



City of Montgomery, TX Maintenance Technician I Job Description

Department: Public Works
Immediate Supervisor: Public Works Foreman
FLSA: Non-Exempt
Pay Grade: 103

ESSENTIAL DUTIES AND RESPONSIBILITIES:

A Maintenance Technician I performs a variety of intermediate skilled duties including the operation of water, sewer, and storm drainpipe maintenance and construction. Assists the Crew Leader with providing basic assessments of the condition of water, sewer, and storm drain systems, repairing manholes and storm drain boxes, and helps complete repairs, replacement, and rehabilitation to the system. This position would also include maintenance of City parks and facilities, street maintenance and repairs, along with inventory and replacement of street signage, and other related duties as required. This position is considered essential personnel, which is required to be present during all emergency and weather-related events for the duration, including being subject to 24-hour callouts, plus any City special events, as required by your supervisor. This position receives guidance from any Maintenance Technician II/Crew Leader, when required.

Primary responsibilities of this position are listed below. This list is not an all-inclusive, and other duties may be required as assigned.

- Installs and maintains water taps, hydrants, valves, under supervision as needed.
- Repairs of main breaks and service leaks, under supervision as needed.
- Installs and maintains sewer mains, taps, manholes, under supervision as needed.
- Works on sewer main breaks, operates roofer machine for sewer backups.
- Works on pumps and motors, climbs ground storage tanks at water plants.
- Reads meters and disconnect, reconnects turn off list when needed.
- Operates and maintains light and heavy equipment, backhoe with front end loader, and 6-cubic yard dump trailer, etc.
- Stocks vehicles with necessary equipment and materials.
- Daily operation and maintenance of City parks, including playground equipment, restrooms, trash receptacles, light fixtures and pressure washing sidewalks.
- Street and drainage maintenance, culvert maintenance, pothole repairs, grades ditches, empties trash receptacles in the Historic District of City.
- Assists with City's water/sewer operator during repairs and maintenance of City's wastewater treatment plants, water plants, and lift stations.
- Cleans, organizes, and maintains facilities, tools, and equipment.
- Sets up work zone areas for traffic control. Promotes and practices a safe working environment.
- Assists Crew Leader with any tasks being performed.



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EDUCATION AND/OR EXPERIENCE

- High School Diploma or GED equivalent required.
- One (1) year of experience in Public Works or utility operations.
- Obtain Class D Texas Water Operator License and Class I Sewer Collection Operator License within 1 year of employment anniversary.
- Valid Class C Texas Driver's License.
- Must possess a valid State of Texas Driver's License.
- Preferred requirements: Class A or B Texas Commercial Driver's License, Class D Water Operator License or Class I Sewer Collection Operator License.

Any combination of related education, experience, certifications, and licenses will result in a candidate successfully performing the essential functions of the job.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

PHYSICAL DEMANDS AND LOCATION

- Physical requirements include lifting up to 100 pounds.
- Subject to standing, sitting, walking, climbing, squatting, kneeling and working in cramped and strained positions for long periods of time to perform job scope.
- Working conditions are primarily outside with frequent exposure to heat, cold, and inclement weather; water/wastewater; mechanical, electrical, chemical and confined space hazards; offensive fumes; excessive noise; and animals, snakes and poisonous insects.
- Required to comply with requirements for personal protective equipment.
- Operates a company vehicle and equipment daily.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The City of Montgomery, TX is an Equal Opportunity Employer. We do not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, or veteran status. In accordance with applicable laws, employment with the City is at-will. This means that either the employee or the company may terminate employment at any time, with or without notice or cause, subject to applicable law.