



# Rezoning Application

City of Montgomery  
101 Old Plantersville Road  
Montgomery, Texas 77316  
(936) 597-6434

**Upon completion return application to [dmccorquodale@ci.montgomery.tx.us](mailto:dmccorquodale@ci.montgomery.tx.us)**

## Contact Information

Property Owner(s): \_\_\_\_\_

Address: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Applicants: \_\_\_\_\_

Address: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

## Parcel Information

Property Identification Number (MCAD R#): \_\_\_\_\_

Legal Description: \_\_\_\_\_

Street Address or Location: \_\_\_\_\_

Acreage: \_\_\_\_\_ Present Zoning: \_\_\_\_\_ Present Land Use: \_\_\_\_\_

Proposed Zoning: \_\_\_\_\_ Proposed Land Use: \_\_\_\_\_

Is the proposed use in compliance with the Future Land Use Plan? ☐ YES ☐ NO

## Additional Information

Owner(s) of record for the above described parcel:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Note: Signatures are required for all owners of record for the property proposed for Special Use Permit. Attach additional signatures on a separate sheet of paper.*

# Date Received

Office Use

## **\*Additional Information\***

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The following information must also be submitted:

- ☐ Cover letter on company letterhead stating what is being asked. ☐
- ☐ Metes and Bounds.
- ☐ All applicable fees and payments. **All payments by credit card are subject to a 5% merchant fee.**
- ☐ Copies of all deeds or a title opinion from a licensed attorney establishing current ownership of the property for which the zoning change is sought.
- ☐ A site plan. If there are existing structures, parking, curb cuts and drainage they must be shown.
- ☐ The application from must be signed by the owner/applicant. If the applicant is not the owner, written authorization from the owner authorizing the applicant to submit the rezoning request shall be submitted.
- ☐ Payment of all Indebtedness Attributable to the subject property.

## **\*Public Hearings\***

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Parties in interest and citizens shall have an opportunity to be heard at public hearings conducted by the Planning and Zoning Commission and the City Council before any amendment to a district regulation, restriction, or boundary shall become effective. Regularly scheduled meetings are as follows and will be held accordingly unless public notice has been given of a change of dates:

Planning and Zoning Commission: **1<sup>st</sup> Tuesday of every month at 6:00 p.m.**

City Council: **2<sup>nd</sup> and 4<sup>th</sup> Tuesday of every month at 6:00 p.m.**

## **\*Protests\***

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If a protest against a proposed zoning change including PDD and SUP requests has been filed with the City Secretary, duly signed and acknowledged by the owners of twenty percent (20%) or more, either of the area of the land included in such a proposed change or those owners of property immediately adjacent to the subject property and extending two hundred feet (200) there from, such zoning change shall not become effective except by a three-fourths (3/4) vote of governing body in accordance with the provisions of Section 211.006 of the Texas Local Government Code.

## **\*Resubmission\***

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Rezoning requests which have been heard and decided by the Council of the City of Montgomery may not be re-filed with the City for six (6) months after the date of such decision by the Council, absent a change in circumstances.

Rezoning requests for the same property to a different classification than the denied request may be re-filed prior to the expiration of six (6) months.