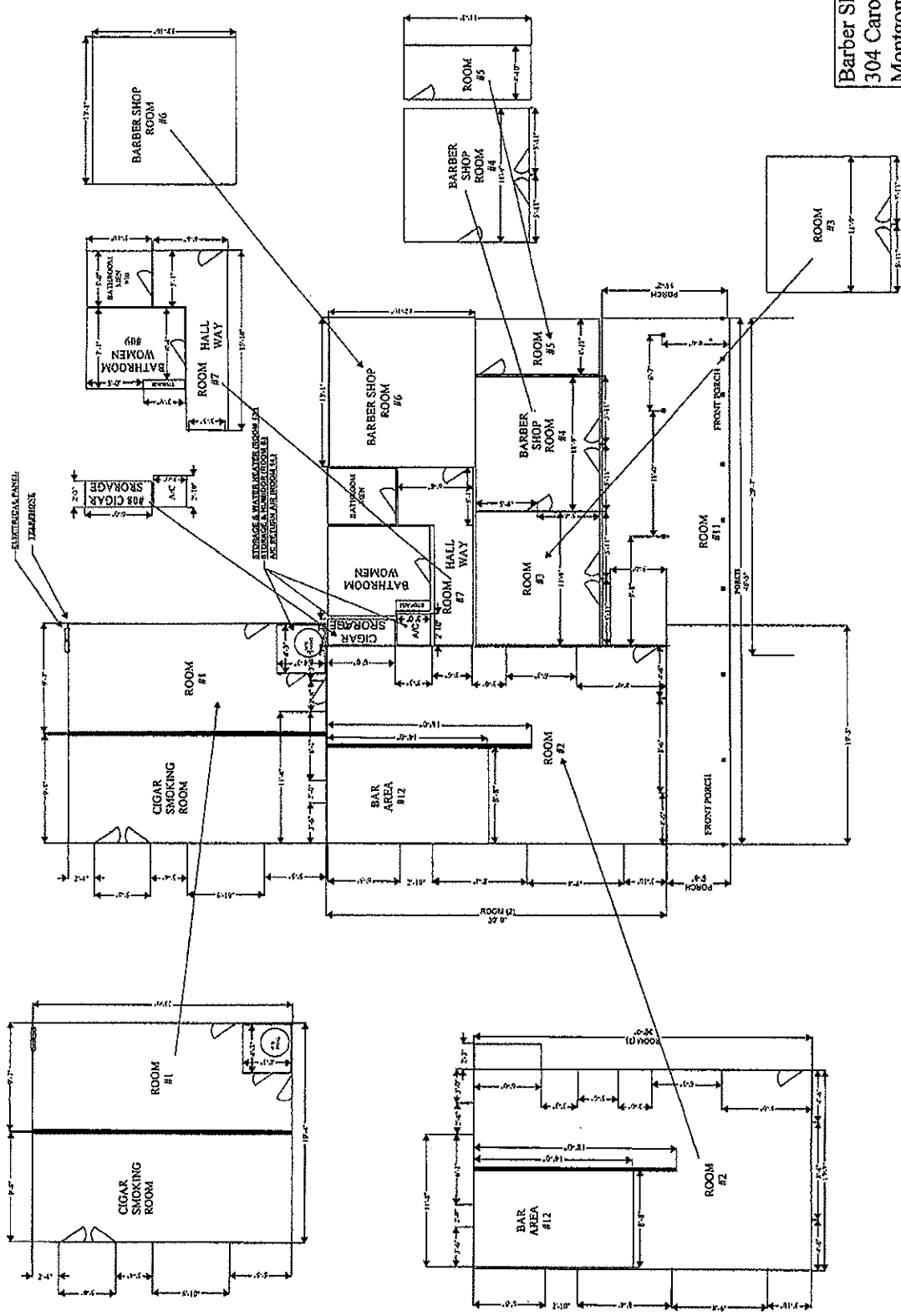
Type	Description	Table	ST Cd	HS	Meth	Area	Unit Price	Func %	Econ %	Adj %	Market Value	Ag Tol	Ag Unit Pr	Ag Value
S1	Primary Site		F1	N	SFT	9,583.0000	1.00	100	100		9,580		0.00	0
S1	Primary Site		F1	N	SFT	8,446.0000	1.00	100	100		8,450		0.00	0
TOTAL												18,030	TOTAL	0

NBHF% 100  
EFF. ACRES 0.2200  
TOTAL 18,029.0000

60) DIMENSIONING  
 61) Walls, Slabs, Gns  
 62) Electrical  
 63) Mechanical, Ceiling, Specialty  
 64) HVAC Conditions

**ROOM**


- CIGAR SMOCKING ROOM (#1)
- 2 TABLE ROOM (#2)
- BARBER SHOP ROOM (#3)
- BARBER SHOP ROOM (#4)
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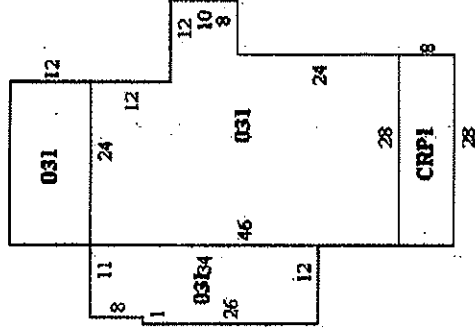


**DIMENSIONING**  
 04/19/2016

Barber Shop Whiskey and Cigar bar  
 304 Caroline Street, Suite B  
 Montgomery, TX. 77356  
 DRAWING: 304 Caroline Street, B-00

Property ID and Legal Description <b>R123945</b> <b>7280-02-00600</b>	Tax Year: 2016	Owner Information CRONIN, THOMAS F (00433857)	Last Inspected 02/09/2016 (MMS)	Market Value \$401,320 I	Card Printed 04/25/2016	Card # 2	Map ID
S728002 - Montgomery Townsite 02, TR 6-A, 6-B, ACRES 0.4139		14340 LIBERTY ST MONTGOMERY, TX 77356-4624	Next Inspection/Reason	Assessed Value \$401,320	Comments COMBINED R123945 & R123946 FOR 2016 PER OWNER.		

Property Situs Address COZY SUPPER CLUB,304 CAROLINE ST, MONTGOMERY, TX 77356		
Linked Property R123946 - 7280-02-00520		
Neighborhood 1100.C	Exemptions/Spec. Vals	
Taxing Unit Information GMO;SMO;CMO;F02;HM1		
Topography	Utilities	Other
Const Style 1	Foundation C2	Ext. Finish 100-P2
Heat/AC CH4,CC1	Plumbing 2	Fireplace Rooms
Date 08/29/2014	Price	Rooms
01/23/2007		Bedrooms
06/03/2005		
Seller PERRONI, MICHAEL & ADAMS, NANCY R		Book / Instrument 2014085641
Buyer MARA MOJÁ HOLDINGS		268.11
		842.10
		2889
		2553



Type	Description	St Cd, HS, Type	Class	Area	Area Factor	Adjusted Area	Perimeter	Unit Price	Yr. Bilt / Act-Eff	Cond	% Gd	Ph %	Eco %	Fnc %	% Cmp	Value
031	Restaurant	F1 N C	D+	1,320		1,320	164	86.36	1950-2000	PN/FN	78	100	100	100	100	88,920
031	Restaurant	F1 N C	D+	400		400	92	91.50	1950-2000	PN/FN	78	100	100	100	100	28,550
031	Restaurant	F1 N C	D+	288		288	72	92.48	1950-2000	PN/FN	78	100	100	100	100	20,770
CRP1	Commercial Porch Open	F1 N C	D+	224		224	72	13.05	1950-2000	PN/FN	78	100	100	100	100	2,280
<b>TOTAL</b>															<b>140,520</b>	

NBH% 100



# ON-PREMISE PREQUALIFICATION PACKET

L-ON  
(01/2016)

Submit this packet to the proper governmental entities to obtain certification for the type of license/permit for which you are applying as required by Sections 11.37, 11.39, 11.46(b), 61.37, 61.38, 61.42 and Rule §33.13

Contact your local TABC office to verify requirements of Sections 11.391 and 61.381 as you may be required to post a sign at your proposed location 60-days prior to the issuance of your license/permit.

All statutory and rule references mentioned in this application refer to and can be found in the Texas Alcoholic Beverage Code or Rules located on our website [www.tabc.texas.gov/laws/code\\_and\\_rules.asp](http://www.tabc.texas.gov/laws/code_and_rules.asp)

## LOCATION INFORMATION

1. Application for:  Original  Add Late Hours Only License/Permit Number \_\_\_\_\_

Reinstatement License/Permit Number \_\_\_\_\_

Change of Licensed Location License/Permit Number \_\_\_\_\_

2. Type of On-Premise License/Permit

- BG Wine and Beer Retailer's Permit
- BE Beer Retail Dealer's On-Premise License
- BL Retail Dealer's On-Premise Late Hours License
- BP Brewpub License
- V Wine & Beer Retailer's Permit for Excursion Boats
- Y Wine & Beer Retailer's Permit for Railway Dining Car
- MB Mixed Beverage Permit
- O Private Carrier's Permit - For Brewpubs (BP) with a BG only
- LB Mixed Beverage Late Hours Permit
- MI Minibar Permit
- CB Caterer's Permit
- FB Food and Beverage Certificate
- PE Beverage Cartage Permit
- RM Mixed Beverage Restaurant Permit with FB

3. Indicate Primary Business at this Location

- Restaurant  Sporting Arena, Civic Center, Hotel
- Bar  Grocery/Market
- Sexually Oriented  Miscellaneous \_\_\_\_\_

4. Trade Name of Location

Cozy Supper Club

5. Location Address

304 Caroline Street

City  
Montgomery

County  
Montgomery

State  
TX Zip Code  
77356

6. Mailing Address

14340 Liberty St

City  
Montgomery

State  
TX Zip Code  
77356

7. Business Phone No.

(936) 524-2206

Alternate Phone No.

( ) -

E-mail Address

tom@cozygrape.com

## OWNER INFORMATION

8. Type of Owner

- Individual  Corporation  City/County/University
- Partnership  Limited Liability Company  Other \_\_\_\_\_
- Limited Partnership  Joint Venture
- Limited Liability Partnership  Trust

9. Business Owner/Applicant

Thomas Cronin dba Cronin Group LLC

**10. As indicated on the chart, enter the individuals that pertain to your business type:**  
*(For additional space, use Form L-OIG)*

Individual/Individual Owner	Limited Liability Company/All Officers or Managers
Partnership/All Partners	Joint Venture/Venturers
Limited Partnership/All General Partners	Trust/Trustee(s)
Corporation/All Officers	City, County, University/Official

Last Name <i>Cronin</i>	First Name <i>Thomas</i>	MI <i>F</i>	Title <i>Managing Member</i>
Last Name	First Name	MI	Title
Last Name	First Name	MI	Title

**MEASUREMENT INFORMATION**  
 Section 109.31 et seq.

11. Will your business be located within 300 feet of a church or public hospital?  Yes  No

*NOTE: For churches or public hospitals measure from front door to front door, along the property lines of the street fronts and in a direct line across intersections.*

12. Will your business be located within 300 feet of any private/public school, day care center or child care facility?  Yes  No

If "YES," are the facilities located on different floors or stories of the building?  Yes  No

*NOTE: For private/public schools, day care centers and child care facilities measure in a direct line from the nearest property line of the school, day care center or child care facility to the nearest property line of the place of business, and in a direct line across intersections.*

*NOTE: For multistory building: businesses may be within 300 feet of a day care center or child care facility as long as the facilities are located on different floors of the building.*

*NOTE: If located on or above the fifth story of a multistory building: measure in a direct line from the property line of the private/public school to property line of your place of business in a direct line across intersections vertically up the building at the property line to the base of the floor on which your business is located.*

13. Will your business be located within 1,000 feet of a private school?  Yes  No

14. Will your business be located within 1,000 feet of a public school?  Yes  No

**60-DAY SIGN**

15. As required under Section 11.391 and 61.381, enter the exact date the 60-Day sign was posted at your location.

Exact Date (mm/dd/yyyy)  
*Currently hold BG license*

**ALL APPLICANTS**

16. IF YOUR LOCATION IS NOT WITHIN THE CITY LIMITS, CHECK HERE   
 I, the applicant, have confirmed I am not located in the city limits of any city and therefore all city certificates are not required.

**WARNING AND SIGNATURE**

**IF APPLICANT IS SHOWN AS**

**WHO MUST SIGN**

Proprietorship	Individual Owner
Partnership	Partner
Corporation	Officer
Limited Partnership	General Partner
Limited Liability Partnership	General Partner
Limited Liability Company	Officer/Manager

**WARNING:** Section 101.69 of the Texas Alcoholic Beverage Code states: "a person who makes a false statement or false representation in an application for a permit or license or in a statement, report, or other instrument to be filed with the Commission and required to be sworn commits an offense punishable by imprisonment in the Texas Department of Criminal Justice for not less than 2 nor more than 10 years."

**I, UNDER PENALTY OF LAW, HEREBY SWEAR THAT I HAVE READ ALL THE INFORMATION PROVIDED IN THE APPLICATION AND ANY ATTACHMENTS AND THE INFORMATION IS TRUE AND CORRECT. I ALSO UNDERSTAND ANY FALSE STATEMENT OR REPRESENTATION IN THIS APPLICATION CAN RESULT IN MY APPLICATION BEING DENIED AND/OR CRIMINAL CHARGES FILED AGAINST ME. I ALSO AUTHORIZE THE TEXAS ALCOHOLIC BEVERAGE COMMISSION TO USE ALL LEGAL MEANS TO VERIFY THE INFORMATION PROVIDED.**

PRINT NAME

Thomas F. Cronin

SIGN HERE

*Thomas F. Cronin*

TITLE

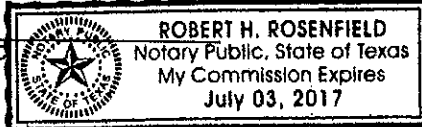
Managing Member

Before me, the undersigned authority, on this 10 day of May, 2016, the person whose name is signed to the foregoing application personally appeared and, duly sworn by me, states under oath that he or she has read the said application and that all the facts therein set forth are true and correct.

SIGN HERE

R. H. D.

NOTARY PUBLIC



SEAL

**CERTIFICATE OF CITY SECRETARY (FOR MB, RM, V & Y)**

Section 11.37

I hereby certify on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, that the location for which the license/permit is sought is inside the boundaries of this city or town, in a "wet" area for such license/permit, and not prohibited by charter or ordinance in reference to the sale of such alcoholic beverages.

SIGN

HERE

\_\_\_\_\_  
City Secretary/Clerk

\_\_\_\_\_  
City

\_\_\_\_\_, TEXAS

SEAL

**CERTIFICATE OF CITY SECRETARY (FOR BG & BE)**

Section 11.37 & 61.37

I hereby certify on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, that the location for which the license/permit is sought is inside the boundaries of this city or town, in a "wet" area for such license/permit, and not prohibited by charter or ordinance in reference to the sale of such alcoholic beverages.

**Election for given location was held for:**

- legal sale of all alcoholic beverages
- legal sale of all alcoholic beverages except mixed beverages
- legal sale of all alcoholic beverages including mixed beverages
- legal sale of beer/wine (17%) on-premise **AFTER** Sept. 1, 1999
- legal sale of beer/wine (14%) on-premise **BEFORE** Sept. 1, 1999

**OR IF ABOVE DOES NOT APPLY:**

Be advised the location must have had two election passages per Section 25.14 or Section 69.17 of the TABC Code. One for beer and wine off-premise and one for mixed beverage.

- legal sale of beer and wine for off-premise consumption only

**AND EITHER:**

- legal sale of mixed beverages

**OR**

- legal sale of mixed beverages in restaurants by food and beverage certificate holders (applicant must apply for FB with BG and BE)

SIGN

HERE

\_\_\_\_\_  
City Secretary/Clerk

\_\_\_\_\_  
City

\_\_\_\_\_, TEXAS

SEAL

**CERTIFICATE OF CITY SECRETARY FOR LATE HOURS LICENSE/PERMIT  
(LB & BL)**

Chapters 29 & 70 et seq.

I hereby certify on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, that one of the below is correct:

- The governing body of this city has by ordinance authorized the sale of *mixed beverages* between midnight and 2:00 A.M.; or
- The governing body of this city has by ordinance authorized the sale of *beer* between midnight and \_\_\_\_\_ A.M.; or
- The population of the city or county where premises are located was 500,000 or more according to the 22<sup>nd</sup> Decennial Census of the United States as released by the Bureau of the Census on March 12, 2001; or
- The population of the city or county where premises are located was 800,000 or more according to the last Federal Census (2010).

SIGN

HERE \_\_\_\_\_

City Secretary/Clerk

City

TEXAS

SEAL

**CERTIFICATE OF COUNTY CLERK (FOR MB, RM, V & Y)**

Section 11:37

I hereby certify on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, that the location for which the license/permit is sought is in a "wet" area for such license/permit, and is not prohibited by any valid order of the Commissioner's Court.

SIGN

HERE \_\_\_\_\_

County Clerk

COUNTY

SEAL

**CERTIFICATE OF COUNTY CLERK (FOR BG & BE)**

Section 11:37 & 61:37

I hereby certify on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, that the location for which the license/permit is sought is in a "wet" area and is not prohibited by any valid order of the Commissioner's Court for a Wine & Beer Retailer's Permit.

**Election for given location was held for:**

- legal sale of all alcoholic beverages
- legal sale of all alcoholic beverages except mixed beverages
- legal sale of all alcoholic beverages including mixed beverages
- legal sale of beer/wine (17%) on-premise **AFTER** Sept. 1, 1999
- legal sale of beer/wine (14%) on-premise **BEFORE** Sept. 1, 1999

**OR IF ABOVE DOES NOT APPLY:**

Be advised the location must have had two election passages per 25.14 or 69.17 of the TAB Code. One for beer and wine off-premise and one for mixed beverage.

- legal sale of beer and wine for off-premise consumption only

**AND EITHER:**

- legal sale of mixed beverages

**OR**

- legal sale of mixed beverages in restaurants by food and beverage certificate holders  
(applicant must apply for FB with BG and BE)

SIGN

HERE \_\_\_\_\_

County Clerk

COUNTY

SEAL

**CERTIFICATE OF COUNTY CLERK FOR LATE HOURS LICENSE/PERMIT (LB & BL)**

Chapters 29 & 70 et seq

- I hereby certify on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, that one of the below are correct:
- The Commissioner's Court of the county has by order authorized the sale of *mixed beverages* between midnight and 2:00 A.M.; or
  - The Commissioner's Court of the county has by order authorized the sale of *beer* between midnight and \_\_\_\_\_ A.M.; or
  - The population of the city or county where premises are located was 500,000 or more according to the 22<sup>nd</sup> Decennial Census of the United States as released by the Bureau of the Census on March 12, 2001; or
  - The population of the city or county where premises are located was 800,000 or more according to the last Federal Census (2010).

SIGN HERE \_\_\_\_\_ COUNTY  
County Clerk

SEAL

**COMPTROLLER OF PUBLIC ACCOUNTS CERTIFICATE**

Section 11.46 (b) & 61.42 (b)

This is to certify on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the applicant holds or has applied for and satisfies all legal requirements for the issuance of a Sales Tax Permit under the Limited Sales, Excise and Use Tax Act or the applicant as of this date is not required to hold a Sales Tax Permit.

Sales Tax Permit Number \_\_\_\_\_ Outlet Number \_\_\_\_\_

Print Name of Comptroller Employee \_\_\_\_\_

Print Title of Comptroller Employee \_\_\_\_\_

SIGN HERE \_\_\_\_\_ FIELD OFFICE \_\_\_\_\_

SEAL

**PUBLISHER'S AFFIDAVIT (FOR MB, LB, RM, BP, BG, BE, BL, V & Y)**

Section 11.39 and 61.38

Name of newspaper	
City, County	
Dates notice published in daily/weekly newspaper (mm/dd/yyyy)	/ /
<i>Publisher or designee certifies attached notice was published in newspaper stated on dates shown.</i>	
Signature of publisher or designee	
Sworn to and subscribed before me on this date	/ /
Signature of Notary Public	
SEAL	

ATTACH PRINTED  
COPY OF THE  
NOTICE HERE



Montgomery City Council  
**AGENDA REPORT**

ITEM - 9

<b>Meeting Date: May 31, 2016</b>	<b>Budgeted Amount: N/A</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates</b>	<b>Exhibits: memo from city engineer, the final plat</b>
<b>Date Prepared: May 27, 2016</b>	

**Subject**

Final Plat and construction drawings for Heritage Place Medical Center

**Recommendation**

My concern is the street placement, driveway placement on Houston and S.Hwy. 105 and the extent of the city engineers items that remain to be completed on the final plat – my concern there is Council’s approval “based upon completion of the minor items to be reviewed by the engineer before the final plat is signed” and not seeing, and knowing, that the final plat is exactly the way the Council wants it to be.

**Discussion**

Attached is a memo from the city engineer regarding this plat. Note the number of exceptions that remain to be completed.

**Approved By**

Department Manager		Date:
City Administrator	Jack Yates	Date: May 27, 2016



May 20, 2016

The Planning and Zoning Commission  
City of Montgomery  
101 Old Plantersville Road  
Montgomery, Texas 77316

8701 New Trails Drive, Suite 200  
The Woodlands, Texas 77381-4241  
Tel: 281.363.4039  
Fax: 281.363.3459  
[www.jonescarter.com](http://www.jonescarter.com)

Re: Submission of Final Plat and accompanying Construction Plans  
Heritage Place II/Heritage Place Medical Center  
City of Montgomery

Commission Members:

We have reviewed the referenced final plat as prepared by Mr. Donald K. Hall, R.P.L.S. All previous review comments have been addressed and we find it to be in keeping with the submission criteria set forth in the City of Montgomery's Code of Ordinances. We have reviewed the accompanying construction plans as prepared by Mr. E. Levi Love, P.E. and while most review comments have been addressed, there are still outstanding items including pending City Council approval of a driveway spacing variance request and the proposed improvements to Houston Street. We offer the recommendation that should the Commission grant provisional approval of the referenced documents we will continue to coordinate with Messrs. Hall and Love to ensure that all review comments are addressed prior to formal approval of the final plat and accompanying construction drawings.

If you have any questions or comments, please contact, Glynn Fleming and or myself.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Ed Shackelford', written over a white background.

Ed Shackelford, P.E.  
Engineer for the City

EHS/gef: lr2

P:\PROJECTS\W5841 - City of Montgomery\W5841-0900-00 General Consultation\2016\P&Z Reports\5-24-2016\HeritagePlace Medical, Final Plat-P&Z Opinion.doc

Enclosures:

cc/enc:

Heritage Place II, Section I-Final Plat Submission  
The Honorable Mayor and City Council, City of Montgomery  
Mr. Jack Yates – City of Montgomery, City Administrator  
Ms. Susan Hensley– City of Montgomery, City Secretary  
Mr. Larry Foerster – Darden, Fowler & Creighton, City Attorney  
Mr. E. Levi Love, P.E. – L Squared Engineering



Montgomery City Council  
**AGENDA REPORT**

ITEM - 10

<b>Meeting Date: May 31, 2016</b>	<b>Budgeted Amount:</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates</b>	<b>Exhibits: The County approved the Agreement on 5 – 24 we do not yet have that document we expect to have it by the meeting</b>
<b>Date Prepared: May 27, 2016</b>	

**Subject**

Approval of the Interlocal Agreement between the city of Montgomery and Montgomery County for preparation of mobility plan

**Recommendation**

Approval of the Interlocal agreement from Larry Foerster a check for and myself

**Discussion**

As previously discussed by the Council this is a joint project between Montgomery County and the City, wherein the city receives what amounts to a Street plan and the County gets a coordinated thoroughfare plan for the area around the city. The total cost of the project is \$45,000 with \$30,000 paid by the County and \$15,000 paid by the City. The City's share will not be paid until next fiscal year. Expected time of completion is uncertain, that could be asked at the meeting of the City Engineer. Larry Foerster, Ed Shackelford and I have reviewed the agreement.

**Approved By**

Montgomery City Council  
**AGENDA REPORT**

ITEM - 11

<b>Meeting Date: May 31, 2016</b>	<b>Budgeted Amount: \$15,000 next fiscal year</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates</b>	<b>Exhibits:</b>
<b>Date Prepared: May 27, 2016</b>	

**Subject**

Approval of Jones and Carter to perform the Mobility Study

**Recommendation**

Approval of the Agreement with Jones and Carter Engineering to perform the mobility plan as provided in the Interlocal Agreement . Based on Council's previous statements, the Council insisted upon the County that Jones and Carter perform the study.

**Discussion**

As previously discussed by the Council this is a joint project between Montgomery County and the City, wherein the city receives what amounts to a Street Plan and the County gets a coordinated thoroughfare plan for the area around the city. The total cost of the project is \$45,000 with \$30,000 paid by the county and \$15,000 by the city. The city's share will not be paid until next fiscal year. Expected time of completion is uncertain, could be asked at the meeting of the city engineer.

At the initiation of the thought of this agreement for the mobility plan one of the city's requirements was that Jones and Carter perform the study.

**Approved By**

Department Manager		Date:
City Administrator	Jack Yates	Date: May 27, 2016

<b>Meeting Date: May 31, 2016</b>	<b>Budgeted Amount:</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates</b>	<b>Exhibits: Map showing parade route</b>
<b>Date Prepared: May 27, 2016</b>	

**Subject**

Freedom Fest Parade- request to close streets

**Recommendation**

This is the same route as previous years and has been properly coordinated with the police department and the public works department – – recommend approval

**Discussion**

The Freedom Fest is an annual Montgomery Area Chamber of Commerce event. Coordination was made with the HMBA group. Police Department has no problem with this parade nor does the Public Works Department.

**Approved By**

Department Manager		Date:
City Administrator	Jack Yates	Date: May 27, 2016

# Freedom Fest



July 2, 2016

Dear City Council,

July 2, 2016 marks our third annual Freedom Fest including parade, children's area, BBQ cook-off, baking contest, and crafter's market vendors. We are requesting permission to close the streets for the parade route at the times listed below.

Following the parade, we would like to enclose the "T" of College and McCown for the remainder of the day for the safety of festival goers. The "T" is marked in green on the attached map and will allow for ease of traffic flow along McCown to circle in and out of the parking lot in front of the Steak House.

The entire event will be closed by 4pm this year.

## FREEDOM PARADE

Theme: Stars and Stripes Over Texas

ABT Parade = "Anything but a Trailer" IE golf carts, walking, bikes, cars, tractor,

10am Line Up and judging – MES, Bessie Price Owen Dr., Library

11am Start Time – block streets

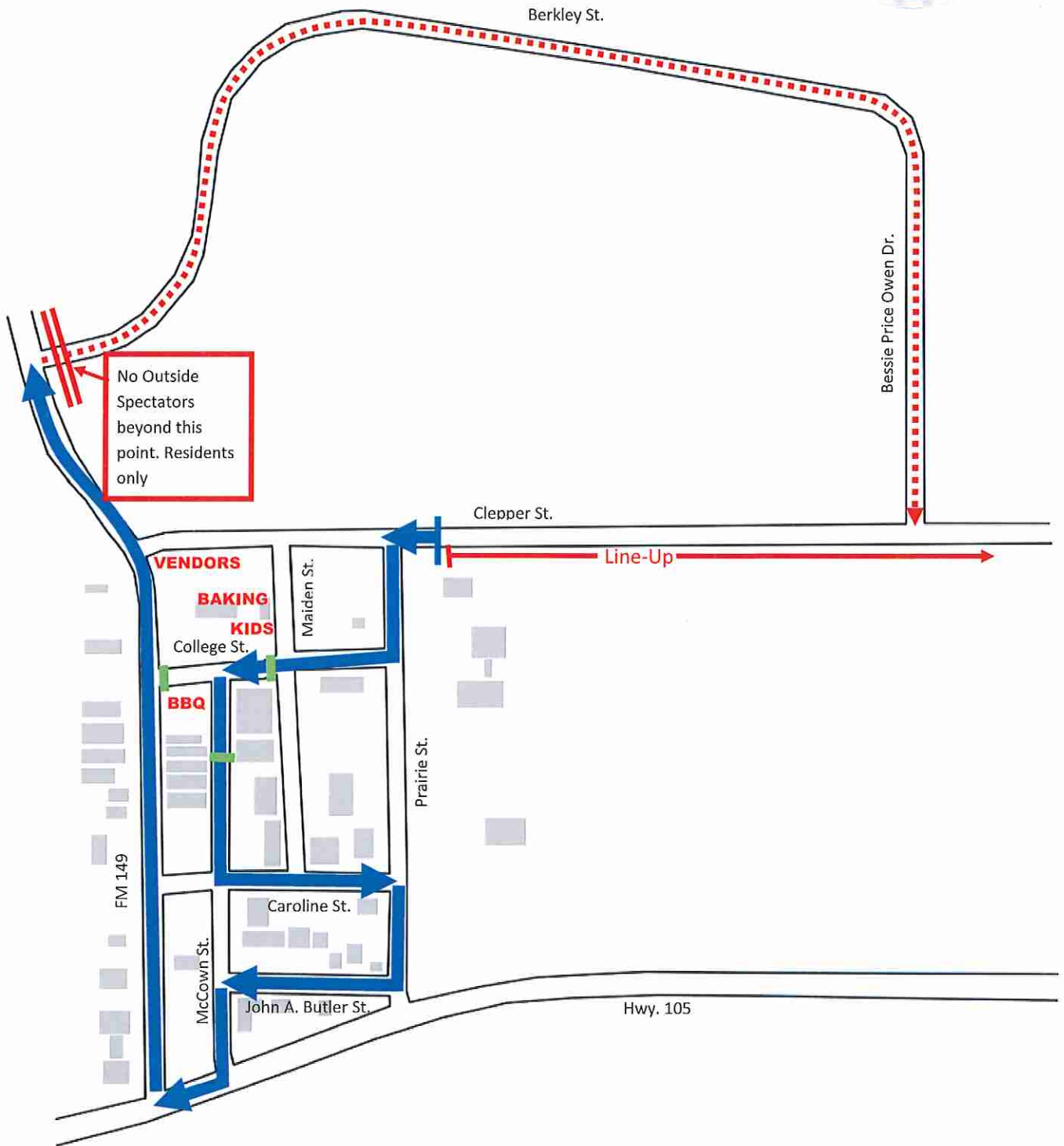
12:30pm Complete Parade – **Set up "T" Road blocks** only for the remainder of the day

See attached map of parade route.

Requesting 1 lane of Hwy 105 during parade time.

# Freedom Fest

July 2, 2016 Parade Route





<b>Meeting Date: May 31, 2016</b>	<b>Budgeted Amount:</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates</b>	<b>Exhibits: letter of request, survey of property with legal description, map of zoning for city in the area</b>
<b>Date Prepared: May 27, 2016</b>	

**Subject**

McCoy's rezoning from "R-2" residential and "R-4" multi-family to "B" Commercial

**Discussion**

You held the public hearing on this on April 12<sup>th</sup>. There were no comments from the public at that time. The Planning Commission voted unanimously to recommend the rezoning- therefore it would take 4/5 vote of the Council to deny the change against the recommendation of the Planning Commission.

**Recommendation**

Approval

**Approved By**

Department Manager		Date:
City Administrator	Jack Yates	Date: May 27, 2016

Motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_, that the following Ordinance be passed:

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF MONTGOMERY, TEXAS AMENDING THE CITY CODE OF ORDINANCES AMENDING CHAPTER 98, "ZONING," BY RECLASSIFYING THE MCCOY BUILDING SUPPLY PROPERTY ON STATE HIGHWAY 105 FROM "COMMERCIAL, MULTI-FAMILY AND RESIDENTIAL" ZONING CLASSIFICATION AS FOUND ON THE CITY'S OFFICIAL ZONING MAP TO STRICTLY "COMMERCIAL;" PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE UPON PUBLICATION.**

**WHEREAS**, the City Council has passed the City of Montgomery Zoning Ordinance providing certain rules and regulations concerning zoning within the City of Montgomery, as found in the Code of Ordinances ("CODE") at Chapter 98; and

**WHEREAS**, the City Council has been informed that the proposed new McCoy Building Supply property located at the corner of State Highway 105 and Buffalo Springs Drive, and further described in the attached plat incorporated into this Ordinance as Exhibit "A," (herein "the Property"), is currently zoned "Commercial, Multi-Family, and Residential" on the City's Official Zoning Map; and

**WHEREAS**, McCoy Building Supply has requested that the City Council rezone the entire 10.36-acre tract as "Commercial" as authorized by Section 98-36 of the CODE; and

**WHEREAS**, pursuant to Section 98-36 (c) of the CODE, the City Planning and Zoning Commission has submitted a final report to the City Council in which it has voted to approve and recommend that the Property be reclassified as "Commercial" consistent with its proposed use; and

**WHEREAS**, a public hearing was also conducted on May 10, 2016 before the City Council, as authorized by Section 98-36 (d) of the CODE, in order to consider the amendment of the zoning classification of the Property to "Commercial;" and

**WHEREAS**, the City Council finds that all notifications and other procedures required by Section 98-36 of the CODE have been followed; and

**WHEREAS**, the City Council has determined that it in the best interest of the citizens of the City that the Property should be reclassified as "Commercial;"

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MONTGOMERY, MONTGOMERY COUNTY, TEXAS THAT:**

**Section 1. Adoption of Recitals.** The recitals in the preamble to this Ordinance are hereby adopted as the findings and conclusions of the City Council.

**Section 2. Amendment to the City Zoning Map.** Pursuant to Section 98-36 of the Code of Ordinances, City of Montgomery, Texas, the Official Zoning Map of the City of Montgomery is hereby amended so that the zoning classification of the McCoy Building Supply property, as herein described in the attached plat (Exhibit "A"), is reclassified from "Commercial, Multi-Family and Residential" to "Commercial."

**Section 3. Codification of this Ordinance.** Wherever any provision of this Ordinance provides for the amendment of the Code of Ordinances, City of Montgomery, Texas, such provision shall be liberally construed to provide for the codification of the specified provision and for such other provisions of the Ordinance that the codifier in its discretion deems appropriate to codify. The codifier may change the designation or numbering of chapters, articles, divisions or sections as herein specified in order to provide for logical ordering of similar or related topics and to avoid the duplicative use of chapter, article or section numbers. Neither the codification nor any application of the codified Ordinance shall be deemed invalid on the basis of a variance in the number or section of this Ordinance and its codified provisions. The failure to codify the specified provisions of this Ordinance shall not affect their validity or enforcement.

**Section 4. Repeals all Ordinance in Conflict with this Ordinance.**

Any and all provisions of ordinances in conflict with this Ordinance are hereby expressly repealed.

**Section 5. Savings Clause.**

If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional, void, or invalid, the validity of the remaining portion of this Ordinance shall not be affected hereby, it being the intention of the City Council of the City of Montgomery in adopting and of the Mayor in approving this Ordinance, that no portion hereof or provisions or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any other portion, provision or regulation.

**Section 6. Effective Date.**

The effective date of this Ordinance shall be upon its passage and publication as provided by law.

PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2016

---

Kirk Jones, Mayor

ATTEST:

---

Susan Hensley, City Secretary

APPROVED AS TO FORM:

---

Larry L. Foerster, City Attorney



## CITY OF MONTGOMERY

P. O. BOX 708 MONTGOMERY, TEXAS 77356

Telephone: (936) 597-6434 / 597-6866

May 23, 2016

Re: Re-appointment of Judge and Court Staff

Jack,

Per our City Code, our municipal court judge position runs concurrently with that of the mayor. Therefore, that position needs to be appointed once again. Judge Robert Rosenquist is our presiding judge.

Along with this appointment, is that of the municipal court clerk. I, Rebecca Lehn, have been in the position of Court Administrator for the last 3 years, along with Krystal Gonzalez and Kimberly Duckett as deputy court clerks.

Please add the above mentioned appointments to the agenda.

Thank you,

Rebecca Lehn  
Court Administrator

Motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_, that the following Ordinance be passed:

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF MONTGOMERY, TEXAS AMENDING THE CITY CODE OF ORDINANCES AMENDING CHAPTER 98, "ZONING," BY RECLASSIFYING THE MCCOY BUILDING SUPPLY PROPERTY ON STATE HIGHWAY 105 FROM "COMMERCIAL, MULTI-FAMILY AND RESIDENTIAL" ZONING CLASSIFICATION AS FOUND ON THE CITY'S OFFICIAL ZONING MAP TO STRICTLY "COMMERCIAL;" PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE UPON PUBLICATION.**

**WHEREAS**, the City Council has passed the City of Montgomery Zoning Ordinance providing certain rules and regulations concerning zoning within the City of Montgomery, as found in the Code of Ordinances ("CODE") at Chapter 98; and

**WHEREAS**, the City Council has been informed that the proposed new McCoy Building Supply property located at the corner of State Highway 105 and Buffalo Springs Drive, and further described in the attached plat incorporated into this Ordinance as Exhibit "A," (herein "the Property"), is currently zoned "Commercial, Multi-Family, and Residential" on the City's Official Zoning Map; and

**WHEREAS**, McCoy Building Supply has requested that the City Council rezone the entire 10.36-acre tract as "Commercial" as authorized by Section 98-36 of the CODE; and

**WHEREAS**, pursuant to Section 98-36 (c) of the CODE, the City Planning and Zoning Commission has submitted a final report to the City Council in which it has voted to approve and recommend that the Property be reclassified as "Commercial" consistent with its proposed use; and

**WHEREAS**, a public hearing was also conducted on May 10, 2016 before the City Council, as authorized by Section 98-36 (d) of the CODE, in order to consider the amendment of the zoning classification of the Property to "Commercial;" and

**WHEREAS**, the City Council finds that all notifications and other procedures required by Section 98-36 of the CODE have been followed; and

**WHEREAS**, the City Council has determined that it in the best interest of the citizens of the City that the Property should be reclassified as "Commercial;"

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MONTGOMERY, MONTGOMERY COUNTY, TEXAS THAT:**

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**Section 6. Effective Date.**

The effective date of this Ordinance shall be upon its passage and publication as provided by law.

PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2016

\_\_\_\_\_  
Kirk Jones, Mayor

ATTEST:

\_\_\_\_\_  
Susan Hensley, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Larry L. Foerster, City Attorney



**JAB ENGINEERING, LLC.**



4500 Williams Dr., Ste. 212-121  
Georgetown, TX 78633  
512-779-7414

josh.baran@jabeng.com

March 4, 2016

Jack Yates  
City Administrator  
City of Montgomery  
P.O. Box 708  
Montgomery, TX 77356


**RE: McCoy's Center – Montgomery, TX  
SW Corner of Texas 105 & Buffalo Springs Drive, Montgomery, TX 77356  
Zoning Request Letter**

Mr. Yates,

Please accept this Zoning Request Letter, written legal description for the subject property, and current zoning layout for the city as formal request to modify the existing zoning for the subject property. The property is currently zoned Commercial, Multi-Family, and Residential according the Zoning Layout adopted January 26, 2016. The proposed McCoy's Center will consist of a four lot, 10.36 acre Commercial subdivision. This request is for a rezone of the entire 10.36 acre property to Commercial. The surrounding zones vary; however, they are generally Commercial along Texas 105 and Residential along the southern portion of the property.

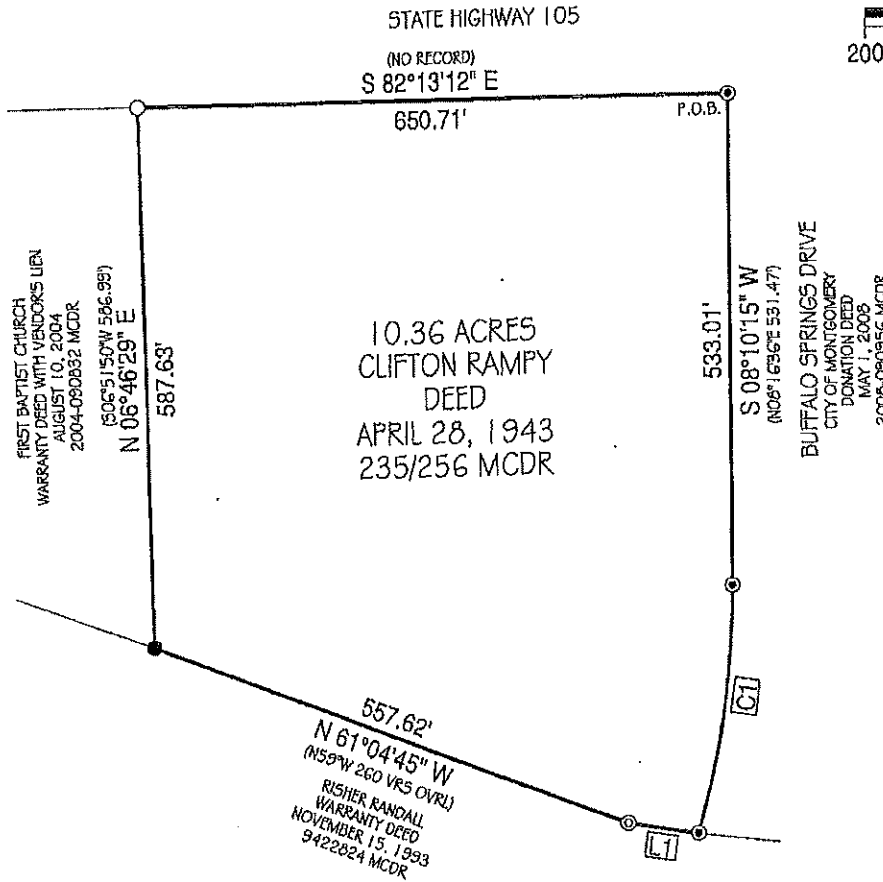
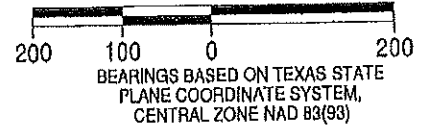
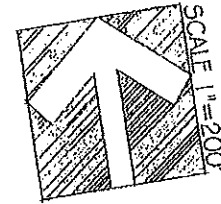
Please let me know if you have any questions or concerns. Thank you for your assistance.

Sincerely,



Joshua A. Baran, P.E.  
JAB Engineering, LLC (F-14076)

# 10.36 ACRES OUT OF THE JOHN CORNER SURVEY, ABSTRACT NO. 8, MONTGOMERY COUNTY, TEXAS.



- LEGEND**
- 1/2" IRON PIN FOUND ORANGE CAP INSCRIBED "JEFF MOON 4639"
  - 1/2" IRON PIN SET YELLOW CAP INSCRIBED "CCC 4835"
  - 1/2" IRON PIN FOUND - NO CAP
  - ◎ 5/8" IRON PIN FOUND - ORANGE CAP



Witness my hand and seal this the  
21st day of October, 2015.

PAGE 1 OF 2  
FIELD NOTES ATTACHED

**Triple C Surveying Co.**

21214 FM 963 - Lampasas, Texas 76550  
(512) 845-5440 email: admIn@triplecsurveying.com  
www.triplecsurveying.com Firm No. 10193916

LINE TABLE		
Id	Bearing	Distance
LT	N 73°01'31" W	76.99'

RECORD LINE TABLE		
Id	Bearing	Distance
LT	N 71°30' W	160 VRS OVRL

CURVE TABLE					
Id	Delta	Radius	Arc Length	Chord	Ch Bear
C1	16°13'48"	960.00'	271.94'	271.03'	S 16°24'40" W

RECORD CURVE TABLE					
Id	Delta	Radius	Arc Length	Chord	Ch Bear
C1	16°14'15"	960.00'	272.06'	271.15'	N 16°23'44" W

**10.36 ACRES**

BEING 10.36 acres of land out of the John Corner Survey, Abstract No. 8, Montgomery County, Texas, and being a portion of that tract described in a Deed to Clifton Rampy dated April 23, 1943 and recorded in Volume 235, Page 256 of the Montgomery County Deed Records and described by metes and bounds as follows:

BEGINNING at 1/2" iron pin with an orange plastic cap inscribed "Jeff Moon 4639" found at the intersection of the south line of State Highway 105 and the west line of Buffalo Springs Drive and being the northwest corner of Buffalo Springs Drive as described in a Donation Deed to the City of Montgomery dated May 1, 2008 and recorded as Document No. 2008-090956 of said deed records and being the northeast corner of this tract;

THENCE; with the west line of Buffalo Springs Drive the following courses and distances:

1. S 08°10'15" W 533.01 feet to a 1/2" iron pin with an orange plastic cap inscribed "Jeff Moon 4639" found at the beginning of a curve to the right,
2. 271.94 feet along said curve (delta=16°13'48", r=960.00 feet, lc bears S 16°24'40" W 271.03 feet) to a 1/2" iron pin with an orange plastic cap inscribed "Jeff Moon 4639" found in the north line of that tract described in a Warranty Deed to Risher Randall dated November 15, 1993 and recorded as Document No. 9422824 of said deed records for the southwest corner of Buffalo Springs Drive and being the southeast corner of this tract;

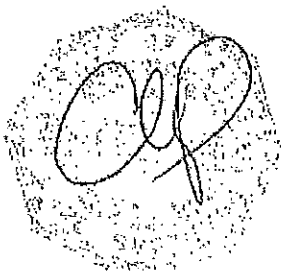
THENCE: with the south line of said Rampy tract and the north line of said Randall tract the following courses and distances:

1. N 73°01'31" W 76.99 feet to a 5/8" iron pin with an orange cap found,
2. N 61°04'45" W 557.62 feet to a 1/2" iron pin with no cap found for the southeast corner of that tract described in a Warranty Deed with Vendor's Lien to the First Baptist Church dated August 10, 2004 and recorded as Document No. 2004-090832 of said deed records and being the southwest corner of this tract;

THENCE: N 06°46'29" E 587.63 feet to a 1/2" iron pin with a yellow plastic cap inscribed "CCC 4835" set in the south line of State Highway 105 for the northeast corner of said First Baptist Church tract and being the northwest corner of this tract;

THENCE: S 82°13'12" E 650.71 feet with the south line of State Highway 105 to the POINT OF BEGINNING.

Bearings based on Texas State Plane Coordinate System, Central Zone NAD 83(93).



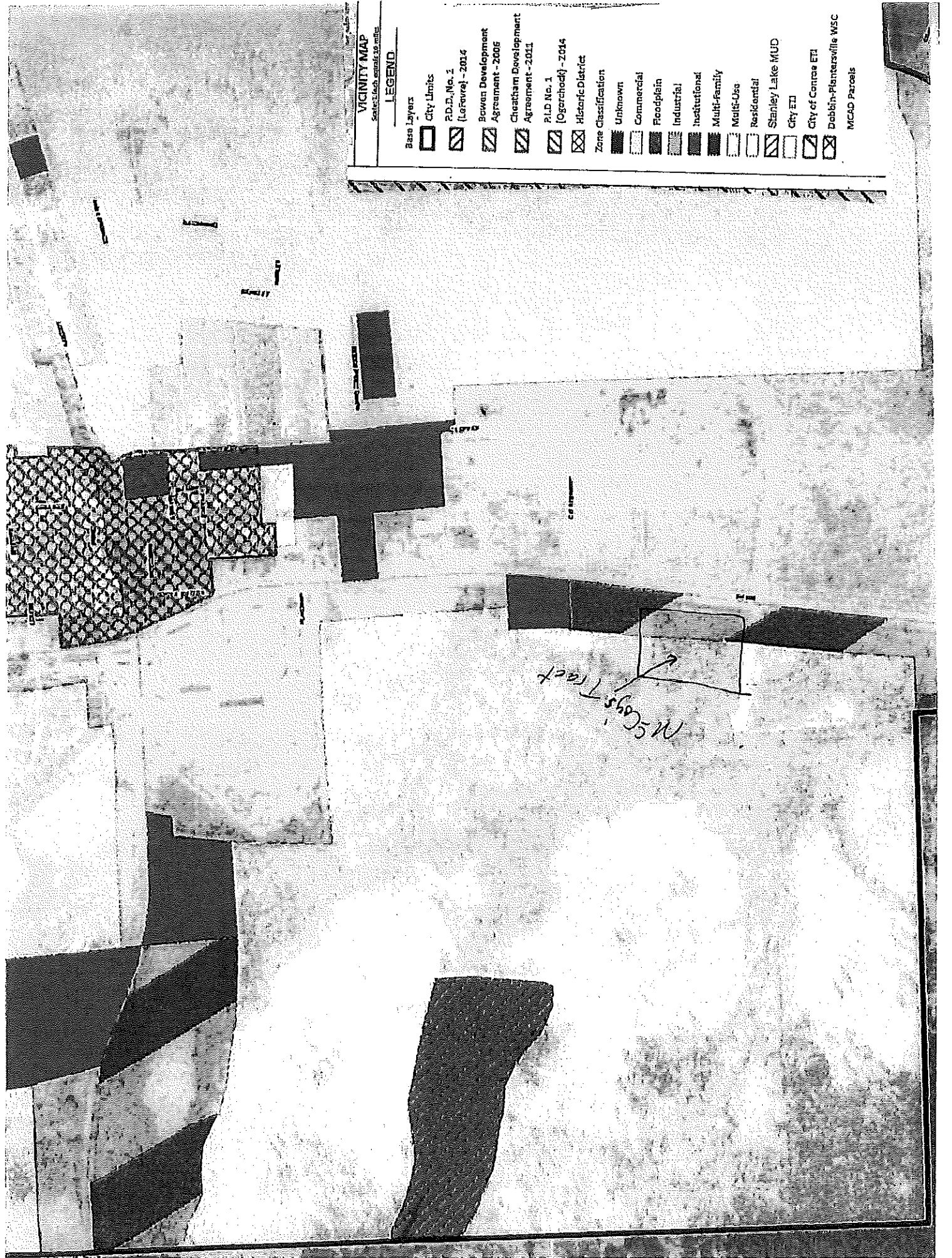
10/21/15

Clyde C. Castleberry, Jr.  
Registered Professional Land Surveyor No. 4835

Triple C Surveying Co.  
21214 FM 963  
Lampasas, Texas 76550  
www.triplesurveying.com  
Firm No. 10193916

**VICINITY MAP**  
Scale: 1 inch = 100 feet

- LEGEND**
- Base Layers
  - City Limits
  - P.D. No. 1 (Levee) - 2014
  - Bowen Development Agreement - 2006
  - Cheatham Development Agreement - 2011
  - P.L.D. No. 1 (Ogershock) - 2014
  - Historic District
  - Zone Classification
  - Unknown
  - Commercial
  - Floodplain
  - Industrial
  - Institutional
  - Multi-Family
  - Multi-Use
  - Residential
  - Stanley Lake MUD
  - City ETJ
  - City of Contra Costa
  - Bobbin-Plantersville WSC
  - MCAD Parcels



*McGys Tract*

Montgomery City Council  
**AGENDA REPORT**

ITEM - 14

<b>Meeting Date: May 31, 2016</b>	<b>Budgeted Amount:</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates</b>	<b>Exhibits: ordinances regarding residential/commercial garbage collection – chart showing residents not being billed for garbage now</b>
<b>Date Prepared: May 27, 2016</b>	

**Subject**

Residential garbage collection

**Recommendation**

What remains for city action now is what to do about the 29 residents not using the municipal garbage collection system. One alternative is to do nothing, and not require their collection of garbage. To take this option would severely negate the ordinance purpose which is protection of health and sanitation. We would however start telling new residents that they would have to get on to the garbage collection system.

In the alternative, we could contact the 26 residents by sending them a letter referring them to the ordinance, giving the reasons for the requirement, and that they are about to have a container delivered to their place of residence that they can begin using immediately and that a charge on their water bill of \$17.60 will be added to their water billing for that collection. A draft of the letter is attached.

As for the 11 residents who are now using the containers and getting the trash picked up without a bill my suggestion is to send them the same letter as the other 15 and not get into back billing, because we do not know how long they have been using the service and because of the uncertainty of our method of determining that there using the service now-- which is simply Mike Muckleroy driving around town with the attached list to see who had containers next to their curb for the trash man to pick up-- but certainly not anything that we would want to get some type of argument about.

The economics of this is that we are not being charged by Waste Management for these 26 customers. They charge based on the count provided to them from

the city for the number of garbage customers, based on the count provided on the billing register. Therefore, not being on the billing register as being a garbage customer means no charge for the city. Waste Management does not do an independent house by house count/verification.

## Discussion

In the course of reviewing the water billing due to the new meters it became apparent 26 residents are not being billed for garbage collection. 11 of those 26 customers do have the containers and are putting out the containers but not getting charged. A listing is attached.

When I asked why they were not being charged I was told by Ashley that she thought it was an option of the residents and not a requirement. I went to the city ordinances and found section 70 – 34 (a) which states;

“It shall be the duty of any person in charge of any premises to prepare the garbage and trash from such premises and have the garbage and trash picked up by the city or its designated agent in accordance with the terms of this article.”

Virtually every city requires residential garbage pickup because of the health and sanitation issues involved in urban/developed areas.

Commercial garbage in the ordinances as provided for in section 70 – 36 (b) which states;

“All commercial, business,... And all other persons other than a residents occupied by one family or group of persons living in one family dwelling and/or apartment house ... shall make independent and separate arrangements for their garbage pickup...”

So, commercial customers are not required to use the city’s contractor, but are required to have their garbage collected in some manner-- not to be billed nor decided or acted upon by the city in anyway.

Montgomery City Council  
**AGENDA REPORT**

--

<b>Approved By</b>		
Department Manager		Date:
City Administrator	Jack Yates	Date: May 27, 2016

DRAFT

Dear \_\_\_\_\_;

Just as virtually every city does, Montgomery has an ordinance requiring residents to have their garbage picked up by the city or its contracted service. When you received your water or sewer service we realize that you may have been given the option of whether or not to get your garbage picked up by the city. That option being given to you was a mistake.

The reason Montgomery, and other cities, is so that you, nor your neighbor, allow garbage to accumulate on property resulting in health and sanitation issues. Presently, while you're not on the garbage collection route, it is uncertain how you are disposing of your garbage. The city, through its residents, is given the responsibility to enforce health and sanitation rules throughout the city.

You will, within the next two weeks, have a garbage container delivered to your residence which you may begin to use. Trash collection day in Montgomery is Wednesday. To receive collection simply place the cart out by the street. You will also begin to be billed, as part of your water bill, the amount of \$17.60 per month for garbage collection. The garbage amount, as part of the overall bill, is considered part of the total bill – meaning that if you do not pay the garbage amount of your bill your water can be turned off for nonpayment of the total bill.

If you have any questions feel free to contact me.

Sincerely,

Jack Yates  
City Administrator



**ACCOUNTS WITH NO TRASH**

ACCOUNT #	CUSTOMER NAME	CLASS	Service Code	Comments
01-0300-00	COOK, CLAUDINA	CI	120	No trash code
01-0410-00	WAGNER, MARY	RI	100	No trash code
01-0810-02	CHEATHAM, CHRIS	RI	100	No trash code
01-1200-00	DRUMMOND, ELLA	RI	100	No trash code
01-1210-00	HATCHETT, PEARLIE	RI	100	No trash code
01-1220-00	LAWSON, RODERICK LEON	RI	100	No trash code
01-1460-00	WASHINGTON, HORACE	RI	100	No trash code
01-1620-01	HATCHETT, CRAIG	RI	100	No trash code
01-1770-00	EASLEY, CHERRIE D.	RI	100	No trash code
01-1890-00	JACKSON, JOE	RI	100	No trash code
01-2020-00	HARRIS, JOE	RI	100	No trash code
01-2030-00	HOLTS, DOROTHY	RI	100	No trash code
01-3300-00	WILLIAMS, LILLIE	RI	100	No trash code
01-4650-00	MCWASHINGTON, BARBARA	RI	100	No trash code
01-4940-01	YOUNG, ROBERT LEE	RI	100	No trash code
01-5070-00	CHEATHAM, M.A.	RI	100	No trash code
01-5221-00	ANTHONY, DANIEL	RI	100	No trash code
01-5551-02	COOK, CARLA & JON P	RI	100	No trash code
01-5670-00	MCGINNIS, STELLA	RI	100	No trash code
01-5820-00	LONGINO, KENNETH EARL	RI	100	No trash code
01-7503-01	DENISON, DONALD	RI	100	No trash code
01-7754-01	MILLER, CLAY	RI	100	No trash code
01-8810-00	LOUKANIS, JESSE	RI	100	No trash code
01-8714-00	JOHNSON, SANDY	RO	110	No trash code
01-7780-00	JOHNSON, LEWIS	RO	110	No trash code
01-8713-00	KISSANE, DIANA E	RO	110	No trash code
		Note:		equals getting picked up without charge

(2) The throwing, placing, dumping or depositing of any lawn trimmings, hedge trimmings or other cuttings or trimmings of weeds, flowers or other vegetation on or in any gutter, street, sidewalk, parkway, curb, alley or other public property of the city.

(3) The throwing, placing, dumping or depositing of any garbage, refuse, or animal or vegetable waste matter of any kind on or in any gutter, street, sidewalk, parkway, driveway, curb, alley or other public property of the city or in or on any lot, vacant or occupied, driveway or other private property in the city.

(c) It shall be unlawful for any person to cause or permit to be or remain in or upon any premises, private or public, any animal, vegetable or mineral matter of any composition or residue thereof, which is in an unsanitary condition or injurious to public health.

(d) It shall be unlawful for any owner, tenant, occupant or agent of any owner to permit and allow the accumulation of garbage, trash, junk, secondhand lumber, bottles, wastepaper cups, cans, secondhand furniture, materials that may be used in building, waste materials or other refuse upon any property within the corporate limits of the city.

(e) It shall be unlawful for any owner, tenant, occupant, contractor, builder, or agent of any such persons, to fail to maintain trash, rubbish, and/or other construction debris on the property in which construction, whether residential or commercial, is being performed. Trash, rubbish and other construction debris that may be wind blown must be confined in a garbage container as set out in this chapter. The construction site must be free from accumulations of trash, rubbish or other construction debris which may act as a harborage for vermin and vectors.

(f) A violation of this section shall be subject to the penalties provided in this article. (Code 2002, § 70-33; Ord. No. 1984-2, § VI, 3-12-1984; Ord. No. 2005-01, §§ 1, 2, 1-25-2005)

**Sec. 70-34. Collection required; types of waste not collected.**

<sup>4</sup>(a) It shall be the duty of any person in charge of any premises to prepare the garbage and trash from such premises and have the garbage and trash picked up by the city or its designated agent in accordance with the terms of this article.

(b) The city garbage department or its designated agent will not make collection of kitchen garbage, trash, rubbish, or tree limbs where the material is not prepared for collection and placed as designated by the terms of this article.

(c) Collections determined by the city garbage department or its designated agent to be deemed unsuitable for pickup such as waste oils from garages or filling stations, and

*Residential*

commercial or wholesale garbage, trash, and rubbish which is more than the ordinary quantity as determined by the city garbage department or its designated agent, are not to be included in the services furnished by the city or its designated agent and such places are required to remove such garbage, trash and rubbish to the dumping grounds at their own expense in the manner and method directed by the city garbage department or its designated agent.

(Code 2002, § 70-34; Ord. No. 1984-2, § II, 3-12-1984)

**Sec. 70-35. Preparation and placement of waste for collection.**

(a) All residential garbage containers and other containers otherwise authorized for use by the city or its designated agent shall be set at a convenient location for collection and placed so as to protect the containers from being turned over by dogs or other animals. Such placement shall be made so as not to interfere with the necessary movement of utility vehicles or other easements utilized by vehicles traversing the public way.

(b) All garbage that is subject to decomposition shall be well wrapped in paper, plastic bags, or other biodegradable material before being deposited in the garbage container.

(c) The city, or its designated agent, will not make collection of kitchen garbage, trash, rubbish, or tree limbs where the material is not properly prepared for collection as designated in this article. The failure of the city or its agent to refuse such collection shall not excuse the violation of any other provision of this article.

(Code 2002, § 70-35; Ord. No. 1984-2, § V, 3-12-1984)

**Sec. 70-36. Service charges established.**

(a) There shall be charged, assessed, and collected monthly service charges, as established by the city council and on file in the city secretary's office, for garbage, refuse, trash, and rubbish collection and disposal by the city.

(b) All commercial, business, or mercantile establishments, hotels, hospitals, clinics, schools, tourist courts, department stores, garages, service stations, manufacturing plants and all other persons other than a residence occupied by one family or a group of persons living as one family, or a dwelling and/or apartment house, mobile home units, and trailer homes in trailer parks that may be used by two or more families or groups living as family units, shall make independent and separate arrangements for their garbage pickup. Excess charges, depending on the quantity of refuse or garbage collected from the premises, may be increased accordingly as determined by the city garbage department or its designated agent and included in the monthly billings.

(Code 2002, § 70-36; Ord. No. 1984-2, § III, 3-12-1984)

*Commercial*

**Sec. 70-37. Assessment and collection of service charges.**

(a) The charges prescribed by section 70-36 shall be paid each month with the water and sewer charges collected by the city and shall be payable at the city hall. If such charges are not paid by the tenth day of the month following that in which the services are rendered, the water service will be discontinued. Such charges shall be assessed against the person to whom the city is furnishing water and who has a registered water meter, and the amounts of the monthly charge shall be sent out by the city water department or its designated agent on the same card with the statement of charges for the water and sewer services for the month.

(b) If any person accepts the garbage and trash collection service of the city or its designated agent and is not being served by either the water or sewer system of the city, the charges for such service shall be assessed in the name of the person who requests or who accepts such service from the city. In the case of families this provision refers to the head of the family, and in case of business establishments it refers to the owner, manager, or other person in charge thereof.

(c) Any person receiving water service inside the city limits shall be deemed to have applied for garbage service and shall be a customer of the refuse division of the city or its designated agent until such time as water service to such person has been discontinued. (Code 2002, § 70-37; Ord. No. 1984-2, § IV, 3-12-1984)

**Secs. 70-38--70-60. Reserved.**

### **ARTICLE III. NONRESIDENTIAL SOLID WASTE RECEPTACLES**

#### **Sec. 70-61. Short title.**

This article shall be known and may be cited as "The City of Montgomery Nonresidential Solid Waste Receptacle Ordinance."

(Code 2002, § 70-61; Ord. No. 2001-1, § 1, 2-20-2001)

#### **Sec. 70-62. Definitions.**

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Location means any area that creates solid waste due to business, commercial or industrial operations and contracts or should contract with a private commercial solid waste collection company for the removal of solid waste.

Nonresidential solid waste receptacle means any receptacle of solid waste material constructed of metal or heavy duty plastic which shall be capable of being completely enclosed, commonly referred to as a dumpster.

<b>Meeting Date: May 31, 2016</b>	<b>Budgeted Amount: To Be Determined</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates</b>	<b>Exhibits:</b>
<b>Date Prepared: May 27, 2016</b>	

**Subject**

Flood damage to the Buffalo Springs bridge and somewhat over the entire city.

**Recommendation**

No recommendation right now, need to hear more.

**Discussion**

The engineers will be present to describe the damage and the repairs needed. The issue at Buffalo Springs bridge is not the bridge structure itself, but the erosion on the southeast side in the southwest side of the bridge was so extensive that it left the pavement without any dirt beneath the pavement and pavement has collapsed on the interior side/driving portion of the bridge. Will forward pictures to the Council is available, or will have certainly at the meeting.

**Approved By**

Department Manager		Date:
City Administrator	Jack Yates	Date: May 27, 2016

Montgomery City Council  
AGENDA REPORT

ITEM - 16

<b>Meeting Date: May 31, 2016</b>	<b>Budgeted Amount:</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates</b>	<b>Exhibits:</b>
<b>Date Prepared: May 27, 2016</b>	

**Subject**

City Administrator being appointed as the Deputy City Secretary

**Discussion**

Susan Hensley is taking a two-week vacation in mid-June and this appointment will allow for any official duties/signatures that are necessary during her absence. Approved by City Attorney.

**Recommendation**

Approval

**Approved By**

Department Manager		Date:
City Administrator	Jack Yates	Date: May 27, 2016