

**NOTICE OF PUBLIC HEARING and REGULAR MEETING**

**October 24, 2017**

**MONTGOMERY CITY COUNCIL**

**STATE OF TEXAS**

**AGENDA**

**COUNTY OF MONTGOMERY**

**CITY OF MONTGOMERY**

NOTICE IS HEREBY GIVEN that a Public Hearing and a Regular Meeting of the Montgomery City Council will be held on Tuesday, October 24, 2017 at 6:00 p.m. at the City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas for the purpose of considering the following:

**CALL TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE TO FLAGS**

**PUBLIC HEARINGS:**

**Convene into Public Hearings:**

1. **Annexation of a 10.15-acre tract of land**, more or less, described as a 120-foot right-of-way in State Highway 105 west of the City of Montgomery and in the BENJAMIN RIGBY SURVEY, Abstract No. 31, of Montgomery County, Texas. (*This is the second of two Public Hearings*)

**Adjourn Public Hearings**

**Convene into Regular Meeting**

**VISITOR/CITIZENS FORUM:**

Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must be recognized by the Mayor. Council may not discuss or take any action on an item, but may place the issue on a future agenda. The number of speakers along with the time allowed per speaker may be limited.

**CONSENT AGENDA:**

2. Matters related to the approval of minutes for the Public Hearings and Regular Meeting held on October 10, 2017.
3. Consideration and possible action regarding adoption of the following Resolution:  
A BANKING RESOLUTION WITH FIRST FINANCIAL BANK TO CHANGE THE NAME OF THE MONTGOMERY INDUSTRIAL DEVELOPMENT CORPORATION ACCOUNT TO THE MONTGOMERY ECONOMIC DEVELOPMENT CORPORATION.

4. Consideration and possible action regarding adoption of the following Resolution:  
A RESOLUTION BY THE DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (TXCDBG) CONTRACT NUMBER TBD.
5. Consideration and possible action regarding adoption of the following Resolution:  
A RESOLUTION REGARDING ADOPTING REQUIRED CDBG CIVIL RIGHTS POLICIES FOR THE CITY OF MONTGOMERY, TEXAS.
6. Consideration and possible action regarding adoption of the following Proclamation:  
A PROCLAMATION PROCLAIMING APRIL AS FAIR HOUSING MONTH.
7. Consideration and possible action regarding renewal of the TMLIEBP COBRA Administrative Services Contract.
8. Consideration and possible action regarding placement of two (2) speed bumps on College Street.
9. Consideration and possible action regarding scheduling a Public Hearing regarding Water and Sewer Rate Increase to be held on November 14, 2017 at 6 p.m. at City Hall.
10. Consideration and possible action regarding acceptance of the Certificate of Substantial Completion for Lake Creek Village, Section 3.

**CONSIDERATION AND POSSIBLE ACTION:**

11. Consideration and possible action on Department Reports.
  - A. Administrator's Report
  - B. Public Works Report
  - C. Police Department Report
  - D. Court Department Report
  - E. Utility/Development Report
  - F. Water Report
  - G. Engineer's Report
  - H. Financial Report
12. Consideration and possible action regarding a Demolition/Moving Permit for 304 John A. Butler Street to remove a building from the City of Montgomery as submitted by Joe Shockley.
13. Consideration and possible action regarding a Demolition/Moving Permit for 21000 Eva Street to remove the building from the City of Montgomery as submitted by Sonja Spottswood.
14. Consideration and possible action regarding approval of Hills of Town Creek Section 3 construction plans, conditional upon final comments being addressed.

15. Presentation of Utility and Economic Feasibility Study for the Peter Hill 5.7-Acre Commercial Tract.
16. Cedar Brake Financial Report by City Administrator.
17. Buffalo Springs Bridge Report by City Engineer.

**EXECUTIVE SESSION:**

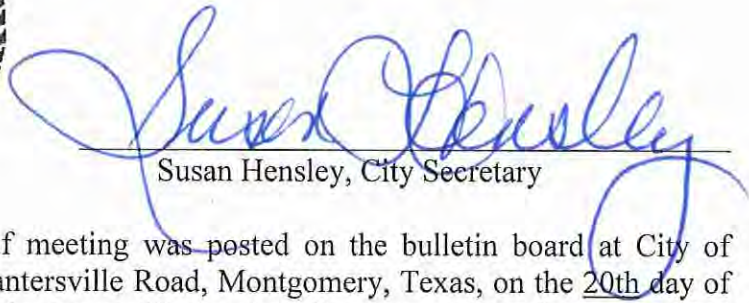
The City Council reserves the right to discuss any of the items listed specifically under this heading or for any items listed above in executive closed session as permitted by law including if they meet the qualifications in Sections 551.071(consultation with attorney), 551.072 (deliberation regarding real property),551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas. *(No items at this time)*

**COUNCIL INQUIRY:**

Pursuant to Texas Government Code Sect. 551.042 the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place on the agenda of a future meeting.

**ADJOURNMENT**



  
Susan Hensley, City Secretary

I certify that the attached notice of meeting was posted on the bulletin board at City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas, on the 20th day of October 2017 at 4:10 o'clock p.m. I further certify that the following news media was notified of this meeting as stated above: The Courier

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*This facility is wheelchair accessible and accessible parking spaces are available. Please contact the City Secretary's office at 936-597-6434 for further information or for special accommodations.*

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Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: October 24, 2017</b>	<b>Budgeted Amount:</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates, City Administrator</b>	<b>Exhibits:</b> Map showing annexation area
<b>Date Prepared: October 19, 2017</b>	

**Subject**

This is the ~~second~~ public hearing regarding the 10.15 acre tract of land comprising State Highway 105 area on the west side of the city.

**Description**

This is the second public hearing, for the public. Council should have few, if any remarks.

**Recommendation**

Hear any public comment, consider.

**Approved By**

Department Head		Date:
City Administrator	Jack Yates	Date: October 19, 2017





**MINUTES OF PUBLIC HEARINGS and REGULAR MEETING****October 10, 2017****MONTGOMERY CITY COUNCIL****CALL TO ORDER**

Mayor Kirk Jones declared a quorum was present, and called the meeting to order at 6:00 p.m.

Present:        Kirk Jones                    Mayor  
                   John Champagne, Jr.    City Council Place # 2  
                   T.J. Wilkerson            City Council Place # 3  
                   Rebecca Huss            City Council Place # 4  
                   Dave McCorquodale    City Council Place # 5

Absent:         Jon Bickford                City Council Place # 1

Also Present:  Jack Yates                    City Administrator  
                   Larry Foerster            City Attorney  
                   Susan Hensley            City Secretary  
                   Chris Roznovsky        City Engineer

**INVOCATION**

T.J. Wilkerson gave the invocation.

**PLEDGE OF ALLEGIANCE TO FLAGS****PUBLIC HEARINGS:****Convene into Public Hearings:**

Mayor Jones convened the Public Hearing at 6:03 p.m.

1. **Alcohol Beverage Permit Application** regarding an **Alcohol Beverage Permit Application for the Pizza Shack to be located at 19132 Stewart Creek Road, Montgomery, Texas.**

Mr. Yates advised that there had been no comments received from the public by City Staff

after the public notice and letters were sent.

Mr. John Simmons, owner of Pizza Shack, was present. Mayor Jones asked Mr. Simmons when they anticipated opening the new restaurant. Mr. Simmons advised that they expected to have their grand opening during the last two weeks of November and definitely by the first of December. Mayor Jones said that they are looking forward to the opening. Mr. Simmons said that he was looking forward to the next 20 years of being in the City of Montgomery.

No other comments were made.

### **Adjourn Public Hearings**

Mayor Jones adjourned the Public Hearing at 6:04 p.m. and convened into the second Public Hearing.

2. **Annexation of a 10.15-acre tract of land, more or less, described as a 120-foot right-of-way in State Highway 105 west of the City of Montgomery and in the BENJAMIN RIGBY SURVEY, Abstract No. 31, of Montgomery County, Texas. (This is the first of two Public Hearings)**

Mr. Yates stated that this annexation is on the west side of the City. Mr. Yates said that when the property on both sides of SH 105 was annexed the City failed to annex SH 105. Mr. Yates said the annexation is primarily for police operations as far as being able to work accidents and direct traffic on SH 105.

No other comments were made.

Mayor Jones adjourned the Public Hearing at 6:05 p.m.

### **Convene into Regular Meeting**

The meeting reconvened into Regular Session at 6:05 p.m.

**VISITOR/CITIZENS FORUM:**

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Mr. Gregory Parker thanked the City Council for nominating him as their representative to the Appraisal Board of Directors and for trusting in him. Mr. Parker said that he wanted to let City Council know that things are going well.

Rebecca Huss asked Mr. Parker what he would do if he were win a seat on the Appraisal Board. Mr. Parker said that the first thing that he believed should be done is to evaluate the rate in which appraisals are moving forward, and they need to hold the line, because they are going up entirely too fast. Mr. Parker stated that they needed to make sure that the technology behind the Appraisal District is current, while the spending remains intact, which he said can be done because he has done it before. Mr. Parker said that those would be the things that he would tackle if he wins the seat. Mr. Parker said that if he is elected to the County position that he is running for, he would actually step off the Appraisal Board, because that would be a conflict of interest to do both. Mr. Parker again thanked City Council and Mr. Yates for getting in touch with him.

**CONSENT AGENDA:**

3. Matters related to the approval of minutes for the Public Hearing and Regular Meeting held on September 26, 2017.
4. Consider and possible action regarding approval of the Alcohol Beverage Permit Application for The Pizza Shack to be located at 19132 Stewart Creek Road, Montgomery, Texas.

Rebecca Huss said that she would like to comment Ms. Hensley for her stamina regarding the minutes, and said that she did not have any comments about their accuracy because they were very accurate.

Dave McCorquodale moved to approve the Consent Agenda items 3-4 as presented. Rebecca Huss seconded the motion, the motion carried unanimously. (4-0)

## CONSIDERATION AND POSSIBLE ACTION:

5. Consideration and possible action regarding adoption of the following Ordinance:

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF MONTGOMERY, TEXAS AMENDING THE CITY CODE OF ORDINANCES AT CHAPTER 98, "ZONING," BY RECLASSIFYING A 0.28 ACRE TRACT OF LAND IN THE JOHN CORNER SURVEY, ABSTRACT NO. 8 ON FM 149 SOUTH, FROM "INSTITUTIONAL" USE ZONING CLASSIFICATION AS FOUND ON THE CITY'S OFFICIAL ZONING MAP TO STRICTLY "COMMERCIAL" USE; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE UPON PUBLICATION.

Mr. Yates advised that this was approval of the rezoning of the Bays property. Mr. Yates said that there have been public hearings held by the Planning and Zoning Commission and City Council and there were no comments made in opposition to this change. Mr. Yates stated that the Planning Commission unanimously recommended approval of the zoning change. Mr. Yates said that the property is immediately north of the MISD bus barn and north of the creek, and adjacent to the pond built by Heritage Place Apartments.

Rebecca Huss noted, for the record, that this is located on FM 149 which is one of the main commercial roads in the City.

Dave McCorquodale asked if the City knew whether the property owner had received a letter when the property was changed to institutional. Mr. Yates said that he did not know about that, but he could not find any information that stated it was not zoned as institutional. Mayor Jones said that they felt that it was probably a residual from some school property in the past. Mr. Yates said that he believed the person when he told him that location was a business before because it is kind of a panhandle shaped property, and he would not know why, north of the creek, that they would be considered part of the bus barn. Mr. Yates said that when he went back and looked at the old zoning maps, it was always listed as institutional.

Dave McCorquodale moved to adopt the ordinance as presented. Rebecca Huss seconded the motion, the motion carried unanimously. (4-0)

6. Consideration and possible action regarding adopting the following Resolution:

A RESOLUTION BY THE CITY COUNCIL FOR THE CITY OF MONTOMERY, TEXAS, PURSUANT TO THE TEXAS PROPERTY TAX CODE, SECTION 23.02, AUTHORIZING THE REAPPRAISAL OF ALL PROPERTIES WITHIN THE CITY THAT HAVE BEEN DAMAGED BY HURRICANE HARVEY AT THEIR MARKET VALUE IMMEDIATELY AFTER THE DISASTER.

Mr. Yates advised that this is being presented because the County Commissioner's authorized a resolution for the reappraisal of properties damaged due to Hurricane Harvey and taking that action allows taxing jurisdictions in the County to also allow reappraisals. Mr. Yates said that the City, as a taxing jurisdiction in Montgomery County, has the option to allow the reappraisals.

Mr. Yates advised that he had not heard of any damage to property in the City due to the hurricane. Mr. Yates said that Montgomery County has not had any reports of damage from properties in the City of Montgomery. Mr. Yates said that he could send a press release out to solicit damage reports, but in doing so it would not affect the Council's action, but it would be up to the City Council.

Mr. Yates said a property owner can inform the Montgomery County Appraisal District that they feel they are due a reassessment of their property due to damages during the hurricane by visiting their web site and filling out a survey for damage and possible reappraisal. Mr. Yates said that after the District is contacted, the property owner will receive a preliminary assessment as to whether the property will receive a reappraisal. Mr. Yates said that if the property is reappraised it will hold that new value for the time between August 26, 2017 through December 31, 2017. Mr. Yates said that at the first of 2018 the property would be reassessed as part of the normal annual reappraisal process.

Mr. Yates said that cost to the City for a reappraisal of the properties that are reappraised is the total cost of the reappraisals throughout the County divided by the number of parcels reappraised in the County. Mr. Yates said that although it is an estimate, the Chief Appraiser, Tony Belinoski, said that he thought that there might be a cost of \$180,000 divided by 6,000 properties getting reappraised, which would result in a \$30 per reappraisal cost to the City. Mr.



Yates said that he doubted that within the City there would be three reappraisals, costing the City \$90.

Mr. Yates said that it was his recommendation for City Council to pass the Resolution realizing that very few property owners would qualify for the reappraisals, and said that it would not cost very much for the reappraisals and might reduce the total assessment to probably less than \$10,000. Mr. Yates said that he did not know how many reappraisals there would be or the value of those reassessments.

Rebecca Huss said that overall she felt that they are in a fairly fortunate financial position, whereas the people that need the reassessments would not be, so it makes sense to her to go ahead and allow and encourage the reassessment of the property, and if they need to have their taxes lowered as a result, she is fine with that. Rebecca Huss said that she was surprised to have read in the newspaper that other taxing entities have pursued other options. John Champagne seconded that thought.

Rebecca Huss moved to adopt the Resolution as presented. John Champagne seconded the motion, the motion carried unanimously. (4-0)

7. Presentation of proposed adjustment to water and sewer rates.

Mr. Yates said that at the last meeting there was a question about the efficiency of the Water Department and he believed that Mr. Roznovsky had something regarding that matter.

Mr. Yates said that he wanted to point out that his intention is to conduct a line-by-line revenue and expenditure of every item in the budget. Mr. Yates said that it has been his thought to conduct this audit for a couple of months, but this seemed like a relevant time to bring this matter up. Mr. Yates said that he had given Council a copy of his line item review, which is basically a review of every line item, approximately 400 line items in the budget. Mr. Yates said that what they will do is look at it like zero based budgeting, where you start from the basic reason why you perform that function and where the funds come from. Mr. Yates said that they will also look at whether the budget item has a formal agreement associated with the expenditure, whether it was an assignment from the City Administrator or a Council action

item. Mr. Yates said that they will also have a written protocol as to whether there is a procedure for the action. Mr. Yates said that there will also be a technical analysis of whether or not the City is performing the function as technologically advanced as they can. Mr. Yates said that they will look at the function to determine why they are doing the function, but also looking at whether they should be doing the function, and how they should be doing it. Mr. Yates said that they will also review the future plan for each function. Mr. Yates said that they will also show the functions related to the current budget, 2018-2019 and 2019-2020 budgets, so that they can look ahead and plan for the future.

Mr. Yates said that once these line items are completed, they will be reviewed by a group, which he is proposing that there be a basic Committee to be comprised of the Mayor, Mayor Pro-tem and himself that would meet in the afternoons with each Department Head regarding their line items, whether revenues or expenditures. Mr. Yates said that he felt that the staff has watched the City funds very well, but he also felt that they have sort of fell into the habit of saying that they have spent a certain amount on an item the previous year, so they will automatically put in that amount. Mr. Yates said that he felt that they needed to take apart each expenditure and examine it. Mr. Yates said that he had thought about conducting this audit a while back, but he had not presented it to Council. Mr. Yates said that what he is planning on preparing during the month of October is a chart of accounts, which is a written definition of every line item in the budget. Mr. Yates said that he will get the budget line item worksheets to the Department Heads so that they can have an opportunity to fill them out prior to the Committee Meeting. Mr. Yates said that he was thinking that the Committee would meet with the Department Heads, and occasionally the City Engineer, one afternoon per month or per week in the conference room, depending on the members of the Committee being available. Mr. Yates said that the basic idea is to review every expenditure and revenue.

John Champagne asked to confirm that there would not be any budget adjustments, it would just be an evaluation of the line times. Mr. Yates said that was correct. Mayor Jones said that it would probably affect the next budget. John Champagne said that any budget changes would have to be approved by City Council. Mr. Yates said that was correct. John Champagne said that he felt that this was an outstanding idea, but the analysis of the function would have some assumptions made, for example, that the quality of service would be the same for both the contact and the City. Mr. Yates said that is correct.

Mr. Yates said that with the Committee and the Department Head looking at each function or activity in the budget, with a slightly different point of view, and with the Department Head having very detailed knowledge of the function, they could get very specific about the function. Mr. Yates said that the other thing that he liked about the review, is the written protocol and procedure, because it forces them to think through what the steps are, whether it is making copies or reading water meters. Rebecca Huss said that ideally, without the pressure of getting the budget done by a certain date, within that process, they can look at the function to determine whether there is a better way to do this, or whether they should cancel that function all together and do something completely different that would be much more effective and/or more customer service oriented, or whatever. Rebecca Huss said that it could be a multi-stepped process that could not be done under the confines of starting to look at the budget in June, public hearings in July and August, and then passing the budget by the end of August. Rebecca Huss said that if they start in November, they might be able to get the review done by the time the budget time rolls around for the next year. John Champagne said that, to the point, that the analysis of the budget functions would include how the customer is being served best, which should be number one. Mr. Yates said that customer service was a good point. Dave McCorquodale said that the process looked good to him.

Mayor Jones asked if Mr. Yates required an official action from City Council to conduct this review. Mr. Yates said no he did not, but said that he would like the Mayor and the Mayor Pro-tem to state their willingness to serve on the Committee. Rebecca Huss and the Mayor both stated that they would serve. Mr. Yates said that he appreciated them serving on the Committee and said that it would be a fair amount of time to work on the project. Mr. Yates said that there would be someone there to take down the thoughts. Mr. Yates said that what he pictured was having two 3-ringed binders, one for the worksheets and the other binder with the agreements or contracts, procedures and everything that is related to the items. Mr. Yates said that Ms. Hensley had advised him this afternoon that the City of Shenandoah used a sheet similar to this worksheet for their budget preparation, so it could be used more extensively than what he originally had in mind. Mayor Jones said that once they get through the first analysis of the budget, then each Department Head does that in preparation of their budget. Mr. Yates asked Mr. Roznovsky if he had anything else pertaining to Water and Sewer. Mr. Roznovsky said that he did not.

Rebecca Huss said that one thing that did not get discussed last time was when they went through the rate process, they discovered that the lowest users of the City, which were one third of the customers, were the only ones who are paying the cost of producing the water, so as a group they decided that the base rate would not be adjusted in any of the options in any of the years that they were envisioning making adjustments. Rebecca Huss said that when they are discussing the different option, there was never a discussion of changing the prices for people that use 2,000 gallons of water or less that any household consumes. John Champagne asked what part of the 400+ people use less than 2,000 gallons of water. Rebecca Huss said that it was one third of the City's users. Mr. Yates said that it was about 30 percent of the users. Rebecca Huss said that the average residential user is a little over 7,000 gallons of water.

Mr. Yates said that, at this point, he was not asking for City Council's approval of the rate, he was just asking for direction on whether they wanted to select Option 1 or Option 2. Mr. Yates said that what he is proposing was to have a Community Meeting, which he would send out a notice of that meeting in the November 1, 2017 water bill.

Rebecca Huss advised that Mr. Randy Burleigh had prepared the spreadsheets in the back up information and has done a lot of work on the models predicting what bills will be based on all the different moving parts. Rebecca Huss said that one of the biggest adjustments that Council had talked about making was to the multi-family usage. Rebecca Huss said that when Jones and Carter did their first analysis, they found that the residential users were subsidizing the big users that consists of residential, commercial, institutional and multi-family. Rebecca Huss said that Council had said that a really important component of adjusting things was to make them more fair, and this is one of the steps to achieve that goal.

John Champagne said that the meter going into an apartment complex is generally only one meter, so he asked about the individual apartment dwellers and whether they were bound to pay whatever the average might be. Mr. Yates said that would be up to the multi-family owner. Mayor Jones said that the apartments are not individually metered. John Champagne said that as much as the City tries to be equitable, there is going to be some non-equitable application of these fees. John Champagne said that his question was about the water rate per 1,000 gallons, because he looked at the projected 2016-2017 City of Montgomery Water and Sewer Revenue, using monthly reports data October through August, and it comes to \$487,261 for

85 million gallons total, and he comes up with \$5.73 per 1,000 gallons of water. Mr. Yates said that figure sounded high to him. John Champagne said that he agreed with Mr. Yates, so he thought that he was doing something wrong. Mr. Yates said that information included all the users combined. Rebecca Huss said that for residential, yes that was high, but the commercial rates were higher. Mr. Yates said that institutional users were at \$5.95 per 1,000 gallons. John Champagne asked what the rate for residential end of \$155,844, what is the rate per 1,000 gallons. Mr. Yates said that right now that rate is \$5.50 per 1,000 gallons and it would remain the same at the new rate.

John Champagne said that he looked at the TML evaluation of cities and he understood that there are more variables other than population when it comes to providing City utilities. John Champagne said that for 2,000 people or less for 10,000 gallons, it is \$35.15 statewide average for residential sewer. John Champagne said that the statewide average rate for water, population 2,000 or less, for 5,000 gallons of water was \$42.18, which is about \$8.00 per 1,000 gallons. John Champagne said that according to the TML figures, the City is well into the ballpark. John Champagne said that for 10,000 gallons usage in the City would be \$6.61 per 1,000. John Champagne said that he was good with the City figures because they are right on the average for once.

Mr. Yates said that he wanted City Council to give him some direction on which Option City Council wanted him to discuss at the Community Meeting that he was planning on conducting. Mr. Yates said that he was planning on calling one meeting at 4 p.m. and the second meeting at 6 p.m. Mr. Yates said that he would have his computer at the meeting so that he can figure each customer's bill. Mayor Jones said that he would suspect that most of the people that might show up to the meeting are not going to be affected. Mr. Yates said that was probably correct. Rebecca Huss said that residential users, who use more than 20,000 gallons per month have already been increased to what they said was the maximum rate, and under 2,000 gallons per month will not be increased at all, so it is really just the people in the middle that they are trying to bump up a little to get gradually toward the cost of production. John Champagne said that he was not proposing that the City do this, but if you go to Bryan's website under water rates, they have a calculator that you put the amount of the expected water usage, so he put his usage of 13,000, and it calculated what his bill for \$4.14 per 1,000 gallons, so his bill would have been \$42.00 for water. John Champagne said that the City of Conroe reports that they have

the lowest, or one of the lowest, water rates in the area, but then they add on the surface water fee, Lone Star Groundwater fee, and then all of a sudden they are not the lowest rate, but on the front end they are lowest. John Champagne said Montgomery does not have a surface water fee or SJRA. Rebecca Huss said that the City does pay a groundwater reduction fee to ourselves to invest in the future.

Rebecca Huss said that a lot of the complaints that people have had, at least from her understanding from some of the people involved, is that there have been people with leaks and they have not been taking advantage of the Badger Meters online eyeonwater.com and set up a leak alert to monitor daily water consumption. Rebecca Huss said that the eyeonwater.com was a tool that the City provides that can help people figure out where and when they are using their water. Mr. Yates said that he thought that they could put the calculator on our website. Rebecca Huss said that she and Mr. Burleigh had discussed waiting until they decide what the rate adjustment would be to help people determine whether they need to get an irrigation meter, and whether the savings would offset the meter cost. Mr. Yates said that there was also the basic calculation of water and sewer usage to figure out your bill each month so that the residents can see what their new bill will be. John Champagne said that would give the community a sense of controlling their bill and being proactive, which is a good thing as opposed to being surprised.

Mayor Jones said that Mr. Yates' comments has lead Council to see that his preference is Option 2, which is less of an increase than Option 1, but with the same focus. Mr. Yates said that, with the impact fees and the increase of last year's rates, they will be transferring roughly \$500,000 to \$600,000 dollars from the Utility Fund to the Capital Projects. Mr. Yates said that while enough is never enough, \$600,000 is a long way toward being enough. John Champagne said to Mr. Yates, in moving forward, he would like the City to pay more attention to the other side of the equation, which is the cost of providing this service and to have Mr. Muckleroy and Mr. Williams be more proactive, or at least more transparent in terms of how they are trying to reduce costs, and looking at ways to do that. John Champagne said that he was still not convinced, because if he asked for people to raise their hand of the number that are drinking the tap water City wide, it would probably be greater than 50 percent that do not drink the water. Rebecca Huss said that was not fair for those guys, it has to do with where the water comes from. John Champagne said that he was not tying that number to that, although they



are paying a pretty good price for a product that you can't drink, so if he reduced costs in some areas it might allow us to do things to increase the palatability of the water. Rebecca Huss said the water is drinkable by all State Standards, and she did not think they should confuse the two issues between what your personal tastes are and what the legal standards are for potable water.

Mayor Jones asked if Council just needed to give Mr. Yates direction. Mr. Yates said that he will advise the public at the Community Meeting that City Council has considered Option 1, but they are leaning toward Option 2. Rebecca Huss said that she would also like to point out that Mr. Muckleroy has provided photos of his team walking behind a truck with the equipment crack sealing, and they were able to do twice as much crack sealing for half the cost instead of paying someone else to do the job. Rebecca Huss said that in terms of saving money and giving the City more value for the money they do spend, she thought that our Public Works guys are giving the City quite a bit of value. John Champagne said that he was saying that the City could always get better.

Mayor Jones said that he would add that if there is any way that the City can emphasize to those people that are going to be most affected by a change, that they try and contact them to attend the meeting, which it sounds like would be commercial, multi-family in particular, and institution. Rebecca Huss said that most of the impact will be on the sewer, which was the big area where they did not charge nearly enough for the cost of treating the waste at the sewage treatment plant, so that is where the big adjustment will be. Mayor Jones said that they are planning on residential sewer going up in both Options. Mr. Yates said that was correct, and said that for an average residential bill it will be increased \$2.50. Mr. Yates said that there will probably be an action item on the November Agenda.

#### 8. Buffalo Springs Bridge Report.

Mr. Roznovsky advised that the City did receive a final draft from FEMA, which is the Project Worksheet. Mr. Roznovsky said that they had provided some clarifications to that document, which was language questions, regarding the wording of "right of way" and not "easement" and some additional clarifications on the document prior to Mr. Yates signing. Mr. Roznovsky said that was submitted to FEMA and they are expecting to hear back and have the final document.

Mr. Roznovsky said that regarding the CDBG grant side, where the City applied and is in the process of being awarded the contract for the \$350,000 grant to pay for a portion of the share, they have been coordinating with City staff and the Grant Administrator on that and they are beginning their final review process as well as all the other front end documents that they need to get that prepared. Mr. Roznovsky said that the Corp. of Engineers is still completing their review, which they are expecting to receive their approval shortly.

Mr. Roznovsky said that the first advertisement for bids will be this Thursday, with the second advertisement to run on the following Thursday. Mr. Roznovsky said that they will accept bids on November 2, 2017, which will be presented at the November 10, 2017 City Council Meeting. Mr. Roznovsky said that they will have bids and they can prepare the contracts while they wait for final environmental clearance from the grant side. Mr. Roznovsky said that once the environmental clearance is completed, the City can sign the contracts and issue the Notice to Proceed. John Champagne said that he did not realize that the grant people and FEMA have two different criteria for the environmental clearance. Mr. Roznovsky said that was correct; the Corp. of Engineers had to have the environmental submitted to them, FEMA has their environmental clearance and the CDBG has their environmental clearance, and they won't work together.

Mr. Roznovsky said that the good news is they will be out for bids, have bids at the November 10<sup>th</sup> Meeting so that City Council can award the contract, get the contracts prepared, and be ready to execute when the environmental clearances have been completed. Mayor Jones asked about the bids. Mr. Roznovsky said there will be two separate ads that will show up in the newspaper on Thursday; in the beginning the waterline was going to be included with the bridge as one contract, but since the waterline is an addition, the grant side needed an additional ten (10) weeks to clear it environmentally, so they split them apart and will bring both proposals back to City Council.

Mayor Jones asked about Plez Morgan. Mr. Roznovsky said that Plez Morgan was separate and is still waiting to be approved, so this will just be the Buffalo Springs Bridge and everything around and underneath. Mayor Jones asked where Plez Morgan stands in the approval process. Mr. Roznovsky said that Plez Morgan has been silent with FEMA, so they are pushing to get that one approved. Rebecca Huss said that they did not want to alienate FEMA until they get

the big project completed. Mr. Roznovsky said that it has been a continual fight with FEMA, with conference calls and calls to Congressman Brady's office to get responses from FEMA.

Mayor Jones said that Mr. Yates had made some progress on the short term funding. Mr. Yates said that was correct, they have received three quotes on the Interim Loan, with Amegy Bank having the lowest interest rate of 3.0, with the additional cost being \$2,000. Mr. Yates said that the next best quote was from First Financial, and Woodforest provided a quote of 3.8 interest rate, both of them quoted \$6,000 for additional cost. Mr. Yates said that he let Amegy know that they were the lower bid so that they could start preparing their documents. Mr. Yates said that he hoped to have them ready for presentation to City Council either at the next meeting or the first meeting in November. Mr. Yates said that City Council had approved going with the lowest interest rate, since it was fact based, and that he could work with the City Attorney to prepare the documents for City Council to execute. Mr. Yates said that either the next meeting or the one in November will allow plenty of time for the documents to be completed. Mr. Yates said that he was hoping for a lower interest rate of 3 percent. Rebecca Huss said that it was such a short period of time that it would not add up to being all that much of a difference in price. Mr. Yates said that was correct; he doubted that they could go over \$6,000 worth of interest charges for the entire loan. Mayor Jones said that one of them was the Wall Street Journal. Mr. Yates said that Woodforest Bank quoted the Wall Street Journal prime rate plus  $\frac{3}{4}$  of 1%, but the problem with that was it was considerably higher right now and we would not know what the interest rate would be two to three months from now.

T.J. Wilkerson asked if there was any update on the Baja Project. Mr. Yates said that they had a conference call regarding the Baja Project last Tuesday or Wednesday afternoon and they said that the City had been awarded the grant, but the State was behind on the preparation of the contracts and they thought that it would be a couple of months before they would get an offer of contract. Mr. Yates said that it looked like they were talking about doing the work in January or February, but Baja will look different by next Spring, between the CDBG Grant and the GLO money. Mr. Roznovsky said that the Grant Administrator for that project has begun work and is starting to get the documents ready, and some of the preliminary items are underway. Rebecca Huss said that it would be nice if Baja was done before spring and the water that comes in the springtime. Mr. Yates said that it was his guess that the work itself would probably take about a month to six weeks to complete.

**EXECUTIVE SESSION:**

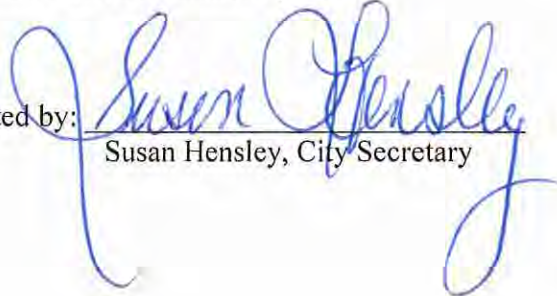
The City Council reserves the right to discuss any of the items listed specifically under this heading or for any items listed above in executive closed session as permitted by law including if they meet the qualifications in Sections 551.071(consultation with attorney), 551.072 (deliberation regarding real property),551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas. (No items at this time)

**COUNCIL INQUIRY:**

Pursuant to Texas Government Code Sect. 551.042 the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place on the agenda of a future meeting.

**ADJOURNMENT**

Dave McCorquodale moved to adjourn the meeting at 7:00 p.m. T.J. Wilkerson seconded the motion, the motion carried unanimously. (4-0)

Submitted by:   
Susan Hensley, City Secretary

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
Mayor Kirk Jones

Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: October 24, 2017</b>	<b>Budgeted Amount:</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates, City Administrator</b>	<b>Exhibits: Resolution</b>
<b>Date Prepared: October 19, 2017</b>	

**Subject**

This is a requirement from our bank regarding a formal resolution required by the bank to change the name of the Montgomery Industrial Development Corporation checking account to the Montgomery Economic Development Corporation.

**Description**

This is to comply with banking laws. I thought this was accomplished two years ago, but apparently not.

**Recommendation**

Motion to approve the Resolution as presented.

**Approved By**

Department Head		Date:
City Administrator	Jack Yates	Date: October 19, 2017

Bank  
Revolution



- New User
- Add Account
- Modify Access
- Remove User
- Remove Account



CIF: MPA0247

**Business Online Banking Authorization Form**

<b>Bank</b>	First Financial Bank, N.A. Conroe	<b>Tax ID</b>	76-0488593		
<b>Business Name</b>	Montgomery Economic Development Corporation				
<b>Business Address Line</b>	PO Box 708				
<b>Business City, State, Zip</b>	Montgomery TX 77356-0708				
<b>Business Phone Number</b>	(936) 597-6434	<b>Cell Phone Number</b>			
<b>Authorized User's Name</b>	Jack Yates				
<b>User ID</b>	<b>1<sup>st</sup> Choice</b>	jyates1	<b>2<sup>nd</sup> Choice</b>	jyates2	
<b>User's Email Address</b>	jyates@cl.montgomery.tx.us				
<b>Method of Notification</b>	<input checked="" type="checkbox"/> E-Mail* or <input type="checkbox"/> Mail				
<b>Account Number(s)</b>	141001017938				
<b>Features</b>	<b>Access</b>	<b>Dollar Limit</b>	<b>Dual Authority</b>	<b>User's Dual Authority Rights</b>	
<b>View Only</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	N/A	N/A	N/A	
<b>Stop Payment</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	N/A	N/A	N/A	
<b>Funds Transfer**</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No		Yes No	Draft Cancel Approve	
<b>Bill Pay**</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	(Set by administrative user within bill pay system)			
<b>Bill Pay Administrator</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	(Only 1 user can be set as administrator)			

\*NOTICE: E-mail notifications are transmitted unencrypted, which is not a secure environment for the transmission of confidential data.  
 \*\*NOTICE: Must have access to Funds Transfer in order to use Bill Pay

The above named Designated User is authorized to perform the tasks indicated above. Account Holder shall be responsible for the confidentiality and use of its password(s) and other security data, methods and devices in accessing and using the Online Banking Services. Account Holder accepts full responsibility for the monitoring of its account. Account Holder shall be solely responsible for installing and maintaining up to date any malicious code security ("anti-virus") capability on its computers and information systems.

X

Customer/Account Owner Name (Print) Montgomery Economic Development Corp Individual or Company Officer (Signature) \_\_\_\_\_ Date \_\_\_\_\_

Name of Company \_\_\_\_\_ Title of Company Officer \_\_\_\_\_

To Be Completed by Bank Representative		Treasury Management Department USE ONLY - (877) 627-7201									
Date:	10/05/17	Verified Signature:	y	Date Recd:		Verified Signature:		J/H:		Q2:	
Bank Representative:	D Floyd	Password:								NC:	
Phone Extension:	3152277	Completed By & Date:		Reviewed By & Date:						NCD:	

Completed forms should be scanned to TMClientSupport@ffin.com.  
 Please allow up to 72 hours for processing.

First Financial Bank, N.A.  
 Montgomery Office  
 14125 Liberty St  
 Montgomery, TX 77316  
 (936) 597-5997

The types of accounts provided by Texas law have been disclosed on the separate Single-Party or Multiple-Party Account Selection Form Notice (Selection Form Notice), on which the undersigned have initialed to designate the ownership type selected. The undersigned acknowledge(s) receipt of a copy of the completed Selection Form Notice.

OTHER \_\_\_\_\_

**Ownership of Account - Business Purpose**

Sole Proprietorship or Single Member LLC  Partnership  
 LLC-enter tax classification  C Corp  S Corp  Partnership  
 C Corporation  S Corporation  \_\_\_\_\_

Authorization Dated: \_\_\_\_\_

Account Number and Description	Initial Deposit/Source
Acct. No.: 141001017938	\$ _____ <input type="checkbox"/> cash <input type="checkbox"/> check <input type="checkbox"/> _____
Acct. No.:	\$ _____ <input type="checkbox"/> cash <input type="checkbox"/> check <input type="checkbox"/> _____
Acct. No.:	\$ _____ <input type="checkbox"/> cash <input type="checkbox"/> check <input type="checkbox"/> _____

Account Name: Public Funds Check

This is a Temporary account agreement.

**Backup Withholding Certifications**

(If not a "U.S. Person", certify foreign status separately)

By signing signature field (1) on this document, I certify under penalties of perjury that the statements made in this section are true and that I am a U.S. citizen or other U.S. person (as defined in the instructions).

Taxpayer I.D. Number - TIN: 76-0488593  
 The Taxpayer Identification Number (TIN) shown is my correct taxpayer identification number.

Backup Withholding. I am not subject to backup withholding either because I have not been notified that I am subject to backup withholding as a result of a failure to report all interest or dividends, or the Internal Revenue Service has notified me that I am no longer subject to backup withholding.

Exempt Recipients. I am an exempt recipient under the Internal Revenue Service Regulations. Exempt payee code (if any) \_\_\_\_\_

FATCA Code. The FATCA code entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Additional Terms:**

Date Opened: 03/01/96  
 CSR ID: David Gindrup

Account Owner(s) Name & Address  
 Montgomery Economic Development Corp  
 PO Box 708  
 Montgomery TX 77356-0708

Revised Date: 10/06/17

Revising Corp Name \_\_\_\_\_

Signature(s). The undersigned certifies the accuracy of the information he/she has provided and acknowledges receipt of a completed copy of this form. The undersigned authorizes the financial institution to verify credit and employment history and/or have a credit reporting agency prepare a credit report on the undersigned, as individuals. The undersigned also acknowledge the receipt of a copy and agree to the terms of the following agreement(s) and/or disclosure(s):

Terms & Conditions  Truth in Savings  Funds Availability  
 Electronic Fund Transfers  Privacy  Substitute Checks  
 Common Features  \_\_\_\_\_

The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

(1): [ X ]  
 Darron K Jones, President  
 I.D. # TXDL 09335465 D.O.B. 03/24/63  
 SSN#: 449-33-4130

(2): [ X ]  
 Robert D Kerr Jr, Board Member  
 I.D. # TXDL 09011657 D.O.B. 02/17/61  
 SSN#: 285-66-4844

(3): [ X ]  
*Jackie Ray Yates*  
 Jackie Ray Yates, City Admin  
 I.D. # OK R080690638 D.O.B. 12/13/50  
 SSN#: 444-52-1224

(4): [ X ]  
 I.D. # \_\_\_\_\_ D.O.B. \_\_\_\_\_

The person(s) named below are Convenience Signers only (not owners)

[ X ]

I.D. # \_\_\_\_\_ Other \_\_\_\_\_

[ X ]

I.D. # \_\_\_\_\_ Other \_\_\_\_\_



# Corporate Authorization Resolution

First Financial Bank, N.A.  
14125 Liberty St  
Montgomery, TX 77316



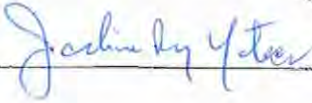
By: Montgomery Economic Development Corp  
PO Box 708  
Montgomery TX 77356-0708

Referred to in this document as "Financial Institution"

Referred to in this document as "Corporation"

I, \_\_\_\_\_, certify that I am Secretary (clerk) of the above named corporation organized under the laws of Texas \_\_\_\_\_, Federal Employer I.D. Number 76-0488593, engaged in business under the trade name of Montgomery Economic Development Corp, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Board of Directors of the Corporation duly and properly called and held on (date). These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

Agents. Any Agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Name and Title or Position	Signature	Facsimile Signature (if used)
A. <u>Darron K Jones, President</u>	X <u></u>	X _____
B. <u>Robert D Kerr Jr, Board Member</u>	X <u></u>	X _____
C. <u>Jackie Ray Yates, City Admin</u>	X <u></u>	X _____
D. _____	X _____	X _____
E. _____	X _____	X _____
F. _____	X _____	X _____



**Powers Granted.** (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agent signatures required to exercise the power.)

Indicate A, B, C, D, E, and/or F	Description of Power	Indicate number of signatures required
ABC _____	(1) Exercise all of the powers listed in this resolution.	1 _____
_____	(2) Open any deposit or share account(s) in the name of the Corporation.	_____
_____	(3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.	_____
_____	(4) Borrow money on behalf and in the name of the Corporation, sign, execute and deliver promissory notes or other evidences of indebtedness.	_____
_____	(5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the Corporation as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	_____
_____	(6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution.	_____
_____	(7) Other:	_____

**Limitations on Powers.** The following are the Corporation's express limitations on the powers granted under this resolution.

**Resolutions**

The Corporation named on this resolution resolves that,

- (1) The Financial Institution is designated as a depository for the funds of the Corporation and to provide other financial accommodations indicated in this resolution.
- (2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by the Financial Institution. Any and all prior resolutions adopted by the Board of Directors of the Corporation and certified to the Financial Institution as governing the operation of this corporation's account(s), are in full force and effect, until the Financial Institution receives and acknowledges an express written notice of its revocation, modification or replacement. Any revocation, modification or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.
- (3) The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the Corporation. Any Agent, so long as they act in a representative capacity as an Agent of the Corporation, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated on page one, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.

- (4) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the Corporation with the Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.
- (5) The Corporation agrees to the terms and conditions of any account agreement, properly opened by any Agent of the Corporation. The Corporation authorizes the Financial Institution, at any time, to charge the Corporation for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.
- (6) The Corporation acknowledges and agrees that the Financial Institution may furnish at its discretion automated access devices to Agents of the Corporation to facilitate those powers authorized by this resolution or other resolutions in effect at the time of issuance. The term "automated access device" includes, but is not limited to, credit cards, automated teller machines (ATM), and debit cards.
- (7) The Corporation acknowledges and agrees that the Financial Institution may rely on alternative signature and verification codes issued to or obtained from the Agent named on this resolution. The term "alternative signature and verification codes" includes, but is not limited to, facsimile signatures on file with the Financial Institution, personal identification numbers (PIN), and digital signatures. If a facsimile signature specimen has been provided on this resolution, (or that are filed separately by the Corporation with the Financial Institution from time to time) the Financial Institution is authorized to treat the facsimile signature as the signature of the Agent(s) regardless of by whom or by what means the facsimile signature may have been affixed so long as it resembles the facsimile signature specimen on file. The Corporation authorizes each Agent to have custody of the Corporation's private key used to create a digital signature and to request issuance of a certificate listing the corresponding public key. The Financial Institution shall have no responsibility or liability for unauthorized use of alternative signature and verification codes unless otherwise agreed in writing.

**Pennsylvania.** The designation of an Agent does not create a power of attorney; therefore, Agents are not subject to the provisions of 20 Pa.C.S.A. Section 5601 et seq. (Chapter 56; Decedents, Estates and Fiduciaries Code) unless the agency was created by a separate power of attorney. Any provision that assigns Financial Institution rights to act on behalf of any person or entity is not subject to the provisions of 20 Pa.C.S.A. Section 5601 et seq. (Chapter 56; Decedents, Estates and Fiduciaries Code).



Effect on Previous Resolutions. This resolution supersedes resolution dated September 22, 2015 . If not completed, all resolutions remain in effect.

**Certification of Authority**

I further certify that the Board of Directors of the Corporation has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions stated above and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal below where appropriate.)

If checked, the Corporation is a non-profit corporation.

In Witness Whereof, I have subscribed my name to this document and affixed the seal of the Corporation on  
(date).

X  
Secretary

X  
Attest by One Other Officer

**For Financial Institution Use Only**

Acknowledged and received on \_\_\_\_\_ (date) by \_\_\_\_\_ (initials)

This resolution is superseded by resolution dated \_\_\_\_\_

Comments:



Positive Pay Services Agreement

Indicate the level of service(s) requested:

- Check Services for Amount and Check Number Match
- Check Services for Payee Name Match
- ACH Block/Filter Services

Customer Information					
Customer Name:	Montgomery Economic Development Corporation				
Address Line 1:	P.O. BOX 708				
Address Line 2:					
City:	MONTGOMERY	State:	TEXAS	Zip:	77356-0708
Tax ID:	76-0488593	CIF #:	MPAO247		

Hereafter referred to as "Customer"

Financial Institution:	First Financial Bank, N.A.	Region:	Conroe		
Address:	P.O. Box 701				
City:	Abilene	State:	Texas	Zip:	79604

Hereafter referred to as "Bank"

### Agreement

Whereas, the Customer has requested that the Bank provide positive pay services and the Bank has agreed to provide such positive pay services for check and/or ACH block/filter in accordance with the terms and conditions set forth in this Agreement;

Now, therefore, in consideration of the mutual promises and agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Bank and the Customer agree as follows:

1. **DEFINITIONS**
  - 1.1 **Statutory Definitions.** Unless otherwise defined in this Agreement, capitalized words or phrases shall have the meanings set forth in Article 3 — "Negotiable Instruments" and Article 4 — "Bank Deposits and Collections" of the Texas Uniform Commercial Code. For the purposes of this Agreement, the term "item" shall mean either an

automated clearing house (ACH) entry or paper check. In the event of inconsistency between a provision of this Agreement and the Texas Uniform Commercial Code, the provisions of this Agreement shall prevail.

**1.2 Definitions.**

- 1.2.1 "Agreement" means this Positive Pay Services Agreement as it may be amended from time to time as provided herein, including the attachments to this Agreement, which are incorporated herein by reference.
- 1.2.2 "Authorized Account" means the account(s) of the Customer, maintained at the Bank, to which the positive pay services rendered by the Bank will apply, and which at the time of presentment contains Available Funds sufficient to pay all presented items. A list of the Authorized Account(s) is included on ATTACHMENT A, attached hereto and incorporated herein as if fully set forth.
- 1.2.3 "Available Funds" means funds actually collected by the Bank and on deposit in an Authorized Account and available for withdrawal pursuant to Regulation CC (12 CFR part 229) and the Bank's applicable funds availability schedule and policies as described in the Bank's current Depository Account Terms and Conditions.
- 1.2.4 "Business Day" means a calendar day other than Saturday, Sunday, or a Federal Reserve holiday.
- 1.2.5 "Check Issued File" means a record describing checks drawn by the Customer on an Authorized Account, provided by the Customer to the Bank under Section 2.1.
- 1.2.6 "Exception Item" means a Presented Check that does not match a check included in a Check Issued File or an ACH transaction that is blocked or filtered.
- 1.2.7 "Exception Item Report" means a record describing Exception Items, which is provided by the Bank to the Customer.
- 1.2.8 "Presented Check" means a check drawn on an Authorized Account and presented to the Bank for payment through the check collection system.
- 1.2.9 "Return Request" means the written instructions of the Customer to the Bank ordering the Bank not to pay an Exception Item.
- 1.2.10 "Pay Request" means the written instructions of the Customer to the Bank requesting the Bank to pay an Exception Item.
- 1.2.11 "Services" means the positive pay services provided to the Customer by the Bank pursuant to this Agreement.
- 1.2.12 "Authorized User(s)" means the individual(s) listed on ATTACHMENT B attached hereto that have been granted the authority by the Customer to submit Check Issued Files, ACH block/filter instructions, and Return Requests or Pay Requests to the Bank on behalf of the Customer.
- 1.2.13 "U.C.C." means the Texas Uniform Commercial Code as in effect and amended from time to time.

**2. POSITIVE PAY SERVICES**

- 2.1 **Check Issued File.** The Customer shall timely submit a Check Issued File to the Bank as provided in this Agreement. The Check Issued File shall accurately state the serial number, date issued and the exact amount of each check drawn on each Authorized Account since the last Check Issued File was submitted. The Customer shall send the Check Issued File to the Bank by the deadline(s), at the place(s), and in the medium set forth on ATTACHMENT C attached hereto and incorporated herein as if fully set forth. Such Check Issued Files shall be in the format as set forth on ATTACHMENT D attached hereto and incorporated herein as if fully set forth. It is the responsibility of the Customer to routinely and regularly update the Check Issued File. The Bank is not liable to the Customer or any third party for the payment or rejection of items pursuant to the terms of this Agreement, or for the erroneous payment or rejection of an item due to an encoding error. Should the Customer fail to routinely update the Check Issued File, the Bank may terminate this Agreement immediately upon written notice to the Customer.
- 2.2 **ACH Block/Filter.** As provided in this Agreement, specified ACH transactions will be subject to block and/or filter services on the terms set forth in ATTACHMENT E attached hereto and incorporated herein as if fully set forth.

- 2.2.1 In all cases, Customer must provide the Bank with all information required by the Bank in order to permit the Bank to deliver the block and/or filter services for ACH entries. Unless the Customer has provided the Bank with sufficient information to block or filter ACH entries, the Bank may pay and debit or credit to the Authorized Account each ACH entry that is not blocked or filtered.
- 2.2.2 **Notification.** Except as specifically provided herein, the Bank will not provide the Customer with notice of any ACH transactions. The Bank will charge the fees and charges for the ACH block/filter service established by the Bank from time to time, and the Bank reserves the right to change those fees and charges in the future upon thirty days' notice to the Customer.
- 2.2.3 **Effective Date/Termination Date.** The Bank will make reasonable efforts to have the ACH block/filter service become effective, to be discontinued, or to have changes in the service become effective on the date indicated on the instructions provided by the Customer in ATTACHMENT E, but the Bank will not be liable for any failure to start, discontinue, or change the service by a particular date. The Bank retains the right to terminate the ACH block/filter service for any reason including, without limitation, an excessive number of requests for change in ACH transactions by the Customer that are permitted as exceptions.
- 2.2.4 **Required Information.** In all cases, the Customer must provide the Bank with all information required by the Bank in order to permit the Bank to deliver the block and/or filter services for ACH entries.
- 2.2.5 **Not Covered.** This Agreement does not cover an ACH entry if the Bank has paid the item or is committed to honor or pay the item under applicable laws, regulations, or rules governing checks.
- 2.3 **Payment of Presented Items and/or Reporting of Exception Items.** The Bank shall compare each Presented Check, by serial number, amount, and payee name (if participating in Payee Name Match), and/or each ACH Item against each Check Issued File and/or ACH block/filter instructions received by the Bank. On each Business Day, the Bank:
- (a) may pay and charge to the Authorized Account each Presented Check that matches by serial number, amount, and payee name (if participating in Payee Name Match), a check shown in any Check Issued File, or each ACH entry not subject to the ACH filter/block order set by the Customer;
  - (b) shall provide to the Customer an Exception Item Report that indicates whether the Bank has received any Exception Items and/or ACH blocked/filtered Items and, if so, specifies the complete serial number, date issued, amount and payee name (if participating in Payee Name Match), of any such Exception Item and/or the detail provided with such ACH entry; and
  - (c) shall provide the Exception Item Report to the Customer by the deadline(s), to the place(s), and in the medium set forth on ATTACHMENT F attached hereto and incorporated herein as if fully set forth.
- 2.4 **Payment of Exception Items.** The Customer agrees to promptly review and verify the Exception Item Report and submit a timely Return Request to the Bank, as provided in this Agreement for any Exception Item the Customer objects to payment.
- 2.4.1 A Return Request shall identify each Exception Item that the Customer desires not to pay by the complete serial number, date issued, amount specified, and/or payee name (if participating in Payee Name Match) for checks and ACH Standard Entry Class Code, Customer ID or amount of any ACH Item listed in the Exception Item Report and shall instruct the Bank to return the Exception Item.
- 2.4.2 The Return Request shall be considered timely only if sent to the Bank by the deadline(s), to the place(s), and in the medium set forth on ATTACHMENT G attached hereto and incorporated herein as if fully set forth.
- 2.4.3 The Bank shall not be obligated to comply with any Return Request received in a format or medium, after a deadline, or at a place not permitted under this Agreement but may instead treat such Return Request as though it had not been

received. Customer agrees that the Bank will pay or return exception item as directed in Attachment G if not notified by the Customer in a proper Return Request by the assigned deadline as provided in this Agreement.

- 2.4.4 The Bank shall return to the depository bank any Exception Item that the Customer instructs the Bank to return as provided above.
- 2.5 **Software.** Customer shall be solely responsible for purchasing, maintaining, and using adequate software to participate in the Services.
- 2.6 **Customer and Bank Communications.**
  - 2.6.1 The Customer or the Bank may each submit to the other party a revision of any communication provided for under Sections 2.1, 2.2 or 2.3 of this Agreement. The revised communication must (i) be sent in its entirety and not in the form of a partial amendment to the communication originally sent, (ii) identify the original communication, and (iii) be sent in the format and medium, by the deadline(s), and at the place(s) set forth in Sections 2.1, 2.2 or 2.3 of this Agreement, as applicable. A properly submitted revised communication serves to revoke the original communication.
  - 2.6.2 The Bank shall use only Check Issued Files and ACH block/filter instructions that comply with Section 2.1 and 2.2 and have not been revoked in accordance with Section 2.6.1 in the preparation of Exception Item Reports under this Agreement.
  - 2.6.3 The Customer shall use Exception Item Reports that comply with Section 2.4 and have not been revoked in accordance with Section 2.6.1 in the preparation of Return Requests. The Bank shall not be obligated to comply with any Return Request received in a format or medium, after a deadline, or at a place not permitted under this Agreement but may instead treat such a Return Request as though it had not been received.
  - 2.6.4 The Bank is not responsible for detecting any Customer error contained in any Check Issued File, ACH block/filter instructions, or Return Request sent by the Customer to the Bank.

**3. AUTHORIZED USER AUTHORIZATION.**

The Customer hereby authorizes the individual(s) named on ATTACHMENT B attached hereto and incorporated herein as if fully set forth to be Authorized User(s) for the Services provided pursuant to this Agreement. Specifically, the Customer authorizes each Authorized User to transmit Check Issued Files, build ACH block/filter instructions, and submit Return Requests to the Bank.

**4. REMEDIES**

- 4.1 **U.C.C. Liability.** To the extent applicable, the liability provisions of U.C.C. Articles 3 and 4 shall govern this Agreement, except as modified below.
- 4.2 **Wrongful Honor.** It shall constitute wrongful honor by the Bank if the Bank pays an Exception Item listed in an Exception Item Report if the Customer issued a timely Return Request identifying said Exception Item. In the event that there is wrongful honor:
  - (a) the Bank shall be liable to the Customer for the lesser of the amount of the wrongfully paid Exception Item or the Customer's actual damages resulting from the Bank's payment of the Exception Item.
  - (b) the Bank retains the right to assert the Customer's failure to exercise ordinary care under U.C.C. Section 3-406(a), as amended, and the Customer's failure to exercise reasonable promptness under U.C.C. Section 4-406(c), as amended.
  - (c) the Bank retains the right to assert the defense that the Customer sustained no actual damages because of the Bank's honor of the Exception Item discharged for value.
- 4.3 **Wrongful Dishonor.** Except as provided below, it shall constitute wrongful dishonor by the Bank if the Bank dishonors an Exception Item for which the Customer has not issued a Return Request.

- 4.3.1 The Bank's liability for wrongful dishonor of an Exception Item shall be limited to the actual damages suffered by the Customer that were proximately caused by the wrongful dishonor.
- 4.3.2 Notwithstanding Section 4.3.1, the Bank shall have no liability to the Customer for wrongful dishonor when the Bank, acting in good faith, returns an Exception Item:
- (a) that it reasonably believed was not properly payable; or
  - (b) if there are insufficient Available Funds on deposit in the Authorized Account; or
  - (c) if required to do so by the service of legal process on the Bank or the instructions of regulatory or government authorities or courts, or
  - (d) if the Customer fails to provide proper and timely notice to pay the Exception Item.
- 4.4 **Rightful Honor and Dishonor.**
- (a) If the Customer does not issue a Return Request to the Bank for an Exception Item in accordance with Section 2.4 of this Agreement, and the Bank honors such Exception Item, such honor shall be rightful, and the Customer waives any right it may have to assert that the Exception Item was not properly payable under U.C.C. Section 4-401.
  - (b) If the Bank dishonors an Exception Item in accordance with a Return Request issued by the Customer, the dishonor shall be rightful, and the Customer waives any right it may have to assert that the dishonor was wrongful under U.C.C. Section 4-402.
  - (c) The Customer agrees that the Bank exercises ordinary care whenever it rightfully honors or dishonors an Exception Item consistent with the provisions of this Agreement.

## 5. GOVERNING LAW

This Agreement and all claims or disputes arising on account of or related in any way to the Bank's provision of or the Customer's use of the Services shall be governed by the laws (excluding the law of conflicts) of the State of Texas and applicable federal law. All proceedings shall be heard or enforced by the federal and state courts with jurisdiction in Taylor County, Texas.

## 6. Liability and Indemnity

- 6.1 **Performance of Bank.** The Bank shall be responsible only for performing the Services expressly provided for in this Agreement and shall be liable only for its gross negligence in performing the Services. The Bank shall not be responsible for the Customer's acts or omissions (including without limitation the amount, accuracy, timeliness of delivery or Customer authorization of any item or instruction received from the Customer) or those of any other person, including, without limitation, any transmission or communications facility, and data processor of the Customer, and no such person shall be deemed the Bank's agent.
- 6.2 In no event shall the Bank be liable for any consequential, special, punitive or indirect loss or damage which the Customer may incur or suffer in connection with this Agreement, including, without limitation, loss or damage from subsequent wrongful honor or wrongful dishonor resulting from the Bank's acts or omissions pursuant to this Agreement.
- 6.3 The Customer shall defend, indemnify, and hold harmless the Bank, and its officers, directors, agents, affiliates, and employees from and against any and all actions, costs, claims, losses, damages and expenses, including attorney's fees and expenses, resulting from or arising out of any breach of the agreements, representations, or warranties of the Customer contained in this Agreement or any act or omission of the Customer or any other party acting on the Customer's behalf, or Customer instructions that are not in precise compliance with this Agreement.
- 6.4 The Bank hereby disclaims all warranties, express or implied, with respect to its provision of the Services hereunder.

## 7. GENERAL PROVISIONS

- 7.1 **Fees.** In addition to any other payments provided for in this Agreement, the Customer shall pay the Bank for the Services in accordance with the Bank's fee schedule as set forth on ATTACHMENT H attached hereto and incorporated herein as if fully set forth. The fee schedule on ATTACHMENT H may be amended by the Bank from time to time without prior notice to the Customer.
- 7.2 **Payment for Services.** The Bank may, on a monthly basis, debit any of the Authorized Accounts for payment of any fees or charges due under this Agreement.
- 7.3 **Electronic Media.** All electronic data or media and records used by the Bank for the Services shall be and remain the Bank's property. Bank may, in its sole discretion, make available such information upon the Customer's request. Any expenses incurred by Bank in making any such information available to the Customer shall be paid for by the Customer at prevailing Bank rates.
- 7.3.1 The Customer is responsible for providing accurate electronic addresses for communication in connection with the transactions contemplated in this Agreement.
- 7.3.2 The Bank shall not be liable for any loss or damage on account of the Customer's Internet service, browser, or email provider blocking (whether on account of "firewall," system failure, or otherwise) or preventing Bank's emails from reaching the Customer.
- 7.3.3 The Bank uses identification technology to verify that the sender and receiver of electronic transmissions can be appropriately identified by each other. Notwithstanding the Bank's efforts to ensure that transmissions are secure, the Customer acknowledges that the Internet is inherently insecure and that all data transfers, including email, occur openly on the Internet and potentially can be monitored and read by others. The Bank cannot and does not warrant that all data transfers or email transmitted to and from Bank will not be monitored or read by others, and the Customer assumes sole responsibility for any and all losses of confidential information through use of email and any other communication system such as telephone, cellular telephone, or facsimile.
- 7.4 **Stop Payment.** The Services provided by the Bank hereunder shall not be used as a substitute for the Bank's stop payment service. The Customer shall follow the Bank's standard stop payment procedures if it desires to return an ACH entry, a matching check, or any other check that was validly issued.
- 7.5 **Interest.** Subject to the provisions of this Agreement, any liability that the Bank may have for loss of interest for an error or delay in performing the Services shall be calculated by using a rate equal to the Bank's prevailing money market rate for the period involved, less any applicable reserve requirements.
- 7.6 **Severability.** If any court or tribunal of competent jurisdiction determines that any provision of this Agreement is illegal, invalid, or unenforceable, the remaining provisions of this Agreement shall remain in full force and effect.
- 7.7 **Amendments.** The provisions of this Agreement may be amended only by written agreement executed by both parties.
- 7.8 **Assignment.** Neither party may assign or transfer any of its rights or obligations under this Agreement without the prior written consent of the other party.
- 7.9 **Binding Effect.** The provisions of this Agreement shall be binding upon and inure to the benefit of any legal successor to the Bank or to the Customer, whether by merger, consolidation or otherwise.
- 7.10 **Termination.** Either party may terminate this Agreement by written notice to the other sent at least 30 calendar days prior to the termination date specified in such notice. Notwithstanding such termination, this Agreement shall remain in full force and effect as to all Presented Checks and/or ACH transactions have been presented to the Bank prior to the date of termination. Upon termination, if requested by the Customer, the Bank will provide the Customer (or its representative) with the current outstanding items (checks issued and not paid) database.

- 7.11 **Waiver.** The waiver by a party to this Agreement of a breach of any provision of this Agreement by the other party shall not operate or be construed as a waiver of any subsequent breach by the other party.
- 7.12 **Entire Agreement.** This Agreement and its attachments are the entire agreement and understanding between the parties related to the subject matter of this Agreement as of the date hereof and supersedes all prior agreements and understandings between the parties relating to the subject matter of this Agreement. This agreement supplements and does not otherwise change the terms of any other agreement between the Bank and the Customer including without limitations the Deposit Account Agreement, except as it relates specifically to positive pay check and ACH block/filter services.
- 7.13 **Headings.** Headings to sections of this Agreement or to Attachments attached hereto are included for ease of reference and shall not be deemed to create rights, remedies, claims, or defenses arising under this Agreement.
- 7.14 **Beneficiaries.** This Agreement is for the benefit only of the undersigned parties hereto and is not intended to and shall not be construed as granting any rights to or otherwise benefiting any other person.
- 7.15 **Force Majeure.** Notwithstanding any other provisions of this Agreement, the Bank shall not be responsible or liable for its failure, error or delay in performing under this Agreement if such failure, error or delay results from legal constraint, equipment or power failure, failure in a common communications carrier, transmission line or software, acts of God, emergency conditions, war, flood, labor difficulty, adverse weather conditions, or any other factors, conditions, mediums or causes beyond the Bank's control, including, without limitation, the acts or omissions of any other person or entity. In addition, the Bank shall be excused from failing to transmit or delay in transmitting a transaction if the transmittal would result in Bank's having violated any provision of any present or future risk control program of the Federal Reserve or any rule or regulation of any other governmental regulatory authority.

(Signatures on following page)



The parties hereto have entered into this Agreement as of the date first written below.

**CUSTOMER:**

Montgomery Economic Development Corporation

(Signature) \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**BANK:**

First Financial Bank, N.A.

(Signature) Guy Barker \_\_\_\_\_

Name: GUY BARKER \_\_\_\_\_

Title: SENIOR VICE PREIDENT \_\_\_\_\_

Date: \_\_\_\_\_

## Positive Pay Services Agreement

### Attachments

ATTACHMENT A	Authorized Accounts
ATTACHMENT B	Authorized Users
ATTACHMENT C	Transmission Instructions Holiday Schedule
ATTACHMENT D	Check Issued File Format Payee Match Implementation Guidelines
ATTACHMENT E	ACH Block/Filter Instructions
ATTACHMENT F	Processing and Exception Item Report Guidelines
ATTACHMENT G	Return Request Guidelines
ATTACHMENT H	Fee Schedule

**ATTACHMENT A**  
**Authorized Accounts**

Account Number	Account Title
141001017938	Montgomery Economic Developme
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

\*Additional Accounts can be added if needed

**ATTACHMENT B  
Authorized Users**

The following personnel are authorized to use the positive pay system to transmit Check Issued Files to the Bank, add issued items individually, review outstanding items and reports as well as work exception items pursuant to this Agreement:

Name: CATHY BRANCO Preferred User Name: Chip14b

E-mail: cbaranco@c.i.montgomery Phone Number: (936) 531-4491

Allow user to add ACH approved/white list?  YES  NO

Accounts user has authority for: SEE ATTACHED ALL UNDER CFI CPA0173

Name: JACK YATES Preferred User Name: jyates

E-mail: jyates@ci.montgomery.tx Phone Number: (936) 597-3962

Allow user to add ACH approved/white list?  YES  NO

Accounts user has authority for: SEE ATTACHED ALL UNDER CFI CPA0173

Name: \_\_\_\_\_ Preferred User Name: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Allow user to add ACH approved/white list?  YES  NO

Accounts user has authority for: \_\_\_\_\_

Name: \_\_\_\_\_ Preferred User Name: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Allow user to add ACH approved/white list?  YES  NO

Accounts user has authority for: \_\_\_\_\_

## ATTACHMENT C Transmission Instructions

All Check Issued Files will be formatted as outlined in Attachment D.

ACH Block/Filter instructions are provided in Attachment E.

The Customer shall submit a Check Issued File to the Bank no later than 7:00 p.m. on normal Business Days. Each Check Issued File shall be submitted electronically using the Positive Pay system.

ACH Block/Filter instructions may be delivered to the Bank on any Business Day in such time to take action.

### Holiday Schedule

The Customer may use the list below or access the exact dates as provided by the Federal Reserve website at <http://www.frbservices.org/holidayschedules/index.html>

New Year's Day	January 1
Martin Luther King, Jr. Day	Third Monday in January
Presidents' Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	First Monday in September
Columbus Day	Second Monday in October
Veterans' Day	November 11
Thanksgiving Day	Fourth Thursday in November
Christmas Day	December 25

**Note:** For holidays falling on Saturday, Federal Reserve Banks and Branches will be open the preceding Friday.

For holidays falling on Sunday, all Federal Reserve Banks and Branches will be closed the following Monday.

## ATTACHMENT D Check Issued File Format

The following information details the available Check Issued File format options. The Bank's Positive Pay system is capable of accepting files in various formats.

### Required Fields

The following fields will be matched against items presented for payment and must be supplied for each issued check:

**Issued Date** – the date the check was issued (recommended format mm/dd/yyyy)

**Check Number** – the check serial number (recommended format is to have no leading zeros)

**Check Amount** – the amount of the check (recommended format 999999.99 with no leading zeros)

### Optional Fields

Including the following fields for each issued check is optional:

**Record Type** – "I" for Issued check, "V" for voided check

**Client ID** -- a bank-assigned value that represents the checking account

**Payee Name** - Please see the Payee Name Guidelines provided in this Attachment.

**Payee Address**

### Other Fields

Although other fields may be included in a Check Issued File, the Bank's Positive Pay system will match on the Required Fields listed above.

### Record Layout

Once the record layout has been established, the field positions must remain constant. The supported file types are listed below; however, contact Treasury Management Services to discuss other file types.

### Issued File - Supported File Types

The Bank's Positive Pay system supports the following three file formats for Check Issued Files:

Delimited Text

Microsoft Excel

Fixed-width Text

ATTACHMENT D (Cont'd)

**Delimited Text Files**

Records in delimited text file contain fields separated by predefined delimiter. The most common delimited file type is a comma-separated value (csv) file. Other commonly used separator characters are the semi-colon ";" and the pipe "|" character. Double quote characters may be used to surround the actual values between delimiters, but they are not required unless the field value contains a delimiter. For example, if the field value is "Lincoln, NE" is contained within a comma delimited file, then the field value must have double quotes around the value since the value contains a comma between "Lincoln" and "NE". An example of records from a comma-delimited file may look like this:

```
I,123,100,12/31/2006,123.66  
I,123,101,12/31/2006,1500.00  
I,123,102,12/31/2006,40000.00
```

**Microsoft Excel Files**

For Microsoft Excel files (.xls), each field should be listed in a separate column.

**Fixed-width Text Files**

Fixed-width text files contain records with fields located in a specific location. Fixed-width files are commonly generated by accounting systems. A fixed-width file may appear in print or on-screen like this:

```
I1230001001231200600000123.66  
I1230001011231200600001500.00  
I1230001021231200600040000.00
```

**Header and Trailer Records**

Please do not include header and trailer records regardless of the file type.

## Payee Name Match Implementation Guidelines

Please review the following requirements to minimize unnecessary exception items: all standard check-printing guidelines also apply.

### Check Stock

- Check background must be light in color and plain (no pictures or lines) to ensure payee name field can be easily viewed.
- Watermark/pantograph features are not acceptable in the Pay To the Order Of or Payee name/Address area of the checks. When checks are image captures, these features may "bleed" through the document causing background interference in reading the payee name.

### Font/Characters

- Payee name must be typed; all handwritten checks will be presented as exception items
- All uppercase type is required for the payee name
- Recommended font size is 12-point; fonts less than 10 points or greater than 16 points are not acceptable. Do not use bold print.
- Required font styles are noted below in order of preference (fixed space fonts achieve the highest match rates)
  - Veranda
  - OCR A
  - OCR B
  - Arial
- The words "PAY TO THE ORDER OF" must be printed in a machine-readable style vs. script and should be to the left of the payee names. See an unacceptable font style for the words "PAY TO THE ORDER OF."

#### Unacceptable font style:

*Pay to the Order of* TEL - US

### Printing and Placement

- Letters must have enough space between them so that they are not touching each other.
- Additional lines of data below the payee name should be spaced such that the characters do not touch the payee name.
- The number of spaces between words should not be more than 2 spaces.
  - Example:
  - o Acceptable: JOHN DOE
  - o Not acceptable: JOHN DOE
- Do not add characters and names close to the valid payee name information; any special codes or characters included on the same line as payee name should be at least two inches away. If they are not at least 2 inches away, include this information on your Positive Pay Issue file as part of the payee name.
- Special codes, characters or bar codes should not be in the proximity of the TO THE ORDER OF, PAYEE NAME/ADDRESS field.
- Payee name may not be located in the top one inch of the check.



ATTACHMENT D (Cont'd)

- The following variations of "PAY TO THE ORDER OF" are acceptable:  
PAY TO THE ORDER  
PAY TO  
PAY  
TO THE ORDER OF
- A minimal amount of space, 2-8 characters, must be left between "PAY TO THE ORDER OF" and payee name; the payee name must not touch "PAY TO THE ORDER OF."
- The payee name must be located not more than 15 characters (one inch) from the last word of the PAY TO THE ORDER OF variation.
- Do not print "PAY TO THE ORDER OF" in more than three separate lines on the check

**Issue File Requirements**

- Words or symbols used in conjunction with payee name (e.g. MR., MRS., MISS, or, &, AND) must be included on the issue file.
- Payee names listed on checks must match exactly the name listed on the Data Transmission Issue file. Do not list check as JOHN DOE and put the same name on the issue file as DOE, JOHN.
- If more than one payee name is printed on more than one line, it is recommended that the line break should be indicated on the issue file with the vertical bar character "|".
- Character positions on the transmission after the payee name may be left blank (preferred). If filler is needed, the asterisk (\*) symbol must be used. Any other symbol would be construed as part of the payee name.

**"Attention To" or "Care Of" Recommendations**

- The following variations of "ATTENTION TO" or "CARE OF" are acceptable; (colon is optional)  
ATTENTION TO:  
ATTENTION:  
ATT:  
ATTN:  
IN CARE OF:  
CARE OF:  
C/O:
- Clearly identify names in the address field with the words "ATTENTION TO" or "CARE OF" to distinguish the distribution point from the payee name; placing a distribution point in the address field will minimize exceptions.
- "C/O" or "ATTENTION" or any variation will not be included in the payee name match process and should not be included on the issue file.
- If "C/O" or "ATTENTION" is not used, include the name and distribution point in the issue file.

**ATTACHMENT E  
ACH Block/Filter Services**

The Customer may provide standing instructions to the Bank to manage ACH activity on the terms specified below. No instructions shall be binding on the Bank unless they are in writing, on such forms as the Bank may require from time to time, and are received in such time as to provide the Bank a reasonable opportunity to act thereon. The Bank shall be entitled to rely exclusively on the special instructions provided on the form below as the Customer's written instructions in implementing any ACH block, and the Customer understands that any error made by the Customer in furnishing the identification number will make the block instructions ineffective.

Notwithstanding any instructions received by the Bank in connection with the ACH block or filter services, the Bank may charge the Customer's account via ACH for any fees, charges, or payments in connection with transactions or services provided to the Customer or for any ACH transactions that the Bank is required to accept under applicable rules, operating circulars, guidelines, or regulations. If approved by the Bank, the Customer may provide different instructions for different accounts by executing a separate version of this ATTACHMENT E for each account.

**General Instructions.** As applicable under this ATTACHMENT E, payment instructions received by the Bank from the Customer must be submitted electronically in the mutually agreed upon format no later than 3:00 p.m. (Central Time) for next business day processing. The Bank shall electronically make available Exception Item information by 9:00 a.m. (Central Time) each business day allowing the Customer sufficient time to review such exceptions and process, if necessary, by 2:00 PM (Central Time). In the event system problems prevent the Bank from sending the Exception Item information in sufficient time for the Customer to respond by the deadline, the deadline will be extended accordingly. The Customer shall review and electronically communicate any and all Pay Requests or Return Requests issued under this Schedule for all exceptions to Bank by 2:00 PM (Central Time). Bank may, at its sole discretion, extend the deadline.

**Specific Instructions.** The Customer hereby instructs the Bank to (check only one box in each section and complete as appropriate):

- provide only a courtesy email notification to the Customer
- provide an email notification and require the Customer to make a pay/return decision

... when ...

- a specific ACH originator (ID # \_\_\_\_\_)
- any ACH originator

... posts or attempts to post against Customer's account (# 141001017938)

- an ACH debit entry
- an ACH credit entry either an ACH debit
- or an ACH credit entry

... when ...

- a Standard Entry Code ("SEC") of \_\_\_\_\_
- any Standard Entry Code ("SEC")
- ... If the amount of the ACH entry equals or exceeds \$ \_\_\_\_\_
- ... except for the following ACH originator(s) who are authorized to originate ACH entries against

The Customer's account(s):

Name \_\_\_\_\_ ACH ID # \_\_\_\_\_ Max ACH amount \$ \_\_\_\_\_

Name \_\_\_\_\_ ACH ID # \_\_\_\_\_ Max ACH amount \$ \_\_\_\_\_

Name \_\_\_\_\_ ACH ID # \_\_\_\_\_ Max ACH amount \$ \_\_\_\_\_

Name \_\_\_\_\_ ACH ID # \_\_\_\_\_ Max ACH amount \$ \_\_\_\_\_

If requested above, the Bank shall provide the Customer with electronic notification of Items presented for payment that match the Instructions above and in a form and time as outlined in this ATTACHMENT E. The Customer shall review the Exception Item Report and electronically communicate Pay Requests and Return Requests for all exceptions as outlined in this ATTACHMENT E. If Customer misses the deadline as outlined in this ATTACHMENT E or if the Bank otherwise does not receive a Return Request, the Bank will make final payment of the Item(s) and charge the account against which the Items are drawn.

The Customer and the Bank agree to the terms set forth above for ACH entries under the Positive Pay and ACH Block/Filter Agreement.

**CUSTOMER:**

Montgomery Economic Development Corporation  
\_\_\_\_\_

(Signature) \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**BANK:**

First Financial Bank, N.A.

(Signature)  \_\_\_\_\_

Name: GUY BARKER  
\_\_\_\_\_

Title: SENIOR VICE PREIDENT  
\_\_\_\_\_

Date: \_\_\_\_\_

## ATTACHMENT F Processing and Exception Item Report Guidelines

The Positive Pay User Guide provides instructions to upload a Check Issued File, add individual issued checks and use other features. Once a Positive Pay file is uploaded, the Bank sends an email with the file status to the email address(es) provided. The status may be: Unprocessed, Processed, Processed with Exceptions, or Rejected. For a complete explanation, please refer to the Positive Pay User Guide.

When an Exception Item exists, an email notification to review the Exception Item is sent to the Customer by 8 AM. An example of the email content is found below:

The following information has been sent to you as notification from the Positive Pay system.

----- MESSAGE 1 -----

Date: 01/13/2009 04:46 AM

Subject: FFB Abilene Please process your exceptions (BANK EXCEPTION)

Institution: First Financial Bank (001)

Client: ABC Company ()

Client ID: ABC Company Payroll

Exception Count: 1

The system has created exceptions that need to be processed. Login to the system to process your exceptions.

Legal Disclaimer: The information transmitted may contain confidential material and is intended only for the person or entity to which it is addressed

An Authorized User must login to the Positive Pay system to address Exception Items by the 12:00PM deadline as instructed by the Bank and stated in Attachment F.

**ATTACHMENT G**  
**Return Request Guidelines**

The Customer will use the Positive Pay system to make a Pay Request or Return Request no later than 2:00 P.M. on normal Business Days, as defined on ATTACHMENT C. If the Customer is unable to respond by the 2:00 P.M. deadline,

The Bank  WILL PAY/RETURN (please circle one)  ALL CHECK EXCEPTION ITEMS  NONE \_\_\_\_\_.

The Bank  WILL PAY/RETURN (please circle one)  ALL ACH EXCEPTION ITEMS  NONE \_\_\_\_\_.

When duplicate checks or encoding errors occur causing an Exception Item, the Customer will mark the item(s) to return and select the appropriate reason from the drop down menu options (incorrect check number or incorrect amount) by the 2:00 PM deadline. This action alerts the Bank to take the appropriate action.

**ATTACHMENT H  
Fee Schedule**

Fees will be charged to the Customer's account listed below.

<u>Positive Pay</u>		Fee	Charged
Monthly Maintenance Fee	<input checked="" type="checkbox"/>	\$5.00	Monthly
Positive Pay Exception Item	<input checked="" type="checkbox"/>	\$2.00	Per Item
<u>ACH Block/Filter</u>			
Monthly Maintenance Fee	<input checked="" type="checkbox"/>	\$5.00	Monthly

**Fee Account Information**

Account Number	
Account Type	Select Account Type
Charge Method	Account Analysis
Pricing	Standard

**CUSTOMER:**

Montgomery Economic Development Corporation

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**BANK:**

First Financial Bank, N.A.

Signature: Guy Barker

Name: GUY BARKER

Title: SENIOR VICE PREIDENT

Date: \_\_\_\_\_

ITEM #4  
Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: October 24, 2017</b>	<b>Budgeted Amount:</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates, City Administrator</b>	<b>Exhibits: Resolution</b>
<b>Date Prepared: October 19, 2017</b>	

**Subject**

This is a requirement from the CDBG grant authorizing signatures for contract documents and documents for requesting funds.

**Description**

This is a requirement of the grant that the city designate authorized signatures for contractual documents. My recommendation is to designate the City Administrator.

**Recommendation**

Motion to approve the Resolution as presented.

<b>Approved By</b>		
Department Head		Date:
City Administrator	Jack Yates	Date: October 19, 2017

**RESOLUTION AUTHORIZING SIGNATORIES**

**A RESOLUTION BY THE DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (TXCDBG) CONTRACT NUMBER TBD.**

**WHEREAS**, the City of Montgomery has received a 2017 Texas Community Development Block Grant – Disaster Relief Fund award to provide Street Improvements; and

**WHEREAS**, it is necessary to appoint persons to execute contractual documents and documents requesting funds from the Texas Department of Agriculture, and;

**WHEREAS**, an original signed copy of the TxCDBG Depository/Authorized Signatories Designation Form (Form A202) is to be submitted with a copy of this Resolution, and;

**WHEREAS**, the City of Montgomery acknowledges that in the event that an authorized signatory of the City changes (elections, illness, resignations, etc.) the City must provide TxCDBG with the following:

- a resolution stating who the new authorized signatory is (not required if this original resolution names only the title and not the name of the signatory); and
- a revised TxCDBG *Depository/ Authorized Signatories Designation Form (Form A202)*.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF MONTGOMERY, TEXAS, AS FOLLOWS:**

The Mayor and City Administrator be authorized to execute contractual documents between the Texas Department of Agriculture and the City for the 2017 Texas Community Development Block Grant Program – Disaster Relief Fund.

The Mayor, City Administrator, and City Secretary be authorized to execute the *State of Texas Purchase Voucher and Request for Payment Form* documents required for requesting funds approved in the 2017 Texas Community Development Block Grant Program – Disaster Relief Fund.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MONTGOMERY, TEXAS,**  
on \_\_\_\_\_, 2017.

**APPROVED:**

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
City Secretary



Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: October 24, 2017</b>	<b>Budgeted Amount:</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates, City Administrator</b>	<b>Exhibits: Resolution</b>
<b>Date Prepared: October 19, 2017</b>	

**Subject**

This is a requirement from the CDBG grant adopting Civil Rights policies for the City.

**Description**

This is a requirement of the grant that the city adopt the Civil Rights policies enumerated in the Resolution. The City already is required to follow these policies. Nothing new/more onerous than presently required.

**Recommendation**

Motion to approve the Resolution as presented.

**Approved By**

Department Head		Date:
City Administrator	Jack Yates	Date: October 19, 2017

**Resolution Regarding Civil Rights****The City of Montgomery, Texas**

Whereas, the City of Montgomery, Texas, (hereinafter referred to as "City of Montgomery") has been awarded TxCDBG- Disaster Relief funding through a TxCDBG grant from the Texas Department of Agriculture (hereinafter referred to as "TDA");

Whereas, the City of Montgomery, in accordance with Section 109 of the Title I of the Housing and Community Development Act. (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than \$10,000, must take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CDBG activity, on the basis of race, color, religion, sex, national origin, age, or disability;

Whereas, the City of Montgomery, in consideration for the receipt and acceptance of federal funding for the Contract, agrees to comply with all federal rules and regulations including those rules and regulations governing citizen participation and civil rights protections;

Whereas, the City of Montgomery, in accordance with Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 135, is required, to the greatest extent feasible, to provide training and employment opportunities to lower income residents and contract opportunities to businesses in the TxCDBG project area;

Whereas, the City of Montgomery, in accordance with Section 104(1) of the Housing and Community Development Act, as amended, and State's certification requirements at 24 CFR 91.325(b)(6), must adopt an excessive force policy that prohibits the use of excessive force against non-violent civil rights demonstrations;

Whereas, the City of Montgomery, in accordance with Section 504 of the Rehabilitation Act of 1973, does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds; and

Whereas, the City of Montgomery, in accordance with Section 808(e)(5) of the Fair Housing Act (42 USC 3608(e)(5)) that requires HUD programs and activities be administered in a manner affirmatively to further the policies of the Fair Housing Act, agrees to conduct at least one activity during the contract period, to affirmatively further fair housing;

Whereas, the City of Montgomery agrees to maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MONTGOMERY, TEXAS, THAT THE CITY OF MONTGOMERY, TEXAS ADOPTS THE FOLLOWING:

1. Citizen Participation Plan and Grievance Procedures (Form A1013);
2. Section 3 Policy (Form A1002);
3. Excessive Force Policy (Form A1003)
4. Section 504 Policy and Grievance Procedures (Form A1004);
5. Code of Conduct Policy; and
6. Fair Housing Policy (Exhibit 1015).

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Printed Name of Mayor

CITY OF MONTGOMERY  
CITIZEN PARTICIPATION PLAN  
TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

*Note to Grant Recipients regarding Limited English Proficiency (LEP) requirements:*

In accordance with federal law, if there is a significant number of the population who are non-English speaking residents and are affected by the TxCDBG project, such citizens should have 'meaningful access' to all aspects of the TxCDBG project. To provide 'meaningful access', Grant Recipients may need to provide interpreter services at public hearings or provide non-English written materials that are routinely provided in English. Examples of such vital documents include application, complaint procedures, complaint procedures, answers to complaints, notices, notices of rights and disciplinary action, and any additional documents that contain information that is critical for obtaining federal services and/or benefits, or is required by law. For more information, see LEP.gov

COMPLAINT PROCEDURES

These complaint procedures comply with the requirements of the Texas Department of Agriculture's Texas Community Development Block Grant (TxCDBG) Program and Local Government Requirements found in 24 CFR §570.486 (Code of Federal Regulations). Citizens can obtain a copy of these procedures at the City of Montgomery, 101 Old Plantersville Rd., P.O. Box 708, Montgomery, TX 77356-0708, (936) 597-6434 during regular business hours.

Below are the formal complaint and grievance procedures regarding the services provided under the TxCDBG project.

1. A person who has a complaint or grievance about any services or activities with respect to the TxCDBG project, whether it is a proposed, ongoing, or completed TxCDBG project, may during regular business hours submit such complaint or grievance, in writing to the City Administrator, at City of Montgomery or may call (936) 597-6434.
2. A copy of the complaint or grievance shall be transmitted by the City Administrator to the entity that is the subject of the complaint or grievance and to the City Attorney within five (5) working days after the date of the complaint or grievance was received.
3. The City Administrator shall complete an investigation of the complaint or grievance, if practicable, and provide a timely written answer to person who made the complaint or grievance within ten (10) days.
4. If the investigation cannot be completed within ten (10) working days per 3. above, the person who made the grievance or complaint shall be notified, in writing, within fifteen (15) days where practicable after receipt of the original complaint or grievance and shall detail when the investigation should be completed.
5. If necessary, the grievance and a written copy of the subsequent investigation shall be forwarded to the TxCDBG for their further review and comment.
6. If appropriate, provide copies of grievance procedures and responses to grievances in both English and Spanish, or other appropriate language.

## TECHNICAL ASSISTANCE

When requested, the City shall provide technical assistance to groups that are representative of persons of low- and moderate-income in developing proposals for the use of TxCDBG funds. The City, based upon the specific needs of the community's residents at the time of the request, shall determine the level and type of assistance.

## PUBLIC HEARING PROVISIONS

For each public hearing scheduled and conducted by the City, the following public hearing provisions shall be observed:

1. Public notice of all hearings must be published at least seventy-two (72) hours prior to the scheduled hearing. The public notice must be published in a local newspaper. Each public notice must include the date, time, location, and topics to be considered at the public hearing. A published newspaper article can also be used to meet this requirement so long as it meets all content and timing requirements. Notices should also be prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups.
2. When a significant number of non-English speaking residents are a part of the potential service area of the TxCDBG project, vital documents such as notices should be published in the predominant language of these non-English speaking citizens.
3. Each public hearing shall be held at a time and location convenient to potential or actual beneficiaries and will include accommodation for persons with disabilities. Persons with disabilities must be able to attend the hearings and the City must make arrangements for individuals who require auxiliary aids or services if contacted at least two days prior to the hearing.
4. A public hearing held prior to the submission of a TxCDBG application must be held after 5:00 PM on a weekday or at a convenient time on a Saturday or Sunday.
5. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City shall comply with the following citizen participation requirements for the preparation and submission of an application for a TxCDBG project:

1. At a minimum, the City shall hold at least one (1) public hearing to prior to submitting the application to the Texas Department of Agriculture.
2. The City shall retain documentation of the hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the proposed use of funds for three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.
3. The public hearing shall include a discussion with citizens as outlined in the applicable TxCDBG application manual to include, but is not limited to, the development of housing and community development needs, the amount of funding available, all eligible activities under the TxCDBG program, and the use of past TxCDBG contract funds, if applicable. Citizens, with particular emphasis on persons of low- and moderate-income who are residents of slum and blight areas, shall be encouraged to submit their views and proposals regarding community development and housing needs. Citizens shall be made aware of the location where they may submit their views and proposals should they be unable to attend the public hearing.
4. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City must comply with the following citizen participation requirements in the event that the City receives funds from the TxCDBG program:

1. The City shall also hold a public hearing concerning any substantial change, as determined by TxCDBG, proposed to be made in the use of TxCDBG funds from one eligible activity to another again using the preceding notice requirements.
2. Upon completion of the TxCDBG project, the City shall hold a public hearing and review its program performance including the actual use of the TxCDBG funds.
3. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, for either a public hearing concerning substantial change to the TxCDBG project or for the closeout of the TxCDBG project, publish notice in both English and Spanish, or other appropriate language and provide an interpreter at the hearing to accommodate the needs of the non-English speaking residents..
4. The City shall retain documentation of the TxCDBG project, including hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the actual use of funds for a period of three (3) years three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.

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**KIRK JONES, MAYOR**

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**DATE**

**SECTION 3 POLICY**

In accordance with 12 U.S.C. 1701u, (Section 3), the City of Montgomery agrees to implement the following steps, which, to the *greatest extent feasible*, will provide job training, employment and contracting opportunities for Section 3 residents and Section 3 businesses of the areas in which the program/project is being carried out.

- A. Introduce and pass a resolution adopting this plan as a policy to strive to attain goals for compliance to Section 3 regulations by increasing opportunities for employment and contracting for Section 3 residents and businesses.
- B. Assign duties related to implementation of this plan to the designated Civil Rights Officer.
- C. Notify Section 3 residents and business concerns of potential new employment and contracting opportunities as they are triggered by grant awards through the use of: Public Hearings and related advertisements; public notices; bidding advertisements and bid documents; notification to local business organizations such as the Chamber(s) of Commerce or the Urban League; local advertising media including public signage; project area committees and citizen advisory boards; local HUD offices; regional planning agencies; and all other appropriate referral sources. Include Section 3 clauses in all covered solicitations and contracts.
- D. Maintain a list of those businesses that have identified themselves as Section 3 businesses for utilization in grant funded procurements, notify those businesses of pending contractual opportunities, and make this list available for general Grant Recipient procurement needs.
- E. Maintain a list of those persons who have identified themselves as Section 3 residents and contact those persons when hiring/training opportunities are available through either the Grant Recipient or contractors.
- F. Require that all Prime contractors and subcontractors with contracts over \$100,000 commit to this plan as part of their contract work. Monitor the contractors' performance with respect to meeting Section 3 requirements and require that they submit reports as may be required by HUD or TDA to the Grant Recipient.
- G. Submit reports as required by HUD or TDA regarding contracting with Section 3 businesses and/or employment as they occur; and submit reports within 20 days of calendar year end which identify and quantify Section 3 businesses and employees.
- H. Maintain records, including copies of correspondence, memoranda, etc., which document all actions taken to comply with Section 3 regulations.

As officers and representatives of the City of Montgomery, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

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Kirk Jones, Mayor

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Date

## Excessive Force Policy

In accordance with 24 CFR 91.325(b)(6), the City of Montgomery hereby adopts and will enforce the following policy with respect to the use of excessive force:

1. It is the policy of the City of Montgomery to prohibit the use of excessive force by the law enforcement agencies within its jurisdiction against any individual engaged in non-violent civil rights demonstrations;
2. It is also the policy of the City of Montgomery to enforce applicable State and local laws against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights demonstrations within its jurisdiction.
3. The City of Montgomery will introduce and pass a resolution adopting this policy.

As officers and representatives City of Montgomery, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

**Kirk Jones**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

## **Section 504 Policy against Discrimination based on Handicap and Grievance Procedures**

In accordance with 24 CFR Section 8, Nondiscrimination based on Handicap in federally assisted programs and activities of the Department of Housing and Urban Development, Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and Section 109 of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309), City of Montgomery hereby adopts the following policy and grievance procedures:

1. Discrimination prohibited. No otherwise qualified individual with handicaps in the United States shall, solely by reason of his or her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance from the Department of Housing and Urban Development (HUD).
2. City of Montgomery does not discriminate on the basis of handicap in admission or access to, or treatment or employment in, its federally assisted programs and activities.
3. City of Montgomery's recruitment materials or publications shall include a statement of this policy in 1. above.
4. City of Montgomery shall take continuing steps to notify participants, beneficiaries, applicants and employees, including those with impaired vision or hearing, and unions or professional organizations holding collective bargaining or professional agreements with the recipients that it does not discriminate on the basis of handicap in violation of 24 CFR Part 8.
5. For hearing and visually impaired individuals eligible to be served or likely to be affected by the TxCDBG program, City of Montgomery shall ensure that they are provided with the information necessary to understand and participate in the TxCDBG program.
6. Grievances and Complaints
  - a. Any person who believes she or he has been subjected to discrimination on the basis of disability may file a grievance under this procedure. It is against the law for City of Montgomery) to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.
  - b. Complaints should be addressed to the City Administrator, P.O. Box 708, Montgomery, TX, 77356-0708 or call (936) 597-6434, who has been designated to coordinate Section 504 compliance efforts.
  - c. A complaint should be filed in writing or verbally, contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.
  - d. A complaint should be filed within thirty (30) working days after the complainant becomes aware of the alleged violation.
  - e. An investigation, as may be appropriate, shall follow a filing of a complaint. The investigation will be conducted by the City Administrator. Informal but thorough investigations will afford all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint.
  - f. A written determination as to the validity of the complaint and description of resolution, if any, shall be issued by City Administrator, and a copy forwarded to the complainant with fifteen (15) working days after the filing of the complaint where practicable.



- g. The Section 504 coordinator shall maintain the files and records of the City of Montgomery relating to the complaints files.
- h. The complainant can request a reconsideration of the case in instances where he or she is dissatisfied with the determination/resolution as described in f. above. The request for reconsideration should be made to the City of Montgomery within ten working days after the receipt of the written determination/resolution.
- i. The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of a Section 504 complaint with the U.S. Department of Housing and Urban Development. Utilization of this grievance procedure is not a prerequisite to the pursuit of other remedies.
- j. These procedures shall be construed to protect the substantive rights of interested persons, to meet appropriate due process standards and assure that the City of Montgomery complies with Section 504 and HUD regulations.

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Kirk Jones, Mayor

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Date

09/01/2016

## CODE OF CONDUCT POLICY

These procedures are intended to serve as guidelines for the procurement of supplies, equipment, construction services and professional services for the Texas Community Development Block Grant (TxCDBG) Program. The regulations related to conflict of interest and nepotism may be found at the Texas Government Code Chapter 573, Texas Local Government Code Chapter 171, Uniform Grant Management Standards by Texas Comptroller, 24 CFR 570.489(g) & (h), and 2 CFR 200.318

### CODE OF CONDUCT

As a Grant Recipient of a TxCDBG contract, City of Montgomery shall avoid, neutralize or mitigate actual or potential conflicts of interest so as to prevent an unfair competitive advantage or the existence of conflicting roles that might impair the performance of the TxCDBG contract or impact the integrity of the procurement process.

For procurement of goods and services, no employee, officer, or agent of City of Montgomery shall participate in the selection, award, or administration of a contract supported by TxCDBG funds if he or she has a real or apparent conflict of interest. Such a conflict could arise if the employee, officer or agent; any member of his/her immediate family; his/her partner; or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No officer, employee, or agent of the City of Montgomery shall solicit or accept gratuities, favors or anything of monetary value from contractors or firms, potential contractors or firms, or parties to sub-agreements, except where the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value.

Contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements.

For all other cases, no employee, agent, consultant, officer, or elected or appointed official of the state, or of a unit of general local government, or of any designated public agencies, or subrecipients which are receiving TxCDBG funds, that has any CDBG function/responsibility, or is in a position to participate in a decision-making process or gain inside information, may obtain a financial interest or benefit from the TxCDBG activity.

The conflict of interest restrictions and procurement requirements identified herein shall apply to a benefitting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a TxCDBG contract or award, or that is required to complete some or all work under the TxCDBG contract in order to meet the National Program Objective.

Any person or entity including any benefitting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a TxCDBG contract or award, or that is required to complete some or all work under the TxCDBG contract in order to meet a National Program Objective, that might potentially receive benefits from TxCDBG awards may not participate in the selection, award, or administration of a contract supported by CDBG funding.

Any alleged violations of these standards of conduct shall be referred to the City of Montgomery Attorney. Where violations appear to have occurred, the offending employee, officer or agent shall be subject to disciplinary action, including but not limited to dismissal or transfer; where violations or infractions appear to be substantial in nature, the matter may be referred to the appropriate officials for criminal investigation and possible prosecution.

**Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.**

\_\_\_\_\_  
Kirk Jones  
City of Montgomery

## **Fair Housing Policy**

In accordance with Fair Housing Act, the City of Montgomery hereby adopts the following policy with respect to the Affirmatively Furthering Fair Housing:

1. City of Montgomery agrees to affirmatively further fair housing choice for all seven protected classes (race, color, religion, sex, disability, familial status, and national origin).
2. City of Montgomery agrees to plan at least one activity during the contract term to affirmatively further fair housing.
3. City of Montgomery will introduce and pass a resolution adopting this policy.

As officers and representatives of City of Montgomery, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

\_\_\_\_\_  
Signature

**Kirk Jones**  
Mayor

\_\_\_\_\_  
Date

Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: October 24, 2017</b>	<b>Budgeted Amount:</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates, City Administrator</b>	<b>Exhibits: Proclamation</b>
<b>Date Prepared: October 19, 2017</b>	

**Subject**

This is a requirement from the CDBG grant that the City proclaim April as Fair Housing Month.

**Description**

This is a requirement of the grant that the city proclaim April as Fair Housing Month. The Council has done this before and what I did with the proclamation after your passage was to issue a press release so the public would know about the action.

No new requirements or actions necessary are needed because of the Proclamation.

**Recommendation**

Motion to approve the Proclamation as presented.

**Approved By**

<b>Department Head</b>		<b>Date:</b>
<b>City Administrator</b>	Jack Yates	<b>Date: October 19, 2017</b>

**PROCLAMATION OF APRIL AS FAIR HOUSING MONTH**

WHEREAS Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination in housing and declares it a national policy to provide, within constitutional limits, for fair housing in the United States; and

WHEREAS The principle of Fair Housing is not only national law and national policy, but a fundamental human concept and entitlement for all Americans; and

WHEREAS The National Fair Housing Law, during the month of April, provides an opportunity for all Americans to recognize that complete success in the goal of equal housing opportunity can only be accomplished with the help and cooperation of all Americans.

NOW, THEREFORE, WE, the City Council of the City of Montgomery, do proclaim April as Fair Housing Month in City of Montgomery and do hereby urge all the citizens of this locality to become aware of and support the Fair Housing law.

Passed and adopted by the City Council of the City of Montgomery, Montgomery County, State of Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

**APPROVED:**

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
City Secretary

Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date:</b>	October 24, 2017	<b>Budgeted Amount:</b>	
<b>Department:</b>	Administration		
<b>Prepared By:</b>	Susan Hensley, City Secretary	<b>Exhibits:</b>	TMLIEBP COBRA ADMIN SERVICES CONTRACT RENEWAL
<b>Date Prepared:</b>	10-17-2017		

**Subject**

Annual renewal of the TMLIEBP COBRA Administrative Services Contract

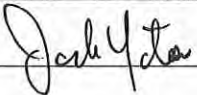
**Recommendation**

Renew contract to provide COBRA Administrative Services.

**Discussion**

TMLIEBP provides the administration services for COBRA services when employees leave the City. They administer all duties related to COBRA.

**Approved By**

<b>Department Manager</b>	Susan Hensley, City Secretary	Date: 10/17/17
<b>City Administrator</b>		Date: 10/18/17

# COBRA CONTINUATION OF COVERAGE ADMINISTRATIVE AGREEMENT

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Please execute the enclosed copy of the COBRA COC Administration Agreement. Regarding COBRA COC Administration by TML MultiState IEBP, we ask the following:

1. Please also return the enclosed [Certification of Distribution - Attachment A](#), COBRA Continuation of Coverage Initial Notice certifying that you have distributed a copy of Attachment A to all covered employees. If you have not yet distributed Attachment A, please do so upon receipt of this letter.
2. TML MultiState IEBP has agreed to collect all required payments from COBRA Continuation of Coverage participants commencing on the effective date of the contract. If you have already received payments for month(s) after the effective date, please remit those amounts to TML MultiState IEBP so credit is applied to the COBRA Continuation of Coverage participant's record. If you receive any payments in the future, please notify TML MultiState IEBP immediately.
3. As part of the contract, you agreed to notify the Pool within one business day of a qualifying event via fax. Enclosed is a COBRA CONTINUATION OF COVERAGE QUALIFYING EVENT form for you to copy and use for the notice requirement.
4. If you have any current COBRA Continuation of Coverage participants or enrollees who are in their 60 day election period, please forward copies of all correspondence and payment records for these individuals. If you have any questions about the transition requirements, please call us at 1-800-348-7879.

Sincerely,

B&E Member Service Representative  
Member Service Team  
TML MultiState IEBP

This document is to certify that all current employees as of the date indicated above were given a copy of Attachment A, COBRA Continuation of Coverage Initial Notice.

**Signature**

\_\_\_\_\_

**Title**



3. The undersigned Employer will distribute Attachment A to all employees who become covered by the Employer's benefit plan after the date the Pool commenced COBRA Continuation of Coverage administration and include verification of the distribution with the enrollment card when it is submitted to the Pool.
4. The undersigned Employer will notify the Pool via FAX or Telephone (with a written follow-up) within one (1) business day of gaining knowledge that a Covered Individual has legally separated, divorced or is no longer eligible for coverage, e.g., the Covered employee or dependent is voluntarily dropped from coverage.
5. The undersigned Employer will notify the Pool at least ten (10) business days prior to any open enrollment period. The notice to the Pool will include the dates of the open enrollment.
6. The undersigned Employer will immediately notify the Pool of any suspected claim, demand or suit arising from the administration of COBRA Continuation of Coverage.
7. To the extent allowed by law, the undersigned Employer will indemnify and hold harmless the Pool and its officers, agents, employees and representatives from all suits, actions, losses, damages (including punitive damages), claims or liability of any type, including without limiting the generality of the foregoing all expenses of litigation, court costs, and attorney's fees, resulting from the failure of the undersigned Employer to give any notice required by this Agreement. The foregoing reimbursement obligation shall specifically include any medical claim costs incurred by the Pool because of the failure of the Employer to give any notice of an employee termination or other qualifying event. The undersigned Employer will fund this obligation out of current revenues in the year the obligation is determined or will levy a tax to fund the obligation if current revenues are insufficient.
8. Any decision of whether an Employee was terminated because of gross misconduct will be made by the Employer no later than (a) the forty-fifth (45th) day following the termination or (b) the date a COBRA election notice is mailed to the Employee, whichever is earlier. Any determination of gross misconduct shall be based only on events prior to the termination of employment.

### 3. PoolDuties

1. The Pool staff will monitor changes in COBRA Continuation of Coverage and the case law which develops interpreting COBRA Continuation of Coverage.

7. The Pool will periodically provide the Employer, for their review, with the text of the letter and notices to be used in administering this Agreement. The Pool maintains final authority over the text of these letters and notices. The Pool reserves unto itself the right to modify the letters and notices as may be required pursuant to the COBRA Continuation of Coverage statute, any applicable case law and to promote the efficient administration of the Agreement.
8. To the extent allowed by law, the Pool will indemnify, defend, reimburse, and hold harmless the Employer and its employees from any and all liabilities, claims, demands, or suits arising from or related to the provision of COBRA Continuation of Coverage administrative services unless those liabilities, claims, demands, or suits arise out of the Employer's failure to give any notice as required in II, 1, 2, 3, 4, 5 and 6 of this Agreement. This notice is required by the agreement or by law. The Pool, upon notice by the Employer will immediately investigate, handle, respond to and defend any such claims, demands or suits at the Employer's sole expense. If the liability, claim, demand or suit is based on negligence this contract of indemnity shall apply and the negligence of the Employer and the Pool will be on a percentage basis as in a pure comparative negligence situation under the law.
9. The Pool's responsibilities under this contract are for COBRA Continuation of Coverage that the Employer is required to provide under Federal law, and does not have any responsibility for other benefits such as group life insurance or disability.

4. Notice

Any notice to be given under this Agreement, other than those in II, 1, 2, 3, 4 and 5 of this Agreement, shall be deemed given and received on the first to occur of the following: (a) actual receipt by the party to be notified; or (b) five days after deposit of such notice in the US Mail system if sent by Certified Mail, Return Receipt Requested, postage prepaid, and addressed to the party to be notified at the address of such party set forth below or as designated from time to time in writing by giving not less than ten days in advance notice to the other party. The initial addresses for the Pool and Employer shall be as follows:

**Address of Pool**

Executive Director

TML MultiState Intergovernmental Employee Benefits Pool

Texas Municipal Center

1821 Rutherford Lane, Suite 300

**Address of Employer**

**City of Montgomery**

**PO Box 708**

**Montgomery, TX 77356-0708**

3. This Agreement terminates, without further notice, on the date the undersigned Employer is no longer an Employer of the Pool.
4. All records in possession of the Pool relating to COBRA Continuation of Coverage administration at termination of the Agreement will be transferred to the Employer within forty-five (45) business days.
5. Should this Agreement terminate for any reason it does not relieve either party of their duties nor obligations during the period when this Agreement was in full force and effect.

This Agreement is entered into for the Employer under authorization of City of Montgomery, at a duly called meeting held on

(enter "N/A" if no meeting was held)

by:

**Signature**

**Authorized Official Title**

**Employer/Group Name**

**Today's Date**

This Agreement Entered Into and Accepted By:

TML MULTISTATE INTERGOVERNMENTAL EMPLOYEE BENEFITS POOL

By: \_\_\_\_\_ (Executive Director) at Austin, Texas on

\_\_\_\_\_

Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: October 23, 2017</b>	<b>Budgeted Amount:</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates</b> <b>City Administrator</b>	<b>Exhibits-</b> Request letter from the Gault's w/ accompanying Petition of neighborhood
<b>Date Prepared: October 20, 2017</b>	

**Subject**

Consideration of placing two speed bumps on College Street

**Description**

This is a request from the neighborhood to place two speed bumps on College Street. Roughly the same comparable location as now exist on Caroline Street. – precisely just east of the College/Eugenia intersection and east of the driveway for 705 College.

Chief Napolitano, Mike Muckleroy and I agree about the need for and location of the speed bumps.

Each location is approximately \$600.

**Recommendation**

Approve the placement of the two speed bumps.

**Approved By**

City Administrator

Jack Yates

Date: October 20, 2017

October 5, 2017

Dear Mr. Yates:

Please give the attached petition your full consideration. Although my husband and I initiated this effort to get speed bumps and stop signs for our block of College St., all residents in this block agree that we need these and several, including Tommy Hauser, have agreed to serve as spokespersons if necessary.

If this request needs to be directed elsewhere or brought before the city council, please let me or my husband know.

Thanks.

Beth Gault 936-444-5682 or [bkgault@gmail.com](mailto:bkgault@gmail.com)

Frank Gault 936-647-5363 [fwgault@gmail.com](mailto:fwgault@gmail.com)

606 College St.  
Montgomery, TX 77356

P.S. There has also been some support for a speed bump on Eugenie. This has not been ~~run~~ passed the Hausers or Newsome, <sup>yet</sup> but the Harlles think this would be a good idea. ^

September 25, 2017

The Residents of the 600-700 Block of College Street  
Montgomery, TX 77356

Mr. Jack Yates  
City Administrator  
Montgomery City Hall  
101 Old Plantersville Rd.  
Montgomery, TX. 77356

Dear Mr. Yates:

For the safety of our children, grandchildren, pets, walkers and runners, the residents of the 600-700 block of College St. respectfully request a speed bump for our block and, also, a three-way stop, with signs, at the corner of College and Eugenie. The posted 20 MPH speed limit appears to serve for decorative purposes only. Many of us have noticed that most other streets in the downtown area/historic district already have speed bumps and that speeders choose our street as a result. This has to end.

It appears that the logical place for a speed bump would be west of the driveway at 701 College but before the driveway at 705 College and extending to the vacant lot on the north side of the street. Residents, Jo Tobola and Gary and Christy Hauser, should be consulted as to the final placement of this bump so as not to interfere with their driveway access.

Please note, also, that the No Parking signs by Pond and College are misleading and almost unreadable.

Thank-you for considering this request.

Sincerely,

The Residents of 600-700 block of College St.

Homeowner	Address	Phone
Larry & Macy Wagner	603 College	281-468-1245
Stephanie Castleschmidt	604 College	936-525-7615
Jo Tobola	701 College	281-734-1481
Beck Gau (Frank)	606 College	936-444-5682 936-647-5363
Steve & Cindy Acker	602 & 605 College	936 522 7073
James & Jenn Amosworth	708 College St.	512-431-3211
Tommy Ann	709 College St	936-525-9907
Susan Hartke	801 College	832-217-0418
Christy Hauser	705 College	281-685-3207

Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date:</b> October 24, 2017	<b>Budgeted Amount:</b>
<b>Department:</b>	
<b>Prepared By:</b> Jack Yates City Administrator	<b>Exhibits:</b> September 26 <sup>th</sup> report to Council from City Administrator,
<b>Date Prepared:</b> October 20, 2017	

### Subject

This is to set a public hearing for November 14<sup>th</sup> regarding water and Sewer rates.

### Description

Since this is a fee it requires an ordinance and a public hearing. The suggested public hearing date is the regular meeting of November 14.  
I will be publicizing a November 13 community meeting regarding an opportunity for residents and business owners to attend to learn more about the planned rates and an opportunity for them to individually see the effect on them. I will report to the Council November 14 the result of the November 13 community meeting gathering comments

### Recommendation

Motion to set a public hearing regarding water and sewer rates for November 14<sup>th</sup>..

### Approved By

City Administrator	Jack Yates	Date: October 20, 2017
--------------------	------------	------------------------

Montgomery City Council  
AGENDA REPORT

<b>Meeting Date:</b> September 26, 2017	<b>Budgeted Amount:</b>
<b>Department:</b>	
	<b>Exhibits:</b> Spreadsheet showing totals for Option One and Option Two, and breakout out each billing class
<b>Prepared By:</b> Jack Yates City Administrator	
<b>Date Prepared:</b> September 21, 2017	

**Subject**

This regards the possibility of increasing water and sewer rates.

**Description**

The Option 1 or 2 is shown on the first page of the attachment. Option One is the Proposed Year Two of all rate classes as proposed last year. Option Two is: an increase in **residential** sewer charges of .50 cents/1,000 gallons up to 20,000 gallons per month from \$4.75 to \$5.25 in-city and for an average bill of 7,000 consumption would increase the water \$0 and the sewer, \$1.20--- and from \$5.00 to \$5.50 for out-of- city.---

**Commercial in-city** is an increase in sewer .50 cents /1,000 gallons and increases over 20,000 gallons from \$6.50 to \$9.35, and for commercial out-of-city sewer .50 cents /1,000 gallons and increases over 20,000 gallons from \$6.75 to \$9.50 and for a Commercial in-city average bill of 50 ,000 consumption would increase the water \$17.50 and the sewer, \$95.50 -----

**Institutional in-city** is an increase in the base sewer rate from current \$150 to \$300 and for an average bill of 118,000 consumption would increase the water \$38.25 and the sewer, \$658.75 ---

**Multi-family** is an increase in the base sewer rate from current \$150 to \$300 and for an average bill consumption of 157,800 gallons would increase water \$48.75 and the sewer \$623.75 ---



Montgomery City Council  
**AGENDA REPORT**

**Small Irrigation** is an increase of .50 cents/1,000 gallons and for an average bill of 8,000 consumption would increase the water \$3.00. ---

**Large Irrigation** is an increase of .50cents/1,000 gallons and for an average bill of 34,500 gallons is an increase of \$12.63

**The cumulative total for Option One is \$89,898.64 and Option Two cumulative total is \$69,177.28**

**Recommendation**

Motion to tentatively select Option Two and to hold public meeting to discuss the rates by the City Administrator and to place the item on the October 10<sup>th</sup> agenda.

**Approved By**

City Administrator

Jack Yates

Date: September 21,  
2017

Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date:</b> October 24, 2017	<b>Budgeted Amount:</b>
<b>Department:</b>	
<b>Prepared By:</b> Jack Yates City Administrator	<b>Exhibits:</b> memo from city engineer,
<b>Date Prepared:</b> October 20, 2017	

### Subject

To accept a Certificate of Substantial Completion on the water and sewer improvements in Lake Creek Village Section 3

### Description

In the City Engineer's report it says -- we have observed the subject property constructed by the contractor and find it to be substantially completed in accordance with the approved plans and specifications.  
The report goes on to say that -- the City Engineer recommends the Certificate of Acceptance of the work and recommend that the contractors guarantee period of one year began October 24, 2017.

### Recommendation

Motion to accept the certificate of substantial completion for construction of Lake Creek Village Section 3 public water and sanitary sewer improvements.

### Approved By

City Administrator	Jack Yates	Date: October 20, 2017
--------------------	------------	------------------------

**CERTIFICATE OF SUBSTANTIAL COMPLETION FOR**  
**CONSTRUCTION OF LAKE CREEK VILLAGE SECTION 3 PUBLIC WATER AND SANITARY SEWER**  
**CITY OF MONTGOMERY**

October 19, 2017

**OWNER:** The Honorable Mayor and City Council  
City of Montgomery  
101 Old Plantersville Road  
Montgomery, TX 77316

**CONTRACTOR:** Randy Roan Construction, LLC  
5123 Hiltonview Road  
Houston, TX 77086-1310

**CONTRACT:** Construction of Lake Creek Village Section 3 – Public Water and Sanitary Sewer  
City of Montgomery

We have observed the subject project constructed by the **CONTRACTOR** and find it to be substantially complete in accordance with the approved plans and specifications. The project was periodically observed during construction by our field project representative.

We recommend that the **OWNER** issue the **CONTRACTOR** a Certificate of Acceptance of the Work. We also recommend that the Contractor's guarantee period of 1 year begin October 24, 2017

Sincerely,



Chris Roznovsky, PE

CVR/jim:lr2

K:\W5841\W5841-1016-00 Lake Creek Villiage Section Three\3 Construction Phase\Contract Documents

cc: Mr. Jack Yates – City of Montgomery, City Administrator  
Ms. Susan Hensley – City of Montgomery, City Secretary  
Mr. Larry Foerster – Darden, Fowler & Creighton, LLP, City Attorney  
Mr. John Rusk, PE – Goodwin-Lasiter-Strong, Engineer  
Mr. Russel Roan – Randy Roan Construction, Inc., Contractor



1575 Sawdust Rd, Suite 400, The Woodlands, Texas 77380  
TBPE Registration No. F-439

**CERTIFICATE OF ACCEPTANCE**

Randy Roan Construction, LLC  
5123 Hiltonview Road  
Houston, TX 77086-1310

Re: Construction of Lake Creek Village Section 3 – Public Water Sanitary Sewer  
City of Montgomery

Gentlemen:

This is to certify that City of Montgomery accepts the subject project on the basis of the Certificate of Substantial Completion issued by our engineers, Jones|Carter, and understands that a guarantee shall cover a period of one (1) year beginning October 24, 2017.

By: \_\_\_\_\_

**Mr. Jack Yates**  
**City Administrator, City of Montgomery**

Approved by City Council on: \_\_\_\_\_

K:\W5841\W5841-1016-00 Lake Creek Village Section Three\3 Construction Phase\Contract Document\Certificate of Acceptance

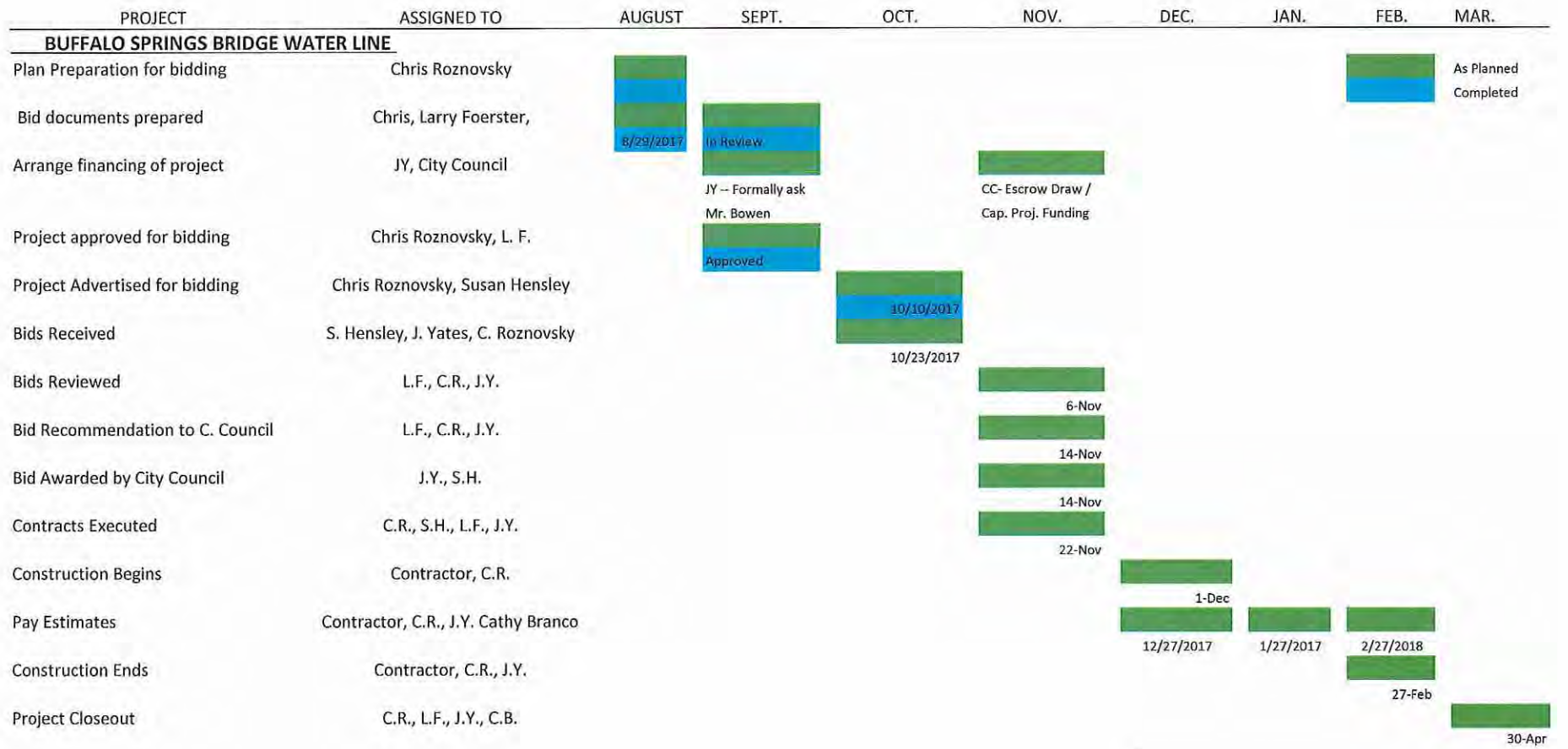
cc: Mr. Jack Yates – City of Montgomery, City Administrator  
Ms. Susan Hensley – City of Montgomery, City Secretary  
Mr. Larry Foerster – Darden, Fowler and Creighton, LLP, City Attorney  
Mr. Phillip Lefevre – Lefco Investments, LLC.

## **CITY ADMINISTRATOR REPORT**

- Met with Planning Commission at one meeting.
- Met, took minutes, of one MEDC meeting.
- Attended Montgomery Area Chamber of Commerce Board of Director's meeting., volunteer's Luncheon
- Attended one HMBA meetings, one Montgomery County Leadership Class activity regarding economic development in the County.
- Met with city engineers and city attorney several times regarding; plats, system management, upcoming projects, bridge improvements, developments throughout the city, TxDOT 149 planning, FEMA, CDBG grants, General Land Office grant possibility and billing for Escrow Accounts.
- Met with several developers during the month regarding; Heritage Plaza Medical Center, Villas of Mia Lago, New Westmont building, Kenrock property west of Pizza Shack, Waterstone, Shoppes of Montgomery, and other development possibilities meetings.
- Made several decisions during month as Zoning Administrator, including signs, coordinating variance requests, code enforcement, Historic District activities, land use plan, and working on zoning/Corridor Enhancement Area changes in cooperation with the Planning Commission
- Worked with City Council individually and City Staff on a variety of administrative, personnel and coordination efforts, including implementing the new Budget.







TxDOT 149 PROJECT

PROJECT	ASSIGNED TO	AUGUST	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	SEPT.
Send TxDOT Resolution	Jack Yates	8/1/2017								
Contact w/ Rep. Metcalf and Sen. Nichols	JY									
Discuss Project Review with TxDOT	J.Y., Katherine Ferry TxDOT		9/6/2017							
Have small group meeting with HMBA group	J.Y., K.F. HMBA small group		9/13/2017							
Review TxDOT Plans propose alternatives	J.Y., K.F.		9/13/2017							
City Staff discussions w/ business owners/rentors	J.Y., K.F.		10-18/28-2017							
City Staff meets w/ small HMBA group	JY, KF, HMBA small group			10/3-12/17						
City Staff/TxDOT meets	JY,KF fs			10/13/2017						
City Staff/TxDOT meets w/business owners/rentors					11/17-25/2017					
City Staff take back proposed changes of plans to TxDOT	J.Y., K.F. TxDOT					12/7/2017				
TxDOT considers changes	TxDOT					12/14/2017	1/3/2018			
City Staff /small HMBA group Meeting	JY,KF HMBA small group						1/10/2018			
City Staff meets w/ business owners/rentors	JY,KF						1/12/2018			
City Staff/small HMBA meetinG - if needed	JY,KF HMBA small group						1/19/2018			
Contact w/ Rep. Metcalf and Sen. Nichols	JY						1/19-22/17			
City Staff reports to City Council - the project	JY,KF,						1/23/2018			
City Council approves project - by Resolution	JY,KF, City Council						1/23/2018	2/25/2018		
TxDOT redesigns project plans	TxDOT								3 to 6/2018	
TxDOT lets project										9/15/2018

As Planned  
Completed



# Public Works

## September 2017 Monthly Report

- Performed 6 month A/C drain cleanings at City Hall
- Performed 6 month facility rat control
- Pressure washed and striped parking lot at City Hall
- Assisted with National Guard ditch project on MLK
- Reset stop sign at MLK and McGinnis
- Found missing sewer tap at 191 Brocks Ln.
- Removed dead tree from 811 Caroline
- Wine Festival set and cleanup
- Replaced photocells for streetlights on McCown
- Replaced GFI outlets on McCown festival poles
- Crack sealing project with the following streets repaired: Berkley, Harley, Anna Springs, Nathanael Ct., Bessie Price Owens, Clepper, Prairie, Maiden, McCown, Caroline and College
- Cleaned all outside windows at City Hall
- Continued tree watering at Flagship and Cedar Brake Park
- Installed blow off valve on Terra Vista water line damaged during Harvey
- Ordered blinds and hung in Lt. Rosario's office
- Monthly AED inspections
- Monthly well reads
- Monthly hydrant meter reads
- Monthly check of all lights and air filters
- Monthly weed killer list
- Monthly grease trap inspections
- Monthly safety meetings
- Weekly barricade delivery and pickup for Farmer's Market
- Weekly vehicle pre-trip inspections
- Weekly conference calls with engineer and utility operator
- Weekly leak notifications to customers for Beacon website
- Daily line locates as necessary

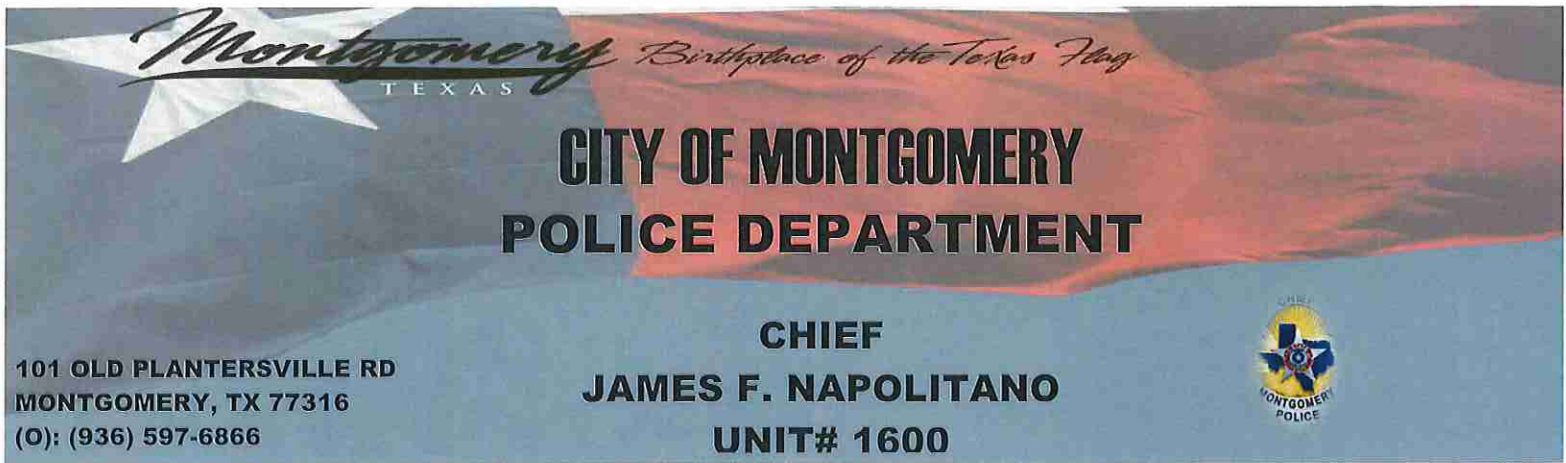
- 5 water taps
- 3 sewer taps
- 1 water leak (private irrigation system)
- 2 sewer stop ups (1 private, 1 lift station)

## **Parks and Recreation**

- Removed stump from fallen tree at Cedar Brake Park
- Striped parking lots at Community Center, Homecoming Park and Memory Park
- Checked all electrical plugs at Community Center area for Wine Festival
- Repaired back porch at Crane Cabin
- Repaired flush valve at Homecoming Park
- M/W/F cleaning of all parks
- Monthly irrigation system checks of all systems
- Weekly cleaning of Community Center

The docents at Fernland reported a total of 354 visitors for the month and provided 24 tours for the month.

Report prepared by:  
Mike Muckleroy  
Director of Public Works  
October 19, 2017



101 OLD PLANTERSVILLE RD  
MONTGOMERY, TX 77316  
(O): (936) 597-6866

**CITY OF MONTGOMERY  
POLICE DEPARTMENT**

**CHIEF  
JAMES F. NAPOLITANO  
UNIT# 1600**



**POLICE DEPARTMENT REPORT**

**SEPTEMBER 2017**

CALLS FOR SERVICE PER COPSYNC-164

MISDEMEANOR- 34

FELONY- 7

TRAFFIC ENFORCEMENT TOTALS A, B & CHIEF:

CITATIONS- 148

WARNINGS- 228

ARRESTS/ CHARGES FOR A, B & CHIEF:

NARCOTICS ARREST- 13

WARRANT ARREST- 5

The City of Montgomery Officers responded to **68 calls** for service and generated 33 **reports** for the month of September 2017.

### Narcotics Arrest

09/12 - Officer Thompson - 20500 Eva St.  
09/16 - Officer Hernandez - 2500 Lone Star Parkway  
09/17 - Officer Thompson - 22200 Eva St.  
09/25 - Officer Aguirre - 20400 Eva St.  
09/26 - Officer Thompson - Westway 105 W  
09/26 - Officer Thompson - 1900 Lone Star Parkway

### Warrant Arrest

09/01 - Officer Thompson - MLK@Baja  
09/16 - Officer Aguirre - Liberty@Eva St.  
09/17 - Lt. Belmares - Eva St.@FM 2854  
09/26 - Officer Thompson - MLK@Baja  
09/26 - Officer Thompson - 300 Flagship Dr.

### Driving While Intoxicated

09/02 - Officer Thompson - Eva St.@FM 2854  
09/26 - Officer Thompson - 21100 Eva St.  
09/27 - Officer Thompson/Officer Aguirre/Chief/Lt. - Hwy 105@S. Pine Lake

### Motor Vehicle Accident

09/06 - Officer Hernandez - 23100 Old Dobbin Plantersville Rd.  
09/11 - Officer Aguirre - FM 1097@Liberty St.  
09/11 - Officer Aguirre - Eva St.@Louisa  
09/20 - Officer Aguirre - 20500 Eva St.  
09/22 - Officer Thompson - 21000 Eva St.

*Montgomery* Birthplace of the Texas Flag  
TEXAS

101 Old Plantersville Rd  
Montgomery, TX 77356  
Mailing Address:  
P.O. Box 708  
Montgomery, TX 77356

**CITY OF  
MONTGOMERY  
POLICE  
DEPARTMENT**

City Hall: (936) 597-6434  
Police Dept: (936) 597-6866  
Fax: (936) 597-7893

**"A" Shift Traffic Enforcement**

Belmares - 1 Citations / 2 Warrants

Hernandez - 41 Citations / 24 Warrants and 45 violations

Aguirre - 12 Citations / 21 Warrants

Thompson - 8 Citations / 9 Warrants and 10 Violations

**62 Total Citations**

**56 Total Warnings**

**55 Total Violations**

**Arrest**

6 - Felony

22 - Misdemeanor

**Lt. Joe N. Belmares Jr. Unit #1601**

Montgomery Police Department  
101 Old Plantersville Road  
Montgomery TX., 77356

Office: 936-597-3604

Fax: 936-597-7893

24 Hr. Dispatch 936-760-5800

Email - [jbelmares@ci.montgomery.tx.us](mailto:jbelmares@ci.montgomery.tx.us)

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101 Old Plantersville Rd  
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During the month of September, The Montgomery Police Department B Shift Patrol Officers (Lt. Rosario, Officer Bauer, Officer Bracht, and Officer Riley) generated 33 reports and responded to 96 calls for service. The reports are as follows:

**Narcotics -**

9/05- Riley- 21000 FM 1097  
9/08-Riley- 21500 Eva  
9/13-Riley-21500 Eva  
9/18-Bracht- 1900 Lonestar Parkway  
9/24-Rosario- 21100 Eva  
9/24-Riley- 20800 Eva  
9/27-Rosario- 20400 Eva (Possession of Drug Paraphernalia)

**No DL / FMFR / Towed Vehicle**

9/05-Riley- 22800 Eva  
9/23-Riley-14500 Liberty  
9/24-Rosario-20100 Eva  
9/28-Riley-20700 Eva  
9/25-Riley-15100 Liberty- DWLI

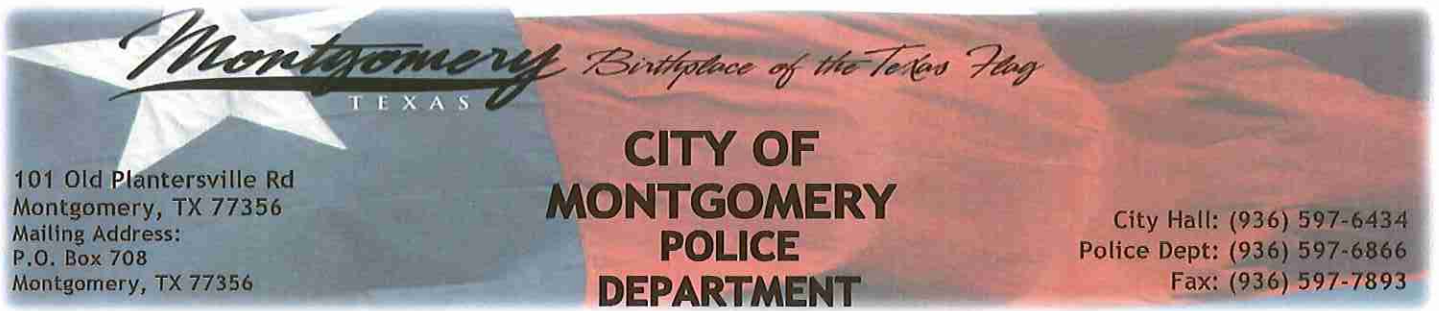
**Warrant Arrest-**

9/19-Bracht- 149/1375

**MVA-**

9/13-Bauer-1800 Lonestar  
9/18-Bracht- 14200 Liberty  
9/19-Bracht- 20100 Eva  
9/22-Bauer-22000 Eva  
9/22-Bauer-20300 Eva  
9/23-Bauer-21800 Eva  
9/27-Bracht-23200 Eva



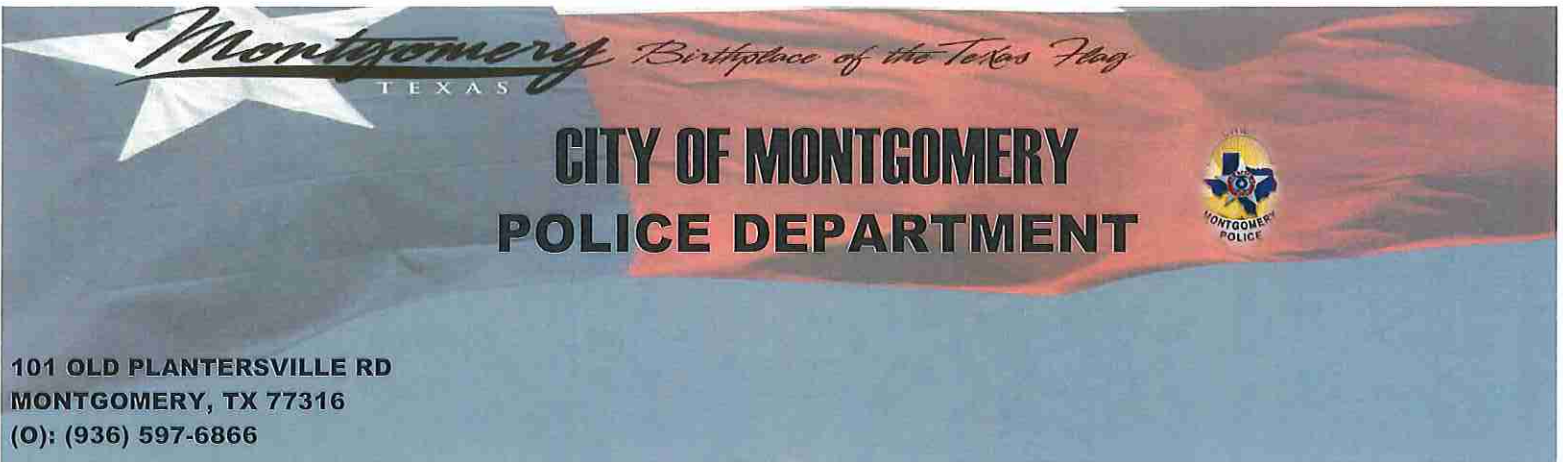


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Rosario – 13 Citations 16 Warnings  
Bauer – 20 Citations 66 Warnings  
Bracht – 16 Citations 22 Warnings  
Riley – 37 Citations 68 Warnings



## September 2017

During the Month of September 2017, The Montgomery Police Department C Shift ( Sgt. Becky Lehn-Kendall, Reserve Officers: J. Lawson, T. Lozano, M. Sigala, L. Evans) had the following activity:

### Evidence/Property Room:

29 items (evidence) checked into the property room by Sgt.Kendall  
16 Items taken to the DPS crime lab by Sgt. Kendall and Officer Carswell

### Warrants:

Warrants Collected - \$7,654.50

### Reserve Officer's Time:

09/16 – Wine Fest – Officer Evans ( 6 hrs)

### Court Bailiff

09/21 – Officer Evans (4 hrs)

### Council Security

09/12 & 09/26 – Sgt. Kendall



# Municipal Court-Monthly Report

September 2017

10/2/2017  
Becky Lehn-Kendall  
Court Administrator



# Montgomery Municipal Court Monthly Report

## September 2017

<b>REVENUE Category</b>	<b>CURRENT</b>	<b>YEAR TO DATE October 1, 2016</b>
<i>Total Cases Filed</i>	143	3055
Deposit – City	\$13,029.05	\$293,977.32
Deposit - State	\$8,653.20	\$195,220.29
Deposit - OMNI	\$125.24	\$2,644.84
Child Safety Fund	\$0.00	\$1,135.55
Judicial Efficiency	\$77.05	\$1,772.22
Court Tech Fund	\$439.34	\$9,685.65
Court Bldg. Security Fund	\$329.51	\$7,255.13
Collection Agency	\$1,628.21	\$34,563.14
<b><i>Total</i></b>	<b>\$24,281.60</b>	<b>\$546,254.14</b>

Created By: Becky Lehn-Kendall

Court Administrator

October 2, 2017



# Comparison Chart

## Citations/Warrants/Revenue January 2015 - Present

	Citations Filed			Warrants Collected			Total Revenue Collected		
	2015	2016	2017	2015	2016	2017	2015	2016	2017
<i>Jan</i>	365	470	332	\$2,708.90	\$2,762.37	\$15,052.44	\$44,544.59	\$44,702.82	\$41,830.44
<i>Feb</i>	294	351	233	\$3,362.90	\$10,976.60	\$33,390.71	\$56,555.03	\$67,466.54	\$67,937.61
<i>Mar</i>	421	353	394	\$15,303.54	\$14,732.43	\$26,961.27	\$63,838.40	\$86,201.43	\$62,992.57
<i>April</i>	357	323	268	\$2,106.50	\$5,940.80	\$9,307.00	\$56,577.20	\$59,388.14	\$47,163.40
<i>May</i>	396	229	268	\$3,286.10	\$3,279.10	\$6,801.00	\$48,760.60	\$50,854.90	\$47,225.90
<i>June</i>	440	163	254	\$9,972.20	\$6,336.57	\$14,354.05	\$67,656.40	\$41,238.67	\$37,817.25
<i>July</i>	466	153	240	\$4,858.20	\$4,291.87	\$11,312.27	\$64,193.80	\$42,990.97	\$43,405.62
<i>Aug</i>	421	324	189	\$2,740.40	\$24,756.07	\$10,575.60	\$47,484.40	\$52,923.17	\$31,540.77
<i>Sept</i>	435	212	143	\$6,399.30	\$12,115.60	\$7,654.50	\$61,912.50	\$44,256.40	\$24,281.60
<i>Oct</i>	319	313		\$7,550.70	\$13,892.60		\$63,688.50	\$44,138.80	
<i>Nov</i>	339	226		\$8,581.07	\$10,515.20		\$51,170.47	\$55,221.23	
<i>Dec</i>	331	195		\$8,675.20	\$12,163.00		\$53,315.66	\$42,698.95	
<b>Totals</b>	2164	2402	2321	\$75,545.01	\$121,762.21	\$135,408.84	\$679,697.55	\$632,082.02	\$404,195.16

Becky Lehn  
 Court Administrator  
 10/02/2017

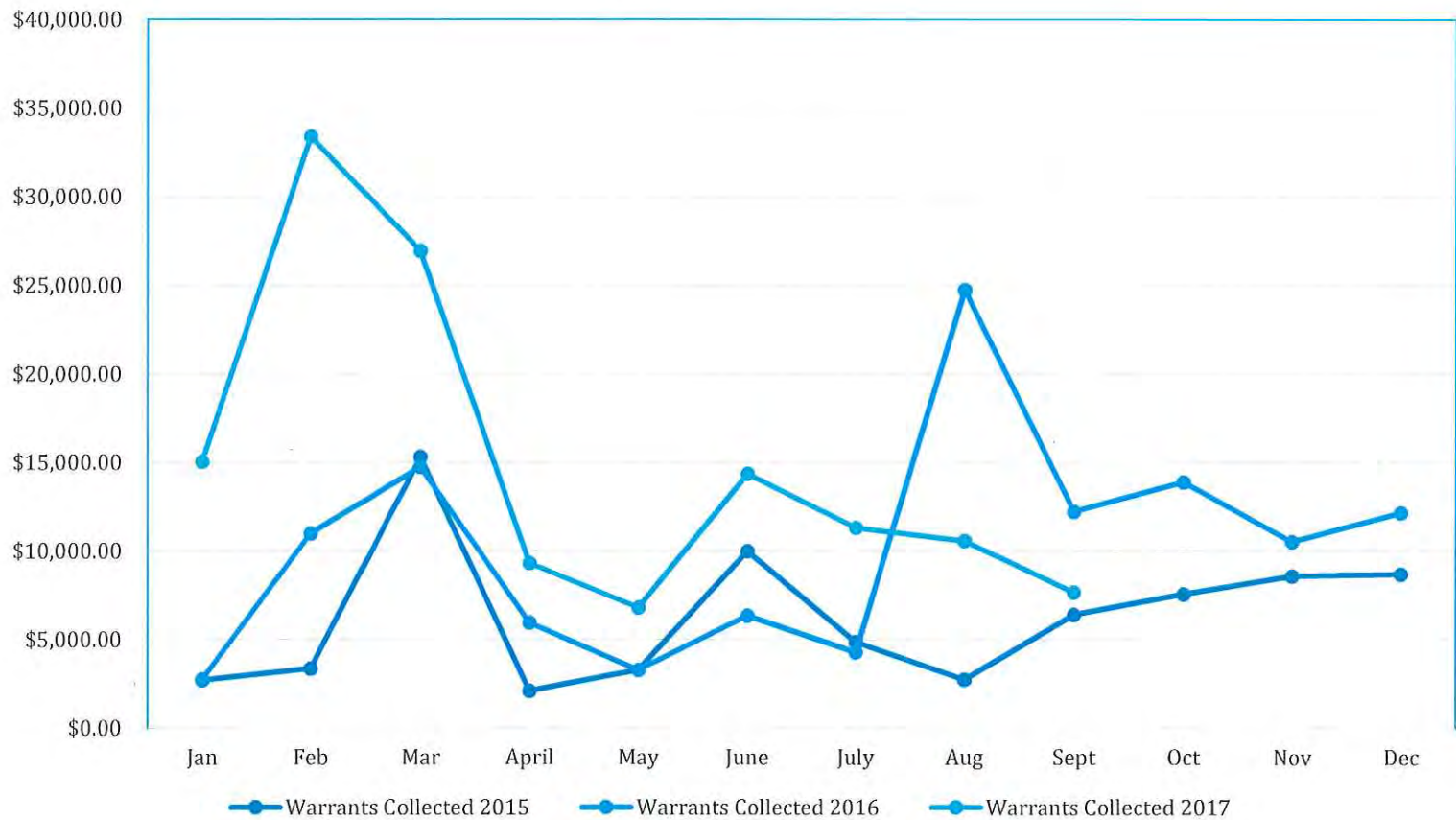
# Citations Filed Yearly Comparison

2015-2017



# Warrants Collected Yearly Comparison

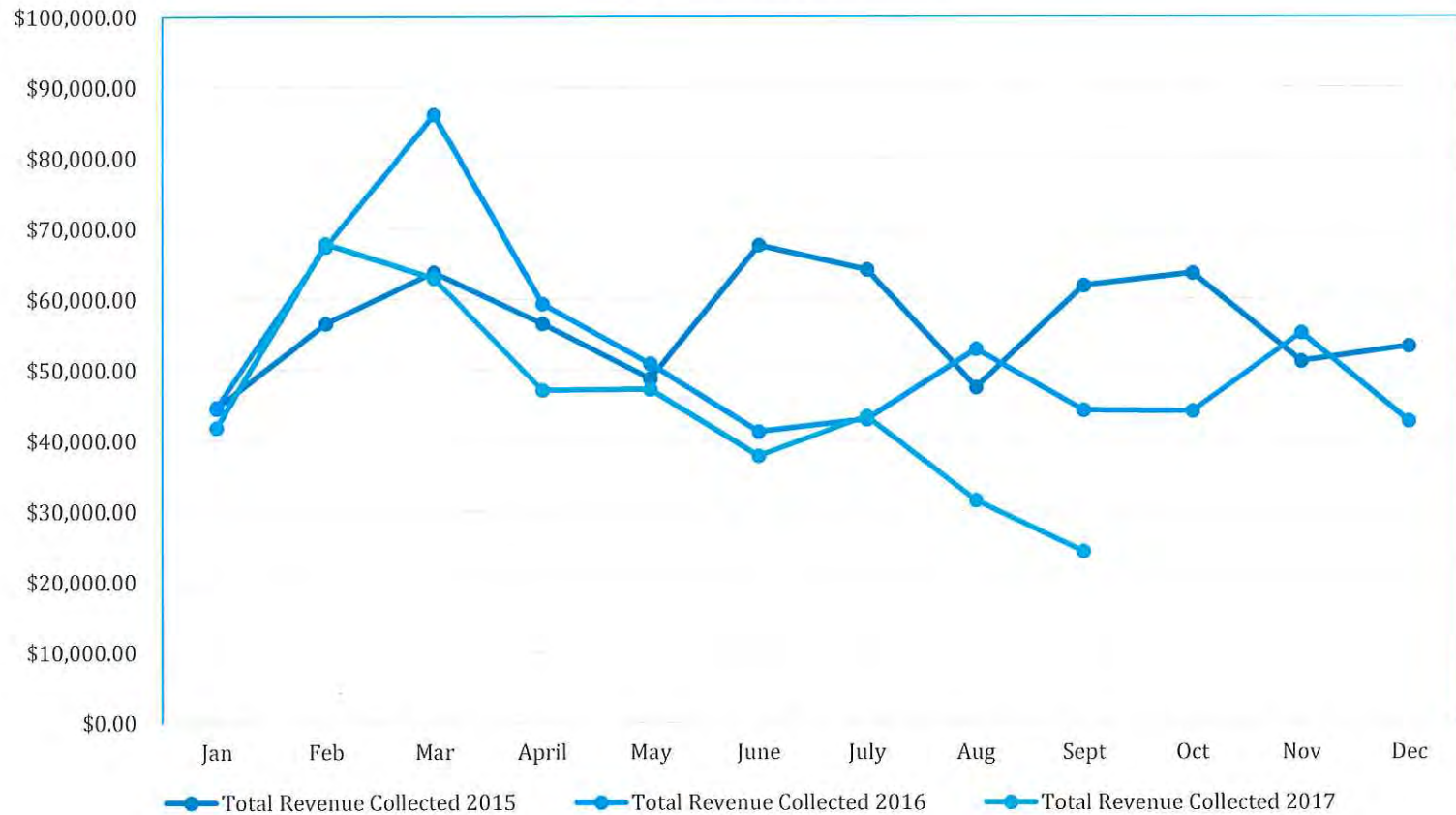
2015-2017





# Total Revenue Collected Yearly Comparison

2015-2017



## UTILITY REPORTS - SEPTEMBER 2017

### TOTAL REVENUE

Utilities	\$130,387.87
Permits	\$8,940.90
Community Building	\$1,095.00

### UTILITIES

New Water Accts.	12
Disconnected Water Accts.	10
<b>Total Number of Active Accts.</b>	<b>613</b>

### PERMITS

Type	Permit Total	Revenue
Building - Residential	2	\$1,080.00
Building - Commercial	2	\$765.00

Type	Permit Total	Revenue
Golf Cart	0	\$0
Irrigation	0	\$0
Electrical	12	\$2,069.00
Mechanical	4	\$508.00
Plumbing	21	\$4,318.90
Sign	4	\$200.00
<b>Total:</b>	<b>45</b>	<b>\$8,940.90</b>

**COMMUNITY BUILDING – JULY**

Type of Rental	Number of Bookings	Revenue
Profit	4	\$1,095.00
Non - Profit	0	\$0.00



## CITY ACCOUNT CONSUMPTION

Account Location	July	August	September
Community Building – Irrigation (01-8732-00)	18	20	14
Community Building (01-0130-00)	2	1	1
City Cemetery (01-1110-00)	0	0	0
City Welcome Sign Irrigation at HWY 105 & Prairie – Rose Garden (01-8733-00)	0	0	1
North Liberty Sewer Plant			
Cedar Break Park Irrigation (01-8736-00)	8	6	3
Cedar Break Park Restrooms (01-8735-00)	2	2	2
Fernland (01-8737-00)	5	6	3
Memory Park (01-5885-00)	202	224	186
Community Building Stage Irrigation – Rose Garden (01-6180-00)	0	0	0
City Hall & Irrigation (01-6190-00)	46	58	34
Homecoming Park Restrooms (01-8820-00)	2	1	2
Homecoming Park Drinking Ftn. (01-8738-00)	0	0	0
Buffalo Springs Sewer Plant (01-8821-00)	1	1	1



# City of Montgomery

## Operations Report

September 2017

08/18/17-9/18/17

**TAP**

**INTO**

**TECHNOLOGY**

**Dear City of Montgomery Council Members:**

We are pleased to provide you with the monthly operations report. This report summarizes the major events that occurred during the operating month. Our mission, as always, is to assist the district in providing safe and reliable water to the residents.

The water plants, wastewater plant and drinking water quality is checked on a daily basis. Wastewater collection system lift stations are checked three times a week. Alarms are monitored and our staff is on 24-hour call. Our construction crews are minutes away from the City.

Our operators collect and enter all facility data into Kardia. Our operators note any issues or problems that are observed during the day. Mission Control is instantly aware of the issue and immediately begins the resolution process. This approach benefits our clients because decisions can be made based on relevant data.

All of the district's data can be accessed on-line. The data is username and password protected. The data is integrated with Kardia and updated daily. District alerts that are generated by Kardia can be sent to board designated recipients. GUS appreciates the trust and confidence that the board has in our team. We work diligently to provide our clients with accurate and useful information.

Michael Williams  
Senior Area Manager  
Gulf Utility Service

## **SUMMARY OF OPERATIONS**

### **District Alerts**

#### **8/18/17, 8/20/17, 8/22/17 –Well 4 fail to prime– WP3**

Well #4 failed to prime. Operator found multilins tripped from power imbalance. Operator reset multilins, control panel and auto dialer.

#### **8/27/17 –High wet well– LS2, LS1**

Plant calling out for high level alarm, all lift pumps were running due to high flow from rainfall. Operator monitored facility until level was back to normal.

#### **8/28/17 –Low GST– WP3**

Plant called out for low gst. Well 3 and all 3 booster pumps were running but could not keep up with demand. Large water demand was found in Terra Vista where the water line was washed away next to the drainage ditch. The line was isolated until repairs could be made.

#### **8/30/17 –High wet well– LS1**

Call out for high level wet well. Operator found all systems normal upon arrival and reset alarms.

#### **9/3/17 –Low wet well– LS1**

Lift pump 2 was found to be running below low level setpoints, contactors were found staying engaged causing the pump to run nonstop. Contactors were replaced and pump 2 was returned to service.

#### **9/7/17 –Power failure– WP2**

Upon arrival to plant found phase lost to plant. The operator found a fuse down on the electrical pole and notified Entergy. Entergy arrived and replaced fuse, plant back to normal operations.

#### **9/7/17 –Clairifier motor oil leak– WWTP**

Operator found oil leaking from clairifier motor, leak was due to bad bearings on the motor. The motor was pulled, repaired and returned to service the same day.

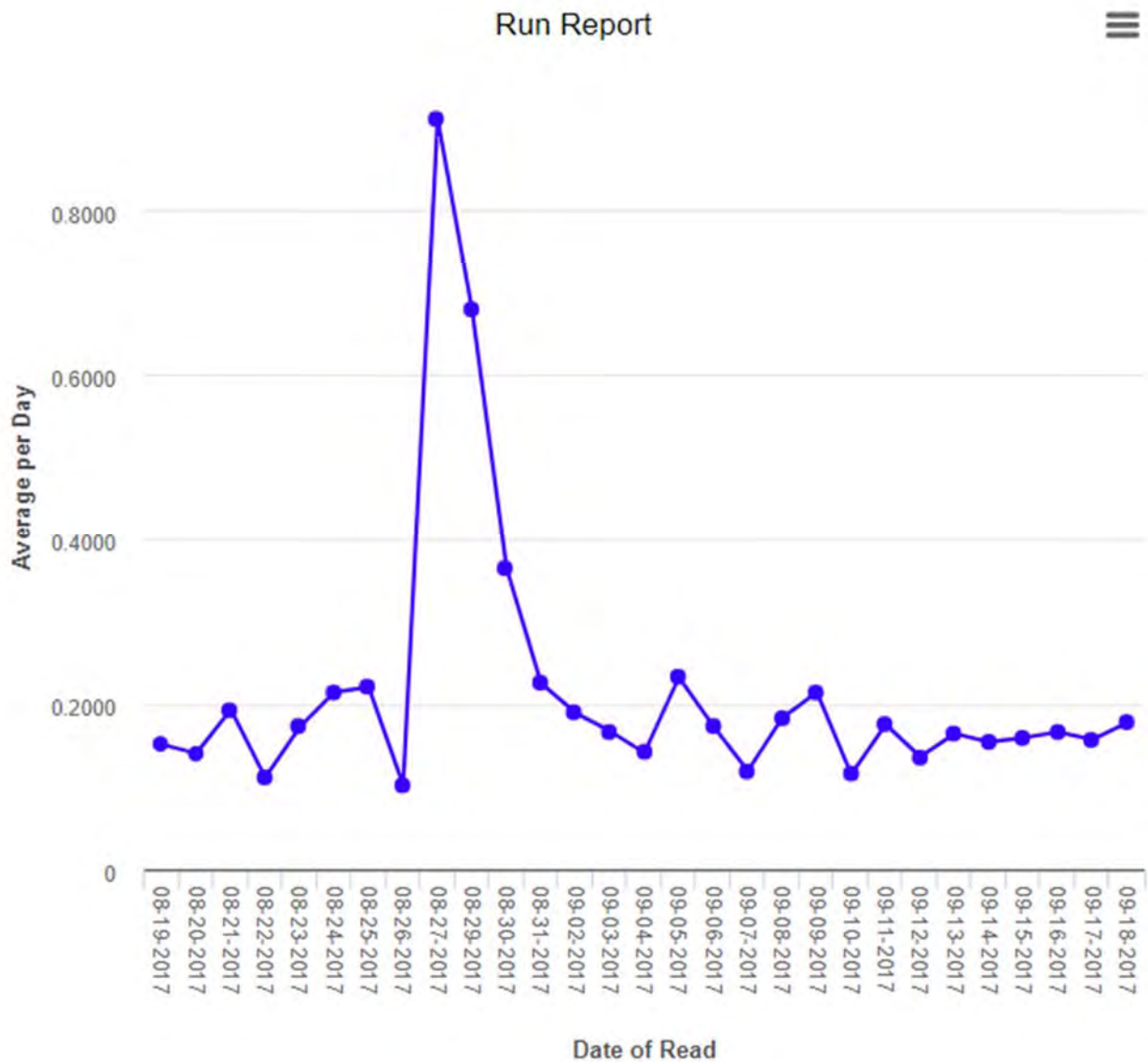
#### **9/8/17 –Power Failure– WWTP**

Operator experienced a momentary power failure at the plant while onsite. All equipment was checked once power was restored, all systems were back to normal.

#### **9/14/17 –Bad float switch – LS1**

Operator noted a higher than normal liquid level in the wet well. The floats were pulled up and tested and found that the lead float switch was non-operational. The float switch was replaced returning normal operations to facility

**OPERATIONS DETAIL**



- Flow for the month of August was 7,199,000 gallons
- Daily peak flow August 27, 2017 was 911,000 gallons
  - 228% of permitted value
- Average Daily Flow 218,000 gallons
  - 55% of permitted value

The current permit expires 06/01/2022

Discharge Limitations

- Daily Average Flow 400,000 gallons (0.4 MGD)
- 2-Hour Peak Flow 833 gpm
- CBOD daily average 10 mg/l
- Total Suspended Solids (TSS) 15 mg/l
- Ammonium Nitrogen (NH3) 2 mg/l
- Chlorine Residual >1.0 mg/l < 4.0 mg/l

*Effluent*

TSS, DO, E.Coli, NH3N, PH sample results were all comfortable within the parameters set by the State of Texas.

Buffalo Springs WWTP Effluent Monitoring Report

Effluent Permitted Values	Parameter		Measured	Excursion
Average Monthly T.S.S.	15	MGD	3.80	no
Average Monthly NH3	2	mg/l	.14	no
Minimal CL2 Residual	1	mg/l	1.04	no
Max CL2 Residual	4	mg/l	3.85	no
Rainfall for the Month	⚡		1.41	inches

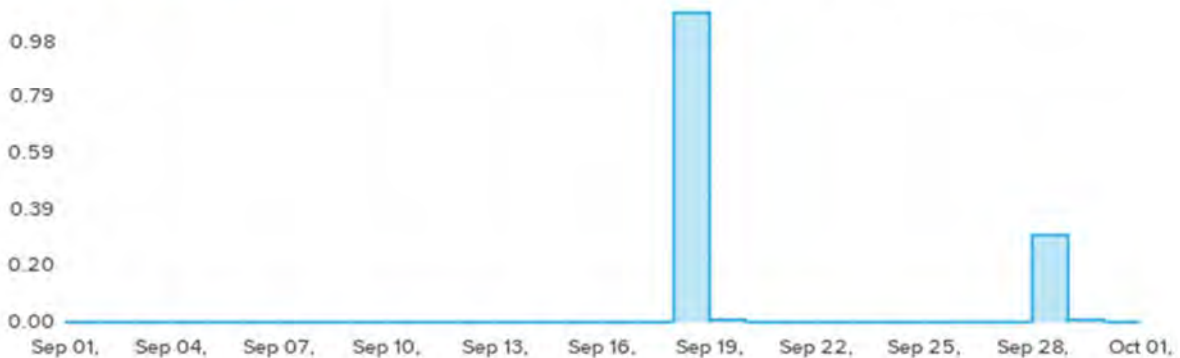
**There were no excursions for the month of September**

Measured by netatmo.com

SEP 2017

RAIN - RAIN GAUGE

Accumulated over the period: 1.41 in



Measured by netatmo.com

AUG 2017

RAIN - RAIN GAUGE

Accumulated over the period: 14.16 in



\*Rain Gauge was disabled from 8/25-8/27

### Water Report

08/18/2017-9/18/2017

Well Name	City Recorded	GULF Recorded	Percent of Total	Rating g/Day	Total Pumpage 2017	Percent of Total 2017	Permitted Value 2017	Permit Remaining 2017
Well 2	0.729	0.729	06.3%	0.864	15.214	19.7%	47.551	11.2%
Well 3	.001	0.001	00.1%	0.864	27.031	34.9%	47.551	11.2%
Well 4	10.733	10.733	93.6%	2.160	34.988	45.4%	75.100	53.4%
Total	11.463	11.463	100.00%	3.888	77.233	100%	122.651	
Flushing	1.569	1.569						
Subtotal	9.894	9.894						
Sold	9.628	9.628						
Percentage Accounted	98%	98%						

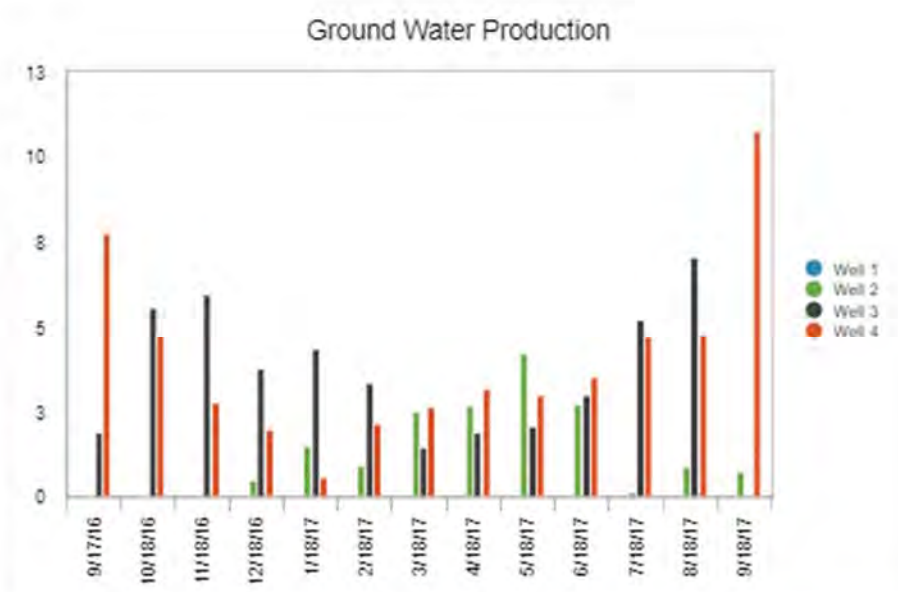
*Well Motor Run Times*

Well Name	Total Hrs	% Total	Peak Day
2	22.9	10.1%	8/29/2017
3	64.9	28.7%	8/25/2017
4	138.3	61.2%	8/29/2017
<b>Total</b>	<b>226.1</b>	<b>100%</b>	

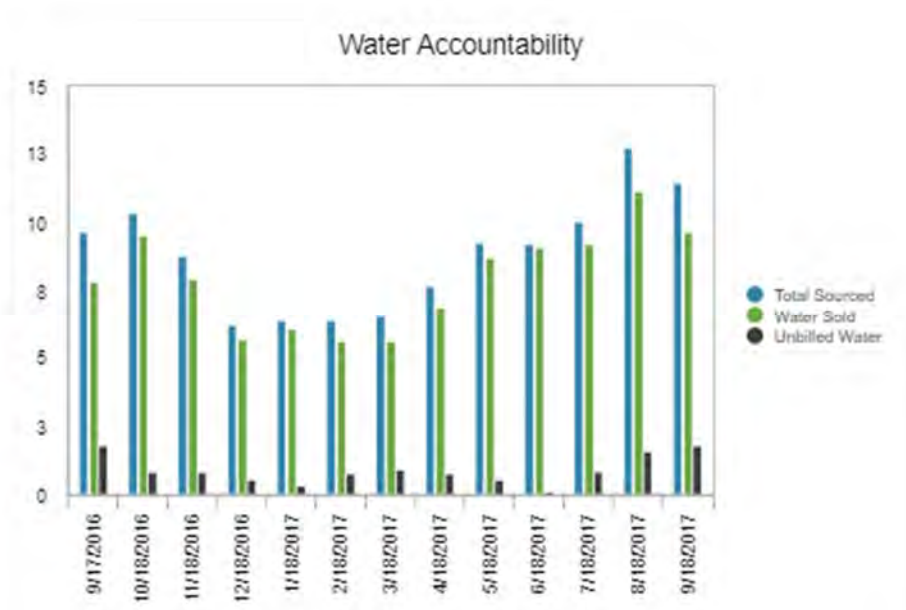
**WATER PRODUCTION**

Connections	
School	9
Commercial Inside	130
Commercial Outside	1
Residential Inside	501
Residential Outside	27
Church	12
City	14
Hydrant	8
Multifamily	8
<b>Total</b>	<b>710</b>

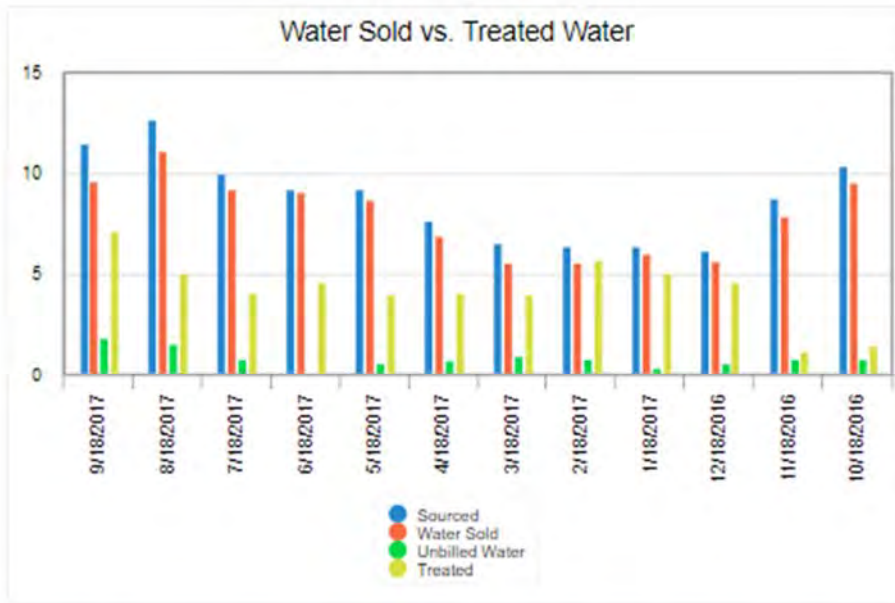




DATE ▼	TOTAL	WELL 1	WELL 2	WELL 3	WELL 4
AVG	8.597	0.000	0.769	2.814	5.014
9/18/17	11.463	0.000	0.729	0.001	10.733
8/18/17	12.718	0.000	0.861	7.080	4.777
7/18/17	10.036	0.000	0.124	5.213	4.699
6/18/17	9.226	0.000	2.720	2.994	3.512
5/18/17	9.286	0.000	4.220	2.080	2.986
4/18/17	7.686	0.000	2.665	1.865	3.156
3/18/17	6.571	0.000	2.489	1.465	2.617
2/18/17	6.418	0.000	0.916	3.340	2.162
1/18/17	6.407	0.000	1.476	4.341	0.590
12/18/16	6.228	0.000	0.486	3.769	1.973
11/18/16	8.770	0.000	0.020	5.976	2.774
10/18/16	10.342	0.000	0.036	5.576	4.730
9/17/16	9.649	0.000	0.028	1.873	7.748
<b>TOTAL</b>	<b>275,119</b>	<b>0.000</b>	<b>24,623</b>	<b>90,037</b>	<b>160,459</b>



DATE ▼	TOTAL SOURCED	WATER SOLD	UNBILLED WATER	FLUSHING/LEAKS	UNACCOUNTED	ACCTBLTY
9/18/17	11.463	9.828	1.835	1.569	0.266	98%
8/18/17	12.718	11.127	1.591	0.203	1.388	89%
7/18/17	10.038	9.235	0.801	0.039	0.762	92%
6/18/17	9.228	9.105	0.121	0.203	-0.082	101%
5/18/17	9.288	8.721	0.565	0.250	0.315	97%
4/18/17	7.698	6.910	0.778	0.467	0.309	96%
3/18/17	6.571	5.828	0.945	0.910	0.035	99%
2/18/17	6.418	5.828	0.792	0.421	0.371	94%
1/18/17	6.407	6.064	0.343	0.160	0.183	97%
12/18/16	6.228	5.853	0.575	0.433	0.142	98%
11/18/16	8.770	7.930	0.840	0.411	0.429	95%
10/18/16	10.342	9.541	0.801	0.295	0.508	95%
9/17/16	9.849	7.840	1.809	0.090	1.719	82%



DATE ▼	SOURCED	WATER SOLD	UNBILLED WATER	TREATED WATER	RETURN %	RAIN
9/18/17	11.463	9.628	1.835	7.199	75%	1.410
8/18/17	12.718	11.127	1.591	5.107	46%	14.160
7/18/17	10.036	9.235	0.801	4.092	44%	6.370
6/18/17	9.226	9.105	0.121	4.591	50%	2.990
5/18/17	9.286	8.721	0.565	4.058	47%	6.240
4/18/17	7.686	6.910	0.776	4.115	60%	4.780
3/18/17	6.571	5.626	0.945	4.022	71%	1.420
2/18/17	6.418	5.626	0.792	5.736	102%	3.900
1/18/17	6.407	6.064	0.343	5.04	83%	4.540
12/18/16	6.228	5.653	0.575	4.801	81%	5.800
11/18/16	8.770	7.930	0.840	1.164	15%	5.390
10/18/16	10.342	9.541	0.801	1.515	16%	0.580

This data is available on our website. <http://www.gulfutility.net/commercial-accounts/>



October 20, 2017

The Honorable Mayor and City Council  
City of Montgomery  
101 Old Plantersville Road  
Montgomery, Texas 77316

Re: Engineering Report  
Council Meeting: October 24, 2017  
City of Montgomery

Dear Mayor and Council:

The following information summarizes our activities on your behalf since the September 26, 2017 Council Meeting:

**Status of Previously Authorized Projects:**

**a) Joint Mobility Study**

We have discussed the draft study with Montgomery County Precinct 2 and there are no additional comments to address. We are addressing all comments received, including completing a traffic count during the school rush hour at the FM 149 and SH-105 intersection, and expect to present the final report at the December 12<sup>th</sup> meeting of the City Council.

**b) Gardner Drive Public Road, Public Waterline, Public Sanitary Sewer, and Public Storm Sewer (Texas Capital Fund Grant)**

It is our understanding the City's grant administrator has submitted Draw No. 4 & FINAL for submittal to the state to release the remaining funds to the City. Payment to the City is expected to be made in 4-6 weeks.

**c) Flagship Boulevard Pavement Repair (FEMA)**

The project is substantially complete, and the Contractor is addressing the punch list items identified at the final inspection held on September 22<sup>nd</sup>.

**d) Buffalo Springs Drive Bridge Repair (FEMA)**

The project is continuing through final FEMA review for approval. We are continuing to coordinate with the US Army Corps of Engineers ("USACE") and Congressman Brady's office to obtain the required USACE permit. The City has also received approval for a CDBG grant and the required environmental clearance. We are currently advertising for bids, which will be received on November 2<sup>nd</sup>, and we expect to present bids at your November 14<sup>th</sup> meeting for approval. We expect construction to begin in December 2017.

**e) Heritage Place Medical Center 12" Waterline**

The project is substantially complete, and the Contractor is addressing the punch list items identified at the final inspection held on September 26<sup>th</sup>. Once all punch list items are addressed we will recommend the City accept the infrastructure.

**Status of Previously Authorized Projects (cont.):****f) FM 149 Sanitary Sewer Cleaning and Televising**

It is our understanding the contractor is scheduled to complete the project this month. We have received a portion of the videos and manhole inspections from the contractor, and continue to coordinate with the contractor to submit the remainder of videos in an acceptable format. Upon receipt and review of the remainder of videos and inspection reports, we will provide a summary and cost estimate of the recommended repairs to City Council. We are continuing to work with City Staff, Gulf Utilities, and the contractor to determine how the damages occurred at Lift Station Nos. 2 and 3 and who is responsible for the repair costs.

**g) Houston Street Widening and Rehabilitation**

We are finalizing the technical specifications and bid package, and plan to present bids at the November 14<sup>th</sup> meeting of the City Council.

**h) Water Distribution System Analysis and Master Plan-CP No. 1, Water Plant No. 2 GST Backfill**

As a reminder, this project will be rebid with the Water Plant No. 3 Improvements project this winter.

**i) Water Distribution System Analysis and Master Plan - CP No. 2, 12-inch Waterline Across Town Creek Bridge**

This project was originally to be included in the Buffalo Springs Drive Bridge Repair project. However, to avoid an additional 10-week environmental review to be performed, this project will be bid simultaneously and separately from the Bridge Repair project. We are currently advertising for bids, which will be received on November 2<sup>nd</sup>, and we expect to present bids at your November 14<sup>th</sup> meeting for approval.

**j) Water Distribution System Analysis and Master Plan – CP No. 3 – Downtown and SH-105 Waterline Replacement**

As a reminder, this project is included in the TWDB Drinking Water State Revolving Fund (“DWSRF”) loan. We expect to complete the design and receive plan approval in December 2017 and we expect construction to begin in February 2018.

**k) Water Distribution System Analysis and Master Plan – CP No. 9 - Water Plant No. 3 Improvements**

As a reminder, this project is included in the TWDB DWSRF loan. We expect to complete the design and receive plan approval in January 2018 and we expect construction to begin in March 2018.

**Status of Previously Authorized Projects (cont.):**

- l) Sanitary Sewer System Analysis and Master Plan – CP No. 3b – Lift Station No. 1 Replacement**  
As a reminder, this project is included in the TWDB Clean Water State Revolving Fund (“CWSRF”) loan. We plan to begin design of the project once an agreement is reached with the neighboring property owner regarding the relocation of the lift station, the construction of a gravity sanitary sewer line, and acquiring additional property for the City’s Stewart Creek Wastewater Treatment Plant. Upon reaching a decision it will take approximately 6 months to complete the design and receive approvals.
- m) Sanitary Sewer System Analysis and Master Plan – CP No. 10 – Lift Station No. 3 Force Main Re-Route**  
As a reminder, this project is included in TWDB CWSRF loan. We expect to complete the design and receive plan approval by the end of the year and we expect construction to begin in January 2018.
- n) Baja Road (CDBG)**  
We met with GrantWorks and the Texas Department of Agriculture on October 3<sup>rd</sup> to discuss the project requirements before design can begin. We are currently awaiting receipt of the grant agreement with the US Department of Housing and Urban Development (HUD).
- o) GLO Projects**  
We are continuing to coordinate with GrantWorks and City Staff to determine which projects will be included in the grant contract. It is our understanding an income survey must be completed in the area affected by each project to determine if the residences meet the Low to Moderate Income (LMI) requirements.

**Existing and Upcoming Developments:**

- a) Feasibility Studies**
- i. 80-Acre First Hartford (Mabry) Single Family Tract** – We are finalizing our Utility and Economic Feasibility Study for the 80-acre First Hartford (Mabry) single family tract located on FM 1097 within the City ETJ and adjacent to the eastern City Limits. We expect to present our findings at the November 14<sup>th</sup> meeting of the City Council.
  - ii. 5.7-Acre Peter Hill Commercial Tract** - As a reminder, at the August 22<sup>nd</sup> meeting of the City Council, we were authorized to proceed with preparation of a Utility and Economic Feasibility Study for a 5.7-acre commercial tract located partially within the City’s ETJ and partially within the Conroe ETJ along SH-105. Enclosed is a report of our findings for your review.

**Agenda Item** – Presentation of Utility and Economic Feasibility Study for the Peter Hill 5.7-Ac Commercial Tract.

**Feasibility Studies (Cont.):**

- iii. **Westmont Square** – As a reminder, at the August 22<sup>nd</sup> meeting of the City Council, we were authorized to proceed with preparation of a Utility and Economic Feasibility Study for the Westmont Square property along FM 149. The developer has not deposited funds with the City to begin the study. This study will be completed within 45-60 days of receipt of funding.
- iv. **Ark Machine** – As a reminder, at the August 22<sup>nd</sup> meeting of the City Council, we were authorized to proceed with preparation of a Utility and Economic Feasibility Study for the Ark Machine Shop located on Plez Morgan Drive. The developer has not deposited funds with the City to begin the study. This study will be completed within 45-60 days of receipt of funding.

**b) Plan Reviews**

- i. **Hills of Town Creek, Section 3** – Most of our outstanding plan review comments have been addressed. We recommend conditional acceptance of the construction plans subject to final comments being addressed.

*Agenda Item* – Consideration and possible action regarding approval of Hills of Town Creek Section 3 construction plans, conditional upon final comments being addressed.

- ii. **Montgomery First (KenRoc)** – We are prepared to approve the construction plans once all final comments have been addressed. We returned comments to the plans on October 10<sup>th</sup> and await receipt of revised plans.
- iii. **Living Savior Lutheran Church** – We did not receive revised plans this month.
- iv. **BlueWave Express Car Wash** – We returned our comments to the plans on October 9<sup>th</sup> and await receipt of revised plans.
- v. **Dusty's Car Wash** - We received plans for review on October 6<sup>th</sup> and expect to return comments next week.
- vi. **Apache Machine Shop** - We received plans for review on September 22<sup>nd</sup> and returned comments on October 18<sup>th</sup>.
- vii. **Emma's Way Extension** – The plans were conditionally approved at the September 26<sup>th</sup> meeting of the City Council. We are coordinating with the developer and City Staff to obtain the necessary easements for the proposed offsite sanitary sewer line prior to providing final approval.



**c) Plat Reviews**

- i. **Villas of Mia Lago, Section Two** – We have approved the final plat, and it is our understanding it was recorded with the County on October 13<sup>th</sup>.
- ii. **Buffalo Springs Shopping Center, Phase II** – We received and approved a plat amendment on October 12<sup>th</sup>. It is our understanding the plat was recorded with the County on October 13<sup>th</sup>.
- iii. **The Shoppes at Montgomery** – The preliminary plat was conditionally approved by the Planning and Zoning Commission at their September 25<sup>th</sup> meeting, subject to all comments being addressed and submission of a tree preservation plan. We are continuing to coordinate with the developer to address all comments.

**d) Ongoing Construction**

- i. **West Side at the Park** – We provided comments to the as-built drawings and requested additional information on May 3<sup>rd</sup>. Once all comments and punch list items are addressed we will recommend the City accept the infrastructure.
- ii. **McCoy's Offsite Sanitary Sewer Extension** – As a reminder, the City conditionally accepted the infrastructure at the September 26<sup>th</sup> meeting of the City Council. The contractor has substantially addressed the punch list items identified at the final inspection held on July 17<sup>th</sup>, with the exception of manhole lids that are on backorder. We await receipt of the 100% maintenance bond required to be submitted by the contractor.
- iii. **Lake Creek Village, Section III** – The contractor has fully addressed the punch list items identified at the final inspection held on October 13<sup>th</sup>, and we recommend the City accept the infrastructure.

**Agenda Item** - Consideration and possible action for the approval of the Certificate of Acceptance for Lake Creek Village Section 3 public utilities.

- iv. **Buffalo Springs Phase II Public Water and Sanitary Sewer** – The contractor has fully addressed the punch list items identified at the final inspection held on August 23<sup>rd</sup>. Upon receipt of final financial guarantees and documents, we will recommend the City accept the infrastructure.



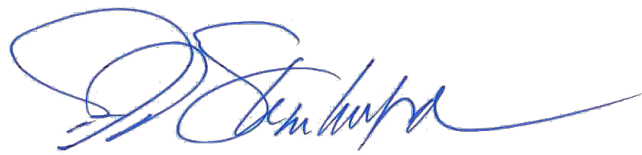
**Meetings and Ongoing Activities:**

- a) **Lone Star Bend Extension and Bois D' Arc Bend Rehabilitation** – It is our understanding the Villas of Mia Lago, Section II final plat was recorded on October 13<sup>th</sup>, and construction of Lone Star Bend will begin this week. It is also our understanding the contractor is nearing completion of construction on Bois D' Arc Bend.
- b) **Lone Star Parkway (East) Improvements** – It is our understanding construction from SH-105 to Buffalo Springs is substantially complete and will be open this month. It is also our understanding construction from Buffalo Springs Drive to FM 149 will be complete in mid to late November.
- c) **Plez Morgan Drive Repair and Resurfacing** – As a reminder, the project information has been submitted to FEMA for approval for funding.
- d) **TxDOT FM 149 Widening** – We attended our recurring monthly meeting with TxDOT on October 13<sup>th</sup> with the City Administrator and the Mayor to continue the discussion of proposed parking changes along FM 149. We are also working with TxDOT to enter into an Advance Funding Agreement (AFA) to incorporate the City's required utility relocation needs with TxDOT's project.
- e) **Developer Escrow Accounts** – We have been meeting and working with the City Administrator and Finance Director to review current and establish new escrow accounts for all active and upcoming developments within the City.
- f) **Capital Improvements Advisory Committee** – The Capital Improvements Advisory Committee (CIAC) met on September 20<sup>th</sup> to discuss the semi-annual review of the current Capital Improvements Plan and Impact Fees, and to determine if any changes need to be made. It is our understanding the CIAC will present a report of their findings to City Council at the November 14<sup>th</sup> meeting of the City Council.
- g) **Terra Vista Canal** – It is our understanding Public Works has relocated the blowoff valve, Gulf Utilities has pressurized and tested the line, and the waterline is operational. As a reminder, the sanitary sewer line is not currently serving any customers and will not carry flow until Terra Vista is developed. We are continuing to work with the home builder and engineer for Terra Vista to discuss repair options for the sanitary line, which will allow development to move forward.

- h) Weekly Operations Conference Call** – We continue hosting a weekly conference call with representatives from Gulf Utility Service, Inc. and City Staff. Items of note discussed during the previous month included repair of Cooling Tower Fan Motor No. 1 at Water Plant No. 3, waterline and sanitary sewer line break in Terra Vista, failure of lift pumps at Lift Station Nos. 2 and 3, and incoming current imbalance affecting operations at Water Plant Nos. 2 and 3.

Please contact Chris Roznovsky or myself if you have any questions.

Sincerely,



Ed Shackelford, PE  
Engineer for the City

EHS/cvr:kmf

Enclosures: N/A  
cc/enc.: The Planning and Zoning Commission – City of Montgomery  
Mr. Jack Yates – City of Montgomery, City Administrator  
Ms. Susan Hensley – City of Montgomery, City Secretary  
Mr. Larry Foerster – Darden, Fowler & Creighton, LLP, City Attorney

**CITY OF MONTGOMERY  
ACCOUNT BALANCES  
For Meeting of October 24, 2017**

	<u>CHECKING ACCT BALANCES</u>	<u>PRIOR MONTH END INVESTMENTS</u>	<u>TOTAL FUNDS AVAILABLE</u>
<b><u>GENERAL FUNDS</u></b>			
OPERATING FUND #1017375	\$ 253,157.21		\$ 253,157.21
TEMP GRANT FUNDS - Home Grant #1032895	\$ 10.00		\$ 10.00
ESCROW FUND #1025873	\$ -		\$ -
PARK FUND #7014236	\$ -		\$ -
POLICE DRUG & MISC FUND #1025675	\$ 10,675.64		\$ 10,675.64
INVESTMENTS - GENERAL FUND		\$ 300,000.00	\$ 300,000.00
TEXPOOL - GENERAL FUND # 00003		\$ 205,262.82	\$ 205,262.82
TEXPOOL - RESERVE FUND # 00005		\$ -	\$ -
<b>TOTAL GENERAL FUND</b>	<b>\$ 263,842.85</b>	<b>\$ 505,262.82</b>	<b>\$ 769,105.67</b>
<b><u>CONSTRUCTION FUND</u></b>			
BUILDING FUND #1058528	\$ -		\$ -
CONSTRUCTION ACCOUNT #1058544	\$ 18,719.84		\$ 18,719.84
TEXPOOL - CONST # 00009		\$ 573.31	\$ 573.31
INVESTMENTS - CONSTRUCTION		\$ -	\$ -
<b>TOTAL CONSTRUCTION FUND</b>	<b>\$ 18,719.84</b>	<b>\$ 573.31</b>	<b>\$ 19,293.15</b>
<b><u>DEBT SERVICE FUND</u></b>			
DEBT SERVICE FUND #7024730	\$ 119,275.19		\$ 119,275.19
TEXPOOL DEBT SERVICE # 00008	\$ -	\$ 24,417.36	\$ 24,417.36
<b>TOTAL DEBT SERVICE FUND</b>	<b>\$ 119,275.19</b>	<b>\$ 24,417.36</b>	<b>\$ 143,692.55</b>
<b><u>COURT SECURITY FUND</u></b> #1058361	<b>\$ 6,210.80</b>	<b>\$ -</b>	<b>\$ 6,210.80</b>
<b><u>COURT TECHNICAL FUND</u></b> #1058361	<b>\$ 25,425.96</b>	<b>\$ -</b>	<b>\$ 25,425.96</b>
<b><u>GRANT FUND</u></b>			
HOME GRANT ACCOUNT #1059104	\$ 48.13		\$ 48.13
GRANT ACCOUNT #1048479	\$ 5,074.81		\$ 5,074.81
<b>TOTAL GRANT FUND</b>	<b>\$ 5,122.94</b>	<b>\$ -</b>	<b>\$ 5,122.94</b>
<b><u>HOTEL OCCUPANCY TAX FUND</u></b> #1025253	<b>\$ 9,468.00</b>	<b>\$ -</b>	<b>\$ 9,468.00</b>
<b><u>MEDC</u></b>			
CHECKING ACCOUNT #1017938	\$ 299,056.75		\$ 299,056.75
TEXPOOL - MEDC # 00003		\$ 235,334.24	\$ 235,334.24
INVESTMENTS - MEDC		\$ 250,000.00	\$ 250,000.00
<b>TOTAL MEDC</b>	<b>\$ 299,056.75</b>	<b>\$ 485,334.24</b>	<b>\$ 784,390.99</b>
<b><u>POLICE ASSET FORFEITURES</u></b> #1047745	<b>\$ 4,272.25</b>		<b>\$ 4,272.25</b>
<b><u>UTILITY FUND</u></b>			
UTILITY FUND #1017383	\$ 539,102.30		\$ 539,102.30
CUSTOMER DEPOSITS FUND #1017417	\$ -		\$ -
WATER WORKS & SAN SEWER #7013840	\$ -		\$ -
TEXPOOL - UTILITY FUND # 00002		\$ 17,988.20	\$ 17,988.20
<b>TOTAL UTILITY FUND</b>	<b>\$ 539,102.30</b>	<b>\$ 17,988.20</b>	<b>\$ 557,090.50</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 1,290,496.88</b>	<b>\$ 1,033,575.93</b>	<b>\$ 2,324,072.81</b>
<b><u>INVESTMENTS</u></b>			
TEXPOOL - GENERAL FUND		1.02%	\$ 205,262.82
INVESTMENTS - GENERAL FUND			\$ 300,000.00
TEXPOOL - CONST # 00009		1.02%	\$ 573.31
TEXPOOL - DEBT SERVICE # 00008		1.02%	\$ 24,417.36
TEXPOOL - MEDC		1.02%	\$ 235,334.24
INVESTMENTS - MEDC			\$ 250,000.00
TEXPOOL - UTILITY		1.02%	\$ 17,988.20
<b>TOTAL ALL INVESTMENTS</b>			<b>\$ 1,033,575.93</b>



MUNICIPAL ACCOUNTS  
& CONSULTING, L.P.

## **City of Montgomery**

### **Bookkeeper's Report**

October 24, 2017

City of Montgomery  
**Account Balances**

As of October 19, 2017

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
<b>Fund: Operating</b>					
<b>Certificates of Deposit</b>					
GREEN BANK (XXXX0365)	06/19/2017	12/18/2017	0.55 %	100,000.00	
TEXAS CAPITAL BANK (XXXX0242)	10/09/2017	01/08/2018	0.80 %	100,000.00	
ALLEGIANCE BANK (XXXX3545)	08/10/2017	02/06/2018	0.80 %	100,000.00	
<b>Money Market Funds</b>					
TEXPOOL (XXXX0003)	08/01/2005		1.02 %	205,262.82	
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX7375)			0.00 %	253,157.21	Checking Account
FIRST BANK N.A. (XXXX5675)			0.00 %	10,675.64	Police Drug & Misc Fund
FIRST BANK N.A. (XXXX5873)			0.00 %	0.00	Escrow
FIRST BANK N.A. (XXXX2895)			0.00 %	10.00	Home Grant / COPS Universal
FIRST BANK N.A. (XXXX4236)			0.00 %	0.00	Park
<b>Totals for Operating Fund:</b>				<b>\$769,105.67</b>	
<b>Fund: Capital Projects</b>					
<b>Money Market Funds</b>					
TEXPOOL (XXXX0009)	12/27/2012		1.02 %	573.31	
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX8528)			0.00 %	0.00	Building Fund
FIRST BANK N.A. (XXXX8544)			0.00 %	18,719.84	Const Ckg-W&S Proj 1058544
<b>Totals for Capital Projects Fund:</b>				<b>\$19,293.15</b>	
<b>Fund: Debt Service</b>					
<b>Money Market Funds</b>					
TEXPOOL (XXXX0008)	12/27/2012		1.02 %	24,417.36	
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX4730)			0.00 %	119,275.19	Checking Account
<b>Totals for Debt Service Fund:</b>				<b>\$143,692.55</b>	
<b>Fund: CT Security</b>					
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX0580)			0.00 %	6,210.80	Cash In Bank
<b>Totals for CT Security Fund:</b>				<b>\$6,210.80</b>	
<b>Fund: CT Tech</b>					
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX8361)			0.00 %	25,425.96	Cash In Bank
<b>Totals for CT Tech Fund:</b>				<b>\$25,425.96</b>	
<b>Fund: Grant</b>					
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX8479)			0.00 %	5,074.81	Grant Account
FIRST BANK N.A. (XXXX9104)			0.00 %	48.13	Checking Account
<b>Totals for Grant Fund:</b>				<b>\$5,122.94</b>	

City of Montgomery  
**Account Balances**

As of October 19, 2017

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
<b>Fund: Hotel Occupancy Tax</b>					
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX5253)			0.00 %	9,468.00	Cash In Bank
<b>Totals for Hotel Occupancy Tax Fund:</b>				<b>\$9,468.00</b>	
<b>Fund: MEDC</b>					
<b>Certificates of Deposit</b>					
ALLEGIANCE BANK (XXXX2047)	05/21/2017	12/17/2017	0.55 %	100,000.00	
ICON BANK (XXXX7731)	01/27/2017	01/27/2018	0.90 %	150,000.00	
<b>Money Market Funds</b>					
TEXPOOL (XXXX0006)	08/01/2005		1.02 %	235,334.24	
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX7938)			0.00 %	299,056.75	MEDC Checking
<b>Totals for MEDC Fund:</b>				<b>\$784,390.99</b>	
<b>Fund: Policy Asset Forfeiture</b>					
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX7745)			0.00 %	4,272.25	Cash In Bank
<b>Totals for Policy Asset Forfeiture Fund:</b>				<b>\$4,272.25</b>	
<b>Fund: Utility</b>					
<b>Money Market Funds</b>					
TEXPOOL (XXXX0002)	08/01/2005		1.02 %	17,988.20	
<b>Checking Account(s)</b>					
FIRST BANK N.A. (XXXX7383)			0.00 %	539,102.30	Water & Sewer Fund
FIRST BANK N.A. (XXXX7417)			0.00 %	0.00	Customer Deposit Acct
FIRST BANK N.A. (XXXX3840)			0.00 %	0.00	Water Works
<b>Totals for Utility Fund:</b>				<b>\$557,090.50</b>	
<b>Grand total for City of Montgomery:</b>				<b>\$2,324,072.81</b>	

**City of Montgomery - General**  
**Cash Flow Report - Checking Account**  
As of October 19, 2017

Num	Name	Memo	Amount	Balance
<b>BALANCE AS OF 09/22/2017</b>				<b>\$554,035.10</b>
<b>Receipts</b>				
	Funds Transfer from Utility		16,976.12	
	Tax P&I Rev 9/17		208.72	
	Tax Revenue CL 9/17		1,176.47	
	Tax Rev EOM 9/17		185.52	
	Misc Rev CL 9/17		30,795.77	
	Misc Rev OS 9/17		1,550.00	
	Court Revenue CL 9/17		24,265.20	
	Court Revenue OS 9/17		2,484.20	
	Reim - MEDC		60.00	
	Reimb - Court Security		522.39	
	Interest		12.89	
<b>Total Receipts</b>				<b>78,237.28</b>
<b>Disbursements</b>				
27502	American Tire Distributors	Tires - Inv# S092227171 and Credit memo	(660.11)	
27503	Consolidated Communications	Telephone Service 9/17	(111.49)	
27504	Crown Paper and Chemical	Supplies #106861	(32.98)	
27505	Darrell Rain	Refund of Deposit and Rental Fee	(215.00)	
27506	GTIN	Fee per service agreement for 10/17 - 6324	(3,203.50)	
27507	James Hassell	Refund of Advance for Hassell Escrow Acct	(5,000.00)	
27508	Office Depot Business Credit	Supplies Inv 948011399,950481907,2017,9539337	(666.83)	
27509	Rick Hanna, CBO	Inv 17313, 312	(3,028.75)	
27510	Texas Specialties/Lone Star Signs	Trash Warning Signs #11254	(33.00)	
27511	Texas Top Cop Shop	Inv 10060,10490,11774,12400,13314,13419,13616,1	(1,143.26)	
27512	The Mail Stop	Statement Period thru 8/30/17	(132.38)	
27513	UBEO of East Texas, Inc.	Contract 25366376 Account 124715 - Lease Pmt	(975.00)	
27514	Valero Marketing & Supply Company	Acct #62249487 - Fuel 8/15-9/16/17 (police)	(2,006.49)	
27515	Waste Management of Texas, Inc.	Acct ID - 18-68284-93007 - Inv 1415581-1792-7	(98.09)	
27516	Watch Guard Video	Inv 4ELXINV0004104 - Replacement system for w	(5,445.00)	
27517	Becky Lehn	Reimbursement for travel - Court Admin Seminar 1	(475.42)	
27518	Cheatham Management, LLC	2016 Tax Revenue Reimbursement per Spreadsheet	(9,908.36)	
27519	City of Conroe	Repairs - Auto Repairs PD WO: 217, 218	(99.05)	
27520	Construction Code Consultants, LLC	Commercial Building Code plan review service- M	(1,025.00)	
27521	Crafco, Inc.	Polyflex Type 3	(2,340.00)	
27522	Michael Shirley	Prosecutor Fee 9/21/17	(450.00)	
27523	Office Depot	Supplies	(103.98)	
27524	Robert Rosenquist	Municipal Court Judge - 07/17	(1,500.00)	
27525	Staff Holding, Inc.	Testing Services - Customer # 3231	(70.00)	
27526	Texas Specialties/Lone Star Signs	Safety Vest #11250	(30.00)	
27527	UBEO of East Texas, Inc.	Contract 25378940 Account 124715 - Lease Pmt	(499.45)	
27528	Daspit, Laurence F	Payroll 9/29/17	(101.58)	
27529	Card Service Center	First Financial Credit Card Account XXXX 0869 -	(817.49)	
27530	Christopher Carswell	Reimbursement of Expense for - Mileage 9/26/17	(41.73)	
27531	Stowes' Wrecker & Collision	Inv 1669, 2090, 2113	(219.99)	
27532	TML-Multistate Intergovernmental	Health, Life & AD&D Insurance August 2017 - 55	(10,872.51)	
27533	Office of the Attorney General	0012541428, 0012011313, 0013412154, 001180485	(2,303.71)	
27534	Autumn Redman	Mileage reimbursement 7/28-9/30/17	(69.55)	
27535	City of Conroe	Repairs - Auto Repairs PW - 220, 221	(105.50)	
27536	Consolidated Communications	Telephone Service Per Spreadsheet 9/17	(888.81)	
27537	Crafco, Inc.	Inv 9401721768 - Street Preventative	(1,900.00)	

**City of Montgomery - General**  
**Cash Flow Report - Checking Account**  
As of October 19, 2017

Num	Name	Memo	Amount	Balance
<b>Disbursements</b>				
27538	Darrell Rain	Refund of Deposit and Rental Fee	(215.00)	
27539	Entergy	Part Utilities per spreadsheet - 9/17	(1,278.59)	
27540	Home Depot Credit Services	Acct # ***-4458 Inv3022534, 3022536	(979.33)	
27541	Houston Chronicle	Advertising invoices 7/17	(1,703.98)	
27542	Innovative Outdoors	Mowing Contract - 9/17	(6,666.67)	
27543	LDC	CM100017 - Gas Service 101 Plantersville 9/17	(28.95)	
27544	Miguel Rosario	Reimburse of expenses - Registration for PD Tahoe	(17.11)	
27545	Municipal Accounts & Consulting, L.P.	Bookkeeping 9/17 Inv 48500	(7,657.94)	
27546	Northwest Pest Patrol	Mosquito fogging - 8/17	(725.00)	
27547	Odom Trailer Mfg. Co., Inc.	83"X16' Lowboy Inv 17004408	(5,434.00)	
27548	Rick Hanna, CBO	Inspections	(3,590.00)	
27549	Robert Rosenquist	Municipal Court Judge - 09/17	(1,500.00)	
27550	Sam's Club	Acct #040241083268-7 Inv 002631	(426.28)	
27551	Solomon Electric, Inc.	Maintenance @ Cedar Brake Park #12422	(93.00)	
27552	Staff Holding, Inc.	Testing Services - Customer # 3231-Inv 18852	(784.00)	
27553	Star Hand Car Wash, Inc.	Public Works Pick Up - Package #2 Inv 1506 - W-	(45.00)	
27554	State Comptroller	State Fees 9/30/17	(33,223.67)	
27555	The Mail Stop	Statement Period thru 9/17	(102.02)	
27556	TML-IRP	Contract #6827 - Ins Premium 10/17	(4,408.89)	
27557	Tyler Technologies, Inc	Monthly fee - Web Site and On Line Billing Compo	(41.00)	
27558	Waste Management of Texas, Inc.	Inv 141577-1792-6, 5483837-1792-1	(1,042.89)	
27559	Whitestone Printing	Business Cards-Standifer Inv 2626	(64.50)	
27560	Jones & Carter, Inc	Inv 0244291,45539,51368,52957,54021,54009,5401	(18,510.15)	
27561	Montgomery County Clerk's Office	Plat Fees - Mia Lago	(206.00)	
27562	Daspit, Laurence F	Payroll 10/13/17	(189.32)	
27563	Office of the Attorney General	0012541428, 0012011313, 0013412154, 001180485	(2,438.73)	
27564	ARCIT	Annual Membership Dues 2017-2018	(395.00)	
27565	City of Montgomery - Utility Fund	Water Usage @ Parks, City Hall, Com Center - 9/1	(2,113.12)	
27566	Construction Code Consultants, LLC	Commercial Building Code plan review service- M	(1,153.75)	
27567	Darden,Fowler & Creighton, L.L.P.	Legal Fees 9/17	(4,307.00)	
27568	Entergy	Part Utilities per spreadsheet - 9/17	(1,123.84)	
27569	Hard Head Veterans	Ballistic Vests - #634	(2,430.00)	
27570	KEYper Systems	Office Supplies - Police Inv 91760	(385.95)	
27571	Thomas Lundsten	Cedar Brake Park Garden Maintenance - 9/17	(65.00)	
27572	Verizon Wireless	521590387-00001	(1,444.54)	
27573	Petty Cash	Petty Cash Reimbursement @ 10/13/17	(482.00)	
27574	Montgomery County Clerk's Office	Plat Fees - Buffalo Springs Ph II	(106.00)	
27575	TMRS	0877, 00877	(17,456.75)	
27576	GTIN	Computer for Police Admin Assistant - #6353	(2,227.70)	
DD	Aguirre, Abel	Payroll 9/29/17	(1,389.95)	
DD	Bauer, Timothy M	Payroll 9/29/17	(1,258.21)	
DD	Belmares, Jose N.	Payroll 9/29/17	(2,242.44)	
DD	Bickford, Dana N	Payroll 9/29/17	(124.67)	
DD	Bracht, James C.	Payroll 9/29/17	(1,867.21)	
DD	Carswell, Christopher M	Payroll 9/29/17	(1,057.07)	
DD	Duckett, Kimberly T.	Payroll 9/29/17	(1,120.72)	
DD	Gonzalez, Krystal	Payroll 9/29/17	(1,179.12)	
DD	Hensley, Susan L	Payroll 9/29/17	(1,544.50)	
DD	Hernandez, George J.	Payroll 9/29/17	(1,070.06)	
DD	Kohl, Julie J	Payroll 9/29/17	(226.73)	
DD	Kowarsch, Robert D	Payroll 9/29/17	(221.64)	
DD	Lehn, Rebecca L.	Payroll 9/29/17	(1,825.13)	



**City of Montgomery - General**  
**Cash Flow Report - Checking Account**  
As of October 19, 2017

Num	Name	Memo	Amount	Balance
<b>Disbursements</b>				
DD	Muckleroy, Micha D.	Payroll 9/29/17	(1,943.95)	
DD	Napolitano, James F	Payroll 9/29/17	(2,523.35)	
DD	Raica, Carol D	Payroll 9/29/17	(100.58)	
DD	Rather, Regina S.	Payroll 9/29/17	(527.91)	
DD	Redman, Leslie A.	Payroll 9/29/17	(1,222.81)	
DD	Riley, James A.	Payroll 9/29/17	(1,901.45)	
DD	Rosario III, Miguel A.	Payroll 9/29/17	(1,346.29)	
DD	Rosendo, Jose A	Payroll 9/29/17	(1,187.35)	
DD	Standifer, Eric L.	Payroll 9/29/17	(1,338.07)	
DD	Thomas, Ryan A	Payroll 9/29/17	(1,243.36)	
DD	Thompson, Kevin A.	Payroll 9/29/17	(842.40)	
DD	Yates, Jack R	Payroll 9/29/17	(3,250.79)	
DD	Aguirre, Abel	Payroll 10/13/17	(1,622.15)	
DD	Bauer, Timothy M	Payroll 10/13/17	(1,297.99)	
DD	Belmares, Jose N.	Payroll 10/13/17	(1,920.91)	
DD	Bickford, Dana N	Payroll 10/13/17	(314.83)	
DD	Bracht, James C.	Payroll 10/13/17	(1,760.07)	
DD	Carswell, Christopher M	Payroll 10/13/17	(1,057.07)	
DD	Duckett, Kimberly T.	Payroll 10/13/17	(1,066.93)	
DD	Gonzalez, Krystal	Payroll 10/13/17	(1,092.43)	
DD	Hensley, Susan L	Payroll 10/13/17	(1,544.50)	
DD	Hernandez, George J.	Payroll 10/13/17	(1,070.07)	
DD	Kohl, Julie J	Payroll 10/13/17	(233.65)	
DD	Kowarsch, Robert D	Payroll 10/13/17	(221.64)	
DD	Lehn, Rebecca L.	Payroll 10/13/17	(1,825.12)	
DD	Muckleroy, Micha D.	Payroll 10/13/17	(1,943.93)	
DD	Napolitano, James F	Payroll 10/13/17	(2,523.35)	
DD	Raica, Carol D	Payroll 10/13/17	(111.80)	
DD	Rather, Regina S.	Payroll 10/13/17	(340.95)	
DD	Redman, Leslie A.	Payroll 10/13/17	(1,236.83)	
DD	Riley, James A.	Payroll 10/13/17	(1,724.23)	
DD	Rosario III, Miguel A.	Payroll 10/13/17	(1,346.30)	
DD	Standifer, Eric L.	Payroll 10/13/17	(1,481.60)	
DD	Thompson, Kevin A.	Payroll 10/13/17	(977.42)	
DD	Yates, Jack R	Payroll 10/13/17	(3,250.79)	
DD	Rosendo, Jose A	Payroll 10/13/17	(1,187.34)	
DD	Thomas, Ryan A	Payroll 10/13/17	(1,243.35)	
pol	EFTPS	Payroll Liabilities 9/29/17	(11,985.54)	
POL	EFTPS	Payroll Liabilities 10/13/17	(11,836.30)	
Tnsf	City of Montgomery Court Technology Fund	Court Tech Fees Rev	(626.09)	
Tnsf	City of Montgomery Court Security Fund	Transfer of Court Fees Revenue	(2,208.56)	
Tnsf	City of Montgomery - Debt Service	Tax Revenue transfer	(12,802.55)	
Tnsf	City of Montgomery - MEDC	Sales Tax Transfer	(93,068.44)	
<b>Total Disbursements</b>			(379,115.17)	(379,115.17)
<b>BALANCE AS OF 10/19/2017</b>				<b>\$253,157.21</b>

City of Montgomery - General  
**Cash Flow Report - Police Drug & Misc Fund Account**

As of October 19, 2017

Num	Name	Memo	Amount	Balance
BALANCE AS OF 09/22/2017				\$10,675.64
<b>Receipts</b>				
	No Receipts Activity		0.00	
<b>Total Receipts</b>				0.00
<b>Disbursements</b>				
	No Disbursements Activity		0.00	
<b>Total Disbursements</b>				0.00
BALANCE AS OF 10/19/2017				\$10,675.64

City of Montgomery - General  
**Cash Flow Report - Home Grant / COPS Universal Account**

As of October 19, 2017

Num	Name	Memo	Amount	Balance
BALANCE AS OF 09/22/2017				<b>\$10.00</b>
<b>Receipts</b>				
	No Receipts Activity		0.00	
<b>Total Receipts</b>			<u>0.00</u>	0.00
<b>Disbursements</b>				
	No Disbursements Activity		0.00	
<b>Total Disbursements</b>			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 10/19/2017				<u><u><b>\$10.00</b></u></u>

City of Montgomery - General Fund  
Profit & Loss Budget Performance-All

Accrual Basis

September 2017

	Sep 17	Budget	\$ Over B...	Oct '16 - S...	YTD Bud...	\$ Over B...	Annual B...
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
14000.1 • Taxes & Franchise Fees							
14103 • Beverage Tax	0.00	1,000.00	-1,000.00	8,171.97	4,000.00	4,171.97	4,000.00
14111 • Franchise Tax	0.00	5,833.34	-5,833.34	80,890.67	70,000.00	10,890.67	70,000.00
14320 • Ad Valorem Taxes	669.69	0.00	669.69	334,114.30	339,912.00	-5,797.70	339,912.00
14330 • Penalties & Interest on Adv Tax	102.62	0.00	102.62	6,694.57	2,500.00	4,194.57	2,500.00
14331 • Rendition Penalties	0.00	16.67	-16.67	0.00	200.00	-200.00	200.00
14600 • Sales Tax	136,219.00	138,500.00	-2,281.00	1416964.19	1650000.00	-233,035.81	1650000.00
<b>Total 14000.1 • Taxes &amp; Franchise Fees</b>	<b>136,991.31</b>	<b>145,350.01</b>	<b>-8,358.70</b>	<b>1846835.70</b>	<b>2066612.00</b>	<b>-219,776.30</b>	<b>2066612.00</b>
14000.2 • Permits & Licenses							
14105 • Building Permits	11,638.40	10,833.34	805.06	197,917.81	130,000.00	67,917.81	130,000.00
14146 • Vendor Permits	0.00	8.34	-8.34	0.00	100.00	-100.00	100.00
14611 • Sign Fee	200.00	125.00	75.00	2,782.00	1,500.00	1,282.00	1,500.00
14612 • Misc Permit Fees(plats & Zoning	1,607.07	166.67	1,440.40	4,524.01	2,000.00	2,524.01	2,000.00
14000.2 • Permits & Licenses - Other	0.00			-288.00			
<b>Total 14000.2 • Permits &amp; Licenses</b>	<b>13,445.47</b>	<b>11,133.35</b>	<b>2,312.12</b>	<b>204,935.82</b>	<b>133,600.00</b>	<b>71,335.82</b>	<b>133,600.00</b>
14000.4 • Fees for Service							
14380 • Community Bldg Rental	495.00	483.34	11.66	5,385.00	5,800.00	-415.00	5,800.00
14381 • Kiosk Revenue	0.00	2.50	-2.50	0.00	30.00	-30.00	30.00
14385 • Right of Way Use Fees	0.00	229.17	-229.17	3,033.51	2,750.00	283.51	2,750.00
<b>Total 14000.4 • Fees for Service</b>	<b>495.00</b>	<b>715.01</b>	<b>-220.01</b>	<b>8,418.51</b>	<b>8,580.00</b>	<b>-161.49</b>	<b>8,580.00</b>
14000.5 • Court Fines & Forfeitures							
14101 • Collection Fees	1,628.21	2,000.00	-371.79	34,563.14	24,000.00	10,563.14	24,000.00
14102 • Asset Forfeitures	0.00	91.67	-91.67	0.00	1,100.00	-1,100.00	1,100.00
14104 • Bond Fees (Dedicated)	0.00	0.00	0.00	-7,544.60	-500.00	-7,044.60	-500.00
14106 • Child Belt/Safety (Dedicated)	0.00	166.67	-166.67	1,135.55	2,000.00	-864.45	2,000.00
14110 • Fines	30,848.94	41,666.67	-10,817.73	500,109.38	500,000.00	109.38	500,000.00
14118 • OMNI	125.24	166.67	-41.43	2,644.99	2,000.00	644.99	2,000.00
14120 • State - (Dedicated)	0.00	16,666.67	-16,666.67	0.00	200,000.00	-200,000.00	200,000.00
14125 • Warrant Fees	0.00	0.00	0.00	0.00	50.00	-50.00	50.00
14126 • Judicial Efficiency (Dedicated)	77.05	166.67	-89.62	1,771.48	2,000.00	-228.52	2,000.00
14130 • Accident Reports	36.00	16.67	19.33	186.00	200.00	-14.00	200.00
<b>Total 14000.5 • Court Fines &amp; Forfeitures</b>	<b>32,715.44</b>	<b>60,941.69</b>	<b>-28,226.25</b>	<b>532,865.94</b>	<b>730,850.00</b>	<b>-197,984.06</b>	<b>730,850.00</b>
14000.6 • Other Revenues							
15380 • Unanticipated Income	25.00			10,488.33			
15391 • Interest Income	12.89	41.67	-28.78	434.54	500.00	-65.46	500.00
15392 • Interest on Investments	171.14	83.34	87.80	2,257.97	1,000.00	1,257.97	1,000.00
<b>Total 14000.6 • Other Revenues</b>	<b>209.03</b>	<b>125.01</b>	<b>84.02</b>	<b>13,180.84</b>	<b>1,500.00</b>	<b>11,680.84</b>	<b>1,500.00</b>
15350 • Proceeds from sales	0.00	0.00	0.00	0.00	10,000.00	-10,000.00	10,000.00
15352 • Proceeds from FEMA Dissaster Re	-50,990.05			35,770.80			
15393 • Police Grant Revenue	0.00			2,301.88			
<b>Total Income</b>	<b>132,866.20</b>	<b>218,265.07</b>	<b>-85,398.87</b>	<b>2644309.49</b>	<b>2951142.00</b>	<b>-306,832.51</b>	<b>2951142.00</b>
<b>Expense</b>							
16000 • Personnel							
16353.1 • Health Ins.	0.00	8,213.34	-8,213.34	92,717.45	98,560.00	-5,842.55	98,560.00
16353.4 • Unemployment Ins.	10.08	413.35	-403.27	93.74	4,960.00	-4,866.26	4,960.00
16353.5 • Workers Comp.	1,441.98	1,659.18	-217.20	19,588.25	19,910.00	-321.75	19,910.00
16353.6 • Dental & Vision Insurance	0.00	950.01	-950.01	10,969.18	11,400.00	-430.82	11,400.00
16353.7 • Life & AD&D Insurance	0.00	120.85	-120.85	956.48	1,450.00	-493.52	1,450.00
16353.8 • Crime-Ins	47.46			47.46			
16560 • Payroll Taxes	11,092.34	6,832.52	4,259.82	89,169.73	81,990.00	7,179.73	81,990.00
16600 • Wages	137,296.41	86,713.34	50,583.07	1043201.09	1040560.00	2,641.09	1040560.00
16600.1 • Overtime	2,190.20	1,625.01	565.19	25,196.07	19,500.00	5,696.07	19,500.00
16620 • Retirement Expense	7,976.72	3,543.35	4,433.37	57,295.95	42,520.00	14,775.95	42,520.00
16000 • Personnel - Other	0.00			55.28			

City of Montgomery - General Fund  
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Accrual Basis

September 2017

	Sep 17	Budget	\$ Over B...	Oct '16 - S...	YTD Bud...	\$ Over B...	Annual B...
<b>Total 16000 · Personnel</b>	160,055.19	110,070.95	49,984.24	1339290.68	1320850.00	18,440.68	1320850.00
<b>16001 · Communications</b>							
16338 · Advertising/Promotion	0.00	583.34	-583.34	7,539.94	9,000.00	-1,460.06	9,000.00
<b>Total 16001 · Communications</b>	0.00	583.34	-583.34	7,539.94	9,000.00	-1,460.06	9,000.00
<b>16002 · Contract Services</b>							
16102 · General Consultant Fees	724.17	5,100.01	-4,375.84	10,183.98	61,200.00	-51,016.02	61,200.00
16220 · Omni Expense	0.00	291.67	-291.67	2,093.45	3,500.00	-1,406.55	3,500.00
16242 · Prosecutors Fees	450.00	958.34	-508.34	8,550.00	11,500.00	-2,950.00	11,500.00
16280 · Mowing	6,666.67	7,083.34	-416.67	78,281.70	85,000.00	-6,718.30	85,000.00
16299 · Inspections/Permits	16,532.25	4,583.34	11,948.91	95,187.09	55,000.00	40,187.09	55,000.00
16310 · Judge's Fee	1,500.00	1,500.00	0.00	18,000.00	18,000.00	0.00	18,000.00
16320 · Legal	2,547.00	3,166.67	-619.67	28,251.96	38,000.00	-9,748.04	38,000.00
16321 · Audit Fees	0.00	0.00	0.00	18,275.00	19,000.00	-725.00	19,000.00
16322 · Engineering	18,094.50	6,250.01	11,844.49	86,998.62	75,000.00	11,998.62	75,000.00
16326 · Collection Agency Fees	0.00	2,500.00	-2,500.00	33,880.86	30,000.00	3,880.86	30,000.00
16333 · Accounting Fees	7,657.94	6,583.34	1,074.60	93,671.70	79,000.00	14,671.70	79,000.00
16335 · Repairs & Maintenance							
16335.1 · Maintenance - Vehicles & Equip							
16334 · Gas/Oil	156.23	2,458.34	-2,302.11	27,429.89	29,500.00	-2,070.11	29,500.00
16343 · Tractor & Mower	0.00	166.67	-166.67	30.11	2,000.00	-1,969.89	2,000.00
16357 · Auto Repairs	277.41	1,458.34	-1,180.93	20,281.66	17,500.00	2,781.66	17,500.00
16373 · Equipment repairs	210.49	541.67	-331.18	5,547.77	6,500.00	-952.23	6,500.00
16374 · Building Repairs-City Hall/Comm	0.00	1,541.67	-1,541.67	3,793.65	18,500.00	-14,706.35	18,500.00
16375 · Street Repairs - Minor							
16375.1 · Streets-Preventive Maintenance	4,240.00	1,500.00	2,740.00	15,215.00	18,000.00	-2,785.00	18,000.00
16375 · Street Repairs - Minor - Other	0.00	1,250.00	-1,250.00	12,794.34	15,000.00	-2,205.66	15,000.00
<b>Total 16375 · Street Repairs - Minor</b>	4,240.00	2,750.00	1,490.00	28,009.34	33,000.00	-4,990.66	33,000.00
16335.1 · Maintenance - Vehicles & Equip - ...	0.00			7.50			
<b>Total 16335.1 · Maintenance - Vehicles &amp; Equip</b>	4,884.13	8,916.69	-4,032.56	85,099.92	107,000.00	-21,900.08	107,000.00
16335 · Repairs & Maintenance - Other	1,007.29	1,775.00	-767.71	-10,916.30	21,300.00	-32,216.30	21,300.00
<b>Total 16335 · Repairs &amp; Maintenance</b>	5,891.42	10,691.69	-4,800.27	74,183.62	128,300.00	-54,116.38	128,300.00
16337 · Street Signs	0.00	541.67	-541.67	4,947.21	6,500.00	-1,552.79	6,500.00
16340 · Printing & Office supplies	522.31	666.68	-144.37	5,084.54	8,000.00	-2,915.46	8,000.00
16342 · Computers/Website	1,603.32	1,233.35	369.97	23,673.44	14,800.00	8,873.44	14,800.00
16350 · Postage/Delivery	423.23	441.68	-18.45	3,016.15	5,300.00	-2,283.85	5,300.00
16351 · Telephone	1,788.90	2,658.34	-869.44	20,483.93	31,900.00	-11,416.07	31,900.00
16360 · Tax Assessor Fees	1,377.97	0.00	1,377.97	6,424.84	4,500.00	1,924.84	4,500.00
16370 · Election	0.00	0.00	0.00	0.00	16,000.00	-16,000.00	16,000.00
17030 · Mobil Data Terminal	0.00	666.67	-666.67	14,806.64	8,000.00	6,806.64	8,000.00
17031 · Police Officer Scheduling Serv	0.00	0.00	0.00	376.29	2,000.00	-1,623.71	2,000.00
17040 · Computer/Technology	1,572.51	1,166.68	405.83	18,741.92	14,000.00	4,741.92	14,000.00
17510 · State Portion of Fines/Payouts	33,223.67	16,666.67	16,557.00	181,649.06	200,000.00	-18,350.94	200,000.00
16002 · Contract Services - Other	854.00			2,016.70			
<b>Total 16002 · Contract Services</b>	101,429.86	72,750.15	28,679.71	828,778.70	914,500.00	-85,721.30	914,500.00
<b>16003 · Supplies &amp; Equipment</b>							
16244 · Radio Fees	0.00	416.67	-416.67	420.00	5,000.00	-4,580.00	5,000.00
16328 · Uniforms & Protective Gear	30.00	1,333.34	-1,303.34	11,861.99	16,000.00	-4,138.01	16,000.00
16358 · Copier/Fax Machine Lease	1,755.43	1,633.35	122.08	18,284.84	14,000.00	4,284.84	14,000.00
16460 · Operating Supplies (Office)							
16460.1 · Streets and Drainage	979.33	291.67	687.66	10,149.98	3,500.00	6,649.98	3,500.00
16460.2 · Cedar Brake Park	8.24	333.34	-325.10	2,273.40	4,000.00	-1,726.60	4,000.00
16460.3 · Homecoming Park	8.24	500.00	-491.76	673.84	6,000.00	-5,326.16	6,000.00
16460.4 · Fernland Park	8.25	250.00	-241.75	1,247.97	3,000.00	-1,752.03	3,000.00
16460.5 · Community Building	0.00	416.67	-416.67	2,148.41	5,000.00	-2,851.59	5,000.00
16460.6 · Tools, Etc	0.00	166.67	-166.67	1,710.24	2,000.00	-289.76	2,000.00
16460.7 · Memory Park	8.25	250.00	-241.75	1,986.50	3,000.00	-1,013.50	3,000.00

City of Montgomery - General Fund  
Profit & Loss Budget Performance-All

Accrual Basis

September 2017

	Sep 17	Budget	\$ Over B...	Oct '16 - S...	YTD Bud...	\$ Over B...	Annual B...
16460 · Operating Supplies (Office) - Other	303.42	1,900.01	-1,596.59	18,096.85	25,600.00	-7,503.15	25,600.00
<b>Total 16460 · Operating Supplies (Office)</b>	<b>1,315.73</b>	<b>4,108.36</b>	<b>-2,792.63</b>	<b>38,287.19</b>	<b>52,100.00</b>	<b>-13,812.81</b>	<b>52,100.00</b>
16503 · Code Enforcement Expenses	0.00	83.34	-83.34	0.00	1,000.00	-1,000.00	1,000.00
17010 · Emergency Equipment	0.00	250.00	-250.00	224.65	3,000.00	-2,775.35	3,000.00
17050 · Radios	0.00	1,966.67	-1,966.67	22,915.29	25,000.00	-2,084.71	25,000.00
17100 · Capital Purchase Furniture	0.00	0.00	0.00	9,106.43	23,200.00	-14,093.57	23,200.00
16003 · Supplies & Equipment - Other	80.30	583.34	-503.04	787.90	7,000.00	-6,212.10	7,000.00
<b>Total 16003 · Supplies &amp; Equipment</b>	<b>3,181.46</b>	<b>10,375.07</b>	<b>-7,193.61</b>	<b>101,888.29</b>	<b>146,300.00</b>	<b>-44,411.71</b>	<b>146,300.00</b>
<b>16004 · Staff Development</b>							
16241 · Police Training/Education	1,050.00	583.34	466.66	5,408.04	7,000.00	-1,591.96	7,000.00
16339 · Dues & Subscriptions	135.00	166.67	-31.67	2,867.16	4,000.00	-1,132.84	4,000.00
16341 · Community Relations (Education)	0.00	266.68	-266.68	714.14	3,200.00	-2,485.86	3,200.00
16354 · Travel & Training (Travel)	2,166.72	1,941.68	225.04	28,237.56	20,500.00	7,737.56	20,500.00
16004 · Staff Development - Other	0.00			50.00			
<b>Total 16004 · Staff Development</b>	<b>3,351.72</b>	<b>2,958.37</b>	<b>393.35</b>	<b>37,276.90</b>	<b>34,700.00</b>	<b>2,576.90</b>	<b>34,700.00</b>
<b>16005 · Maintenance</b>							
16228 · Park Maint-Memory Pk	44.97	708.34	-663.37	3,713.03	8,500.00	-4,786.97	8,500.00
16229 · Park Maint - Fernland	-1,046.83	816.67	-1,863.50	14,706.17	9,800.00	4,906.17	9,800.00
16230 · Park Maint-Cedar Brake Park	202.97	616.67	-413.70	6,477.40	6,000.00	477.40	6,000.00
16231 · Park Maint. - Homecoming Park	44.97	208.34	-163.37	981.98	2,500.00	-1,518.02	2,500.00
<b>Total 16005 · Maintenance</b>	<b>-753.92</b>	<b>2,350.02</b>	<b>-3,103.94</b>	<b>25,878.58</b>	<b>26,800.00</b>	<b>-921.42</b>	<b>26,800.00</b>
<b>16006 · Insurance</b>							
16353.2 · Liability Ins.	1,792.16	1,385.01	407.15	21,505.92	16,620.00	4,885.92	16,620.00
16353.3 · Property Ins.	446.63	383.35	63.28	5,359.58	4,600.00	759.58	4,600.00
<b>Total 16006 · Insurance</b>	<b>2,238.79</b>	<b>1,768.36</b>	<b>470.43</b>	<b>26,865.50</b>	<b>21,220.00</b>	<b>5,645.50</b>	<b>21,220.00</b>
<b>16007 · Utilities</b>							
16352.0 · Electronic Sign-City	62.93	41.67	21.26	546.18	500.00	46.18	500.00
16352.1 · Street Lights	1,162.67	1,083.34	79.33	15,447.98	13,000.00	2,447.98	13,000.00
16352.2 · Traffic Lights	10.77	100.00	-89.23	262.84	1,200.00	-937.16	1,200.00
16352.3 · Cedar Brake Park	195.05	266.67	-71.62	2,392.64	3,200.00	-807.36	3,200.00
16352.4 · Homecoming Park	102.47	100.00	2.47	1,215.72	1,200.00	15.72	1,200.00
16352.5 · Fernland Park	306.90	258.34	48.56	4,014.90	3,100.00	914.90	3,100.00
16352.6 · Utilities - City Hall	990.28	666.67	323.61	10,643.96	8,000.00	2,643.96	8,000.00
16352.7 · Utilities - Gas	28.95	100.00	-71.05	668.47	1,200.00	-531.53	1,200.00
16352.8 · Utilities - Comm Center Bldg	381.55	625.00	-243.45	4,737.36	7,500.00	-2,762.64	7,500.00
16352.9 · Utilities-Memory Pk	1,414.42	1,250.00	164.42	11,687.84	15,000.00	-3,312.16	15,000.00
16007 · Utilities - Other	0.00			73.42			
<b>Total 16007 · Utilities</b>	<b>4,655.99</b>	<b>4,491.69</b>	<b>164.30</b>	<b>51,691.31</b>	<b>53,900.00</b>	<b>-2,208.69</b>	<b>53,900.00</b>
<b>16008 · Capital Outlay</b>							
16233 · Cap Outlay- Com Building Proj	0.00	166.67	-166.67	374.84	2,000.00	-1,625.16	2,000.00
<b>17070 · Capital Outlay - Police Cars</b>							
17070.1 · Emergency Lights, Decals	0.00	2,083.34	-2,083.34	21,270.08	25,000.00	-3,729.92	25,000.00
17070.3 · Vid Tec - In Car	-3,652.50	1,000.00	-4,652.50	1,792.50	12,000.00	-10,207.50	12,000.00
17070 · Capital Outlay - Police Cars - Other	0.00	0.00	0.00	82,218.35	63,000.00	19,218.35	63,000.00
<b>Total 17070 · Capital Outlay - Police Cars</b>	<b>-3,652.50</b>	<b>3,083.34</b>	<b>-6,735.84</b>	<b>105,280.93</b>	<b>100,000.00</b>	<b>5,280.93</b>	<b>100,000.00</b>
<b>17071 · Cap Purchase - Computers/Equip</b>							
17071.1 · Copsync	0.00	541.67	-541.67	5,483.88	6,500.00	-1,016.12	6,500.00
17071.2 · Radar	0.00	333.34	-333.34	3,076.92	4,000.00	-923.08	4,000.00
17071.4 · Laser Fish (Software Equip)	0.00	0.00	0.00	3,489.20	1,000.00	2,489.20	1,000.00
17071.6 · Investigative and Testing Equip	476.95	0.00	476.95	476.95	3,000.00	-2,523.05	3,000.00
17071.7 · Ballistic Vests & Shields	0.00	0.00	0.00	1,242.89	5,000.00	-3,757.11	5,000.00
17071 · Cap Purchase - Computers/Equip - Other	41.00	1,250.00	-1,209.00	17,620.87	22,700.00	-5,079.13	22,700.00
<b>Total 17071 · Cap Purchase - Computers/Equip</b>	<b>517.95</b>	<b>2,125.01</b>	<b>-1,607.06</b>	<b>31,390.71</b>	<b>42,200.00</b>	<b>-10,809.29</b>	<b>42,200.00</b>
17071.5 · Patrol Weapons	0.00	333.34	-333.34	0.00	4,000.00	-4,000.00	4,000.00

City of Montgomery - General Fund  
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Accrual Basis

September 2017

	Sep 17	Budget	\$ Over B...	Oct '16 - S...	YTD Bud...	\$ Over B...	Annual B...
17072 · Capital Outlay-PWorks Items	5,434.00	4,233.34	1,200.66	61,602.84	56,400.00	5,202.84	56,400.00
17080 · Capital Outlay-Improvements	0.00	833.34	-833.34	35,105.15	10,000.00	25,105.15	10,000.00
<b>Total 16008 · Capital Outlay</b>	<b>2,299.45</b>	<b>10,775.04</b>	<b>-8,475.59</b>	<b>233,754.47</b>	<b>214,600.00</b>	<b>19,154.47</b>	<b>214,600.00</b>
16009 · Miscellaneous Expenses							
16590 · Misc. Expense	10,314.21	300.02	10,014.19	14,210.41	3,600.00	10,610.41	3,600.00
16009 · Miscellaneous Expenses - Other	0.00			280.00			
<b>Total 16009 · Miscellaneous Expenses</b>	<b>10,314.21</b>	<b>300.02</b>	<b>10,014.19</b>	<b>14,490.41</b>	<b>3,600.00</b>	<b>10,890.41</b>	<b>3,600.00</b>
16010 · Contingency	0.00	0.00	0.00	0.00	100.00	-100.00	100.00
16330 · Bank Charges	0.00			52.61			
16356 · Contract Labor- Streets	11,631.50			11,631.50	0.00	11,631.50	0.00
16500 · Leases - Parks and Recreation							
16504 · Adams Park	0.00	0.00	0.00	4,364.70	3,800.00	564.70	3,800.00
<b>Total 16500 · Leases - Parks and Recreation</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,364.70</b>	<b>3,800.00</b>	<b>564.70</b>	<b>3,800.00</b>
17000 · Capital Purchase	0.00			24,054.00			
17500 · Sales Tax Rebatement	0.00	12,333.34	-12,333.34	0.00	148,000.00	-148,000.00	148,000.00
<b>Total Expense</b>	<b>298,404.25</b>	<b>228,756.35</b>	<b>69,647.90</b>	<b>270,755.79</b>	<b>289,737.00</b>	<b>-189,812.41</b>	<b>289,737.00</b>
<b>Net Ordinary Income</b>	<b>-165,538.05</b>	<b>-10,491.28</b>	<b>-155,046.77</b>	<b>-63,248.10</b>	<b>53,772.00</b>	<b>-117,020.10</b>	<b>53,772.00</b>
<b>Other Income/Expense</b>							
Other Income							
14000.3 · Transfers In							
14620.2 · Admin Transfer from MEDC	9,375.00	9,375.00	0.00	28,125.00	37,500.00	-9,375.00	37,500.00
14620.4 · Admin Trf from Court Security	0.00	850.00	-850.00	1,700.00	3,400.00	-1,700.00	3,400.00
<b>Total 14000.3 · Transfers In</b>	<b>9,375.00</b>	<b>10,225.00</b>	<b>-850.00</b>	<b>29,825.00</b>	<b>40,900.00</b>	<b>-11,075.00</b>	<b>40,900.00</b>
<b>Total Other Income</b>	<b>9,375.00</b>	<b>10,225.00</b>	<b>-850.00</b>	<b>29,825.00</b>	<b>40,900.00</b>	<b>-11,075.00</b>	<b>40,900.00</b>
<b>Net Other Income</b>	<b>9,375.00</b>	<b>10,225.00</b>	<b>-850.00</b>	<b>29,825.00</b>	<b>40,900.00</b>	<b>-11,075.00</b>	<b>40,900.00</b>
<b>Net Income</b>	<b>-156,163.05</b>	<b>-266.28</b>	<b>-155,896.77</b>	<b>-33,423.10</b>	<b>94,672.00</b>	<b>-128,095.10</b>	<b>94,672.00</b>

City of Montgomery - Capital Projects  
**Cash Flow Report - Const CkgW&S Proj 1058544 Account**  
 As of October 19, 2017

Num	Name	Memo	Amount	Balance
<b>BALANCE AS OF 09/22/2017</b>				<b>\$53,116.94</b>
<b>Receipts</b>				
	No Receipts Activity		0.00	
<b>Total Receipts</b>				0.00
<b>Disbursements</b>				
1216	Statewide Services	Pay Est #2 - Const of Heritage Place Medical Cente	(34,397.10)	
<b>Total Disbursements</b>				<b>(34,397.10)</b>
<b>BALANCE AS OF 10/19/2017</b>				<b>\$18,719.84</b>



**City of Montgomery - Capital Projects Acct  
Profit & Loss Budget Performance  
September 2017**

Accrual Basis

	Sep 17	Budget	% of Bu...	Oct '16 - ...	YTD Bud...	% of Bu...	Annual B...
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
43901 · FY08 Capital Proj Funding Sourc							
43901.1 · Transfer from MEDC	0.00			69,987.50			
43947 · Transfer from Utility Fund	0.00			32,089.00			
<b>Total 43901 · FY08 Capital Proj Funding S...</b>	<b>0.00</b>			<b>102,076.50</b>			
43956 · Proceeds - TWDB 2017 A	0.00	0.00	0.0%	1,090,000.00	1,066,800.00	102.2%	1,066,800.00
43964 · Proceeds-TWDB 2017 B	0.00	0.00	0.0%	1,730,000.00	1,600,200.00	108.1%	1,600,200.00
45391 · Interest Earned							
45391.1 · Interest Earned Ser 2017A	419.32	0.00	100.0%	1,316.19	0.00	100.0%	0.00
45391.2 · Interest Earned Ser 2017B	0.00	0.00	0.0%	2,105.75	0.00	100.0%	0.00
45391 · Interest Earned - Other	0.60	8.34	7.2%	4.62	100.00	4.6%	100.00
<b>Total 45391 · Interest Earned</b>	<b>419.92</b>	<b>8.34</b>	<b>5,035.0%</b>	<b>3,426.56</b>	<b>100.00</b>	<b>3,426.6%</b>	<b>100.00</b>
<b>Total Income</b>	<b>419.92</b>	<b>8.34</b>	<b>5,035.0%</b>	<b>2,925,503.06</b>	<b>2,667,100.00</b>	<b>109.7%</b>	<b>2,667,100.00</b>
<b>Expense</b>							
43890 · Engineering							
43890.1 · Eng-Catahoula Aquifer WW	0.00			0.00	0.00	0.0%	0.00
43890.2 · Eng-WP #3 Improvements	0.00	11,786.67	0.0%	0.00	106,080.00	0.0%	106,080.00
43890.4 · Eng - Waterline replacement	0.00	9,626.67	0.0%	0.00	86,640.00	0.0%	86,640.00
43890.5 · Eng-LS #3/Force Main Re-Ro...	0.00	14,133.34	0.0%	0.00	127,200.00	0.0%	127,200.00
43890 · Engineering - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
<b>Total 43890 · Engineering</b>	<b>0.00</b>	<b>35,546.68</b>	<b>0.0%</b>	<b>0.00</b>	<b>319,920.00</b>	<b>0.0%</b>	<b>319,920.00</b>
43995 · Const Cost-Contingencies	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
44000 · Wastewater System							
44000.1 · Wastewater-Lift Station Repair	0.00			0.00	0.00	0.0%	0.00
44002 · Cap Outlay-SS Diversion/Permit	0.00			0.00	0.00	0.0%	0.00
44006 · LS #1-Replacement/Expansion	0.00	108,114.29	0.0%	0.00	756,800.00	0.0%	756,800.00
44007 · LS#3 Forcemain Reroute	0.00	25,142.86	0.0%	0.00	176,000.00	0.0%	176,000.00
<b>Total 44000 · Wastewater System</b>	<b>0.00</b>	<b>133,257.15</b>	<b>0.0%</b>	<b>0.00</b>	<b>932,800.00</b>	<b>0.0%</b>	<b>932,800.00</b>
45000 · Water System- Capital Proj							
43976.1 · Downtown/SH 105 Water Line...	34,397.10	90,765.72	37.9%	83,876.24	635,360.00	13.2%	635,360.00
43992.1 · Water Plant #3 - Improvements	0.00	111,131.43	0.0%	0.00	777,920.00	0.0%	777,920.00
46000.1 · Water - Meters	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
<b>Total 45000 · Water System- Capital Proj</b>	<b>34,397.10</b>	<b>201,897.15</b>	<b>17.0%</b>	<b>83,876.24</b>	<b>1,413,280.00</b>	<b>5.9%</b>	<b>1,413,280.00</b>
46000 · Roadway System Improvements	0.00			0.00	0.00	0.0%	0.00
47395 · Cost of Issuance Exp							
47395.1 · Cost of Issuance Series 2017A	0.00	0.00	0.0%	58,616.00	0.00	100.0%	0.00
47395.2 · Cost of Issuance Series 2017B	0.00			72,256.00			
47395.3 · TWDB Loan Origination Fee ...	0.00	0.00	0.0%	19,799.00	0.00	100.0%	0.00
47395.4 · TWDB Loan Origination Fee ...	0.00			38,068.00			
<b>Total 47395 · Cost of Issuance Exp</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>188,739.00</b>	<b>0.00</b>	<b>100.0%</b>	<b>0.00</b>
48000 · Cap Outlay-Fac, Equip, Etc							
48000.1 · Buffalo Sp Bridge Proj	0.00			0.00	0.00	0.0%	0.00
48000.2 · Kroger Project	0.00			0.00			
48000 · Cap Outlay-Fac, Equip, Etc - Ot...	0.00			0.00	0.00	0.0%	0.00
<b>Total 48000 · Cap Outlay-Fac, Equip, Etc</b>	<b>0.00</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>0.00</b>
<b>Total Expense</b>	<b>34,397.10</b>	<b>370,700.98</b>	<b>9.3%</b>	<b>272,615.24</b>	<b>2,666,000.00</b>	<b>10.2%</b>	<b>2,666,000.00</b>

**City of Montgomery - Capital Projects Acct  
Profit & Loss Budget Performance  
September 2017**

**Accrual Basis**

	<u>Sep 17</u>	<u>Budget</u>	<u>% of Bu...</u>	<u>Oct '16 - ...</u>	<u>YTD Bud...</u>	<u>% of Bu...</u>	<u>Annual B...</u>
<b>Net Ordinary Income</b>	-33,977.18	-370,692.64	9.2%	2,652,887.82	1,100.00	241,171.6%	1,100.00
<b>Net Income</b>	<u>-33,977.18</u>	<u>-370,692.64</u>	<u>9.2%</u>	<u>2652887.82</u>	<u>1,100.00</u>	<u>241,171.6%</u>	<u>1,100.00</u>

City of Montgomery - Debt Service  
**Cash Flow Report - Checking Account**  
 As of October 19, 2017

Num	Name	Memo	Amount	Balance
<b>BALANCE AS OF 09/22/2017</b>				<b>\$106,467.96</b>
<b>Receipts</b>				
	Due from General Fund		12,802.55	
	Interest		<u>4.68</u>	
<b>Total Receipts</b>				12,807.23
<b>Disbursements</b>				
	No Disbursements Activity		<u>0.00</u>	
<b>Total Disbursements</b>				<u>0.00</u>
<b>BALANCE AS OF 10/19/2017</b>				<b><u><u>\$119,275.19</u></u></b>

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10/19/17

Accrual Basis

**City of Montgomery - Debt Service  
Profit & Loss Budget Performance  
September 2017**

	Sep 17	Budget	\$ Over Bud...	Oct '16 - S...	YTD Budget	\$ Over Bu...	Annual Bu...
<b>Income</b>							
<b>34000 - Taxes &amp; Franchise Fees</b>							
34320 - Ad Valorem Taxes	0.00	85.00	-85.00	349,998.65	348,091.00	1,907.65	348,091.00
34330 - Penalty & Interest	0.00	107.60	-107.60	5,424.63	3,300.00	2,124.63	3,300.00
<b>Total 34000 - Taxes &amp; Franchise Fees</b>	0.00	192.60	-192.60	355,423.28	351,391.00	4,032.28	351,391.00
<b>34100 - Transfers</b>							
34301.4 - Transfers in-MEDC Fund	0.00	0.00	0.00	95,625.00	127,500.00	-31,875.00	127,500.00
34301.5 - Transfers in - Utility Fund	0.00	0.00	0.00	94,199.99	125,600.00	-31,400.01	125,600.00
<b>Total 34100 - Transfers</b>	0.00	0.00	0.00	189,824.99	253,100.00	-63,275.01	253,100.00
<b>34200 - Proceeds-Bond Series Refundings</b>	0.00			0.00	0.00	0.00	0.00
<b>35000 - Other Revenues</b>							
35390 - Interest on Checking	0.00	2.98	-2.98	12.03	40.00	-27.97	40.00
35391 - Interest on Investments	25.01	122.00	-96.99	195.80	1,460.00	-1,264.20	1,460.00
<b>Total 35000 - Other Revenues</b>	25.01	124.98	-99.97	207.83	1,500.00	-1,292.17	1,500.00
<b>Total Income</b>	25.01	317.58	-292.57	545,456.10	605,991.00	-60,534.90	605,991.00
<b>Expense</b>							
<b>37000 - Debt Service</b>							
37360 - Interest Payments On Note	7,761.25	0.00	7,761.25	24,898.58	46,022.91	-21,124.33	46,022.91
37363 - Paying Agent Fees	180.00	1,250.00	-1,070.00	610.00	2,500.00	-1,890.00	2,500.00
37365 - Interest 2012 Series Premium	95,246.88	0.00	95,246.88	193,343.76	193,343.76	0.00	193,343.76
37395 - Principal Note Payments	0.00	0.00	0.00	305,000.00	305,000.00	0.00	305,000.00
<b>Total 37000 - Debt Service</b>	103,188.13	1,250.00	101,938.13	523,852.34	546,866.67	-23,014.33	546,866.67
<b>37370 - Expenses-Refunding Bond Act</b>	0.00			0.00	0.00	0.00	0.00
<b>37440 - Payment to Refunding Bond Agent</b>	0.00			0.00	0.00	0.00	0.00
<b>Total Expense</b>	103,188.13	1,250.00	101,938.13	523,852.34	546,866.67	-23,014.33	546,866.67
<b>Net Income</b>	<b>-103,163.12</b>	<b>-932.42</b>	<b>-102,230.70</b>	<b>21,603.76</b>	<b>59,124.33</b>	<b>-37,520.57</b>	<b>59,124.33</b>

City of Montgomery - Ct Security Fund  
**Cash Flow Report - Checking Account**

As of October 19, 2017

Num	Name	Memo	Amount	Balance
<b>BALANCE AS OF 09/22/2017</b>				<b>\$4,599.63</b>
<b>Receipts</b>				
	Due from General		2,208.56	
<b>Total Receipts</b>			<u>2,208.56</u>	2,208.56
<b>Disbursements</b>				
1	City of Montgomery - General Fund	Admin Transfer	(522.39)	
1022	Larry Evans	Court Baliff Fee 9/21/17	(75.00)	
<b>Total Disbursements</b>			<u>(597.39)</u>	<u>(597.39)</u>
<b>BALANCE AS OF 10/19/2017</b>				<b><u><u>\$6,210.80</u></u></b>

**City of Montgomery - Ct Security Fund  
Profit & Loss Budget Performance**

Accrual Basis

September 2017

	<u>Sep 17</u>	<u>Budget</u>	<u>\$ Ove...</u>	<u>Oct '16 - ...</u>	<u>YTD B...</u>	<u>\$ Over B...</u>	<u>Annual ...</u>
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
<b>84110 · Court Fines &amp; Forfeitures</b>							
84110.1 · Court Security Fees	-75.00	458.34	-533.34	6,624.91	5,500.00	1,124.91	5,500.00
<b>Total 84110 · Court Fines &amp; Forfeitures</b>	-75.00	458.34	-533.34	6,624.91	5,500.00	1,124.91	5,500.00
<b>84120 · Other Revenues</b>							
84120.1 · Interest Income	0.00	0.42	-0.42	1.18	5.00	-3.82	5.00
<b>Total 84120 · Other Revenues</b>	0.00	0.42	-0.42	1.18	5.00	-3.82	5.00
<b>Total Income</b>	-75.00	458.76	-533.76	6,626.09	5,505.00	1,121.09	5,505.00
<b>Expense</b>							
<b>86000 · Contracted Services</b>							
86463 · Cap Outlay - Bldg Sec Equip	0.00			16,770.00			
<b>Total 86000 · Contracted Services</b>	0.00			16,770.00			
<b>86001 · Supplies &amp; Equipment</b>							
86460 · Printing & Office Supplies	0.00			447.39			
<b>Total 86001 · Supplies &amp; Equipment</b>	0.00			447.39			
<b>86005 · Miscellaneous Expenses</b>							
86005 · Miscellaneous Expenses	0.00	100.00	-100.00	0.00	1,000.00	-1,000.00	1,000.00
<b>Total Expense</b>	0.00	100.00	-100.00	17,217.39	1,000.00	16,217.39	1,000.00
<b>Net Ordinary Income</b>	-75.00	358.76	-433.76	-10,591.30	4,505.00	-15,096.30	4,505.00
<b>Other Income/Expense</b>							
<b>Other Expense</b>							
<b>86560 · Interfund Tranfers</b>							
86551 · Baliff Transfer to General Fund	0.00	0.00	0.00	1,700.00	3,400.00	-1,700.00	3,400.00
<b>Total 86560 · Interfund Tranfers</b>	0.00	0.00	0.00	1,700.00	3,400.00	-1,700.00	3,400.00
<b>Total Other Expense</b>	0.00	0.00	0.00	1,700.00	3,400.00	-1,700.00	3,400.00
<b>Net Other Income</b>	0.00	0.00	0.00	-1,700.00	-3,400.00	1,700.00	-3,400.00
<b>Net Income</b>	<u>-75.00</u>	<u>358.76</u>	<u>-433.76</u>	<u>-12,291.30</u>	<u>1,105.00</u>	<u>-13,396.30</u>	<u>1,105.00</u>

City of Montgomery - Ct Tech Fund  
**Cash Flow Report - Checking Account**

As of October 19, 2017

Num	Name	Memo	Amount	Balance
BALANCE AS OF 09/22/2017				\$24,799.67
<b>Receipts</b>				
	Interest		0.20	
	Court Revenue		626.09	
<b>Total Receipts</b>			<u>626.29</u>	626.29
<b>Disbursements</b>				
	No Disbursements Activity		0.00	
<b>Total Disbursements</b>			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 10/19/2017				<u><u>\$25,425.96</u></u>

**City of Montgomery - Ct Tech Fund**  
**Actual to Budget Performance**  
**September 2017**

Accrual Basis

	<u>Sep 17</u>	<u>Budget</u>	<u>\$ Over...</u>	<u>Oct '16...</u>	<u>YTD B...</u>	<u>\$ Over ...</u>	<u>Annual...</u>
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
<b>74100 · Court Fines and Forfeitures</b>							
<b>74110 · Court Technology Fees</b>	<u>0.00</u>	<u>500.00</u>	<u>-500.00</u>	<u>9,245.36</u>	<u>6,000.00</u>	<u>3,245.36</u>	<u>6,000.00</u>
<b>Total 74100 · Court Fines and Forfeitures</b>	<u>0.00</u>	<u>500.00</u>	<u>-500.00</u>	<u>9,245.36</u>	<u>6,000.00</u>	<u>3,245.36</u>	<u>6,000.00</u>
<b>74200 · Other Revenues</b>							
<b>74291 · Interest Income</b>	<u>0.20</u>	<u>0.17</u>	<u>0.03</u>	<u>2.91</u>	<u>2.00</u>	<u>0.91</u>	<u>2.00</u>
<b>Total 74200 · Other Revenues</b>	<u>0.20</u>	<u>0.17</u>	<u>0.03</u>	<u>2.91</u>	<u>2.00</u>	<u>0.91</u>	<u>2.00</u>
<b>Total Income</b>	<u>0.20</u>	<u>500.17</u>	<u>-499.97</u>	<u>9,248.27</u>	<u>6,002.00</u>	<u>3,246.27</u>	<u>6,002.00</u>
<b>Expense</b>							
<b>76200 · Contract Services</b>							
<b>76362 · Computer/Website Services</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,826.55</u>	<u>4,800.00</u>	<u>-1,973.45</u>	<u>4,800.00</u>
<b>Total 76200 · Contract Services</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,826.55</u>	<u>4,800.00</u>	<u>-1,973.45</u>	<u>4,800.00</u>
<b>Total Expense</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,826.55</u>	<u>4,800.00</u>	<u>-1,973.45</u>	<u>4,800.00</u>
<b>Net Ordinary Income</b>	<u>0.20</u>	<u>500.17</u>	<u>-499.97</u>	<u>6,421.72</u>	<u>1,202.00</u>	<u>5,219.72</u>	<u>1,202.00</u>
<b>Net Income</b>	<u><b>0.20</b></u>	<u><b>500.17</b></u>	<u><b>-499.97</b></u>	<u><b>6,421.72</b></u>	<u><b>1,202.00</b></u>	<u><b>5,219.72</b></u>	<u><b>1,202.00</b></u>



City of Montgomery - Grant  
**Cash Flow Report - Grant Account Account**  
 As of October 19, 2017

Num	Name	Memo	Amount	Balance
BALANCE AS OF 09/22/2017				\$5,074.81
<b>Receipts</b>				
	No Receipts Activity		0.00	
<b>Total Receipts</b>			<u>0.00</u>	0.00
<b>Disbursements</b>				
	No Disbursements Activity		0.00	
<b>Total Disbursements</b>			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 10/19/2017				<u><u>\$5,074.81</u></u>

City of Montgomery - Grant  
**Cash Flow Report - Checking Account**

As of October 19, 2017

Num	Name	Memo	Amount	Balance
BALANCE AS OF 09/22/2017				\$48.13
<b>Receipts</b>				
	No Receipts Activity		0.00	
<b>Total Receipts</b>			<u>0.00</u>	0.00
<b>Disbursements</b>				
	No Disbursements Activity		0.00	
<b>Total Disbursements</b>			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 10/19/2017				<u><u>\$48.13</u></u>

City of Montgomery - Hotel Occupancy Tax Fund  
**Cash Flow Report - Checking Account**

As of October 19, 2017

Num	Name	Memo	Amount	Balance
BALANCE AS OF 09/22/2017				\$9,468.00
<b>Receipts</b>				
	No Receipts Activity		0.00	
<b>Total Receipts</b>				0.00
<b>Disbursements</b>				
	No Disbursements Activity		0.00	
<b>Total Disbursements</b>				0.00
BALANCE AS OF 10/19/2017				\$9,468.00

**City of Montgomery - Hotel Occupancy Tax Fund  
Profit & Loss Budget Performance**

Accrual Basis

September 2017

	<u>Sep 17</u>	<u>Budget</u>	<u>\$ Over...</u>	<u>Oct '1...</u>	<u>YTD ...</u>	<u>\$ Over...</u>	<u>Annua...</u>
<b>Income</b>							
<b>44300 · Taxes &amp; Franchise Fees</b>							
<b>44330 · Hotel Occupancy Taxes</b>	0.00	150.00	-150.00	68.10	600.00	-531.90	600.00
<b>Total 44300 · Taxes &amp; Franchise Fees</b>	0.00	150.00	-150.00	68.10	600.00	-531.90	600.00
<b>44400 · Other Revenues</b>							
<b>44360 · Interest Earned On Checking</b>	0.00	0.00	0.00	0.00	10.00	-10.00	10.00
<b>Total 44400 · Other Revenues</b>	0.00	0.00	0.00	0.00	10.00	-10.00	10.00
<b>Total Income</b>	0.00	150.00	-150.00	68.10	610.00	-541.90	610.00
<b>Expense</b>							
<b>46600 · Miscellaneous Expenses</b>	0.00	10.00	-10.00	0.00	100.00	-100.00	100.00
<b>Total Expense</b>	0.00	10.00	-10.00	0.00	100.00	-100.00	100.00
<b>Net Income</b>	<u>0.00</u>	<u>140.00</u>	<u>-140.00</u>	<u>68.10</u>	<u>510.00</u>	<u>-441.90</u>	<u>510.00</u>

City of Montgomery - MEDC  
**Cash Flow Report - MEDC Checking Account**  
As of October 19, 2017

Num	Name	Memo	Amount	Balance
<b>BALANCE AS OF 09/22/2017</b>				<b>\$219,001.04</b>
<b>Receipts</b>				
	Sales Tax Revenue thru 9/17		93,068.44	
<b>Total Receipts</b>				93,068.44
<b>Disbursements</b>				
1826	Home Focus	Website Design Work & Consulting Inv 1792	(1,225.00)	
1827	Houston Press	Inv. D10125247, D10125806	(400.00)	
1828	TEDC	TEDC Conferenece Inv #7079	(500.00)	
1829	Arnette Marketing	Inv 7023 - Seasonal Decorations	(734.85)	
1830	Home Focus	50% Deposit for HMBA Website - Inv 1815	(1,250.00)	
1831	Montgomery Area Chamber of Commerce	Partnership Grant for Director Services & Office S	(2,566.67)	
1832	Waste Management of Texas, Inc.	Waste Bin Acct 18-94319-63008 Inv 0000319-1883	(479.54)	
1833	Whitestone Printing	Flyers - 100 Inv 2614	(130.00)	
1834	Bells Booster Club	2017-18 Haunted House	(2,500.00)	
1835	Houston Press	Special Edition - Part of Yr Long Plan - Inv D1012	(600.00)	
1836	Montgomery Area Chamber of Commerce	Partnership Grant for Director Services & Office S	(2,566.67)	
Trans	City of Montgomery - General Fund	Reimbursement for Legal expenses Paid	(60.00)	
<b>Total Disbursements</b>				<u>(13,012.73)</u>
<b>BALANCE AS OF 10/19/2017</b>				<b><u><u>\$299,056.75</u></u></b>

**City of Montgomery - Water & Sewer Fund  
Actual to Budget Performance - Utility Fund**

September 2017

	Sep 17	Budget	\$ Over B...	Oct '16 - S...	YTD Bud...	\$ Over Bu...	Annual B...
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
24000 · Charges for Service							
24100 · Water Revenue	51,090.10	40,939.00	10,151.10	537,714.23	491,260.00	46,454.23	491,260.00
24118 · Surface Water Revenue	673.26	416.67	256.59	6,590.36	5,000.00	1,590.36	5,000.00
24119 · Application Fee	0.00	0.00	0.00	60.00	200.00	(140.00)	200.00
24120 · Disconnect Reconnect	600.00	266.67	333.33	4,754.64	3,200.00	1,554.64	3,200.00
24200 · Sewer Revenue	32,396.63	25,833.34	6,563.29	417,914.24	310,000.00	107,914.24	310,000.00
24310 · Tap Fees/Inspections	8,480.00	0.00	8,480.00	284,293.74	50,000.00	234,293.74	50,000.00
24319 · Grease Trap Inspections	900.00	833.34	66.66	10,400.00	10,000.00	400.00	10,000.00
24330 · Late Charges	2,071.92	865.84	1,206.08	16,158.06	10,390.00	5,768.06	10,390.00
24333 · Returned Ck Fee	0.00	0.00	0.00	255.00	0.00	255.00	0.00
25403 · Solid Waste Revenue	8,656.04	6,666.67	1,989.37	99,260.76	80,000.00	19,260.76	80,000.00
<b>Total 24000 · Charges for Service</b>	<b>104,867.95</b>	<b>75,821.53</b>	<b>29,046.42</b>	<b>1,377,401.03</b>	<b>960,050.00</b>	<b>417,351.03</b>	<b>960,050.00</b>
24101 · Taxes and Franchise Fees							
24110 · Sales Tax Rev for Solid Waste	705.48	466.67	238.81	8,052.46	5,600.00	2,452.46	5,600.00
<b>Total 24101 · Taxes and Franchise Fees</b>	<b>705.48</b>	<b>466.67</b>	<b>238.81</b>	<b>8,052.46</b>	<b>5,600.00</b>	<b>2,452.46</b>	<b>5,600.00</b>
24121 · Groundwater Reduction Revenue	15,869.70	10,441.67	5,428.03	155,286.45	125,300.00	29,986.45	125,300.00
25000 · Other Revenues							
25391 · Interest Income	9.46	8.34	1.12	112.85	100.00	12.85	100.00
25392 · Interest earned on Investments	14.97	12.50	2.47	124.08	150.00	(25.92)	150.00
25399 · Miscellaneous Revenue	115.00	30.00	85.00	904.60	360.00	544.60	360.00
25000 · Other Revenues - Other	0.00			105.00			
<b>Total 25000 · Other Revenues</b>	<b>139.43</b>	<b>50.84</b>	<b>88.59</b>	<b>1,246.53</b>	<b>610.00</b>	<b>636.53</b>	<b>610.00</b>
<b>Total Income</b>	<b>121,582.56</b>	<b>86,780.71</b>	<b>34,801.85</b>	<b>1,541,986.47</b>	<b>1,091,560.00</b>	<b>450,426.47</b>	<b>1,091,560.00</b>
<b>Expense</b>							
26001 · Personnel							
26353.1 · Health Ins.	0.00	1,005.25	(1,005.25)	11,898.56	12,063.00	(164.44)	12,063.00
26353.4 · Unemployment Ins	0.00	29.17	(29.17)	351.00	350.00	1.00	350.00
26353.5 · Workers Comp.	125.34	154.17	(28.83)	1,702.65	1,850.00	(147.35)	1,850.00
26353.6 · Dental Insurance	0.00	87.09	(87.09)	1,196.88	1,045.00	151.88	1,045.00
26353.7 · Life & AD&D Insurance	0.00	28.34	(28.34)	411.15	340.00	71.15	340.00
26353.8 · Crime Insurance	47.47			47.47			
26501 · Retirement Expense	0.00	383.34	(383.34)	4,075.05	4,600.00	(524.95)	4,600.00
26560 · Payroll Taxes	0.00	625.00	(625.00)	5,772.27	7,500.00	(1,727.73)	7,500.00
26600 · Wages	0.00	8,104.17	(8,104.17)	75,454.07	97,252.00	(21,797.93)	97,252.00
<b>Total 26001 · Personnel</b>	<b>172.81</b>	<b>10,416.53</b>	<b>(10,243.72)</b>	<b>100,909.10</b>	<b>125,000.00</b>	<b>(24,090.90)</b>	<b>125,000.00</b>
26200 · Contract Services							
26102 · General Consultant Fees	0.00	0.00	0.00	878.42	0.00	878.42	0.00
26320 · Legal Fees	0.00	1,666.67	(1,666.67)	14,779.96	20,000.00	(5,220.04)	20,000.00
26322 · Engineering	0.00	2,908.34	(2,908.34)	142,511.03	34,900.00	107,611.03	34,900.00
26323 · Operator	0.00	3,333.34	(3,333.34)	35,900.00	40,000.00	(4,100.00)	40,000.00
26324 · Billing and Collections	342.45	541.67	(199.22)	15,060.25	6,500.00	8,560.25	6,500.00
26328 · Testing	25.00	666.67	(641.67)	10,145.09	8,000.00	2,145.09	8,000.00
26331 · Sales Tax for Solid Waste	710.55	1,750.00	(1,039.45)	8,117.31	7,000.00	1,117.31	7,000.00
26333 · Accounting Fees	400.00	400.00	0.00	5,800.00	4,800.00	1,000.00	4,800.00
26336 · Sludge Hauling	0.00	2,833.34	(2,833.34)	14,530.49	34,000.00	(19,469.51)	34,000.00
26340 · Printing	0.00			89.80	0.00	89.80	0.00
26350 · Postage	290.76	335.00	(44.24)	2,358.96	3,600.00	(1,241.04)	3,600.00
26351 · Telephone	113.63	183.34	(69.71)	2,162.54	2,200.00	(37.46)	2,200.00
26370 · Tap Fees & Inspections	0.00	0.00	0.00	29,201.59	0.00	29,201.59	0.00
26399 · Garbage Pickup	7,822.70	7,500.00	322.70	93,435.51	90,000.00	3,435.51	90,000.00
<b>Total 26200 · Contract Services</b>	<b>9,705.09</b>	<b>22,118.37</b>	<b>(12,413.28)</b>	<b>374,970.95</b>	<b>251,000.00</b>	<b>123,970.95</b>	<b>251,000.00</b>
26300 · Communications							
26338 · Advertising/Promotion	0.00	0.00	0.00	824.78	900.00	(75.22)	900.00
<b>Total 26300 · Communications</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>824.78</b>	<b>900.00</b>	<b>(75.22)</b>	<b>900.00</b>
26326 · Permits & Licenses	0.00	9,600.00	(9,600.00)	13,030.53	23,000.00	(9,969.47)	23,000.00
26371 · Dues & Subscriptions	0.00	0.00	0.00	545.00	2,000.00	(1,455.00)	2,000.00
26400.1 · Supplies & Equipment							

City of Montgomery - MEDC  
Actual to Budget Performance

September 2017

	Sep 17	Budget	\$ Over Bu...	Oct '16 - ...	YTD Bud...	\$ Over Bu...	Annual B...
<b>Income</b>							
55000 · Taxes & Franchise Fees							
55400 · Sales Tax	45,406.33	31,996.09	13,410.24	472,321.41	510,000.00	(37,678.59)	510,000.00
<b>Total 55000 · Taxes &amp; Franchise Fees</b>	<b>45,406.33</b>	<b>31,996.09</b>	<b>13,410.24</b>	<b>472,321.41</b>	<b>510,000.00</b>	<b>(37,678.59)</b>	<b>510,000.00</b>
55300 · Other Revenues							
55391 · Interest Income	196.18	41.67	154.51	1,906.10	500.00	1,406.10	500.00
<b>Total 55300 · Other Revenues</b>	<b>196.18</b>	<b>41.67</b>	<b>154.51</b>	<b>1,906.10</b>	<b>500.00</b>	<b>1,406.10</b>	<b>500.00</b>
<b>Total Income</b>	<b>45,602.51</b>	<b>32,037.76</b>	<b>13,564.75</b>	<b>474,227.51</b>	<b>510,500.00</b>	<b>(36,272.49)</b>	<b>510,500.00</b>
<b>Expense</b>							
56000 · Pub Infrastructure - Category I							
56000.6 · DowntownDev Improvments	4,474.63	0.00	4,474.63	45,295.30	85,000.00	(39,704.70)	85,000.00
56000.8 · Utility Extensions	0.00	49,166.67	(49,166.67)	159,987.50	330,000.00	(170,012.50)	330,000.00
56000.9 · Flagship Dev Improvements	0.00	833.34	(833.34)	9,800.00	10,000.00	(200.00)	10,000.00
56430 · Tsf to Debt Service	0.00	0.00	0.00	92,625.00	127,500.00	(34,875.00)	127,500.00
<b>Total 56000 · Pub Infrastructure - Category I</b>	<b>4,474.63</b>	<b>50,000.01</b>	<b>(45,525.38)</b>	<b>307,707.80</b>	<b>552,500.00</b>	<b>(244,792.20)</b>	<b>552,500.00</b>
56001 · Business Dev & Ret -Category II							
56423 · Economic Development Grant Prog	0.00	0.00	0.00	0.00	20,000.00	(20,000.00)	20,000.00
<b>Total 56001 · Business Dev &amp; Ret -Category II</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20,000.00</b>	<b>(20,000.00)</b>	<b>20,000.00</b>
56002 · Quality of Life - Category III							
56404 · Seasonal Decorations	734.85	0.00	734.85	2,134.19	12,000.00	(9,865.81)	12,000.00
56420.2 · Christmas Lighting(Civic Assn)	0.00	0.00	0.00	2,543.42	1,600.00	943.42	1,600.00
56423.1 · Walking Tours	0.00	0.00	0.00	500.00	9,000.00	(8,500.00)	9,000.00
56424.1 · Heritage Village Det. Pond Imp	0.00	0.00	0.00	10,450.00	10,000.00	450.00	10,000.00
56429 · Removal of Blight	479.54	0.00	479.54	10,791.37	25,000.00	(14,208.63)	25,000.00
56433 · Downtown Signs	0.00	0.00	0.00	0.00	1,000.00	(1,000.00)	1,000.00
56435 · Fernland Improvements	0.00	0.00	0.00	0.00	5,000.00	(5,000.00)	5,000.00
56439 · Downtown Enhancement Projects	0.00	0.00	0.00	0.00	25,000.00	(25,000.00)	25,000.00
<b>Total 56002 · Quality of Life - Category III</b>	<b>1,214.39</b>	<b>0.00</b>	<b>1,214.39</b>	<b>26,418.98</b>	<b>88,600.00</b>	<b>(62,181.02)</b>	<b>88,600.00</b>
56003 · Marketing & Tourism-Category IV							
56408.1 · Promotional Video	0.00	0.00	0.00	1,900.00	1,000.00	900.00	1,000.00
56409 · Antique Show & Fest	0.00	0.00	0.00	10,000.00	10,000.00	0.00	10,000.00
56413 · Brochures/Printed Literature	0.00	0.00	0.00	5,496.65	13,000.00	(7,503.35)	13,000.00
56414 · Wine & Music Fest	0.00	10,000.00	(10,000.00)	9,500.00	10,000.00	(500.00)	10,000.00
56415 · Texian/Heritage Festival	0.00	8,000.00	(8,000.00)	16,000.00	8,000.00	8,000.00	8,000.00
56418 · Christmas in Montgomery	0.00	0.00	0.00	5,000.00	5,000.00	0.00	5,000.00
56419 · Website	1,250.00	0.00	1,250.00	7,975.00	7,500.00	475.00	7,500.00
56426 · HMBA Promotional Services	130.00			130.00			
<b>Total 56003 · Marketing &amp; Tourism-Category IV</b>	<b>1,380.00</b>	<b>18,000.00</b>	<b>(16,620.00)</b>	<b>56,001.65</b>	<b>54,500.00</b>	<b>1,501.65</b>	<b>54,500.00</b>
56004 · Administration - Category V							
56004.1 · Admin Transfers to Gen Fund	0.00	0.00	0.00	28,125.00	37,500.00	(9,375.00)	37,500.00
56004.2 · MACC Administration & Office	2,566.67	2,666.67	(100.00)	30,800.04	32,000.00	(1,199.96)	32,000.00
56004.3 · Miscellaneous Expenses	500.00	1,000.00	(500.00)	4,371.74	6,000.00	(1,628.26)	6,000.00
56004.5 · Internship Program	0.00	0.00	0.00	0.00	10,000.00	(10,000.00)	10,000.00
56327 · Consulting (Professional servi)	0.00	5,875.00	(5,875.00)	2,151.25	33,500.00	(31,348.75)	33,500.00
56354 · Travel & Training Expenses	0.00	0.00	0.00	3,174.04	3,500.00	(325.96)	3,500.00
<b>Total 56004 · Administration - Category V</b>	<b>3,066.67</b>	<b>9,541.67</b>	<b>(6,475.00)</b>	<b>68,622.07</b>	<b>122,500.00</b>	<b>(53,877.93)</b>	<b>122,500.00</b>
<b>Total Expense</b>	<b>10,135.69</b>	<b>77,541.68</b>	<b>(67,405.99)</b>	<b>458,750.50</b>	<b>838,100.00</b>	<b>(379,349.50)</b>	<b>838,100.00</b>
<b>Net Income</b>	<b>35,466.82</b>	<b>(45,503.92)</b>	<b>80,970.74</b>	<b>15,477.01</b>	<b>(327,600.00)</b>	<b>343,077.01</b>	<b>(327,600.00)</b>

City of Montgomery - Police Asset Forfeiture  
**Cash Flow Report - Checking Account**

As of October 19, 2017

Num	Name	Memo	Amount	Balance
BALANCE AS OF 09/22/2017				\$4,272.25
<b>Receipts</b>				
	No Receipts Activity		0.00	
<b>Total Receipts</b>				0.00
<b>Disbursements</b>				
	No Disbursements Activity		0.00	
<b>Total Disbursements</b>				0.00
BALANCE AS OF 10/19/2017				<u>\$4,272.25</u>



City of Montgomery - Water & Sewer  
**Cash Flow Report - Water & Sewer Fund Account**  
As of October 19, 2017

Num	Name	Memo	Amount	Balance
<b>BALANCE AS OF 09/22/2017</b>				<b>\$441,040.14</b>
<b>Receipts</b>				
	A/R Revenue Cleared		148,803.18	
	A/R Revenue O/S		599.51	
	A/R Revenue O/S		5.00	
	Customer Meter Deposits		3,625.00	
	Credit Card Fees		110.00	
	Interest Income		9.46	
<b>Total Receipts</b>				<b>153,152.15</b>
<b>Disbursements</b>				
13600	Badger Meter	Orion Cellular Serv Unit Inv 80014147	(650.59)	
13601	Consolidated Communications	936-597-4774 - New Lift Station Auto Dialer - 8/	(37.78)	
13602	DXI Industries Inc.	Chemicals - WP #3 -Inv. DE05007052-17	(100.00)	
13603	Tyler Technologies	Insite Transaction Fees - Utility Billing #025-2006	(187.50)	
13604	Consolidated Communications	936-597-4826 - New Summit Business Park Auto	(75.65)	
13605	Cozy Supper Club	Deposit refund	(77.52)	
13606	DXI Industries Inc.	Chemicals - WP #3 -Inv. 055016571-17	(588.79)	
13607	Neil Technical Services, Inc	Inv 75810, 76051	(5,506.60)	
13608	Consolidated Communications	936-597-8846/0 - Stewart Creek WWTP 9/17	(37.98)	
13609	Entergy	Utilities per spreadsheet 9/17	(9,919.82)	
13610	LDC	Generator - 149 South #1 Gen & 105 West #2 Ge	(55.25)	
13611	Municipal Accounts & Consulting, L.P.	Accounting Service Inv 48500	(400.00)	
13612	Neil Technical Services, Inc	Inv 76256, 76389	(3,360.00)	
13613	R & C Joy, Inc.	Testing Inv 6747	(533.00)	
13614	TML - IRP	Insurance Premiums 10/17	(2,411.78)	
13615	Waste Management	Residential Garbage Collection billing 9/17	(7,822.70)	
13616	Assured Flow Sales, Inc.	#11924	(590.71)	
13617	City of Montgomery - Utility Fund	Water Usage Buffalo Spring Sewer Plant - 9/17	(26.72)	
13618	Dan Miller	Deposit refund	(64.19)	
13619	DataProse, Inc.	DP1702968 - 9/17	(579.46)	
13620	Davis Investigation Services	Drug Screening - Francisco Salas #98127568	(25.00)	
13621	Justin Marshall	Deposit refund	(1,058.60)	
13622	Natasha Wawarosky	Deposit refund	(73.28)	
13623	Ruthie Grace Boutique	Deposit Refund	(209.00)	
13624	State Comptroller	TIN 1-74-2063592-6 sales tax - Fees - 9/17	(710.55)	
13625	Stephanie Fox Castleschouldt	Deposit refund	(10.52)	
13626	Techline, Inc.	# 57917-00	(212.39)	
13627	Texas Excavation Safety System, Inc.	Monthly Message Fees - 17-14007	(84.55)	
13628	Texasite LLC	Deposit refund	(975.50)	
13629	Thomas Brown	Deposit refund	(29.96)	
13630	Tyler Technologies	Insite Transaction Fees - Utility Billing #025-2029	(53.75)	
13631	Verizon	Account 842162988-00001 - Inv 9793362087	(75.98)	
CMD Adj		To Adjust for Double Poster A/R entry in August	(788.53)	
DM	Return Deposit	Returned deposit items	(780.22)	
Transfer	City of Montgomery General Fund	Reimbursement of Expenses thru 8/31/17	(16,976.12)	
<b>Total Disbursements</b>				<b>(55,089.99)</b>
<b>BALANCE AS OF 10/19/2017</b>				<b>\$539,102.30</b>

	Sep 17	Budget	\$ Over B...	Oct '16 - S...	YTD Bud...	\$ Over Bu...	Annual B...
26342 · Chemicals	588.79	1,333.34	(744.55)	20,417.69	16,000.00	4,417.69	16,000.00
26358 · Copier/Fax Machine Lease	0.00	326.67	(326.67)	0.00	3,920.00	(3,920.00)	3,920.00
26460 · Operating Supplies	0.00	1,833.34	(1,833.34)	56,409.81	22,000.00	34,409.81	22,000.00
26485 · Uniforms	0.00	158.34	(158.34)	2,668.70	1,900.00	768.70	1,900.00
27040 · ComputerTechnology Equipment	514.72	33.34	481.38	4,874.15	1,900.00	2,974.15	1,900.00
26400.1 · Supplies & Equipment - Other	0.00	281.67	(281.67)	1,654.80	3,380.00	(1,725.20)	3,380.00
<b>Total 26400.1 · Supplies &amp; Equipment</b>	<b>1,103.51</b>	<b>3,966.70</b>	<b>(2,863.19)</b>	<b>86,025.15</b>	<b>49,100.00</b>	<b>36,925.15</b>	<b>49,100.00</b>
26401 · Groundwater Reduction Expenses	0.00	2,500.00	(2,500.00)	35,476.00	30,000.00	5,476.00	30,000.00
26500 · Staff Development							
26354 · Travel & Training (Travel)	0.00	556.67	(556.67)	2,710.13	5,000.00	(2,289.87)	5,000.00
26355 · Employee Relations (Education)	0.00	0.00	0.00	276.31	200.00	76.31	200.00
<b>Total 26500 · Staff Development</b>	<b>0.00</b>	<b>556.67</b>	<b>(556.67)</b>	<b>2,986.44</b>	<b>5,200.00</b>	<b>(2,213.56)</b>	<b>5,200.00</b>
26600.2 · Maintenance							
26335 · Repairs & Maintenance	7,010.54	10,500.00	(3,489.46)	181,675.51	147,000.00	34,675.51	147,000.00
26335.1 · Vehicle Rep. & Maint.	0.00	0.00	0.00	67.11	1,000.00	(932.89)	1,000.00
26349 · Gas & Oil	0.00	333.34	(333.34)	4,165.72	4,000.00	165.72	4,000.00
<b>Total 26600.2 · Maintenance</b>	<b>7,010.54</b>	<b>10,833.34</b>	<b>(3,822.80)</b>	<b>185,908.34</b>	<b>152,000.00</b>	<b>33,908.34</b>	<b>152,000.00</b>
26700 · Insurance Expense							
26353.2 · Liability Ins.	176.50	176.67	(0.17)	2,118.00	2,120.00	(2.00)	2,120.00
26353.3 · Property Ins.	915.70	740.00	175.70	10,988.43	8,880.00	2,108.43	8,880.00
<b>Total 26700 · Insurance Expense</b>	<b>1,092.20</b>	<b>916.67</b>	<b>175.53</b>	<b>13,106.43</b>	<b>11,000.00</b>	<b>2,106.43</b>	<b>11,000.00</b>
26800 · Utilities Expense							
26352.1 · Utilities - Gas for Generators	55.25	35.17	20.08	638.40	422.00	216.40	422.00
26352.2 · Utilities-Water Plants	6,311.22	5,000.00	1,311.22	61,955.95	60,000.00	1,955.95	60,000.00
26352.3 · Utilities-WW Treatment Plants	2,233.46	4,666.67	(2,433.21)	35,166.92	35,000.00	166.92	35,000.00
26352.4 · Utilities - Lift Stations	1,364.56	166.67	1,197.89	13,232.31	2,000.00	11,232.31	2,000.00
26352.5 · Utilities - Security Light	10.58	10.67	(0.09)	133.89	128.00	5.89	128.00
26800.1 · Buffalo Springs STP- Water Usag	26.72			7,669.72			
<b>Total 26800 · Utilities Expense</b>	<b>10,001.79</b>	<b>9,879.18</b>	<b>122.61</b>	<b>118,797.19</b>	<b>97,550.00</b>	<b>21,247.19</b>	<b>97,550.00</b>
26900 · Capital Outlay	0.00	12,133.00	(12,133.00)	1,571.83	125,300.00	(123,728.17)	125,300.00
26901 · Util Projects/Prev Maintenance	8,965.56	4,533.34	4,432.22	45,374.21	74,700.00	(29,325.79)	74,700.00
27000 · Miscellaneous Expenses							
26359 · Misc Expense	0.00	83.34	(83.34)	3,393.08	1,000.00	2,393.08	1,000.00
<b>Total 27000 · Miscellaneous Expenses</b>	<b>0.00</b>	<b>83.34</b>	<b>(83.34)</b>	<b>3,393.08</b>	<b>1,000.00</b>	<b>2,393.08</b>	<b>1,000.00</b>
<b>Total Expense</b>	<b>38,051.50</b>	<b>87,537.14</b>	<b>(49,485.64)</b>	<b>982,919.03</b>	<b>947,750.00</b>	<b>35,169.03</b>	<b>947,750.00</b>
<b>Net Ordinary Income</b>	<b>83,531.06</b>	<b>(756.43)</b>	<b>84,287.49</b>	<b>559,067.44</b>	<b>143,810.00</b>	<b>415,257.44</b>	<b>143,810.00</b>
<b>Other Income/Expense</b>							
<b>Other Expense</b>							
27001 · Other Expenses							
27001.2 · Transfer to Debt Service	0.00	31,400.01	(31,400.01)	94,199.99	125,600.00	(31,400.01)	125,600.00
27002 · Transfer to Construction Fund	0.00			32,089.00			
<b>Total 27001 · Other Expenses</b>	<b>0.00</b>	<b>31,400.01</b>	<b>(31,400.01)</b>	<b>126,288.99</b>	<b>125,600.00</b>	<b>688.99</b>	<b>125,600.00</b>
<b>Total Other Expense</b>	<b>0.00</b>	<b>31,400.01</b>	<b>(31,400.01)</b>	<b>126,288.99</b>	<b>125,600.00</b>	<b>688.99</b>	<b>125,600.00</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>(31,400.01)</b>	<b>31,400.01</b>	<b>(126,288.99)</b>	<b>(125,600.00)</b>	<b>(688.99)</b>	<b>(125,600.00)</b>
<b>Net Income</b>	<b>83,531.06</b>	<b>(32,156.44)</b>	<b>115,687.50</b>	<b>432,778.45</b>	<b>18,210.00</b>	<b>414,568.45</b>	<b>18,210.00</b>

City of Montgomery  
**District Debt Service Payments**

09/01/2017 - 09/30/2018

Paying Agent	Series	Date Due	Date Paid	Principal	Interest	Total Due
<b>Debt Service Payment Due 09/01/2017</b>						
Amegy Bank of Texas	2012	09/01/2017	08/31/2017	0.00	57,087.50	57,087.50
Amegy Bank of Texas	2012R	09/01/2017	08/31/2017	0.00	38,159.38	38,159.38
First National Bank of Huntsville	2015R	09/01/2017	08/31/2017	0.00	7,761.25	7,761.25
Bank of Texas	2017A	09/01/2017	08/31/2017	0.00	2,913.32	2,913.32
Bank of Texas	2017B	09/01/2017	08/31/2017	0.00	5,962.76	5,962.76
<b>Total Due 09/01/2017</b>				<b>0.00</b>	<b>111,884.21</b>	<b>111,884.21</b>
<b>Debt Service Payment Due 03/01/2018</b>						
Amegy Bank of Texas	2012	03/01/2018		120,000.00	57,087.50	177,087.50
Amegy Bank of Texas	2012R	03/01/2018		105,000.00	38,159.68	143,159.68
First National Bank of Huntsville	2015R	03/01/2018		80,000.00	7,761.25	87,761.25
Bank of Texas	2017A	03/01/2018		50,000.00	4,767.25	54,767.25
Bank of Texas	2017B	03/01/2018		80,000.00	9,757.25	89,757.25
<b>Total Due 03/01/2018</b>				<b>435,000.00</b>	<b>117,532.93</b>	<b>552,532.93</b>
<b>Debt Service Payment Due 09/01/2018</b>						
Amegy Bank of Texas	2012	09/01/2018		0.00	55,287.50	55,287.50
Amegy Bank of Texas	2012R	09/01/2018		0.00	37,109.38	37,109.38
First National Bank of Huntsville	2015R	09/01/2018		0.00	7,141.25	7,141.25
Bank of Texas	2017A	09/01/2018		0.00	4,767.25	4,767.25
Bank of Texas	2017B	09/01/2018		0.00	9,757.25	9,757.25
<b>Total Due 09/01/2018</b>				<b>0.00</b>	<b>114,062.63</b>	<b>114,062.63</b>
<b>District Total</b>				<b>\$435,000.00</b>	<b>\$343,479.77</b>	<b>\$778,479.77</b>

**City of Montgomery**  
**Summary of Pledged Securities**

As of October 19, 2017

Financial Institution: ALLEGIANCE BANK		
Total CDs, MM:	\$200,000.00	Collateral Security Required: No
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: No
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	N/A	
Financial Institution: FIRST BANK N.A. (Depository Bank)		
Total CDs, MM, and Checking Accounts:	\$1,290,496.88	Collateral Security Required: Yes
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: Yes
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	0.00 %	
Financial Institution: GREEN BANK		
Total CDs, MM:	\$100,000.00	Collateral Security Required: No
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: No
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	N/A	
Financial Institution: ICON BANK		
Total CDs, MM:	\$150,000.00	Collateral Security Required: No
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: No
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	N/A	
Financial Institution: TEXAS CAPITAL BANK		
Total CDs, MM:	\$100,000.00	Collateral Security Required: No
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: No
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	N/A	
Financial Institution: TEXPOOL		
Total CDs, MM:	\$483,575.93	Collateral Security Required: No
Less FDIC coverage:	\$0.00	Collateral Security Agreement On File: Yes
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	N/A	

Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: October 24, 2017</b>	<b>Budgeted Amount:</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates, City Administrator</b>	<b>Exhibits:</b> Removal permit application, Picture of building
<b>Date Prepared: October 19, 2017</b>	

### Subject

This is consideration of a permit application to remove the building from the Historic District.

### Description

This is a request to demolish an existing building at 304 John A. Butler Street. Mr. Shockley is requesting the divorce building that he says is damaged and is literally leaning to one side. The building is being moved in anticipation of another building to be placed on the site.

The Historic Preservation Ordinance requires Planning Commission consideration and City Council approval before the removal or demolition of any building inside the Historic District. The Planning Commission will be considering the item at their October 23<sup>rd</sup> meeting. I will inform you at the Council meeting of the Commission's recommendation.

### Recommendation

Motion to approve the removal Permit.

### Approved By

Department Head		Date:
City Administrator	Jack Yates	Date: October 19, 2017

# CITY OF MONTGOMERY

P.O. BOX 708  
MONTGOMERY, TX 77356  
PHONE: 936-597-6434 |  
Permits@ci.montgomery.tx.us  
www.montgomerytexas.gov

## CONSTRUCTION/DEMO PERMIT APPLICATION

For the erection of buildings, accessories, repairs, demolition, moving, etc.

Expires in 6 months (180 days)  
Non-Transferable

DATE OF APPROVAL: \_\_\_\_\_

PERMIT NUMBER: \_\_\_\_\_

Owner: Joe C. Shockey | Owner Phone #: (202) 546 5965

Contractor: \_\_\_\_\_ | Cont. Phone #: ( ) \_\_\_\_\_

Contractor Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ | State: \_\_\_\_\_ | Zip: \_\_\_\_\_

Job Site Address: 304 John Butler

Residential or Commercial Project: \_\_\_\_\_ | Zoned: H40

LOT #: \_\_\_\_\_ | BLOCK#: \_\_\_\_\_ | LOT SIZE: \_\_\_\_\_ | BLDG. SIZE (SQ. FT.): \_\_\_\_\_

Description of work (Including Class & Construction Types):

Demo or remove present building and  
replan

VALUE OF TOTAL WORK: \$ \_\_\_\_\_ ?

\$0 - \$1000	\$60 FLAT FEE
\$1,001 - \$50,000	\$15.00 FOR FIRST \$1,000 + \$5.00 FOR EACH ADDTL \$1,000 OR FRACTION THEREOF
\$50,001 - \$100,000	\$260.00 FOR FIRST \$50,000 + \$4.00 FOR EACH ADDTL \$1,000 OR FRACTION THEREOF
\$100,001 - \$500,000	\$460.00 FOR FIRST \$100,000 + \$3.00 FOR EACH ADDTL \$1,000 OR FRACTION THEREOF
OVER \$500,001	\$1,660.00 FOR FIRST \$500,000 + \$2.00 FOR EACH ADDTL \$1,000 OR FRACTION THEREOF
<b>PLAN REVIEW FEE</b>	<b>EQUAL TO ONE-HALF OF THE PERMIT FEE WHEN VALUATION EXCEEDS \$70,000.00</b>

**NOTICE: SEPARATE PERMITS ARE REQUIRED FOR PUBLIC UTILITIES, ELECTRICAL, PLUMBING, HEATING, VENTILATION, AIR CONDITIONING, GRADING, ALARMS, ROOFING, LANDSCAPING, FIRE SPRINKLERS AND LAWN SPRINKLERS.**

I hereby certify that I have read and examined this application and know the same to be true & correct. All provisions of law and ordinances governing this type of work will be complied with whether or not specified herein. The granting of this permit does not presume to give authority to violate or cancel the provisions of any state or local law office regulating construction or the performance of construction.

Name of Applicant: Joe C. Shockey Applicant Signature: [Signature]

OFFICE USE ONLY

Plan Review Fee: \$ \_\_\_\_\_

Accepted By: \_\_\_\_\_

Permit Fee: \$ \_\_\_\_\_

Issued By: \_\_\_\_\_

PERMIT FEE TOTAL: \$ \_\_\_\_\_





**E-VOLUTION PC**  
www.E-VOLUTIONPC.com  
936-597-6609

ACQUA BLESSA



BLIND

BLIND

BLIND







Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: October 24, 2017</b>	<b>Budgeted Amount:</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates, City Administrator</b>	<b>Exhibits:</b> Removal permit application, Picture of building
<b>Date Prepared: October 19, 2017</b>	

### Subject

This is consideration of a permit application to remove the building from the Historic District.

### Description

This is a request to move an existing building at 21000 Eva Street. This is the tan building next to Ruthie Grace building across the street from Brookshire Brothers fuel station. The building is being moved in anticipation of another building to be placed on the site.

Ms. Spottswood, the applicant, has bought the building and desires to the building to another location outside the city. She said her intention was to remove the building and from the property and to smooth out the land following the removal.

The Historic Preservation Ordinance requires Planning Commission consideration and City Council approval before the removal or demolition of any building inside the Historic District. The Planning Commission considered the item and recommends approval of the permit to remove the building.

### Recommendation

Motion to approve the removal Permit.

### Approved By

Department Head		Date:
City Administrator	Jack Yates	Date: October 19, 2017

CITY OF MONTGOMERY

P.O. BOX 708  
MONTGOMERY, TX 77356  
PHONE: 936-597-6434 |  
Permits@ci.montgomery.tx.us  
www.montgomerytexas.gov

CONSTRUCTION/DEMO PERMIT APPLICATION  
For the erection of buildings, accessories, repairs, demolition,  
moving, etc.

Expires in 6 months (180 days)  
Non-Transferable

DATE OF APPROVAL: \_\_\_\_\_

PERMIT NUMBER: \_\_\_\_\_

Owner: Sonya Spottwood | Owner Phone #: (232) 672-1463

Contractor: \_\_\_\_\_ | Cont. Phone #: ( ) \_\_\_\_\_

Contractor Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ | State: \_\_\_\_\_ | Zip: \_\_\_\_\_

Job Site Address: 21000 Eva Street

Residential or Commercial Project: \_\_\_\_\_ | Zoned: \_\_\_\_\_

LOT #: \_\_\_\_\_ | BLOCK#: \_\_\_\_\_ | LOT SIZE: \_\_\_\_\_ | BLDG. SIZE (sq. FT.): \_\_\_\_\_

Description of work (Including Class & Construction Types):

Remove ~~the~~ building from property and smooth out land.

VALUE OF TOTAL WORK: \$ 7,500.00

\$0 - \$1000	\$80 FLAT FEE
\$1,001 - \$50,000	\$15.00 FOR FIRST \$1,000 + \$5.00 FOR EACH ADDTL \$1,000 OR FRACTION THEREOF
\$50,001 - \$100,000	\$260.00 FOR FIRST \$50,000 + \$4.00 FOR EACH ADDTL \$1,000 OR FRACTION THEREOF <u>13.00</u>
\$100,001 - \$500,000	\$460.00 FOR FIRST \$100,000 + \$3.00 FOR EACH ADDTL \$1,000 OR FRACTION THEREOF <u>35.00</u>
OVER \$500,001	\$1,860.00 FOR FIRST \$500,000 + \$2.00 FOR EACH ADDTL \$1,000 OR FRACTION THEREOF
PLAN REVIEW FEE	EQUAL TO ONE-HALF OF THE PERMIT FEE WHEN VALUATION EXCEEDS \$70,000.00

NOTICE: SEPARATE PERMITS ARE REQUIRED FOR PUBLIC UTILITIES, ELECTRICAL, PLUMBING, HEATING, VENTILATION, AIR CONDITIONING, GRADING, ALARMS, ROOFING, LANDSCAPING, FIRE SPRINKLERS AND LAWN SPRINKLERS.

I hereby certify that I have read and examined this application and know the same to be true & correct. All provisions of law and ordinances governing this type of work will be complied with whether or not specified herein. The granting of this permit does not presume to give authority to violate or cancel the provisions of any state or local law office regulating construction or the performance of construction.

Name of Applicant: SONYA SPOTTWOOD

Applicant Signature: Sonya Spottwood

OFFICE USE ONLY

Inspection Plan Review Fee: \$ 75.00

Permit Fee: \$ 50.00

PERMIT FEE TOTAL: \$ 125.00

Accepted By: \_\_\_\_\_

Issued By: \_\_\_\_\_



Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: October 23, 2017</b>	<b>Budgeted Amount:</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates City Administrator</b>	<b>Exhibits- Memo from City Engineer</b>
<b>Date Prepared: October 20, 2017</b>	

**Subject**

Consideration of construction plans for Hills of Town Creek Section 3

**Description**

The City Engineer memo explains the issue

**Recommendation**

Approve the construction plans for Hills of Town Creek Section 3

**Approved By**

<b>City Administrator</b>	Jack Yates	Date: October 20, 2017
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1575 Sawdust Road, Suite 400  
The Woodlands, Texas 77380-3795  
Tel: 281.363.4039  
Fax: 281.363.3459  
[www.jonescarter.com](http://www.jonescarter.com)

October 19, 2017

Planning and Zoning Commission  
City of Montgomery  
101 Old Plantersville Road  
Montgomery, Texas 77316

Re: Approval of Construction Drawings  
Hills of Town Creek, Section Three  
City of Montgomery

Commission Members:

We have reviewed the referenced construction drawings as submitted by L Squared Engineering on behalf of the City of Montgomery. While most review comments have been addressed, there are still minor outstanding items to be addressed. Enclosed is a copy of our most recent initial comments on the construction plans. We offer our recommendation that the Planning and Zoning Commission conditionally approve the construction plans as shown subject to all comments being addressed. A final plat will be recorded following completion of construction.

As always, should you have any questions or need any additional information, please do not hesitate to contact Chris Roznovsky or myself.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Ed Shackelford', with a long horizontal flourish extending to the right.

Ed Shackelford, PE  
Engineer for the City

EHS/cvr:ab

K:\W5841\W5841-0900-00 General Consultation\Correspondence\Letters\2017\MEMO to PZ RE Hills of Town Creek Section 3 Plan Approval.doc

Enc: Construction Plans – Lake Creek Village, Section III  
cc: The Honorable Mayor and City Council, City of Montgomery  
Mr. Jack Yates – City of Montgomery, City Administrator  
Ms. Susan Hensley – City of Montgomery, City Secretary  
Mr. Larry Foerster – Darden, Fowler & Creighton, LLP, City Attorney  
Mr. E. Levi Love, PE – L Squared Engineering







0 60 100 200  
SCALE: HORIZ. T = 100'

79.9035 Acres  
MONTGOMERY INDEPENDENT  
SCHOOL DISTRICT to  
MONTGOMERY ENERGY  
RESOURCES, INC., et al  
M.C.C.F. No. 2001-065611,  
M.C.D.R. 07/18/01

5.088 Acres  
Corley, Trustee to  
C. Cheatum, et ux  
.F. No. 9447289  
D.R. 08/19/94

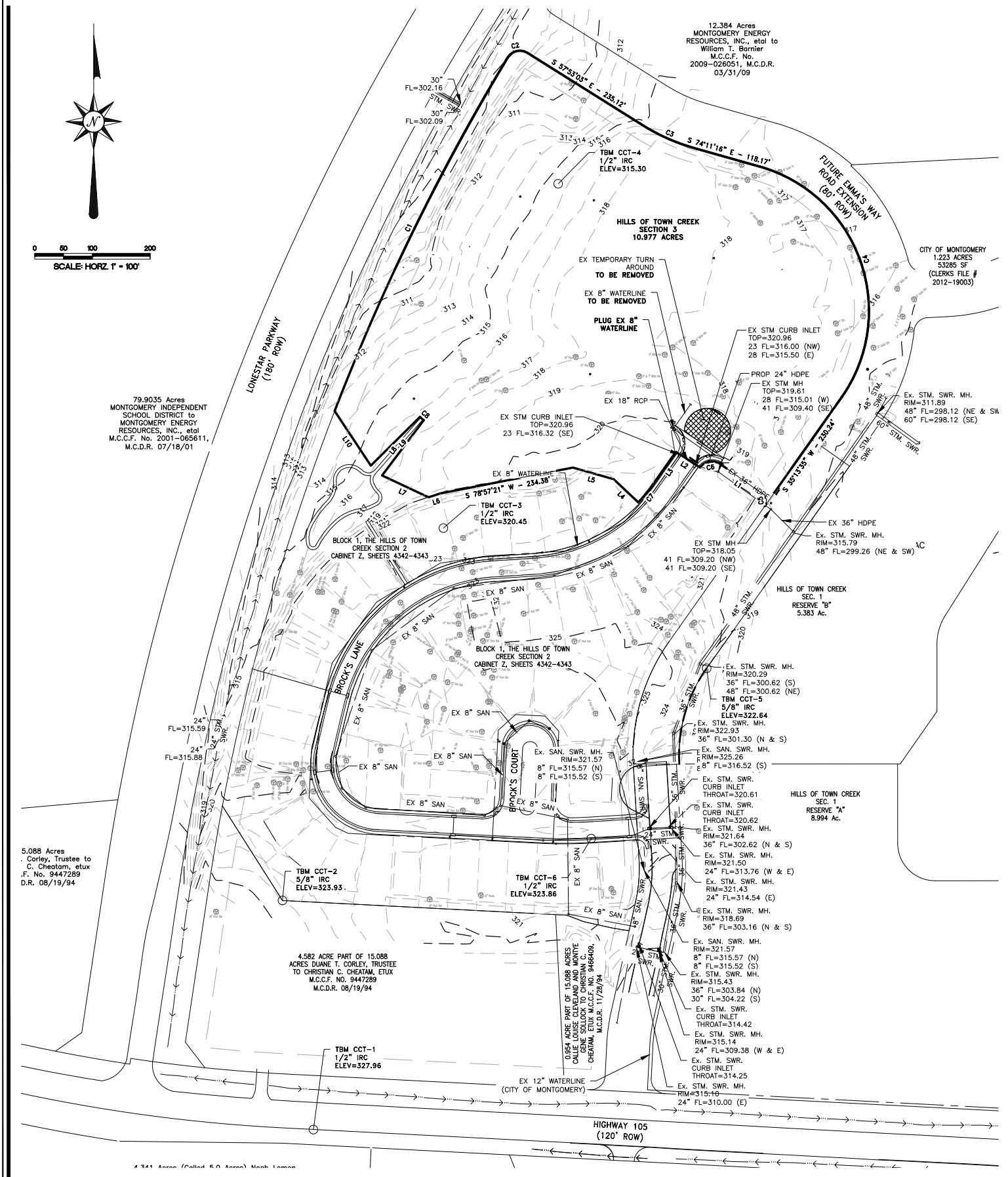
4.582 ACRE PART OF 15.088  
ACRES DUANE I. CORLEY, TRUSTEE  
TO CHRISTIAN C. CHEATAM, ET UX  
M.C.C.F. NO. 9447289  
M.C.D.R. 08/19/94

0.954 ACRE PART OF 15.088 ACRES  
DEVELOPED BY ANTE  
CALLE SOLLOCO TO CHRISTIAN C.  
CHEATAM, ET UX M.C.C.F. NO. 9466408  
M.C.D.R. 11/29/94

12.384 Acres  
MONTGOMERY ENERGY  
RESOURCES, INC., et al to  
William T. Barrier  
M.C.C.F. No.  
2009-026051, M.C.D.R.  
03/31/09

CITY OF MONTGOMERY  
1,223 ACRES  
53285 SF  
(CLERKS FILE #  
2012-19003)

HILLS OF TOWN CREEK  
SEC. 1  
RESERVE "A"  
8.994 Ac.



**LEGAL DESCRIPTION**  
12.38 Acres of land being part of the remainder of that certain 79.9035 Acre tract of land conveyed from MONTGOMERY INDEPENDENT SCHOOL DISTRICT to MONTGOMERY ENERGY RESOURCES, INC., et al by a deed dated July 18, 2001 and recorded under Clerk's File No. 2001-065611, of the Deed Records of Montgomery County, Texas (M.C.D.R.), same being the 0.954 Acre part of that certain 15.088 Acre tract of land conveyed from Callie Louise Cleveland and Monte Gene Solloco to Christian C. Cheatum, et ux by a deed dated November 28, 1994 and recorded under Clerk's File No. 9466409, M.C.D.R., and being the 2.755 Acre part of that certain 15.088 Acre tract of land conveyed from Duane I. Corley, Trustee to Christian C. Cheatum, et ux by a deed dated August 19, 1994 and recorded under Clerk's File No. 9447289, M.C.D.R., lying in the BENJAMIN RIGBY LEAGUE, Abstract 31, near Montgomery, Montgomery County, Texas.

**LEGAL DESCRIPTION**  
THE ELEVATIONS SHOWN HEREON ARE BASED ON F.E.M.A. BENCHMARK, RM 138, ELEV=308.88, 1973 ADJUSTMENT OF 1929 N.G.V.D.

**FLOODPLAIN NOTE:**  
ACCORDING TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY'S FLOOD INSURANCE RATE MAP NO. 48338C0200G EFFECTIVE DATE OF AUGUST 18, 2014, AND THE MAP INDICATES THIS TRACT TO BE IN UNSHADDED ZONE "X", DETERMINED TO BE OUTSIDE THE 100 YEAR FLOOD PLAN

**LEGEND**

- 100— EXISTING MAJOR CONTOUR LINE
- - - - - EXISTING MINOR CONTOUR LINE
- 100— PROPOSED MAJOR CONTOUR LINE
- - - - - PROPOSED MINOR CONTOUR LINE
- — — — — PROPERTY LINE
- — — — — EXISTING SANITARY SEWER
- — — — — EXISTING WATERLINE
- — — — — EXISTING STORM SEWER
- — — — — EXISTING EASEMENT
- — — — — EXISTING BUILDING LINE
- — — — — EXISTING POWERLINE
- — — — — EXISTING DITCH
- — — — — EXISTING HIGH BANK
- — — — — EXISTING TOE OF BANK
- — — — — EXISTING FENCE
- — — — — PROPOSED STORM SEWER
- — — — — PROPOSED STORM SWALE
- — — — — PROPOSED SANITARY SEWER
- — — — — PROPOSED WATERLINE
- — — — — PROPOSED PAVEMENT
- — — — — PROPOSED HIGH BANK
- — — — — PROPOSED EASEMENT
- — — — — PROPOSED STREET LIGHTS
- — — — — PROPOSED MAILBOX CLUSTER
- — — — — PROPOSED 51,568 SF 6" CONC PAVEMENT
- — — — — PROPOSED 14,935 SF 4" CONC SIDEWALK

**LINE TABLE**

LINE	BEARING	DISTANCE
L11	N 50°10'17" E	23.65'

**CURVE TABLE**

CURVE	DELTA	RADIUS	LENGTH	TANGENT	CHORD BRG.	CHORD DIST.
C9	95°48'46"	25.00'	41.81'	27.67'	S 12°39'48" E	37.10'
C10	40°04'42"	475.00'	332.26'	173.25'	S 80°36'32" E	325.53'
C11	52°40'55"	25.00'	22.99'	12.38'	N 53°00'40" E	22.19'
C12	100°20'17"	60.00'	105.07'	71.94'	N 76°50'21" E	92.15'
C13	179°19'41"	60.00'	187.79'	102.33.75'	S 44°55'31" W	120.00'
C14	55°00'18"	25.00'	24.00'	13.02'	N 72°54'47" W	23.09'
C15	40°54'20"	525.00'	374.82'	195.80'	N 79°57'46" W	366.91'
C16	85°14'49"	25.00'	37.20'	23.01'	S 77°51'59" W	33.86'
C17	109°24'50"	85.00'	162.32'	120.08'	S 19°27'51" E	138.76'
C18	7°32'28"	325.00'	42.78'	21.42'	S 70°24'02" E	42.75'
C19	48°57'23"	25.00'	21.22'	11.29'	N 89°03'51" E	20.58'
C20	28°28'06"	60.00'	301.04'	-44.02'	S 28°28'52" W	70.98'
C21	60°53'56"	25.00'	26.57'	14.70'	N 38°14'02" W	25.34'
C22	5°29'15"	275.00'	26.34'	13.18'	N 71°25'38" W	26.33'
C23	109°24'50"	135.00'	257.80'	190.72'	N 19°27'51" W	220.38'
C24	90°00'00"	25.00'	39.27'	25.00'	S 94°52'25" E	35.36'
C25	90°00'59"	15.00'	23.57'	15.00'	S 80°14'05" W	21.22'

**LSQUARED ENGINEERING**  
MUNICIPAL COMMERCIAL RESIDENTIAL

WWW.LSQUAREDENGINEERING.COM  
PRO REGISTRATION NUMBER 113326

23123 EVA STREET #200 8505 TECHNOLOGY FOREST PL #202  
MONTGOMERY, TEXAS 77356 THE WOODLANDS, TEXAS 77381  
OFFICE: 281-445-0420 OFFICE: 281-447-0820

**CLIENT INFORMATION**  
STYLECRAFT BUILDINGS, INC  
4090 STATE HWY 6 SOUTH  
COLLEGE STATION, TX 77845

**PROJECT ADDRESS**  
EMMA'S WAY  
MONTGOMERY TEXAS

# HILLS OF TOWN CREEK SECTION 3

## EXISTING CONDITIONS SURVEY & DEMOLITION PLAN

**DRAWING ISSUE**

#	DATE	BY	* COMMENT
1	10/06/17	ELL	PERMIT ISSUE

**DRAWING INFORMATION**

PROJECT	10631	TDLR	**
DRAWN	CBJ	CHECKED	ELL

SCALE: SHEET  
1" = 100' (24x36)  
1" = 200' (11x17)

2



CITY OF MONTGOMERY, CITY ENGINEER  
SIGNATURE VALID FOR ONE (1) YEAR

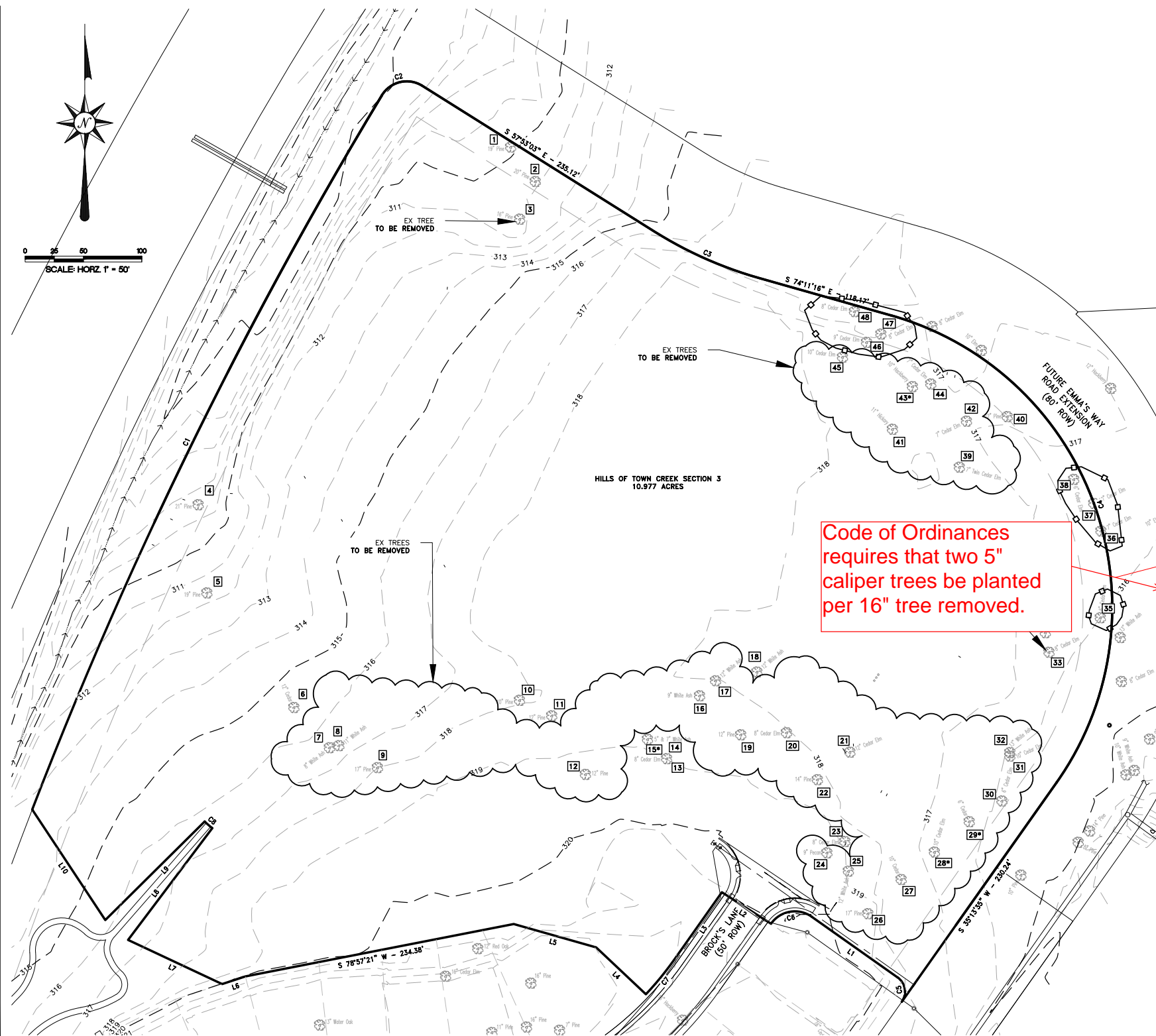
DATE 10/06/2017

\*PLANS NOT RELEASED FOR CONSTRUCTION UNLESS INDICATED ABOVE





SCALE: HORIZ T = 50'



Code of Ordinances requires that two 5" caliper trees be planted per 16" tree removed.

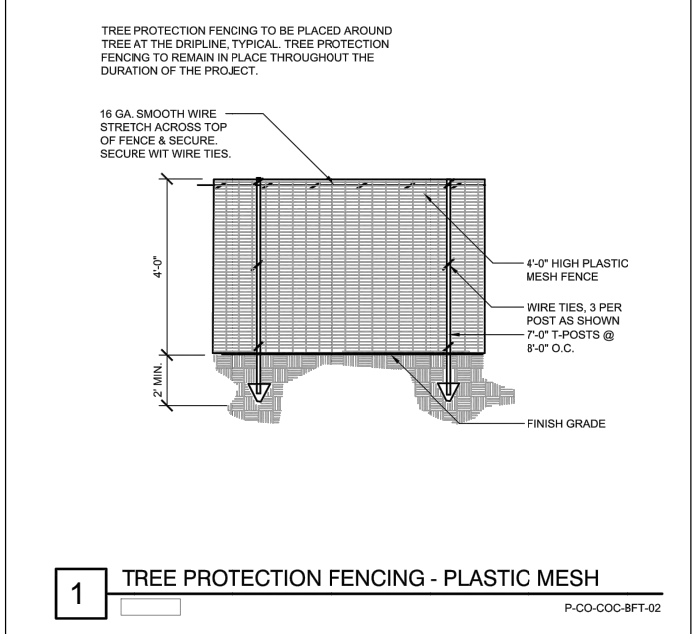
TOTAL CALIPER INCHES 6-11" 243"  
TOTAL CALIPER INCHES ≥ 12" 264"  
TOTAL # OF TREES TO BE REMOVED ≥ 16" 3  
20% OF TOTAL EXISTING CALIPER INCHES 6-11" 49"  
TOTAL PROTECTED TREES TO BE REMOVED 295"  
LESS 20% OF TOTAL EX CALIPER INCHES 6"-11"-49"  
TOTAL CALIPER INCHES REQ'D TO BE REPLACED 246"  
113 - 2" CALIPER TREES TO BE PLANTED  
3 - 5" CALIPER TREES TO BE PLANTED  
CREDIT FOR SAVING EX NO-PROTECTED TREES  
TOTAL CALIPER INCHES TO BE PLANTED 246"  
\* NON-PROTECTED TREES

LEGAL DESCRIPTION  
12.38 Acres of land being part of the remainder of that certain 79.9035 Acre tract of land conveyed from MONTGOMERY INDEPENDENT SCHOOL DISTRICT to MONTGOMERY ENERGY RESOURCES, INC., et al by a deed dated July 18, 2001 and recorded under Clerk's File No. 2001-069611, of the Deed Records of Montgomery County, Texas (M.C.D.R.), same being the 0.954 Acre part of that certain 15.088 Acre tract of land conveyed from Callie Louise Cleveland and Montye Gene Sallick to Christian C. Chestnut, et al by a deed dated November 28, 1994 and recorded under Clerk's File No. 9466409, M.C.D.R., and being the 2.755 Acre part of that certain 15.088 Acre tract of land conveyed from Duane T. Corley, Trustee to Christian C. Chestnut, et al by a deed dated August 19, 1994 and recorded under Clerk's File No. 9447289, M.C.D.R., lying in the BENJAMIN RIGBY LEAGUE, Abstract 31, near Montgomery, Montgomery County, Texas.  
LEGAL DESCRIPTION  
THE ELEVATIONS SHOWN HEREON ARE BASED ON F.E.M.A. BENCHMARK, RM 138, ELEV=308.88, 1973 ADJUSTMENT OF 1929 N.G.V.D.  
FLOODPLAIN NOTE:  
ACCORDING TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY'S FLOOD INSURANCE RATE MAP NO. 48338C0200G EFFECTIVE DATE OF AUGUST 18, 2014, AND THE MAP INDICATES THIS TRACT TO BE IN UNSHADED ZONE "X", DETERMINED TO BE OUTSIDE THE 100 YEAR FLOOD PLAN

LEGEND

---	100	EXISTING MAJOR CONTOUR LINE
---	100	EXISTING MINOR CONTOUR LINE
---	100	PROPOSED MAJOR CONTOUR LINE
---	100	PROPOSED MINOR CONTOUR LINE
---		PROPERTY LINE
---		EXISTING SANITARY SEWER
---		EXISTING WATERLINE
---		EXISTING STORM SEWER
---		EXISTING EASEMENT
---		EXISTING BUILDING LINE
---		EXISTING POWERLINE
---		EXISTING DITCH
---		EXISTING HIGH BANK
---		EXISTING TOE OF BANK
---		EXISTING FENCE
---		PROPOSED STORM SEWER
---		PROPOSED STORM SWALE
---		PROPOSED SANITARY SEWER
---		PROPOSED WATERLINE
---		PROPOSED PAVEMENT
---		PROPOSED HIGH BANK
---		PROPOSED EASEMENT
---		PROPOSED STREET LIGHTS
---		PROPOSED MAILBOX CLUSTER
---		PROPOSED 51,568 SF 6" CONC PAVEMENT
---		PROPOSED 14,935 SF 4" CONC SIDEWALK

261" TREE PROTECTION FENCING - PLACE AT DRIP LINE NO WORK PERMITTED WITHIN DRIP LINE



LSQUARED ENGINEERING  
MUNICIPAL COMMERCIAL RESIDENTIAL  
WWW.LSQUAREDENGINEERING.COM  
PRO REGISTRATION NUMBER 111235  
23123 EVA STREET #200 8505 TECHNOLOGY FOREST PL #202  
MONTGOMERY, TEXAS 77356 THE WOODLANDS, TEXAS 77381  
OFFICE: 936-445-0420 OFFICE: 936-447-0820

CLIENT INFORMATION  
STYLKRAFT BUILDINGS, INC  
4090 STATE HWY 6 SOUTH  
COLLEGE STATION, TX 77845  
PROJECT ADDRESS  
EMMA'S WAY  
MONTGOMERY TEXAS

# HILLS OF TOWN CREEK SECTION 3

## TREE INVENTORY PLAN

DRAWING ISSUE

#	DATE	BY	* COMMENT
1	10/06/17	ELL	PERMIT ISSUE

DRAWING INFORMATION

PROJECT	10631	TDLR	**
DRAWN	CBJ	CHECKED	ELL
SCALE		SHEET	3
1" = 50' (24x36)			
1" = 100' (11x17)			



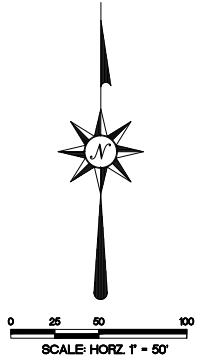
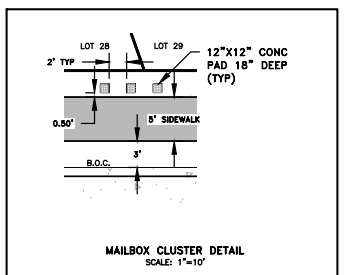
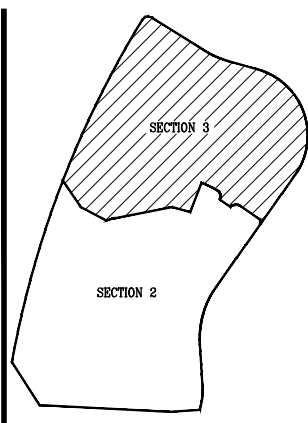
CITY OF MONTGOMERY, CITY ENGINEER  
SIGNATURE VALID FOR ONE (1) YEAR

DATE

10/06/2017

\*PLANS NOT RELEASED FOR CONSTRUCTION UNLESS INDICATED ABOVE





**LEGAL DESCRIPTION**  
 12.38 Acres of land being part of the remainder of that certain 79.9035 Acre tract of land conveyed from MONTGOMERY INDEPENDENT SCHOOL DISTRICT to MONTGOMERY ENERGY RESOURCES, INC., et al by a deed dated July 18, 2001 and recorded under Clerk's File No. 2001-065611, of the Deed Records of Montgomery County, Texas (M.C.D.R.), same being the 0.954 Acre part of that certain 15.088 Acre tract of land conveyed from Colie Louise Cleveland and Monty Gene Sallick to Christian C. Chestnut, et al by a deed dated November 28, 1994 and recorded under Clerk's File No. 9466409, M.C.D.R., and being the 2.755 Acre part of that certain 15.088 Acre tract of land conveyed from Duane T. Corley, Trustee to Christian C. Chestnut, et al by a deed dated August 19, 1994 and recorded under Clerk's File No. 9447289, M.C.D.R., lying in the BENJAMIN RIGBY LEAGUE, Abstract 31, near Montgomery, Montgomery County, Texas.

**LEGAL DESCRIPTION**  
 THE ELEVATIONS SHOWN HEREON ARE BASED ON F.E.M.A. BENCHMARK, RM 136, ELEV=308.88, 1973 ADJUSTMENT OF 1929 N.G.V.D.

**FLOODPLAIN NOTE:**  
 ACCORDING TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY'S FLOOD INSURANCE RATE MAP NO. 48338C0200G EFFECTIVE DATE OF AUGUST 18, 2014, AND THE MAP INDICATES THIS TRACT TO BE IN UNSHADDED ZONE "X", DETERMINED TO BE OUTSIDE THE 100 YEAR FLOOD PLAN

**LEGEND**

---	100	EXISTING MAJOR CONTOUR LINE
---	100	EXISTING MINOR CONTOUR LINE
---	100	PROPOSED MAJOR CONTOUR LINE
---	100	PROPOSED MINOR CONTOUR LINE
---		PROPERTY LINE
---		EXISTING SANITARY SEWER
---		EXISTING WATERLINE
---		EXISTING STORM SEWER
---		EXISTING EASEMENT
---		EXISTING BUILDING LINE
---		EXISTING POWERLINE
---		EXISTING DITCH
---		EXISTING HIGH BANK
---		EXISTING TOE OF BANK
---		EXISTING FENCE
---		PROPOSED STORM SEWER
---		PROPOSED STORM SWALE
---		PROPOSED SANITARY SEWER
---		PROPOSED WATERLINE
---		PROPOSED PAVEMENT
---		PROPOSED HIGH BANK
---		PROPOSED EASEMENT
---		PROPOSED STREET LIGHTS
---		PROPOSED MAILBOX CLUSTER
---		PROPOSED 51,568 SF 6" CONC PAVEMENT
---		PROPOSED 14,935 SF 4" CONC SIDEWALK

**APPROVED VARIANCES JUNE 9 2015**

1. REDUCTION IN MINIMUM LOT WIDTH
  2. REDUCTION IN MINIMUM LOT AREA
  3. REDUCTION IN STREET RADIUS
- \* COMPENSATING GREENSPACE WITH BE MAINTAINED BY P.O.A.

**NOTE:**

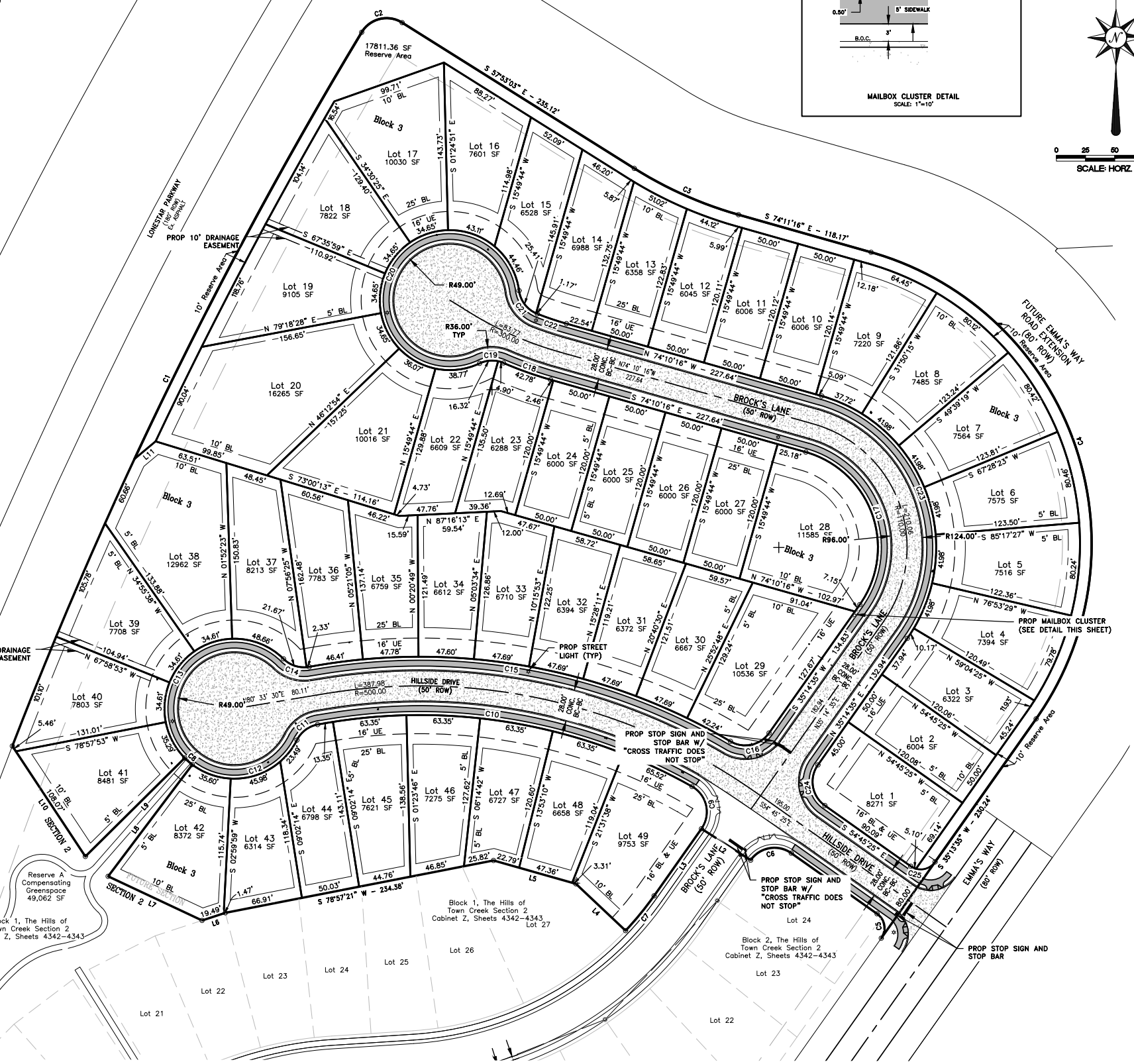
SIDEWALK INSTALLATION IS THE RESPONSIBILITY OF THE HOME BUILDER AND MUST BE COMPLETED PRIOR TO THE CITY ISSUING THE CERTIFICATE OF OCCUPANCY.

**LINE TABLE**

LINE	BEARING	DISTANCE
L11	N 50°10'17" E	23.65'

**CURVE TABLE**

CURVE	DELTA	RADIUS	LENGTH	TANGENT	CHORD BRG.	CHORD DIST.
C9	95°48'46"	25.00'	41.81'	27.67'	S 12°39'48" E	37.10'
C10	40°04'42"	475.00'	332.26'	173.25'	S 80°36'32" E	325.53'
C11	52°40'55"	25.00'	22.99'	12.38'	N 53°00'40" E	22.19'
C12	100°20'17"	60.00'	105.07'	71.94'	N 76°50'21" E	92.15'
C13	179°19'41"	60.00'	187.79'	102.33.75'	S 44°55'31" W	120.00'
C14	55°00'18"	25.00'	24.00'	13.02'	N 72°54'47" W	23.09'
C15	40°54'20"	525.00'	374.82'	195.80'	N 79°57'46" W	366.91'
C16	85°14'49"	25.00'	37.20'	23.01'	S 77°51'59" W	33.86'
C17	109°24'50"	85.00'	162.32'	120.08'	S 19°27'51" E	138.76'
C18	7°32'28"	325.00'	42.78'	21.42'	S 70°24'02" E	42.75'
C19	48°57'23"	25.00'	21.22'	11.29'	N 89°03'51" E	20.58'
C20	28°28'06"	60.00'	301.04'	-44.02'	S 28°28'52" W	70.98'
C21	60°53'56"	25.00'	26.57'	14.70'	N 38°14'02" W	25.34'
C22	5°29'15"	275.00'	26.34'	13.18'	N 71°25'38" W	26.33'
C23	109°24'50"	135.00'	257.80'	190.72'	N 19°27'51" W	220.38'
C24	90°00'00"	25.00'	39.27'	25.00'	S 94°25' E	35.36'
C25	90°00'59"	15.00'	23.57'	15.00'	S 80°14'05" W	21.22'



**HILLS OF TOWN CREEK SECTION 3 DIMENSIONAL PLAN**

**LS SQUARED ENGINEERING**  
 MUNICIPAL COMMERCIAL RESIDENTIAL  
 WWW.LSQUAREDENGINEERING.COM  
 23123 EVA STREET #200 8505 TECHNOLOGY FOREST PL #502  
 MONTGOMERY, TEXAS 77356 THE WOODLANDS, TEXAS 77381  
 OFFICE: 281-445-9200 OFFICE: 281-447-0800

**CLIENT INFORMATION**  
 STYLECRAFT BUILDINGS, INC.  
 4090 STATE HWY 6 SOUTH  
 COLLEGE STATION, TX 77845

**PROJECT ADDRESS**  
 EMMA'S WAY  
 MONTGOMERY TEXAS

**DRAWING ISSUE**

#	DATE	BY	* COMMENT
1	10/06/17	ELL	PERMIT ISSUE

**DRAWING INFORMATION**

PROJECT	10631	TDLR	**
DRAWN	CBJ	CHECKED	ELL
SCALE	1" = 50' (24x36)		
	1" = 100' (11x17)		
SHEET			4

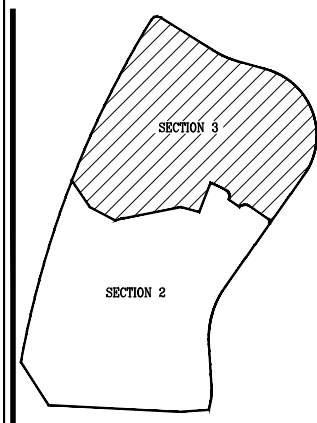


CITY OF MONTGOMERY, CITY ENGINEER SIGNATURE VALID FOR ONE (1) YEAR DATE

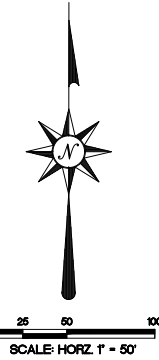
10/06/2017

\*PLANS NOT RELEASED FOR CONSTRUCTION UNLESS INDICATED ABOVE





12.384 Acres  
MONTGOMERY ENERGY  
RESOURCES, INC., et al to  
William T. Barnier  
M.C.C.F. No.  
2009-024601, M.C.D.R.  
03/31/09



**LEGAL DESCRIPTION**  
12.38 Acres of land being part of the remainder of that certain 79.9035 Acre tract of land conveyed from MONTGOMERY INDEPENDENT SCHOOL DISTRICT to MONTGOMERY ENERGY RESOURCES, INC., et al by a deed dated July 18, 2001 and recorded under Clerk's File No. 2001-065611, of the Deed Records of Montgomery County, Texas (M.C.D.R.), same being the 0.954 Acre part of that certain 15.088 Acre tract of land conveyed from Colie Louise Cleveland and Monte Gene Siskick to Christian C. Chestnut, et al by a deed dated November 28, 1994 and recorded under Clerk's File No. 9466409, M.C.D.R., and being the 2.755 Acre part of that certain 15.088 Acre tract of land conveyed from Duane T. Corley, Trustee to Christian C. Chestnut, et al by a deed dated August 19, 1994 and recorded under Clerk's File No. 9447289, M.C.D.R., lying in the BENJAMIN RIGBY LEAGUE, Abstract 31, near Montgomery, Montgomery County, Texas.

**LEGAL DESCRIPTION**  
THE ELEVATIONS SHOWN HEREON ARE BASED ON F.E.M.A. BENCHMARK, RM 136, ELEV=308.88, 1973 ADJUSTMENT OF 1929 N.G.V.D.

**FLOODPLAIN NOTE:**  
ACCORDING TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY'S FLOOD INSURANCE RATE MAP NO. 48330C0200G EFFECTIVE DATE OF AUGUST 18, 2014, AND THE MAP INDICATES THIS TRACT TO BE IN UNSHADDED ZONE "X", DETERMINED TO BE OUTSIDE THE 100 YEAR FLOOD PLAN

- LEGEND**
- 100— EXISTING MAJOR CONTOUR LINE
  - 100— EXISTING MINOR CONTOUR LINE
  - 100— PROPOSED MAJOR CONTOUR LINE
  - 100— PROPOSED MINOR CONTOUR LINE
  - — — — — PROPERTY LINE
  - — — — — EXISTING SANITARY SEWER
  - — — — — EXISTING WATERLINE
  - — — — — EXISTING STORM SEWER
  - — — — — EXISTING EASEMENT
  - — — — — EXISTING BUILDING LINE
  - — — — — EXISTING POWERLINE
  - — — — — EXISTING DITCH
  - — — — — EXISTING HIGH BANK
  - — — — — EXISTING TOE OF BANK
  - — — — — EXISTING FENCE
  - — — — — PROPOSED STORM SEWER
  - — — — — PROPOSED STORM SWALE
  - — — — — PROPOSED SANITARY SEWER
  - — — — — PROPOSED WATERLINE
  - — — — — PROPOSED PAVEMENT
  - — — — — PROPOSED HIGH BANK
  - — — — — PROPOSED EASEMENT
  - — — — — PROPOSED STREET LIGHTS
  - — — — — PROPOSED MAILBOX CLUSTER
  - — — — — PROPOSED 51,568 SF 6" CONC PAVEMENT
  - — — — — PROPOSED 14,935 SF 4" CONC SIDEWALK
  - 323.00 EXISTING ELEVATION POINT
  - TC=323.00 PROPOSED TOP OF CURB
  - FL=323.00 PROPOSED FLOWLINES AT LOT LINE SWALES
  - PAD=323.00 PROPOSED PAD ELEVATION
  - TW=323.00 TOP OF WALK
  - ◇ A TYPE A GRADING (TO FRONT)
  - ◇ B TYPE B GRADING (TO REAR)
  - ◇ AB TYPE AB GRADING (TO FRONT & REAR)
  - — — — — PROP LOT LINE SWALE
  - 1.0% SLOPE

- GRADING NOTES:**
- OWNER, CLIENTS AND/OR CONTRACTORS SHALL NOTIFY ENGINEER 48 HOURS IN ADVANCED OF PAVEMENT PLACEMENT FOR A MANDATORY FORM AND/OR "BLUE TOP" INSPECTION. USE OF THESE PLANS IS CONTINGENT UPON ACCEPTANCE OF THIS NOTE.
  - ADDITIONAL GRADING DESIGN AND DETAILS MAY BE PROVIDED PRIOR TO CONSTRUCTION.
  - CONTRACTOR SHALL ESTABLISH GRADE CONTROL TO PROVIDED ELEVATIONS ON STREETS, LOT PADS, SWALES AND OTHER DRAINAGE FEATURES TO WITHIN A 1" TOLERANCE AS SHOWN ON THE PLANS.
  - FILL MATERIAL USED IN LOT PAD AREAS SHALL CONFORM TO THE FOLLOWING REQUIREMENTS:
    - MAXIMUM PLASTICITY INDEX: 20
    - MINIMUM PLASTICITY INDEX: 3
    - MINIMUM AND MAXIMUM PASSING #200 SIEVE: 10% TO 70%
    - NO STONES LARGER THAN 1-1/2"
    - COMPACTION SHOULD BE 95 PERCENT OF MAXIMUM LABORATORY DENSITY DETERMINED IN ACCORDANCE WITH AMERICAN SOCIETY OF TESTING MATERIALS, METHOD ASTM D 698, USING A COMPACTIVE EFFORT OF 7.16 FOOT-LBS/IN<sup>3</sup>
  - FILL SHALL BE PLACED IN MAXIMUM OF 8" LIFTS. EACH LIFT SHOULD BE INSPECTED AND TESTED FOR DENSITY COMPLIANCE BY THE GEOTECHNICAL ENGINEER PRIOR TO PLACING THE NEXT LIFT. THE CONTRACTOR MAY TEST UP TO A TOTAL OF 12" AT A TIME. IF THE CONTRACTOR CHOOSES TO TEST 12" INSTEAD OF 8" THE 12" SHALL HAVE BEEN INSTALLED IN TWO-SIX INCH LIFTS.
  - CONTRACTOR SHALL PROVIDE A 110 LB SAMPLE OF PROPOSED FILL MATERIAL TO THE GEOTECHNICAL ENGINEER FOR APPROVAL AND FOR DETERMINATION OF MOISTURE-DENSITY RELATIONSHIP IN ADVANCE OF FILLING AND COMPACTION OPERATIONS TO PERMIT INSPECTION AND TESTING AS FILL IS PLACED. NOT LESS THAN ONE FILED DENSITY TEST PER 2000 SQUARE FEET OR MINIMUM OF 3 PER LIFT IS REQUIRED.
  - CONTRACTOR TO REMOVE AND STALK PILE TOP 6" OF TOP SOIL MATERIAL FROM ENTIRE SITE DURING CONSTRUCTION. THE CONTRACTOR SHALL THEN REPLACE AND SPREAD TOP SOIL ON ENTIRE SITE TO MATCH FINAL GRADE SHOWN ON THE PLANS.

**LS SQUARED ENGINEERING**  
MUNICIPAL COMMERCIAL RESIDENTIAL

WWW.LSQUAREDENGINEERING.COM  
PRO REGISTRATION NUMBER: 11335

23123 EVA STREET #200 8505 TECHNOLOGY FOREST PL #502  
MONTGOMERY, TEXAS 77356 THE WOODLANDS, TEXAS 77381  
OFFICE: 936-445-0420 OFFICE: 936-447-0820

**CLIENT INFORMATION**  
STYLICKRAFT BUILDINGS, INC.  
4090 STATE HWY 6 SOUTH  
COLLEGE STATION, TX 77845

**PROJECT ADDRESS**  
EMMA'S WAY  
MONTGOMERY TEXAS

**HILLS OF TOWN CREEK**  
**SECTION 3**  
**GRADING PLAN**

**DRAWING ISSUE**

#	DATE	BY	* COMMENT
1	10/06/17	ELL	PERMIT ISSUE

**DRAWING INFORMATION**

PROJECT	10631	TDLR	**
DRAWN	CBJ	CHECKED	ELL

SCALE: 1" = 50' (24x36)  
1" = 100' (11x17)

5



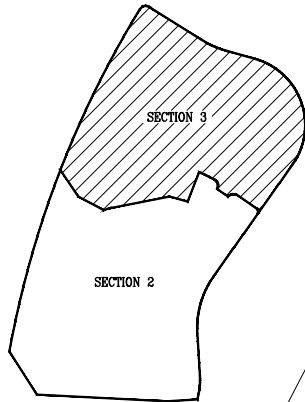
CITY OF MONTGOMERY, CITY ENGINEER  
SIGNATURE VALID FOR ONE (1) YEAR

DATE

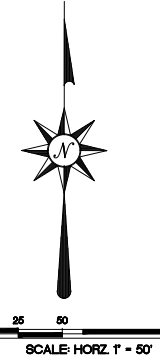
10/06/2017

\*PLANS NOT RELEASED FOR CONSTRUCTION UNLESS INDICATED ABOVE





12.384 Acres  
MONTGOMERY ENERGY  
RESOURCES, INC., et al to  
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M.C.C.F. No.  
2009-026051, M.C.D.R.  
03/31/09



**LEGAL DESCRIPTION**  
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**FLOODPLAIN NOTE:**  
ACCORDING TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY'S FLOOD INSURANCE RATE MAP NO. 4839C0200G EFFECTIVE DATE OF AUGUST 18, 2014, AND THE MAP INDICATES THIS TRACT TO BE IN UNSHADDED ZONE "X", DETERMINED TO BE OUTSIDE THE 100 YEAR FLOOD PLAN

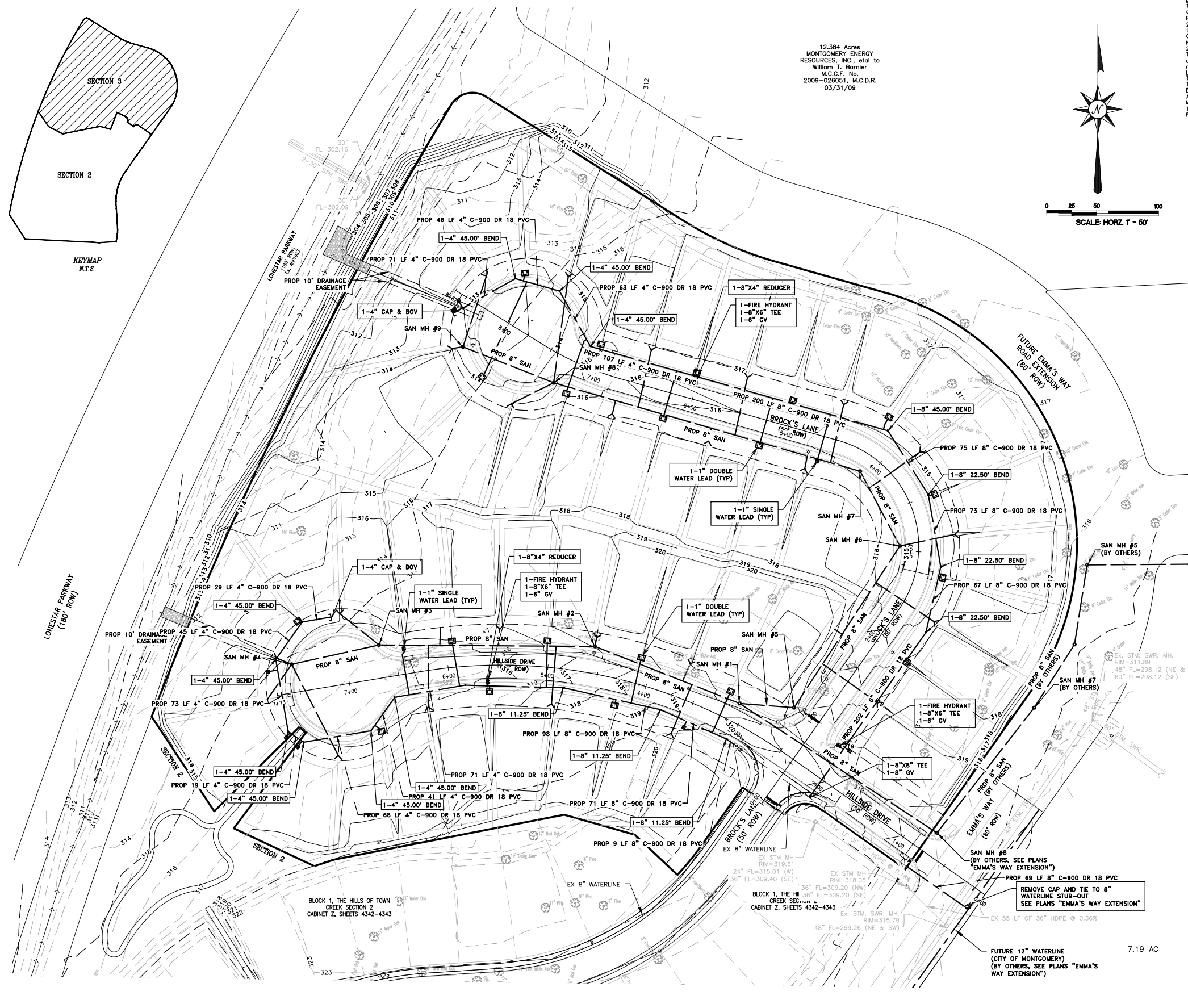
**LEGEND**

---	EXISTING MAJOR CONTOUR LINE
---	EXISTING MINOR CONTOUR LINE
---	PROPOSED MAJOR CONTOUR LINE
---	PROPOSED MINOR CONTOUR LINE
---	PROPERTY LINE
---	EXISTING SANITARY SEWER
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---	EXISTING STORM SEWER
---	EXISTING EASEMENT
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---	EXISTING POWERLINE
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---	EXISTING HIGH BANK
---	EXISTING TOE OF BANK
---	EXISTING FENCE
---	PROPOSED STORM SEWER
---	PROPOSED STORM SWALE
---	PROPOSED SANITARY SEWER
---	PROPOSED WATERLINE
---	PROPOSED PAVEMENT
---	PROPOSED HIGH BANK
---	PROPOSED EASEMENT
---	PROPOSED STREET LIGHTS
---	PROPOSED MAILBOX CLUSTER
---	PROPOSED 51,568 SF 6" CONC PAVEMENT
---	PROPOSED 14,935 SF 4" CONC SIDEWALK

**WATER LINE-SANITARY SEWER CROSSING NOTES:**

CONSTRUCT WATER LINE-SANITARY SEWER CROSSING PER THE FOLLOWING REQUIREMENTS:

- PROVIDE MINIMUM 2' VERTICAL CLEARANCE
  - PLACE ONE FULL SECTION (MIN. 18 FT) OF WATERLINE CENTERED AT SANITARY SEWER CROSSING. PROVIDE RESTRAINED JOINTS ON WATERLINE, SPACED AT LEAST 9 FEET HORIZONTALLY FROM CENTERLINE SAND, AS PER TAC § 290.44.
  - WHERE A WATERLINE CROSSES A SEWER MAIN OR LATERAL WITHOUT 2' CLEARANCE, WATERLINE MUST BE 6" ABOVE SEWER MAIN OR LATERAL. SEWER MUST HAVE A PRESSURE RATED PIPE OF AT LEAST 150 PSI AND SHALL BE EMBEDDED IN CEMENT STABILIZED SAND FOR A TOTAL LENGTH OF ONE PIPE SEGMENT PLUS 12" BEYOND THE JOINT ON EACH END.
  - PLACE ONE FULL SECTION (MIN 18 FT) OF 150 PSI SANITARY SEWER CENTERED AT WATERLINE CROSSING, SPACED AT LEAST 9 FEET HORIZONTALLY FROM CENTERLINE OF WATERLINE, AND EMBED IN CEMENT STABILIZED SAND. WATERLINES, INCLUDING SERVICE LEADS, SHALL ALWAYS CROSS OVER SANITARY SEWER LINES AND SERVICE LEADS UNLESS SPECIFICALLY LABELED AND APPROVED OTHERWISE.
- -



**LS SQUARED ENGINEERING**  
MUNICIPAL COMMERCIAL RESIDENTIAL  
WWW.LSQUAREDENGINEERING.COM  
PRO REGISTRATION NUMBER 111326  
23123 EVA STREET #200 8505 TECHNOLOGY FOREST PL #502  
MONTGOMERY, TEXAS 77156 THE WOODLANDS, TEXAS 77381  
OFFICE: 936-445-0420 OFFICE: 936-447-0820

**CLIENT INFORMATION**  
STYLCRAFT BUILDINGS, INC.  
4090 STATE HWY 6 SOUTH  
COLLEGE STATION, TX 77845

**PROJECT ADDRESS**  
EMMA'S WAY  
MONTGOMERY TEXAS

HILLS OF TOWN CREEK  
SECTION 3  
UTILITY PLAN

**DRAWING ISSUE**

#	DATE	BY	* COMMENT
1	10/06/17	ELL	PERMIT ISSUE

**DRAWING INFORMATION**

PROJECT	10631	TDLR	**
DRAWN	CBJ	CHECKED	ELL
SCALE	1" = 50' (24x36)	SHEET	6
	1" = 100' (11x17)		

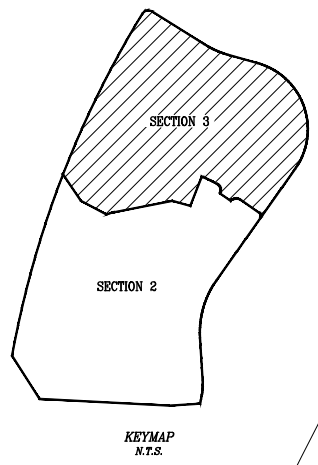


CITY OF MONTGOMERY, CITY ENGINEER  
SIGNATURE VALID FOR ONE (1) YEAR

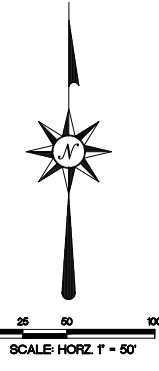
DATE 10/06/2017

\*PLANS NOT RELEASED FOR CONSTRUCTION UNLESS INDICATED ABOVE





12.384 Acres  
MONTGOMERY ENERGY  
RESOURCES, INC., et al to  
William T. Barnier  
M.C.C.F. No.  
2009-026051, M.C.D.R.  
03/31/09



**LEGAL DESCRIPTION**  
12.38 Acres of land being part of the remainder of that certain 79.9035 Acre tract of land conveyed from MONTGOMERY INDEPENDENT SCHOOL DISTRICT to MONTGOMERY ENERGY RESOURCES, INC., et al by a deed dated July 18, 2001 and recorded under Clerk's File No. 2001-065611, of the Deed Records of Montgomery County, Texas (M.C.D.R.), same being the 0.954 Acre part of that certain 15.088 Acre tract of land conveyed from Collie Louise Cleveland and Montye Gene Sallick to Christian C. Chestnut, et al by a deed dated November 28, 1994 and recorded under Clerk's File No. 9466409, M.C.D.R., and being the 2.755 Acre part of that certain 15.088 Acre tract of land conveyed from Duane T. Corley, Trustee to Christian C. Chestnut, et al by a deed dated August 19, 1994 and recorded under Clerk's File No. 9447289, M.C.D.R., lying in the BENJAMIN RIGBY LEAGUE, Abstract 31, near Montgomery, Montgomery County, Texas.  
**LEGAL DESCRIPTION**  
THE ELEVATIONS SHOWN HEREON ARE BASED ON F.E.M.A. BENCHMARK, RM 136, ELEV=308.88, 1973 ADJUSTMENT OF 1929 N.G.V.D.  
**FLOODPLAIN NOTE:**  
ACCORDING TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY'S FLOOD INSURANCE RATE MAP NO. 4839C0200G EFFECTIVE DATE OF AUGUST 18, 2014, AND THE MAP INDICATES THIS TRACT TO BE IN UNSHADED ZONE "X", DETERMINED TO BE OUTSIDE THE 100 YEAR FLOOD PLAN

**LEGEND**

	100	EXISTING MAJOR CONTOUR LINE
	100	EXISTING MINOR CONTOUR LINE
	100	PROPOSED MAJOR CONTOUR LINE
	100	PROPOSED MINOR CONTOUR LINE
		PROPERTY LINE
		EXISTING SANITARY SEWER
		EXISTING WATERLINE
		EXISTING STORM SEWER
		EXISTING EASEMENT
		EXISTING BUILDING LINE
		EXISTING POWERLINE
		EXISTING DITCH
		EXISTING HIGH BANK
		EXISTING TOE OF BANK
		EXISTING FENCE
		PROPOSED STORM SEWER
		PROPOSED STORM SWALE
		PROPOSED SANITARY SEWER
		PROPOSED WATERLINE
		PROPOSED PAVEMENT
		PROPOSED HIGH BANK
		PROPOSED EASEMENT
		PROPOSED STREET LIGHTS
		PROPOSED MAILBOX CLUSTER
		PROPOSED 51,568 SF 6" CONC PAVEMENT
		PROPOSED 14,935 SF 4" CONC SIDEWALK

**LS SQUARED ENGINEERING**  
MUNICIPAL COMMERCIAL RESIDENTIAL  
WWW.LSQUAREDENGINEERING.COM  
PRO REGISTRATION NUMBER 111325  
23123 EVA STREET #200 8505 TECHNOLOGY FOREST PL #202  
MONTGOMERY, TEXAS 77356 THE WOODLANDS, TEXAS 77381  
OFFICE: 281-445-9200 OFFICE: 281-445-0800

**CLIENT INFORMATION**  
STYLCRAFT BUILDINGS, INC  
4090 STATE HWY 6 SOUTH  
COLLEGE STATION, TX 77845  
**PROJECT ADDRESS**  
EMMA'S WAY  
MONTGOMERY TEXAS

HILLS OF TOWN CREEK  
SECTION 3  
CONDUIT PLAN

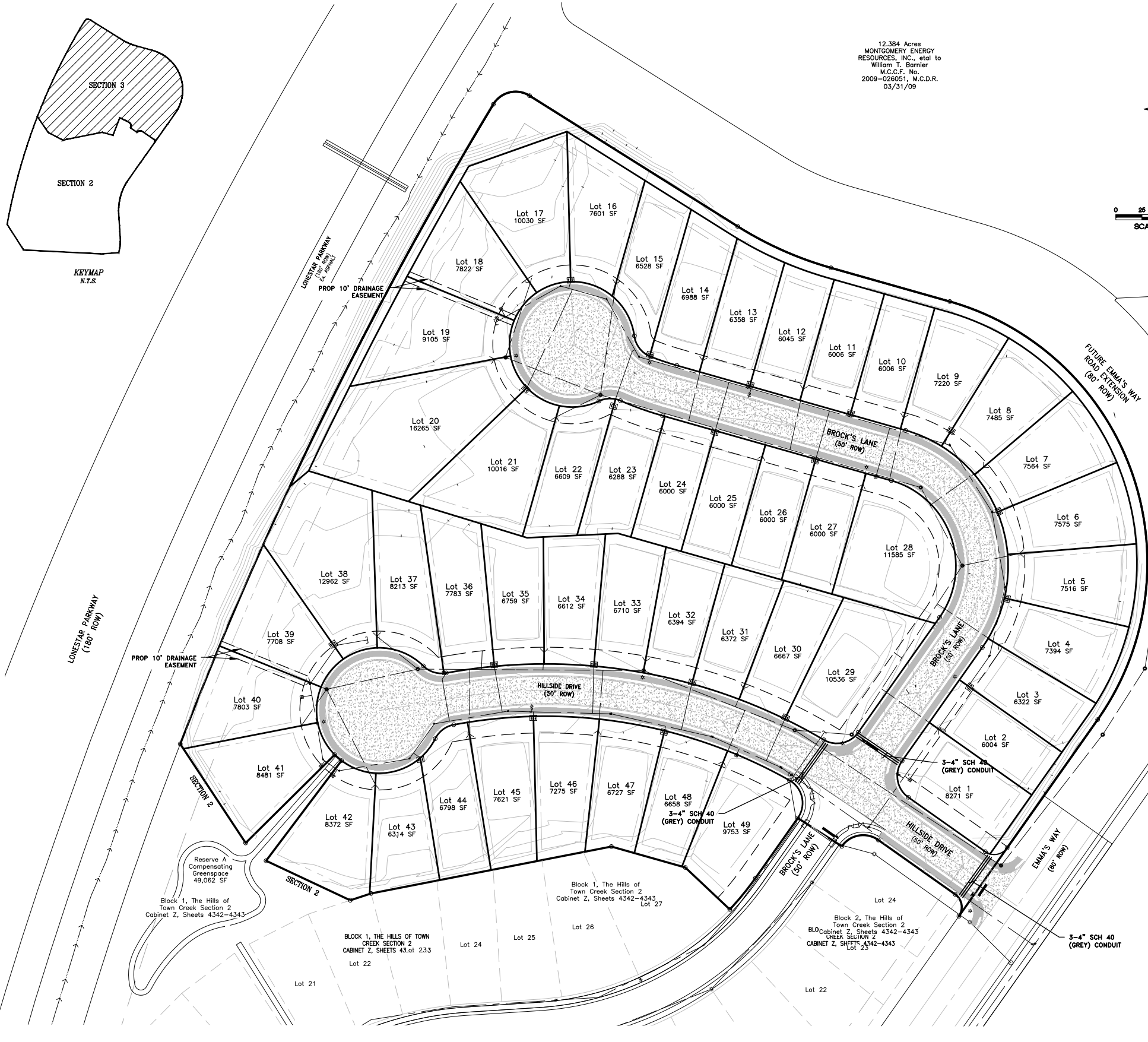
**DRAWING ISSUE**

#	DATE	BY	* COMMENT
1	10/06/17	ELL	PERMIT ISSUE

**DRAWING INFORMATION**

PROJECT	10631	TDLR	**
DRAWN	CBJ	CHECKED	ELL
SCALE	SHEET		7
1" = 50' (24x36)			
1" = 100' (11x17)			

E. LEVI LOVE, JR.  
99340  
LICENSED PROFESSIONAL ENGINEER  
DATE 10/06/2017

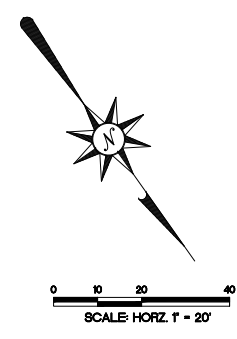
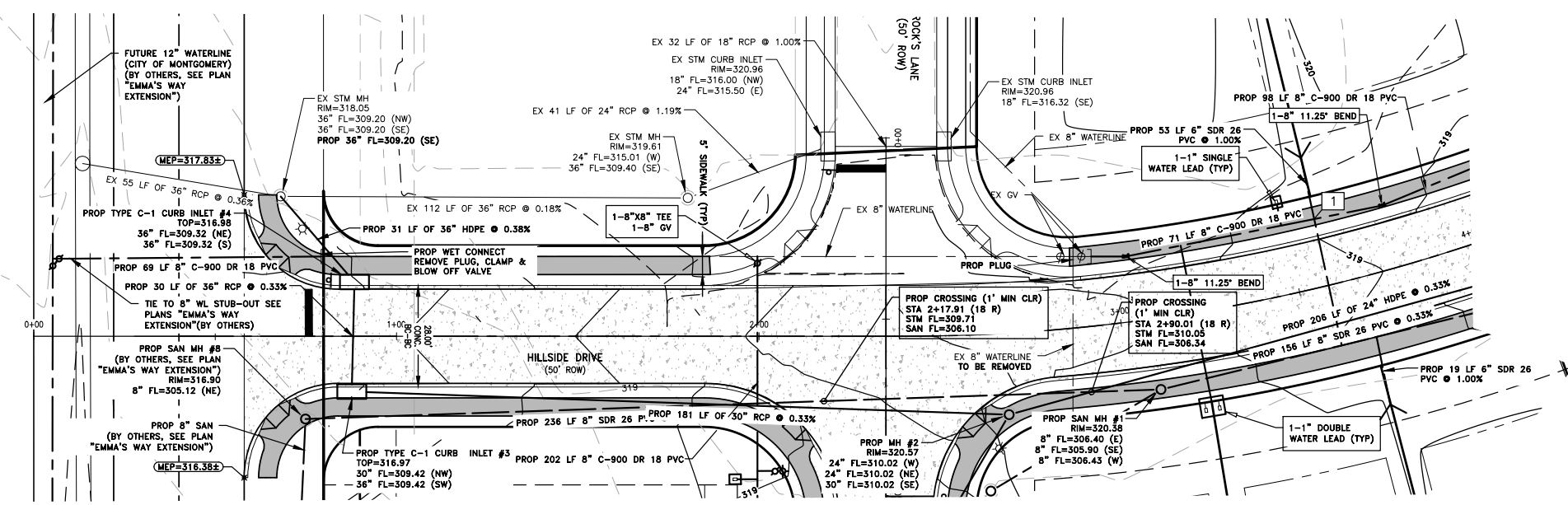


CITY OF MONTGOMERY, CITY ENGINEER  
SIGNATURE VALID FOR ONE (1) YEAR

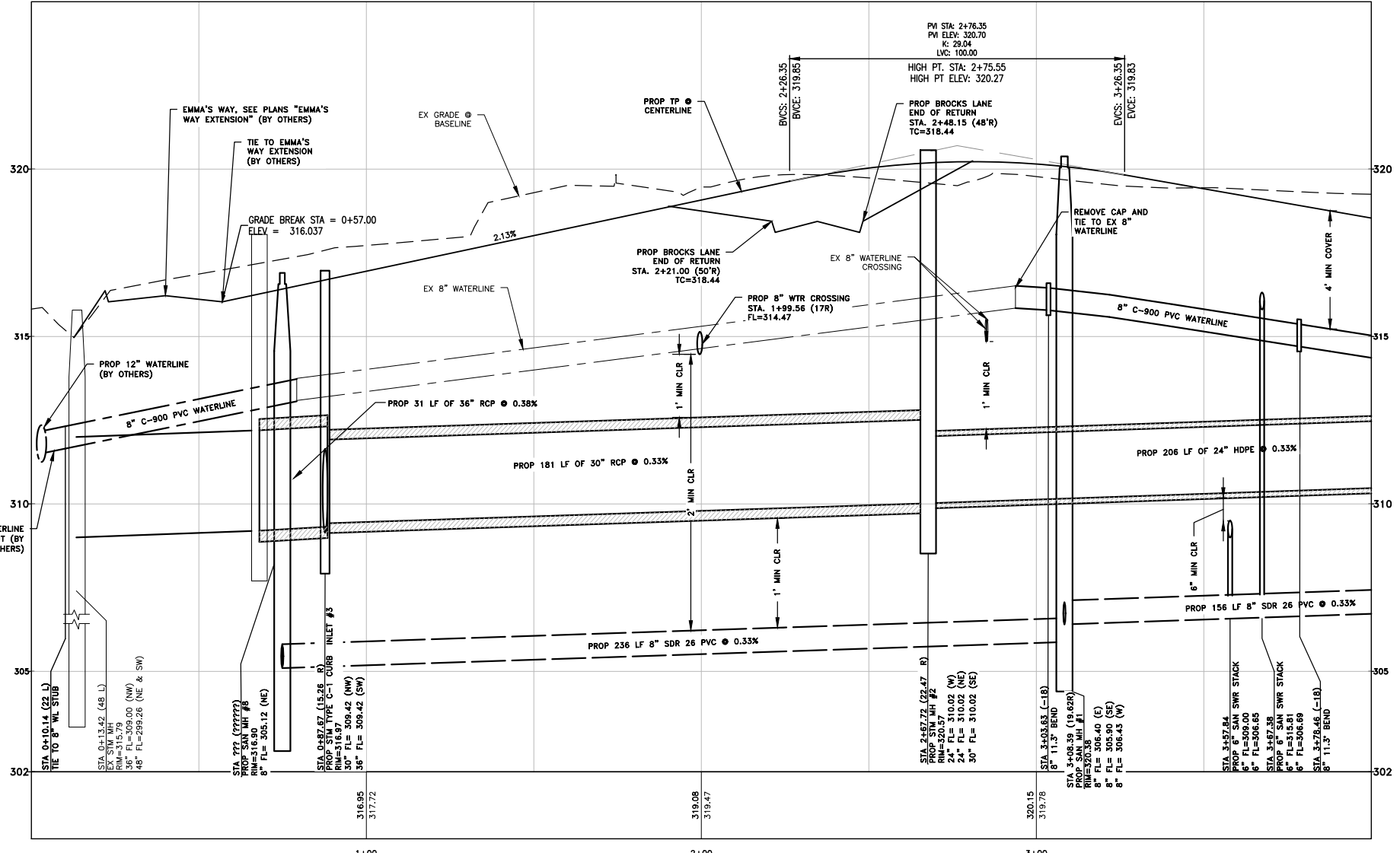
DATE

\*PLANS NOT RELEASED FOR CONSTRUCTION UNLESS INDICATED ABOVE

**HILLS OF TOWN CREEK  
SECTION 3  
HILLSIDE DRIVE PLAN & PROFILE  
STA 0+00 - 4+00**



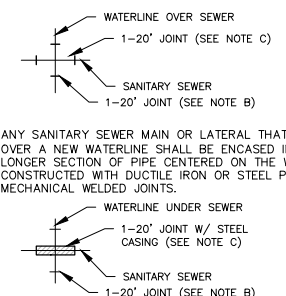
NOTE:  
1. FIELD VERIFY ALL UTILITIES PRIOR TO CONSTRUCTION. CONTRACTOR TO NOTIFY ENGINEER OF ANY DISCREPANCY.  
2. FAR-SIDE SEWER LEAD STACKS ARE NOT SHOWN FOR CLARITY.



**WATER LINE-SANITARY SEWER CROSSING NOTES:**

CONSTRUCT WATER LINE-SANITARY SEWER CROSSING PER THE FOLLOWING REQUIREMENTS:

- PROVIDE MINIMUM 2' VERTICAL CLEARANCE.
  - PLACE ONE FULL SECTION (MIN. 18 FT) OF WATERLINE CENTERED AT SANITARY SEWER CROSSING. PROVIDE RESTRAINED JOINTS ON WATERLINE, SPACED AT LEAST 9 FEET HORIZONTALLY FROM CENTERLINE SAND, AS PER TAC § 290.44.
  - WHERE A WATERLINE CROSSES A SEWER MAIN OR LATERAL WITHOUT 2' CLEARANCE, WATERLINE MUST BE 6" ABOVE SEWER MAIN OR LATERAL. SEWER MUST HAVE A PRESSURE RATED PIPE OF AT LEAST 150 PSI AND SHALL BE EMBEDDED IN CEMENT STABILIZED SAND FOR A TOTAL LENGTH OF ONE PIPE SEGMENT PLUS 12" BEYOND THE JOINT ON EACH END.
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- ANY SANITARY SEWER MAIN OR LATERAL THAT CROSSES OVER A NEW WATERLINE SHALL BE ENCASED IN 18" OR LONGER SECTION OF PIPE CENTERED ON THE WATERLINE OR CONSTRUCTED WITH DUCTILE IRON OR STEEL PIPE WITH MECHANICAL WELDED JOINTS.



DRAWING ISSUE			
#	DATE	BY	* COMMENT
1	10/06/17	ELL	PERMIT ISSUE

DRAWING INFORMATION			
PROJECT	10631	TDLR	**
DRAWN	CBJ	CHECKED	ELL
SCALE (24"x36")	SHEET		8
1" = 20' (HORZ)	1" = 2' (VERT)		



CITY OF MONTGOMERY, CITY ENGINEER  
SIGNATURE VALID FOR ONE (1) YEAR  
DATE

10/06/2017

\*PLANS NOT RELEASED FOR CONSTRUCTION UNLESS INDICATED ABOVE



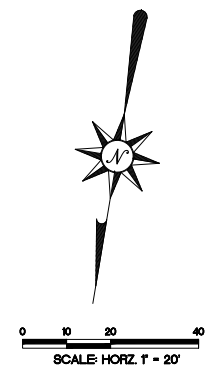
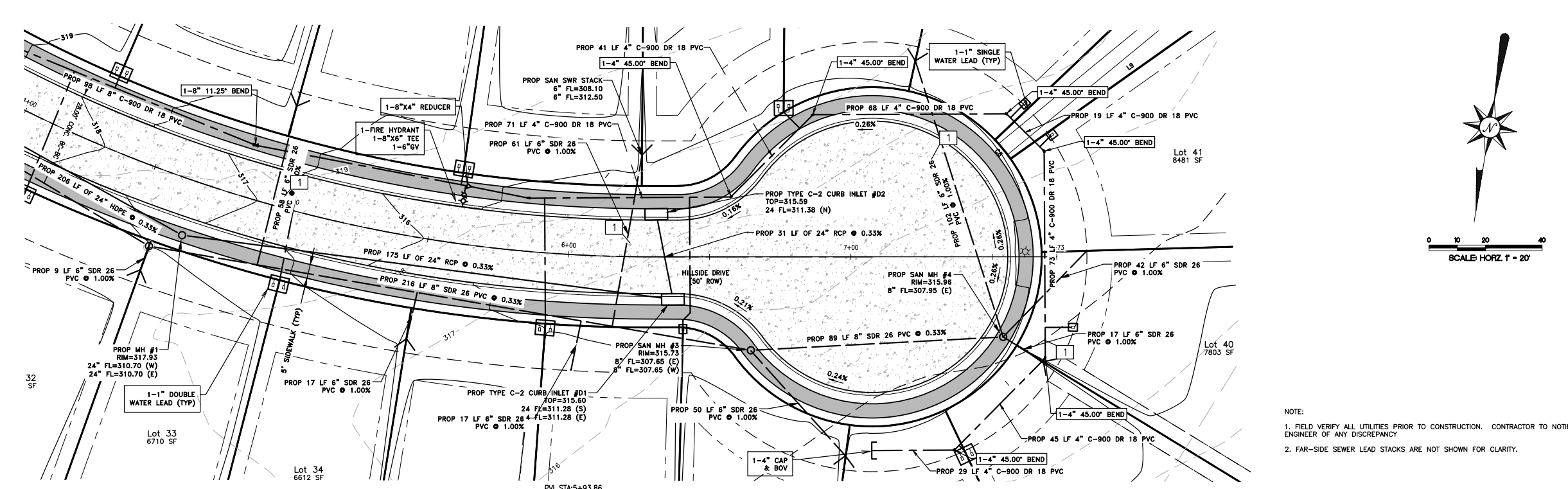
# HILLS OF TOWN CREEK SECTION 3 HILLSIDE DRIVE PLAN & PROFILE STA 4+00 - END

DRAWING ISSUE			
#	DATE	BY	* COMMENT
1	10/06/17	ELL	PERMIT ISSUE

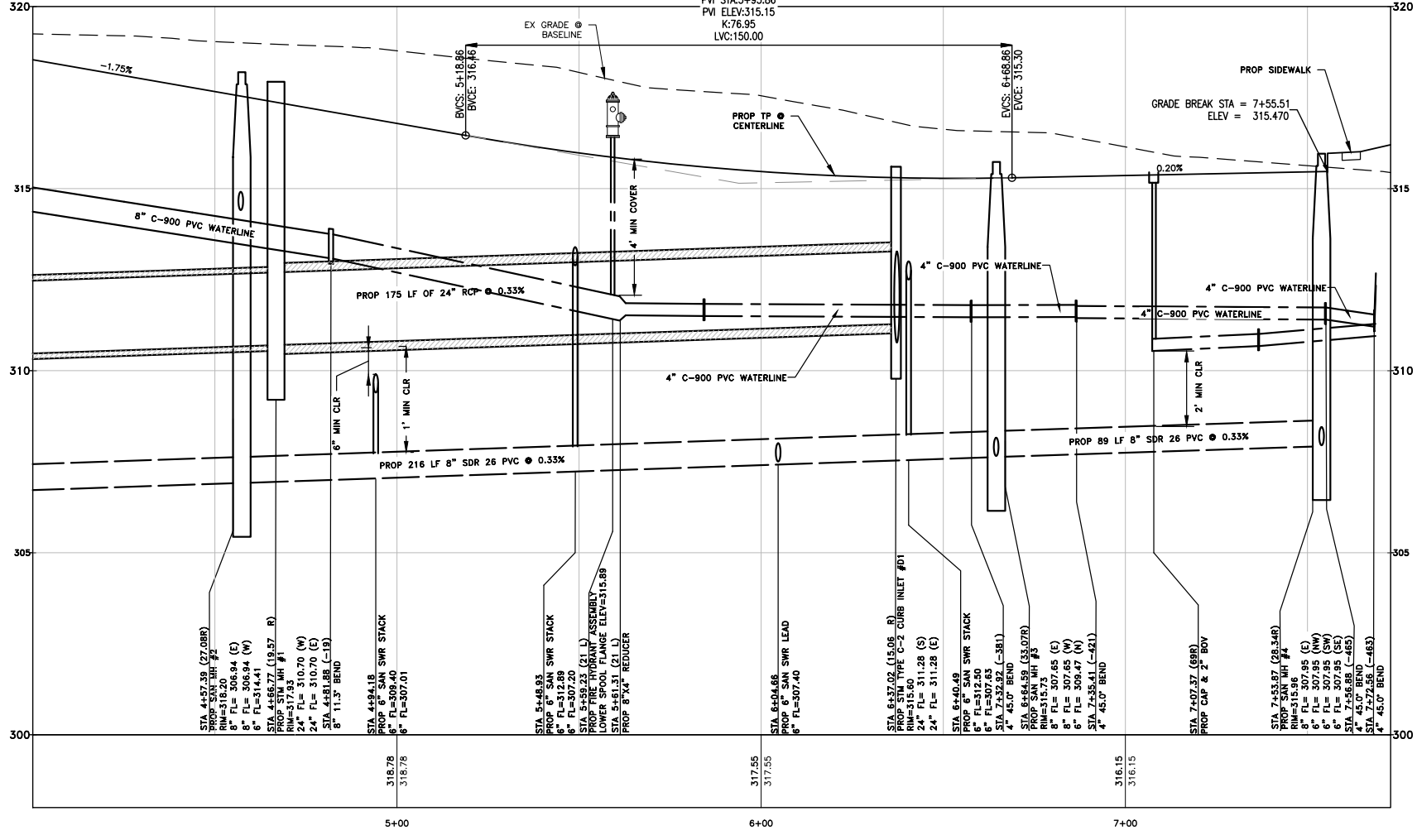
DRAWING INFORMATION			
PROJECT	10631	TDLR	**
DRAWN	CBJ	CHECKED	ELL
SCALE (24"x36")	SHEET		9
1" = 20' (HORZ)			
1" = 2' (VERT)			



DATE: 10/06/2017

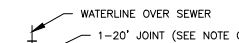


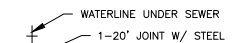
NOTE:  
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2. FAR-SIDE SEWER LEAD STACKS ARE NOT SHOWN FOR CLARITY.

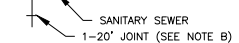


**WATER LINE-SANITARY SEWER CROSSING NOTES:**

CONSTRUCT WATER LINE-SANITARY SEWER CROSSING PER THE FOLLOWING REQUIREMENTS:

- PROVIDE MINIMUM 2' VERTICAL CLEARANCE
  - PLACE ONE FULL SECTION (MIN. 18 FT) OF WATERLINE CENTERED AT SANITARY SEWER CROSSING. PROVIDE RESTRAINED JOINTS ON WATERLINE, SPACED AT LEAST 9 FEET HORIZONTALLY FROM CENTERLINE SAND, AS PER TAC § 290.44.
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- 

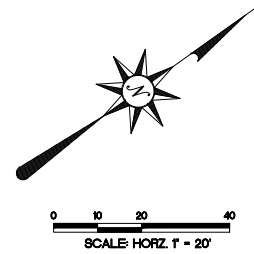
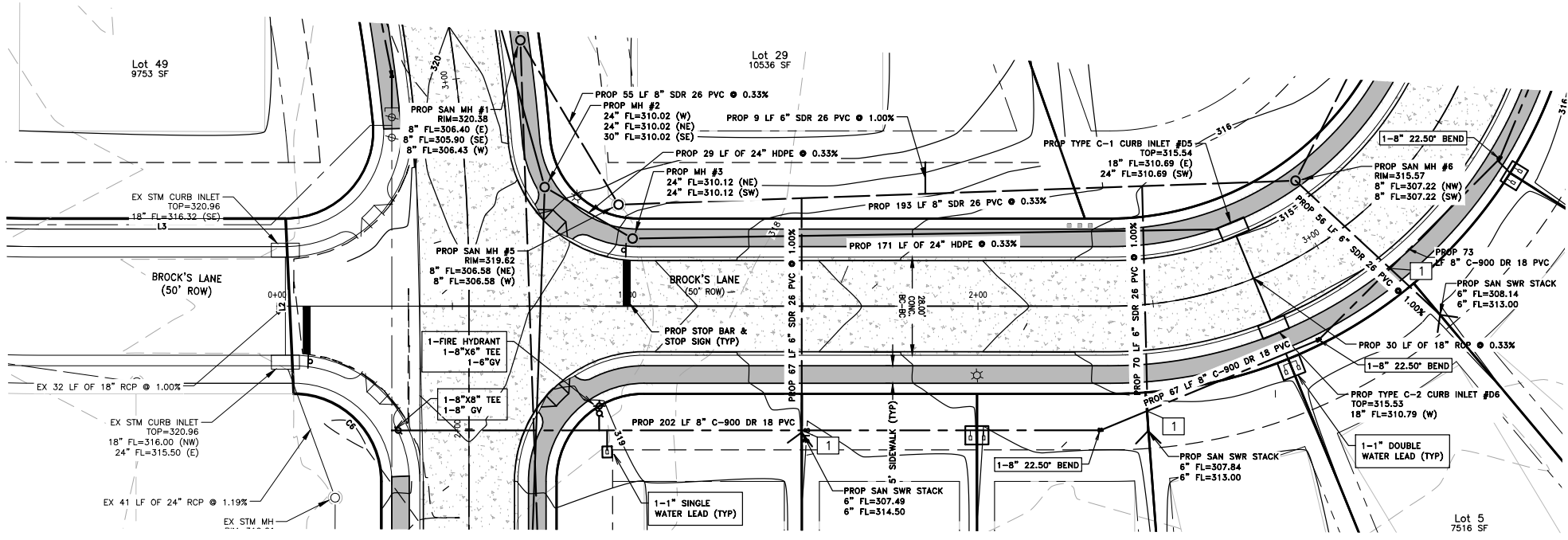
WATERLINE OVER SEWER  
1-20' JOINT (SEE NOTE C)
  - 

WATERLINE UNDER SEWER  
1-20' JOINT W/ STEEL CASING (SEE NOTE C)
  - 

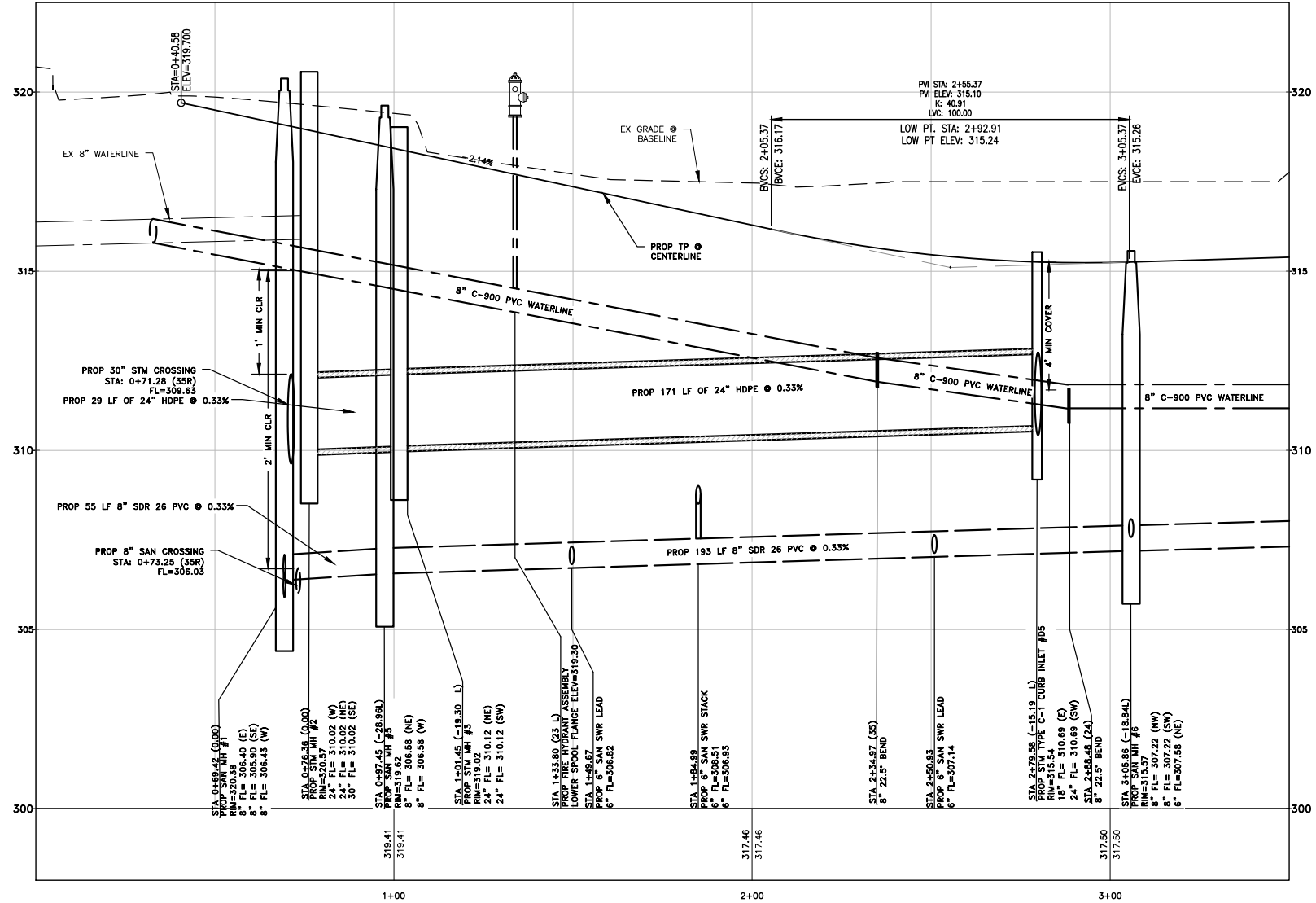
SANITARY SEWER  
1-20' JOINT (SEE NOTE B)

GITY OF MONTGOMERY, CITY ENGINEER  
SIGNATURE VALID FOR ONE (1) YEAR

\*PLANS NOT RELEASED FOR CONSTRUCTION UNLESS INDICATED ABOVE



NOTE:  
 1. FIELD VERIFY ALL UTILITIES PRIOR TO CONSTRUCTION. CONTRACTOR TO NOTIFY ENGINEER OF ANY DISCREPANCY.  
 2. FAR-SIDE SEWER LEAD STACKS ARE NOT SHOWN FOR CLARITY.



**WATER LINE-SANITARY SEWER CROSSING NOTES:**  
 CONSTRUCT WATER LINE-SANITARY SEWER CROSSING PER THE FOLLOWING REQUIREMENTS:

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3. WHERE A WATERLINE CROSSES A SEWER MAIN OR LATERAL WITHOUT 2' CLEARANCE, WATERLINE MUST BE 6\"/>

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 MUNICIPAL COMMERCIAL RESIDENTIAL  
 WWW.LSQUAREDENGINEERING.COM  
 23123 EVA STREET #200 8505 TECHNOLOGY FOREST PL #202  
 MONTGOMERY, TEXAS 77356 THE WOODLANDS, TEXAS 77381  
 OFFICE: 281-445-9200 OFFICE: 281-445-9200

CLIENT INFORMATION  
 STYLECRAFT BUILDINGS, INC.  
 4090 STATE HWY 6 SOUTH  
 COLLEGE STATION, TX 77845

PROJECT ADDRESS  
 EMMAS WAY  
 MONTGOMERY TEXAS

**HILLS OF TOWN CREEK**  
**SECTION 3**  
**BROCK'S LANE PLAN & PROFILE**  
**STA 0+00 - 3+50**

DRAWING ISSUE			
#	DATE	BY	* COMMENT
1	10/06/17	ELL	PERMIT ISSUE

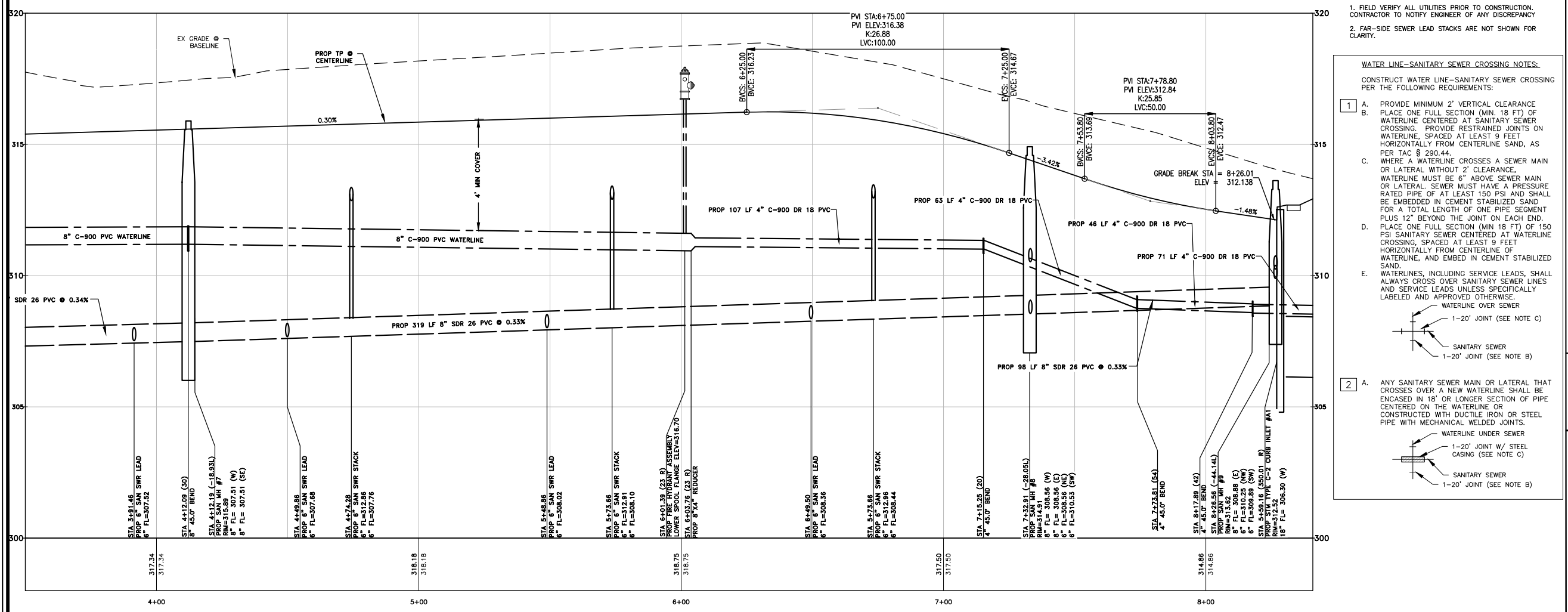
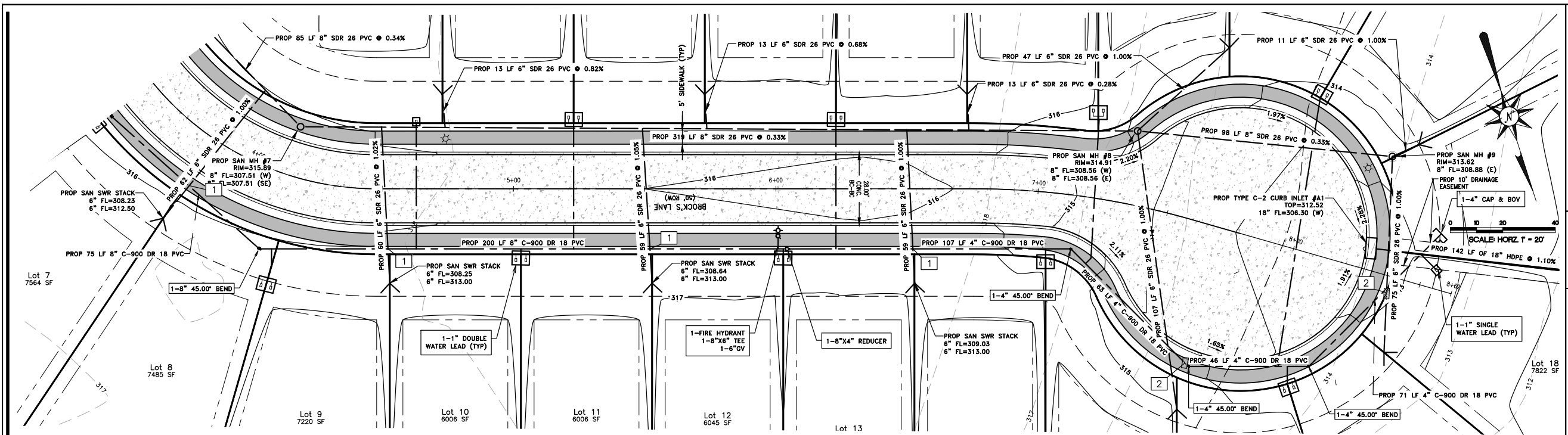
DRAWING INFORMATION			
PROJECT	10631	TDLR	**
DRAWN	CBJ	CHECKED	ELL
SCALE (24"x36")	SHEET		10
1" = 20' (HORZ)			
1" = 2' (VERT)			



CITY OF MONTGOMERY, CITY ENGINEER  
 SIGNATURE VALID FOR ONE (1) YEAR

DATE \_\_\_\_\_

\*PLANS NOT RELEASED FOR CONSTRUCTION UNLESS INDICATED ABOVE



NOTE:  
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 CONSTRUCT WATER LINE-SANITARY SEWER CROSSING PER THE FOLLOWING REQUIREMENTS:

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**LSQUARED ENGINEERING**  
 MUNICIPAL COMMERCIAL RESIDENTIAL  
 WWW.LSQUAREDENGINEERING.COM  
 23123 EVA STREET #200 MONTGOMERY, TEXAS 77156  
 8505 TECHNOLOGY FOREST PL #502 THE WOODLANDS, TEXAS 77381  
 OFFICE: 281-445-0420 OFFICE: 281-445-0420

CLIENT INFORMATION  
 STYLECRAFT BUILDINGS, INC.  
 4090 STATE HWY 6 SOUTH  
 COLLEGE STATION, TX 77845

PROJECT ADDRESS  
 EMMA'S WAY  
 MONTGOMERY TEXAS

# HILLS OF TOWN CREEK SECTION 3 BROCKS LANE PLAN & PROFILE STA 3+50 - END

DRAWING ISSUE			
#	DATE	BY	* COMMENT
1	10/06/17	ELL	PERMIT ISSUE

DRAWING INFORMATION			
PROJECT	10631	TDLR	**
DRAWN	CBJ	CHECKED	ELL
SCALE (24"x36")	SHEET		11
1" = 20' (HORZ)			
1" = 2' (VERT)			



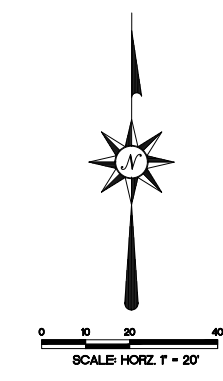
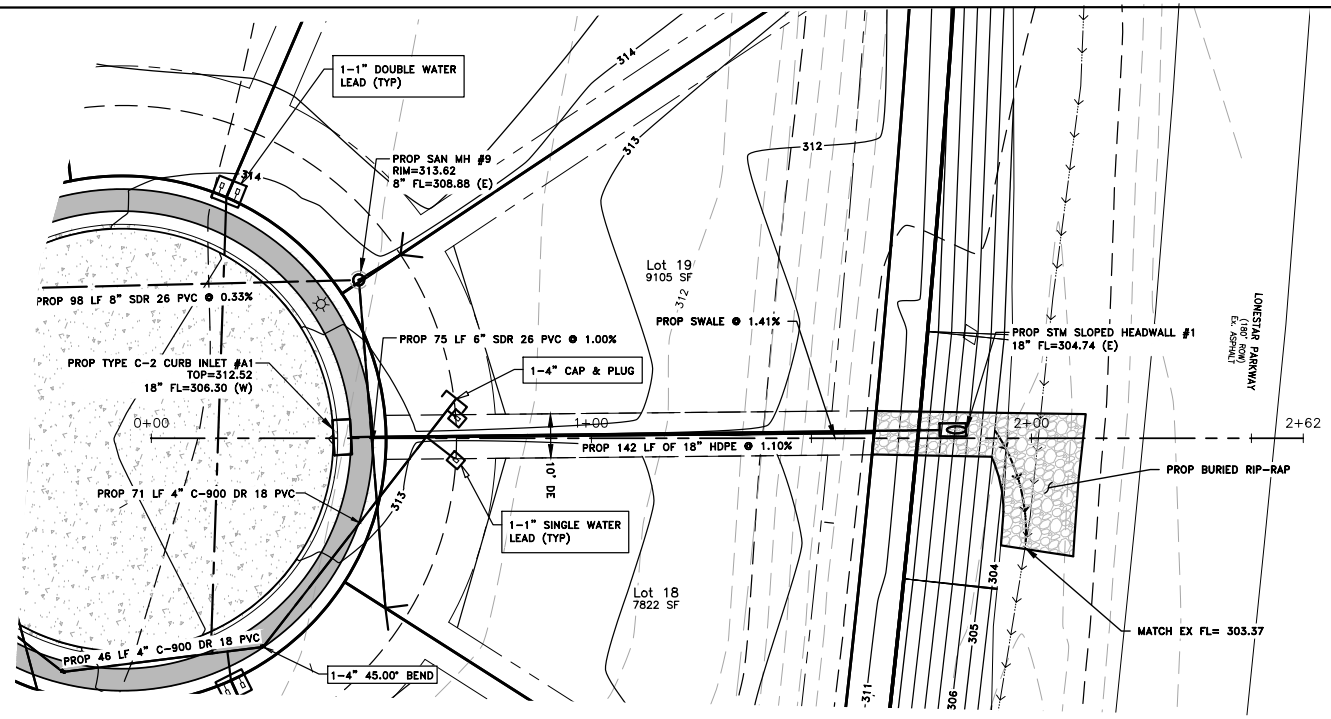
CITY OF MONTGOMERY, CITY ENGINEER  
 SIGNATURE VALID FOR ONE (1) YEAR

DATE \_\_\_\_\_

10/06/2017

\*PLANS NOT RELEASED FOR CONSTRUCTION UNLESS INDICATED ABOVE





**LSQUARED ENGINEERING**  
MUNICIPAL COMMERCIAL RESIDENTIAL

WWW.LSQUAREDENGINEERING.COM  
PROJ REGISTRATION NUMBER: 111325

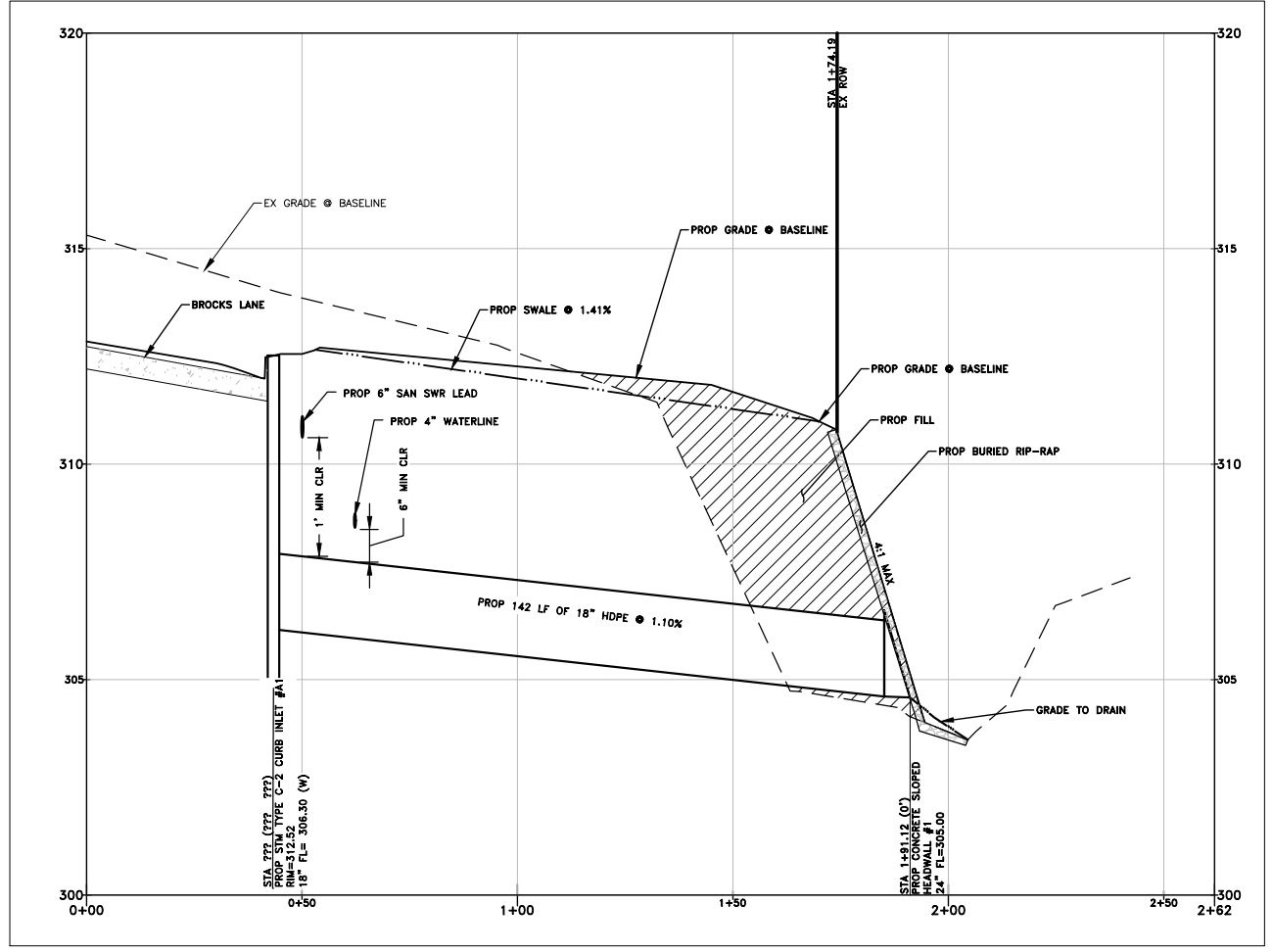
23123 EVA STREET #200  
MONTGOMERY, TEXAS 77356  
OFFICE: 936-445-0420

8505 TECHNOLOGY FOREST PL #202  
THE WOODLANDS, TEXAS 77381  
OFFICE: 936-447-0800

CLIENT INFORMATION  
STYLCRAFT BUILDINGS, INC.  
4090 STATE HWY 6 SOUTH  
COLLEGE STATION, TX 77845

PROJECT ADDRESS  
EMMA'S WAY  
MONTGOMERY TEXAS

# HILLS OF TOWN CREEK SECTION 3 STORM SEWER OUTFALL PLAN & PROFILE



DRAWING ISSUE			
#	DATE	BY	* COMMENT
1	10/06/17	ELL	PERMIT ISSUE

DRAWING INFORMATION			
PROJECT	10631	TDLR	**
DRAWN	CBJ	CHECKED	ELL
SCALE	SHEET		12
1" = 20' (24x36) 1" = 40' (11x17)			

DATE: 10/06/2017

CITY OF MONTGOMERY, CITY ENGINEER  
SIGNATURE VALID FOR ONE (1) YEAR

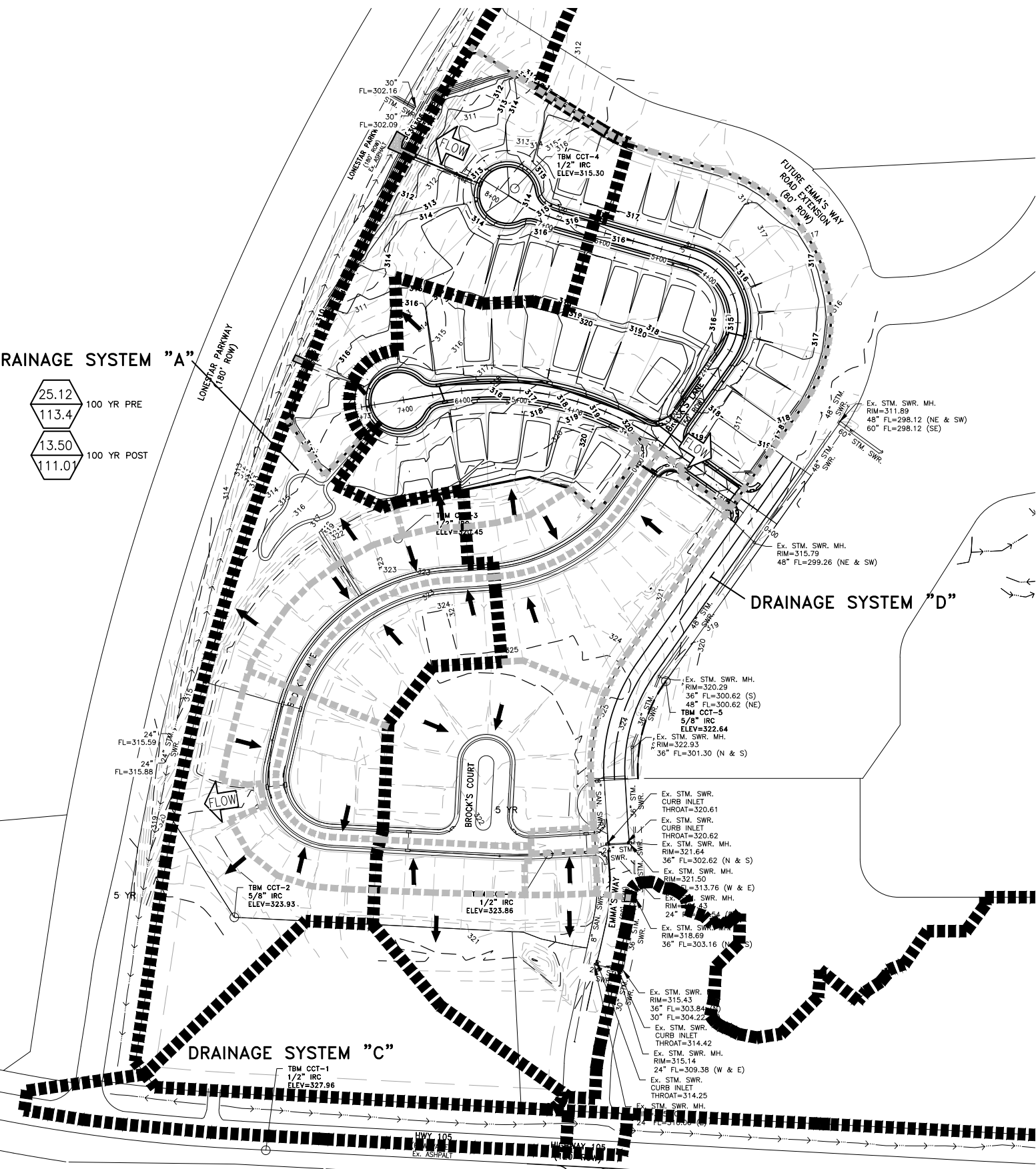
\*PLANS NOT RELEASED FOR CONSTRUCTION UNLESS INDICATED ABOVE



0 50 100 200  
SCALE: HORIZ. T = 100'

**DRAINAGE SYSTEM "A"**

25.12	100 YR PRE
113.4	
13.50	100 YR POST
111.0	



**LEGAL DESCRIPTION**  
12.38 Acres of land being part of the remainder of that certain 79.9035 Acre tract of land conveyed from MONTGOMERY INDEPENDENT SCHOOL DISTRICT to MONTGOMERY ENERGY RESOURCES, INC., et al by a deed dated July 18, 2001 and recorded under Clerk's File No. 2001-069611, of the Deed Records of Montgomery County, Texas (M.C.D.R.), same being the 0.954 Acre part of that certain 15.088 Acre tract of land conveyed from Callie Louise Cleveland and Monty Gene Sallick to Christian C. Chestnut, et al by a deed dated November 28, 1994 and recorded under Clerk's File No. 9466409, M.C.D.R., and being the 2.755 Acre part of that certain 15.088 Acre tract of land conveyed from Duane T. Corley, Trustee to Christian C. Chestnut, et al by a deed dated August 19, 1994 and recorded under Clerk's File No. 9447289, M.C.D.R., lying in the BENJAMIN RIGBY LEAGUE, Abstract 31, near Montgomery, Montgomery County, Texas.

**LEGAL DESCRIPTION**  
THE ELEVATIONS SHOWN HEREON ARE BASED ON F.E.M.A. BENCHMARK, RM 136, ELEV=308.88, 1973 ADJUSTMENT OF 1929 N.G.V.D.

**FLOODPLAIN NOTE:**  
ACCORDING TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY'S FLOOD INSURANCE RATE MAP NO. 48350C0200G EFFECTIVE DATE OF AUGUST 18, 2014, AND THE MAP INDICATES THIS TRACT TO BE IN UNSHADED ZONE "X", DETERMINED TO BE OUTSIDE THE 100 YEAR FLOOD PLAN

- LEGEND**
- 100— EXISTING MAJOR CONTOUR LINE
  - - -100- - - EXISTING MINOR CONTOUR LINE
  - 100— PROPOSED MAJOR CONTOUR LINE
  - - -100- - - PROPOSED MINOR CONTOUR LINE
  - — — — — PROPERTY LINE
  - — — — — EXISTING SANITARY SEWER
  - — — — — EXISTING WATERLINE
  - — — — — EXISTING STORM SEWER
  - — — — — EXISTING EASEMENT
  - — — — — EXISTING BUILDING LINE
  - — — — — EXISTING POWERLINE
  - — — — — EXISTING DITCH
  - — — — — EXISTING HIGH BANK
  - — — — — EXISTING TOE OF BANK
  - — — — — EXISTING FENCE
  - — — — — PROPOSED STORM SEWER
  - — — — — PROPOSED STORM SWALE
  - — — — — PROPOSED SANITARY SEWER
  - — — — — PROPOSED WATERLINE
  - — — — — PROPOSED PAVEMENT
  - — — — — PROPOSED HIGH BANK
  - — — — — PROPOSED EASEMENT
  - — — — — PROPOSED STREET LIGHTS
  - — — — — PROPOSED MAILBOX CLUSTER
  - — — — — PROPOSED 51,568 SF 6" CONC PAVEMENT
  - — — — — PROPOSED 14,935 SF 4" CONC SIDEWALK

- DIRECTIONAL FLOW
- PROPOSED DRAINAGE AREAS
- DA-1 DRAINAGE AREA NUMBER
- AREA FLOW STORM EVENT
- FLOW CUMULATIVE AREA STORM EVENT
- FLOW EXTREME EVENT FLOW PATH

**NOTE:**  
DRAINAGE SYSTEM REFERENCE TO THE ORIGINAL APPROVED DRAINAGE MASTER PLAN IN THE PLANS FOR "THE HILLS OF TOWN CREEK SECTION 1 SUBDIVISION"

**LSQUARED ENGINEERING**  
MUNICIPAL COMMERCIAL RESIDENTIAL

WWW.LSQUAREDENGINEERING.COM  
PROJ REGISTRATION NUMBER: 11123

23123 EVA STREET #200 8505 TECHNOLOGY FOREST PL #202  
MONTGOMERY, TEXAS 77156 THE WOODLANDS, TEXAS 77381  
OFFICE: 936-445-0420 OFFICE: 936-447-0820

**CLIENT INFORMATION**  
STYLICKRAFT BUILDINGS, INC.  
4090 STATE HWY 6 SOUTH  
COLLEGE STATION, TX 77845

**PROJECT ADDRESS**  
EMMA'S WAY  
MONTGOMERY TEXAS

HILLS OF TOWN CREEK SECTION 3 OVERALL DRAINAGE PLAN

**DRAWING ISSUE**

#	DATE	BY	* COMMENT
1	10/06/17	ELL	PERMIT ISSUE

**DRAWING INFORMATION**

PROJECT	10631	TDLR	**
DRAWN	CBJ	CHECKED	ELL
SCALE	SHEET		13
1" = 100' (24x36)			
1" = 200' (11x17)			



CITY OF MONTGOMERY, CITY ENGINEER  
SIGNATURE VALID FOR ONE (1) YEAR

DATE 10/06/2017

\*PLANS NOT RELEASED FOR CONSTRUCTION UNLESS INDICATED ABOVE





Contributing DA	Depth	Right Side	Left Side	Bottom	Top Width	Area (A)	Perimeter (P)	R=(A/P)	Slope (S)	Roughness (n)	Q <sub>capacity</sub> (CFS)	V <sub>full flow</sub> (FPS)	100-Yr Flow Capacity?
2-1-A1, D5-D6	1.6	3	3	0	2.60	7.68	10.12	0.758468	0.011	0.011	13.89	4.89	yes
2-1-D1-D2	1.5	3	3	0	2.50	6.75	9.49	0.711255	0.011	0.011	13.02	4.59	yes

Inlet No.	Contributing DA	Number of Barrels	Dia	Material	Area (A)	Perimeter (P)	R=(A/P)	Slope (S) (ft/ft)	Roughness (n)	Q <sub>capacity</sub> (CFS)	V <sub>full flow</sub> (FPS)	Q <sub>downland</sub> (100-Yr)	Capacity?
A1	DA-A1	1	1.5	RCP	1.77	4.71	0.375	0.011	0.011	13.02	7.37	12.64	yes

**Drainage Calculations (5-Yr)**

Drainage Area	Area	Tc	C	I	C <sub>f</sub>	Q
DA-A1	1.82	5	0.55	6.5	1	6.51
DA-A2	1.87	5	0.55	6.5	1	6.69
DA-D1	1.8	5	0.55	6.5	1	6.44
DA-D2	1.73	5	0.55	6.5	1	6.18
DA-D3	0.15	5	0.55	6.5	1	0.54
DA-D4	0.15	5	0.55	6.5	1	0.54
DA-D5	1.05	5	0.55	6.5	1	3.75
DA-D6	2.41	5	0.55	6.5	1	8.62

**Drainage Calculations (100-Yr)**

Drainage Area	Area	Tc	C	I	C <sub>f</sub>	Q
DA-A1	1.82	5	0.55	10.1	1.25	12.64
DA-A2	1.87	5	0.55	10.1	1.25	12.98
DA-D1	1.8	5	0.55	10.1	1.25	12.50
DA-D2	1.73	5	0.55	10.1	1.25	12.01
DA-D3	0.15	5	0.55	10.1	1.25	1.04
DA-D4	0.15	5	0.55	10.1	1.25	1.04
DA-D5	1.05	5	0.55	10.1	1.25	7.29
DA-D6	2.41	5	0.55	10.1	1.25	16.73

**RUNOFF COMPUTATION FOR DESIGN FREQUENCY.**

ID (acre)	C VALUE	AREA (MIN)	TC (N/HR)	TC USED	INTENSITY (CFS)	SUPPLY Q	TOTAL Q
DA-D1	0.55	1.80	10.00	10.00	0.00	6.440	6.440
DA-D2	0.55	1.73	10.00	10.00	0.00	6.180	6.180
DA-D3	0.55	0.15	10.00	10.00	0.00	0.540	0.540
DA-D4	0.55	0.15	10.00	10.00	0.00	0.540	0.540
DA-D5	0.55	1.05	10.00	10.00	0.00	3.750	3.750
DA-D6	0.55	2.41	10.00	10.00	0.00	8.620	8.620

**ON GRADE INLET CONFIGURATION DATA**

INLET ID	INLET TYPE	INLET LENGTH (FT)	SLOPE LONG TRANS (%)	TRANS N	RIGHT-SLOPE DEPR. (FT)	GUTTER WIDTH (FT)	GRATE TYPE	POND WIDTH ALLOWED (FT)	CRITIC ELEV.
DA-D3	CURB	7.50	0.50	2.00	0.014	0.33	N/A	N/A	12.00
DA-D4	CURB	7.50	0.50	2.00	0.014	0.33	N/A	N/A	12.00
DA-D5	CURB	7.50	0.50	2.00	0.014	0.33	N/A	N/A	12.00
DA-D6	CURB	7.50	0.50	2.00	0.014	0.33	N/A	N/A	12.00

**ON GRADE INLETS COMPUTATION DATA**

INLET ID	INLET TYPE	TOTAL Q (cfs)	INTERCEPT CAPACITY (CFS)	Q BYPASS ALLOW (CFS)	TO INLET REQUIRED LENGTH (FT)	ACTUAL LENGTH (FT)	PONDED WIDTH
DA-D3	CURB	0.540	0.540	0.000	0.000	3.16	7.50
DA-D4	CURB	0.540	0.540	0.000	0.000	3.16	7.50
DA-D5	CURB	3.750	3.554	0.000	0.196	9.31	7.50
DA-D6	CURB	8.620	6.010	0.000	2.610	15.46	7.50

**SAG INLETS CONFIGURATION DATA**

INLET ID	INLET TYPE	PERIM. (SF)	AREA (%)	LONG TRANS (%)	LONG TRANS (FT)	TRANS N	RIGHT-SLOPE DEPR. (FT)	GUTTER WIDTH (FT)	POND WIDTH ALLOWED (FT)	CRITIC ELEV.
DA-D1	CURB	7.50	N/A	0.50	2.00	0.50	2.00	0.014	1.50	0.50
DA-D2	CURB	7.50	N/A	0.50	2.00	0.50	2.00	0.014	1.50	0.50

**SAG INLETS COMPUTATION DATA**

INLET ID	INLET TYPE	LENGTH (SF)	GRATE PERIM. (CFS)	AREA (CFS)	TOTAL Q (FT)	INLET CAPACITY (FT)	TOTAL HEAD (FT)	PONDED LEFT	PONDED RIGHT
DA-D1	CURB	7.50	N/A	N/A	6.440	8.294	0.422	12.10	12.10
DA-D2	CURB	7.50	N/A	N/A	6.180	8.294	0.411	11.90	11.90

**CUMULATIVE JUNCTION DISCHARGE COMPUTATIONS**

NODE I.D. (acres)	NODE TYPE	C-VALUE (MIN)	WEIGHTED DR.AREA (N/HR)	CUMULAT. TC (CFS)	CUMULAT. INTENS. (CFS)	USER SUPPLY Q (CFS)	ADDITIONAL Q IN NODE	TOTAL DISCH.
DA-D1	CURB	0.000	0.00	10.00	6.50	12.620	0.00	12.620
DA-D2	CURB	0.000	0.00	0.00	0.00	6.180	0.00	6.180
DA-D3	CURB	0.000	0.00	10.00	6.50	25.330	0.00	25.330
DA-D4	CURB	0.000	0.00	10.00	6.50	26.070	0.00	26.070
DA-D5	CURB	0.000	0.00	10.00	6.50	12.370	0.00	12.370
DA-D6	CURB	0.000	0.00	0.00	0.00	8.620	0.00	8.620
MH1	CIRCMH	0.000	0.00	10.00	6.50	12.620	0.00	12.620
MH2	CIRCMH	0.000	0.00	10.00	6.50	24.990	0.00	24.990
MH3	CIRCMH	0.000	0.00	10.00	6.50	12.370	0.00	12.370
MH4	CIRCMH	0.000	0.00	0.00	0.00	0.000	0.00	0.000
OUT	OUTLT	0.000	0.00	10.00	6.50	26.070	0.00	26.070

**CONVEYANCE CONFIGURATION DATA**

RUN#	NODE I.D.	FLOWLINE ELEV. US DS	FLOWLINE ELEV. US DS	SHAPE #	SPAN	RISE	LENGTH	SLOPE	N-VALUE
1	DA-D2	311.38	311.28	CIRC	1	0.00	2.00	31.00	0.013
2	DA-D1	311.28	310.70	CIRC	1	0.00	2.00	175.00	0.33
3	DA-D6	310.79	310.69	CIRC	1	0.00	1.50	30.00	0.33
4	DA-D5	310.69	310.12	CIRC	1	0.00	2.00	171.00	0.33
5	MH5	310.12	310.02	CIRC	1	0.00	2.00	29.00	0.34
6	MH1	310.70	310.02	CIRC	1	0.00	2.00	206.00	0.33
7	MH2	310.02	309.42	CIRC	1	0.00	2.50	181.00	0.33
8	DA-D3	309.42	309.32	CIRC	1	0.00	2.50	30.00	0.33
9	DA-D4	309.32	309.24	CIRC	1	0.00	3.00	23.00	0.35

**CONVEYANCE HYDRAULIC COMPUTATIONS. TAILWATER = 0.000 (FT)**

RUN#	US ELEV (FT)	DS ELEV (FT)	FR.SLOPE (%)	UNIF. ACTUAL (FT)	DEPTH (FT)	VELOCITY (F/S)	ACTUAL Q (CFS)	CAP Q (CFS)	JUNC LOSS
1	313.39	313.37	0.075	0.98	2.00	4.01	1.97	6.18	12.85
2	313.37	312.98	0.223	1.38	2.00	5.48	4.02	12.62	15.39
3	312.99	312.79	0.673	1.50	1.50	4.88	4.88	8.62	6.07
4	312.79	312.42	0.214	1.34	2.00	5.51	3.94	12.37	15.44
5	312.42	312.34	0.299	1.53	2.00	4.79	3.94	12.37	13.29
6	312.98	312.34	0.311	1.59	2.00	4.70	4.02	12.62	13.00
7	312.34	311.76	0.371	2.19	2.34	5.49	5.23	24.99	23.62
8	311.76	311.10	0.387	2.34	2.34	5.34	5.34	25.53	23.68
9	311.10	311.02	0.153	1.78	1.78	5.96	5.96	26.07	39.34



**LSQUARED ENGINEERING**  
MUNICIPAL COMMERCIAL RESIDENTIAL  
WWW.LSQUAREDENGINEERING.COM  
PRO REGISTRATION NUMBER 11125

21123 EVA STREET #200  
MONTGOMERY, TEXAS 77356  
OFFICE: 936-441-0420

8505 TECHNOLOGY FOREST PL #202  
THE WOODLANDS, TEXAS 77381  
OFFICE: 936-447-0820

**CLIENT INFORMATION**  
STILECRAFT BUILDINGS, INC  
4090 STATE HWY 6 SOUTH  
COLLEGE STATION, TX 77845

**PROJECT ADDRESS**  
EMMA'S WAY  
MONTGOMERY TEXAS

HILLS OF TOWN CREEK  
SECTION 3  
DRAINAGE CALCULATIONS

DRAWING ISSUE			
#	DATE	BY	* COMMENT
1	10/06/17	ELL	PERMIT ISSUE

DRAWING INFORMATION			
PROJECT	10631	TDLR	**
DRAWN	CBJ	CHECKED	ELL
SCALE	SHEET		15
1" = 50' (24x36)			
1" = 100' (11x17)			

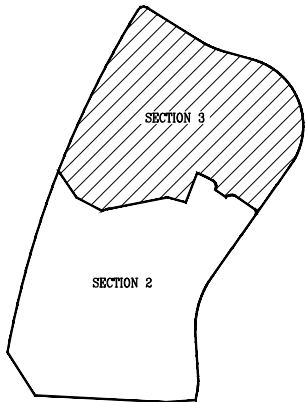


CITY OF MONTGOMERY, CITY ENGINEER  
SIGNATURE VALID FOR ONE (1) YEAR

DATE 10/06/2017

\*PLANS NOT RELEASED FOR CONSTRUCTION UNLESS INDICATED ABOVE





12.384 Acres  
MONTGOMERY ENERGY  
RESOURCES, INC., et al to  
William T. Barnier  
M.C.C.F. No.  
2009-026051, M.C.D.R.  
03/31/09

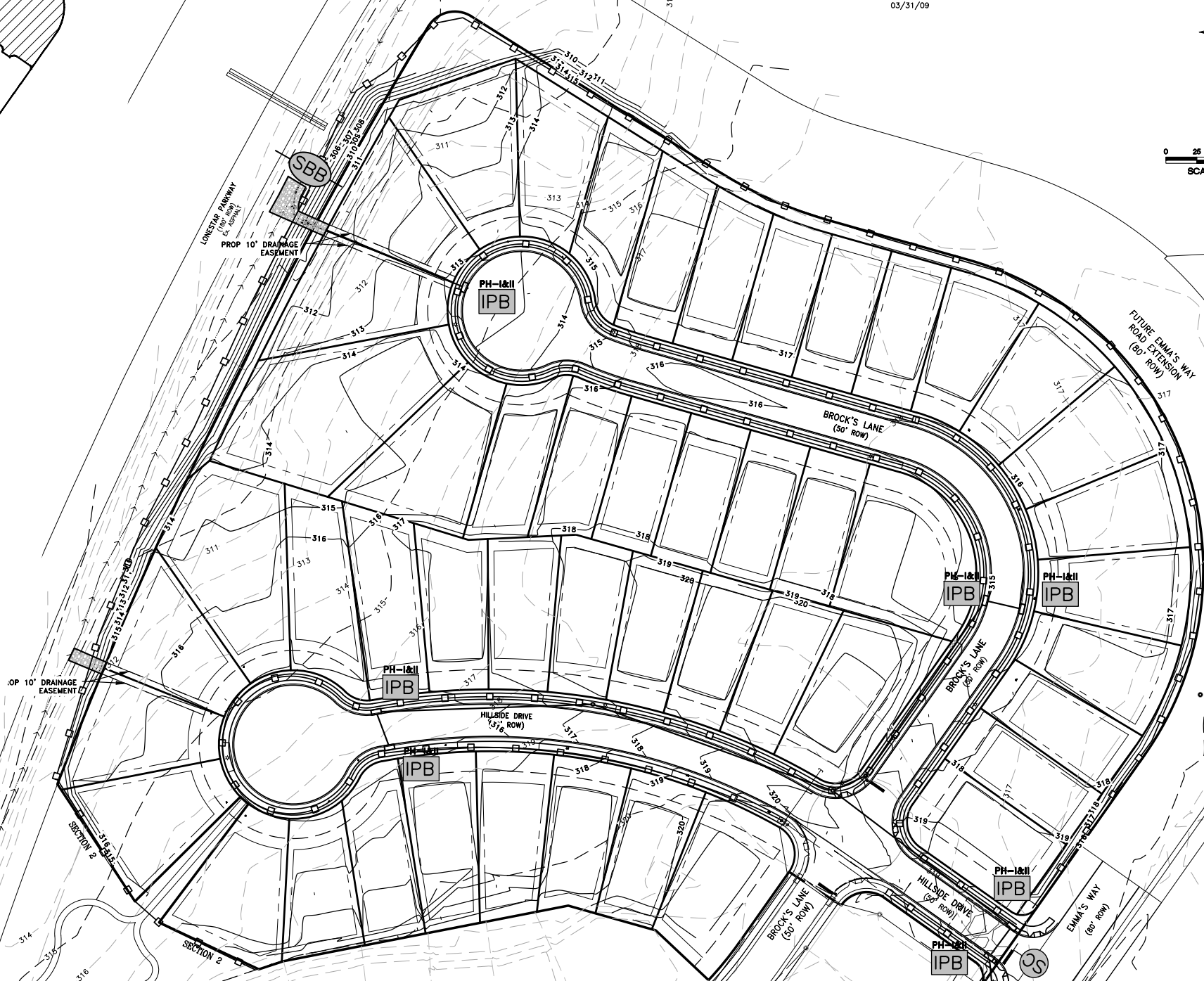
**LEGAL DESCRIPTION**  
12.38 Acres of land being part of the remainder of that certain 79.9035 Acre tract of land conveyed from MONTGOMERY INDEPENDENT SCHOOL DISTRICT to MONTGOMERY ENERGY RESOURCES, INC., et al by a deed dated July 18, 2001 and recorded under Clerk's File No. 2001-065611, of the Deed Records of Montgomery County, Texas (M.C.D.R.), same being the 0.954 Acre part of that certain 15.088 Acre tract of land conveyed from Callie Louise Cleveland and Monty Gene Sallick to Christian C. Chestnut, et al by a deed dated November 28, 1994 and recorded under Clerk's File No. 9466409, M.C.D.R., and being the 2.755 Acre part of that certain 15.088 Acre tract of land conveyed from Duane T. Corley, Trustee to Christian C. Chestnut, et al by a deed dated August 19, 1994 and recorded under Clerk's File No. 9447289, M.C.D.R., lying in the BENJAMIN RIGBY LEAGUE, Abstract 31, near Montgomery, Montgomery County, Texas.

**LEGAL DESCRIPTION**  
THE ELEVATIONS SHOWN HEREON ARE BASED ON F.E.M.A. BENCHMARK, RM 136, ELEV=308.88, 1973 ADJUSTMENT OF 1929 N.G.V.D.

**FLOODPLAIN NOTE:**  
ACCORDING TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY'S FLOOD INSURANCE RATE MAP NO. 4839C0200G EFFECTIVE DATE OF AUGUST 18, 2014, AND THE MAP INDICATES THIS TRACT TO BE IN UNSHADED ZONE "X", DETERMINED TO BE OUTSIDE THE 100 YEAR FLOOD PLAN



0 25 50 100  
SCALE: HORIZ 1" = 50'



- LEGEND**
- 100— EXISTING MAJOR CONTOUR LINE
  - - -100- EXISTING MINOR CONTOUR LINE
  - 100— PROPOSED MAJOR CONTOUR LINE
  - - -100- PROPOSED MINOR CONTOUR LINE
  - — — — — PROPERTY LINE
  - — — — — EXISTING SANITARY SEWER
  - — — — — EXISTING WATERLINE
  - — — — — EXISTING STORM SEWER
  - — — — — EXISTING EASEMENT
  - — — — — EXISTING BUILDING LINE
  - — — — — EXISTING POWERLINE
  - — — — — EXISTING DITCH
  - — — — — EXISTING HIGH BANK
  - — — — — EXISTING TOE OF BANK
  - — — — — EXISTING FENCE
  - — — — — PROPOSED STORM SEWER
  - — — — — PROPOSED STORM SWALE
  - — — — — PROPOSED SANITARY SEWER
  - — — — — PROPOSED WATERLINE
  - — — — — PROPOSED PAVEMENT
  - — — — — PROPOSED HIGH BANK
  - — — — — PROPOSED EASEMENT
  - — — — — PROPOSED STREET LIGHTS
  - — — — — PROPOSED MAILBOX CLUSTER
  - — — — — PROPOSED 51,568 SF 6" CONC PAVEMENT
  - — — — — PROPOSED 14,935 SF 4" CONC SIDEWALK

**SWPP PLAN**

- SWPP LEGEND:**
- — — — — CONTINUOUS FILTER FABRIC FENCE
  - SC — — — — — STABILIZED CONSTRUCTION ENTRANCE
  - PH-I&II IPB — — — — — INLET PROTECTION BARRIER (PHASE I)
  - PH-II IPB — — — — — INLET PROTECTION BARRIER (PHASE II)
  - SBB — — — — — STRAW BALE BARRIER
  - CTW — — — — — CONCRETE TRUCK WASHOUT

**SWPPP NOTES:**  
1. ADDITIONAL EROSION PROTECTION MEASURES MAY BE NECESSARY DURING CONSTRUCTION.

**LS SQUARED ENGINEERING**  
MUNICIPAL COMMERCIAL RESIDENTIAL  
WWW.LSQUAREDENGINEERING.COM  
PRO REGISTRATION NUMBER 11135  
23123 EVA STREET #200 8505 TECHNOLOGY FOREST PL #502  
MONTGOMERY, TEXAS 77356 THE WOODLANDS, TEXAS 77381  
OFFICE: 281-445-0400 OFFICE: 281-445-0400

**CLIENT INFORMATION**  
STYLECRAFT BUILDINGS, INC.  
4090 STATE HWY 6 SOUTH  
COLLEGE STATION, TX 77845

**PROJECT ADDRESS**  
EMMA'S WAY  
MONTGOMERY TEXAS

**HILLS OF TOWN CREEK  
SECTION 3  
TEMPORARY SWPPP**

**DRAWING ISSUE**

#	DATE	BY	* COMMENT
1	10/06/17	ELL	PERMIT ISSUE

**DRAWING INFORMATION**

PROJECT	10631	TDLR	**
DRAWN	CBJ	CHECKED	ELL
SCALE	SHEET		16
1" = 50' (24x36)		1" = 100' (11x17)	

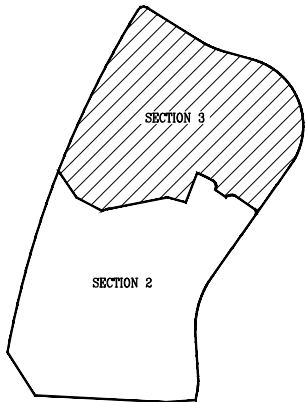


CITY OF MONTGOMERY, CITY ENGINEER  
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KEYMAP  
N.T.S.

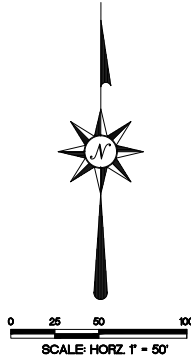
12.384 Acres  
MONTGOMERY ENERGY  
RESOURCES, INC., et al to  
William T. Barnier  
M.C.C.F. No.  
2009-026051, M.C.D.R.  
03/31/09

ADD ADDITIONAL  
HYDROMULCH IN  
DITCH FOR ANY  
DISTURBED AREAS

PROP 10' DRAINAGE  
EASEMENT

BLOCK 1, THE HILLS OF TOWN  
CREEK SECTION 2  
CABINET 2, SHEETS 4342-4343

BLOCK 1, THE HILLS OF TOWN  
CREEK SECTION 2  
CABINET 2, SHEETS 4342-4343



**LEGAL DESCRIPTION**  
12.38 Acres of land being part of the remainder of that certain 79.9035 Acre tract of land conveyed from MONTGOMERY INDEPENDENT SCHOOL DISTRICT to MONTGOMERY ENERGY RESOURCES, INC., et al by a deed dated July 18, 2001 and recorded under Clerk's File No. 2001-069611, of the Deed Records of Montgomery County, Texas (M.C.D.R.), same being the 0.954 Acre part of that certain 15.088 Acre tract of land conveyed from Callie Louise Cleveland and Montye Gene Sallick to Christian C. Chestnut, et al by a deed dated November 28, 1994 and recorded under Clerk's File No. 9466409, M.C.D.R., and being the 2.755 Acre part of that certain 15.088 Acre tract of land conveyed from Duane T. Corley, Trustee to Christian C. Chestnut, et al by a deed dated August 19, 1994 and recorded under Clerk's File No. 9447289, M.C.D.R., lying in the BENJAMIN RIGBY LEAGUE, Abstract 31, near Montgomery, Montgomery County, Texas.

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**FLOODPLAIN NOTE:**  
ACCORDING TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY'S FLOOD INSURANCE RATE MAP NO. 48338C0200G EFFECTIVE DATE OF AUGUST 18, 2014, AND THE MAP INDICATES THIS TRACT TO BE IN UNSHADDED ZONE "X", DETERMINED TO BE OUTSIDE THE 100 YEAR FLOOD PLAN

**LEGEND**

	100	EXISTING MAJOR CONTOUR LINE
	100	EXISTING MINOR CONTOUR LINE
	100	PROPOSED MAJOR CONTOUR LINE
	100	PROPOSED MINOR CONTOUR LINE
		PROPERTY LINE
		EXISTING SANITARY SEWER
		EXISTING WATERLINE
		EXISTING STORM SEWER
		EXISTING EASEMENT
		EXISTING BUILDING LINE
		EXISTING POWERLINE
		EXISTING DITCH
		EXISTING HIGH BANK
		EXISTING TOE OF BANK
		EXISTING FENCE
		PROPOSED STORM SEWER
		PROPOSED STORM SWALE
		PROPOSED SANITARY SEWER
		PROPOSED WATERLINE
		PROPOSED PAVEMENT
		PROPOSED HIGH BANK
		PROPOSED EASEMENT
		PROPOSED STREET LIGHTS
		PROPOSED MAILBOX CLUSTER
		PROPOSED 51,568 SF 6" CONC PAVEMENT
		PROPOSED 14,935 SF 4" CONC SIDEWALK
		HYDRO SEED (8.59 ACRES)
		DRILL SEED (0.76 ACRES)

**LS SQUARED ENGINEERING**  
MUNICIPAL COMMERCIAL RESIDENTIAL

WWW.LSQUAREDENGINEERING.COM  
PRO REGISTRATION NUMBER 11335

23123 EVA STREET #200 8505 TECHNOLOGY FOREST PL #202  
MONTGOMERY, TEXAS 77356 THE WOODLANDS, TEXAS 77381  
OFFICE: 281-445-0400 OFFICE: 281-445-0400

**CLIENT INFORMATION**  
STYLICRAFT BUILDINGS, INC.  
4090 STATE HWY 6 SOUTH  
COLLEGE STATION, TX 77845

**PROJECT ADDRESS**  
EMMA'S WAY  
MONTGOMERY TEXAS

HILLS OF TOWN CREEK  
SECTION 3  
PERMANENT SWPPP

**DRAWING ISSUE**

#	DATE	BY	* COMMENT
1	10/06/17	ELL	PERMIT ISSUE

**DRAWING INFORMATION**

PROJECT	10631	TDLR	**
DRAWN	CBJ	CHECKED	ELL
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1" = 50' (24x36)			
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CITY OF MONTGOMERY, CITY ENGINEER  
SIGNATURE VALID FOR ONE (1) YEAR

DATE 10/06/2017

\*PLANS NOT RELEASED FOR CONSTRUCTION UNLESS INDICATED ABOVE

REFERENCE SPECIFICATIONS:  
APPLICABLE ENTITY DETAILS & SPECIFICATIONS SHALL APPLY. WHEN NO SUCH INFORMATION EXISTS, CONTRACTOR SHALL THEN REFERENCE CITY OF MONTGOMERY DETAILS AND SPECIFICATIONS.

**CITY OF MONTGOMERY**

**GENERAL CONSTRUCTION NOTES:**

- CONTRACTOR SHALL CONTACT CITY OF MONTGOMERY CITY ENGINEERS ED SHACKELFORD OR CHRIS ROZNOVSKY AT (281) 363-4039 A MINIMUM OF 48 HOURS PRIOR TO COMMENCING CONSTRUCTION.
- CONTRACTOR SHALL CONTACT CITY OF MONTGOMERY PUBLIC WORKS FOREMAN MIKE MUCKLERORY AT (936) 597-6434 A MINIMUM OF 48 HOURS PRIOR TO COMMENCING CONSTRUCTION TO SET UP AN INSPECTOR TO VERIFY CITY'S FACILITIES.
- CONTRACTOR SHALL CONTACT CITY OF MONTGOMERY UTILITY OPERATOR, MICHAEL WILLIAMS OF GULF UTILITY SERVICE AT (346) 300-5282 A MINIMUM OF 48 HOURS PRIOR TO COMMENCING CONSTRUCTION TO SET UP AN INSPECTOR TO VERIFY CITY'S FACILITIES.
- THE CITY'S UTILITY OPERATOR AND PUBLIC WORKS FOREMAN SHALL BE NOTIFIED 24 HOURS IN ADVANCE TO WITNESS AND INSPECT ANY SANITARY SEWER LINE CONNECTION. NO SANITARY SEWER LINES SHALL BE BACKFILLED BEFORE THE CITY'S UTILITY OPERATOR OR PUBLIC WORKS FOREMAN HAS INSPECTED THE CONNECTION.
- CONTRACTOR SHALL CONTACT THE CITY'S UTILITY OPERATOR OR PUBLIC WORKS FOREMAN TO OPERATE ALL VALVES. AT NO TIME IS THE CONTRACTOR OR CONTRACTOR'S REPRESENTATIVE TO OPERATE ANY PART OF THE CITY OF MONTGOMERY WATER SYSTEM.
- THE OWNER OR CONTRACTOR SHALL INSTALL AND TEST APPROPRIATE BACKFLOW PREVENTION, PER CITY OF MONTGOMERY RULES & REGULATIONS.

**SANITARY SEWER CONSTRUCTION NOTES:**

- SANITARY SEWERS SHALL BE CONSTRUCTED IN COMPLIANCE WITH THE LATEST CITY SPECIFICATIONS FOR SEWER CONSTRUCTION, AND TESTED AS SPECIFIED IN THE CITY TEST PROCEDURE FOR EITHER LIQUID OR AIR, INCLUDING ALL AMENDMENTS AND REVISIONS THEREOF. BACKFILL AND BEDDING FOR SANITARY SEWERS MUST MEET ALL MINIMUM ASPECTS OF ASTM D-2321 AND MUST BE PLACED IN ACCORDANCE WITH THE APPLICABLE ENTITY'S SPECIFICATIONS.
- ALL SANITARY SEWER MANHOLES SHALL BE STANDARD THE APPLICABLE ENTITY PRE-CAST USING RAM-NECK OR CAST IN PLACE CONCRETE IN ACCORDANCE WITH ASTM C-478. NO BRICK MANHOLES ALLOWED. FOR PVC PIPE, USE MANHOLE WATER STOP URGENT AND CLAMP ASSEMBLY AT MANHOLE CONNECTIONS. SANITARY SEWER MANHOLE RIMS SHALL BE 3 INCHES ABOVE NATURAL GROUND. BACKFILL SHALL BE ADDED AND SLOPED AWAY FROM THE MANHOLE RIM FOR DRAINAGE PURPOSES.
- MANHOLE CONCRETE BOTTOM FOUNDATION SHALL BE 12" REINFORCED WITH #5 BARS AT 12" ON CENTERS, EACH WAY, WITH A MINIMUM OF 6" EXTRA SLAB LENGTH AROUND THE MANHOLE. IF POURED IN PLACE, APPROVED CHEMICALS SHALL BE USED FOR PATCHING AROUND MANHOLE JOINTS. MORTAR CEMENT WILL NOT BE ACCEPTED.
- SANITARY SEWER PIPE SHALL BE PVC SDR 26 OR PVC SDR 35 (WITH APPROVAL), IN ACCORDANCE WITH ASTM SPECIFICATIONS D-3034, FOR 4" THROUGH 15" AND ASTM F-875 FOR 18" THROUGH 27". MINIMUM SIZE SANITARY SEWER MAIN IS 6". SDR 35 MAY BE USED WHEN DEPTH IS MORE THAN 3 FEET AND LESS THAN 8 FEET.
- SEWER LINES SHALL BE LOCATED ON THE OPPOSITE SIDE OF THE STREET FROM WHERE WATER IS LOCATED. SEWER LINE AND WATER LINE SEPARATION SHALL BE IN ACCORDANCE WITH TEXAS NATURAL RESOURCE CONSERVATION COMMISSION RULES, CHAPTER 317.13 APPENDIX E.
- NO SEWER PIPE SHALL BE LAD ON AN UNSTABLE FOUNDATION. SELECTED MATERIAL SHALL BE USED AND/OR WET SAND CONSTRUCTION DETAILS, WHICHEVER IS THE CHOICE OF THE ENGINEER. NO PIPE SHALL BE COVERED WITHOUT APPROVAL OF THE ENGINEER OR HIS REPRESENTATIVE. SANITARY SEWERS CONSTRUCTED IN WET SAND SHALL HAVE A SPECIAL PROCEDURE AND SHALL BE CONSTRUCTED AS PER THE APPLICABLE ENTITY STANDARDS.
- WHEN THE NATURAL GROUND LEVEL AROUND MANHOLE LIES BELOW THE 100 YEAR FLOODPLAIN ELEVATION, THE MANHOLE SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE SEALED AND VENTED MANHOLE DETAIL.
- A DEFLECTION TEST SHALL BE REQUIRED AFTER THE BACKFILL HAS BEEN IN PLACE A MINIMUM OF 30 DAYS. THIS TEST SHALL BE DONE BY PULLING A HAND LINE WITH AN ATTACHED MANHOLE FROM MAN-HOLE TO MANHOLE. THE MANHOLE SHALL HAVE AN OUTSIDE DIAMETER THAT IS AT LEAST 80% OF THE ORIGINAL INSIDE DIAMETER OF THE PIPE. MANHOLES TO BE MANUFACTURED WITH A MINIMUM OF SEVEN (7) RUNNERS, WITH EACH RUNNER BEING A MINIMUM OF 5 INCHES LONG. ANY PIPE NOT MEETING EST REQUIREMENTS TO BE REMOVED AND REPLACED AT THE CONTRACTOR'S EXPENSE. THE TEST SHALL BE PERFORMED WITHOUT MECHANICAL PULLING DEVICES.
- INFILTRATION/EXFILTRATION NOT TO EXCEED 200 GALLONS PER INCH DIAMETER PER MILE OF PIPE FOR 24 HOURS UNDER A MINIMUM OF 2 FEET OF HEAD, OR AN AIR TEST SHALL BE REQUIRED IN ACCORDANCE WITH ASTM C-828.
- WHERE A SEWER LINE HAS LESS THAN (2) FEET OF COVER, PROVIDE CEMENT STABILIZED SAND BACKFILL MATERIAL.
- CONTRACTOR SHALL KEEP RECORD OF LOCATION OF ALL STACKS, STUBS, SEWER LEADS, ETC. THE AS-BUILT MYLAR DRAWINGS MUST SHOW THE EXACT LOCATION.
- IF SANITARY SERVICE LEADS ARE INSTALLED DURING CONSTRUCTION OF MAIN LINE, ALL LEADS TO HAVE A MINIMUM SLOPE OF 0.70% OR GREATER. ALL PVC LEADS TO BE THE SAME MATERIAL AS MAIN LINE. ALL DOUBLE SERVICE LEADS TO HAVE WYE LOCATED ON THE END OF THE LEAD. ALL SINGLE SERVICE LEADS TO BE 4 INCH, AND ALL DOUBLE SERVICE LEADS TO BE 6 INCH.
- THE INSTALLATION OF ALL SANITARY SEWER LINES SHALL EXTEND ALONG THE ENTIRE LENGTH OF THE PROPERTY TO BE SERVED. SANITARY SEWER LINES THAT DEAD END SHALL EXTEND TO THE PROJECT LIMITS FOR FUTURE EXTENSIONS, WITH DEPTHS BASED ON ENTIRE SERVICE AREA.

**PAVING NOTES:**

- IF PROPOSED SEMI-RIGID BASE WITH 2 INCH TYPE "D" HOT MIX ASPHALTIC CONCRETE SURFACING, FOR URBAN ESTATES ONLY, SEMI-RIGID BASE MAY BE 7 INCH CEMENT STABILIZED SHELL, 8 INCH CRUSHED LESTONE, OR 6 INCH HOT MIX ASPHALTIC CONCRETE.
- EXPOSE 15 INCHES OF REINFORCING STEEL AT ALL PROPOSED SAWED JOINTS. IF NO REINFORCING STEEL EXISTS, USE HORIZONTAL DOWELS PER NOTE #4.
- REQUIRE A ONE (1) INCH REDWOOD EXPANSION BOARD OR PRE-MOLDED NON-EXTRUDING JOINT BETWEEN SIDEWALK AND BACK OF CURB.
- HORIZONTAL DOWELS SHALL BE NO. 6 BARS, 24 INCHES LONG, DRILLED AND EMBEDDED 8 INCHES INTO THE CENTER OF THE EXISTING SLAB WITH "PO ROC" OR EQUAL. DOWELS SHALL BE 24 INCHES CENTER TO CENTER UNLESS OTHERWISE SPECIFIED.
- WHEN PROPOSED PAVEMENT ENDS AT A CONSTRUCTION JOINT LEAVE 15 INCHES OF REINFORCING STEEL EXPOSED BEFORE PAVEMENT, COAT WITH ASPHALT, AND WRAP WITH BURFLAP FOR FUTURE PAVEMENT TIE-IN. AT EXPANSION JOINTS, EXTEND DOWELS 5 INCHES; COAT AND WRAP SAME AS CONSTRUCTION JOINTS.
- WHEREVER A SIDEWALK IS REQUIRED BY CITY ORDINANCE, PROVIDE WHEELCHAIR RAMP AND/OR SIDEWALKS IN ACCORDANCE WITH THE "TEXAS DEPARTMENT OF TRANSPORTATION STANDARD WHEELCHAIR RAMP AND SIDEWALK DETAILS".
- ADJUST EXISTING MANHOLE FRAMES AND COVERS TO FIT NEW GRADE.
- ADJUST EXISTING WATER VALVE BOXES TO NEW PAVING GRADE. REPLACE ALL MISSING OR DAMAGED VALVE BOXES AND COVERS.
- PLACE WHITE OR YELLOW PLASTIC MARKER OR PAINT AS SHOWN BY THE UNIFORM TRAFFIC MANUAL FOR PAVEMENT MARKINGS.
- PROVIDE A CONCRETE PAVING HEADER AT THE END OF THE PAVEMENT.
- T. C. INDICATES TOP OF CURB ELEVATION AND T. P. INDICATES TOP OF PAVEMENT ELEVATION.
- CURB RADI AT STREET INTERSECTIONS TO BE 24.50 FEET TO BACK OF CURB WITH A MINIMUM OF ONE (1) PERCENT GRADE UNLESS OTHERWISE NOTED.
- GUIDELINES SET FORTH IN THE "TEXAS MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES" WILL BE OBSERVED.
- TRANSVERSE EXPANSION JOINTS SHALL BE INSTALLED AT ALL RADIUS RETURNS AND AT A MAXIMUM SPACING OF 60 FOOT INTERVALS.
- CONTRACTOR WILL USE CONTINUOUS LONGITUDINAL REINFORCING BARS IN CURBS AS SHOWN ON CITY OF CONROE PAVING DETAIL DRAWING NUMBER P12 & P13.
- CYLINDER COMPRESSION TEST OR BEAM FLEXURAL TEST SHALL BE REQUIRED. TWO SAMPLES SHALL BE TAKEN FOR EACH 100 CUBIC YARDS OF CONCRETE POURED. FOR SMALLER QUANTITIES, TWO SAMPLES SHALL BE TAKEN REGARDLESS OF THE AMOUNT OF CONCRETE POURED EACH DAY. CONCRETE SHALL HAVE 5 SACKS CEMENT PER CUBIC YARD AND A MINIMUM COMPRESSIVE STRENGTH OF 3,000 PSI IN 28 DAYS OR A MINIMUM FLEXURAL STRENGTH OF 600 PSI IN 28 DAYS. NO TRAFFIC SHALL BE ALLOWED ON CONCRETE FOR 28 DAYS. IF EXTRA TESTS ARE MADE 75% OF THE 28 DAY STRENGTH IS ACHIEVED THE CITY ENGINEER MAY ALLOW TRAFFIC ON THE PAVEMENT IF IT DEEMS NECESSARY.
- PRIOR TO PLAN APPROVAL, A CERTIFIED LAB SHALL DETERMINE THE PERCENTAGE OF CEMENT CONTENT FOR SUBGRADE STABILIZATION IN SANDY SOILS WITH P.I. LESS THAN 10 TO OBTAIN A COMPRESSIVE STRENGTH OF 400 PSI IN 28 DAYS. THE LAB SHALL ALSO DETERMINE THE PERCENTAGE OF LIME CONTENT FOR SUBGRADE STABILIZATION IN CLAY SOILS WITH A P.I. GREATER THAN 10. ALL STREETS SHALL BE TESTED EVERY 200 FEET AND SUBGRADE SHALL BE STABILIZED UNLESS THE LAB CERTIFIES THE P.I. TO BE BETWEEN 10 AND 20 AND THAT STABILIZATION IS NOT NEEDED.
- A CONCRETE MIX DESIGN BY THE CERTIFIED LAB SHALL BE SUBMITTED TO AND APPROVED BY THE CITY ENGINEER BEFORE ANY CONCRETE IS POURED.
- A MINIMUM OF TWO (2) COMPACTION TESTS SHALL BE PERFORMED A MAXIMUM DISTANCE OF 500 FEET, AND FOR EACH 2"-6" MAXIMUM THICK LAYERS OF FILL. IN AREAS WHERE NO FILL IS REQUIRED, TWO (2) SAMPLES SHALL BE TAKEN AT A MAXIMUM DISTANCE OF 500 FEET. ADDITIONAL TESTING SHALL BE PERFORMED IF SEEN NECESSARY BY THE ENGINEER. NO ADDITIONAL LAYERS OF FILL SHALL BE MADE WITHOUT HAVING THE LAB'S WRITTEN APPROVAL OF COMPLETED LAYERS. PROOF ROLLING SHALL BE REQUIRED BY THE INSPECTOR ON EACH LAYER PLACED AND ANY "PUMPING" AREAS SHALL BE REMOVED IMMEDIATELY AND REPLACED OR STABILIZED AND RE-COMPACTED TO A PASSING DENSITY.
- CONSTRUCTION OF ITEMS THAT ARE NOT SPECIFICALLY ADDRESSED TO BE IN ACCORDANCE WITH THE TEXAS HIGHWAY DEPARTMENT STANDARD SPECIFICATIONS (LATEST REVISION).
- RIGHT-OF-WAY SHALL BE SLOPED FROM THE PROPERTY TO THE TOP OF CURB AND HYDROMALCHED OR SODDED BEFORE FINAL ACCEPTANCE BY THE CITY TO CONTROL EROSION INTO THE STREET AND STORM SEWER.
- MEMBRANE CURING TYPE 2, WHITE PIGMENTED, SHALL BE USED FOR CURING ALL CONCRETE SURFACES IMMEDIATELY AFTER FINISHING OF SURFACES AND SHALL BE IN ACCORDANCE WITH THE TEXAS HIGHWAY DEPARTMENT STANDARD SPECIFICATIONS ITEM #006.
- ALL FIRST STAGE INLET CONSTRUCTION SHALL BE PROTECTED WITH 3 INCH THICK BOARDS AT ALL TIMES.
- ALL SUBGRADE AND EMBANKMENT AREAS SHALL BE STRIPPED OF ALL ORGANIC AND UNSUITABLE MATERIAL BEFORE STABILIZATION OR FILLING IS BEGUN. MATERIAL USED FOR FILL SHALL BE CERTIFIED BY A LAB TO HAVE A PLASTICITY INDEX BETWEEN 10 AND 20.
- FORMS SHALL BE SET TO THE PROPER GRADE AND PROPERLY SUPPORTED SO THAT NO DISPLACEMENT OCCURS WITH THE PAVING ACTIVITIES. ALL CONCRETE SHALL BE VIBRATED BY MECHANICAL MEANS TO INSURE PROPER COMPACTION AND NO HONEY COMBS.
- CONCRETE SHALL NOT BE PLACED WHEN THE TEMPERATURE IS BELOW 40° F. AND FALLING, BUT MAY BE PLACED WHEN TEMPERATURE IS ABOVE 35° F. AND RISING. THE TEMPERATURE SHALL BE TAKEN IN THE SHADOW AND AWAY FROM THE SURFACE.
- THE CONTRACTOR SHALL ERECT AND MAINTAIN BARRICADES TO ADEQUATELY PROTECT THE PAVEMENT. THE CONTRACTOR SHALL HAVE PERSONNEL ON SITE UNTIL THE PAVEMENT HAS REACHED SUFFICIENT STRENGTH AS NOT TO BE DAMAGED BY ANIMALS OR FOOT TRAFFIC.
- JOINT SEALING MATERIAL SHALL BE A HOT POURED RUBBER TYPE AND SHALL MEET THE REQUIREMENTS IN ACCORDANCE WITH TEST METHOD TEX-523-C, OR AN APPROVED EQUAL. TAR WILL NOT BE ALLOWED.
- JOINTS SHALL BE CLEANED OF ALL SCALE, DIRT, DUST, CURING COMPOUND, AND CONCRETE TO THE WIDTH AND DEPTH OF THE JOINT AND SHALL BE DRY BEFORE SEALING IS PERFORMED.
- REINFORCING STEEL SHALL BE DEFORMED BARS CONFORMING TO ASTM 615 GRADE 60 (GRADE 40 ONLY FOR BARS REQUIRING BENDING). REINFORCING STEEL SHALL BE SUPPORTED ON CHAIRS STRONG ENOUGH TO HOLD IT IN PLACE AND BE TIED.
- CONCRETE FOR PAVEMENT SHALL MEET TEXAS DEPARTMENT OF HIGHWAY STANDARD SPECIFICATIONS AND SHALL BE A MINIMUM OF 5 SACK, 3,000 PSI UNLESS STATED SPECIFICALLY BY THE PLANS OR THE SPECIFICATIONS.
- CONCRETE PAVEMENT SHALL BE CURED TO VERIFY THICKNESS OF CONCRETE AT INTERVALS OF 1,000 LINEAR FEET PER TRAFFIC LANE, IF REQUIRED BY THE CITY ENGINEER.

**STORM SEWER NOTES:**

- STORM SEWER AND LEADS SHALL BE REINFORCED CONCRETE PIPE, ASTM C-76, CLASS III, WITH O-RING RUBBER GASKET JOINTS, AND SHALL BE INSTALLED, BEDDED AND BACKFILLED IN ACCORDANCE WITH THE GOVERNING ENTITY'S STANDARDS AND SPECIFICATIONS  
NOTE: HOPE PIPE MAY BE USED PROVIDED THAT IT IS BACKFILLED WITH CEMENT STABILIZED SAND (1/2 SACK CEMENT/TON), OR OTHER BACKFILL MATERIALS THAT HAVE BEEN APPROVED BY THE GOVERNING ENTITY. SEE NOTES BELOW.
- ALL PROPOSED PIPE STUB OUTS FROM MANHOLES OR INLETS ARE TO BE PLUGGED WITH 8 INCH BRICK WALLS UNLESS OTHERWISE NOTED.  
ALL BOX CULVERTS INSTALLED SHALL BE PLACED ON A MINIMUM OF 8 INCHES OF CEMENT STABILIZED SAND (CEMENT STABILIZED SAND SHALL BE 1/2 SACK CEMENT PER TON).  
FOR INSTALLATION OF PRE-CAST CONCRETE BOX CULVERTS IN POOR SOIL CONDITIONS, A 7 INCH REINFORCED CONCRETE SLAB SHALL BE INSTALLED.  
FOR INSTALLATION OF MONOLITHIC REINFORCED CONCRETE BOX CULVERTS IN POOR SOIL CONDITIONS, A 4 INCH THICK CLASS "C" CONCRETE SEAL SLAB SHALL BE INSTALLED, PRIOR TO CONSTRUCTION OF BOX CULVERTS.  
STORM SEWER MANHOLES SHALL BE STANDARD PRE-CAST, UNLESS OTHERWISE NOTED.
- ALL INLETS TO BE TO THE DETAIL SPECIFICATIONS SHOWN IN THE PLANS OR APPROVED EQUAL OR UNLESS OTHERWISE STATED ON PLANS. INLETS TO BE STANDARD DEPTH UNLESS OTHERWISE NOTED.
- ALL STORM SEWER LEADS SHALL BE 18 INCH MINIMUM UNLESS OTHERWISE INDICATED. GRADE DROP ON LEADS BETWEEN INLETS TO BE A MINIMUM OF 0.20 FOOT. GRADE DROP BETWEEN INLET AND MANHOLES TO BE 0.20 FOOT UNLESS OTHERWISE SHOWN. WHEN MANHOLE FRAME AND COVER IS REQUIRED, USE EAST JORDAN 24" FRAME AND COVER (OR EQUAL).
- FOR ADJUSTMENT OF MANHOLE LIDS USE STANDARD CONCRETE RINGS.
- CONCRETE USED FOR ALL POURED-IN-PLACE MANHOLES, INLETS, WINGWALLS, HEADWALLS AND OTHER APPURTENANCES TO BE CLASS "A" CONCRETE WITH 3,000 P.S.I. STRENGTH AT 28 DAYS.
- ALL EXPOSED CORNERS TO BE CHAMFERED 3/4".
- NOTE: OTHER BACKFILL MATERIALS MAY BE USED, BASED ON THE GEOTECHNICAL REPORT, AS PER HOPE SPECIFICATIONS, SECTION 6.1. BACKFILL MUST BE USED WITH APPROPRIATE COMPACTION.
- NOTE: SEE SPECIFICATIONS FOR THE USE OF HIGH DENSITY POLYETHYLENE PIPE FOR STORM DRAINS. SPECIFIC TECHNICAL INFORMATION MAY BE FOUND IN THE DESIGN MANUAL AND IN THE STREETS AND DRAINAGE SPECIFICATIONS.

**WATER CONSTRUCTION NOTES:**

- CONTRACTOR SHALL PROVIDE ADEQUATE THRUST BLOCKING TO WITHSTAND TEST PRESSURE AS SPECIFIED IN THE APPLICABLE ENTITY STANDARD DRAWINGS AND REQUIREMENTS FOR WATER MAIN CONSTRUCTION AND MATERIALS.
- PRIOR TO INSTALLATION OF WATER METER, WATER METER LEAD OR UNMETERED FIRE SPRINKLER LINE, THE CONTRACTOR SHALL CONTACT THE PERMIT DIVISION.
- PRIOR TO WATER MAIN CONSTRUCTION, THE CONTRACTOR SHALL CONTACT THE CITY ENGINEER AND COMPLY WITH ALL REQUIREMENTS NECESSARY FOR THE ISSUANCE OF A WORK ORDER FOR THE WATER MAIN CONSTRUCTION.
- SEPARATION DISTANCES FOR ALL WATER MAIN AND SANITARY SEWER MAIN CONSTRUCTION SHALL BE GOVERNED BY THE "TEXAS NATURAL RESOURCES CONSERVATION COMMISSION RULES AND REGULATIONS FOR DESIGN CRITERIA FOR SEWERAGE SYSTEMS", SECTION 317.20, LATEST PRINTING. REFER TO THE APPLICABLE ENTITY DESIGN MANUAL WATER MAIN DESIGN REQUIREMENTS.
- TWELVE-INCH (12") AND SMALLER MAINS SHALL HAVE A MINIMUM COVER OF FOUR FEET (4') FROM THE TOP OF THE CURB OR FIVE FEET (5') FROM THE MEAN ELEVATION OF THE BOTTOM OF THE NEARBY DITCH AND NEARBY RIGHT-OF-WAY ELEVATION FOR OPEN DITCH SECTIONS.
- MAINS LARGER THAN TWELVE-INCHES (12") SHALL HAVE A MINIMUM COVER OF FIVE FEET (5') FROM THE TOP OF THE CURB OR SIX FEET (6') FROM THE MEAN ELEVATION FOR OPEN DITCH SECTIONS.
- ALL WATER MAINS SHALL BE HYDROSTATICALLY TESTED BEFORE BACTERIOLOGICAL TESTING IN ACCORDANCE WITH ANWA STANDARD C-401.
- ALL WATER PIPING SHALL BE DISINFECTED AND BACTERIOLOGICALLY TESTED PRIOR TO USE IN ACCORDANCE WITH ANWA STANDARD C-401.
- ALL WATER MAINS 4" THROUGH 12" SHALL BE C-900 (SDR-18). ALL WATER MAINS 14" THROUGH 36" SHALL BE C-905 (SDR-18).
- PRIOR TO BACKFILLING OF ALL UNDERGROUND WATER LINES, INSTALL A CONTINUOUS #14 COPPER TRACER WIRE, LOCATED DIRECTLY OVER BURIED LINES AND ACCESSIBLE AT EACH VALVE STACK.
- THE INSTALLATION OF ALL WATER LINES SHALL EXTEND ALONG THE ENTIRE LENGTH OF THE PROPERTY TO BE SERVED. WATER LINES THAT DEAD END SHALL EXTEND TO THE PROJECT LIMITS FOR FUTURE EXTENSIONS.
- GATE VALVES SHALL BE LEFT OPENING AND ANWA APPROVED.

**STORM WATER QUALITY NOTES:**

- IF THE PROJECT DISTURBS 10 ACRES, COVERAGE IS REQUIRED UNDER THE TPDES GENERAL PERMIT TXR150000 FOR STORM WATER DISCHARGES ASSOCIATED WITH CONSTRUCTION ACTIVITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR IMPLEMENTATION, INSPECTION, AND MAINTENANCE OF THE STORM WATER POLLUTION PREVENTION PLAN (SWPPP) IN ACCORDANCE WITH FEDERAL, STATE AND LOCAL REGULATIONS. THE COSTS TO IMPLEMENT, INSPECT, AND MAINTAIN THE SWPPP SHALL BE CONSIDERED INCIDENTAL TO THE SWPPP BID ITEMS.
- IF THE PROJECT DISTURBS GREATER THAN 5 ACRES, A NOTICE OF INTENT (NOI) SHALL BE SUBMITTED TO THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ) AT LEAST 7 DAYS PRIOR TO THE START OF ANY EARTH DISTURBING ACTIVITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL TCEQ COMPLIANCE, PLAN IMPLEMENTATION AND MAINTENANCE DURING CONSTRUCTION. WHEN DIRECTED BY THE ENGINEER, THE CONTRACTOR SHALL PROVIDE A COPY OF THE CONTRACTOR'S NOTICE OF INTENT (NOI) AND PROOF THAT IT HAS BEEN SENT TO THE TCEQ.
- COPIES OF THE CONTRACTOR'S NOI AND CONSTRUCTION SITE NOTICE (CSN) SHALL BE POSTED AT THE SITE BY THE CONTRACTOR. COPIES SHALL ALSO BE SUBMITTED TO THE PROJECT OWNER AND ENGINEER. THE CONTRACTOR SHALL LAMINATE AND POST THE TWO NOIS, TWO CSNS AND ANY SECONDARY OPERATOR CSNS ON THE PROJECT SITE AT A LOCATION WITH EASY ACCESS TO THE PUBLIC FOR CLEAR VIEWING AND AS APPROVED BY THE ENGINEER. THE COST OF LAMINATION AND POSTING OF THE NOIS & CSNS SHALL BE CONSIDERED INCIDENTAL TO THE SWPPP BID ITEMS.
- UPON COMPLETION OF CONSTRUCTION ACTIVITIES AND FINAL STABILIZATION OF THE SITE, AS DEFINED BY THE TPDES GENERAL PERMIT, A NOTICE OF TERMINATION (NOT) IS REQUIRED TO BE SUBMITTED TO THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ). WHEN DIRECTED BY THE ENGINEER, THE CONTRACTOR SHALL PROVIDE A COPY OF THE CONTRACTOR'S NOTICE OF TERMINATION (NOT) AND PROOF THAT IT HAS BEEN SENT TO THE TCEQ.
- A RAIN GAUGE SHALL BE KEPT ON THE PROJECT SITE OR WITHIN THE IMMEDIATE PROJECT VICINITY. RECORDS OF RAINFALL EVENTS SHALL BE KEPT BY THE CONTRACTOR TO ASSIST WITH DETERMINING IF AN SWPPP SITE INSPECTION IS REQUIRED. THE COSTS FOR THE RAIN GAUGE SHALL BE CONSIDERED INCIDENTAL TO THE SWPPP BID ITEMS.
- THE SWPPP, INSPECTION & MAINTENANCE REPORTS, CERTIFICATIONS, RAINFALL RECORDS, MAJOR GRADING DATE RECORDS AND TEMPORARY AND PERMANENT STABILIZATION DATE RECORDS SHALL BE KEPT CURRENT BY THE CONTRACTOR AND IN ACCORDANCE WITH STATE AND LOCAL REGULATIONS. COPIES OF THE ALL SWPPP RECORDS SHALL BE KEPT ON-SITE, IF FEASIBLE, UNTIL THE NOTICE OF TERMINATION HAS BEEN SUBMITTED TO THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY. THE SWPPP RECORDS SHALL BE MADE READILY AVAILABLE TO ENGINEER AND REGULATORY AUTHORITIES UPON AN ON-SITE INSPECTION. THE CONTRACTOR SHALL DELIVER COPIES OF ALL SWPPP RECORDS TO PROJECT OWNER AND ENGINEER AS DIRECTED BY THE ENGINEER.

Fix

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**LSQUARED ENGINEERING**  
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WWW.LSQUAREDENGINEERING.COM  
PRO REGISTRATION NUMBER 11335  
21123 EVA STREET #200 8505 TECHNOLOGY FOREST PL #202  
MONTGOMERY, TEXAS 77356 THE WOODLANDS, TEXAS 77381  
OFFICE: 936-445-0420 OFFICE: 936-447-0420

**CLIENT INFORMATION**  
STLECKRAFT BUILDINGS, INC.  
4090 STATE HWY 6 SOUTH  
COLLEGE STATION, TX 77845  
**PROJECT ADDRESS**  
EMMA'S WAY  
MONTGOMERY TEXAS

HILLS OF TOWN CREEK  
SECTION 3  
CONSTRUCTION NOTES

DRAWING ISSUE			
#	DATE	BY	* COMMENT
1	10/06/17	ELL	PERMIT ISSUE

DRAWING INFORMATION			
PROJECT	10631	TDR	**
DRAWN	CBJ	CHECKED	ELL
SCALE	NONE	SHEET	18

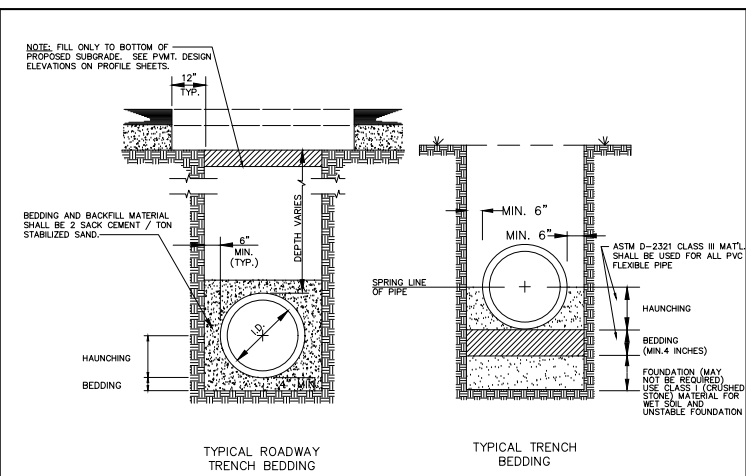
E. LEVI LOVE, JR.  
99340  
LICENSED PROFESSIONAL ENGINEER

CITY OF MONTGOMERY, CITY ENGINEER  
SIGNATURE VALID FOR ONE (1) YEAR

DATE 10/06/2017

\*PLANS NOT RELEASED FOR CONSTRUCTION UNLESS INDICATED ABOVE





**ASTM D 2321**  
Description of embedment materials

**Class I**  
Angular, 1/4" to 1 1/2" graded stone, including a number of fill materials that have regional significance, such as coral, stog, cinders, crushed stone and crushed shells.

**Class II**  
Coarse sands and gravels with maximum particle size of 1 1/2", including variously graded sands and gravels containing small percentages of fines, generally granular and noncohesive, either wet or dry. Soil Types GW, GP, SW, and SP are included in this class.

**Class III**  
Fine sand and clayey gravels including fine sands, sand-clay mixtures, and gravel-clay mixtures. Soil Types GM, GC, SM, and SC are included in this class.

**Class IV**  
Silt, silty clays, and clays, including inorganic clays and silts of medium to high plasticity and liquid limits. Soil Types MH, ML, CH and CL are included in this class.

**Class V**  
This class includes the organic soils OL, OH, and PT as well as silts containing frozen earth, debris, rocks larger than 1 1/2" in diameter, and other foreign materials. These materials are not recommended for bedding, haunching, or initial backfill.

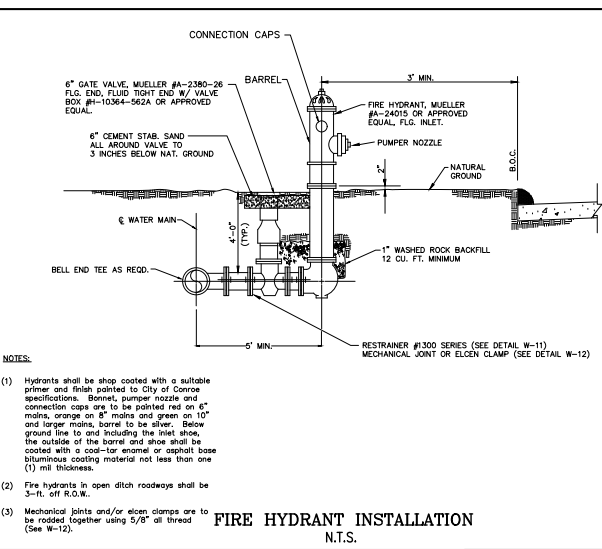
**Foundation**  
A foundation is required when the trench bottom is unstable. Any foundation that will support a rigid pipe without causing loss of grade or flexural breaking will be more than adequate for PVC pipe.

**Bedding**  
The bedding directly underneath the pipe is required only to bring the trench bottom up to grade. It should not be so thick or soft that the pipe will settle and lose grade. The purpose of the bedding is to provide a firm, stable and uniform support of the pipe. A layer of material sufficient to establish line, grade, and support should be placed. Bell holes should be excavated to insure uniform bearing.

**Haunching**  
The haunching area is the most important in terms of limiting the deflection of a flexible pipe. This is the area that should be compacted to the required or specific density.

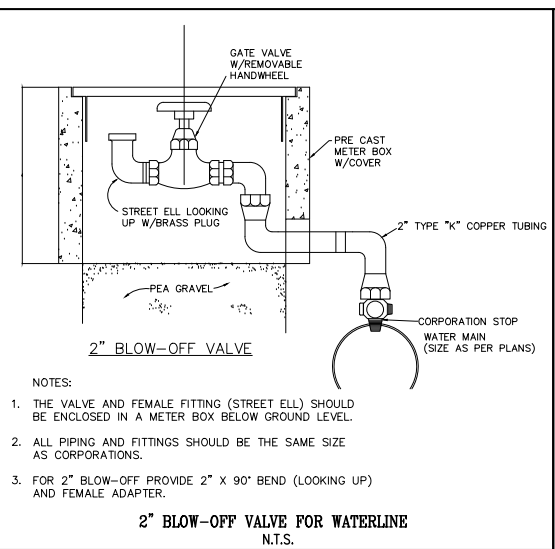
**NOTE: BACKFILL ABOVE THE BEDDING SHALL CONFORM TO "TYPICAL WATERLINE BACKFILL AND TRENCH REPAIR" STANDARD DRAWING W-5.**

**TYPICAL WATERLINE BEDDING AND TRENCH DETAIL**  
N.T.S.



**NOTES:**

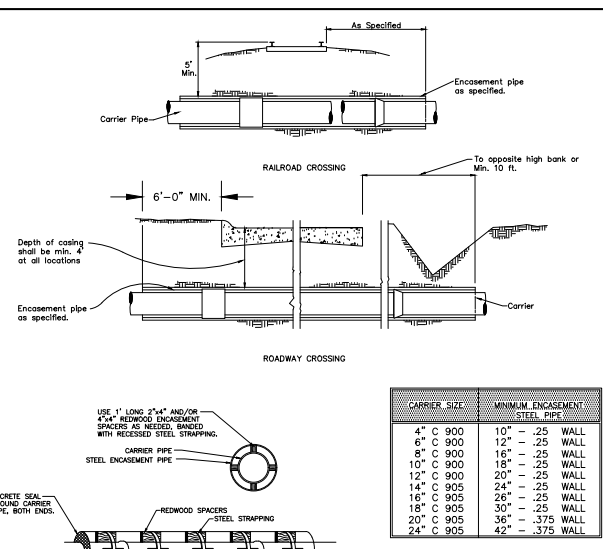
- Hydrants shall be shop coated with a suitable primer and finish painted to City of Corvallis specifications. Barrel, pump nozzle and connection caps are to be painted red on 6" mains, orange on 8" mains and green on 10" and larger mains. Barrel to be silver. Below ground line to and including the inlet shoe, the outside of the barrel and shoe shall be coated with a coal-tar enamel or asphalt base bituminous coating material not less than one (1) mil thickness.
- Fire hydrants in open ditch roadways shall be 3-ft. off R.O.W.
- Mechanical joints and/or siren clamps are to be rodded together using 5/8" all thread (See W-12).



**NOTES:**

- THE VALVE AND FEMALE FITTING (STREET ELL) SHOULD BE ENCLOSED IN A METER BOX BELOW GROUND LEVEL.
- ALL PIPING AND FITTINGS SHOULD BE THE SAME SIZE AS CORPORATIONS.
- FOR 2" BLOW-OFF PROVIDE 2" X 90° BEND (LOOKING UP) AND FEMALE ADAPTER.

**STANDARD BORED CROSSING (OR CASING) FOR WATERLINE**  
N.T.S.

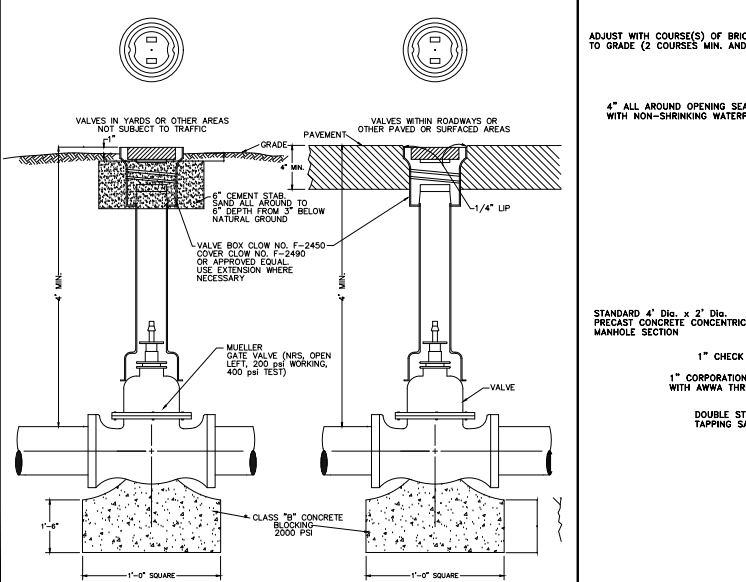


**TABLE:**

CARRIER SIZE	MINIMUM ENCASEMENT
4" C 900	10" - .25 WALL STEEL PIPE
6" C 900	12" - .25 WALL
8" C 900	16" - .25 WALL
10" C 900	18" - .25 WALL
12" C 900	20" - .25 WALL
14" C 905	24" - .25 WALL
16" C 905	26" - .25 WALL
18" C 905	30" - .25 WALL
20" C 905	36" - .375 WALL
24" C 905	42" - .375 WALL

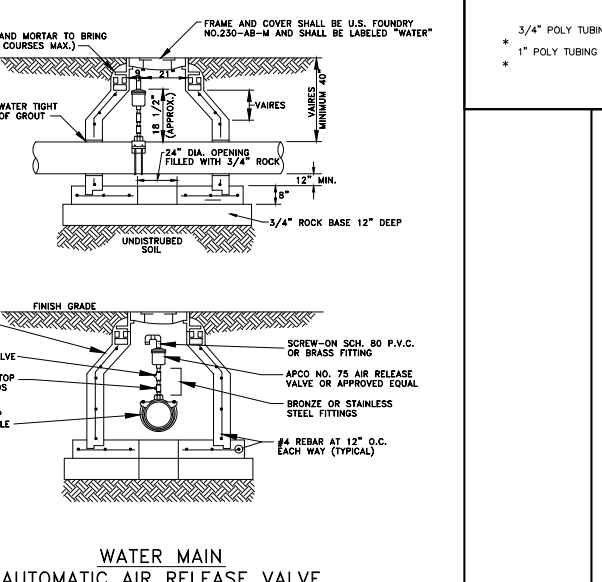
**NOTES:**

- Steel casing shall have totally welded joints.
- Steel casing shall be used in all bores.
- Contractor to obtain permits prior to any construction at these crossings.



**WATER MAIN AUTOMATIC AIR RELEASE VALVE ELEVATION DETAIL**  
N.T.S.

**WATER MAIN AUTOMATIC AIR RELEASE VALVE**  
N.T.S.

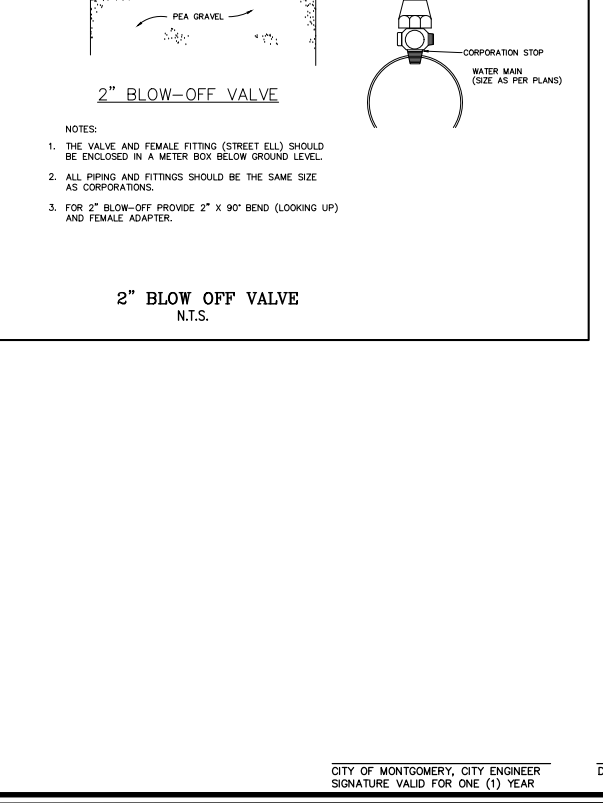
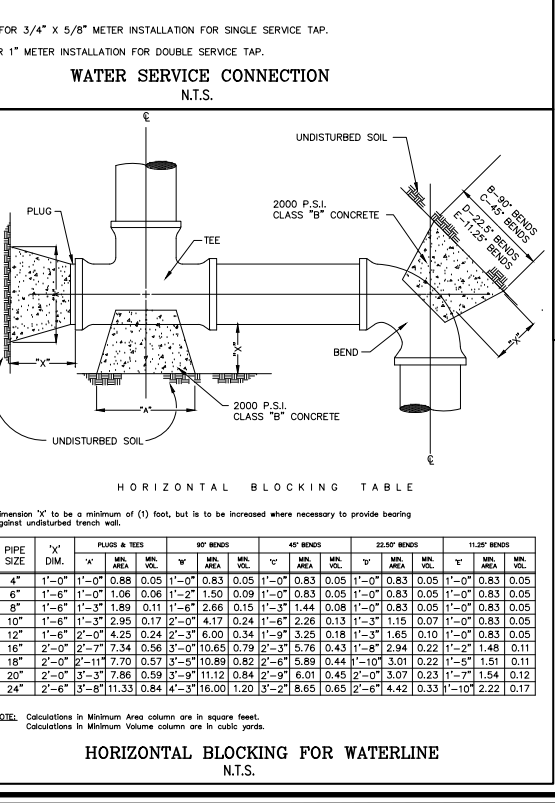


**HORIZONTAL BLOCKING TABLE**

Dimension "X" to be a minimum of (1) foot, but is to be increased where necessary to provide bearing against undisturbed trench wall.

PIPE SIZE	"X" DIM.	PLUGS & TEES		90° BENDS		45° BENDS		22.5° BENDS		11.25° BENDS	
		MIN. AREA	MIN. VOL.	MIN. AREA	MIN. VOL.	MIN. AREA	MIN. VOL.	MIN. AREA	MIN. VOL.	MIN. AREA	MIN. VOL.
4"	1'-0"	0.88	0.05	1'-0"	0.83	0.05	1'-0"	0.83	0.05	1'-0"	0.83
6"	1'-6"	1.06	0.06	1'-2"	1.50	0.09	1'-0"	0.83	0.05	1'-0"	0.83
8"	1'-6"	1.89	0.11	1'-6"	2.66	0.15	1'-3"	1.44	0.08	1'-0"	0.83
10"	1'-6"	3.29	0.17	2'-0"	4.17	0.24	1'-6"	2.26	0.13	1'-3"	1.15
12"	1'-6"	4.25	0.24	2'-3"	6.00	0.34	1'-9"	3.25	0.18	1'-3"	1.65
16"	2'-0"	7.34	0.56	3'-0"	10.65	0.79	2'-3"	5.76	0.43	1'-8"	2.94
18"	2'-0"	11.70	0.57	3'-5"	10.89	0.82	2'-6"	5.89	0.44	1'-10"	3.01
20"	2'-0"	17.86	0.59	3'-9"	11.12	0.84	2'-9"	6.01	0.45	2'-0"	3.07
24"	2'-6"	11.33	0.84	4'-3"	16.00	1.20	3'-2"	8.65	0.65	2'-6"	4.42

**NOTE:** Calculations in Minimum Area column are in square feet. Calculations in Minimum Volume column are in cubic yards.



**NOTES:**

- THE VALVE AND FEMALE FITTING (STREET ELL) SHOULD BE ENCLOSED IN A METER BOX BELOW GROUND LEVEL.
- ALL PIPING AND FITTINGS SHOULD BE THE SAME SIZE AS CORPORATIONS.
- FOR 2" BLOW-OFF PROVIDE 2" X 90° BEND (LOOKING UP) AND FEMALE ADAPTER.

**L SQUARED ENGINEERING**  
MUNICIPAL COMMERCIAL RESIDENTIAL

WWW.LSQUAREDENGINEERING.COM

23123 EVA STREET #200  
MONTGOMERY, TEXAS 77156  
OFFICE: 936-445-9200

8505 TECHNOLOGY FOREST PL #502  
THE WOODLANDS, TEXAS 77381  
OFFICE: 936-447-0800

**CLIENT INFORMATION**  
STEELE CRAFT BUILDINGS, INC.  
4090 STATE HWY 6 SOUTH  
COLLEGE STATION, TX 77845

**PROJECT ADDRESS**  
EMMA'S WAY  
MONTGOMERY TEXAS

**HILLS OF TOWN CREEK**  
**SECTION 3**  
**WATERLINE DETAILS**

**DRAWING ISSUE**

#	DATE	BY	* COMMENT
1	10/06/17	ELL	PERMIT ISSUE

**DRAWING INFORMATION**

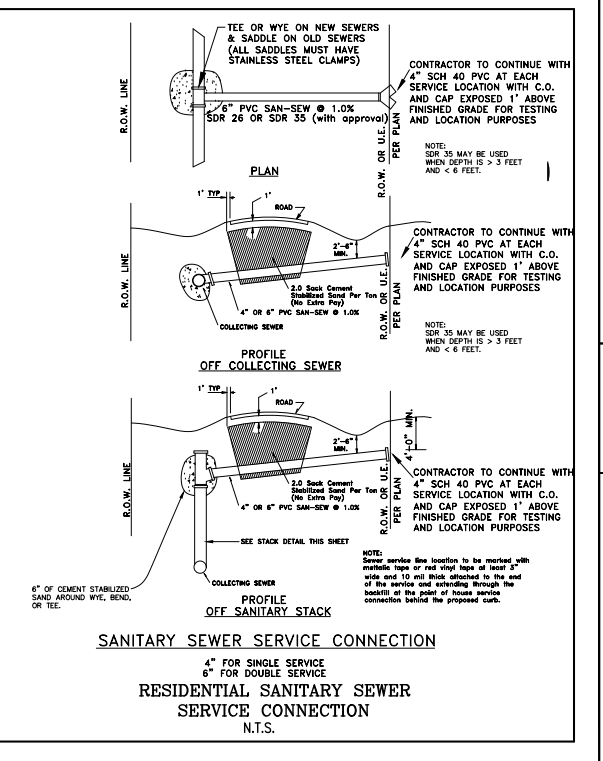
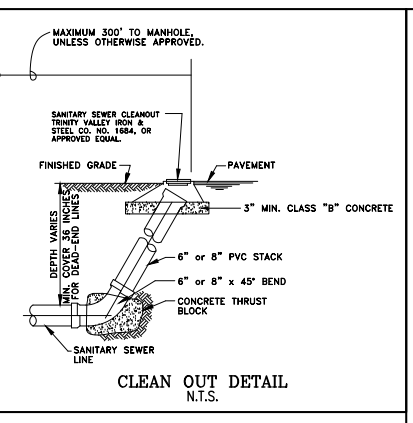
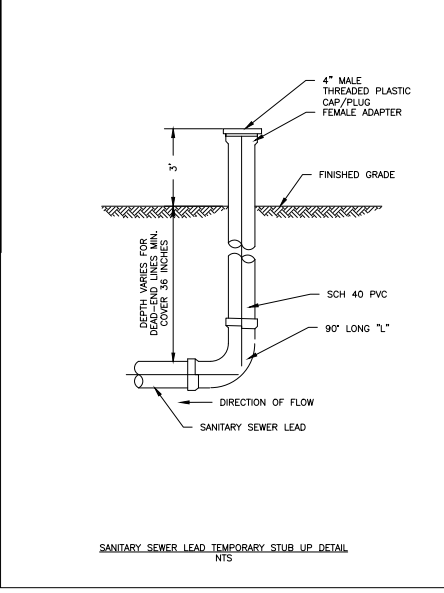
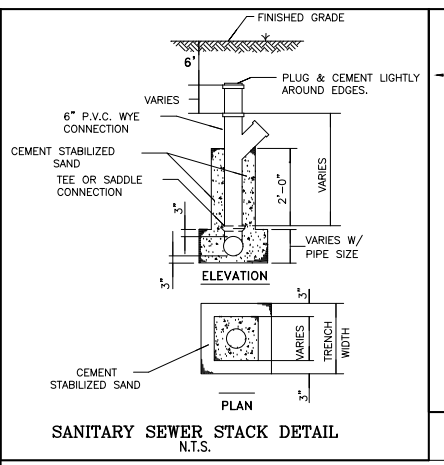
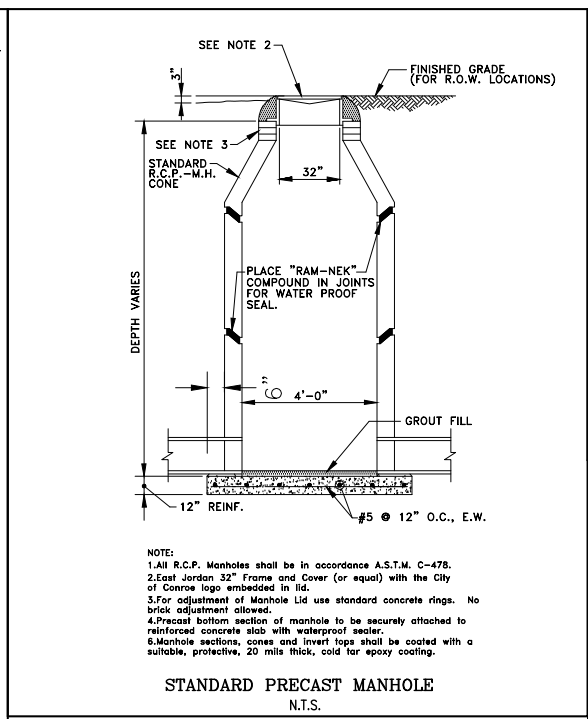
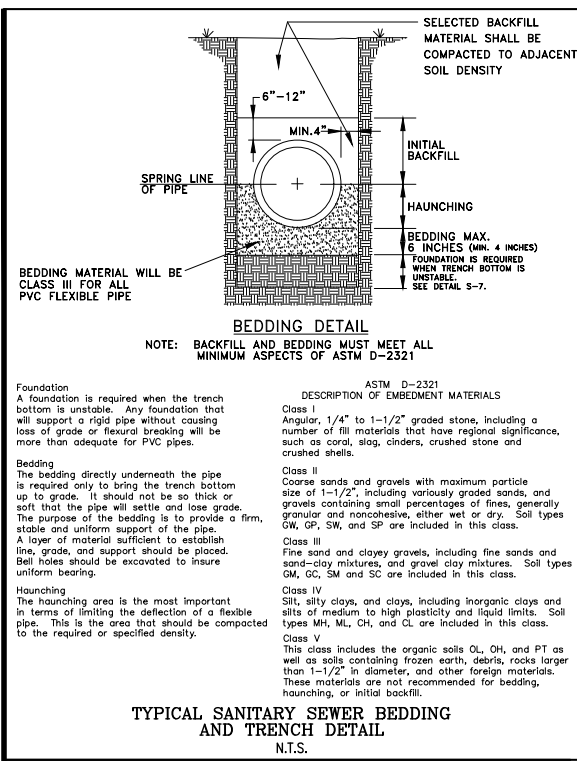
PROJECT	10631	TDLR	**
DRAWN	CBJ	CHECKED	ELL
SCALE	NONE	SHEET	19

**STATE OF TEXAS**  
E. LEVI LOVE, JR.  
99340  
LICENSED PROFESSIONAL ENGINEER

CITY OF MONTGOMERY, CITY ENGINEER  
SIGNATURE VALID FOR ONE (1) YEAR

DATE 10/06/2017





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8505 TECHNOLOGY FOREST PL #202 THE WOODLANDS, TEXAS 77381 OFFICE: 936-447-0802

**CLIENT INFORMATION**  
STILECRAFT BUILDINGS, INC.  
4090 STATE HWY 6 SOUTH COLLEGE STATION, TX 77845

**PROJECT ADDRESS**  
EMMA'S WAY  
MONTGOMERY TEXAS

HILLS OF TOWN CREEK  
SECTION 3  
SANITARY SEWER DETAILS

DRAWING ISSUE

#	DATE	BY	* COMMENT
1	10/06/17	ELL	PERMIT ISSUE

DRAWING INFORMATION

PROJECT	10631	TDLR	**
DRAWN	CBJ	CHECKED	ELL
SCALE	NONE	SHEET	20

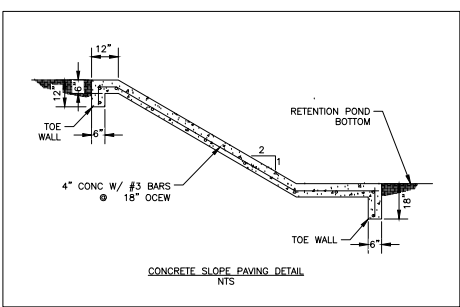
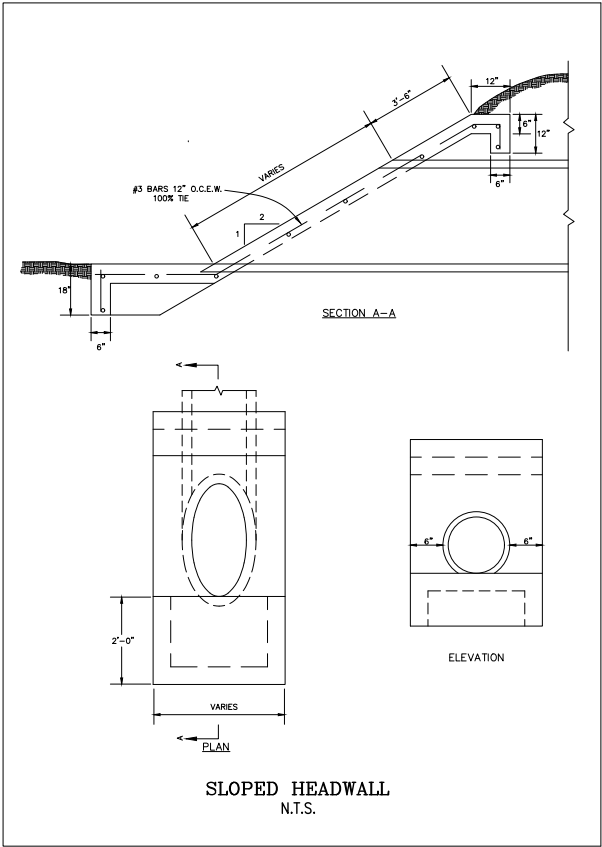
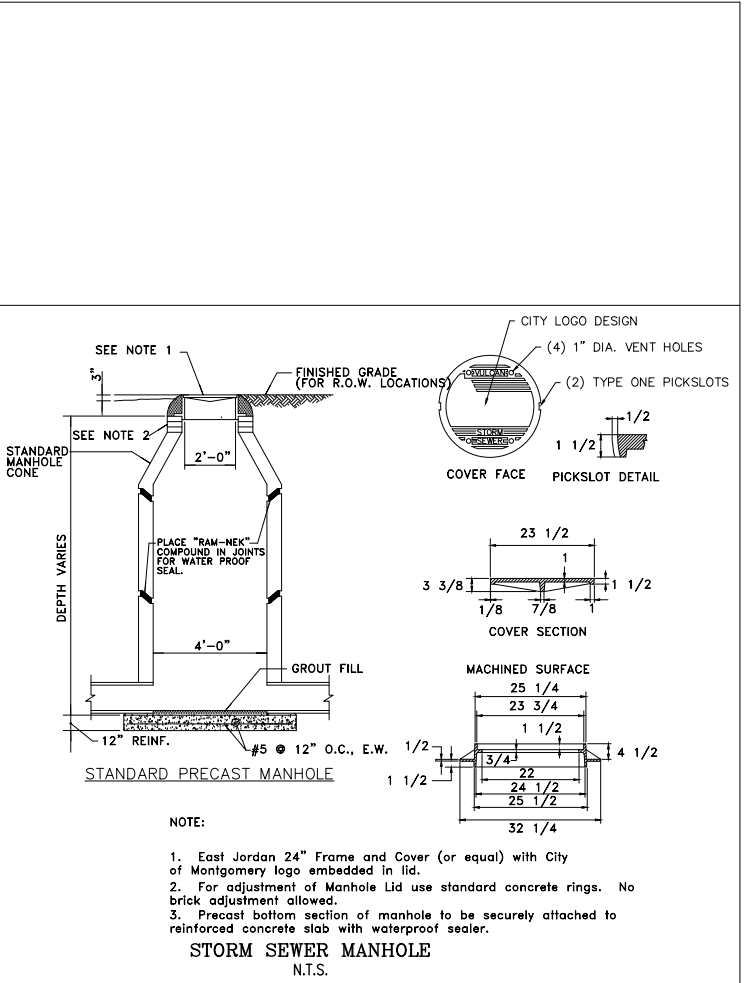
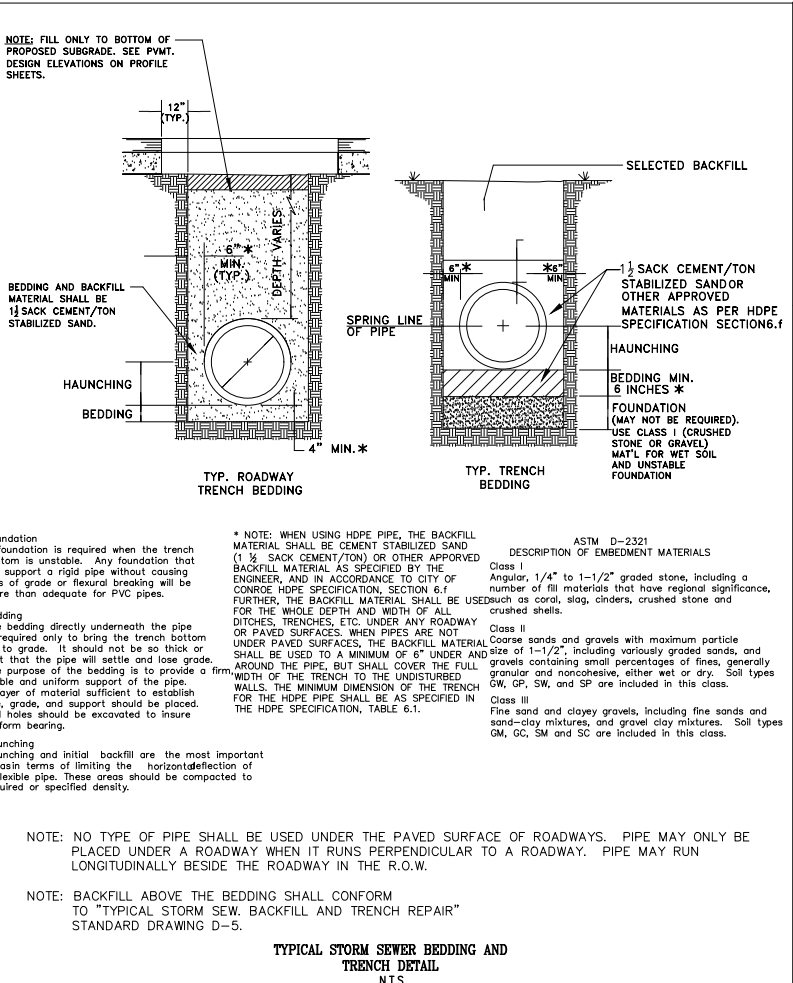
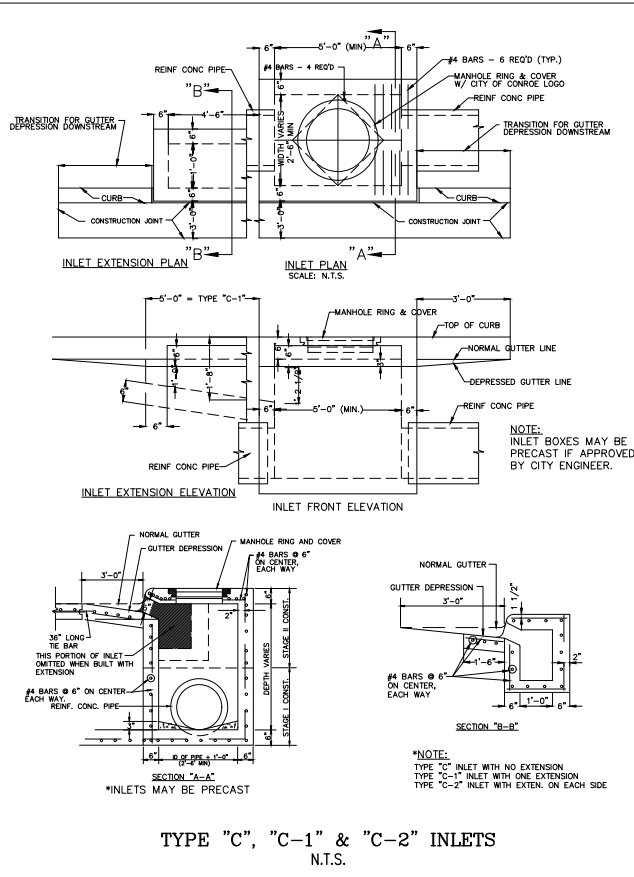
E. LEVI LOVE, JR.  
99340  
LICENSED PROFESSIONAL ENGINEER

DATE: 10/06/2017

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\*PLANS NOT RELEASED FOR CONSTRUCTION UNLESS INDICATED ABOVE



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MONTGOMERY, TEXAS 77356 THE WOODLANDS, TEXAS 77381  
OFFICE: 281-443-0420 OFFICE: 281-443-0420

**CLIENT INFORMATION**  
STEELECREFT BUILDINGS, INC.  
4090 STATE HWY 6 SOUTH  
COLLEGE STATION, TX 77845

**PROJECT ADDRESS**  
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MONTGOMERY TEXAS

**HILLS OF TOWN CREEK SECTION 3 STORM SEWER DETAILS**

DRAWING ISSUE			
#	DATE	BY	* COMMENT
1	10/06/17	ELL	PERMIT ISSUE

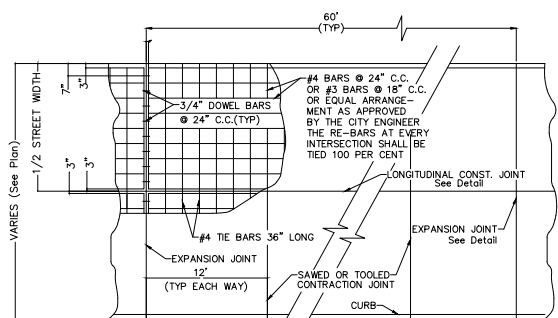
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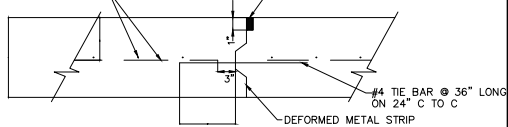
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10/06/2017

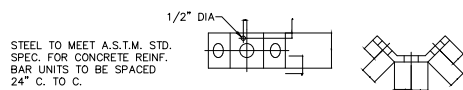
\*PLANS NOT RELEASED FOR CONSTRUCTION UNLESS INDICATED ABOVE



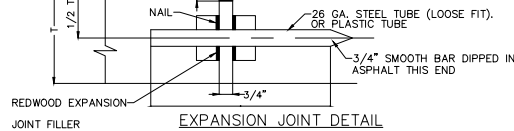
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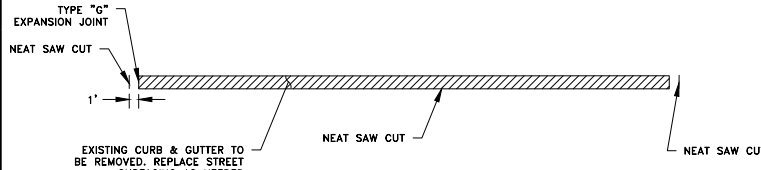
LONGITUDINAL CONST. JOINT DETAIL



EXPANSION JOINT DETAIL



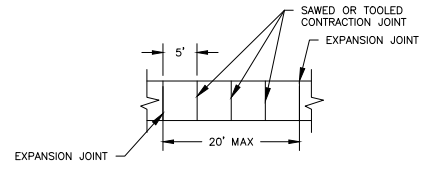
CONCRETE PAVEMENT N.T.S.



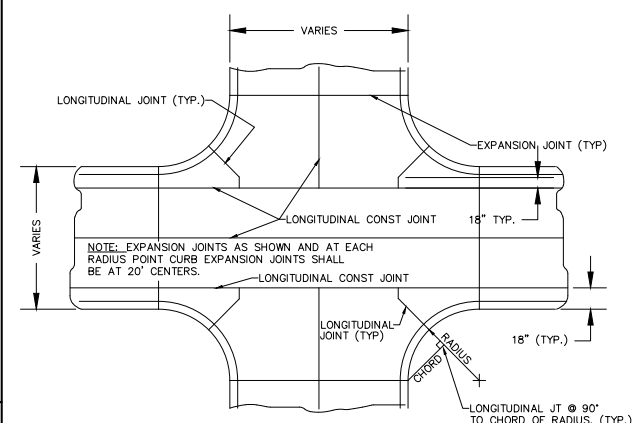
TYPICAL STREET CONCRETE APRON N.T.S.

S:\CAD Stand and Details\00 LSQUARED DETAILS\PAVEMENT\OLD\roll over curb.tiff

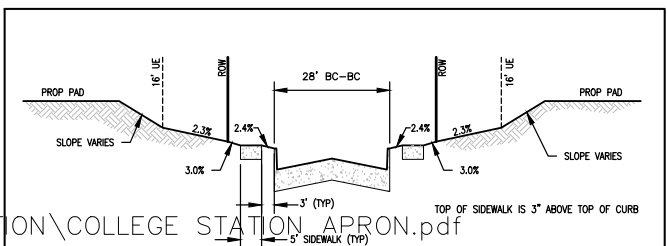
ROLL OVER CURB AND GUTTER N.T.S.



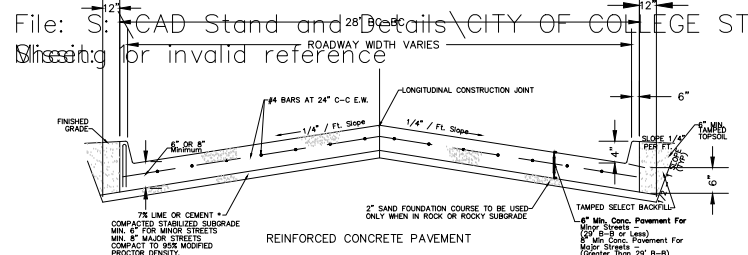
SIDEWALK JOINT DETAIL N.T.S.



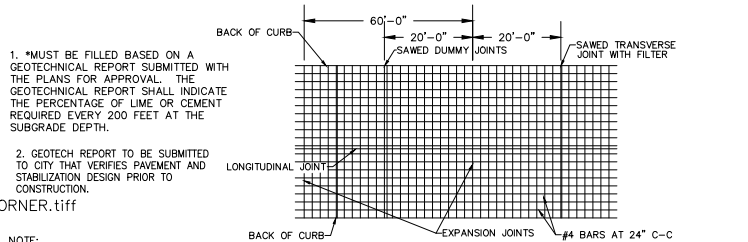
CONCRETE INTERSECTION N.T.S.



TYPICAL LOT & ROAD CROSS SECTION N.T.S.



REINFORCED CONCRETE PAVEMENT N.T.S.



TYPICAL RESIDENTIAL PAVING (CONCRETE) N.T.S.

1. MUST BE FILLED BASED ON A GEOTECHNICAL REPORT SUBMITTED WITH THE PLANS FOR APPROVAL. THE GEOTECHNICAL REPORT SHALL INDICATE THE PERCENTAGE OF LIME OR CEMENT REQUIRED EVERY 200 FEET AT THE SUBGRADE DEPTH.

2. GEOTECH REPORT TO BE SUBMITTED TO CITY THAT VERIFIES PAVEMENT AND STABILIZATION DESIGN PRIOR TO CONSTRUCTION.

NOTE:  
 For Plasticity Index > 20 - Use Lime Stab.  
 For Plasticity Index < 10 - use Cem. Stab.  
 for Silty Clays - Use Lime - Fly Ash

For P.I. between 10 and 20, the lab certification is required if no stabilization is used.

Construct sawed joints at 20' centers. Expansion joints to be at intersections, bridges and other structures and at spacings not to exceed 60'. All joints to be properly sealed. A manually operated screed equipped with a power vibrator may be used. Hand finish shall be used when necessary.

S:\CAD Stand and Details\CITY OF CONROE\X-OLD\1203-Pavement\SIDEWALKS ON CORNER.tiff

SIDEWALK RAMP DETAIL N.T.S.

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 MONTGOMERY, TEXAS 77356 THE WOODLANDS, TEXAS 77381  
 OFFICE: 281-445-9202 OFFICE: 281-445-0800

CLIENT INFORMATION  
 STYLCRAFT BUILDINGS, INC.  
 4090 STATE HWY 6 SOUTH  
 COLLEGE STATION, TX 77845

PROJECT ADDRESS  
 EMMAS WAY  
 MONTGOMERY TEXAS

HILLS OF TOWN CREEK  
 SECTION 3  
 PAVING DETAILS

DRAWING ISSUE			
#	DATE	BY	* COMMENT
1	10/06/17	ELL	PERMIT ISSUE

DRAWING INFORMATION			
PROJECT	10631	TDLR	**
DRAWN	CBJ	CHECKED	ELL
SCALE	NONE	SHEET	22

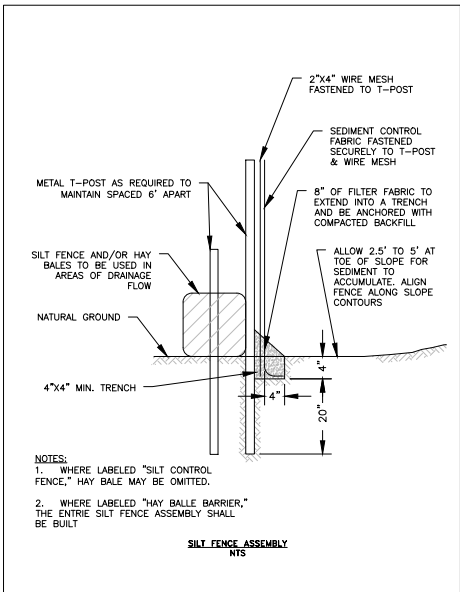


CITY OF MONTGOMERY, CITY ENGINEER  
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DATE

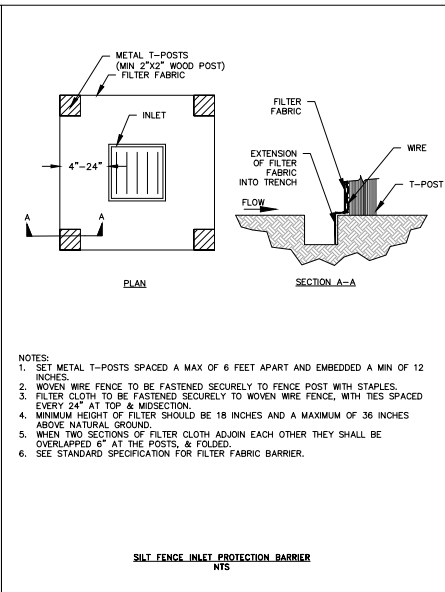
10/06/2017

\*PLANS NOT RELEASED FOR CONSTRUCTION UNLESS INDICATED ABOVE



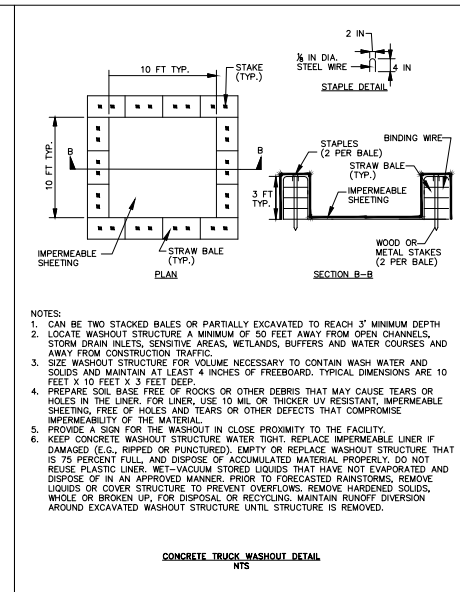
- NOTES:
- WHERE LABELED "SILT CONTROL FENCE," HAY BALE MAY BE OMITTED.
  - WHERE LABELED "HAY BALE BARRIER," THE ENTIRE SILT FENCE ASSEMBLY SHALL BE BUILT.

SILT FENCE ASSEMBLY  
NTS



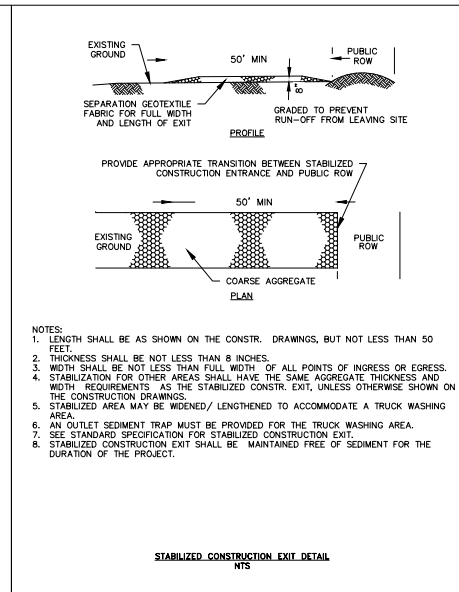
- NOTES:
- SET METAL T-POSTS SPACED A MAX OF 6 FEET APART AND EMBEDDED A MIN OF 12 INCHES.
  - WOVEN WIRE FENCE TO BE FASTENED SECURELY TO FENCE POST WITH STAPLES.
  - FILTER CLOTH TO BE FASTENED SECURELY TO WOVEN WIRE FENCE, WITH TIES SPACED EVERY 24\"/>

SILT FENCE INLET PROTECTION BARRIER  
NTS



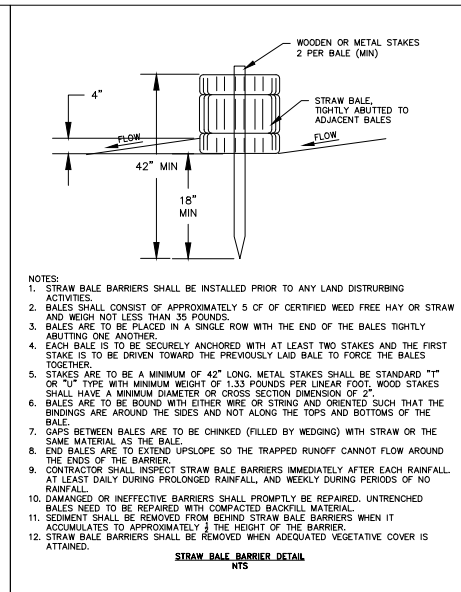
- NOTES:
- CAN BE TWO STACKED BALES OR PARTIALLY EXCAVATED TO REACH 3\"/>

CONCRETE TRUCK WASHOUT DETAIL  
NTS



- NOTES:
- LENGTH SHALL BE AS SHOWN ON THE CONSTR. DRAWINGS, BUT NOT LESS THAN 50 FEET.
  - THICKNESS SHALL BE NOT LESS THAN 8 INCHES.
  - WIDTH SHALL BE NOT LESS THAN FULL WIDTH OF ALL POINTS OF INGRESS OR EGRESS.

STABILIZED CONSTRUCTION EXIT DETAIL  
NTS



- NOTES:
- STRAW BALE BARRIERS SHALL BE INSTALLED PRIOR TO ANY LAND DISTURBING ACTIVITIES.
  - BALES SHALL CONSIST OF APPROXIMATELY 5 CF OF CERTIFIED WEED FREE HAY OR STRAW AND WEIGH NOT LESS THAN 35 POUNDS.
  - BALES ARE TO BE PLACED IN A SINGLE ROW WITH THE END OF THE BALES TIGHTLY ABUTTING ONE ANOTHER.
  - EACH BALE IS TO BE SECURELY ANCHORED WITH AT LEAST TWO STAKES AND THE FIRST STAKE IS TO BE DRIVEN TOWARD THE PREVIOUSLY LAID BALE TO FORCE THE BALES TOGETHER.
  - STAKES ARE TO BE A MINIMUM OF 42\"/>

STRAW BALE BARRIER DETAIL  
NTS

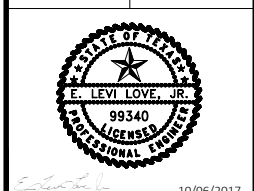
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PRO REGISTRATION NUMBER 111235  
23123 EVA STREET #200 8505 TECHNOLOGY FOREST PL #202  
MONTGOMERY, TEXAS 77356 THE WOODLANDS, TEXAS 77381  
OFFICE: 281-445-0420 OFFICE: 281-447-0807

CLIENT INFORMATION  
STILECRAFT BUILDINGS, INC.  
4090 STATE HWY 6 SOUTH  
COLLEGE STATION, TX 77845  
PROJECT ADDRESS  
EMMA'S WAY  
MONTGOMERY TEXAS

HILLS OF TOWN CREEK  
SECTION 3  
SWPPP DETAILS

DRAWING ISSUE			
#	DATE	BY	* COMMENT
1	10/06/17	ELL	PERMIT ISSUE

DRAWING INFORMATION			
PROJECT	10631	TDLR	**
DRAWN	CBJ	CHECKED	ELL
SCALE	NONE	SHEET	23



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DATE 10/06/2017

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**RENEWED CREATION**  
SUSTAINABLE LANDSCAPE  
DESIGN SOLUTIONS

104 VALLEY CREEK ROAD  
DENTON, TEXAS 76205  
979.219.4090  
RENEWEDCREATION@GMAIL.COM

# Hills of town Creek

Montgomery, Texas

**Date:**  
10-30-2016  
11-4-2016

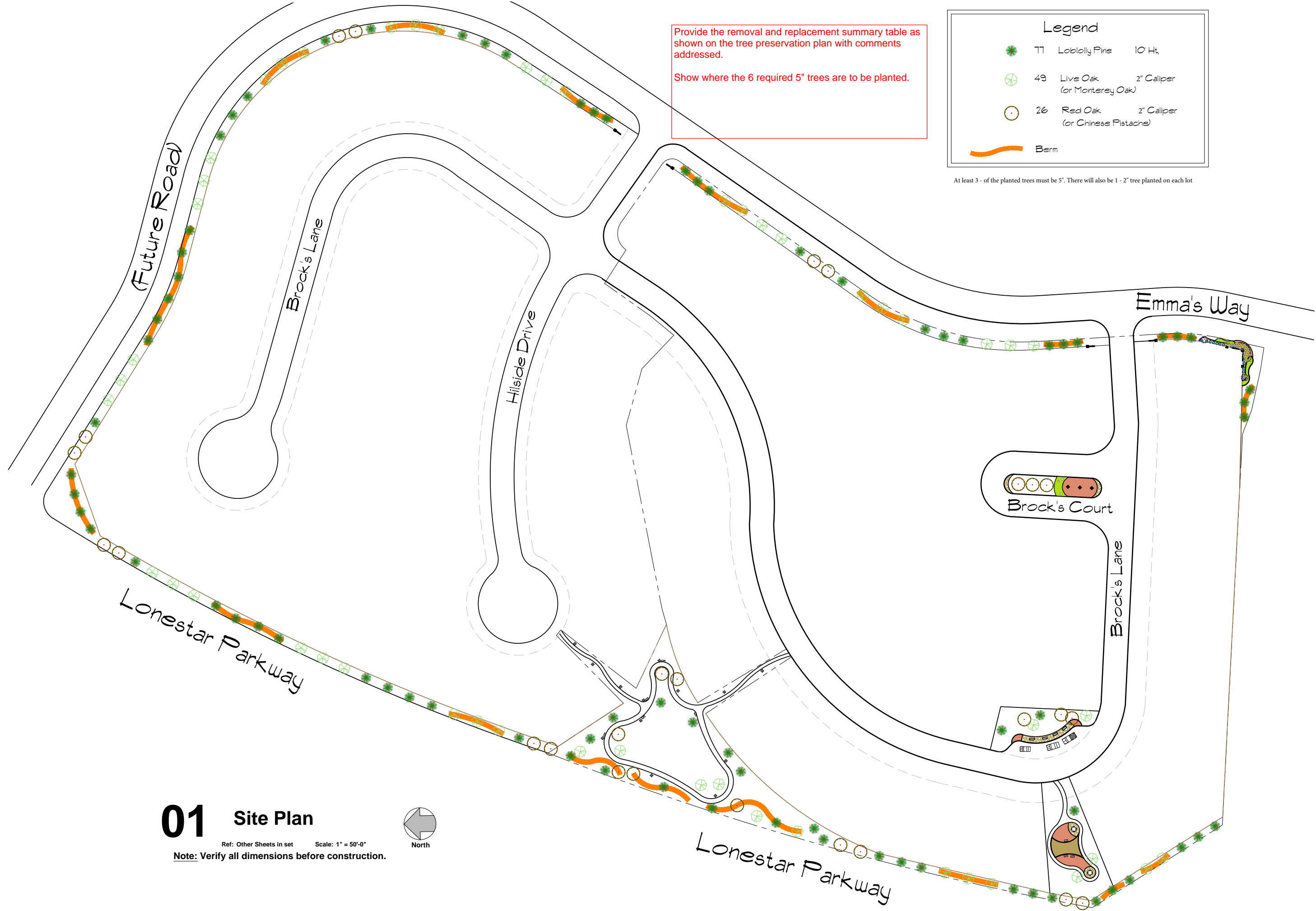
**Site Plan**

Sheet Name:  
**LS9**  
Sheet: 9 of

Legend		
	77 Loblolly Pine	10 Ht,
	49 Live Oak (or Monterey Oak)	2" Caliper
	26 Red Oak (or Chinese Pistache)	2" Caliper
	Berm	

At least 3 - of the planted trees must be 5". There will also be 1 - 2" tree planted on each lot

Provide the removal and replacement summary table as shown on the tree preservation plan with comments addressed.  
  
Show where the 6 required 5" trees are to be planted.



**01 Site Plan**  
 Ref: Other Sheets in set    Scale: 1" = 50'-0"  
 Note: Verify all dimensions before construction.



Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: October 23, 2017</b>	<b>Budgeted Amount:</b>
<b>Department:</b>	
	<b>Exhibits: Utility and Feasibility Study</b> <i>To be sent Monday.</i>
<b>Prepared By: Jack Yates</b> <b>City Administrator</b>	
<b>Date Prepared: October 20, 2017</b>	

**Subject**

Presentation of Utility and Economic Feasibility Study for Peter Hill 5.7 Acres Commercial Tract

**Description**

The Study is attached

**Recommendation**

No action is required.

**Approved By**

City Administrator	Jack Yates	Date: October 20, 2017
--------------------	------------	------------------------

Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: October 24, 2017</b>	<b>Budgeted Amount:</b>
<b>Department:</b>	
<b>Prepared By: Jack Yates, City Administrator</b>	<b>Exhibits:</b> Recap of Revenues, Expenses, balance of Patrons of Cedar Brake Park from 2014 to present, 2017 bank statements, List of Brick Purchasers,
<b>Date Prepared: October 19, 2017</b>	

### Subject

This is a report regarding the past finances of the Patrons of Cedar Brake Park.

### Description

This is a report regarding the Patrons of Cedar Brake Park financial records regarding their operation of leasing the pavilion at the Park and other relevant financial matters.

I met, in early October, with Sonja Clover and reviewed the bank statements for the Patrons account held at Amegy Bank. The beginning balance in January 2014 was \$10,632.97 in the current balance as of the September 2017 bank statement is \$7,383.54 .

I could, because of the copies of all the checks that are attached to the statements, and the notes written on the checks, tell what every expenditure was for. I was also able to determine the amount of the revenues based upon the rental of the pavilion, and several donations received.

Each of the monthly statements revenues minus expenditures carried forward correctly.

There are two particularly large amounts of revenue and expenses of note. May of 2014 had a \$10,396 revenue month that was due to a donation effort for the statue of Charles B. Stewart in the Park. In December 2014 there was a \$11,560 expense month that included a \$11,500 payment to Lynn Peverill the producer of the statue of Mr. Stewart.

Mrs. Clover told me that the funds received for the pavilion rental and any donations are for bricks or for the construction and placement of the statues planned for Cedar Brake Park. Mrs. Clover also said that she and her husband are



Montgomery City Council  
**AGENDA REPORT**

the only members of the Patrons group now. Mrs. Clover expressed to me her past involvement with the Park, including the original placement of the park, and her current interest.

In your packet I included the 2017 bank statements, but the 2014, 2015 and 2016 are also available if you desire to look at them.

Also attached is a listing of people that have recently purchased bricks. Mrs. Clover informed me that she plans on returning the money to the people who have purchased the bricks because she was waiting on getting enough quantity to get a good price on the purchase but now the brick maker has gone out of business and she has not been able to find anyone else that can make the bricks affordably. She said her intention is to return the monies to the purchasers within the next month.

Mrs. Clover was not sure if the 501 (c) 3 IRS non-profit designation for the Patrons was still in effect or not. While this may be of interest to potential large donors, it is not relevant to Pavilion renters.

I realize the question has been raised regarding the management of the Park as affected by the Patrons group. The placement of improvements in the Park is happening as decided by me and/or the Council, although I do ask Mrs. Clover her opinion about the improvement. As to the Pavilion rental, the revenue per year would just about be the cost of additional administrative overhead brought to the City because of the rental – so that appears to be a “wash”. The question of revenue at the Park should be managed/handled by the City is a good rule, but is not so much of an exception to cause a disruption to something that is working now (meaning the management of the pavilion rentals).

**Recommendation**

Accept the Report, direct as you think.

**Approved By**

Department Head		Date:
City Administrator	Jack Yates	Date: October 19, 2017

Amegy Bank 2014-2017

YEAR	MONTH	REVENUES	EXPENSES	BALANCE
2014	JANUARY	\$770.00	\$0.00	\$10,632.97
	FEBRUARY	\$675.00	\$3,043.72	\$8,264.25
	MARCH	\$495.49	\$2,645.24	\$6,114.01
	APRIL	\$340.00	\$147.65	\$6,306.36
	MAY	\$10,396.00	\$7,483.18	\$9,219.18
	JUNE	\$300.00	\$311.49	\$9,207.69
	JULY	\$0.00	\$0.00	\$9,207.69
	AUGUST	\$170.00	\$130.00	\$9,247.69
	SEPTEMBER	\$100.00	\$70.00	\$9,277.69
	OCTOBER	\$3,995.50	\$0.00	\$13,273.19
	NOVEMBER	\$63.25	\$120.00	\$13,216.44
	DECEMBER	\$0.00	\$11,560.00	\$1,656.44
2015	JANUARY	\$225.00	\$85.00	\$1,796.44
	FEBRUARY	\$350.00	\$60.00	\$2,086.44
	MARCH	\$1,800.00	\$0.00	\$3,886.44
	APRIL	\$3,845.00	\$125.00	\$7,606.44
	MAY	\$110.00	\$0.00	\$7,716.44
	JUNE	\$80.00	\$244.00	\$7,552.44
	JULY	\$373.00	\$65.00	\$7,860.44
	AUGUST	\$0.00	\$65.00	\$7,795.44
	SEPTEMBER	\$210.00	\$0.00	\$8,005.44
	OCTOBER	\$250.00	\$0.00	\$8,255.44
	NOVEMBER	\$100.00	\$0.00	\$8,355.44
	DECEMBER	\$0.00	\$0.00	\$8,355.44
2016	JANUARY	\$0.00	\$0.00	\$8,355.44
	FEBRUARY	\$200.00	\$0.00	\$8,355.44
	MARCH	\$350.00	\$314.00	\$8,591.44
	APRIL	\$200.00	\$5,000.00	\$3,791.44
	MAY	\$2,557.10	\$1,200.00	\$5,148.54
	JUNE	\$150.00	\$0.00	\$5,298.54
	JULY	\$0.00	\$0.00	\$5,298.54
	AUGUST	\$0.00	\$0.00	\$5,298.54
	SEPTEMBER	\$250.00	\$0.00	\$5,548.54
	OCTOBER	\$200.00	\$0.00	\$5,748.54
	NOVEMBER	\$385.00	\$0.00	\$6,133.54
	DECEMBER	\$0.00	\$0.00	\$6,133.54
2017	JANUARY	\$100.00	\$0.00	\$6,233.54
	FEBRUARY	\$0.00	\$0.00	\$6,233.54
	MARCH	\$260.00	\$0.00	\$6,493.54
	APRIL	\$300.00	\$0.00	\$6,793.54
	MAY	\$260.00	\$0.00	\$7,053.54
	JUNE	\$230.00	\$0.00	\$7,283.54
	JULY	\$100.00	\$0.00	\$7,383.54
	AUGUST	\$0.00	\$0.00	\$7,383.54
	SEPTEMBER	\$0.00	\$0.00	\$7,383.54
TOTAL		\$30,190.34	\$32,669.28	

# AmegyBank of Texas

P.O. BOX 27459 • HOUSTON, TX 77227-7459

## Statement of Accounts

Page 1 of 3

This Statement: January 31, 2017

Last Statement: December 30, 2016

Account 0003841987

100197

0027351

3032-06-0000-AMG-PG0023-00001

PATRONS OF CEDAR BRAKE PARK  
PO BOX 1303  
MONTGOMERY TX 77356-1303

### DIRECT INQUIRIES TO:

Direct all inquiries to Customer Service:  
In Houston: 713-235-8810  
In Dallas/Fort Worth: 214-754-9500  
In San Antonio: 210-343-4500  
Or Toll-Free: 800-287-0301  
Press 0 for a Customer Service Representative

Amegy Bank - The "A" Bank  
Amegy Bank, a division of ZB, N.A.

### SUMMARY OF ACCOUNT BALANCE

Account Type	Account Number	Account Ending Balance	Outstanding Balances Owed
Business Checking	0003841987	\$6,233.54	

### BUSINESS CHECKING 0003841987

105 1

Previous Balance	Deposits/Credits	Charges/Debits	Checks Processed	Ending Balance
6,133.54	100.00	0.00	0.00	6,233.54

#### 1 DEPOSIT/CREDIT

Date	Amount	Description
01/25	100.00	DEPOSIT 8282083114

#### 0 CHARGES/DEBITS

There were no transactions this period.

#### 0 CHECKS PROCESSED

There were no transactions this period.

#### AGGREGATE OVERDRAFT AND RETURNED ITEM FEES

	Total for This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

To learn more about our other products and services that may lower the cost of managing account overdrafts or to discuss removing overdraft coverage from your account, please contact Customer Service or visit your local branch.

#### DAILY BALANCES

Date	Balance
01/25	6,233.54







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# AmegyBank of Texas

P.O. BOX 27459 • HOUSTON, TX 77227-7459

## Statement of Accounts

Page 1 of 2

This Statement: February 28, 2017

Last Statement: January 31, 2017

Account 0003841987

0027700 3060-06-0000-AMG-PC0023-00000

PATRONS OF CEDAR BRAKE PARK  
PO BOX 1303  
MONTGOMERY TX 77356-1303

### DIRECT INQUIRIES TO:

Direct all inquiries to Customer Service:  
In Houston: 713-235-8810  
In Dallas/Fort Worth: 214-754-9500  
In San Antonio: 210-343-4500  
Or Toll-Free: 800-287-0301  
Press 0 for a Customer Service Representative

Amegy Bank - The "A" Bank  
Amegy Bank, a division of ZB, N.A.

### SUMMARY OF ACCOUNT BALANCE

Account Type	Account Number	Account Ending Balance	Outstanding Balances Owed
Business Checking	0003841987	\$6,233.54	

### BUSINESS CHECKING 0003841987

105 0

Previous Balance	Deposits/Credits	Charges/Debits	Checks Processed	Ending Balance
6,233.54	0.00	0.00	0.00	6,233.54

#### 0 DEPOSITS/CREDITS

There were no transactions this period.

#### 0 CHARGES/DEBITS

There were no transactions this period.

#### 0 CHECKS PROCESSED

There were no transactions this period.

#### AGGREGATE OVERDRAFT AND RETURNED ITEM FEES

	Total for This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

To learn more about our other products and services that may lower the cost of managing account overdrafts or to discuss removing overdraft coverage from your account, please contact Customer Service or visit your local branch.

#### DAILY BALANCES

Date	Balance
02/28	6,233.54







# AmegyBank of Texas

P.O. BOX 27459 • HOUSTON, TX 77227-7459

## Statement of Accounts

Page 1 of 3

This Statement: March 31, 2017

Last Statement: February 28, 2017

Account 0003841987

0043120 3091-06-0000-AMG-PC0023-00001

PATRONS OF CEDAR BRAKE PARK  
PO BOX 1303  
MONTGOMERY TX 77356-1303

### DIRECT INQUIRIES TO:

Direct all inquiries to Customer Service:  
In Houston: 713-235-8810  
In Dallas/Fort Worth: 214-754-9500  
In San Antonio: 210-343-4500  
Or Toll-Free: 800-287-0301  
Press 0 for a Customer Service Representative

Amegy Bank - The "A" Bank  
Amegy Bank, a division of ZB, N.A.

### SUMMARY OF ACCOUNT BALANCE

Account Type	Account Number	Account Ending Balance	Outstanding Balances Owed
Business Checking	0003841987	\$6,493.54	

### BUSINESS CHECKING 0003841987

105 1

Previous Balance	Deposits/Credits	Charges/Debits	Checks Processed	Ending Balance
6,233.54	260.00	0.00	0.00	6,493.54

#### 1 DEPOSIT/CREDIT

Date	Amount	Description
03/10	260.00	DEPOSIT 8282142645

#### 0 CHARGES/DEBITS

There were no transactions this period.

#### 0 CHECKS PROCESSED

There were no transactions this period.

#### AGGREGATE OVERDRAFT AND RETURNED ITEM FEES

	Total for This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

To learn more about our other products and services that may lower the cost of managing account overdrafts or to discuss removing overdraft coverage from your account, please contact Customer Service or visit your local branch.

#### DAILY BALANCES

Date	Balance
03/10	6,493.54







# AmegyBank of Texas

P.O. BOX 27459 • HOUSTON, TX 77227-7459

## Statement of Accounts

Page 1 of 3

This Statement: April 28, 2017

Last Statement: March 31, 2017

Account 0003841987

0028006 3119-06-0000-AMC-PG0023-00001

PATRONS OF CEDAR BRAKE PARK  
PO BOX 1303  
MONTGOMERY TX 77356-1303

### DIRECT INQUIRIES TO:

Direct all inquiries to Customer Service:  
In Houston: 713-235-8810  
In Dallas/Fort Worth: 214-754-9500  
In San Antonio: 210-343-4500  
Or Toll-Free: 800-287-0301  
Press 0 for a Customer Service Representative

Amegy Bank - The "A" Bank  
Amegy Bank, a division of ZB, N.A.

### SUMMARY OF ACCOUNT BALANCE

Account Type	Account Number	Account Ending Balance	Outstanding Balances Owed
Business Checking	0003841987	\$6,793.54	

### BUSINESS CHECKING 0003841987

105 1

Previous Balance	Deposits/Credits	Charges/Debits	Checks Processed	Ending Balance
6,493.54	300.00	0.00	0.00	6,793.54

#### 1 DEPOSIT/CREDIT

Date	Amount	Description
04/05	300.00	DEPOSIT 8282074746

#### 0 CHARGES/DEBITS

There were no transactions this period.

#### 0 CHECKS PROCESSED

There were no transactions this period.

#### AGGREGATE OVERDRAFT AND RETURNED ITEM FEES

	Total for This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

To learn more about our other products and services that may lower the cost of managing account overdrafts or to discuss removing overdraft coverage from your account, please contact Customer Service or visit your local branch.

#### DAILY BALANCES

Date	Balance
04/05	6,793.54





AMEGY BANK a division of ZB, N.A. CHECKING DEPOSIT/CHEQUES DEPÓSITO

FOR DEPOSIT TO THE ACCOUNT OF PATRONS OF CEDAR BRAKE PARK

MEMORANDUM Patrons of Cedar Brake Park

DATE/TIEMPO 4/4/17

BY/POR Tyler	100.00
BY/POR Arif	100.00
BY/POR Arif	50.00
<b>SUB TOTAL</b>	<b>250.00</b>
ACCOUNT NUMBER DE CUENTA 3141987	50.00
NET DEPOSIT CREDITADO \$	300.00

125154002750 12

Posted 04/05/17 DEPOSIT \$300.00



# AmegyBank of Texas

P.O. BOX 27459 • HOUSTON, TX 77227-7459

## Statement of Accounts

Page 1 of 3

This Statement: May 31, 2017

Last Statement: April 28, 2017

Account 0003841987

0028329

3152-06-0000-AMC-PG0023-00001

PATRONS OF CEDAR BRAKE PARK  
PO BOX 1303  
MONTGOMERY TX 77356-1303

### DIRECT INQUIRIES TO:

Direct all inquiries to Customer Service:  
In Houston: 713-235-8810  
In Dallas/Fort Worth: 214-754-9500  
In San Antonio: 210-343-4500  
Or Toll-Free: 800-287-0301  
Press 0 for a Customer Service Representative

Amegy Bank - The "A" Bank  
Amegy Bank, a division of ZB, N.A.

## SUMMARY OF ACCOUNT BALANCE

Account Type	Account Number	Account Ending Balance	Outstanding Balances Owed
Business Checking	0003841987	\$7,053.54	

## BUSINESS CHECKING 0003841987

105 1

Previous Balance	Deposits/Credits	Charges/Debits	Checks Processed	Ending Balance
6,793.54	260.00	0.00	0.00	7,053.54

### 1 DEPOSIT/CREDIT

Date	Amount	Description
05/04	260.00	DEPOSIT 8282043048

### 0 CHARGES/DEBITS

There were no transactions this period.

### 0 CHECKS PROCESSED

There were no transactions this period.

### AGGREGATE OVERDRAFT AND RETURNED ITEM FEES

	Total for This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

To learn more about our other products and services that may lower the cost of managing account overdrafts or to discuss removing overdraft coverage from your account, please contact Customer Service or visit your local branch.

### DAILY BALANCES

Date	Balance
05/04	7,053.54







# AmegyBank of Texas

P.O. BOX 27459 • HOUSTON, TX 77227-7459

## Statement of Accounts

Page 1 of 3

This Statement: June 30, 2017

Last Statement: May 31, 2017

Account 0003841987

0043711

3182-06-0000-AMG-PG0023-00001

PATRONS OF CEDAR BRAKE PARK  
PO BOX 1303  
MONTGOMERY TX 77356-1303

### DIRECT INQUIRIES TO:

Direct all inquiries to Customer Service:  
In Houston: 713-235-8810  
In Dallas/Fort Worth: 214-754-9500  
In San Antonio: 210-343-4500  
Or Toll-Free: 800-287-0301  
Press 0 for a Customer Service Representative

Amegy Bank - The "A" Bank  
Amegy Bank, a division of ZB, N.A.

### SUMMARY OF ACCOUNT BALANCE

Account Type	Account Number	Account Ending Balance	Outstanding Balances Owed
Business Checking	0003841987	\$7,283.54	

### BUSINESS CHECKING 0003841987

105 1

Previous Balance	Deposits/Credits	Charges/Debits	Checks Processed	Ending Balance
7,053.54	230.00	0.00	0.00	7,283.54

#### 1 DEPOSIT/CREDIT

Date	Amount	Description
06/29	230.00	DEPOSIT 8282074703

#### 0 CHARGES/DEBITS

There were no transactions this period.

#### 0 CHECKS PROCESSED

There were no transactions this period.

#### AGGREGATE OVERDRAFT AND RETURNED ITEM FEES

	Total for This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

To learn more about our other products and services that may lower the cost of managing account overdrafts or to discuss removing overdraft coverage from your account, please contact Customer Service or visit your local branch.

#### DAILY BALANCES

Date	Balance
06/29	7,283.54





AMEGY BANK a division of ZB, N.A. CHECKING DEPOSIT/CHEQUES DEPÓSITO

FOR DEPOSIT TO THE ACCOUNT OF PASAR DEBEN TO LA CUENTA DE

PAY TO THE ORDER OF Patrons of Cedar Brake Park

DATE June 29 2017 \$ 230.00

ACCOUNT NUMBER DE CUENTA 0003841987 NET DEPOSIT \$ 230.00

12

Posted 06/29/17 DEPOSIT \$230.00



P.O. BOX 27459 • HOUSTON, TX 77227-7459

**Statement of Accounts**

Page 1 of 5

This Statement: July 31, 2017

Last Statement: June 30, 2017

Account 0003841987

0028514

3213-06-0000-AMG-PG0023-00001

PATRONS OF CEDAR BRAKE PARK  
PO BOX 1303  
MONTGOMERY TX 77356-1303

**DIRECT INQUIRIES TO:**

Direct all inquiries to Customer Service:  
In Houston: 713-235-8810  
In Dallas/Fort Worth: 214-754-9500  
In San Antonio: 210-343-4500  
Or Toll-Free: 800-287-0301  
Press 0 for a Customer Service Representative

Amegy Bank - The "A" Bank  
Amegy Bank, a division of ZB, N.A.

Important news about your account fees, effective September 1, 2017. To learn more, please go to [www.amegybank.com/messages](http://www.amegybank.com/messages) for more information.

**Attention ACH Receivers and Originators:** Beginning September 15, 2017, domestic ACH debits (up to \$25,000) may post the same day as submitted. As a best practice, companies receiving ACH debits should account for anticipated transactions to ensure sufficient funding. Companies sending ACH debits with the current days date prior to the same-day cutoff time should be aware they will post the same day and that an additional per-item fee of \$1.00 may apply.

**SUMMARY OF ACCOUNT BALANCE**

<i>Account Type</i>	<i>Account Number</i>	<i>Account Ending Balance</i>	<i>Outstanding Balances Owed</i>
Business Checking	0003841987	\$7,383.54	

**BUSINESS CHECKING 0003841987**

105 1

<i>Previous Balance</i>	<i>Deposits/Credits</i>	<i>Charges/Debits</i>	<i>Checks Processed</i>	<i>Ending Balance</i>
7,283.54	100.00	0.00	0.00	7,383.54

**1 DEPOSIT/CREDIT**

<i>Date</i>	<i>Amount</i>	<i>Description</i>
07/20	100.00	DEPOSIT 8282039987

**0 CHARGES/DEBITS**

There were no transactions this period.

**0 CHECKS PROCESSED**

There were no transactions this period.

**AGGREGATE OVERDRAFT AND RETURNED ITEM FEES**

	<i>Total for This Period</i>	<i>Total Year-to-Date</i>
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

To learn more about our other products and services that may lower the cost of managing account overdrafts or to discuss removing overdraft coverage from your account, please contact Customer Service or visit your local branch.





# AmegyBank of Texas

P.O. BOX 27459 • HOUSTON, TX 77227-7459

Page 3 of 5  
July 31, 2017  
PATRONS OF CEDAR BRAKE PARK  
0003841987

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**DAILY BALANCES**

<i>Date.....</i>	<i>Balance</i>
07/20	7,383.54



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AMEGY BANK a division of ZB, N.A. CHECKING DEPOSIT/CHEQUES DEPÓSITO

FOR DEPOSIT TO THE ACCOUNT OF/PARA DEPÓSITO A LA CUENTA DE

NAME/PAYEE Patience of Cedar Park Park

DATE FORG. July 20 2017

ACCOUNT NUMBER/DE CUENTA 3841987

AMOUNT TO BE DEPOSITED/DEPOSITO \$ 100.00

NET DEPOSIT/DEPOSITO NETO \$ 100.00

⑆5454⑉0675⑆

Posted 07/20/17 DEPOSIT \$100.00

# AmegyBank of Texas

P.O. BOX 27459 • HOUSTON, TX 77227-7459

## Statement of Accounts

Page 1 of 2

This Statement: August 31, 2017

Last Statement: July 31, 2017

Account 0003841987

0028873

3244-06-0000-AMG-PC0023-00000

PATRONS OF CEDAR BRAKE PARK  
PO BOX 1303  
MONTGOMERY TX 77356-1303

### DIRECT INQUIRIES TO:

Direct all inquiries to Customer Service:  
in Houston: 713-235-8810  
in Dallas/Fort Worth: 214-754-9500  
In San Antonio: 210-343-4500  
Or Toll-Free: 800-287-0301  
Press 0 for a Customer Service Representative

Amegy Bank - The "A" Bank  
Amegy Bank, a division of ZB, N.A.

### SUMMARY OF ACCOUNT BALANCE

<i>Account Type</i>	<i>Account Number</i>	<i>Account Ending Balance</i>	<i>Outstanding Balances Owed</i>
Business Checking	0003841987	\$7,383.54	

### BUSINESS CHECKING 0003841987

105 0

<i>Previous Balance</i>	<i>Deposits/Credits</i>	<i>Charges/Debits</i>	<i>Checks Processed</i>	<i>Ending Balance</i>
7,383.54	0.00	0.00	0.00	7,383.54

#### 0 DEPOSITS/CREDITS

There were no transactions this period.

#### 0 CHARGES/DEBITS

There were no transactions this period.

#### 0 CHECKS PROCESSED

There were no transactions this period.

#### AGGREGATE OVERDRAFT AND RETURNED ITEM FEES

	<i>Total for This Period</i>	<i>Total Year-to-Date</i>
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

To learn more about our other products and services that may lower the cost of managing account overdrafts or to discuss removing overdraft coverage from your account, please contact Customer Service or visit your local branch.

#### DAILY BALANCES

<i>Date</i>	<i>Balance</i>
08/31	7,383.54





# AmegyBank of Texas

P.O. BOX 27459 • HOUSTON, TX 77227-7459

## Statement of Accounts

Page 1 of 2

This Statement: September 29, 2017

Last Statement: August 31, 2017

Account 0003841987

0044041

3273-06-0000-AMG-PC0023-00000

PATRONS OF CEDAR BRAKE PARK  
PO BOX 1303  
MONTGOMERY TX 77356-1303

### DIRECT INQUIRIES TO:

Direct all inquiries to Customer Service:  
In Houston: 713-235-8810  
In Dallas/Fort Worth: 214-754-9500  
In San Antonio: 210-343-4500  
Or Toll-Free: 800-287-0301  
Press 0 for a Customer Service Representative

Amegy Bank - The "A" Bank  
Amegy Bank, a division of ZB, N.A.

### SUMMARY OF ACCOUNT BALANCE

<i>Account Type</i>	<i>Account Number</i>	<i>Account Ending Balance</i>	<i>Outstanding Balances Owed</i>
Business Checking	0003841987	\$7,383.54	

### BUSINESS CHECKING 0003841987

105 0

<i>Previous Balance</i>	<i>Deposits/Credits</i>	<i>Charges/Debits</i>	<i>Checks Processed</i>	<i>Ending Balance</i>
7,383.54	0.00	0.00	0.00	7,383.54

#### 0 DEPOSITS/CREDITS

There were no transactions this period.

#### 0 CHARGES/DEBITS

There were no transactions this period.

#### 0 CHECKS PROCESSED

There were no transactions this period.

### AGGREGATE OVERDRAFT AND RETURNED ITEM FEES

	<i>Total for This Period</i>	<i>Total Year-to-Date</i>
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

To learn more about our other products and services that may lower the cost of managing account overdrafts or to discuss removing overdraft coverage from your account, please contact Customer Service or visit your local branch.

### DAILY BALANCES

<i>Date</i>	<i>Balance</i>
09/29	7,383.54







*Current Statement*

*2017  
Extrol*

## Statement of Accounts

Page 1 of 2

This Statement: August 31, 2017  
Last Statement: July 31, 2017

Account 0003841987

P33188 05-0000-AMG-PG0023-00000  
0033155 01 AV 0.370 \*\*AUTO 17 0 3244 77356-130303

PATRONS OF CEDAR BRAKE PARK  
PO BOX 1303  
MONTGOMERY TX 77356-1303



### DIRECT INQUIRIES TO:

Direct all inquiries to Customer Service:  
In Houston: 713-235-8810  
In Dallas/Fort Worth: 214-754-9500  
In San Antonio: 210-343-4500  
Or Toll-Free: 800-287-0301  
Press 0 for a Customer Service Representative



Amegy Bank - The "A" Bank  
Amegy Bank, a division of ZB, N.A.

### SUMMARY OF ACCOUNT BALANCE

Account Type	Account Number	Account Ending Balance	Outstanding Balances Owed
Business Checking	0003841987	\$7,383.54	

### BUSINESS CHECKING 0003841987

105 0

Previous Balance	Deposits/Credits	Charges/Debits	Checks Processed	Ending Balance
7,383.54	0.00	0.00	0.00	7,383.54

#### 0 DEPOSITS/CREDITS

There were no transactions this period.

#### 0 CHARGES/DEBITS

There were no transactions this period.

#### 0 CHECKS PROCESSED

There were no transactions this period.

#### AGGREGATE OVERDRAFT AND RETURNED ITEM FEES

	Total for This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

To learn more about our other products and services that may lower the cost of managing account overdrafts or to discuss removing overdraft coverage from your account, please contact Customer Service or visit your local branch.

#### DAILY BALANCES

Date	Balance
08/31	7,383.54



Latest Statement  
thru 9/29/2017  
Rec'd. 10/5/2017

## Statement of Accounts

Page 1 of 2

This Statement: September 29, 2017  
Last Statement: August 31, 2017

Account 0003841987

P40092 05-0000-AMG-PC0023-00000  
0040052 01 AV 0.370 \*\*AUTO T7 0 3273 77356-130303

PATRONS OF CEDAR BRAKE PARK  
PO BOX 1303  
MONTGOMERY TX 77356-1303



To: Jack Yates

### DIRECT INQUIRIES TO:

Direct all inquiries to Customer Service:  
In Houston: 713-235-8810  
In Dallas/Fort Worth: 214-754-9500  
In San Antonio: 210-343-4500  
Or Toll-Free: 800-287-0301  
Press 0 for a Customer Service Representative



Amegy Bank - The "A" Bank  
Amegy Bank, a division of ZB, N.A.

### SUMMARY OF ACCOUNT BALANCE

Account Type	Account Number	Account Ending Balance	Outstanding Balances Owed
Business Checking	0003841987	\$7,383.54	

### BUSINESS CHECKING 0003841987

105 0

Previous Balance	Deposits/Credits	Charges/Debits	Checks Processed	Ending Balance
7,383.54	0.00	0.00	0.00	7,383.54

#### 0 DEPOSITS/CREDITS

There were no transactions this period.

#### 0 CHARGES/DEBITS

There were no transactions this period.

#### 0 CHECKS PROCESSED

There were no transactions this period.

#### AGGREGATE OVERDRAFT AND RETURNED ITEM FEES

	Total for This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

To learn more about our other products and services that may lower the cost of managing account overdrafts or to discuss removing overdraft coverage from your account, please contact Customer Service or visit your local branch.

#### DAILY BALANCES

Date	Balance
09/29	7,383.54



# BRICK PURCHASES

Name	Number	Size	Amount Paid	Payment	Note
Bea Rouse	4	4 x 8	180	exchange	x
Bea Rouse	1	4 x 8	50		x
Mike Judy Schnorr	1	4 x 8	50	check	x
Luine Hancock	1	4 x 8	50	check	x
Robert E. Vieau	1	8 x 8	125	check	x
Galyn Ferria	2	4 x 8	90	check	x
Carol Miller	1	4 x 8	50	check	x
Nelson Cox	1	4x8	50	check	x
Jonathan Bickford	1	4x8	50	check	x
Daughters of the Republic of Texas (Davis)	1	4x8	100	check	x
Daughters of the Republic of Texas (Stewart)	1	4x8		check	x
Dorothy Juett	1	4x8	50	check	x
Charles Parada	2	4x8	90	check	x
Bill Hanover	1	4x8	50	cash	
Carol Miller	1	4x8	50	check	
Maggie Johnson & Crystal Aguayo	1	4x8	50	check	

Total

21

1085



Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date: October 23, 2017</b>	<b>Budgeted Amount:</b>
<b>Department:</b>	
	<b>Exhibits:</b> Project schedule chart
<b>Prepared By: Jack Yates</b> <b>City Administrator</b>	
<b>Date Prepared: October 20, 2017</b>	

**Subject**

Report regarding Buffalo Springs Bridge.

**Description**

The City Engineer will present this item.

There is good news and bad news about the bridge this month.

First the good news, the environmental studies are complete – a full month and a half ahead of plans. That leaves the Corps of Engineers permit as the only permit lacking. It is expected to be received in late(r) October or early November.

Now the bad news, at a total planned cost of \$1,800,000 that places \$1,350,000 to be paid by FEMA, \$300,000 from the CDBG-DR grant leaving \$150,000 for City coverage. I had planned on the \$150,000 to come from the General Land Office grant—however in a conference call with Grantworks Owner (who is overseeing our GLO application himself) he said that GLO would not be available until April or May of next year. He said that there was no way of getting paid for work already done so—that means that the City will have to pay \$150,000 (the actual amount will not be known until bids are received) to complete the bridge financing. This is assuming the council does not want to delay construction on the bridge to wait for the GLO funding.

Montgomery City Council  
**AGENDA REPORT**

**Recommendation**

No action is required.

**Approved By**

City Administrator

Jack Yates

Date: October 20, 2017

### PROJECT SCHEDULES

PROJECT	ASSIGNED TO	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL -May
<b>BUFFALO SPRINGS BRIDGE</b>										As Planned
Plan Preparation for bidding	Chris Roznovsky		9/6/2017							Completed
FEMA Project Worksheet	Brian Slie									
FEMA Admin. Review	Brian Slie	8/25/2017								
Congressional/OLA Review	Brian Slie, Todd Stephens		9/26/2017							
CDBG-DR Grant	Martha Drake, J.Yates	8/31/2017	9/11/2017	Awarded	Contracted	Administered	Administered	Administered	Administered	Close out
General Land Office - Grant	J.Yates, C.R., To be hired Adminis.	8/22/2017		Application	Awarded	Contracted	Administered	Administered	Administered	Close out
Permits:										
Corps of Engineers	Chris Roznovsky, Todd Stephens			9/15/2017						
TCEQ	Chris Roznovsky, Brian Slie			9/20/2017						
Bid documents prepared	Chris, Larry Foerster, B. Slie	8/30/2017	In Review							
Project approved for bidding	Chris Roznovsky, L. F., Brian Slie			10/10/2017						
Project Advertised for bidding	Chris Roznovskt, Susan Hensley			10/10/2017						
Bids Received	S. Hensley, J. Yates, C. Roznovsky									
Bids Reviewed	L.F., C.R., B.Slie, J.Y.				11/6/2017					
Bid Recommendation to C. Council	L.F., C.R., J.Y.				11/10/2017					
Bid Awarded by City Council	J.Y., S.H.				11/10/2017					
Contracts Executed	C.R., S.H., L.F., J.Y.				11/14/2017					
Construction Begins	Contractor, C.R.				11/22/2017					
Interim Loan Set Up/taken/Pd. Back	J.Y.				11/13/2017	12/1/2017				
Pay Estimates	Contractor, C.R., J.Y. Cathy Branco	9/12/2017			Loan Doc. Prep. Council Approves					
Request for Expedited Funds	C.R., J.Y.						12/27/2017	1/27/2018	2/27/2018	
Construction Ends	Contractor, C.R., J.Y.						12/28/2017	1/28/2018	2/28/2018	
Project Closeout	C.R., L.F., J.Y., C.B., B. Slie								3/30/2018	