

**AMENDED NOTICE OF PUBLIC HEARINGS and REGULAR MEETING**

**August 22, 2017**

**MONTGOMERY CITY COUNCIL**

**STATE OF TEXAS**

**AGENDA**

**COUNTY OF MONTGOMERY**

**CITY OF MONTGOMERY**

**AMENDED NOTICE IS HEREBY GIVEN** that Public Hearings and a Regular Meeting of the Montgomery City Council will be held on Tuesday, August 22, 2017 at 6:00 p.m. at the City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas for the purpose of considering the following:

**CALL TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE TO FLAGS**

**PUBLIC HEARINGS:**

**Convene into Public Hearings:**

1. **Budget Public Hearing** for the purpose of hearing public comments regarding the proposed 2017-2018 City of Montgomery FY Operating Budget. **"This budget will raise more total property taxes than last year's budget by \$127,111 a 16.6% percentage increase, and of that amount \$92,619 is tax revenue to be raised from new property added to the tax roll this year."**; and
2. **Alcohol Beverage Permit Application** regarding an Alcohol Beverage Permit Application for the Cozy Grape Wine Bar and Bistro to change their existing Alcohol Beverage Permit to include mixed beverages as submitted by Tom Cronin.

**Adjourn Public Hearings**

**Convene into Regular Meeting**

**VISITOR/CITIZENS FORUM:**

Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must be recognized by the Mayor. Council may not discuss or take any action on an item, but may place the issue on a future agenda. The number of speakers along with the time allowed per speaker may be limited.

**CONSENT AGENDA:**

3. Matters related to the approval of minutes for the Budget Workshop Meeting held on July 20, 2017, and the Regular Meeting held on August 8, 2017.

4. Consider and possible action regarding adopting Escrow Agreement and authorizing a Utility and Economic Feasibility Study for the following properties:
  - A. 80-Ac. Mabry Property single family development located east of the City limits with the City ETJ south of FM 1097;
  - B. 5.7-Ac. Peter Hill Development located east of the City limits partially within the City ETJ and south of SH-105;
  - C. 2.3-Ac. Plez Morgan Drive Machine Shop located east of Plez Morgan Drive between FM 1097 and Lone Star Parkway; and
  - D. 1-Ac. Westmont Square commercial development located west of Liberty Street and north of College Street.
5. Consideration and possible action regarding authorize street closures for the Wine and Music Festival beginning on Friday, September 15, 2017 at 5 p.m. through Saturday, September 16, 2017 for College, McCown, Maiden, Caroline, and John A. Butler Streets.
6. Consideration and possible action regarding authorizing the Alcohol Beverage Permit Application for the Cozy Grape Wine Bar and Bistro to change their existing Alcohol Beverage Permit to include mixed beverages as submitted by Tom Cronin.

**CONSIDERATION AND POSSIBLE ACTION:**

7. Consideration and possible action on Department Reports.
  - A. Administrator's Report
  - B. Public Works Report
  - C. Police Department Report
  - D. Court Department Report
  - E. Utility/Development Report
  - F. Water Report
  - G. Engineer's Report
  - H. Financial Report & Quarterly Investment Inventory Report
8. Consideration and possible action regarding selection of General Land Office Grant Administrator.
9. Consideration and possible action regarding selection of General Land Office Grant Engineer.
10. Consideration and possible action regarding adoption of the following Resolution:  
A RESOLUTION REGARDING PLANNING FOR FM 149 TEXAS DEPARTMENT OF TRANSPORTATION PROJECT IN THE CITY OF MONTGOMERY, TEXAS.
11. Consideration and possible action regarding adoption of the following Ordinance:  
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONTGOMERY ACCEPTING AND APPROVING AN ANNUAL UPDATE TO THE SERVICE AND ASSESSMENT PLAN AND ASSESSMENT ROLL FOR CITY OF MONTGOMERY PUBLIC IMPROVEMENT DISTRICT NO. 1; PROVIDING FOR PAYMENT OF THE ANNUAL INSTALLMENT OF THE ASSESSMENTS IN ACCORDANCE WITH CHAPTER 372, LOCAL GOVERNMENT CODE, AS AMENDED; AND PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

12. Consideration and possible action regarding calling a Public Hearing on rezoning a 0.28 acre tract of land situated in the John Corner Survey, Abstract No. 8, Montgomery County, Texas otherwise described as approximately 150 feet south of Flagship Boulevard as submitted by Andrew Bay.

**EXECUTIVE SESSION:**

The City Council reserves the right to discuss any of the items listed specifically under this heading or for any items listed above in executive closed session as permitted by law including if they meet the qualifications in Sections 551.071(consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas. *(No items at this time)*

**COUNCIL INQUIRY:**

Pursuant to Texas Government Code Sect. 551.042 the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place on the agenda of a future meeting.

**ADJOURNMENT**



*Susan Hensley*  
Susan Hensley, City Secretary

I certify that the attached notice of meeting was posted on the bulletin board at City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas, on the 18<sup>th</sup> day of August 2017 at 6:30 o'clock p.m. I further certify that the following news media was notified of this meeting as stated above: The Courier

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*This facility is wheelchair accessible and accessible parking spaces are available. Please contact the City Secretary's office at 936-597-6434 for further information or for special accommodations.*

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Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: August 22, 2017</b>	<b>Budgeted Amount:</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates City Administrator</b>	<b>Exhibits: Budget, Summary Sheets</b>
<b>Date Prepared: August 18, 2017</b>	

### Subject

This is the public hearing on the budget.

### Description

After the last work session adjustments, there was \$144,219.01 as a positive balance in General Fund. As directed, I placed \$15,000 into a transfer from General Fund – Police to Capital Projects toward the purchase of a police vehicle and the remaining \$129,219.01 into Contract Labor- Streets line item in Public Works. The two changes result in a balanced income/expense budget for the General Fund.

Water and Sewer Fund is budgeted for a \$38,764 income over expenditures with \$453,700 transfer amount from W/S Fund to Capital Project Fund.

The Capital Project Fund is being fully utilized this year with a variety of funds going to that account – to pay for upgrades to, primarily, water and sewer projects.

The Debt service Fund has the two new TWDB debts to pay but the projected balance in that account is \$249,900 leaving the ability to borrow more funds as needed.

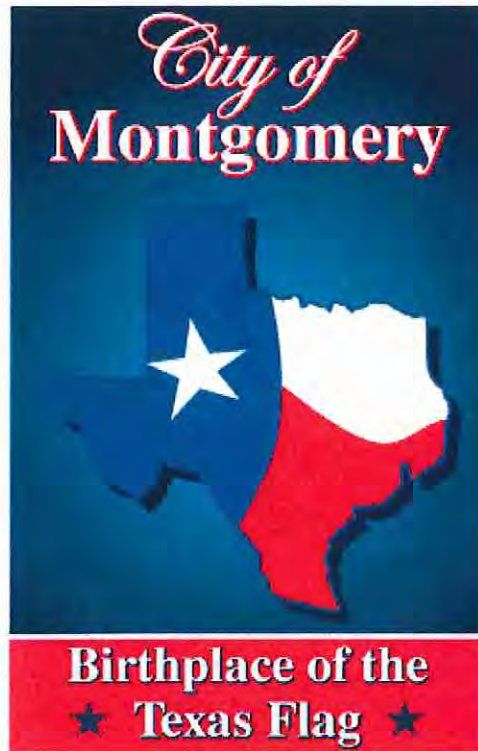
### Recommendation

This is an opportunity for the public to speak regarding the budget, not for Council discussion

Montgomery City Council  
**AGENDA REPORT**

<b>Approved By</b>		
City Administrator	Jack Yates	Date: August 18, 2017

# City of Montgomery



## FY 2017-2018 Annual Proposed Operating Budget

### Notice

“This budget will raise more total property taxes than last year’s budget by \$127,111, a 16.6% percentage increase, and of that amount, \$92,619 is tax revenue to be raised from new property added to the roll this year.”

*August 22, 2017*

**CITY OF MONTGOMERY**  
**DRAFT**  
**FY 2017-28 OPERATING BUDGET**  
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**Fiscal Year 2017-18  
Base Budget**

**Summary of All Funds**

	Proj. Balance 9/30/2017	FY 2017-18 Proj. Expense	FY 2017-18 Proj. Transfers	FY 2017-18 Proj. Revenue	Proj. Balance 9/30/2018
<b>Governmental Funds</b>					
General Fund	\$ 1,345,657	\$ 3,109,992	\$ 40,900	\$ 3,069,092	\$ 1,345,657
Debt Service Fund	188,453	669,096	313,040	417,502	\$ 249,899
Capital Projects Fund (Grants/ Etc)	1,092	4,942,200	461,200	4,485,000	\$ 5,092
Hotel Occupancy Fund	9,400	1,500	-	605	\$ 8,505
Court Technology Fund	23,647	5,000	-	10,002	\$ 28,649
Court Security Fund	5,745	500	(3,600)	6,005	\$ 7,650
Police Asset Forfeiture Fund	4,272	-	-	100	\$ 4,372
<b>Total Governmental Funds</b>	<b>\$ 1,578,266</b>	<b>\$ 8,728,288</b>	<b>\$ 811,540</b>	<b>\$ 7,988,306</b>	<b>\$ 1,649,824</b>
<b>Non-Governmental Funds</b>					
Water & Sewer Fund	352,084	1,545,976	(153,040)	1,737,780	\$ 390,848
<b>Total Non-Governmental Funds</b>	<b>\$ 352,084</b>	<b>\$ 1,545,976</b>	<b>\$ (153,040)</b>	<b>\$ 1,737,780</b>	<b>\$ 390,848</b>
<hr/>					
<b>Total All Funds</b>	<b>\$ 1,930,350</b>	<b>\$ 10,274,264</b>	<b>\$ 658,500</b>	<b>\$ 9,726,086</b>	<b>\$ 2,040,672</b>

\* MIDC Fund is not shown and its transfers are shown as revenues to other funds.



	2015-16 ACTUAL	TOTAL EST 2016-17 ACTUAL	2016-17 ADOPTED BUDGET	PROPOSED 2017- 18 BUDGET (7/12/17)	% OF CHANGE
<b>Ordinary Income/Expense</b>					
Beginning Balance	985,247.05	1,155,205.98		1,345,657.12	
<b>Income</b>					
<b>14000.1 · Taxes &amp; Franchise Fees</b>					
14103 · Beverage Tax	4,823.08	9,720.78	4,000.00	11,000.00	175.00%
14111 · Franchise Tax	70,224.55	72,140.29	70,000.00	72,000.00	2.86%
14320 · Ad Valorem Taxes	253,942.31	332,094.30	339,912.00	402,412.00	18.39%
14330 · Penalties & Interest on Adv Tax	3,531.59	2,571.10	2,500.00	2,500.00	0.00%
14331 · Rendition Penalties	0.00	0.00	200.00	200.00	0.00%
14600 · Sales Tax	1,456,952.49	1,366,463.13	1,650,000.00	1,810,800.00	9.75%
<b>Total 14000.1 · Taxes &amp; Franchise Fees</b>	<b>1,789,474.02</b>	<b>1,782,989.60</b>	<b>2,066,612.00</b>	<b>2,298,912.00</b>	
<b>14000.2 · Permits &amp; Licenses</b>					
14105 · Building Permits	129,361.79	176,455.26	130,000.00	175,000.00	34.62%
14146 · Vendor Permits	0.00	0.00	100.00	100.00	0.00%
14611 · Sign Fee	1,335.30	2,482.00	1,500.00	1,800.00	20.00%
14612 · Misc Permit Fees(plats & Zoning)	14,538.68	2,652.66	2,000.00	2,000.00	0.00%
<b>Total 14000.2 · Permits &amp; Licenses</b>	<b>145,235.77</b>	<b>181,589.92</b>	<b>133,600.00</b>	<b>178,900.00</b>	
<b>14000.4 · Fees for Service</b>					
14380 · Community Bldg Rental	8,280.00	5,655.00	5,800.00	5,500.00	-5.17%
14381 · Kiosk Revenue	0.00	0.00	30.00	30.00	0.00%
14385 · Right of Way Use Fees	4,038.45	2,163.64	2,750.00	2,100.00	-23.64%
<b>Total 14000.4 · Fees for Service</b>	<b>12,318.45</b>	<b>7,818.64</b>	<b>8,580.00</b>	<b>7,630.00</b>	
<b>14000.5 · Court Fines &amp; Forfeitures</b>					
14101 · Collection Fees	25,239.63	28,824.30	24,000.00	24,000.00	0.00%
14102 · Assets Forfeitures Child Belt/Safety (Dedicated)	0.00	0.00	1,100.00	500.00	-54.55%
14104 · Bond Fees (Dedicated)	0.00	0.00	(500.00)	-	
14106 · Child Belt/Safety (Dedicated)	1,739.71	1,460.55	2,000.00	1,200.00	-40.00%
14110 · Fines	582,722.49	523,519.85	500,000.00	550,000.00	10.00%
14118 · OMNI	1,722.59	2,854.52	2,000.00	2,000.00	0.00%
14120 · State (Dedicated)	0.00	0.00	200,000.00	-	-100.00%
14125 · Warrant Fees	0.00	0.00	50.00	50.00	0.00%
14126 · Judicial Efficiency (Dedicated)	2,240.68	1,960.88	2,000.00	1,750.00	-12.50%
14130 · Accident Reports	299.00	198.00	200.00	180.00	-10.00%
<b>Total 14000.5 · Court Fines &amp; Forfeitures</b>	<b>613,964.10</b>	<b>558,818.10</b>	<b>730,850.00</b>	<b>579,680.00</b>	
<b>14000.6 · Other Revenues</b>					
15380 · Unanticipated Income	38,064.14	12,265.35	-	1,000.00	-
15391 · Interest Income	538.79	473.38	500.00	470.00	-6.00%
15392 · Interest on Investments	1,446.41	1,802.61	1,000.00	1,800.00	80.00%
<b>Total 14000.6 · Other Revenues</b>	<b>40,049.34</b>	<b>14,541.34</b>	<b>1,500.00</b>	<b>3,270.00</b>	
15350 · Proceeds from Sales	0.00	3,000.00	10,000.00	200.00	-98.00%
15352 · Proceeds/FEMA - (due to CPF)	0.00	92,796.62	-	-	
15393 · Police Grant Revenue	0.00	2,301.88	-	500.00	-
<b>Total Income</b>	<b>2,601,041.68</b>	<b>2,643,856.10</b>	<b>2,951,142.00</b>	<b>3,069,092.00</b>	
<b>Expense</b>					
<b>16000 · Personnel</b>					
16353.1 · Health Ins.	95,107.24	94,707.05	98,560.00	105,990.00	7.54%
16353.4 · Unemployment Ins.	3,506.38	87.67	4,960.00	3,110.00	-37.30%
16353.5 · Workers Comp.	17,724.60	19,588.23	19,910.00	15,810.00	-20.59%
16353.6 · Dental & Vision Insurance	9,752.14	11,155.74	11,400.00	11,780.00	3.33%
16353.7 · Life & AD&D Insurance	678.44	973.00	1,450.00	970.00	-33.10%
16560 · Payroll Taxes	79,802.09	88,728.98	81,990.00	89,950.00	9.71%

GENERAL FUND - ALL 2017-18 PROPOSED

16600 · Wages	963,526.17	964,503.52	1,040,560.00	1,179,350.00	13.34%
16600.1 · Overtime	26,689.47	26,490.76	19,500.00	20,000.00	2.56%
16620 · Retirement Expense	41,097.72	56,913.26	42,520.00	50,600.00	19.00%
<b>Total 16000 · Personnel</b>	<b>1,237,884.25</b>	<b>1,263,148.21</b>	<b>1,320,850.00</b>	<b>1,477,560.00</b>	
16001 · Communications					
16338 · Advertising/Promotion	4,392.44	5,571.00	9,000.00	4,626.98	-48.59%
<b>Total 16001 · Communications</b>	<b>4,392.44</b>	<b>5,571.00</b>	<b>9,000.00</b>	<b>4,626.98</b>	
16002 · Contract Services					
16102 · General Consultant Fees	22,125.56	9,984.79	61,200.00	32,000.00	-47.71%
16220 · Omni Expense	1,830.00	3,195.45	3,500.00	3,500.00	0.00%
16242 · Prosecutors Fees	10,350.00	8,550.00	11,500.00	11,500.00	0.00%
16280 · Mowing	63,050.30	78,281.70	85,000.00	80,600.00	-5.18%
16299 · Inspections/Permits	55,296.16	79,361.83	55,000.00	81,000.00	47.27%
16310 · Judge's Fee	13,000.00	18,000.00	18,000.00	18,000.00	0.00%
16320 · Legal	40,139.41	23,324.96	38,000.00	34,500.00	-9.21%
16321 · Audit Fees	17,350.00	13,925.00	19,000.00	14,000.00	-26.32%
16322 · Engineering	85,471.20	54,755.25	75,000.00	82,000.00	9.33%
16326 · Collection Agency Fees	23,496.03	44,725.21	30,000.00	45,000.00	50.00%
16333 · Accounting Fees	81,075.69	92,304.75	79,000.00	84,000.00	6.33%
16335 · Repairs & Maintenance					
16335.1 · Maintenance - Vehicles & Equip					
16334 · Gas/Oil	26,733.28	28,890.82	29,500.00	32,000.00	8.47%
16343 · Tractor & Mower	135.23	60.11	2,000.00	1,000.00	-50.00%
16357 · Auto Repairs	22,831.55	19,277.29	17,500.00	21,500.00	22.86%
16373 · Equipment repairs	5,676.66	5,641.35	6,500.00	9,500.00	46.15%
16374 · Building Repairs-City Hall/Comm	22,562.91	3,268.38	18,500.00	18,500.00	0.00%
16375 · Street Repairs - Minor					
16375.1 · Streets-Preventive Maintenance	0.00	10,975.00	18,000.00	18,000.00	0.00%
16375 · Street Repairs - Minor - Other	12,212.93	11,999.35	15,000.00	15,000.00	0.00%
<b>Total 16375 · Street Repairs - Minor</b>	<b>12,212.93</b>	<b>22,974.35</b>	<b>33,000.00</b>	<b>33,000.00</b>	
16335.1 · Maintenance - Vehicles & Equip - O	51.00	15.00	-	1,500.00	-
<b>Total 16335.1 · Maintenance - Vehicles &amp; Equip</b>	<b>90,203.56</b>	<b>80,127.30</b>	<b>107,000.00</b>	<b>117,000.00</b>	
16335 · Repairs & Maintenance - Other	11,362.09	8,239.98	21,300.00	18,000.00	-15.49%
<b>Total 16335 · Repairs &amp; Maintenance</b>	<b>101,565.65</b>	<b>88,367.28</b>	<b>128,300.00</b>	<b>135,000.00</b>	
6337 · Street Signs	5,497.44	8,668.21	6,500.00	6,500.00	0.00%
6340 · Printing & Office supplies	8,821.31	4,075.33	8,000.00	7,200.00	-10.00%
6342 · Computers/Website	25,740.55	19,409.25	14,800.00	29,800.00	101.35%
6350 · Postage/Delivery	3,293.16	3,200.50	5,300.00	5,100.00	-3.77%
6351 · Telephone	18,047.28	20,786.08	31,900.00	22,350.00	-29.94%
6360 · Tax Assessor Fees	4,516.00	5,046.87	4,500.00	7,320.00	62.67%
6370 · Elections	0.00	0.00	16,000.00	16,000.00	0.00%
7030 · Mobil Data Terminal	21,882.30	15,095.20	8,000.00	16,000.00	100.00%
7031 · Police Officer Scheduling Serv	2,091.35	376.29	2,000.00	2,000.00	0.00%
7040 · Computer/Technology	22,810.21	17,918.41	14,000.00	24,500.00	75.00%
7510 · State Portion of Fines/Payouts	221,099.56	199,489.31	200,000.00	200,000.00	0.00%
<b>Total 16002 · Contract Services</b>	<b>848,549.16</b>	<b>808,841.67</b>	<b>914,500.00</b>	<b>957,870.00</b>	
6003 · Supplies & Equipment					
6244 · Radio Fees	4,270.14	420.00	5,000.00	4,398.24	-12.04%
6328 · Uniforms	11,483.08	6,142.93	16,000.00	14,500.00	-9.38%
6328.1 · Protective Gear	0.00	0.00	-	3,000.00	-
6358 · Copier/Fax Machine Lease	14,016.06	18,699.22	14,000.00	20,300.00	45.00%
5460 · Operating Supplies (Office)					
16460.1 · Streets and Drainage	4,800.08	1,853.20	3,500.00	3,500.00	0.00%
16460.2 · Cedar Brake Park	2,066.90	2,143.65	4,000.00	4,000.00	0.00%
16460.3 · Homecoming Park	1,056.54	504.86	6,000.00	2,000.00	-66.67%
16460.4 · Fernland Park	1,564.96	1,100.69	3,000.00	2,500.00	-16.67%

GENERAL FUND - ALL 2017-18 PROPOSED

16460.5 · Community Building	3,605.99	2,840.42	5,000.00	4,000.00	-20.00%
16460.6 · Tools, Etc	1,528.95	2,128.94	2,000.00	2,800.00	40.00%
16460.7 · Memory Park	1,509.69	1,696.04	3,000.00	3,000.00	0.00%
16460 · Operating Supplies (Office) - Other	21,118.89	15,297.30	25,600.00	20,400.00	-20.31%
<b>Total 16460 · Operating Supplies (Office)</b>	<b>37,252.00</b>	<b>27,565.10</b>	<b>52,100.00</b>	<b>42,200.00</b>	
16503 · Code Enforcement Expenses	0.00	0.00	1,000.00	1,000.00	0.00%
17010 · Emergency Equipment	0.00	0.00	3,000.00	2,000.00	-33.33%
17050 · Radios	25,844.00	22,915.29	25,000.00	25,000.00	0.00%
17100 · Capital Purchase Furniture	0.00	11,359.11	23,200.00	11,400.00	-50.86%
16003 · Supplies & Equipment - Other	2,701.95	733.07	7,000.00	3,000.00	-57.14%
<b>Total 16003 · Supplies &amp; Equipment</b>	<b>84,084.15</b>	<b>81,691.79</b>	<b>130,300.00</b>	<b>126,798.24</b>	
16004 · Staff Development					
16241 · Police Training/Education	5,145.11	4,396.15	7,000.00	6,300.00	-10.00%
16339 · Dues & Subscriptions	3,279.00	2,959.16	4,000.00	3,500.00	-12.50%
16341 · Community Relations (Education)	4,922.69	1,203.24	3,200.00	3,200.00	0.00%
16354 · Travel & Training (Travel)	15,489.60	24,419.34	20,500.00	22,500.00	9.76%
16004 · Staff Development - Other	25.00	25.00	-	-	
<b>Total 16004 · Staff Development</b>	<b>28,861.40</b>	<b>33,002.89</b>	<b>34,700.00</b>	<b>35,500.00</b>	
16005 · Maintenance					
16228 · Park Maint-Memory Pk	6,990.25	958.76	8,500.00	8,500.00	0.00%
16229 · Park Maint - Fernland	2,486.93	2,630.19	9,800.00	23,100.00	135.71%
16230 · Park Maint-Cedar Brake Park	5,219.45	5,563.52	6,000.00	6,000.00	0.00%
16231 · Park Maint. - Homecoming Park	174.63	1,035.62	2,500.00	2,000.00	-20.00%
<b>Total 16005 · Maintenance</b>	<b>14,871.26</b>	<b>10,188.09</b>	<b>26,800.00</b>	<b>39,600.00</b>	
16006 · Insurance					
16353.2 · Liability Ins.	17,152.36	21,505.92	16,620.00	14,100.00	-15.16%
16353.3 · Property Ins.	4,431.00	5,482.88	4,600.00	5,500.00	19.57%
<b>Total 16006 · Insurance</b>	<b>21,583.36</b>	<b>26,988.80</b>	<b>21,220.00</b>	<b>19,600.00</b>	
16007 · Utilities					
16351.1 · Memory Park Water	0.00	0.00	0.00	4,000.00	-
16351.2 · Fernland Park Water	0.00	0.00	0.00	700.00	-
16352.0 · Electronic Sign-City	4,129.84	568.31	500.00	600.00	20.00%
16352.1 · Street Lights	417.55	13,798.60	13,000.00	14,200.00	9.23%
16352.2 · Traffic Lights	452.62	320.23	1,200.00	340.00	-71.67%
16352.3 · Cedar Brake Park	13,176.72	2,432.35	3,200.00	2,600.00	-18.75%
16352.4 · Homecoming Park	330.04	1,259.97	1,200.00	1,300.00	8.33%
16352.5 · Fernland Park	1,637.07	4,088.99	3,100.00	4,200.00	35.48%
16352.6 · Utilities - City Hall	789.87	10,086.55	8,000.00	10,500.00	31.25%
16352.7 · Utilities - Gas	2,230.58	756.95	1,200.00	920.00	-23.33%
16352.8 · Utilities - Comm Center Bldg	6,739.01	5,202.60	7,500.00	5,400.00	-28.00%
16352.9 · Utilities-Memory Pk	718.69	11,426.48	15,000.00	10,000.00	-33.33%
16007 · Utilities - Other	3,137.04	73.42	-	100.00	-
<b>Total 16007 · Utilities</b>	<b>33,759.03</b>	<b>50,014.45</b>	<b>53,900.00</b>	<b>54,860.00</b>	
16008 · Capital Outlay					
16233 · Cap Outlay- Com Building Proj	0.00	134.84	2,000.00	1,500.00	-25.00%
17070 · Capital Outlay - Police Cars					
17070.1 · Emergency Lights, Decals	19,158.54	16,669.53	25,000.00	15,000.00	-40.00%
17070.3 · Vid Tec - In Car	0.00	0.00	12,000.00	27,500.00	129.17%
17070.4 · Tsf to CPF-Vehicle Replacement Vid Tec	0.00	0.00	-	15,000.00	-
17070 · Capital Outlay - Police Cars - Other	53,877.98	49,404.35	63,000.00	31,750.00	-49.60%
<b>Total 17070 · Capital Outlay - Police Cars</b>	<b>73,036.52</b>	<b>66,073.88</b>	<b>100,000.00</b>	<b>89,250.00</b>	
17071 · Cap Purchase - Computers/Equip					
17071.1 · Copsync	5,285.16	5,483.88	6,500.00	6,500.00	0.00%
17071.2 · Radar	3,445.88	1,733.00	4,000.00	4,000.00	0.00%

GENERAL FUND - ALL 2017-18 PROPOSED

17071.4 · Laser Fish (Software Equip)	0.00	3,489.20	1,000.00	3,700.00	270.00%
17071.6 · Investigative and Testing Equip	0.00	0.00	3,000.00	4,000.00	33.33%
17071.7 · Ballistic Vests & Shields	0.00	0.00	5,000.00	4,700.00	-6.00%
17071 · Cap Purchase - Computers/Equip - Other	20,040.90	15,425.22	22,700.00	17,000.00	-25.11%
<b>Total 17071 · Cap Purchase - Computers/Equip</b>	<b>28,771.94</b>	<b>26,131.30</b>	<b>42,200.00</b>	<b>39,900.00</b>	
17071.5 · Patrol Weapons	0.00	0.00	4,000.00	5,200.00	30.00%
17072 · Capital Outlay-PWorks Items	39,733.43	56,168.84	56,400.00	60,000.00	6.38%
17080 · Capital Outlay-Improvements	1,010.13	35,105.15	10,000.00	15,000.00	50.00%
<b>Total 16008 · Capital Outlay</b>	<b>142,552.02</b>	<b>183,614.01</b>	<b>214,600.00</b>	<b>210,850.00</b>	
16009 · Miscellaneous Expenses					
16590 · Misc. Expense	26,524.54	3,545.35	3,600.00	4,932.15	37.00%
16009 · Miscellaneous Expenses - Other	940.13	280.00	-	300.00	-
<b>Total 16009 · Miscellaneous Expenses</b>	<b>27,464.67</b>	<b>3,825.35</b>	<b>3,600.00</b>	<b>5,232.15</b>	
16010 · Contingency	0.00	0.00	100.00	100.00	0.00%
16356 · Contract Labor Streets	24,820.00	0.00	-	129,219.01	-
16500 · Leases - Parks and Recreation					
16504 · Adams Park	2,641.01	3,364.70	3,800.00	3,400.00	-10.53%
<b>Total 16500 · Leases - Parks and Recreation</b>	<b>2,641.01</b>	<b>3,364.70</b>	<b>3,800.00</b>	<b>3,400.00</b>	
17000 · Capital Purchase	0.00	24,054.00	-	24,775.62	-
17500 · Sales Tax Rebatement	0.00	0.00	148,000.00	20,000.00	-86.49%
<b>Total Expense</b>	<b>2,471,462.75</b>	<b>2,494,304.96</b>	<b>2,881,370.00</b>	<b>3,109,992.00</b>	
<b>Net Ordinary Income</b>	<b>129,578.93</b>	<b>149,551.14</b>	<b>69,772.00</b>	<b>-40,900.00</b>	
<b>Other Income/Expense</b>					
<b>Other Income</b>					
14000.3 · Transfers In					
14620.2 · Admin Transfer from MEDC	37,500.00	37,500.00	37,500.00	37,500.00	0.00%
14620.4 · Admin Trf from Court Security	2,880.00	3,400.00	3,400.00	3,400.00	0.00%
<b>Total 14000.3 · Transfers In</b>	<b>40,380.00</b>	<b>40,900.00</b>	<b>40,900.00</b>	<b>40,900.00</b>	
<b>Total Other Income</b>	<b>40,380.00</b>	<b>40,900.00</b>	<b>40,900.00</b>	<b>40,900.00</b>	
<b>Net Other Income</b>	<b>40,380.00</b>	<b>40,900.00</b>	<b>40,900.00</b>	<b>40,900.00</b>	
<b>Net Income</b>	<b>169,958.93</b>	<b>190,451.14</b>	<b>110,672.00</b>	<b>-0.00</b>	
<b>Enging Balance</b>	<b>1,155,205.98</b>	<b>1,345,657.12</b>		<b>1,345,657.12</b>	

	TOTAL Est			Proposed 2017-
	2015-16 Actual	2016-17 Actual	2016-17 Budget	18 Budget (7/12/17)
<b>Ordinary Income/Expense</b>				
<b>Expense</b>				
<b>16000 · Personnel</b>				
16353.1 · Health Ins.	11,673.36	11,896.36	12,000.00	10,500.00
16353.4 · Unemployment Ins.	569.52	448.02	370.00	600.00
16353.5 · Workers Comp.	721.92	712.03	650.00	900.00
16353.6 · Dental & Vision Insurance	1,035.44	1,106.88	1,400.00	1,540.00
16353.7 · Life & AD&D Insurance	99.12	99.12	160.00	140.00
16560 · Payroll Taxes	13,367.44	16,117.70	14,630.00	16,000.00
16600 · Wages	168,634.51	145,837.22	184,500.00	230,350.00
16620 · Retirement Expense	6,610.79	7,355.54	6,410.00	8,400.00
<b>Total 16000 · Personnel</b>	<b>202,712.10</b>	<b>183,572.87</b>	<b>220,120.00</b>	<b>268,430.00</b>
<b>16001 · Communications</b>				
16338 · Advertising/Promotion	2,842.90	3,035.90	7,000.00	3,126.98
<b>Total 16001 · Communications</b>	<b>2,842.90</b>	<b>3,035.90</b>	<b>7,000.00</b>	<b>3,126.98</b>
<b>16002 · Contract Services</b>				
16102 · General Consultant Fees	0.00	3,575.00	34,200.00	6,000.00
16320 · Legal	40,139.41	21,282.96	33,000.00	32,000.00
16321 · Audit Fees	17,350.00	13,925.00	19,000.00	14,000.00
16322 · Engineering	0.00	20,000.00	40,000.00	32,000.00
16333 · Accounting Fees	81,075.69	92,304.75	79,000.00	84,000.00
16335 · Repairs & Maintenance	1,350.00	0.00	6,300.00	3,000.00
16340 · Printing & Office supplies	2,581.59	1,891.77	3,000.00	2,000.00
16342 · Computers/Website	1,200.00	780.52	3,000.00	4,000.00
16350 · Postage/Delivery	1,099.67	1,941.10	2,400.00	2,500.00
16351 · Telephone	13,031.12	14,010.26	13,000.00	14,750.00
16370 · Election	0.00	0.00	16,000.00	16,000.00
16360 · Tax Assessor Fees	4,516.00	5,046.87	4,500.00	7,320.00
17040 · Computer/Technology	4,431.24	5,559.79	10,000.00	6,000.00
<b>Total 16002 · Contract Services</b>	<b>166,774.72</b>	<b>180,318.02</b>	<b>263,400.00</b>	<b>223,570.00</b>
<b>16003 · Supplies &amp; Equipment</b>				
16358 · Copier/Fax Machine Lease	7,640.38	7,806.96	8,000.00	8,200.00
16460 · Operating Supplies (Office)	10,537.52	4,239.61	10,600.00	5,600.00
17100 · Capital Purchase Furniture	0.00	0.00	3,200.00	1,900.00
<b>Total 16003 · Supplies &amp; Equipment</b>	<b>18,177.90</b>	<b>12,046.57</b>	<b>21,800.00</b>	<b>15,700.00</b>
<b>16004 · Staff Development</b>				
16339 · Dues & Subscriptions	2,166.50	2,039.16	1,500.00	2,000.00
16341 · Community Relations (Education)	2,320.39	145.00	1,400.00	1,200.00
16354 · Travel & Training (Travel)	4,597.99	8,500.00	6,000.00	6,500.00
16004 · Staff Development - Other	25.00	0.00	0.00	0.00
<b>Total 16004 · Staff Development</b>	<b>9,109.88</b>	<b>10,684.16</b>	<b>8,900.00</b>	<b>9,700.00</b>
<b>16006 · Insurance</b>				
16353.2 · Liability Ins.	4,587.28	4,919.52	6,900.00	3,080.00
16353.3 · Property Ins.	1,595.40	1,878.88	2,200.00	1,970.00
<b>Total 16006 · Insurance</b>	<b>6,182.68</b>	<b>6,798.40</b>	<b>9,100.00</b>	<b>5,050.00</b>
<b>16007 · Utilities</b>				
16352.0 · Electronic Sign-City	109.63	0.00	0.00	0.00

16352.7 · Utilities - Gas	718.69	756.95	0.00	820.00
<b>Total 16007 · Utilities</b>	<b>828.32</b>	<b>756.95</b>	<b>0.00</b>	<b>820.00</b>
<b>16008 · Capital Outlay</b>				
<b>17071 · Cap Purchase - Computers/Equip</b>				
17071.4 · Laser Fish (Software Equip)	1,722.94	1,744.60	0.00	1,900.00
17071 · Cap Purchase - Computers/Equip - Other	77.23	594.18	2,700.00	3,000.00
<b>Total 17071 · Cap Purchase - Computers/Equip</b>	<b>1,800.17</b>	<b>2,338.78</b>	<b>2,700.00</b>	<b>4,900.00</b>
17072 · Capital Outlay - PW Items	139.05	0.00	0.00	0.00
<b>17080 · Capital Outlay-Improvements</b>	<b>0.00</b>	<b>24,520.00</b>	<b>0.00</b>	<b>10,000.00</b>
<b>Total 16008 · Capital Outlay</b>	<b>1,939.22</b>	<b>26,858.78</b>	<b>2,700.00</b>	<b>14,900.00</b>
<b>16009 · Miscellaneous Expenses</b>				
16590 · Misc. Expense	19,660.03	905.00	0.00	932.15
16009 · Misc Expenses - Other	54.51	0.00	0.00	0.00
<b>Total 16009 · Miscellaneous Expenses</b>	<b>19,714.54</b>	<b>905.00</b>	<b>0.00</b>	<b>932.15</b>
<b>16500 · Leases - Parks and Recreation</b>				
16504 · Adams Park	2,641.01	3,364.70	3,800.00	3,400.00
<b>Total 16500 · Leases - Parks and Recreation</b>	<b>2,641.01</b>	<b>3,364.70</b>	<b>3,800.00</b>	<b>3,400.00</b>
<b>17500 · Sales Tax Rebatement</b>	<b>0.00</b>	<b>0.00</b>	<b>148,000.00</b>	<b>20,000.00</b>
<b>Total Expense</b>	<b>430,923.27</b>	<b>428,341.35</b>	<b>684,820.00</b>	<b>565,629.13</b>
<b>Net Ordinary Income</b>	<b>-430,923.27</b>	<b>-428,341.35</b>	<b>-684,820.00</b>	<b>-565,629.13</b>
<b>Net Income</b>	<b>-430,923.27</b>	<b>-428,341.35</b>	<b>-684,820.00</b>	<b>-565,629.13</b>

	TOTAL Est			Proposed 2017-18
	2015-16 Actual	2016-17 Actual	2016-17 Budget	Budget (7/12/17)
<b>Ordinary Income/Expense</b>				
<b>Expense</b>				
16000 · Personnel				
16353.1 · Health Ins.	54,317.48	47,594.24	50,000.00	53,720.00
16353.4 · Unemployment Ins.	1,888.16	-1,815.62	3,600.00	1,300.00
16353.5 · Workers Comp.	13,146.62	15,139.20	14,500.00	11,000.00
16353.6 · Dental & Vision Insurance	5,622.80	5,930.34	6,000.00	6,000.00
16353.7 · Life & AD&D Insurance	532.52	600.98	750.00	500.00
16560 · Payroll Taxes	43,941.43	40,158.78	44,000.00	49,000.00
16600 · Wages	534,036.41	502,271.31	552,600.00	618,480.00
16600.1 · Overtime	19,691.92	20,755.82	16,000.00	14,000.00
16620 · Retirement Expense	23,722.68	28,843.89	23,500.00	25,000.00
<b>Total 16000 · Personnel</b>	<b>696,900.02</b>	<b>659,478.94</b>	<b>710,950.00</b>	<b>779,000.00</b>
16001 · Communications				
16338 · Advertising/Promotion	802.04	312.00	2,000.00	500.00
<b>Total 16001 · Communications</b>	<b>802.04</b>	<b>312.00</b>	<b>2,000.00</b>	<b>500.00</b>
16002 · Contract Services				
16335 · Repairs & Maintenance				
16335.1 · Maintenance - Vehicles & Equip				
16334 · Gas/Oil	23,143.68	25,136.06	26,000.00	28,000.00
16357 · Auto Repairs	21,251.99	18,253.77	15,000.00	19,000.00
16373 · Equipment repairs	2,302.83	1,312.47	3,000.00	5,000.00
16335.1 · Mintenance - Vehicles & Equip	36.00	0.00	0.00	0.00
<b>Total 16335.1 · Maintenance - Vehicles &amp; Equip</b>	<b>46,734.50</b>	<b>44,702.30</b>	<b>44,000.00</b>	<b>52,000.00</b>
<b>Total 16335 · Repairs &amp; Maintenance</b>	<b>46,734.50</b>	<b>44,702.30</b>	<b>44,000.00</b>	<b>52,000.00</b>
16340 · Printing & Office supplies	3,842.03	400.16	2,000.00	2,000.00
16342 · Computers/Website	17,982.62	12,940.08	4,000.00	18,000.00
16350 · Postage	46.57	0.00	700.00	400.00
16351 · Telephone	1,098.88	1,636.78	15,000.00	2,000.00
7030 · Mobil Data Terminal	21,882.30	14,713.52	8,000.00	16,000.00
7031 · Police Officer Scheduling Serv	2,091.35	376.29	2,000.00	2,000.00
7040 · Computer/Technology (GTIN/Tokens)	7,971.27	1,212.71	2,000.00	7,000.00
<b>Total 16002 · Contract Services</b>	<b>101,649.52</b>	<b>75,981.84</b>	<b>77,700.00</b>	<b>99,400.00</b>
6003 · Supplies & Equipment				
6244 · Radio Fees	4,270.14	420.00	5,000.00	4,398.24
6328 · Uniforms	7,864.41	8,981.50	8,000.00	8,000.00
6328.1 · Protective Gear	0.00	0.00	0.00	3,000.00
6358 · Copier/Fax Machine Lease	4,449.59	5,762.78	3,000.00	6,800.00
6460 · Operating Supplies (Office)				
7010 - Emergency Equip	93.25	0.00	3,000.00	2,000.00
6460.6 · Tools, Etc	0.00	18.63	0.00	300.00
6460 · Operating Supplies (Office) - Other	4,704.43	2,521.03	5,000.00	3,800.00
<b>Total 16460 · Operating Supplies (Office)</b>	<b>4,797.68</b>	<b>2,539.66</b>	<b>8,000.00</b>	<b>6,100.00</b>
7050 · Radios	25,844.00	22,915.29	25,000.00	25,000.00
7100 · Capital Purchase Furniture	0.00	2,966.28	15,000.00	6,000.00
<b>Total 16003 · Supplies &amp; Equipment</b>	<b>47,225.82</b>	<b>43,585.51</b>	<b>64,000.00</b>	<b>59,298.24</b>

POLICE CLASS 2017-18 PROPOSED

16004 · Staff Development				
16241 · Police Training/Education	5,145.11	4,396.15	7,000.00	6,300.00
16339 · Dues & Subscriptions	670.50	569.00	2,000.00	1,000.00
16341 · Community Relations (Education)	1,340.30	1,029.03	1,300.00	1,300.00
16354 · Travel & Training (Travel)	6,926.68	5,662.44	5,000.00	6,000.00
<b>Total 16004 · Staff Development</b>	<b>14,082.59</b>	<b>11,656.62</b>	<b>15,300.00</b>	<b>14,600.00</b>
16006 · Insurance				
16353.2 · Liability Ins.	11,311.08	14,951.88	8,500.00	8,960.00
16353.3 · Property Ins.	2,335.20	2,967.96	2,000.00	2,850.00
<b>Total 16006 · Insurance</b>	<b>13,646.28</b>	<b>17,919.84</b>	<b>10,500.00</b>	<b>11,810.00</b>
16008 · Capital Outlay				
17070 · Capital Outlay - Police Cars				
17070.1 · Emergency Lights, Decals	19,158.54	16,669.53	25,000.00	15,000.00
17070.3 · Vid Tec - In CarEmergency Lights, Decals	1,376.18	0.00	12,000.00	27,500.00
17070.4 · Transfer to CPF-Vehicle Replacement	0.00	0.00	0.00	15,000.00
17070 · Capital Outlay - Police Cars - Other	52,501.80	49,404.35	63,000.00	31,750.00
<b>Total 17070 · Capital Outlay - Police Cars</b>	<b>73,036.52</b>	<b>66,073.88</b>	<b>100,000.00</b>	<b>89,250.00</b>
17071 · Cap Purchase - Computers/Equip				
17071.1 · Copsync	5,285.16	5,483.88	6,500.00	6,500.00
17071.6 · Investigative and Testing Equip	142.77	0.00	3,000.00	4,000.00
17071.7 · Ballistic Vests & ShieldsRadar	1,936.02	0.00	5,000.00	4,700.00
17071.2 · Radar	0.00	1,733.00	4,000.00	4,000.00
17071 · Cap Purchase - Computers/Equip - Other	16,771.35	14,339.04	15,000.00	10,000.00
<b>Total 17071 · Cap Purchase - Computers/Equip</b>	<b>24,135.30</b>	<b>21,555.92</b>	<b>33,500.00</b>	<b>29,200.00</b>
17071.5 · Patrol Weapons	1,010.13	0.00	4,000.00	5,200.00
<b>Total 16008 · Capital Outlay</b>	<b>98,181.95</b>	<b>87,629.80</b>	<b>137,500.00</b>	<b>123,650.00</b>
16009 · Miscellaneous Exp	35.62	0.00	1,000.00	300.00
16010 - Contingency	500.00	0.00	100.00	100.00
<b>Total Expense</b>	<b>973,023.84</b>	<b>896,564.55</b>	<b>1,019,050.00</b>	<b>1,088,658.24</b>
<b>Net Ordinary Income</b>	<b>-973,023.84</b>	<b>-896,564.55</b>	<b>-1,019,050.00</b>	<b>-1,088,658.24</b>
<b>Net Income</b>	<b>-973,023.84</b>	<b>-896,564.55</b>	<b>-1,019,050.00</b>	<b>-1,088,658.24</b>



PUBLIC WORKS CLASS  
2017-18 PROPOSED

	2015-16 Actual	TOTAL Est 2016-17 Actual	2016.17 Budget	Proposed 2017-18 Budget (7/12/17)
<b>Ordinary Income/Expense</b>				
<b>Expense</b>				
16000 · Personnel				
16353.1 · Health Ins.	11,646.56	17,368.61	17,060.00	17,900.00
16353.4 · Unemployment Ins.	526.70	762.76	400.00	500.00
16353.5 · Workers Comp.	3,374.35	3,310.65	4,400.00	3,310.00
16353.6 · Dental & Vision Insurance	1,252.04	1,985.42	2,400.00	2,000.00
16353.7 · Life & AD&D Insurance	282.12	114.64	320.00	130.00
16560 · Payroll Taxes	10,275.70	18,002.47	11,680.00	10,600.00
16600 · Wages	95,748.28	135,231.09	150,760.00	143,000.00
16600.1 · Overtime	2,686.94	2,267.89	2,000.00	3,000.00
16620 · Retirement Expense	4,168.30	10,681.87	6,300.00	5,200.00
<b>Total 16000 · Personnel</b>	<b>129,960.99</b>	<b>189,725.40</b>	<b>195,320.00</b>	<b>185,640.00</b>
16001 · Communications				
16338 · Advertising/Promotion	747.50	2,223.10	0.00	1,000.00
<b>Total 16001 · Communications</b>	<b>747.50</b>	<b>2,223.10</b>	<b>0.00</b>	<b>1,000.00</b>
16002 · Contract Services				
16102 -Gen Consultant Fee	16,551.25	0.00	23,000.00	20,000.00
16280 · Mowing	63,050.30	78,281.70	85,000.00	80,600.00
16299 · Inspections/Permits	55,296.16	79,361.83	55,000.00	81,000.00
16320 · Legal	0.00	2,042.00	5,000.00	2,500.00
16322 · Engineering	86,531.45	54,755.25	35,000.00	50,000.00
16335 · Repairs & Maintenance				
16335.1 · Maintenance - Vehicles & Equip				
16334 · Gas/Oil	3,589.60	3,754.76	3,500.00	4,000.00
16343 · Tractor & Mower	135.23	60.11	2,000.00	1,000.00
16357 · Auto Repairs	1,579.56	1,023.52	2,500.00	2,500.00
16373 · Equipment repairs	3,373.83	4,328.88	3,500.00	4,500.00
16374 · Building Repairs-City Hall/Comm	22,562.91	3,268.38	18,500.00	18,500.00
16375 · Street Repairs - Minor				
16375.1 · Streets-Preventive Maintenance	0.00	10,975.00	18,000.00	18,000.00
16375 · Street Repairs - Minor - Other	12,212.93	11,999.35	15,000.00	15,000.00
<b>Total 16375 · Street Repairs - Minor</b>	<b>12,212.93</b>	<b>22,974.35</b>	<b>33,000.00</b>	<b>33,000.00</b>
16335.1 · Maintenance - Vehicles & Equip - O	15.00	15.00	0.00	1,500.00
<b>Total 16335.1 · Maintenance - Vehicles &amp; Equip</b>	<b>43,469.06</b>	<b>35,425.00</b>	<b>63,000.00</b>	<b>65,000.00</b>
16335 · Repairs & Maintenance - Other	10,974.14	8,239.98	15,000.00	15,000.00
<b>Total 16335 · Repairs &amp; Maintenance</b>	<b>54,443.20</b>	<b>43,664.98</b>	<b>78,000.00</b>	<b>80,000.00</b>
16337 · Street Signs	5,497.44	8,668.21	6,500.00	6,500.00
16340 · Printing & Office supplies	624.31	1,122.03	500.00	1,200.00
16342 · Computers/Website	1,919.97	2,770.00	2,300.00	2,800.00
16350 · Postage/Delivery	688.46	0.00	700.00	700.00
16351 · Telephone	2,717.28	3,985.04	2,700.00	4,400.00
17040 · Computer/Technology	15,647.70	11,145.91	2,000.00	11,500.00

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<b>Total 16002 · Contract Services</b>	302,967.52	285,796.95	295,700.00	341,200.00
<b>16003 · Supplies &amp; Equipment</b>				
16328 · Uniforms	3,618.67	4,082.64	7,500.00	6,000.00
16328.1 · Protective Gear	0.00	0.00	0.00	0.00
16358 · Copier/Fax Machine Lease	785.99	1,756.70	1,000.00	1,800.00
<b>16460 · Operating Supplies (Office)</b>				
16460.1 · Streets and Drainage	4,800.08	1,853.20	3,500.00	3,500.00
16460.2 · Cedar Brake Park	2,066.90	2,131.67	4,000.00	4,000.00
16460.3 · Homecoming Park	1,056.54	492.88	6,000.00	2,000.00
16460.4 · Fernland Park	1,564.96	1,088.70	3,000.00	2,500.00
16460.5 · Community Building	3,605.99	2,840.42	5,000.00	4,000.00
16460.6 · Tools, Etc	1,528.95	2,128.94	2,000.00	2,500.00
16460.7 · Memory Park	1,509.69	1,684.05	3,000.00	3,000.00
16460 · Operating Supplies (Office) - Other	4,801.97	7,177.91	6,000.00	7,500.00
<b>Total 16460 · Operating Supplies (Office)</b>	20,935.08	19,397.77	32,500.00	29,000.00
16503- Code Enforcement Expense	0.00	0.00	1,000.00	1,000.00
<b>Total 16003 · Supplies &amp; Equipment</b>	25,339.74	25,237.11	42,000.00	37,800.00
<b>16004 · Staff Development</b>				
16339 · Dues & Subscriptions	135.00	150.00	250.00	250.00
16354 · Travel & Training (Travel)	923.85	6,686.30	4,500.00	6,000.00
16341 · Staff Development/community relations	742.00	25.00	500.00	500.00
<b>Total 16004 · Staff Development</b>	1,800.85	6,861.30	5,250.00	6,750.00
<b>16005 · Maintenance</b>				
16228 · Park Maint-Memory Pk	6,990.25	958.76	8,500.00	8,500.00
16229 · Park Maint - Fernland	2,486.93	2,630.19	9,800.00	23,100.00
16230 · Park Maint-Cedar Brake Park	5,219.45	5,563.52	6,000.00	6,000.00
16231 · Park Maint. - Homecoming Park	174.63	1,035.62	2,500.00	2,000.00
<b>Total 16005 · Maintenance</b>	14,871.26	10,188.09	26,800.00	39,600.00
<b>16006 · Insurance</b>				
16353.2 · Liability Ins.	1,254.00	1,634.52	770.00	1,360.00
16353.3 · Property Ins.	500.40	636.04	400.00	680.00
<b>Total 16006 · Insurance</b>	1,754.40	2,270.56	1,170.00	2,040.00
<b>16007 · Utilities</b>				
16351.1 · Memory Park Water	4,129.84	0.00	0.00	4,000.00
16351.2 · Fernland Park Water	417.55	0.00	0.00	700.00
16352.0 · Electronic Sign-City	342.99	568.31	500.00	600.00
16352.1 · Street Lights	13,176.72	13,798.60	13,000.00	14,200.00
16352.2 · Traffic Lights	330.04	320.23	1,200.00	340.00
16352.3 · Cedar Brake Park	1,637.07	2,432.35	3,200.00	2,600.00
16352.4 · Homecoming Park	789.87	1,259.97	1,200.00	1,300.00
16352.5 · Fernland Park	2,230.58	4,088.99	3,100.00	4,200.00
16352.6 · Utilities - City Hall	6,739.01	10,086.55	8,000.00	10,500.00
16352.7 · Utilities - Gas	0.00	0.00	1,200.00	100.00
16352.8 · Utilities - Comm Center Bldg	3,137.04	5,202.60	7,500.00	5,400.00
16352.9 · Utilities-Memory Pk	0.00	11,426.48	15,000.00	10,000.00

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16007 · Utilities - Other	0.00	73.42	0.00	100.00
<b>Total 16007 · Utilities</b>	<b>32,930.71</b>	<b>49,257.50</b>	<b>53,900.00</b>	<b>54,040.00</b>
16008 · Capital Outlay				
16233 · Cap Outlay- Com Building Proj	0.00	134.84	2,000.00	1,500.00
17071 · Cap Purchase - Computers/Equip				
17071.4 · Laser Fish (Software Equip)	1,722.94	1,744.60	1,000.00	1,800.00
17071 · Cap Purchase - Computers/Equip - Other	208.00	192.00	2,000.00	1,000.00
<b>Total 17071 · Cap Purchase - Computers/Equip</b>	<b>1,930.94</b>	<b>1,936.60</b>	<b>3,000.00</b>	<b>2,800.00</b>
17072 · Capital Outlay-PWorks Items	39,594.38	54,973.84	56,400.00	60,000.00
17080 · Capital Outlay-Improvements	0.00	10,585.15	10,000.00	5,000.00
<b>Total 16008 · Capital Outlay</b>	<b>41,525.32</b>	<b>67,630.43</b>	<b>71,400.00</b>	<b>69,300.00</b>
16009 · Miscellaneous Expenses				
16590 · Misc. Expense	3,419.78	851.51	100.00	1,000.00
16009 · Miscellaneous Expenses - Other	0.00	280.00	0.00	0.00
<b>Total 16009 · Miscellaneous Expenses</b>	<b>3,419.78</b>	<b>1,131.51</b>	<b>100.00</b>	<b>1,000.00</b>
16356 · Contract Labor Streets	24,320.00	0.00	0.00	129,219.01
17000 · Capital Purchase	0.00	24,054.00	0.00	24,775.62
<b>Total Expense</b>	<b>579,638.07</b>	<b>664,375.95</b>	<b>691,640.00</b>	<b>892,364.63</b>
<b>Net Ordinary Income</b>	<b>-579,638.07</b>	<b>-664,375.95</b>	<b>-691,640.00</b>	<b>-892,364.63</b>
<b>Net Income</b>	<b>-579,638.07</b>	<b>-664,375.95</b>	<b>-691,640.00</b>	<b>-892,364.63</b>

	2015-16 Actual	TOTAL Est 2016-17 Actual	2016-17 Budget	Proposed 2017- 18 Budget 7/12/17
<b>Ordinary Income/Expense</b>				
<b>Expense</b>				
<b>16000 · Personnel</b>				
16353.1 · Health Ins.	17,469.84	17,847.84	19,500.00	23,870.00
16353.4 · Unemployment Ins.	522.00	684.00	590.00	710.00
16353.5 · Workers Comp.	481.71	426.35	360.00	600.00
16353.6 · Dental & Vision Insurance	1,841.86	2,133.10	1,600.00	2,240.00
16353.7 · Life & AD&D Insurance	150.12	158.26	220.00	200.00
16560 · Payroll Taxes	12,217.52	14,415.77	11,680.00	14,350.00
16600 · Wages	150,653.16	180,695.90	152,700.00	187,520.00
16600.1 · Overtime	4,310.61	3,467.05	1,500.00	3,000.00
16620 · Retirement Expense	6,595.95	10,049.92	6,310.00	12,000.00
<b>Total 16000 · Personnel</b>	<b>194,242.77</b>	<b>229,878.19</b>	<b>194,460.00</b>	<b>244,490.00</b>
<b>16002 · Contract Services</b>				
16102 · General Consultant Fees	5,574.31	6,409.79	4,000.00	6,000.00
16220 · Omni Expense	1,830.00	3,195.45	3,500.00	3,500.00
16242 · Prosecutors Fees	10,350.00	8,550.00	11,500.00	11,500.00
16310 · Judge's Fee	13,000.00	18,000.00	18,000.00	18,000.00
16326 · Collection Agency Fees	23,496.03	44,725.21	30,000.00	45,000.00
16340 · Printing & Office supplies	2,064.38	661.37	2,500.00	2,000.00
16342 · Computers/Website	4,637.96	2,918.65	5,500.00	5,000.00
16350 · Postage/Delivery	1,458.46	1,259.40	1,500.00	1,500.00
16351 · Telephone	1,200.00	1,154.00	1,200.00	1,200.00
17040 · Computer/Technology	500.00	0.00	0.00	0.00
17510 · State Portion of Fines/Payouts	221,099.56	199,489.31	200,000.00	200,000.00
<b>Total 16002 · Contract Services</b>	<b>285,210.70</b>	<b>286,363.18</b>	<b>277,700.00</b>	<b>293,700.00</b>
<b>16003 · Supplies &amp; Equipment</b>				
16328 · Uniforms & Protective Gear	0.00	0.00	500.00	500.00
16358 · Copier/Fax Machine Lease	1,140.10	3,372.78	2,000.00	3,500.00
16460 · Operating Supplies (Office)	1,123.72	1,386.50	4,000.00	3,500.00
17100 · Capital Purchase Furniture	0.00	3,613.15	5,000.00	3,500.00
16003 · Supplies & Equipment - Other	2,608.70	733.07	7,000.00	3,000.00
<b>Total 16003 · Supplies &amp; Equipment</b>	<b>4,872.52</b>	<b>9,105.50</b>	<b>18,500.00</b>	<b>14,000.00</b>
<b>16004 · Staff Development</b>				
16339 · Dues & Subscriptions	307.00	201.00	250.00	250.00
16341 · Community Relations (Education)	520.00	29.21	0.00	200.00
16354 · Travel & Training (Travel)	3,142.08	4,764.47	5,000.00	4,000.00
<b>Total 16004 · Staff Development</b>	<b>3,969.08</b>	<b>4,994.68</b>	<b>5,250.00</b>	<b>4,450.00</b>
<b>16006 - Liability Ins</b>				
16353.2 - Liability Ins.	0.00	0.00	450.00	700.00
<b>Total 16008 · Capital Outlay</b>	<b>0.00</b>	<b>0.00</b>	<b>450.00</b>	<b>700.00</b>
<b>16008 · Capital Outlay</b>				
17071 · Cap Purchase - Computers/Equip	905.53	300.00	3,000.00	3,000.00
<b>Total 16008 · Capital Outlay</b>	<b>905.53</b>	<b>300.00</b>	<b>3,000.00</b>	<b>3,000.00</b>

16009 · Miscellaneous Expenses

16590 · Misc. Expense

Total 16009 · Miscellaneous Expenses

Total Expense

Net Ordinary Income

Net Income

	3,444.73	3,164.35	2,500.00	3,000.00
	3,444.73	3,164.35	2,500.00	3,000.00
	492,645.33	533,805.90	501,860.00	563,340.00
	-492,645.33	-533,805.90	-501,860.00	-563,340.00
	-492,645.33	-533,805.90	-501,860.00	-563,340.00

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	2015-16 ACTUAL	TOTAL EST 2016-17 ACTUAL	2016-17 ADOPTED BUDGET	PROPOSED 2017-18 BUDGET (7/12/17)	% OF CHANGE
<b>Ordinary Income/Expense</b>					
Beginning Balance	139,942.41	198,128.70		352,083.73	
<b>Income</b>					
<b>24000 · Charges for Service</b>					
24100 · Water Revenue	386,278.12	494,000.00	491,260.00	540,000.00	9.92%
24118 · Surface Water Revenue	6,206.12	5,546.00	5,000.00	6,000.00	20.00%
24119 · Application Fee	70.61	120.00	200.00	1,500.00	650.00%
24120 · Disconnect Reconnect	5,025.00	5,300.00	3,200.00	5,500.00	71.88%
24200 · Sewer Revenue	213,913.74	405,100.00	310,000.00	450,000.00	45.16%
24310 · Tap Fees/Inspections	157,627.50	205,000.00	50,000.00	150,000.00	200.00%
24319 · Grease Trap Inspections	9,892.86	10,200.00	10,000.00	10,000.00	0.00%
24330 · Late Charges	17,568.70	14,000.00	10,390.00	15,000.00	44.37%
24333 · Returned Ck Fee	150.00	280.00	-	200.00	-
25000.1 · Impact Fees	0.00	0.00	-	75,000.00	-
25000.2 · Capital Cost Fees	0.00	0.00	-	200,000.00	-
25403 · Solid Waste Revenue	84,640.89	97,346.74	80,000.00	104,500.00	30.63%
<b>Total 24000 · Charges for Service</b>	<b>881,373.54</b>	<b>1,236,892.74</b>	<b>960,050.00</b>	<b>1,557,700.00</b>	
<b>24101 · Taxes and Franchise Fees</b>					
24110 · Sales Tax Rev for Solid Waste	6,696.57	7,904.24	5,600.00	8,000.00	42.86%
<b>Total 24101 · Taxes and Franchise Fees</b>	<b>6,696.57</b>	<b>7,904.24</b>	<b>5,600.00</b>	<b>8,000.00</b>	
24121 · Groundwater Reduction Revenue	143,844.74	126,464.50	125,300.00	126,000.00	0.56%
<b>25000 · Other Revenues</b>					
25391 · Interest Income	73.71	112.41	100.00	110.00	10.00%
25392 · Interest earned on Investments	118.23	109.08	150.00	110.00	-26.67%
25394 · Admin Fund Balance (Carry Over)	0.00	0.00	-	45,500.00	-
25399 · Miscellaneous Revenue	1,317.88	16,774.10	360.00	360.00	0.00%
<b>Total 25000 · Other Revenues</b>	<b>1,509.82</b>	<b>16,995.59</b>	<b>610.00</b>	<b>46,080.00</b>	<b>(0.17)</b>

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<b>Total Income</b>	1,033,424.67	1,388,257.07	1,091,560.00	1,737,780.00	
 <b>Expense</b>					
 <b>26001 · Personnel</b>					
26353.1 · Health Ins.	11,646.56	14,906.36	12,063.00	19,400.00	60.82%
26353.4 · Unemployment Ins	342.00	350.00	350.00	390.00	11.43%
26353.5 · Workers Comp.	1,356.33	1,851.97	1,850.00	2,100.00	13.51%
26353.6 · Dental Insurance	1,035.44	1,386.72	1,045.00	1,750.00	67.46%
26353.7 · Life & AD&D Insurance	333.60	475.62	340.00	600.00	76.47%
26501 · Retirement Expense	3,883.40	5,115.78	4,600.00	6,700.00	45.65%
26560 · Payroll Taxes	6,911.76	7,192.21	7,500.00	12,700.00	69.33%
26600 · Wages	91,773.29	93,131.94	97,252.00	170,000.00	74.80%
<b>Total 26001 · Personnel</b>	<b>117,282.38</b>	<b>124,410.60</b>	<b>125,000.00</b>	<b>213,640.00</b>	
 <b>26200 · Contract Services</b>					
26102 · General Consultant Fees	531.33	878.42	0.00	905.00	-
26320 · Legal Fees	19,800.00	16,556.49	20,000.00	17,053.00	-14.74%
26322 · Engineering	92,772.52	123,803.00	34,900.00	75,000.00	114.90%
26323 · Operator	38,115.00	39,200.00	40,000.00	40,380.00	0.95%
26324 · Billing and Collections	6,236.79	11,475.56	6,500.00	11,820.00	81.85%
26328 · Testing	8,012.45	11,128.72	8,000.00	11,460.00	43.25%
26331 · Sales Tax for Solid Waste	6,775.74	7,973.62	7,000.00	8,213.00	17.33%
26333 · Accounting Fees	4,800.00	5,800.00	4,800.00	4,800.00	0.00%
26336 · Sludge Hauling	33,492.84	16,658.42	34,000.00	17,500.00	-48.53%
26350 · Postage	3,274.86	3,080.01	3,600.00	3,200.00	-11.11%
26351 · Telephone	2,149.44	2,091.10	2,200.00	4,500.00	104.55%
26370 · Tap Fees & Inspections	6,504.63	19,133.00	0.00	10,000.00	-
26399 · Garbage Pickup	88,396.69	92,626.77	90,000.00	95,400.00	6.00%
<b>Total 26200 · Contract Services</b>	<b>310,862.29</b>	<b>350,405.11</b>	<b>251,000.00</b>	<b>300,231.00</b>	
 <b>26300 · Communications</b>					
26338 · Advertising/Promotion	1,300.00	1,024.78	900.00	1,055.00	17.22%

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Total 26300 · Communications	1,300.00	1,024.78	900.00	1,055.00	
26326 · Permits & Licenses	12,043.15	13,140.53	23,000.00	13,000.00	-43.48%
26371 · Dues & Subscriptions	545.00	1,045.00	2,000.00	2,000.00	0.00%
26400.1 · Supplies & Equipment					
26342 · Chemicals	15,179.03	17,532.79	16,000.00	18,100.00	13.13%
26358 · Copier/Fax Machine Lease	653.34	3,500.00	3,920.00	3,920.00	0.00%
26460 · Operating Supplies	21,560.19	60,539.88	22,000.00	70,500.00	220.45%
26485 · Uniforms	1,757.65	2,902.03	1,900.00	3,200.00	68.42%
27040 · Computer Technology Equipment	3,390.72	3,663.78	1,900.00	3,800.00	100.00%
26400.1 · Supplies & Equipment - Other	2,932.25	1,697.96	3,380.00	2,000.00	-40.83%
Total 26400.1 · Supplies & Equipment	45,473.18	89,836.44	49,100.00	101,520.00	
26401 · Groundwater Reduction Expenses	56,993.18	35,476.00	30,000.00	100.00	-99.67%
26500 · Staff Development					
26354 · Travel & Training (Travel)	1,638.38	4,995.13	5,000.00	5,000.00	0.00%
26355 · Employee Relations (Education)	100.00	200.00	200.00	200.00	0.00%
Total 26500 · Staff Development	1,738.38	5,195.13	5,200.00	5,200.00	
26600.2 · Maintenance					
26335 · Repairs & Maintenance	183,155.75	196,389.15	147,000.00	215,000.00	46.26%
26335.1 · Vehicle Rep. & Maint.	164.26	112.11	1,000.00	1,000.00	0.00%
26349 · Gas & Oil	3,299.52	4,084.75	4,000.00	4,400.00	10.00%
Total 26600.2 · Maintenance	186,619.53	200,586.01	152,000.00	220,400.00	
6700 · Insurance Expense					
26353.2 · Liability Ins.	4,458.65	2,118.00	2,120.00	2,000.00	-5.66%
26353.3 · Property Ins.	7,095.03	11,687.16	8,880.00	12,000.00	35.14%
Total 26700 · Insurance Expense	11,553.68	13,805.16	11,000.00	14,000.00	
6800 · Utilities Expense					
26352.1 · Utilities - Gas for Generators	1,140.05	675.99	422.00	700.00	65.88%
26352.2 · Utilities-Water Plants	58,373.21	58,750.12	60,000.00	66,000.00	10.00%
26352.3 · Utilities-WW Treatment Plants	20,736.98	37,412.33	35,000.00	38,540.00	10.11%



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26352.4 · Utilities - Lift Stations	17,485.03	11,567.01	2,000.00	12,200.00	510.00%
26352.5 · Utilities - Security Light	127.10	134.52	128.00	140.00	9.38%
26800.1 · Buffalo Springs STP- Water Usag	0.00	7,669.12	0.00	350.00 -	
<b>Total 26800 · Utilities Expense</b>	<b>97,862.37</b>	<b>116,209.09</b>	<b>97,550.00</b>	<b>117,930.00</b>	
26900.5 · Capital Outlay - Transfer to CPF	1,040.00	96,500.00	125,300.00	154,800.00	23.54%
26900.2 · Capital Outlay - Vehicles	0.00	0.00	0.00	34,700.00 -	
26901.1 · Util Proj/Prev Maint-Transfer to CPF	7,773.00	58,000.00	74,700.00	91,400.00	22.36%
26901.2 · Capital Costs-Transfer to CPF	0.00	0.00	0.00	200,000.00 -	
26901.3 · Impact Fees -Transfer to CPF	0.00	0.00	0.00	75,000.00 -	
<b>27000 · Miscellaneous Expenses</b>					
26359 · Misc Expense	-1,447.76	3,068.19	1,000.00	1,000.00	0.00%
27000 · Miscellaneous Expenses - Other	0.00	0.00	0.00	0.00 -	
<b>Total 27000 · Miscellaneous Expenses</b>	<b>(1,447.76)</b>	<b>3,068.19</b>	<b>1,000.00</b>	<b>1,000.00</b>	
<b>Total Expense</b>	<b>849,638.38</b>	<b>1,108,702.04</b>	<b>947,750.00</b>	<b>1,545,976.00</b>	
<b>Net Ordinary Income</b>	<b>183,786.29</b>	<b>279,555.03</b>	<b>143,810.00</b>	<b>191,804.00</b>	
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
<b>27001 · Other Expenses</b>					
27001.2 · Transfer to Debt Service	125,600.00	125,600.00	125,600.00	153,040.00	21.85%
<b>Total 27001 · Other Expenses</b>	<b>125,600.00</b>	<b>125,600.00</b>	<b>125,600.00</b>	<b>153,040.00</b>	
<b>Total Other Expense</b>	<b>125,600.00</b>	<b>125,600.00</b>	<b>125,600.00</b>	<b>153,040.00</b>	
<b>Net Other Income</b>	<b>(125,600.00)</b>	<b>(125,600.00)</b>	<b>(125,600.00)</b>	<b>(153,040.00)</b>	
<b>Net Income</b>	<b>58,186.29</b>	<b>153,955.03</b>	<b>18,210.00</b>	<b>38,764.00</b>	
<b>Ending Balance</b>	<b>198,128.70</b>	<b>352,083.73</b>		<b>390,847.73</b>	

17.5

City of Montgomery - Capital Projects Acct  
Proposed 2017-18

	TOTAL-Est				% of Change
	Actual 2015- 16	2016-17 Actual	2016-17 Budget	Proposed 2017- 18	
<b>Ordinary Income/Expense</b>					
Beginning Balance	218,550.33	2,576.77		1,092.00	
<b>Income</b>					
43956 · Proceeds-TWDB 2017 A&B (carry over)	0.00	0.00	2,667,000.00	2,606,000.00	-2.29%
43947A · Transfer from Utility - Capital	0.00	0.00	0.00	154,800.00	100.00%
43947B · Transfer from Utility - Maint	0.00	0.00	0.00	91,400.00	100.00%
43947C · Tsfr from Utility - Cap Costs Proj	0.00	0.00	0.00	200,000.00	100.00%
43949.1 · Tsfr from General - Police Veh. Replacem	0.00	0.00	0.00	15,000.00	100.00%
43956.1 · FEMA - Bridge	0.00	0.00	0.00	1,200,000.00	100.00%
43956.2 · FEMA - Plez Morgan St.	0.00	0.00	0.00	300,000.00	100.00%
43956.3 · Impact Fees	0.00	0.00	0.00	75,000.00	100.00%
43957 · Proceeds-Other	0.00	333,195.84	0.00	0.00	100.00%
43961.1 · CDBG Disaster Relief	0.00	0.00	0.00	300,000.00	100.00%
45391 · Interest Earned	238.00	3.73	100.00	4,000.00	3900.00%
<b>Total Income</b>	<b>238.00</b>	<b>333,199.57</b>	<b>2,667,100.00</b>	<b>4,946,200.00</b>	
<b>Expense</b>					
<b>43890 · Engineering Costs</b>					
43890.1 · Eng-Catahoula Aquifer WW	1,062.72	0.00	0.00	0.00	-
43890.2 · Eng-WP #3 Improvements	3,768.67	0.00	0.00	115,000.00	100.00%
43890.3 · Eng-LS#1 Replacement/Expansion	0.00	0.00	0.00	90,000.00	100.00%
43890.5 · Eng-LS#3 Force Main Re-Route	0.00	0.00	0.00	19,000.00	100.00%
43890.7 · Eng-Downtown/SH 105 Improve	0.00	0.00	0.00	94,000.00	100.00%
43890 · Engineering Costs- Other	29,994.17	1,488.50	319,920.00	0.00	-100.00%
<b>Total 43890 · Engineering -Series 2012</b>	<b>34,825.56</b>	<b>1,488.50</b>	<b>319,920.00</b>	<b>318,000.00</b>	
<b>43995 · Construction Cost Contingencies</b>					
43995.1 · Cont's-LS#3 Force Main Re-Route	0.00	0.00	0.00	36,000.00	100.00%
43995.2 · Cont's-LS#1 Replacement/Expansion	0.00	0.00	0.00	140,000.00	100.00%
43995.3 · Cont's-WP#3 Improvements	0.00	0.00	0.00	154,000.00	100.00%
43995.4 · Cont's-Downtown/SH105 Improvemen	0.00	0.00	0.00	126,000.00	100.00%
<b>Total 43890 · Engineering -Series 2012</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>456,000.00</b>	
<b>44000 Wastewater System - Capital</b>					
44006 - LS#1 Replacement/Expansion			756,800.00	570,000.00	-24.68%
44007 · LS#3 Force Main Re-Route	0.00	0.00	176,000.00	145,000.00	-17.61%
<b>Total 44000 · Wastewater System Capital</b>	<b>0.00</b>	<b>0.00</b>	<b>932,800.00</b>	<b>715,000.00</b>	
<b>45000 Water System - Capital Projects</b>					
43976.1 - Downtown/SH105 Improvements			635,360.00	502,000.00	-20.99%
43992.1 - WP#3 Improvements			777,920.00	440,000.00	-43.44%
43992.4 - WP#3 Improvements Other Costs			0.00	175,000.00	100.00%
46000.1 · Water - Meters	181,386.00	0.00	0.00	0.00	-
<b>Total 45000 · Water System Capital Projects</b>	<b>181,386.00</b>	<b>0.00</b>	<b>1,413,280.00</b>	<b>1,117,000.00</b>	
<b>46000 - Roadway System Improvements</b>					
46001 - Plez Morgan St.	0.00	0.00	0.00	300,000.00	100.00%
46002 - Buffalo Springs Bridge	0.00	0.00	0.00	1,500,000.00	100.00%
<b>Total 46000 · Roadway System Improvements</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,800,000.00</b>	
47000 · Cap Cost Projects	0.00	0.00	0.00	200,000.00	100.00%
<b>48000 · Cap Outlay-Fac, Equip. &amp; Plng</b>					

**City of Montgomery - Capital Projects Acct  
Proposed 2017-18**

	TOTAL-Est				
	Actual 2015- 16	2016-17 Actual	2016-17 Budget	Proposed 2017- 18	% of Change
48000.2 - Kroger Project	0.00	333,195.84	0.00	0.00 -	
48001 - GRP Capital Projects	0.00	0.00	0.00	89,800.00	100.00%
48002 - Utility Projects/Prev. Maint	0.00	0.00	0.00	91,400.00	100.00%
48003 - Buffalo Springs Connection	0.00	0.00	0.00	65,000.00	100.00%
48004 - Police Vehicle Replacement	0.00	0.00	0.00	15,000.00	100.00%
<b>Total 48000 - Cap Outlay-Fac, Equip. &amp; Plng</b>	<b>0.00</b>	<b>333,195.84</b>	<b>0.00</b>	<b>261,200.00</b>	
49000 - Impact Fee Projects				75,000.00	100.00%
<b>Total Expense</b>	<b>216,211.56</b>	<b>334,684.34</b>	<b>2,346,080.00</b>	<b>4,942,200.00</b>	
<b>Net Ordinary Income</b>	<b>-215,973.56</b>	<b>-1,484.77</b>	<b>321,020.00</b>	<b>4,000.00</b>	
<b>Net Income</b>	<b>-215,973.56</b>	<b>-1,484.77</b>	<b>321,020.00</b>	<b>4,000.00</b>	
<b>Ending Balance</b>	<b>2,576.77</b>	<b>1,092.00</b>		<b>5,092.00</b>	

18.5

**Fiscal Year 2017-18  
Base Budget**

**Debt Service Fund**

	Actual 2015-16	Estimate 2016-17	Budget 2016-17	Proposed 2017-18	% Change
<b>Beginning Balance</b>	\$ 122,449	\$ 122,002	\$ 122,002	\$ 188,453	54.5%
<b>Revenues</b>					
Ad Valorem Tax	\$ 267,968	\$ 343,000	\$ 351,391	\$ 416,002	18.4%
All Other Revenues	109	3,469	1,500	1,500	0.0%
<b>Total Revenues</b>	\$ 268,077	\$ 346,469	\$ 352,891	\$ 417,502	18.3%
<b>Interfund Transfers</b>					
Transfers In	\$ 242,800	\$ 253,100	\$ 253,100	\$ 313,040	23.7%
Transfers Out	-	-	-	-	-
<b>Net Interfund Transfers</b>	\$ 242,800	\$ 253,100	\$ 253,100	\$ 313,040	23.7%
<b>Expenditures</b>					
Debt Service	\$ 510,810	\$ 532,118	\$ 544,367	\$ 666,596	22.5%
Contract Services	500	1,000	2,500	2,500	0.0%
All Other Operating Expenditures	-	-	-	-	-
<b>Total Expenditures</b>	\$ 511,310	\$ 533,118	\$ 546,867	\$ 669,096	22.4%
<b>Ending Balance*</b>	\$ 122,002	\$ 188,453	\$ 181,127	\$ 249,900	32.6%

**Fiscal Year 2012  
Base Budget**

**Hotel Occupancy Tax Fund**

	Actual 2015-16	Estimate 2016-17	Budget 2016-17	Proposed 2017-18	% Change
<b>Beginning Balance</b>	\$ 9,400	\$ 9,400	\$ 9,400	\$ 9,400	0.0%
<b>Revenues</b>					
Hotel Occupancy Tax	\$ -	\$ -	\$ 600	\$ 600	0.0%
All Other Revenues	-	-	10	5	-50.0%
<b>Total Revenues</b>	\$ -	\$ -	\$ 610	\$ 605	-0.8%
<b>Interfund Transfers</b>					
Transfers In	\$ -	\$ -	\$ -	\$ -	-
Transfers Out	-	-	-	-	-
<b>Net Interfund Transfers</b>	\$ -	\$ -	\$ -	\$ -	-
<b>Expenditures</b>					
Contract Services	-	-	-	-	-
All Other Operating Expenditures	-	-	100	1,500	1400.0%
<b>Total Expenditures</b>	\$ -	\$ -	\$ 100	\$ 1,500	1400.0%
<b>Ending Balance*</b>	\$ 9,400	\$ 9,400	\$ 9,910	\$ 8,505	-9.5%

**Fiscal Year 2017-18  
Base Budget**

**Court Technology Fund**

	Actual 2015-16	Estimate 2016-17	Budget 2016-17	Proposed 2017-18	% Change
<b>Beginning Balance</b>	\$ 7,827	\$ 18,101	\$ 18,101	\$ 23,647	30.6%
<b>Revenues</b>					
Court Technology Fees	\$ 11,992	\$ 10,343	\$ 6,000	\$ 10,000	66.7%
All Other Revenues	1	3	2	2	0.0%
<b>Total Revenues</b>	\$ 11,993	\$ 10,346	\$ 6,002	\$ 10,002	66.6%
<b>Interfund Transfers</b>					
Transfers In	\$ -	\$ -	\$ -	\$ -	-
Transfers Out	-	-	-	-	-
<b>Net Interfund Transfers</b>	\$ -	\$ -	\$ -	\$ -	-
<b>Expenditures</b>					
Supplies & Equipment	\$ -	\$ -	\$ -	\$ -	-
Contract Services	1,719	4,800	4,800	5,000	4.2%
All Other Operating Expenditures	-	-	-	-	-
<b>Total Expenditures</b>	\$ 1,719	\$ 4,800	\$ 4,800	\$ 5,000	4.2%
<b>Ending Balance*</b>	\$ 18,101	\$ 23,647	\$ 19,303	\$ 28,649	21.2%

**Fiscal Year 2017-18  
Proposed Base Budget**

**Court Security Fund**

	Actual 2015-16	Estimate 2016-17	Budget 2016-17	Proposed 2017-18	% Change
<b>Beginning Balance</b>	\$ 11,736	\$ 17,827	\$ 17,827	\$ 5,745	-67.8%
<b>Revenues</b>					
Court Security Fees	\$ 8,969	\$ 8,085	\$ 5,500	\$ 6,000	9.1%
All Other Revenues	3	3	5	5	0.0%
<b>Total Revenues</b>	\$ 8,972	\$ 8,088	\$ 5,505	\$ 6,005	9.1%
<b>Interfund Transfers</b>					
Transfers In	\$ -	\$ -	\$ -	\$ -	-
Transfers Out	2,880	3,400	3,400	3,600	5.9%
<b>Net Interfund Transfers</b>	\$ (2,880)	\$ (3,400)	\$ (3,400)	\$ (3,600)	-
<b>Expenditures</b>					
Contract Services	-	16,770	-	-	-
All Other Operating Expenditures	-	-	1,000	500	-50.0%
<b>Total Expenditures</b>	\$ -	\$ 16,770	\$ 1,000	\$ 500	-50.0%
<b>Ending Balance*</b>	\$ 17,827	\$ 5,745	\$ 18,932	\$ 7,650	33.2%

**Fiscal Year 2017-18  
Base Budget**

**Police Asset Forfeiture Fund**

	Actual 2015-16	Estimate 2016-17	Budget 2016-17	Proposed 2017-18	% Change
<b>Beginning Balance</b>	\$ 186	\$ 4,272	\$ 4,272	\$ 4,272	0.0%
<b>Court Fines and Fees</b>					
Asset Forfeitures	\$ 4,087	\$ -	\$ 1,000	\$ 100	-90.0%
All Other Revenues	-	-	-	-	-
<b>Total Revenues</b>	\$ 4,087	\$ -	\$ 1,000	\$ 100	-90.0%
<b>Interfund Transfers</b>					
Transfers In	\$ -	\$ -	\$ -	\$ -	-
Transfers Out	-	-	-	-	-
<b>Net Interfund Transfers</b>	\$ -	\$ -	\$ -	\$ -	-
<b>Expenditures</b>					
Supplies & Equipment	\$ -	\$ -	\$ -	\$ -	-
Contract Services	-	-	-	-	-
Capital Outlay	-	-	-	-	-
All Other Operating Expenditures	-	-	-	-	-
<b>Total Expenditures</b>	\$ -	\$ -	\$ -	\$ -	-
<b>Ending Balance*</b>	\$ 4,272	\$ 4,272	\$ 5,272	\$ 4,372	2.3%



# CAPITAL OUTLAY 2017-2018

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## GENERAL FUND

	<u>LINE ITEM</u>	<u>AMOUNT</u>
ADMINISTRATION	Laserfiche (software)	\$1,900
	Computers/Eqp	\$3,000
	Improvements	\$10,000
POLICE	Police Cars	31,750
	Equipment, Lights, Decals	15,000
	Vid In-tec equipment	27,500
	CopSync	4,000
	Computer Equipment	10,000
	Investigative/testing Equipmnet	4,700
	Ballistic Vests and Shields	4,000
	Patrol Weapons	5,200
	Trnsfer to Cpital Preoject Fund - New Vehicle	15,000
PUBLIC WORKS	Community Building	1,500
	Laserfiche	1,000
	Public Works Items (truck, trailer)	60,000
	Improvements (general)	5,000
COURT	Computer Eqp.	3000
<u>WATER/SEWER FUND</u>	Lift Station Repair	100,000
	Meters	40,000
<u>CAPITAL PROJECT FUND</u>	GRP Projects	154,800
	Utility Proj. maint.	91,400

**GENERAL FUND**

	A	B	C	D
1	<b>ITEM</b>	<b>2016-17 BUDGET</b>	<b>2017-18 BUDGET</b>	<b>DIFFERENCE IN-BRIEF</b>
2	Income	\$ 2,643,856.00	\$ 3,069,092.00	Sales Tax, Property Tax, Add
3	Expense Administration	\$ 684,820.00	\$ 565,629.00	Sales Tax Abatement \$128,000 reduction one-half employee-increase
4	Police	\$ 1,019,050.00	\$ 1,088,658.00	One employee-add Transfer for car replacement - add
5	Public Works	\$ 691,640.00	\$ 892,365.00	Inspections, computers - Park Maintenance - add Contract Labor Streets 129,219
6	Court	\$ 501,860.00	\$ 563,340.00	Full time Warrant Officer
7	<b>TOTAL</b>		\$ 3,069,092.00	

## WATER AND SEWER

ITEM REVENUE	2016-17 BUDGET	2017-18 BUDGET	DIFFERENCE IN-BRIEF
Water	\$ 491,260.00	\$ 540,000.00	Institutional, Multi-family, High User - Rate Increase
Sewer	\$ 310,000.00	\$ 450,000.00	Institutional, Multi-family, High User - Rate Increase
Other Revenues	\$ 290,300.00	\$ 747,780.00	Capital Cost Fees \$200,000 - add
	\$ 1,091,560.00	\$ 1,737,780.00	Tap fees - \$100,000 - add

## WATER AND SEWER

EXPENSES			
Personnel	\$ 125,000.00	\$ 213,000.00	1/4 - City Admin., one new employee - \$80,000 - add
Contract Services	\$ 251,000.00	\$ 3,000,000.00	Engineering - \$41,000 - add
Supplies and Equipment	\$ 49,100.00	\$ 101,520.00	Operating Supplies - \$48,000 - add
GRP	\$ 30,000.00	\$ 100.00	GRP fees - none \$29,900 reduction
Staff Dev., Maint., Insurance, Utilities	\$ 265,750.00	\$ 357,530.00	R + Main. \$65,000 - add, Lift St. Util. - \$10,000 - add
Capitol Outlay	\$ 201,000.00	\$ 556,000.00	Transfer to CPF: GRP Carryover 29,900, Pick up - \$34,700, Util. Proj./Prev. Maint Carryover \$15,700, Capital Cost \$200,000, Import Fees \$75,000
Transfer to Debt 125,600 Service Fund	\$ 125,600.00	\$ 153,040.00	\$30,440 - add for TWDB debt



### CAPITAL PROJECTS ACCT.

INCOME / SOURCE	EXPENSE	DESCRIPTION
\$2,606,000 TWDB	\$ 318,000	Engineering - TWDB projects
	\$ 456,000	Contingencies - TWDB projects
	\$ 715,000	Wastewater Projects - TWDB
	\$ 1,117,000	Water Projects - TWDB
	\$ 2,606,000	
\$154,800 UTILITY - CAPITAL OUTLAY	\$ 89,800	Undetermined Capital Projects - possible carryover
	\$ 65,000	Buffalo Springs connection
	\$ 154,000	

**CAPITAL PROJECTS ACCT.**

Utility Maintenance \$91,400	\$ 91,400	Undetermined Large Maintenance items - possible carryover
Capital Cost \$200,000	\$ 200,000	Undetermined Capital Projects - possible carryover
Police Vehicle Replacement \$15,000	\$ 15,000	Expect to carryover to 2018-19
Fema Bridge \$1,200,000	\$ 1,500,000	Buffalo Springs Bridge Repair cost
CDBG - DR Grant \$300,000		
FEMA - Plez Morgan \$300,000	\$ 300,000	Plez Morgan Repair w/County Asst.
Impact Fees \$75,000	\$ 75,000	Undetermined Capital Projects possible carryover
Interest Earned by Balance \$4,000	\$ 4,000	Added to fund carryover
\$4,946,200	\$ 4,946,200	

## OTHER MINOR FUNDS

<b>FUND NAME</b>	<b>2017-18 BEGINNING</b>	<b>INCOME</b>	<b>EXPENSE</b>	<b>ENDING BALANCE</b>
Court Security	\$5,745	\$6,005	\$4,100	\$7,650
Court Technology	\$23,647	\$10,002	\$5,000	\$28,649
Hotel Occupancy	\$9,400	\$605	\$1,500	\$8,505
Police Asset Forfeiture	\$4,272	\$100	\$0	\$4,372



ITEM#2  
Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date:</b> August 22, 2017	<b>Budgeted Amount:</b>
<b>Department:</b> Administrative	
<b>Prepared By:</b> Susan Hensley, City Secretary	<b>Exhibits:</b> Legal Notice
<b>Date Prepared:</b> August 18, 2017	

**Subject**

Public Hearing regarding Alcohol Beverage Permit Application to transfer Mixed Beverage Permit from Cozy Supper Club to Cozy Grape Wine Bar and Bistro

**Recommendation**

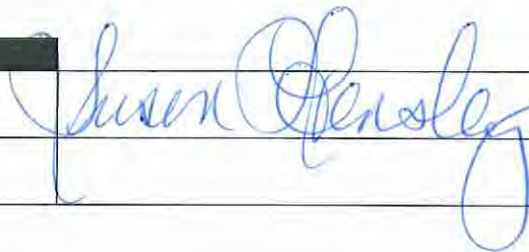
**Discussion**

There have been no comments received from the mail outs that were sent to the people on the tax roll that are located within 200 feet of the Cozy Grape.

**Approved By**

City Secretary

City Administrator



Date: August 18, 2017

Date:

## NOTICE OF PUBLIC HEARINGS

Notice is hereby given that the governing body of the City of Montgomery will hold a public hearing on Tuesday, August 22, 2017 at 6:00 p.m. at the Montgomery City Hall located at 101 Old Plantersville Road for the purpose of receiving public input regarding the following item:

1. **Alcohol Beverage Permit Application** regarding an Alcohol Beverage Permit Application for the Cozy Grape Wine Bar and Bistro to change their existing Alcohol Beverage Permit to include mixed beverages as submitted by Tom Cronin.

Susan Hensley, City Secretary  
City of Montgomery  
[shensley@ci.montgomery.tx.us](mailto:shensley@ci.montgomery.tx.us)

## MINUTES OF BUDGET WORKSHOP MEETING

July 20, 2017

### MONTGOMERY CITY COUNCIL

#### CALL TO ORDER

Mayor Kirk Jones advised that there was not a City Council quorum, and then called the Workshop Meeting to order at 6:09 p.m.

#### City Council

Present: Kirk Jones Mayor  
 Rebecca Huss Position # 4  
 Dave McCorquodale Position # 5

Absent: Jon Bickford Position # 1  
 John Champagne, Jr. Position # 2  
 T.J. Wilkerson Position # 3

Also Present: Jack Yates City Administrator  
 Susan Hensley City Secretary  
 Rebecca Kendall Court Administrator  
 James Napolitano Chief of Police  
 Miguel Rosario Police Lieutenant  
 Mike Muckleroy Public Works Manager  
 Cathy Branco Financial Consultant  
 Chris Roznovsky City Engineer

#### BUDGET WORKSHOP:

- ❖ Discussion of the following items related to the City of Montgomery 2017-2018 FY Proposed

#### Operating Budget:

- Summary
- General Fund Revenue
- General Fund Expenses
  - Administration

- Police Department – Chief James Napolitano presented his proposed budget. Chief Napolitano said that he noticed a discrepancy in item 16351, which is for telephones that was \$15,000 last year and should be up to \$18,000 for the new people they will be adding and will run all the computers in the vehicles. Chief Napolitano said that the \$16,000 for Mobile Data Terminals, he will check on that information because he was not sure. After discussion, Mrs. Branco and Chief Napolitano will review the telephone numbers.

Rebecca Huss asked about the wages, and said that it was \$120,000 more than last year's budget, but in the budget, there are positions listed that were not filled. Rebecca Huss said that the budget for this year looks like it is including two more patrol. Mr. Yates said that it was \$106,000 more than last year for wages, plus a 2 percent across the board, merit increase. Mr. Yates said that \$11,000 of the \$120,000 is the 2 percent total. Mr. Yates said that the wages included an administrative assistance at \$46,000 and another officer at \$60,000.

Rebecca Huss said that she found issues with this in the past because we have not seen any indication for years as to what it is that the Chief actually does here. Rebecca Huss said that there has been no information about calls and the breakdown, but they have not seen any data. Rebecca Huss stated that for her to feel comfortable going with this, she would need data to show that these are actually needed if they are going for two extra people from last year. Chief Napolitano said that every month that they give her the breakdown of the total calls that the department has made, total tickets written and the total arrests made, and asked what other data she needs. Rebecca Huss said that they used to receive monthly data, with the calls broken down by type of call. Chief Napolitano said that was what is shown on the report that lists the arrests. Rebecca Huss said that if the Chief looked back at previous meetings, the monthly report numbers have been the worst that they have been in the last three years for March and February, because they talked about the information during the meeting. Rebecca Huss said that the Chief is saying that he can justify increasing the police officers because of the increased workload in the City, and she is saying that she has not seen any information in the last two years that has anything to do with what the work load is, other than traffic tickets. Rebecca Huss said that part of the justification was

the apartments and increased retail space, but they have not seen actual data on calls. Chief Napolitano asked if Rebecca Huss wanted a report of every call that they make every day. Rebecca Huss said that they used to get that type of report every month from Lt. Belmares. Chief Napolitano said that before they used to have the statistics from the Sheriff's Department, but now they can't get them anymore because the new system that they are using does not report that information anymore and is completely different. Rebecca Huss said that the Chief could do something to provide that information that she has been personally asking for over the last year and a half. Chief Napolitano said that he was confused as to why Rebecca Huss thought that there were less calls now in the City than there were before. Rebecca Huss said that was because she has not been provided with information to tell her otherwise, and if you look at the arrests and warrants, those numbers have not changed from 28 to 32 almost every month and has not changed over the four years she has been on Council. Mayor Jones said that to him the Chief was providing the data, it was just not summarized. Rebecca Huss said that he was only providing information that is lyrical, she would like to see a chart so that she can compare it to previous months and years, which is what they had before. Rebecca Huss said that the Chief is making decisions based on feelings as opposed to actual data, because he did not have the data. Chief Napolitano said that he was making his decisions on what he has to do on a daily basis. Chief Napolitano said that he is trying to have the department's response time to under four minutes for the citizens, and they have kept it that way since he has been here. Chief Napolitano said that they have 6 officers, besides 2 supervisors, sergeant and himself, which is what they have on staff. Chief Napolitano said that with the increase from the apartment complexes they are doing their best. Rebecca Huss said that the Chief is asking for a budget increase of \$250,000 with no data. Chief Napolitano asked if it was all about data. Rebecca Huss said what else is there, if it is not data it is a feeling and she wants to see data. Chief Napolitano advised that he would have to put together a different report, and they will generate a report that has every stat and everything that officer did for the last month, it will be thick and it will take a long time to go through it, but asked to confirm that Rebecca Huss wanted all of that downloaded into a chart. Rebecca Huss said that did not seem like too much to ask, because if you do not know what people are doing how can you make a decision. Rebecca Huss asked how the County can produce that type

of information. Chief Napolitano said that the County is preparing the information the same way that he is doing his report. Rebecca Huss suggested that they make friends with the Sheriff's Department and get the data that they need. Lt. Miguel Rosario said that it was not just the City of Montgomery, it is every municipality. Mayor Jones asked for an example of what the chart would look like and what would be included. Rebecca Huss said that if they looked back two years and what City Council was getting in the monthly Police Report, there was an Excel chart that had call type and how many calls per month, with comparison annually. Mayor Jones said that it was a good thing that the Chief was asking for an administrative assistant. Rebecca Huss asked if this information would be any more accurate than the Racial Profiling Report, because she did not see an update from the meeting that she missed, because it was not correct. Rebecca Huss said that the information that the Chief sent to the Federal Government was not correct. Chief Napolitano said that he sent that information to the State. Chief Napolitano said that they were trying to figure out why the number was incorrect. Mr. Yates said that he and the Chief would work on a report. Rebecca Huss said that she was not comfortable voting for extra people when they do not know what is going on. Rebecca Huss said that it was a big increase in their budget and they said all along that they would try and hold the expenses as they grow, because it is not a free bonanza to keep spending as you get more revenue. Rebecca Huss said that they have a lot of infrastructure needs that have been spent over the years, and City Council has spent a lot of time whittling down the police budget. Mayor Jones said that on the other hand he does not want the Chief and Lieutenants spending hours and hours to round up numbers, when they should be doing something else. Rebecca Huss said that you can't make decisions if you don't have information, so she was sorry, she felt that was a requirement. Mayor Jones asked what type of breakdown was being requested. Rebecca Huss said that it should include vacation checks, burglary of vehicles, etc. Lieutenant Rosario said that the old CAD system broke down the information based upon the nature of the call, which dispatch provided to the department each month. Mayor Jones said that does not account for calls from inside, traffic stops or calls received from inside, only dispatched calls. Rebecca Huss said that she would like to have the type of calls shown on the report. Rebecca Huss said that if they do not have the data they don't know what their needs are. Mayor Jones asked the Chief to work with Mr. Yates to come up with something

that does not take a lot of time. Rebecca Huss said that it has to show that more resources are needed, because right now they do not have anything that shows that it is needed. Chief Napolitano stated that their opinion does not mean anything, they need a piece of paper to show the calls. Rebecca Huss said that was correct, because otherwise it is the Chief's feelings. Chief Napolitano said that he would put together a report that will show exactly how many calls that they go on, what type of calls, the number of calls and how many are report calls. Chief Napolitano said that not everything that they do is about a call, a lot of their work is about patrol. Chief Napolitano said that four years ago they had about 400 people living in Montgomery, and now they have 2,700 plus people living here. Rebecca Huss said that the Chief can come up with the data to prove her wrong.

Chief Napolitano said that the reason he is asking for more people, and he was only asking for one more person on each shift so that they will have enough to cover when an officer goes out to a family disturbance, they do not have to wait for backup from the Sheriff's Department. Rebecca Huss said she thought that was the point of having three people on each shift from noon to midnight, because that was when most of the activity occurred. Chief Napolitano said that they want 2 officers on days, 2 on nights with the Lieutenant being the swing shift person, which will give them the coverage that they need. Chief Napolitano said that officers also need to take vacations and sick days, so you still have to have someone to fill that spot. Rebecca Huss said that the Chief used that as a reason to get to the people that he currently has on staff. Chief Napolitano said that they would truly only be adding one officer to the positions that they already have. Rebecca Huss said that this was for 1.5 positions at a cost of \$110,000. Chief Napolitano said that there is also the Administrative Assistant. Mr. Yates said that he would work on some statistics with the Chief. Rebecca Huss said that Jon Bickford was also interested in the information. Chief Napolitano said that the question would be that a lot of his budget was geared on adding another person on staff, such as, uniforms, protective gear.

Chief Napolitano said that one of his capital items on the list was fixing the evidence room. Sgt. Kendall advised that currently they have a mailbox type container for placement of their drugs and other evidence items, but this request

would change the evidence room to allow the counter and area for preparing the evidence in one area, by the bathrooms. The evidence room would have pass through lockers, which is more secure and would go through the wall, next to the bathroom area. There would also be gun lockers, smaller drug lockers, and would allow the evidence to go straight to the evidence room. Sgt. Kendall advised that when she receives the evidence, she can go into the evidence room, which needs a camera installed, and retrieve the evidence. Sgt. Kendall said that room already has reinforced walls, they just need to add ventilation for the room. Chief Napolitano said that the expenditure is under 17100 – Capital Purchase Furniture at \$6,000. Sgt. Kendall said that this was approved for last year's budget, but it did not get done. Sgt. Kendall advised that she had checked on the cost for the job, and the company advised that the price had not increased since last year. Sgt. Kendall stated that the \$6,000 should be \$15,000. Sgt. Kendall said that they also need to look at the Court Technology Funds to see if they can pull funds from there to go towards the project. Sgt. Kendall said that they can use Court Security Funds for the camera in the evidence room. Chief Napolitano said the only difference from last year is the addition of the ventilation system and camera. Mr. Yates said that they could spend part of the \$15,000 between now and September. Mr. Yates said that they will work on this and then add a corrected figure for the next meeting. Sgt. Kendall said that Court Security was down a little bit, because they used it for the window for the utility office, but there is enough left to get a camera for the evidence room and there will also need to be one for the packaging area when the officers are preparing their evidence. Sgt. Kendall said that there was one other thing, there needs to be a refrigerator for the blood evidence, which is currently stored in the mailbox style evidence locker. Dave McCorquodale asked if the room currently exists. Sgt. Kendall advised that the room does exist, this would be revisions to the existing room. Sgt. Kendall said that this year they are getting a lot more drug evidence. Mayor Jones said that they need to work out the schedule to get the work done that needs to be out of the current budget, and find out what we need to budget for the new budget.

Chief Napolitano then reviewed the rest of his departmental budget advising that they are going to be \$1,685 over budget for the new budget year for the MDT's.



Rebecca Huss asked about the vehicle maintenance number 16335.1 that is proposed at \$53,000. Chief Napolitano said that number was not correct, because maintenance and equipment this year is \$46,000. Mrs. Branco advised that her spreadsheet has line item 16335- Vehicles and Equipment for auto repairs is \$18,253 estimated through the end of the year, equipment repairs at \$1,312, gas and oil is \$25,200, so the total for item 16335 is \$44,702. Mr. Yates advised that they needed to delete the \$53,000. Chief Napolitano advised that they received funds for bullet proof vests via wire transfer.

Mr. Yates said that the copier/fax lease will need to be increased due to the Administrative Assistant. Chief Napolitano said that they need to increase their emergency equipment to have on hand. Chief Napolitano advised that they are going to be purchasing their last group of radios this year.

Rebecca Huss asked why the Liability Insurance was so high compared to last year. Ms. Hensley advised that is an estimate, pending receipt of the quote from TML. Ms. Hensley advised that a complete audit had been conducted for the property and liability coverage with TML.

Mr. Chris Roznovsky advised that the total amount for all facilities, lift stations, water plants, wastewater plants was \$3 million dollars, and when they went back and did the estimates that amount would cover one plant.

Chief Napolitano advised that they were only purchasing two vehicles again this year. Mayor Jones said that he understood that they would be replacing a vehicle that was meant to be replaced next year, due to an accident. Chief Napolitano said that vehicle actually was not scheduled to be replaced, but would be in a year from now. Dave McCorquodale asked about the vehicles. Chief Napolitano said that the oldest vehicle in the fleet is a 2011 Dodge. Dave McCorquodale asked when they would be getting rid of the Chargers. Chief Napolitano said that would be in two years. Mayor Jones said that in order to save a little money, would it behoove them to pay the gap on the vehicle that got wrecked and replace it and then purchase one new one next year. Chief Napolitano said that this year they only purchased one new vehicle, even though they were supposed to purchase two, and he is

driving a seized vehicle from the District Attorney's Office. Mr. Yates said that the idea was one vehicle per officer, and asked where they stand as far as that ratio. Chief Napolitano said yes that was where they are without a Reserve vehicle. Chief Napolitano said that when he comes in and goes on patrol, he will take a vehicle that is not being driven at that time and use it. Rebecca Huss said that she thought that might be a good compromise. Mayor Jones said that it was only a couple months, and if everyone still has a car, then only purchasing one new vehicle will save a little cash. Mr. Yates said that will still leave about three or four vehicles in the parking lot. Chief Napolitano said that it would depend on how many officers they hire once they get everything squared away on the statistics. Chief Napolitano said that the Warrant Officer will need a vehicle to serve warrants and transport prisoners to Conroe.

Chief Napolitano advised that he is trying to get a grant for body cameras. Rebecca Huss said that she felt the body cameras should be discussed with City Council, because for other cities it has been a political decision. Rebecca Huss said that they would also have to look at paying for the storage of videos and there would also be a lot of administrative stuff that comes with the body cameras. Chief Napolitano said that he would like to have the body cameras to protect the officers, because it gives them a little more coverage when they are making a stop. Rebecca Huss said that there are rules about when the cameras are on, and if the officers turn them off on their own. Mr. Yates said that there will be a protocol. Chief Napolitano said that the Police Chief's Association has given some very good perimeters on how to use the body cameras. Rebecca Huss said that she would like to have a separate discussion from this budget meeting to discuss the body cameras, because she wants to do it the right way.

Chief Napolitano said that the rest of the items are about the same as they were last year, and said that a lot of the things that they had budgeted he did not purchase because Mr. Yates advised him not to buy anything, so they struggled through with what they had. Chief Napolitano said that they should be under budget. Mr. Yates said that actually what he had said to the Chief was before you purchase capital outlay items to come and see him. Chief Napolitano said that he did not purchase the second vehicle and just operated on what they needed. Mr. Yates said that

police weapons last year was \$4,000 and this year it is \$6,000. Chief Napolitano said that if they hire the new people, they will need weapons for them, but if they don't hire them they won't need them. Chief Napolitano said they have one handgun in the safe, so if they hire one person, it will go to them, but that does not provide for a replacement weapon.

- Court – Mrs. Becky Kendall, Court Administrator, presented her proposed budget. Mr. Yates stated that he had added one full time warrant officer, and that officer will share time with the Police Department. Mr. Yates said that will be a fully licensed police officer. Mr. Yates said that he had put an extra \$15,000 in warrant revenue, but last year they were beating that figure, and he felt that the position will pay for itself. Mrs. Kendall concurred that the position should pay for itself. Mrs. Kendall said this person would be strictly doing police duties and would not be handling court duties as had been done by the previous warrant officer. This position will bailiff and attend all Council Meetings, and respond on patrol if necessary. Mrs. Kendall said the fee for the judge is remaining the same, \$1,500 per month. The prosecutors will remain the same as last year. Mrs. Kendall advised that she was including uniform shirts for the clerks to wear on Fridays in the amount of \$500. Mrs. Kendall advised that they have reduced their office supplies a little because they did not use as much last year. Mrs. Kendall advised that they were going to try doing Teen Court for the juveniles that will address texting and driving. Mrs. Kendall said that she has \$5,000 for travel and training that will also include the warrant officer.

Rebecca Huss asked about InCode and whether it was an option to look at other software for the Court. Mrs. Kendall said that they were going to switch at one point, and at the last minute changed due to poor customer service and refusing to come on site for the conversion. Mrs. Kendall said that she knows that InCode causes some problems, every software does, but in the big picture for Courts and cities, InCode is the Cadillac version of software. Mrs. Kendall said that the Court does not really have problems with InCode and it runs really well. Mrs. Kendall said that she thinks the problem that they have right now, is that InCode isn't throughout the whole City Hall, meaning it works better if every department is on the system. When they are not all on the system, it causes staff to have to break

down the information and put it into some type of format to give to Finance to be able to talk to each other. Mrs. Kendall said that she has not seen anything out there that is better than InCode.

- Public Works

Mr. Yates said that Mr. Muckleroy is asking for one extra person in public works, but he would like to move that position to utility. Mr. Yates said that they take ¼ of his paycheck, Mr. Muckleroy, the utility clerk out of utility. Rebecca Huss asked why the budget is going down if they are adding another person for this year. Mr. Yates said that wages are showing \$143,000, and the new person is \$47,000 in wages. Mr. Yates said that something was wrong with the figures. Rebecca Huss said that they could fix that information later, and asked what this new person would be doing. Mr. Muckleroy said that what he would like to do is convert Mr. Standifer to a working Field Foreman, officially in charge in the field, as an actual supervisor and put him in a truck by himself. Mr. Muckleroy said the second person, Mr. Thomas would be over the second truck and hire a new person under Mr. Thomas that would do the ditch work, water leaks, etc. Mr. Muckleroy said that there is still a lot of work that they would like to do, but they can't do, because they just do not have the time, such as, smoke testing, etc. Mayor Jones asked to confirm that they would have one supervisor and one crew leader. Mr. Muckleroy said that Mr. Thomas would be a crew leader and Mr. Standifer would be a supervisor. Mr. Muckleroy said that right now Mr. Standifer and Mr. Thomas are together most of the time, and Mr. Rodriguez is doing about half parks and half helping with jobs. Mr. Muckleroy said that he wants to put Mr. Standifer by himself because he is more than competent enough to make decisions and check things out. Mr. Muckleroy said that Mr. Thomas has developed really well and a good employee and ready to train someone else. Rebecca Huss asked what type of questions Mr. Standifer would be fielding from Mr. Rodriguez. Mr. Muckleroy said anything and everything. Mayor Jones said that he would warn Mr. Muckleroy about getting too many Chiefs, and if they are a supervisor, they are also working. Mr. Muckleroy said that Mr. Standifer is a worker, and he is training Mr. Thomas on the backhoe. Mr. Muckleroy said that the positions would be hourly, not exempt positions.

Mr. Yates said that in the past they have always talked about contracting rather than adding people, and asked if they were inching their way out of that by doing this. Mr. Yates asked what specifically this person would be doing. Mr. Muckleroy said that a lot of the work that they need to do is not even utility related, it is ditch work and picking up limbs, and they would be able to pick up the pace on some of the utility items, but a great deal more work on drainage. Mr. Muckleroy said that was a ton of drainage work that could be done, if they had time, such as Buffalo Springs, where they need to dig every ditch. Mayor Jones said that he guessed that the City inherited all the granite that is set on the side of the road. Mr. Muckleroy advised that he was told by Mr. LeFevre that was in the Homeowner's Agreement and the granite was their responsibility. Rebecca Huss said they would need to check into that information.

Mr. Muckleroy advised that he wanted to purchase the following equipment:

- 1 New truck - which would be for Mr. Thomas, Mr. Standifer would keep the one that they are currently using. The truck would have a service bed, Koenig style with the tool boxes built into the bed. The truck would be loaded with all the equipment that they need to make repairs so that they don't have to go back to the water plant to pick up items. The cost of the truck is \$41,900.
- 1- Mini Excavator - Mr. Muckleroy advised that the brand that he had priced for budgeting was Bobcat, and if you keep the equipment under 600 hours a year, they will come out and you can pay less than \$1,000 and get a new machine every year. Mr. Muckleroy said that they come out and switch out the rubber tracks and the digging bucket and put them on the new machine, and you get a new machine every year. This would have a hydraulic thumb on the boom for picking up limbs. Rebecca Huss asked if they could use GLO money to rent this equipment or buy it from ourselves from the grant money. Mr. Yates said that they could get force account credit where you use City equipment and charge it to the grant. Mr. Muckleroy said that this equipment with the hydraulic thumb would work really well for that job. The cost of this item is \$94,700. Mr. Muckleroy advised that the 20 foot gravity tilt trailer for the equipment is \$5,400.

- Laser Transit – for \$1,500 that would allow them to do ditch work with one person.
- Metal Detector – for \$800, to allow them to have one on each truck for locating valves and manholes, property pins, etc.
- Chain Saw – for \$500 for Mr. Standifer’s truck.
- Line Locator – for \$1,700, which is an electronic machine that will locate lines.

Mr. Muckleroy advised that they are going to purchase the striping machine out of the current budget.

- Utility Fund

Mr. Yates discussed the water and sewer revenues and said that for water they are expecting to receive \$454,000 this year, based on Mr. Randy Burleigh’s work. A copy of the City of Montgomery Water/Sewer Projected Revenues for 2017/2018 prepared by Mr. Burleigh are attached to the minutes for reference.

Rebecca Huss said that that figure was very close to the budget number, and said that she did not know if they had ever been so close before. Mr. Yates said that the figure he has for next year is \$540,000, which is based upon a rate increase. Rebecca Huss said that when they talk about this, the first year that they raised rates, they said that they were making people pay for the cost of the water and sewer, but they needed to have a transition particularly for homes. Mr. Yates said that his recommendation is Option 2 that would not be another increase for the citizens, because they are doing very well in water and sewer. Mr. Yates said that the ending balance for this year will jump from \$352,000 to \$429,000. Mr. Yates said that he has some suggested changes that would get it to \$508,000 of surplus for this year, even with the transfer of \$250,000 from Capital Outlay to the Capital Projects Fund. Mr. Yates said if they do Option 2 this year and maybe the residential customers next year they would increase the revenue next year by \$127,000, but this year the increase of \$85,000 seems like enough funds. Mr. Yates said that the institutional and multi-family are the larger users of water. Rebecca Huss said that one of the things that they talked about regarding the residential customers was that people using 30,000-40,000 gallons of water should not get subsidized water. Rebecca Huss said that to her, they could easily spend those extra funds on Capital Projects and she was in favor of everyone paying for the full cost of the water. Mr. Yates said that they are adding \$110,000 to the debt service balance this

year because of our assessed valuation increasing. Rebecca Huss said she is talking about fairness in the true cost, which includes depreciation and saving money for capital items, whereas, Mr. Yates was looking at it more on a cash flow basis. Mr. Yates said that they could raise the cost for water for people that use over 30,000 gallons and leave the rate the same for people that use less than 30,000. Dave McCorquodale said that was a huge user. Mr. Roznovsky said that the average house uses 7,000 gallons per month, so at 14,000 gallons you should see an increase and then the rates stair step. Rebecca Huss said that they are going to have a lot of bigger users coming in and she does not see any point in having a giant out of state retailer getting subsidies. Rebecca Huss said that she felt that moving the bar down, for the protected classes, would be a good compromise. Dave McCorquodale said that would keep things for people who need it, and then if people want to use more water then they will have to pay the price for higher use.

Mr. Yates said that he would look at the rate and go with the 20,000 gallon break, or whatever is closest to 3 times the average user of 7,000 gallons and can be programmed into Incode. Dave McCorquodale commented that if they look at the average commercial user, which they could use Ransom's, El Bosque and a handful of others, they could see a rate that would reflect where they are the consumptions. Rebecca Huss said that the bigger the users, the more it brings forward the need for infrastructure investments and expansions, so they should pay for those costs. Mr. Muckleroy advised that for residential usage rates start at the minimum 2,000 gallons, then 3,000-4,000 gallons, 5,000-6,000 gallons, 7,000-8,000 gallons, 9,000-10,000 gallons and then it jumps 11,000 – 15,000 gallons, and then 16,000-20,000 gallons, and then over 20,000 gallons. Mr. Yates said that 20,000 gallons for residential would be the break. Mr. Muckleroy said that the commercial usage was set up on the same tiers. Mr. Yates said that the over 20,000 gallon user rate increase should get them to the true cost of the water and then they top out.

Mr. Yates said that sewer revenue is \$455,000, but should be more for the new budget. Mr. Yates said that he had the Groundwater Reduction Plan (GRP) Revenue at \$126,000, and the estimate is \$126,400 for this year, which will get an expense item under the Capital Projects Fund. Mr. Yates said that this year they had \$125,300 budgeted for GRP, and he felt that they were going to spend \$96,500, which would

leave \$28,800. Mr. Yates said that their thought was to carry the balance over from year to year, so if you add \$126,000 to that balance it will get you to \$154,800 that would get transferred to the Capital Projects Fund.

Rebecca Huss asked about the tap fees, and said that it seemed like a large figure, even with a lot of retail coming into the City. Mr. Yates said that the Kroger tap fees were \$24,000, but the City will also have impact fees this year. Rebecca Huss asked that they have the Impact Fees in a separate line item, because she thought that they needed to legally since they can't spend the funds on anything except for the item that they have identified. Mr. Yates said that he would take the project list and put it into the Capital Projects Fund and will have a different line item. Mr. Yates said that he would need to separate tap fees from impact fees, which will have a Capital Projects Fund List line item.

Mr. Roznovsky asked about the tap and inspection fees, there are developers that have the Capital Recovery Fee and will not be subject to the Impact Fee, and asked where those fees should be shown. Mr. Yates said that he would work that out. Mayor Jones said that part of those funds should go to MEDC, because MEDC contributed to the project. Mr. Yates advised that those fees were eaten up by the placement of the sewer line. Mr. Roznovsky said that he thought there was still a balance remaining. Mr. Roznovsky said that there was an impact fee, capacity fee and out of that there was the sewer line cost, MEDC share for the sewer line, and he will confirm if there is a balance remaining.

Mr. Yates said that he has \$207,000 total personnel instead of \$246,000, which they will straighten out to include the new person. Mr. Yates said the reason that he had engineering down was because of the escrow agreements and they will be spending less on engineering.

Mr. Yates asked about the permits and licensing for Town Creek Sewer Plant, and whether they were going to be paid for this year or next year. Mr. Roznovsky advised that he would confirm, but he believed that it had all be issued and done and they are just waiting for the final paper copies. Mr. Yates asked how much each of those permits would cost. Mr. Roznovsky said that he did not, but he would get that information.



Mayor Jones said that MEDC used to pay \$37,500 to the general fund for general administrative duties, and they also used to do that with the utility fund and asked if they were still doing that. Mr. Yates said that they were not doing that. Mayor Jones said that it would go toward the light bill, copier, etc. Mr. Yates said that he would look at that information.

Mr. Yates said that something that he had left off was Water Plant #2, which is \$136,000, which can come out of the GRP funds. Mr. Yates reviewed the Capital Projects fund. Mr. Yates said that he would check on what the difference is between Lift Station No. 3 and 39995, which is also Lift Station No. 3. Mr. Roznovsky advised that 39995 was contingencies for Lift Station No. 3.

Mr. Yates reviewed the Water System Capital Improvements. Rebecca Huss asked Mr. Roznovsky if they could get an updated spreadsheet that shows where they are with capacity, and how close they are in terms of the timeline. Mr. Roznovsky said that there is a similar chart in the back of the Feasibility Study that they do, but he will update that information and provide it for City Council. Mr. Roznovsky said that Water Plant No. 3 Improvements are included in the Water Development Board funds, which is ground storage capacity and pumping capacity. Mr. Roznovsky said that the City's production capacity is good, because of the Catahoula Well, the distribution capacity and the pressure maintenance capacity is what is being addressed.

Mayor Jones asked about the waterline across the Buffalo Springs Bridge, and whether that was included on the list. Mr. Roznovsky said that was listed under line item 45002 – Buffalo Springs Connection. Mr. Yates said that item probably should be under 4800 because the intention is to take that \$65,000 out of the GRP that is being transferred down there.

Mayor Jones said that in the past they used to budget about \$100,000 for street repairs and maintenance, but they quit doing that a couple of years ago. Mayor Jones said that there are a lot of streets that need overlays or repairs. Rebecca Huss said that she would rather not do that, but from the traffic study presentation that they had at the other meeting, it is pretty clear that they might need to use some of the City's money to make

improvements to the County intersections or roads. Rebecca Huss said that she was talking about making changes to the signal boxes for improvements, or changing the turn signal.

Mayor Jones said that he felt the City could work with the outside entities regarding those issues; he was talking about the roads in the City that, due to the drought, they are going to start losing roads. Mr. Muckleroy stated that he did include extra funds for street repairs, and he has someone coming out next week to give a demonstration for renting a crack seal machine. Rebecca Huss asked if that could get them bigger than what they did with the spray. Mr. Muckleroy said that they did crack sealing last year, and they spent approximately \$10,000, and in his opinion what they would pay to rent the equipment and do it ourselves they will get a lot more. Mr. Muckleroy advised that the cost to rent the equipment is about \$2,000 per week, and another \$1,800 in material, so his plan is if they can do that once or twice a year and do as much crack sealing as they can with the material that they buy, they should be able to make some headway. Mayor Jones said that they have roads like Huffman at the intersection of Old Plantersville, which is falling apart. Mayor Jones said that he was just looking at repair.

Mr. Yates advised that there is a way that cities do this and it is to come with a Pavement Management Plan by doing an inventory of every street and then figure out where the cracks are and where you need to replace pavement. Mayor Jones said that if they had a plan, they could look at the streets and see what they need. Rebecca Huss said it would be good to prioritize the streets. Mr. Yates said that what you end up with is a color coded map that has a chart that shows what is necessary and the type of repair that needs to be done. Mr. Roznovsky said that it will also be important to know which streets need to be repaired and not spending a bunch of money when it is not necessary. Mayor Jones said that if they don't start fixing the roads in Buffalo Springs they are going to start losing them. Dave McCorquodale said that the road plan would be a tab in the Comprehensive Master Plan for the City, and would be one more layer of information.

Mayor Jones asked that they put another \$5,000 for road repair into the budget.

Mr. Yates advised that one source of the money that they need to talk about is what to do about the debt service fund, because the debt service fund this year gains about \$110,000 if they keep the same rate as they have now. Mr. Yates said that his thought is to keep the rate the same, because once you lower it, it is hard to increase it again. Mr. Yates said that the rate has stayed the same for the three years he has been with the City and they have gained \$110,000 to \$120,000 per year, which is how they were able to borrow the funds from TWDB this year. Mayor Jones said that they have also increased the amount that MEDC is paying debt service by \$40,000 per year. Mayor Jones said that there are reasons why there are more funds in debt service. Mayor Jones said that in the next couple of years the City will probably need to borrow more money. After discussion, Mayor Jones said that they are saying that they do not want to change the tax rates at this time.

The City Secretary gave an update on the computers and servers and their warranties, advising that out of the current budget the City Administrator and Administrative Assistant will have their computers replaced, along with warranties purchased for the two servers. The City Secretary advised that in the new budget there will be 6 computers that will be required to be replaced and by doing them at the same time, the City will save \$100 for each computer installation. The City Secretary advised that she would be preparing a computer plan that would detail when the computers would be due and out of which budget.

Rebecca Huss asked if renovation of the Community Center was going to be in the budget. Mr. Yates said that they had about \$3,000 left in this budget and \$1,800 in the budget next year. The City Secretary advised that the Lion's Club will be using the Community Center as their annual project this year by painting the walls and replacing the ceiling tiles. Mayor Jones said that he hoped that they would wait until after the Haunted House. Mr. Yates said that the American Legion is supposed to do the kitchen portion.

#### Special Funds

- Capital Projects Fund
- Court Security Fund
- Court Technology Fund

- Hotel Occupancy Tax Fund
- Police Assets and Forfeitures
- Montgomery Economic Development Corporation

❖ Discussion 2017 Tax Rate

**ADJOURNMENT**

Mayor Jones adjourned the Workshop at 8:55 p.m.

Submitted by:  Date Approved: \_\_\_\_\_  
Susan Hensley, City Secretary

\_\_\_\_\_  
Mayor Kirk Jones

## MINUTES OF REGULAR MEETING

August 8, 2017

### MONTGOMERY CITY COUNCIL

#### CALL TO ORDER

Mayor Kirk Jones declared a quorum was present, and called the meeting to order at 6:00 p.m.

Present:        Jon Bickford            City Council, Place # 1  
                  John Champagne, Jr.    City Council, Place # 2  
                  T.J. Wilkerson          City Council, Place # 3  
                  Rebecca Huss            City Council, Place # 4

Absent:         Dave McCorquodale    City Council, Place # 5

Also Present: Jack Yates            City Administrator  
                  Larry Foerster          City Attorney

#### INVOCATION

T.J. Wilkerson gave the Invocation.

#### PLEDGE OF ALLEGIANCE TO FLAGS

#### VISITOR/CITIZENS FORUM:

Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must be recognized by the Mayor. City Council may not discuss or take any action on an item, but may place the issue on a future agenda. The number of speakers along with the time allowed per speaker may be limited.

Mr. Cord Abbott, Shift Commander with the Montgomery County Hospital District ("MCHD"), presented a summary of what has been going on in the MCHD, advising that they provide healthcare for the indigent in Montgomery County, and they provide emergency medical services, manage

Montgomery County's Public Health District and Emergency Preparedness. Mr. Abbott said that he wanted to discuss EMS in particular, advising that at the beginning of the year EMS was involved in a 3-day study, which is an accreditation of ambulance services. Mr. Abbott said that only the best services in the Country go after this accreditation that is very difficult to obtain. Mr. Abbot said that they were proud to announce that when the surveyors came out, they were 100% compliant, and they had no deficiencies found. Mr. Abbott said that one of the surveyors said that he had been doing this for 20 years throughout the world and he said that MCHD was one of the top 5 that he has ever seen. Mr. Abbott said that they were very proud of that status.

Mr. Abbott said that every year they have reduced their tax rate, and in addition they have reduced their billing charges by 45%. Mr. Abbott said that even though they are already one of the least expensive services around, they are now one of the least expensive major services throughout the Country. Mr. Abbott advised that if you had chest pain in the Houston area and you called them out, last year it would have cost you approximately \$1,500, but this year it will be \$775.00, which is a real benefit to the citizens.

Mr. Abbott said that they like to focus on quality of care, and of the 60,000 calls that they made last year, they focused on strokes, cardiac and trauma. Mr. Abbott said that they had them individually reviewed by a third party medic that works in their clinical department or a physician that is on staff, and if they found anything that they felt needed to be improved on, they would call the crew in and discuss the procedure. Mr. Abbott said that they have a continuing education class that they all have to attend. Mr. Abbott said that they also review their routine calls so that they do not let anything fall through the cracks.

Mr. Abbott said that something that is very important to them, is if you call for an ambulance on your worst day, they want you to have compassion from the medics that show up to take care of you. Mr. Abbott said that he could not express how important compassion is to them, it is one of their core values that the employees created a long time ago. Mr. Abbott said that people normally do not remember what you say and they seldom remember what you do, but they always remember how you treat them. Mr. Abbott said that proudly they have a third party service that does surveys of every patient that they come in contact with, and for the last two years they have been ranked number one out of comparable services in the entire Nation in customer satisfaction. Mr. Abbott said that their

goal is to provide the very best clinical care at the most efficient price, and most important to give you or your loved ones the compassion that you need, during your time of need.

Rebecca Huss asked if anyone that calls 9-1-1 will get the MCHD, and asked if she wanted to go to Memorial Hermann Hospital in The Woodlands, St. Luke's or Conroe, they would be the ones that would do the transport. Mr. Abbott said that was correct.

Mr. Lonnie Clover advised that he had spoken at the last meeting about his concern with the drainage on Pond Street with the new extension and whatever is being proposed. Mr. Clover said that was still his main problem, but he had some other things that he would like City Council to think about. Mr. Clover said that he thought that they needed to have a documented study of what the effect of this additional runoff will have, other than just somebody telling you that it will not flood. Mr. Clover said that right now they have such a problem with the existing drainage down there, so if they start adding more to it, it will cause even more problems. Mr. Clover said that he did not know if anyone has thought about the possible damage to the properties to the north of this project on Pond Street, because when you start adding more and more water to that drainage ditch, you will end up eroding out a channel of some sort. Mr. Clover said that he did not know how it would affect all the residential people that face FM 149, because he was not sure where the water would go, or the back end of the Lone Star Estates people, therefore, property values may drop drastically. Mr. Clover said that they need to think further down the road; if the Berkley property sells, someone will come in and put a building on the property and there will be additional water that will cause even more problems than what they have now. Mr. Clover said that, regarding the traffic flow pattern, he did not know if there was any way to check that or do a study, because they will be dramatically changing the traffic pattern in the downtown area. Mr. Clover said that as the commercial area goes up FM 149, which he is sure it will eventually; they will be loading up Pond Street basically with all that traffic coming out of there and they will have to do something to slow them down. Mr. Clover said that Pond Street was never intended to be a major thoroughfare, and it will have all that traffic coming down and headed to SH 105.

Mr. Clover said that he would suggest that City Council do some sort of a study and see what kind of drainage channel can be put in to take care of all this extra water that is going to eventually be dumped into it, because otherwise every time it rains they will have a flooding situation, and he feels that it would be better to take care of it now versus later. Mr. Clover said that they are making that whole

area at College and FM 149 a surface that will not take any water, and if they don't have a permeable surface of some sort it will have to go someplace and cause a horrible problem, particularly for the Ackers. Mr. Clover said that City Council needed to think about what they would be gaining with the project, parking spots. Mr. Clover said that no one will use that parking lot for shopping, the only people that will use it will be the people that work in the building or coming to meet someone in the office. Mr. Clover said that they have lost so much history in town, by knuckling under to developers, that he said it is time to stop and think about where they are going. Mr. Clover said that they are just increasing the traffic enormously at the edge of the residential and Historic District, and he is just not sure it is worth it.

Mrs. Cindy Acker, expressed her thanks to Mr. Clover, stating that everything that he said was true. Mrs. Acker said that there was a definite need for everyone to slow down and look at how this is being carried out. Mrs. Acker said that she received a letter written by Mr. Yates to Tim Conrad that says that the sponsorship of the proposed Pond Street connection at FM 149, City of Montgomery, that City Council was going to approve the driveway. Mayor Jones said that they will know when they get to Agenda Item 12. Mrs. Acker said that with that being said, she did not think that the City Engineer, Mr. Shackelford, has had the opportunity to look at the following: a traffic impact analysis (TIA), which is in the Transportation Code, Section 203.021, which states very clearly that there are to be public hearings about every form and fashion of information that is pulled, a study about the traffic impact and provides information on the projected traffic expected from a proposed development. Mrs. Acker said that the TIA also evaluates the impact of proposed development on roadways in the immediate proximity of the proposed development. Mrs. Acker said that the TIA should identify all potential traffic operational problems or concerns and recommend appropriate actions to address such problems and concerns. Mrs. Acker said that the TIA should be consistent with the Code requirements from the Transportation Criteria Manual, the geographic area is to be considered and shall be established by the director of the TIA. Mrs. Acker said that the neighborhood traffic analysis is a simplified TIA that assesses the impact of a proposed project on residential streets. Mrs. Acker said that every TIA is limited to an evaluation of an existing and projected operating levels of residential streets and identifying measures needed to minimize traffic impact. Mrs. Acker asked if any City Council members were familiar with Section 203.021. Ms. Acker asked that a lot of the people here do not live in the City. Mrs. Acker said that John Champagne lived up on a hill. John Champagne said that he lived in the City of Montgomery. Mrs. Acker said that John Champagne lived up on a hill in a nice community, Buffalo Springs, not behind a ditch, and she is glad for him. Mrs. Acker said that



City Council was here to protect her and her investment, which is part of the oath that City Council took to protect the citizens, their hard work and investments and participation in the value of all the fun and joy they bring to the community.

Mayor Jones said that Mrs. Acker needed to wind up the presentation. Mrs. Acker said that she was going to wind it, and said that there is a Hydraulic Design Manual from TxDOT that is online and will give you research and best practices for water flow, how to contain it and what to watch for, and asked if the City Engineer was familiar with these things, and asked if that was why Flagship was falling apart? Mayor Jones said no. Mrs. Acker asked if that was why the bridge went out in Buffalo Springs. Mayor Jones said no. Mrs. Acker asked where were the engineers and who were they. Mayor Jones asked Mrs. Acker to finish up her presentation. Mrs. Acker thanked Rebecca Huss for the detailed minutes from the last meeting; they were very supportive and so was Mayor Jones, and there were a lot of questions that were brought up on their own that said, in quote and at one point “Mayor Jones said that he thought that Rebecca Huss was right about her feelings to make sure that they look at this project properly to make a knowledgeable decision before they move forward, and there would have to be some engineering looked at, but he asked if they want to look at it.” Mrs. Acker said that the people feel that they do want to look at it. Mayor Jones said that was what they decided, that they wanted to look at the project. Mrs. Acker thanked City Council for their time, and said that she was sorry that she was nervous because this is so close to her heart. Mayor Jones said that the process is down the road. Mrs. Acker said that if that is the case, they do not need a sponsorship letter from the City.

**CONSENT AGENDA:**

1. Matters related to the approval of minutes for the Joint Workshop Meeting held on July 13, 2017 and Regular Meeting held on July 25, 2017.

2. Consideration and possible action approving a leave of absence for Council Member Jon Bickford.

Mayor Jones commented that they did not have to act on this item, since Jon Bickford was present.

3. Consideration and possible action regarding adoption of the following Resolution:  
RESOLUTION APPROVING THE MONTGOMERY COUNTY EMERGENCY  
COMMUNICATION DISTRICT BUDGET FOR FISCAL YEAR 2018.

Rebecca Huss said that she would like to comment on Mrs. Acker's comment about the information that is available about our last regular meeting in the minutes. Rebecca Huss said that was entirely due to Ms. Hensley's attention to detail and taking down word for word pretty much what everyone says, which is something that they have been lucky to have, ever since they were lucky enough to get her on staff, and said thank you to Ms. Hensley.

Rebecca Huss moved to accept the consent agenda items number 1 and 3 as presented. T.J. Wilkerson seconded the motion, the motion carried unanimously. (4-0)

Mayor Jones thanked Mr. Chip VanSteenberg, Executive Director, Montgomery County Emergency Communication District, for being present.

#### **CONSIDERATION AND POSSIBLE ACTION:**

4. Consideration and possible action regarding calling a Public Hearing regarding the City of Montgomery 2017-2018 Proposed Operating Budget.

Mr. Yates presented the information to City Council.

Rebecca Huss moved to schedule August 22, 2017, at 6:00 p.m., as the Public Hearing date regarding the City of Montgomery 2017-2018 Proposed Operating Budget. Jon Bickford seconded the motion, the motion carried unanimously. (4-0)

5. Consideration and possible action to Accept the 2017 Effective and Rollback Tax Rates.

Mr. Yates stated that this was the acknowledgement of the effective tax rate and roll back rates as submitted by the County Treasurer. Mr. Yates said the effective tax rate is \$.3660 per \$100 and the roll back tax rate is \$.5110.

Mr. Yates said that the effective tax rate is what the tax rate would be to collect the same amount of taxes in 2016-2017. With the increase of approximately \$35,000,000 of taxable value the effective tax rate would be \$.3660.

Mr. Yates said that the roll back rate is the available tax rate that the City could collect legally based on the percentage of increase allowed each year in the law. Mr. Yates said that City Council has decided that growth of the assessment is roughly equal to the growth in City services needed so the City Council is keeping the same \$.4155 tax rate, just as it has for the last six years.

Rebecca Huss asked Mr. Yates to advise approximately how much they are spending on investments next year in terms of water, sewer and roads. Mr. Yates said that they are setting back around \$600,000 to \$700,000 in the capital improvement project program. Rebecca Huss said that was coming out of the City budget, and then they are also borrowing an additional \$4 million dollars to spend on the other projects. Mr. Yates said that they would be borrowing \$2.606 million dollars from the Texas Water Development Board, and they are also setting back an additional \$650,000 from the utility fund revenues for undetermined capital improvements.

John Champagne asked Mr. Yates if the increase in revenue is a result of valuation increases, not a result of increase in taxation. Mr. Yates said that was correct. Mr. Yates said that the ideal that City Council has taken in the past, was the increased assessment would be equal to the growth needed in the general fund for additional services. John Champagne said that the first opportunity that they have to lower the tax rate, they will do it, but in this case, over the last six years they have not increased it at all. Mr. Yates said that was correct.

Mr. Yates said that all that City Council has to do is acknowledge the effective tax rate and worksheet that is provided by Montgomery County Treasurer.

John Champagne moved to acknowledge and accept the Effective Tax Rate and Rollover Tax Rate calculations as presented in the City of Montgomery Worksheet from the County Treasurer. Jon Bickford seconded the motion, the motion carried unanimously. (4-0)

6. Consider and Discuss the Tax Rates Needed to Fund the 2017/2018 Budget for Maintenance and Operations and Debt Service.

Mr. Yates stated that this is a required action to establish a proposed tax rate for the public hearings. Mr. Yates said that the total property taxes at \$.4155 would bring in a total of \$818,414. Mr. Yates said that the current split of the tax rate is \$.2043 for maintenance and operations that goes to the general fund, and \$.2112 for debt service. Mr. Yates said that the increased amount from last year for maintenance and operations is \$71,505 and the increase to debt service is \$73,920.

Mr. Yates said that City Council felt, during budget discussions, that keeping the current split would allow growth in each of these funds enough to allow for the related increase in services due to growth in the City. Mr. Yates said that for maintenance and operations, property tax and the increase in sales tax collections will increase the general fund budget. For the debt service, the increase allows an opportunity to set aside enough funds to borrow for long term needs, should they arise. Mr. Yates said that in debt service, they will create a fund balance, by keeping the same split. Mr. Yates said that either this year or next year, they may decide to borrow some money for water and sewer or general fund type improvements.

Rebecca Huss said that they know they have some pretty significant sized projects on the medium term horizon and she appreciates Mr. Yates' rationale. Mayor Jones said that they might also point out that Montgomery Economic Development Corporation contributes significantly to debt service fund for eligible projects, which helps keep the tax rate lower. Mr. Yates said that one additional item is that in 2005 or 2006 the citizens of Montgomery voted for ¼ of a cent to go for property tax reduction. Mr. Yates said that if not for that ¼ cent reduction, there would have been \$18.6 mils to the tax, so that would have brought the tax rate up to \$.6017 instead of \$.4155. Mr. Yates said that everyone that comes into the City and pays money and then leaves and goes home, at the end of the day it helps keep the tax rates lower in the City. Rebecca Huss said that she thought that they could continue with that same rationale.

7. Consider and Vote on a Proposed Tax Rate for 2017.

Mr. Yates said that this is a proposed tax rate, but it is the \$.4155 that they have been discussing. Mr. Yates said that the reason that they need to adopt the proposed rate is because they are going to be over the effective rate, so that requires public hearings. In order to have the public

hearings, they need to state what the proposed tax rate is so that they can place that in the public notice. Mr. Yates said that the motion is to propose that the 2017-2018 property tax is \$.4155 per hundred dollars of property valuation.

Rebecca Huss moved to propose in the 2017-2017 budget the property tax rate of \$.4155. Jon Bickford seconded the motion, the motion carried unanimously. (4-0)

8. If the Tax Rate needed to fund the budget exceeds the lower of the 2017 Effective or Rollback Tax Rate Presented, Consider and approve two (2) Public Hearing dates.

Mr. Yates said that since they will be exceeding the effective tax rate, City Council will need to call two public hearings, with the suggested dates of August 22, 2017 and August 29, 2017 at 6 p.m.

Mayor Jones asked if there were any special requirements for attendance. Mr. Yates said other than having a quorum, no there are none. Mayor Jones confirmed that they would not need to have a super quorum.

Rebecca Huss moved to set August 22, 2017 and August 29, 2017 at 6 p.m. at City Hall, 101 Old Plantersville Road, Montgomery, TX, for the two public hearings regarding exceeding the effective tax rate for the 2017-2018 budget. T.J. Wilkerson seconded the motion.

Discussion: Rebecca Huss asked the City Secretary to have the worksheet, which is attached as the backup for this item, as a handout at the meeting and on the overhead screen. Mr. Yates advised that he had the sheets and would have them at the meeting. Jon Bickford said that it might be good to have handouts at the meeting.

The motion carried unanimously. (4-0)

9. Consideration and possible action regarding adoption of the Design Manual by the City of Montgomery, Texas for the Installation of Network Nodes and Node Support Poles pursuant to Texas Local Government Code, Chapter 284.

Mr. Foerster advised that this was the culmination of previous reports that he has presented to the City Council and the Planning and Zoning Commission regarding a new law that becomes effective in about one month, that will allow new telecommunication companies that provide antenna like nodes to use the City's public right of ways. Mr. Foerster said that the law, while it strips the City of having the right to contact with these network node providers, it does give them some ability to regulate and collect fees for the use of these services. Mr. Foerster said that now with new technology, these companies like Sprint, AT&T, T-Mobile and Verizon are going to these network providers that have these small boxes that hang from poles or any type of apparatus, and in some cases from apparatus in a public right of way, such as the City's right of way. Mr. Foerster said that one of the companies, Mobility, has attempted in the past to get agreements with the City of Montgomery, and we have been dragging our feet on that. Now, because all these people have gone to the Legislature in Austin, and they have legislation that requires cities to make these nodes and transfer facilities which are, in effect, the power lines that connect to these nodes available in public right of ways. Mr. Foerster said that item 9 has to do with adoption of a design manual for the installation of the nodes and support poles, and item 10 is the pole attachment agreement. Mr. Foerster said that he had drafted an ordinance adopting both of these items. Mr. Foerster said that the design manual allows the City to give them some limitation on how they create and install the node. Mr. Foerster said that they will have to complete an application form for the node, which will tell the City when they are going to locate the node; they have to comply and make sure that it will not interfere with any other antenna in the area, and there is some regulation regarding the Historical District and in some cases, residential areas as well.

Mr. Foerster said that items 9 and 10 would require them to fill out a pole attachment agreement, for which the City can charge a fee, and also approve a design manual. Mr. Foerster said that it was his recommendation, as he has made with other cities, and he thought that City Attorneys around the State are doing the same thing, which is to urge City Council to approve the design manual as referenced in item 9 and the pole attachment agreement as referenced in item 10, both of which would be incorporated with the approval of an ordinance that approves both the design manual and pole attachment agreement.

John Champagne asked Mr. Foerster if the design manual will allow the City to have some input in some limitations on how these things are implemented. Mr. Foerster said that was

correct. John Champagne asked if it would allow the City to keep these nodes from being attached to some pole in the Historic District. Mr. Foerster said that the design manual does reference preferred locations or where the nodes can be placed, like an industrial commercial area. John Champagne asked if the State has essentially come in and gutted the City's ability to keep the Historic District from having these nodes placed. Mr. Foerster said that was correct. Mr. Foerster said that it is a great demonstration of what lobbyist can do to influence our State Legislature.

Jon Bickford asked Mr. Foerster about page 13 that describes how ground equipment can be placed, but not within 250 feet area of an intersection and not within 250 feet of a park. Mr. Foerster said that was correct, there were some limitations on where they can place the equipment. Mr. Foerster said that he did not know how many nodes the City may get, but it is presumed to help everyone's phone reception. Rebecca Huss said that was the argument that they gave for the tower that was to be placed on LeFevre's property, and she has not really noticed a reduction in the quality of her phone signal, so it is all convenient when it is about money, but it is not necessarily the truth. Rebecca Huss said that she would say they need to be prepared, should they want to place the node on a pole, to eliminate that pole and drive it underground and get rid of where they want to hang them and be prepared to spend money to do so. Jon Bickford said that he had one idea, the Nat Davis Library and the old Community Center could both be made parks, because if they did that and you have the 250 feet rule, then you would pretty much have FM 149 covered. Rebecca Huss said that you could then have T.J. Wilkerson's old school designated as a park.

Mr. Yates said that he noticed on Section 3A, page 8, where it prohibits nodes in 50-foot wide or less pavement areas, because they do not have any streets that are anywhere near 50 feet wide.

Mr. Foerster said that Mobility wanted to come into the City of Willis, and in the entire City, they only wanted to put up 2 nodes, and they wanted to be very accommodating. Mr. Foerster said that he would assume that these companies will probably be the same way, they will not need a node on every block of the City. Mr. Foerster said that there are no tall buildings in the City, which is helpful.

Mr. Foerster said that he was asking City Council to approve an ordinance that would approve item 9, design manual for the City, and item 10, pole attachment agreement for the City.

Jon Bickford moved to accept item 9 (Design Manual) and item 10 (Pole Attachment Agreement) to be incorporated into an Ordinance as prepared by the City Attorney. Rebecca Huss seconded the motion.

Discussion: Mr. Foerster advised that the Design Manual would be attached as Exhibit A, and the Pole Attachment Agreement as Exhibit B of the Ordinance, which he has prepared.

The motion carried unanimously. (4-0)

10. Consideration and possible action regarding approval of a Pole Attachment Agreement regarding wireless telecommunications.

This item was approved under item 9.

11. Consideration and possible action regarding adoption of the following Ordinance:

A PUBLIC RIGHT-OF-WAY MANAGEMENT ORDINANCE BY THE CITY OF MONTGOMERY, TEXAS; AMENDING CHAPTER 74 OF THE CITY CODE OF ORDINANCES BY AMENDING SECTION 74.23 AND ADDING ARTICLE III TO CHAPTER 74; REGULATING THE PHYSICAL USE, OCCUPANCY AND MAINTENANCE OF CITY RIGHTS-OF-WAY BY WIRELESS NETWORK PROVIDERS; DESCRIBING THE PURPOSE; PROVIDING DEFINITIONS; REQUIRING COMPLIANCE WITH THE CITY DESIGN MANUAL AND APPLICABLE CODES FOR THE INSTALLATION OF NETWORK NODES AND NODE SUPPORT POLES PURSUANT TO CHAPTER 284 OF THE TEXAS LOCAL GOVERNMENT CODE; PROVIDING CITY PROCEDURES FOR APPLICATIONS FOR PERMITS; ESTABLISHING TIME PERIODS FOR APPROVAL OF PERMIT APPLICATIONS; PROVIDING APPLICATION FEES AND ANNUAL PUBLIC RIGHT-OF-WAY RENTAL RATES; PROVIDING RESTRICTIONS ON PLACEMENT OF NETWORK NODES AND NODE SUPPORT POLES IN MUNICIPAL PARKS, RESIDENTIAL AREAS, HISTORIC DISTRICTS AND DESIGN DISTRICTS; PROVIDING INDEMNITY FOR THE CITY;



PROVIDING REPEALING AND SAVINGS CLAUSES; PROVING A TEXAS OPEN MEETINGS ACT CLAUSE; AND PROVIDING AN EFFECTIVE DATE OF SEPTEMBER 1, 2017.

Rebecca Huss asked whether the caption should state "PROVIDING A TEXAS OPEN MEETINGS ACT CALUSE;" instead of "PROVING." Mr. Foerster said that was a typo and it will be corrected.

Mr. Foerster said that this allows cities to require any company to submit their information, including their certificate of insurance, certificate showing that they have the FCC certification and other documentation, and the City has, by statute, a certain amount of time to review and approve or disapprove. The City can also charge an application fee. Mr. Foerster said that the original draft that Mr. Foerster had sent provided \$75.00 per node, transfer fee and pole fee, but what he is recommending tonight is \$100 instead of the \$75 fees. Mr. Foerster said that the statute prohibits them from charging for engineering and legal fees regarding this matter. Mr. Foerster said that the statute also limits what you can charge, and states that you can charge up to \$500 for five (5) nodes, so what he did was make it \$100 per node. Mr. Foerster said that they can't put more than 30 nodes in the City. Jon Bickford said that they are charging a fee per application, but one application can have up to 30 locations. Mr. Foerster said that he has already prepared a permit application, which sets all the requirements. Jon Bickford asked if they could charge \$100 per location. Mr. Foerster said that the ordinance calls for \$100 per node, \$100 per transfer facility, \$20 for the pole attachment and there is a rental fee that the City can charge. Mayor Jones asked if Verizon and T-Mobile needed nodes, they would all be separate nodes. Mr. Foerster said that was correct.

Mr. Foerster said that they are complying with the law and doing everything that they can do to make sure that we have some input into what is going on in the City. Mr. Foerster said that it was his recommendation that you approve the Right of Way Management Ordinance to include a \$100 application fee rather than \$75.

Jon Bickford moved to approve the Right of Way Management Ordinance with a fee of \$100 everywhere it says \$75 in the ordinance, which includes the application fee, per node fee and pole fee. John Champagne seconded the motion, the motion carried unanimously. (4-0)

12. Consideration and possible action regarding Sponsorship Letter to Texas Department of Transportation for driveway adjacent to Monte West proposed Development on Liberty Street

Mr. Yates stated that this was a proposed letter to TxDOT of City support of the Monte West intention to place a street access for his proposed development. Mr. Yates said that both he and the City Engineer think that the support letter is premature, however, he wanted to give Mr. West an opportunity to discuss this proposed letter since he missed a Planning and Zoning Commission and City Council Meeting, where his development was discussed. Mr. Yates said that he thought that Mr. West wants to get TxDOT approval known before he moves ahead with his development efforts. Mr. Yates said that it was his suggestion that City Council either approve the support letter with a statement to Mr. West that while sending the TxDOT letter does not mean that the City has or will approve the design of the street. Or as an alternative, Mr. Yates said that City Council could direct the City Engineer to put more thought into the access question and report back to City Council at the next meeting.

Rebecca Huss said that honestly, this is the third time that this has been on the Agenda in the last two months, and this is not the way that it has been done before, they do a Feasibility Study, hear from the engineers and then they move forward. Rebecca Huss said that this nonsense of making decisions and giving opinions of things about which they know nothing about, with drawings that her children could do, and they are making decisions. Rebecca Huss said that City Council should not be doing a support letter to anyone, if Mr. West wants a support letter, he can send his own letter to TxDOT. Rebecca Huss said that, in her opinion, they are done, he can go and get a Feasibility Study and pay his deposit, which is when they have their engineers look at the project. Rebecca Huss said there is no reason why they should be doing this project any differently than they have been doing any other development.

Mayor Jones asked if there was a possibility that Mr. West is trying to get that driveway in before the FM149 project. Rebecca Huss said that she did not care, he can do a Feasibility Study with the engineer and do it formally like they do with everyone else. Jon Bickford said that haven't they always had the developer put the money up to fund the engineering. Mr. Roznovsky said that he would put up the deposit for the Feasibility Study and he would be responsible for doing the in-depth analysis and providing that information. Jon Bickford said

that then the engineers would review the information. Mayor Jones asked if City staff has had the conversation with the developer. Rebecca Huss asked why it has been on the Agenda three times in a row.

Mayor Jones asked Mr. Yates if Mr. West has been notified of the process and if he wants to develop the property, here is the procedure to follow. Mr. Yates said that Mr. West has been advised of that information and the process. Mr. Yates said that he has also offered to go and meet with Mr. West separately to clarify the process. Mayor Jones said that he knew that they were all probably a little frustrated with Mr. West and the way this is going about, but just asking for a driveway is not a big deal. John Champagne agreed. Mayor Jones said that does not mean that the rest of his project is going to happen, and he is entitled to a driveway because he has frontage on FM 149. Rebecca Huss said that he can get the driveway himself, he does not need the City's support for the driveway, and she did not see why they should be supporting the driveway. Jon Bickford asked if there was some reason that Mr. West needs us to do something because he owns the property. Mayor Jones said that they supported something for Mr. Chris Cheatham's project.

Mr. Roznovsky advised that TxDOT requests letters of sponsorship. Mr. Roznovsky stated that Gardner Street, which is a public street, Houston Street and the Medical Center driveway, TxDOT requested that the City submit support letters. Mr. Roznovsky said that this letter is normally something that you would see after the Feasibility Study has been completed.

Jon Bickford moved to table this item until the proper process is followed, the Feasibility Study is done, Council gets a report and they do for this development what we have done for all the rest of the developments, because he does not know why they would do something different, because unless he is missing something, it seems pretty straight forward to him. Jon Bickford said to follow the process.

John Champagne asked to understand exactly what the letter is asking for from the City. Mr. Yates said that the letter is asking for the City's support for the driveway, based upon the drawing that they have in their pack.

Jon Bickford said that his motion is to table action until, like they have done with any other development, where they bring drawings, they have a Feasibility Study done, they advise what they want to do, such as the Cheatham development. Rebecca Huss said that Mr. Roznovsky advised that they also had a preliminary plat before they submitted the support letter for the driveway. Mr. Roznovsky stated that so far nothing has been submitted.

Mayor Jones asked if there was a chance that this driveway would become a City street if the project went as planned. Mr. Roznovsky said that was correct, because the Pond Street right of way is City land around the property in question. Mayor Jones said that at some point in time they might want to sponsor this, but not until they know that they are going through the process. Jon Bickford said that they need to understand, especially if the City is going to have anything to do with it, what the implications to the water flow are, and they have an obligation to do so. Rebecca Huss said that now they are talking about possibly agreeing to sponsor something that might turn into the City's own road. Rebecca Huss said that again, they need a Feasibility Study and a plat and they need to go back to the process.

Rebecca Huss seconded the motion to table this item, the motion carried unanimously. (4-0)

Rebecca Huss asked Mr. Yates to please not bring this back to City Council until they are back to the formal process and procedure.

13. Consideration and possible action regarding adoption of the following Resolution:

RESOLUTION SUBMITTING NOMINEE(S) AS CANDIDATES FOR THE ELECTION OF THE MONTGOMERY CENTRAL APPRAISAL DISTRICT'S BOARD OF DIRECTORS FOR THE 2018-2019 TERM.

Mr. Yates presented the information to City Council. Rebecca Huss asked about the candidate that spoke at the last meeting that will be running against Charlie Riley and asked if Charlie Riley was not reelected, would he lose that position. Mr. Yates said that Charlie Riley was on the Board as the Commissioner. Rebecca Huss said that if Charlie Riley gets replaced, his replacement will be on the Board. Mr. Yates said that either that or the Commissioner's decide who to put on the Board. Jon Bickford asked if they could nominate somebody that is not on the list. Mr. Yates said that they could nominate anyone they like.

John Champagne nominated Mr. Greg Parker. Jon Bickford seconded the motion.

Discussion: Mr. Yates said that this is just the nomination, so they will also be asked to vote for the candidate in a couple of months.

The motion carried unanimously. (4-0)

14. Consideration and possible action regarding Change Order No. 1 for Flagship Boulevard Pavement Repair Project.

Mr. Roznovsky advised this Change Order is to take some additional work out of the contract and get back to the budget number that the City was looking for. Mr. Roznovsky said that those two are the concrete overflow paving, the slope paving that is behind one of the inlets to direct the water, which has some damage, but the City can monitor it and fix in time instead of spending \$10,000. Mr. Roznovsky said that the rest of it is pavement striping, which the City is in the process of acquiring equipment to do that work as well as for other locations to reduce cost. Mr. Roznovsky said that was the change order that is resulting in a net \$12,615 reduction in cost.

John Champagne asked if they were still planning to have this job completed before school starts. Mr. Roznovsky said that was correct, and said that they are supposed to start the project tomorrow, but due to weather, they will be starting Monday, if not sooner, weather permitting. Mr. Roznovsky said that no matter which date they start, they will still be done by school opening on August 22, 2017. Mayor Jones said that the street would be closed for four days. Mr. Roznovsky said that was correct.

John Champagne moved to approve Change Order No. 1 for Flagship Boulevard Pavement Repair Project Contract. Rebecca Huss seconded the motion, the motion carried unanimously. (4-0)

15. Report regarding Buffalo Springs Bridge.

Mr. Roznovsky advised that everything has been submitted to FEMA and to the Army Corp of Engineers as of yesterday afternoon. FEMA is in the process of completing their internal review and they will continue to go through their process to get the funds obligated. Jon Bickford asked if Mr. Roznovsky had received any pushback or had FEMA switched any people on the project again. Mr. Roznovsky said no they have not switched people again, and said that he had provided all the clarifications that FEMA had asked for, they have revised the studies as they have asked, provided additional clarification and all the additional documentation. Mr. Roznovsky said that they received a receipt from the courier with the time and date, and person that received the permit application.

Rebecca Huss asked if there was any movement from Entergy, and information on the Waterwells or Permits. Mr. Roznovsky said that as far as the response to the letter that the City sent to Entergy, he had not heard, but the local Entergy person that they have been working with, removed a power meter today from the plant site to do a post evaluation to see where it stands, and they should hear something in the next few days. Mr. Roznovsky said that in the field that have seen some improvements at Water Plant 2; they have been able to have limited run time out of it versus virtually none. Mr. Roznovsky said that in the past week, since they have had a lot of rain, and it has been cooler.

John Champagne said that he is looking at all applications being done by August. Mr. Roznovsky said that all of that is complete, and said that the only thing that is outstanding as far as application wise, is the grant administration for the DR Grant. The hold up for the DR Grant to be submitted is they have to have it approved on the Project Worksheet. John Champagne said that the best case scenario they are looking for the end of February or beginning of March as the completion date for the Bridge. Mr. Roznovsky said that was correct. Mr. Yates said the best case scenario would be if they were to get the Project Worksheet in August, then they could go out for bids in September, which means that they could award the bid in November and then best case completion at the end of February.

Mr. Yates asked if the information that he provided in the Gantt chart for the Bridge Repair, Buffalo Springs waterline and Flagship Boulevard were what City Council had in mind. City Council concurred that they liked the chart. Mr. Yates said that it is his intention to do a Gantt chart on virtually every larger planned City project that is in progress and to have them as part

of the City Administrator's monthly report. Mr. Yates said that most of the reports will be milestone related. John Champagne said that this will give them an overview of where we are. Mayor Jones said that this would be a good tool. Mr. Yates said that it will also be a scheduling tool for the staff. John Champagne said that it would keep everybody on task.

Jon Bickford said that he could see having boards up with the projects so that as people come in to the Council Meeting they can see the progress of projects and be able to plan around them. Mr. Yates said that he might also add the information to his Development Report that he does once a month. City Council said that the information could be put on the web site and the electronic sign.

#### **EXECUTIVE SESSION:**

The City Council reserves the right to discuss any of the items listed specifically under this heading or for any items listed above in executive closed session as permitted by law including if they meet the qualifications in Sections 551.071(consultation with attorney), 551.072 (deliberation regarding real property),551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas. (No items at this time)

#### **COUNCIL INQUIRY:**

Pursuant to Texas Government Code Sect. 551.042 the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place on the agenda of a future meeting.

#### **ADJOURNMENT**

Jon Bickford moved to adjourn the meeting at 7:12 p.m. Dave McCorquodale seconded the motion, the motion carried unanimously. (4-0)

Submitted by:  Date Approved: \_\_\_\_\_  
Susan Hensley, City Secretary

\_\_\_\_\_  
Mayor Kirk Jones



Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: August 22, 2017</b>	<b>Budgeted Amount:</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates City Administrator</b>	<b>Exhibits:</b> Memo from Engineer, Escrow Agreements with each Developer
<b>Date Prepared: August 18, 2017</b>	

**Subject**

This is to authorize a Utility and Economic Feasibility Study and to approve an Escrow Agreement for each of the tracts listed on the agenda.

**Description**

The memo from the City Engineer explains the Utility and Economic Feasibility Study.  
The Escrow amounts have all been sent to the Developers.

**Recommendation**

Motion to approve the Utility and Economic Feasibility Study and the Escrow Agreement with the Mabry tract, the Hill tract, the West tract and St. Clair tract.

**Approved By**

City Administrator	Jack Yates	Date: August 18, 2017
--------------------	------------	-----------------------



1575 Sawdust Road, Suite 400  
The Woodlands, Texas 77380-3795  
Tel: 281.363.4039  
Fax: 281.363.3459  
[www.jonescarter.com](http://www.jonescarter.com)

August 18, 2017

The Honorable Mayor and City Council  
City of Montgomery  
101 Old Plantersville Road  
Montgomery, Texas 77316

Re: Proposed Feasibility Studies  
The City of Montgomery

Dear Mayor and Council:

We received requests for and request authorization to proceed with the preparation of 4 Utility and Economic Feasibility Studies for various properties throughout the City. Enclosed is an exhibit showing the location of the 4 properties. The study will include determination of how each development will receive water and sanitary sewer service, the development's impact on the City's water and sanitary sewer systems, and if additional drainage and traffic studies will be required to be prepared and submitted by the developer. The study will also determine the estimated annual tax revenue from each development. Each developer is also required to enter into an escrow agreement with the City and deposit funds to cover the estimated cost of the feasibility study prior to initiating the study. Below is a summary of the 4 properties including location, type of development, and required deposit amounts.

- 1) 80.7-Ac. Mabry Property
  - a. Located within the City ETJ adjacent to the City's eastern City Limits and south of FM 1097
  - b. Proposed 345 single family Lots
  - c. \$5,000 initial deposit for escrow account
  
- 2) 5.7-Ac. Peter Hill Development
  - a. Located partially within City ETJ and partially with City of Conroe ETJ adjacent to the eastern City Limits and south of SH-105
  - b. Proposed mixed-use commercial development including fast food and retail
  - c. \$5,000 initial deposit for escrow account
  
- 3) 2.3-Ac. Plez Morgan Drive Machine Shop
  - a. Located within the City Limits east of Plez Morgan Drive between FM 1097 and Lone Star Parkway
  - b. Proposed machine shop
  - c. \$3,000 initial deposit for escrow account



- 4) 1-Ac. Westmont Square
  - a. Located within the Historic District west of Liberty Street and north of College Street
  - b. Proposed commercial development
  - c. Includes potential extension of Pond Street including on street parking
  - d. \$3,000 initial deposit for escrow account

As always, should you have any questions or need any additional information, please do not hesitate to contact us.

Sincerely,

A handwritten signature in blue ink that reads 'Chris Roznovsky'.

Chris Roznovsky, PE

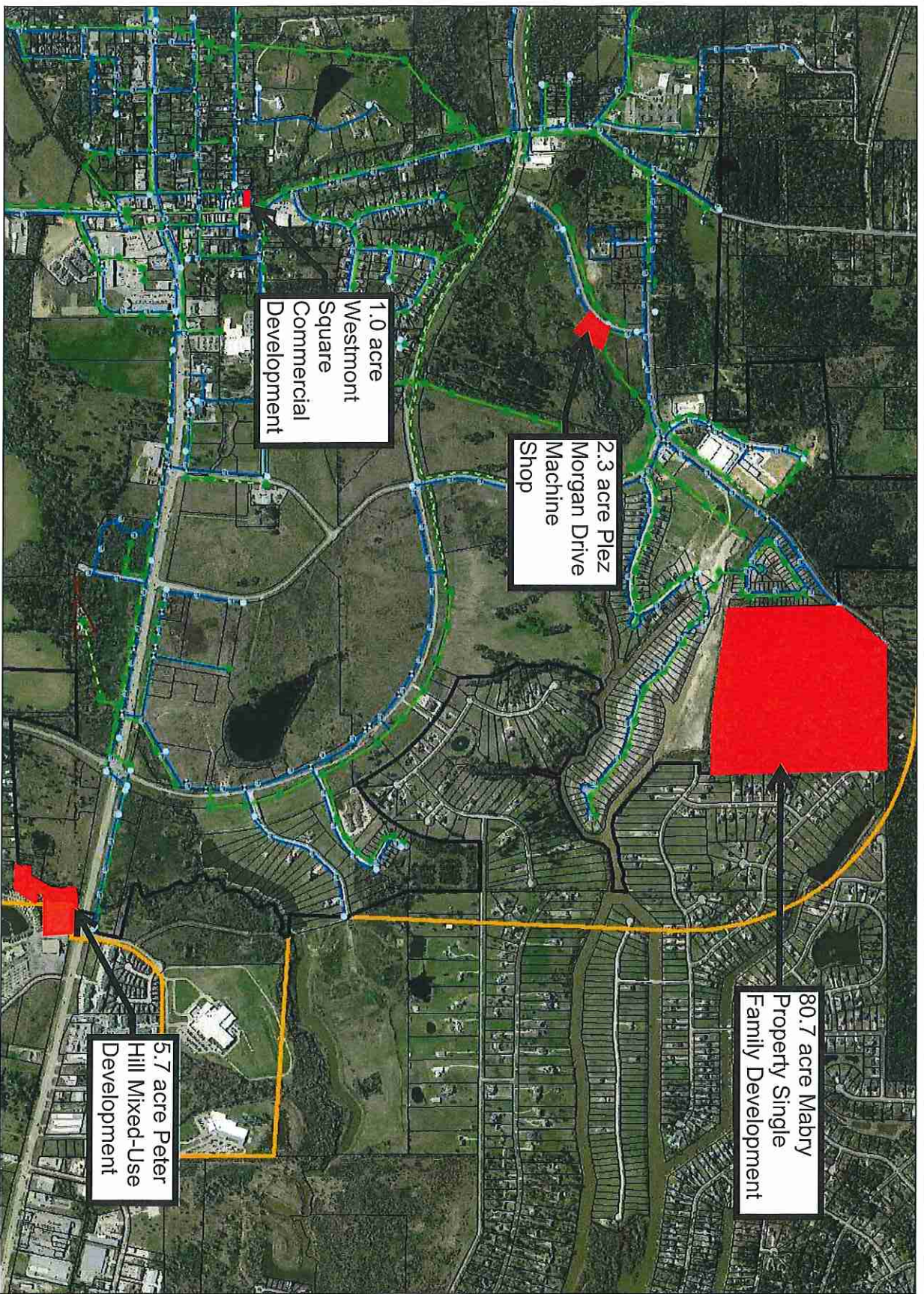
EHS/cvr

K:\W5841\W5841-0900-00 General Consultation\Correspondence\Letters\2017\MEMO to Council RE Feasibility Study.doc

Enc: N/A

cc: Mr. Jack Yates – City of Montgomery, City Administrator  
Ms. Susan Hensley – City of Montgomery, City Secretary  
Mr. Larry Foerster – Darden, Fowler & Creighton, LLP, City Attorney





80.7 acre Mabry  
Property Single  
Family Development

2.3 acre Plez  
Morgan Drive  
Machine  
Shop

1.0 acre  
Westmont  
Square  
Commercial  
Development

5.7 acre Peter  
Hill Mixed-Use  
Development



**LEGEND**

- Bowdoin
- Full Value
- Main Value
- Reducer
- Viscerite
- VFP Boundary
- Marshole
- Sewerline
- Forest Area
- Energy Value
- WTP Boundary
- City Limit
- City ETJ
- MCAD Property line

1 inch equals 1,200 feet



**Feasibility  
Studies**

The product is offered for informational purposes and is not intended to be used for any engineering, architectural, or surveying purposes. It does not constitute a professional opinion or recommendation. It is not intended to be used for any legal, regulatory, or governmental and/or political boundaries or related purposes. Jones & Carter, Inc. does not warrant the accuracy, reliability, or quality of the information provided using Geographic Information Systems.



**ESCROW AGREEMENT**

**BY AND BETWEEN**

**THE CITY OF MONTGOMERY, TEXAS,**

**AND**

**MILAM MABRY**

THE STATE OF TEXAS                    ⤵

COUNTY OF MONTGOMERY            ⤵

This Escrow Agreement, is made and entered into as of the 22nd day of August, 2017 by and between the CITY OF MONTGOMERY, TEXAS, a body politic, and a municipal corporation created and operating under the general laws of the State of Texas (hereinafter called the "City"), and Milam Mabry, (hereinafter called the "Developer").

**RECITALS**

WHEREAS, the Developer desires to acquire and develop all or part of an 80 acre tract of land located adjacent to FM 1097 and Terra Vista Subdivision, Montgomery County, Texas sometimes referred to as the Mabry Tract, and being more particularly described in Exhibit "A" attached hereto and incorporated herein by reference for all purposes.

WHEREAS, the City policy requires the Developer to establish an Escrow Fund with the City to reimburse the City for engineering costs, legal fees, consulting fees and administrative expenses incurred during the preliminary and final platting phase and for construction management and inspection services to be provided for during the construction phase; and,

WHEREAS, City has determined that the estimated cost of providing such services will be approximately thirty-one thousand and 00/100 dollars.

**AGREEMENT**

ARTICLE I

**SERVICES REQUIRED**

Section 1.01 The development of the Mabry Tract will require the City to utilize its own personnel, its professionals and consultants; and the Escrow Fund will be used to reimburse the City its costs associated with these services.

Section 1.02 In the event other contract services are required related to the development from third parties, payment for such services will be made by the City and reimbursed by the Developer or paid directly by the Developer as the parties may agree.

ARTICLE II

**FINANCING AND SERVICES**

Section 2.01 All estimated costs and professional fees needed by City shall be financed by Developer. Developer agrees to advance funds to City for the purpose of funding such costs as herein set out:

Feasibility:	\$5,000
Plan Review	\$4,000
Developer Coordination	\$3,000
Construction Coordination	\$5,000
Construction Inspection	\$12,000
Legal	\$1,000
Administrative	\$1,000
TOTAL:	<u>\$31,000</u>

Section 2.02 Developer agrees to submit payment of the Escrow Fund to City no later than ten (10) days after the execution of this Escrow Agreement.

Section 2.03 In the event the funds advanced are insufficient to cover the City's costs and expenses, Developer agrees to tender additional sums upon request to cover such costs and expenses. Any funds which may remain after the completion of the development described in this Escrow Agreement will be refunded to Developer.

### ARTICLE III

#### MISCELLANEOUS

Section 3.01 City reserves the right to enter into additional contracts with other persons, corporations, or political subdivisions of the State of Texas; provided, however, that City covenants and agrees that it will not so contract with others to an extent as to impair City's ability to perform fully and punctually its obligations under this Escrow Agreement.

Section 3.02 If either party is rendered unable, wholly or in part, by *force majeure* to carry out any of its obligations under this Escrow Agreement, then the obligations of such party, to the extent affected by such *force majeure* and to the extent that due diligence is being used to resume performance at the earliest practicable time, shall be suspended during the continuance of any inability so caused to the extent provided but for no longer period. As soon as reasonably possible after the occurrence of the *force majeure* relied upon, the party whose contractual obligations are affected thereby shall give notice and full particulars of such *force majeure* relied upon to the other party. Such cause, as far as possible, shall be remedied with all reasonable diligence. The term "*force majeure*," as used herein, shall include without limitation of the generality thereof, acts of God, strikes, lockouts, or other industrial disturbances, acts of the public enemy, orders of any kind

of the government of the United States or the State of Texas or any civil or military authority, insurrections, riots, epidemics, landslides, lightning, earthquakes, fires, hurricanes, storms, floods, washouts, droughts, arrests, restraint of government and people, civil disturbances, explosions, breakage, or accidents to machinery, which are not within the control of the party claiming such inability, which such party could not have avoided by the exercise of due diligence and care.

Section 3.03 This Escrow Agreement is subject to all rules, regulations and laws which may be applicable by the United States, the State of Texas or any regulatory agency having jurisdiction.

Section 3.04 No waiver or waivers of any breach or default (or any breaches or defaults) by either party hereto of any term, covenant, condition, or liability hereunder, or of performance by the other party of any duty or obligation hereunder, shall be deemed or construed to be a waiver of subsequent breaches or defaults of any kind, under any circumstance.

Section 3.05 Any notice, communication, request, reply or advice (hereafter referred to as "notice") herein provided or permitted to be given, made, or accepted by either party to the other (except bills) must be in writing and may be given or be served by depositing the same in the United States mail postpaid and registered or certified and addressed to the party to be notified, with return receipt requested, or by delivering the same to an officer of such party. Notice deposited in the mail in the manner herein above described shall be conclusively deemed to be effective, unless otherwise stated in this Escrow Agreement, from and after the expiration of seven (7) days after it is so deposited. Notice given in any other manner shall be effective only when received by the party to be notified. For the purpose of notice, the addresses of the parties shall, until changed as hereinafter provided, be as follows:

If to City, to:

City Administrator  
City of Montgomery



101 Old Plantersville Rd.  
Montgomery, Texas 77356

If to Developer, to:

The parties shall have the right from time to time and at any time to change their respective addresses, and each shall have the right to specify as its address any other address by at least fifteen (15) days written notice to the other party.

Section 3.06 This Escrow Agreement shall be subject to change or modification only in writing and with the mutual consent of the governing body of City and the management of Developer.

Section 3.07 This Escrow Agreement shall bind and benefit City and its legal successors and Developer and its legal successors but shall not otherwise be assignable, in whole or in part, by either party except as specifically provided herein between the parties or by supplemental agreement.

Section 3.08 This Escrow Agreement shall be for the sole and exclusive benefit of City and Developer and is not for the benefit of any third party. Nothing herein shall be construed to confer standing to sue upon any party who did not otherwise have such standing.

Section 3.09 The provisions of this Escrow Agreement are severable, and if any provision or part of this Escrow Agreement or the application thereof to any person or circumstances shall ever be held by any court of competent jurisdiction to be invalid or unconstitutional for any reason, the remainder of this Escrow Agreement and the application of such provision or part of this Escrow Agreement to other person circumstances shall not be affected thereby.

Section 3.10 This Escrow Agreement and any amendments thereto, constitute all the

agreements between the parties relative to the subject matter thereof, and may be executed in multiple counterparts, each of which when so executed shall be deemed to be an original.

Section 3.11 This Agreement shall be governed by, construed and enforced in accordance with, and subject to, the laws of the State of Texas without regard to the principles of conflict of laws. This Agreement is performable in Montgomery County, Texas.

IN WITNESS WHEREOF, the parties hereto have executed this Escrow Agreement in three (3) copies, each of which shall be deemed to be an original, as of the date and year first written in this Escrow Agreement.

CITY OF MONTGOMERY, TEXAS

By: \_\_\_\_\_  
\_\_\_\_\_ Mayor

ATTEST:

By: \_\_\_\_\_  
Susan Hensley, City Secretary

\_\_\_\_\_  
Developer

By:

\_\_\_\_\_  
Signature

Title: Milam Mabry

STATE OF TEXAS {

COUNTY OF MONTGOMERY {

BEFORE ME, the undersigned authority, on this day personally appeared \_\_\_\_\_ Mayor of the City of Montgomery, Texas, a corporation, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed, in the capacity therein stated and as the act and deed of said corporation.

GIVEN UNDER MY HAND AND SEAL OF OFFICE on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public, State of Texas

THE STATE OF TEXAS {

COUNTY OF \_\_\_\_\_ {

BEFORE ME, the undersigned, a Notary Public in and for the State of Texas, on this day personally appeared \_\_\_\_\_, \_\_\_\_\_ of \_\_\_\_\_, a \_\_\_\_\_, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed and in the capacity therein stated and as the act and deed of said organization.

GIVEN UNDER MY HAND AND SEAL OF OFFICE on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public, State of Texas

**ESCROW AGREEMENT**

**BY AND BETWEEN**

**THE CITY OF MONTGOMERY, TEXAS,**

**AND**

**Peter Hill**

THE STATE OF TEXAS            ⊃

COUNTY OF MONTGOMERY    ⊃

This Escrow Agreement, is made and entered into as of the 22nd day of August, 2017 by and between the CITY OF MONTGOMERY, TEXAS, a body politic, and a municipal corporation created and operating under the general laws of the State of Texas (hereinafter called the "City"), and Peter Hill, (hereinafter called the "Developer").

**RECITALS**

WHEREAS, the Developer desires to acquire and develop all or part of a 5.7 acre tract of land located adjacent to SH 105 across from Stewart Creek Road, Montgomery County, Texas sometimes referred to as the Hill Tract, and being more particularly described in Exhibit "A" attached hereto and incorporated herein by reference for all purposes.

WHEREAS, the City policy requires the Developer to establish an Escrow Fund with the City to reimburse the City for engineering costs, legal fees, consulting fees and administrative expenses incurred during the preliminary and final platting phase and for construction management and inspection services to be provided for during the construction phase; and,

WHEREAS, City has determined that the estimated cost of providing such services will be approximately sixteen thousand and 00/100 dollars.

**AGREEMENT**

ARTICLE I

**SERVICES REQUIRED**

Section 1.01 The development of the Hill Tract will require the City to utilize its own personnel, its professionals and consultants; and the Escrow Fund will be used to reimburse the City its costs associated with these services.

Section 1.02 In the event other contract services are required related to the development from third parties, payment for such services will be made by the City and reimbursed by the Developer or paid directly by the Developer as the parties may agree.

ARTICLE II

**FINANCING AND SERVICES**

Section 2.01 All estimated costs and professional fees needed by City shall be financed by Developer. Developer agrees to advance funds to City for the purpose of funding such costs as herein set out:

Feasibility:	\$3,000
Plan Review	\$2,000
Developer Coordination	\$3,000
Construction Coordination	\$3,000
Construction Inspection	#3,000
Legal	\$1,000
Administrative	\$1,000
 TOTAL:	 <u>\$16,000</u>

Section 2.02 Developer agrees to submit payment of the Escrow Fund to City no later than ten (10) days after the execution of this Escrow Agreement.

Section 2.03 In the event the funds advanced are insufficient to cover the City's costs and expenses, Developer agrees to tender additional sums upon request to cover such costs and expenses. Any funds which may remain after the completion of the development described in this Escrow Agreement will be refunded to Developer.

### ARTICLE III

#### MISCELLANEOUS

Section 3.01 City reserves the right to enter into additional contracts with other persons, corporations, or political subdivisions of the State of Texas; provided, however, that City covenants and agrees that it will not so contract with others to an extent as to impair City's ability to perform fully and punctually its obligations under this Escrow Agreement.

Section 3.02 If either party is rendered unable, wholly or in part, by *force majeure* to carry out any of its obligations under this Escrow Agreement, then the obligations of such party, to the extent affected by such *force majeure* and to the extent that due diligence is being used to resume performance at the earliest practicable time, shall be suspended during the continuance of any inability so caused to the extent provided but for no longer period. As soon as reasonably possible after the occurrence of the *force majeure* relied upon, the party whose contractual obligations are affected thereby shall give notice and full particulars of such *force majeure* relied upon to the other party. Such cause, as far as possible, shall be remedied with all reasonable diligence. The term "*force majeure*," as used herein, shall include without limitation of the generality thereof, acts of God, strikes, lockouts, or other industrial disturbances, acts of the public enemy, orders of any kind

of the government of the United States or the State of Texas or any civil or military authority, insurrections, riots, epidemics, landslides, lightning, earthquakes, fires, hurricanes, storms, floods, washouts, droughts, arrests, restraint of government and people, civil disturbances, explosions, breakage, or accidents to machinery, which are not within the control of the party claiming such inability, which such party could not have avoided by the exercise of due diligence and care.

Section 3.03 This Escrow Agreement is subject to all rules, regulations and laws which may be applicable by the United States, the State of Texas or any regulatory agency having jurisdiction.

Section 3.04 No waiver or waivers of any breach or default (or any breaches or defaults) by either party hereto of any term, covenant, condition, or liability hereunder, or of performance by the other party of any duty or obligation hereunder, shall be deemed or construed to be a waiver of subsequent breaches or defaults of any kind, under any circumstance.

Section 3.05 Any notice, communication, request, reply or advice (hereafter referred to as "notice") herein provided or permitted to be given, made, or accepted by either party to the other (except bills) must be in writing and may be given or be served by depositing the same in the United States mail postpaid and registered or certified and addressed to the party to be notified, with return receipt requested, or by delivering the same to an officer of such party. Notice deposited in the mail in the manner herein above described shall be conclusively deemed to be effective, unless otherwise stated in this Escrow Agreement, from and after the expiration of seven (7) days after it is so deposited. Notice given in any other manner shall be effective only when received by the party to be notified. For the purpose of notice, the addresses of the parties shall, until changed as hereinafter provided, be as follows:

If to City, to:

City Administrator  
City of Montgomery

101 Old Plantersville Rd.  
Montgomery, Texas 77356

If to Developer, to:

The parties shall have the right from time to time and at any time to change their respective addresses, and each shall have the right to specify as its address any other address by at least fifteen (15) days written notice to the other party.

Section 3.06 This Escrow Agreement shall be subject to change or modification only in writing and with the mutual consent of the governing body of City and the management of Developer.

Section 3.07 This Escrow Agreement shall bind and benefit City and its legal successors and Developer and its legal successors but shall not otherwise be assignable, in whole or in part, by either party except as specifically provided herein between the parties or by supplemental agreement.

Section 3.08 This Escrow Agreement shall be for the sole and exclusive benefit of City and Developer and is not for the benefit of any third party. Nothing herein shall be construed to confer standing to sue upon any party who did not otherwise have such standing.

Section 3.09 The provisions of this Escrow Agreement are severable, and if any provision or part of this Escrow Agreement or the application thereof to any person or circumstances shall ever be held by any court of competent jurisdiction to be invalid or unconstitutional for any reason, the remainder of this Escrow Agreement and the application of such provision or part of this Escrow Agreement to other person circumstances shall not be affected thereby.

Section 3.10 This Escrow Agreement and any amendments thereto, constitute all the



agreements between the parties relative to the subject matter thereof, and may be executed in multiple counterparts, each of which when so executed shall be deemed to be an original.

Section 3.11 This Agreement shall be governed by, construed and enforced in accordance with, and subject to, the laws of the State of Texas without regard to the principles of conflict of laws. This Agreement is performable in Montgomery County, Texas.

IN WITNESS WHEREOF, the parties hereto have executed this Escrow Agreement in three (3) copies, each of which shall be deemed to be an original, as of the date and year first written in this Escrow Agreement.

CITY OF MONTGOMERY, TEXAS

By: \_\_\_\_\_  
\_\_\_\_\_ Mayor

ATTEST:

By: \_\_\_\_\_  
Susan Hensley, City Secretary

\_\_\_\_\_  
Developer

By:

\_\_\_\_\_  
Signature

Title: Peter Hill

STATE OF TEXAS {

COUNTY OF MONTGOMERY {

BEFORE ME, the undersigned authority, on this day personally appeared \_\_\_\_\_ Mayor of the City of Montgomery, Texas, a corporation, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed, in the capacity therein stated and as the act and deed of said corporation.

GIVEN UNDER MY HAND AND SEAL OF OFFICE on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public, State of Texas

THE STATE OF TEXAS {

COUNTY OF \_\_\_\_\_ {

BEFORE ME, the undersigned, a Notary Public in and for the State of Texas, on this day personally appeared \_\_\_\_\_, \_\_\_\_\_ of \_\_\_\_\_, a \_\_\_\_\_, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed and in the capacity therein stated and as the act and deed of said organization.

GIVEN UNDER MY HAND AND SEAL OF OFFICE on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public, State of Texas

**ESCROW AGREEMENT**

**BY AND BETWEEN**

**THE CITY OF MONTGOMERY, TEXAS,**

**AND**

**Monte West**

THE STATE OF TEXAS            ⊃

COUNTY OF MONTGOMERY       ⊃

This Escrow Agreement, is made and entered into as of the 22nd day of August, 2017 by and between the CITY OF MONTGOMERY, TEXAS, a body politic, and a municipal corporation created and operating under the general laws of the State of Texas (hereinafter called the "City"), and Monte West, (hereinafter called the "Developer").

**RECITALS**

WHEREAS, the Developer desires to acquire and develop all or part of a 1 acre tract of land located on Liberty Street, Montgomery County, Texas sometimes referred to as the West Tract, and being more particularly described in Exhibit "A" attached hereto and incorporated herein by reference for all purposes.

WHEREAS, the City policy requires the Developer to establish an Escrow Fund with the City to reimburse the City for engineering costs, legal fees, consulting fees and administrative expenses incurred during the preliminary and final platting phase and for construction management and inspection services to be provided for during the construction phase; and,

WHEREAS, City has determined that the estimated cost of providing such services will be approximately sixteen thousand and 00/100 dollars.

**AGREEMENT**

ARTICLE I

**SERVICES REQUIRED**

Section 1.01 The development of the West Tract will require the City to utilize its own personnel, its professionals and consultants; and the Escrow Fund will be used to reimburse the City its costs associated with these services.

Section 1.02 In the event other contract services are required related to the development from third parties, payment for such services will be made by the City and reimbursed by the Developer or paid directly by the Developer as the parties may agree.

ARTICLE II

**FINANCING AND SERVICES**

Section 2.01 All estimated costs and professional fees needed by City shall be financed by Developer. Developer agrees to advance funds to City for the purpose of funding such costs as herein set out:

Feasibility:	\$3,000
Plan Review	\$3,000
Developer Coordination	\$3,000
Construction Coordination	\$3,000
Construction Inspection	\$3,000
Legal	\$500
Administrative	\$500
 TOTAL:	 <u>\$16,000</u>

Section 2.02 Developer agrees to submit payment of the Escrow Fund to City no later than ten (10) days after the execution of this Escrow Agreement.

Section 2.03 In the event the funds advanced are insufficient to cover the City's costs and expenses, Developer agrees to tender additional sums upon request to cover such costs and expenses. Any funds which may remain after the completion of the development described in this Escrow Agreement will be refunded to Developer.

### ARTICLE III

#### MISCELLANEOUS

Section 3.01 City reserves the right to enter into additional contracts with other persons, corporations, or political subdivisions of the State of Texas; provided, however, that City covenants and agrees that it will not so contract with others to an extent as to impair City's ability to perform fully and punctually its obligations under this Escrow Agreement.

Section 3.02 If either party is rendered unable, wholly or in part, by *force majeure* to carry out any of its obligations under this Escrow Agreement, then the obligations of such party, to the extent affected by such *force majeure* and to the extent that due diligence is being used to resume performance at the earliest practicable time, shall be suspended during the continuance of any inability so caused to the extent provided but for no longer period. As soon as reasonably possible after the occurrence of the *force majeure* relied upon, the party whose contractual obligations are affected thereby shall give notice and full particulars of such *force majeure* relied upon to the other party. Such cause, as far as possible, shall be remedied with all reasonable diligence. The term "*force majeure*," as used herein, shall include without limitation of the generality thereof, acts of God, strikes, lockouts, or other industrial disturbances, acts of the public enemy, orders of any kind

of the government of the United States or the State of Texas or any civil or military authority, insurrections, riots, epidemics, landslides, lightning, earthquakes, fires, hurricanes, storms, floods, washouts, droughts, arrests, restraint of government and people, civil disturbances, explosions, breakage, or accidents to machinery, which are not within the control of the party claiming such inability, which such party could not have avoided by the exercise of due diligence and care.

Section 3.03 This Escrow Agreement is subject to all rules, regulations and laws which may be applicable by the United States, the State of Texas or any regulatory agency having jurisdiction.

Section 3.04 No waiver or waivers of any breach or default (or any breaches or defaults) by either party hereto of any term, covenant, condition, or liability hereunder, or of performance by the other party of any duty or obligation hereunder, shall be deemed or construed to be a waiver of subsequent breaches or defaults of any kind, under any circumstance.

Section 3.05 Any notice, communication, request, reply or advice (hereafter referred to as "notice") herein provided or permitted to be given, made, or accepted by either party to the other (except bills) must be in writing and may be given or be served by depositing the same in the United States mail postpaid and registered or certified and addressed to the party to be notified, with return receipt requested, or by delivering the same to an officer of such party. Notice deposited in the mail in the manner herein above described shall be conclusively deemed to be effective, unless otherwise stated in this Escrow Agreement, from and after the expiration of seven (7) days after it is so deposited. Notice given in any other manner shall be effective only when received by the party to be notified. For the purpose of notice, the addresses of the parties shall, until changed as hereinafter provided, be as follows:

If to City, to:

City Administrator  
City of Montgomery

101 Old Plantersville Rd.  
Montgomery, Texas 77356

If to Developer, to:

The parties shall have the right from time to time and at any time to change their respective addresses, and each shall have the right to specify as its address any other address by at least fifteen (15) days written notice to the other party.

Section 3.06 This Escrow Agreement shall be subject to change or modification only in writing and with the mutual consent of the governing body of City and the management of Developer.

Section 3.07 This Escrow Agreement shall bind and benefit City and its legal successors and Developer and its legal successors but shall not otherwise be assignable, in whole or in part, by either party except as specifically provided herein between the parties or by supplemental agreement.

Section 3.08 This Escrow Agreement shall be for the sole and exclusive benefit of City and Developer and is not for the benefit of any third party. Nothing herein shall be construed to confer standing to sue upon any party who did not otherwise have such standing.

Section 3.09 The provisions of this Escrow Agreement are severable, and if any provision or part of this Escrow Agreement or the application thereof to any person or circumstances shall ever be held by any court of competent jurisdiction to be invalid or unconstitutional for any reason, the remainder of this Escrow Agreement and the application of such provision or part of this Escrow Agreement to other person circumstances shall not be affected thereby.

Section 3.10 This Escrow Agreement and any amendments thereto, constitute all the

agreements between the parties relative to the subject matter thereof, and may be executed in multiple counterparts, each of which when so executed shall be deemed to be an original.

Section 3.11 This Agreement shall be governed by, construed and enforced in accordance with, and subject to, the laws of the State of Texas without regard to the principles of conflict of laws. This Agreement is performable in Montgomery County, Texas.

IN WITNESS WHEREOF, the parties hereto have executed this Escrow Agreement in three (3) copies, each of which shall be deemed to be an original, as of the date and year first written in this Escrow Agreement.

CITY OF MONTGOMERY, TEXAS

By: \_\_\_\_\_  
\_\_\_\_\_ Mayor

ATTEST:

By: \_\_\_\_\_  
Susan Hensley, City Secretary

\_\_\_\_\_  
Developer

By:

\_\_\_\_\_  
Signature

Title: Monte West



STATE OF TEXAS {

COUNTY OF MONTGOMERY {

BEFORE ME, the undersigned authority, on this day personally appeared \_\_\_\_\_ Mayor of the City of Montgomery, Texas, a corporation, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed, in the capacity therein stated and as the act and deed of said corporation.

GIVEN UNDER MY HAND AND SEAL OF OFFICE on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public, State of Texas

THE STATE OF TEXAS {

COUNTY OF \_\_\_\_\_ {

BEFORE ME, the undersigned, a Notary Public in and for the State of Texas, on this day personally appeared \_\_\_\_\_, \_\_\_\_\_ of \_\_\_\_\_, a \_\_\_\_\_, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed and in the capacity therein stated and as the act and deed of said organization.

GIVEN UNDER MY HAND AND SEAL OF OFFICE on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public, State of Texas

**ESCROW AGREEMENT**  
**BY AND BETWEEN**  
**THE CITY OF MONTGOMERY, TEXAS,**  
**AND**  
**Gary St. Clair**

THE STATE OF TEXAS            ⊃

COUNTY OF MONTGOMERY      ⊃

This Escrow Agreement, is made and entered into as of the 22nd day of August, 2017 by and between the CITY OF MONTGOMERY, TEXAS, a body politic, and a municipal corporation created and operating under the general laws of the State of Texas (hereinafter called the "City"), and Gary St. Clair, (hereinafter called the "Developer").

**RECITALS**

WHEREAS, the Developer desires to acquire and develop all or part of a 2.3 acre tract of land located east and adjacent to Plez Morgan Road, Montgomery County, Texas sometimes referred to as the St. Clair Tract, and being more particularly described in Exhibit "A" attached hereto and incorporated herein by reference for all purposes.

WHEREAS, the City policy requires the Developer to establish an Escrow Fund with the City to reimburse the City for engineering costs, legal fees, consulting fees and administrative expenses incurred during the preliminary and final platting phase and for construction management and inspection services to be provided for during the construction phase; and,

WHEREAS, City has determined that the estimated cost of providing such services will be approximately six thousand, five hundred and 00/100 dollars.

**AGREEMENT**

ARTICLE I

**SERVICES REQUIRED**

Section 1.01 The development of the St. Clair Tract will require the City to utilize its own personnel, its professionals and consultants; and the Escrow Fund will be used to reimburse the City its costs associated with these services.

Section 1.02 In the event other contract services are required related to the development from third parties, payment for such services will be made by the City and reimbursed by the Developer or paid directly by the Developer as the parties may agree.

ARTICLE II

**FINANCING AND SERVICES**

Section 2.01 All estimated costs and professional fees needed by City shall be financed by Developer. Developer agrees to advance funds to City for the purpose of funding such costs as herein set out:

Feasibility:	\$3,000
Plan Review	\$1,500
Developer Coordination	\$1,000
Legal	\$500
Administrative	\$500
TOTAL:	<u>\$6,500</u>

Section 2.02 Developer agrees to submit payment of the Escrow Fund to City no later than

ten (10) days after the execution of this Escrow Agreement.

Section 2.03 In the event the funds advanced are insufficient to cover the City's costs and expenses, Developer agrees to tender additional sums upon request to cover such costs and expenses.

Any funds which may remain after the completion of the development described in this Escrow Agreement will be refunded to Developer.

### ARTICLE III

#### MISCELLANEOUS

Section 3.01 City reserves the right to enter into additional contracts with other persons, corporations, or political subdivisions of the State of Texas; provided, however, that City covenants and agrees that it will not so contract with others to an extent as to impair City's ability to perform fully and punctually its obligations under this Escrow Agreement.

Section 3.02 If either party is rendered unable, wholly or in part, by *force majeure* to carry out any of its obligations under this Escrow Agreement, then the obligations of such party, to the extent affected by such *force majeure* and to the extent that due diligence is being used to resume performance at the earliest practicable time, shall be suspended during the continuance of any inability so caused to the extent provided but for no longer period. As soon as reasonably possible after the occurrence of the *force majeure* relied upon, the party whose contractual obligations are affected thereby shall give notice and full particulars of such *force majeure* relied upon to the other party. Such cause, as far as possible, shall be remedied with all reasonable diligence. The term "*force majeure*," as used herein, shall include without limitation of the generality thereof, acts of God, strikes, lockouts, or other industrial disturbances, acts of the public enemy, orders of any kind of the government of the United States or the State of Texas or any civil or military authority,

insurrections, riots, epidemics, landslides, lightning, earthquakes, fires, hurricanes, storms, floods, washouts, droughts, arrests, restraint of government and people, civil disturbances, explosions, breakage, or accidents to machinery, which are not within the control of the party claiming such inability, which such party could not have avoided by the exercise of due diligence and care.

Section 3.03 This Escrow Agreement is subject to all rules, regulations and laws which may be applicable by the United States, the State of Texas or any regulatory agency having jurisdiction.

Section 3.04 No waiver or waivers of any breach or default (or any breaches or defaults) by either party hereto of any term, covenant, condition, or liability hereunder, or of performance by the other party of any duty or obligation hereunder, shall be deemed or construed to be a waiver of subsequent breaches or defaults of any kind, under any circumstance.

Section 3.05 Any notice, communication, request, reply or advice (hereafter referred to as "notice") herein provided or permitted to be given, made, or accepted by either party to the other (except bills) must be in writing and may be given or be served by depositing the same in the United States mail postpaid and registered or certified and addressed to the party to be notified, with return receipt requested, or by delivering the same to an officer of such party. Notice deposited in the mail in the manner herein above described shall be conclusively deemed to be effective, unless otherwise stated in this Escrow Agreement, from and after the expiration of seven (7) days after it is so deposited. Notice given in any other manner shall be effective only when received by the party to be notified. For the purpose of notice, the addresses of the parties shall, until changed as hereinafter provided, be as follows:

If to City, to:

City Administrator  
City of Montgomery  
101 Old Plantersville Rd.  
Montgomery, Texas 77356

If to Developer, to:

The parties shall have the right from time to time and at any time to change their respective addresses, and each shall have the right to specify as its address any other address by at least fifteen (15) days written notice to the other party.

Section 3.06 This Escrow Agreement shall be subject to change or modification only in writing and with the mutual consent of the governing body of City and the management of Developer.

Section 3.07 This Escrow Agreement shall bind and benefit City and its legal successors and Developer and its legal successors but shall not otherwise be assignable, in whole or in part, by either party except as specifically provided herein between the parties or by supplemental agreement.

Section 3.08 This Escrow Agreement shall be for the sole and exclusive benefit of City and Developer and is not for the benefit of any third party. Nothing herein shall be construed to confer standing to sue upon any party who did not otherwise have such standing.

Section 3.09 The provisions of this Escrow Agreement are severable, and if any provision or part of this Escrow Agreement or the application thereof to any person or circumstances shall ever be held by any court of competent jurisdiction to be invalid or unconstitutional for any reason, the remainder of this Escrow Agreement and the application of such provision or part of this Escrow Agreement to other person circumstances shall not be affected thereby.

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multiple counterparts, each of which when so executed shall be deemed to be an original.

Section 3.11 This Agreement shall be governed by, construed and enforced in accordance with, and subject to, the laws of the State of Texas without regard to the principles of conflict of laws. This Agreement is performable in Montgomery County, Texas.

IN WITNESS WHEREOF, the parties hereto have executed this Escrow Agreement in three (3) copies, each of which shall be deemed to be an original, as of the date and year first written in this Escrow Agreement.

CITY OF MONTGOMERY, TEXAS

By: \_\_\_\_\_  
\_\_\_\_\_ Mayor

ATTEST:

By: \_\_\_\_\_  
Susan Hensley, City Secretary

\_\_\_\_\_  
Developer

By:

\_\_\_\_\_  
Signature

Title: Gary St. Clair

STATE OF TEXAS {

COUNTY OF MONTGOMERY {

BEFORE ME, the undersigned authority, on this day personally appeared \_\_\_\_\_ Mayor of the City of Montgomery, Texas, a corporation, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed, in the capacity therein stated and as the act and deed of said corporation.

GIVEN UNDER MY HAND AND SEAL OF OFFICE on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public, State of Texas

THE STATE OF TEXAS {

COUNTY OF \_\_\_\_\_ {

BEFORE ME, the undersigned, a Notary Public in and for the State of Texas, on this day personally appeared \_\_\_\_\_, \_\_\_\_\_ of \_\_\_\_\_, a \_\_\_\_\_, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed and in the capacity therein stated and as the act and deed of said organization.

GIVEN UNDER MY HAND AND SEAL OF OFFICE on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public, State of Texas



Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: August 22, 2017</b>	<b>Budgeted Amount:</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates City Administrator</b>	<b>Exhibits:</b> Letter from Shannan Reid, Map showing the streets to be closed
<b>Date Prepared: August 18, 2017</b>	

**Subject**

This is closing College, McCown, Maiden, Caroline and John A. Butler as shown on the map

**Description**

These are the usual street closure from Friday afternoon at 5:00 until the end of Saturdays.

**Recommendation**

Include in your Consent Item Agenda approval motion.

**Approved By**

City Administrator

Jack Yates

Date: August 18, 2017



August 16, 2017

Jack Yates  
City of Montgomery  
P.O. Box 708  
Montgomery, Texas 77356

Re: Historic Montgomery Wine & Music Fest, September 16, 2017

Dear Jack:

This letter is to request street closures for the Historic Montgomery Wine & Music Fest, **Beginning Friday, September 15, 2017 at 5pm and running through the entire festival day Saturday, September 16.**

The streets affected by this request include:

College St.  
McCown St.  
Maiden St.  
Caroline St.  
John A. Butler St.

...as marked by the red dashes in the map for road blocks.

Tents will be delivered to their various lots during the workday Friday, September 15, 2017, but should not interrupt the flow of street traffic.

Preliminary set up for the festival will begin Friday evening at 5pm. We will need the roads closed at that time.

This is the same timeline used in the last several years of the festival.

If you have any questions, please do not hesitate to contact us.

There's A LOT to love about Montgomery!

*Shannan Reid*

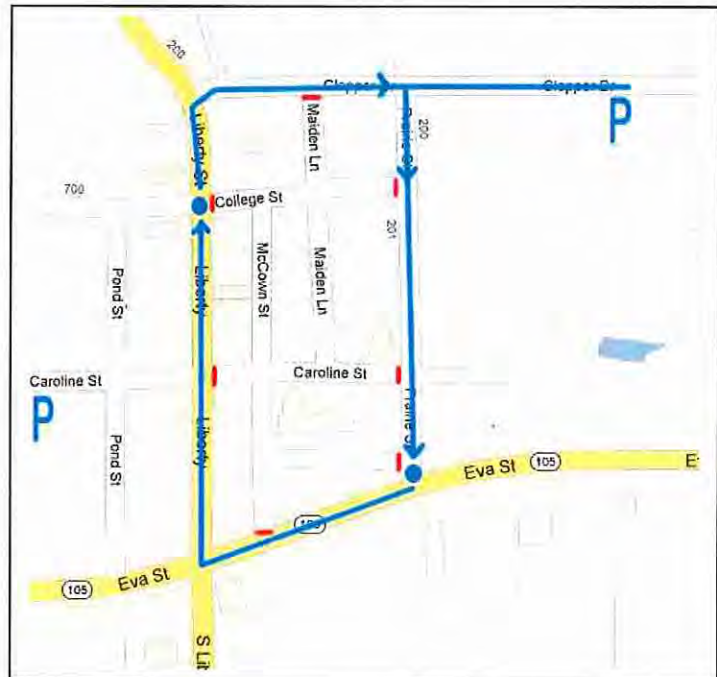
Montgomery Area Chamber of Commerce

Web | [www.experiencemontgomery.com](http://www.experiencemontgomery.com)

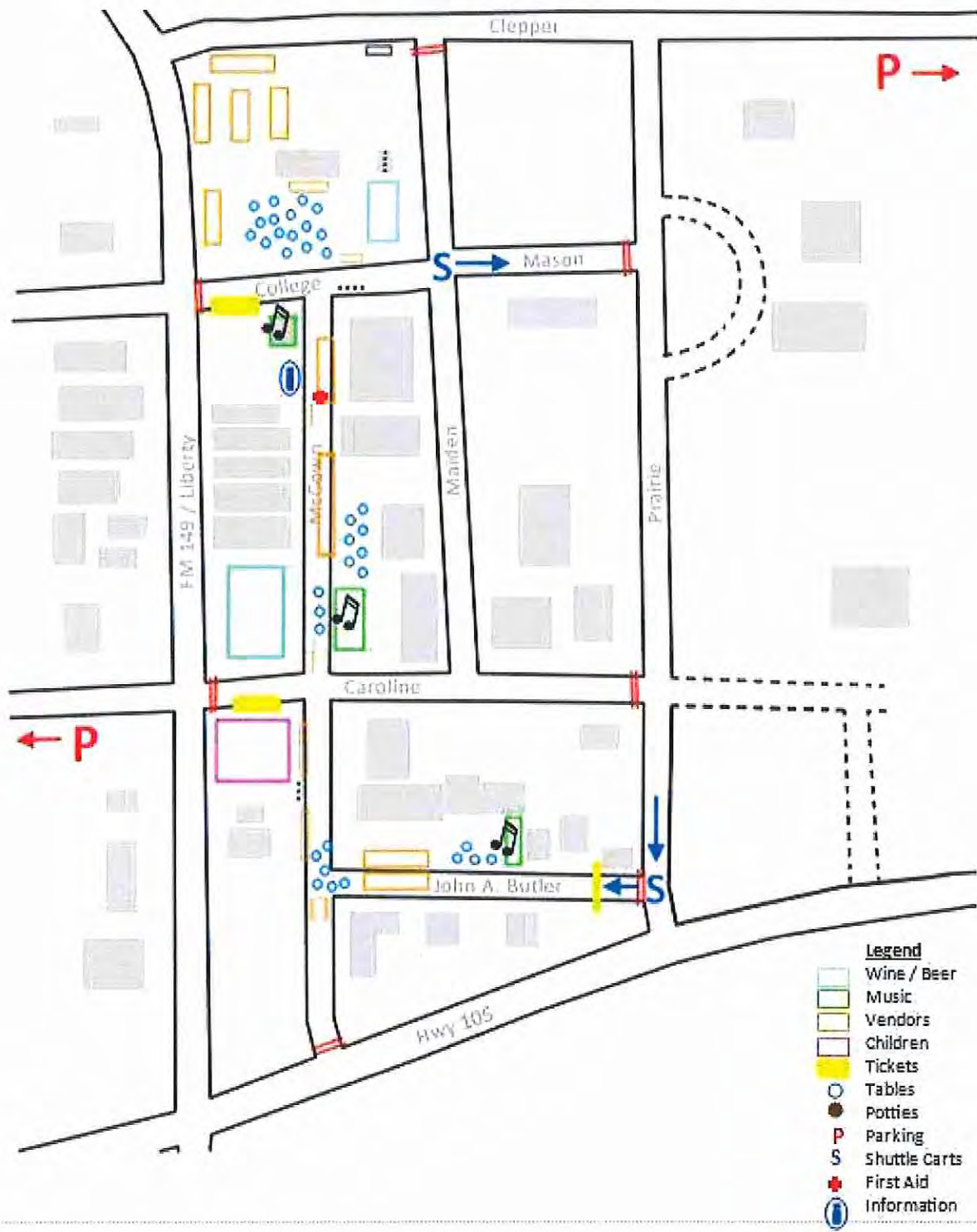
Email | [experiencemontgomery@gmail.com](mailto:experiencemontgomery@gmail.com)

Office | (936) 597-5004

Find us on Facebook, Twitter, Pinterest, Linked In, Tumblr, Instagram



# MONTGOMERY *wine* MUSIC FEST



Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date:</b> August 22, 2017	<b>Budgeted Amount:</b>
<b>Department:</b> Administrative	
<b>Prepared By:</b> Susan Hensley, City Secretary	<b>Exhibits:</b> Application Pack
<b>Date Prepared:</b> August 18, 2017	

**Subject**

Transfer of Mixed Beverage Permit from Cozy Supper Club to Cozy Grape Wine Bar and Bistro

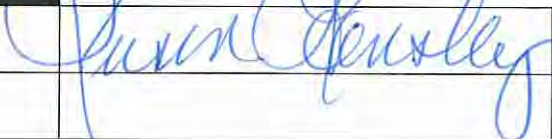
**Recommendation**

Approve the Application as received from the Cozy Grape Wine Bar and Bistro.

**Discussion**

There have been no comments received from the mail outs that were sent to the people on the tax roll that are located within 200 feet of the Cozy Grape.

**Approved By**

City Secretary		Date: August 18, 2017
City Administrator		Date:





July 20, 2017

City of Montgomery  
PO Box 708  
Montgomery, TX 77356

City of Montgomery:

I currently own and operate Cozy Grape Wine Bar and Bistro a full service restaurant and wine bar. I am the sole owner. Since I operate under an LLC, I am considered the Managing Member.

We currently serve beer and wine under TABC license BG808773. I am in the process of selling Cozy Supper Club which holds license MB953078 and relocating the license to Cozy Grape Wine Bar and Bistro giving me the ability to sell mixed beverages at Cozy Grape.

Should you require any other information pertinent to my ability to gain approval, please do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Thomas Cronin".

Thomas F. Cronin



City of Montgomery  
Alcohol Beverage  
License Application

City of Montgomery, Texas  
P.O. Box 708  
Montgomery, Texas 77356  
936-597-3288

[www.montgomerytexas.gov](http://www.montgomerytexas.gov)

APPLICATION FOR THE SALE OF ALCOHOLIC BEVERAGE LICENSE

Date Received by the City: 07/20/17

1. Type of Alcoholic Beverage License: (attach completed TABC Application Form)

- (1) Category A -- Off Premises Consumption Sale of All Alcoholic Beverages -- Package Store
- (2) Category B -- Off Premises Consumption Sale of Wine, Beer or Ale.
- (3) Category C -- Off Premises Consumption Sale of Beer.
- (4) Category D -- On Premises Consumption Sale of Beer, Wine and Mixed beverages -- Restaurant or Café, where the sale of beer, wine and mixed beverage on the premises would be incidental to the restaurant or café.
- (5) Category E -- On Premises Consumption Sale of Beer, Wine and Mixed beverages -- Tavern, Lounge, or Bar. The sale of Beer, Wine and Mixed beverages for On-Premises Consumption being the principal business line.
- (6) Category F -- Warehouse storage of Beer, Wine or Liquor for Distributors -- No sale of Beer for on or Off-Premises Consumption permitted on the Premises.

- 2. Legal Description of the property for which License is sought. (Either by Lot and Block number or by a Metes and Bounds Description: Montgomery townsite 02, TR 1A, 6.6 acres, 04134)
- 3. Exact Nature of the Business to be operated. (Must be fully described in cover letter on company letterhead).
- 4. Attach a Plat of the property to the Application showing the improvements, parking areas, location of signage and other structures on the property and within three hundred (300) feet to scale.
- 5. Description of signs and the hours they will be operated to be attached as a separate document.
- 6. Attach floor plan of the building in which the business is to be conducted (showing fixtures, furniture, restrooms, kitchen and other equipment).
- 7. Attach a verified statement stating that the building is not within three hundred (300) feet of a church, school or hospital and that the building is in compliance with the requirements of this chapter for separate and adequate toilet facilities for men and women if used for on-premises consumption of beer, liquor or wine. This can be included in cover letter.

- 8. Business Owner: Thomas Cronin Phone: 281-948-9205  
Address: 14340 Liberty Street Montgomery, 77356  
Home Address: Same Phone: \_\_\_\_\_  
Check if you are leasing property:
- 9. Land Owner: Thomas Cronin Phone: Same  
Address: Same
- 10. Business Partners: NA Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Home Address: \_\_\_\_\_ Phone: \_\_\_\_\_

This is to certify that I, Thomas F. Cronin have complied with all State, County, Codes and Regulations of the City of Montgomery, Texas.

Thomas Cronin or \_\_\_\_\_  
Business Owner and/or Lessee Partner if Applicable



City of Montgomery  
Alcohol Beverage  
License Application

City of Montgomery, Texas  
P.O. Box 708  
Montgomery, Texas 77356  
936-597-3288

[www.montgomerytexas.gov](http://www.montgomerytexas.gov)

APPLICATION FOR THE SALE OF ALCOHOLIC BEVERAGE LICENSE

Date Received by the City: \_\_\_\_\_

1. Type of Alcoholic Beverage License: (attach completed TABC Application Form)

- \_\_\_\_\_ (1) Category A – Off Premises Consumption Sale of All Alcoholic Beverages – Package Store
- \_\_\_\_\_ (2) Category B – Off Premises Consumption Sale of Wine, Beer or Ale.
- \_\_\_\_\_ (3) Category C – Off Premises Consumption Sale of Beer.
- (4) Category D – On Premises Consumption Sale of Beer, Wine and Mixed beverages – Restaurant or Café, where the sale of beer, wine and mixed beverage on the premises would be incidental to the restaurant or café.
- \_\_\_\_\_ (5) Category E – On Premises Consumption Sale of Beer, Wine and Mixed beverages – Tavern, Lounge, or Bar. The sale of Beer, Wine and Mixed beverages for On-Premises Consumption being the principal business line.
- \_\_\_\_\_ (6) Category F – Warehouse storage of Beer, Wine or Liquor for Distributors – No sale of Beer for on or Off-Premises Consumption permitted on the Premises.

- 2. Legal Description of the property for which License is sought. (Either by Lot and Block number or by a Metes and Bounds Description: Montgomery Township 02, TR 16A, 6B acres, 04134)
- 3. Exact Nature of the Business to be operated. (Must be fully described in cover letter on company letterhead).
- 4. Attach a Plat of the property to the Application showing the improvements, parking areas, location of signage and other structures on the property and within three hundred (300) feet to scale.
- 5. Description of signs and the hours they will be operated to be attached as a separate document.
- 6. Attach floor plan of the building in which the business is to be conducted (showing fixtures, furniture, restrooms, kitchen and other equipment).
- 7. Attach a verified statement stating that the building is not within three hundred (300) feet of a church, school or hospital and that the building is in compliance with the requirements of this chapter for separate and adequate toilet facilities for men and women if used for on-premises consumption of beer, liquor or wine. This can be included in cover letter.

8. Business Owner: Thomas Cronin Phone: 281-948-9205  
 Address: 14340 Liberty Street Montgomery, 77356  
 Home Address: same Phone: \_\_\_\_\_  
 Check if you are leasing property:

9. Land Owner: Thomas Cronin Phone: same  
 Address: same

10. Business Partners: NA Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Home Address: \_\_\_\_\_ Phone: \_\_\_\_\_

-----  
 This is to certify that I, Thomas F. Cronin have complied with all State, County, Codes and Regulations of the City of Montgomery, Texas.

Thomas Cronin or \_\_\_\_\_  
 Business Owner and/or Lessee Partner if Applicable



**ON-PREMISE PREQUALIFICATION PACKET**

L-ON  
(01/2016)

Submit this packet to the proper governmental entities to obtain certification for the type of license/permit for which you are applying as required by Sections 11.37, 11.39, 11.46(b), 61.37, 61.38, 61.42 and Rule §33.13

Contact your local TABC office to verify requirements of Sections 11.391 and 61.381 as you may be required to post a sign at your proposed location 60-days prior to the issuance of your license/permit.

All statutory and rule references mentioned in this application refer to and can be found in the Texas Alcoholic Beverage Code or Rules located on our website. [www.tabc.texas.gov/laws/code\\_and\\_rules.asp](http://www.tabc.texas.gov/laws/code_and_rules.asp)

**LOCATION INFORMATION**

1. Application for:  Original  Add Late Hours Only License/Permit Number \_\_\_\_\_  
 Reinstatement License/Permit Number \_\_\_\_\_  
 Change of Licensed Location License/Permit Number **M8953078**

2. Type of On-Premise License/Permit

<input type="checkbox"/> BG Wine and Beer Retailer's Permit	<input type="checkbox"/> LB Mixed Beverage Late Hours Permit
<input type="checkbox"/> BE Beer Retail Dealer's On-Premise License	<input type="checkbox"/> MI Minibar Permit
<input type="checkbox"/> BL Retail Dealer's On-Premise Late Hours License	<input type="checkbox"/> CB Caterer's Permit
<input type="checkbox"/> BP Brewpub License	<input type="checkbox"/> FB Food and Beverage Certificate
<input type="checkbox"/> V Wine & Beer Retailer's Permit for Excursion Boats	<input type="checkbox"/> PE Beverage Cartage Permit
<input type="checkbox"/> Y Wine & Beer Retailer's Permit for Railway Dining Car	<input type="checkbox"/> RM Mixed Beverage Restaurant Permit with FB
<input checked="" type="checkbox"/> MB Mixed Beverage Permit	
<input type="checkbox"/> O Private Carrier's Permit - For Brewpubs (BP) with a BG only	

3. Indicate Primary Business at this Location

<input checked="" type="checkbox"/> Restaurant	<input type="checkbox"/> Sporting Arena, Civic Center, Hotel
<input type="checkbox"/> Bar	<input type="checkbox"/> Grocery/Market
<input type="checkbox"/> Sexually Oriented	<input type="checkbox"/> Miscellaneous _____

4. Trade Name of Location  
**Cozy Grape Wine Bar and Bistro**

5. Location Address  
**14340 Liberty St**

City <b>Montgomery</b>	County <b>Montgomery</b>	State <b>TX</b>	Zip Code <b>77356</b>
6. Mailing Address <b>Same</b>	City	State	Zip Code

7. Business Phone No. <b>832-461-9892</b>	Alternate Phone No.	E-mail Address <b>tom@cozygrape.com</b>
--	---------------------	--

**OWNER INFORMATION**

8. Type of Owner

<input type="checkbox"/> Individual	<input type="checkbox"/> Corporation	<input type="checkbox"/> City/County/University
<input type="checkbox"/> Partnership	<input checked="" type="checkbox"/> Limited Liability Company	<input type="checkbox"/> Other _____
<input type="checkbox"/> Limited Partnership	<input type="checkbox"/> Joint Venture	
<input type="checkbox"/> Limited Liability Partnership	<input type="checkbox"/> Trust	

9. Business Owner/Applicant  
**Thomas F. Cronin**



**10. As indicated on the chart, enter the individuals that pertain to your business type:**  
(For additional space, use Form L-OIC)

Individual/Individual Owner	Limited Liability Company/All Officers or Managers
Partnership/All Partners	Joint Venture/Venturers
Limited Partnership/All General Partners	Trust/Trustee(s)
Corporation/All Officers	City, County, University/Official

Last Name <b>Cranin</b>	First Name <b>Thomas E</b>	MI <b>F</b>	Title <b>Managing member</b>
Last Name	First Name	MI	Title
Last Name	First Name	MI	Title

**MEASUREMENT INFORMATION**  
Section 100.31 et seq.

11. Will your business be located within 300 feet of a church or public hospital?  Yes  No

*NOTE: For churches or public hospitals measure from front door to front door, along the property lines of the street fronts and in a direct line across intersections.*

12. Will your business be located within 300 feet of any private/public school, day care center or child care facility?  Yes  No

If "YES," are the facilities located on different floors or stories of the building?  Yes  No

*NOTE: For private/public schools, day care centers and child care facilities measure in a direct line from the nearest property line of the school, day care center or child care facility to the nearest property line of the place of business, and in a direct line across intersections.*

*NOTE: For multistory building: businesses may be within 300 feet of a day care center or child care facility as long as the facilities are located on different floors of the building.*

*NOTE: If located on or above the fifth story of a multistory building: measure in a direct line from the property line of the private/public school to property line of your place of business in a direct line across intersections vertically up the building at the property line to the base of the floor on which your business is located.*

13. Will your business be located within 1,000 feet of a private school?  Yes  No

14. Will your business be located within 1,000 feet of a public school?  Yes  No

**60-DAY SIGN**

15. As required under Section 11.391 and 61.381, enter the exact date the 60-Day sign was posted at your location. Exact Date (mm/dd/yyyy)

**NA**

**ALL APPLICANTS**

16. IF YOUR LOCATION IS NOT WITHIN THE CITY LIMITS, CHECK HERE

I, the applicant, have confirmed I am not located in the city limits of any city and therefore all city certificates are not required.

**WARNING AND SIGNATURE**

IF APPLICANT IS SHOWN AS	WHO MUST SIGN
Proprietorship	Individual Owner
Partnership	Partner
Corporation	Officer
Limited Partnership	General Partner
Limited Liability Partnership	General Partner
Limited Liability Company	Officer/Manager

**WARNING:** Section 101.69 of the Texas Alcoholic Beverage Code states: "...a person who makes a false statement or false representation in an application for a permit or license or in a statement, report, or other instrument to be filed with the Commission and required to be sworn commits an offense punishable by imprisonment in the Texas Department of Criminal Justice for not less than 2 nor more than 10 years."

I, UNDER PENALTY OF LAW, HEREBY SWEAR THAT I HAVE READ ALL THE INFORMATION PROVIDED IN THE APPLICATION AND ANY ATTACHMENTS AND THE INFORMATION IS TRUE AND CORRECT. I ALSO UNDERSTAND ANY FALSE STATEMENT OR REPRESENTATION IN THIS APPLICATION CAN RESULT IN MY APPLICATION BEING DENIED AND/OR CRIMINAL CHARGES FILED AGAINST ME. I ALSO AUTHORIZE THE TEXAS ALCOHOLIC BEVERAGE COMMISSION TO USE ALL LEGAL MEANS TO VERIFY THE INFORMATION PROVIDED.

PRINT NAME Thomas F. Cronin SIGN HERE Thomas Cronin  
 TITLE Owner/Member

Before me, the undersigned authority, on this 12th day of July, 2017, the person whose name is signed to the foregoing application personally appeared and, duly sworn by me, states under oath that he or she has read the said application and that all the facts therein set forth are true and correct.

SIGN HERE Stephanie Jo Said  
 NOTARY PUBLIC



**CERTIFICATE OF CITY SECRETARY (FOR MB, RM, V & Y)**  
 Section 11.37

I hereby certify on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, that the location for which the license/permit is sought is inside the boundaries of this city or town, in a "wet" area for such license/permit, and not prohibited by charter or ordinance in reference to the sale of such alcoholic beverages.

SIGN HERE \_\_\_\_\_, TEXAS  
 City Secretary/Clerk City

SEAL

**CERTIFICATE OF CITY SECRETARY (FOR BG & BE)**  
 Section 11.37 & 61.37

I hereby certify on this 19th day of July, 2017, that the location for which the license/permit is sought is inside the boundaries of this city or town, in a "wet" area for such license/permit, and not prohibited by charter or ordinance in reference to the sale of such alcoholic beverages.

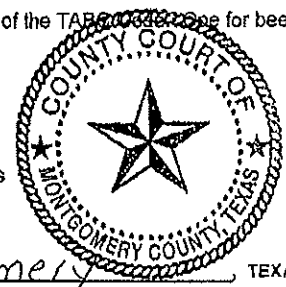
- Election for given location was held for:**
- legal sale of all alcoholic beverages
  - legal sale of all alcoholic beverages except mixed beverages
  - legal sale of all alcoholic beverages including mixed beverages
  - legal sale of beer/wine (17%) on-premise AFTER Sept. 1, 1999
  - legal sale of beer/wine (14%) on-premise BEFORE Sept. 1, 1999

**OR IF ABOVE DOES NOT APPLY:**  
 Be advised the location must have had two election passages per Section 25.14 or Section 69.17 of the TABC Code for beer and wine off-premise and one for mixed beverage.

- legal sale of beer and wine for off-premise consumption only
- AND EITHER:**
- legal sale of mixed beverages
- OR**
- legal sale of mixed beverages in restaurants by food and beverage certificate holders (applicant must apply for FB with BG and BE)

SIGN HERE Mark Turnbull Montgomery TEXAS  
 City Secretary/Clerk City

SEAL by: Chuck M. Raley Deputy  
 Page 3 of 5



**CERTIFICATE OF CITY SECRETARY FOR LATE HOURS LICENSE/PERMIT  
(LB & BL)**

Chapter 29.08, 29.09, 29.10

I hereby certify on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, that one of the below is correct:

- The governing body of this city has by ordinance authorized the sale of *mixed beverages* between midnight and 2:00 A.M.; or
- The governing body of this city has by ordinance authorized the sale of *beer* between midnight and \_\_\_\_\_ A.M.; or
- The population of the city or county where premises are located was 500,000 or more according to the 22<sup>nd</sup> Decennial Census of the United States as released by the Bureau of the Census on March 12, 2001; or
- The population of the city or county where premises are located was 800,000 or more according to the last Federal Census (2010).

SIGN HERE \_\_\_\_\_, TEXAS  
City Secretary/Clerk City

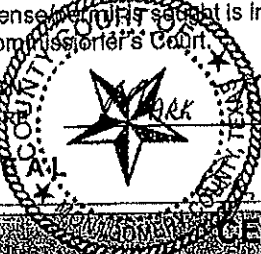
**SEAL**

**CERTIFICATE OF COUNTY CLERK (FOR MB, RM, V & Y)**

Section 11.37

I hereby certify on this 19<sup>th</sup> day of July, 2017, that the location for which the license/permit is sought is in a "wet" area for such license/permit, and is not prohibited by any valid order of the Commissioner's Court.

SIGN HERE Sharon Wilson Montgomery COUNTY  
County Clerk  
*deputy*



**CERTIFICATE OF COUNTY CLERK (FOR BG & BE)**

Section 11.63, 11.61, 11.62

I hereby certify on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, that the location for which the license/permit is sought is in a "wet" area and is not prohibited by any valid order of the Commissioner's Court for a Wine & Beer Retailer's Permit.

**Election for given location was held for:**

- legal sale of all alcoholic beverages
- legal sale of all alcoholic beverages except mixed beverages
- legal sale of all alcoholic beverages including mixed beverages
- legal sale of beer/wine (17%) on-premise **AFTER** Sept. 1, 1999
- legal sale of beer/wine (14%) on-premise **BEFORE** Sept. 1, 1999

**OR IF ABOVE DOES NOT APPLY:**

Be advised the location must have had two election passages per 25.14 or 69.17 of the TAB Code. One for beer and wine off-premise and one for mixed beverage.

- legal sale of beer and wine for off-premise consumption only
- AND EITHER:**
- legal sale of mixed beverages
- OR**
- legal sale of mixed beverages in restaurants by food and beverage certificate holders (applicant must apply for FB with BG and BE)

SIGN HERE \_\_\_\_\_ COUNTY  
County Clerk

**SEAL**

**CERTIFICATE OF COUNTY CLERK FOR LATE HOURS LICENSE/PERMIT (LB & BL)**

Chapters 20 & 70 of 569

- I hereby certify on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, that one of the below are correct:
- The Commissioner's Court of the county has by order authorized the sale of *mixed beverages* between midnight and 2:00 A.M.; or
  - The Commissioner's Court of the county has by order authorized the sale of *beer* between midnight and \_\_\_\_\_ A.M.; or
  - The population of the city or county where premises are located was 500,000 or more according to the 22<sup>nd</sup> Decennial Census of the United States as released by the Bureau of the Census on March 12, 2001; or
  - The population of the city or county where premises are located was 800,000 or more according to the last Federal Census (2010).

SIGN  
HERE \_\_\_\_\_ COUNTY  
County Clerk

SEAL

**COMPTROLLER OF PUBLIC ACCOUNTS CERTIFICATE**

Section 1146 (b) & 61 (2) (b)

This is to certify on this 17<sup>th</sup> day of July, 2017, the applicant holds or has applied for and satisfies all legal requirements for the issuance of a Sales Tax Permit under the Limited Sales, Excise and Use Tax Act or the applicant as of this date is not required to hold a Sales Tax Permit.

Sales Tax Permit Number 32045701361 Outlet Number 00001

Print Name of Comptroller Employee Dantelle Brandon

Print Title of Comptroller Employee Enforcement Officer

SIGN  
HERE \_\_\_\_\_ FIELD OFFICE 2431



SEAL

**PUBLISHER'S AFFIDAVIT (FOR MB LB RM BP EG BE BL V&Y)**

Sections 133 and 61 (a)

Name of newspaper		ATTACH PRINTED COPY OF THE NOTICE HERE
City, County		
Dates notice published in daily/weekly newspaper (mm/dd/yyyy)		
<i>Publisher or designee certifies attached notice was published in newspaper stated on dates shown.</i>		
Signature of publisher or designee Sworn to and subscribed before me on this date		
Signature of Notary Public		
SEAL		





**JOHN CORNER SURVEY, A-8  
MONTGOMERY COUNTY, TEXAS**

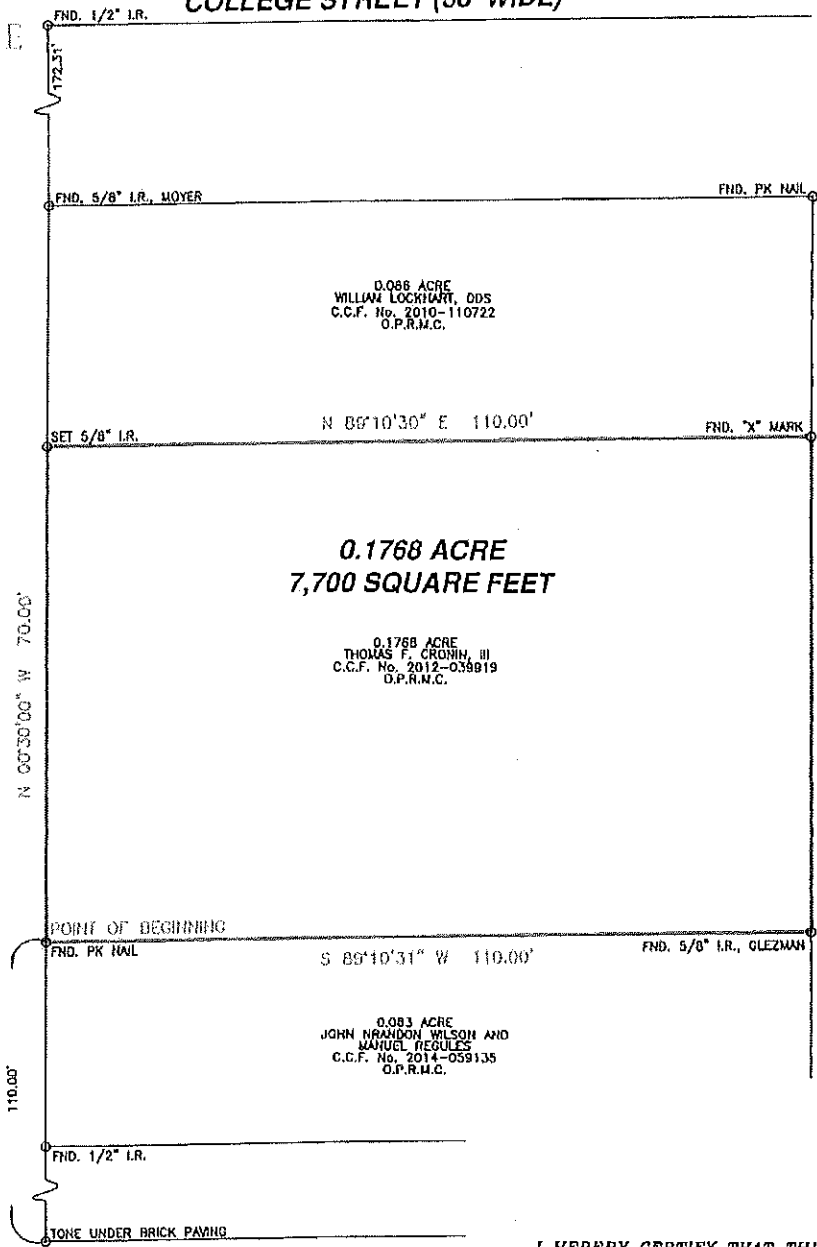


SCALE 1"=20'

**COLLEGE STREET (30' WIDE)**

**LIBERTY STREET (50' WIDE)**

**MCCOWN STREET (50' WIDE)**



0.086 ACRE  
WILLIAM LOCKHART, DDS  
C.C.F. No. 2010-110722  
O.P.R.M.C.

**0.1768 ACRE  
7,700 SQUARE FEET**

0.1768 ACRE  
THOMAS F. CRONIN, III  
C.C.F. No. 2012-039919  
O.P.R.M.C.

0.083 ACRE  
JOHN RANDON WILSON AND  
MANUEL REGULES  
C.C.F. No. 2014-059135  
O.P.R.M.C.

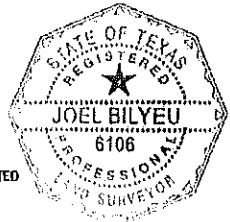
**CAROLINE STREET (30' WIDE)**

I HEREBY CERTIFY THAT THIS SURVEY WAS MADE ON THE GROUND, THAT THIS PLAT CORRECTLY REPRESENTS THE FACTS FOUND AT THE TIME OF SURVEY.

*Joel Bilyeu* 08/28/15  
JOEL BILYEU TEXAS R.P.L.S. No. 6106

**LEGEND**

- FND. \_\_\_\_\_ Found
- I.R. \_\_\_\_\_ Iron Rod
- O.P.R.M.C. \_\_\_\_\_ Official Public Records of Montgomery County
- C.C.F. No. \_\_\_\_\_ County Clerk File No.
- IRON ROD ○



- NOTES:**
1. THE BASIS OF BEARING FOR THIS SURVEY IS THE MONUMENTED WEST LINE OF SUBJECT TRACT, CALLED N 00°30'00" W, AS RECORDED UNDER C.C.F. No. 2012-039919.
  2. THE SUBJECT TRACT DOES NOT LIE WITHIN THE 100 YEAR FLOOD PLAIN AS SHOWN ON THE FEDERAL EMERGENCY MANAGEMENT AGENCY FLOOD INSURANCE RATE MAP FOR MONTGOMERY COUNTY, PANEL No. 48338C0200 G, MAP REVISED DATE: AUGUST 18, 2014.
  3. NO TITLE COMMITMENT WAS PROVIDED AT THE TIME OF SURVEY, THERE MAY BE ADDITIONAL EASEMENTS OR OTHER RESTRICTIONS THAT ARE NOT SHOWN.
  4. SURVEYOR DID NOT ABSTRACT TITLE AFFECTING SUBJECT TRACT AND OFFERS NO TITLE OPINION.
  5. A METES AND BOUNDS DESCRIPTION WAS PREPARED TO ACCOMPANY THIS SURVEY AND IS ON FILE IN THE OFFICE OF C&R SURVEYING INC.
  6. THIS DRAWING REPRESENTS A BOUNDARY SURVEY ONLY. IMPROVEMENTS OR POSSIBLE ENCROACHMENTS WERE NOT LOCATED AS A PART OF THIS SURVEY.

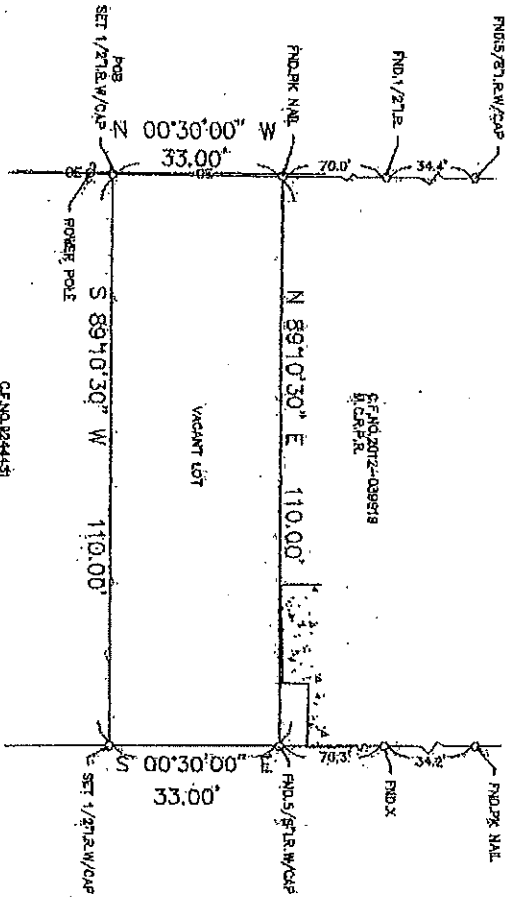
**BOUNDARY SURVEY  
0.1768 ACRE  
OUT OF THE  
JOHN CORNER SURVEY, A-8  
MONTGOMERY COUNTY, TEXAS**

**C&R SURVEYING, INC.**  
PROFESSIONAL LAND SURVEYORS  
11814 BROWNWOOD DR. MAGNOLIA, TEXAS 77354  
OFFICE: (281) 259-6042 FAX: (281) 259-6043  
E-MAIL: joel@crsurveying.com

Date:	08/28/2015	Scale:	1" = 20'
Drawn By:	E.R.G.	Checked By:	J.R.B.
Job No.:	01523-C03-0-BND	Drawing No.:	A - 810

14326 LIBERTY STREET  
MONTGOMERY, TEXAS 77356

LIBERTY STREET  
(S 30° R. O. W.)

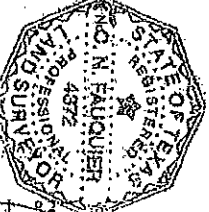


THIS SURVEY HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND MAY NOT SHOW ALL RECORDED OR UNRECORDED EASEMENTS AND BUILDING LINES

CFNO 92444151  
MCSDBR

SURVEYOR HAS MADE NO INVESTIGATION OR DISPERSED SEARCH FOR EASEMENTS OF RECORD, ENCLAVE, RESTRICTIVE COVENANTS, OR OTHER TITLE EVIDENCE. SURVEYOR'S INVESTIGATION WAS BEYOND THE SCOPE OF THIS SURVEY. ALL EASEMENTS AS TO ANY INTEREST, OR EASEMENTS, OR OTHER FACTORS DETERMINING TITLE, SHALL BE DETERMINED BY THE PARTY SUBJECT TO ANY AND ALL EASEMENTS AND UNRECORDED EASEMENTS & BUILDING LINES. THIS SURVEY IS VALID ONLY IF PRINT HAS ORIGINAL SEAL & SIGNATURE OF SURVEYOR.

THE ABOVE SUBJECT OF LAND IS NOT LOCATED IN THE 100-FLOOD HAZARD ZONING MAP OF THE FEDERAL EMERGENCY MANAGEMENT AGENCY, COMMUNITY PLAN NO. N. FAUQUER, DATE 8-28-84. THE SURVEYOR IS NOT RESPONSIBLE FOR FLOOD DETERMINATION. METES AND BOUNDS ATTACHED THIS SURVEY DERIVED FROM THE SUBDIVISION ONLY.



I hereby certify that the above is a true and correct copy of the original survey made of the ground under my supervision.

SUBDIVISION: MONTGOMERY TOWNSITE 2 SECTION: N/A SURVEY: N/A ABSTRACT NO: N/A  
 SCALE: 1" = 20' LOT: N/A BLOCK: N/A  
 COUNTY: MONTGOMERY STATE: TEXAS  
 U.S. SURVEYING COMPANY, INC. A PROFESSIONAL LAND SURVEYING COMPANY  
 321 Century Plaza Drive Suite 105 Houston, Texas 77073  
 (281) 443-9288 (281) 443-9224  
 REF. V: N/A P. 20140815 M.R. DATE: 9-15-16  
 JOB NO. 14-5338 DRAWN BY: LGS



**METES AND BOUNDS  
MONTGOMERY COUNTY, TEXAS**

A FIELDNOTE DESCRIPTION of a tract of land located in Montgomery County, Texas, situated in the John Corner Survey, Abstract No. 8, being the same land as recorded under Clerks File No. 2005039746 of the said County Real Property Records, said tract being more particularly described by metes and bounds as follows:

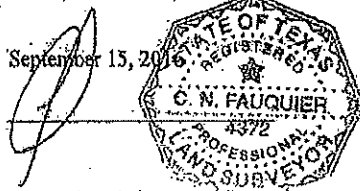
**BEGINNING** at a 1/2-inch iron rod with cap set for the West common corner of that certain Tract as recorded under Clerks File No. 9244431 of the said Property Records and the herein described tract, said point on the East right-of-way line of Liberty Street (50-foot R.O.W.);

**THENCE**, North 00° 30' 00" West, along said East line, a distance of 33.00 feet to a P.K. nail found for corner;

**THENCE**, North 89° 10' 30" East, along the South line of that certain tract as recorded under Clerks File No. 2012-039919 of the said Property Records, a distance of 110.00 feet to a 5/8-inch iron rod with cap found for corner on the West right-of-way line of McCown Street (50-foot wide);

**THENCE**, South 00° 30' 00" East, along said West line, a distance of 33.00 feet to a 1/2-inch iron rod with cap set for corner;

**THENCE**, South 89° 10' 30" West, along the North line of said Clerks File No. 9244431, a distance of 110.00 feet to the POINT OF BEGINNING and containing 0.083-acres of land more or less as shown in File No. 14-5338 in the office of U. S. Surveying Company, Inc., Houston, Texas.



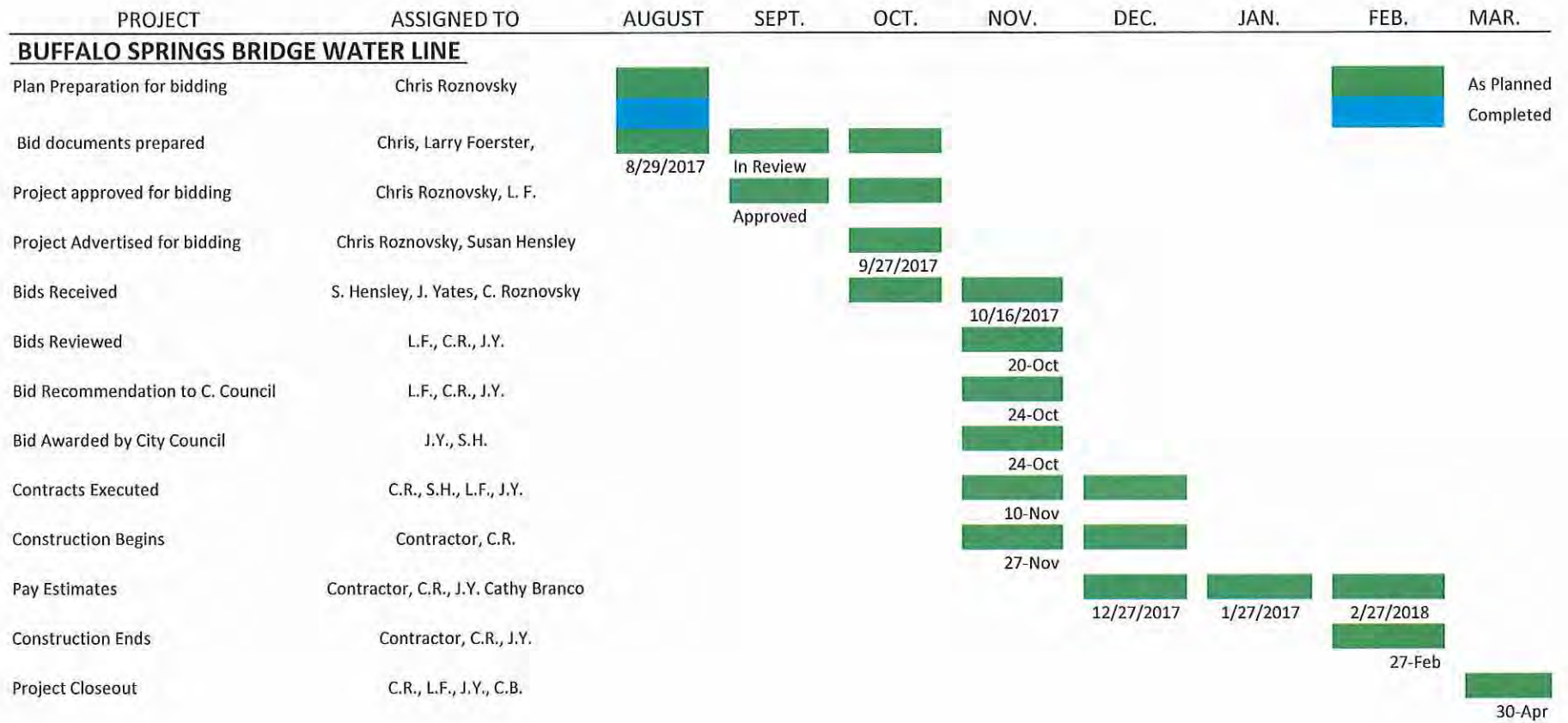
U.S. Surveying Company, Inc.

321 Century Plaza Drive Suite 105 Houston Texas 77073 Ph: 281.443.9288 Fax: 281.443.9224



## CITY ADMINISTRATOR REPORT

- Met with Planning Commission at one meeting.
- Met, took minutes, of two MEDC meetings.
- Attended Montgomery Area Chamber of Commerce Board of Director's meeting.
- Attended an HMBA meeting, spoke to April Sound Men's Club, Attended TxDOT Community meeting
- Worked with Staff and City Council on 2017-18 Budget preparation.
- Met with city engineers, city attorney and Review Committee several times regarding; plats, system management, upcoming projects, bridge improvements, developments throughout the city, TxDOT 149 planning, General Land Office grant possibility and billing for Escrow Accounts.
- Met with several developers during the month regarding; Heritage Plaza Medical Center, Villas of Mia Lago, Kenrock property west of Pizza Shack, Waterstone, Lake village Homeowners Association, Colonel Laughter property, Shoppes of Montgomery, and Monty West. Including gaining right of entry agreements regarding Buffalo Springs Bridge.
- Made several decisions during month as Zoning Administrator, including signs, coordinating variance requests, code enforcement, land use plan, and working on zoning changes in cooperation with the Planning Commission
- Coordinated and attended meeting for completion of History Notes on Walking Tour project.
- Worked with City Council individually and City Staff on a variety of administrative, personnel and coordination efforts, including an all-staff development meeting and developing a Budget Calendar.





# PROJECT SCHEDULES

PROJECT	ASSIGNED TO	JULY	AUGUST	SEPTEMBER	OCTOBER	
<b>Flagship Boulevard Paving</b>						As Planned Completed
Bid Awarded by City Council	Chris Roznovsky, J. Yates	11-Jul				
Contract Signed, Ins. Provided	C.R., Susan Hensley	27-Jul				
Pre-Construction Meeting	C.R., Mike Muckleroy		1-Aug			
Construction Begins	Contractor, C.R., M. M.		August 11-18			
Construction Oversight	C.R., M. M.		August 9-18			
Construction Ends - Final Inspection	C.R., M. M., J.Y.		22-Aug			
Project Closeout - All paid	C.R., M.M., J.Y., Cathy Branco, S. H.			Before 9-30		

# Public Works

## July 2017 Monthly Report

- Freedom Festival clean up
- Cleared fence line of brush on Flagship Blvd.
- Replaced damaged street signs
- Reset several endpoint tampers
- Replaced A/C at Well 2 control room
- Purchased and mounted utility safe in City Hall
- Cleaned storm inlets throughout the city
- Finished painting of stop bars city wide
- Replaced worn flags at facilities
- Repaired ditch on Bessie Price Owens
- Poured concrete footer around chlorine line at Well 2
- Continued to water trees on Flagship Blvd.
- Monthly AED inspections
- Monthly well reads
- Monthly hydrant reads
- Monthly check of lights and air filters
- Monthly weed killer list
- Monthly grease trap inspections
- Monthly safety meetings
- Weekly barricades for farmer's market
- Weekly vehicle pre-trip inspections
- Weekly conference calls with engineer and utility operator
- Weekly leak notifications to customers from Beacon website
- Daily line locates as necessary
- 5 water taps
- 3 sewer taps
- 4 water leaks
- 0 sewer stop ups

We will be renting a hot mix crack sealing machine in the month of September for a week and will concentrate on the Clepper/CB Stewart/Buffalo Springs area. The plan is to rent this machine once or possibly twice a year and bring this project in house. We will see a significant savings in performing this task ourselves.

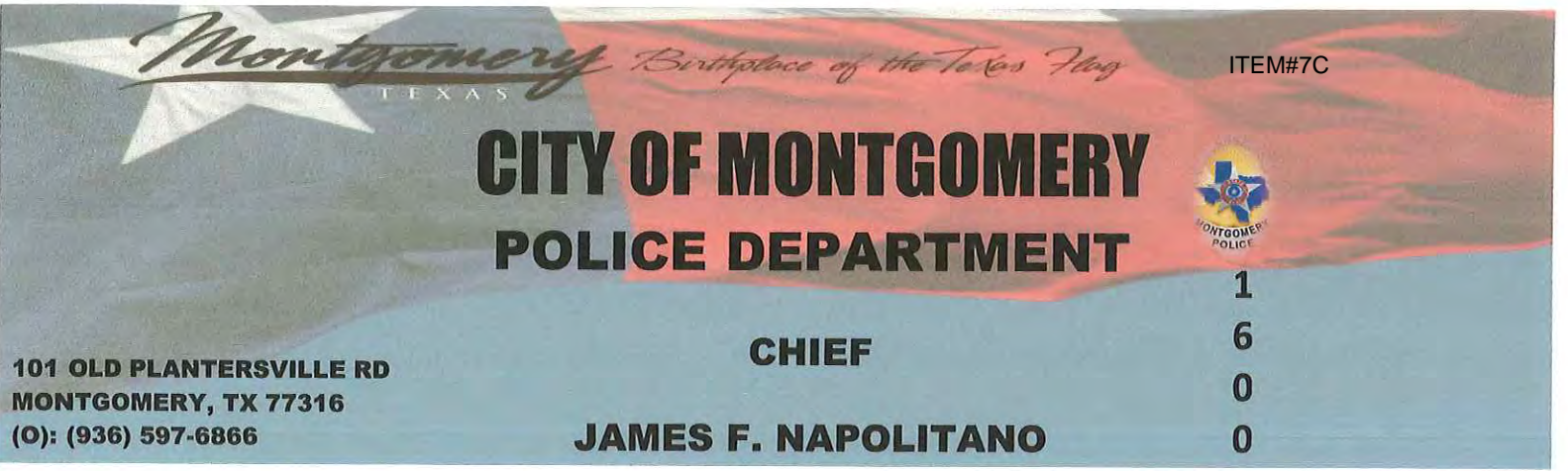
## **Parks and Recreation**

- Repaired check valve on suction line for Memory Park pump
- Replaced fountain pump at Cedar Brake Park
- Repaired multiple irrigation system issues at Memory Park
- Installed section of pipe for storm water runoff at Cedar Brake Park
- Trimmed crepe myrtles at Cedar Brake Park
- Removed dead and fallen trees at Cedar Brake Park
- Repaired foot bridge at Memory Park
- Pressure washed playground equipment at Cedar Brake Park
- Treated fire ants at Cedar Brake Park
- Made several repairs at Fernland Park
- Trimmed bushes and brush at Homecoming Park
- Cleaned graffiti from restrooms at Cedar Brake Park restrooms
- M/W/F cleanings of all park restrooms and grounds
- Monthly irrigation system inspections and repairs as needed
- Weekly cleaning of Community Center

The docents at Fernland reported a total of 486 visitors for the month and provided 47 tours. We have met with Fernland Inc. and a Texian Festival representative to come up with a plan to make this event a success with the limited space we have available now.

Report prepared by:  
Mike Muckleroy  
Public Works Manager  
August 15, 2017





ITEM#7C

# CITY OF MONTGOMERY POLICE DEPARTMENT



101 OLD PLANTERSVILLE RD  
MONTGOMERY, TX 77316  
(O): (936) 597-6866

**CHIEF**

**JAMES F. NAPOLITANO**

1  
6  
0  
0

## POLICE DEPARTMENT REPORT

JULY, 2017

### Arrests / Charges Total Shifts A & B

Misdemeanor: 26

Felony: 7

### Traffic Enforcement Total Shifts A, B & Chief

Citations: 201

Warnings: 270

101 Old Plantersville Rd  
Montgomery, TX 77356  
Mailing Address:  
P.O. Box 708  
Montgomery, TX 77356

**CITY OF MONTGOMERY  
POLICE DEPARTMENT**

City Hall: (936) 597-6434  
Police Dept: (936) 597-6866  
Fax: (936) 597-7893

JULY, 2017  
Shift A Stats  
Lt. Belmares

**Warrant Arrest**

07/03 - Officer Thompson - Eva St./Pond St.  
07/18 - Officer Carswell - 2400 Lone Star Parkway  
07/23 - Officer Thompson - 21500 Eva St.

**Evading Motor Vehicle**

07/04 - Officer Thompson - 100 Blk Harley

**Family Violence Assault**

07/04 - Officer Thompson - 100 Blk Harley  
07/28 - Officer Carswell - 300 Flagship Dr.

**Driving While Intoxicated**

07/04 - Officer Thompson - 100 Blk Harley  
07/09 - Officer Carswell - 19300 Hwy 105 W

**Criminal Trespass**

07/12 - Officer Thompson - 20100 Eva St.

**Motor Vehicle Accident**

07/13 - Lt. Belmares 14300 Liberty St.

**Narcotics Arrest**

07/13 - Officer Hernandez - 14600 Liberty St.  
07/17 - Officer Hernandez - 20100 Eva St.  
07/18 - Officer Carswell - 2400 Lone Star Parkway

**Fraud**

07/18 - Officer Carswell - 15500 Summit Park Dr.

**Reckless Driving**

07/18 - Officer Thompson - 17900 Hwy 105 W

**Interfere w/911 Communications**

07/19 - 22800 Hwy 105 W

**No DL/Towed Vehicle/FMFR**

07/04 - Officer Thompson - Liberty St./FM 1097 W  
07/23 - Officer Hernandez - 2500 Lone Star Parkway

**Criminal Mischief**

07/27 - Officer Hernandez - 700 Clepper  
07/31 - Officer Hernandez - 21400 Eva St.



**Supplement**

07/14 - Officer Carswell - 1 Criminal Justice Dr. / DWI

**Break Down Stats:**

Felony Arrest - 4

Misdemeanor Arrest - 12

Citations - 111 for 129 Violations

Warnings - 58

Calls for service - 34

Reports - 20

**During the month of July the following staff obtained the following training:**

**July 6** - Lt. Belmares helped with the City of Montgomery Blood Drive, the donations exceeded last years event.

**July 10-12** - Officer Carswell attended Montgomery County Sheriffs Training Academy for officers coming into contact and interacting with trauma affected Veterans.

**July 18** - Chief Napolitano and Lt. Belmares attended the Valor Officer Safety Executive Session, hosted by the US Attorneys Office and sponsored by the US Dept. of Justice, Bureau of Justice Assistance. The initiative is to promote officer safety, to help prevent officer injuries, deaths and the community they serve through training, research and resources. The Valor Session is designed to advance safety strategies for executives to discuss contemporary policies and procedures with best practices to further their agencies approaches to officer safety.

**July 19** - Officer Thompson attended the 84th Legislative Update # 3184 which was hosted by Humble ISD Police Dept.

**July 18-21** - Officer Carswell attended the Reid School Technique of Investigative Interviewing and Advanced Interrogation Techniques hosted by the Harris County Sheriffs Training Academy.

**CITY OF MONTGOMERY**  
**POLICE DEPARTMENT**

101 Old Plantersville Rd  
Montgomery, TX 77356  
Mailing Address:  
P.O. Box 708  
Montgomery, TX 77356

City Hall: (936) 597-6434  
Police Dept: (936) 597-6866  
Fax: (936) 597-7893

During the month of July, the Montgomery Police Department B Shift Patrol Officers (Lt. Rosario, Officer Bauer, Officer Bracht, and Officer Riley) generated 32 reports and responded to 83 calls for service. The reports are as follows:

**Narcotics -**

7/29 – Riley – 600 MLK  
7/28 – Riley- 20500 Eva  
7/20- Bracht -21500 Eva  
7/16- Riley – 23000 Eva  
7/15- Riley – 600 Community  
7/11 – Rosario – 400 Caroline  
7/11- Bauer – Flagship/Liberty  
7/10-Riley- 21005 Eva  
7/2 – Bracht – 21101 Eva

**No DL / FMFR / Towed Vehicle**

7/28-Riley-1800 LSP  
7/19-Riley- 21000 FM 1097  
7/2-Rosario  
7/1-Riley-20800 Eva  
7/1-Riley- 21000 Eva

**Warrant Arrest-**

7/25-Riley-21100 Eva  
7/20-Bracht-Plez Morgan /1097  
7/19- Bracht- LSP/ LS Bend  
7/19-Riley-14200 Liberty  
7/10- Bracht- Eva/2854  
7/3-Riley-20500 Eva  
7/2-Riley-22400 FM 1097  
7/1-Rosario- 15155 Liberty

**MVA-**

7/10- Bauer- 22230 FM 1097  
7/14- Riley – Old Plantersville  
7/14- Rosario- Highway 105

101 Old Plantersville Rd  
Montgomery, TX 77356  
Mailing Address:  
P.O. Box 708  
Montgomery, TX 77356

## CITY OF MONTGOMERY POLICE DEPARTMENT

City Hall: (936) 597-6434  
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Fax: (936) 597-7893

### **Theft / Forgery/Burglary –**

7/5-Bauer- 14420 Liberty  
7/10- Bauer – Old Plantersville  
7/28-Bauer- Bessie Price Owens

### **Assault –**

7/10-Bauer- 20943 Eva

### **Supplement Report / Misc Call-**

7/20- Bracht- 22870 Highway 105

### **DWI-**

7/2-Riley- 22870 Highway 105

### **Trespasser-**

7/10-Bauer-20900 Eva

### **Arrests / Charges:**

Misdemeanor Charges - 14  
Felony Charges - 3

### **Traffic Enforcement**

Citations Issued- 90  
Warnings Issued- 212

Rosario – 24 Citations 22 Warnings  
Bauer – 10 Citations 51 Warnings  
Bracht – 10 Citations 71 Warnings  
Riley – 46 Citations 68 Warnings

# Call Type Report

## MONTGOMERY POLICE DEPARTMENT

From: 07/01/2017

To: 07/31/2017

Call Type Description	Number of Calls
911 HANG-UP	1
ABANDONED VEHICLE	1
ALARM	21
ALARM PANIC	2
ANIMAL CALL	2
ANIMAL CRUELTY	1
ASSAULT PAST	1
ASSIST MCSO	2
ASSIST MONTGOMERY PD	1
ASSIST OTHER AGENCY	3
ASSIST PERSON/AGENCY	1
BE ON THE LOOKOUT	6
BUILDING CHECK	1
CIVIL SERVICE	1
CRIMINAL MISCHIEF PAST	2
DEAD PERSON	1
DISTURBANCE IN PROGRESS	2
DISTURBANCE NOISE	3
EMERGENCY MESSAGE	3
ESCORT	2
FIRE CALL	4
FRAUD	1
HARASSMENT	1
INFORMATION CALL	9
MEDICAL CALL	7
MISCELLANEOUS CALL	4
MVA - NO INJURY	1

# Call Type Report

## MONTGOMERY POLICE DEPARTMENT

From: 07/01/2017

To: 07/31/2017

Call Type Description	Number of Calls
MVA - UNKNOWN	1
OPEN DOOR	1
PARKING VIOLATION	1
ROBBERY IN PROGRESS	2
SEX OFFENDER COMPLIANCE CHECK	2
SUSPICIOUS PERSON	4
SUSPICIOUS VEHICLE	5
THEFT PAST	2
THREAT	1
TRAFFIC CONTROL	1
TRAFFIC HAZARD	1
TRESPASSER PAST	1
WARRANT SERVICE	1
WELFARE CHECK	15



ITEM "#7D

# Municipal Court-Monthly Report

July 2017

8/8/2017

Becky Lehn-Kendall  
Court Administrator



# Montgomery Municipal Court Monthly Report

## July 2017

<b>REVENUE Category</b>	<b>CURRENT</b>	<b>YEAR TO DATE October 1, 2016</b>
<i>Total Cases Filed</i>	240	2723
Deposit – City	\$25,132.07	\$265,208.55
Deposit - State	\$14,572.86	\$174,314.62
Deposit - OMNI	\$126.71	\$2,363.60
Child Safety Fund	\$0.00	\$1,135.55
Judicial Efficiency	\$130.77	\$1,588.22
Court Tech Fund	\$733.77	\$8,620.22
Court Bldg. Security Fund	\$550.32	\$6,456.05
Collection Agency	\$2,159.12	\$30,744.96
<b><i>Total</i></b>	<b>\$43,405.62</b>	<b>\$490,431.77</b>

Created By: Becky Lehn-Kendall

Court Administrator

August 8, 2017



# Comparison Chart

## Citations/Warrants/Revenue January 2015 - Present

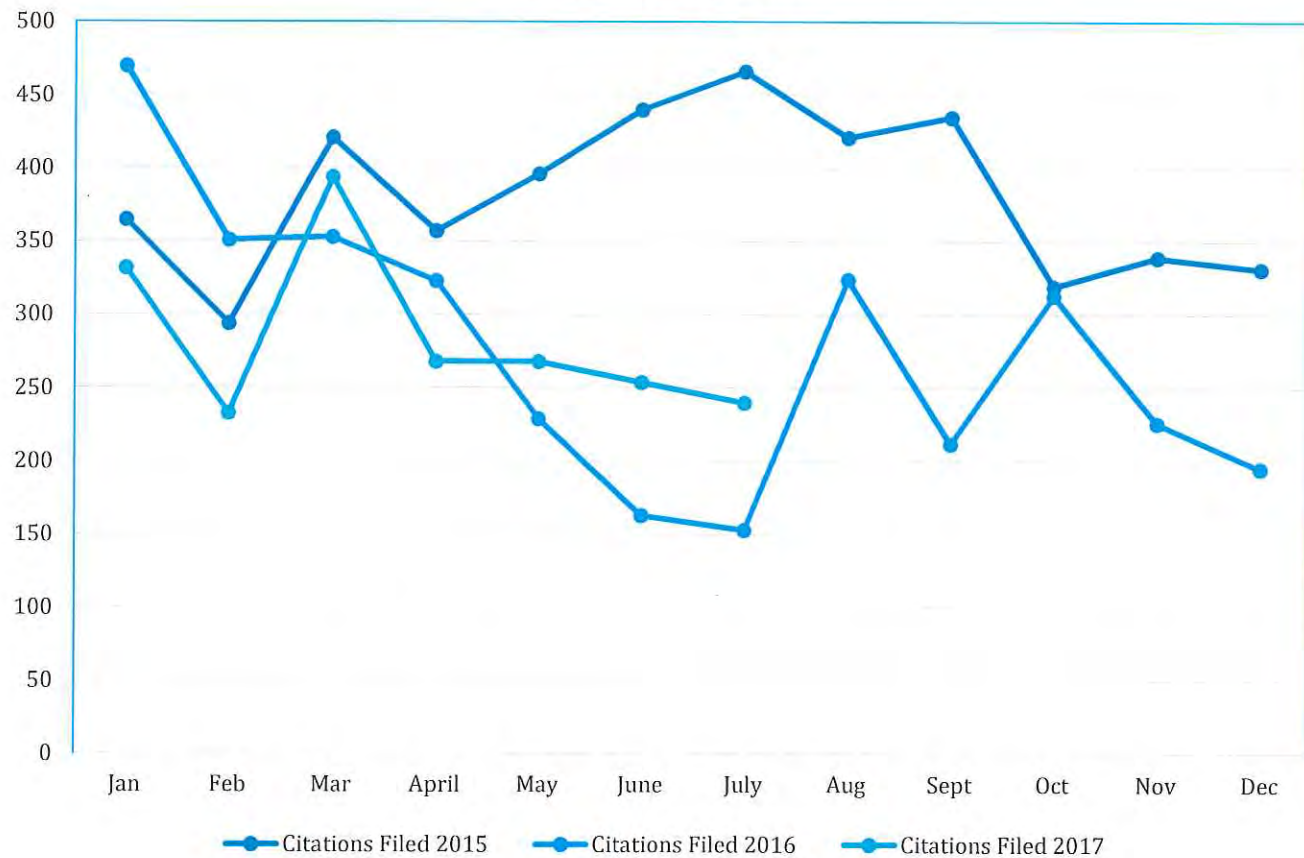
	<b>Citations Filed</b>			<b>Warrants Collected</b>			<b>Total Revenue Collected</b>		
	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
<i>Jan</i>	365	470	332	\$2,708.90	\$2,762.37	\$15,052.44	\$44,544.59	\$44,702.82	\$41,830.44
<i>Feb</i>	294	351	233	\$3,362.90	\$10,976.60	\$33,390.71	\$56,555.03	\$67,466.54	\$67,937.61
<i>Mar</i>	421	353	394	\$15,303.54	\$14,732.43	\$26,961.27	\$63,838.40	\$86,201.43	\$62,992.57
<i>April</i>	357	323	268	\$2,106.50	\$5,940.80	\$9,307.00	\$56,577.20	\$59,388.14	\$47,163.40
<i>May</i>	396	229	268	\$3,286.10	\$3,279.10	\$6,801.00	\$48,760.60	\$50,854.90	\$47,225.90
<i>June</i>	440	163	254	\$9,972.20	\$6,336.57	\$14,354.05	\$67,656.40	\$41,238.67	\$37,817.25
<i>July</i>	466	153	240	\$4,858.20	\$4,291.87	\$11,312.27	\$64,193.80	\$42,990.97	\$43,405.62
<i>Aug</i>	421	324		\$2,740.40	\$24,756.07		\$47,484.40	\$52,923.17	
<i>Sept</i>	435	212		\$6,399.30	\$12,115.60		\$61,912.50	\$44,256.40	
<i>Oct</i>	319	313		\$7,550.70	\$13,892.60		\$63,688.50	\$44,138.80	
<i>Nov</i>	339	226		\$8,581.07	\$10,515.20		\$51,170.47	\$55,221.23	
<i>Dec</i>	331	195		\$8,675.20	\$12,163.00		\$53,315.66	\$42,698.95	
<b>Totals</b>	2164	2402	1989	\$75,545.01	\$121,762.21	\$117,178.74	\$679,697.55	\$632,082.02	\$348,372.79

Becky Lehn  
 Court Administrator  
 08/08/2017



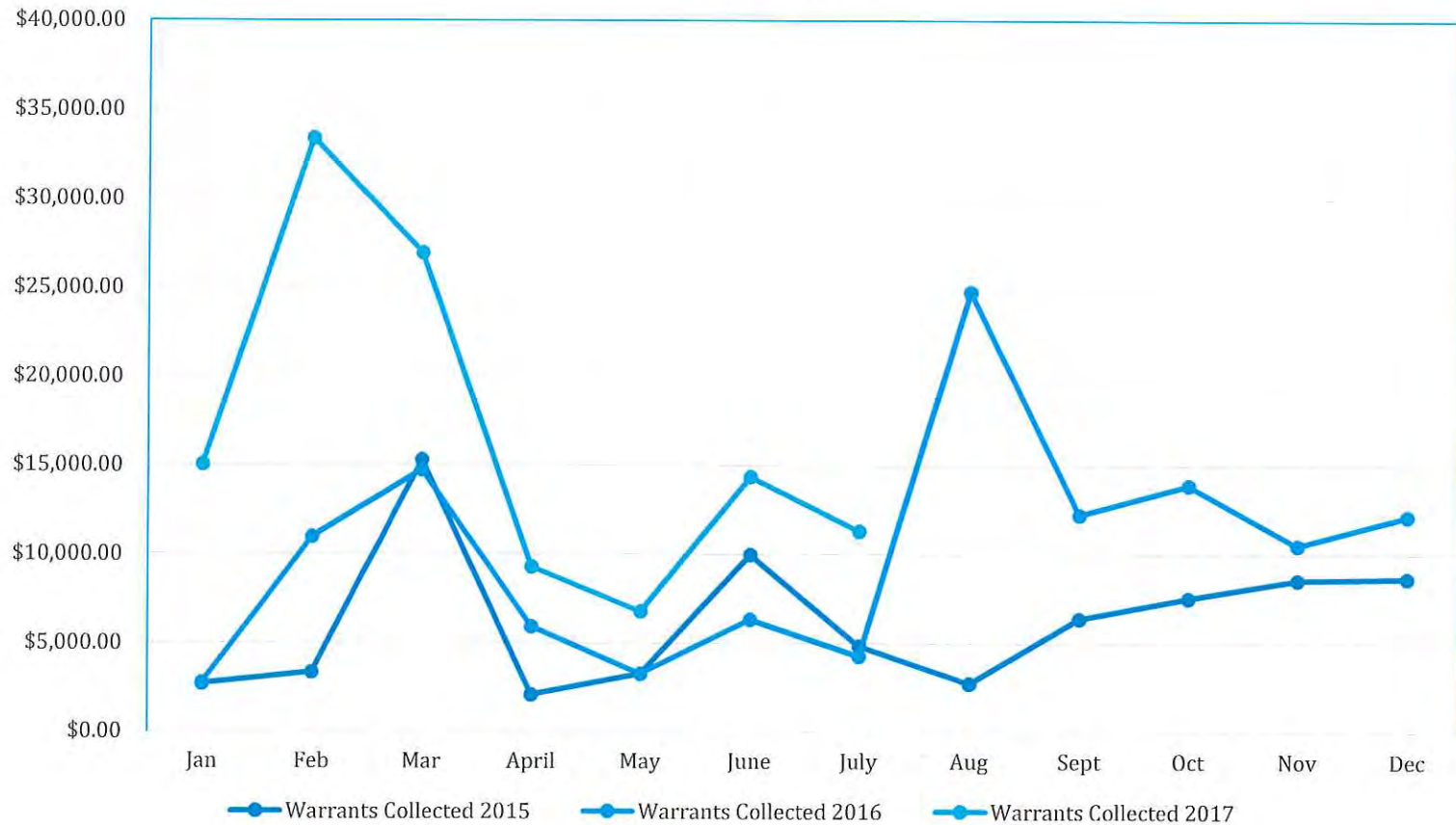
# Citations Filed Yearly Comparison

2015-2017



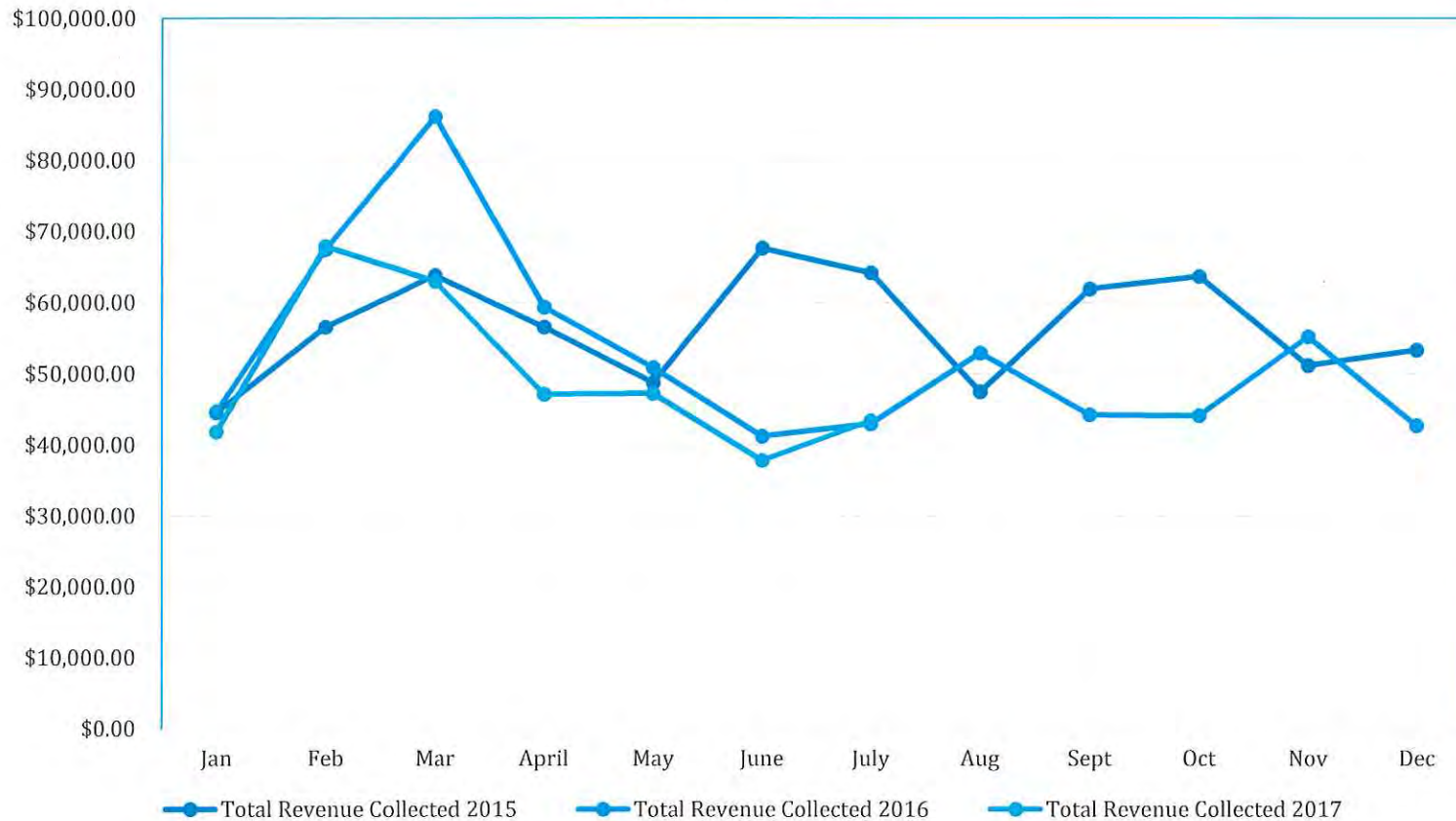
# Warrants Collected Yearly Comparison

2015-2017



# Total Revenue Collected Yearly Comparison

2015-2017



## UTILITY REPORTS - JULY 2017

### TOTAL REVENUE

Utilities	\$107,394.25
Permits	\$8,343.20
Community Building	\$1,865.00

### UTILITIES

New Water Accts.	24
Disconnected Water Accts.	18
Total Number of Active Accts.	594

### PERMITS

Type	Permit Total	Revenue
Building - Residential	6	\$2,774.00
Building - Commercial	5	\$1,705.00

Golf Cart	1	\$25.00
Irrigation	0	\$0
Electrical	6	\$1,123.00
Mechanical	5	\$746.00
Plumbing	9	\$1,820.20
Sign	3	\$150.00
<b>Total:</b>	<b>34</b>	<b>\$8,343.20</b>

**COMMUNITY BUILDING – JULY**

Type of Rental	Number of Bookings	Revenue
Profit	7	\$1,865.00
Non - Profit	0	\$0.00

## CITY ACCOUNT CONSUMPTION

	<b>MAY</b>	<b>JUNE</b>	<b>June</b>
Community Building – Irrigation (01-8732-00)	26	15	18
Community Building (01-0130-00)	4	4	2
City Cemetery (01-1110-00)	0	0	0
City Welcome Sign Irrigation at HWY 105 & Prairie – Rose Garden (01-8733-00)	0	0	0
North Liberty Sewer Plant			
Cedar Brake Park Irrigation (01-8736-00)	5	6	8
Cedar Brake Park Restrooms (01-8735-00)	3	3	2
Ferland (01-8737-00)	7	6	5
Memory Park (01-5885-00)	204	126	202
Community Building Stage Irrigation – Rose Garden (01-6180-00)	0	0	0
City Hall & Irrigation (01-6190-00)	26	33	46
Homecoming Park Restrooms (01-8820-00)	1	1	2
Homecoming Park Drinking Ftn (01-8738-00)	0	0	0
Buffalo Springs Sewer Plant (01-8821-00)	2	2	1



**City of Montgomery**  
**Operations Report**  
**6/18/17-07/18/17**

**TAP**  
**INTO**  
**TECHNOLOGY**

**Dear City of Montgomery Council Members:**

We are pleased to provide you with the monthly operations report. This report summarizes the major events that occurred during the operating month. Our mission, as always, is to assist the district in providing safe and reliable water to the residents.

The water plants, wastewater plant and drinking water quality is checked on a daily basis. Wastewater collection system lift stations are checked three times a week. Alarms are monitored and our staff is on 24-hour call. Our construction crews are minutes away from the City.

Our operators collect and enter all facility data into Kardia. Our operators note any issues or problems that are observed during the day. Mission Control is instantly aware of the issue and immediately begins the resolution process. This approach benefits our clients because decisions can be made based on relevant data.

All of the district's data can be accessed on-line. The data is username and password protected. The data is integrated with Kardia and updated daily. District alerts that are generated by Kardia can be sent to board designated recipients. GUS appreciates the trust and confidence that the board has in our team. We work diligently to provide our clients with accurate and useful information.

Michael Williams  
Senior Area Manager  
Gulf Utility Service



## **SUMMARY OF OPERATIONS**

### **District Alerts**

6/20/17 – WWTP – WWTP Issue

Operator unable to get the blowers to turn on. NTS used coupling from blower #3 to get it up and running.

6/28/17 – Lift Station Issue – LS3

Lift pump #2 is showing a high run time. NTS pulled and deragged pumps.

6/30/17 – A/D Call Out – WP3

Well #4 failed to prime. Operator reset well and alarms.

7/3/17 – A/D Call Out – WP3

Well #4 failed to prime. Operator reset well and alarms.

7/7/17 – Water Plant Issue - WP3

Operator found leak at coupling on bottom of cooling tower. NTS replaced pipe and fittings.

7/7/17 – A/D Call Out - WP3

Well #4 failed to prime. Operator reset multilins, alarm and auto dialer.

7/8/17 – A/D Call Out - WP3

Well #4 failed to prime. Operator reset multilins, alarm and auto dialer.

7/9/17 – A/D Call Out - WP3

Well #4 failed to prime. Operator reset multilins, alarm and auto dialer.

7/13/17 – A/D Call Out - WP3

Well #4 failed to prime. Operator reset multilins, alarm and auto dialer.

7/14/17 – Lift Station Issue - LS3

Lift pump #2 has a high run time. NTS pulled and deragged pumps.

7/14/17 – Lift Station Issue – LS9

Lift pump #2 tripped at overload. NTS pulled and deragged pumps.

7/14/17 – A/D Call Out – WP3

Well #4 failed to prime. Operator reset multilins, alarm and auto dialer.

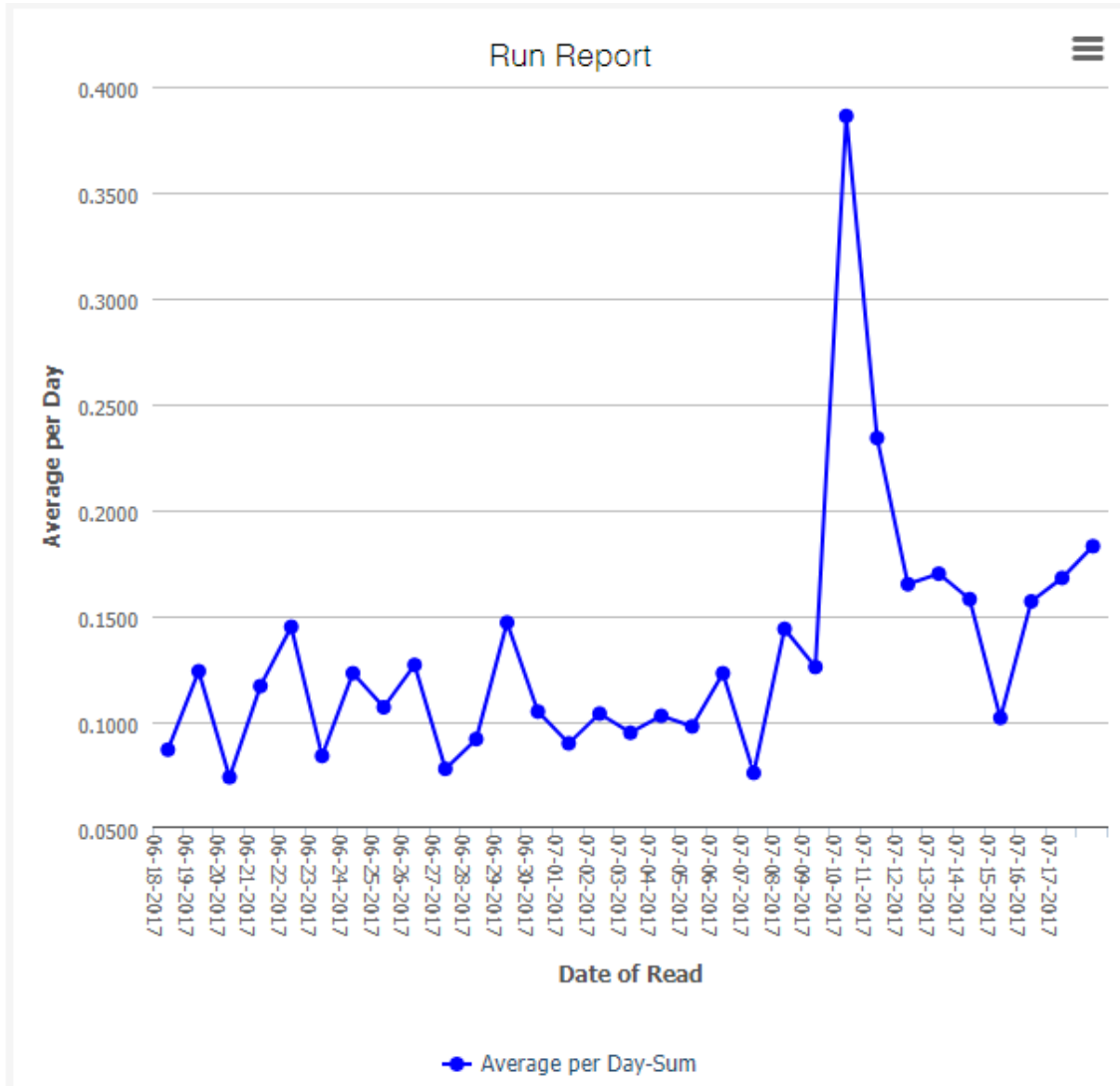
7/17/17 - A/D Call Out – WP3

Well #4 failed to prime. Operator reset multilins, alarm and auto dialer.

7/18/17 - A/D Call Out – WP3

Well #4 failed to prime. Operator reset multilins, alarm and auto dialer.

**OPERATIONS DETAIL**



- Flow for the month of May was 4,092,000 gallons
- Daily peak flow July 10, 2017 was 386,000 gallons
  - 97% of permitted value
- Average Daily Flow 130,000 gallons
  - 33% of permitted value

\*Average per day is a non-weighted average.

This data is available on our website. <http://www.gulfutility.net/commercial-accounts/>

*Gulf Utility Services Operations Report*  
*August 22, 2017*

**Staff Gauge Accuracy**

**Chart**

Date Checked	Instantaneous Flow (MGD)	Staff Gauge	WWTP Totalizer/Staff Gauge Variance %
<b>18 Facility checks)</b>			
07-18-2017	0.16321	0.40	96.58%
07-17-2017	0.06110	0.27	98.54%
07-16-2017	0.13161	0.37	99.70%
07-15-2017	0.17680	0.41	99.33%
07-14-2017	0.11032	0.34	99.39%
07-13-2017	0.16220	0.40	99.51%
07-12-2017	0.09563	0.32	102.83%
07-11-2017	0.15027	0.39	99.52%
07-10-2017	0.21910	0.45	106.88%
07-09-2017	0.08053	0.27	99.23%
07-08-2017	0.04181	0.23	104.54%
07-07-2017	0.05997	0.27	99.95%
07-06-2017	0.10090	0.33	97.02%
07-05-2017	0.15027	0.39	102.93%
07-04-2017	0.09343	0.32	96.32%
07-03-2017	0.04551	0.24	94.82%
07-02-2017	0.11689	0.35	94.27%
07-01-2017	0.12542	0.36	97.22%
	0.11472	0.34	99.37%
<b>13 Facility checks)</b>			
06-30-2017	0.06691	0.28	99.87%
06-29-2017	0.11440	0.35	95.33%
06-28-2017	0.06632	0.28	98.98%
06-27-2017	0.05886	0.27	99.76%
06-26-2017	0.07179	0.29	99.71%
06-25-2017	0.10477	0.34	98.84%
06-24-2017	0.08492	0.31	99.90%
06-23-2017	0.14931	0.39	99.54%
06-22-2017	0.09838	0.32	99.36%
06-21-2017	0.08830	0.31	99.20%
06-20-2017	0.04599	0.24	99.98%
06-19-2017	0.14452	0.38	99.67%
06-18-2017	0.11440	0.35	99.48%
	0.09268	0.31	99.20%
	<b>0.10548</b>	<b>0.33</b>	<b>99.30%</b>

The current permit expires 06/01/2017


Discharge Limitations

- Daily Average Flow 400,000 gallons (0.4 MGD)
- 2-Hour Peak Flow 833 gpm
- CBOD daily average 10 mg/l
- Total Suspended Solids (TSS) 15 mg/l
- Ammonium Nitrogen (NH3) 2 mg/l
- Chlorine Residual >1.0 mg/l < 4.0 mg/l

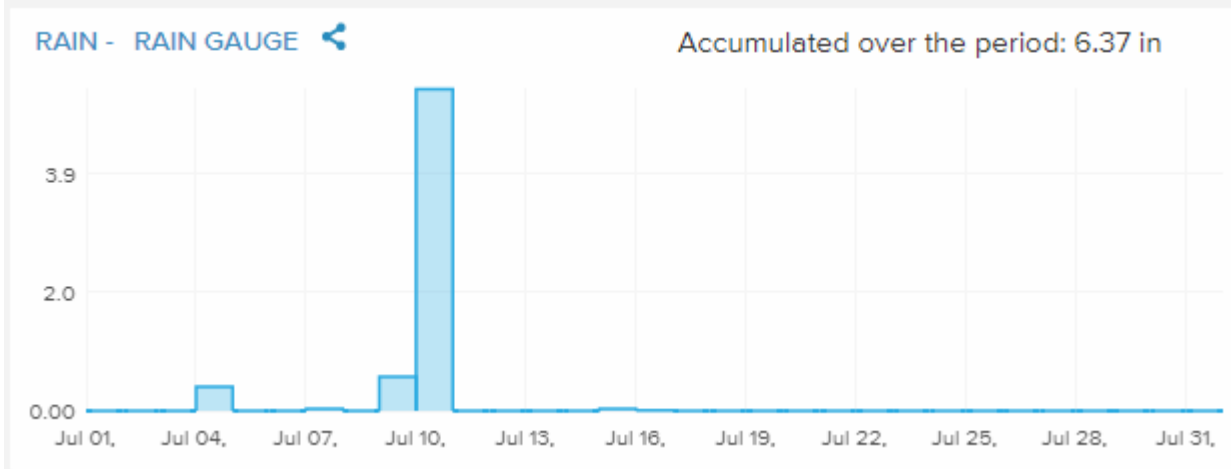
*Effluent*

TSS, DO, E.Coli, NH3N, PH sample results were all comfortable within the parameters set by the State of Texas.

Buffalo Springs WWTP Effluent Monitoring Report

Effluent Permitted Values	Parameter		Measured	Excursion
Average Monthly T.S.S.	15	MGD	3.70	no
Average Monthly NH3	2	mg/l	.10	no
Minimal CL2 Residual	1	mg/l	1.01	no
Max CL2 Residual	4	mg/l	3.00	no
Rainfall for the Month			6.37	inches

**There were no excursions for the month of July**



**Water Report**

06/18/2017-7/17/2017

Well Name	City Recorded	GULF Recorded	Percent of Total	Rating g/Day	Total Pumpage 2017	Percent of Total 2017	Permitted Value 2017	Permit Remaining 2017
Well 2	0.124	0.124	1.30%	0.864	13.624	25.7%	47.551	29.4%
Well 3	5.213	5.213	51.9%	0.864	19.95	37.6%	47.551	29.4%
Well 4	4.699	4.699	46.8%	2.160	19.478	36.7%	75.100	74.1%
Total	10.036	10.036	100.00%	3.888	53.052	100%	122.651	
Flushing	.039	.039						
Subtotal	9.997	9.997						
Sold	9.235	9.235						
Percentage Accounted	92%	92%						

Well Motor Run Times

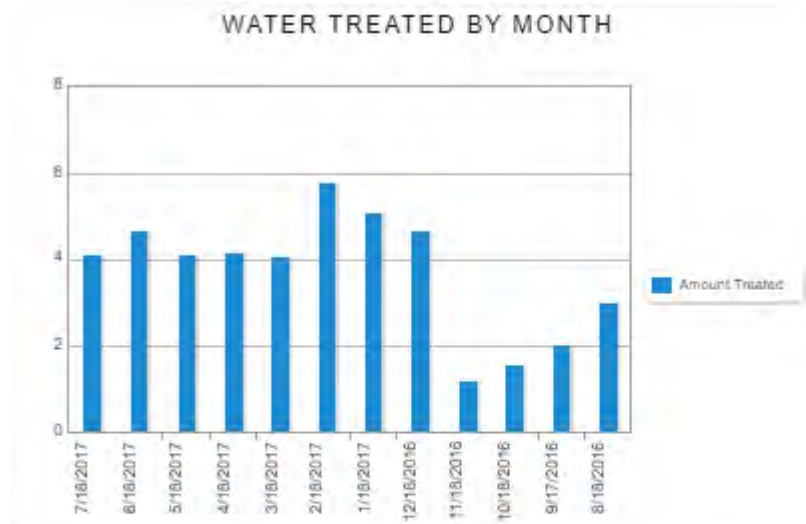
Well Name	Total Hrs	% Total	Peak Day
2	2.6	1.10%	6/29/2017
3	166.1	73.3%	7/04/2017
4	57.9	25.6%	6/26/2017
Total	226.60	100%	

**WATER PRODUCTION**

Connections	
School	12
Commercial Inside	130
Commercial Outside	1
Residential Inside	495
Residential Outside	27
Church	13
City	14
Hydrant	8
Multi Family	8
Total	708

\* Connections are based off of Badger Beacon website

Gulf Utility Services Operations Report  
 August 22, 2017



MONTH	FLOW	RAIN (INCHES)
7/18/17	4.092	6.370
6/18/17	4.591	2.990
5/18/17	4.058	6.240
4/18/17	4.116	4.780
3/18/17	4.022	1.420
2/18/17	5.736	3.900
1/18/17	5.040	4.540
12/18/16	4.601	5.800
11/18/16	1.164	5.390
10/18/16	1.515	0.560
9/17/16	1.966	6.430
8/18/16	2.960	5.160
7/18/16	3.012	3.940
AVERAGE		5.179
TOTAL		160,540

Gulf Utility Services Operations Report  
August 22, 2017



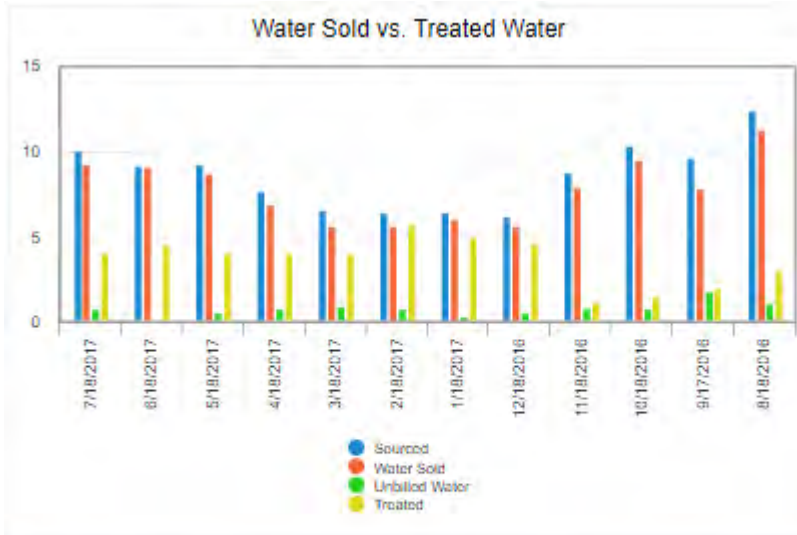


Gulf Utility Services Operations Report  
August 22, 2017



DATE	TOTAL SOURCED	WATER SOLD	UNBILLED WATER	FLUSHING/LEAKS	UNACCOUNTED	ACCTBLTY
7/18/17	10.036	9.235	0.801	0.039	0.762	92%
6/18/17	9.226	9.105	0.121	0.203	-0.082	101%
5/18/17	9.286	8.721	0.565	0.250	0.315	97%
4/18/17	7.686	6.910	0.776	0.467	0.309	96%
3/18/17	6.571	5.628	0.945	0.910	0.035	99%
2/18/17	6.418	5.628	0.792	0.421	0.371	94%
1/18/17	6.407	6.084	0.343	0.160	0.183	97%
12/18/16	6.228	5.653	0.575	0.433	0.142	98%
11/18/16	8.770	7.930	0.840	0.411	0.429	95%
10/18/16	10.342	9.541	0.801	0.295	0.508	95%
9/17/16	9.649	7.840	1.809	0.090	1.719	82%
8/18/16	12.432	11.315	1.117	0.468	0.651	95%
7/18/16	12.284	11.784	0.520	0.225	0.295	98%

Gulf Utility Services Operations Report  
August 22, 2017



DATE	SOURCED	WATER SOLD	UNBILLED WATER	TREATED WATER	RETURN %	RAIN
7/1/17	10,036	9,235	0.901	4,092	44%	6.370
6/1/17	9,228	9,105	0.121	4,591	50%	2.990
5/1/17	9,288	8,721	0.565	4,058	47%	6.240
4/1/17	7,688	6,910	0.776	4,115	60%	4.780
3/1/17	6,571	5,626	0.945	4,022	71%	1.420
2/1/17	6,418	5,626	0.792	5,736	102%	3.900
1/1/17	6,407	6,064	0.343	5.04	83%	4.540
12/1/16	6,228	5,653	0.575	4,601	81%	5.800
11/1/16	8,770	7,930	0.840	1,164	15%	5.390
10/1/16	10,342	9,541	0.801	1,515	16%	0.560
9/1/16	9,649	7,840	1.809	1,906	25%	6.430
8/1/16	12,432	11,315	1.117	2.98	26%	5.160

This data is available on our website. <http://www.gulfutility.net/commercial-accounts/>



August 17, 2017

The Honorable Mayor and City Council  
City of Montgomery  
101 Old Plantersville Road  
Montgomery, Texas 77316

Re: Engineering Report  
Council Meeting: August 22, 2017  
City of Montgomery

Dear Mayor and Council:

The following information summarizes our activities on your behalf since the July 25, 2017 Council Meeting:

**Status of Previously Authorized Projects:**

**a) Joint Mobility Study**

We are scheduling a meeting with Montgomery County Precinct 2 to review and discuss their comments to the study. Upon receipt of all comments we will revise the study and provide a final report.

**b) TPDES Wastewater Treatment Plant Permit Renewals**

We have received the final Stewart Creek WWTP Permit and are awaiting receipt of the final Town Creek WWTP Permit.

**c) Gardner Drive Public Road, Public Waterline, Public Sanitary Sewer, and Public Storm Sewer (Texas Capital Fund Grant)**

The project is complete and we plan to recommend final acceptance upon release of all liens by the Contractor.

**d) Pizza Shack Water and Sanitary Sewer Extension (Texas Capital Fund Grant)**

The project is complete. The City is waiting on receipt of final payment from the grant.

**e) Flagship Boulevard Pavement Repair (FEMA)**

Change Order No. 1 was approved at the August 8<sup>th</sup> meeting of the City Council for a reduction of \$12,615.00 to the construction contract amount. The contractor is on site and is expected to open the road to normal use on Friday August 18<sup>th</sup>.

**f) Heritage Place Medical Center 12" Waterline Replacement**

We received Pay Estimate No. 1 and recommended payment in the amount of \$48,838.50 to Statewide Services. On August 17<sup>th</sup>, we received the TCEQ required passing bacteriological testing results needed to place the new waterlines into service. The project is expected to be completed next week.

**Status of Previously Authorized Projects (cont.):****g) Buffalo Springs Drive Bridge Repair (FEMA)**

We received and reviewed the draft Project Worksheet and Hazard Mitigation Proposal as provided by FEMA and offered no objection to the project as written. It is our understanding the project is continuing through final FEMA review for approval. We are continuing to coordinate with the US Army Corps of Engineers (“USACE”) and Congressman Brady’s office to obtain the required USACE permit. Upon receipt of the final Project Worksheet, the City’s grant administrator can resubmit the grant application to the state for approval. The deadline to submit the grant application is September 1. Upon submission of the application, the City will be notified within approximately 1 week if any deficiencies in the application exist. Also, upon submission of the application, the CDBG environmental review can begin. It will take approximately 6-8 weeks to obtain environmental clearance. During the environmental review the City can advertise and accept bids for the project, but cannot execute the construction contracts until environmental clearance is received.

**h) Houston Street Widening and Rehabilitation**

It is our understanding the developer’s engineer has received TxDOT approval on the plans for the Houston Street widening and rehabilitation. We provided comments to the plans on August 17<sup>th</sup>. We are preparing the technical specifications and bid package for the project. Subject to all plan review comments being addressed, we plan to present bids at the September 26<sup>th</sup> meeting of the City Council.

**i) Water Distribution System Analysis and Master Plan-CP No. 1, Water Plant No. 2 GST Backfill**

As a reminder, this project will be rebid with the Water Plant No. 3 Improvements project this fall.

**j) Water Distribution System Analysis and Master Plan - CP No. 2, 12-inch Waterline Across Town Creek Bridge**

As a reminder, this project will be included in the Buffalo Springs Drive Bridge Repair project.

**k) Water Distribution System Analysis and Master Plan – CP No. 3 – Downtown and SH-105 Waterline Replacement**

As a reminder, this project is included in the TWDB Drinking Water State Revolving Fund (“DWSRF”) loan. We expect to complete the design and receive plan approval in October 2017 and we expect construction to begin in January 2018.

**l) Water Distribution System Analysis and Master Plan – CP No. 9 - Water Plant No. 3 Improvements**

As a reminder, this project is included in the TWDB DWSRF loan. We expect to complete the design and receive plan approval in December 2017 and we expect construction to begin in February 2018.

**Status of Previously Authorized Projects (cont.):**

- m) Sanitary Sewer System Analysis and Master Plan – CP No. 3b – Lift Station No. 1 Replacement**  
As a reminder, this project is included in the TWDB Clean Water State Revolving Fund (“CWSRF”) loan. We plan to begin design of the project once an agreement is reached with the neighboring property owner regarding the relocation of the lift station, the construction of a gravity sanitary sewer line, and acquiring additional property for the City’s Stewart Creek Wastewater Treatment Plant. Upon reaching a decision it will take approximately 6 months to complete the design and receive approvals.
- n) Sanitary Sewer System Analysis and Master Plan – CP No. 10 – Lift Station No. 3 Force Main Re-Route**  
As a reminder, this project is included in TWDB CWSRF loan. We expect to complete the design and receive plan approval in September 2017 and we expect construction to begin in November 2017.
- o) FM 149 Sanitary Sewer Cleaning and Televising**  
The contractor, Magna Flow Environmental, is expected to complete the cleaning and televising work along FM 149 this week and complete all manhole inspections next week. Upon receipt and review of all videos and documentation we will provide a summary of the recommended repairs.
- p) Annual Water Plant Inspections**  
We have completed the TCEQ checklist inspection of the City’s water plant facilities. Enclosed is a copy of the completed reports. A majority of the deficiencies found will be included as alternate items with the Water Plant No. 2 Ground Storage Tank Backfill project and Water Plant No. 3 Improvements project.

**Plan/Plat Reviews: The following plan and plat reviews are in progress.**

- a) Plan Reviews**
- i. Buffalo Springs Shopping Center, Phase II-Drainage and Paving Facilities** – We approved plans on August 3<sup>rd</sup>.
  - ii. Hills of Town Creek, Section 3** – We returned plan review comments on August 11<sup>th</sup>.
  - iii. Emma’s Way** – We did not receive revised plans this month.
  - iv. Montgomery First (KenRoc)** – We are prepared to approve the construction plans once all final comments have been addressed.
  - v. Living Savior Lutheran Church** – We did not receive revised plans this month.

**a) Plan Reviews (cont.)**

- vi. Villas of Mia Lago, Section Two** – We are continuing to work with the developer and Montgomery County to coordinate the construction of Lone Star Bend and Villas of Mia Lago, Section Two.

**b) Plat Reviews**

- i. Villas of Mia Lago, Section Two** – We are prepared to approve the final plat once all comments have been addressed.

**Meetings and Ongoing Activities:**

- a) Lone Star Bend Extension and Bois D' Arc Bend Rehabilitation** – It is our understanding the contractor expects to complete Bois D' Arc Bend by mid-October. Lone Star Bend construction will commence upon resolution of the design differences and execution of the temporary right of entry along with the signing and recordation of the previously approved plans.
- b) Lone Star Parkway (East) Improvements** – It is our understanding construction from SH-105 to the Kroger driveways will be completed by the end of August and construction from SH-105 to Buffalo Springs will be completed by the end of September. It is also our understanding construction from Buffalo Springs Drive to FM 149 will begin at the end of September and is expected to be completed by the end of November.
- c) Plez Morgan Drive Repair and Resurfacing** – As a reminder, the project information has been submitted to FEMA for approval for funding.
- d) TxDOT FM 149 Widening** – TxDOT held a public meeting on August 9<sup>th</sup> to discuss the project scope and answer questions from affected property owners. It is our understanding City Council will be presented a resolution for consideration at the August 22<sup>nd</sup> meeting of the City Council to request TxDOT explore alternatives and further coordinate with the City and property owners prior to proceeding with the project.
- e) West Side at the Park** – We provided comments to the as-built drawings and requested additional information on May 3<sup>rd</sup>. Once all comments and punch list items are addressed we will recommend the City accept the infrastructure.
- f) McCoy's Offsite Sanitary Sewer Extension** – The contractor has addressed the punch list items identified at the final inspection held on July 17<sup>th</sup>. Upon receipt of final financial guarantees and documents we will recommend acceptance by the City.
- g) Buffalo Springs Phase II Public Water and Sanitary Sewer** – It is our understanding the contractor has completed installation of the public water and sanitary sewer lines. A final inspection of the project has been scheduled for August 23<sup>rd</sup>.

- h) **Weekly Operations Conference Call** – We continue hosting a weekly conference call with representatives from Gulf Utility Service, Inc. and City Staff. Items of note discussed during the previous month included warranty repair of Cooling Tower Fan Motor No. 1 at Water Plant No. 3, check valve failure at Lift Station No. 13, high temperature alarms at Lift Station No. 14, and incoming current imbalance affecting well operation at Water Plant Nos. 2 and 3.

Please contact Chris Roznovsky or myself if you have any questions.

Sincerely,



Ed Shackelford, PE  
Engineer for the City

EHS/cvr:kmf

Enclosures: Water Plant Nos. 2 and 3 TCEQ Checklist Inspections  
cc/enc.: The Planning and Zoning Commission – City of Montgomery  
Mr. Jack Yates – City of Montgomery, City Administrator  
Ms. Susan Hensley – City of Montgomery, City Secretary  
Mr. Larry Foerster – Darden, Fowler & Creighton, LLP, City Attorney

POTABLE WATER STORAGE TANK  
Inspection Form

Section 290.46(f)(3)(D)(ii) of the Texas Commission on Environmental Quality's Rules and Regulations for Public Water Systems requires documentation of annual ground, elevated, and pressure storage tank maintenance inspections. [See also 290.46(m)(1) and 290.46(m)(2)]

Location:	City of Montgomery – Water Plant No. 2 – 476 Stewart Street, Montgomery, Texas 77316
Description:	125,000 Gallon Galvanized Bolted Steel Ground Storage Tank No. 1 (Constructed 2009)
Date & Material of Exterior Coating System:	2009
Date & Material of Interior Coating System:	2009

Exterior of Tank

O.K.	Problem	NA	Description
	✓		<i>Foundation:</i> Several hairline cracks observed in the foundation. Sealant is missing or recessed at several areas.
✓			<i>Protective Coating:</i>
	✓		<i>Water Level Indicator:</i> Threaded connections are corroding.
	✓		<i>Overflow Pipe:</i> Soil is eroding around splash pad.
	✓		<i>Access Ladder:</i> Isolated spots of corrosion on top of hatch.
	✓		<i>Roof:</i> Staining under roof vent. Handrail is corroding in isolated locations. Isolated corrosion by large roof hatch.
✓			<i>Air Vents:</i>
		✓	<i>Cathodic Protection Anode Plates:</i>
✓			<i>Roof Hatch:</i>
		✓	<i>Pressure Tank Operational Status:</i>

Interior of Tank

O.K.	Problem	NA	Description
✓			<i>Water Quality:</i>
✓			<i>Protective Coating:</i>
Last Inspection of Tank Interior Date: 2014			

Comments

The tank was not drained for inspection. Condulet between access ladder and suction line is missing its cover.

Name of Inspector:	David Kim
Date of Inspection:	June 30, 2017



POTABLE WATER STORAGE TANK  
Inspection Form

Section 290.46(f)(3)(D)(ii) of the Texas Commission on Environmental Quality's Rules and Regulations for Public Water Systems requires documentation of annual ground, elevated, and pressure storage tank maintenance inspections. [See also 290.46(m)(1) and 290.46(m)(2)]

Location: City of Montgomery – Water Plant No. 2 – 476 Stewart Street, Montgomery, Texas 77316
Description: 8,000 Gallon Hydropneumatic Tank No. 1 (Constructed 2002)
Date & Material of Exterior Coating System: 2002
Date & Material of Interior Coating System: 2002

Exterior of Tank

O.K.	Problem	NA	Description
	✓		<i>Foundation:</i> Foundation is spalling in isolated locations.
	✓		<i>Protective Coating:</i> Sample tap piping, saddles, and manway bolts, are corroding. Pin sized area of exposed metal on side of tank facing GST. Gate valve is only prime coated.
	✓		<i>Water Level Indicator:</i> Sight glass is bowing and not insulated.
		✓	<i>Overflow Pipe:</i>
		✓	<i>Access Ladder:</i>
		✓	<i>Roof:</i>
		✓	<i>Air Vents:</i>
		✓	<i>Cathodic Protection Anode Plates:</i>
		✓	<i>Roof Hatch:</i>
✓			<i>Pressure Tank Operational Status:</i>

Interior of Tank

O.K.	Problem	NA	Description
		✓	<i>Water Quality:</i>
		✓	<i>Protective Coating:</i>
Last Inspection of Tank Interior Date: 2014			

The tank was not drained for inspection. Threaded connections to tank are corroded.

Comments

Name of Inspector: David Kim
Date of Inspection: June 30, 2017

POTABLE WATER STORAGE TANK  
Inspection Form

Section 290.46(f)(3)(D)(ii) of the Texas Commission on Environmental Quality's Rules and Regulations for Public Water Systems requires documentation of annual ground, elevated, and pressure storage tank maintenance inspections. [See also 290.46(m)(1) and 290.46(m)(2)]

Location: City of Montgomery – Water Plant No. 3 – 327 HWY FM 1097 East, Montgomery, Texas 77356
Description: 100,000 Gallon Galvanized Bolted Steel Ground Storage Tank No. 1 (Constructed 2007)
Date & Material of Exterior Coating System: 2007
Date & Material of Interior Coating System: 2007

Exterior of Tank

O.K.	Problem	NA	Description
✓			<i>Foundation:</i>
	✓		<i>Protective Coating:</i> The suction line pipe and valve, and sample tap are corroding. Roof kick plate is corroding in isolated location.
✓			<i>Water Level Indicator:</i>
	✓		<i>Overflow Pipe:</i> Overflow pipe flap is corroding.
✓			<i>Access Ladder:</i>
	✓		<i>Roof:</i> Staining under roof vent. Isolated corrosion on the exterior of the roof kick plate.
✓			<i>Air Vents:</i>
		✓	<i>Cathodic Protection Anode Plates:</i>
	✓		<i>Roof Hatch:</i> Overflow hatch gasket is missing. Manway hatch gasket is failing. Hinge pin is missing a bolt and is loose on overflow hatch.
		✓	<i>Pressure Tank Operational Status:</i>

Interior of Tank

O.K.	Problem	NA	Description
✓			<i>Water Quality:</i>
		✓	<i>Protective Coating:</i>
Last Inspection of Tank Interior Date: 2016			

Comments

The tank was not drained for inspection. Tank is being replaced as part of Water Plant No. 3 Improvements Project.

Name of Inspector: David Kim
Date of Inspection: June 30, 2017

POTABLE WATER STORAGE TANK  
Inspection Form

Section 290.46(f)(3)(D)(ii) of the Texas Commission on Environmental Quality's Rules and Regulations for Public Water Systems requires documentation of annual ground, elevated, and pressure storage tank maintenance inspections. [See also 290.46(m)(1) and 290.46(m)(2)]

Location: City of Montgomery – Water Plant No. 3 – 327 HWY FM 1097 East, Montgomery, Texas 77356
Description: 210,000 Gallon Galvanized Bolted Steel Ground Storage Tank No. 2 (Constructed 2014)
Date & Material of Exterior Coating System: 2014
Date & Material of Interior Coating System: 2014

Exterior of Tank

O.K.	Problem	NA	Description
✓			<i>Foundation:</i>
	✓		<i>Protective Coating:</i> Minor corrosion by fill and overflow line couplings.
	✓		<i>Water Level Indicator:</i> Threads are corroding.
	✓		<i>Overflow Pipe:</i> Concrete support block is spalling.
✓			<i>Access Ladder:</i>
✓			<i>Roof:</i>
✓			<i>Air Vents:</i>
		✓	<i>Cathodic Protection Anode Plates:</i>
	✓		<i>Roof Hatch:</i> Overflow hatch is missing ½ of its gasket and is corroded in isolated locations. Manway hatch is missing ¼ of its gasket. Overflow hatch is corroding in isolated locations.
		✓	<i>Pressure Tank Operational Status:</i>

Interior of Tank

O.K.	Problem	NA	Description
✓			<i>Water Quality:</i>
		✓	<i>Protective Coating:</i>
Last Inspection of Tank Interior Date: 2014			

Comments

The tank was not drained for inspection. Sample tap is missing backflow preventer. Fall protection equipment for manway ladder is corroding.

Name of Inspector: David Kim
Date of Inspection: June 30, 2017

POTABLE WATER STORAGE TANK  
Inspection Form

Section 290.46(f)(3)(D)(ii) of the Texas Commission on Environmental Quality's Rules and Regulations for Public Water Systems requires documentation of annual ground, elevated, and pressure storage tank maintenance inspections. [See also 290.46(m)(1) and 290.46(m)(2)]

Location: City of Montgomery – Water Plant No. 3 – 327 HWY FM 1097 East, Montgomery, Texas 77356
Description: 5,000 Gallon Hydropneumatic Tank No. 1 (Constructed 2005)
Date & Material of Exterior Coating System: N/A
Date & Material of Interior Coating System: N/A

Exterior of Tank

O.K.	Problem	NA	Description
✓			<i>Foundation:</i>
	✓		<i>Protective Coating:</i> Saddle is corroding. Several spots of exposed metal surrounding manway hatch. Protective coating is chalking. Cabinet interior is corroding at the bottom and hinges. Cabinet bottom is pitting near drain hole and at the back exterior.
✓			<i>Water Level Indicator:</i>
		✓	<i>Overflow Pipe:</i>
		✓	<i>Access Ladder:</i>
		✓	<i>Roof:</i>
		✓	<i>Air Vents:</i>
		✓	<i>Cathodic Protection Anode Plates:</i>
		✓	<i>Roof Hatch:</i>
✓			<i>Pressure Tank Operational Status:</i>

Interior of Tank

O.K.	Problem	NA	Description
		✓	<i>Water Quality:</i>
		✓	<i>Protective Coating:</i>
Last Inspection of Tank Interior Date: 2016			

Comments

The tank was not drained for inspection. Threaded connections to tank inside cabinet are delaminating.

Name of Inspector: David Kim
Date of Inspection: June 30, 2017

POTABLE WATER STORAGE TANK  
Inspection Form

Section 290.46(f)(3)(D)(ii) of the Texas Commission on Environmental Quality's Rules and Regulations for Public Water Systems requires documentation of annual ground, elevated, and pressure storage tank maintenance inspections. [See also 290.46(m)(1) and 290.46(m)(2)]

Location: City of Montgomery – Water Plant No. 3 – 327 HWY FM 1097 East, Montgomery, Texas 77356
Description: 4,500 Gallon Hydropneumatic Tank No. 2 (Constructed 2000)
Date & Material of Exterior Coating System: N/A
Date & Material of Interior Coating System: N/A

Exterior of Tank

O.K.	Problem	NA	Description
✓			<i>Foundation:</i>
	✓		<i>Protective Coating:</i> Manway is corroding in isolated locations.
	✓		<i>Water Level Indicator:</i> No insulation or heat trace tape installed on the sight glass.
		✓	<i>Overflow Pipe:</i>
		✓	<i>Access Ladder:</i>
		✓	<i>Roof:</i>
		✓	<i>Air Vents:</i>
		✓	<i>Cathodic Protection Anode Plates:</i>
		✓	<i>Roof Hatch:</i>
✓			<i>Pressure Tank Operational Status:</i>

Interior of Tank

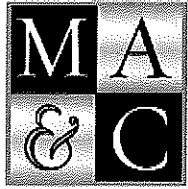
O.K.	Problem	NA	Description
		✓	<i>Water Quality:</i>
		✓	<i>Protective Coating:</i>
Last Inspection of Tank Interior Date: 2016			

Comments

The tank was not drained for inspection.
Name of Inspector: David Kim
Date of Inspection: June 30, 2017

**CITY OF MONTGOMERY  
ACCOUNT BALANCES  
For Meeting of August 22, 2017**

	<u>CHECKING ACCT BALANCES</u>	<u>PRIOR MONTH END INVESTMENTS</u>	<u>TOTAL FUNDS AVAILABLE</u>
<b><u>GENERAL FUNDS</u></b>			
OPERATING FUND #1017375	\$ 396,934.31		\$ 396,934.31
TEMP GRANT FUNDS - COPS UNIVERSAL #103289:	\$ 10.00		\$ 10.00
ESCROW FUND #1025873	\$ -		\$ -
PARK FUND #7014236	\$ -		\$ -
POLICE DRUG & MISC FUND #1025675	\$ 10,675.64		\$ 10,675.64
INVESTMENTS - GENERAL FUND		\$ 300,000.00	\$ 300,000.00
TEXPOOL - GENERAL FUND # 00003		\$ 204,917.83	\$ 204,917.83
TEXPOOL - RESERVE FUND # 00005		\$ -	\$ -
<b>TOTAL GENERAL FUND</b>	<b>\$ 407,619.95</b>	<b>\$ 504,917.83</b>	<b>\$ 912,537.78</b>
<b><u>CONSTRUCTION FUND</u></b>			
BUILDING FUND #1058528	\$ -		\$ -
CONSTRUCTION ACCOUNT #1058544	\$ 102,596.08		\$ 102,596.08
TEXPOOL - CONST # 00009		\$ 572.09	\$ 572.09
INVESTMENTS - CONSTRUCTION		\$ -	\$ -
<b>TOTAL CONSTRUCTION FUND</b>	<b>\$ 102,596.08</b>	<b>\$ 572.09</b>	<b>\$ 103,168.17</b>
<b><u>DEBT SERVICE FUND</u></b>			
DEBT SERVICE FUND #7024730	\$ 81,571.63		\$ 81,571.63
TEXPOOL DEBT SERVICE # 00008	\$ -	\$ 24,376.37	\$ 24,376.37
<b>TOTAL DEBT SERVICE FUND</b>	<b>\$ 81,571.63</b>	<b>\$ 24,376.37</b>	<b>\$ 105,948.00</b>
<b>COURT SECURITY FUND #1058361</b>	<b>\$ 4,599.63</b>	<b>\$ -</b>	<b>\$ 4,599.63</b>
<b>COURT TECHNICAL FUND #1058361</b>	<b>\$ 22,476.78</b>	<b>\$ -</b>	<b>\$ 22,476.78</b>
<b><u>GRANT FUND</u></b>			
HOME GRANT ACCOUNT #1059104	\$ 40,171.76		\$ 40,171.76
GRANT ACCOUNT #1048479	\$ 48,125.50		\$ 48,125.50
<b>TOTAL GRANT FUND</b>	<b>\$ 88,297.26</b>	<b>\$ -</b>	<b>\$ 88,297.26</b>
<b>HOTEL OCCUPANCY TAX FUND #1025253</b>	<b>\$ 9,468.00</b>	<b>\$ -</b>	<b>\$ 9,468.00</b>
<b><u>MEDC</u></b>			
CHECKING ACCOUNT #1017938	\$ 216,269.73		\$ 216,269.73
TEXPOOL - MEDC # 00003		\$ 234,938.75	\$ 234,938.75
INVESTMENTS - MEDC		\$ 250,000.00	\$ 250,000.00
<b>TOTAL MEDC</b>	<b>\$ 216,269.73</b>	<b>\$ 484,938.75</b>	<b>\$ 701,208.48</b>
<b>POLICE ASSET FORFEITURES #1047745</b>	<b>\$ 4,272.25</b>		<b>\$ 4,272.25</b>
<b><u>UTILITY FUND</u></b>			
UTILITY FUND #1017383	\$ 569,111.00		\$ 569,111.00
CUSTOMER DEPOSITS FUND #1017417	\$ -		\$ -
WATER WORKS & SAN SEWER #7013840	\$ -		\$ -
TEXPOOL - UTILITY FUND # 00002		\$ 17,958.03	\$ 17,958.03
<b>TOTAL UTILITY FUND</b>	<b>\$ 569,111.00</b>	<b>\$ 17,958.03</b>	<b>\$ 587,069.03</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 1,506,282.31</b>	<b>\$ 1,032,763.07</b>	<b>\$ 2,539,045.38</b>
<b>INVESTMENTS</b>			
TEXPOOL - GENERAL FUND			\$ 204,917.83
INVESTMENTS - GENERAL FUND			\$ 300,000.00
TEXPOOL - CONST # 00009			\$ 572.09
TEXPOOL - DEBT SERVICE # 00008			\$ 24,376.37
TEXPOOL - MEDC			\$ 234,938.75
INVESTMENTS - MEDC			\$ 250,000.00
TEXPOOL - UTILITY			\$ 17,958.03
<b>TOTAL ALL INVESTMENTS</b>			<b>\$ 1,032,763.07</b>



MUNICIPAL ACCOUNTS  
& CONSULTING, L.P.

## City of Montgomery

### Bookkeeper's Report

August 22, 2017

City of Montgomery  
Account Balances

As of August 17, 2017

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
<b>Fund: Operating</b>					
<b>Certificates of Deposit</b>					
IBC BANK (XXXX2238)	07/11/2017	10/09/2017	0.75 %	100,000.00	
GREEN BANK (XXXX0365)	06/19/2017	12/18/2017	0.55 %	100,000.00	
ALLEGIANCE BANK (XXXX3545)	08/10/2017	02/06/2018	0.80 %	100,000.00	
<b>Money Market Funds</b>					
TEXPOOL (XXXX0003)	08/01/2005		0.88 %	204,917.83	
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX7375)			0.00 %	396,934.31	Checking Account
FIRST BANK N.A. (XXXX5675)			0.00 %	10,675.64	Police Drug & Misc Fund
FIRST BANK N.A. (XXXX5873)			0.00 %	0.00	Escrow
FIRST BANK N.A. (XXXX2895)			0.00 %	10.00	COPS Universal Award
FIRST BANK N.A. (XXXX4236)			0.00 %	0.00	Park
<b>Totals for Operating Fund:</b>				<b>\$912,537.78</b>	
<b>Fund: Capital Projects</b>					
<b>Money Market Funds</b>					
TEXPOOL (XXXX0009)	12/27/2012		0.88 %	572.09	
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX8528)			0.00 %	0.00	Building Fund
FIRST BANK N.A. (XXXX8544)			0.00 %	102,596.08	Const Ckg-W&S Proj 1058544
<b>Totals for Capital Projects Fund:</b>				<b>\$103,168.17</b>	
<b>Fund: Debt Service</b>					
<b>Money Market Funds</b>					
TEXPOOL (XXXX0008)	12/27/2012		0.88 %	24,376.37	
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX4730)			0.00 %	81,571.63	Checking Account
<b>Totals for Debt Service Fund:</b>				<b>\$105,948.00</b>	
<b>Fund: CT Security</b>					
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX0580)			0.00 %	4,599.63	Cash In Bank
<b>Totals for CT Security Fund:</b>				<b>\$4,599.63</b>	
<b>Fund: CT Tech</b>					
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX8361)			0.00 %	22,476.78	Cash In Bank
<b>Totals for CT Tech Fund:</b>				<b>\$22,476.78</b>	
<b>Fund: Grant</b>					
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX8479)			0.00 %	48,125.50	Grant Account



City of Montgomery  
**Account Balances**

As of August 17, 2017

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
<b>Fund: Grant</b>					
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX9104)			0.00 %	40,171.76	Checking Account
<b>Totals for Grant Fund:</b>				<b>\$88,297.26</b>	
<b>Fund: Hotel Occupancy Tax</b>					
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX5253)			0.00 %	9,468.00	Cash In Bank
<b>Totals for Hotel Occupancy Tax Fund:</b>				<b>\$9,468.00</b>	
<b>Fund: MEDC</b>					
<b>Certificates of Deposit</b>					
ALLEGIANCE BANK (XXXX2047)	05/21/2017	12/17/2017	0.55 %	100,000.00	
ICON BANK (XXXX7731)	01/27/2017	01/27/2018	0.90 %	150,000.00	
<b>Money Market Funds</b>					
TEXPOOL (XXXX0006)	08/01/2005		0.88 %	234,938.75	
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX7938)			0.00 %	216,269.73	MEDC Checking
<b>Totals for MEDC Fund:</b>				<b>\$701,208.48</b>	
<b>Fund: Policy Asset Forfeiture</b>					
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX7745)			0.00 %	4,272.25	Cash In Bank
<b>Totals for Policy Asset Forfeiture Fund:</b>				<b>\$4,272.25</b>	
<b>Fund: Utility</b>					
<b>Money Market Funds</b>					
TEXPOOL (XXXX0002)	08/01/2005		0.88 %	17,958.03	
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX7383)			0.00 %	569,111.00	Water & Sewer Fund
FIRST BANK N.A. (XXXX7417)			0.00 %	0.00	Customer Deposit Acct
FIRST BANK N.A. (XXXX3840)			0.00 %	0.00	Water Works
<b>Totals for Utility Fund:</b>				<b>\$587,069.03</b>	
<b>Grand total for City of Montgomery:</b>				<b>\$2,539,045.38</b>	

**Methods Used For Reporting Market Values**

Certificates of Deposits:	Face Value Plus Accrued Interest
Securities/Direct Government Obligations:	Market Value Quoted by the Seller of the Security and Confirmed in Writing
Public Fund Investment Pool/MM Accounts:	Balance = Book Value = Current Market

City of Montgomery - General  
**Cash Flow Report - Checking Account**  
As of August 17, 2017

Num	Name	Memo	Amount	Balance
BALANCE AS OF 07/21/2017				\$535,600.78
<b>Receipts</b>				
	Beverage Tax Revenue 2nd Qtr		2,451.19	
	P&I		1,362.73	
	Taxes Cleared		5,393.23	
	Taxes O/S		1,805.95	
	Taxes O/S		685.04	
	Court Revenue - July		36,115.40	
	Court Revenue - O/S		6,464.92	
	Misc. Revenue O/S		470.00	
	Miscellaneous Revenue CL		28,928.54	
	Interest		11.59	
<b>Total Receipts</b>				83,688.59
<b>Disbursements</b>				
27331	Daspit, Laurence F	Payroll 7/21/17	(115.44)	
27332	Office of the Attorney General	0012541428, 0012011313, 0013412154, 001180485	(2,253.86)	
27333	Card Service Center	First Financial Credit Card Account XXXX 0869 -	(4,242.13)	
27334	Consolidated Communications	Telephone Service 7/17	(117.07)	
27335	Construction Code Consultants, LLC	MO17-07-17, MO17-07-19	(1,269.98)	
27336	Crown Paper and Chemical	Supplies #104654	(299.80)	
27337	Easley Enterprises of Texas, Inc.	City Hall General Cleaning 6/17	(375.00)	
27338	Engineered Roofing Systems, I.J.C	Inv 150259 - Reroof of Hulon House at Fernland P	(10,918.00)	
27339	Entergy	Part Utilities per spreadsheet - 6/17	(1,106.85)	
27340	GTIN	Inv 6243,6256,6257,6258	(6,832.47)	
27341	Jack Yates	Reimbursement - expense for Council Budget Mee	(56.47)	
27342	Jim's Hardware	Acct #102 - Invoices - 06/17	(872.51)	
27343	Jones & Carter, Inc	Engineering - W5841-0024 -00 Mobility Plan #025	(3,150.00)	
27344	Leadership Montgomery County, Inc	LMC Class of 2018 Tuition	(1,200.00)	
27345	Michael Shirley	Prosecutor Fee 7/20/17	(450.00)	
27346	Mike Muckleroy	Reimbursement of Travel Expense - TML Leadersh	(147.50)	
27347	Montgomery Area Chamber of Commerce	Registration for Business Eats Inv 980	(15.00)	
27348	Pecan Hill Florist	Inv 5613 - Flowers for funeral	(75.00)	
27349	Personalized Communications, Inc.	Answering Service - 7/17, 8/17 - 18253-072617	(101.24)	
27350	Rick Hanna, CBO	Inv 17187, 17188	(4,637.75)	
27351	Star Hand Car Wash, Inc.	Public Works Pick Up - Package #2 Inv 1505	(35.00)	
27352	Stowes' Wrecker & Collision	Inv 1043, 1394, 1434	(674.74)	
27353	Texas Dept of Housing & Community Affairs	Application Fee for Grant	(30.00)	
27354	Thomas Printing & Publishing	500 - Business Cards - Inv 8748	(79.50)	
27355	TML-Multistate Intergovernmental	Health, Life & AD&D Insurance August 2017 - 55	(9,754.17)	
27356	Tyler Technologies, Inc	Inv 025-195254 - Training 6/30/17	(187.50)	
27357	UBEO of East Texas, Inc.	Contract 25366376 / 25378940 Account 124715 -	(1,474.45)	
27358	Valero Marketing & Supply Company-2	Acct 7137-8863 - 1/2 Invoices for 6/17	(591.42)	
27359	Office of the Attorney General	0012541428, 0012011313, 0013412154, 001180485	(2,232.59)	
27360	TMRS	0877, 00877	(11,020.70)	
27361	Autumn Redman	Mileage reimbursement 4/7-7/27/17	(75.97)	
27362	City of Conroe		(4,448.68)	
27363	CJIS Solutions	Inv 2017-1711	(816.00)	
27364	Consolidated Communications	Telephone Service Per Spreadsheet 7/17	(990.27)	
27365	Construction Code Consultants, LLC	Commercial Building Code plan review service- #	(250.00)	
27366	Easley Enterprises of Texas, Inc.	City Hall General Cleaning 7/17	(375.00)	
27367	Entergy	Part Utilities per spreadsheet - 7/17	(1,707.27)	

City of Montgomery - General  
**Cash Flow Report - Checking Account**  
As of August 17, 2017

Num	Name	Memo	Amount	Balance
<b>Disbursements</b>				
27368	Ger Nay Pest Control	Pest control #12187	(140.00)	
27369	Gordon B. Dudley, Jr.		(900.00)	
27370	Innovative Outdoors	Mowing Contract - 7/17	(6,666.67)	
27371	Iron Mountain	Document Shredding PBH5450	(104.86)	
27372	Lone Star Products & Equipment, LLC		(8,400.55)	
27373	Municipal Accounts & Consulting, L.P.	Bookkeeping 6/17 Inv 47316	(8,556.84)	
27374	Neil Technical Services, Corp.	Inv 74202-2 - Memory Park	(2,368.00)	
27375	On Site Decals, LLC	Police Graphics - Inv 4353	(2,700.00)	
27376	Pavers Supply Company	Street Repairs - Inv 94808	(809.30)	
27377	Perduc, Brandon, Fielder, Collins, & Mott	Collections-Fines and Fees - 5/1-6/30/17	(3,996.53)	
27378	Rick Hanna, CBO		(4,126.00)	
27379	Robert Rosenquist	Municipal Court Judge - 07/17	(1,500.00)	
27380	Rotary Club of Lake Conroe	1/2 - 4th Qtr 7/1-9/30/17 - Inv 1231	(193.00)	
27381	Sam's Club	Acct #040241083268-7 Inv 005271	(95.30)	
27382	Seamless Gutters by Mileski	Gutters for Fernland Historical Park	(496.00)	
27383	Techline, Inc	Order 253079-00 - Safety Glasses	(36.13)	
27384	Thomas Lundsten	Cedar Brake Park Garden Maintenance - 7/17	(65.00)	
27385	TML-IRP	Contract #6827 - Ins Premium 8/17	(3,680.78)	
27386	Tyler Technologies, Inc	Monthly fee - Web Site and On Line Billing Compo	(41.00)	
27387	Valero Marketing & Supply Company	Acct #62249487 - Fuel 6/16-7/15/17 (police)	(2,401.24)	
27388	Weisinger Materials, Inc	Wholesale Decomposed Granite #058482	(195.00)	
27389	Daspit, Laurence F	Payroll 8/4/17	(161.61)	
27390	City of Montgomery - Utility Fund	Water Usage @ Parks, City Hall, Com Center - 7/1	(2,441.04)	
27391	Darden,Fowler & Creighton, L.L.P.	Legal Fees 7/17	(7,133.47)	
27392	G & K Services, Inc.	Uniforms - 1/2 Inv 6165100364, 06415, 12428, 188	(241.50)	
27393	Information Professionals, Inc.	Subscription to E-workorders - 3 months - Inv 34	(555.00)	
27394	James F. Napolitano	Reimburse of expenses - Auto Registration	(10.90)	
27395	Jim's Hardware	Acct #102 - Invoices - 07/17	(671.28)	
27396	Joan Kennedy	Community Building Rental Application	(150.00)	
27397	Krystal Gonzalez 1	Reimbursement for Tuition for Summer Class - Lo	(297.00)	
27398	LDC	CM100017 & CM100032 - Gas Service 101 Planter	(38.98)	
27399	Miller Uniforms & Emblems, Inc.	Uniforms Acct 299- inv 81483	(1,205.32)	
27400	NAPA Auto Parts	Acct # 1670- Inv 376168, 413, 420	(11.36)	
27401	Thomas Printing & Publishing	Envelopes - Inv 8776	(193.23)	
27403	Verizon Wireless	521590387-00001	(1,387.64)	
27404	Waste Management of Texas, Inc.	Acct ID - 7-23166-83000 - Inv 5466233-1792-4	(598.95)	
DD	Bauer, Timothy M	Payroll 7/21/17	(1,454.15)	
DD	Belmares, Jose N.	Payroll 7/21/17	(1,966.86)	
DD	Bickford, Dana N	Payroll 7/21/17	(229.96)	
DD	Bracht, James C.	Payroll 7/21/17	(1,867.21)	
DD	Carswell, Christopher M	Payroll 7/21/17	(1,822.17)	
DD	Duckett, Kimberly T.	Payroll 7/21/17	(1,054.99)	
DD	Gonzalez, Krystal	Payroll 7/21/17	(1,118.14)	
DD	Hensley, Susan L	Payroll 7/21/17	(1,525.86)	
DD	Hernandez, George J.	Payroll 7/21/17	(1,114.78)	
DD	Kohl, Julie J	Payroll 7/21/17	(113.74)	
DD	Kowarsch, Robert D	Payroll 7/21/17	(152.38)	
DD	Lehn, Rebecca L.	Payroll 7/21/17	(1,825.13)	
DD	Muckleroy, Micha D.	Payroll 7/21/17	(1,763.86)	
DD	Napolitano, James F	Payroll 7/21/17	(2,523.35)	
DD	Raica, Carol D	Payroll 7/21/17	(88.36)	
DD	Rather, Regina S.	Payroll 7/21/17	(437.68)	

City of Montgomery - General  
**Cash Flow Report - Checking Account**  
As of August 17, 2017

Num	Name	Memo	Amount	Balance
<b>Disbursements</b>				
DD	Redman, Leslie A.	Payroll 7/21/17	(1,174.80)	
DD	Riley, James A.	Payroll 7/21/17	(1,627.99)	
DD	Rosario III, Miguel A.	Payroll 7/21/17	(1,346.31)	
DD	Rosendo, Jose A	Payroll 7/21/17	(1,187.35)	
DD	Standifer, Eric L.	Payroll 7/21/17	(1,324.59)	
DD	Thomas, Ryan A	Payroll 7/21/17	(1,243.36)	
DD	Thompson, Kevin A.	Payroll 7/21/17	(792.56)	
DD	Yates, Jack R	Payroll 7/21/17	(3,250.78)	
DD	Belmares, Jose N.	Vacation cash in with approval 7/21/17	(1,880.04)	
DD	Muckleroy, Micha D.	Payroll 8/4/17	(1,943.94)	
DD	Bauer, Timothy M	Payroll 8/4/17	(1,258.20)	
DD	Belmares, Jose N.	Payroll 8/4/17	(1,920.92)	
DD	Bickford, Dana N	Payroll 8/4/17	(224.40)	
DD	Bracht, James C.	Payroll 8/4/17	(1,796.12)	
DD	Carswell, Christopher M	Payroll 8/4/17	(1,057.07)	
DD	Duckett, Kimberly T.	Payroll 8/4/17	(1,096.46)	
DD	Gonzalez, Krystal	Payroll 8/4/17	(1,188.66)	
DD	Hensley, Susan L	Payroll 8/4/17	(1,544.49)	
DD	Hernandez, George J.	Payroll 8/4/17	(1,003.57)	
DD	Kohl, Julie J	Payroll 8/4/17	(110.13)	
DD	Kowarsch, Robert D	Payroll 8/4/17	(147.76)	
DD	Lehn, Rebecca L.	Payroll 8/4/17	(1,825.13)	
DD	Napolitano, James F	Payroll 8/4/17	(2,523.36)	
DD	Raica, Carol D	Payroll 8/4/17	(84.96)	
DD	Rather, Regina S.	Payroll 8/4/17	(527.92)	
DD	Redman, Leslie A.	Payroll 8/4/17	(1,211.83)	
DD	Riley, James A.	Payroll 8/4/17	(1,616.59)	
DD	Rosario III, Miguel A.	Payroll 8/4/17	(1,346.30)	
DD	Rosendo, Jose A	Payroll 8/4/17	(1,187.35)	
DD	Standifer, Eric L.	Payroll 8/4/17	(1,324.60)	
DD	Thomas, Ryan A	Payroll 8/4/17	(1,248.11)	
DD	Thompson, Kevin A.	Payroll 8/4/17	(771.25)	
DD	Yates, Jack R	Payroll 8/4/17	(3,250.78)	
DM	ETS Corporation	Credit Card Fees 07/17	(712.00)	
POL	EFTPS	Payroll Liabilities 7/21/17	(11,902.62)	
POL	Texas Workforce Commission	99-881774-9	(16.17)	
POL	EFTPS	Payroll Liabilities 8/4/17	(11,079.16)	
<b>Total Disbursements</b>			(22,355.06)	(22,355.06)
<b>BALANCE AS OF 08/17/2017</b>				\$396,934.31

City of Montgomery - General  
**Cash Flow Report - Police Drug & Misc Fund Account**  
 As of August 17, 2017

Num	Name	Memo	Amount	Balance
BALANCE AS OF 07/21/2017				\$10,675.64
<b>Receipts</b>				
	No Receipts Activity		0.00	
<b>Total Receipts</b>			<u>0.00</u>	0.00
<b>Disbursements</b>				
	No Disbursements Activity		0.00	
<b>Total Disbursements</b>			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 08/17/2017				<u><u>\$10,675.64</u></u>

City of Montgomery - General  
**Cash Flow Report - COPS Universal Award Account**  
As of August 17, 2017

Num	Name	Memo	Amount	Balance
BALANCE AS OF 07/21/2017				<b>\$10.00</b>
<b>Receipts</b>				
	No Receipts Activity		<u>0.00</u>	
<b>Total Receipts</b>				0.00
<b>Disbursements</b>				
	No Disbursements Activity		<u>0.00</u>	
<b>Total Disbursements</b>				<u>0.00</u>
BALANCE AS OF 08/17/2017				<b><u><u>\$10.00</u></u></b>

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City of Montgomery - General Fund  
Profit & Loss Budget Performance-All

July 2017

Accrual Basis

	Jul 17	Budget	\$ Over B...	Oct '16 - J...	YTD Bnd...	\$ Over B...	Annual B...
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
14000.1 · Taxes & Franchise Fees							
14103 · Beverage Tax	2,451.19	0.00	2,451.19	8,171.97	3,000.00	5,171.97	4,000.00
14111 · Franchise Tax	2,105.18	5,833.34	-3,728.16	16,745.47	58,333.32	-41,587.85	70,000.00
14320 · Ad Valorem Taxes	2,286.16	0.00	2,286.16	323,037.77	339,912.00	-16,874.23	339,912.00
14330 · Penalties & Interest on Adv Tax	2,535.45	0.00	2,535.45	4,614.43	2,500.00	2,114.43	2,500.00
14331 · Rendition Penalties	0.00	16.67	-16.67	0.00	166.66	-166.66	200.00
14600 · Sales Tax	99,295.74	137,000.00	-37,704.26	1,137,758.87	1,374,500.00	-236,741.13	1,650,000.00
<b>Total 14000.1 · Taxes &amp; Franchise Fees</b>	<b>108,673.72</b>	<b>142,850.01</b>	<b>-34,176.29</b>	<b>1,490,328.51</b>	<b>1,778,411.98</b>	<b>-288,083.47</b>	<b>2,066,612.00</b>
14000.2 · Permits & Licenses							
14105 · Building Permits	11,940.20	10,833.34	1,106.86	168,328.01	108,333.32	59,994.69	130,000.00
14146 · Vendor Permits	0.00	8.34	-8.34	0.00	83.32	-83.32	100.00
14611 · Sign Fee	50.00	125.00	-75.00	2,332.00	1,250.00	1,082.00	1,500.00
14612 · Misc Permit Fees(plats & Zoning	20.00	166.67	-146.67	2,317.66	1,666.66	651.00	2,000.00
14000.2 · Permits & Licenses - Other	0.00			-288.00			
<b>Total 14000.2 · Permits &amp; Licenses</b>	<b>12,010.20</b>	<b>11,133.35</b>	<b>876.85</b>	<b>172,689.67</b>	<b>111,333.30</b>	<b>61,356.37</b>	<b>133,600.00</b>
14000.4 · Fees for Service							
14380 · Community Bldg Rental	815.00	483.34	331.66	4,225.00	4,833.32	-608.32	5,800.00
14381 · Kiosk Revenue	0.00	2.50	-2.50	0.00	25.00	-25.00	30.00
14385 · Right of Way Use Fees	38.37	229.17	-190.80	1,801.33	2,291.66	-490.33	2,750.00
<b>Total 14000.4 · Fees for Service</b>	<b>853.37</b>	<b>715.01</b>	<b>138.36</b>	<b>6,026.33</b>	<b>7,149.98</b>	<b>-1,123.65</b>	<b>8,580.00</b>
14000.5 · Court Fines & Forfeitures							
14101 · Collection Fees	2,159.12	2,000.00	159.12	30,744.96	20,000.00	10,744.96	24,000.00
14102 · Asset Forfeitures	0.00	91.67	-91.67	0.00	916.66	-916.66	1,100.00
14104 · Bond Fees (Dedicated)	-825.30	0.00	-825.30	-7,544.60	-500.00	-7,044.60	-500.00
14106 · Child Belt/Safety (Dedicated)	0.00	166.67	-166.67	1,135.55	1,666.66	-531.11	2,000.00
14110 · Fines	39,704.93	41,666.67	-1,961.74	445,658.52	416,666.66	28,991.86	500,000.00
14118 · OMNI	126.71	166.67	-39.96	2,363.75	1,666.66	697.09	2,000.00
14120 · State - (Dedicated)	0.00	16,666.67	-16,666.67	0.00	166,666.66	-166,666.66	200,000.00
14125 · Warrant Fees	0.00	12.50	-12.50	0.00	50.00	-50.00	50.00
14126 · Judicial Efficiency (Dedicated)	130.77	166.67	-35.90	1,587.48	1,666.66	-79.18	2,000.00
14130 · Accident Reports	6.00	16.67	-10.67	150.00	166.66	-16.66	200.00
<b>Total 14000.5 · Court Fines &amp; Forfeitures</b>	<b>41,302.23</b>	<b>60,954.19</b>	<b>-19,651.96</b>	<b>474,095.66</b>	<b>608,966.62</b>	<b>-134,870.96</b>	<b>730,850.00</b>
14000.6 · Other Revenues							
15380 · Unanticipated Income	967.98			10,438.33			
15391 · Interest Income	11.59	41.67	-30.08	409.08	416.66	-7.58	500.00
15392 · Interest on Investments	267.52	83.34	184.18	1,801.97	833.32	968.65	1,000.00
<b>Total 14000.6 · Other Revenues</b>	<b>1,247.09</b>	<b>125.01</b>	<b>1,122.08</b>	<b>12,649.38</b>	<b>1,249.98</b>	<b>11,399.40</b>	<b>1,500.00</b>
15350 · Proceeds from sales	0.00	0.00	0.00	0.00	10,000.00	-10,000.00	10,000.00
15352 · Proceeds from FEMA Dissaster Rc	0.00			92,796.62			
15393 · Police Grant Revenue	0.00			2,301.88			
<b>Total Income</b>	<b>164,086.61</b>	<b>215,777.57</b>	<b>-51,690.96</b>	<b>2,250,888.05</b>	<b>2,517,111.86</b>	<b>-266,223.81</b>	<b>2,951,142.00</b>
<b>Expense</b>							
16000 · Personnel							
16353.1 · Health Ins.	6,963.60	8,213.34	-1,249.74	77,795.45	82,133.32	-4,337.87	98,560.00
16353.4 · Unemployment Ins.	1.21	413.35	-412.14	79.53	4,133.30	-4,053.77	4,960.00
16353.5 · Workers Comp.	1,441.99	1,659.18	-217.19	16,704.28	16,591.64	112.64	19,910.00
16353.6 · Dental & Vision Insurance	989.76	950.01	39.75	8,896.38	9,499.98	-603.60	11,400.00
16353.7 · Life & AD&D Insurance	103.25	120.85	-17.60	741.72	1,208.30	-466.58	1,450.00
16560 · Payroll Taxes	6,083.67	6,832.52	-748.85	71,395.14	68,324.96	3,070.18	81,990.00
16600 · Wages	76,936.77	86,713.34	-9,776.57	819,569.87	867,133.32	-47,563.45	1,040,560.00
16600.1 · Overtime	2,035.00	1,625.01	409.99	22,315.76	16,249.98	6,065.78	19,500.00
16620 · Retirement Expense	4,503.38	3,543.35	960.03	44,356.07	35,433.30	8,922.77	42,520.00
16000 · Personnel - Other	0.00			55.28			
<b>Total 16000 · Personnel</b>	<b>99,058.63</b>	<b>110,070.95</b>	<b>-11,012.32</b>	<b>1,061,909.48</b>	<b>1,100,708.10</b>	<b>-38,798.62</b>	<b>1,320,850.00</b>

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08/17/17  
Accrual Basis

City of Montgomery - General Fund  
Profit & Loss Budget Performance-All  
July 2017

	Jul 17	Budget	\$ Over B...	Oct '16 - J...	YTD Bnd...	\$ Over B...	Annual B...
<b>16001 · Communications</b>							
16338 · Advertising/Promotion	0.00	583.34	-583.34	4,913.72	7,833.32	-2,919.60	9,000.00
<b>Total 16001 · Communications</b>	0.00	583.34	-583.34	4,913.72	7,833.32	-2,919.60	9,000.00
<b>16002 · Contract Services</b>							
16102 · General Consultant Fees	0.00	5,100.01	-5,100.01	8,936.47	50,999.98	-42,063.51	61,200.00
16220 · Omni Expense	0.00	291.67	-291.67	2,093.45	2,916.66	-823.21	3,500.00
16242 · Prosecutors Fees	1,350.00	958.34	391.66	7,650.00	9,583.32	-1,933.32	11,500.00
16280 · Mowing	6,666.67	7,083.34	-416.67	64,948.36	70,833.32	-5,884.96	85,000.00
16299 · Inspections/Permits	10,033.73	4,583.34	5,450.39	70,519.49	45,833.32	24,686.17	55,000.00
16310 · Judge's Fee	1,500.00	1,500.00	0.00	15,000.00	15,000.00	0.00	18,000.00
16320 · Legal	4,580.00	3,166.67	1,413.33	23,264.96	31,666.66	-8,401.70	38,000.00
16321 · Audit Fees	0.00	0.00	0.00	13,925.00	19,000.00	-5,075.00	19,000.00
16322 · Engineering	0.00	6,250.01	-6,250.01	55,420.88	62,499.98	-7,079.10	75,000.00
16326 · Collection Agency Fees	0.00	2,500.00	-2,500.00	31,721.74	25,000.00	6,721.74	30,000.00
16333 · Accounting Fees	0.00	6,583.34	-6,583.34	69,711.59	65,833.32	3,878.27	79,000.00
16335 · Repairs & Maintenance							
16335.1 · Maintenance - Vehicles & Equip							
16334 · Gas/Oil	2,433.01	2,458.34	-25.33	22,480.04	24,583.32	-2,103.28	29,500.00
16343 · Tractor & Mower	0.00	166.67	-166.67	30.11	1,666.66	-1,636.55	2,000.00
16357 · Auto Repairs	4,551.91	1,458.34	3,093.57	19,318.64	14,583.32	4,735.32	17,500.00
16373 · Equipment repairs	11.36	541.67	-530.31	4,702.39	5,416.66	-714.27	6,500.00
16374 · Building Repairs-City Hall/Comm	0.00	1,541.67	-1,541.67	3,077.29	15,416.66	-12,339.37	18,500.00
16375 · Street Repairs - Minor							
16375.1 · Streets-Preventive Maintenance	0.00	1,500.00	-1,500.00	10,975.00	15,000.00	-4,025.00	18,000.00
16375 · Street Repairs - Minor - Other	809.30	1,250.00	-440.70	12,696.25	12,500.00	196.25	15,000.00
<b>Total 16375 · Street Repairs - Minor</b>	809.30	2,750.00	-1,940.70	23,671.25	27,500.00	-3,828.75	33,000.00
16335.1 · Maintenance - Vehicles & Equip - O...	0.00			7.50			
<b>Total 16335.1 · Maintenance - Vehicles &amp; Equip</b>	7,805.58	8,916.69	-1,111.11	73,287.22	89,166.62	-15,879.40	107,000.00
16335 · Repairs & Maintenance - Other	-11,058.30	1,775.00	-12,833.30	-13,228.59	17,750.00	-30,978.59	21,300.00
<b>Total 16335 · Repairs &amp; Maintenance</b>	-3,252.72	10,691.69	-13,944.41	60,058.63	106,916.62	-46,857.99	128,300.00
16337 · Street Signs	0.00	541.67	-541.67	4,947.21	5,416.66	-469.45	6,500.00
16340 · Printing & Office supplies	1,117.40	666.68	450.72	4,246.16	6,666.64	-2,420.48	8,000.00
16342 · Computers/Website	1,626.74	1,233.35	393.39	18,569.39	12,333.30	6,236.09	14,800.00
16350 · Postage/Delivery	196.00	441.68	-245.68	2,283.36	4,416.64	-2,133.28	5,300.00
16351 · Telephone	672.09	2,658.34	-1,986.25	15,895.13	26,583.32	-10,688.19	31,900.00
16360 · Tax Assessor Fees	0.00	0.00	0.00	5,046.87	4,500.00	546.87	4,500.00
16370 · Election	0.00	0.00	0.00	0.00	16,000.00	-16,000.00	16,000.00
17030 · Mobil Data Terminal	1,347.61	666.67	680.94	13,361.55	6,666.66	6,694.89	8,000.00
17031 · Police Officer Scheduling Serv	0.00	0.00	0.00	376.29	2,000.00	-1,623.71	2,000.00
17040 · Computer/Technology	0.00	1,166.68	-1,166.68	14,783.41	11,666.64	3,116.77	14,000.00
17510 · State Portion of Fines/Payouts	0.00	16,666.67	-16,666.67	148,425.39	166,666.66	-18,241.27	200,000.00
16002 · Contract Services - Other	458.92			458.92			
<b>Total 16002 · Contract Services</b>	26,296.44	72,750.15	-46,453.71	651,644.25	768,999.70	-117,355.45	914,500.00
<b>16003 · Supplies &amp; Equipment</b>							
16244 · Radio Fees	0.00	416.67	-416.67	420.00	4,166.66	-3,746.66	5,000.00
16328 · Uniforms & Protective Gear	277.63	1,333.34	-1,055.71	10,603.31	13,333.32	-2,730.01	16,000.00
16358 · Copier/Fax Machine Lease	1,474.45	1,633.35	-158.90	15,054.96	10,733.30	4,321.66	14,000.00
16460 · Operating Supplies (Office)							
16460.1 · Streets and Drainage	0.00	291.67	-291.67	1,493.20	2,916.66	-1,423.46	3,500.00
16460.2 · Cedar Brake Park	28.27	333.34	-305.07	2,095.42	3,333.32	-1,237.90	4,000.00
16460.3 · Homecoming Park	72.46	500.00	-427.54	495.84	5,000.00	-4,504.16	6,000.00
16460.4 · Fernland Park	90.08	250.00	-159.92	935.29	2,500.00	-1,564.71	3,000.00
16460.5 · Community Building	7.99	416.67	-408.68	2,148.41	4,166.66	-2,018.25	5,000.00
16460.6 · Tools, Etc	0.00	166.67	-166.67	1,612.27	1,666.66	-54.39	2,000.00
16460.7 · Memory Park	57.97	250.00	-192.03	1,772.53	2,500.00	-727.47	3,000.00
16460 · Operating Supplies (Office) - Other	908.29	1,900.01	-991.72	14,167.31	21,799.98	-7,632.67	25,600.00



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City of Montgomery - General Fund  
Profit & Loss Budget Performance-All

Accrual Basis

July 2017

	Jul 17	Budget	\$ Over B...	Oct '16 - J...	YTD Bud...	\$ Over B...	Annual B...
<b>Total 16460 · Operating Supplies (Office)</b>	1,165.06	4,108.36	-2,943.30	24,720.27	43,883.28	-19,163.01	52,100.00
16503 · Code Enforcement Expenses	0.00	83.34	-83.34	0.00	833.32	-833.32	1,000.00
17010 · Emergency Equipment	0.00	250.00	-250.00	0.00	2,500.00	-2,500.00	3,000.00
17050 · Radios	0.00	1,966.67	-1,966.67	22,915.29	21,066.66	1,848.63	25,000.00
17100 · Capital Purchase Furniture	0.00	0.00	0.00	6,579.43	23,200.00	-16,620.57	23,200.00
16003 · Supplies & Equipment - Other	34.95	583.34	-548.39	637.97	5,833.32	-5,195.35	7,000.00
<b>Total 16003 · Supplies &amp; Equipment</b>	2,952.09	10,375.07	-7,422.98	80,931.23	125,549.86	-44,618.63	146,300.00
<b>16004 · Staff Development</b>							
16241 · Police Training/Education	1,926.89	583.34	1,343.55	4,358.04	5,833.32	-1,475.28	7,000.00
16339 · Dues & Subscriptions	193.00	166.67	26.33	2,732.16	3,666.66	-934.50	4,000.00
16341 · Community Relations (Education)	10.90	266.68	-255.78	714.14	2,666.64	-1,952.50	3,200.00
16354 · Travel & Training (Travel)	3,638.79	1,941.68	1,697.11	24,129.41	16,616.64	7,512.77	20,500.00
16004 · Staff Development - Other	0.00			25.00			
<b>Total 16004 · Staff Development</b>	5,769.58	2,958.37	2,811.21	31,958.75	28,783.26	3,175.49	34,700.00
<b>16005 · Maintenance</b>							
16228 · Park Maint-Memory Pk	2,542.85	708.34	1,834.51	3,510.07	7,083.32	-3,573.25	8,500.00
16229 · Park Maint - Fernland	11,609.00	816.67	10,792.33	13,481.07	8,166.66	5,314.41	9,800.00
16230 · Park Maint-Cedar Brake Park	260.69	616.67	-355.98	5,869.12	4,766.66	1,102.46	6,000.00
16231 · Park Maint. - Homecoming Park	0.00	208.34	-208.34	715.09	2,083.32	-1,368.23	2,500.00
<b>Total 16005 · Maintenance</b>	14,412.54	2,350.02	12,062.52	23,575.35	22,099.96	1,475.39	26,800.00
<b>16006 · Insurance</b>							
16353.2 · Liability Ins.	1,792.16	1,385.01	407.15	17,921.60	13,849.98	4,071.62	16,620.00
16353.3 · Property Ins.	446.63	383.35	63.28	4,466.32	3,833.30	633.02	4,600.00
<b>Total 16006 · Insurance</b>	2,238.79	1,768.36	470.43	22,387.92	17,683.28	4,704.64	21,220.00
<b>16007 · Utilities</b>							
16352.0 · Electronic Sign-City	0.00	41.67	-41.67	417.21	416.66	0.55	500.00
16352.1 · Street Lights	1,707.27	1,083.34	623.93	12,063.12	10,833.32	1,229.80	13,000.00
16352.2 · Traffic Lights	22.15	100.00	-77.85	235.78	1,000.00	-764.22	1,200.00
16352.3 · Cedar Brake Park	230.97	266.67	-35.70	1,967.76	2,666.66	-698.90	3,200.00
16352.4 · Homecoming Park	95.80	100.00	-4.20	1,011.95	1,000.00	11.95	1,200.00
16352.5 · Fernland Park	168.67	258.34	-89.67	3,259.52	2,583.32	676.20	3,100.00
16352.6 · Utilities - City Hall	1,296.02	666.67	629.35	8,143.49	6,666.66	1,476.83	8,000.00
16352.7 · Utilities - Gas	38.98	100.00	-61.02	616.63	1,000.00	-383.37	1,200.00
16352.8 · Utilities - Comm Center Bldg	149.52	625.00	-475.48	3,873.58	6,250.00	-2,376.42	7,500.00
16352.9 · Utilities-Memory Pk	1,537.94	1,250.00	287.94	8,565.64	12,500.00	-3,934.36	15,000.00
16007 · Utilities - Other	0.00			73.42			
<b>Total 16007 · Utilities</b>	5,247.32	4,491.69	755.63	40,228.10	44,916.62	-4,688.52	53,900.00
<b>16008 · Capital Outlay</b>							
16233 · Cap Outlay- Com Building Proj	0.00	166.67	-166.67	374.84	1,666.66	-1,291.82	2,000.00
<b>17070 · Capital Outlay - Police Cars</b>							
17070.1 · Emergency Lights, Decals	11,100.55	2,083.34	9,017.21	21,270.08	20,833.32	436.76	25,000.00
17070.3 · Vid Tec - In Car	0.00	1,000.00	-1,000.00	0.00	10,000.00	-10,000.00	12,000.00
17070 · Capital Outlay - Police Cars - Other	0.00	0.00	0.00	49,404.35	63,000.00	-13,595.65	63,000.00
<b>Total 17070 · Capital Outlay - Police Cars</b>	11,100.55	3,083.34	8,017.21	70,674.43	93,833.32	-23,158.89	100,000.00
<b>17071 · Cap Purchase - Computers/Equip</b>							
17071.1 · Copsync	0.00	541.67	-541.67	5,483.88	5,416.66	67.22	6,500.00
17071.2 · Radar	0.00	333.34	-333.34	1,733.00	3,333.32	-1,600.32	4,000.00
17071.4 · Laser Fish (Software Equip)	0.00	0.00	0.00	3,489.20	1,000.00	2,489.20	1,000.00
17071.6 · Investigative and Testing Equip	0.00	0.00	0.00	0.00	3,000.00	-3,000.00	3,000.00
17071.7 · Ballistic Vests & Shields	0.00	0.00	0.00	1,242.89	5,000.00	-3,757.11	5,000.00
17071 · Cap Purchase - Computers/Equip - Other	2,195.65	1,250.00	945.65	17,538.87	20,200.00	-2,661.13	22,700.00
<b>Total 17071 · Cap Purchase - Computers/Equip</b>	2,195.65	2,125.01	70.64	29,487.84	37,949.98	-8,462.14	42,200.00
17071.5 · Patrol Weapons	0.00	333.34	-333.34	0.00	3,333.32	-3,333.32	4,000.00
17072 · Capital Outlay-PWorks Items	0.00	4,233.34	-4,233.34	56,168.84	47,933.32	8,235.52	56,400.00

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City of Montgomery - General Fund  
Profit & Loss Budget Performance-All

Accrual Basis

July 2017

	<u>Jul 17</u>	<u>Budget</u>	<u>\$ Over B...</u>	<u>Oct '16 - J...</u>	<u>YTD Bud...</u>	<u>\$ Over B...</u>	<u>Annual B...</u>
17080 · Capital Outlay-Improvements	0.00	833.34	-833.34	35,105.15	8,333.32	26,771.83	10,000.00
<b>Total 16008 · Capital Outlay</b>	<b>13,296.20</b>	<b>10,775.04</b>	<b>2,521.16</b>	<b>191,811.10</b>	<b>193,049.92</b>	<b>-1,238.82</b>	<b>214,600.00</b>
16009 · Miscellaneous Expenses							
16590 · Misc. Expense	803.57	300.02	503.55	3,357.90	2,999.96	357.94	3,600.00
16009 · Miscellaneous Expenses - Other	0.00			280.00			
<b>Total 16009 · Miscellaneous Expenses</b>	<b>803.57</b>	<b>300.02</b>	<b>503.55</b>	<b>3,637.90</b>	<b>2,999.96</b>	<b>637.94</b>	<b>3,600.00</b>
16010 · Contingency	0.00	0.00	0.00	0.00	100.00	-100.00	100.00
16330 · Bank Charges	0.00			52.61			
16500 · Leases - Parks and Recreation							
16504 · Adams Park	0.00	0.00	0.00	3,364.70	3,800.00	-435.30	3,800.00
<b>Total 16500 · Leases - Parks and Recreation</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,364.70</b>	<b>3,800.00</b>	<b>-435.30</b>	<b>3,800.00</b>
17000 · Capital Purchase	0.00			24,054.00			
17500 · Sales Tax Rebatement	0.00	12,333.34	-12,333.34	0.00	123,333.32	-123,333.32	148,000.00
<b>Total Expense</b>	<b>170,075.16</b>	<b>228,756.35</b>	<b>-58,681.19</b>	<b>2,140,469.11</b>	<b>2,439,857.30</b>	<b>-299,388.19</b>	<b>2,897,370.00</b>
<b>Net Ordinary Income</b>	<b>-5,988.55</b>	<b>-12,978.78</b>	<b>6,990.23</b>	<b>110,418.94</b>	<b>77,254.56</b>	<b>33,164.38</b>	<b>53,772.00</b>
<b>Other Income/Expense</b>							
<b>Other Income</b>							
14000.3 · Transfers In							
14620.2 · Admin Transfer from MEDC	9,375.00	0.00	9,375.00	28,125.00	28,125.00	0.00	37,500.00
14620.4 · Admin Trf from Court Security	850.00	0.00	850.00	2,550.00	2,550.00	0.00	3,400.00
<b>Total 14000.3 · Transfers In</b>	<b>10,225.00</b>	<b>0.00</b>	<b>10,225.00</b>	<b>30,675.00</b>	<b>30,675.00</b>	<b>0.00</b>	<b>40,900.00</b>
<b>Total Other Income</b>	<b>10,225.00</b>	<b>0.00</b>	<b>10,225.00</b>	<b>30,675.00</b>	<b>30,675.00</b>	<b>0.00</b>	<b>40,900.00</b>
<b>Net Other Income</b>	<b>10,225.00</b>	<b>0.00</b>	<b>10,225.00</b>	<b>30,675.00</b>	<b>30,675.00</b>	<b>0.00</b>	<b>40,900.00</b>
<b>Net Income</b>	<b>4,236.45</b>	<b>-12,978.78</b>	<b>17,215.23</b>	<b>141,093.94</b>	<b>107,929.56</b>	<b>33,164.38</b>	<b>94,672.00</b>

City of Montgomery - Capital Projects  
**Cash Flow Report - Const CkgW&S Proj 1058544 Account**  
 As of August 17, 2017

Num	Name	Memo	Amount	Balance
BALANCE AS OF 07/21/2017				\$519.58
<b>Receipts</b>				
	Transfer from Utility for S105 and Caroline Water Line Project		32,089.00	
	Transfer from MEDC for S105 and Caroline Water Line Project		69,987.50	
<b>Total Receipts</b>			<u>102,076.50</u>	102,076.50
<b>Disbursements</b>				
	No Disbursements Activity		0.00	
<b>Total Disbursements</b>			<u>0.00</u>	0.00
BALANCE AS OF 08/17/2017				<u><u>\$102,596.08</u></u>

City of Montgomery - Capital Projects Acct  
Profit & Loss Budget Performance

Accrual Basis

July 2017

	Jul 17	Budget	% of Budget	Oct '16 -...	YTD Bud...	% of Bu...	Annual B...
Ordinary Income/Expense							
Income							
43901 · FY08 Capital Proj Funding Sourc							
43901.1 · Transfer from MEDC	69,987.50			69,987.50			
43947 · Transfer from Utility Fund	32,089.00			32,089.00			
Total 43901 · FY08 Capital Proj Funding S...	102,076.50			102,076.50			
43956 · Proceeds - TWDB 2017 A	0.00	0.00	0.0%	0.00	2,667,000.00	0.0%	2,667,000.00
45391 · Interest Earned	0.55	8.34	6.6%	3.40	83.32	4.1%	100.00
Total Income	102,077.05	8.34	1,223,945.4%	102,079.90	2,667,083.32	3.8%	2,667,100.00
Expense							
43890 · Engineering							
43890.1 · Eng-Catahoula Aquifer WW	0.00			0.00	0.00	0.0%	0.00
43890.2 · Eng-WP #3 Improvements	0.00	11,786.67	0.0%	0.00	82,506.66	0.0%	106,080.00
43890.4 · Eng - Waterline replacement	0.00	9,626.67	0.0%	0.00	67,386.66	0.0%	86,640.00
43890.5 · Eng-LS #3/Force Main Re-Ro...	0.00	14,133.34	0.0%	0.00	98,933.32	0.0%	127,200.00
43890 · Engineering - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 43890 · Engineering	0.00	35,546.68	0.0%	0.00	248,826.64	0.0%	319,920.00
43995 · Const Cost-Contingencies	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
44000 · Wastewater System							
44000.1 · Wastewater-Lift Station Repair	0.00			0.00	0.00	0.0%	0.00
44002 · Cap Outlay-SS Diversion/Permit	0.00			0.00	0.00	0.0%	0.00
44006 · LS #1-Replacement/Expansion	0.00	108,114.29	0.0%	0.00	540,571.42	0.0%	756,800.00
44007 · LS#3 Forcemain Reroute	0.00	25,142.86	0.0%	0.00	125,714.28	0.0%	176,000.00
Total 44000 · Wastewater System	0.00	133,257.15	0.0%	0.00	666,285.70	0.0%	932,800.00
45000 · Water System- Capital Proj							
43976.1 · Downtown/SH 105 Water Line...	0.00	90,765.72	0.0%	0.00	453,828.56	0.0%	635,360.00
43992.1 · Water Plant #3 - Improvements	0.00	111,131.43	0.0%	0.00	555,657.14	0.0%	777,920.00
46000.1 · Water - Meters	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 45000 · Water System- Capital Proj	0.00	201,897.15	0.0%	0.00	1,009,485.70	0.0%	1,413,280.00
46000 · Roadway System Improvements	0.00			0.00	0.00	0.0%	0.00
47395 · Cost of Issuance Exp							
43795.2 · TWDB Origination Fees	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
47395.1 · Cost of Issuance Series 2017	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 47395 · Cost of Issuance Exp	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
48000 · Cap Outlay-Fac, Equip, Etc							
48000.1 · Buffalo Sp Bridge Proj	0.00			0.00	0.00	0.0%	0.00
48000.2 · Kroger Project	0.00			0.00	0.00	0.0%	0.00
48000 · Cap Outlay-Fac, Equip, Etc - Ot...	0.00			0.00	0.00	0.0%	0.00
Total 48000 · Cap Outlay-Fac, Equip, Etc	0.00			0.00	0.00	0.0%	0.00
Total Expense	0.00	370,700.98	0.0%	0.00	1,924,598.04	0.0%	2,666,000.00
Net Ordinary Income	102,077.05	-370,692.64	-27.5%	102,079.90	742,485.28	13.7%	1,100.00
Net Income	102,077.05	-370,692.64	-27.5%	102,079.90	742,485.28	13.7%	1,100.00

City of Montgomery - Debt Service  
**Cash Flow Report - Checking Account**  
As of August 17, 2017

Num	Name	Memo	Amount	Balance
BALANCE AS OF 07/21/2017				\$81,748.38
<b>Receipts</b>				
	Interest		3.25	
<b>Total Receipts</b>				3.25
<b>Disbursements</b>				
1040	First National Bank of Huntsville	Paying Agent Fees - Series 2015 for the year 2016	(180.00)	
<b>Total Disbursements</b>				(180.00)
BALANCE AS OF 08/17/2017				<u>\$81,571.63</u>

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## City of Montgomery - Debt Service Profit & Loss Budget Performance

08/17/17

July 2017

Accrual Basis

	Jul 17	Budget	\$ Ove...	Oct '16 - ...	YTD Bud...	\$ Over ...	Annual B...
<b>Income</b>							
34000 · Taxes & Franchise Fees							
34320 · Ad Valorem Taxes	3,792.11	3,690.05	102.06	339,240.33	345,815.95	-6,575.62	348,091.00
34330 · Penalty & Interest	633.23	446.12	187.11	3,380.40	2,565.66	814.74	3,300.00
<b>Total 34000 · Taxes &amp; Franchise Fees</b>	<b>4,425.34</b>	<b>4,136.17</b>	<b>289.17</b>	<b>342,620.73</b>	<b>348,381.61</b>	<b>-5,760.88</b>	<b>351,391.00</b>
34100 · Transfers							
34301.4 · Transfers in-MEDC Fund	0.00	0.00	0.00	95,625.00	95,625.00	0.00	127,500.00
34301.5 · Transfers in - Utility Fund	0.00	0.00	0.00	94,199.99	94,200.00	-0.01	125,600.00
<b>Total 34100 · Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>189,824.99</b>	<b>189,825.00</b>	<b>-0.01</b>	<b>253,100.00</b>
34200 · Proceeds-Bond Series Refundings	0.00			0.00	0.00	0.00	0.00
35000 · Other Revenues							
35390 · Interest on Checking	0.00	2.98	-2.98	12.03	32.35	-20.32	40.00
35391 · Interest on Investments	23.32	122.00	-98.68	146.43	1,216.00	-1,069.57	1,460.00
<b>Total 35000 · Other Revenues</b>	<b>23.32</b>	<b>124.98</b>	<b>-101.66</b>	<b>158.46</b>	<b>1,248.35</b>	<b>-1,089.89</b>	<b>1,500.00</b>
<b>Total Income</b>	<b>4,448.66</b>	<b>4,261.15</b>	<b>187.51</b>	<b>532,604.18</b>	<b>539,454.96</b>	<b>-6,850.78</b>	<b>605,991.00</b>
<b>Expense</b>							
37000 · Debt Service							
37360 · Interest Payments On Note	0.00	0.00	0.00	8,261.25	8,261.25	0.00	46,022.91
37363 · Paying Agent Fees	180.00	0.00	180.00	430.00	1,250.00	-820.00	2,500.00
37365 · Interest 2012 Series Premium	0.00	0.00	0.00	98,096.88	98,096.88	0.00	193,343.76
37395 · Principal Note Payments	0.00	0.00	0.00	305,000.00	305,000.00	0.00	305,000.00
<b>Total 37000 · Debt Service</b>	<b>180.00</b>	<b>0.00</b>	<b>180.00</b>	<b>411,788.13</b>	<b>412,608.13</b>	<b>-820.00</b>	<b>546,866.67</b>
37370 · Expenses-Refunding Bond Act	0.00			0.00	0.00	0.00	0.00
37440 · Payment to Refunding Bond Agent	0.00			0.00	0.00	0.00	0.00
<b>Total Expense</b>	<b>180.00</b>	<b>0.00</b>	<b>180.00</b>	<b>411,788.13</b>	<b>412,608.13</b>	<b>-820.00</b>	<b>546,866.67</b>
<b>Net Income</b>	<b>4,268.66</b>	<b>4,261.15</b>	<b>7.51</b>	<b>120,816.05</b>	<b>126,846.83</b>	<b>-6,030.78</b>	<b>59,124.33</b>

City of Montgomery - Ct Security Fund  
**Cash Flow Report - Checking Account**  
 As of August 17, 2017

Num	Name	Memo	Amount	Balance
BALANCE AS OF 07/21/2017				\$4,674.63
<b>Receipts</b>				
	No Receipts Activity		0.00	
<b>Total Receipts</b>				0.00
<b>Disbursements</b>				
1021	Larry Evans	Court Baliff Fee 7/20/17	(75.00)	
<b>Total Disbursements</b>				(75.00)
BALANCE AS OF 08/17/2017				<u>\$4,599.63</u>

**City of Montgomery - Ct Security Fund  
Profit & Loss Budget Performance**

Accrual Basis

July 2017

	<u>Jul 17</u>	<u>Budget</u>	<u>\$ Over ...</u>	<u>Oct '16 - ...</u>	<u>YTD B...</u>	<u>\$ Over B...</u>	<u>Annual...</u>
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
84110 · Court Fines & Forfeitures							
84110.1 · Court Security Fees	-75.00	458.34	-533.34	5,254.69	4,583.32	671.37	5,500.00
<b>Total 84110 · Court Fines &amp; Forfeitures</b>	-75.00	458.34	-533.34	5,254.69	4,583.32	671.37	5,500.00
84120 · Other Revenues							
84120.1 · Interest Income	0.00	0.42	-0.42	1.18	4.16	-2.98	5.00
<b>Total 84120 · Other Revenues</b>	0.00	0.42	-0.42	1.18	4.16	-2.98	5.00
<b>Total Income</b>	-75.00	458.76	-533.76	5,255.87	4,587.48	668.39	5,505.00
<b>Expense</b>							
86000 · Contracted Services							
86463 · Cap Outlay - Bldg Sec Equip	0.00			16,770.00			
<b>Total 86000 · Contracted Services</b>	0.00			16,770.00			
86005 · Miscellaneous Expenses	0.00	100.00	-100.00	0.00	800.00	-800.00	1,000.00
<b>Total Expense</b>	0.00	100.00	-100.00	16,770.00	800.00	15,970.00	1,000.00
<b>Net Ordinary Income</b>	-75.00	358.76	-433.76	-11,514.13	3,787.48	-15,301.61	4,505.00
<b>Other Income/Expense</b>							
<b>Other Expense</b>							
86560 · Interfund Transfers							
86551 · Baliff Transfer to General Fund	850.00	0.00	850.00	2,550.00	2,550.00	0.00	3,400.00
<b>Total 86560 · Interfund Tranfers</b>	850.00	0.00	850.00	2,550.00	2,550.00	0.00	3,400.00
<b>Total Other Expense</b>	850.00	0.00	850.00	2,550.00	2,550.00	0.00	3,400.00
<b>Net Other Income</b>	-850.00	0.00	-850.00	-2,550.00	-2,550.00	0.00	-3,400.00
<b>Net Income</b>	<u>-925.00</u>	<u>358.76</u>	<u>-1,283.76</u>	<u>-14,064.13</u>	<u>1,237.48</u>	<u>-15,301.61</u>	<u>1,105.00</u>



City of Montgomery - Ct Tech Fund  
**Cash Flow Report - Checking Account**  
 As of August 17, 2017

Num	Name	Memo	Amount	Balance
BALANCE AS OF 07/21/2017				\$25,303.13
Receipts				
	Int on Acct		0.20	
Total Receipts				0.20
Disbursements				
1081	GTIN	Computer Inv 6262	(2,826.55)	
Total Disbursements				(2,826.55)
BALANCE AS OF 08/17/2017				\$22,476.78

**City of Montgomery - Ct Tech Fund  
Actual to Budget Performance  
July 2017**

Accrual Basis

	<u>Jul 17</u>	<u>Budget</u>	<u>\$ Over ...</u>	<u>Oct '16...</u>	<u>YTD B...</u>	<u>\$ Over ...</u>	<u>Annual...</u>
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
74100 · Court Fines and Forfeitures							
74110 · Court Technology Fees	<u>733.77</u>	<u>500.00</u>	<u>233.77</u>	<u>8,619.27</u>	<u>5,000.00</u>	<u>3,619.27</u>	<u>6,000.00</u>
<b>Total 74100 · Court Fines and Forfeitures</b>	<u>733.77</u>	<u>500.00</u>	<u>233.77</u>	<u>8,619.27</u>	<u>5,000.00</u>	<u>3,619.27</u>	<u>6,000.00</u>
74200 · Other Revenues							
74291 · Interest Income	<u>0.20</u>	<u>0.17</u>	<u>0.03</u>	<u>2.50</u>	<u>1.66</u>	<u>0.84</u>	<u>2.00</u>
<b>Total 74200 · Other Revenues</b>	<u>0.20</u>	<u>0.17</u>	<u>0.03</u>	<u>2.50</u>	<u>1.66</u>	<u>0.84</u>	<u>2.00</u>
<b>Total Income</b>	<u>733.97</u>	<u>500.17</u>	<u>233.80</u>	<u>8,621.77</u>	<u>5,001.66</u>	<u>3,620.11</u>	<u>6,002.00</u>
<b>Expense</b>							
76200 · Contract Services							
76362 · Computer/Website Services	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,600.00</u>	<u>-3,600.00</u>	<u>4,800.00</u>
<b>Total 76200 · Contract Services</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,600.00</u>	<u>-3,600.00</u>	<u>4,800.00</u>
<b>Total Expense</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,600.00</u>	<u>-3,600.00</u>	<u>4,800.00</u>
<b>Net Ordinary Income</b>	<u>733.97</u>	<u>500.17</u>	<u>233.80</u>	<u>8,621.77</u>	<u>1,401.66</u>	<u>7,220.11</u>	<u>1,202.00</u>
<b>Net Income</b>	<u>733.97</u>	<u>500.17</u>	<u>233.80</u>	<u>8,621.77</u>	<u>1,401.66</u>	<u>7,220.11</u>	<u>1,202.00</u>

City of Montgomery - Grant  
**Cash Flow Report - Grant Account Account**  
 As of August 17, 2017

Num	Name	Memo	Amount	Balance
BALANCE AS OF 07/21/2017				\$287.74
<b>Receipts</b>				
	Deposit for Pizza Shack		121,321.76	
Total Receipts				121,321.76
<b>Disbursements</b>				
1024	Big State Excavation, Inc.	Partial Pay Est #1 - Pizza Shack	(73,484.00)	
Total Disbursements				(73,484.00)
BALANCE AS OF 08/17/2017				<u>\$48,125.50</u>

City of Montgomery - Grant  
**Cash Flow Report - Checking Account**  
As of August 17, 2017

Num	Name	Memo	Amount	Balance
BALANCE AS OF 07/21/2017				\$10.00
<b>Receipts</b>				
	Deposit for Kroger Project - Key Const Est. and Eng ???		573,935.63	
<b>Total Receipts</b>				573,935.63
<b>Disbursements</b>				
1029	Key Constructioo	Partial Pay Est No. 3 aod 4 - Kroger	(515,905.19)	
1030	Jones & Carter, Inc.		(17,868.68)	
<b>Total Disbursements</b>				(533,773.87)
BALANCE AS OF 08/17/2017				<u>\$40,171.76</u>

City of Montgomery - Hotel Occupancy Tax Fund  
**Cash Flow Report - Checking Account**

As of August 17, 2017

Num	Name	Memo	Amount	Balance
BALANCE AS OF 07/21/2017				\$9,399.90
<b>Receipts</b>				
	Revenue (Sims) 7/17		68.10	
<b>Total Receipts</b>			<u>68.10</u>	68.10
<b>Disbursements</b>				
	No Disbursements Activity		0.00	
<b>Total Disbursements</b>			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 08/17/2017				<u><u>\$9,468.00</u></u>

City of Montgomery - Hotel Occupancy Tax Fund  
Profit & Loss Budget Performance

Accrual Basis

July 2017

	<u>Jul 17</u>	<u>Budget</u>	<u>\$ Over ...</u>	<u>Oct '16 -...</u>	<u>YTD B...</u>	<u>\$ Over ...</u>	<u>Annual ...</u>
<b>Income</b>							
44300 · Taxes & Franchise Fees							
44330 · Hotel Occupancy Taxes	<u>68.10</u>	<u>150.00</u>	<u>-81.90</u>	<u>68.10</u>	<u>450.00</u>	<u>-381.90</u>	<u>600.00</u>
<b>Total 44300 · Taxes &amp; Franchise Fees</b>	<u>68.10</u>	<u>150.00</u>	<u>-81.90</u>	<u>68.10</u>	<u>450.00</u>	<u>-381.90</u>	<u>600.00</u>
44400 · Other Revenues							
44360 · Interest Earned On Checking	<u>0.00</u>	<u>1.00</u>	<u>-1.00</u>	<u>0.00</u>	<u>9.00</u>	<u>-9.00</u>	<u>10.00</u>
<b>Total 44400 · Other Revenues</b>	<u>0.00</u>	<u>1.00</u>	<u>-1.00</u>	<u>0.00</u>	<u>9.00</u>	<u>-9.00</u>	<u>10.00</u>
<b>Total Income</b>	<u>68.10</u>	<u>151.00</u>	<u>-82.90</u>	<u>68.10</u>	<u>459.00</u>	<u>-390.90</u>	<u>610.00</u>
<b>Expense</b>							
46600 · Miscellaneous Expenses	<u>0.00</u>	<u>10.00</u>	<u>-10.00</u>	<u>0.00</u>	<u>80.00</u>	<u>-80.00</u>	<u>100.00</u>
<b>Total Expense</b>	<u>0.00</u>	<u>10.00</u>	<u>-10.00</u>	<u>0.00</u>	<u>80.00</u>	<u>-80.00</u>	<u>100.00</u>
<b>Net Income</b>	<u><b>68.10</b></u>	<u><b>141.00</b></u>	<u><b>-72.90</b></u>	<u><b>68.10</b></u>	<u><b>379.00</b></u>	<u><b>-310.90</b></u>	<u><b>510.00</b></u>

City of Montgomery - MEDC  
**Cash Flow Report - MEDC Checking Account**

As of August 17, 2017

Num	Name	Memo	Amount	Balance
BALANCE AS OF 07/21/2017				\$298,421.49
<b>Receipts</b>				
	No Receipts Activity		0.00	
<b>Total Receipts</b>				0.00
<b>Disbursements</b>				
1815	Home Focus	Web Design -Inv 1676, Historical Marker Scripts In	(4,000.00)	
1816	Rebecca Huss	Partial Reimbursement of Expense - Flags Express	(3,433.92)	
1817	Shannan Reid	Expenses Reimbursement - 7/16-21/17 Communit	(1,272.00)	
1818	Montgomery Area Chamber of Commerce	Partnership Grant for Director Services & Office S	(2,566.67)	
1819	Houston Press	Inv D10121882, 10124764	(430.75)	
1820	Waste Manatcment of Texas, Inc. 2	Acct 18-68284-93007 Inv 1414490-172-2 Blight re	(94.28)	
1821	Waste Manatement of Texas, Inc. 2	Acct 18-68284-93007 Inv 1414836-1792-6 Garbag	(366.64)	
Transfer	City Capital Projects	Admin Transfer- for S105 & Caroline Water Line P	(69,987.50)	
<b>Total Disbursements</b>				(82,151.76)
BALANCE AS OF 08/17/2017				<u>\$216,269.73</u>

City of Montgomery - MEDC  
Actual to Budget Performance  
July 2017

	Jul 17	Budget	\$ Over B...	Oct '16 - ...	YTD Bud...	\$ Over Bu...	Annual Bu...
<b>Income</b>							
55000 · Taxes & Franchise Fees							
55400 · Sales Tax	33,098.58	36,824.78	(3,726.20)	379,252.97	431,641.49	(52,388.52)	510,000.00
<b>Total 55000 · Taxes &amp; Franchise Fees</b>	<b>33,098.58</b>	<b>36,824.78</b>	<b>(3,726.20)</b>	<b>379,252.97</b>	<b>431,641.49</b>	<b>(52,388.52)</b>	<b>510,000.00</b>
55300 · Other Revenues							
55391 · Interest Income	193.68	41.67	152.01	1,400.85	416.66	984.19	500.00
<b>Total 55300 · Other Revenues</b>	<b>193.68</b>	<b>41.67</b>	<b>152.01</b>	<b>1,400.85</b>	<b>416.66</b>	<b>984.19</b>	<b>500.00</b>
<b>Total Income</b>	<b>33,292.26</b>	<b>36,866.45</b>	<b>(3,574.19)</b>	<b>380,653.82</b>	<b>432,058.15</b>	<b>(51,404.33)</b>	<b>510,500.00</b>
<b>Expense</b>							
53942 · Transfers Out							
53944 · Transfer to Capital Projects	69,987.50			69,987.50			
<b>Total 53942 · Transfers Out</b>	<b>69,987.50</b>			<b>69,987.50</b>	<b>0.00</b>	<b>69,987.50</b>	<b>0.00</b>
56000 · Pub Infrastructure - Category I							
56000.6 · DowntownDev Improvments	3,433.92	0.00	3,433.92	38,838.42	73,333.33	(34,494.91)	85,000.00
56000.8 · Utility Extensions	0.00	49,166.67	(49,166.67)	90,000.00	231,666.66	(141,666.66)	330,000.00
56000.9 · Flagship Dev Improvements	0.00	833.34	(833.34)	9,800.00	8,333.32	1,466.68	10,000.00
56430 · Tsf to Debt Service	0.00	0.00	0.00	95,625.00	95,625.00	0.00	127,500.00
<b>Total 56000 · Pub Infrastructure - Category I</b>	<b>3,433.92</b>	<b>50,000.01</b>	<b>(46,566.09)</b>	<b>234,263.42</b>	<b>408,958.31</b>	<b>(174,694.89)</b>	<b>552,500.00</b>
56001 · Business Dev & Ret -Category II							
56423 · Economic Development Grant Prog	0.00	0.00	0.00	0.00	20,000.00	(20,000.00)	20,000.00
<b>Total 56001 · Business Dev &amp; Ret -Category II</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20,000.00</b>	<b>(20,000.00)</b>	<b>20,000.00</b>
56002 · Quality of Life - Category III							
56404 · Seasonal Decorations	0.00	0.00	0.00	1,399.34	12,000.00	(10,600.66)	12,000.00
56420.2 · Christmas Lighting(Civic Assn)	0.00	0.00	0.00	2,543.42	1,600.00	943.42	1,600.00
56423.1 · Walking Tours	500.00	0.00	500.00	500.00	9,000.00	(8,500.00)	9,000.00
56424.1 · Heritage Village Det. Pond Imp	0.00	0.00	0.00	10,450.00	10,000.00	450.00	10,000.00
56429 · Removal of Blight	460.92	0.00	460.92	10,311.83	10,000.00	311.83	25,000.00
56433 · Downtown Signs	0.00	0.00	0.00	0.00	1,000.00	(1,000.00)	1,000.00
56435 · Fernland Improvements	0.00	0.00	0.00	0.00	5,000.00	(5,000.00)	5,000.00
56439 · Downtown Enhancement Projects	0.00	2,500.00	(2,500.00)	0.00	22,500.00	(22,500.00)	25,000.00
<b>Total 56002 · Quality of Life - Category III</b>	<b>960.92</b>	<b>2,500.00</b>	<b>(1,539.08)</b>	<b>25,204.59</b>	<b>71,100.00</b>	<b>(45,895.41)</b>	<b>88,600.00</b>
56003 · Marketing & Tourism-Category IV							
56408.1 · Promotional Video	0.00	500.00	(500.00)	1,900.00	500.00	1,400.00	1,000.00
56409 · Antique Show & Fest	0.00	0.00	0.00	10,000.00	10,000.00	0.00	10,000.00
56413 · Brochures/Printed Literature	0.00	1,500.00	(1,500.00)	5,496.65	13,000.00	(7,503.35)	13,000.00
56414 · Wine & Music Fest	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
56415 · Texian/Heritage Festival	0.00	0.00	0.00	16,000.00	0.00	16,000.00	8,000.00
56418 · Christmas in Montgomery	0.00	0.00	0.00	5,000.00	5,000.00	0.00	5,000.00
56419 · Website	3,500.00	0.00	3,500.00	3,500.00	7,500.00	(4,000.00)	7,500.00
<b>Total 56003 · Marketing &amp; Tourism-Category IV</b>	<b>3,500.00</b>	<b>2,000.00</b>	<b>1,500.00</b>	<b>41,896.65</b>	<b>36,000.00</b>	<b>5,896.65</b>	<b>54,500.00</b>
56004 · Administration - Category V							
56004.1 · Admin Transfers to Gen Fund	0.00	0.00	0.00	28,125.00	28,125.00	0.00	37,500.00
56004.2 · MACC Administration & Office	5,133.34	2,666.67	2,466.67	28,233.37	26,666.66	1,566.71	32,000.00
56004.3 · Miscellaneous Expenses	0.00	0.00	0.00	3,422.46	4,000.00	(577.54)	6,000.00
56004.5 · Internship Program	0.00	0.00	0.00	0.00	10,000.00	(10,000.00)	10,000.00
56327 · Consulting (Professional servi)	0.00	5,875.00	(5,875.00)	1,911.25	21,750.00	(19,838.75)	33,500.00
56354 · Travel & Training Expenses	1,272.00	437.50	834.50	3,174.04	3,062.50	111.54	3,500.00
<b>Total 56004 · Administration - Category V</b>	<b>6,405.34</b>	<b>8,979.17</b>	<b>(2,573.83)</b>	<b>64,866.12</b>	<b>93,604.16</b>	<b>(28,738.04)</b>	<b>122,500.00</b>
<b>Total Expense</b>	<b>84,287.68</b>	<b>63,479.18</b>	<b>20,808.50</b>	<b>436,218.28</b>	<b>629,662.47</b>	<b>(193,444.19)</b>	<b>838,100.00</b>
<b>Net Income</b>	<b>(50,995.42)</b>	<b>(26,612.73)</b>	<b>(24,382.69)</b>	<b>(55,564.46)</b>	<b>(197,604.32)</b>	<b>142,039.86</b>	<b>(327,600.00)</b>



City of Montgomery - Police Asset Forfeiture  
**Cash Flow Report - Checking Account**  
 As of August 17, 2017

Num	Name	Memo	Amount	Balance
BALANCE AS OF 07/21/2017				\$4,272.25
<b>Receipts</b>				
	No Receipts Activity		0.00	
<b>Total Receipts</b>				0.00
<b>Disbursements</b>				
	No Disbursements Activity		0.00	
<b>Total Disbursements</b>				0.00
BALANCE AS OF 08/17/2017				<u>\$4,272.25</u>

City of Montgomery - Water & Sewer  
**Cash Flow Report - Water & Sewer Fund Account**  
As of August 17, 2017

Num	Name	Memo	Amount	Balance
BALANCE AS OF 07/21/2017				\$513,812.89
<b>Receipts</b>				
	A/R Revenue - CL		112,861.77	
	A/R - O/S		775.17	
	ETS Fees O/S		2.50	
	Customer Meter Deposit		7,600.00	
	ETS Fees		102.50	
	Interest on Checking		9.16	
<b>Total Receipts</b>				121,351.10
<b>Disbursements</b>				
13526	American Fire Systems, Inc.	After Hours-service- Leaking sprinkler line - Herita	(650.00)	
13527	Consolidated Communications	936-597-4774, & 4826	(77.45)	
13528	DXI Industries Inc.	DE05005189-17, 055011469-17	(592.00)	
13529	GTIN	New Computers & Monitors Inv 6257	(2,195.65)	
13530	Tyler Technologies	Insite Transaction Fees - Utility Billing #025-1946	(40.00)	
13531	Valero Marketing and Supply Company	1/2 Fuel exp- Public Works Dept - Acct 7137 886	(591.42)	
13532	Accurate Utility Supply, LLC	Meter -Inv 138089	(1,232.46)	
13533	Consolidated Communications	936-597-8846/0 - Stewart Creek WWTP 7/17	(37.78)	
13534	Entergy	Part Utilities per spreadsheet 7/17	(6,476.20)	
13535	LDC	Generator - 149 South #1 Gen & 105 West #2 Ge	(46.66)	
13536	Municipal Accounts & Consulting, L.P.	Accounting Service Inv 47316 6/17	(400.00)	
13537	Texas Municipal League	Inv 81414 - Registration Yates	(40.00)	
13538	TML - IRP	Insurance Premiums 7/17	(1,217.54)	
13539	Waste Management	Residential Garbage Collection billing 7/17	(7,655.54)	
13540	Accurate Utility Supply, LLC	Meters	(2,503.98)	
13541	City of Montgomery - Utility Fund	Water Usage Buffalo Spring Sewer Plant - 7/17	(26.72)	
13542	Cronin Group, LLC	Deposit Refund	(169.58)	
13543	DataProsc, Inc.	DP1702263- 7/17	(890.19)	
13544	Entergy	Part Utilities per spreadsheet 7/17	(2,695.35)	
13545	EWG Properties	Deposit Refund	(306.80)	
13546	G&K Services, Inc.	1/2 invoices 6165100364, 616506415, 6165112428,	(241.50)	
13547	Gary & Kristie Carlisle	Deposit Refund	(64.72)	
13548	Jesse & Lara Dombroskas	Deposit Refund	(73.28)	
13549	Landon Mann	Deposit Refund	(37.73)	
13550	Lauren Smith	Deposit Refund	(120.49)	
13551	Mike Matthews	Deposit Refund	(730.00)	
13552	Montgomery Retail Center	Deposit Refund	(4,040.21)	
13553	QBS Custom Homes, Inc	Deposit refund	(45.46)	
13554	Roger and Barbara Waskoviak	Deposit Refund	(64.72)	
13555	Stylecraft Builders	Deposit refund	(73.28)	
13556	Texas Excavation Safety System, Inc.	Monthly Message Fees - 17-10729	(69.35)	
DM	ETS Corporation	To record ETS Fees 7/17	(425.03)	
DM	Return Deposit	Returned deposit items	(132.90)	
TSF		S. Hwy 105 and Caroline St Water Line Project	(32,089.00)	
<b>Total Disbursements</b>				(66,052.99)
BALANCE AS OF 08/17/2017				\$569,111.00

City of Montgomery - Water & Sewer Fund  
**Actual to Budget Performance - Utility Fund**  
 July 2017

	Jul 17	Budget	\$ Over B...	Oct '16 - J...	YTD Bu...	\$ Over B...	Annal Bu...
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
24000 · Charges for Service							
24100 · Water Revenue	54,254.80	40,939.00	13,315.80	424,992.86	409,382.00	15,610.86	491,260.00
24118 · Surface Water Revenue	645.96	416.67	229.29	5,139.40	4,166.66	972.74	5,000.00
24119 · Application Fee	0.00	0.00	0.00	60.00	160.00	(100.00)	200.00
24120 · Disconnect Reconnect	0.00	266.67	(266.67)	3,479.64	2,666.66	812.98	3,200.00
24200 · Sewer Revenue	39,442.80	25,833.34	13,609.46	344,810.32	258,333.32	86,477.00	310,000.00
24310 · Tap Fees/Inspections	9,315.00	0.00	9,315.00	236,326.74	50,000.00	186,326.74	50,000.00
24319 · Grease Trap Inspections	900.00	833.34	66.66	8,600.00	8,333.32	266.68	10,000.00
24330 · Late Charges	2,281.59	865.84	1,415.75	11,196.68	8,658.32	2,538.36	10,390.00
24333 · Returned Ck Fee	0.00	0.00	0.00	230.00	0.00	230.00	0.00
25403 · Solid Waste Revenue	8,438.91	6,666.67	1,772.24	81,608.07	66,666.66	14,941.41	80,000.00
<b>Total 24000 · Charges for Service</b>	<b>115,279.06</b>	<b>75,821.53</b>	<b>39,457.53</b>	<b>1,116,443.71</b>	<b>808,366.94</b>	<b>308,076.77</b>	<b>960,050.00</b>
24101 · Taxes and Franchise Fees							
24110 · Sales Tax Rev for Solid Waste	687.54	466.67	220.87	6,644.22	4,666.66	1,977.56	5,600.00
<b>Total 24101 · Taxes and Franchise Fees</b>	<b>687.54</b>	<b>466.67</b>	<b>220.87</b>	<b>6,644.22</b>	<b>4,666.66</b>	<b>1,977.56</b>	<b>5,600.00</b>
24121 · Groundwater Reduction Revenue	15,211.35	10,441.67	4,769.68	121,116.60	104,416.66	16,699.94	125,300.00
25000 · Other Revenues							
25391 · Interest Income	9.16	8.34	0.82	92.76	83.32	9.44	100.00
25392 · Interest earned on Investments	17.80	12.50	5.30	96.91	125.00	(28.09)	150.00
25399 · Miscellaneous Revenue	0.00	30.00	(30.00)	16,674.10	300.00	16,374.10	360.00
25000 · Other Revenues - Other	0.00			102.50			
<b>Total 25000 · Other Revenues</b>	<b>26.96</b>	<b>50.84</b>	<b>(23.88)</b>	<b>16,966.27</b>	<b>508.32</b>	<b>16,457.95</b>	<b>610.00</b>
<b>Total Income</b>	<b>131,204.91</b>	<b>86,780.71</b>	<b>44,424.20</b>	<b>1,261,170.80</b>	<b>917,958.58</b>	<b>343,212.22</b>	<b>1,091,560.00</b>
<b>Expense</b>							
26001 · Personnel							
26353.1 · Health Ins.	0.00	1,005.25	(1,005.25)	7,421.96	10,052.50	(2,630.54)	12,063.00
26353.4 · Unemployment Ins	1.33	29.17	(27.84)	351.00	291.66	59.34	350.00
26353.5 · Workers Comp.	125.34	154.17	(28.83)	1,451.97	1,541.66	(89.69)	1,850.00
26353.6 · Dental Insurance	0.00	87.09	(87.09)	687.12	870.82	(183.70)	1,045.00
26353.7 · Life & AD&D Insurance	0.00	28.34	(28.34)	218.27	283.32	(65.05)	340.00
26501 · Retirement Expense	440.35	383.34	57.01	4,075.05	3,833.32	241.73	4,600.00
26560 · Payroll Taxes	571.93	625.00	(53.07)	5,772.27	6,250.00	(477.73)	7,500.00
26600 · Wages	7,476.34	8,104.17	(627.83)	75,454.07	81,043.66	(5,589.59)	97,252.00
<b>Total 26001 · Personnel</b>	<b>8,615.29</b>	<b>10,416.53</b>	<b>(1,801.24)</b>	<b>95,431.71</b>	<b>104,166.94</b>	<b>(8,735.23)</b>	<b>125,000.00</b>
26200 · Contract Services							
26102 · General Consultant Fees	0.00	0.00	0.00	878.42	0.00	878.42	0.00
26320 · Legal Fees	0.00	1,666.67	(1,666.67)	9,626.49	16,666.66	(7,040.17)	20,000.00
26322 · Engineering	0.00	2,908.34	(2,908.34)	98,149.31	29,083.32	69,065.99	34,900.00
26323 · Operator	0.00	3,333.34	(3,333.34)	29,300.00	33,333.32	(4,033.32)	40,000.00
26324 · Billing and Collections	1,961.59	541.67	1,419.92	12,391.00	5,416.66	6,974.34	6,500.00
26328 · Testing	55.12	666.67	(611.55)	8,780.09	6,666.66	2,113.43	8,000.00
26331 · Sales Tax for Solid Waste	2,022.56	0.00	2,022.56	6,006.18	5,250.00	756.18	7,000.00
26333 · Accounting Fees	0.00	400.00	(400.00)	4,600.00	4,000.00	600.00	4,800.00
26336 · Sludge Hauling	0.00	2,833.34	(2,833.34)	10,958.42	28,333.32	(17,374.90)	34,000.00
26350 · Postage	1.19	335.00	(333.81)	2,051.20	2,930.00	(878.80)	3,600.00
26351 · Telephone	184.47	183.34	1.13	1,933.46	1,833.32	100.14	2,200.00
26370 · Tap Fees & Inspections	0.00	0.00	0.00	15,108.59	0.00	15,108.59	0.00
26399 · Garbage Pickup	7,655.54	7,500.00	155.54	77,790.11	75,000.00	2,790.11	90,000.00
<b>Total 26200 · Contract Services</b>	<b>11,880.47</b>	<b>20,368.37</b>	<b>(8,487.90)</b>	<b>277,573.27</b>	<b>208,513.26</b>	<b>69,060.01</b>	<b>251,000.00</b>
26300 · Communications							
26338 · Advertising/Promotion	0.00	0.00	0.00	824.78	900.00	(75.22)	900.00
<b>Total 26300 · Communications</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>824.78</b>	<b>900.00</b>	<b>(75.22)</b>	<b>900.00</b>
26326 · Permits & Licenses	0.00	0.00	0.00	13,030.53	13,400.00	(369.47)	23,000.00
26371 · Dues & Subscriptions	0.00	0.00	0.00	545.00	2,000.00	(1,455.00)	2,000.00
26400.1 · Supplies & Equipment							
26342 · Chemicals	492.00	1,333.34	(841.34)	15,679.34	13,333.32	2,346.02	16,000.00
26358 · Copier/Fax Machine Lease	0.00	326.67	(326.67)	0.00	3,266.66	(3,266.66)	3,920.00

	Jul 17	Budget	\$ Over B...	Oct '16 - J...	YTD Bu...	\$ Over B...	Annual Bu...
26460 · Operating Supplies	3,938.95	1,833.34	2,105.61	52,625.81	18,333.32	34,292.49	22,000.00
26485 · Uniforms	241.50	158.34	83.16	1,863.53	1,583.32	280.21	1,900.00
27040 · Computer Technology Equipment	2,195.65	33.34	2,162.31	4,359.43	1,833.32	2,526.11	1,900.00
26400.1 · Supplies & Equipment - Other	0.00	281.67	(281.67)	1,097.96	2,816.66	(1,718.70)	3,380.00
<b>Total 26400.1 · Supplies &amp; Equipment</b>	<b>6,868.10</b>	<b>3,966.70</b>	<b>2,901.40</b>	<b>75,626.07</b>	<b>41,166.60</b>	<b>34,459.47</b>	<b>49,100.00</b>
26401 · Groundwater Reduction Expenses	0.00	2,500.00	(2,500.00)	35,476.00	25,000.00	10,476.00	30,000.00
26500 · Staff Development							
26354 · Travel & Training (Travel)	40.00	556.67	(516.67)	1,210.13	3,886.66	(2,676.53)	5,000.00
26355 · Employee Relations (Education)	0.00	0.00	0.00	0.00	200.00	(200.00)	200.00
<b>Total 26500 · Staff Development</b>	<b>40.00</b>	<b>556.67</b>	<b>(516.67)</b>	<b>1,210.13</b>	<b>4,086.66</b>	<b>(2,876.53)</b>	<b>5,200.00</b>
26600.2 · Maintenance							
26335 · Repairs & Maintenance	4,953.55	10,500.00	(5,546.45)	149,450.36	126,000.00	23,450.36	147,000.00
26335.1 · Vehicle Rep. & Maint.	0.00	0.00	0.00	67.11	1,000.00	(932.89)	1,000.00
26349 · Gas & Oil	0.00	333.34	(333.34)	2,836.17	3,333.32	(497.15)	4,000.00
<b>Total 26600.2 · Maintenance</b>	<b>4,953.55</b>	<b>10,833.34</b>	<b>(5,879.79)</b>	<b>152,353.64</b>	<b>130,333.32</b>	<b>22,020.32</b>	<b>152,000.00</b>
26700 · Insurance Expense							
26353.2 · Liability Ins.	176.50	176.67	(0.17)	1,765.00	1,766.66	(1.66)	2,120.00
26353.3 · Property Ins.	915.70	740.00	175.70	9,157.03	7,400.00	1,757.03	8,880.00
<b>Total 26700 · Insurance Expense</b>	<b>1,092.20</b>	<b>916.67</b>	<b>175.53</b>	<b>10,922.03</b>	<b>9,166.66</b>	<b>1,755.37</b>	<b>11,000.00</b>
26800 · Utilities Expense							
26352.1 · Utilities - Gas for Generators	46.66	35.17	11.49	530.79	351.66	179.13	422.00
26352.2 · Utilities-Water Plants	5,532.42	5,000.00	532.42	49,179.67	50,000.00	(820.33)	60,000.00
26352.3 · Utilities-WW Treatment Plants	331.23	4,666.67	(4,335.44)	28,067.78	25,666.66	2,401.12	35,000.00
26352.4 · Utilities - Lift Stations	601.66	166.67	434.99	10,624.25	1,666.66	8,957.59	2,000.00
26352.5 · Utilities - Security Light	10.89	10.67	0.22	112.51	106.66	5.85	128.00
26800.1 · Buffalo Springs STP- Water Usag	26.72			7,616.28			
<b>Total 26800 · Utilities Expense</b>	<b>6,549.58</b>	<b>9,879.18</b>	<b>(3,329.60)</b>	<b>96,131.28</b>	<b>77,791.64</b>	<b>18,339.64</b>	<b>97,550.00</b>
26900 · Capital Outlay	0.00	12,133.00	(12,133.00)	1,571.83	101,034.00	(99,462.17)	125,300.00
26901 · Util Projects/Prev Maintenance	0.00	4,533.34	(4,533.34)	9,159.00	65,633.32	(56,474.32)	74,700.00
27000 · Miscellaneous Expenses							
26359 · Misc Expense	322.53	83.34	239.19	3,036.81	833.32	2,203.49	1,000.00
<b>Total 27000 · Miscellaneous Expenses</b>	<b>322.53</b>	<b>83.34</b>	<b>239.19</b>	<b>3,036.81</b>	<b>833.32</b>	<b>2,203.49</b>	<b>1,000.00</b>
<b>Total Expense</b>	<b>40,321.72</b>	<b>76,187.14</b>	<b>(35,865.42)</b>	<b>772,892.08</b>	<b>784,025.72</b>	<b>(11,133.64)</b>	<b>947,750.00</b>
<b>Net Ordinary Income</b>	<b>90,883.19</b>	<b>10,593.57</b>	<b>80,289.62</b>	<b>488,278.72</b>	<b>133,932.86</b>	<b>354,345.86</b>	<b>143,810.00</b>
<b>Other Income/Expense</b>							
<b>Other Expense</b>							
27001 · Other Expenses							
27001.2 · Transfer to Debt Service	0.00	0.00	0.00	94,199.99	94,199.99	0.00	125,600.00
27002 · Transfer to Construction Fund	32,089.00			32,089.00			
<b>Total 27001 · Other Expenses</b>	<b>32,089.00</b>	<b>0.00</b>	<b>32,089.00</b>	<b>126,288.99</b>	<b>94,199.99</b>	<b>32,089.00</b>	<b>125,600.00</b>
<b>Total Other Expense</b>	<b>32,089.00</b>	<b>0.00</b>	<b>32,089.00</b>	<b>126,288.99</b>	<b>94,199.99</b>	<b>32,089.00</b>	<b>125,600.00</b>
<b>Net Other Income</b>	<b>(32,089.00)</b>	<b>0.00</b>	<b>(32,089.00)</b>	<b>(126,288.99)</b>	<b>(94,199.99)</b>	<b>(32,089.00)</b>	<b>(125,600.00)</b>
<b>Net Income</b>	<b>58,794.19</b>	<b>10,593.57</b>	<b>48,200.62</b>	<b>361,989.73</b>	<b>39,732.87</b>	<b>322,256.86</b>	<b>18,210.00</b>

City of Montgomery  
**District Debt Service Payments**

08/01/2017 - 09/30/2018

Paying Agent	Series	Date Due	Date Paid	Principal	Interest	Total Due
<b>Debt Service Payment Due 09/01/2017</b>						
Amegy Bank of Texas	2012	09/01/2017		0.00	57,087.50	57,087.50
Amegy Bank of Texas	2012R	09/01/2017		0.00	38,159.38	38,159.38
First National Bank of Huntsville	2015R	09/01/2017		0.00	7,761.25	7,761.25
Bank of Texas	2017A	09/01/2017		0.00	2,913.32	2,913.32
Bank of Texas	2017B	09/01/2017		0.00	5,962.76	5,962.76
		<b>Total Due 09/01/2017</b>		<b>0.00</b>	<b>111,884.21</b>	<b>111,884.21</b>
<b>Debt Service Payment Due 03/01/2018</b>						
Amegy Bank of Texas	2012	03/01/2018		120,000.00	57,087.50	177,087.50
Amegy Bank of Texas	2012R	03/01/2018		105,000.00	38,159.68	143,159.68
First National Bank of Huntsville	2015R	03/01/2018		80,000.00	7,761.25	87,761.25
Bank of Texas	2017A	03/01/2018		50,000.00	4,767.25	54,767.25
Bank of Texas	2017B	03/01/2018		80,000.00	9,757.25	89,757.25
		<b>Total Due 03/01/2018</b>		<b>435,000.00</b>	<b>117,532.93</b>	<b>552,532.93</b>
<b>Debt Service Payment Due 09/01/2018</b>						
Amegy Bank of Texas	2012	09/01/2018		0.00	55,287.50	55,287.50
Amegy Bank of Texas	2012R	09/01/2018		0.00	37,109.38	37,109.38
First National Bank of Huntsville	2015R	09/01/2018		0.00	7,141.25	7,141.25
Bank of Texas	2017A	09/01/2018		0.00	4,767.25	4,767.25
Bank of Texas	2017B	09/01/2018		0.00	9,757.25	9,757.25
		<b>Total Due 09/01/2018</b>		<b>0.00</b>	<b>114,062.63</b>	<b>114,062.63</b>
		<b>District Total</b>		<b>\$435,000.00</b>	<b>\$343,479.77</b>	<b>\$778,479.77</b>

City of Montgomery  
**Summary of Pledged Securities**

As of August 17, 2017

Financial Institution: ALLEGIANCE BANK		
Total CDs, MM:	\$200,000.00	Collateral Security Required: No
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: No
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	N/A	
Financial Institution: FIRST BANK N.A. (Depository Bank)		
Total CDs, MM, and Checking Accounts:	\$1,496,814.31	Collateral Security Required: Yes
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: Yes
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	0.00 %	
Financial Institution: GREEN BANK		
Total CDs, MM:	\$100,000.00	Collateral Security Required: No
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: No
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	N/A	
Financial Institution: IBC BANK		
Total CDs, MM:	\$100,000.00	Collateral Security Required: No
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: No
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	N/A	
Financial Institution: ICON BANK		
Total CDs, MM:	\$150,000.00	Collateral Security Required: No
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: No
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	N/A	
Financial Institution: TEXPOOL		
Total CDs, MM:	\$482,763.07	Collateral Security Required: No
Less FDIC coverage:	\$0.00	Collateral Security Agreement On File: Yes
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	N/A	



MUNICIPAL ACCOUNTS  
& CONSULTING, L.P.

## City of Montgomery


### Quarterly Investment Inventory Report Period Ending June 30, 2017

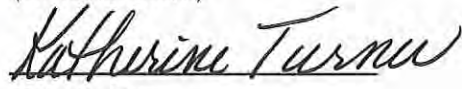
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BOARD OF DIRECTORS  
City of Montgomery

Attached is the Quarterly Investment Inventory Report for the  
Period ending June 30, 2017.

This report and the District's investment portfolio are in compliance with the  
investment strategies expressed in the District's investment policy, and the  
Public Funds Investment Act.

  
Mark M. Burton  
(Investment Officer)

  
Katherine Turner  
(Investment Officer)

#### COMPLIANCE TRAINING

"HB 675 states the Investment Officer must attend at least one training seminar for (6) six hours  
Within twelve months of taking office and requires at least (4) four hours training within each (2)  
two year period thereafter.

#### INVESTMENT OFFICERS

Mark M. Burton

Katherine Turner

#### CURRENT TRAINING

October 26, 2007 (UNT 10 Hours)  
October 26, 2009 (Texpool Academy 10 Hours)  
November 5, 2011 (Texpool Academy 10 Hours)  
November 5, 2013 (Texpool Academy 10 Hours)  
November 27, 2015 (Texpool Academy 10 Hours)  
October 25, 26, 2007 (University of North Texas 10 Hours)  
October 25-30, 2009 (Texpool Online 10 Hours)  
December 5, 2011 (Texpool Academy 10 Hours)  
January 9, 2014 (Texpool Academy 10 Hours)  
January 14, 2016 (Texpool Academy 10 Hours)

City of Montgomery  
**Summary of Money Market Funds**  
 04/01/2017 - 06/30/2017

Fund: Operating

Financial Institution: TEXPOOL

Account Number: XXXX0003 Date Opened: 08/01/2005 Current Interest Rate: 0.88%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
04/01/2017		204,035.60				
04/12/2017	INDEP CD XXXX1533 INTEREST		115.09			
04/30/2017					119.45	
05/31/2017					133.40	
06/19/2017	GREEN CD XXXX0365 INTEREST		98.64			
06/30/2017					148.13	
<b>Totals for Account XXXX0003:</b>		<b>\$204,035.60</b>	<b>\$213.73</b>		<b>\$400.98</b>	<b>\$204,650.31</b>
<b>Totals for Operating Fund:</b>		<b>\$204,035.60</b>	<b>\$213.73</b>		<b>\$400.98</b>	<b>\$204,650.31</b>

Methods Used For Reporting Market Values

Certificates of Deposits:	Face Value Plus Accrued Interest
Securities/Direct Government Obligations:	Market Value Quoted by the Seller of the Security and Confirmed in Writing
Public Fund Investment Pool/ADM Accounts:	Balance = Book Value = Current Market



City of Montgomery  
**Summary of Money Market Funds**  
 04/01/2017 - 06/30/2017

Fund: Capital Projects

Financial Institution: TEXPOOL

Account Number: XXXX0009 Date Opened: 12/27/2012 Current Interest Rate: 0.88%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
04/01/2017		570.63				
04/30/2017					0.30	
05/31/2017					0.31	
06/30/2017					0.30	
<b>Totals for Account XXXX0009:</b>		<u>\$570.63</u>			<u>\$0.91</u>	<u>\$571.54</u>
<b>Totals for Capital Projects Fund:</b>		<u>\$570.63</u>			<u>\$0.91</u>	<u>\$571.54</u>

Methods Used For Reporting Market Values

Certificates of Deposits:	Face Value Plus Accrued Interest
Securities/Direct Government Obligations:	Market Value Quoted by the Seller of the Security and Confirmed in Writing
Public Fund Investment Pool/MM Accounts:	Balance = Book Value = Current Market

City of Montgomery  
**Summary of Money Market Funds**  
 04/01/2017 - 06/30/2017

**Fund: Debt Service**

**Financial Institution: TEXPOOL**

**Account Number: XXXX0008    Date Opened: 12/27/2012    Current Interest Rate: 0.88%**

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
04/01/2017		24,308.57				
04/30/2017					14.21	
05/31/2017					15.87	
06/30/2017					17.65	
<b>Totals for Account XXXX0008:</b>		<u>\$24,308.57</u>			<u>\$47.73</u>	<u>\$24,356.30</u>
<b>Totals for Debt Service Fund:</b>		<u>\$24,308.57</u>			<u>\$47.73</u>	<u>\$24,356.30</u>

**Methods Used For Reporting Market Values**

Certificates of Deposits:	Face Value Plus Accrued Interest
Securities/Direct Government Obligations:	Market Value Quoted by the Seller of the Security and Confirmed in Writing
Public Fund Investment Pool/NMF Accounts:	Balance = Book Value = Current Market

City of Montgomery  
**Summary of Money Market Funds**  
 04/01/2017 - 06/30/2017

Fund: MEDC

Financial Institution: TEXPOOL

Account Number: XXXX0006 Date Opened: 08/01/2005 Current Interest Rate: 0.88%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
04/01/2017		234,284.81				
04/30/2017					137.13	
05/31/2017					153.11	
06/30/2017					170.02	
<b>Totals for Account XXXX0006:</b>		<u>\$234,284.81</u>			<u>\$460.26</u>	<u>\$234,745.07</u>
<b>Totals for MEDC Fund:</b>		<u>\$234,284.81</u>			<u>\$460.26</u>	<u>\$234,745.07</u>

**Methods Used For Reporting Market Values**

Certificates of Deposits:	Face Value Plus Accrued Interest
Securities/Direct Government Obligations:	Market Value Quoted by the Seller of the Security and Confirmed in Writing
Public Fund Investment Pool/AMT Accounts:	Balance = Book Value = Current Market

City of Montgomery  
**Summary of Money Market Funds**  
 04/01/2017 - 06/30/2017

Fund: Utility

Financial Institution: TEXPOOL

Account Number: XXXX0002 Date Opened: 08/01/2005 Current Interest Rate: 0.88%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
04/01/2017		17,908.00				
04/30/2017					10.47	
05/31/2017					11.73	
06/30/2017					13.03	
<b>Totals for Account XXXX0002:</b>		<u>\$17,908.00</u>			<u>\$35.23</u>	<u>\$17,943.23</u>
<b>Totals for Utility Fund:</b>		<u>\$17,908.00</u>			<u>\$35.23</u>	<u>\$17,943.23</u>

Methods Used For Reporting Market Values

Certificates of Deposits:	Face Value Plus Accrued Interest
Securities/Direct Government Obligations:	Market Value Quoted by the Seller of the Security and Confirmed in Writing
Public Fund Investment Pool/ADL Accounts:	Balance = Book Value = Current Market

City of Montgomery  
**Summary of Certificates of Deposit with Money Market**  
 04/01/2017 - 06/30/2017

Financial Institution	Investment Number	Issue Date	Maturity Date	Beginning Balance	Principal From Cash	Principal From Investment	Principal Withdrawn	Principal Reinvested	Ending Balance	Interest Rate	Beg. Acc. Interest	Interest Earned	Interest Reinvested	Interest Withdrawn	Accrued Interest
<b>Fund: Operating</b>															
<b>Certificates of Deposit</b>															
ALLEGIANCE BANK	XXXX3545	02/11/17	05/11/17	100,000.00	0.00	0.00	0.00	100,000.00	0.00	0.40%	53.70	98.67	0.00	98.67	0.00
ALLEGIANCE BANK	XXXX3545	05/12/17	08/10/17	0.00	0.00	100,000.00	0.00	0.00	100,000.00	0.45%	0.00	0.00	0.00	0.00	60.41
GREEN BANK	XXXX0365	03/21/17	06/18/17	100,000.00	0.00	0.00	0.00	100,000.00	0.00	0.40%	12.05	98.64	0.00	98.64	0.00
GREEN BANK	XXXX0365	06/19/17	12/18/17	0.00	0.00	100,000.00	0.00	0.00	100,000.00	0.55%	0.00	0.00	0.00	0.00	16.57
GREEN BANK	XXXX4168	04/12/17	07/10/17	0.00	0.00	100,000.00	0.00	0.00	100,000.00	0.40%	0.00	0.00	0.00	0.00	86.58
	Rollover over FROM CD XXXX1533														
INDEPENDENT BANK	XXXX1533	12/13/16	04/11/17	100,000.00	0.00	0.00	0.00	100,000.00	0.00	0.35%	104.52	115.09	0.00	115.09	0.00
<b>Totals for Operating Fund:</b>				<b>300,000.00</b>	<b>0.00</b>	<b>300,000.00</b>	<b>0.00</b>	<b>300,000.00</b>	<b>300,000.00</b>	<b>N/A</b>	<b>170.27</b>	<b>312.40</b>	<b>0.00</b>	<b>312.40</b>	<b>\$163.56</b>

<b>Beginning Balance:</b>	\$300,000.00	<b>Interest Earned:</b>	\$312.40
<b>Plus Principal From Cash:</b>	\$0.00	<b>Less Beg Accrued Interest:</b>	\$170.27
<b>Less Principal Withdrawn:</b>	\$0.00	<b>Plus End Accrued Interest:</b>	\$163.56
<b>Plus Interest Reinvested:</b>	\$0.00	<b>Fixed Interest Earned:</b>	\$305.69
<b>Fixed Balance:</b>	\$300,000.00	<b>MM Interest Earned:</b>	\$400.98
<b>MM Balance:</b>	\$204,650.31	<b>Total Interest Earned:</b>	\$706.67
<b>Total Balance:</b>	\$504,650.31		

**Methods Used For Reporting Market Values**

Certificates of Deposits:	Face Value Plus Accrued Interest
Securities/Direct Government Obligations:	Market Value Quoted by the Seller of the Security and Confirmed in Writing
Public Fund Investment Pool/ADM Accounts:	Balance = Book Value = Current Market

City of Montgomery  
**Summary of Certificates of Deposit with Money Market**  
 04/01/2017 - 06/30/2017

Financial Institution	Investment Number	Issue Date	Maturity Date	Beginning Balance	Principal From Cash	Principal From Investment	Principal Withdrawn	Principal Reinvested	Ending Balance	Interest Rate	Beg. Acc. Interest	Interest Earned	Interest Reinvested	Interest Withdrawn	Accrued Interest
<b>Fund: Capital Projects</b>															
<b>Totals for Capital Projects Fund:</b>				0.00	0.00	0.00	0.00	0.00	0.00	N/A	0.00	0.00	0.00	0.00	\$0.00
<b>Beginning Balance:</b>		\$0.00					<b>Interest Earned:</b>		\$0.00						
<b>Plus Principal From Cash:</b>		\$0.00					<b>Less Beg Accrued Interest:</b>		\$0.00						
<b>Less Principal Withdrawn:</b>		\$0.00					<b>Plus End Accrued Interest:</b>		\$0.00						
<b>Plus Interest Reinvested:</b>		\$0.00					<b>Fixed Interest Earned:</b>		\$0.00						
<b>Fixed Balance:</b>		\$0.00					<b>MM Interest Earned:</b>		\$0.91						
<b>MM Balance:</b>		\$571.54					<b>Total Interest Earned:</b>		\$0.91						
<b>Total Balance:</b>		\$571.54													

**Methods Used For Reporting Market Values**

Certificates of Deposits:	Face Value Plus Accrued Interest
Securities/Direct Government Obligations:	Market Value Quoted by the Seller of the Security and Confirmed in Writing
Public Fund Investment Pool/MM Accounts:	Balance = Book Value = Current Market

City of Montgomery  
**Summary of Certificates of Deposit with Money Market**  
 04/01/2017 - 06/30/2017

Financial Institution	Investment Number	Issue Date	Maturity Date	Beginning Balance	Principal From Cash	Principal From Investment	Principal Withdrawn	Principal Reinvested	Ending Balance	Interest Rate	Beg. Acc. Interest	Interest Earned	Interest Reinvested	Interest Withdrawn	Accrued Interest
<b>Fund: Debt Service</b>															
<b>Totals for Debt Service Fund:</b>				0.00	0.00	0.00	0.00	0.00	0.00	N/A	0.00	0.00	0.00	0.00	\$0.00
<b>Beginning Balance:</b>		\$0.00				<b>Interest Earned:</b>		\$0.00							
<b>Plus Principal From Cash:</b>		\$0.00				<b>Less Beg Accrued Interest:</b>		\$0.00							
<b>Less Principal Withdrawn:</b>		\$0.00				<b>Plus End Accrued Interest:</b>		\$0.00							
<b>Plus Interest Reinvested:</b>		\$0.00				<b>Fixed Interest Earned:</b>		\$0.00							
<b>Fixed Balance:</b>		\$0.00				<b>MM Interest Earned:</b>		\$47.73							
<b>MM Balance:</b>		\$24,356.30				<b>Total Interest Earned:</b>		\$47.73							
<b>Total Balance:</b>		\$24,356.30													

**Methods Used For Reporting Market Values**

Certificates of Deposits:	Face Value Plus Accrued Interest
Securities/Direct Government Obligations:	Market Value Quoted by the Seller of the Security and Confirmed in Writing
Public Fund Investment Pool/MM Accounts:	Balance = Book Value = Current Market





City of Montgomery  
**Summary of Certificates of Deposit with Money Market**  
 04/01/2017 - 06/30/2017

Financial Institution	Investment Number	Issue Date	Maturity Date	Beginning Balance	Principal From Cash	Principal From Investment	Principal Withdrawn	Principal Reinvested	Ending Balance	Interest Rate	Beg. Acc. Interest	Interest Earned	Interest Reinvested	Interest Withdrawn	Accrued Interest
<b>Fund: CT Tech</b>															
<b>Totals for CT Tech Fund:</b>				0.00	0.00	0.00	0.00	0.00	0.00	N/A	0.00	0.00	0.00	0.00	\$0.00
<b>Beginning Balance:</b>		\$0.00						<b>Interest Earned:</b>		\$0.00					
<b>Plus Principal From Cash:</b>		\$0.00						<b>Less Beg Accrued Interest:</b>		\$0.00					
<b>Less Principal Withdrawn:</b>		\$0.00						<b>Plus End Accrued Interest:</b>		\$0.00					
<b>Plus Interest Reinvested:</b>		\$0.00						<b>Fixed Interest Earned:</b>		\$0.00					
<b>Fixed Balance:</b>		\$0.00						<b>MM Interest Earned:</b>		\$0.00					
<b>MM Balance:</b>		\$0.00						<b>Total Interest Earned:</b>		\$0.00					
<b>Total Balance:</b>		\$0.00													

**Methods Used For Reporting Market Values**

Certificates of Deposits:	Pace Value Plus Accrued Interest
Securities/Direct Government Obligations:	Market Value Quoted by the Seller of the Security and Confirmed in Writing
Public Fund Investment Pool/AML Accounts:	Balance = Book Value = Current Market

City of Montgomery  
**Summary of Certificates of Deposit with Money Market**  
 04/01/2017 - 06/30/2017

Financial Institution	Investment Number	Issue Date	Maturity Date	Beginning Balance	Principal From Cash	Principal From Investment	Principal Withdrawn	Principal Reinvested	Ending Balance	Interest Rate	Beg. Acc. Interest	Interest Earned	Interest Reinvested	Interest Withdrawn	Accrued Interest
<b>Fund: Grant</b>															
<b>Totals for Grant Fund:</b>				0.00	0.00	0.00	0.00	0.00	0.00	N/A	0.00	0.00	0.00	0.00	0.00
<b>Beginning Balance:</b>	\$0.00								<b>Interest Earned:</b>	\$0.00					
<b>Plus Principal From Cash:</b>	\$0.00								<b>Less Beg Accrued Interest:</b>	\$0.00					
<b>Less Principal Withdrawn:</b>	\$0.00								<b>Plus End Accrued Interest:</b>	\$0.00					
<b>Plus Interest Reinvested:</b>	\$0.00								<b>Fixed Interest Earned:</b>	\$0.00					
<b>Fixed Balance:</b>	\$0.00								<b>MM Interest Earned:</b>	\$0.00					
<b>MM Balance:</b>	\$0.00								<b>Total Interest Earned:</b>	\$0.00					
<b>Total Balance:</b>	\$0.00														

**Methods Used For Reporting Market Values**

Certificates of Deposits:	Face Value Plus Accrued Interest
Securities/Direct Government Obligations:	Market Value Quoted by the Seller of the Security and Confirmed in Writing
Public Fund Investment Pool/MM Accounts:	Balance = Book Value = Current Market

City of Montgomery  
**Summary of Certificates of Deposit with Money Market**  
 04/01/2017 - 06/30/2017

Financial Institution	Investment Number	Issue Date	Maturity Date	Beginning Balance	Principal From Cash	Principal From Investment	Principal Withdrawn	Principal Reinvested	Ending Balance	Interest Rate	Beg. Acc. Interest	Interest Earned	Interest Reinvested	Interest Withdrawn	Accrued Interest
<b>Fund: Hotel Occupancy Tax</b>															
<b>Totals for Hotel Occupancy Tax Fund:</b>				0.00	0.00	0.00	0.00	0.00	0.00	N/A	0.00	0.00	0.00	0.00	\$0.00
<b>Beginning Balance:</b>		\$0.00						<b>Interest Earned:</b>		\$0.00					
<b>Plus Principal From Cash:</b>		\$0.00						<b>Less Beg Accrued Interest:</b>		\$0.00					
<b>Less Principal Withdrawn:</b>		\$0.00						<b>Plus End Accrued Interest:</b>		\$0.00					
<b>Plus Interest Reinvested:</b>		\$0.00						<b>Fixed Interest Earned:</b>		\$0.00					
<b>Fixed Balance:</b>		\$0.00						<b>MM Interest Earned:</b>		\$0.00					
<b>MM Balance:</b>		\$0.00						<b>Total Interest Earned:</b>		\$0.00					
<b>Total Balance:</b>		\$0.00													

**Methods Used For Reporting Market Values**

Certificates of Deposits:	Face Value Plus Accrued Interest
Securities/Direct Government Obligations:	Market Value Quoted by the Seller of the Security and Confirmed in Writing
Public Fund Investment Pool/MM Accounts:	Balance = Book Value = Current Market

City of Montgomery  
**Summary of Certificates of Deposit with Money Market**  
 04/01/2017 - 06/30/2017

Financial Institution	Investment Number	Issue Date	Maturity Date	Beginning Balance	Principal From Cash	Principal From Investment	Principal Withdrawn	Principal Reinvested	Ending Balance	Interest Rate	Beg. Acc. Interest	Interest Earned	Interest Reinvested	Interest Withdrawn	Accrued Interest
<b>Fund: MEDC</b>															
<b>Certificates of Deposit</b>															
ALLEGIANCE BANK	XXXX2047	02/20/17	05/20/17	100,000.00	0.00	0.00	0.00	100,000.00	0.00	0.45%	49.32	109.76	0.00	109.76	0.00
	Rolled over FROM CD XXXX06840														
ALLEGIANCE BANK	XXXX2047	05/21/17	12/17/17	0.00	0.00	100,000.00	0.00	0.00	100,000.00	0.55%	0.00	0.00	0.00	0.00	60.27
ICON BANK	XXXX7731	01/27/17	01/27/18	150,000.00	0.00	0.00	0.00	0.00	150,000.00	0.90%	236.71	0.00	0.00	0.00	569.59
	FROM CHECKING														
<b>Totals for MEDC Fund:</b>				250,000.00	0.00	100,000.00	0.00	100,000.00	250,000.00	N/A	286.03	109.76	0.00	109.76	\$629.86

<b>Beginning Balance:</b>	\$250,000.00	<b>Interest Earned:</b>	\$109.76
<b>Plus Principal From Cash:</b>	\$0.00	<b>Less Beg Accrued Interest:</b>	\$286.03
<b>Less Principal Withdrawn:</b>	\$0.00	<b>Plus End Accrued Interest:</b>	\$629.86
<b>Plus Interest Reinvested:</b>	\$0.00	<b>Fixed Interest Earned:</b>	\$453.59
<b>Fixed Balance:</b>	\$250,000.00	<b>MM Interest Earned:</b>	\$460.26
<b>MM Balance:</b>	\$234,745.07	<b>Total Interest Earned:</b>	\$913.85
<b>Total Balance:</b>	\$484,745.07		

**Methods Used For Reporting Market Values**

Certificates of Deposits:	Face Value Plus Accrued Interest
Securities/Direct Government Obligations:	Market Value Quoted by the Seller of the Security and Confirmed in Writing
Public Fund Investment Pool/AM Accounts:	Balance = Book Value = Current Market

City of Montgomery  
**Summary of Certificates of Deposit with Money Market**  
 04/01/2017 - 06/30/2017

Financial Institution	Investment Number	Issue Date	Maturity Date	Beginning Balance	Principal From Cash	Principal From Investment	Principal Withdrawn	Principal Reinvested	Ending Balance	Interest Rate	Beg. Acc. Interest	Interest Earned	Interest Reinvested	Interest Withdrawn	Accrued Interest
<b>Fund: Policy Asset Forfeiture</b>															
<b>Totals for Policy Asset Forfeiture Fund:</b>				0.00	0.00	0.00	0.00	0.00	0.00	N/A	0.00	0.00	0.00	0.00	\$0.00
<b>Beginning Balance:</b>	\$0.00											<b>Interest Earned:</b>	\$0.00		
<b>Plus Principal From Cash:</b>	\$0.00											<b>Less Beg Accrued Interest:</b>	\$0.00		
<b>Less Principal Withdrawn:</b>	\$0.00											<b>Plus End Accrued Interest:</b>	\$0.00		
<b>Plus Interest Reinvested:</b>	\$0.00											<b>Fixed Interest Earned:</b>	\$0.00		
<b>Fixed Balance:</b>	\$0.00											<b>MM Interest Earned:</b>	\$0.00		
<b>MM Balance:</b>	\$0.00											<b>Total Interest Earned:</b>	\$0.00		
<b>Total Balance:</b>	\$0.00														

**Methods Used For Reporting Market Values**

Certificates of Deposits:	Face Value Plus Accrued Interest
Securities/Direct Government Obligations:	Market Value Quoted by the Seller of the Security and Confirmed in Writing
Public Fund Investment Pool/MM Accounts:	Balance = Book Value = Current Market

City of Montgomery  
**Summary of Certificates of Deposit with Money Market**  
 04/01/2017 - 06/30/2017

Financial Institution	Investment Number	Issue Date	Maturity Date	Beginning Balance	Principal From Cash	Principal From Investment	Principal Withdrawn	Principal Reinvested	Ending Balance	Interest Rate	Beg. Acc. Interest	Interest Earned	Interest Reinvested	Interest Withdrawn	Accrued Interest
<b>Fund: Utility</b>															
<b>Totals for Utility Fund:</b>				0.00	0.00	0.00	0.00	0.00	0.00	N/A	0.00	0.00	0.00	0.00	\$0.00
<b>Beginning Balance:</b>		\$0.00						<b>Interest Earned:</b>		\$0.00					
<b>Plus Principal From Cash:</b>		\$0.00						<b>Less Beg Accrued Interest:</b>		\$0.00					
<b>Less Principal Withdrawn:</b>		\$0.00						<b>Plus End Accrued Interest:</b>		\$0.00					
<b>Plus Interest Reinvested:</b>		\$0.00						<b>Fixed Interest Earned:</b>		\$0.00					
<b>Fixed Balance:</b>		\$0.00						<b>MM Interest Earned:</b>		\$35.23					
<b>MM Balance:</b>		\$17,943.23						<b>Total Interest Earned:</b>		\$35.23					
<b>Total Balance:</b>		\$17,943.23													
<b>Totals for District:</b>				550,000.00	0.00	400,000.00	0.00	400,000.00	550,000.00	N/A	456.30	422.16	0.00	422.16	\$793.42

City of Montgomery  
**Detail of Pledged Securities**  
 04/01/2017 - 06/30/2017

Financial Institution: FIRST FINANCIAL BANK																	
Security: FHLMC		Par Value:		300,000.00		Maturity Date:		09/01/2018		Pledged:		07/27/2015		Released:		Amount Released:	
CUSIP: 346908H1Z2		Date		Value													
		04/30/2017		301,945.95													
		05/31/2017		301,824.32													
		06/30/2017		301,702.70													
Security: FHLMC		Par Value:		300,000.00		Maturity Date:		04/01/2020		Pledged:		07/27/2015		Released:		Amount Released:	
CUSIP: 414199NN5		Date		Value													
		04/30/2017		300,838.13													
		05/31/2017		300,814.18													
		06/30/2017		300,790.23													

**Methods Used For Reporting Market Values**

Certificates of Deposits:	Face Value Plus Accrued Interest
Securities/Direct Government Obligations:	Market Value Quoted by the Seller of the Security and Confirmed in Writing
Public Fund Investment Pool/MM Accounts:	Balance = Book Value = Current Market

City of Montgomery  
**Detail of Pledged Securities**  
 04/01/2017 - 06/30/2017

Financial Institution: FIRST FINANCIAL BANK								
<b>Security:</b> FHLMC <b>CUSIP:</b> 66748PHH8	<b>Par Value:</b>	555,000.00	<b>Maturity Date:</b>	10/01/2025	<b>Pledged:</b>	09/10/2015	<b>Released:</b>	<b>Amount Released:</b>
	<b>Date</b>	<b>Value</b>						
	04/30/2017	560,655.79						
	05/31/2017	560,460.76						
	06/30/2017	560,265.73						
<b>Security:</b> FHLMC <b>CUSIP:</b> 967791AS3	<b>Par Value:</b>	330,000.00	<b>Maturity Date:</b>	02/15/2027	<b>Pledged:</b>	02/06/2017	<b>Released:</b>	<b>Amount Released:</b>
	<b>Date</b>	<b>Value</b>						
	04/30/2017	326,213.10						
	05/31/2017	326,389.51						
	06/30/2017	326,565.91						
<b>Security:</b> HARRIS CNTY MUN UTIL <b>CUSIP:</b> 41421AFHJ4	<b>Par Value:</b>	250,000.00	<b>Maturity Date:</b>	10/01/2018	<b>Pledged:</b>	08/12/2014	<b>Released:</b>	<b>Amount Released:</b>
	<b>Date</b>	<b>Value</b>						
	04/30/2017	251,721.25						
	05/31/2017	251,620.00						
	06/30/2017	251,518.75						
<b>Security:</b> Red Oak Tex Indpt SD Go Q <b>CUSIP:</b> 756835QS6	<b>Par Value:</b>	430,000.00	<b>Maturity Date:</b>	02/15/2020	<b>Pledged:</b>	02/01/2015	<b>Released:</b>	<b>Amount Released:</b>
	<b>Date</b>	<b>Value</b>						
	04/30/2017	435,189.09						
	05/31/2017	435,034.04						
	06/30/2017	434,878.99						

**Methods Used For Reporting Market Values**

Certificates of Deposits:	Face Value Plus Accrued Interest
Securities/Direct Government Obligations:	Market Value Quoted by the Seller of the Security and Confirmed in Writing
Public Fund Investment Pool/MM Accounts:	Balance = Book Value = Current Market

<b>Meeting Date: August 22, 2017</b>	<b>Budgeted Amount:</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates City Administrator</b>	<b>Exhibits:</b>
<b>Date Prepared: August 18, 2017</b>	

**Subject**

This is to select an Administrator for the General Land Office grant.

**Description**

This 2.2 million dollar grant was made available by Montgomery County approving the Method of Distribution that set aside funds for the city that now have to be applied for from the GLO by the city.

A certified Administrator is required by and paid for by the grant. The Administrator also prepares the application.

The Review Committee of Rebecca Huss, T.J. Wilkerson, Susan Hensley and I interviewed Grant Works and Public Management. The unanimous recommendation is to select Grant Works to be the Administrator.

The reason for the recommendation is that Grant Works has successfully administered many GLO grants and because they alerted the City to the possibility of the grant originally and aided the city during the Method of Distribution process – in part resulting in the large amount of the grant.

**Recommendation**

Motion to select Grant works as the Administrator of the GLO grant.



Montgomery City Council  
**AGENDA REPORT**

<b>Approved By</b>		
City Administrator	Jack Yates	Date: August 18, 2017

Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: August 22, 2017</b>	<b>Budgeted Amount:</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates City Administrator</b>	<b>Exhibits:</b>
<b>Date Prepared: August 18, 2017</b>	

**Subject**

This is to select an Engineer for the General Land Office grant.

**Description**

This 2.2 million dollar grant was made available by Montgomery County approving the Method of Distribution that set aside funds for the city that now have to be applied for from the GLO by the city.

An Engineer is required by and paid for by the grant. The Administrator also prepares the application.

The Review Committee of Rebecca Huss, T.J. Wilkerson, Susan Hensley and I interviewed Grant Works and Public Management. The unanimous recommendation is to select Jones and Carter to be the Engineer.

The reason for the recommendation is that Jones and Carter has successfully administered many GLO grants and because of their familiarity with the GLO project in mind.

**Recommendation**

Motion to select Jones and Carter as the Engineer of the GLO grant.

Montgomery City Council  
**AGENDA REPORT**

<b>Approved By</b>		
City Administrator	Jack Yates	Date: August 18, 2017

Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: August 22, 2017</b>	<b>Budgeted Amount:</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates City Administrator</b>	<b>Exhibits:</b> Draft Resolution, Letter from State Rep. Metcalf regarding project, Messages received by e-mail from interested parties.
<b>Date Prepared: August 18, 2017</b>	

### **Subject**

This is to consider delaying the TxDOT FM 149 project until there is adequate communication with adjacent interested parties.

### **Description**

This Resolution describes the request of the City to temporarily delay the FM 149 project and to immediately provide more communication has been held with interested parties, requesting right and left-hand turn lanes be part of a longer-range plan, to have as little change as is possible regarding vehicle parking between Clepper Street and Caroline Street, that the City staff is directed to work and coordinate with the Texas Department of Transportation staff and individual interested property owners and business owners to complete individualized discussions regarding the project and to advise the Texas Department of Transportation of City decisions regarding timely and final construction decisions within the City.

An alternative has been proposed, placing a time limit on the delay of the project until September 30, 2017.

To cover a few points:

The city staff, nor the City Council has ever seen the finished or draft set of plans, the closest being the presentation to the public on August 9<sup>th</sup>.

My suggestion is that through a series of meetings with TxDOT designers, individual meetings with myself and the property and business owners throughout

Montgomery City Council  
**AGENDA REPORT**

the project area that most of the concerns can be either worked out or made as good as possible and still get the project built. I realize that this is speculation but I am confident that the project can be improved for both businesses in the downtown area and still get a good project for the city to benefit the greater good.

As to the September 30<sup>th</sup> deadline, as a practical matter, would only mean that the availability of TxDOT would have to happen. Otherwise the planning and decision making could possibly happen in that short of a time frame. If it were October 30<sup>th</sup>, that would help to provide enough time, while still providing a definite timeline for completing the discussions and planning.

**Recommendation**

Motion to approve the Resolution with or without the deadline of September 30, 2017.

**Approved By**

City Administrator

Jack Yates

Date: August 18, 2017

## RESOLUTION \_\_\_\_\_

### A RESOLUTION REGARDING PLANNING FOR FM 149 TEXAS DEPARTMENT OF TRANSPORTATION PROJECT IN THE CITY OF MONTGOMERY, TEXAS

WHEREAS, the FM 149 Project is very much anticipated for the potential improvements in traffic flow and aesthetics planned for the City of Montgomery, and wants the project to continue as soon as possible, and

WHEREAS, the City Council believes that inadequate coordination and consultation with the City, property owners, and business owners have resulted in a project that does not meet the city at large interests and does not achieve the anticipated results of the proposed project desired by the City, and

WHEREAS, there has been only one public informational meeting, it is the City's opinion, property and business owners directly impacted by this project could have been given better notification. Specifically those individuals in the College Street to State Highway 105 area, and city officials were offered limited consultation, notification, and opportunity to participate in the process or given occasion for individual discussions about the proposed project with the individual property owners and business owners that could improve the overall effectiveness and advancement of this project for the City and the Texas Department of Transportation, and

WHEREAS, public hearings were not conducted on the matter with clear notice from the Texas Department of Transportation to City officials, landowners and business owners as to the content and subsequent decisions that would be made from such meetings, and

WHEREAS, the Texas Department of Transportation is under the impression that no objections to the project were submitted in a timely fashion, which is not true in several documented cases, and

WHEREAS, there has been no public meeting with the property owners and residents of the project's north portion from FM 1097 to Clepper Street, and those persons would be well served to have an opportunity to give their input regarding the project, and

WHEREAS, the planned improvements do not include planning for either left or right hand turning lanes at FM 149 and SH 105 intersection improvements identified in a recently completed City Mobility Study jointly funded by the City and Montgomery County Precincts One and Two. These improvements are vital to the efficient traffic flow and functioning of the intersection of two state highways. The documentation of 6,834 vehicles on the north side of the intersection, 6,881 vehicles on the south side of the intersection, 16,742 vehicles on the east side of the intersection, and 14,994 vehicles on the west side of the intersection lends quantitative weight to the assertion that the efficient handling of traffic through this intersection should be prioritized. Under the current design these intersection improvements are not feasible, and

WHEREAS, Montgomery is unique in that a state highway runs directly through its designated historic business district and the solutions to address the challenges need to be equally unique and thoughtful while still serving the entire Montgomery community, and

WHEREAS, there is a need to recognize that the distinctive character of the small businesses which populate Montgomery require specific attention be paid to decisions that negatively impact their retail traffic and sales and that Montgomery lacks sufficient adjacent or offsetting parking to compensate for lost spaces, and

WHEREAS, there needs to be planning with the cooperation of the City staff as well as property and business owners regarding the continuation of business during construction to alleviate some of the concerns business owners' may have regarding the construction period, and

WHEREAS, Montgomery has neither experienced safety issues that would necessitate drastic action to protect pedestrians and motorists nor serious enough drainage issues on TX-149 through Historic Montgomery to cause such drastic design resolution, and

WHEREAS, the City and the Montgomery community appreciates the Texas Department of Transportation's meeting at the Community Center on August 9th and particularly the participation of Adam Galland, Area Engineer.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MONTGOMERY, TEXAS:

Section One – That the Texas Department of Transportation immediately suspend its current plans for FM 149 within the City of Montgomery to consider and consult widespread business, property owner, resident, and concerns and to immediately, to not cause a delay in planned funding of the project, work with City staff for the identification and planning of project improvements and to resume the advancement of this project no later than September 30, 2017.

Section Two – That the Texas Department of Transportation planning and design staff work closely with the City staff to coordinate individualized planning discussions with interested property owners and business owners to give the opportunity for the best possible safe and proper project to come from this FM 149 project.

Section Three – The Texas Department of Transportation is requested to include in their planning of FM 149 improvements the addition of right and or left-hand turn lanes at FM 149 and State Highway 105, on the north and south sides of State Highway 105, even if allowing for such improvements cause a reduction of sidewalk and landscaping improvements currently planned for FM 149.

Section Four – The Texas Department of Transportation is requested to have as little change as is possible regarding vehicle parking between Clepper Street and Caroline Street on FM 149.

Section Five --That the City staff is directed to work and coordinate with the Texas Department of Transportation staff and individual interested property owners and business owners to complete individualized discussions regarding the project and to advise the Texas Department of

Transportation of City decisions regarding timely and final construction decisions by September 30, 2017 within the City.

PASSED AND APPROVED this 22<sup>nd</sup> day of August 2017.

---

Mayor Kirk Jones

ATTEST:

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City Secretary Susan Hensley





STATE OF TEXAS  
HOUSE OF REPRESENTATIVES

**WILL METCALF**

*District 16*

August 15, 2017

Adam Galland, P.E.  
901 N. FM 3083 East  
Conroe, TX 77303

Dear Mr. Galland,

I am writing you to request that the current plans to expand FM 149 in Montgomery be put on hold until further discussion with stakeholders takes place.

As it currently stands, the project will economically devastate the small businesses that are the heart of the historic downtown district of Montgomery. Many of the property owners have expressed fear that the construction of the project will close down their business, as well as eliminate access to parking on private property once the project is complete. It seems as though many of the property owners were not properly notified of the project plans until the plans were already created. I am asking TXDot to reconsider these plans until you can execute a plan that will have as few disturbances as possible for these businesses and residents on the construction of FM 149.

I appreciate your consideration of this matter. Please do not hesitate to contact me if I can provide any assistance to you regarding this request.

Sincerely,

A handwritten signature in black ink, appearing to read "Will Metcalf", with a long horizontal flourish extending to the right.

State Representative Will Metcalf  
House District 16

CC: The City of Montgomery City Council

I was among several business owners who attended a special informational get-together at the Old Community Center a couple nights ago. It was so disappointing to learn that "final" plans were under way to update the Historical District and its main thoroughfare, Hwy 149, as presented. We all were in agreement of the following:

- Montgomery appreciates the Texas Department of Transportation's meeting at the Community Center on August 9th and particularly the participation of Adam Galland, Area Engineer
  - not all landowners received notification of the project and request for comments
  - TxDOT is under the impression that no objections to the project were submitted in a timely fashion, which is not true in several, documented cases
  - tenants/business owners, who are not landowners, who will be negatively impacted by the TxDOT project were not consulted, notified, or given the opportunity to participate in the process
  - improvements do not include the 149/105 failing intersection improvements identified in the Jones/Carter mobility study
  - recognizing that the unique character of the small businesses that populate Montgomery requires that particular attention be paid to decisions that negatively impact their retail traffic and sales
  - Montgomery does not have adjacent or offsetting parking to compensate for lost spaces
  - Montgomery is unique in that a state highway runs directly through its historic business district and the solutions to address the challenges need to be equally unique and thoughtful
  - Montgomery has not experienced a problem with safety that would necessitate drastic action to protect pedestrians and motorists
- Drainage on TX-149 through Historic Montgomery has not been a concern to the city  
Any action that can be taken to be sure "businesses" will not succumb to a slowdown in business or loss of business due to these plans to change 149 would be much appreciated. In short, too much beautification is truly not necessary nor are fancy sidewalks ... and we find parallel parking best, as we now have it.

Yours truly,  
SUSAN HALL at Garrett House Antiques

-----  
Hello Jack, this is Cheryl Fox. It was very evident at the meeting with TxDot that a large number of people have not been informed on this project. Since so many stated that they had not received any letters, I am concerned that TxDot has no concern about our town. I know that I am not in that immediate area, but my daughter and grandson has just purchased a home within a block of 149. Also, my concern is, that I really do shop and eat in that area. To me it seems like that area would be really hard to shop/eat at if the plan they have is done. Either during construction or even after. Please have this addressed at the next city council meeting. I really hope the whole town becomes active with this issue, as it will affect all of us. Thank you, Cheryl Fox,  
-----

Kambra Drummond <[rusticcashmeregifts@gmail.com](mailto:rusticcashmeregifts@gmail.com)>

Aug 11  
(3 days ago)

to me

Mr Yates,

I am writing to inform you that after the meeting on Wednesday evening about the proposed construction on 149, I am extremely concerned. The proposed plan is unnecessary and destructive to businesses in the Historic District as it stands. It does not address the true problems, no designated turns lanes in either direction on 149 or the traffic lights being out dated technology.

I am sending a request to you, the mayor and all members of city council to put a resolution on the agenda for the August 22 meeting. I request that this resolution specifically asks TxDot to put it's project for downtown Montgomery on hold, pending the outcome of comprehensive consultation with the city, residents, landowners, and business owners. I make this request because none of us were consulted or given the opportunity to participate in the process.

---

## 149TxDOT project

Inbox x:



Mary Kaough

to me

I attended the meeting Tuesday, August 9, 2017 at the Old Montgomery Community Center regarding the TxDot 149 renovations. As a business owner in the Downtown Historic District I would be remiss if I didn't express my concerns. Although my business doesn't face FM149 it will be affected by the construction on 149. Having 149 closed and traffic diverted many potential customers traveling on 105 and being made to take the detour will miss the shops all together. Unless the persons are familiar with Montgomery and it's side streets and other routes to the downtown area our business will suffer greatly. We do appreciate the efforts of The Texas Department of Transportation's meeting and Area Engineer Adam Galland's participation there are several items that need to be addressed.

1. Not all landowners received notification of the project and request for comments.
2. TxDot is under the impression that no objections to the project were submitted in a timely fashion, which is not true is several documented cases.
3. **Tenants/business owners, who are not landowners, who will be negatively impacted were not consulted, notified, or given an opportunity to participate in the process.**
4. Improvements do not include the 149/105 failing intersection improvements identified in the Jones/Carter mobility study.
5. Recognizing that the unique character of the small businesses that populate Montgomery requires that particular attention be paid to decisions that negatively impact their retail traffic and sales.
6. Montgomery does not have alternative parking to compensate for the lost spaces.

7. Montgomery is unique in that a state highway runs through its historic district and the solutions
  8. Montgomery has not experienced a problem with safety that would necessitate drastic action to
  9. Drainage along Tx-146 through the historic downtown district has not been a concern to the city
- Any actions that can be taken to be sure business will not succumb to a slowdown in business or to change 149 would be appreciated. Too much beautification is not needed nor do we need fancy sidewalks now is truly best for these businesses.

Sincerely,  
**MARY KAOUGH – Business Owner at Garrett House Antiques**

---

**Donald Duncan**  
to me, john

Mr. Yates,  
TXDOT was talking about Liberty St 30 years ago when I was mayor, it took them this long to get this far in the planning  
A quick fix would be if the City bought the 2 acre  
Berkley property at Clepper and Liberty and built a City parking lot for business owners.

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**Shannan Reid**

MACC Members,

With our community continuing to expand, we sometimes experience growing pains. One of the most recent signs of this is the scheduled expansion of FM 149 through Historic Downtown Montgomery to FM 1097 East, which has been on TxDOT's timetable for many years. As your leader in the business community and your voice in issues such as this, I wanted to take a moment to update you on this project. Although this project has waited in line in TxDOT's queue to begin construction, it has experienced several year-long delays. During this time, the City of Montgomery has been pro-active in reaching out to TxDOT trying to learn the scope and impact of the project. While the project has seen several TxDOT supervisory changes in this process, The City of Montgomery has been unsuccessful in seeing a full proposed set of plans. In addition, The City has requested public hearings from TxDOT to solicit feedback and inform local businesses, but until recently those requests have gone unanswered. Although the City of Montgomery has not seen a finished set of plans, it is our understanding that TxDOT

has plans ready to submit to Austin for approval.

Ultimately it is the responsibility of TxDOT, with the cooperation of the City of Montgomery, to communicate the scope of the project to the community. Therefore, the City of Montgomery is requesting a temporary pause on this project. Although the Chamber is not a player in the negotiations of this project, we are a voice of the business community, therefore, we are also requesting a temporary pause on this project until the proper community feedback can be gathered from the impacted business owners, and TxDOT can better explain their intentions and plans. On Tuesday night, August 22, 2017, City Council will consider a resolution to make this request official, and input from the community is welcome as they deliberate.

The Historic District businesses along the 3-block stretch of FM 149 will be the area feeling the most impact during the construction phase, but the entire Montgomery Area has the potential to benefit from the project, once completed. Many communities in our region have undergone similar projects including Willis, Magnolia, and Tomball. Community developer research suggests that investing in our Historic District this way can lengthen our lifespan and strengthen our Historic District alongside new growth and development at the outskirts of the city (ie the new Kroger Shopping Center.)

The Chamber has not taken a position for or against this project at this time, Instead, MACC supports the decision to ter necessary input needed to ensure the final plans are the best fit for this community as a whole.

Thank you for your time and attention on this important matter.

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Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: August 22, 2017</b>	<b>Budgeted Amount:</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates City Administrator</b>	<b>Exhibits:</b> Ordinance regarding Annual Update to PID for Montgomery Summit Bus Park, Letter from Attorney that worked with Council to establish the PID
<b>Date Prepared: August 18, 2017</b>	

**Subject**

This is the annual (first annual) Assessment Roll setting for the Public Improvement District established by the City Council in 2015.

**Description**

The PID Attorney will present this item.  
This is a required Assessment Roll establishment by the City Council, setting who pays how much to the PID to cover the payback plan established by the Council at the time of approval of the PID.

**Recommendation**


Approve the Ordinance as presented.

**Approved By**

City Administrator	Jack Yates	Date: August 18, 2017
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# MEMORANDUM

**TO:** City Council,  
City of Montgomery, Texas

**FROM:** Timothy G. Green / Mallory Craig 

**DATE:** August 15, 2017

**RE:** City of Montgomery Public Improvement District No. 1 -- Annual Update to Service and Assessment Plan

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Attached is the 2017 Annual Update (the "Update") to the Service and Assessment Plan, adopted by the City of Montgomery (the "City") on March 24, 2015, relating to the City of Montgomery Public Improvement District No. 1 (the "PID"). Pursuant to Section 372.013(b), Texas Local Government Code (the "Act"), the City may update the Service and Assessment Plan each year to reflect (i) monies spent on behalf of the PID, and (ii) the Annual Installment of the Assessments levied by the PID.

The Update reflects that the Assessments have been triggered on 6.1785 acres since the initial adoption of the Service and Assessment Plan. These Assessments will run for 15 years from September 1, 2017.

We are requesting the City Council approve the Update to reflect the Trigger Date of September 1, 2017 on the 6.1785 acres, which would then trigger assessments to be collected on such land totaling \$35,778.47 for 2017.

COATS | ROSE  
A PROFESSIONAL CORPORATION

City council agenda item

Consider adopting An Ordinance Of The City Council Of The City Of Montgomery Accepting And Approving An Annual Update To The Service And Assessment Plan And Assessment Roll For City Of Montgomery Public Improvement District No. 1; Providing For Payment Of The Annual Installment Of The Assessments In Accordance With Chapter 372, Texas Local Government Code, As Amended; And Providing For Severability, And Providing An Effective Date.



MINUTES AND CERTIFICATION FOR ORDINANCE

THE STATE OF TEXAS §
COUNTY OF MONTGOMERY §

I, the undersigned City Secretary of the City of Montgomery, Texas (the "City"), do hereby certify as follows:

- 1. The City Council for the City convened in regular meeting on the 22nd day of August, 2017 in the regular meeting place of the City Council at 101 Old Plantersville Road, Montgomery, Texas, and the roll was called of the duly constituted officials and members of said Council, to wit:

Kirk Jones Mayor
Jon Bickford Councilmember
John Champagne Councilmember
T.J. Wilkerson Councilmember
Rebecca Huss Councilmember
David McCorquodale Councilmember

and all of said persons were present, except \_\_\_\_\_, thus constituting a quorum. Whereupon, among other business, the following was transacted at said meeting:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONTGOMERY ACCEPTING AND APPROVING AN ANNUAL UPDATE TO THE SERVICE AND ASSESSMENT PLAN AND ASSESSMENT ROLL FOR CITY OF MONTGOMERY PUBLIC IMPROVEMENT DISTRICT NO. 1; PROVIDING FOR PAYMENT OF THE ANNUAL INSTALLMENT OF THE ASSESSMENTS IN ACCORDANCE WITH CHAPTER 372, TEXAS LOCAL GOVERNMENT CODE, AS AMENDED; AND PROVIDING FOR SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE

was duly introduced for the consideration of said City Council and read in full. It was then duly moved and seconded that said Ordinance be adopted; and, after due discussion, said motion, carrying with it the adoption of said Ordinance, prevailed and carried by the following vote:

AYES: \_\_\_\_\_
NOES: \_\_\_\_\_
ABSTENTIONS: \_\_\_\_\_

- 2. That a true, full and correct copy of the aforesaid Ordinance adopted at the meeting described in the above and foregoing paragraph is attached to and follows this certificate; that said Ordinance has been duly recorded in said City Council's minutes of said meeting pertaining to the adoption of said Ordinance; that the above and foregoing paragraph is a true, full and correct excerpt from said City Council's minutes of said meeting pertaining to the adoption of said Ordinance; that the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of said City Council as indicated therein; that each of the officers and members of said City Council was duly and sufficiently notified officially and personally, in advance, of the date, hour, place and purpose of the aforesaid meeting, and that said Ordinance would be introduced and considered for adoption at said meeting; and each of said officers and members consented, in advance, to the holding of said meeting for such purpose; that said meeting was open to the public as required by law; and that public notice of the date, hour, place, and subject of said meeting was given as required by Chapter 551, Texas Government Code.

SIGNED AND SEALED on the 22nd day of August, 2017.

Susan Hensley, City Secretary
Montgomery, Texas

(Seal)

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONTGOMERY ACCEPTING AND APPROVING AN ANNUAL UPDATE TO THE SERVICE AND ASSESSMENT PLAN AND ASSESSMENT ROLL FOR CITY OF MONTGOMERY PUBLIC IMPROVEMENT DISTRICT NO. 1; PROVIDING FOR PAYMENT OF THE ANNUAL INSTALLMENT OF THE ASSESSMENTS IN ACCORDANCE WITH CHAPTER 372, TEXAS LOCAL GOVERNMENT CODE, AS AMENDED; AND PROVIDING FOR SEVERABILILYT, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on September 30, 2014, Resolution No. 2014-2 was adopted by a majority of the members of the governing body of the City of Montgomery (the "Municipality") authorized the creation of City of Montgomery Public Improvement District No. 1 ("P.I.D. No. 1"), a public improvement district established pursuant to the Public Improvement District Act, Chapter 372, Texas Local Government Code, as amended (the "Act"); and in accordance with its finding as to the advisability of improvement projects and services within P.I.D. No. 1; and

WHEREAS, by Resolution No. 2015-03, effectively dated the 24<sup>th</sup> day of February, 2015, the governing body of the Municipality directed that the Proposed Assessment Roll be filed with the Secretary of the governing body of the Municipality for public inspection as required by the Act, directed that a hearing to be held on the 24th day of March, 2015, at 6:00 p.m. at which the governing body of the Municipality would consider approving the Service/Assessment Plan and the Assessment Roll of P.I.D. No. 1, respectively, and assessing assessments payable at the time and at the rate and in the amount proposed in the Service/Assessment Plan against each parcel of property in P.I.D. No. 1, as set forth in the Assessment Roll, and directed the Secretary of the governing body of the Municipality to give notice of the hearing in the manner required by the Act;

WHEREAS, the governing body of the Municipality conducted the hearing at 6:00 p.m. on the 24th day of March, 2015, at which all persons who appeared, or requested to appear, in person or by their attorney, were given the opportunity to contend for or contest the Service/Assessment Plan, the Assessment Roll, and each proposed assessment, and offer testimony pertinent to any issue presented on the amount of the assessment, purpose of the assessment, special benefit of the assessment, and the penalties and interest on annual installments and on delinquent annual installments of the assessment;

WHEREAS, several persons appeared in support of the Service/Assessment Plan, and the levy of assessments as proposed in the Assessment Roll, including a representative of the owner of all the land located within P.I.D. No. 1;

WHEREAS, based on the evidence, information, and testimony provided to the City Council, the City Council found and determined that the Assessed Property would be specially benefited by the public improvement projects approved by the City Council and identified as the "Authorized Improvements" as set forth in the Service and Assessment Plan;

WHEREAS, based on the evidence, information, and testimony provided to the City Council, the City Council found and determined: (i) that the method of apportioning the cost of the Authorized Improvements against the Assessed Property and the real and true owners thereof as set forth in the Service and Assessment Plan is just and equitable; (ii) that such method of apportioning the cost would produce substantial equality considering the benefits to be received by and the burdens imposed on the Assessed Property; and (iii) that the assessments levied and charges declared against the Assessed Property and the real and true owners thereof as set forth in the Service and Assessment Plan are just and equitable; and

WHEREAS, after closing the public hearing on March 24, 2015, and after considering all evidence, information, and testimony provided to the City Council, and taking into consideration the fact that there were no written or oral objections to the proposed assessments, and further taking into consideration that the owners of 100% of the property liable for assessment consented to the proposed assessments, the governing body of the Municipality found and determined that the Service and Assessment Plan should be approved and the assessments should be levied as provided in the Assessment Roll;

WHEREAS, the governing body of the Municipality, after considering all evidence presented at the hearing, both written and documentary, and all written comments and statements filed with the Municipality, passed and adopted Ordinance No. 2015-02 approving the Service and Assessment Plan attached thereto;

WHEREAS, after the adoption of the Service and Assessment Plan, a portion of the property included within the boundaries of P.I.D. No. 1 has been developed and triggered the collection of the first annual installment of the Assessments on 6.1785 acres;

WHEREAS, pursuant to the Act, the Municipality has caused the preparation of an annual update of the Service and Assessment Plan and the Assessment Roll (the "Annual Service Plan") for the purpose of determining the annual budget for improvements and for making updates to the Assessment Roll to reflect the installment of Assessments to be collected for 2017;

WHEREAS, the City has determined that the Annual Service Plan reflects the amount of the Annual Installment of the Assessments, previously levied pursuant to Ordinance No. 2015-02; and

WHEREAS, a written notice of the date, hour, place and subject to this meeting of the City Council was posted at a place convenient to the public for the time required by law preceding this meeting, as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended, and that this meeting has been open to the public as required by law at all times during which this Ordinance and the subject matter hereof has been discussed, considered, and formally acted upon.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MONTGOMERY, TEXAS:

Section 1. Terms.

Terms not otherwise defined herein are defined in the Annual Update to the Service and Assessment Plan attached hereto as Exhibit A (the "Annual Service Plan").

Section 2. Findings.

The findings and determinations set forth in the preambles are hereby incorporated by reference for all purposes. The governing body of the Municipality hereby finds, determines, and ordains, as follows:

(a) The Annual Service Plan should be approved;

(b) The Assessment Roll in the form attached as Appendix C to the Annual Service Plan (the "Assessment Roll") should be approved as the assessment roll for the P.I.D. No. 1 for the 2017 tax year; and

(c) The provisions of the Service and Assessment Plan relating to due and delinquency dates for the Assessments, interest on Annual Installments, interest and penalties on delinquent Assessments and delinquent Annual Installments of the Assessments, and procedures in connection with the imposition and collection of Assessments are now and shall remain in effect and are applicable to the collection of the Annual Installments identified in the Annual Service Plan.

Section 3. Assessment Plan.

The Annual Service Plan is hereby accepted and approved.

Section 4. Assessment Roll.

The Assessment Roll attached to the Annual Service Plan is hereby accepted and approved.

Section 5. Severability.

If any provision, section, subsection, sentence, clause, or phrase of this Ordinance, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void, or invalid, the validity of the remaining portions of this Ordinance or the application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council that no portion hereof, or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality, voidness, or invalidity of any other portion hereof, and all provisions of this Ordinance are declared to be severable for that purpose.

Section 6. Effective Date.

This Ordinance shall take effect and become effective on upon passage and execution hereof.

[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK]

City of Montgomery

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Secretary

**EXHIBIT A**  
**ANNUAL SERVICE PLAN**

**CITY OF MONTGOMERY**  
**PUBLIC IMPROVEMENT DISTRICT NO. 1**  
**SERVICE AND ASSESSMENT PLAN**

*As updated*  
*8-22-2017*

CITY OF MONTGOMERY  
PUBLIC IMPROVEMENT DISTRICT NO. 1

SERVICE AND ASSESSMENT PLAN

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Section I  
PLAN DESCRIPTION AND DEFINED TERMS

A. Introduction

On September 30, 2014, the City of Montgomery City Council passed Resolution No. 2014-2 approving and authorizing the creation of City of Montgomery Public Improvement District No. 1 ("PID No. 1") to finance the costs of certain public improvements for the benefit of property in PID No. 1, all of which is located within the corporate limits of the City of Montgomery. This Service and Assessment Plan addresses the improvements to be provided for PID No. 1.

Chapter 372 of the Texas Local Government Code, "the Public Improvement Assessment Act" (as amended, the "PID Act"), governs the creation and operation of public improvement districts within the State of Texas. This Service and Assessment Plan has been prepared pursuant to Sections 372.013, 372.014, 372.015 and 372.016 of the PID Act. According to Section 372.013 of the PID Act, a service plan "must cover a period of at least five years and must also define the annual indebtedness and the projected costs for improvements. The plan shall be reviewed and updated annually for the purpose of determining the annual budget for improvements." The service plan is described in Section IV of this Service and Assessment Plan.

Section 372.014 of the PID Act states that "an assessment plan must be included in the annual service plan." The assessment plan is described in Section V of this Service and Assessment Plan.

Section 372.015 of the PID Act states that "the governing body of the municipality or county shall apportion the cost of an improvement to be assessed against property in an improvement district." The method of assessing the PID Costs and apportionment of such costs to the property in the PID No. 1 are included in Section V of this Service and Assessment Plan.

Section 372.016 of the PID Act states that "after the total cost of an improvement is determined, the governing body of the municipality or county shall prepare a proposed assessment roll. The roll must state the assessment against each parcel of land in the district, as determined by the method of assessment chosen by the municipality or county under this subchapter." The Assessment Roll for PID No. 1 is included as Appendix C of this Service and Assessment Plan. The Assessments as shown on the Assessment Roll are based on the method of assessment and apportionment of costs described in Section V of this Service and Assessment Plan.

Contemporaneously herewith, the City and Developer have entered into that certain Facilities and Creation Cost Reimbursement Agreement, dated March 24, 2015 (the "PID Reimbursement Agreement"). The PID Reimbursement Agreement contains a more detailed description of many of the concepts addressed in this Service and Assessment Plan, therefore, the two documents should be read as a whole in order to have a more complete understanding of the terms addressed in each of the agreements.

B. Definitions Capitalized terms used herein shall have the meanings ascribed to them as follows:

"**Administrator**" means the employee or designee of the City who shall have the responsibilities provided for herein or in any other agreement approved by the City Council relative to PID No. 1.

"**Administrative Expenses**" mean the costs associated with or incident to the administration, organization, maintenance and operation of PID No. 1, including, but not limited to, the costs of: (i) creating and organizing PID No. 1, including conducting hearings, preparing notices and petitions, and all

costs incident thereto, engineering fees, legal fees and consultant fees, and (ii) the annual administrative, organization, maintenance, and operation costs and expenses associated with, or incident and allocable to, the administration, organization, maintenance and operation of PID No. 1 and the Authorized Improvements, including the cost of each Annual Service Update Plan. Amounts collected in conjunction with Annual Installments for Administrative Expenses and not expended for actual Administrative Expenses shall be carried forward and applied to reduce Administrative Expenses in subsequent years to avoid the over-collection of Administrative Expenses.

**"Annual Collection Costs"** mean the following actual or budgeted costs, as applicable, related to the annual collection costs of outstanding Assessments paid in installments, including the costs or anticipated costs of: (i) computing, levying, collecting and transmitting the Assessments (whether by the City, the Administrator or otherwise), (ii) the City and the Administrator in the discharge of their duties relative to PID No. 1, and (iii) the City in any way related to the collection of the Assessments in installments, including, without limitation, the administration of PID No. 1, maintaining the record of installments, payments and reallocations and/or cancellations of Assessments, including, without limitation, any associated legal expenses, the reasonable costs of other consultants and advisors and contingencies for such costs. Annual Collection Costs collected and not expended for actual Annual Collection Costs shall be carried forward and applied to reduce Annual Collection Costs in subsequent years to avoid the over-collection of Annual Collection Costs.

**"Annual Installment"** means, with respect to each Parcel, each annual payment of the Assessment, as shown on the Assessment Roll attached hereto as Appendix C or an Annual Service Plan Update, and calculated as provided in Section VI of this Service and Assessment Plan.

**"Annual Service Plan Update"** has the meaning set forth in the first paragraph of Section IV of this Service and Assessment Plan.

**"Assessed Property"** means the property on which Assessments have been imposed as shown in the Assessment Roll, as the Assessment Roll is updated each year by the Annual Service Plan Update. Assessed Property includes Parcels within PID No. 1 other than Non-Benefited Property.

**"Assessment"** means the assessment levied against Parcels within PID No. 1 imposed pursuant to the Assessment Ordinance and the provisions herein as shown on the Assessment Roll, subject to reallocation upon the subdivision of such Parcel or reduction according to the provisions herein and the PID Act. The Assessment for a Parcel consists of the Annual Installments to be collected in all years and includes the Assessments, interest on the Assessments, and Collection Costs pertaining to the Assessment.

**"Assessment Ordinance"** means the ordinance approved by the City Council to approve the imposition of the Assessments.

**"Assessment Revenues"** mean the revenues actually received by the City from Assessments.

**"Assessment Roll"** means the document included in this Service and Assessment Plan as Appendix C, as updated, modified or amended from time to time in accordance with the procedures set forth herein and in the PID Act.

**"Authorized Improvements"** mean those public improvements described in Appendix B of this Service and Assessment Plan and Section 372.003 of the PID Act which are constructed pursuant to the PID Reimbursement Agreement, which are to be undertaken for the benefit of property in PID No. 1.

**"Authorized Improvement Costs"** mean the actual or budgeted costs, as applicable, of all or any portion of the Authorized Improvements, as shown in Appendix B.

**"Benefited Property"** means property within PID No. 1 that receives a benefit from the Authorized Improvements, which consists of all Parcels within PID No. 1 other than Non-Benefited Property. Benefited Property is identified on the map of PID No. 1 included in Appendix A, with a list of Parcels of Benefited Property included in Appendix C.

**"City"** means the City of Montgomery, Texas.

**"City Council"** means the duly elected governing body of the City.

**"Delinquent Collection Costs"** mean interest, penalties and expenses incurred or imposed with respect to any delinquent Annual Installments of an Assessment in accordance with §372.018(b) of the PID Act and the costs related to pursuing collection of a delinquent Assessment and foreclosing the lien against the Assessed Property, including attorneys' fees.

**"Developer"** means collectively, Ogorchock Investments, L.P., a Texas limited partnership and Ogorchock ATH, LLC .

**"Non-Benefited Property"** means Parcels within the boundaries of PID No. 1 that accrue no special benefit from the Authorized Improvements, including Owner Association Property, Public Property and easements that create an exclusive use for a public utility provider. Property identified as Non-Benefited Property at the time the Assessments (i) are imposed or (ii) are reallocated pursuant to a subdivision of a Parcel is not assessed. Assessed Property converted to Non-Benefited Property, if the Assessments may not be reallocated pursuant to the provisions herein remains subject to the Assessments and requires the Assessments to be prepaid as provided for in Section VI. C. 2.

**"Owner Association Property"** means property within the boundaries of PID No. 1 that is owned by or irrevocably offered for dedication to, whether in fee simple or through an exclusive use easement, a property owners' association.

**"Parcel"** or **"Parcels"** means a parcel or parcels within PID No. 1 identified by either a tax map identification number assigned by the Montgomery County Appraisal District for real property tax purposes or by lot and block number in a final subdivision plat recorded in the real property records of Montgomery County.

**"PID Act"** means Texas Local Government Code Chapter 372, Public Improvement Assessment Act, Subchapter A, Public Improvement Districts, as amended.

**"PID No. 1"** means City of Montgomery Public Improvement District No. 1.

**"PID Costs"** mean the portion of the Authorized Improvement Costs to be funded by PID No. 1 as explained in Section III.

**"Public Property"** means property within the boundaries of PID No. 1 that is owned by or irrevocably offered for dedication to the federal government, the State of Texas, the City, a school district, a public utility provider or any other public agency, whether in fee simple or through an exclusive use easement.

**"Service and Assessment Plan"** means this Service and Assessment Plan prepared for PID No. 1 pursuant to the PID Act.

**"Trigger Date"** means with respect to an unimproved parcel, the date (i) the parcel is final platted, (ii) one or more permanent commercial structures are constructed thereon, and (iii) the city has issued a certificate of occupancy for such completed permanent structure(s); however, such date shall not occur before September 1, 2017.

Section II  
PROPERTY INCLUDED IN THE PID

PID No. 1 is located within the corporate limits of the City of Montgomery, Texas and contains approximately 86.814 acres of land. A map of the property within PID No. 1 is shown on Appendix A to this Service and Assessment Plan. The property within PID No. 1 is proposed to be developed with warehouses or office warehouses.

Table II-A  
Proposed Commercial Development

Description	No. of Platted/Improved Acres
Various Commercial Reserves	72

The current Parcels in PID No. 1 are shown on the Assessment Roll and the map included as Appendix A.

The estimated number of Platted/Improved Acres at the build-out of PID No. 1 is estimated to be as follows:

72 net acres of commercial reserves (excluding road right-of-way).

Section III  
DESCRIPTION OF THE AUTHORIZED IMPROVEMENTS

Section 372.003 of the PID Act defines the improvements that may be undertaken by a municipality or county through the establishment of a public improvement district, as follows:

372.003. Authorized Improvements

- (a) If the governing body of a municipality or county finds that it promotes the interests of the municipality or county, the governing body may undertake an improvement project that confers a special benefit on a definable part of the municipality or county or the municipality's extraterritorial jurisdiction. A project may be undertaken in the municipality or county or the municipality's extraterritorial jurisdiction.
- (b) A public improvement may include:
  - (i) landscaping;
  - (ii) erection of fountains, distinctive lighting, and signs;
  - (iii) acquiring, constructing, improving, widening, narrowing, closing, or rerouting of

sidewalks or of streets, any other roadways, or their rights-of way;

- (iv) construction or improvement of pedestrian malls;
- (v) acquisition and installation of pieces of art;
- (vi) acquisition, construction, or improvement of libraries;
- (vii) acquisition, construction, or improvement of off-street parking facilities;
- (viii) acquisition, construction, improvement, or rerouting of mass transportation facilities;
- (ix) acquisition, construction, or improvement of water, wastewater, or drainage facilities or improvements;
- (x) the establishment or improvement of parks;
- (xi) projects similar to those listed in Subdivisions (i)-(x);
- (xii) acquisition, by purchase or otherwise, of real property in connection with an authorized improvement;
- (xiii) special supplemental services for improvement and promotion of the district, including services relating to advertising, promotion, health and sanitation, water and wastewater, public safety, security, business recruitment, development, recreation, and cultural enhancement; and
- (xiv) payment of expenses incurred in the establishment, administration and operation of the district.

After analyzing the public improvement projects authorized by the PID Act, the City has determined that the Authorized Improvements as described in Appendix B and shown on the diagram included as Appendix C should be undertaken by the City for the benefit of the property within PID No. 1. The estimated Authorized Improvement Costs are shown by Table III-A.

Table III-A  
Estimated Authorized Improvement Costs

Authorized Improvements	Total PID No. 1 Estimated Cost
Improvements	
Roadway improvements	\$2,766,910
Water distribution system improvements	421,150
Storm sewer collection system improvements	132,487
Wastewater collection system improvements	563,752
Engineering, surveying	440,319
Soft costs including city, professional and miscellaneous fees	119,200
FM 1097 widening, striping, TxDot	131,528

General contingency	355,505
Subtotal:	<u>4,930,851</u>
Estimated PID Creation Costs	\$50,000
<b>Total Estimated Authorized Improvement Costs</b>	<b><u>\$4,980,851</u></b>

The costs shown in Table III-A are current estimates and may be revised in Annual Service Plan Updates.

The Authorized Improvements include on-site improvements and limited off-site improvements.

**On-site Improvements**

The on-site roadway improvements include:

Summit Park Drive and other internal streets – The project consists of construction approximately 4,900 linear feet of 24’ wide concrete streets (8” concrete) with 6’ shoulders (6” concrete) on each side within a dedicated street right-of-way inside PID No. 1.

The on-site water distribution system improvements consist of approximately 8,400 linear feet of 12-inch water line within the proposed street right-of-ways and easements within PID No. 1. The water lines will connect to an existing City of Montgomery main along the south side of FM 109.

The on-site storm sewer collection system improvements include

The onsite storm sewer collection systems include approximately 4,900 linear feet of ditch cut in within the proposed street right-of-way inside PID No. 1 to direct flow to the existing creeks within the development.

The on-site wastewater collection system improvements consist of approximately 5,000 linear feet of 8-inch wastewater lines within the proposed street right-of-ways within PID No. 1. A portion of these lines will connect to a proposed lift station using approximately 650’ linear feet of 4” force main to pump the wastewater to a proposed sanitary main. All proposed lines will ultimately connect to an existing main on the south side of FM 1097.

**Off-site Improvements**

The offsite roadway improvements include a portion of FM 1097 being re-stripped for a turn lane to allow safe access into the proposed Summit Park Drive.

Additional details of the Authorized Improvements are shown in Appendix B attached to this Service and Assessment Plan.

Table III-B shows the allocation of the Authorized Improvements costs to PID No. 1.

Table III-B  
Allocation of the Authorized Improvement Costs

Authorized Improvements	Total Estimated Cost	Percentage Allocated	Total PID No. 1 Estimated Cost
Improvements benefiting PID No. 1			
Roadway improvements		100%	\$2,766,910
Water distribution system improvements		100%	421,150
Storm sewer collection system improvements		100%	132,487
Wastewater collection system improvements		100%	563,752
Engineering, surveying		100%	440,319
Soft costs including city, professional and miscellaneous fees		100%	119,200
FM 1097 widening, striping, TxDot		100%	131,528
General contingency		100%	355,505
Subtotal:			4,930,851
 Estimated PID Creation Costs		 100%	 50,000
<b>Total Estimated Authorized Improvement Costs</b>			<b>\$4,980,851</b>

The costs shown in Tables III-A and III-B are estimates and may be revised in Annual Service Plan Updates. The detailed costs of the Authorized Improvements are shown in Appendix B to this Service and Assessment Plan. Savings from one line item may be applied to a cost increase in another line item. These savings may be applied only to increases in costs of the Authorized Improvements.

#### Section IV SERVICE PLAN

##### A. Sources and Uses of Funds

The PID Act requires a service plan to cover a period of at least five years. The service plan is required to define the annual projected costs and indebtedness for the Authorized Improvements undertaken within PID No. 1. As of the date of this Service and Assessment Plan approximately 15% of the Authorized Improvements have been constructed and funded by the Developer. PID No. 1 will not directly fund any of the Authorized Improvements. Instead, in accordance with the PID Reimbursement Agreement the Developer will construct the Authorized Improvements and the City will reimburse the Developer solely from the net proceeds of the Assessments. The plan shall be reviewed and updated annually for the purpose of determining the annual budget for the Authorized Improvements. The annual update to this Service and Assessment Plan is herein referred to as the "Annual Service Plan Update."

Table IV-A shows the sources.

Table IV-A  
Sources and Uses of Funds

Sources of Funds:			
	Reimbursed by the PID	Not Reimbursed by the PID	Total
Funded By Developer:	\$3,000,000	\$1,980,851	\$4,980,851
Uses of Funds:			
Construction Costs:	\$2,950,000	\$1,980,851	
Creation Costs:			
Costs paid by Developer:	\$50,000	\$0	
Total:			\$4,980,851

This sources and uses of funds table is subject to revision and the actual sources and uses of funds for any line item may be different than shown above. The sources and uses of funds shown in Table IV-A shall be updated each year in the Annual Service Plan Update to reflect any budget revisions or actual costs of the Authorized Improvements.

**B. Annual Costs and Indebtedness**

The annual projected costs and annual projected indebtedness is shown by Table IV-B. The annual projected costs and indebtedness is subject to revision and shall be updated each year in the Annual Service Plan Update to reflect any changes in the PID Costs expected for each year and the cumulative amounts owed to the Developer. Notwithstanding the preceding, the Developer shall be reimbursed solely from the net proceeds (after payment of all costs of the City) of the Assessments which will be significantly less than total projected costs of the Authorized Improvements.

Table IV-B  
Annual Projected Costs and Indebtedness

Year	Annual Projected Costs
1	\$2,054,355
2	
3	\$990,964
4	
5	\$1,953,442
Total	\$4,998,761

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Section V  
ASSESSMENT PLAN

A. Introduction

The PID Act requires the City Council to apportion the PID Costs on the basis of special benefits conferred upon the property because of the Authorized Improvements. The PID Act provides that the PID Costs may be assessed: (i) equally per front foot or square foot; (ii) according to the value of the property as determined by the governing body, with or without regard to improvements on the property; or (iii) in any other manner that results in imposing equal shares of the cost on property similarly benefited. The PID Act further provides that the governing body may establish by ordinance or order reasonable classifications and formulas for the apportionment of the cost between the municipality and the area to be assessed and the methods of assessing the special benefits for various classes of improvements. Section V of this Service and Assessment Plan describes the special benefit received by each Parcel of Assessed Property as a result of the Authorized Improvements, provides the basis and justification for the determination that this special benefit exceeds the amount of the Assessments, and establishes the methodology by which the City Council allocates the special benefit of the Authorized Improvements to Parcels in a manner that results in equal shares of the PID Costs being apportioned to Parcels similarly benefited. The determination by the City Council of the assessment methodology set forth below is the result of the discretionary exercise by the City Council of its legislative authority and governmental powers and is conclusive and binding on the Developer and all future owners within the Assessed Property.

B. Special Benefit

Benefited Property receives a benefit from the Authorized Improvements. Among the Benefited Property, the Assessed Property will receive a direct and special benefit from the Authorized Improvements, and this benefit will be equal to or greater than the amount of the Assessments. The Authorized Improvements (more particularly described in line-item format on Appendix B to this Service and Assessment Plan) and the costs incurred in the establishment, administration, and operation of the PID No. 1 shown in Table IV-A are authorized by the Act. These improvements are provided specifically for the benefit of the Assessed Property.

The owners of all of the Assessed Property has acknowledged and agreed to the determinations and findings as to benefits by the City Council in the Service and Assessment Plan and the Assessment Ordinance, specifically including the special benefit conferred on the Assessed Property by the Authorized Improvements, as well as any other terms and provisions within these documents, and has, therefore, consented to the imposition of the Assessments to pay the PID Costs. The owners are acting in their own interests in consenting to this imposition, because the special benefit conferred upon the Assessed Property by the Authorized Improvements exceeds the amount of the Assessments.

The public improvements provide a special benefit to the Assessed Property as a result of the close proximity of these improvements to the Assessed Property and the specific purpose of these improvements of providing infrastructure for the Assessed Property. In other words, the Assessed Property could not be used in the manner proposed without the construction of the

Authorized Improvements. The Authorized Improvements are being provided specifically to meet the needs of the Assessed Property as required for the proposed use of the property.

The Assessments are being levied to provide the Authorized Improvements, which are required for the highest and best use of the Assessed Property (i.e., the use of the property that is most valuable, including any costs associated with that use). Highest and best use can be defined as "the reasonably probable and legal use of property, which is physically possible, appropriately supported, financially feasible, and that results in the highest value." (*Dictionary of Real Estate Appraisal, Third Edition.*) The Authorized Improvements are expected to be required for the proposed use of the Assessed Property to be physically possible, appropriately supported, financially feasible, and maximally productive.

The Developer has evaluated the potential use of the property and has determined that the highest and best use of the property is the use intended and the legal use for the property as described in Section II of this Service and Assessment Plan. The use of the Assessed Property as described herein will require the construction of the Authorized Improvements.

Funding of the PID Costs by the Developer and reimbursement of the Developer by PID No. 1 is determined to be the most beneficial means of providing for the Authorized Improvements. Since the Authorized Improvements are required for the highest and best use of the Assessed Property, and PID No. 1 provides the most beneficial means of providing the Authorized Improvements, the Assessments result in a special benefit to the Assessed Property, and this special benefit exceeds the amount of the Assessments. This conclusion is based on and supported by the evidence, information, and testimony provided to the City Council.

In summary, the Assessments result in a special benefit to the Assessed Property for the following reasons:

1. The Authorized Improvements are being provided specifically for the use of the Assessed Property, are necessary for the proposed best use of the property and provide a special benefit to the Assessed Property as a result;
2. The Developer has consented to the imposition of the Assessments for the purpose of providing the Authorized Improvements and the Developer is acting in its interest by consenting to this imposition;
3. The Authorized Improvements are required for the highest and best use of the property;
4. The highest and best use of the Assessed Property is the use of the Assessed Property that is most valuable (including any costs associated with the use of the Assessed Property);
5. Financing of the PID Costs by PID No. 1 is determined to be the most beneficial means of providing for the Authorized Improvements; and,
6. As a result, the special benefits to the Assessed Property from the Authorized Improvements will be equal to or greater than the Assessments.

C. Assessment Methodology

1. The PID Costs may be assessed by the City Council against the Assessed Property so long as the special benefit conferred upon the Assessed Property by the Authorized Improvements equals or exceeds the Assessments. The PID Costs may be assessed using any methodology that results in the imposition of equal shares of the PID Costs on Assessed Property similarly benefited.
2. For purposes of this Service and Assessment Plan, the City Council has determined that the PID Costs shall be allocated to the Assessed Property equally on the basis of \$41,666.66 per acre of platted acreage that encompasses a completed permanent structure for which the City has issued a Certificate of Occupancy and that such method of allocation will result in the imposition of equal shares of the PID Costs to Parcels similarly benefited.
3. Having taken into consideration the matters described above, the City Council has determined that allocating the PID Costs among Parcels based on improved acreage containing a completed permanent structure for which the City has issued a certificate of occupancy. Accordingly, Assessments are allocated to each Parcel of Assessed Property on the basis of it being fully developed, a final plot has been recorded, commercial structure(s) have been completed and a certificate of occupancy has been issued.
4. The following table (Table V-A) shows the calculation of the Assessment per acre. There are a total of 72 acres expected to be developed and improved on the Assessed Property. The total Assessments, which represent the aggregate sum of the total Annual Installments, are equal to \$3,000,000 as shown in Table IV-C. As a result the Assessment per acre is \$41,666.66 as shown in Table V-A below.

TABLE V-A

Assessment per Improved Acre

<u>Description</u>	<u>Assessments</u>
Total Amount	\$3,000,000.00
Estimated total acreage	72
Assessment per acre	\$41,666.66

Table V-B in the following page shows the estimated Annual Installment per acre from the Trigger Date through the fifteen (15) year amortization of the Assessment.

**TABLE V-B**  
**Annual Installment per Improved Acre from Trigger Date\***

Year	Principal	Interest	Total Payment	Plus Administrative Expenses **
1	1,790.12	2,500.00	4,290.12	\$50.00
2	1,897.52	2,392.59	4,290.12	
3	2,011.37	2,278.74	4,290.12	
4	2,132.06	2,158.06	4,290.12	
5	2,259.98	2,030.14	4,290.12	
6	2,395.58	1,894.54	4,290.12	
7	2,539.31	1,750.80	4,290.12	
8	2,691.67	1,598.44	4,290.12	
9	2,853.17	1,436.94	4,290.12	
10	3,024.36	1,265.75	4,290.12	
11	3,205.82	1,084.29	4,290.12	
12	3,398.17	891.94	4,290.12	
13	3,602.06	688.05	4,290.12	
14	3,818.19	471.93	4,290.12	
15	4,047.28	242.84	4,290.12	
<b>Total</b>	<b>41,666.66</b>	<b>22,685.05</b>	<b>64,351.80</b>	

\* The Assessment shall run from the Trigger Date and shall be amortized over fifteen annual payments including principal and interest at 6% per annum. In addition, each year the City shall charge an Administrative Expense of \$50.00 per Parcel of Assessed Property to reimburse the City for its Administrative Expenses. In the event such fee for Administrative Expense is not sufficient to reimburse the City for its Administrative Expenses, the City shall deduct such expenses from the monies otherwise to be paid to Developer. The first year of the Assessment shall be levied in 2017, and shall be included in the 2017 tax bills.

\*\* To be determined based on number of Parcels included as Assessed Property.

Section VI  
TERMS OF THE ASSESSMENTS

A. Amount of Assessments

The Assessment for each Parcel is shown on the Assessment Roll, and no Assessment shall be changed except as authorized by this Service and Assessment Plan (including the Annual Service Plan Updates) and the PID Act. The Assessments shall not exceed the amount required to repay the Developer including interest and Collection Costs.

B. Reallocation of Assessments

1. Subdivision

Upon the subdivision of any Parcel, the Assessment for the Parcel prior to the subdivision shall be reallocated among the new subdivided Parcels according to the following formula:

$$A = B \times (C \pm D)$$

Where the terms have the following meanings:

A = the Assessment for each new subdivided Parcel

B = the Assessment for the Parcel prior to subdivision

C = the estimated number of units to be built on each newly subdivided Parcel

D = the sum of the estimated number of units to be built on all of the new subdivided Parcels

The calculation of the estimated number of units to be built on a Parcel shall be performed by the Administrator and confirmed by the City Council based on the information available regarding the use of the Parcel. The estimate as confirmed shall be conclusive. The number of units to be built on a Parcel may be estimated by net land area and reasonable density ratios.

The sum of the Assessments for all newly subdivided Parcels shall equal the Assessment for the Parcel prior to subdivision. The calculation shall be made separately for each newly subdivided Parcel. The reallocation of an Assessment for a Parcel may not exceed the Assessment prior to the reallocation and to the extent the reallocation would exceed such amount, it shall be prepaid by such amount by the party requesting the subdivision of the Parcels. Any reallocation pursuant to this section shall be reflected in an Annual Service Plan Update approved by the City Council.

2. Consolidation

Upon the consolidation of two or more Parcels, the Assessment for the consolidated Parcel shall be the sum of the Assessments for the Parcels prior to consolidation. The reallocation of an Assessment for a Parcel may not exceed the Assessment prior to the reallocation and to the extent the reallocation would exceed such amount, it shall be prepaid by such amount by the party requesting the consolidation of the Parcels. Reallocation pursuant to this section shall be reflected in an Annual Service Plan Update approved by the City Council.

C. Mandatory Prepayment of Assessments

1. If at any time the Assessment on a Parcel exceeds the Maximum Assessment per Commercial Unit calculated for the Parcel as a result of any reallocation of an Assessment authorized by this Service and Assessment Plan and initiated by the owner of the Parcel, then such owner shall pay to the City prior to the recordation of the document subdividing the Parcel the amount calculated by the Administrator by which the Assessment for the Parcel exceeds the Maximum Assessment per Commercial Unit for the Parcel. The City shall not approve the recordation of a plat or other document subdividing a Parcel without a letter from the Administrator either (a) confirming that the Assessment for any new Parcel created by the subdivision will not exceed the Maximum Assessment per Unit for each Parcel, or (b) confirming the payment of the Assessments, plus all Prepayment Costs, as provided for herein.
2. If a Parcel subject to Assessments is transferred to a party that is exempt from the payment of the Assessment under applicable law, or if an owner causes a Parcel subject to Assessments to become Non-Benefited Property, the owner of such Parcel shall pay to the City the full amount of the Assessment on such Parcel, prior to any such transfer or act.
3. The payments required above shall be treated the same as any Assessment that is due and owing under the Act, the Assessment Ordinance, and this Service and Assessment Plan, including the same lien priority, penalties, procedures, and foreclosure specified by the Act.

D. Reduction of Assessments

1. If after all Authorized Improvements have been completed, the total Authorized Improvement Costs is less than the total Assessments, then the Assessments and Annual Installments for each Parcel shall be reduced by an equal percentage such that the sum of the resulting reduced Assessments and Annual Installments for all Parcels equals the amount required to repay the Authorized Improvement Costs and interest owed thereon, and Collection Costs. The Assessment for each Parcel shall be reduced by an equal percentage such that the sum of the resulting reduced monies owed Developer is equal to the outstanding principal amount of the Assessments.
2. If all the Authorized Improvements are not undertaken, resulting in the total amount owed Developer being less than the total amount of Assessments, then the Assessments and Annual Installments for each Parcel shall be appropriately reduced by the City Council to reflect only the amounts required to repay Developer, including interest and Collection Costs. The City Council may reduce the Assessments and the Annual Installments for each Parcel (i) in an amount that represents the Authorized Improvements provided for each Parcel, or (ii) by an equal percentage, if determined by the City Council to be the most fair and practical means of reducing the Assessments for each Parcel, such that the sum of the resulting reduced Assessments equals the amount required to repay the Developer, including interest and Collection Costs. The Assessment for each Parcel shall be reduced pro rata to the reduction in the Assessments for each Parcel such that the sum of the resulting reduced Assessments is equal to the outstanding principal amount owed Developer.

E. Payment of Assessments

1. Payment in Full

- (a) The Assessment for any Parcel may be paid in full at any time.
- (b) If an Annual Installment has been billed prior to payment in full of an Assessment, the Annual Installment shall be due and payable and shall be credited against the payment-in-full amount.
- (c) Upon payment in full of the Assessment, the City shall deposit the payment in accordance with the applicable governing document; whereupon, the Assessment shall be reduced to zero, and the owner's obligation to pay the Assessment and Annual Installments thereof shall automatically terminate.
- (d) At the option of the owner, the Assessment on any Parcel may be paid in part. Upon the payment of such amounts for a Parcel, the Assessment for the Parcel shall be reduced, the Assessment Roll shall be updated to reflect such partial payment, and the obligation to pay the Annual Installment for such Parcel shall be reduced to the extent the partial payment is made.

2. Payment in Annual Installments

The Act provides that an Assessment for a Parcel may be paid in full at any time. If not paid in full, the Act authorizes the City to collect interest and Collection Costs in Annual Installments. An Assessment for a Parcel that is not paid in full will be collected in Annual Installments each year in the amounts shown in the Assessment Roll, as updated as provided for herein, which include interest and Annual Collection Costs. Payment of the Annual Installments shall commence with tax bills mailed.

Each Assessment shall be paid with interest of no more than six percent per annum. The Assessment Roll sets forth for each year the Annual Installment for each Parcel based on an estimated interest rate of 6% and additional interest at the rate of 0.5% for administrative expenses. Furthermore, the Annual Installments may not exceed the amounts shown on the Assessment Roll.

F. Collection of Annual Installments

No less frequently than annually, the Administrator shall prepare, and the City Council shall approve, an Annual Service Plan Update to allow for the billing and collection of Annual Installments. Each Annual Service Plan Update shall include an updated Assessment Roll and a calculation of the Annual Installment for each Parcel. Annual Collection Costs shall be allocated among Parcels in proportion to the amount of the Annual Installments for the Parcels. Each Annual Installment shall be reduced by any credits applied, such as interest earnings on any account balances, and any other funds available to the City for such purpose. Annual Installments shall be collected by the City in the same manner and at the same time as ad valorem taxes and shall be subject to the same penalties, procedures, and foreclosure sale in case of delinquencies as are provided for ad valorem taxes of the City. The City Council may provide for other means of collecting the Annual Installments to the extent permitted under the PID Act. The Assessments shall have lien priority as specified in the Act.

Any sale of property for nonpayment of the Annual Installments shall be subject to the lien established

for the remaining unpaid Annual Installments against such property and such property may again be sold at a judicial foreclosure sale if the purchaser thereof fails to make timely payment of the non-delinquent Annual Installments against such property as they become due and payable.

## Section VII THE ASSESSMENT ROLL

Appendix C identifies each Parcel within PID No. 1, the Benefited Property, the Assessed Property and Non-Benefitted Property. The Assessment Roll includes each Parcel of Assessed Property, the Assessment imposed on each Parcel, the Assessments, and the Annual Installments to be paid each year for each Parcel if the Assessment is not paid in full for any Parcel. The Assessment on each Parcel is based on the number of units expected to be built on each Parcel, and the Assessment per unit results, as explained herein.

Each Parcel of Assessed Property has been evaluated by the City Council (based on the developable area, proposed Owner Association Property and Public Property, best and highest use of the property, and other development factors deemed relevant by the City Council) to determine, the number of dwelling units anticipated to be developed on a Parcel. Each dwelling unit is then multiplied by the Assessment per unit set forth in Table V-B of this Service and Assessment Plan, and the total of such amounts for all dwelling units for the Parcel shall constitute the "Assessment" for the Parcel as set forth on the Assessment Roll. The Assessment Roll shall be updated upon the preparation of each Annual Service Plan Update to reflect, for each Parcel, subdivisions, consolidations, prepayments, and reductions authorized by this Service and Assessment Plan.

The Administrator shall prepare, and the City Council shall review and approve, annual updates to the Assessment Roll as the Annual Service Plan Update to reflect the following matters, together with any other changes helpful to the Administrator or the City and permitted by the Act: (i) the identification of each Parcel as Benefited Property, Assessed Property, and NonBenefitted Property; (ii) the Assessment for each Parcel, including any adjustments authorized by this Service and Assessment Plan or in the Act; (iii) the Assessment for each Parcel, including any adjustments authorized by this Service and Assessment Plan or in the Act; (iv) the Annual Installment for the Parcel for the year (if the Assessment is payable in installments); and (v) payments of the Assessment, if any, as provided by Section VI.0 of this Service and Assessment Plan.

## Section VIII MISCELLANEOUS PROVISIONS

### A. Administrative Review

An owner of an Assessed Parcel claiming that a calculation error has been made in the Assessment Roll, including the calculation of the Annual Installment, shall send a written notice describing the error to the City not later than thirty (30) days after the date any amount which is alleged to be incorrect is due prior to seeking any other remedy. The Administrator shall promptly review the notice, and if necessary, meet with the Assessed Parcel owner, consider written and oral evidence regarding the alleged error and decide whether, in fact, such a calculation error occurred.

If the Administrator determines that a calculation error has been made and the Assessment Roll should be modified or changed in favor of the Assessed Parcel owner, such change or modification shall be presented to the City Council for approval, to the extent permitted by the Act. A cash refund may not be made for any amount previously paid by the Assessed Parcel owner (except for the final year during



which the Annual Installment shall be collected or if it is determined there are sufficient funds to meet the expenses of the PID No. 1 for the current year), but an adjustment may be made in the amount of the Annual Installment to be paid in the following year. The decision of the Administrator regarding a calculation error relating to the Assessment Roll may be appealed to the City Council. Any amendments made to the Assessment Roll pursuant to calculation errors shall be made pursuant to the PID Act.

The decision of the Administrator, or if such decision is appealed to the City Council, the decision of the City Council, shall be conclusive as long as there is a reasonable basis for such determination. This procedure shall be exclusive and its exhaustion by any property owner shall be a condition precedent to any other appeal or legal action by such owner.

B. Termination of Assessments

Each Assessment shall be extinguished on the date the Assessment is paid in full, including unpaid Annual Installments and Delinquent Collection Costs, if any. After the extinguishment of an Assessment and the collection of any delinquent Annual Installments and Delinquent Collection Costs, the City shall provide the owner of the affected Parcel a recordable "Notice of Cancellation of PID No. 1 Assessment."

C. Amendments

The City Council reserves the right to the extent permitted by the Act to amend this Service and Assessment Plan without notice under the Act and without notice to property owners of Parcels: (i) to correct mistakes and clerical errors; (ii) to clarify ambiguities; and (iii) to provide procedures for the collection and enforcement of Assessments, Collection Costs, and other charges imposed by the Service and Assessment Plan.

D. Administration and Interpretation of Provisions

The City Council shall administer PID No. 1, this Service and Assessment Plan, and all Annual Service Plan Updates consistent with the PID Act, and shall make all interpretations and determinations related to the application of this Service and Assessment Plan unless stated otherwise herein, such determination shall be conclusive.

E. Severability

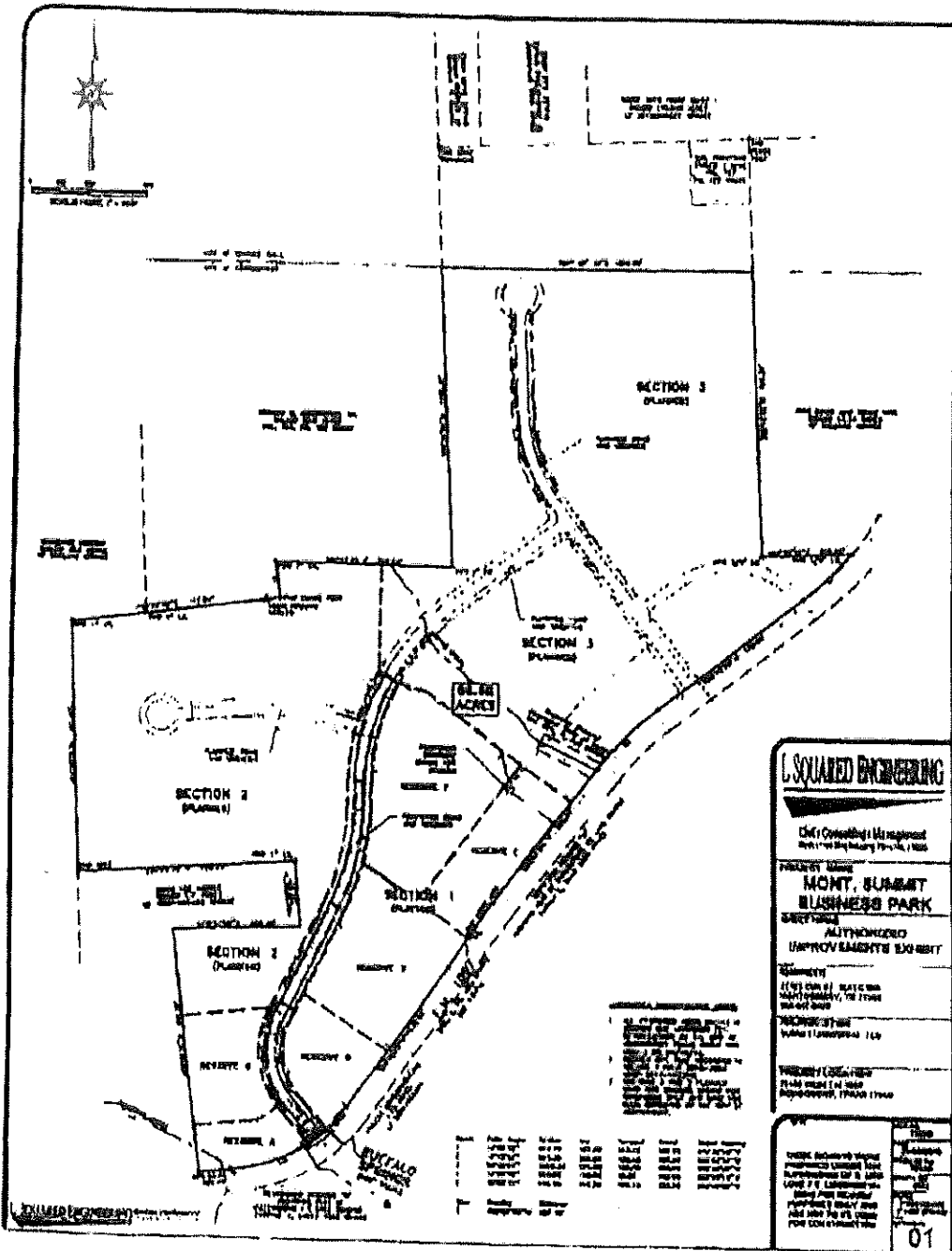
If any provision, section, subsection, sentence, clause or phrase of this Service and Assessment Plan or the application of same to an Assessed Parcel or any person or set of circumstances is for any reason held to be unconstitutional, void or invalid, the validity of the remaining portions of this Service and Assessment Plan or the application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council in adopting this Service and Assessment Plan that no part hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality, voidness or invalidity of any other part hereof, and all provisions of this Service and Assessment Plan are declared to be severable for that purpose.

If any provision of this Service and Assessment Plan is determined by a court to be unenforceable, the unenforceable provision shall be deleted from this Service and Assessment Plan and the unenforceable provision shall, to the extent possible, be rewritten to be enforceable and to give effect to the intent of the City.

Appendix A

MAP OF PID No. 1





Appendix B

ESTIMATED COSTS OF AUTHORIZED IMPROVEMENTS

**On-Site Improvements**

The on-site roadway improvements include

- Summit Park Drive - The project consists of construction approximately 4,900 linear feet of 24' wide concrete streets (8" concrete) with 6' shoulders (6" concrete) on each side within a dedicated street right-of-way inside PID No. 1.

The onsite water distribution system improvements consist of approximately 8,400 linear feet of 12" water line within the proposed street right-of-way and easements within PID No. 1. The water lines will connect to an existing City of Montgomery main along the south side of FM 1097.

The onsite storm sewer collection systems include approximately 4,900 linear feet of ditch cut in within the proposed street right-of-way inside PID No.1 to direct flow to the existing creeks within the development.

The onsite wastewater collection system improvements consist of approximately 5,000 linear feet of 8" wastewater lines within the proposed street right-of-way inside PID No. 1. A portion of these lines will connect to a proposed lift station, using approximately 650' linear feet of 4" force main to pump the wastewater to a proposed sanitary main. All proposed lines will ultimately connect to an existing main on the south side of FM 1097.

**Off-site Improvements**

The off-site roadway improvements include a portion of FM 1097 being re-striped for a turn lane to allow safe access into the proposed Summit Park Drive.

Authorized Improvements	Phase 1	Phase 2	Phase 3	PROJECT TOTAL
On-Site Improvements benefiting PID # 1				
Roadway Improvements	\$948,640	\$982,870	\$1,239,400	\$2,768,910
Water distribution system Improvements	\$124,900	\$101,890	\$194,800	\$421,150
Storm sewer collection system Improvements	\$49,887	\$23,840	\$38,960	\$112,487
Wastewater Collection system Improvements	\$262,501	\$84,818	\$116,433	\$563,752
Soft costs: Engineering, Surveying, Planning	\$178,287.36	\$95,181.36	\$166,850.00	\$440,319
Legal, City fees, permits, testing, inspection	\$53,900	\$18,200	\$34,500	\$119,200
Subtotal	\$1,717,915	\$917,999	\$1,809,743	\$4,443,818
General Contingency @ 8 %	137,401	73,425	144,699	\$355,525
<b>TOTAL</b>	<b>\$1,854,917</b>	<b>\$991,964</b>	<b>\$1,953,442</b>	<b>\$4,799,323</b>
FM 1287 Widening, striping, TEXDOT	\$131,528	0	0	\$131,528
<b>PROJECT TOTAL</b>	<b>\$1,986,445</b>	<b>\$991,964</b>	<b>\$1,953,442</b>	<b>\$4,931,851</b>

NOTE: FM 1287 work is outside the PID but  
the PID receives 100 % of the benefit.

Appendix C

ASSESSMENT ROLL

CURRENT PLATTED RESERVES:	ASSESSMENT
Reserve A – 1.238 Acres	\$51,583.33
Reserve B – 2.262 Acres	\$94,249.98
Reserve C – 2.139 Acres	\$89,124.99
Reserve D – 4.221 Acres	\$175,874.97
Reserve E – 2.863 Acres	\$119,291.65
Reserve F – 5.346 Acres	\$222,749.96

Montgomery Summit Business Park, a subdivision of 21.227 acres recorded in Cabinet Z, Sheet Nos. 3061-3062 File No. 2014-095246 of the Map Records of Montgomery County.

Future platted reserves within the PID, which reserves will encompass approximately 56 acres. Assessment will run from Trigger Date on each platted reserve and be calculated based upon the acreage within the reserve.

2017 Annual Installment  
(First Annual Installment on Each Tract)

Quick Ref	Bdg #	Property ID	Address Line 1	Zip Code	Legal Description	Acres	PID Rate	Triggered Acres	City Admin. Fee	2017 Annual Installment
R450269	B-1	7271-00-00200	15349 SUMMIT BUSINESS PARK DR	77356	S727100 - Montgomery Summit Business Park, BLOCK 2, RES B (BLDG B-1 SUITE 101-104), ACRES 0.5655	0.5655	2426.06	0.5655	\$50.00	\$2,476.06
R450271	D	7271-00-00400	22394 FM 1097 W	77356	S727100 - Montgomery Summit Business Park, BLOCK 1, RES D, ACRES 4.221	4.221	18108.60	4.2210	\$50.00	\$18,158.60
R450273	F-1	7271-00-00600	15498 SUMMIT BUSINESS PARK DR	77356	S727100 - Montgomery Summit Business Park, BLOCK 1, RES F (BLDG F-1, SUITE 101-104), ACRES 0.696	0.696	2985.92	0.6960	\$50.00	\$3,035.92
R471619	F-2	7271-00-00601	15522 SUMMIT BUSINESS PARK DR	77356	S727100 - Montgomery Summit Business Park, BLOCK 1, RES F (BLDG F-2, SUITE 201-204), ACRES 0.696	0.696	2985.92	0.6960	\$50.00	\$3,035.92



R471620	F-3	7271-00-00602	15584 SUMMIT BUSINESS PARK DR	77356	S727100 - Montgomery Summit Business Park, BLOCK 1, RES F (BLDG F-3, SUITE 301- 303), ACRES 0.517	0.517	2217.99	0.5170	\$50.00	\$2,267.99
R471621	F-4	7271-00-00603	15636 SUMMIT BUSINESS PARK DR	77356	S727100 - Montgomery Summit Business Park, BLOCK 1, RES F (BLDG F-4, SUITE 401- 403), ACRES 0.517	0.517	2217.99	0.5170	\$50.00	\$2,267.99
R471622	F-5	7271-00-00604	15514 SUMMIT BUSINESS PARK DR	77356	S727100 - Montgomery Summit Business Park, BLOCK 1, RES F (BLDG F-5, SUITE 501- 503), ACRES 0.517	0.517	2217.99	0.5170	\$50.00	\$2,267.99
R471623	F-6	7271-00-00605	15556 SUMMIT BUSINESS PARK DR	77356	S727100 - Montgomery Summit Business Park, BLOCK 1, RES F (BLDG F-6, SUITE 601- 603), ACRES 0.517	0.517	2217.99	0.5170	\$50.00	\$2,267.99
						18.092	57569.12	6.1785	\$400.00	\$35,778.47
									Total 2017 Assessm ent:	\$35,778.47

Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: August 22, 2017</b>	<b>Budgeted Amount:</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates City Administrator</b>	<b>Exhibits:</b> Letter requesting rezoning, Survey of the property
<b>Date Prepared: August 18, 2017</b>	

### Subject

This is to set a Public Hearing date for a zoning change on a tract of land immediately north of the MISD Bus Barn on FM 149

### Description

The letter from the property owner is attached requesting the zoning. Also, for your information, I/we were unable to find where the property was zoned commercial at any time in the past. The recommended public hearing date is September 26<sup>th</sup>, that will give enough required time and allow the Planning Commission to hold their action on this item on September 25<sup>th</sup>

### Recommendation

Motion to set the public hearing on this rezoning request for 6:00 p.m. September 26, 2017

### Approved By

City Administrator	Jack Yates	Date: August 18, 2017
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August 11, 2017

City of Montgomery Texas  
Planning and Zoning Department  
Jack Yates City Administrator  
P.O. Box 708  
Montgomery, TX 77356

CITY OF MONTGOMERY  
936-597-6434

REC#: 00021272 8/11/2017 4:55 PM  
OPER: AS TERM: 001  
REF#: 1717

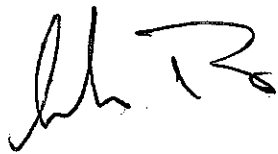
TRAN: 10.0000 BUILDING PERMITS  
ZONING APP FEE  
ZONING APP FEE  
BUILDING PERMITS 500.00CR  
  
TENDERED: 500.00 CHECK  
APPLIED: 500.00-  
  
CHANGE: 0.00

Dear Sir,

I am the owner of an approximately 10,000 sq. ft. lot on FM 149, South of Flagship Drive as shown on the attached exhibit. I wish to have it re-zoned to commercial. I have been told it is institutional and at other times multi-family.

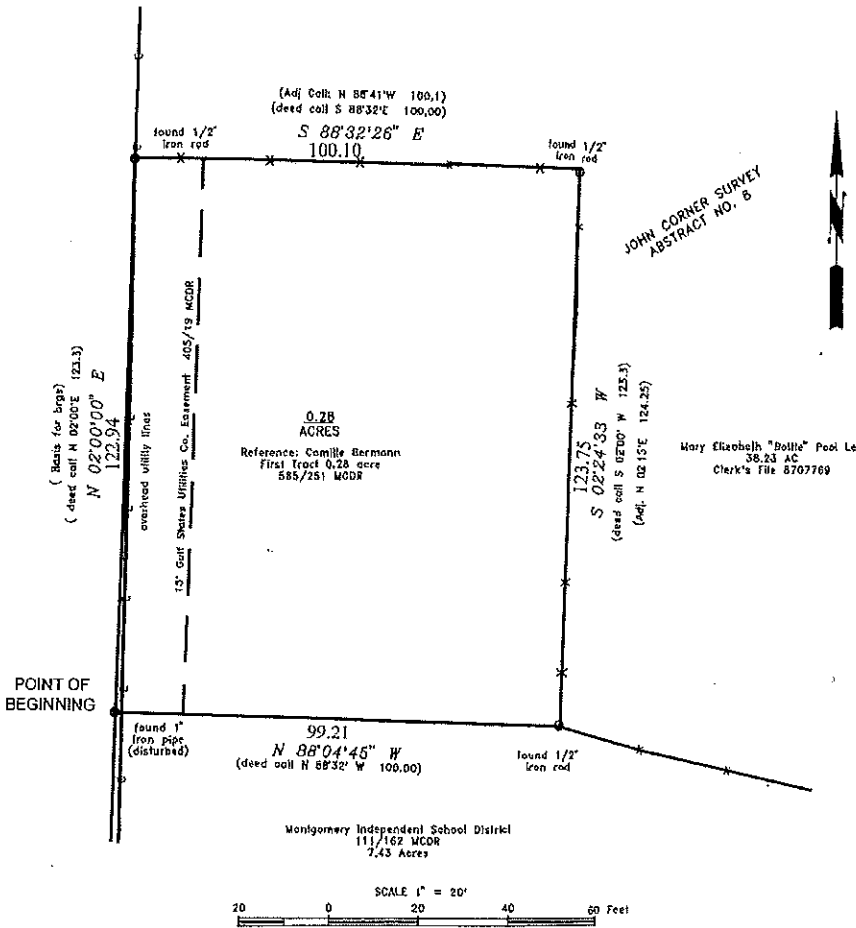
Please start the process immediately. I would like to point out that the property was previously used for commercial buildings. I never requested it to be changed to institutional or residential, and think that it was done during re-zoning for the apartments. I would request the City waive or refund my \$500.00 fee. In the meantime I have attached my check waiting for your decision.

Thank you for your assistance,



Andrew Bay

F.M. 149



**BOUNDARY SURVEY**  
FOR: ELIZABETH H. MATTINGLY  
HIGHWAY 149  
MONTGOMERY, TEXAS 77358

BEING a 0.28 acre tract of land situated in the John Corner Survey, Abstract No. 6, Montgomery County, Texas, and being that same called 0.28 acre First Tract described in deed to Camille Hermann recorded in Volume 686, Page 261 of the Deed Records of Montgomery County, Texas, said 0.28 acre tract of land being more particularly described by attached metes and bounds.

Record data as shown hereon was relied upon in part and taken from a Commitment for Title Insurance issued by the following qualified provider:  
First Surety Title Company  
O.T. No. 2608631  
Effective date: July 5, 1996

Tract shown hereon is located in ZONE C. areas of minimal flooding according to Federal Emergency Management Agency Flood Insurance Rate Map Community Panel No. 481483 0001A Rev: 1/17/82

I hereby certify that this survey was made on the ground under my supervision and that this drawing correctly represents the facts found at the time of survey.

Date of Survey: 29 JULY 1996



*(Signature)*  
Michael G. Warren,  
Registered Professional Land Surveyor No. 4936