



City of Montgomery

**Request for Proposals
Grounds Maintenance
&
Right of Way Mowing**

September - 2016

CITY OF MONTGOMERY
REQUEST FOR PROPOSALS
BID-GROUNDS MAINTENANCE AND RIGHT OF WAY MOWING

PROJECT DESCRIPTION

Contractor to furnish all labor, equipment, and materials needed for the completion of the work described below. Please complete the Price Schedule for each section. Additional maintenance/mowing visits will be paid on the per visit price as identified in the Price Schedule. Added maintenance/mowing areas shall be based upon a negotiated price agreed to by the City and the selected contractor.

1.) GROUNDS MAINTENANCE

AREAS TO BE MAINTAINED:

Includes eleven (11) sites detailed in Schedule I on Page 3.

DEFINITION OF WORK TO BE PERFORMED:

- Mow
- Edge all borders – concrete, beds, along fence lines, around trees and other obstacles
- Weed beds as needed
- Sweep/power blow to clean up landscape-related grass
- Trim all shrubs and ground cover as needed
- Maintain a well-defined (trenched) bed line
- Remove all trash from landscaped areas

FERTILIZER PROGRAM: (Coordinated with mowing schedule)

- Fertilize applications two times per year, one in summer and one in winter.
- Monitoring and spot treatment for insect and disease control during fertilizer applications.
- Weed control can be used for hardscapes and shrub beds.

SCHEDULE:

- Bi-weekly or monthly from October to March, as requested, and weekly from April to September maintenance visits, as requested (not to exceed 36 per year).

2.) RIGHT OF WAY (“ROW”) MOWING MAINTENANCE

DEFINITION OF WORK TO BE PERFORMED:

- Mowing of approximately 18.65 miles of ROW (includes Hwy 105, FM 1097, and FM 149 inside City Limits) and ROW Facilities owned by the City.
- Monofilament trimming of all borders – concrete, along fence lines, around tree ditches, and other obstacles.
- Sweep/power blow to clean up landscaped-related grass.
- Remove all trash from ROW areas.

AREAS TO BE MAINTAINED:

- The detailed street names and ROW Facilities are included in Price Schedules 2 and 3.

SCHEDULE:

- Maintenance visits, as scheduled in **Section 2 and 3**, not to exceed 18-times per year.

CERTIFICATE OF COVERAGE TO BE PROVIDED WITH BID FOR THE FOLLOWING:

- Worker’s Compensation – Per Occurrence Minimum, as required by law, and shall cover all employees, including drivers. Aggregate minimum as required by law.
- Comprehensive & General Public Liability - \$1,000,000 per Occurrence Minimum, \$1,000,000 Aggregate minimum.
- Property Damage - \$1,000,000 per Occurrence Minimum, Aggregate Minimum \$1,000,000.
- Comprehensive Auto Liability - \$1,000,000
- Comprehensive Auto Liability/Property Damage - \$500,000/\$250,000.

Sealed bids due by 2:00 ~~a.m.~~ **p.m.** on Monday, October 17, 2016 to:

By Mail:

Susan Hensley, City Secretary
City of Montgomery
P.O. Box 708
Montgomery, TX 77356

Hand Delivered:

Susan Hensley, City Secretary
City of Montgomery
101 Old Plantersville Road
Montgomery, TX 77356

Bid opening on Monday, October 17, 2016 at 2:10 ~~a.m.~~ **p.m.:**

Montgomery City Hall
101 Old Plantersville Road
Montgomery, Texas 77316

_____ Initial to indicate acceptance and understanding of the Project Description details.

CITY OF MONTGOMERY

**REQUEST FOR PROPOSALS
BID-GROUNDS MAINTENANCE AND RIGHT OF WAY**

PRICE SCHEDULE

1) **GROUND MAINTENANCE:**

WEEKLY FACILITIES:

Location	Price (Biweekly and as requested not exceeding 36-times)
1. City Hall	
2. Cedar Brake Park	
3. Homecoming Park	
4. Community Building	
5. Fernland Park	
6. Memory Park	
7. Jenny Adams/Nat Hart Davis Museum	

ROW FACILITIES:

Location	Price Biweekly and as requested not exceeding 18-times
1. Water Plant No. 2 – Stewart Street	
2. Water Plant No. 3 – FM 1097	
3. Town Creek WWTP – Liberty Street	
4. Stewart Creek WWTP – South Buffalo Springs Drive	

CITY OF MONTGOMERY

REQUEST FOR PROPOSALS

GROUNDS MAINTENANCE AND RIGHT-OF-WAY ("ROW")

MOWING

This has been prepared to answer any questions relative to the approximate ROW widths that may be mowed in the City. This section should not be the basis for an exact calculation, but is an estimate of anticipated mowing areas and/or costs as circumstances on each street are different and numbers below may not be exact. For example, some property owners may have landscape improvements or maintain the area(s) themselves, or sidewalks may be present, etc. This information can, however, help in estimating some areas.

Street Name	Right of Way Width	Pavement Width	Roadway Length
Prairie	40' ROW	18'	960 LF
Sheppard	30' ROW	18'	500 LF
Maiden	30' ROW	18'	700 LF
Westway Dr.	30' ROW	18'	800 LF
McCown	30' ROW	18'	820 LF
Eugenia	30' ROW	18'	430 LF
John A. Butler	30' ROW	28'	350 LF
College (To include easement behind Burger Fresh)	30' ROW	18'	2,610 LF
Caroline	30' ROW	18'	2,800 LF
Lawson	30' ROW	18'	600 LF
Mason	30' ROW	18'	200 LF
Simonton	30' ROW	18'	550 LF
Clepper	60 & 80' ROW	24'	3,070 LF
Community Dr.	60' ROW	18'	2,160 LF
Pond	30' ROW	18'	1,560 LF
Dr. MLK	60' ROW	20'	2,840 LF
Cemetery	30' ROW	20'	250 LF
Baja	30' ROW	17'	880 LF
Church	30' ROW	17'	180 LF
McGinnis	30' ROW	18'	410 LF
Louisa	40' ROW	20'	1,200 LF
FM 1097 (From FM 149 to City limits)	60' ROW	30'	5,800 LF
Houston	30' ROW	18'	900 LF
Hwy 105 (Eva St.) (From CB Stewart to Stewart Creek Road)	225' ROW	85'	6,340 LF
Hwy 105 (Eva St.) (From C.B. Stewart to Lone Star Parkway on the west end.)	110' ROW	64'	12,460 LF

GROUNDS MAINTENANCE AND ROW MOWING (continued)

Street Name	Right of Way Width	Pavement Width	Roadway Length
Flagship Blvd.	80' ROW	29'	2,000 LF
Rankin	30' ROW	15'	300 LF
Old Plantersville Rd.	40-50' ROW	20'	6,180 LF
Stewart	30' ROW	14'	490 LF
Wade	30' ROW	16'	3000 LF
Womack Cemetery Rd.	50' ROW	18'	775 LF
Worsham	40' ROW	18'	1,140 LF
FM 149 (in City Limits)	60' ROW	26'	11,950 LF
CB Stewart	80' ROW	24'	2,020 LF
Bessie Price Owens Dr.	60' ROW	24'	860 LF
Nathaniel	60' ROW	24'	350 LF
Anna Springs	60' ROW	24'	1,200 LF
Berkley	70' ROW	24'	2,240 LF
Buffalo Springs Dr. (Including drive way to	80' ROW	28'	7,600 LF
Harley	60' ROW	24'	2,320 LF
Summit Business Park	90' ROW	36'	2,230 LF
Emma's Way	75' ROW	35'	600 LF
FM 2854 (From SH 105 to City limits)	150' ROW	35'	1,200 LF
Huffman	35' ROW	19'	400 LF
Lone Star Bend	70' ROW	27'	1,360 LF
Minero Lane	45' ROW	27'	580 LF
Plez Morgan	110' ROW	28'	2,460 LF
Business Park Drive (By Well #3)	60' ROW	24'	380 LF
Mystric	60' ROW	18'	200 LF

Total Feet	98,505
Total Miles	18.65
Price for the ROW Streets	

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MOWING

SUBMITTAL PACK BIDDER INFORMATION

Bid Submitted by: _____

Company Name: _____

Owner of Company: _____

Company Address: _____

Telephone: (____) _____

Email Address: _____

Date Submitted: _____

ADMINISTRATIVE USE ONLY – DO NOT WRITE BELOW THIS LINE

Date _____ Time _____ am () pm () Received by the City.

Bid Pack Completed: _____

Insurance Certificate(s) Included: Yes [] No []