

NOTICE OF PUBLIC HEARING and REGULAR MEETING

February 27, 2018

MONTGOMERY CITY COUNCIL

STATE OF TEXAS

AGENDA

COUNTY OF MONTGOMERY

CITY OF MONTGOMERY

NOTICE IS HEREBY GIVEN that a Public Hearing and a Regular Meeting of the Montgomery City Council will be held on Tuesday, February 27, 2018 at 6:00 p.m. at the City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas for the purpose of considering the following:

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO FLAGS

PUBLIC HEARING(S):

Convene into Public Hearing:

1. **Public Hearing** - for the purpose of reviewing the need to continue City of Montgomery Ordinance 2015-03, Juvenile Curfew Ordinance, Codified in Division 2 of Chapter 62 of the Code of Ordinances of the City of Montgomery, Texas in accordance with Section 370.002 of the Texas Local Government Code, and to determine whether the City shall abolished, continue or modify the ordinance.
2. **Adjourn Public Hearing**

Convene into Regular Meeting

VISITOR/CITIZENS FORUM:

Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must be recognized by the Mayor. Council may not discuss or take any action on an item, but may place the issue on a future agenda. The number of speakers along with the time allowed per speaker may be limited.

CONSENT AGENDA:

3. Matters related to the approval of minutes for the Regular Meeting held on February 13, 2018.
4. Consideration and possible action regarding road closures for the Antiques Festival from 12:00 noon on May 3rd through Sunday at 10:00 p.m.

CONSIDERATION AND POSSIBLE ACTION:

5. Consideration and possible action on Department Reports.
 - A. Administrator's Report
 - B. Public Works Report
 - C. Police Department Report

- D. Court Department Report
- E. Utility/Development Report
- F. Water Report
- G. Engineer's Report
- H. Financial Report

6. Consideration and possible action regarding adoption of the following Ordinance:
AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF MONTGOMERY, TEXAS, RENEWING THE JUVENILE CURFEW ORDINANCE CODIFIED IN DIVISION 2 OF CHAPTER 62 OF THE CODE OF ORDINANCES OF THE CITY OF MONTGOMERY, TEXAS, IN ACCORDANCE WITH SECTION 370.002, OF THE TEXAS LOCAL GOVERNMENT CODE, AFTER A PUBLIC HEARING ON THE NEED TO CONTINUE THE ORDINANCE; CONTINUING THE JUVENILE CURFEW ORDINANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; PROVIDING A SAVINGS CLAUSE; DECLARING COMPLIANCE WITH TEXAS OPEN MEETINGS ACTS; AND PROVIDING AN EFFECTIVE DATE AFTER PUBLICATION.
7. Report regarding the Land Use Plan.
8. Report regarding Fernland Historic Park by Mr. Mike Newman and Directors.
9. Consideration and possible action regarding Samdana Investments, L.P. variance requests regarding the front building line, along SH 105, from 35 feet to 25 feet, and the rear building line from 15 feet to 10 feet along John A. Butler Street, all within the property bounded by John A. Butler Street to the north and SH 105 to the south and Prairie Street to the East located at 20998 Eva Street, Montgomery, Texas.
10. Consideration and possible action regarding an Encroachment and Maintenance Agreement by and between the City of Montgomery and Montgomery SH 105 Associates, LLC regarding a storm sewer line easement located at FM 2854 and SH105.
11. Consideration and possible action regarding LDC gas rates and recovery charges billed to their customer.
12. Consideration and possible action regarding a proposal from Jones|Carter for the preparation of a City Geographic Information System (GIS).
13. Consideration and possible action regarding the replat of Mitchell Corner.
14. Consideration and possible action regarding City property tax exemptions for Homestead, Over 65 and Disability Classifications.
15. Buffalo Springs Bridge and Houston Street Report by City Engineer.
16. Consideration and possible action regarding appointment of Citizen Advisory Board.

EXECUTIVE SESSION:

The City Council reserves the right to discuss any of the items listed specifically under this heading or for any items listed above in executive closed session as permitted by law including if they meet the qualifications in Sections 551.071(consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas. *(There are no items at this time.)*

COUNCIL INQUIRY:

Pursuant to Texas Government Code Sect. 551.042 the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place on the agenda of a future meeting.

ADJOURNMENT




Susan Hensley, City Secretary

I certify that the attached notice of meeting was posted on the bulletin board at City of Montgomery City Hall, 101 Old Plantersville Road, Montgomery, Texas, on the 23rd day of February, 2018 at 4:00 o'clock p.m. I further certify that the following news media was notified of this meeting as stated above: The Courier

This facility is wheelchair accessible and accessible parking spaces are available. Please contact the City Secretary's office at 936-597-6434 for further information or for special accommodations.

Montgomery City Council
AGENDA REPORT

Meeting Date: February 27, 2018	Budgeted Amount:
Department:	
Prepared By: Jack Yates City Administrator	Exhibits: Ordinance
Date Prepared: February 22, 2018	

Subject

This is the public hearing regarding the curfew ordinance. There are no proposed changes to the times of the curfew.

Description

The ordinance refers to Chapter 62 the Code of ordinances which is shown below:

Sec. 62-41. - Definitions.

Curfew *hours* means:

- (1) From 11:00 p.m. on any Sunday, Monday, Tuesday, Wednesday or Thursday until 6:00 a.m. of the following day; and
- (2) From 12:01 a.m. until 6:00 a.m. on any Friday or Saturday.

Recommendation

Listen to any public comment and consider.

Approved By

City Administrator	Jack Yates	Date: February 22, 2018
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ORDINANCE NO. _____

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF MONTGOMERY, TEXAS, RENEWING THE JUVENILE CURFEW ORDINANCE CODIFIED IN DIVISION 2 OF CHAPTER 62 OF THE CODE OF ORDINANCES OF THE CITY OF MONTGOMERY, TEXAS, IN ACCORDANCE WITH SECTION 370.002, OF THE TEXAS LOCAL GOVERNMENT CODE, AFTER A PUBLIC HEARING ON THE NEED TO CONTINUE THE ORDINANCE; CONTINUING THE JUVENILE CURFEW ORDINANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; PROVIDING A SAVINGS CLAUSE; DECLARING COMPLIANCE WITH TEXAS OPEN MEETINGS ACTS; AND PROVIDING AN EFFECTIVE DATE AFTER PUBLICATION.

WHEREAS, the City Council of the City of Montgomery, Texas established a curfew for persons under the age of seventeen (17) years by City Ordinance 2006-03, dated March 14, 2006, and codified in Division 2 of Chapter 62 of the Code of Ordinances of the City of Montgomery, Texas, and continued by Ordinance 2015-03, dated April 28, 2015 and codified in Division 2 of Chapter 62 of the Code of Ordinances of the City of Montgomery, Texas; and

WHEREAS, in accordance with Section 370.002 of the Texas Local Government Code, the City Council has conducted a public hearing on February 27, 2018 on the need to continue the Ordinance; and

WHEREAS, the City Council believes that it is in the best interest of the citizens and minors in Montgomery that the Ordinance be continued and ratified;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MONTGOMERY, TEXAS that:

SECTION 1. Findings. The forgoing recitals are incorporated into this Ordinance as findings of fact.

SECTION 2. Continuation of Juvenile Curfew. City Ordinance No. 2006-03, dated March 14, 2006, and codified in Division 2 of Chapter 62 of the Code of Ordinances of the City of Montgomery, Texas and continued by the City Council by City Ordinance No. 2015-03, dated April 28, 2015, and codified in Division 2 of Chapter 62 of the Code of Ordinances of the City of Montgomery, Texas.

SECTION 3. Repealing All Ordinances in Conflict. All other ordinances or parts of ordinances inconsistent or in conflict herewith, or to the extent of such inconsistency or conflict are hereby repealed.

SECTION 4. Savings Clause. This City Council of the City of Montgomery, Texas does hereby declare that if any section, subsection, paragraph, sentence, clause, phrase, work or portion of this Ordinance is declared invalid, or unconstitutional, by a court of competent jurisdiction, that, in such event that it would have passed and ordained any and all remaining portions of this Ordinance without the inclusion of that portion or portions which may be so found to be unconstitutional or invalid, and declare that its intent is to make no portion of this Ordinance dependent upon the validity of any portion thereof, and that all said remaining portions shall continue in full force and effect.

SECTION 5. Compliance with Open Meetings Act. It is hereby officially found and determined that the meeting at which this Ordinance was considered was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

SECTION 6. Effective Date. This Ordinance shall become effective upon its passage by the City Council and ten days after the publication of the caption of said ordinance, as the law provides.

PASSED AND APPROVED this 27th day of February, 2018.

Kirk Jones, Mayor

ATTEST:

Susan Hensley, City Secretary

APPROVED AS TO FORM:

Larry Foerster, City Attorney

MINUTES OF REGULAR MEETING

February 13, 2018

MONTGOMERY CITY COUNCIL

CALL TO ORDER

Mayor Kirk Jones declared a quorum was present, and called the meeting to order at 6:00 p.m.

Present: Kirk Jones Mayor
 Jon Bickford City Council Place # 1
 John Champagne, Jr. City Council Place # 2
 T.J. Wilkerson City Council Place # 3
 Rebecca Huss City Council Place # 4
 Dave McCorquodale City Council Place # 5

Absent:

Also Present: Jack Yates City Administrator
 Larry Foerster City Attorney
 Susan Hensley City Secretary
 Chris Roznovsky City Engineer

Mayor Jones announced that one of the City's Police Officers, George Hernandez, suffered a heart attack today, and they think that he is doing okay. Mayor Jones asked that everyone keep him and his family in their thoughts and prayers.

INVOCATION

T. J. Wilkerson gave the invocation.

PLEDGE OF ALLEGIANCE TO FLAGS

VISITOR/CITIZENS FORUM:

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on an item, but may place the issue on a future agenda. The number of speakers along with the time allowed per speaker may be limited.

Mr. Jeff Thompson, who resides on Old Plantersville Road, advised that he has been a resident since 2011. Mr. Thompson advised that he was rear-ended Friday morning by a teenager and said that he is fed up. Mr. Thompson said that he has a bunch of police reports where they have hit his mailbox, and they can't even let their children ride their bikes on Saturdays or Sundays, or whenever. Mr. Thompson said that it is getting bad and he fears for other people. Mr. Thompson said that he went out and got a petition on Saturday and Sunday, and he had 32 people sign the petition to see if they can get some type of traffic flow management or restriction for certain times of the day. Mr. Thompson said that it has gotten to where they can't get out of their driveways and it is an ongoing issue. Mr. Thompson said that he can't even let his daughter out to ride her bike on the road, because they are too scared that someone will run her over. Mr. Thompson said that they have issues with other people the same way; there are no sidewalks to ride on. Mr. Thompson said that he has tried to come up with ways to resolve this problem. Mr. Thompson said that one way is to put traffic flow restrictions on the road, and setting a time for them to come in, such as 6 a.m. to 8 a.m. and 2 p.m. to 4 p.m. Mr. Thompson said that the church flow traffic is also very bad. Mr. Thompson said that this is something that they really need to look into. Mr. Thompson said that he has been doing research, and they have some places in Texas doing the same type of thing to keep the traffic flow down, because someone is going to get hurt really bad one day, and he hopes that it is not somebody's child. Mr. Thompson said that he wanted to bring the matter up to see what they can do about the problem.

Rebecca Huss asked if when Mr. Thompson mentioned "traffic flow restrictions" was he talking about residents only. Mr. Thompson said that was correct. John Champagne asked what the speed limit was on that street. Mr. Thompson advised the speed limit was 20 mph. Mr. Thompson said that it was not fun getting rear-ended pulling into your driveway, because the kids are getting so anxious to pass you because you are doing the speed limit. Mr. Thompson said that he had a lot of people that he spoke to yesterday in the trailer park that have the same problem and there are a lot of kids that get off the school bus. Mr. Thompson said that in 2012 one of the kids actually passed the elementary school bus that had its lights on. Mr. Thompson said that he wants to live and likes living in Montgomery and he moved out here for a better place to live. Mr. Thompson said that it really concerns him that they have tried things such as stop signs and speed bumps, but it has not worked, they go right over the speed bumps and they don't even stop for the stop signs. Mr. Thompson said when you say something to the

kids, they curse at you. Mr. Thompson said that if this continues, he will have to move even though he likes living in the City and built a place to retire. Mr. Thompson said that he does not know if they are living blind on the problem, but it is a bad situation.

Rebecca Huss said that the police officers themselves are doing what they can, but unfortunately catching speeders has a lower priority than responding to accidents with injuries or things like that, so even if they set up to catch speeders on Womack Cemetery before they get to Mr. Thompson's house, they might get called away, so they really have to have someone set up right there at the house every day. Mr. Thompson said that he understands that happens. Rebecca Huss said that they have to get creative and aggressive in other ways. Mr. Thompson said that is what he was wanting to see what they can come up with to detour the speeders, because they have SH 105 and Lone Star Parkway, but they also have issues on Lone Star Parkway with speeders.

Mayor Jones thanked Mr. Thompson for coming to City Council and showing them the magnitude of the problem and said that they will look into the matter and see what more they can do. Mr. Thompson said that he has been in transportation for 27 years, and he drove a truck for 26 of those years, so he sees things that other people do not see, but one thing that he does not see is these kids respecting people that live in the City. Mr. Thompson said that they have people revving their motors causing noise pollution.

Rebecca Huss asked Mr. Thompson to send the City some information about the other cities in Texas and what they are doing. Mr. Thompson said that he would get that information to the City.

CONSENT AGENDA:

4. Matters related to the approval of minutes for the Public Hearing and Regular Meeting held on January 9, 2018 and Public Hearing and Regular Meeting held on January 23, 2018.

Dave McCorquodale moved to approve the revised minutes as presented. Rebecca Huss seconded the motion, the motion carried unanimously. (5-0)

CONSIDERATION AND POSSIBLE ACTION:

5. Consideration and possible action regarding an Interlocal Agreement with Montgomery County Emergency Services District No. 2 to share sales tax proceeds for future commercial retail properties that may be annexed by the City.

Mr. Yates advised that this is a proposal/offer from ESD #2 to equally share two percent, one percent for each entity, of the sales tax in the future annexed areas in the City. Mr. Yates advised that this matter has been discussed in the past. Mr. Yates said that ESD Board has approved the Agreement. Mr. Yates said that ESD did not have to make the offer to share the sales tax, but advised that their stated reason for the offer was for the overall strength of the City and ESD. Mr. Yates said that without the Agreement, the City would not be able to collect any future sales tax in any future annexations and the development of the City, in his opinion, would become very sporadic and haphazard as the only reason for City annexation would be water and sewer service. Mr. Yates said that he felt the Agreement makes for a stronger and more fiscally sound City.

Rebecca Huss asked exactly how they would allocate the one percent within the City, because right now it is pretty specific, with $\frac{1}{2}$ percent going to MEDC, 1 percent goes to the general account and $\frac{1}{2}$ percent goes toward debt reduction and general fund. Mr. Yates said that they would have to advise the State Comptroller on how it was to be split, but he would think that $\frac{1}{4}$ of it would be for MEDC and $\frac{3}{4}$ of it would go to the City. Rebecca Huss said that she did not really like that because if they say running the City costs one percent of the sales tax, then it is one percent, and if they are giving away $\frac{1}{4}$ of it then you actually are not ending up in a more fiscally sound financial position because you are providing services and getting back 75 percent of the revenues that you need to provide those services.

Mayor Jones stated that approving this Agreement really has nothing to do, at this moment, as far as how to distribute the funds. Rebecca Huss stated that the next agenda item would specifically impact this issue, so she would think that every annexation would be determined by what they decide here. Mr. Yates said that if City Council does not approve this Agreement the City will get nothing with future annexations. Rebecca Huss said that she did understand that fact, but that did not answer her question. Mayor Jones asked why they would not distribute the funds the same exact way as they do now. Jon Bickford asked if the split has been formalized. Rebecca Huss said that was what she is asking right now, because there is

no discussion of the split between this agenda item and the next agenda item, so she felt that this was the time to do that. Mayor Jones said that could be a future agenda item. Mr. Yates said the sales tax would not begin until there was actual payment. Jon Bickford said that there would have to be an agreement between the parties on what the split would be. Rebecca Huss asked which parties would be involved. Mr. Foerster, City Attorney, advised that the contract is between the City and ESD #2, so under this contract, ESD #2 is saying that they are giving the City ½ of any sales tax revenue in those areas that the City may annex in the future. John Champagne asked what the issue was. Rebecca Huss said the issue is that they are talking about annexing something in the very next agenda item, so they either need to talk about it now or under the next agenda item. Mayor Jones said that item has nothing to do with this item. Jon Bickford asked if there was a date driving this agreement. Mr. Foerster said that the agreement would be effective the 1st of February 2018.

Mr. Foerster said that the Agreement is with the City, and the Montgomery EDC is not a party to this Agreement. Mr. Foerster said that the Fire District has said that they are willing to give half of their sales tax to the City of Montgomery, which is all that this Agreement provides. Mr. Foerster said that what happens is the law allows the Texas Comptroller to honor this Interlocal Agreement and for all sales tax collected in the areas to be annexed, half of the sales tax would go to ESD #2 and half would go to the City of Montgomery. John Champagne said that this would not be the existing sales tax, but it would be for all the future annexations+. Mr. Foerster said that anything that they currently have in the City limits, at the time of the election back in May 2016, when the sales tax was approved by the people, anything that the City had prior to that date does not have to be shared with anybody. Mr. Foerster said after May 2016 the sales tax went into effect and ESD #2 was entitled to everything outside of the incorporated area of the City of Montgomery. Mr. Foerster said that what ESD #2 is offering the City of Montgomery, effective February 1, 2018, is that the City would split, with ESD #2, any sales tax collected in any areas that are developed commercially, where sales tax is generated, and annexed by the City.

Jon Bickford stated that what the angle of ESD #2 is if they can't get the City on board with this, the City probably won't provide water and sewer or probably won't be interested in annexing the property into the City. Jon Bickford asked why ESD #2 would stop by and ask if we want to split the sales tax. Mr. Yates said that he thought it was just the strength of the

overall City, and said that the more water and sewer expansion that the City does, the more fire protection ESD #2 will be able to provide. John Champagne said that as he understands it, if the City does not annex anything and generate sales tax, ESD #2 gets nothing. Mr. Foerster said that this is a win-win. John Champagne said that this Agreement does not require the City to annex anything, this is just an Agreement in the event that they do annex. Mayor Jones said that was correct. Mr. Yates said that ESD #2 collects 2 cents in sales tax currently, with the Agreement they would split that with the City. Jon Bickford said that the City does not necessarily have to give any portion of those funds to MEDC. Mr. Yates said that, as Mr. Foerster stated, the Agreement is between the City and ESD #2, not MEDC, so the City would get the full amount. Mr. Foerster said that he would expect that if the City Council felt that it was important that a portion be shared with MEDC that could be arranged by another Interlocal Agreement, by which they are directing that a portion of what the City gets from sales tax collection would be shared with MEDC. Jon Bickford asked what the City is getting currently. Mr. Yates advised that the City is getting 1 ½ percent and MEDC gets ½ percent. Rebecca Huss said that the way that this Agreement is set up the City of Montgomery gets 1 percent and ESD #2 gets 1 percent, and the MEDC does not get anything unless the City enters into a separate Agreement that governs the one cent. Rebecca Huss said that there would be no split with the MEDC unless the City decides that works for them at some point in the future.

Rebecca Huss said that they had discussed this matter in Executive Session, and she felt that it was worth putting it on the record that this does significantly change the economics of annexation for the City. Rebecca Huss said that in the past they have had a simplistic view of things, as the revenue is great; it is money that they did not have before. Rebecca Huss said that when you annex, those services that you provide cost money if you are doing a good job and by properly accounting for your services. Rebecca Huss said that if you are providing water and sewer for big customers, then you are going to have to make big investments in your infrastructure where everyone is potentially going to bear the cost. Rebecca Huss said that they have talked about larger projects, where they have been able to use the 380 Code, which is basically using sales tax rebates to reimburse developers for infrastructure investments, so they are using their sales tax that they are generating and the City is giving it back to them for them to recoup their cost, and the City no longer has half of the money that they used towards that. Mayor Jones said that would have to be taken into consideration if a 380 Agreement possibility came up. Jon Bickford said that the clarity that he would put around that is that all

that is true for sales tax generating property and is not true for residential property. Mr. Yates said that it is any sales tax that is generated by any source, because some people have businesses in their homes. Rebecca Huss said that if they are sticking to some of the Codes, especially if you have the homeowners separate, that activity is quite low. Rebecca Huss said that the Jones|Carter economic feasibility studies that have been done show that if they did not have development they would not need to have expansion, and the City would look exactly as it does now because you do not want to add on a bunch of residential stuff, 200 houses gives you \$40,000 in additional ad valorem, which is not worth the cost of services rolling that out. John Champagne asked wouldn't that evaluation have to be done on a case-by-case basis. Rebecca Huss said absolutely. John Champagne said that basically what Rebecca Huss is saying is our business model has changed, so every time that they look at an annexation, it will be looked at from a different perspective. Rebecca Huss said that was correct, and said that she thought that people get complacent and there is a tendency toward a simplistic view of bigger is better, it is extra revenue that they have not had before, which is something that she had heard a dozen times when they have given money away and she did not think that is the case, things cost money and they have to be able to pay for it, so she thinks that they need to be very cognizant that this will alter the way that they have looked at things in the past. John Champagne said that he agreed with Rebecca Huss. Jon Bickford said that he thought that was why they put the impact fees in place, as well. Rebecca Huss said that for the smaller properties, such as the Peter Hill property, this works out really well because the 1 percent is fair.

Rebecca Huss moved to accept the Interlocal Agreement with Montgomery County ESD #2 to share sales tax proceeds for future commercial retail properties that may be annexed by the City. John Champagne seconded the motion, the motion carried unanimously. (5-0)

6. Consideration and possible action regarding adoption of the following Ordinance:

AN ORDINANCE ANNEXING THE HEREINAFTER DESCRIBED TERRITORY OF 3.22 ACRES OF LAND, MORE OR LESS, IN THE JOHN H. CORNER SURVEY, ABSTRACT 8, TO THE CITY OF MONTGOMERY, MONTGOMERY COUNTY, TEXAS, AND EXTENDING THE BOUNDARY LIMITS OF SAID CITY SO AS TO INCLUDE SAID HEREINAFTER DESCRIBED PROPERTY WITHIN SAID CITY LIMITS, AND GRANTING TO ALL THE INHABITANTS OF SAID PROPERTY ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING SAID INHABITANTS BY

ALL OF THE ACTS, ORDINANCES, RESOLUTIONS, AND REGULATIONS OF SAID CITY; ADOPTING AN ANNEXATION SERVICE PLAN FOR SAID ANNEXATION; PROVIDING A SEVERABILITY CLAUSE AND A TEXAS OPEN MEETINGS ACT CLAUSE; AND PROVIDING THE EFFECTIVE DATE UPON PASSAGE OF THE ORDINANCE. (Peter Hill Property)

Mr. Yates advised that the property is located on the extreme east extraterritorial jurisdiction (ETJ) of the City on the south side of SH 105. Mr. Yates advised that the ETJ of the property proposed to be annexed is approximately one half in the City of Montgomery ETJ and one half in the City of Conroe ETJ. Mr. Yates stated that the property owner is Peter Hill.

Mr. Yates advised that there have been two public hearings with no public comment, nor has staff received any calls at City Hall on the matter. Mr. Yates stated that the intention is to have Mr. Hill run a water and sewer line underneath SH 105, and probably have the upsizing of the water line from an 8-inch to a 12-inch be funded by the MEDC. Mr. Yates said the 12-inch water line would serve as a looping of a planned line that will be placed from FM 2854 to Mr. Hill's connection when the HEB tract is developed.

Jon Bickford asked what the difference in price was when going from an 8-inch line to a 12-inch line. John Champagne asked, based on this anticipated annexation, have we compiled a cost to the City and/or MEDC if we do decide to annex this property, and the anticipated payback. Mr. Yates said that except for the upsizing of the line there is no cost to the City. Rebecca Huss said there was an Economic and Utility Feasibility Study that Jones|Carter did six weeks ago. Mr. Roznovsky said that the request for MEDC to fund the upsizing has not been done as of this time, and the extra cost is somewhere in the \$10,000 range. Mayor Jones said that he could not speak for the entire MEDC Board of Directors, but if the City is not going to share the sales tax with MEDC, then why should they upsize the line, and stated that was a rhetorical question that could be answered later.

Mr. Jonathan White, engineer for the project, said that the cost for the upsizing might not be financially feasible to get through the process, so he did not think that Mr. Hill would seek reimbursement. Mayor Jones asked if Mr. Hill would go through the process of upsizing. Rebecca Huss asked Mr. White if there was any movement on getting all the tax generating stuff on the City's side of the ETJ line. Mr. White said that he did not think that they have

done anything to move them, he thought that the contract with the sales tax generator is not willing to move.

Jon Bickford asked to confirm the part of the property that is being annexed. Rebecca Huss said they were annexing the half of the property that is located inside the City's ETJ. John Champagne said that there will be ongoing costs to provide services to this piece of property. Mr. Yates said that the only charge will be water and sewer and police protection. Jon Bickford said that it will require Public Works maintenance, and protection from the Police Department.

John Champagne asked about how much the anticipated revenue from this enterprise would be. Mayor Jones said he thought that was answered in the Feasibility Study. Rebecca Huss said that she had the information, and said it would be \$3,500 in maintenance and operations revenues, but there was nothing stated for sales tax. Mr. Roznovsky said that they do not normally include sales tax in the study. Rebecca Huss said that it was also \$3,700 in debt service revenue. Mayor Jones asked to confirm that those were annual numbers. Rebecca Huss said that was correct.

Mr. Foerster said that in addition to whatever revenue the City might get from water and sewer or the ad valorem tax, one of the things that annexation also does is put the property in the City for purposes of Building Codes and Corridor Enhancement Requirements that they would otherwise not have if it was outside the City, so as people are coming into the City it is going to be regulated along SH 105. John Champagne said that was a very good point. Mayor Jones said that they are on the edge of it all and the City can't go any further east, so if they want to exert any influence that is all they have. Mayor Jones said that even though it may not be a lot of revenue, it is not a loss. Jon Bickford said that at the end of the day if the City does not annex the property, it will still be built. John Champagne said that someone will have to provide water and sewer. Rebecca Huss said that they would have to get the service from Stanley Lake MUD. Mayor Jones said that it would be a lot tougher on them. Jon Bickford said that he was trying to think of the downside to annexation and it was not obvious to him. John Champagne said that there was the cost. Jon Bickford said that it was also a revenue, and it is hard to determine the cost until you know what is going into the property. Mayor Jones said the property was adjacent to the HEB property.

Dave McCorquodale said that he spoke as someone who does not do land development, but what he is in favor of is orderly growth in the City. Dave McCorquodale said that he thought the best thing that they can do is to be smart about how Montgomery grows, and again to Mr. Foerster's point, putting some control over tactile things that they see and touch would be an advantage to the City. Rebecca Huss said that her only counter to that is that a lot of people moved here because they liked the City the way it is, and so by annexing we make this project happen, which it might not happen otherwise, so by sticking to our borders and not annexing we potentially prevent development from happening at all. Dave McCorquodale said that to him, in short, the horse is out of the barn, and if you are moving here looking for a small town, you are in the wrong zip code, we are in Montgomery County, north of the fourth largest city in the nation, we are 60 miles from downtown, and if anybody thinks that they are not going to experience growth in the City or around the City, that we don't control, I think is fooling themselves.

Dave McCorquodale moved to approve the annexation of the said Peter Hill tract. John Champagne seconded the motion, the motion carried unanimously. (5-0)

7. Consideration and possible action regarding amendment of an October 9, 2012 Variance Agreement regarding the paving of property, north, and adjacent to Rancher's Daughter business on College Street.

Mayor Jones said that the property in question is located on College Street on the corner. Mr. Yates stated that this is a report from the City Attorney regarding the 5 ½ year old unsigned variance agreement with Ms. Rendy Kerr, to consider options available and if willing, to make a decision.

Mr. Yates stated that this concerns a variance agreement given on October 9, 2012 by City Council to Ms. Rendy Kerr, that allowed her and her husband, at the time, permission to build on the north edge of the property at the southeast corner of FM 149 and College Street in return for paving the street next to their location on College Street. Mr. Yates stated that they built the addition to the building but never paved the parking area on the south side of the building as required by the agreement. Mr. Yates advised that in the City file there is a variance agreement, signed by Mayor John Fox, but not by Mr. or Mrs. Kerr. Mr. Yates said that he has

shown this information to Mr. Foerster, who, so far, has said that the variance agreement is not valid because of the passage of time since approval by City Council.

Mr. Foerster said that as he looked at both the proposed variance and the City Council's action on granting the variance, it was conditioned upon the owners of the property providing paving within three years, which was not done and the owners never signed the agreement. Mr. Foerster said that he could not speak as to why that was done or was not done, but that is the fact. Mr. Foerster said that, his opinion, the variance would be voidable and in effect the construction has been done, encroaching into the setback, so it is difficult to say at this point to tear down your structure, but the fact remains that there was no agreement, and the variance was conditioned upon an agreement that was never signed by the property owners. Mr. Foerster said that he has been told that either Planning and Zoning or one of our City agencies has suggested that they not pave it, and there is also other considerations that Mr. Roznovsky might speak to concerning the fact that they do not know what the plans are going to be for the widening of FM 149 in front of the property. Mr. Foerster said that those are the facts as he sees them.

Mr. Yates said that in January Ms. Kerr appeared before the MEDC and asked them to pay for the parking cost of the property, \$3,700, and MEDC voted to not approve the funds because they felt that the parking was not necessary at this time and voted to recommend to City Council not to require the area to be paved. Mr. Yates said that, to him, it seems like there is an option to take no action if they do not want to pave the area. Jon Bickford said that the fact that the agreement has never been signed, and so they have kind of a breach of contract that was never signed, and the owners were given permission to move forward with this building if they agreed to pave the property within 3 ½ years, so he did not think that they should say they are not required to pave the property, the answer is our position that they are still required to pave it, whether or not we require them to do it right now, maybe is a different story. Jon Bickford said that he did not think that the City should back off the requirement, because, to him, that is a different conversation. Mr. Foerster said that Jon Bickford was correct, and said that City Council has the option on how they want to proceed. Mr. Foerster said that Mr. Roznovsky might be able to speak to this information.

Mr. Roznovsky advised that one of the projects that everyone is aware of is the TxDOT planned improvements of FM 149. Mr. Roznovsky said that one of the items that is in there was limiting the amount of access to FM 149; the preliminary plans have changed what the front parking access to the Rancher's Daughter looks like. Mr. Roznovsky said that one consideration that he would recommend would be the "what if" scenario; if TxDOT comes in and the parking of the front of the building goes away, what is the next option? Mr. Roznovsky said that if the front parking went away right now, there would be no parking adjacent to the building as it stands. John Champagne said that was all up in the air. Mr. Roznovsky said that was correct. Jon Bickford said that he thought this was going to be more of if they force them to pave the parking now, TxDOT could come and rip it right up. Mr. Roznovsky said no, that is not the problem. Jon Bickford said that because they built beyond where they were supposed to build, the City has now lost parking as a result, or they could lose parking. Mr. Roznovsky said that he was not aware of what it was before. Mr. Yates said that the area was grass before and it is still grass. Mr. Roznovsky said that if the parking in the front goes away, and the City says that you do not need to pave for parking, there will be no adjacent parking for that location. Mr. Roznovsky said that maybe they need to table this item and come back to it once they know what TxDOT is going to do and they have an approved set of plans. Mayor Jones asked what that parking would look like if the City were to require the parking to be put in; how many spaces would be required, would it be parallel parking, etc. Mr. Roznovsky said he did not know that information because there was not a lot of space there, it might be more of a loading zone, where it has just one parallel parking space and a loading area with people coming in and out. Dave McCorquodale asked about the sidewalk on College Street. Mayor Jones said that they would have to drive over the sidewalk to get to the parking, which is why they felt that they did not need the sidewalk.

Ms. Rendy Kerr said that she thought she was hearing that her building was encroaching on the City's property. Mr. Foerster said that he was not saying that, but said that it was his understanding that what Ms. Kerr was asking for was a variance to the ordinance that had a setback, where they had to set the building back from the right-of-way so many feet, and the variance was granted to Ms. Kerr to allow her to construct the building on her property, but within the building set back. Jon Bickford said that the variance was granted allowing them to do that if they did something in return. Mr. Foerster said that they had to sign an agreement to pave the property within three years, which was never done. Mayor Jones said that he could

not think of City Council's reasoning for wanting that parking at the time. Mayor Jones said that the City has done a lot to increase the parking in the downtown area, while it might not be exactly where everybody wants it, and said that he just did not think that they need that parking anymore. Rebecca Huss said that might be, but on the other hand if they provided a variance in return for consideration, it does not really seem fair for all of the other people.

Rebecca Huss said that in some ways she feels like they should enter into a new agreement that if the variance is granted because of the previous variance being null and void, then the encroachment is illegal. Rebecca Huss said that they can give a proper variance in exchange for whatever it is the City decides, whether it is the money for offsetting parking somewhere else that makes more sense, or if the engineer is able to construct a parking set up that does make sense after the TxDOT plans are finalized. Rebecca Huss said that she felt that they need to stick to the rules. Mayor Jones said that he thought it was worthwhile to consider our thoughts and opinions on whether they want that parking at that location. Rebecca Huss said that it is why she also said offset parking was an option as well, so if they put a time period that was more in people's memory they might be able to come up with something that would be a reasonable compromise. Mayor Jones said that they might be paving across the street and he asked Ms. Kerr whether a lot of her patrons already park across the street. Ms. Kerr said that everybody else's customers park out in front of her shop. Jon Bickford asked if there was an urgency on this matter, and if there was some kind of impending event that is causing us to do this action. Mayor Jones said that this is an unresolved issue that was brought up.

Jon Bickford said that his proposal/motion is that City Council's position is that the agreement for the change in the ordinance was incumbent upon the paving occurring, so the action or requirement to get the paving done is still there, and with that said, it does not mean that City Council or the City has to say you need it paved tomorrow. Jon Bickford said that he is proposing and suggesting that perhaps they table this item.

Jon Bickford moved to table this and allow the Kerrs' and the City to speak and figure out a plan to get through this matter, and he thought that the plan might be to not do anything specific until they find out something from TxDOT. Jon Bickford said that was why he was suggesting that they do nothing until they find out what it going to happen with TxDOT, unless there is some impending event or urgent matter that they have a problem with, because you could agree

on putting paving in and then TxDOT runs a bulldozer over it, so what is the point. Jon Bickford said that he feels they should just wait. John Champagne said that from his understanding, would it be safe to say his motion would include tabling this issue until TxDOT becomes more definitive as to what they are going to do with that particular area. Mayor Jones said that it could be that they come up with another solution. Jon Bickford said that if another solution is derived that won't be impacted by anything that TxDOT is doing. John Champagne said that he could second that motion.

Mayor Jones said that he thought that the motion was to table the item by Jon Bickford and seconded by John Champagne.

Discussion: Mr. Foerster stated for the record in the minutes, to make sure that it is understood that unless somebody on the City Council challenges his opinion, that the variance is at the very least voidable by the City Council, but we are tabling that action until they have more information. Mr. Foerster said that he was not asking that his statement be in the motion, he just wanted the minutes to reflect his opinion. Jon Bickford said that he understood that the variance is voidable. John Champagne said that he also understood that the variance was voidable.

Rebecca Huss said that she would like to point out that they do have an illegal encroachment that could extend for a decade before TxDOT gets their act together on FM 149. Rebecca Huss said that since she has been on City Council, they have had many plans that TxDOT was planning on doing immediately, and those plans have been extended and delayed, and re-proposed, etc., so she is not sure that waiting for TxDOT in order to resolve this issue is exactly the most timely way in which to deal with it. Mr. Foerster said that he did not disagree with that point, and it might be time for the City to get back with the property owners and look at this with the City Engineer and see what the options are if TxDOT takes away the parking in front, or if they don't. Rebecca Huss asked if there was a point at which the encroachment becomes grandfathered, as in they know it and did not do anything about it, and it would become legal. Mr. Foerster said that he has never had this come up where you have somebody renege on an agreement, which might be too strong, but they failed to do so at the time. Mayor Jones said that the City failed to enforce the issue in a timely manner. Mr. Foerster said that was correct, the City failed to enforce the agreement. Mr. Foerster said that he did not think, in

his understanding of municipal law, that anyone can take advantage of a City's delay in not enforcing its ordinance, because it is still on the books. Jon Bickford asked to confirm that Mr. Foerster was not aware of any statute of limitations. Mr. Foerster said that he was not aware of any statute of limitations for that issue. Rebecca Huss said that she knew that in personal real estate law, if she paved over her neighbor's driveway, and they knew about it, and she used it for over 10-15 years, she could actually move her lot line at that point. Mr. Foerster said that was true and is called a prescriptive right of way easement, because you have been using it for 10 or more years, and said that he did not think that law applies, in his experience to cities or other governmental entities.

Mayor Jones asked the City Secretary to restate the motion that has been recorded for this item.

Ms. Hensley stated the following motion:

Jon Bickford moved to table the item, and to allow the Kerrs' and the City to speak, and not make plans until they find out information and plans from TxDOT, unless there is another impending event. John Champagne seconded the motion.

Ms. Hensley also advised that Mr. Foerster asked that it was understood by City Council that the variance is voidable, but tabling the action does not void the variance.

The motion carried unanimously. (5-0)

8. Consideration possible action regarding LDC gas rates and recovery charges billed to their customers.

Mr. Foerster advised that LDC, natural gas provider in the City, had requested on two separate occasions that City Council grant the right for LDC to do a surcharge on all gas customers in the City of Montgomery. Mr. Foerster stated that on both occasions, early last year and then later in June of last year, this City Council declined the request. Mr. Foerster advised that Mr. Yates went and requested more information from the Railroad Commission, which is the appellate authority in connection with any surcharges within an incorporated area. Mr. Foerster

said that the City has original jurisdiction, and the decision can be appealed with the Railroad Commission.

Mr. Foerster said that Mr. Yates collected the information and this weekend he spent some time reviewing two separate docket numbers that were submitted by LDC to the Railroad Commission. Mr. Foerster said the first docket number was for areas which appeared to both the Railroad Commission and to him, to be for recovery of relocation charges in the unincorporated area, what they call the Montgomery County Service Area, which was approved by the Railroad Commission in June 2017. However, in the first docket number, Mr. Foerster said that it stated that additional costs included in this application will not be recovered more than once through any prior, pending or future applications to the commission or another regulatory agency, City, municipality or other incorporated territory. Mr. Foerster said he took that to mean that the request for the \$20,000 in recovery costs, which relate to the requirement that they had to relocate their gas lines in the Villas of Mia Lago and Lone Star Bend area. The Railroad Commission that has original jurisdiction outside of the City and approved it. Mr. Foerster said that the order provided that they would not be entitled to collect any money from the incorporated area, in other words, LDC could not double bill.

Mr. Foerster said that at about the same time, LDC submitted a request for relocation charges in the City, which the City Council denied; so they appealed that denial under a new docket number with the Railroad Commission by way of a Petition for Review. Mr. Foerster advised that in August 2017 the Railroad Commissioner Examiner required a pre-hearing conference, dated August 15, 2017 to address several issues. Mr. Foerster said that among the things that they were going to be considering at the pre-hearing was whether the City of Montgomery had properly denied the request and whether the LDC's filing should be omitted or supplemented, and whether LDC had properly served the City of Montgomery with their appeal. To his knowledge, the City of Montgomery has never received the appeal from LDC, and on any other matters. Mr. Foerster said that about the time of the hearing on August 18, 2017, LDC then withdrew its Petition for Review by filing a Notice of Dismissal of the Petition, which was granted on September 25, 2017.

Mr. Foerster said that it has come to his attention, through the consultant for LDC, that they believe that because the City did not follow the technical requirements of the statute, that is,

there are only four reasons for denial of relocation costs, LDC believes that they are entitled to this surcharge. Mr. Foerster said that he believes that LDC is not entitled to the surcharge because of the previous ruling made by the Railroad Commission. Mr. Foerster advised that he sent an email out yesterday to the attorneys for the Railroad Commission asking for clarification on this issue and said that he has not heard back from them yet. Mr. Foerster said that once he receives more information, he may be coming back to the City Council and requesting a hearing on this issue, where at the very least if he is correct, asking or demanding that LDC refund any surcharges that they have been collecting for the last few months.

Jon Bickford asked Mr. Foerster, to make sure that he is understanding correctly, that the research that he has done indicates that they already collected funds. Mr. Foerster said that LDC already has the authority to collect the \$20,527.60 from the unincorporated areas, but not from the City. Mr. Foerster said that they got that authority back in June 2017. Mr. Foerster said that LDC did not appeal the order from the Railroad Commission Examiner. Mr. Foerster said that when Mr. Yates received responses from the Railroad Commission, the Railroad Commission attorney said that she had attached information relating to GUD# 10648, which was the second appeal, and the ultimate withdrawal of the City of Montgomery's denial of its relocation costs recovery, and she also attached a copy of the relevant statute. Mr. Foerster said that the attorney also attached GUD# 10637, which was the first appeal in the unincorporated area, with administrative approval of LDC relocation costs recovery in the unincorporated area. Mr. Foerster said that he believed by that information that LDC got what they asked for in the unincorporated area; and by his reading of the examiner's opinion, LDC was not entitled to collect it from the incorporated areas, such as the City of Montgomery. Mr. Foerster said that LDC filed a Motion to Withdraw their appeal, and now they are saying, as he reads it, they did not need to file the appeal anyway because technically, the City Council did not properly deny the LDC request on the basis of one of these four statutory items. John Champagne said that LDC basically arbitrated their own case. Mr. Foerster said that you could argue that, yes.

Mr. Foerster said that he did not know that any action needs to be taken tonight; this is just for purposes of educating City Council on what is going on. Jon Bickford thanked Mr. Foerster.

Mayor Jones advised that Mr. Randy Burleigh would like to speak regarding this item.

Mr. Randy Burleigh, City resident, stated that he wanted to thank Mr. Yates for pursuing this issue, because it is a paper trail. Mr. Burleigh said that LDC wanted the Railroad Commission to move the City's docket, and the Railroad Commission advised that docket was closed and they had to go on their own. Mr. Burleigh said that LDC said that the City technically messed up on denial of the surcharge, and they thought that he did not need approval from the Railroad Commission to charge the City since the City did not have the right code, so they thought they could charge the City. Mr. Burleigh said that he appreciated Mr. Yates' work and it is the first step.

John Champagne asked if there were any legal ramifications, if in fact LDC did this action outside the normal guidelines set by the Railroad Commission. Mr. Foerster said that he would suspect that they would argue that they believed what they were doing was right. John Champagne said that does not matter. Mr. Foerster said that Mr. Yates was told in an email or phone call that the City had some authority to penalize LDC, but stated that he could not find that statute, and said that he thought that the Railroad Commission has that authority and the City can appeal to the Railroad Commission. Mr. Foerster said that he did not want to say that because there might be good faith belief that we did not technically follow the statute, but if they read their own examiner's report, it clearly states that they are not entitled, in his judgement, to collect the fee from an incorporated area once they have collected it from an unincorporated area.

Mr. Foerster said that City Council can table this item until they get more information.

Mr. Mike Swain, with LDC, was present and said that he wanted to offer to meet with the City Attorney. Mayor Jones asked Mr. Swain to please meet with the City Attorney.

Rebecca Huss said that, over all, the City's experience with LDC has been that they have repeatedly asked the City to impede competition, which raises rates for customers and they have asked the City to provide for reimbursement for business failures that is just unacceptable. Rebecca Huss said that LDC is hiding behind their own imagined loop holes and procedures that they control and they think access to the Railroad Commission and interpretation of what the Railroad Commission says and determines what their customers get charged.

John Champagne moved to table this item. Jon Bickford seconded the motion, the motion carried unanimously. (5-0)

9. Consideration and possible action regarding QBS Homes request for a front building line variance from 25 feet to 20 feet on Lots 1,2,3 and 4 on Sheppard Street, and from 15 feet to 10 feet on the north side of Lot 4 all within Section 1, Block 1 in the West Side at the Park Subdivision.

Mr. Yates advised that this was a request from Damon Scott of QBS homes on the west side of Sheppard Street by Cedar Brake Park. Mr. Yates said that the reason given for the request was to create more space in the rear of the lots because of how narrow the driveways are in the back.

Rebecca Huss asked if this would have already been discussed when they platted the property. Mr. Yates said he did not know about the original platting because that was before his time.

Mr. Damon Scott advised that they are trying to create five additional feet for the driveway because of the slope of the land and the high elevation. Mr. Scott said the more driveway that they have, the less of the slope they will have into the garage, and will allow four vehicles to be parked, two in the garage and two in the driveway. Mr. Scott said that as it sits now, they would have the vehicles hanging out into the alleyway of those homes.

Dave McCorquodale asked if the vehicles would hang out into the alley because of the floor plan of the house and less the size of the lot. Mr. Scott said that could be a fact, but they built five of these homes and they are trying to stay with the same theme directly across the street.

Dave McCorquodale said that one of the points that they had talked about when they were looking at this plat initially, was the fact that the ones that are currently built were within the Historic District, and the ones that we are discussing now are not in the Historic District because of where the boundary stops. Mr. Yates said that was correct. Dave McCorquodale said that these homes would not have to meet the criteria of the Historic District. Mr. Yates said that was correct. Mr. Scott said that their understanding from the beginning was to make

all the homes flow. Rebecca Huss said that they are not going to look like the other homes, because the pictures that they saw looks like the blue two story house on Houston Street. Mr. Scott said that they were doing a two story house on the corner, because of the width of that lot and the 15 foot building line versus a 10 foot building line, and they would like to have the 10 foot line on the north side so that it would accommodate the chimney on the right, north side of the house, and the other homes will be the same style as the other historic style homes.

Mayor Jones said that only the chimney will be encroaching on the two story home. Mr. Scott said that was correct.

Rebecca Huss asked if they did not do this, would all the houses be two story, and if they do only the one two story will the other homes look like the homes on Caroline Street. Mr. Scott said that was correct. Dave McCorquodale said that if they have to get the same style of homes, he would think that this is a good way to do that, and he would personally like to make that absolute in terms of that style, and said that he had no reason to doubt them in any way. Dave McCorquodale said that personally he did not have an issue with five feet, other than the slippery slope that Jon Bickford has talked about on every variance request. Jon Bickford said that he was absolutely disgusted with this, he wants everyone to know that he is so sick and tired of builders buying property and trying to cram five houses into a four house piece of property to make some extra money and then they have to do a variance. Jon Bickford said that the variances frustrate him and makes him so mad, because when he tried to do historic repairs on his home on Worsham Street, he could get no variance, and said that he was done with this because it is ridiculous. Jon Bickford said that they needed to stop buying property and expecting to come in and have the City grant variances for everything because you are trying to cram more houses in a small area. Jon Bickford said that he knows people will keep doing it, because that is what everyone does when they come in here. Mayor Jones said that the City has rules and at least we are here talking about it.

Rebecca Huss said that something that is very interesting on this item and is very applicable, is that the rear loading lots are wide enough for the people that are living in Houston, but are not wide enough for the people that live in Montgomery. Rebecca Huss said that she would not want to live in them and have to get her car down the alley. Rebecca Huss said that while improvement in the quality is fine for a variance, but the rear loading narrow alley is not an

improvement in the quality overall, so if they do this again, regardless of how big the lots are and how many homes, they need a wider alley.

Jon Bickford moved to deny the variance. John Champagne seconded the motion. The motion failed with the following vote:

Jon Bickford - Aye

Dave McCorquodale - Nay

John Champagne – Aye

Rebecca Huss – Nay

T.J. Wilkerson – Nay

Dave McCorquodale asked if the side lot line on lot 4 can be in the same motion or is this the front building line, and then a separate motion for the side variance for lot 4. Mr. Yates said that it could be handled as one motion since it is all on one block.

Dave McCorquodale moved to approve the side building line variance for lot 4, and the front building line moved from 25 feet to 20 feet with the stipulation that the rear building line is also moved forward five feet. Rebecca Huss seconded the motion.

Discussion: Dave McCorquodale explained, for clarity, what he is doing with the rear line being moved forward five feet, is to avoid just the house getting bigger and they still end up with a driveway that is too short, but they just basically got five more feet to build in if the purpose of the variance as it is being presented is to give them a longer driveway, he wanted to make certain that is what they get. Dave McCorquodale said, if he was thinking right, moving the rear building line forward five feet. Mr. Yates said that they would be increasing the building area 10 feet. Dave McCorquodale said that it would just be moving the house forward five feet toward Shepperd Street, so the same footprint that the builder has now is just moved forward. Mayor Jones asked Mr. Scott if that was his intention. Mr. Scott said that was correct, he just needed five more feet for the driveway, he is not making the homes bigger.

The motion carried with the following vote:

Dave McCorquodale – Aye

John Champagne – Nay

Rebecca Huss – Aye

Jon Bickford – Nay

T.J. Wilkerson – Aye

10. Consideration and possible action regarding approval of an application for an Alcohol Beverage Permit for Uncle Bob's BBQ Montgomery, to be located at 20873 Eva Street, Suite G, Montgomery, as submitted by Robert L. Blalock. (Previously Pizza Shack)

Mr. Yates advised that this is the second beverage permit that will be processed under the new City ordinance. Mr. Yates said that this process does still require the vendor to come before City Council to request the beverage permit.

Mr. Bob Blalock, owner, was present and stated that Uncle Bob's BBQ Montgomery would be a full service restaurant and bar, with barbeque and burgers, and typical family fare. Mr. Blalock said that they would have televisions at the restaurant.

John Champagne asked if Mr. Blalock was going to take all of the square footage that Pizza Shack had. Mr. Blalock said they would have the same square footage and they were not increasing. John Champagne said that was a pretty large operation. Mr. Blalock said that it was just a little larger than what they have at their other operation.

Dave McCorquodale asked Mr. Foerster about when you look at the application regarding the 300 feet from the school, and asked if where you are leasing space in a center, where does the 300 feet from the school start, is it from the walls of the business, and is it illegal for someone to walk out of the restaurant with an open container into the parking lot. Mr. Foerster said that those are two different questions. Mr. Foerster said that the distance was one thing, but is it illegal for someone to walk out of the business with an open container, and said that it was his understanding that it is illegal. Dave McCorquodale said that he wanted to make certain that they are talking about this building even though the center is a larger tract, which is obviously within 300 feet of the school, but it is more of a technicality question. Mr. Yates said that it would be measured from the restaurant, because they went through that same question with El Bosque Restaurant. Rebecca Huss said that was not true, because it came up with Hodge Podge Lodge; it is from the nearest property line. Dave McCorquodale said that with a lease, you would be leasing one particular spot, which is defined in the lease. Mayor Jones stated that the business prior to this one had a beer license. Rebecca Huss said that fortunately it turns out that it is not their responsibility to make sure that anyone's liquor licenses are correct.

Jon Bickford moved to approve the Alcohol Beverage Permit for the sale of mixed beverages for Uncle Bob's BBQ in Montgomery, to be located at 20873 Eva Street, Suite G, Montgomery, as submitted by Robert L. Blalock. Dave McCorquodale seconded the motion, the motion carried unanimously. (5-0)

11. Buffalo Springs Bridge Report by the City Engineer.

Mr. Roznovsky advised that the wet weather has definitely had an effect on the construction of the bridge. Mr. Roznovsky said that they will be getting a revised schedule of work this week, which will show the actual progress and where they stand on the bridge as well as having an onsite meeting with the contractor this week or early next week, to discuss the progress.

John Champagne asked about Houston Street, which was not on the agenda. Mr. Roznovsky advised that he had a conversation with the Commissioner this morning regarding Houston Street and his superintendent has gone out to the location and looked at the site, and was fine with it and was waiting for some dry weather to be able to complete this one-day job. Mayor Jones asked if there was some touch up that needs to be done on Caroline Street. Mr. Roznovsky said that they have someone going out to check on that connection, because one thing that had happened a week ago was they had a redo where the inlet was located, so some of that area was disturbed, which was on their punch list to redress and stabilize that area, but he has not received the report yet. Mayor Jones said that someone had run over one of the barrels and decided to use that as a through road, and the barrels had also been moved on the other end.

Mr. Yates said that prior to going into Executive Session he had an update on Officer George Hernandez, stating that he had a stint placed into his heart. Mr. Yates said that Officer Hernandez was playing basketball when the heart attack occurred; thankfully a Houston Fire Medic was on the sidelines; Officer Hernandez should be out of the hospital in 3-4 days. Rebecca Huss asked which hospital Officer Hernandez was in. Mr. Yates said he was in Memorial Hermann Hospital.

EXECUTIVE SESSION:

The City Council reserves the right to discuss any of the items listed specifically under this heading or for any items listed above in executive closed session as permitted by law including if they meet the qualifications in Sections 551.071(consultation with attorney), 551.072 (deliberation regarding real

property), 551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas.

12. Convene into Closed Executive Session as authorized by the Texas Open Meetings Act, Chapter 551 of the Government Code, in accordance with the authority contained in the following:

- a) 551.071 (confidential consultation with the City Attorney); and
- b) 551.072 (deliberation regarding real property).
- c) 551.074 (personnel matters – City Administrator’s Contract)

Mayor Jones convened into Closed Executive Session at 7:29 p.m.

13. Convene into Open Session.

Mayor Jones reconvened into Open Session at 8:04 p.m.

POSSIBLE ACTION FROM EXECUTIVE SESSION:

14. Consideration and possible action, if necessary, on matters deliberated on during Closed Executive Session with the City Attorney.

John Champagne moved to authorize the City Administrator, Jack Yates, and the City Attorney to pursue acquisition of the property located at 21049 Eva Street, Montgomery, Texas. Jon Bickford seconded the motion, the motion carried unanimously. (5-0)

Jon Bickford moved to extend Mr. Yates contract for another year and increase his annual compensation by 10 percent. Dave McCorquodale seconded the motion, the motion carried unanimously. (5-0)

COUNCIL INQUIRY:

Pursuant to Texas Government Code Sect. 551.042 the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to recitation of existing policy

or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place on the agenda of a future meeting.

ADJOURNMENT

Jon Bickford moved to adjourn the meeting at 8:08 p.m. John Champagne seconded the motion, the motion carried unanimously. (5-0)

Submitted by:  Date Approved: _____
Susan Hensley, City Secretary

Mayor Kirk Jones

Montgomery City Council
AGENDA REPORT

Meeting Date: February 27, 2018	Budgeted Amount:
Department:	
Prepared By: Jack Yates City Administrator	Exhibits: Letter of Request, Map showing street closures
Date Prepared: February 22, 2018	

Subject

This is a request from the Historic Montgomery Business Association to close , McCown, Caroline and John a Butler from Thursday afternoon May 3 through Sunday afternoon May 6.

Description

These are the same streets that have been closed for the same time. For the past several Antique Festivals. Public Works and the Police Department will cooperate with the closures and assist where necessary.

Recommendation

Approve the request as presented.

Approved By

City Administrator	Jack Yates	Date: February 22, 2018
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Jack Yates
City of Montgomery
P.O. Box 708
Montgomery, TX 77356

Dear Council,

It is our pleasure once again to bring the Antiques Festival to Historic Downtown Montgomery. As with any festival we host, logistics of street closures are necessary.

Please see our attached map of impacted road closures for the duration of our festival.

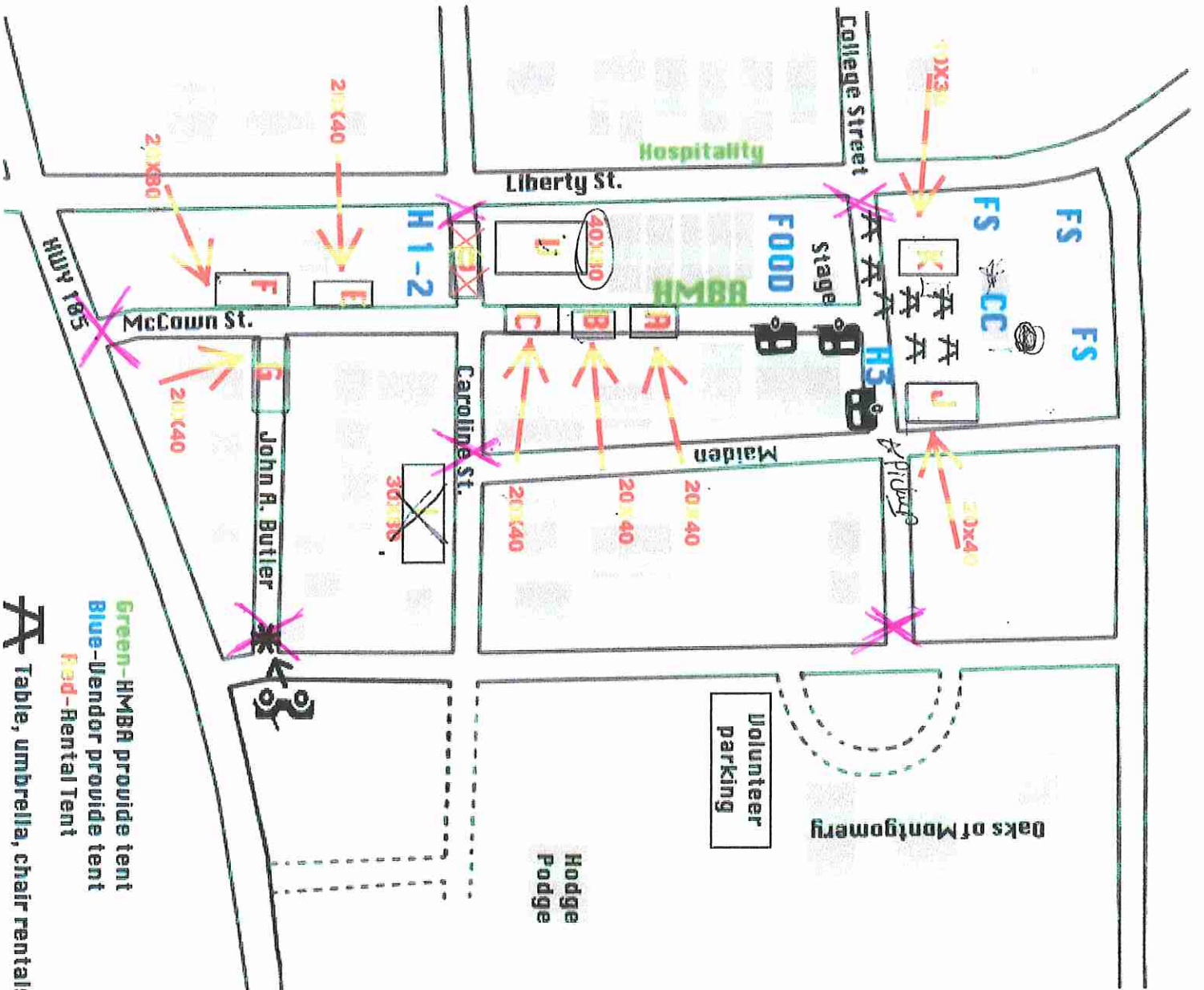
The dates of the festival are Friday, May 4, 2018, through Sunday, May 6, 2018. We will be filling the streets with tents and vendors during this festival weekend. We are asking permission to close the following streets to through traffic for that time: College, McCown, Caroline, and John A. Butler.

To put on a festival of this magnitude, it requires an entire day of set up and unloading by our vendors. On Thursday, May 3, 2018, our tents will be going up mainly along McCown and John A. Butler, beginning at six o'clock in the morning, (possibly Wednesday night). We are requesting road closures to begin Thursday, May 3rd, for move-in day.

We have Property Use forms and insurance for the event as we do with all of our festivals, and we will be communicating with our downtown merchants regarding the plans for traffic flow and parking.

Thank you for your support!

Kambra Drummond
Chairman of Antique Festival



X closure

- Green - HMBA provide tent
- Blue - Vendor provide tent
- Red - Rental Tent
- ⌘ Table, umbrella, chair rental.










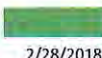






CITY ADMINISTRATOR REPORT – February, 2018

- Met with Planning Commission at two meetings. Prepared information flashing electronic sign ordinance revision.
- Met, took minutes, of one MEDC meeting.
- Met took minutes of one brief Board of Adjustments meeting.
- Attended one Montgomery County Leadership Class activity regarding public safety in the County.
- Met with city engineers, city attorney and GrantWorks representatives several times regarding; plats, system management, upcoming projects, bridge improvements, developments throughout the city, TxDOT 149 planning, TxDOT north loop meeting, FEMA, CDBG grants, LDC billing issues, General Land Office grant possibility and billing for Escrow Accounts.
- Met with several developers during the month regarding; Heritage Plaza Medical Center, Villas of Mia Lago, Kenrock property west of Pizza Shack, Waterstone, Shoppes of Montgomery, and other development possibilities meetings and Jacobs/Rose parking area. Including receipt of payment from Mr. Bowen for the waterline under the Buffalo Springs bridge.
- Made several decisions during month as Zoning Administrator, including signs, coordinating variance requests, code enforcement, Historic District activities, land use plan, and working on Zoning/Corridor Enhancement Area changes
- Worked with City Council individually and City Staff on a variety of administrative, personnel and coordination efforts. Including corridor landscape planning and budget line item review w/department heads.

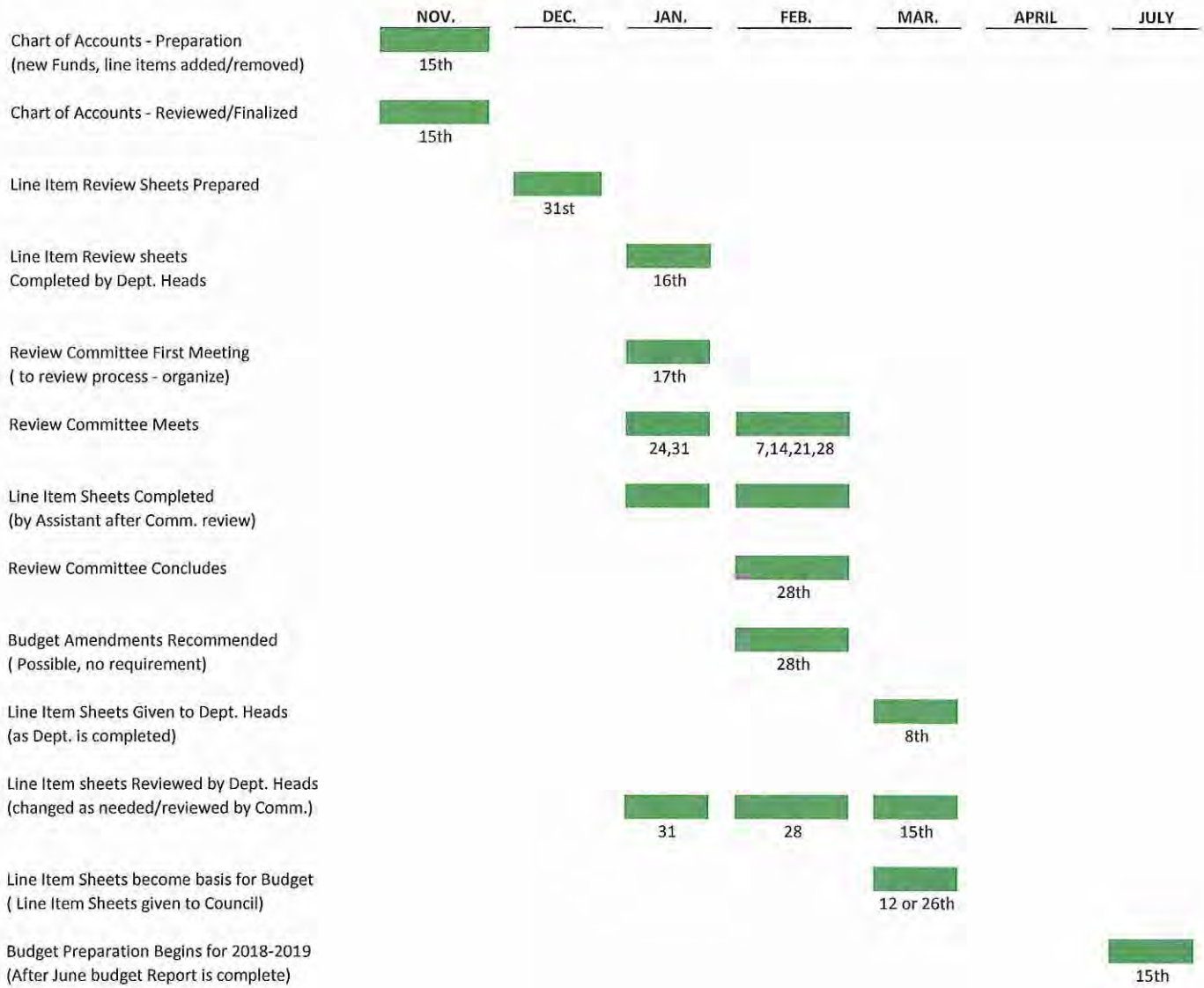
PROJECT SCHEDULES

PROJECT	ASSIGNED TO	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	JANUARY
GENERAL LAND OFFICE GRANT												
Prepare Application	J.Yates, C. Roznovsky, GrantWorks	In process										
Applicatin	J.Yates, C. Roznovsky, GrantWorks		Application Submitted									
Application In Review	GLO Office			In process	In process							
Grant Awarded/Contract Signed	GrantWorks					In process	In process					
Specific Engineering Design of Projects	C. Roznovsky						In process	In process	In process			
Bidding of some Projects	J.Y, C.R., GrantWorks							In process	In process			
Construction Begins on Projects	C.R.								In process	In process		
Construction Ends on Projects	J.Y., C.R.									In process	In process	
Project Closeout/final payments cose out of grant											In process	In process

TxDOT 149 PROJECT

PROJECT	ASSIGNED TO	AUGUST	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	SEPT.
Send TxDOT Resolution	Jack Yates								As Planned	
Contact w/ Rep. Metcalf and Sen. Nichols	JY								Completed	
Discuss Project Review with TxDOT	J.Y., Katherine Ferry TxDOT									
Have small group meeting with HMBA group	J.Y., K.F. HMBA small group									
Review TxDOT Plans propose alternatives	J.Y., K.F.									
City Staff discussions w/ business owners/rentors	J.Y., K.F.									
TxDOT considers changes	TxDOT									
TxDOT/ City Staff meets w/ business owners/rentors	JY,KF									
City Staff/small HMBA meetinG - if needed	JY,KF HMBA small group									
Contact w/ Rep. Metcalf and Sen. Nichols	JY									
City Staff reports to City Council - the project	JY,KF,									
City Council approves project - by Resolution	JY,KF, City Council									
TxDOT redesigns project plans	TxDOT									
TxDOT lets project										

LINE ITEM BUDGET REVIEW 2018-2019



To: Mayor and City Council
From: Jack Yates
Subject: Late Payment Utility Account Door Hangers Notices
Date: February 27, 2018

The subject is whether or not to continue putting a doorhanger on each of the 40 to 50 late notices per month. I have reviewed the utility payment ordinances and they do not mention the door hangers. Therefore, I believe, it is something that the City Administrator could stop as administrative management of the utility department – not requiring an ordinance to amend, or for the Council to have to decide— however since it has been a policy for so long I wanted to speak to you before taking any action.

Presently, 40 to 50 residents receive an orange doorhanger (attached) which is placed on the door at each of the 40 to 50 addresses. This is out of a total of approximately 620 utility customers. According to the staff probably 35 to 45 of the late notices are to the same residents every month. Placing the late door hangers requires approximately eight hours of utility billing clerk time collecting the information of who needs to receive the notices and writing the amounts due on the orange cards, and approximately two hours of public works staff time to drive to the residences and businesses and post the door hanger notices on the door. Combined that monthly cost is approximately \$360 including gas for the pickups involved.

Of the 40 to 50 door hangers put on the doors, only 3 to 8 actually get turned off. The others wait to pay until the late notice arrives at their door. Occasionally, there is an issue about where the notice is placed so that the customer may not see the notice, and if they do not see the notice they claim that we did not properly notify them of the turnoff possibility, so they protest the \$75. turnoff fee.

The City now sends a late notice to everyone who has not paid their bill by the 23rd of the month (attached). On that notice, regarding the turn off, is a statement that reads: *“Water service could be turned off if the amount shown is not paid before the disconnect date. Failure to pay may subject your bill to a reconnect fee of \$75. No further notice will be given”.*

To my mind, the door hanger notice is a charge in effect to the customers who do pay on time and do not cause the expense of the door hangers.

If we were to stop the door hangers I would write out a summary of this email and would send out in the monthly newsletter of the impending, starting in April, stoppage of the door hanging notices.

My question to you is do you want to instruct me to continue the door hanger notices or not? This does not require a vote of the Council, just an indication of direction.

**NOTICE TO
WATER CUSTOMER**

2/14/18 10AM
DATE TIME

ADDRESS 101 Jones St.

During your absence we called to:

- Turn service on
(unable to leave on due to possible leak)
- Investigate high meter reading & check for leak.
Meter was read Correctly Misread
- Leak Found Customer Side City Side
- No Leak Found
- Repairs are the responsibility of
 Customer City
- Interrupt service due to
 Construction on area Leak
 No Deposit Non Payment NSF Check

PLEASE BE ADVISED THAT:

Water service will be disconnected unless payment is received by cutoff

Date 2/15/18 Time 10AM

To avoid service interruption, please pay \$ 105.00 by cutoff time above, otherwise a \$75 disconnect fee will be applied to your account.

Your mail has been returned. To avoid service interruption please contact this office by _____

Other: _____

THANK YOU
MONTGOMERY WATER DEPARTMENT
City Hall (daytime)
(936) 597-6434

City of Montgomery

PO Box 708
Montgomery TX 77356

LATE NOTICE

ACCOUNT INFORMATION

ACCOUNT: 01-3672-02
SERVICE ADDRESS: 1030 MARTIN LUTHER KING
DISCONNECT DATE: 01/10/2018

AMOUNT DUE

TOTAL AMOUNT DUE: 78.48

For billing inquiries, please call 936-597-6434
For 24 hr. water emergencies, please call 936-760-5800
Hours: Monday - Friday 8:00 am - 4:00 pm

**SINGLE-PIECE 1 SGL 105765BA22-A-1
L 1 SP 0.460



WESLEY HOLZWORTH
1030 DR MARTIN LUTHER KING DR
MONTGOMERY TX 77356

CUT OFF NOTICE

IF PAYMENT HAS BEEN MADE, PLEASE DISREGARD THIS NOTICE.

Water service could be turned off if amount shown is not paid before the disconnect date. Failure to pay may subject your bill to a reconnect fee of \$75.00. No further notice will be given.

If you disagree with the amount due or desire to discuss a payment plan, contact the Utility Service Office before the disconnect date.

Payment may also be dropped off at City Hall, 101 Old Plantersville Road.

AVISO DE INTERRUPCION

SI EL PAGO SE HA HECHO, POR FAVOR DESATENDA ESTE AVISO.

El servicio de echar agua podría ser apagado si la cantidad mostrada no es pagada antes de la fecha desconectaré. El fracaso de pagar puede sujetar su cuenta a unos honorarios unirá de nuevo de 75.00 dólares. Ninguno aviso adicional se dara.

Si usted disiente con la cantidad vencida o desea discutir un plano de pago, llame la oficina de Servicios Utilidades antes de la fecha desconectaré.

El pago también puede ser dejado en el Ayuntamiento, 101 Viejo Camino Plantersville.

Payment Coupon

ACCOUNT INFORMATION

ACCOUNT: 01-3672-02
SERVICE ADDRESS: 1030 MARTIN LUTHER KING
DISCONNECT DATE: 01/10/2018

WESLEY HOLZWORTH
1030 DR MARTIN LUTHER KING DR
MONTGOMERY TX 77356

PLEASE RETURN THIS PORTION ALONG WITH YOUR PAYMENT

AMOUNT DUE

TOTAL AMOUNT DUE: 78.48

AMOUNT ENCLOSED

REMIT PAYMENT TO:



CITY OF MONTGOMERY
PO BOX 708
MONTGOMERY TX 77356-0708



013672020000078480000078484

To: Mayor and City Council
From: Jack Yates
Subject: Reckless Driving by High School Students
Date: February 27, 2018

The reckless driving has been an issue for many years, with primarily law-enforcement and physical adjustments to Old Plantersville Road as the deterrent. The core issue, to my mind, is to create a motivated desire to abide by the law in the student's mindset. The way this works in human nature is to cause a change in behavior because the person believes it is in their best interest to change the behavior.

The law enforcement and physical barriers to prevent the reckless driving will continue to not solve the problem until the students solve the problem themselves by changing their behavior. Writing citations regularly has not worked as a deterrent, because the parents simply pay the fines in behalf of the students. I believe the effective method of deterrent is loss of parking and driving privileges to school. This would involve the agreement of the school. The way it could be structured is that the school would request the name of every student who receives a citation. My suggestion would be after two tickets parking privileges at the school would be removed for one month, after three tickets parking privileges will be lost for that semester. Also, any reckless driving that resulted in an accident parking privileges would be lost for the semester. The school would administer this policy, not the city.

I have reviewed traffic calming books, reviewed how other cities have faced such issues, and spoken with the police officers for the city and the school district. All agree that the following suggestions will, at best temporarily alleviate but, not solve the issue until the student is motivated to drive more within the law:

- Announcement at high school- this would be a message over the sound system at the high school and written notices sent home- all pointing out the problems of reckless driving. Put on safe driving demonstration to students.
- Cameras for enforcement- cameras can be placed at strategic places so that the cameras could be used to write citations to Municipal Court—but this is costly and really can only be used at stop signs and possibly for speeding—but also has legal issues of constitutionality and could be expensive to administer, plus generally they are unpopular.
- The students get on Facebook or twitter to let everyone else know where that police officers are when they do position themselves on the school route – thus reducing the effectiveness of patrolling.
- No left-hand turn lane from 2:00 – 3:00 weekdays for the east parking lot at the high school – this would only work in the afternoon. This would cause a traffic backup into the parking area because of the slow access to State Highway 105, and would also cause concern by the students that do need to turn to the right because they live that direction.
- More use of “dummy” police cars placement—this would involve parking one or two cars on Old Plantersville to create the perception of patrolling, however again the Facebook and twitter messages would lead to other students know that no one is in the patrol car.
- Constant morning and afternoon patrolling of the school routes could be accomplished by special funding for the specific patrols. This would probably mean approximately \$50-\$60,000 per year for one officer dedicated to this purpose.
- More speed bumps has been considered, however the students with a lack of concern for their car maintenance actually seemed to enjoy going over the bumps and a high rate of speed.
- Ridges, such as on the outside lanes of the interstate highway, could be put into the pavement at

strategic places, however they are costly to place, not as effective on the asphalt surface of Old Plantersville.

- I have also spoken with the Municipal Judge regarding higher fines for speeding in this detailed area, and he is said that he cannot do that according to the law.

-I have also spoken with the Judge regarding requiring traffic safety school for each citation issued. But that is not possible either, if the person issued a citation pays the fine before they ever go to court.

My recommendation is to strengthen, with existing forces, the patrolling of the areas involved to include substantial citation writing and to formally write the Superintendent of Schools a letter requesting the parking privilege withdrawal, pointing out the safety of the students, and inviting him to a City Council meeting to further discuss alternatives.

City of Montgomery - Public Works Department

January 2018 Monthly Report

General

- Reported 2 street light issues to Entergy
- Replaced a damaged "Speed Hump" sign on College St.
- Replaced battery on Backhoe unit # PW-1201
- Removed all Christmas decorations and stored at Public Works yard
- Capped 1 ¼" water line found during Houston St. project
- Repaired broken water service line at 914 College St.
- Installed cap on sewer line at Lift Station #14
- Onsite for Lift Station #14 inspection
- Attended water and sewer facility walkthrough tour
- Created a full hard freeze winterization list for parks
- Removed and stored water barricades from Buffalo Springs bridge
- Attended Hills of Town Creek section 2 one year warranty inspection walkthrough
- Continued fire hydrant tagging project
- Potholed and marked various locations of force main from Lift Station #1
- Eric, Jose, Ryan, and Pancho attended driving safety and confined space awareness classes through TML
- Borrowed 1000 gallon tank from the City of Conroe and started weekly pumping of Terra Vista sewer.
- Located meter at 458 Terra Vista Dr. covered by builder
- Repaired a leak on 2" line at Memory Park
- Re-grouted several manhole lids
- Installed underground storm piping on College St. to eliminate safety issue with ditch excavation project
- Attended one year warranty inspection walkthrough at Terra Vista and Waterstone section 2
- Weekly pre-trip inspections of vehicles

- Weekly conference call with engineer and utility operator
- Weekly leak notification list from Beacon website
- Daily utility locates as necessary
- Monthly air filter and light bulb check at all facilities
- Monthly AED inspections
- Monthly safety meetings with safety officer and department
- Continue performing “on the job” safety inspection reports
- Monthly idle meter list checked for consumption
- Monthly weed killer list
- Monthly grease trap inspections
- Yearly change of all keypad batteries at City Hall
- 7 water taps
- 6 sewer taps
- 13 water leaks
- 0 sewer stop ups

Parks and Recreation

- Replaced broken backflow device at Community Center
- Repaired broken bench from Crane Cabin at Fernland Park
- Repaired water leak inside Simonton House
- Repaired leaking backflow at Cedar Brake Park
- Repaired flagpole at Community Center
- Rebuilt toilet and urinal at Community Center men’s outside restroom
- Replaced leaking irrigation valve at Cedar Brake Park
- Cleaned inside of fountain at Cedar Brake Park
- M/W/F cleaning of all park facilities
- Monthly irrigation system checks and repairs as needed
- Weekly cleaning of Community Center building

The docents at Fernland reported a total of 489 visitors for the month and provided 32 tours.

Report prepared by:
 Mike Muckleroy
 Director of Public Works
 February 19, 2018

Montgomery Birthplace of the Texas Flag
TEXAS

CITY OF MONTGOMERY POLICE DEPARTMENT



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CHIEF

JAMES F. NAPOLITANO

**101 OLD PLANTERSVILLE RD
MONTGOMERY, TX 77316
(O): (936) 597-6866**

POLICE DEPARTMENT REPORT

JANUARY 2018

Arrests / Charges Total Shifts A, B & Chief

Misdemeanor: **26**

Felony: **7**

Traffic Enforcement Total Shifts A, B & Chief

Citations: **173**

Warnings: **246**



CITY OF MONTGOMERY POLICE DEPARTMENT

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101 OLD PLANTERSVILLE RD
MONTGOMERY, TX 77316
(O): (936) 597-6866

CHIEF

JAMES F. NAPOLITANO

POLICE DEPARTMENT REPORT

SHIFT A

January 2018

During the month of January, The Montgomery Police Department A Shift Patrol Officers (Lt. Belmares, Officer Thompson, Officer Hernandez, and Officer Carswell) generated 20 reports. The reports are as follows:

Narcotics

1/1 Hernandez - [21100 Eva ST](#)

1/21 Thompson - Lone Star PKWY / Buffalo Springs DR

1/24 Hernandez - [20100 Eva ST](#)

No DL / FMFR / Towed Vehicle

1/6 Hernandez - [22800 HWY 105 W](#)

1/10 Hernandez - Lone Star PKWY / Buffalo Springs DR

1/16 Carswell - [22850 Eva ST](#)

1/24 Thompson - 14700 Liberty ST

Warrant Arrest

1/15 Thompson - Eva ST / FM 2854

MVA

1/10 Hernandez - [21100 Eva ST](#)

1/21 Hernandez - [20168 Eva ST](#)

1/24 Hernandez - [19900 Eva ST](#)

CITY OF MONTGOMERY POLICE DEPARTMENT



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101 OLD PLANTERSVILLE RD
MONTGOMERY, TX 77316
(O): (936) 597-6866

CHIEF

JAMES F. NAPOLITANO

1/25 Carswell - 14100 Liberty ST

Theft / Forgery/Burglary

1/30 Carswell - 15498 Summit Park DR #101

DWI

1/6 Thompson - Eva / Lone Star PKWY

1/16 Carswell - [22850 HWY 105 W](#)

1/25 Carswell - [21101 Eva ST](#)

1/30 Thompson - [21500 Eva ST](#)

Other

1/2 Hernandez - [101 Old Plantersville RD](#) (Lost Property)

1/6 Thompson - [20869 Eva ST](#) (Criminal Trespass)

1/25 Thompson - 110 Dudley ST (Deceased Person)

Arrests / Charges:

Misdemeanor Charges - 6

Felony Charges - 3

Traffic Enforcement

Citations Issued - 109

Warnings Issued - 51

Belmares – 2 Citations 0 Warnings

Thompson – 17 Citations 9 Warnings

Hernandez – 51 Citations 31 Warnings

Montgomery Birthplace of the Texas Flag
TEXAS



CITY OF MONTGOMERY POLICE DEPARTMENT

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101 OLD PLANTERSVILLE RD
MONTGOMERY, TX 77316
(O): (936) 597-6866

CHIEF

JAMES F. NAPOLITANO

Carswell – 39 Citations 11 Warnings

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TEXAS

CITY OF MONTGOMERY POLICE DEPARTMENT



CHIEF JAMES NAPOLITANO

**101 OLD PLANTERSVILLE RD
MONTGOMERY, TX 77316
(O): (936) 597-6866**

POLICE DEPARTMENT REPORT

SHIFT B

January 2018

During the month of January, 2018, The Montgomery Police Department B Shift Patrol Officers (Lt. Rosario, Officer Aguirre, Officer Bracht, and Officer Riley) generated 30 reports. The reports are as follows:

Narcotics

1/4 Riley - [2500 Lone Star PKWY](#)

1/5 Aguirre - [22314 FM 1097](#)

1/9 Bracht - Liberty ST / College ST

1/10 Riley - 14500 Liberty ST

1/13 Riley - [16700 FM 149](#)

1/18 Riley - [20500 Eva ST](#)

1/26 Riley - Buffalo Springs / FM 1097

1/27 Aguirre - 202 Nathaniel

1/27 Rosario - Houston ST / Eva ST

1/28 Aguirre - [21100 Eva ST](#)

1/29 Riley - [22300 FM 1097](#)

Montgomery Birthplace of the Texas Flag
TEXAS

CITY OF MONTGOMERY POLICE DEPARTMENT



CHIEF JAMES NAPOLITANO

**101 OLD PLANTERSVILLE RD
MONTGOMERY, TX 77316
(O): (936) 597-6866**

No DL / FMFR / Towed Vehicle

1/4 Riley - [19900 Eva ST](#)

1/4 Rosario - [20000 Eva ST](#)

1/8 Rosario - [20000 Eva ST](#)

1/14 Rosario - [21587 Eva ST](#)

Warrant Arrest

1/8 Aguirre - [22800 HWY 105 W](#)

1/28 Rosario - 200 Lone Star PKWY

MVA

12/1 Bracht - [22500 FM 2854](#)

12/15 Riley - [1950 Lone Star PKWY](#)

12/17 Riley - [21600 Eva ST](#)

12/29 Aguirre - [20100 Eva ST](#)

Theft / Forgery/Burglary

1/12 Bracht - 21265 Eva

1/22 Aguirre - [20168 Eva ST](#)

1/31 Riley - 770 Clepper

Assault/Disturbance

1/28 Bracht - 911 Stewart

1/31 Bracht - 124 Waterstone

Montgomery Birthplace of the Texas Flag
TEXAS

CITY OF MONTGOMERY POLICE DEPARTMENT



CHIEF JAMES NAPOLITANO

**101 OLD PLANTERSVILLE RD
MONTGOMERY, TX 77316
(O): (936) 597-6866**

Other

1/9 Aguirre - 6 Westway (Runaway)

1/13 Riley - [20800 Eva ST](#) (Fail to ID Fugitive)

1/14 Riley - [21100 Eva ST](#) (Interfere with Public Duties)

1/18 Riley - 100 Plez Morgan (Tampering)

Arrests / Charges:

Misdemeanor Charges - 20

Felony Charges - 4

Traffic Enforcement

Citations Issued - 64

Warnings Issued - 195

Rosario – 12 Citations 20 Warnings

Aguirre – 11 Citations 22 Warnings

Bracht – 23 Citations 65 Warnings

Riley – 18 Citations 88 Warnings



CITY OF MONTGOMERY MUNICIPAL COURT REPORT

JANUARY 2018

KIMBERLY DUCKETT

INTERIM

COURT ADMINISTRATOR

Municipal Court Monthly Report January 2018

REVENUE Category	Jan-18	Dec-17
Total Cases Filed	207	217
Deposit-City	\$ 20,345.05	\$ 17,783.90
Deposit-State	\$ 15,198.34	\$ 14,166.70
Deposit-OMNI	\$ 225.08	\$ 206.94
Child Safety Fund	0	\$ 21.33
Judicial Efficiency	\$ 130.55	\$ 1,051.21
Court Tech Fund	\$ 795.51	\$ 718.19
Court Bldg Security Fund	\$ 596.64	\$ 538.63
Collection Agency	\$ 3,856.72	\$ 2,769.96
TOTAL	\$ 41,147.89	\$ 37,256.86
Bond Amounts	\$ 3,981.00	\$ 4,078.20
GRAND TOTAL	\$ 45,128.89	\$ 41,335.06

Created By: Kimberly Duckett
Interim Court Administrator

Citations/Warrants/Revenue January 2016 - Present

	Citations Filed		
	2016	2017	2018
<i>Jan</i>	470	332	207
<i>Feb</i>	351	233	
<i>Mar</i>	353	394	
<i>April</i>	323	268	
<i>May</i>	229	268	
<i>June</i>	163	254	
<i>July</i>	153	240	
<i>Aug</i>	324	189	
<i>Sept</i>	212	143	
<i>Oct</i>	313	190	
<i>Nov</i>	226	251	
<i>Dec</i>	195	217	

	Warrants Collected		
	2016	2017	2018
	\$2,762.37	\$15,052.44	
	\$10,976.60	\$33,390.71	
	\$14,732.43	\$26,961.27	
	\$5,940.80	\$9,307.00	
	\$3,279.10	\$6,801.00	
	\$6,336.57	\$14,354.05	
	\$4,291.87	\$11,312.27	
	\$24,756.07	\$10,575.60	
	\$12,115.60	\$7,654.50	
	\$13,892.60	\$10,381.40	
	\$10,515.20		
	\$12,163.00		

	Total Revenue Collected		
	2016	2017	2018
	\$44,702.82	\$41,830.44	\$45,128.89
	\$67,466.54	\$67,937.61	
	\$86,201.43	\$62,992.57	
	\$59,388.14	\$47,163.40	
	\$50,854.90	\$47,225.90	
	\$41,238.67	\$37,817.25	
	\$42,990.97	\$43,405.62	
	\$52,923.17	\$31,540.77	
	\$44,256.40	\$24,281.60	
	\$44,138.80	\$37,395.63	
	\$55,221.23	\$35,410.95	
	\$42,698.95	\$41,335.06	

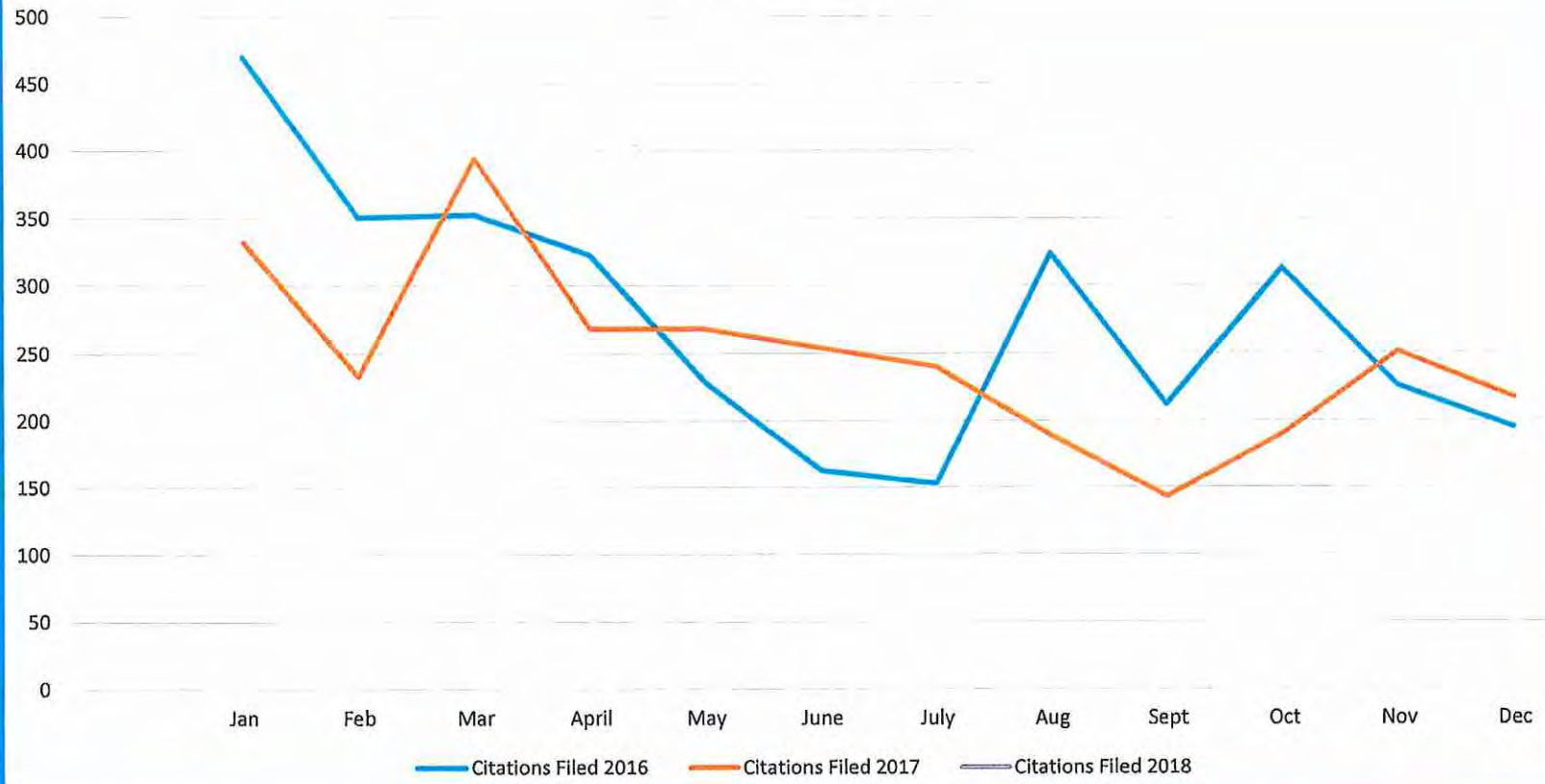
Totals 2164 2402

\$121,762.21 \$145,790.24

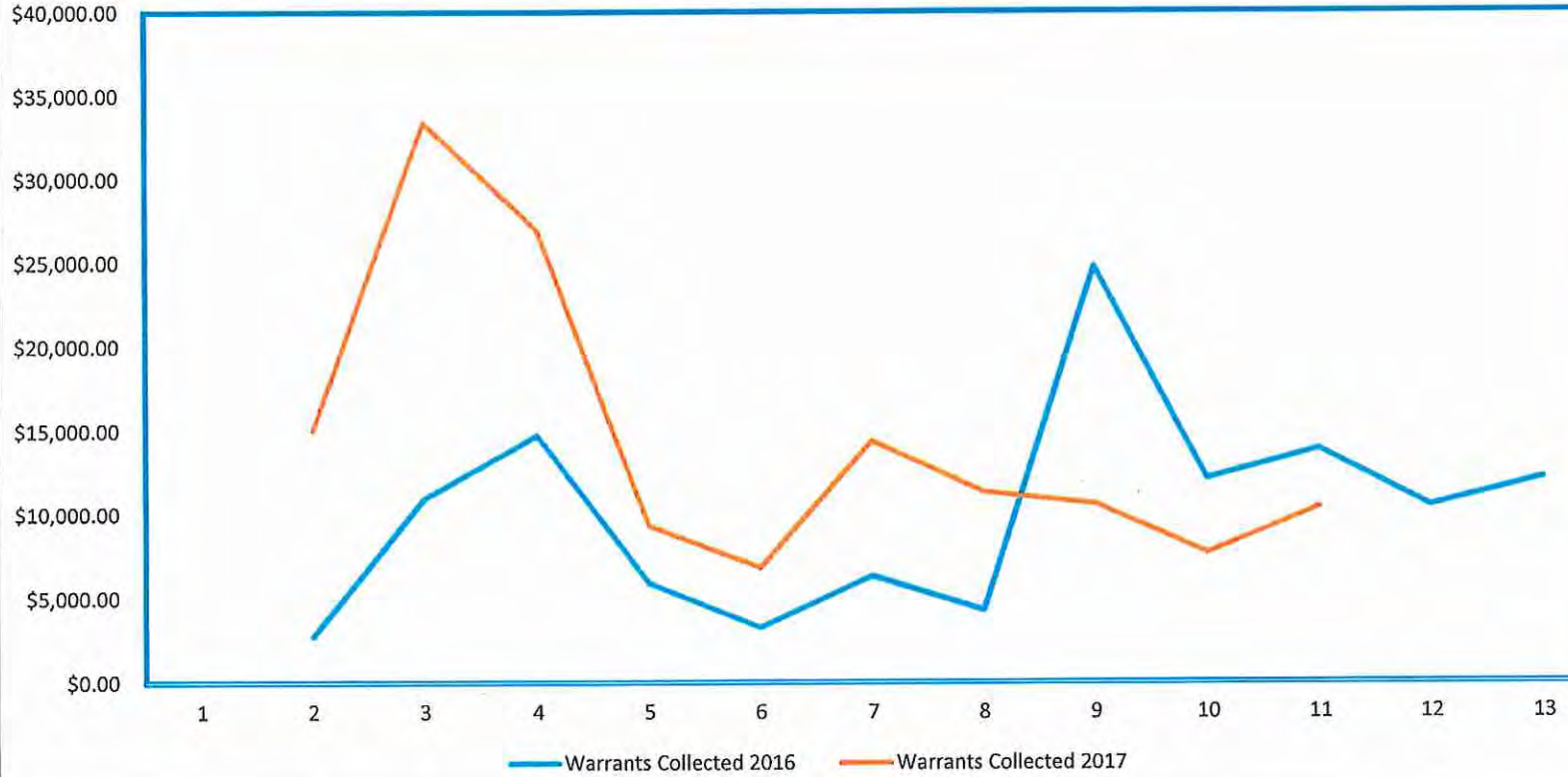
\$632,082.02 \$518,336.80

Kimberly Duckett
Interim
Court Administrator

Citations Filed



Warrants Collected



Total Revenue Collected



UTILITY REPORTS - JANUARY 2018

TOTAL REVENUE

Utilities	\$119,665.90
Permits	\$13,747.90
Community Building	\$600.00

UTILITIES

New Water Accts.	10
Disconnected Water Accts.	10
Total Number of Active Accts.	626

PERMITS

Type	Permit Total	Revenue
Building - Residential	6	\$7,275.00
Building - Commercial	5	\$1,540.00

Cert. of Occupancy	1	\$60.00
Golf Cart	0	\$0.00
Irrigation	7	\$666.90
Electrical	7	\$1,452.00
Mechanical	6	\$740.00
Plumbing	10	\$1,964.00
Sign	1	\$50.00
Total:	43	\$13,747.90

COMMUNITY BUILDING

Type of Rental	Number of Bookings	Revenue
Profit	3	\$600.00
Non - Profit	11	\$0.00

CITY ACCOUNT CONSUMPTION

	NOVEMBER	DECEMBER	JANUARY
Community Building – Irrigation (01-8732-00)	21	14	18
Community Building (01-0130-00)	2	1	1
City Cemetery (01-1110-00)	0	0	0
City Welcome Sign Irrigation at HWY 105 & Prairie – Rose Garden (01-8733-00)	1	0	5
North Liberty Sewer Plant			
Cedar Break Park Irrigation (01-8736-00)	5	3	3
Cedar Break Park Restrooms (01-8735-00)	1	2	1
Fernland (01-8737-00)	5	6	1
Memory Park (01-5885-00)	116	50	15
Community Building Stage Irrigation – Rose Garden (01-6180-00)	0	0	0
City Hall & Irrigation (01-6190-00)	36	34	15
Homecoming Park Restrooms (01-8820-00)	1	0	0
Homecoming Park Drinking Ftn (01-8738-00)	0	1	0
Buffalo Springs Sewer Plant (01-8821-00)	2	2	2



City of Montgomery

Operations Report

January 2018

12/18/17-1/17/18

TAP

INTO

TECHNOLOGY

Dear City of Montgomery Council Members:

We are pleased to provide you with the monthly operations report. This report summarizes the major events that occurred during the operating month. Our mission, as always, is to assist the district in providing safe and reliable water to the residents.

The water plants, wastewater plant and drinking water quality is checked on a daily basis. Wastewater collection system lift stations are checked three times a week. Alarms are monitored, and our staff is on 24-hour call. Our construction crews are minutes away from the City.

Our operators collect and enter all facility data into Kardia. Our operators note any issues or problems that are observed during the day. Mission Control is instantly aware of the issue and immediately begins the resolution process. This approach benefits our clients because decisions can be made based on relevant data.

All the district's data can be accessed on-line. The data is username and password protected. The data is integrated with Kardia and updated daily. District alerts that are generated by Kardia can be sent to board designated recipients. GUS appreciates the trust and confidence that the board has in our team. We work diligently to provide our clients with accurate and useful information.

Michael Williams

A handwritten signature in blue ink, appearing to read "Michael Williams", with a stylized flourish at the end.

Vice President of Operations
Gulf Utility Service

SUMMARY OF OPERATIONS

District Alerts

12/19/2017 – Power Failure-LS 4

Tree fell on power line and snapped the service pole. A generator was brought in to power the lift station until normal service could be restored. The service rack and pole were fixed restoring normal power to lift station.

12/20/2017 – High Wet Well-LS 2

Operator received high wet well alarm, upon arrival it was found to be due to infiltration from rain storm. The lift station was monitored until level was back in normal operating level.

12/23/2017 – Blower Failure-WWTP

Operator found blower 3 tripped at the overload, the blower was reset and monitored. Blower now operating normally

12/27/2017 – Lift Pump Failure-LS 4

Operator found LP#2 was tripping at overload, motor was further investigated and found to be shorted, motor was replaced and put returned to service.

01/01/2018 – A/D Call Out-WWTP

Operator found blower 3 tripped at the overload, the blower was reset and monitored. Blower now operating normally.

01/03/2018 – Water Plant Issue-WP 2

Arrived onsite to find faucet on booster pump #2 leaking. Booster pump was isolated and put back online once repairs were completed.

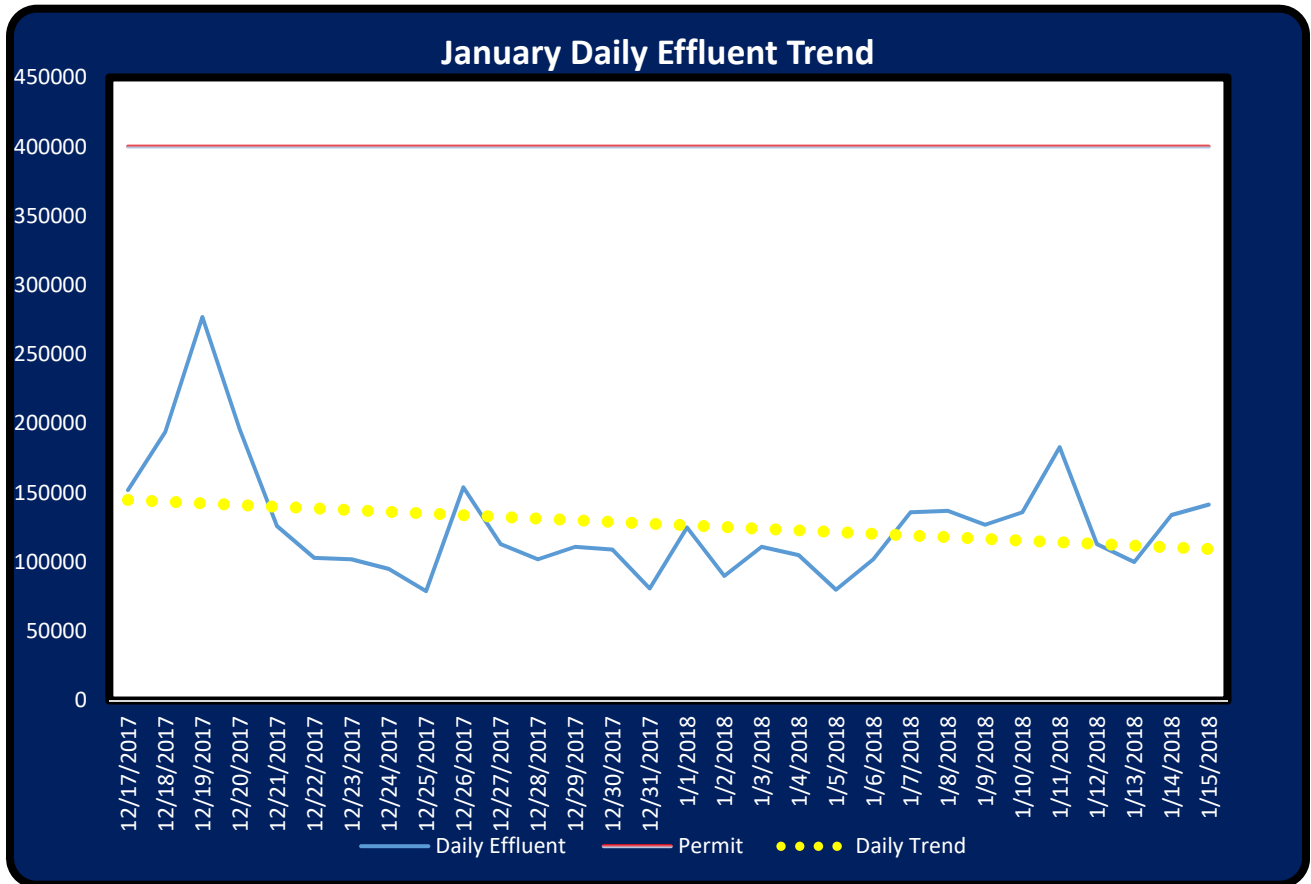
01/15/2018 – VFD Failure/High Wet Well-LS 2

Operator found VFD's tripped, equipment was reset and monitored until wet well was back in normal operating level.

01/15/2018 – Lift Pump Failure-LS 9

Both Lift Pumps overloads were found tripped, equipment was reset and monitored until in normal operating level.

OPERATIONS DETAIL



- Flow for the month of December - January was 3,956,000 gallons
- Daily peak flow December 20, 2017 was 277,000 gallons
 - 69% of permitted value
- Average Daily Flow 127,600 gallons
 - 32% of permitted value

The current permit expires 06/01/2022

Discharge Limitations

- Daily Average Flow 400,000 gallons (0.4 MGD)
- 2-Hour Peak Flow 833 gpm
- CBOD daily average 10 mg/l
- Total Suspended Solids (TSS) 15 mg/l
- Ammonium Nitrogen (NH3) 2 mg/l
- Chlorine Residual >1.0 mg/l < 4.0 mg/l

Effluent

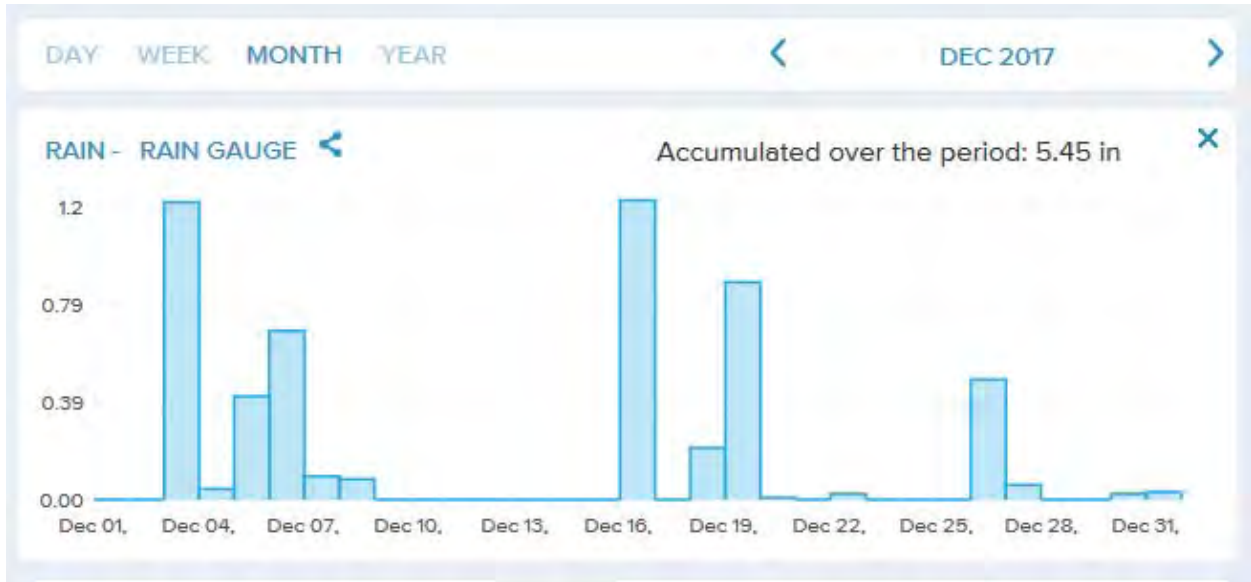
TSS, DO, E.Coli, NH3N, PH sample results were all comfortable within the parameters set by the State of Texas.

Buffalo Springs WWTP Effluent Monitoring Report

Effluent Permitted Values	Parameter		Measured	Excursion
Average Monthly T.S.S.	15	MGD	8.40	no
Average Monthly NH3	2	mg/l	.10	no
Minimal CL2 Residual	1	mg/l	1.14	no
Max CL2 Residual	4	mg/l	3.85	no
Rainfall for the Month	⚡		2.75	inches

There were no excursions for the month of January





Water Report

12/18/2017-01/17/2018

2018							
Well Name	Recorded Flow	% of Total	Rating G/Day	YTD Pumpage	YTD %	Permitted Value	Remaining Permit %
Well 2	0.139	2.34%	0.864	0.139	2.34%	47.551	98.82%
Well 3	0.423	7.12%	0.864	0.423	7.12%	47.551	98.82%
Well 4	5.381	90.54%	2.160	5.381	90.54%	75.100	92.83%
Total	5.943	100.00%	3.888	5.943	100%	122.651	
Flushing	0.185						
Subtotal	5.758						
Sold	5.369						
% Accounted	93%						

Accountability	
Total Water Sourced	5.943
Flushing	0.185
Subtotal	5.758
Sold	5.369

Accountability %	93%
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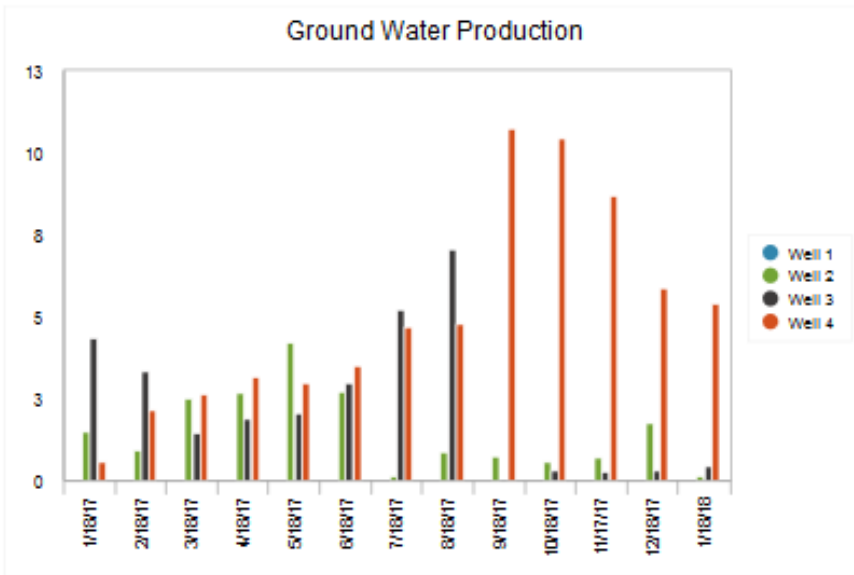
Well Motor Run Times

Well Name	Total Hrs	% Total	Peak Day
2	4.40	5.37%	01/12/2018
3	12.00	14.63%	12/20/2017
4	65.60	80.00%	01/17/2018
Total	82.00	100%	

WATER PRODUCTION

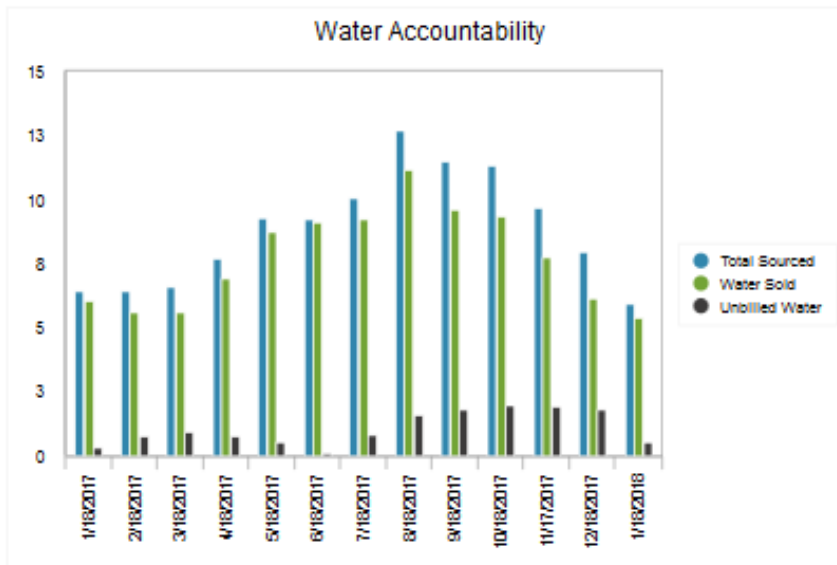
CONNECTIONS	
School	12
Commercial Inside	135
Commercial Outside	1
Residential Inside	516
Residential Outside	25
Church	15
City	15
Hydrant	4
Multifamily	11
Total	734

Gulf Utility Services Operations Report
January 31, 2018



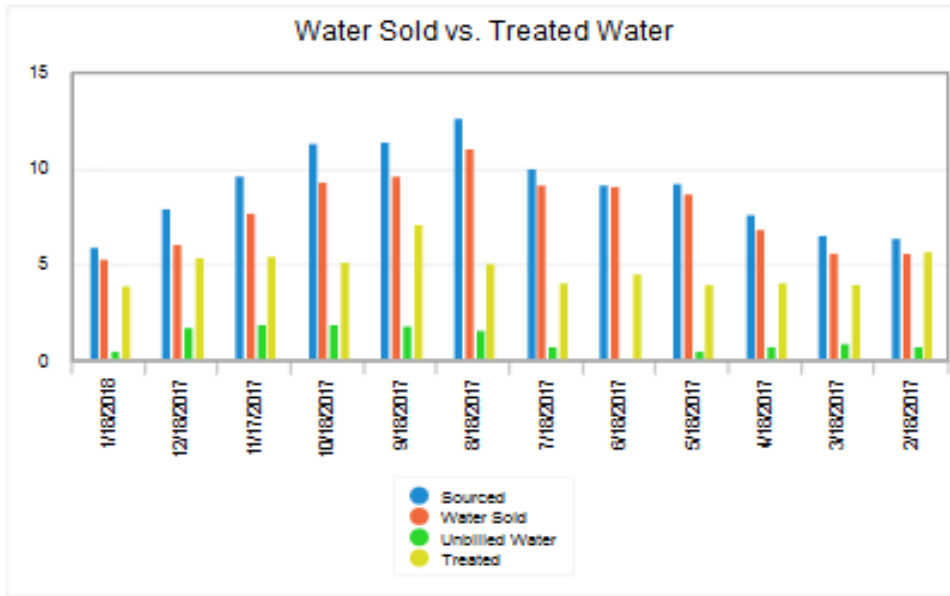
DATE ▼	TOTAL	WELL 1	WELL 2	WELL 3	WELL 4
AVG	8.612	0.000	0.773	2.537	5.302
1/18/18	5.943	0.000	0.139	0.423	5.381
12/18/17	7.951	0.000	1.769	0.299	5.883
11/17/17	9.688	0.000	0.718	0.283	8.667
10/18/17	11.337	0.000	0.581	0.297	10.459
9/18/17	11.463	0.000	0.729	0.001	10.733
8/18/17	12.718	0.000	0.861	7.080	4.777
7/18/17	10.036	0.000	0.124	5.213	4.699
6/18/17	9.226	0.000	2.720	2.994	3.512
5/18/17	9.286	0.000	4.220	2.080	2.986
4/18/17	7.686	0.000	2.665	1.865	3.156
3/18/17	6.571	0.000	2.489	1.465	2.617
2/18/17	6.418	0.000	0.916	3.340	2.162
1/18/17	6.407	0.000	1.476	4.341	0.590
TOTAL	310.038	0.000	27.830	91.339	190.869

Gulf Utility Services Operations Report
January 31, 2018



DATE ▼	TOTAL SOURCED	WATER SOLD	UNBILLED WATER	FLUSHING/LEAKS	UNACCOUNTED	ACCTBLTY
1/18/18	5.943	5.369	0.574	0.185	0.389	93%
12/18/17	7.951	6.136	1.815	0.110	1.705	79%
11/17/17	9.688	7.767	1.921	0.306	1.615	83%
10/18/17	11.337	9.368	1.969	0.690	1.279	89%
9/18/17	11.463	9.628	1.835	1.569	0.266	98%
8/18/17	12.718	11.127	1.591	0.203	1.388	89%
7/18/17	10.036	9.235	0.801	0.039	0.762	92%
6/18/17	9.226	9.105	0.121	0.203	-0.082	101%
5/18/17	9.286	8.721	0.565	0.250	0.315	97%
4/18/17	7.686	6.910	0.776	0.467	0.309	96%
3/18/17	6.571	5.626	0.945	0.910	0.035	99%
2/18/17	6.418	5.626	0.792	0.421	0.371	94%
1/18/17	6.407	6.064	0.343	0.160	0.183	97%

Gulf Utility Services Operations Report
January 31, 2018



DATE ▼	SOURCED	WATER SOLD	UNBILLED WATER	TREATED WATER	RETURN %	RAIN
1/18/18	5.943	5.369	0.574	3.956	74%	2.750
12/18/17	7.951	6.136	1.815	5.412	88%	3.740
11/17/17	9.688	7.767	1.921	5.473	70%	4.150
10/18/17	11.337	9.368	1.969	5.204	56%	2.750
9/18/17	11.463	9.628	1.835	7.199	75%	1.410
8/18/17	12.718	11.127	1.591	5.107	46%	14.160
7/18/17	10.036	9.235	0.801	4.092	44%	6.370
6/18/17	9.226	9.105	0.121	4.591	50%	2.990
5/18/17	9.286	8.721	0.565	4.058	47%	6.240
4/18/17	7.686	6.910	0.776	4.115	60%	4.780
3/18/17	6.571	5.626	0.945	4.022	71%	1.420
2/18/17	6.418	5.626	0.792	5.736	102%	3.900

This data is available on our website. <http://www.gulfutility.net/commercial-accounts/>

Contact Information

Operations

Michael Williams, *Vice President of Operations – (B) Water, (B) Wastewater*

Phone: (713) 494-1793 Email: michaelw@gulfutility.net

Anthony Freeman, *Chief Operator – (B) Water, (B) Wastewater*

Phone: (346) 300-5282 Email: anthony@gulfutility.net

Executives

Chuck Peterson, *President, Owner & CEO*

Phone: (832) 373-7276 Email: chuck@gulfutility.net

Julie Addison, *Executive Vice President*

Phone: (713) 357-4353 Email: julie@gulfutility.net

Departments

Lizet Ocampo, *Billing Manager*

Phone: (832) 497-1253 Email: lizet@gulfutility.net

Corina Swaim, *Customer Service Supervisor*

Phone: (832) 497-1253 Email: corina@gulfutility.net

Kelli Esparza, *Operations Coordinator*

Phone: (281) 965-2984 Email: kelli@gulfutility.net

February 23, 2018

The Honorable Mayor and City Council
City of Montgomery
101 Old Plantersville Road
Montgomery, Texas 77316

Re: Engineering Report
Council Meeting: February 27, 2018
City of Montgomery

Dear Mayor and Council:

The following information summarizes our activities on your behalf since the January 23, 2018 Council Meeting:

Status of Previously Authorized Projects:

All projects discussed below are included on the enclosed master schedule and maps of active developments and capital projects.

a) Joint Mobility Study

We completed the updates to the report as discussed at the January 23rd meeting of the City Council. We will provide updated copies to City Staff, City Council, and Montgomery County Precinct Nos. 1 and 2 this week.

b) Buffalo Springs Drive Bridge Repair (FEMA)

The contractor is continuing work on the repairs and has begun construction of the concrete bulkhead. Progress has been slowed due to inclement weather. We have a progress meeting on-site with the contractor on February 27th. We received and recommended approval of Pay Estimate No. 1 in the amount of \$125,717.85.

c) Houston Street Rehabilitation

The contractor has substantially completed all punch list items identified at the final inspection. It is our understanding Montgomery County Precinct No. 1 is prepared to lay asphalt paving, pending 1-2 weeks of dry weather. We received and recommended approval of Pay Estimate Nos. 1 & 2 in the amounts of \$83,666.04 and \$8,012.70, respectively.

d) FM 149 Sanitary Sewer Cleaning and Televising

The contractor has submitted the outstanding items and we are finalizing our review and recommendations. Based on the information we have received, the contractor does not appear to be at fault for damages to Lift Station No. 2. We are continuing to work with the contractor and City staff to reach a resolution regarding the damages to Lift Station No. 3.

Status of Previously Authorized Projects (cont.):

- e) **Water Distribution System Analysis and Master Plan-CP No. 1, Water Plant No. 2 GST Backfill**
As a reminder, this project will be rebid with the Water Plant No. 3 Improvements project.
- f) **Water Distribution System Analysis and Master Plan - CP No. 2, 12-inch Waterline Across Town Creek Bridge**
We continue to receive and review submittals from the contractor. It is our understanding the contractor is prepared to begin construction once the bridge construction has progressed sufficiently.
- g) **Water Distribution System Analysis and Master Plan – CP No. 3 – Downtown and SH-105 Waterline Replacement**
As a reminder, this project is included in the TWDB Drinking Water State Revolving Fund (“DWSRF”) loan. We expect to complete the design in March 2018 and receive plan approval in April 2018.
- h) **Water Distribution System Analysis and Master Plan – CP No. 9 - Water Plant No. 3 Improvements**
As a reminder, this project is included in the TWDB DWSRF loan. We expect to complete the design in May 2018 and receive all plan approvals in July 2018. We expect construction to begin in September 2018.
- i) **Sanitary Sewer System Analysis and Master Plan – CP No. 3b – Lift Station No. 1 Replacement**
As a reminder, this project is included in the TWDB Clean Water State Revolving Fund (“CWSRF”) loan. We expect to complete the design and receive plan approval by the end of May 2018.
- j) **Sanitary Sewer System Analysis and Master Plan – CP No. 10 – Lift Station No. 3 Force Main Re-Route**
As a reminder, this project is included in TWDB CWSRF loan. We expect to complete the design in March 2018 and receive plan approval in April 2018. We expect construction to begin in July 2018.
- k) **18” Gravity Sanitary Sewer Extension**
We expect to complete the design in April 2018 and receive all approvals in May 2018. We expect construction to begin in August 2018.
- l) **Baja Road (CDBG)**
We have received and submitted the executed grant contracts required by HUD, and we are proceeding with design of the project. We expect to complete the design in May 2018 and receive all approvals in June 2018. We expect construction to begin in August 2018.
- m) **GLO Projects**
We submitted the selected projects to be included in the grant application to GrantWorks for review. As a reminder, the projects submitted include the remaining estimated portion of the Buffalo Springs Drive Bridge; water, sanitary sewer, drainage, and paving improvements along Martin Luther King, Jr. and Baja Road including improvements to a tributary of Town Creek; the addition of a generator at Water Plant No. 3; and improvements to Lift Station No. 3. We are coordinating with GrantWorks to ensure all necessary documentation is submitted for each project. It is our understanding funding for these projects will not be available until May 2018 at the earliest.

Existing and Upcoming Developments:**a) Feasibility Studies**

- i. **Westmont Square** – As a reminder, at the August 22, 2017 meeting of the City Council, we were authorized to proceed with preparation of a Utility and Economic Feasibility Study for the Westmont Square property along FM 149. The developer has not deposited funds with the City to begin the study. This study will be completed within 45-60 days of receipt of funding.
- ii. **Ark Machine** – As a reminder, at the August 22, 2017 meeting of the City Council, we were authorized to proceed with preparation of a Utility and Economic Feasibility Study for the Ark Machine Shop located on Plez Morgan Drive. The developer has not deposited funds with the City to begin the study. This study will be completed within 45-60 days of receipt of funding.

b) Plan Reviews

- i. **BlueWave Express Car Wash** – We did not receive revised plans this month.
- ii. **Burger King** – We received a recorded sanitary sewer easement and returned plan approval on February 15th.
- iii. **CVS Pharmacy** – We received plans on February 7th and provided conditional approval on February 15th, subject to the execution of an encroachment agreement.

Action Item – Consideration and possible action regarding an Encroachment and Maintenance Agreement by and between the City of Montgomery and Montgomery SH 105 Associates, LLC regarding a storm sewer line easement located at FM 2854 and SH105.

- iv. **The Shoppes at Montgomery** – We received plans on February 14th for the proposed site improvements and plan to return comments to the plans this week.

c) Plat Reviews

- i. **Samdana Investments** – We did not receive a revised plat this month.
- ii. **Mitchell Corner Replat** – We received a revised plat on January 30th. It is our understanding that while the original plat was a minor plat, it must still be presented before both the Planning & Zoning Commission and City Council as it is a replat.

Agenda Item – Consideration and possible action regarding approval of the Mitchell Corner Replat.

- iii. **Madsen & Richards Plat** – We received a minor plat on February 16th and returned comments on February 20th.

d) Ongoing Construction

- i. **West Side at the Park** – We provided comments to the as-built drawings and requested additional information on May 3, 2017. Once all comments and punch list items are addressed we will recommend the City accept the infrastructure.
- ii. **Villas of Mia Lago, Section 2** – It is our understanding the contractor has substantially completed construction of water and sanitary utilities, and is waiting for completion of the Lone Star Bend extension before paving can begin.

e) One-Year Warranty Inspections

- i. **Lake Creek Village, Section 2** – We completed the one-year warranty inspection of the development on October 13, 2017. The contractor is continuing to address final punch list items, and we plan to recommend the release of all warranty and maintenance bonds issued for the project at the March 13th meeting of the City Council.
- ii. **Hills of Town Creek, Section 2** – It is our understanding the contractor has substantially addressed all punch list items identified at the one-year warranty inspection held on January 17th. We plan to recommend the release of all warranty and maintenance bonds issued for the project at the March 13th meeting of the City Council.
- iii. **Terra Vista, Section 1** – We completed our one-year warranty inspection of the water, sanitary sewer, drainage, and paving facilities on January 31st, and provided the punch list to the contractor and developer on February 21st.
- iv. **Waterstone, Section 2** – We completed our one-year warranty inspection of the water and sanitary sewer facilities on January 31st, and provided the punch list to the contractor and developer on February 21st.
- v. **Lift Station No. 14** – We completed our one-year warranty inspection of the lift station on January 10th & 11th, and provided the punch list to the contractor and developer on February 21st.

Meetings and Ongoing Activities:

- a) **Lone Star Bend Extension and Bois D' Arc Bend Rehabilitation** – It is our understanding construction of Lone Star Bend is underway and should be complete by the end of March.
- b) **Lone Star Parkway Transportation Improvement Plan (TIP)** – We met with the City, H-GAC, and TxDOT on February 9th to discuss the addition of the roadway onto the H-GAC TIP and future acceptance of the road by TxDOT.
- c) **Plez Morgan Drive Repair and Resurfacing** – As a reminder, the project information has been submitted to FEMA for approval for funding.

Meetings and Ongoing Activities (cont.):

- d) **TxDOT FM 149 Widening** – We attended the February coordination meeting with TxDOT on February 8th. We plan to walk through the downtown area on February 28th with TxDOT to visit with property owners and hear their individual concerns about the project. We are also working with TxDOT to enter into an Advance Funding Agreement (AFA) to incorporate the City's required utility relocation needs with TxDOT's project.
- e) **Terra Vista Aerial Water and Sanitary Sewer Crossing** – We submitted all required documentation to FEMA to begin the review and approval process. We are coordinating with the City Administrator to ensure all procedures are being followed and all required documents are submitted.
- f) **Facility Tour** – The second of two facility tours was held on February 20th for members of City Council, Planning & Zoning Commission, Montgomery EDC, and the Capital Improvements Advisory Committee to see various water and wastewater facilities in the City.
- g) **Development Handbook and Approval Process** – We are working with the City Administrator to compile a handbook for development in Montgomery. Once complete, the handbook will contain all processes for development within the City from project initiation to close-out.
- h) **Weekly Operations Conference Call** – We continue hosting a weekly conference call with representatives from Gulf Utility Service, Inc. and City Staff. Items of note discussed during the previous month included cooling tower operations at Water Plant No. 3, coordination with MagnaFlow regarding the FM 149 Cleaning and Televising project, updates on various warranty inspections, and coordination with ECB Development and Montgomery County Precinct No. 1 to complete Houston Street.

Please contact Ed Shackelford or me if you have any questions.

Sincerely,

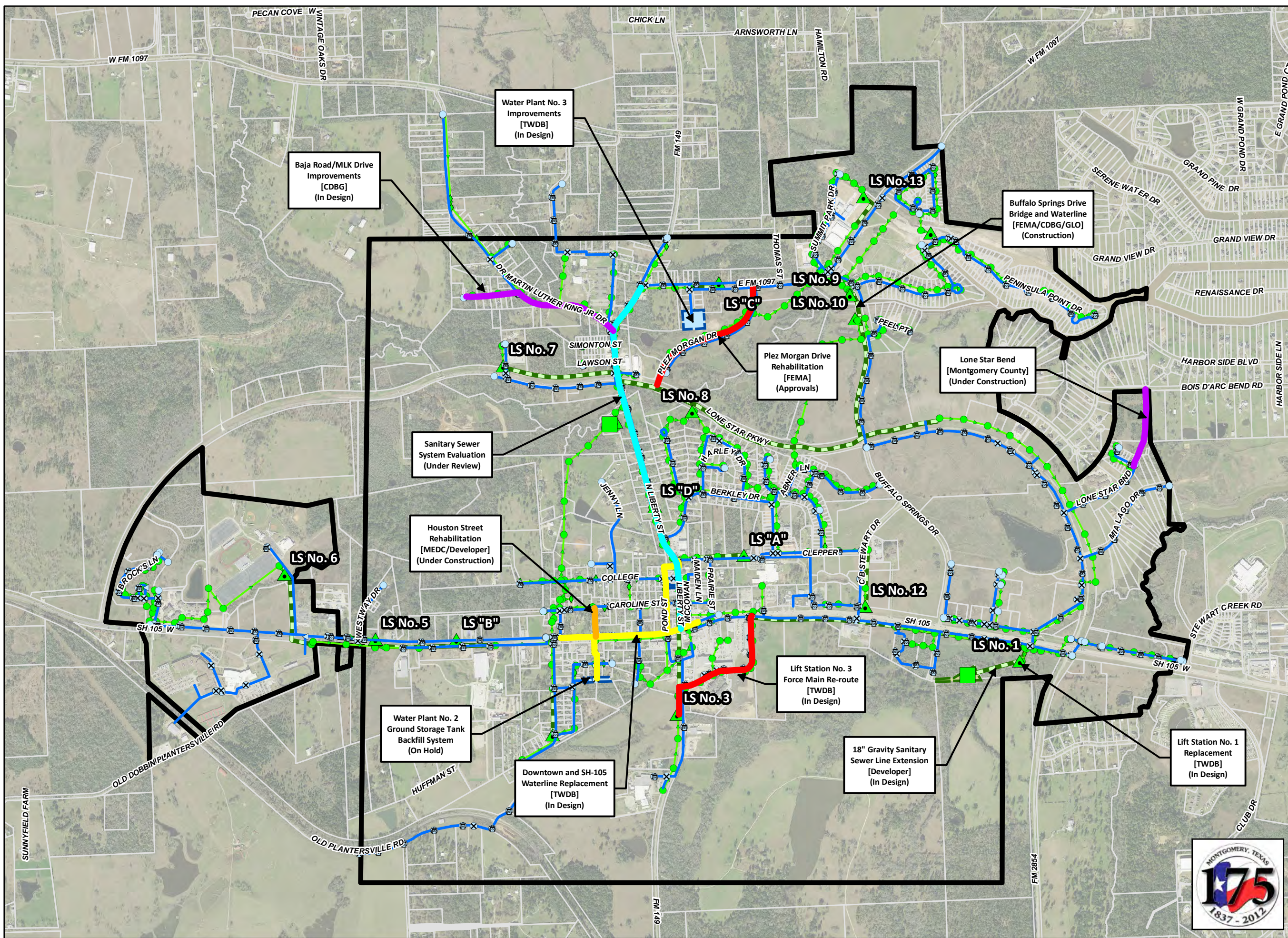


Chris Roznovsky, PE
Engineer for the City

CVR/kmv

Enclosures: Project Master Schedule
Active Developments Map
Active Capital Projects Map

cc/enc.: The Planning and Zoning Commission – City of Montgomery
Mr. Jack Yates – City of Montgomery, City Administrator
Ms. Susan Hensley – City of Montgomery, City Secretary
Mr. Larry Foerster – Darden, Fowler & Creighton, LLP, City Attorney



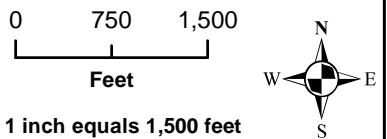
VICINITY MAP

Scale: 1 inch equals 20 miles

LEGEND

- Blowoff/Plug
- Flush Valve
- Main Valve
- Reducer
- Waterline
- WP Boundary
- Cleanout
- Manhole
- Lift Station
- WWTP
- Force Main
- Abd Force Main
- Gravity Main
- LS/WWTP Boundary
- City Limits
- MCAD Parcels

ACTIVE CAPITAL PROJECTS
(FEBRUARY 2018)



Disclaimer: This product is offered for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property, governmental and/or political boundaries or related facilities to said boundary. No express warranties are made by Jones & Carter, Inc. concerning the accuracy, completeness, reliability, or usability of the information included within this exhibit.



**CITY OF MONTGOMERY
ACCOUNT BALANCES
For Meeting of February 27, 2018**

	<u>CHECKING ACCT BALANCES</u>	<u>PRIOR MONTH END INVESTMENTS</u>	<u>TOTAL FUNDS AVAILABLE</u>
GENERAL FUNDS			
OPERATING FUND #1017375	\$ 550,288.37		\$ 550,288.37
TEMP GRANT FUNDS - COPS UNIVERSAL #103289	\$ 10.00		\$ 10.00
ESCROW FUND #1025873	\$ -		\$ -
PARK FUND #7014236	\$ -		\$ -
POLICE DRUG & MISC FUND #1025675	\$ -		\$ -
INVESTMENTS - GENERAL FUND		\$ 300,000.00	\$ 300,000.00
TEXPOOL - GENERAL FUND # 00003		\$ 208,065.08	\$ 208,065.08
TEXPOOL - RESERVE FUND # 00005		\$ -	\$ -
TOTAL GENERAL FUND	\$ 550,298.37	\$ 508,065.08	\$ 1,058,363.45
CONSTRUCTION FUND			
BUILDING FUND #1058528	\$ -		\$ -
CONSTRUCTION ACCOUNT #1058544	\$ 262,234.96		\$ 262,234.96
BOK Fncial Series 2017A	\$ 1,009,167.83		\$ 1,009,167.83
BOK Fncial Series 2017BA	\$ 1,596,385.29		\$ 1,596,385.29
TEXPOOL - CONST # 00009		\$ 575.77	\$ 575.77
INVESTMENTS - CONSTRUCTION		\$ -	\$ -
TOTAL CONSTRUCTION FUND	\$ 2,867,788.08	\$ 575.77	\$ 2,868,363.85
DEBT SERVICE FUND			
DEBT SERVICE FUND #7024730	\$ 667,473.11		\$ 667,473.11
TEXPOOL DEBT SERVICE # 00008	\$ -	\$ 24,511.34	\$ 24,511.34
TOTAL DEBT SERVICE FUND	\$ 667,473.11	\$ 24,511.34	\$ 691,984.45
COURT SECURITY FUND #1058361	\$ 6,254.48	\$ -	\$ 6,254.48
COURT TECHNICAL FUND #1058361	\$ 27,485.40	\$ -	\$ 27,485.40
GRANT FUND			
HOME GRANT ACCOUNT #1059104	\$ 9,081.85		\$ 9,081.85
GRANT ACCOUNT #1048479	\$ 5,074.81		\$ 5,074.81
TOTAL GRANT FUND	\$ 14,156.66	\$ -	\$ 14,156.66
HOTEL OCCUPANCY TAX FUND #1025253	\$ 10,083.03	\$ -	\$ 10,083.03
MEDC			
CHECKING ACCOUNT #1017938	\$ 127,064.71		\$ 127,064.71
TEXPOOL - MEDC # 00003		\$ 236,239.70	\$ 236,239.70
INVESTMENTS - MEDC		\$ 250,000.00	\$ 250,000.00
TOTAL MEDC	\$ 127,064.71	\$ 486,239.70	\$ 613,304.41
POLICE ASSET FORFEITURES #1047745	\$ 4,272.25		\$ 4,272.25
UTILITY FUND			
UTILITY FUND #1017383	\$ 258,501.46		\$ 258,501.46
CUSTOMER DEPOSITS FUND #1017417	\$ -		\$ -
WATER WORKS & SAN SEWER #7013840	\$ -		\$ -
TEXPOOL - UTILITY FUND # 00002		\$ 18,057.43	\$ 18,057.43
TOTAL UTILITY FUND	\$ 258,501.46	\$ 18,057.43	\$ 276,558.89
TOTAL ALL FUNDS	\$ 4,533,377.55	\$ 1,037,449.32	\$ 5,570,826.87
INVESTMENTS			
TEXPOOL - GENERAL FUND			\$ 208,065.08
INVESTMENTS - GENERAL FUND			\$ 300,000.00
TEXPOOL - CONST # 00009			\$ 575.77
TEXPOOL - DEBT SERVICE # 00008			\$ 24,511.34
TEXPOOL - MEDC			\$ 236,239.70
INVESTMENTS - MEDC			\$ 250,000.00
TEXPOOL - UTILITY			\$ 18,057.43
TOTAL ALL INVESTMENTS			\$ 1,037,449.32



MUNICIPAL ACCOUNTS
& CONSULTING, L.P.

City of Montgomery

Bookkeeper's Report

February 27, 2018

City of Montgomery
Account Balances

As of February 22, 2018

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Fund: Operating					
Certificates of Deposit					
GREEN BANK (XXXX0365)	12/18/2017	06/18/2018	0.95 %	100,000.00	
TEXAS CAPITAL BANK (XXXX0242)	01/08/2018	07/07/2018	0.90 %	100,000.00	
ALLEGIANCE BANK (XXXX3545)	02/06/2018	08/05/2018	0.85 %	100,000.00	
Money Market Funds					
TEXPOOL (XXXX0003)	08/01/2005		1.02 %	208,065.08	
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX7375)			0.00 %	550,288.37	Checking Account
FIRST FINANCIAL BANK (XXXX5675)			0.00 %	0.00	Police Drug & Misc Fund
FIRST FINANCIAL BANK (XXXX5873)			0.00 %	0.00	Escrow
FIRST FINANCIAL BANK (XXXX2895)			0.00 %	10.00	Home Grant / COPS Universal
FIRST FINANCIAL BANK (XXXX4236)			0.00 %	0.00	Park
Totals for Operating Fund:				\$1,058,363.45	
Fund: Capital Projects					
Money Market Funds					
TEXPOOL (XXXX0009)	12/27/2012		1.02 %	575.77	
Checking Account(s)					
BOK Financial (XXXX3014)			0.00 %	1,009,167.83	BOKF, NA Escrow - Series 2017A
BOK Financial (XXXX4012)			0.00 %	1,596,385.29	BOKF, NA Escrow - Series 2017B
FIRST FINANCIAL BANK (XXXX8528)			0.00 %	0.00	Building Fund
FIRST FINANCIAL BANK (XXXX8544)			0.00 %	262,234.96	Const Ckg-W&S Proj 1058544
Totals for Capital Projects Fund:				\$2,868,363.85	
Fund: Debt Service					
Money Market Funds					
TEXPOOL (XXXX0008)	12/27/2012		1.02 %	24,511.34	
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX4730)			0.00 %	667,473.11	Checking Account
Totals for Debt Service Fund:				\$691,984.45	
Fund: CT Security					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX0580)			0.00 %	6,254.48	Cash In Bank
Totals for CT Security Fund:				\$6,254.48	
Fund: CT Tech					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX8361)			0.00 %	27,485.40	Cash In Bank
Totals for CT Tech Fund:				\$27,485.40	
Fund: Grant					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX8479)			0.00 %	5,074.81	Grant Account

City of Montgomery
Account Balances

As of February 22, 2018

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Fund: Grant					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX9104)			0.00 %	9,081.85	Checking Account
Totals for Grant Fund:				\$14,156.66	
Fund: Hotel Occupancy Tax					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX5253)			0.00 %	10,083.03	Cash In Bank
Totals for Hotel Occupancy Tax Fund:				\$10,083.03	
Fund: MEDC					
Certificates of Deposit					
ALLEGIANCE BANK (XXXX2047)	12/17/2017	06/06/2018	0.85 %	100,000.00	
ICON BANK (XXXX5334)	01/27/2018	01/27/2019	1.25 %	150,000.00	
Money Market Funds					
TEXPOOL (XXXX0006)	08/01/2005		1.02 %	236,239.70	
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX7938)			0.00 %	127,064.71	MEDC Checking
Totals for MEDC Fund:				\$613,304.41	
Fund: Policy Asset Forfeiture					
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX7745)			0.00 %	4,272.25	Cash In Bank
Totals for Policy Asset Forfeiture Fund:				\$4,272.25	
Fund: Utility					
Money Market Funds					
TEXPOOL (XXXX0002)	08/01/2005		1.02 %	18,057.43	
Checking Account(s)					
FIRST FINANCIAL BANK (XXXX7383)			0.00 %	258,501.46	Water & Sewer Fund
FIRST FINANCIAL BANK (XXXX7417)			0.00 %	0.00	Customer Deposit Acct
FIRST FINANCIAL BANK (XXXX3840)			0.00 %	0.00	Water Works
Totals for Utility Fund:				\$276,558.89	
Grand total for City of Montgomery:				\$5,570,826.87	

City of Montgomery - General
Cash Flow Report - Checking Account
As of February 22, 2018

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/20/2018				\$468,348.86
Receipts				
	To record Mixed Beverage Tax Revenue Deposited 1/22/18		2,359.23	
	Tax Rev CL 1/18		248,746.75	
	P&I Rev CL 1/18		69.89	
	Tax Rev OS 1/18		19,476.08	
	Tax Revenue EOM 1/18		29,794.30	
	Miscellaneous Deposits CL 1/18		28,841.58	
	Lefco Investments - Reimb Engineering-Lake Creek Village Sec 2/3		3,521.50	
	Misc Rev OS 1/18		1,244.50	
	Court Rev CL 1/18		39,124.69	
	Court Rev OS 1/18		6,004.20	
	PID Tax Rev CL 1/18		35,775.81	
	Additional Court Revenue 12/29/17 not shown 12/17		695.00	
	Interest		12.82	
	Sales Tax Rev - 2/18		268,635.98	
	Reimbursement of Expenses		1,397.67	
	Reimbursement		100,932.34	
Total Receipts				786,632.34
Disbursements				
27863	Card Service Center	First Financial Credit Card Account XXXX 0869 -	(2,308.00)	
27864	Clear Water Cove POA	Community Bldg Deposit Refund	(150.00)	
27865	Consolidated Communications	Telephone Service Per Spreadsheet 12/17	(114.31)	
27866	Construction Code Consultants, LLC	Commercial Building Code plan review service- M	(618.18)	
27867	Eagle United U.S.A., Inc	Inv 49447	(520.70)	
27868	Grainger	Public Works Tools 9660538977	(49.20)	
27869	GTIN	Computer Battery Back-up Inv 1983	(269.96)	
27870	Houston Chronicle	Corridor Enhancement Notice #159493	(234.30)	
27871	McCoy's Building Supply Corporation	Acct - 0900-98046487-001 Invoices - 12/17	(579.45)	
27872	Sam's Club	Acct #040241083268-7 Inv 01289, 002289, 99999	(754.95)	
27873	State Comptroller	State Criminal Costs and Fees Qtr Ending 12/31/1	(34,946.98)	
27874	TMCJC	1 year Subscription (Kim)	(36.00)	
27875	TML-Multistate Intergovernmental	Health, Life & AD&D Insurance 1/18 - 55011802	(12,440.94)	
27876	UBEO of East Texas, Inc.	Contract 25366376 Account 124715 - Lease Pmt I	(2,679.48)	
27877	Valero Marketing & Supply Company-2	Acct 7137-8863 for 12/17	(658.86)	
27878	Jones & Carter, Inc	Inv 259986,87,88,89,90,91, 260312	(7,790.17)	
27879	Office of the Attorney General	0012541428, 0012011313, 0013412154, 001180485	(2,588.80)	
27880	Lucero Martinez	Community Bldg Deposit Refund	(150.00)	
27881	Martin Chevrolet Buick GMC	Purchas of Public Works 2018 Vehicle Stock #212	(2,734.10)	
27882	Sam's Club	Acct #040241083268-7 Inv 04859, 05388	(373.38)	
27883	Waller County Asphalt	Patch N Pave - Inv 13389	(675.00)	
27884	Weisinger Materials, Inc	Black Dye Mulch #062151	(230.00)	
27885	Blue Tarp Financial, Inc.	Acct #99775 Northern Tool Inv 6652089649	(14.99)	
27886	Christina Dahse	Consultation Inv 100	(200.00)	
27887	Coburn's Conroe	Supplies - Inv 50828586	(125.35)	
27888	Daniel Trent Lozano	Court Bailiff Fee 2/1/18	(75.00)	
27889	Dealers Truck Equipment Co., LLC	Inv UI06253	(375.00)	
27890	Evident Crime Scene Products, Inc	Operating supplies, #127550A	(79.90)	
27891	Ewing Irrigation Products, Inc.	Inv 4715463, 64	(78.42)	
27892	Gordon B. Dudley, Jr.	Prosecutor Fee 2/1/18	(450.00)	
27893	Houston Chronicle	Advertising invoices #222716060,62,61,63	(270.00)	

City of Montgomery - General
Cash Flow Report - Checking Account
As of February 22, 2018

Num	Name	Memo	Amount	Balance
Disbursements				
27894	Information Professionals, Inc.	Subscription to E-workorders - 3 months - Inv 34	(555.00)	
27895	Iron Mountain	Document Shredding PZK7183	(106.46)	
27896	Jones & Carter, Inc	Inv 259970, 71, 73, 75, 83, 85	(11,406.25)	
27897	Laurel Paving	Street repairs - Inv 1183	(7,090.00)	
27898	MDN Enterprises	Supplies for street repairs Inv 244887	(1,595.00)	
27899	Municipal Accounts & Consulting, L.P.	Bookkeeping 1/18 Inv 50242	(12,076.66)	
27900	Office Depot Business Credit	Supplies 1/18	(733.70)	
27901	Pavers Supply Company	Streets and Drainage - Inv 98078	(36.83)	
27902	Pecan Hill Florist	Inv 5701	(75.00)	
27903	Postmaster	Yearly P. O. Box #708 renewal fee 3/1/18-2/28/1	(136.00)	
27904	Rick Hanna, CBO	Inv 17482,17504, 05, 06	(7,641.25)	
27905	Robert Rosenquist	Municipal Court Judge - 1/18	(1,500.00)	
27906	Rotary Club of Lake Conroe	1st Qtr - 1/2 Dues and Meals 2018 (Jack Yates)	(116.75)	
27907	Solomon Electric, Inc.	Community Center - Inv 13423	(486.50)	
27908	Stowes' Wrecker & Collision	Repairs - Police Inv 2491	(56.84)	
27909	The Mail Stop	Statement Period thru 1/31/18	(55.13)	
27910	Thomas Lundsten	Cedar Brake Park Garden Maintenance - 1/18	(65.00)	
27911	Tim Bauer	Reimbursement of travel expense - Jan 28-Feb 2, 20	(673.30)	
27912	TML-IRP	Contract #6827 - Ins Premium 2/18	(4,505.53)	
27913	TransUnion	Acct 300819 - 1/1-1/31/18	(295.16)	
27914	Tyler Technologies, Inc	Monthly fee - Web Site and On Line Billing Compo	(41.00)	
27915	Valero Marketing & Supply Company	Acct #62249487 - Fuel Thru 1/14/18 (police)	(2,203.01)	
27916	Verizon Wireless	521590387-00001	(1,575.45)	
27917	Waste Management of Texas, Inc.	Acct ID - 7-23166-83000 - 1/2 Inv 5516824-1792-	(281.68)	
27918	Redman, Leslie A.	Payroll Court - 2/1/18	(188.64)	
27919	Daspit, Laurence F	Payroll 2/16/18	(113.13)	
27920	TMRS	0877, 00877	(12,536.33)	
27921	Office of the Attorney General	0012541428, 0012011313, 0013412154, 001180485	(2,535.03)	
27922	American Tire Distributors	Tires Inv. S102742567	(1,660.80)	
27923	Blue Tarp Financial, Inc.	Acct #99775 Northern Tool Inv 6652089650	(199.99)	
27924	CHIEF	Police supplies Inv 995426	(46.50)	
27925	CJIS Solutions	Inv 2018-2067 SoftToken: Tara Menard	(68.00)	
27926	Consolidated Communications	Telephone Service Per Spreadsheet 2/18	(37.64)	
27927	Crown Paper and Chemical	Supplies #111222	(152.75)	
27928	Darden,Fowler & Creighton, L.L.P.	Legal Fees 1/18	(3,640.00)	
27929	DataSource Mobility, LLC	Computer Equip - Police - Inv D091817MTX	(2,389.84)	
27930	Dealers Truck Equipment Co., LLC	Inv UI06293 DULRK24X49X1145	(1,280.00)	
27931	Ella Hatchett	Reimbursement of duplicate trash can 9/14 Thru 1	(540.00)	
27932	Entergy	Part Utilities per spreadsheet - 1/2018	(3,069.16)	
27933	Houston Chronicle	Legal Notice ORD SLS:261 INV 222716062	(126.00)	
27934	IACP	1001282419	(320.00)	
27935	James F. Napolitano	Reimbursement - Braun's 470770,715170, 478890	(202.00)	
27936	LDC	CM100017 - Gas Service 101 Plantersville 1/18	(41.71)	
27937	McCoy's Building Supply Corporation	Acct - 0900-98046487-001 Invoices - 01/2018	(218.05)	
27938	Miriam Schmanski	Community Bldg Rental Refund	(150.00)	
27939	Montgomery County Radio Shop	106999, 107097	(4,902.36)	
27940	O'Reilly Auto Parts	Acct# 700907 Inv 1838-393948	(11.16)	
27941	Odom Trailer Mfg. Co., Inc.	Single Pole Receptacle Inv. 18001148	(380.00)	
27942	On Site Decals, LLC	4836, 4995	(1,640.00)	
27943	Southwest Solutions Group	Netlabels Inv 80673-1	(136.00)	
27944	Stowes' Wrecker & Collision	Patch Tire Invoice 2572	(20.00)	
27945	Susan Hensley	Reimbursement for mileage - Election Law Seminar	(260.56)	

City of Montgomery - General
Cash Flow Report - Checking Account
As of February 22, 2018

Num	Name	Memo	Amount	Balance
Disbursements				
27946	Tara Menard	Reimbursement Protective Phone Case & Charger f	(51.42)	
27947	Texas Municipal League	TML dues 5/1/2018 - 4/30/2019 Account #C-89	(563.00)	
27948	Texas Police Association	TPA Membership Dues 2018	(30.00)	
27949	Texas Specialties/Lone Star Signs	Uniforms - Sew Patches, Embroider name 11625	(162.38)	
27950	USA Blue Book	DML 2000 Ferromagnetic Locator INV 480514	(797.75)	
27951	Jones & Carter, Inc	Inv 255568, 62, 7072, 7277,8922, 8925	(4,357.50)	
DD	Aguirre, Abel	Payroll 2/2/18	(1,806.13)	
DD	Bauer, Timothy M	Payroll 2/2/18	(1,340.08)	
DD	Belmares, Jose N.	Payroll 2/2/18	(2,006.16)	
DD	Bickford, Dana N	Payroll 2/2/18	(127.44)	
DD	Bracht, James C.	Payroll 2/2/18	(2,373.50)	
DD	Carswell, Christopher M	Payroll 2/2/18	(1,338.75)	
DD	Duckett, Kimberly T.	Payroll 2/2/18	(1,408.86)	
DD	Dupree, April J	Payroll 2/2/18	(1,150.04)	
DD	Hensley, Susan L.	Payroll 2/2/18	(1,795.02)	
DD	Hernandez, George J.	Payroll 2/2/18	(1,264.59)	
DD	Kohl, Julie J	Payroll 2/2/18	(176.39)	
DD	Kowarsch, Robert D	Payroll 2/2/18	(152.38)	
DD	Menard, Tara M	Payroll 2/2/18	(1,163.33)	
DD	Muckleroy, Micha D.	Payroll 2/2/18	(2,012.52)	
DD	Napolitano, James F	Payroll 2/2/18	(2,626.93)	
DD	Rather, Regina S.	Payroll 2/2/18	(401.50)	
DD	Redman, Leslie A.	Payroll 2/2/18	(1,216.37)	
DD	Riley, James A.	Payroll 2/2/18	(1,967.31)	
DD	Rosario III, Miguel A.	Payroll 2/2/18	(1,130.48)	
DD	Rosendo, Jose A	Payroll 2/2/18	(1,276.85)	
DD	Salas, Francisco A.	Payroll 2/2/18	(1,427.59)	
DD	Standifer, Eric L.	Payroll 2/2/18	(1,744.85)	
DD	Thomas, Ryan A	Payroll 2/2/18	(1,359.05)	
DD	Thompson, Kevin A.	Payroll 2/2/18	(886.30)	
DD	Yates, Jack R	Payroll 2/2/18	(3,354.79)	
DD	Aguirre, Abel	Payroll 2/16/18	(1,559.62)	
DD	Bauer, Timothy M	Payroll 2/16/18	(1,331.92)	
DD	Belmares, Jose N.	Payroll 2/16/18	(2,006.16)	
DD	Bickford, Dana N	Payroll 2/16/18	(340.78)	
DD	Bracht, James C.	Payroll 2/16/18	(1,839.98)	
DD	Carswell, Christopher M	Payroll 2/16/18	(1,320.91)	
DD	Duckett, Kimberly T.	Payroll 2/16/18	(1,408.86)	
DD	Dupree, April J	Payroll 2/16/18	(1,210.17)	
DD	Hensley, Susan L.	Payroll 2/16/18	(1,795.03)	
DD	Hernandez, George J.	Payroll 2/16/18	(1,154.91)	
DD	Kohl, Julie J	Payroll 2/16/18	(108.51)	
DD	Kowarsch, Robert D	Payroll 2/16/18	(129.29)	
DD	Menard, Tara M	Payroll 2/16/18	(1,196.74)	
DD	Muckleroy, Micha D.	Payroll 2/16/18	(2,012.50)	
DD	Napolitano, James F	Payroll 2/16/18	(2,626.93)	
DD	Rather, Regina S.	Payroll 2/16/18	(421.85)	
DD	Redman, Leslie A.	Payroll 2/16/18	(1,240.96)	
DD	Riley, James A.	Payroll 2/16/18	(1,612.76)	
DD	Rosario III, Miguel A.	Payroll 2/16/18	(1,130.49)	
DD	Rosendo, Jose A	Payroll 2/16/18	(1,233.63)	
DD	Salas, Francisco A.	Payroll 2/16/18	(1,265.17)	

City of Montgomery - General
Cash Flow Report - Checking Account
As of February 22, 2018

Num	Name	Memo	Amount	Balance
Disbursements				
DD	Standifer, Eric L.	Payroll 2/16/18	(1,577.46)	
DD	Thomas, Ryan A	Payroll 2/16/18	(1,312.18)	
DD	Thompson, Kevin A.	Payroll 2/16/18	(832.52)	
DD	Yates, Jack R	Payroll 2/16/18	(3,354.79)	
DM	ETS Corporation	Credit Card Fees 1/18	(386.54)	
POL	EFIPS	Payroll Liabilities 2/2/18	(11,587.78)	
POL	Texas Workforce Commission	99-881774-9	(38.81)	
POL	EFIPS	Payroll Liabilities 2/16/18-*	(11,004.78)	
Transfer	City of Montgomery - MEDC	Sales Tax Transfer thru 1/31/18	(88,449.00)	
Transfer	City of Montgomery- Capital Projects	Tsf To Cover Engineering for Hou St. Rehab and	(26,405.17)	
Transfer	City of Montgomery - Debt Service	Tax Revenue transfer thru 12/31/17	(174,109.87)	
Transfer	City of Montgomery - Utility Fund	Reimbursement of error Utility Deposit 10/31/17	(547.19)	
Transfer	City of Montgomery Court Security Fund	Transfer of Court Fees Revenue & Reimb of Exp d	(53.68)	
Transfer	City of Montgomery Court Technology Fund	Court Tech Fees Rev thru 12/31/17	(2,350.21)	
Transfer	City of Montgomery - Debt Service	Tax Revenue transfer thru 1/31/18	(151,521.85)	
Total Disbursements			(704,692.83)	(704,692.83)
BALANCE AS OF 02/22/2018				\$550,288.37

City of Montgomery - General
Cash Flow Report - Escrow Account

As of February 22, 2018

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/20/2018				\$0.00
Receipts				
	No Receipts Activity		0.00	
Total Receipts			<u>0.00</u>	0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 02/22/2018				<u><u>\$0.00</u></u>

City of Montgomery - General
Cash Flow Report - Home Grant / COPS Universal Account

As of February 22, 2018

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/20/2018				\$10.00
Receipts				
	No Receipts Activity		0.00	
Total Receipts			<u>0.00</u>	0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 02/22/2018				<u><u>\$10.00</u></u>

City of Montgomery - General Fund
Profit & Loss Budget Performance-All
January 2018

	Jan 18	Budget	\$ Over B...	Oct '17 - J...	YTD Bud...	\$ Over B...	Annual B...
Ordinary Income/Expense							
Income							
14000.1 · Taxes & Franchise Fees							
14103 · Beverage Tax	2,359.23	0.00	2,359.23	4,484.28	2,750.00	1,734.28	11,000.00
14111 · Franchise Tax	1,956.42	0.00	1,956.42	4,854.49	18,000.00	-13,145.51	72,000.00
14320 · Ad Valorem Taxes							
14320.1 · PID Tax Revenue	35,775.81			35,775.81			
14320 · Ad Valorem Taxes - Other	146,530.82	17,708.43	128,822.39	313,796.75	195,975.22	117,821.53	402,412.00
Total 14320 · Ad Valorem Taxes	182,306.63	17,708.43	164,598.20	349,572.56	195,975.22	153,597.34	402,412.00
14330 · Penalties & Interest on Adv Tax	34.35	208.33	-173.98	414.55	833.36	-418.81	2,500.00
14331 · Rendition Penalties	0.00	16.67	-16.67	0.00	66.64	-66.64	200.00
14600 · Sales Tax	130,865.32	153,287.64	-22,422.32	549,201.73	569,057.13	-19,855.40	1810800.00
Total 14000.1 · Taxes & Franchise Fees	317,521.95	171,221.07	146,300.88	908,527.61	786,682.35	121,845.26	2298912.00
14000.2 · Permits & Licenses							
14105 · Building Permits	16,235.90	7,314.52	8,921.38	55,841.80	42,833.77	13,008.03	175,000.00
14146 · Vendor/Beverage Permits	80.00	8.33	71.67	2,036.00	33.36	2,002.64	100.00
14611 · Sign Fee	150.00	150.00	0.00	860.00	600.00	260.00	1,800.00
14612 · Misc Permit Fees(plats & Zoning	60.00	166.67	-106.67	-67.93	666.64	-734.57	2,000.00
Total 14000.2 · Permits & Licenses	16,525.90	7,639.52	8,886.38	58,669.87	44,133.77	14,536.10	178,900.00
14000.4 · Fees for Service							
14380 · Community Bldg Rental	450.00	458.33	-8.33	1,735.00	1,833.36	-98.36	5,500.00
14381 · Kiosk Revenue	0.00	0.00	0.00	0.00	30.00	-30.00	30.00
14385 · Right of Way Use Fees	553.16	175.00	378.16	3,925.18	700.00	3,225.18	2,100.00
Total 14000.4 · Fees for Service	1,003.16	633.33	369.83	5,660.18	2,563.36	3,096.82	7,630.00
14000.5 · Court Fines & Forfeitures							
14101 · Collection Fees	3,856.72	2,000.00	1,856.72	10,443.75	8,000.00	2,443.75	24,000.00
14102 · Asset Forfeitures	0.00	0.00	0.00	0.00	125.00	-125.00	500.00
14106 · Child Belt/Safety (Dedicated)	0.00	100.00	-100.00	46.33	400.00	-353.67	1,200.00
14110 · Fines	40,219.39	45,833.33	-5,613.94	136,298.48	183,333.36	-47,034.88	550,000.00
14118 · OMNI	225.08	166.67	58.41	713.04	666.64	46.40	2,000.00
14125 · Warrant Fees	0.00	0.00	0.00	0.00	50.00	-50.00	50.00
14126 · Judicial Efficiency (Dedicated)	130.55	145.83	-15.28	402.21	583.36	-181.15	1,750.00
14130 · Accident Reports	54.00	0.00	54.00	213.41	48.00	165.41	180.00
Total 14000.5 · Court Fines & Forfeitures	44,485.74	48,245.83	-3,760.09	148,117.22	193,206.36	-45,089.14	579,680.00
14000.6 · Other Revenues							
15380 · Unanticipated Income	0.00	10.00	-10.00	577.84	20.00	557.84	100.00
15391 · Interest Income	12.82	75.72	-62.90	42.92	265.81	-222.89	707.47
15392 · Interest on Investments	425.19	150.00	275.19	1,447.70	600.00	847.70	1,800.00
Total 14000.6 · Other Revenues	438.01	235.72	202.29	2,068.46	885.81	1,182.65	2,607.47
15350 · Proceeds from sales	0.00	0.00	0.00	0.00	0.00	0.00	200.00
15352 · Proceeds from FEMA Dissaster Re	0.00	0.00	0.00	-5,718.73	0.00	-5,718.73	0.00
15393 · Police Grant Revenue	0.00	500.00	-500.00	0.00	500.00	-500.00	500.00
Total Income	379,974.76	228,475.47	151,499.29	1117324.61	1027971.65	89,352.96	3068429.47
Expense							
16000 · Personnel							
16353.1 · Health Ins.	7,322.10	8,894.54	-1,572.44	33,615.20	35,701.71	-2,086.51	105,990.00
16353.4 · Unemployment Ins.	89.29	615.19	-525.90	128.03	1,261.96	-1,133.93	3,110.00
16353.5 · Workers Comp.	4,889.89	1,285.38	3,604.51	10,489.90	5,141.48	5,348.42	15,810.00
16353.6 · Dental & Vision Insurance	969.30	879.98	89.32	4,480.42	3,758.38	722.04	11,780.00
16353.7 · Life & AD&D Insurance	109.16	80.84	28.32	460.21	323.28	136.93	970.00
16353.8 · Crime-Ins	21.96	0.00	21.96	87.83	0.00	87.83	0.00
16560 · Payroll Taxes	6,854.95	7,495.82	-640.87	28,996.04	29,983.44	-987.40	89,950.00
16600 · Wages	84,512.55	98,279.17	-13,766.62	346,471.85	393,116.64	-46,644.79	1179350.00
16600.1 · Overtime	4,769.96	1,416.67	3,353.29	17,669.04	6,261.10	11,407.94	20,000.00
16620 · Retirement Expense	5,154.53	4,216.66	937.87	20,897.85	16,866.72	4,031.13	50,600.00

City of Montgomery - General Fund
Profit & Loss Budget Performance-All
January 2018

	Jan 18	Budget	\$ Over B...	Oct '17 - J...	YTD Bud...	\$ Over B...	Annual B...
Total 16000 · Personnel	114,693.69	123,164.25	-8,470.56	463,296.37	492,414.71	-29,118.34	1477560.00
16001 · Communications							
16338 · Advertising/Promotion							
16338.1 · Legal Notices and Publications	630.30			1,434.40			
16338 · Advertising/Promotion - Other	0.00	468.90	-468.90	1,391.52	1,375.63	15.89	4,626.98
Total 16338 · Advertising/Promotion	630.30	468.90	161.40	2,825.92	1,375.63	1,450.29	4,626.98
Total 16001 · Communications	630.30	468.90	161.40	2,825.92	1,375.63	1,450.29	4,626.98
16002 · Contract Services							
16102 · General Consultant Fees	1,348.00	5,166.67	-3,818.67	9,087.21	11,666.64	-2,579.43	32,000.00
16220 · Omni Expense	0.00	291.67	-291.67	0.00	1,166.64	-1,166.64	3,500.00
16242 · Prosecutors Fees	0.00	958.33	-958.33	2,700.00	3,833.36	-1,133.36	11,500.00
16280 · Mowing	0.00	6,716.67	-6,716.67	20,000.01	26,866.64	-6,866.63	80,600.00
16281 · Records Shredding	106.46			106.46			
16299 · Inspections/Permits	9,961.93	6,750.00	3,211.93	36,977.18	27,000.00	9,977.18	81,000.00
16310 · Judge's Fee	1,500.00	1,500.00	0.00	6,000.00	6,000.00	0.00	18,000.00
16320 · Legal	0.00	2,666.67	-2,666.67	7,580.00	10,666.64	-3,086.64	34,500.00
16321 · Audit Fees	3,000.00	12,000.00	-9,000.00	3,000.00	12,000.00	-9,000.00	14,000.00
16322 · Engineering	0.00	6,833.34	-6,833.34	28,237.66	27,333.28	904.38	82,000.00
16326 · Collection Agency Fees	8,213.76	3,500.00	4,713.76	14,261.93	15,500.00	-1,238.07	45,000.00
16333 · Accounting Fees	9,076.66	7,000.00	2,076.66	30,876.00	28,000.00	2,876.00	84,000.00
16335 · Repairs & Maintenance							
16335.1 · Maintenance - Vehicles & Equip							
16334 · Gas/Oil	2,203.01	2,666.66	-463.65	10,526.26	10,666.72	-140.46	32,000.00
16343 · Tractor & Mower	0.00	83.33	-83.33	96.50	333.36	-236.86	1,000.00
16357 · Auto Repairs	1,869.84	1,791.66	78.18	7,474.20	7,166.72	307.48	21,500.00
16373 · Equipment repairs	0.00	791.67	-791.67	518.19	3,166.64	-2,648.45	9,500.00
16374 · Building Repairs-City Hall/Comm	238.50	1,541.67	-1,303.17	10,146.83	6,166.64	3,980.19	18,500.00
16375 · Street Repairs - Minor							
16375.1 · Streets-Preventive Maintenance	0.00	1,500.00	-1,500.00	1,962.80	6,000.00	-4,037.20	18,000.00
16375 · Street Repairs - Minor - Other	1,958.80	1,250.00	708.80	2,831.69	5,000.00	-2,168.31	15,000.00
Total 16375 · Street Repairs - Minor	1,958.80	2,750.00	-791.20	4,794.49	11,000.00	-6,205.51	33,000.00
16335.1 · Maintenance - Vehicles & Equip - ...	0.00	125.00	-125.00	0.00	500.00	-500.00	1,500.00
Total 16335.1 · Maintenance - Vehicles & Equip	6,270.15	9,749.99	-3,479.84	33,556.47	39,000.08	-5,443.61	117,000.00
16335 · Repairs & Maintenance - Other	29.32	1,250.00	-1,220.68	4,581.98	5,750.00	-1,168.02	6,392.72
Total 16335 · Repairs & Maintenance	6,299.47	10,999.99	-4,700.52	38,138.45	44,750.08	-6,611.63	123,392.72
16337 · Street Signs	0.00	541.67	-541.67	2,230.30	2,166.64	63.66	6,500.00
16340 · Printing & Office supplies	442.50	600.01	-157.51	3,500.54	2,399.92	1,100.62	7,200.00
16342 · Computers/Website	4,635.96	2,483.33	2,152.63	12,978.42	9,933.36	3,045.06	29,800.00
16350 · Postage/Delivery	104.13	733.33	-629.20	842.19	1,908.36	-1,066.17	5,100.00
16351 · Telephone	656.40	1,862.51	-1,206.11	5,538.48	7,449.92	-1,911.44	22,309.00
16360 · Tax Assessor Fees	0.00	0.00	0.00	2,060.21	7,320.00	-5,259.79	7,320.00
16370 · Election	0.00	0.00	0.00	0.00	0.00	0.00	16,000.00
17030 · Mobil Data Terminal	1,476.71	1,333.33	143.38	12,607.08	5,333.36	7,273.72	16,000.00
17031 · Police Officer Scheduling Serv	0.00	166.67	-166.67	562.95	666.64	-103.69	2,000.00
17040 · Computer/Technology	3,444.00	958.33	2,485.67	6,849.24	8,660.88	-1,811.64	24,500.00
17510 · State Portion of Fines/Payouts	0.00	0.00	0.00	34,946.98	50,000.00	-15,053.02	200,000.00
Total 16002 · Contract Services	50,265.98	73,062.52	-22,796.54	279,081.29	310,622.36	-31,541.07	946,221.72
16003 · Supplies & Equipment							
16244 · Radio Fees	0.00	0.00	0.00	0.00	0.00	0.00	4,398.24
16328 · Uniforms	991.08	1,666.67	-675.59	4,653.17	5,166.64	-513.47	14,500.00
16328.1 · Protective Gear	0.00	250.00	-250.00	0.00	1,000.00	-1,000.00	3,000.00
16358 · Copier/Fax Machine Lease	2,960.46	1,689.12	1,271.34	6,160.14	6,787.04	-626.90	20,300.00
16460 · Operating Supplies (Office)							
16460.1 · Streets and Drainage	701.96	291.67	410.29	1,682.66	1,166.64	516.02	3,500.00
16460.2 · Cedar Brake Park	130.16	333.33	-203.17	532.04	1,333.36	-801.32	4,000.00
16460.3 · Homecoming Park	130.18	166.67	-36.49	277.04	666.64	-389.60	2,000.00

City of Montgomery - General Fund
Profit & Loss Budget Performance-All
January 2018

	Jan 18	Budget	\$ Over B...	Oct '17 - J...	YTD Bud...	\$ Over B...	Annual B...
16460.4 · Fernland Park	183.76	208.33	-24.57	370.56	833.36	-462.80	2,500.00
16460.5 · Community Building	66.05	333.33	-267.28	66.05	1,333.36	-1,267.31	4,000.00
16460.6 · Tools, Etc	49.20	233.33	-184.13	441.28	933.36	-492.08	2,800.00
16460.7 · Memory Park	130.18	250.00	-119.82	737.05	1,000.00	-262.95	3,000.00
16460 · Operating Supplies (Office) - Other	991.04	1,700.01	-708.97	10,529.12	6,772.17	3,756.95	20,428.72
Total 16460 · Operating Supplies (Office)	2,382.53	3,516.67	-1,134.14	14,635.80	14,038.89	596.91	42,228.72
16503 · Code Enforcement Expenses	0.00	83.33	-83.33	0.00	333.36	-333.36	1,000.00
17010 · Emergency Equipment	0.00	0.00	0.00	84.94	500.00	-415.06	2,000.00
17050 · Radios	0.00	18,000.00	-18,000.00	0.00	18,000.00	-18,000.00	18,000.00
17100 · Capital Purchase Furniture	0.00	0.00	0.00	0.00	2,966.28	-2,966.28	11,400.00
16003 · Supplies & Equipment - Other	80.30	250.00	-169.70	641.54	1,000.00	-358.46	3,000.00
Total 16003 · Supplies & Equipment	6,414.37	25,455.79	-19,041.42	26,175.59	49,792.21	-23,616.62	119,826.96
16004 · Staff Development							
16241 · Police Training/Education	0.00	41.70	-41.70	0.00	166.40	-166.40	6,800.00
16339 · Dues & Subscriptions	192.75	166.67	26.08	1,996.22	999.97	996.25	3,500.00
16341 · Community Relations (Education)	65.00	700.00	-635.00	783.22	1,200.00	-416.78	2,700.00
16354 · Travel & Training (Travel)	2,035.42	1,375.00	660.42	7,984.37	5,749.05	2,235.32	22,500.00
16004 · Staff Development - Other	0.00	0.00	0.00	150.00	0.00	150.00	0.00
Total 16004 · Staff Development	2,293.17	2,283.37	9.80	10,913.81	8,115.42	2,798.39	35,500.00
16005 · Maintenance							
16228 · Park Maint-Memory Pk	0.00	708.33	-708.33	386.09	2,833.36	-2,447.27	8,500.00
16229 · Park Maint - Fernland	0.00	1,925.00	-1,925.00	798.40	7,700.00	-6,901.60	23,100.00
16230 · Park Maint-Cedar Brake Park	92.21	500.00	-407.79	651.96	2,000.00	-1,348.04	6,000.00
16231 · Park Maint. - Homecoming Park	0.00	166.67	-166.67	0.00	666.64	-666.64	2,000.00
Total 16005 · Maintenance	92.21	3,300.00	-3,207.79	1,836.45	13,200.00	-11,363.55	39,600.00
16006 · Insurance							
16353.2 · Liability Ins.	1,940.29	1,175.00	765.29	7,761.16	4,700.00	3,061.16	14,100.00
16353.3 · Property Ins.	676.60	458.34	218.26	2,706.43	1,833.28	873.15	5,500.00
Total 16006 · Insurance	2,616.89	1,633.34	983.55	10,467.59	6,533.28	3,934.31	19,600.00
16007 · Utilities							
16351.1 · Utilities - Memory Park -Water	0.00	333.33	-333.33	0.00	1,333.36	-1,333.36	4,000.00
16351.2 · Utilities-Fernland Pk-Water	0.00	58.33	-58.33	0.00	233.36	-233.36	700.00
16352.0 · Electronic Sign-City	76.69	50.00	26.69	275.95	200.00	75.95	600.00
16352.1 · Street Lights	2,206.42	1,183.33	1,023.09	4,549.73	4,733.36	-183.63	14,200.00
16352.2 · Traffic Lights	0.00	28.33	-28.33	58.10	113.36	-55.26	340.00
16352.3 · Cedar Brake Park	146.23	250.00	-103.77	784.57	1,000.00	-215.43	3,000.00
16352.4 · Homecoming Park	88.91	108.33	-19.42	489.68	433.36	56.32	1,300.00
16352.5 · Fernland Park	337.91	350.00	-12.09	1,424.77	1,400.00	24.77	4,200.00
16352.6 · Utilities - City Hall	481.81	875.00	-393.19	3,417.52	3,500.00	-82.48	10,500.00
16352.7 · Utilities - Gas	41.71	68.33	-26.62	293.45	373.36	-79.91	920.00
16352.8 · Utilities - Comm Center Bldg	814.53	450.00	364.53	2,326.22	1,800.00	526.22	5,400.00
16352.9 · Utilities-Memory Pk	0.00	833.33	-833.33	2,424.52	3,333.36	-908.84	10,000.00
16007 · Utilities - Other	0.00	0.00	0.00	0.00	100.00	-100.00	100.00
Total 16007 · Utilities	4,194.21	4,588.31	-394.10	16,044.51	18,553.52	-2,509.01	55,260.00
16008 · Capital Outlay							
16233 · Cap Outlay- Com Building Proj	0.00	125.00	-125.00	3,243.98	500.00	2,743.98	1,500.00
17070 · Capital Outlay - Police Cars							
17070.1 · Emergency Lights, Decals	740.00	0.00	740.00	3,912.00	0.00	3,912.00	15,000.00
17070.3 · Vid Tec - In Car	0.00	0.00	0.00	41,225.00	13,760.00	27,465.00	34,500.00
17070.4 · Tsf To CPF-Vehicle Replacement	0.00	15,000.00	-15,000.00	0.00	15,000.00	-15,000.00	15,000.00
17070 · Capital Outlay - Police Cars - Other	0.00	31,750.00	-31,750.00	28,142.10	31,750.00	-3,607.90	31,750.00
Total 17070 · Capital Outlay - Police Cars	740.00	46,750.00	-46,010.00	73,279.10	60,510.00	12,769.10	96,250.00
17071 · Cap Purchase - Computers/Equip							
17071.1 · Copsync	0.00	6,500.00	-6,500.00	0.00	6,500.00	-6,500.00	6,500.00
17071.2 · Radar	0.00	2,000.00	-2,000.00	0.00	2,000.00	-2,000.00	4,000.00

City of Montgomery - General Fund
Profit & Loss Budget Performance-All
January 2018

	Jan 18	Budget	\$ Over B...	Oct '17 - J...	YTD Bud...	\$ Over B...	Annual B...
17071.4 · Laser Fish (Software Equip)	0.00	308.23	-308.23	0.00	1,234.16	-1,234.16	3,700.00
17071.6 · Investigative and Testing Equip	79.90	400.00	-320.10	79.90	800.00	-720.10	4,000.00
17071.7 · Ballistic Vests & Shields	0.00	2,350.00	-2,350.00	5,484.13	2,350.00	3,134.13	4,700.00
17071 · Cap Purchase - Computers/Equip - Other	720.00	3,083.33	-2,363.33	8,012.52	4,833.36	3,179.16	17,000.00
Total 17071 · Cap Purchase - Computers/Equip	799.90	14,641.56	-13,841.66	13,576.55	17,717.52	-4,140.97	39,900.00
17071.5 · Patrol Weapons	0.00	0.00	0.00	0.00	5,200.00	-5,200.00	5,200.00
17072 · Capital Outlay-PWorks Items	4,230.52	5,000.00	-769.48	46,528.45	20,000.00	26,528.45	60,000.00
17080 · Capital Outlay-Improvements	0.00	10,000.00	-10,000.00	0.00	15,000.00	-15,000.00	15,000.00
Total 16008 · Capital Outlay	5,770.42	76,516.56	-70,746.14	136,628.08	118,927.52	17,700.56	217,850.00
16009 · Miscellaneous Expenses							
16590 · Misc. Expense	497.88	567.65	-69.77	2,432.01	2,491.83	-59.82	5,447.15
16009 · Miscellaneous Expenses - Other	0.00			301.45			
Total 16009 · Miscellaneous Expenses	497.88	567.65	-69.77	2,733.46	2,491.83	241.63	5,447.15
16010 · Contingency	0.00	10.00	-10.00	0.00	20.00	-20.00	100.00
16356 · Contract Labor- Streets	7,090.00	10,768.25	-3,678.25	7,090.00	43,073.01	-35,983.01	129,219.01
16500 · Leases - Parks and Recreation							
16504 · Adams Park	0.00	3,400.00	-3,400.00	2,958.91	3,400.00	-441.09	3,400.00
Total 16500 · Leases - Parks and Recreation	0.00	3,400.00	-3,400.00	2,958.91	3,400.00	-441.09	3,400.00
17000 · Capital Purchase	0.00	0.00	0.00	0.00	24,775.62	-24,775.62	24,775.62
17500 · Sales Tax Rebatement	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00
Total Expense	194,559.12	325,218.94	-130,659.82	960,051.98	1093295.11	-133,243.13	3098987.44
Net Ordinary Income	185,415.64	-96,743.47	282,159.11	157,272.63	-65,323.46	222,596.09	-30,557.97
Other Income/Expense							
Other Income							
14000.3 · Transfers In							
14620.2 · Admin Transfer from MEDC	0.00	0.00	0.00	9,375.00	9,375.00	0.00	37,500.00
14620.4 · Admin Trf from Court Security	0.00	0.00	0.00	850.00	850.00	0.00	3,400.00
Total 14000.3 · Transfers In	0.00	0.00	0.00	10,225.00	10,225.00	0.00	40,900.00
Total Other Income	0.00	0.00	0.00	10,225.00	10,225.00	0.00	40,900.00
Net Other Income	0.00	0.00	0.00	10,225.00	10,225.00	0.00	40,900.00
Net Income	185,415.64	-96,743.47	282,159.11	167,497.63	-55,098.46	222,596.09	10,342.03

City of Montgomery - Capital Projects
Cash Flow Report - Const CkgW&S Proj 1058544 Account
 As of February 22, 2018

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/20/2018				\$4,908.96
Receipts				
	Transfer		221,217.25	
	Transfer-Gen		26,405.17	
	Transfer		<u>95,641.62</u>	
Total Receipts				343,264.04
Disbursements				
1225	Jones & Carter, Inc.	Inv 259974, 9980,9976,9982	(2,272.00)	
1226	ECB Development, LP	Pay Est #1 - Houston Street Rehab	<u>(83,666.04)</u>	
Total Disbursements				<u>(85,938.04)</u>
BALANCE AS OF 02/22/2018				<u><u>\$262,234.96</u></u>

City of Montgomery - Capital Projects
Cash Flow Report - BOKF, NA Escrow Series 2017A Account

As of February 22, 2018

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/20/2018				\$1,008,549.40
Receipts				
	Interest on acct		618.43	
Total Receipts				618.43
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 02/22/2018				<u><u>\$1,009,167.83</u></u>

City of Montgomery - Capital Projects
Cash Flow Report - BOKF, NA Escrow Series 2017B Account

As of February 22, 2018

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/20/2018				\$1,595,400.87
Receipts				
	Interest on account		984.42	
Total Receipts				984.42
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 02/22/2018				\$1,596,385.29

**City of Montgomery - Capital Projects Acct
Profit & Loss Budget Performance**

Accrual Basis

January 2018

	Jan 18	Budget	% of ...	Oct '17 -...	YTD Bud...	% of ...	Annual B...
Ordinary Income/Expense							
Income							
43901 · Capital Proj Funding Sourc							
43901.1 · Transfer from MEDC	0.00			50,012.50			
43947 · Transfer from Utility Fund							
43947A · Tsf from Utility - Capital	0.00	0.00	0.0%	0.00	38,700.00	0.0%	154,800.00
43947B · Tsf from Utility - Maint	0.00	0.00	0.0%	0.00	22,850.00	0.0%	91,400.00
43947C · Tsf fr Utility - Cap Costs Proj	0.00	0.00	0.0%	0.00	0.00	0.0%	200,000.00
Total 43947 · Transfer from Utility Fund	0.00	0.00	0.0%	0.00	61,550.00	0.0%	446,200.00
43949 · Transfers from General Fund							
43949.1 · Tsf fr Gen - Police Veh Replace	0.00	0.00	0.0%	0.00	15,000.00	0.0%	15,000.00
Total 43949 · Transfers from General Fund	0.00	0.00	0.0%	0.00	15,000.00	0.0%	15,000.00
43952 · Other Fund Reserves/Transfers	0.00			17,240.10			
Total 43901 · Capital Proj Funding Sourc	0.00	0.00	0.0%	67,252.60	76,550.00	87.9%	461,200.00
43956 · Proceeds - TWDB 2017 A	0.00	0.00	0.0%	0.00	1,000,000.00	0.0%	1,000,000.00
43959 · FEMA Grant Revenue							
43956.1 · FEMA - Bridge	0.00	0.00	0.0%	0.00	0.00	0.0%	1,200,000.00
43956.2 · FEMA-Plez Morgan St	0.00	0.00	0.0%	0.00	0.00	0.0%	300,000.00
43956.3 · Impact Fees	0.00	0.00	0.0%	0.00	0.00	0.0%	75,000.00
Total 43959 · FEMA Grant Revenue	0.00	0.00	0.0%	0.00	0.00	0.0%	1,575,000.00
43961 · Grant Funds-CDBG							
43961.1 · CDBG Disaster Relief	0.00	0.00	0.0%	0.00	300,000.00	0.0%	300,000.00
Total 43961 · Grant Funds-CDBG	0.00	0.00	0.0%	0.00	300,000.00	0.0%	300,000.00
43964 · Proceeds-TWDB 2017 B	0.00	0.00	0.0%	0.00	1,606,000.00	0.0%	1,606,000.00
45391 · Interest Earned							
45391.1 · Interest Earned Ser 2017A	618.43			2,026.64			
45391.2 · Interest Earned Ser 2017B	984.42			3,237.36			
45391 · Interest Earned - Other	0.62	333.33	0.2%	2.46	1,333.36	0.2%	4,000.00
Total 45391 · Interest Earned	1,603.47	333.33	481.0%	5,266.46	1,333.36	395.0%	4,000.00
Total Income	1,603.47	333.33	481.0%	72,519.06	2,983,883.36	2.4%	4,946,200.00
Expense							
43890 · Engineering							
43890.1 · Eng-Catahoula Aquifer WW	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
43890.2 · Eng-WP #3 Improvements	0.00	9,583.33	0.0%	0.00	38,333.36	0.0%	115,000.00
43890.3 · Eng - Lift St #1 Expansion	0.00	7,500.00	0.0%	0.00	30,000.00	0.0%	90,000.00
43890.4 · Eng - Waterline replacement	0.00			5,336.00	0.00	100.0%	0.00
43890.5 · Eng-LS #3/Force Main Re-Route	0.00	1,583.33	0.0%	0.00	6,333.36	0.0%	19,000.00
43890.7 · Eng-Downtown/SH105 Imp	0.00	7,833.33	0.0%	0.00	31,333.36	0.0%	94,000.00
43890 · Engineering - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 43890 · Engineering	0.00	26,499.99	0.0%	5,336.00	106,000.08	5.0%	318,000.00
43995 · Const Cost-Contingencies							
43995.1 · Cont's -LS#3 Force Main ReRoute	0.00	3,000.00	0.0%	0.00	12,000.00	0.0%	36,000.00
43995.2 · Cont's-LS#1 Replacement/Expans	0.00	11,666.67	0.0%	0.00	46,666.64	0.0%	140,000.00
43995.3 · Cont's-WP#3 Improvements	0.00	12,833.33	0.0%	0.00	51,333.36	0.0%	154,000.00
43995.4 · Cont's-Downtown/SH105 Improve	0.00	10,500.00	0.0%	0.00	42,000.00	0.0%	126,000.00
43995 · Const Cost-Contingencies - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 43995 · Const Cost-Contingencies	0.00	38,000.00	0.0%	0.00	152,000.00	0.0%	456,000.00
44000 · Wastewater System							
44006 · LS #1-Replacement/Expansion	0.00	47,500.00	0.0%	0.00	190,000.00	0.0%	570,000.00

**City of Montgomery - Capital Projects Acct
Profit & Loss Budget Performance**

Accrual Basis

January 2018

	Jan 18	Budget	% of ...	Oct '17 -...	YTD Bud...	% of ...	Annual B...
44007 · LS#3 Forcemain Reroute	0.00	12,083.33	0.0%	0.00	48,333.36	0.0%	145,000.00
Total 44000 · Wastewater System	0.00	59,583.33	0.0%	0.00	238,333.36	0.0%	715,000.00
45000 · Water System- Capital Proj							
43976.1 · Downtown/SH 105 Water Line Imp	0.00	41,833.33	0.0%	14,758.40	167,333.36	8.8%	502,000.00
43992.1 · Water Plant #3 - Improvements	0.00	36,666.67	0.0%	0.00	146,666.64	0.0%	440,000.00
43992.4 · WP#3 Improvements - Other Costs	0.00	14,583.33	0.0%	0.00	58,333.36	0.0%	175,000.00
46000.1 · Water - Meters	0.00			0.00	0.00	0.0%	0.00
Total 45000 · Water System- Capital Proj	0.00	93,083.33	0.0%	14,758.40	372,333.36	4.0%	1,117,000.00
46000 · Roadway System Improvements							
46001 · Plez Morgan Street	0.00	25,000.00	0.0%	0.00	100,000.00	0.0%	300,000.00
46002 · Buffalo Springs Bridge	0.00	125,000.00	0.0%	330.75	500,000.00	0.1%	1,500,000.00
Total 46000 · Roadway System Improvements	0.00	150,000.00	0.0%	330.75	600,000.00	0.1%	1,800,000.00
47000 · Capital Costs Projects	0.00	16,666.67	0.0%	0.00	66,666.64	0.0%	200,000.00
47395 · Cost of Issuance Exp							
47395.1 · Cost of Issuance Series 2017A	0.00			0.00	0.00	0.0%	0.00
47395.3 · TWDB Loan Origination Fee 201...	0.00			0.00	0.00	0.0%	0.00
Total 47395 · Cost of Issuance Exp	0.00			0.00	0.00	0.0%	0.00
48000 · Cap Outlay-Fac, Equip, Etc							
48000.3 · .3 Houston Street Rehab	83,666.04			83,666.04			
48001 · GRP Capital Projects	0.00	7,483.33	0.0%	0.00	29,933.36	0.0%	89,800.00
48002 · Utility Project/ Prev Maint	0.00	0.00	0.0%	44,290.25	22,850.00	193.8%	91,400.00
48003 · Buffalo Springs Connection	0.00	5,416.67	0.0%	2,573.33	21,666.64	11.9%	65,000.00
48004 · Police Vehicle Replacement	0.00	1,250.00	0.0%	0.00	5,000.00	0.0%	15,000.00
Total 48000 · Cap Outlay-Fac, Equip, Etc	83,666.04	14,150.00	591.3%	130,529.62	79,450.00	164.3%	261,200.00
49000 · Impact Fee Projects	0.00	0.00	0.0%	0.00	75,000.00	0.0%	75,000.00
Total Expense	83,666.04	397,983.32	21.0%	150,954.77	1,689,783.44	8.9%	4,942,200.00
Net Ordinary Income	-82,062.57	-397,649.99	20.6%	-78,435.71	1,294,099.92	-6.1%	4,000.00
Net Income	-82,062.57	-397,649.99	20.6%	-78,435.71	1,294,099.92	-6.1%	4,000.00

City of Montgomery - Debt Service
Cash Flow Report - Checking Account

As of February 22, 2018

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/20/2018				\$153,915.03
Receipts				
	Interest on acct		6.35	
	Admin Transfers for 9/30/17, 12/31/17, 3/1/18		107,920.01	
	Admin transfer for 2/28/18		80,000.00	
	Tax Revenue Transfer thru 12/31/17		174,109.87	
	Tax Revenue Transfer Thru 1/31/18		<u>151,521.85</u>	
Total Receipts				513,558.08
Disbursements				
	No Disbursements Activity		<u>0.00</u>	
Total Disbursements				<u>0.00</u>
BALANCE AS OF 02/22/2018				<u><u>\$667,473.11</u></u>

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Accrual Basis

City of Montgomery - Debt Service
Profit & Loss Budget Performance
January 2018

	Jan 18	Budget	\$ Over Bu...	Oct '17 - J...	YTD Budget	\$ Over Bu...	Annual Bu...
Income							
34000 - Taxes & Franchise Fees							
34320 - Ad Valorem Taxes	151,486.31	100,000.00	51,486.31	324,404.76	158,401.80	166,002.96	416,002.00
34330 - Penalty & Interest	35.54	100.00	-64.46	428.56	400.00	28.56	1,200.00
Total 34000 - Taxes & Franchise Fees	151,521.85	100,100.00	51,421.85	324,833.32	158,801.80	166,031.52	417,202.00
34100 - Transfers							
34301.4 - Transfers in-MEDC Fund	0.00	0.00	0.00	0.00	0.00	0.00	160,000.00
34301.5 - Transfers in - Utility Fund	0.00	0.00	0.00	38,260.00	38,260.00	0.00	153,040.00
Total 34100 - Transfers	0.00	0.00	0.00	38,260.00	38,260.00	0.00	313,040.00
35000 - Other Revenues							
35390 - Interest on Checking	6.35			16.29	0.00	16.29	0.00
35391 - Interest on Investments	27.03	25.00	2.03	98.88	100.00	-1.12	300.00
Total 35000 - Other Revenues	33.38	25.00	8.38	115.17	100.00	15.17	300.00
Total Income	151,555.23	100,125.00	51,430.23	363,208.49	197,161.80	166,046.69	730,542.00
Expense							
37000 - Debt Service							
37360 - Interest Payments On Note	0.00	0.00	0.00	0.00	0.00	0.00	231,595.56
37363 - Paying Agent Fees	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	2,500.00
37365 - Interest 2012 Series Premium	0.00	0.00	0.00	0.00	0.00	0.00	0.00
37395 - Principal Note Payments	0.00	0.00	0.00	0.00	0.00	0.00	435,000.00
Total 37000 - Debt Service	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	669,095.56
Total Expense	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	669,095.56
Net Income	<u>151,555.23</u>	<u>100,125.00</u>	<u>51,430.23</u>	<u>363,208.49</u>	<u>194,661.80</u>	<u>168,546.69</u>	<u>61,446.44</u>

City of Montgomery - Ct Security Fund
Cash Flow Report - Checking Account

As of February 22, 2018

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/20/2018				\$6,210.80
Receipts				
	Transfer		53.68	
Total Receipts			<u>53.68</u>	53.68
Disbursements				
Transfer	City of Montgomery - Utility Fund	Transfer to cover reclass amount by Auditor	(10.00)	
Total Disbursements			<u>(10.00)</u>	<u>(10.00)</u>
BALANCE AS OF 02/22/2018				<u><u>\$6,254.48</u></u>

**City of Montgomery - Ct Security Fund
Profit & Loss Budget Performance**

Accrual Basis

January 2018

	<u>Jan 18</u>	<u>Budget</u>	<u>\$ Ove...</u>	<u>Oct '1...</u>	<u>YTD ...</u>	<u>\$ Ove...</u>	<u>Annual...</u>
Ordinary Income/Expense							
Income							
84110 · Court Fines & Forfeitures							
84110.1 · Court Security Fees	0.00	500.00	-500.00	1,424.17	2,000.00	-575.83	6,000.00
Total 84110 · Court Fines & Forfeitures	0.00	500.00	-500.00	1,424.17	2,000.00	-575.83	6,000.00
84120 · Other Revenues							
84120.1 · Interest Income	0.00	0.42	-0.42	0.00	1.64	-1.64	5.00
Total 84120 · Other Revenues	0.00	0.42	-0.42	0.00	1.64	-1.64	5.00
Total Income	0.00	500.42	-500.42	1,424.17	2,001.64	-577.47	6,005.00
Expense							
86005 · Miscellaneous Expenses	0.00	41.67	-41.67	0.00	166.64	-166.64	500.00
Total Expense	0.00	41.67	-41.67	0.00	166.64	-166.64	500.00
Net Ordinary Income	0.00	458.75	-458.75	1,424.17	1,835.00	-410.83	5,505.00
Other Income/Expense							
Other Expense							
86560 · Interfund Tranfers							
86551 · Baliff Transfer to General Fund	0.00	0.00	0.00	850.00	900.00	-50.00	3,600.00
Total 86560 · Interfund Tranfers	0.00	0.00	0.00	850.00	900.00	-50.00	3,600.00
Total Other Expense	0.00	0.00	0.00	850.00	900.00	-50.00	3,600.00
Net Other Income	0.00	0.00	0.00	-850.00	-900.00	50.00	-3,600.00
Net Income	<u>0.00</u>	<u>458.75</u>	<u>-458.75</u>	<u>574.17</u>	<u>935.00</u>	<u>-360.83</u>	<u>1,905.00</u>

City of Montgomery - Ct Tech Fund
Cash Flow Report - Checking Account
 As of February 22, 2018

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/20/2018				\$25,426.17
Receipts				
	Court Revenue thru 12/31/17		2,350.21	
Total Receipts			<u>2,350.21</u>	2,350.21
Disbursements				
1082	GTIN	Computer Inv 6468	(290.98)	
Total Disbursements			<u>(290.98)</u>	<u>(290.98)</u>
BALANCE AS OF 02/22/2018				<u><u>\$27,485.40</u></u>

City of Montgomery - Ct Tech Fund
Actual to Budget Performance
January 2018

Accrual Basis

	<u>Jan 18</u>	<u>Budget</u>	<u>\$ Over ...</u>	<u>Oct '17 ...</u>	<u>YTD Bu...</u>	<u>\$ Over ...</u>	<u>Annual ...</u>
Ordinary Income/Expense							
Income							
74100 · Court Fines and Forfeitures							
74110 · Court Technology Fees	0.00	833.33	-833.33	1,910.87	3,333.36	-1,422.49	10,000.00
Total 74100 · Court Fines and Forfeitures	0.00	833.33	-833.33	1,910.87	3,333.36	-1,422.49	10,000.00
74200 · Other Revenues							
74291 · Interest Income	0.00	0.17	-0.17	0.21	0.64	-0.43	2.00
Total 74200 · Other Revenues	0.00	0.17	-0.17	0.21	0.64	-0.43	2.00
Total Income	0.00	833.50	-833.50	1,911.08	3,334.00	-1,422.92	10,002.00
Expense							
76200 · Contract Services							
76362 · Computer/Website Services	0.00	0.00	0.00	0.00	1,250.00	-1,250.00	5,000.00
Total 76200 · Contract Services	0.00	0.00	0.00	0.00	1,250.00	-1,250.00	5,000.00
Total Expense	0.00	0.00	0.00	0.00	1,250.00	-1,250.00	5,000.00
Net Ordinary Income	0.00	833.50	-833.50	1,911.08	2,084.00	-172.92	5,002.00
Net Income	0.00	833.50	-833.50	1,911.08	2,084.00	-172.92	5,002.00

City of Montgomery - Grant
Cash Flow Report - Grant Account Account
 As of February 22, 2018

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/20/2018				\$5,074.81
Receipts				
	No Receipts Activity		0.00	
Total Receipts			<u>0.00</u>	0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 02/22/2018				<u><u>\$5,074.81</u></u>

City of Montgomery - Grant
Cash Flow Report - Checking Account
 As of February 22, 2018

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/20/2018				\$4,464.66
Receipts				
	Amount due from Kroger		6,289.44	
Total Receipts			<u>6,289.44</u>	6,289.44
Disbursements				
1037	Jones & Carter, Inc.	Inv 25574,252964,254023	(1,672.25)	
Total Disbursements			<u>(1,672.25)</u>	<u>(1,672.25)</u>
BALANCE AS OF 02/22/2018				<u><u>\$9,081.85</u></u>

City of Montgomery - Hotel Occupancy Tax Fund
Cash Flow Report - Checking Account

As of February 22, 2018

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/20/2018				\$9,624.00
Receipts				
	Revenue 1/18		459.00	
	Interest on acct		0.03	
Total Receipts			<u>459.03</u>	459.03
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements			<u>0.00</u>	<u>0.00</u>
BALANCE AS OF 02/22/2018				<u><u>\$10,083.03</u></u>

**City of Montgomery - Hotel Occupancy Tax Fund
Profit & Loss Budget Performance**

Accrual Basis

January 2018

	<u>Jan 18</u>	<u>Budget</u>	<u>\$ Ove...</u>	<u>Oct '1...</u>	<u>YTD ...</u>	<u>\$ Ove...</u>	<u>Annua...</u>
Income							
44300 · Taxes & Franchise Fees							
44330 · Hotel Occupancy Taxes	459.00	50.00	409.00	615.00	200.00	415.00	600.00
Total 44300 · Taxes & Franchise Fees	459.00	50.00	409.00	615.00	200.00	415.00	600.00
44400 · Other Revenues							
44360 · Interest Earned On Checking	0.00	0.42	-0.42	0.00	1.64	-1.64	5.00
44490 · Interest Income	0.03			0.03			
Total 44400 · Other Revenues	0.03	0.42	-0.39	0.03	1.64	-1.61	5.00
Total Income	459.03	50.42	408.61	615.03	201.64	413.39	605.00
Expense							
46600 · Miscellaneous Expenses	0.00	125.00	-125.00	0.00	500.00	-500.00	1,500.00
Total Expense	0.00	125.00	-125.00	0.00	500.00	-500.00	1,500.00
Net Income	<u>459.03</u>	<u>-74.58</u>	<u>533.61</u>	<u>615.03</u>	<u>-298.36</u>	<u>913.39</u>	<u>-895.00</u>

City of Montgomery - MEDC
Cash Flow Report - MEDC Checking Account
As of February 22, 2018

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/20/2018				\$123,268.88
Receipts				
	Sales Tax Revenue thru 1/31/18		88,449.00	
Total Receipts				88,449.00
Disbursements				
1870	Jones & Carter, Inc.	Proj W5841-0001-17 -2017 Montgomery Economi	(2,165.50)	
1871	AGS Advertising	Ad Space - Lake Conroe KOA D1178-18	(890.00)	
1872	Houston Press	Weekly Digital Advertising - 1/18 D10128272, 831	(200.00)	
Transfer	City of Montgomery - General Fund	Reimbursement of Expense	(1,397.67)	
Transfer	City of Montgomery Debt Srv Fund	Admin Transfer to Debt Service thru 2/18	(80,000.00)	
Total Disbursements				<u>(84,653.17)</u>
BALANCE AS OF 02/22/2018				<u><u>\$127,064.71</u></u>

City of Montgomery - MEDC
Actual to Budget Performance
 January 2018

	Jan 18	Budget	\$ Over Bu...	Oct '17 - J...	YTD Bud...	\$ Over Bu...	Annual B...
Income							
55000 · Taxes & Franchise Fees							
55400 · Sales Tax	43,621.78	41,178.69	2,443.09	183,067.25	164,740.70	18,326.55	530,000.00
Total 55000 · Taxes & Franchise Fees	43,621.78	41,178.69	2,443.09	183,067.25	164,740.70	18,326.55	530,000.00
55300 · Other Revenues							
55391 · Interest Income	260.36	11.38	248.98	905.46	245.32	660.14	950.00
Total 55300 · Other Revenues	260.36	11.38	248.98	905.46	245.32	660.14	950.00
Total Income	43,882.14	41,190.07	2,692.07	183,972.71	164,986.02	18,986.69	530,950.00
Expense							
56000 · Pub Infrastructure - Category I							
56000.6 · Downtown Dev Improvements	0.00	13,452.39	(13,452.39)	6,151.38	27,154.75	(21,003.37)	55,000.00
56000.8 · Utility Extensions	0.00	0.00	0.00	137,875.50	5,003.13	132,872.37	180,000.00
56000.9 · Flagship Dev Improvements	0.00	0.00	0.00	4,465.00	0.00	4,465.00	8,000.00
56430 · Tsf to Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	160,000.00
Total 56000 · Pub Infrastructure - Category I	0.00	13,452.39	(13,452.39)	148,491.88	32,157.88	116,334.00	403,000.00
56001 · Business Dev & Ret -Category II							
56001.8 · Sales Tax Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	35,000.00
56423 · Economic Development Grant Prog	0.00	0.00	0.00	0.00	20,000.00	(20,000.00)	20,000.00
Total 56001 · Business Dev & Ret -Category II	0.00	0.00	0.00	0.00	20,000.00	(20,000.00)	55,000.00
56002 · Quality of Life - Category III							
56404 · Seasonal Decorations	0.00	0.00	0.00	1,190.41	6,000.00	(4,809.59)	6,000.00
56420.2 · Christmas Lighting(Civic Assn)	0.00	0.00	0.00	2,295.89	1,600.00	695.89	1,600.00
56423.1 · Walking Tours	0.00	0.00	0.00	0.00	4,000.00	(4,000.00)	4,000.00
56429 · Removal of Blight	0.00	0.00	0.00	1,376.78	4,285.70	(2,908.92)	15,000.00
56433 · Downtown Signs	0.00	0.00	0.00	0.00	1,000.00	(1,000.00)	1,000.00
56435 · Fermland Improvements	0.00	0.00	0.00	0.00	4,000.00	(4,000.00)	4,000.00
56439 · Downtown Enhancement Projects	0.00	0.00	0.00	0.00	20,000.00	(20,000.00)	20,000.00
Total 56002 · Quality of Life - Category III	0.00	0.00	0.00	4,863.08	40,885.70	(36,022.62)	51,600.00
56003 · Marketing & Tourism-Category IV							
56408.1 · Promotional Video	0.00	0.00	0.00	0.00	1,500.00	(1,500.00)	1,500.00
56409 · Antique Show & Fest	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
56413 · Brochures/Printed Literature	200.00	1,250.00	(1,050.00)	3,550.00	1,250.00	2,300.00	5,000.00
56414 · Wine & Music Fest	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
56415 · Texian/Heritage Festival	0.00	0.00	0.00	0.00	0.00	0.00	8,000.00
56418 · Christmas in Montgomery	0.00	0.00	0.00	5,000.00	5,000.00	0.00	5,000.00
56419 · Website	0.00	166.67	(166.67)	0.00	666.68	(666.68)	2,000.00
Total 56003 · Marketing & Tourism-Category IV	200.00	1,416.67	(1,216.67)	8,550.00	8,416.68	133.32	41,500.00
56004 · Administration - Category V							
56004.1 · Admin Transfers to Gen Fund	0.00	0.00	0.00	9,375.00	9,375.00	0.00	37,500.00
56004.2 · MACC Administration & Office	2,566.67	2,666.67	(100.00)	10,266.68	10,666.64	(399.96)	32,000.00
56004.3 · Miscellaneous Expenses	150.00	337.84	(187.84)	2,830.00	2,834.52	(4.52)	6,000.00
56004.5 · Internship Program	0.00	833.33	(833.33)	0.00	3,333.36	(3,333.36)	10,000.00
56327 · Consulting (Professional servi)	0.00	0.00	0.00	3,787.50	4,999.99	(1,212.49)	10,000.00
56354 · Travel & Training Expenses	1,100.00	0.00	1,100.00	1,100.00	1,680.00	(580.00)	2,800.00
Total 56004 · Administration - Category V	3,816.67	3,837.84	(21.17)	27,359.18	32,889.51	(5,530.33)	98,300.00
Total Expense	4,016.67	18,706.90	(14,690.23)	189,264.14	134,349.77	54,914.37	649,400.00
Net Income	39,865.47	22,483.17	17,382.30	(5,291.43)	30,636.25	(35,927.68)	(118,450.00)

City of Montgomery - Police Asset Forfeiture
Cash Flow Report - Checking Account

As of February 22, 2018

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/20/2018				\$4,272.25
Receipts				
	No Receipts Activity		0.00	
Total Receipts				0.00
Disbursements				
	No Disbursements Activity		0.00	
Total Disbursements				0.00
BALANCE AS OF 02/22/2018				\$4,272.25

City of Montgomery - Water & Sewer
Cash Flow Report - Water & Sewer Fund Account
As of February 22, 2018

Num	Name	Memo	Amount	Balance
BALANCE AS OF 01/20/2018				\$752,881.29
Receipts				
	A/R Revenue Cleared		125,508.43	
	A/R Revenue O/S		734.10	
	A/R Revenue		2,000.00	
	Deposit in error - due to CPF		18,241.62	
	ETS Fees		125.00	
	Interest		13.77	
	Reimbursement to cover reclass by Auditor		10.00	
	Reimbursement of Error deposit 10/17		547.19	
Total Receipts			<u>547.19</u>	147,180.11
Disbursements				
CB	City of Montgomery General Fund	Reimbursement of Expenses thru 3/1/18	(100,932.34)	
13742	Accurate Utility Supply, LLC	Inv 140753, 140765	(2,196.29)	
13743	Camino Services	LS #14 Wet Haul and Clean Inv 1472	(3,066.00)	
13744	Coburn's Supply Co., Inc.	Supplies - #50774553	(27.74)	
13745	Consolidated Communications	936-597-4774 - New Lift Station Auto Dialer - 12	(38.03)	
13746	DXI Industries Inc.	055022248-17, DE501794-17	(495.19)	
13747	Gulf Utility Service, Inc.	Operations - Inv 16005	(17,238.69)	
13748	Neil Technical Services, Inc	Lift Sta 4 Repair - Inv 78120, 78197	(15,980.20)	
13749	Accurate Utility Supply, LLC	Operating Supplies Inv 139738	(6,968.48)	
13750	Blue Tarp Financial, Inc.	Inv 6652089650	(199.99)	
13751	Martin Chevrolet Buick GMC	Purchase of Public Works Vehicle Stock #212315F	(34,700.00)	
13752	Accurate Utility Supply, LLC	Operating Supplies 140898	(3,438.00)	
13753	Coburn's Supply Co., Inc.	Supplies - #50809462	(63.66)	
13754	Consolidated Communications	936-597-4826	(38.03)	
13755	Jones & Carter, Inc	259985, 260313, 259969, 259972	(9,713.75)	
13756	Municipal Accounts & Consulting, L.P.	Accounting Service Inv 50242	(400.00)	
13757	Waste Management (2)	Acct 7-23166-83000 - Inv 5516824-1792-0	(281.68)	
13758	TML - IRP	Insurance Premiums 2/18	(2,431.64)	
13759	Waste Management	Residential Garbage Collection billing 1/18	(8,819.50)	
13760	Allen's Safe & Lock, LLC	Inv 50782	(69.18)	
13761	Consolidated Communications	936-597-8846/0 - Stewart Creek WWTP 1/18	(38.08)	
13762	DataProse, Inc.	Regular and delinquent statements Inv DP1800166	(586.45)	
13763	Entergy	Utilities per spreadsheet 1/18	(8,045.61)	
13764	State Comptroller	TIN 1-74-2063592-6 sales tax - Fees - 1/18	(734.44)	
13765	Texas Excavation Safety System, Inc.	Monthly Message Fees - 18-00353	(73.15)	
DM	ETS Corporation	To record ETS Fees Expense	(166.22)	
DM	Return Deposit	Returned deposit items	(13.72)	
DM		Monthly Fee Charged in Error - due from Bank	(25.00)	
Transfer	City of Montgomery-Debt Service	Admin Transfer (thru 3/2018)	(107,920.01)	
Transfer	City of Montgomery Capital Projects	Reimbursement for Dep in error 1/18, Admin Tsf	(95,641.62)	
Transfer	City of Montgomery Capital Projects	Tsf to Cover WL Eng, GRP Rev , Utility Maint as	(221,217.25)	
Total Disbursements			<u>(641,559.94)</u>	<u>(641,559.94)</u>
BALANCE AS OF 02/22/2018				\$258,501.46

City of Montgomery - Water & Sewer Fund
Actual to Budget Performance - Utility Fund

January 2018

	Jan 18	Budget	\$ Over Bud...	Oct '17 - Ja...	YTD Budget	\$ Over Bud...	Annual Bu...
Ordinary Income/Expense							
Income							
24000 · Charges for Service							
24100 · Water Revenue	34,728.79	45,000.00	(10,271.21)	175,239.20	180,000.00	(4,760.80)	540,000.00
24118 · Surface Water Revenue	375.83	500.00	(124.17)	2,002.70	2,000.00	2.70	6,000.00
24119 · Application Fee	0.00	125.00	(125.00)	0.00	500.00	(500.00)	1,500.00
24120 · Disconnect Reconnect	450.00	458.33	(8.33)	2,625.00	1,833.36	791.64	5,500.00
24200 · Sewer Revenue	34,324.38	37,500.00	(3,175.62)	145,470.90	150,000.00	(4,529.10)	450,000.00
24310 · Tap Fees/Inspections	23,580.00	12,500.00	11,080.00	98,381.45	50,000.00	48,381.45	150,000.00
24319 · Grease Trap Inspections	1,000.00	833.33	166.67	3,900.00	3,333.36	566.64	10,000.00
24330 · Late Charges	1,622.74	1,250.00	372.74	6,426.11	5,000.00	1,426.11	15,000.00
24333 · Returned Ck Fee	50.00	0.00	50.00	50.00	200.00	(150.00)	200.00
25403 · Solid Waste Revenue	8,946.57	8,708.33	238.24	35,438.06	34,833.36	604.70	104,500.00
Total 24000 · Charges for Service	105,078.31	106,874.99	(1,796.68)	469,533.42	427,700.08	41,833.34	1,282,700.00
24101 · Taxes and Franchise Fees							
24110 · Sales Tax Rev for Solid Waste	729.47	666.67	62.80	2,890.77	2,666.64	224.13	8,000.00
Total 24101 · Taxes and Franchise Fees	729.47	666.67	62.80	2,890.77	2,666.64	224.13	8,000.00
24121 · Groundwater Reduction Revenue	8,852.25	10,500.00	(1,647.75)	47,199.90	42,000.00	5,199.90	126,000.00
25000 · Other Revenues							
25000.1 · Impact Fees							
25000.2 · Capital Cost Fees	0.00	100,000.00	(100,000.00)	0.00	100,000.00	(100,000.00)	200,000.00
25000.1 · Impact Fees - Other	0.00	0.00	0.00	0.00	0.00	0.00	75,000.00
Total 25000.1 · Impact Fees	0.00	100,000.00	(100,000.00)	0.00	100,000.00	(100,000.00)	275,000.00
25391 · Interest Income	13.77	9.17	4.60	64.00	36.64	27.36	110.00
25392 · Interest earned on Investments	19.88	9.17	10.71	53.42	36.64	16.78	110.00
25399 · Miscellaneous Revenue	125.00	30.00	95.00	390.12	120.00	270.12	360.00
Total 25000 · Other Revenues	158.65	100,048.34	(99,889.69)	507.54	100,193.28	(99,685.74)	275,580.00
25394 · Admin Fund Balance (Carry Over)	0.00	0.00	0.00	0.00	45,500.00	(45,500.00)	45,500.00
Total Income	114,818.68	218,090.00	(103,271.32)	520,131.63	618,060.00	(97,928.37)	1,737,780.00
Expense							
26001 · Personnel							
26353.1 · Health Ins.	1,042.60	1,616.67	(574.07)	4,074.80	6,466.64	(2,391.84)	19,400.00
26353.4 · Unemployment Ins	8.19	32.50	(24.31)	8.19	130.00	(121.81)	390.00
26353.5 · Workers Comp.	557.11	175.00	382.11	1,440.08	700.00	740.08	2,100.00
26353.6 · Dental Insurance	111.28	145.83	(34.55)	445.12	583.36	(138.24)	1,750.00
26353.7 · Life & AD&D Insurance	62.03	50.00	12.03	191.96	200.00	(8.04)	600.00
26353.8 · Crime Insurance	21.95			87.79			
26501 · Retirement Expense	482.02	558.33	(76.31)	2,041.96	2,233.36	(191.40)	6,700.00
26560 · Payroll Taxes	626.07	1,058.33	(432.26)	2,652.17	4,233.36	(1,581.19)	12,700.00
26600 · Wages	8,183.81	14,166.67	(5,982.86)	34,668.50	56,666.64	(21,998.14)	170,000.00
Total 26001 · Personnel	11,095.06	17,803.33	(6,708.27)	45,610.57	71,213.36	(25,602.79)	213,640.00
26200 · Contract Services							
26102 · General Consultant Fees	0.00	0.00	0.00	0.00	905.00	(905.00)	905.00
26320 · Legal Fees	0.00	1,421.08	(1,421.08)	6,200.00	5,684.36	515.64	17,053.00
26322 · Engineering	0.00	6,250.00	(6,250.00)	24,609.79	25,000.00	(390.21)	75,000.00
26323 · Operator	3,300.00	3,365.00	(65.00)	13,200.00	13,460.00	(260.00)	40,380.00
26324 · Billing and Collections	285.64	985.00	(699.36)	6,714.87	3,940.00	2,774.87	11,820.00
26328 · Testing	1,050.00	955.00	95.00	7,214.00	3,820.00	3,394.00	11,460.00
26331 · Sales Tax for Solid Waste	734.44	684.42	50.02	2,910.75	2,737.64	173.11	8,213.00
26333 · Accounting Fees	400.00	400.00	0.00	1,600.00	1,600.00	0.00	4,800.00
26336 · Sludge Hauling	12,282.50	1,458.33	10,824.17	16,442.50	5,833.36	10,609.14	17,500.00
26340 · Printing	0.00			40.14			
26350 · Postage	300.81	266.67	34.14	1,746.29	1,066.64	679.65	3,200.00
26351 · Telephone	183.30	375.00	(191.70)	962.63	1,500.00	(537.37)	4,500.00
26370 · Tap Fees & Inspections	3,400.00	833.33	2,566.67	13,650.00	3,333.36	10,316.64	10,000.00
26399 · Garbage Pickup	8,819.50	7,950.00	869.50	35,278.00	31,800.00	3,478.00	95,400.00
Total 26200 · Contract Services	30,756.19	24,943.83	5,812.36	130,568.97	100,680.36	29,888.61	300,231.00
26300 · Communications							
26338 · Advertising/Promotion	0.00	0.00	0.00	0.00	1,055.00	(1,055.00)	1,055.00
Total 26300 · Communications	0.00	0.00	0.00	0.00	1,055.00	(1,055.00)	1,055.00
26326 · Permits & Licenses	9,498.86	1,083.33	8,415.53	14,346.06	4,333.36	10,012.70	13,000.00
26371 · Dues & Subscriptions	0.00			0.00	2,000.00	(2,000.00)	2,000.00
26400.1 · Supplies & Equipment							
26342 · Chemicals	1,284.14	1,508.33	(224.19)	5,944.10	6,033.36	(89.26)	18,100.00
26358 · Copier/Fax Machine Lease	0.00	0.00	0.00	0.00	3,920.00	(3,920.00)	3,920.00
26460 · Operating Supplies	5,697.95	5,875.00	(177.05)	13,887.09	23,500.00	(9,612.91)	70,500.00
26485 · Uniforms	0.00	266.67	(266.67)	779.37	1,066.64	(287.27)	3,200.00
27040 · ComputerTechnology Equipment	0.00	316.67	(316.67)	0.00	1,266.64	(1,266.64)	3,800.00

	Jan 18	Budget	\$ Over Bud...	Oct '17 - Ja...	YTD Budget	\$ Over Bud...	Annual Bu...
26400.1 · Supplies & Equipment - Other	199.99	166.67	33.32	284.93	666.64	(381.71)	2,000.00
Total 26400.1 · Supplies & Equipment	7,182.08	8,133.34	(951.26)	20,895.49	36,453.28	(15,557.79)	101,520.00
26401 · Groundwater Reduction Expenses	0.00	0.00	0.00	0.00	100.00	(100.00)	100.00
26500 · Staff Development							
26354 · Travel & Training (Travel)	0.00	416.67	(416.67)	0.00	1,666.64	(1,666.64)	5,000.00
26355 · Employee Relations (Education)	0.00	0.00	0.00	0.00	200.00	(200.00)	200.00
Total 26500 · Staff Development	0.00	416.67	(416.67)	0.00	1,866.64	(1,866.64)	5,200.00
26600.2 · Maintenance							
26335 · Repairs & Maintenance	4,241.79	17,916.67	(13,674.88)	58,925.07	71,666.64	(12,741.57)	215,000.00
26335.1 · Vehicle Rep. & Maint.	0.00	83.33	(83.33)	0.00	333.36	(333.36)	1,000.00
26349 · Gas & Oil	0.00	366.67	(366.67)	1,031.48	1,466.64	(435.16)	4,400.00
Total 26600.2 · Maintenance	4,241.79	18,366.67	(14,124.88)	59,956.55	73,466.64	(13,510.09)	220,400.00
26700 · Insurance Expense							
26353.2 · Liability Ins.	200.88	166.67	34.21	803.53	666.64	136.89	2,000.00
26353.3 · Property Ins.	1,914.49	1,000.00	914.49	7,657.96	4,000.00	3,657.96	12,000.00
Total 26700 · Insurance Expense	2,115.37	1,166.67	948.70	8,461.49	4,666.64	3,794.85	14,000.00
26800 · Utilities Expense							
26352.1 · Utilities - Gas for Generators	60.07	58.33	1.74	247.17	233.36	13.81	700.00
26352.2 · Utilities-Water Plants	4,637.89	5,500.00	(862.11)	22,620.45	22,000.00	620.45	66,000.00
26352.3 · Utilities-WW Treatment Plants	2,049.67	3,211.67	(1,162.00)	10,146.96	12,846.64	(2,699.68)	38,540.00
26352.4 · Utilities - Lift Stations	1,398.33	1,016.67	381.66	5,059.38	4,066.64	992.74	12,200.00
26352.5 · Utilities - Security Light	15.47	11.67	3.80	48.74	46.64	2.10	140.00
26800.1 · Buffalo Springs STP - Water Usag	28.44	29.17	(0.73)	112.04	116.64	(4.60)	350.00
Total 26800 · Utilities Expense	8,189.87	9,827.51	(1,637.64)	38,234.74	39,309.92	(1,075.18)	117,930.00
26900 · Capital Outlay							
26900.2 · Capital Outlay-Vehicles	34,700.00	2,891.67	31,808.33	34,700.00	11,566.64	23,133.36	34,700.00
Total 26900 · Capital Outlay	34,700.00	2,891.67	31,808.33	34,700.00	11,566.64	23,133.36	34,700.00
26901 · Util Projects/Prev Maintenance							
26901.1 · Util Proj/Prev Maint-Tsf to CPF	0.00	0.00	0.00	0.00	22,850.00	(22,850.00)	91,400.00
26901.2 · Capital Costs-Tsf to CPF	0.00	200,000.00	(200,000.00)	0.00	200,000.00	(200,000.00)	200,000.00
26901.3 · Impact Fees - Tsf to CPF	0.00	0.00	0.00	0.00	0.00	0.00	75,000.00
26901 · Util Projects/Prev Maintenance - Other	0.00			8,530.00	0.00	8,530.00	0.00
Total 26901 · Util Projects/Prev Maintenance	0.00	200,000.00	(200,000.00)	8,530.00	222,850.00	(214,320.00)	366,400.00
27000 · Miscellaneous Expenses							
26359 · Misc Expense	166.22	83.33	82.89	3,289.41	333.36	2,956.05	1,000.00
Total 27000 · Miscellaneous Expenses	166.22	83.33	82.89	3,289.41	333.36	2,956.05	1,000.00
Total Expense	107,945.44	284,716.35	(176,770.91)	364,593.28	569,895.20	(205,301.92)	1,391,176.00
Net Ordinary Income	6,873.24	(66,626.35)	73,499.59	155,538.35	48,164.80	107,373.55	346,604.00
Other Income/Expense							
Other Expense							
27001 · Other Expenses							
27001.2 · Transfer to Debt Service	0.00	0.00	0.00	38,260.00	38,260.00	0.00	153,040.00
27002 · Transfer to Construction Fund	0.00	0.00	0.00	38,700.00	38,700.00	0.00	154,800.00
Total 27001 · Other Expenses	0.00	0.00	0.00	76,960.00	76,960.00	0.00	307,840.00
Total Other Expense	0.00	0.00	0.00	76,960.00	76,960.00	0.00	307,840.00
Net Other Income	0.00	0.00	0.00	(76,960.00)	(76,960.00)	0.00	(307,840.00)
Net Income	6,873.24	(66,626.35)	73,499.59	78,578.35	(28,795.20)	107,373.55	38,764.00

City of Montgomery
District Debt Service Payments

02/01/2018 - 09/30/2019

Paying Agent	Series	Date Due	Date Paid	Principal	Interest	Total Due
Debt Service Payment Due 03/01/2018						
Amegy Bank of Texas	2012	03/01/2018		120,000.00	57,087.50	177,087.50
Amegy Bank of Texas	2012R	03/01/2018		105,000.00	38,159.68	143,159.68
First National Bank of Huntsville	2015R	03/01/2018		80,000.00	7,761.25	87,761.25
Bank of Texas	2017A	03/01/2018		50,000.00	4,767.25	54,767.25
Bank of Texas	2017B	03/01/2018		80,000.00	9,757.25	89,757.25
Total Due 03/01/2018				435,000.00	117,532.93	552,532.93
Debt Service Payment Due 09/01/2018						
Amegy Bank of Texas	2012	09/01/2018		0.00	55,287.50	55,287.50
Amegy Bank of Texas	2012R	09/01/2018		0.00	37,109.38	37,109.38
First National Bank of Huntsville	2015R	09/01/2018		0.00	7,141.25	7,141.25
Bank of Texas	2017A	09/01/2018		0.00	4,767.25	4,767.25
Bank of Texas	2017B	09/01/2018		0.00	9,757.25	9,757.25
Total Due 09/01/2018				0.00	114,062.63	114,062.63
Debt Service Payment Due 03/01/2019						
Amegy Bank of Texas	2012	03/01/2019		125,000.00	55,287.50	180,287.50
Amegy Bank of Texas	2012R	03/01/2019		105,000.00	37,109.38	142,109.38
First National Bank of Huntsville	2015R	03/01/2019		85,000.00	7,141.25	92,141.25
Bank of Texas	2017A	03/01/2019		50,000.00	4,767.25	54,767.25
Bank of Texas	2017B	03/01/2019		80,000.00	9,757.25	89,757.25
Total Due 03/01/2019				445,000.00	114,062.63	559,062.63
Debt Service Payment Due 09/01/2019						
Amegy Bank of Texas	2012	09/01/2019		0.00	53,412.50	53,412.50
Amegy Bank of Texas	2012R	09/01/2019		0.00	35,993.75	35,993.75
First National Bank of Huntsville	2015R	09/01/2019		0.00	6,376.25	6,376.25
Bank of Texas	2017A	09/01/2019		0.00	4,767.25	4,767.25
Bank of Texas	2017B	09/01/2019		0.00	9,757.25	9,757.25
Total Due 09/01/2019				0.00	110,307.00	110,307.00
District Total				\$880,000.00	\$455,965.19	\$1,335,965.19

City of Montgomery
Summary of Pledged Securities

As of February 22, 2018

Financial Institution: ALLEGIANCE BANK		
Total CDs, MM:	\$200,000.00	Collateral Security Required: No
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: No
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	N/A	
Financial Institution: FIRST FINANCIAL BANK (Depository Bank)		
Total CDs, MM, and Checking Accounts:	\$1,927,824.43	Collateral Security Required: Yes
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: Yes
Total pledged securities:	\$2,656,239.12	Investment Policy Received: Yes
Ratio of pledged securities to investments:	158.31 %	
Financial Institution: GREEN BANK		
Total CDs, MM:	\$100,000.00	Collateral Security Required: No
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: No
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	N/A	
Financial Institution: ICON BANK		
Total CDs, MM:	\$150,000.00	Collateral Security Required: No
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: No
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	N/A	
Financial Institution: TEXAS CAPITAL BANK		
Total CDs, MM:	\$100,000.00	Collateral Security Required: No
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: No
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	N/A	
Financial Institution: TEXPOOL		
Total CDs, MM:	\$487,449.32	Collateral Security Required: No
Less FDIC coverage:	\$0.00	Collateral Security Agreement On File: Yes
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	N/A	

Montgomery City Council
AGENDA REPORT

Meeting Date: February 27, 2018	Budgeted Amount:
Department:	
Prepared By: Jack Yates City Administrator	Exhibits:
Date Prepared: February 22, 2018	

Subject

This is consideration of the actual curfew ordinance. The ordinances written such that it confirms the current curfew hours.

Description

There is no change to the current curfew hours. Police Chief Napolitano agrees with the current hours also.

Recommendation

Approve the ordinance as presented.

Approved By

City Administrator	Jack Yates	Date: February 22, 2018
--------------------	------------	-------------------------

AGENDA REPORT

Meeting Date: February 27, 2018	Budgeted Amount:
Department:	
	Exhibits: E-mails between Jack Yates and Larry Foerster, Future Land Use Plan of October 2017
Prepared By: Jack Yates City Administrator	
Date Prepared: February 22, 2018	

Subject

Consideration of approval of land use plan as an informal guide to development in the city.

Description

The emails between the City Administrator and City Attorney are attached which gives the background to this item. Basically, the memos state that unless a Comprehensive Plan has been adopted by the City, a Land-Use Plan cannot be adopted as a formal document. Taken this as a premise, the City Administrator asked the City Attorney if this if the Planning Commission could recommend to the City Council that the Council adopt the land use plan as an internal document such as a Drainage Study or Mobility Study that following adoption is used as an internal guide -- but not as a formal requirement -- for any actions regarding planning or zoning. The City Attorney replied that the City Council can adopt that the land-use plan is an informal guide.

Recommendation

Spend some time reviewing and considering the Plan. It can be easily changed, however, the goal is to get it as good as possible on its first approval.

Approved By

City Administrator	Jack Yates	Date: February 22, 2018
--------------------	------------	-------------------------

RE: Land Use Plan -
Inbox x

Larry Foerster

to me

I agree, Jack. I think the city council could adopt it as an informal guide.

Larry L. Foerster
Darden, Fowler & Creighton, LLP
414 West Phillips, Suite 100
Conroe, Texas 77301
Office 936-756-3337
Fax 936-756-2606
Email foerster@dfcllp.com

Sept. 21st
2:00 p.m.

For more information about our law firm, please go to www.dfcllp.com

*****CONFIDENTIAL NOTICE*****

This message may contain confidential or privileged information under an attorney-client relationship. It is intended only for the use of the individual or entity to whom it is addressed. Any other dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify Larry L. Foerster at the law firm of Darden, Fowler & Creighton, LLP immediately by replying to this email and deleting the original message and any copies you may have made of this email. Thank you.

From: Yates, Jack [mailto:yates@ci.montgomery.tx.us]
Sent: Thursday, September 21, 2017 10:49 AM
To: Larry Foerster <foerster@dfcllp.com>
Subject: Land Use Plan -

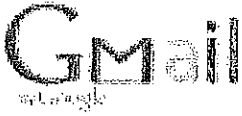
Larry, since we are unable to find where the city has ever adopted a Comprehensive Plan, nor a Land Use Plan--- Where does that put us for adopting a Land Use Plan now. I don't think that a formal adoption is necessary as long as the Planning Commission and City Council, by a formal Resolution or as a simple motion in a meeting- agree to use the proposed Land Use Plan as an informal guide for consideration of future land use decisions. As such, it would not be binding in any way on the Planning Commission or the City Council but could simple be an "internal document" approved such as a Drainage Study or Mobility Study that is approved by the Council.

Sept.
21st
10:49
a.m.

What do you think??

Larry, I need an ordinance that accomplishes this intent.

Jack



Yates, Jack <jyates@ci.montgomery.tx.us>

Re: Land Use Map

1 message

Yates, Jack <jyates@ci.montgomery.tx.us>

Thu, Aug 31, 2017 at 2:58 PM

To: Larry Foerster <foerster@dfcllp.com>

Cc: "Ed Shackelford (EShackelford@jonescarter.com)" <EShackelford@jonescarter.com>, Chris Roznovsky <CRoznovsky@jonescarter.com>, Susan Hensley <shensley@ci.montgomery.tx.us>

The Planning Commission and City Council want to determine a planned (but not required only for planning purposes) use for the land in the city and in the ETJ not to be binding but for them to give some advance thought to how the land would be agreeable to the Commission and the Council. The basic reason for the Plan is to pre-think about where high density and low density land would be approved for variances. I suppose that if there was another way to give a decision (even through a resolution that was non binding) that would be all right and accomplish part of the purpose.. In city planning it is thought a good action to have a long-range plan for your in-city and ETJ planned uses, to give an assistance to property owners and the Commission and Council about how to consider zoning requests and development.

Aug. 31st

Jack

On Thu, Aug 31, 2017 at 10:51 AM, Larry Foerster <foerster@dfcllp.com> wrote:

I need more information before I can prepare an ordinance or the city can call a hearing. Chapter 212.044 provides that there must be detailed plans and rules that are incorporated into an ordinance which can be passed after the hearing. The Land Map without more information explaining the Map is not helpful. What is the Planning Commission wanting to accomplish?

Aug. 31st

I would expect 15 days published notice would be satisfactory (the statute does not say).

Larry L. Foerster

Darden, Fowler & Creighton, LLP

From: Yates, Jack [mailto:jyates@ci.montgomery.tx.us]

Sent: Tuesday, August 29, 2017 3:48 PM

To: Larry Foerster <foerster@dfcllp.com>; shensley <shensley@ci.montgomery.tx.us>

Subject: Fwd: Message from "RNP002673A87377"

Larry and Susan:

The Planning Commission wants to adopt a Land Use Map (attached). Last night the Commission called a public hearing for September 25, 2017 I think the state law that applies for Land Use Plan adoption is 212.044 of the Local Government Code (attached). Do you agree?

Aug. 29th

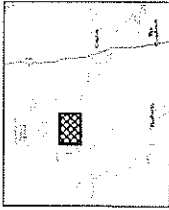
If so, who, how do I notify/advertise the public hearing??

Larry Foerster

to me, EShackelford, Chris, Susan

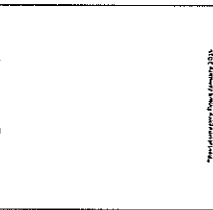
Jack, Section 211.004 TLGC provides that zoning regulations must be adopted in accordance with a "comprehensive plan." None of us were around when the zoning ordinance was passed years ago, but I assume that there was a comprehensive plan that was approved by city council which could now be updated to include the long-range plan that the City Planning Commission wants for the City.

Larry L. Foerster



VICINITY MAP
 Sheet 1 of 2, showing 200' scale

- LEGEND**
- Base Layers
 - City Links
 - Planned Development District No. 1 (February - 2014)
 - Planned Improvement District No. 1 (September - 2014)
 - Historic District
 - City ETJ
 - City of Corpus ETJ
 - MCAD Parcels
 - Commercial
 - Industrial
 - Institutional
 - Multi-Family
 - Planned Development District
 - Residential - High
 - Residential - Low
 - Less than 9,000 SF
 - Greater than 9,000 SF

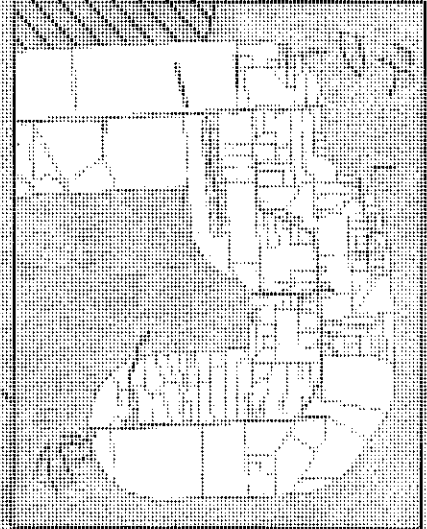
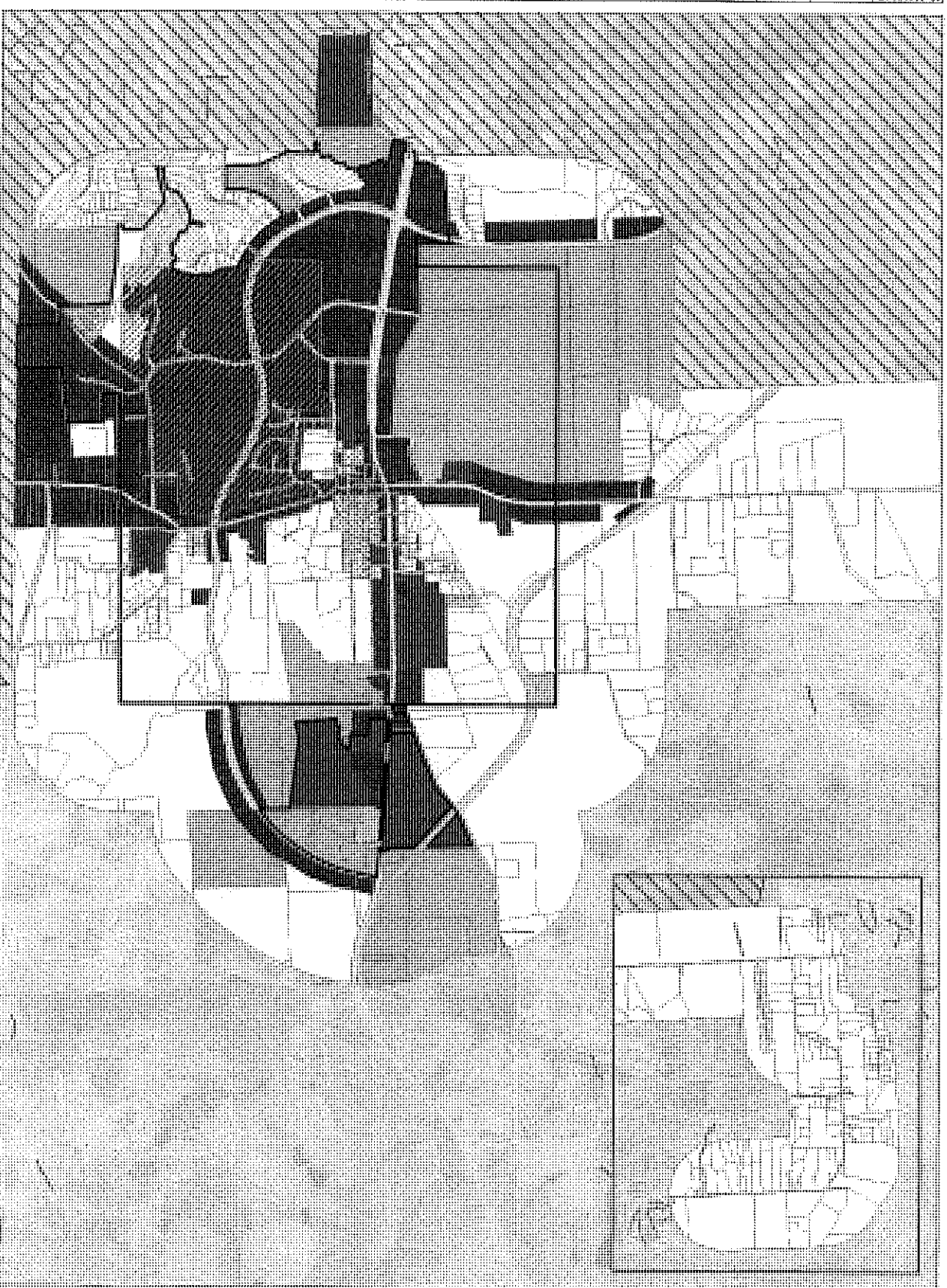


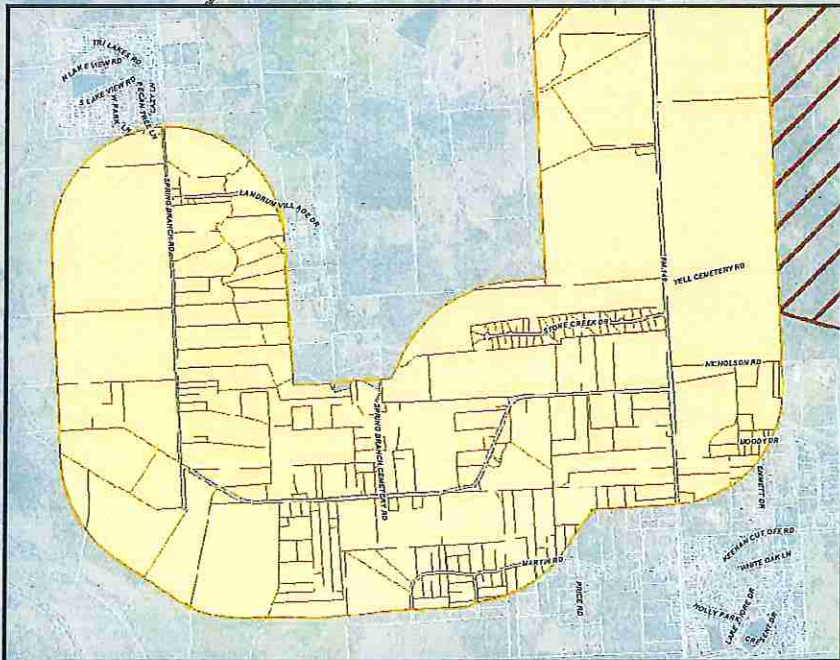
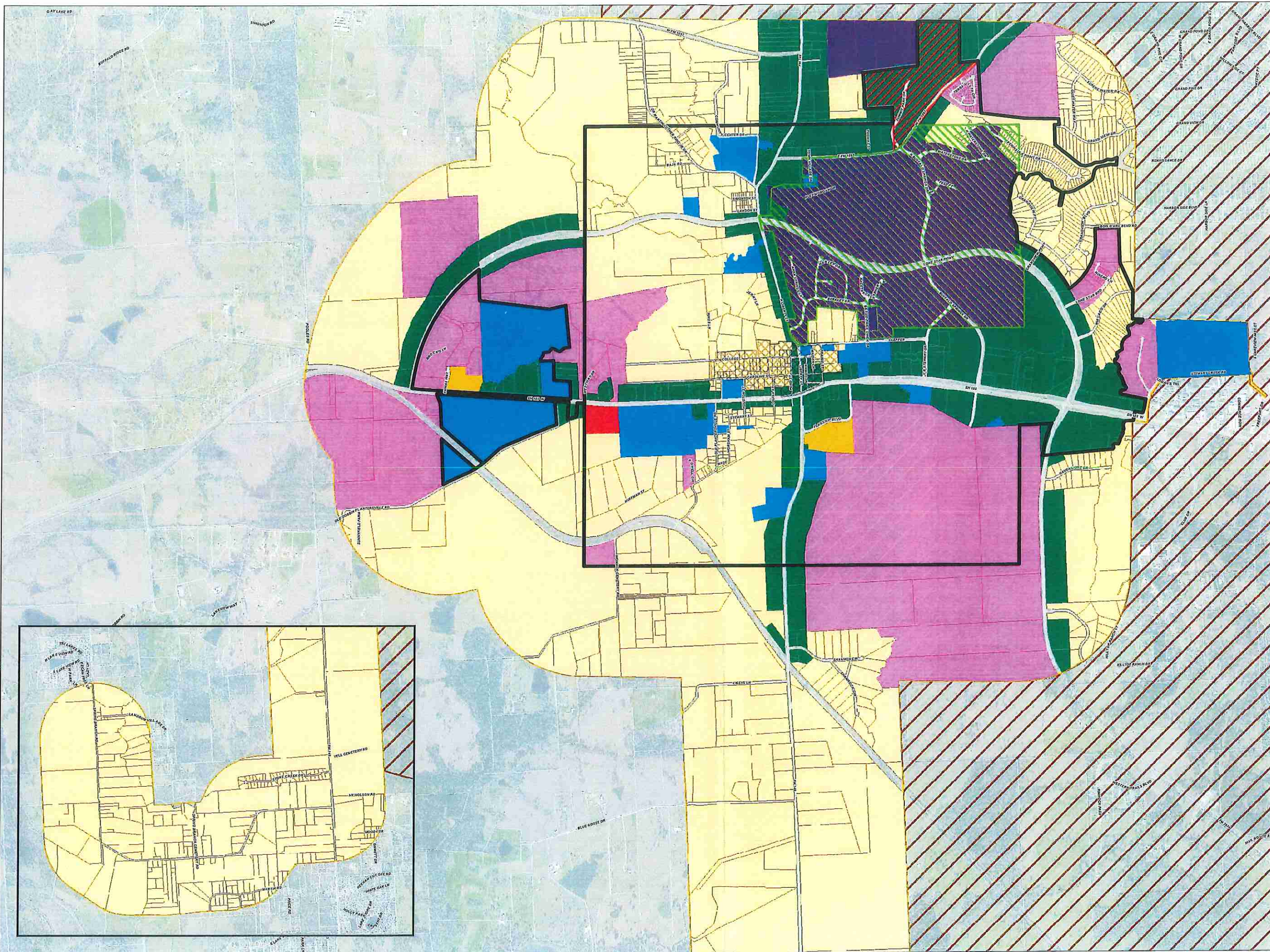
JONES CARTER
 CONSULTANTS

FUTURE LAND USE PLAN
 OCTOBER 2017

1 Inch = 100 Feet

LEGEND
 This plan is based on the information provided and does not constitute a guarantee, warranty, or representation of any kind. The user of this plan is responsible for verifying the accuracy of the information provided and for obtaining all necessary permits and approvals. The user of this plan is also responsible for obtaining all necessary information regarding the project area and for consulting with the appropriate authorities regarding the project area.





VICINITY MAP
Scale: 1 inch equals 10 miles

LEGEND

- Base Layers**
- City Limits
 - Planned Development District No. 1 (LeFevre) - 2014
 - Planned Improvement District No. 1 (Ogorchok) - 2014
 - Historic District
 - City ETJ
 - City of Conroe ETJ
 - MCAD Parcels
 - Commercial
 - Industrial
 - Institutional
 - Multi-Family
 - Planned Development District
 - Residential - High Lots less than 9,000 SF
 - Residential - Low Lots greater than 9,000 SF

*Aerial Imagery flown January 2016



FUTURE LAND USE PLAN
OCTOBER 2017



Disclaimer:
This product is offered for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property, governmental and/or political boundaries or related facilities to said boundary. No express warranties are made by Jones & Carter, Inc. concerning the accuracy, completeness, reliability, or usability of the information included within this exhibit.

Coordinate System: NAD 83 TX CENTRAL 4203 FEET
Vertical Datum: NAVD 1988 - 2001 Adjustment

Montgomery City Council
AGENDA REPORT

Meeting Date: February 27, 2018	Budgeted Amount:
Department:	
Prepared By: Jack Yates City Administrator	Exhibits: Report from Fernland Historic Park, Inc.
Date Prepared: February 22, 2018	

Subject

This is a presentation from Mike Newman regarding operations and finances of the Fernland Historic Park

Description

This is a report, requested by you, from the Fernland Historic Park to be presented by Mr. Mike Newman, Chairman of the Fernland Historic Park, Inc. Board. The finances of the Park are well maintained by Patti Stafford, Board member and manager of the local bank branch of Amegy Bank. The Fernland Board meets most months, and has an active Board that participates in the decisions. I attend most of the meetings.

There is excellent cooperation between myself and the Board, I believe.

The city spent for maintenance, \$2,486 in 2015-16, \$2,630 in 2016-17 and have budgeted \$23,100 for this year (includes additional sidewalk, and landscaping improvements on the eastern side of the park plus other miscellaneous improvements).

The city also spent for utilities \$2,230 and 2015-16 and \$4,088 and 2016 –17 and has \$4200 budgeted this budget year.

Recommendation

Accept the Report as presented.

Approved By

City Administrator

Jack Yates

Date: February 22, 2018

FERNLAND HISTORICAL PARK
BOARD REPORT
JAN 20, 2018

This report is broken in two phases. **Phase I** will list the projects slated for the Park in 2018. **Phase II** will provide the Fernland Inc. financial status and last years Park attendance as recorded by Park Docents.

PHASE I: 2018 PROJECTS

1) Project is an Eagle Scout effort to Archive the Arnold-Simomton House artifacts into computerized data containing pictures, descriptions and historical information. The work will be accomplished by Scout Garrett Jones if approved by the Scouting Organization. Project is in beginning phases. Costs will be covered by Fernland Board.

2) Project is a joint effort involving the City, MEDC and Fernland Board. The details of the proposed project is to install greenery along the east property line of the Park. It will be on the Park side of the split rail fence. Design details, estimate of cost and timeline are yet to be completed. Project will be presented to Council for review and approval.

3) This Project is to install skirting to the Arnold-Simomton House. Project expenses, expected to be less than \$300, and labor will be covered by the Fernland Board. The project has started. Purpose is for beautification and preventing animal access to the insulation attached to the floor of the pier and beam house.

PHASE II. FERNLAND BOARD FINANCIAL DATA

Please refer to the pages showing our Year-end bank balance, funds received and expenses prepared by our Treasurer Patti Stafford.

Also attached is a park visitation count list. Please note the docents work only 11AM - 5PM Tuesday-Sunday when the weather is good. Visitors to the Park outside those hours are unrecorded and numerous during periods when picture taking is optimum.

FERNLAND INC 2016-17 FINANCIAL SPREADSHEET

MONTH	YEAR	PRE BAL	DEPOSITS	DEBITS	END BAL
	2016				
January	2016	3975.78	3295.00	7.19 batteries	7216.95
February	2016	7216.95	317.75	0.00	7479.54
March	2016	7479.54	87.40	0.00	7566.94
April	2016	7566.94	371.55	478.18 brochures	7460.31
May	2016	7460.31	0.00	40.00 US post box rental, 110.00 tax ret	7305.31
June	2016	7305.31	277.00	0.00	7582.31
July	2016	7582.31	223.18	0.00	7805.49
August	2016	7805.49	0.00	300.00 Montg. Hist Comm Book, 1250.00 Park sidewalk repair	6255.49
September	2016	6255.49	318.40	434.00 Flower bed care A-S Home	6139.89
October	2016	6139.89	3270.00	586.00 Flower bed care, 587.00 Park insurance	8236.89
November	2016	8236.89	920.00	0.00	9156.89
December	2016	9156.89	0.00	0.00	9156.89
	2017				
January	2017	9156.89	236.25	0.00	9393.14
February	2017	9393.14	0.00	0.00	9393.14
March	2017	9393.14	810.33	115.00 tax return	10088.47
April	2017	10088.47	332.46	46.00 tax ret., 569.61 shelving, cabin preservative	9805.32
May	2017	9805.32	188.50	471.05 brochures, mail books to Moody Mansion	9522.77
June	2017	9522.77	344.50	0.00	9867.27
July	2017	9867.27	217.00	0.00	1084.27
August	2017	1084.27	120.00	1467.00 security system	8737.27
September	2017	8737.27	45.001	0.00	8782.27
October	2017	8782.27	158.39	0.00	8940.66
November	2017	8940.66	1020.30	0.00	9960.96
December	2017	9960.96	420.66	574.00 park insurance	9807.62

	2015-visitors	2015-tours	2016-visitors	2016-tours	2017-visitors	2017-tours	2018-visitors
January	547	33	875	32	914	57	
February	450	41	861	41	755	34	
March	680	57	811	44	1149	62	
April	578	44	435	34	937	68	
May	326	31	273	22	797	56	
June	245	26	523	45	499	45	
July	269	38	257	15	486	47	
August	243	20	607	46	316	19	
September	361	42	1095	36	354	24	
October	251	13	885	55	565 + Festival	40 + Festival	
November	348	24	620	46	1,038	66	
December	818	28	595	53	467	20	
totals	5116	397	7837	469	8277	498	

ITEM #3
Montgomery City Council
AGENDA REPORT

Meeting Date: February 27, 2018	Budgeted Amount:
Department:	
Prepared By: Jack Yates City Administrator	Exhibits: City Engineer Memo, Plat showing site
Date Prepared: February 22, 2018	

Subject

This is a request from Samdana Investments, L.P. from the required 35 foot front building setback line to a 25 foot building line along SH 105 and a variance from the 15 foot building setback line to a 10 foot building line setback along John A. Butler Street due to the irregular, triangular-shaped shape of this tract

Description

Section 78 – 32 of the city code states: (underline- Yates added)

“ When a subdivider or developer can show that a provision of this chapter would cause unnecessary hardship if strictly adhered to, or where because of some condition peculiar to the site or the unique nature of the development compliance with this chapter is not consistent with or required by good engineering and planning practices, and if in the opinion of the city council and the city engineer a departure from this Chapter may be made without destroying with the intent of this chapter, the city council may authorize a variance”

The triangular shape of this lot and the narrowness of the lot between SH 105 and John A. Butler lends itself to the positive consideration of a variance. The City Engineer agrees.

Montgomery City Council
AGENDA REPORT

Recommendation

Consider the placement of the buildings on the property as to otherwise complying with the ordinance is much as possible, including parking requirements, then consider and vote as you will.

Approved By

City Administrator

Jack Yates

Date:



1575 Sawdust Road, Suite 400
 The Woodlands, Texas 77380
 Tel: 281.363.4039
 Fax: 281.363.3459
www.jonescarter.com

February 21, 2018

The Planning and Zoning Commission
 City of Montgomery
 101 Old Plantersville Road
 Montgomery, Texas 77316

Re: Variance Request – Building Setback Requirement
 Samdana Investments
 City of Montgomery

Commission Members:

Section 78-90(a) of the City of Montgomery Code of Ordinances specifies property lines facing major streets must have a building setback line of no less than 35 feet from the front property line. Section 78-90(b) specifies the building line on the street side of corner lots must be no less than 15 feet from the side street property line.

- The Developer is requesting a variance from a 35-foot building line to a 25-foot building line along the frontage of State Highway 105.
- The Developer is requesting a variance from a 15-foot building line to a 10-foot building line along the frontage of John Butler Street.

Enclosed you will find a request for variance as submitted by the surveyor for the property, Mr. Christian Offenburger, RPLS. We offer no objection to the requested variance on the grounds that implementation of the standard requirements would render the tract functionally undevelopable. Approval of the requested variance does not constitute plat approval and only allows the Developer to further refine the proposed site plan and minor plat which will require the full review and approval of the City.

If you have any questions or comments, please contact me.

Sincerely,

Chris Roznovsky, PE
 Engineer for the City

CVR/ab

K:\W5841\W5841-0900-00 General Consultation\Meeting Files>Status Reports\2018\P&Z Reports\Samdana Investments, Variance Request-P&Z Opinion.doc

Enclosures: Samdana Investments – Variance Request
 Samdana Investments – Minor Plat

cc/enc: The Honorable Mayor and City Council, City of Montgomery
 Mr. Jack Yates – City of Montgomery, City Administrator
 Ms. Susan Hensley – City of Montgomery, City Secretary
 Mr. Larry Foerster – Darden, Fowler & Creighton, City Attorney



January 30, 2018

Jack Yates, City Administrator
City of Montgomery
101 Old Plantersville Rd.
Montgomery, TX 77316
(936) 597-6463
jyates@ci.montgomery.tx.us

**Re: Variance Request in Historical District
Reduction of Building Line (B.L.)
35' to 25' along S.H. 105 & from 15' to 10' along John Butler St.
Minor Plat Name: SAMDANA INVESTMENTS, L.P.
20998 Eva St. (S.H. 105), Montgomery, TX 77356
Montgomery County, Texas**

Dear Mr. Yates:

Pursuant to Section 78-28 of the City of Montgomery's Code of Ordinances and as the representative for the owner of the property, Mrs. Sopheap Chem, we would like to request a variance for the B.L. along Eva Street (State Highway 105) and John Butler St.

As per Section 78-90 and 98-351, the B.L. along State Highway 105 is to be 35 feet and/or match adjacent buildings or structures whose front (main entrance) setback line is closest to the street which the adjacent structure or building faces.

Due to the unique triangular shape of this tract, enforcement of a 35 foot B.L. along State Highway 105 and a 15 foot B.L. along John Butler St. would preclude the owner from redevelopment of this tract. A copy of the survey showing existing site conditions is attached.

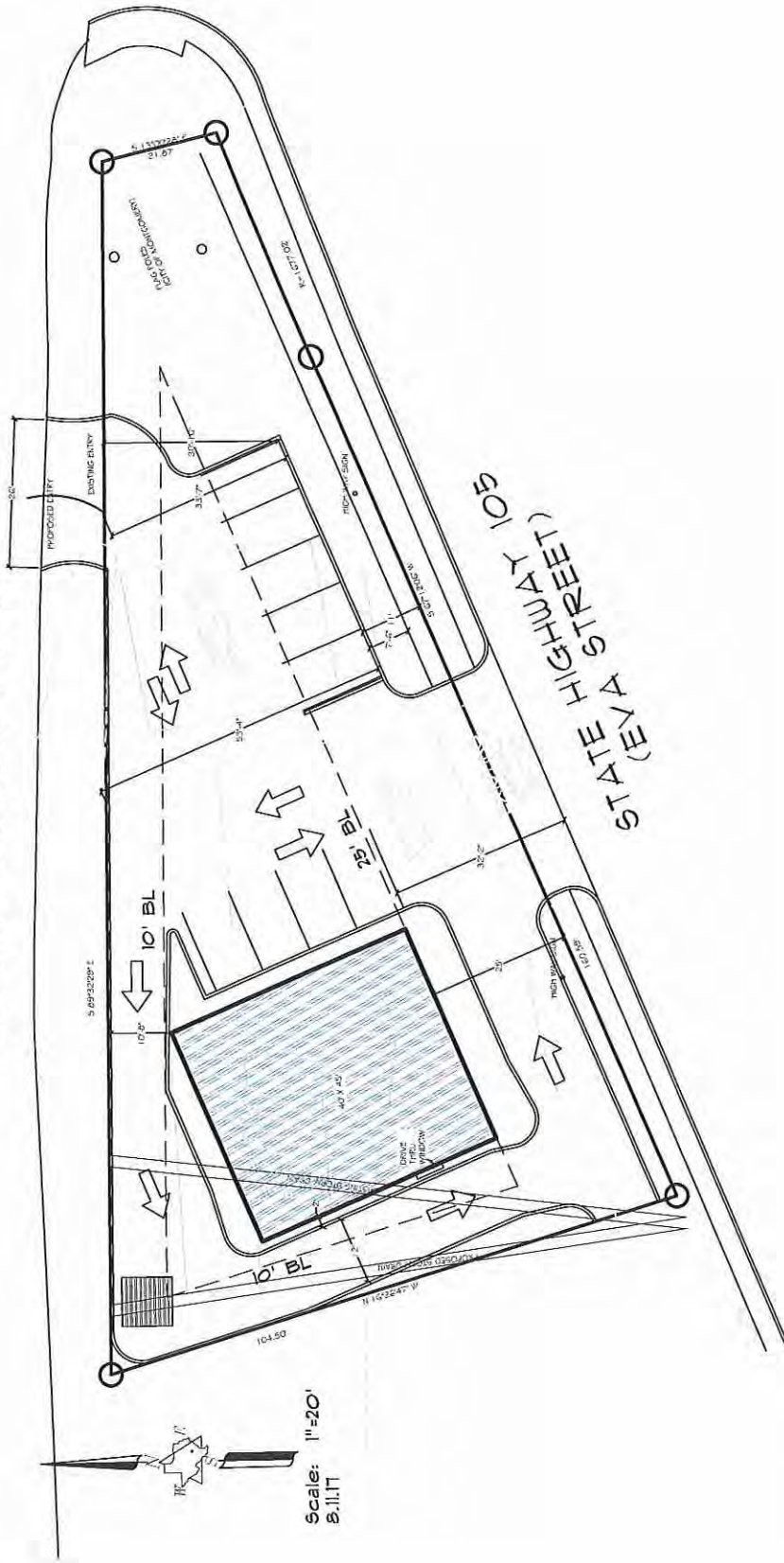
We look forward to developing a project that will be in conformance with the general character of the Historical District and that will also provide an economic benefit to the city.

Best Regards,

A handwritten signature in black ink, appearing to read "Christian Offenburger". The signature is stylized and cursive.

Christian Offenburger, R.P.L.S.
Principal

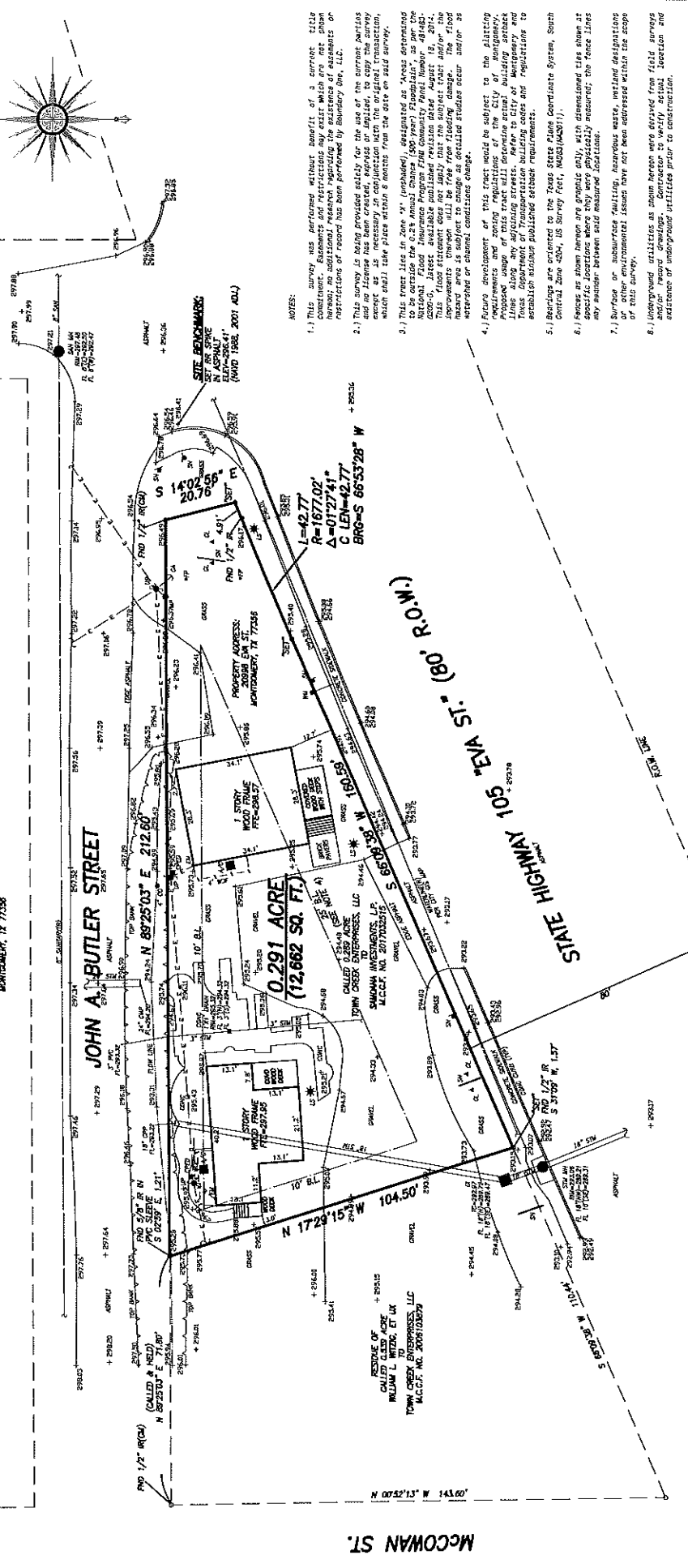
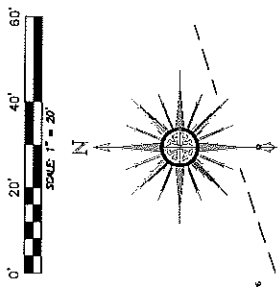
JOHN A. BUTLER STREET



Scale: 1"=20'
S.1117

JOHN CORNER SURVEY, A - 8

SEE C. SURVEY
MOUNTAIN PROPERTY CO. MOVS.
7123807 & 7123808
PROPERTY ADDRESS:
314 JOHN A. BUTLER
MONTGOMERY, TX 77126



- NOTES:**
- 1.) This survey was performed without benefit of a current title insurance policy. The surveyor has conducted a cursory review of the records of the County Clerk's Office and has determined that the restrictions of record have been performed by Boundary One, LLC.
 - 2.) This survey is being provided solely for the use of the current parties and no license has been created, express or implied, to copy the survey except as is necessary in connection with the original transaction, which shall take place within 6 months from the date of said survey.
 - 3.) This tract lies in Zone 97 (unshaded), designated as "Areas Determined to be in Flood Hazard" by the National Flood Insurance Program Flood Community Panel Number 4818C-0200-0, latest available published revision dated August 18, 2014. The surveyor has determined that the subject tract is not in a Special Flood Hazard Area (SFHA) as defined by the Flood Insurance Rate Map (FIRM) and is not subject to flood insurance requirements. The subject tract is not subject to flood insurance requirements and is not subject to flood insurance requirements. The subject tract is not subject to flood insurance requirements and is not subject to flood insurance requirements.
 - 4.) Future development of this tract would be subject to the platting requirements and zoning regulations of the City of Montgomery, Texas. The platting process is subject to the approval of the City of Montgomery, Texas Department of Transportation Building Codes and Regulations to establish minimum published setback requirements.
 - 5.) Bearings are oriented to the Texas State Plane Coordinate System, South Central Zone 426, US Survey Feet, NAD83(MAS97).
 - 6.) Fences as shown herein are double only, with dimensions this shown at specific locations where they were physically measured; the fence lines may meander between said measured locations.
 - 7.) Surface or subsurface utilities, hazardous waste, wetland designations or other encumbrances, issues have not been addressed within the scope of this survey.
 - 8.) Underground utilities as shown herein were derived from field surveys and are not intended to be used as a substitute for a utility location and existence of underground utilities prior to construction.

To: Sandrea Investments, L.P.;
I hereby certify that this plat correctly represents the ground under the supervision of me as the surveyor and that the survey substantially complies with the current Texas Statutes of Professional Surveyors, Chapter 81, Subchapter C, Section 81.001, Condition II, Standard Law Survey, and, a Category 6, Condition I Topographic Survey.



[Signature]
Sandrea Investments, L.P.
Registered Professional
Surveyor
Texas Registration No. 6449

REV. NO.	DESCRIPTION	DATE	APP.

**A STANDARD LAND & TOPOGRAPHIC SURVEY OF
0.291 ACRE OF LAND OUT OF THE
JOHN CORNER SURVEY
ABSTRACT NUMBER 8
CITY OF MONTGOMERY
MONTGOMERY COUNTY, TEXAS**

boundary one
Professional Surveyors
1000 N. GUYTON ST., SUITE 100
MONTGOMERY, TX 77102
PHONE: 409.488.1111 FAX: 409.488.1112

SURVEYED FOR:
SANDREDA INVESTMENTS, L.P.
ATTN: SOPHEA CHEK
1000 N. GUYTON ST., SUITE 100
SPRING, TX 77379

DRAWN BY: KP/CO
SCALE: 1" = 20'
KEY MAP: 123-T

REVIEWED BY: CO/TO
DATE: 8-1-17
PROJECT NO.: 6767-1714

APPROVED BY: CVO
FIELD BOOK: L
SHEET 1 OF 1

- ABBREVIATIONS:**
- BUILDING LINE
 - CONCRETE MONUMENT
 - CORRUGATED METAL PIPE
 - CORRUGATED PLASTIC PIPE
 - CORNER
 - CLEARANCE
 - CONCRETE
 - OVERHEAD ELECTRIC
 - OVERHEAD TELEPHONE
 - FINISHED FLOOR ELEVATION
 - FIRE HYDRANT
 - FOUND.
 - PRO
 - CONCRETE
 - CL
 - IP
 - IRON ROD
 - WOOD BOARD
 - M.C.D.R.
 - M.C.C.F.
 - M.C.P.R.
 - M.C.P.L.
 - PED
 - PED
 - R.O.W.
 - SP
 - ST
 - STREET LIGHT
 - SET 5/8" IR. W/ZIP
 - Y-HEAD
 - TOP OF GRADE
 - UTILITY POLE
 - UTILITY POLE
 - WOOD FENCE
 - WATER METER
 - WATER VALVE
- LEGEND OF SYMBOLS:**
- UTILITY POLE(U/P)
 - GUY WIRE(GW)
 - OVERHEAD UTILITY LINES
 - GAS METER(GM)
 - MANHOLE (MH)
 - FIRE HYDRANT (FH)
 - WATER METER (WM)
 - WATER VALVE (WV)
 - SIGN (SMALL)
 - BOLLARD (BL)
 - BARB WIRE FENCE
 - FENCE (OTHER)

Montgomery City Council
AGENDA REPORT

Meeting Date: February 27, 2018	Budgeted Amount:
Department:	
Prepared By: Jack Yates City Administrator	Exhibits: Engineers memo Map showing CVS tract
Date Prepared: February 22, 2018	

Subject

This is a request from Montgomery SH 105 Associates, LLC regarding a storm sewer line the encroachment

Description

The Engineer's memo is attached

Recommendation

Approve the Encroachment and Maintenance Agreement as presented.

Approved By

City Administrator	Jack Yates	Date: February 22, 2018
--------------------	------------	-------------------------



1575 Sawdust Road, Suite 400
The Woodlands, Texas 77380-3795
Tel: 281.363.4039
Fax: 281.363.3459
www.jonescarter.com

February 23, 2018

The Honorable Mayor and City Council
City of Montgomery
101 Old Plantersville Road
Montgomery, Texas 77316

Re: Proposed CVS Sign & Private Storm Sewer Encroachment Agreement
The Shoppes at Montgomery, Section 1
The City of Montgomery

Dear Mayor and Council:

It has come to our attention that the developer of the proposed CVS Pharmacy intends to construct a portion of their private storm sewer system and their monument sign within the City's utility easement. Per the construction plans, the encroachments are proposed to be in close proximity with existing and proposed public water and sanitary sewer lines.

We recommend the City enter into an encroachment agreement with the developer, Montgomery SH-105 Associates, LLC, to allow the construction of the private storm sewer system and monument sign within the City's utility easements. This agreement will release the City from all responsibility of damages incurred to the storm sewer lines and/or monument sign as a result of required maintenance and repairs to the public utilities.

The construction plans indicate the proposed paving will also encroach into the City's utility easements. The owner has requested the City be responsible for the removal and replacement of pavement within the easement in the event of water and sewer taps, utility extensions, or planned improvements projects. CVS would be responsible for removal and replacement of pavement in the event of an unplanned repair. Our recommendation is for the City to not accept any responsibility for the pavement encroaching the easement, as the City has traditionally allowed parking lots to encroach upon public utility easements without an agreement. Upon removal of paving from the agreement, it is understood that all damages incurred to the pavement as a result of any work performed on the public utilities will remain the sole responsibility of the owner.

As always, should you have any questions or need additional information, please do not hesitate to contact us.

Sincerely,

A handwritten signature in blue ink that reads 'Chris Roznovsky'.

Chris Roznovsky, PE
Engineer for the City

CVR/kmv

K:\W5841\W5841-0900-00 General Consultation\Correspondence\Letters\2018\MEMO to Council RE CVS Encroachment Agreement.doc

Enc: DRAFT CVS Encroachment Agreement

cc: Mr. Jack Yates – City of Montgomery, City Administrator
Ms. Susan Hensley – City of Montgomery, City Secretary
Mr. Larry Foerster – Darden, Fowler & Creighton, LLP, City Attorney

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

STATE OF TEXAS

COUNTY OF MONTGOMERY

ENCROACHMENT AND MAINTENANCE AGREEMENT

THIS AGREEMENT is made this _____ day of _____, 2018, between the **CITY OF MONTGOMERY, TEXAS (CITY)** and **MONTGOMERY SH 105 ASSOCIATES, LLC**, a Texas limited liability company (OWNER). The term "OWNER" shall refer to the owner of the PROPERTY.

RECITALS

OWNER is the owner of certain property ("PROPERTY") located in the City of Montgomery, Texas on State Highway 105 East at the corner of FM 2854 which is being developed by OWNER for a new CVS Pharmacy store, being legally described as Reserve A, a 2.0795 acre tract of land in the John Corner Survey, A-8, in Montgomery County, Texas, as more particularly described in the Final Plat, The Shoppes at Montgomery, Section 1, dated January, 2018, and recorded as _____, a copy of which is attached hereto as Exhibit "A" (the "Plat").

OWNER also owns property immediately to the south of the PROPERTY, being Future Reserve F, 3.5206 acres as depicted on the Plat ("Southern Parcel").

OWNER is proposing a private storm sewer to be installed within the existing CITY public utility easement running across the northern portion of the PROPERTY, and across the existing public sanitary sewer line within the CITY public utility easement.

OWNER also is proposing to construct a private storm sewer within a proposed public 26 foot wide utility easement to be created by the Plat, which would cross the proposed public sanitary sewer and water lines to be installed within the proposed public 26 foot wide utility easement to be created by the Plat, which lines will serve the Southern Parcel and other future development.

OWNER also is proposing to place a CVS Pharmacy sign (“Sign”) within existing public utility easement running across the northern portion of the PROPERTY in connection with the construction and operation of a CVS Pharmacy store on the PROPERTY.

OWNER has agreed to regularly maintain the private storm sewer lines and Sign at its sole expense.

CITY and OWNER agree that CITY may in the future need to make repairs to the public sanitary sewer and water lines on the Property.

If future repairs to the CITY’s public utilities are required by CITY, the OWNER’s private storm sewer and Sign may need to be relocated or disturbed in order for CITY to perform the necessary repairs.

The CVS Pharmacy Sign shall be the property of CVS Pharmacy, Inc. (“CVS”) and shall be maintained by OWNER. OWNER agrees that CITY shall not incur the expense of maintaining the Sign, or removing the Sign or replacing it when any repair work is complete.

The private storm sewer shall be the property of OWNER and shall be maintained by OWNER. OWNER agrees that CITY shall not incur the expense of maintaining the private storm sewer, or removing or replacing it when any repair work is complete.

CITY has agreed to the proposed Plat of the Property and OWNER’S installation of the Sign and private storm sewer on and along the public utility easements, subject to the above recitals and the following terms and conditions agreed by OWNER and CITY.

OWNER has agreed to the terms of this Agreement, subject to the above recitals and the following terms and conditions agreed by OWNER and CITY.

NOW, THEREFORE, be it mutually agreed by OWNER and CITY as follows:

1. Consent to Encroachment. Subject to the above recitals and the terms of this Agreement, CITY hereby consents and allows OWNER to enter upon the above-described CITY utility easements on the Property for the purpose of installing, placing and maintaining the above-described private storm sewer and Sign within the CITY public utility easements.

2. Term. This Agreement shall have an indefinite term and shall run with title to the Property until the CITY and the OWNER, or its successors and assigns, agree to terminate this Agreement.

3. Conditions.

- a. Prior to any construction in or along the CITY public utility easements on the Property, OWNER shall obtain all licenses or permits necessary to install the Sign and to construct the private storm sewer or any other improvements on the Property.
- b. OWNER shall be solely responsible for the normal maintenance of the Sign and private storm sewer on the Property and shall maintain them to avoid any damage to or interference with the CITY facilities, other public utilities or the general right of CITY to utilize the easements for their intended purpose. CITY shall be responsible for major repairs to the public utility sanitary sewer and water lines running within the CITY public utility easements
- c. OWNER, as the fee simple owner of title to the Southern Parcel, and its successors and assigns (as opposed to the OWNER of the PROPERTY) hereby agrees, in the event of any repairs performed by the CITY, (i) to restore the PROPERTY and its pavement and parking spaces, to its preexisting condition immediately following any such repairs, and (ii) to indemnify the OWNER of the PROPERTY and CVS, against any costs, damages and expenses arising out of any such repairs by the CITY. In the event that the OWNER of the Southern Parcel fails to so restore the PROPERTY and indemnify the OWNER of the PROPERTY and CVS, then the OWNER of the PROPERTY and CVS shall have the right to perform such restoration themselves and to invoice the OWNER of the Southern Parcel for reimbursement of its costs and expenses. In the event that the OWNER of the Southern Parcel fails to so reimburse the OWNER of the PROPERTY and CVS within thirty (30) days of invoice, then the OWNER of the PROPERTY and CVS shall have the right to file and record a lien against title to the Southern Parcel and to foreclose said lien.
- d. CITY shall not be responsible to OWNER, its successors, assigns, or any other party for damages to OWNER'S Sign, its private storm sewer or other improvements on or along the CITY public utility easements on the PROPERTY. CITY may, at any time upon reasonable notice, require the

removal of the Sign along the public utility easement for the purpose of allowing CITY to make repairs to its public utilities. OWNER shall remove and, if desired by OWNER, replace such improvements promptly at its sole expense and shall not be entitled to compensation or damages of any kind.

- e. OWNER shall notify the City in writing of any change in ownership of the PROPERTY and the Southern Parcel.

4. Notices. Any notice required or permitted under this Agreement shall be deemed sufficient if delivered in hand or by First Class US Mail addressed to the parties as follows:

CITY:

City of Montgomery
ATTN: City Administrator
101 Old Plantersville Road
Montgomery, Texas 77356

OWNER

First Hartford Realty Corporation
ATTN: John Toic, President
149 Colonial Road
Manchester, CN 06045

5. Indemnity. **OWNER of the PROPERTY shall indemnify, defend and hold harmless CITY, its elected officials, officers and employees, from any claims, suits, causes of action, costs or damages arising from OWNER'S action or inaction relating to maintenance of the Sign and the private storm water lines, or from any claims for damages arising out of the CITY'S repairs of the public utility lines within the public utility easements.**

6. Entire Agreement. This Agreement contains the entire agreement between the parties hereto. No promise, representation, warranty or covenant not included in this Agreement has been or is relied on by any party hereto.

7. Construction and Venue. This Agreement shall be construed in accordance with the laws of the State of Texas. Exclusive venue over any claim or cause of action arising hereunder shall be in the courts of Montgomery County, Texas.

8. Agreement a Covenant Running With the Land. This Agreement shall be recorded in the Real Property Records of Montgomery County, Texas and shall be a covenant running with the OWNER'S PROPERTY and Southern Parcel, and binding upon the OWNER'S successors and assigns.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the day and year first above written.

CITY OF MONTGOMERY, TEXAS

By: _____
Kirk Jones, Mayor

ATTEST:

Susan Hensley City Secretary

State of Texas §
 §
County of Montgomery §

This instrument was acknowledged before me on _____, 2018
by KIRK JONES, mayor of and acting in behalf of the City of Montgomery, Texas.

Notary Public, State of Texas

[SIGNATURES CONTINUED ON THE NEXT PAGE]

[SIGNATURES CONTINUED FROM THE PRECEDING PAGE]

MONTGOMERY SH 105 ASSOCIATES, LLC, a Texas limited liability company

By **FIRST HARTFORD REALTY CORPORATION**, its sole Member and Manager

By: _____
Name: _____
Title: _____

State of Texas §
 §
County of Montgomery §

This instrument was acknowledged before me on _____,
2018 by _____, acting under the authority of FIRST
HARFORD REALTY CORPORATION, a Connecticut-based for-profit corporation.

Notary Public, State of _____

After Recording Return to:

Susan Hensley City Secretary
City of Montgomery, Texas
101 Old Plantersville Road
Montgomery, Texas 77356

EXHIBIT A

Copy of the Plat

Exhibit 'A'

CVS pharmacy
 STANDARD 4,724-RIGHT
 BUMP-OUT DRIVE THRU
 STORE NUMBER: 1097
 2035 EVA STREET, SUITE 100, 100
 MONTGOMERY, MONTGOMERY CO., TEXAS 77366
 PROJECT TYPE: NEW CONSTRUCTION
 DESIGNER: PERFORMER SERVICES
 CSI PROJECT NUMBER: 106345

ENGINEER: FORESITE
 FORESITE GROUP
 1314 S. 10TH ST., SUITE 100
 FORT WORTH, TEXAS 76104
 PHONE: 817.339.2133
 FAX: 817.339.2134
 WWW.FORESITEGROUP.COM

CONSULTANT:

DEVELOPER: H
 HARTFORD CORPORATION
 10000 W. 10TH ST., SUITE 100
 FORT WORTH, TEXAS 76132
 CONTACT: LUCY JENNIFER@HARTFORDCORP.COM

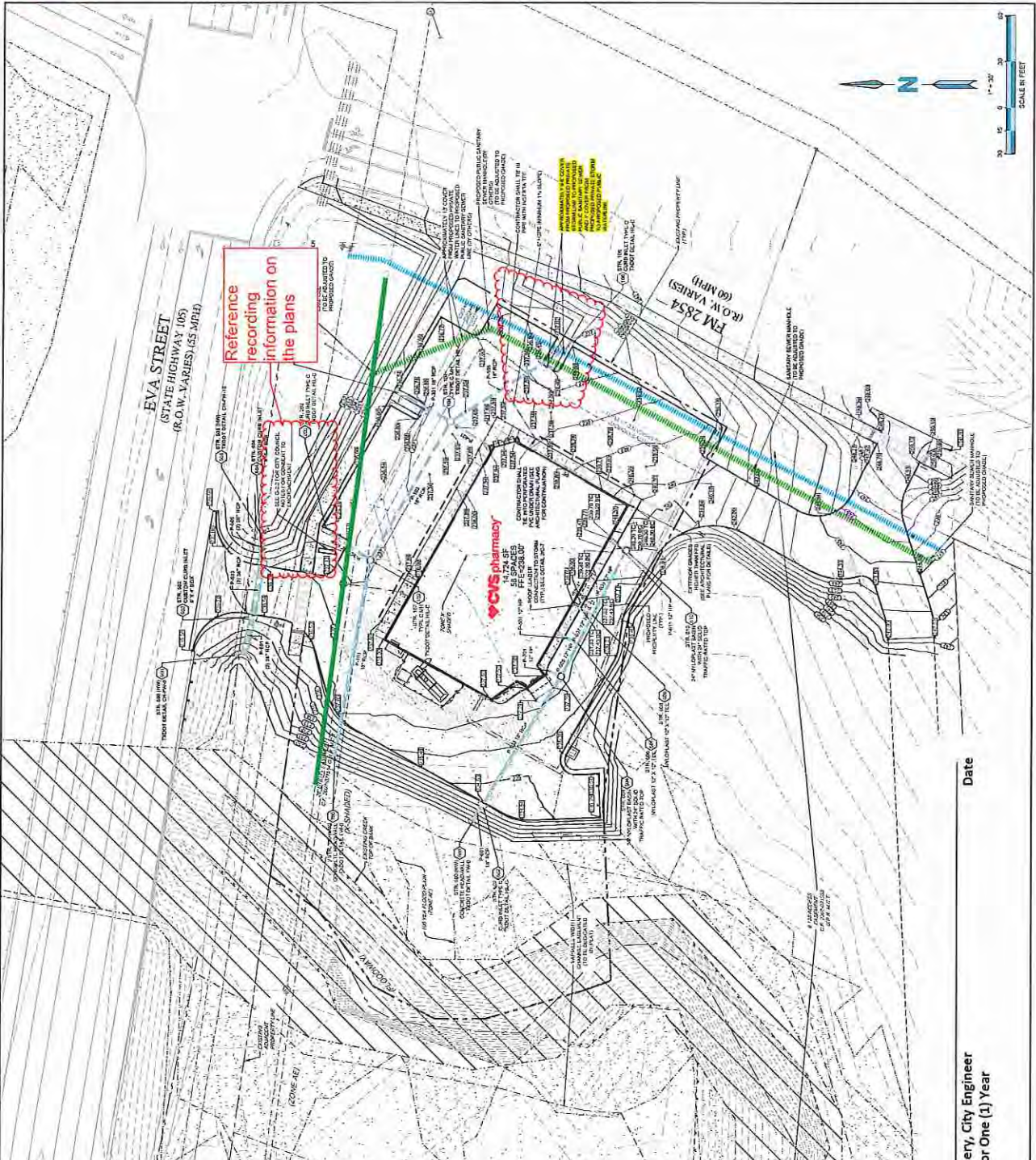
SEAL:

REVISIONS:

NO.	DATE	DESCRIPTION
1	10/20/23	ISSUED FOR PERMITS
2	10/20/23	ISSUED FOR PERMITS

DATE: 10/20/23
JOB NUMBER: 489237
TITLE:

GRADING & DRAINAGE PLAN
 SHEET NUMBER: **C-2**
 COMMENTS: RELEASED FOR CONSTRUCTION



GENERAL NOTES:

1. ALL EXISTING UTILITIES SHOWN ARE AT THE EDGE OF PAVEMENT UNLESS OTHERWISE NOTED.
2. ALL PROPOSED UTILITIES SHALL BE 18" FROM A 1/2" CROSS-SLOPE AWAY FROM THE EXISTING PAVEMENT UNLESS OTHERWISE NOTED.
3. ALL EXISTING UTILITIES SHALL BE CONSIDERED TO BE EXISTING UNLESS OTHERWISE NOTED.
4. ALL EXISTING UTILITIES SHALL BE CONSIDERED TO BE EXISTING UNLESS OTHERWISE NOTED.
5. ALL EXISTING UTILITIES SHALL BE CONSIDERED TO BE EXISTING UNLESS OTHERWISE NOTED.
6. ALL EXISTING UTILITIES SHALL BE CONSIDERED TO BE EXISTING UNLESS OTHERWISE NOTED.
7. ALL EXISTING UTILITIES SHALL BE CONSIDERED TO BE EXISTING UNLESS OTHERWISE NOTED.
8. ALL EXISTING UTILITIES SHALL BE CONSIDERED TO BE EXISTING UNLESS OTHERWISE NOTED.
9. ALL EXISTING UTILITIES SHALL BE CONSIDERED TO BE EXISTING UNLESS OTHERWISE NOTED.
10. ALL EXISTING UTILITIES SHALL BE CONSIDERED TO BE EXISTING UNLESS OTHERWISE NOTED.

LEGEND

- EXISTING CONTOURS
- PROPOSED CONTOURS
- EXISTING STORM PIPE
- PROPOSED STORM PIPE
- EXISTING UTILITY
- PROPOSED UTILITY
- PROPOSED SPOT ELEVATION
- PROPOSED SPOT ELEVATION ON TOP OF CURB
- PROPOSED SPOT ELEVATION ON TOP OF CURB
- PROPOSED SPOT ELEVATION ON TOP OF CURB

City of Montgomery, City Engineer
 Signature Valid for One (1) Year

Date



Montgomery City Council
AGENDA REPORT

Meeting Date: February 27, 2018	Budgeted Amount:
Department:	
Prepared By: Jack Yates City Administrator	Exhibits: E-mail from City Attorney
Date Prepared: February 22, 2018	

Subject

This is an update to the report regarding LDC's apparently improper placement of relocation fees on to city customers.

Description

The City Attorney's email concludes that the charging of the fee is barred by a Railroad Commission ruling. I think by the meeting that the Attorney will have more of a report regarding how to get the charge reimbursed to the customer and a possible penalty.

Recommendation

Listen to the City Attorney and act as you feel about his recommendations

Approved By

City Administrator

Jack Yates

Date: February 22, 2018

City Attorney e-mail

This serves as my follow-up to our telephone conversation this morning concerning the LDC relocation surcharge to its customers in the City of Montgomery. I understand you are on the LDC Management Committee and are seeking an explanation for why I, as the Montgomery city attorney, believe LDC is not entitled to collect the \$20,527.60 in gas line relocation costs from its customers in the City of Montgomery.

For your information, I am sending you the email (found below) and attachments that our city administrator Jack Yates received on February 8 from Ms. Natalie Dubiel, attorney in the Office of General Counsel of the Texas Railroad Commission.

As you can see from her response, it appears that LDC had previously withdrawn its appeal of the City of Montgomery's denial of its total relocation costs of \$20,527.60. This is confirmed by the GUD Docket No. 10648 file which is attached.

Ms. Dubiel also sent the attached file from GUD Docket No. 10637, in which LCD had previously requested the same \$20,527.70 recovery costs from customers in the unincorporated areas of LDC's Montgomery County Service Area. That request was approved by the Railroad Commission's Examiner Letter No. 1, dated June 23, 2017. Thus, LDC is authorized by the Railroad Commission to collect a surcharge from the customers outside the city of Montgomery in order to recover its gas line relocation costs of \$20,527.60.

On the top of the 4th page of the Examiner's Letter No. 1, the Examiner makes the following directive to LDC:

Additionally, costs included in this Application will not be recovered more than once through any prior, pending or future application before the Commission, another regulatory authority, city, municipality, or other incorporated territory.

I therefore conclude that LDC's attempt to recover the same relocation fees of \$20,527.60 from its customers inside the City are barred by the RRC Examiner's Letter No.1.

I am also including RRC attorneys Natalie Dubiel and Mark Evarts in this email, with the expectation that if my conclusion is incorrect, they will promptly notify both of us.

Please feel free to contact me if I can provide any additional information.

Respectfully,

Larry Foerster, City Attorney
City of Montgomery, Texas

Montgomery City Council
AGENDA REPORT

Meeting Date: February 27, 2018	Budgeted Amount:
Department:	
Prepared By: Jack Yates City Administrator	Exhibits: GIS Proposal from Jones/Carter
Date Prepared: February 22, 2017	

Subject

This is for the engineer to put into place a Geographic Information System and to place approximately 25 "layers" to the System, with multiple additional layers to be placed in the future.

Description

A Geographical Information System (GIS) is an information source by consolidation of various maps, images and general information regarding the city that is placed onto a software system called a GIS. The maps, images and general information sources (which can be as built plans, zoning districts, fire hydrant locations, and a multitude of other examples) are each created as a "layer" to the GIS system. The source document, such as the water and sewer maps, continue to exist but are also transferred to the GIS system. With a GIS system, the information is much more easily obtained and can be manipulated—such as bringing up on the GIS system the eastern half of the historic district of the city showing water and sewer lines—for that area only.

To my mind, a GIS system is a fundamental element of a growing city. I compare it to having a water and sewer master plan or capital improvement plan for the city, it is just as important and vital to proper city planning and use by all the departments.

For instance, its use could be:

The City Council could get a map showing all the commercial businesses in the city.

The City Administrator could get a map showing below standard street pavements.

Public Works could you get a map showing all the water leaks over the past year.

Montgomery City Council
AGENDA REPORT

The Police Department could get a map showing locations of speeding citations inside the city.

It is an expense that the city would need to be making now or in the near future, just to keep up with the city's growth issues.

The cost of the system set up and placement of approximately 25 layers shown on the 2nd page of the Jones/Carter proposal is \$20,000 to be paid in roughly ¼ amounts every month during the hundred and 20 day projected completion time. For continued maintenance/additional placement layers is \$300-\$600 per month, depending on the amount of time spent per month adding the "layers".

It is within my expectation that within two or three years that we would have approximately 150 layers of information available.

The cost could come from the current budget allowed for engineering with one-half coming from General Fund and one-half from Water and Sewer Fund.

Recommendation

Motion to authorize the Mayor to sign the proposal as presented

Approved By

City Administrator

Jack Yates

Date February 27, 2018



1575 Sawdust Road, Suite 400
The Woodlands, Texas 77380-3795
Tel: 281.363.4039
Fax: 281.363.3459
www.jonescarter.com

February 20, 2018

The Honorable Mayor and City Council
City of Montgomery
101 Old Plantersville Road
Montgomery, Texas 77316

Re: Proposal for Geographic Information System (GIS)-based Asset Management
City of Montgomery, Montgomery County, Texas

Dear Mayor and Council:

Jones & Carter, Inc. (J|C) appreciates the opportunity to present this proposal for GIS-based Asset Management services in connection with the City of Montgomery (the "City") in Montgomery County, Texas.

Project Understanding

J|C understands you are considering the preparation and maintenance of an asset management system using GIS for the City. The project consists of editing GIS data previously provided by the City locating the City's facilities (water and sanitary sewer only). J|C will correct the locations of facilities using local aerial imagery and other sources of information along with adding associated attribute information. J|C will also host the City's GIS in public/private WebGIS allowing access to the GIS via Internet browsing from any computer. J|C will use ESRI's ArcGIS for Desktop software to build the District's GIS database and ESRI's ArcGIS for Server software coupled with Latitude Geographic's Geocortex Essentials software to distribute the City's GIS via the Internet. Delivery of the City's GIS via the Internet allows access by the City Staff, Mayor, Council, Committee Members, and City Consultants simultaneously from multiple locations without requiring the user to have special, expensive software.

J|C utilizes an offsite, secure data center in downtown Houston to maximize security and reliability. The offsite data center is weather resistant with redundant power to provide uninterrupted high bandwidth connectivity. We also have a copy of the data on a local machine in our Woodlands office. Both of these data sources are backed up weekly at our corporate office in Houston.

Based on our understanding of your project, J|C has prepared the following scope of services and fee proposal for your consideration.

Scope of Services

The GIS will contain facilities partially or wholly owned by the City and will not include facilities owned by neighboring Cities. The following facilities will be shown graphically:

Water Distribution

Blowoff/Plugs
 Flush Valves
 Gate Valves
 Reducers
 Water Plants
 Waterlines

Sanitary Sewer Collection

Stacks
 Manholes, ARV's
 Sanitary Sewer lines
 Lift Stations
 Wastewater Treatment Plants

Drainage Collection

Detention Basins
 Drainage Channels
 Inlets
 Manholes
 Storm Sewer Lines
 Drainage Areas

Private Utilities

Gas Facilities
 Electrical Facilities

Operator Information

Water Meters
 Repair History

Tourism*

City Parks
 City Properties
 Library

Development

Active Developments*
 Active Capital Projects*
 Future Capital Projects*

Commercial Plans/Permits
 Single-Family Home Plans/Permits
 Feasibility Studies

Developer Agreements

Base / Jurisdictional

City Boundary*
 City ETJ*
 Parcels*
 Adjacent City Limits/ETJ's*
 Section/Plat Boundaries*
 Annexations*
 School District

Contours derived from LiDAR*
 Construction Drawings (P&P)
 2010 Census (Block, BG, Tract)*
 Major Thoroughfare Plan*
 TCEQ Water/Sewer CCN*
 Future Land Use*
 Historical District

2016 6-inch Aerial Imagery*
 Road Centerlines*
 Floodplain*
 Zoning*
 Easements
 ESD Boundary

* Layers will be available to the public without password restriction.

All data entered into the GIS will be obtained from record drawings if available. If unavailable, we will use construction drawings or City overall layouts to include attribute information. Typical attribute information consists of pipe diameter/material/length/grade, installation date, rim and flowline elevations for manholes, tank size/material, latest inspection/recoating date, historical repair information, known deficiencies and more. Additionally, above and beyond the monthly hosting/maintenance fee, we will allocate between 2 and 4 hours per month for the addition of commercial or single family private development plans and permits.



City of Montgomery
February 20, 2018
Page 3 of 6

All construction drawings will be scanned and if appropriate, associated to the GIS for easy retrieval. If recent photos are not available, a site visit will be made to each plant location for the City and photographs will be taken and associated to the GIS. Other documents that can be included are bond application reports, emergency preparedness plan, water well profiles, lift station service areas, capacity information.

Proposed Fee

A summary of our services and compensation is enclosed as Exhibit "A". J|C proposes to accomplish the initial buildout on a lump sum basis in the amount of \$20,000. Following initial buildout, J|C proposes to complete monthly hosting, maintenance and updates at either \$300 or \$600 per month, see Exhibit "A" for explanation of options. J|C also proposes to input private commercial and single family plans and permits on an hourly rate basis in the amount of approximately 2-4 hours per month. J|C estimates initial buildout completion to be approximately 120 days from receipt of City approval.

Special Considerations

This proposal is based on the following special considerations:

1. Lump sum build out fee of \$20,000 will be billed monthly over the 120-day project completion period.
2. Hourly Services shall be provided in accordance with the enclosed Schedule of Hourly Rates.
3. This proposal shall be subject to the enclosed Professional Services Agreement (dated October 18, 2014).
4. The proposed fees shall be considered in their entirety for the scope of services. Should you wish to contract with us for only a portion of the work, we reserve the right to negotiate individual scope items on their own merits.
5. This proposal shall be valid for sixty (60) days from this date and may be extended upon approval by this office.



City of Montgomery
February 20, 2018
Page 4 of 6

J|C thanks you for the opportunity to submit this proposal and look forward to providing quality GIS service to the City. An executed copy of this proposal will serve as our notice to proceed. Please return one copy to our office. Should you have any questions, please call.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Michael Sudac'.

Michael Sudac
GIS Department Manager

A handwritten signature in blue ink, appearing to read 'Chris Roznovsky'.

Chris V. Roznovsky, P.E.
Department Manager

CEH

\\jonescarter.corp\cfs\Projects\z_HO\HOU OFFICE\HM OPERATIONS\HM GIS\Docs\Proposals\City of Montgomery\City_of_Montgomery.docx

Enclosures

APPROVED BY:

Signature

Name and Title (Printed)

Date



City of Montgomery
 February 20, 2018
 Page 5 of 6

EXHIBIT "A"

**Proposal for Professional Services
 GIS-based Asset Management
 City of Montgomery
 February 20, 2018**

BASE SETUP

<u>Item</u>	<u>Description</u>	<u>Total Fee</u>
1.	Creation and Addition of City GIS Graphics and Attributes, and Internet Setup of City GIS ⁽¹⁾	\$20,000

MONTHLY OPTIONS

<u>Item</u>	<u>Description</u>	<u>Total Estimated Fees</u>
1.	Monthly Hosting Fee ⁽²⁾	\$300/month + hourly updates

OR

2.	Monthly Maintenance and Hosting Fee ⁽³⁾	\$600/month
----	--	-------------

PRIVATE PLANS AND PERMITS

<u>Item</u>	<u>Description</u>	<u>Total Estimated Fees</u>
1.	Commercial and Single Family Private Development Plans and Permits (2-4 hours/month) ⁽⁴⁾	\$250 - \$500/month



City of Montgomery
February 20, 2018
Page 6 of 6

Notes:

- (1) All documents, including original drawings, estimates, specifications, field notes, and data are and shall remain the property of the City. Our proposal includes utilizing existing GIS shapefiles, CAD files and paper overall layouts received from the City or already in-house to create the feature classes/feature layers within a typical file geodatabase GIS. J|C does not utilize any proprietary software that would limit the future use of the data by the City. The geodatabase is the property of the City and, upon termination of services, J|C will provide a copy of the geodatabase on portable media at no cost. Internet setup includes hyperlinks to as-built or construction drawings, easements, agreements or related facility documents such as water well profiles, O&M manuals or service/inspection reports will be included. J|C will also create a restricted, web-accessible GIS for the City's use.
- (2) The City will be obligated to twelve (12) Monthly Recurring charges of \$300. Monthly maintenance fee equals \$300 per month x twelve (12) months = \$3,600. After the initial twelve (12) month period, the City or J|C may at any time discontinue the service. The monthly recurring charges are subject to annual revisions starting January 1, 2019. Fee includes hosting fees, technical support, and software upgrades. Updates to GIS feature layers will be performed on an hourly rate basis. Internet Service does not require any special software to run or view; the user must have access to the Internet. An alternative to Internet service is burning the system to DVD to provide to the Board and Consultants. Please note, to view the system from DVD, the user must obtain software appropriate for viewing GIS data.
- (3) In lieu of Item 2: The City will be obligated to twelve (12) Monthly Recurring charges of \$600. Monthly maintenance fee equals \$600 per month x twelve (12) months = \$7,200. After the initial twelve (12) month period, the City or J|C may at any time discontinue the service. The monthly recurring charges are subject to annual revisions starting January 1, 2019. Fee includes hosting fees, system maintenance, data/graphics updates, technical support, and software upgrades. Internet Service does not require any special software to run or view; the user must have access to the Internet. An alternative to Internet service is burning the system to DVD to provide to the Board and Consultants. Please note, to view the system from DVD, the user must obtain software appropriate for viewing GIS data.
- (4) In addition to the monthly fee, private commercial and single family plans and permits will be uploaded and populated to the restricted, web-accessible GIS for the City's use at an hourly rate. Plans will be accessible through a hyperlink for each property, and all documents shall remain the property of the City. J|C proposed to spend between 2 and 4 hours each month to uploading private plans until all plans are inputted. The City will be obligated to the resulting hourly fee of approximately \$250 - \$500 per month.



SCHEDULE OF HOURLY RATES

Effective January 2018 - Subject to Annual Revision in January 2019

ENGINEERING PERSONNEL

Engineer I	\$ 88
Engineer II	\$ 94
Engineer III	\$107
Engineer IV	\$115
Engineer V	\$130
Engineer VI	\$145
Engineer VII	\$160
Sr. Project Engineer	\$175
Sr. Project Manager	\$200
Division Manager	\$210
Senior Manager/Regional Manager/Practice Leader	\$225
Corporate Manager	\$250

ELECTRICAL ENGINEERING PERSONNEL

Electrical Engineer I	\$ 94
Electrical Engineer II	\$105
Electrical Engineer III	\$120
Electrical Engineer IV	\$130
Electrical Engineer V	\$140
Electrical Engineer VI	\$155
Electrical Engineer VII	\$170
Sr. Electrical Project Engineer	\$190
Sr. Electrical Project Manager	\$220

CONSTRUCTION PERSONNEL (Includes Mileage)

Project Representative I	\$ 53
Project Representative II	\$ 60
Project Representative III	\$ 70
Project Representative IV	\$ 85
Project Representative V	\$ 95
Project Representative Coordinator	\$100
Project Representative I – Treatment Facilities	\$ 75
Project Representative II – Treatment Facilities	\$ 85
Project Representative III – Treatment Facilities	\$100
Project Representative IV – Treatment Facilities	\$110
Project Representative V – Treatment Facilities	\$125
Project Representative VI – Treatment Facilities	\$135
Project Representative VII – Treatment Facilities	\$150
Construction Manager I	\$ 88
Construction Manager II	\$ 94
Construction Manager III	\$107
Construction Manager IV	\$115
Construction Manager V	\$130
Construction Manager VI	\$145
Construction Manager VII	\$160

OFFICE PERSONNEL

Office Assistant	\$ 35
Engineer's Assistant I	\$ 45
Engineer's Assistant II	\$ 60
Engineer's Assistant III	\$ 75
Engineer's Assistant IV	\$ 86
Admin I	\$ 40
Admin II	\$ 50
Admin III	\$ 65
Admin IV	\$ 73
Admin V	\$ 85

Staff Assistant	\$ 90
Assistant Controller/ Chief Accountant	\$100
Corporate/Project Acct. I	\$ 70
Corporate/Project Acct. II	\$ 85

SURVEYING PERSONNEL

1-Person Field Crew	\$125
2-Person Field Crew	\$160
3-Person Field Crew	\$195
4-Person Field Crew	\$225
Scanner Equipment	\$100
Survey Technician I	\$ 60
Survey Technician II	\$ 75
Survey Technician III	\$ 95
Project Surveyor I	\$ 67
Project Surveyor II	\$ 80
Project Surveyor III	\$ 95
Project Surveyor IV	\$108
Chief of Survey Crews	\$100
Registered Prof. Land Surveyor	\$150
Survey Manager	\$175

DESIGNERS/DRAFTING PERSONNEL

CAD Operator I	\$ 44
CAD Operator II	\$ 52
CAD Operator III	\$ 62
CAD Operator IV	\$ 73
CAD Operator V	\$ 87
Designer I	\$ 84
Designer II	\$ 94
Designer III	\$100
Designer IV	\$110
Designer V	\$120
Designer VI	\$135
GIS Operator I	\$ 65
GIS Operator II	\$ 80
GIS Operator III	\$ 90
GIS Operator IV	\$110
GIS Operator V	\$125

PLANNING PERSONNEL

Planner I	\$ 75
Planner II	\$ 90
Planner III	\$105
Planner IV	\$120
Planner V	\$150



SCHEDULE OF REIMBURSABLE EXPENSES

Effective January 2018

Subject to Annual Revision in January 2019

1. Reproduction performed in office

<u>Size</u>	<u>Black & White</u>	<u>Color</u>
8½ x 11 (single-sided)	\$0.05/page	\$.50/page
8½ x 11 (double-sided)	\$0.15/page	\$ 1.00/page
8½ x 14	\$0.15/page	\$.75/page
11 x 17	\$0.20/page	\$ 1.00/page
<u>Large Document Prints/Plots</u>		
	<u>Black & White</u>	<u>Color</u>
Translucent Bond	\$0.30/sq ft	\$ 3.00/sq ft
Color Bond	\$0.35/sq ft	\$ 4.00/sq ft
Photographic Bond	\$4.00/sq ft	\$ 6.00/sq ft
Vellum	\$1.00/sq ft	N/A
Mylar (4 mil)	\$2.00/sq ft	N/A
<u>Aerial Backgrounds</u>		
All sizes	\$5.00/sheet (plus above sq. ft. cost)	

2. Transportation (mileage): \$0.54/mile

3. Subcontracts and all other outside expenses and fees: Actual cost plus 10% service charge

4. Surveying Expenses

- a. Crew Rates: Includes time charged portal to portal and the first 120 miles of transportation and standard survey equipment
- b. Special Rental Equipment: Actual cost plus 10%
- c. Stakes: Cost plus 10% service charge where an excessive number of wooden stakes or any special stakes are required
- d. Iron Rods and Pipes: Cost plus 10%
- e. All-Terrain Vehicle (ATV): \$150/day
- f. Overnight Stays: \$190/night
- g. Overtime Rates: Jobs requiring work on weekends or holidays billed at 1.5 times the standard rate
- h. Sales Tax: To be paid on boundary-related services.
- i. Deliveries, abstracting services, outside reproduction costs, and other reimbursable expenses charged at cost plus 10%

Final 2018
Standard

PROFESSIONAL SERVICES AGREEMENT
Between
CITY OF MONTGOMERY, TEXAS
and
JONES & CARTER, INC.

CITY OF MONTGOMERY, TEXAS, as CLIENT, engages JONES & CARTER, INC., as ENGINEER, to perform professional services for the assignment described as follows:

General engineering consultation; general administrative and engineering assistance for the operation of the City; evaluation of existing facilities; review of water, sanitary sewer, storm sewer, or drainage system problems; preparation of construction drawings and specifications for water plants, wastewater treatment plants, or utilities for new sections of development; preparation of Bond Application Reports; preparation of waste discharge permit applications; contract administration during construction; and any additional engineering services requested by CLIENT in connection with development in the City or the City's ETJ.

- I. SERVICES: ENGINEER agrees to perform the design work for CLIENT as a part of ENGINEER'S Basic Services. Platting, Field Surveys, Resident Project Representation, and Reimbursable Expenses will be considered Additional Services. Basic Services and Additional Services will be performed in conformance with the following descriptions, terms, and conditions.
 - A. BASIC SERVICES: ENGINEER will perform these services in three phases.
 1. Preliminary Phase: ENGINEER will discuss the assignment with CLIENT; arrange for surveys, soil borings, investigations, and tests for CLIENT'S account, as required; prepare preliminary drawings and preliminary construction cost estimates; and present recommendations.
 2. Design Phase: After completion of Preliminary Phase and when authorized by CLIENT, ENGINEER will arrange for additional surveys, soil borings, investigations, and tests for CLIENT'S account, as required; prepare final contract drawings in ink on Mylar, specifications, and cost estimates; obtain necessary approvals from applicable federal, state, and local agencies; and prepare necessary bidding documents.
 3. Construction Phase: After completion of Design Phase and when authorized by CLIENT, ENGINEER will assist CLIENT in securing and analyzing bids or negotiated proposals, recommend awards of construction contracts, and consult with CLIENT during construction; transmit instructions of CLIENT to Contractor; periodically visit construction site to observe progress and quality of work; interpret drawings and specifications; review shop drawings, material and equipment tests, and Contractor's pay estimates; observe the completed construction for conformity to contract documents; and issue to CLIENT a Certificate of Substantial Completion at which time Basic Services shall be deemed complete.

B. **ADDITIONAL SERVICES:** All work performed by ENGINEER which is either described in this paragraph or not included in the Basic Services defined above shall constitute Additional Services. These shall include:

1. Travel and subsistence to points other than ENGINEER'S or CLIENT'S offices and project site;
2. Copies of construction documents in excess of five (5) sets;
3. Revisions to substantially completed construction documents or approved preliminary documents occasioned by changes in scope of work;
4. Soil borings; soil, mill, shop, and laboratory tests;
5. Field surveys, construction staking, lot staking, and related office computations and drafting;
6. Resident project representation and representative management;
7. Preliminary feasibility reports, special reports or studies, comparative analyses, bond application reports, traffic studies, property maps, preparation of environmental statements, applications for permits or grants, appearances before regulatory agencies, and required filing fees;
8. Services as an expert witness including preparation of engineering data and reports on behalf of the CLIENT or in connection with litigation or other controversies, or in consultation with CLIENT or attorneys;
9. Renderings, exhibits, or scale models;
10. Additional or extended services during construction made necessary by work damaged by fire or other cause during construction; defective or neglected work of contractor; prolongation of construction contract time by more than 20%, acceleration of work schedule involving services beyond normal working hours; or default under construction contract due to delinquency or insolvency;
11. Services after issuance of Certificate of Substantial Completion;
12. Services to investigate existing conditions or facilities or to make measured drawings thereof, or to verify accuracy of drawings or other information furnished by CLIENT;
13. Other services not otherwise included in the Agreement or not customarily furnished in accordance with generally accepted engineering practice;
14. Services in conjunction with preparation, calculation and submittal of subdivision plats;
15. Storm water pollution prevention plans;

16. Operation and maintenance manual review and preparation.

II. COMPENSATION: CLIENT agrees to pay ENGINEER for above-described services in accordance with the following descriptions, definitions, terms, and conditions.

A. BASIC SERVICES: Compensation for new projects in excess of \$400,000 Total Construction Cost will be an amount equal to a fixed percentage of the Total Construction Cost (as outlined below) for the services in each phase as scheduled below:

PRELIMINARY PHASE	1.25%
DESIGN PHASE	5.50%
CONSTRUCTION PHASE	<u>1.25%</u>
TOTAL	8.00%

provided, however, that when the ENGINEER is authorized to design (a) an expansion of the CLIENT'S existing water plant(s) or wastewater treatment plant or (b) modifications to the existing water plant(s) or wastewater treatment plant, compensation for these projects in excess of \$400,000 Total Construction Cost will be an amount equal to a fixed percentage of the Total Construction Cost (as outlined below) for the services in each phase as scheduled below:

PRELIMINARY PHASE	1.625%
DESIGN PHASE	7.150%
CONSTRUCTION PHASE	<u>1.625%</u>
TOTAL	10.400%

For projects with less than \$400,000 Total Construction cost, the ENGINEER will be compensated on an hourly basis as shown on the attached SCHEDULE OF HOURLY RATES. CLIENT will be provided a schedule of rates for any services rendered which are not included in the attached SCHEDULE OF HOURLY RATES.

1. Total Construction Cost:

- a. Total Construction Cost shall be based on and include, among others, the following items: (1) all work designed and specified by ENGINEER, including labor, material, and equipment (including work covered by additive alternates that increase the cost of the project, if used); and (2) all labor, material, and equipment furnished by CLIENT or by others.
- b. Total Construction Cost shall not be based on nor include: (1) compensation payable to ENGINEER under this agreement; (2) compensation payable to any architect or other engineer, or (3) expenditures not connected with construction or design, such as land acquisition costs or attorney's fees.

- c. Total Construction Cost shall be: (1) the actual cost to the CLIENT of the finished project, if there is reasonably adequate information from which such cost amount can be determined, plus the amount of the proposal received from the successful bidder for each additive alternate not used (or the ENGINEER'S most recent cost estimate for such alternate, if no proposal is received); (2) if reasonably adequate information is not available from which actual cost can be determined, then the lowest bona fide proposal received for construction of the project, including all additive alternates of that proposal; (3) if such a proposal is not available, then the ENGINEER'S most recent cost estimate for the project including all additive alternates. In determining Total Construction Cost, reduction shall not be made for any deductive alternates that decrease the cost of the project if used.
- B. **ADDITIONAL SERVICES:** Compensation will be on the basis of ENGINEER'S current hourly rates, plus Reimbursable Expenses, both defined as follows:
 1. **Hourly Rates:** Charges for hourly services will be made in accordance with the attached SCHEDULE OF HOURLY RATES. Hourly rates are subject to annual revision in January of each year that this Agreement is in force. CLIENT will be provided a schedule of rates for any services rendered which are not included in the basic SCHEDULE OF HOURLY RATES.
 2. **Reimbursable Expenses:** Expenses shall include transportation and subsistence, cost of ENGINEER'S field office, reproduction, computer services, subcontracts, surveying expenses, and similar items. Reimbursable expenses are subject to annual revision in January of each year that this Agreement is in force. Such expenses shall be reimbursed in accordance with the attached SCHEDULE OF REIMBURSABLE EXPENSES.
- C. **LUMP SUM:** CLIENT and ENGINEER may agree in a letter proposal or proposals that certain services will be compensated on a lump sum basis.
- III. **PAYMENTS:** Engineer will invoice CLIENT monthly in amounts based on ENGINEER'S estimate of the portion of the Basic Services completed, plus charges for Additional Services performed. CLIENT agrees to promptly pay ENGINEER at its office in Montgomery County, Texas, the full amount of each such invoice upon receipt. A charge of 0.75% per month will be added to the unpaid balance of invoices not paid within 30 days after date of invoice.
 - IV. **OWNERSHIP OF DOCUMENTS:** All documents, including original drawings, estimates, specifications, field notes, and data are and shall remain the property of the ENGINEER. CLIENT may at its expense obtain a set of reproducible record copies of drawings and other documents, but agrees that CLIENT will use such copies solely in connection with the project(s) covered by this Agreement and for no other purpose. Engineer shall provide project record drawing in an electronic format and post to the appropriate GIS layer as part of the Basic Services for each project.

- V. **COST ESTIMATES:** Cost Estimates prepared by the ENGINEER represent its best judgment as a design professional familiar with the construction industry. It is recognized, however, that the ENGINEER has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, the ENGINEER cannot and does not guarantee that bids will not vary from any cost estimate prepared by ENGINEER.
- VI. **INSURANCE:** ENGINEER agrees to maintain Workers' Compensation Insurance to cover all of its own personnel engaged in performing services for CLIENT under this Agreement.
- VII. **LIABILITY LIMITATION:** The ENGINEER agrees to carry out and perform the services herein agreed to in a professional and competent manner. The CLIENT agrees that the ENGINEER shall not be liable for error, omission, or breach of warranty (either expressed or implied) in its preparation of designs and drawings, preparation of surveys, designation and selection of materials and equipment for the project, or the performance of any other services in connection with any assignment for which specific authorization is given by the CLIENT pursuant to Section I of this Agreement, except to the extent that ENGINEER fails to exercise the usual degree of care and judgment of an ordinarily prudent engineer in the same or similar circumstances and conditions.
- VIII. **TERMINATION**
- A. **CONDITIONS OF TERMINATION:** This Agreement may be terminated without cause at any time prior to completion of ENGINEER'S services either by CLIENT or by ENGINEER, upon seven (7) days written notice to the other at the address of record. Termination shall release each party from all obligations of this Agreement, except as specified in paragraph VIII.B below.
- B. **COMPENSATION PAYABLE ON TERMINATION:** On termination, by either CLIENT or ENGINEER, CLIENT shall pay ENGINEER the full amount specified in paragraph II.A with respect to any phase of Basic Engineering Services which has been completed plus an amount fixed by applying the rate specified for Additional Services in paragraph II.B to all Basic Services performed to the date of termination for any phase then in progress, plus an amount fixed by applying the rate specified in paragraph II.B to all Additional Services performed to date of termination (including all Reimbursable Expenses incurred).
- IX. **SUCCESSORS AND ASSIGNS:** CLIENT and ENGINEER each binds itself, and its partners, successors, executors, administrators, and assigns to the other party of this Agreement and to partners, successors, executors, administrators, and assigns of such other party in respect to all covenants of this Agreement. Neither CLIENT nor ENGINEER shall assign, sublet, or transfer its interest in this Agreement without written consent of the other. Nothing herein shall be construed as giving any rights or benefits hereunder to anyone other than CLIENT and ENGINEER.
- X. **SPECIAL PROVISIONS:** This instrument contains the entire Agreement between CLIENT and ENGINEER, except as additionally stated below:
- A. All letter proposals describing the scope of services and method of compensation that are mutually agreed upon shall become part of this Agreement.

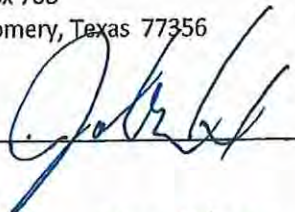
B. The amount of any excise, VAT, gross receipts, or sales tax that may be imposed shall be added to the compensation as determined above.

XI. INVALIDATION AND MODIFICATIONS: If this Agreement is not executed by CLIENT within 30 days of date tendered, it shall become invalid unless ENGINEER extends the time in writing. This Agreement can be modified only by mutual written consent of both parties.

XII. This Agreement shall be governed by the laws of the State of Texas. Executed and effective this 15th day of October, 2014.

CITY OF MONTGOMERY, TEXAS
c/o City Administrator
P. O. Box 708
Montgomery, Texas 77356

JONES & CARTER, INC.
8701 New Trails Drive, Suite 200
The Woodlands, Texas 77381


BY: 

BY: 

DATE: 10-18-2014

DATE: 10/18/14

ATTEST: 

ATTEST: 

Version 10-07-14
CITY

SCHEDULE OF REIMBURSABLE EXPENSES

Effective January 2014

Subject to Annual Revision in January 2015

1. Reproduction performed in office

<u>Size</u>	<u>Black & White</u>	<u>Color</u>
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11 x 17	\$0.20/page	\$ 1.00/page
 <u>Large Document Prints/Plots</u>		
	<u>Black & White</u>	<u>Color</u>
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Color Bond	\$0.35/sq ft	\$ 5.00/sq ft
Photographic Bond	\$4.00/sq ft	\$ 8.00/sq ft
Vellum	\$1.00/sq ft	N/A
Mylar (4 mil)	\$2.00/sq ft	N/A
 <u>Aerial Backgrounds</u>		
All sizes	\$5.00/sheet (plus above sq. ft.)	

2. Facsimiles sent:

\$1.00/each

3. Transportation (mileage):

\$0.55/mile

4. Audio/Video Conferencing

- a. Audio Conferencing \$0.15/minute/person
- b. Video Conferencing \$0.50/minute/person
- c. Audio/Video Conferencing \$0.65/minute/person

5. Subcontracts and all other outside expenses and fees: Actual cost plus 10% service charge

6. Surveying Expenses

- a. Crew Rates: Includes time charged portal to portal and the first 120 miles of transportation and standard survey equipment
- b. Special Rental Equipment: Actual cost plus 10%
- c. Stakes: Cost plus 10% service charge where an excessive number of wooden stakes or any special stakes are required
- d. Iron Rods and Pipes: Cost plus 10%
- e. All-Terrain Vehicle (ATV): \$150/day
- f. Overnight Stays: \$190/night
- g. Overtime Rates: Jobs requiring work on weekends or holidays billed at 1.5 times the standard rate
- h. Sales Tax: To be paid on boundary-related services.
- i. Deliveries, abstracting services, outside reproduction costs, and other reimbursable expenses charged at cost plus 10%

ROSENBERG	AUSTIN
SAN ANTONIO	DALLAS
THE WOODLANDS	HOUSTON
BRYAN/COLLEGE STATION	BREHAM
	GREENSPPOINT

Texas Board of Professional Engineers Registration No. F-439

SCHEDULE OF HOURLY RATES

Effective January 2014 - Subject to Annual Revision in January 2015

ENGINEERING PERSONNEL

Engineer I	\$84
Engineer II	\$89
Engineer III	\$100
Engineer IV	\$110
Engineer V	\$120
Engineer VI	\$135
Engineer VII	\$155
Sr. Project Engineer	\$170
Sr. Project Manager	\$190
Division Manager	\$200
Regional Manager	\$225
Corporate Manager	\$250

ELECTRICAL ENGINEERING PERSONNEL

Electrical Engineer I	\$90
Electrical Engineer II	\$100
Electrical Engineer III	\$110
Electrical Engineering IV	\$120
Electrical Engineer V	\$130
Electrical Engineer VI	\$135
Electrical Engineer VII	\$155
Sr. Electrical Project Engineer	\$170
Sr. Electrical Project Manager	\$190

CONSTRUCTION PERSONNEL (includes)

Project Representative I	\$53
Project Representative II	\$60
Project Representative III	\$70
Project Representative IV	\$80
Project Representative Coordinator	\$85
Construction Engineer I	\$84
Construction Engineer II	\$89
Construction Engineer III	\$100
Construction Engineer IV	\$110
Construction Engineer V	\$120
Construction Engineer VI	\$135
Construction Manager	\$170

OFFICE PERSONNEL

Office Assistant	\$35
Engineer's Assistant I	\$45
Engineer's Assistant II	\$60
Admin I	\$40
Admin II	\$50
Admin III	\$60
Contract Coordinator	\$60
Bookkeeper	\$75
Staff Assistant	\$75
Chief Accountant	\$100

SURVEYING PERSONNEL

4-Man Field Crew	\$155
3-Man Field Crew	\$145
2-Man Field Crew	\$125
4-Man Field Crew w/Robotic Survey	\$180
3-Man Field Crew w/Robotic Survey	\$170
2-Man Field Crew w/Robotic Survey	\$150
1-Man Field Crew w/Robotic Survey	\$125
4-Man Field Crew w/GPS System	\$210
3-Man Field Crew w/GPS System	\$200
2-Man Field Crew w/GPS System	\$170
1-Man Field Crew w/GPS System	\$150
Survey Technician I	\$55
Survey Technician II	\$70
Survey Technician III	\$90
Project Surveyor I	\$67
Project Surveyor II	\$80
Project Surveyor III	\$92
Project Surveyor IV	\$108
Chief of Survey Crews	\$98
Registered Prof. Land Surveyor	\$135
Survey Manager	\$150

DESIGNERS/DRAFTING PERSONNEL

CAD Operator I	\$43
CAD Operator II	\$50
CAD Operator III	\$60
CAD Operator IV	\$70
CAD Operator V	\$84
CAD Manager	\$92
Designer I	\$84
Designer II	\$94
Designer III	\$100
Designer IV	\$108
Designer V	\$115
GIS Operator I	\$55
GIS Operator II	\$75
GIS Operator III	\$90
GIS Operator IV	\$100
Computer Tech	\$60
Computer Manager	\$100

PLANNING PERSONNEL

Planner I	\$70
Planner II	\$85
Planner III	\$100
Planner IV	\$120

JC2014FinalSta
revised

Montgomery City Council
AGENDA REPORT

Meeting Date: February 27, 2018	Budgeted Amount:
Department:	
Prepared By: Jack Yates City Administrator	Exhibits: Engineer's memo, <i>plat</i>
Date Prepared: February 22, 2018	

Subject

This is creating two lots were now only one exist.

Description

This is a fairly simple plat, that separates the building that Mr. Mitchell is presently building at the corner Plez Morgan and Lone Star Parkway.

Recommendation

Approved the plat as presented.

Approved By

City Administrator	Jack Yates	Date: February 22, 2018
--------------------	------------	-------------------------



1575 Sawdust Road, Suite 400
The Woodlands, Texas 77380
Tel: 281.363.4039
Fax: 281.363.3459
www.jonescarter.com

February 21, 2018

The Planning and Zoning Commission
City of Montgomery
101 Old Plantersville Rd.
Montgomery, Texas 77356

Re: Submission of Replat
Mitchell Corner
City of Montgomery

Dear Commission:

We reviewed the Replat submission for the referenced development on behalf of the City of Montgomery. Our review was based on The City of Montgomery's Code of Ordinances, Chapter 78, Section 63 and any other applicable chapters. We offer no objection to the replat and recommend the Commission approve the replat as submitted.

If you have any questions or comments, please contact me.

Sincerely,

A handwritten signature in blue ink that reads 'Chris Roznovsky'.

Chris Roznovsky, PE
Engineer for the City

CVR/ab

K:\W5841\W5841-1027-00 Apache Machine Shop Plan Review\Project Management\Plan Review Letters\REPLAT APPROVAL Mitchell Corner 022118.doc

Enclosures: Final Replat
cc: The Honorable Mayor and City Council – City of Montgomery
Mr. Jack Yates – City of Montgomery, City Administrator
Ms. Susan Hensley – City of Montgomery, City Secretary
Mr. Larry Foerster – Darden, Fowler & Creighton, LLP, City Attorney
Mr. Jay Dean Canine, RPLS – Town and Country Surveyors, a Landpoint Company

REPLAT OF MITCHELL CORNER

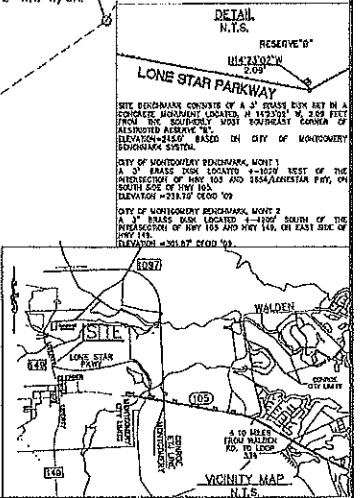
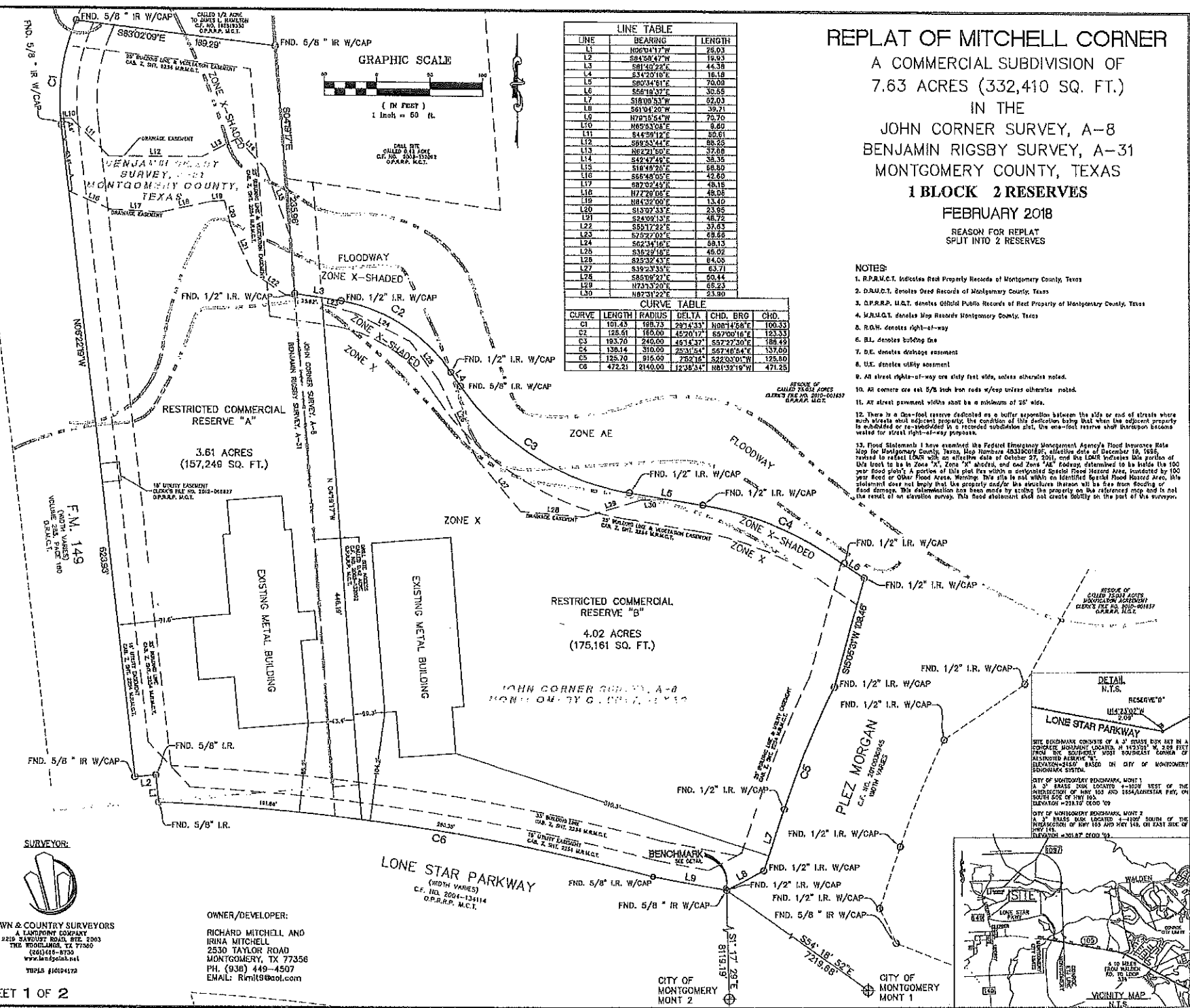
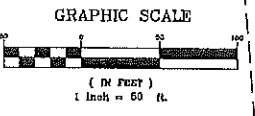
A COMMERCIAL SUBDIVISION OF
7.63 ACRES (332,410 SQ. FT.)
IN THE
JOHN CORNER SURVEY, A-8
BENJAMIN RIGSBY SURVEY, A-31
MONTGOMERY COUNTY, TEXAS
1 BLOCK 2 RESERVES

FEBRUARY 2018
REASON FOR REPLAT
SPLIT INTO 2 RESERVES

LINE	BEARING	LENGTH
L1	N06°41'17"W	26.03
L2	S84°59'47"W	19.93
L3	S81°40'29"E	44.36
L4	S34°20'00"E	16.18
L5	S80°34'51"E	70.00
L6	S66°18'37"E	30.55
L7	S18°09'53"W	62.03
L8	S61°04'20"W	39.71
L9	N78°15'54"W	70.70
L10	N65°51'03"E	9.80
L11	S44°59'12"E	50.61
L12	S89°53'44"E	89.25
L13	N03°21'00"E	37.80
L14	S42°47'49"E	38.35
L15	S18°40'26"E	68.80
L16	S66°48'05"E	42.80
L17	S92°24'43"E	48.15
L18	N77°28'05"E	49.05
L19	N84°32'00"E	13.40
L20	S13°37'33"E	23.95
L21	S24°09'13"E	46.72
L22	S57°22'25"E	31.63
L23	S75°27'02"E	68.88
L24	S62°34'16"E	58.13
L25	S38°29'16"E	46.02
L26	S33°24'43"E	84.05
L27	S39°23'33"E	63.71
L28	S85°08'27"E	60.44
L29	N73°13'20"E	68.23
L30	N87°31'22"E	23.90

CURVE	LENGTH	RADIUS	DELTA	CHD. BRG.	CHD.
C1	101.43	198.75	287°13'37"	N08°43'58"E	100.33
C2	126.61	160.00	45°20'17"	S67°00'16"E	123.33
C3	193.70	240.00	46°14'37"	S67°27'30"E	188.49
C4	138.14	310.00	28°31'54"	S67°46'34"E	137.00
C5	125.70	916.50	7°28'16"	S22°03'01"W	125.80
C6	472.21	9140.00	12°38'54"	N81°32'19"W	471.25

- NOTES:
1. R.P.A.M.C.T. indicates Real Property Records of Montgomery County, Texas
 2. D.A.M.C.T. denotes Deed Records of Montgomery County, Texas
 3. O.P.R.P. H.C.T. denotes Official Public Records of Real Property of Montgomery County, Texas
 4. W.M.C.T. denotes Map Records Montgomery County, Texas
 5. R.O.W. denotes right-of-way
 6. B.L. denotes building line
 7. D.E. denotes drainage easement
 8. U.E. denotes utility easement
 9. All street right-of-way are sixty feet wide, unless otherwise noted.
 10. All corners are set 5/8 inch iron rods w/top unless otherwise noted.
 11. All street pavement widths must be a minimum of 26' wide.
 12. There is a ten-foot reserve dedicated as a buffer separation between the sides and end of streets where such streets abut adjacent property. The condition of this dedication being that when the adjacent property is subdivided or re-subdivided in a recorded subdivision plat, the one-foot reserve shall inure to the benefit of the street right-of-way purposes.
 13. Flood Station #111 has examined the Federal Emergency Management Agency's Flood Insurance Rate Map for Montgomery County, Texas, Map Number 40310C0185F, effective date of December 16, 1998, revised to reflect LOAH with an effective date of October 27, 2011, and the LOAH indicates the portion of the site to be in Zone "X", Zone "X" shaded, and Zone "AE" flooding determined to be inside the 100 year flood plain's a portion of this plot lies within a designated Special Flood Hazard Area, inundated by 100 year flood or other flood event. Warning: This site is not within an identified Special Flood Hazard Area. The statement does not imply that the property and/or its structures thereon will be free from flooding or flood damage. This determination has been made by reading the property on the referenced map and is not the result of an elevation survey. This flood statement shall not create liability on the part of the surveyor.



TOWN & COUNTRY SURVEYORS
A LANDMOUNT COMPANY
2219 SANDWICH ROAD, STE. 2303
THE WOODLANDS, TX 77360
(281)418-8700
www.lcmcsurvey.com
TDS18 610194172

OWNER/DEVELOPER:
RICHARD MITCHELL AND
IRINA MITCHELL
2530 TAYLOR ROAD
MONTGOMERY, TX 77336
PH. (938) 449-4507
EMAIL: Rmitch9@aol.com

STATE OF TEXAS
COUNTY OF MONTGOMERY

That Richard Mitchell and Irina Mitchell herein acting individually or through the undersigned duly authorized agents, have hereby adopted this plat designating the herein described real property as the Mitchell Corner Subdivision, and does hereby make subdivision of said property according to the lines, streets, alleys, parks, and easements therein shown, and dedicates to public use forever all areas shown on this plat as streets, alleys, parks, and easements, except those specifically indicated as private; and does hereby waive any claims, damages, or occasions by the establishment of grades as approved for the streets and alleys dedicated, or occasioned by the alteration of the surface of any portion of streets or alleys to conform to such grades and does hereby bind Ourselves, and Ourselves' successors and assigns to warrant and forever defend the title to the land so dedicated.

Ourselves hereby certifies that Ourselves has or will comply with all applicable regulations of the City of Montgomery, Texas, and that a rough proportionality exists between the dedications, improvements, and easements required under such regulations and the projected impact of the subdivision.

IN TESTIMONY WHEREOF, to be signed by Richard Mitchell and Irina Mitchell, thereunto authorized and its common seal hereunto affixed this _____ day of _____, 2018.

BY: _____
Richard Mitchell

BY: _____
Irina Mitchell

STATE OF TEXAS
COUNTY OF MONTGOMERY

BEFORE ME, the undersigned authority, on this day personally appeared Richard Mitchell and Irina Mitchell, known to me to be the persons whose names is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and considerations therein expressed, and in the capacity therein and herein set out, and as the act and deed of said corporation.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this _____ day of _____, 2018.

Notary Public for Montgomery County, Texas

Printed name _____

My commission expires _____

SURVEYOR'S CERTIFICATION

That I Jay Dean Condra, do hereby certify that I prepared this plat from an actual and accurate survey of the land and that the corner monuments shown thereon were properly placed under my personal supervision, in accordance with the subdivision regulations of the City of Montgomery, Texas.

By: _____
Jay Dean Condra
Registered Professional Land Surveyor
Texas Registration No. 4345

CITY OF MONTGOMERY

I THE UNDERSIGNED, Engineer for the City of Montgomery, hereby certify that this subdivision plat conforms to all requirements of the subdivision regulations of the City as to which his approval is required.

By: _____
Chris Roznowsky
City Engineer - City of Montgomery

CITY OF MONTGOMERY

This plat and subdivision has been submitted to and considered by the City Planning and Zoning Commission and the City Council of the City of Montgomery, Texas and is hereby approved by such Commission and Council.

Dated this _____ Day of _____, 2018.

ATTEST:

By: _____ By: _____
Kirk Jones
Mayor - City of Montgomery
Chairman - Planning and Zoning Commission

By: _____
Susan Henley
City Secretary

This Report has been submitted to and considered by the City Administrator of the City of Montgomery, Texas, and is hereby approved as such.

Dated this _____ Day of _____, 2018.

ATTEST:

By: _____
Jack Yates
City Administrator - Montgomery

COUNTY CLERK

I, Mark Turnbull, Clerk of the County Court of Montgomery County, Texas, do hereby certify that the within instrument with its certificate of authentication was filed for registration in my office on _____ day of _____, 2018, at _____ o'clock _____ M., and duly recorded on _____ day of _____, 2018, at _____ o'clock _____ M., in cabinet _____, sheet _____ of Records of _____ for said County.

WITNESS MY HAND AND SEAL OF OFFICE, at Conroe, Montgomery County, Texas the day and date last above written.

By: _____
Mark Turnbull, Clerk, County Court,
Montgomery County, Texas

By: _____ Deputy

SURVEYOR:



TOWN & COUNTRY SURVEYORS
A LANDPOINT COMPANY
6210 SANDHILL ROAD, STE 8003
THE WOODLAND, TX 77069
(281) 468-8750
www.landpoint.net
T09PLS #12184172

REPLAT
OF
MITCHELL CORNER

OWNER/DEVELOPER:
RICHARD MITCHELL AND
IRINA MITCHELL
2530 TAYLOR ROAD
MONTGOMERY, TX 77356
PH. (836) 449-4507
EMAIL: Rlimit9@aol.com

Montgomery City Council
AGENDA REPORT

Meeting Date: February 27, 2018	Budgeted Amount:
Department:	
Prepared By: Jack Yates City Administrator	Exhibits: letter from MCAD requesting verification of Exemption Information, Exemption Alternatives, list of other entities exemptions provided
Date Prepared: February 21, 2018	

Subject

Consideration of tax exemptions.

Discussion

This is a request from the tax appraiser asking if you want to give a homestead exemption to over 65 years of age or a disability exemption -- and how much of an exemption if you want to give one. As shown on the appraisal District sheet the exemptions currently in place are \$6000 for over 65 and \$12,000 for those who are disabled.

The Exemption Alternatives sheet shows how much the local property tax effect would be depending on the amount of the exemption times the number of people eligible for such an exemption.

The Exemptions have no effect on this years taxes, they are effective on next years calculations.

Reccomendation

Consider if you want to add to, or subtract from the present exemptions.

Approved By

City Administrator

Jack Yates

Date: February 21, 2018



MONTGOMERY CENTRAL APPRAISAL DISTRICT

MARK A. CASTLESCHOULDT, RPA, RTA, CTA
CHIEF APPRAISER

February 8, 2018

Jurisdiction: **City of Montgomery**
Tax Assessor/Collector: **Montgomery Co Tax Ofc**

Request for Verification of Exemption Information For Use on the 2018 Notices of Appraised Value and 2018 Assessment Rolls

If the exemptions shown are correct for your jurisdiction, **please write "correct" on the form and return to MCAD.**

If your jurisdiction has adopted new exemptions, **please indicate the new exemption amount(s) and attach a copy of the governing body's Resolution or Minutes authorizing the change(s).**

Exemptions:	Currently on File	Adopted Changes for 2017
Homestead	0	0
Over 65	6,000	6000
Disability	12,000	12000

- Changes or corrections must be received at MCAD by **March 1, 2018** to be included on the Preliminary Rolls. Unless changes/corrections are received by this date, we will assume our records are correct.
- Any action regarding changes in the *percentage homestead exemption* must be taken by the governing body before **July 1st, Texas Property Tax Code, Section 11.13(n).**

Signature of Person Completing This Form

Your Name Printed

Date


Please return verification by **March 1, 2018** to:
Montgomery Central Appraisal District
Attn: Jaclyn Smith
P. O Box 2233
Conroe TX 77305
FAX to 936-539-8695



Scanned & Emailed to: JaclynS@MCAD-TX.ORG

SERVICE, EXCELLENCE AND EQUITY IN AD VALOREM TAX ADMINISTRATION

(936) 756-3354 CONROE • (936) 441-2186 METRO • [www.mcad-tx.org\[website\]](http://www.mcad-tx.org[website]) • P.O. BOX 2233 • CONROE TEXAS 77305-2233

EXEMPTION ALTERNATIVES
2017

 present exemptions

<u>Amount</u>	<u>Tax amount</u>	<u>Homestead</u>	<u>Over 65</u>	<u>Disabled</u>	<u>Total</u>
Qualifiers		227	80	7	
\$3,000	\$12.47	\$2,830	\$997	\$87	\$3,914
\$5,000	\$20.78	\$4,716	\$1,662	\$145	\$6,523
\$6,000	\$24.93	\$5,659	 \$1,994	\$175	\$7,828
\$7,000	\$29.09	\$6,602	\$2,327	\$204	\$9,133
\$8,000	\$33.24	\$7,545	\$2,659	\$233	\$10,437
\$9,000	\$37.40	\$8,489	\$2,992	\$262	\$11,742
\$10,000	\$41.55	\$9,432	\$3,324	\$291	\$13,047
\$11,000	\$45.71	\$10,375	\$3,656	\$320	\$14,351
\$12,000	\$49.86	\$11,318	\$3,989	 \$349	\$15,656
\$ 13,000	\$54.02	\$12,261	\$4,321	\$378	\$16,961
\$14,000	\$58.17	\$13,205	\$4,654	\$407	\$18,265
\$15,000	\$62.33	\$14,148	\$4,986	\$436	\$19,570

2016 Tax Rates-2017 Exemptions-2017 Assessor Collectors

Code	Jurisdiction	Tax Rate	M&O	I&S	Homestd	Ovr/65	Disability	Assessor/Collector	Phone	2017
GMO	Montgomery County	\$0.46670	\$0.39230	\$0.07440	0+20%	35,000	35,000	Montgomery Co Tax Ofc	936-539-7897	
HMI	Montgomery Co Hospital Dist	\$0.06640	\$0.06640	\$0.00000	0+20%	25,000	75,000	Montgomery Co Tax Ofc	936-539-7897	34,341,430
JNH	Lone Star CC	\$0.10780	\$0.08000	\$0.02780	0+1%	75,000	75,000	Montgomery Co Tax Ofc	936-539-7897	
SCL	Cleveland ISD	\$1.41500	\$1.04000	\$0.37500	25,000	13,000	10,000	Liberty County Tax Ofc	281-592-8717	
SCO	Conroe ISD	\$1.28000	\$1.04000	\$0.24000	25,000	15,000	10,000	Montgomery Co Tax Ofc	936-539-7897	
SHU	Humble ISD	\$1.52000	\$1.17000	\$0.35000	25,000	15,000	10,000	Janice Himpele	281-641-8190	
SMA	Magnolia ISD	\$1.37950	\$1.04000	\$0.33950	25,000	10,000	10,000	Montgomery Co Tax Ofc	936-539-7897	
SMO	Montgomery ISD	\$1.37000	\$1.04000	\$0.33000	25,000	10,000	10,000	Montgomery Co Tax Ofc	936-539-7897	75,193,999
SNC	New Caney ISD	\$1.67000	\$1.17000	\$0.50000	25,000	10,000	10,000	Montgomery Co Tax Ofc	936-539-7897	
SRI	Richards ISD	\$1.04000	\$1.04000	\$0.00000	25,000	10,000	10,000	Montgomery Co Tax Ofc	936-539-7897	
STO	Tomball ISD	\$1.34000	\$1.04000	\$0.30000	25,000	32,000	10,000	Brian Ludwig-Tomball ISD	281-357-3100	8,601,854
SSP	Splendora ISD	\$1.60000	\$1.17000	\$0.43000	25,000	10,000	10,000	Montgomery Co Tax Ofc	936-539-7897	10,888,751
SWI	Willis ISD	\$1.39000	\$1.04000	\$0.35000	25,000	10,000	10,000	Montgomery Co Tax Ofc	936-539-7897	
CCV	City of Cleveland	\$0.77000	\$0.56568	\$0.20432	0+1%	10,000	5,000	Mark B. McClelland		
CCO	City of Conroe	\$0.41750	\$0.29250	\$0.12500	0	15,000	7,500	Montgomery Co Tax Ofc	936-539-7897	
CCS	City of Cut and Shoot	\$0.00000	\$0.00000	\$0.00000	0	0	0	Montgomery Co Tax Ofc	936-539-7897	
CHO	City of Houston	\$0.58421	\$0.42023	\$0.16398	0+20%	160,000	160,000	Harris County Tax Office	832-393-9075	
CMA	City of Magnolia	\$0.47090	\$0.17390	\$0.29700	0+1%	25,000	0	Montgomery Co Tax Ofc	936-539-7897	911,880
CMO	City of Montgomery	\$0.41550	\$0.20430	\$0.21120	0	6,000	12,000	Montgomery Co Tax Ofc	936-539-7897	
COR	City of Oak Ridge No.	\$0.44700	\$0.22450	\$0.22250	0+20%	25,000	25,000	Montgomery Co Tax Ofc	936-539-7897	
CPV	City of Panorama Village	\$0.68520	\$0.50950	\$0.17570	0	0	0	Montgomery Co Tax Ofc	936-539-7897	
CPT	City of Patton Village	\$0.26060	\$0.19350	\$0.06710	0+1%	5,000	5,000	Montgomery Co Tax Ofc	936-539-7897	
CRF	City of Roman Forest	\$0.73450	\$0.49450	\$0.24000	0	20,000	20,000	Montgomery Co Tax Ofc	936-539-7897	
CSH	City of Shenandoah	\$0.20990	\$0.09440	\$0.11550	0+20%	75,000	75,000	Montgomery Co Tax Ofc	936-539-7897	
CSP	City of Splendora	\$0.41030	\$0.29830	\$0.11200	0	25,000	25,000	Montgomery Co Tax Ofc	936-539-7897	
CST	City of Stagecoach	\$0.45950	\$0.45950	\$0.00000	0	25,000	0	Montgomery Co Tax Ofc	936-539-7897	
CWI	City of Willis	\$0.59530	\$0.56020	\$0.03510	0	5,000	0	Montgomery Co Tax Ofc	936-539-7897	
CWV	City of Woodbranch Village	\$0.37850	\$0.20550	\$0.17300	0	25,000	0	Montgomery Co Tax Ofc	936-539-7897	250,354
CWO	City of Woodloch	\$0.50000	\$0.50000	\$0.00000	0	10,000	10,000	Guy E Griscom & Assocs	936-856-6451	
CWT	The Woodlands Township	\$0.23000	\$0.21260	\$0.01740	0	25,000	25,000	Montgomery Co Tax Ofc	936-539-7897	
MB1	Blake Tree MUD	\$1.35000	\$1.35000	\$0.00000	0	0	0	Utility Tax Service	713-688-3855	263,677
MCW	Chateau Woods MUD	\$0.27410	\$0.27410	\$0.00000	0	25,000	25,000	Montgomery Co Tax Ofc	936-539-7897	
MCC	Clover Creek MUD	\$1.21000	\$0.88000	\$0.33000	0	3,000	3,000	Wheeler & Assocs	713-462-8906	
MC1	Conroe MUD 1	\$0.60000	\$0.43000	\$0.17000	0	0	0	Utility Tax Service	713-688-3855	447,437
MCD1	Conroe Munic Mgmt Dist #1	\$0.90000	\$0.90000	\$0.00000	0	0	0	Utility Tax Service	713-688-3855	
MCP	Corinthian Point MUD 2	\$0.39000	\$0.24000	\$0.15000	0+3%	30,000	30,000	Montgomery Co Tax Ofc	936-539-7897	84,951,765
ME3	E Montgomery Co MUD 3	\$1.20000	\$0.35000	\$0.85000	0	0	0	Montgomery Co Tax Ofc	936-539-7897	
ME4	E Montgomery Co MUD 4	\$1.25000	\$1.25000	\$0.00000	0	0	0	Montgomery Co Tax Ofc	936-539-7897	
ME5	E Montgomery Co MUD 5	\$0.00000	\$0.00000	\$0.00000	0	0	0	Assessments of Southwes	281-482-0216	
ME6	E Montgomery Co MUD 6	\$1.30000	\$0.63000	\$0.67000	0	0	0	Assessments of Southwes	281-482-0216	
ME7	E Montgomery Co MUD 7	\$1.30000	\$0.00000	\$1.30000	0	0	0	Assessments of Southwes	281-482-0216	
MEP	East Plantation UD	\$0.54000	\$0.30000	\$0.24000	0	0	0	Montgomery Co Tax Ofc	936-539-7897	
MFH	Far Hills UD	\$0.67400	\$0.30400	\$0.37000	0	30,000	30,000	Montgomery Co Tax Ofc	936-539-7897	
MGO	Grand Oaks MUD	\$1.02000	\$0.30000	\$0.72000	0	0	0	Bob Leared Interests	713-932-9011	
M86	Harris County MUD 386	\$0.46500	\$0.06500	\$0.40000	0	10,000	10,000	Tim Spencer	281-479-7798	1,083,392
MH17	Harris County ID #17	\$1.25000	\$1.25000	\$0.00000	0	0	0	Utility Tax Service	713-688-3855	203,548
MKM	Kings Manor MUD	\$0.70000	\$0.20000	\$0.50000	0	10,000	10,000	Assessments of Southwes	281-482-0216	1,606,903
MLC	Lake Conroe Hills MUD	\$0.45500	\$0.45500	\$0.00000	0+10%	20,000	20,000	Equi-Tax Inc	281-444-4866	477,459
MLR	Lazy River ID	\$0.48290	\$0.15000	\$0.33290	0	5,000	5,000	Montgomery Co Tax Ofc	936-539-7897	
DD6	Montgomery Co DD 6	\$0.16000	\$0.16000	\$0.00000	0+20%	50,000	50,000	Montgomery Co Tax Ofc	936-539-7897	
D10	Montgomery Co DD 10	\$0.44000	\$0.22000	\$0.22000	0	10,000	10,000	Montgomery Co Tax Ofc	936-539-7897	

2016 Tax Rates-2017 Exemptions-2017 Assessor Collectors

Code	Jurisdiction	Tax Rate	M&O	I&S	Homestd	Ovr/65	Disability	Assessor/Collector	Phone	
MSM	So Montgomery Co MUD	\$0.16000	\$0.10000	\$0.06000	0+20%	50,000	50,000	Montgomery Co Tax Ofc	936-539-7897	
MSC	Spring Creek UD	\$1.00000	\$0.27000	\$0.73000	0+10%	50,000	50,000	Utility Tax Service	713-688-3855	5,408,898
MSL	Stanley Lake MUD	\$0.53000	\$0.25000	\$0.28000	10,000	25,000	25,000	Utility Tax Service	713-688-3855	2,209,299
MTN	Texas National MUD	\$1.13300	\$0.65140	\$0.48160	0+20%	25,000	25,000	Montgomery Co Tax Ofc	936-539-7897	
MVI	Valley Ranch MUD 1	\$1.15000	\$0.36000	\$0.79000	0	0	0	Utility Tax Service	713-688-3855	1,655,928
MVR1	Valley Ranch Town Center Mgmt D	\$0.90000	\$0.90000	\$0.00000	0	0	0	Utility Tax Service	713-688-3855	567,086
MWT	Wood Trace MUD 1	\$1.35000	\$0.61000	\$0.74000	0	0	0	Bob Leared Interests	713-932-9011	1,228,358
MWM	Woodlands Metro Ctr MUD	\$0.10500	\$0.04000	\$0.06500	0	0	0	Woodlands Joint Powers	281-367-1281	2,700,186
MW2	Woodlands MUD 1	\$0.08000	\$0.08000	\$0.00000	0	10,000	10,000	Woodlands Joint Powers	281-367-1281	858,712
RU1	Woodlands Road Dist 1	\$0.21500	\$0.02000	\$0.19500	0	0	0	Montgomery Co Tax Ofc	936-539-7897	
MWR	Woodridge MUD	\$1.27000	\$0.60000	\$0.67000	0	0	0	Utility Tax Service	713-688-3855	1,091,213
F01	Montgomery Co ESD 1	\$0.10000	\$0.10000	\$0.00000	0	0	0	Montgomery Co Tax Ofc	936-539-7897	
F02	Montgomery Co ESD 2	\$0.10000	\$0.10000	\$0.00000	0	25,000	25,000	Montgomery Co Tax Ofc	936-539-7897	4,125,085
F03	Montgomery Co ESD 3	\$0.09810	\$0.09810	\$0.00000	0	0	0	Montgomery Co Tax Ofc	936-539-7897	1,950,958
F04	Montgomery Co ESD 4	\$0.10000	\$0.06610	\$0.03390	0	25,000	0	Montgomery Co Tax Ofc	936-539-7897	1,715,838
F06	Montgomery Co ESD 6	\$0.10000	\$0.10000	\$0.00000	0	40,000	0	Montgomery Co Tax Ofc	936-539-7897	
F07	Montgomery Co ESD 7	\$0.10000	\$0.10000	\$0.00000	0	25,000	0	Montgomery Co Tax Ofc	936-539-7897	
F08	Montgomery Co ESD 8	\$0.10000	\$0.10000	\$0.00000	0+10%	25,000	25,000	Montgomery Co Tax Ofc	936-539-7897	
F09	Montgomery Co ESD 9	\$0.09720	\$0.09720	\$0.00000	0	25,000	0	Montgomery Co Tax Ofc	936-539-7897	
F10	Montgomery Co ESD 10	\$0.10000	\$0.10000	\$0.00000	0	50,000	50,000	Montgomery Co Tax Ofc	936-539-7897	
F12	Montgomery Co ESD 12	\$0.10000	\$0.10000	\$0.00000	0	25,000	0	Montgomery Co Tax Ofc	936-539-7897	
F14	Montgomery Co ESD 14	\$0.10000	\$0.10000	\$0.00000	0	25,000	0	Montgomery Co Tax Ofc	936-539-7897	

Information Provided by Montgomery Central Appraisal District

2017 Rates-2017 Exemptions-2017 AC.xls

Montgomery City Council
AGENDA REPORT

Meeting Date: February 27, 2018	Budgeted Amount:
Department:	
Prepared By: Jack Yates City Administrator	Exhibits: Engineer's memo
Date Prepared: February 22, 2018	

Subject

This is a report regarding the Buffalo Springs Bridge and Houston Street paving.

Description

The bridge is coming along well enough, however there have been several days added to the contract because of cold and wet weather- the Engineer can explain more.

On Houston Street, Commissioner Mike Meador, is ready to lay asphalt but he needs a few good dry days in a row in order to properly perform the job.

Recommendation

Listen and make comments as you feel appropriate.

Approved By

City Administrator	Jack Yates	Date: February 22, 2018
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Montgomery City Council
AGENDA REPORT

Meeting Date: February 27, 2018	Budgeted Amount:
in	
Prepared By: Jack Yates City Administrator	Exhibits: Montgomery Citizens Advisory Board
Date Prepared: February 23, 2018	

Subject

This is an item requested by Councilmember John Champagne.

Description

The request to put this on the agenda came in it 3:00 Friday afternoon so I have not have very much time to consider the item.

Of course, everyone wants a culture of excellence in the functions of the city.

If this Board were to act as Randy Burleigh has regarding looking into/analyzing water rates and billing, that sounds fine.

If it is a Board that would serve as a pre-Council reviewer of all items, that does not sound so fine. For instance, how often with the group meet? Would it involve additional engineering time/cost to present information to this Board? Would we keep minutes of this public board, such as the Building Code Committee? How would information be distributed to the group -- in a packet such as the Council? Who picks the subjects for review by the Board?

Could I and/or the Council decide/assign review subjects for the Board - my thinking here is that there are some issues that are so minor and internal to the organization that I/Council would not need the Board's advice -- while other subjects such as how to best complete the water and sewer master plan, an in-depth look at the city budget (currently the Mayor and Mayor Pro Tem are the study committee), adjustment to water/sewer rates, a master park plan or the ultimate -- a comprehensive plan would be good subjects for such a Board.

Montgomery City Council
AGENDA REPORT

Citizen Boards have been appointed through the years in Montgomery for various special issue detailed studies such as: setting up the Historic District, reviewing and studying water rates, Building Code Advisory Committee in the Capital Improvement Review Committee.

An alternative might be, the Council appointing more boards to study specific subjects. That way you get the people that are interested in that subject on those boards, and not have just three or four people that are appointed to serve as watchdogs for the public.

Two people I would like to suggest for the Citizens Advisory Board, if one is appointed, would be Randy Burleigh and Randy Moravec. Both of these gentlemen have excellent /relevant backgrounds and have helped me quite a bit on various issues involving detailed review of finances and procedures. Both have a technical background with the ability to review and analyze spreadsheets into the cost analysis reviews. Of course, I use both of them already without them having to be on a formal Board.

These are my first thoughts on the subject.

Recommendation

Comment as you feel appropriate,

Approved By

City Administrator

Jack Yates

Date: February 23, 2018

Montgomery Citizen Advisory Board

Mission statement of the Citizen Advisory Board "CAB" is to assist the Montgomery City Council and by extension the City Administrator in fostering a culture of excellence as it pertains to all functions of the city. The CAB will serve at the pleasure and direction of the Montgomery City Council. The CAB will be charged to evaluate, review, analyze, formulate, discuss, and forward well-developed, recommendations on critical issues and/or projects to the City Council and the City Administrator. In general the Advisory Board will be looked upon to report their recommendations based on best practices for services and/or projects that reap the greatest value to the citizens of the City at the most competitive cost.

This Board shall:

- Serve in an advisory capacity only
- Provide expertise without budget money
- Provide a more thorough review of complex and significant matters
- Member need not be a citizen of the city of Montgomery

Membership should have a technical background with the ability to review and analyze spreadsheet data, and do cost analysis reviews. Board shall consist of about 4 to 5 members.

- Chairman -
- Board Member
- Board Member
- Board Member

Examples of some work that this Board could do:

- Review Engineering drawing for future projects in the early stages of their development and forward input to City Staff.
- Help prioritize Capital Improvement projects.
- Review of Water/Sewer operations, including billing, accountability, Arrears handling, Training of personnel, security of system, normal operating procedures, and preventive maintenance procedures. Recommend to Administrator and/or City Council any efficiency or improvement steps found.